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# **SPECIAL CALLED COUNCIL SESSION**

## **CITY OF LAKE CITY**

**August 08, 2024 at 6:00 PM**

**Venue: City Hall**

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## **AGENDA**

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

### **Pledge of Allegiance**

**Invocation** - Mayor Stephen Witt

### **Roll Call**

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

***Failure to abide by the rules of decorum will result in removal from the meeting.***

### **Approval of Agenda**

### **Proclamations/Recognitions**

1. Lake City Police Department receives Florida's Highest Traffic Safety Award - 1st Place Champions Class 2024 (City Manager Don Rosenthal)
2. City of Lake City Price Creek Water Treatment Plant receives Medium Public Water System of the Year Award 2024 from Florida Rural Water Association (City Manager Don Rosenthal)

### **Public Participation - Persons Wishing to Address Council**

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### **Approval of Consent Agenda**

3. Minutes - July 15, 2024 Regular Session
4. City Council Resolution No. 2024-063 - A resolution of the City of Lake City, Florida, consenting to that certain assignment of lease by Land O'Sun Management Corporation, a Florida Corporation to Anabi Real Estate Development, LLC, a Delaware Limited Liability Company; making findings of fact in support of the assignment of that certain lease dated July 16, 1985 by and between Suwannee Swifty Stores, Inc., a Georgia Corporation, formerly known as the South Georgia Grocery Company, a Georgia Corporation on a parcel of real property constituting a portion of the Lake City Gateway Airport; recognizing the authority of the Mayor to execute and bind the City to said assignment of lease; directing the Mayor to execute and bind the City to said assignment of lease; repealing all prior resolutions in conflict; and providing an effective date.
5. City Council Resolution No. 2024-066 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Four Waters Engineering, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
6. City Council Resolution No. 2024-067 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number One (1) pursuant to the continuing contract with Four Waters Engineering, Inc., a Florida Corporation; providing for professional engineering services in furtherance of remediating the effects of the failures of structures upstream and downstream from Gwen Lake; providing for a proposed cost not to exceed \$93,003.20; making certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.

7. City Council Resolution No. 2024-069 - A resolution of the City of Lake City, Florida, conditionally authorizing the City Manager to approve and submit applications for grant funding without approval of the City Council; establishing the conditions under which such grants may be approved and submitted by the City Manager without approval of the City Council; requiring the approval of the City Council before the City may enter into an agreement to accept an award of a grant arising from an application submitted without approval of the City Council; making findings of fact in support thereof; repealing all prior resolutions in conflict; and providing an effective date.
8. City Council Resolution No. 2024-070 - A resolution of the City of Lake City, Florida, authorizing Task Assignment Number One (1) pursuant to the continuing contract with Pitman Engineering, LLC., a Florida limited liability company; providing for professional surveying services to survey parcels pursuant to an annexation process; providing for a proposed cost of \$4,777.50; making certain findings of fact in support of the City approving said Task Assignment; recognizing the authority of the Mayor to execute and bind the City to said Task Assignment; authorizing the City Manager with the consent of the City Attorney to make minor changes to the scope of work of the Task Assignment provided such changes do not increase the quoted price in the Task Assignment; repealing all prior resolutions in conflict; and providing an effective date.
9. City Council Resolution No. 2024-072 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Northstar Contracting Group, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
10. City Council Resolution No. 2024-073 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Vanasse Hangen Brustlin, Inc., a Massachusetts Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
11. City Council Resolution No. 2024-074 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Eutaw Utilities, Inc., a Florida Corporation, for engineering assessments,

project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

12. City Council Resolution No. 2024-075 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Wetland Solutions, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
13. City Council Resolution No. 2024-076 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Gateway Grant Writing and Administrative Services, Inc., a Florida Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; directing the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.
14. City Council Resolution No. 2024-077 - A resolution of the City of Lake City, Florida, approving that certain continuing contract agreement between the City and Wright-Pierce, Inc., a Maine Corporation, for engineering assessments, project development, design, permitting, construction monitoring, and other related services; making certain findings of fact in support of the City approving said agreement; recognizing the authority of the Mayor to execute and bind the City to said agreement; repealing all prior resolutions in conflict; and providing an effective date.

**Presentations - None**

**Old Business**

Ordinances

**Open Public Hearing**

15. City Council Ordinance No. 2024-2288 (final reading) - An ordinance of the City of Lake City, Florida, calling for a referendum question to be placed before qualified electors of the City of Lake City at a Special Election to be held on

Tuesday, November 5, 2024; providing a Charter referendum question determining whether the means by which the City Council may establish the compensation of the Mayor and members of the City Council shall be limited exclusively to adoption of a stand alone resolution of the City Council where the subject matter of such resolution is limited to the question of such compensation, and permitting the City Council to further implement such Charter provision by ordinance; providing for requisite ballot language; providing for conflicts; providing for severability; and providing an effective date.

Passed on first reading 7/1/2024

### **Close Public Hearing**

Adopt City Council Ordinance No. 2024-2288 on final reading

Resolutions - None

Other Items - None

### **New Business**

Ordinances

### **Open Quasi - Judicial Hearing**

16. City Council Ordinance No. 2024-2289 (first reading) - An ordinance of the City of Lake City, Florida, pursuant to petition No. ANX 24-04, relating to voluntary annexation; making findings; annexing certain real property located in Columbia County, Florida, which is reasonably compact, and contiguous to the boundaries of the City of Lake City, Florida, into the boundaries of the City of Lake City, Florida; providing severability; repealing all ordinances in conflict; and providing an effective date. (Dallas Keen)

**Disclosure by Council members of ex-parte communications (this includes site visits), if any.**

**Swearing in of applicant/appellant, staff and all witnesses collectively by City Attorney.**

**Clerk should take custody of exhibits.**

Note: All exhibits, diagrams, photographs and similar physical evidence referred to during the testimony or which you would like the Council to consider must be marked for identification and kept by the Clerk for 30 days.

**A. Brief introduction of ordinance by city staff.**

**B. Presentation of application by applicant.**

- C. Presentation of evidence by city staff.**
- D. Presentation of case by third party intervenors, if any.**
- E. Public comments.**
- F. Cross examination of parties by party participants.**
- G. Questions of parties by City Council.**
- H. Closing comments by parties.**
- I. Instruction on law by attorney.**
- J. Discussion and action by City Council.**

### **Close Quasi - Judicial Hearing**

Adopt City Council Ordinance No. 2024-2289 on first reading

### Resolutions

17. City Council Resolution No. 2024-071 - A resolution of the City Council of the City of Lake City, Florida, constituting the Fiscal Year 2024-025 Preliminary Fire Assessment Resolution; providing authority; providing purpose and definitions; relating to the provision of fire protection services, facilities and programs in the City of Lake City, Florida; confirming previous resolutions as amended; reimposing Fire Protection Assessments and establishing fire protection not-to-exceed assessment rates; directing the preparation of the Preliminary Assessment Roll; authorizing a public hearing and directing the provision of notice thereof; providing for application of Assessment Proceeds; providing for conflicts; and providing an effective date.

### Other Items

18. Discussion and Possible Action: Consider appointing Tanya Johnson to the Planning & Zoning Board, Board of Adjustment, and Historic Preservation Agency Board
19. Discussion and Possible Action: Richardson Community Center Cheer Champions \$5,000.00 funding request (Council Member Chevella Young)

### **Departmental Administration**

20. Discussion and Possible Action - Job Description for Senior Planner for the Growth Management Department (Human Resource Director BillieJo Bible)

## Comments by Council Members

### Adjournment

#### YouTube Information

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes**, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***