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# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

March 18, 2024 at 6:00 PM

Venue: City Hall

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## AGENDA

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

**Events Prior to Meeting** - None

**Pledge of Allegiance**

**Invocation** - Council Member Ricky Jernigan

**Roll Call**

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

***Failure to abide by the rules of decorum will result in removal from the meeting.***

**Proclamations** - None

**Minutes**

1. February 20, 2024 Regular Session Meeting
2. February 26, 2024 Special Called Council Meeting
3. February 26, 2024 Council Workshop
4. March 4, 2024 Regular Session

## Approval of Agenda

### Public Participation - Persons Wishing to Address Council

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### Approval of Consent Agenda

5. Approval to transfer funds in the amount of \$34,000.00 from Professional Services, account 410.72.536-030.31, to Capital Outlay Infrastructure, account 410.72.536-060.63, to cover the cost of upgrading Programmable Logical Controllers (PLC), soft starters and other intergraded equipment at the Water Treatment Plant. The funds are budgeted for this fiscal year.
6. Approval to award Bid No. ITB-007-2024 Annual Tree Removing, Stump Grinding and Mulching Contract to Looks Great Services of MS, Inc., the lowest bidder.

### Presentations

7. City Council Resolution No. 2024-025 - A resolution of the City of Lake City, Florida, changing the name of that certain segment of Northeast Railroad Street situated between North Marion Avenue and Northeast Davis Avenue; designating the name of said segment henceforth to Northeast Presley Lane within the City of Lake City, Florida; providing for conflicts; providing for severability; providing an effective date.

### Old Business

Ordinances - None

Resolutions - None

Other Items - None

### New Business

Ordinances - None

Resolutions

8. City Council Resolution No. 2024-024 - A resolution of the City of Lake City, Florida, approving that certain State Highway Lighting, Maintenance, and

Compensation work order for Fiscal Year 2024-2025 Agreement with the State of Florida Department of Transportation for maintenance of certain highway lighting facilities located in the City of Lake City; making certain findings of fact in support of the City approving said Agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City said Agreement; repealing all prior resolutions in conflict; and providing an effective date.

9. City Council Resolution No. 2024-026 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number One pursuant to the continuing contract with RS&H, Inc., a Florida Corporation; providing for professional construction, engineering, and inspection services associated with improvements to Southwest Grandview Street; making certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.
10. City Council Resolution No. 2024-027 - A resolution of the City of Lake City, Florida, approving that certain Agreement between the City and the State of Florida Department of Transportation for Administration of State Grant Funds pursuant to Financial Project Number 434923-1-94-24 for the design and construction of a hangar at the Lake City Gateway Airport; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said Agreement; directing the Mayor to execute and bind the City to said Agreement; repealing all prior resolutions in conflict; and providing an effective date.
11. City Council Resolution No. 2024-030 - A resolution of the City of Lake City, Florida, approving Change Order Number Three to that certain contract between the City and SGS Contracting Services, Inc. as said contract was approved and adopted pursuant to City of Lake City Resolution No. 2023-099; pursuant to said Change Order Number Three extending to May 24, 2024 the date of completion of the Rehabilitation Project at the City of Lake City's Waste Water Treatment Plant as such date of completion was initially set forth in said contract; making certain findings of fact in support of the City approving said Change Order; recognizing the authority of the Mayor to execute and bind the City to said Change Order; repealing all prior resolutions in conflict; and providing an effective date. (St. Margarets)

#### Other Items

12. Discussion and Possible Action: Nomination(s) for the Northeast Florida League of Cities \$500.00 donation to a local non-profit agency/organization/entity. All applications must be received by April 10. (Mayor Stephen Witt)
13. Informational Purposes Only - City Attorney Folds Walker, LLC invoice for January 2024.

### **Departmental Administration**

14. Discussion and Possible Action: Approval to create an additional Records Coordinator position (Grade 2) in the Lake City Police Department Records Unit to keep up with the influx of public records request. This position will be funded from the 10 Communications Officer position (Grade 1) being removed from the Police Position Schedule when the Dispatch Center is moved to the County. (Chief Gerald Butler)

### **Comments by Council Members**

### **Adjournment**

### **YouTube Information**

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes**, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***