

---

# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

March 01, 2021 at 6:00 PM

Venue: Columbia County School Board Administrative Complex Auditorium

---

## AGENDA

*Due to the COVID-19 social distancing requirements, the City of Lake City will meet at the Columbia County School Board Administrative Complex Auditorium located at 372 West Duval Street, Lake City, FL 32055. The meeting will also be available via communications media technology.*

**CMT instructions are located at the end of this Agenda.**

### **Pledge of Allegiance**

### **Invocation - Mayor Stephen M. Witt**

*Ladies and Gentlemen;*

*The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council.*

*Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.*

### **Roll Call**

### **Proclamations**

### **Minutes - none**

### **Approval of Consent Agenda**

1. Travel Request - Council Member Jake Hill has requested to attend the 2021 Florida Black Caucus of Local Elected Officials, Inc. Spring Conference to be held March 18 - 19, 2021 in Kissimmee, Florida. This is not a budgeted conference. The estimated cost to attend will be approximately \$700.

Currently budgeted in the Council Travel accounts 511.30-40 and 511.30-55 are the following: Airport Conference \$1,900; Florida League of Cities

\$6,150; City Council Travel Allowance \$9,000 and IEMO Training - Basic and/or Advanced \$2,750.

2. Approval to award Custom Truck and Body Works, Inc. with building the Lake City Fire Department a new light-duty rescue truck. A new light-duty rescue truck was budgeted for FY2021. Through a competitive bidding process Custom Truck and Body Works, Inc. came in as the most responsive as well as the lowest cost at \$125,381.00. This is \$381.00 over budget, however funds are available from recent surplus sales on Govdeals.net to cover this overage.

### **Approval of Agenda**

### **Presentations**

3. Jamie Bell, P.E, Jones Edmunds - Project Update on 47 and I75

### **Open First Public Hearing for the Community Development Block Grant CV Funding**

4. Corbett Alday, V.P. of Guardian CRM Inc. - FFY 2020-21 Community Development Block Grant (CDBG) CV Funding PowerPoint

### **Close Hearing**

### **Open First Public Hearing for the Community Development Block Grant Economic Development**

5. Corbett Alday, V.P. of Guardian CRM Inc. - Community Development Block Grant PowerPoint

### **Close Hearing**

6. Corbett Alday, V.P. of Guardian CRM Inc. - Fair Housing Workshop PowerPoint

### **Persons Wishing to Address Council**

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### **Old Business**

#### Ordinances

**Open Public Hearing**

7. City Council Ordinance No. 2020-2173 - (final reading) An ordinance of the City of Lake City, Florida, amending Ordinance No. 91-688, as amended, relating to an amendment to the text of the City of Lake City Comprehensive Plan, pursuant to application, CPA 20-10, by the City Council, under the amendment procedures established in Sections 163.3161 through 163.3248, Florida Statutes, as amended, providing for amending Policy I.1.2 of the future land use element by adding a mixed use land classification, repealing all ordinances in conflict, and providing an effective date.

Passed on first reading 12-21-2020

**Close Hearing****Adopt City Council Ordinance No. 2020-2173 (final reading)****Open Public Hearing**

8. City Council Ordinance No. 2021-2178 - (final reading) An ordinance of the City Council of the City of Lake City, Florida, amending Chapter 2, Article 2, of the City Code of ordinances; providing for amendments to the rules of meetings of the City Council and special standing committees; providing for amendments to the composition, function, and responsibilities of various special standing committees; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

Passed on first reading on 02/16/2021

**Close Hearing****Adopt City Council Ordinance 2021-2178 (final reading)****Open Public Hearing**

9. City Council Ordinance No. 2021-2182 - (final reading) An ordinance of the City Council of the City of Lake City, Florida, amending the Code of the City of Lake City, Florida by adding Section 2-184, to provide for the procurement of design-build contracts; providing for severability; providing for conflicts; providing for codification; providing an effective date.

Passed on first reading 02/16/2021

**Close Hearing****Adopt City Council Ordinance No. 2021-2182 (final reading)****Open Public Hearing**

10. City Council Ordinance No. 2021-2183 - (final reading) An ordinance of the City of Lake City, Florida, relating to unlawful activity within public roads and rights-of-way; amending Chapter 98 of the City of Lake City Code to further prohibit activities that interfere with public safety and the primary purpose of public roads and rights-of-way; providing for severability; providing for conflicts; providing for codification; and providing for an effective date.

Passed on first reading 02/16/2021

### **Close Hearing**

### **Adopt City Council Ordinance No. 2021-2183 (final reading)**

### **New Business**

#### Ordinances

11. City Council Ordinance No. 2121-2181 - (first reading) An ordinance of the City of Lake City, Florida, amending the text of the City of Lake City Land Development Regulations, as amended, pursuant to an application, LDR 21-01, by the City Council, providing for amending Section 10.11 entitled approval of changes to landmarks and landmark sites by adding three categories of projects, routine maintenance, minor work and major work, for the purpose of determining if approval is required by the Land Development Administrator or the historic Preservation Agency and by adding design guidelines; providing severability; repealing all ordinances in conflict; and providing an effective date.

### **Adopt City Council Ordinance No. 2021-2181 (first reading)**

12. City Council Ordinance No. 2021-2185 (first reading) - An ordinance of the City Council of the City of Lake City, Florida, amending Section 102-111 of the City Code of ordinances; providing for amendments to the utility area or zone within which the connection to certain city utilities may be required; providing for severability; providing for the repeal of conflicts; providing for codification; and providing an effective date.

### **Adopt City Council Ordinance No. 2021-2185 (first reading)**

#### Resolutions

13. City Council Resolution No. 2021-026 - A resolution of the City Council of the City of Lake City, Florida, appointing members to serve on the Airport Advisory Committee; repealing all resolutions in conflict; and providing an effective date.
14. City Council Resolution No. 2021-029 - A resolution of the City Council of the City of Lake City, Florida, authorizing the acceptance of a Department of Justice

Grant up to an amount of \$45,234.00 to purchase equipment for the use and benefit of the Lake City Police Department.

15. City Council Resolution No. 2021-031 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Twelve with Passero Associates, LLC, for professional services related to building assessment of hangers currently occupied by HAECO Airframe Services, LLC, at a cost not to exceed \$28,000.00.
16. City Council Resolution No. 2021-032 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an agreement with C.A. Boone Construction, Inc., for the paving of an existing unpaved parking area and driveway, and the construction of a sidewalk, all of which is located at the City's Natural Gas Department at a cost not-to-exceed \$63,651.00.
17. City Council Resolution No. 2021-033 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a Grant Agreement with the State of Florida, Department of Environmental Protection, to facilitate the re-chlorination of reclaimed water and reimburse the City for certain costs expended up to an amount of \$1,000,000.00.
18. City Council Resolution No. 2021-034 - A resolution of the City Council of the City of Lake City, Florida, authorizing Task Assignment Number Three to the continuing contract with Mittauer & Associates, Inc., a Florida Corporation, for preparation of the civil construction drawings describing the proposed drainage improvements for the St. Margarets Waste Water Treatment Facility at a cost not-to-exceed \$19,500.00.
19. City Council Resolution No. 2021-035 - A resolution of the City Council of the City of Lake City, Florida, ratifying the Mayor's extension of the State of Emergency arising from the Covid-19 Public Health Emergency.
20. City Council Resolution No. 2021-036 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the second addendum to the contract with Municipal Code Corporation, doing business as "Municode", to recodify the City Charter and Code at an additional cost of \$6,120.00.
21. City Council Resolution No. 2021-037 - A resolution of the City Council of the City of Lake City, Florida, granting a utility easement to Florida Power & Light Company to provide additional utilities to Sallie Mae Jerry Park.
22. City Council Resolution No. 2021-038 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a trial agreement with Axon Enterprise, Inc., through the Lake City Police Department, to evaluate equipment provided by Axon Enterprise, Inc., for a thirty (30) day trial and loan period, at no cost to the City.

### **Departmental Administration**

- 23. Discussion and Possible Action - New City Hall and Renovations of Girls Club Buildings - (Joseph Helfenberger)
- 24. Mandatory Procurement Training Announcement - (Joseph Helfenberger)
- 25. Discussion and Possible Action - Utility Advisory Committee Members - (Mayor Stephen M. Witt)

### **Comments by Council Members**

### **Adjournment**

#### **Zoom CMT Information**

**Place:** Due to COVID-19, this meeting will also be available via communications media technology.

Members of the public may attend the meetings **online** at:  
**<https://us02web.zoom.us/j/85143910809>** or

**Telephonic by toll number (no cost to the city), audio only** at: 1-346-248-7799

**Meeting ID:** 851 4391 0809#

Then it will ask for Participant id, just press #.

**Telephonic by toll-free number (cost per minute, billed to the city, zero cost to the caller), audio only** at: 1-888-788-0099

**Meeting ID:** 851 4391 0809#

Then it will ask for Participant id, just press #.

#### **Public Participation**

The public may participate at the appropriate time via: (i) video conference by utilizing the software chat function or raise hand function to request to speak; or (2) telephonically by dialing \*9 to raise hand. The Chair will allow for sufficient time for all participants to be heard.

Those attendees wishing to share a document must email the item to **[submissions@lcfla.com](mailto:submissions@lcfla.com)** no later than noon on the day of the meeting.

Instructions for meeting attendance and participation are also available at [www.lcfla.com](http://www.lcfla.com) under the calendar entry for the corresponding City Council Regular Session Meeting.

To receive a copy of the agenda packet with supporting documentation, please contact the City Clerk's Office at **[clerk@lcfla.com](mailto:clerk@lcfla.com)** or **386-719-5826**.

**Contingency Information**

**Contingency Plan Meeting:** This will be activated and held if the City experiences connection or web conferencing failure. Any meeting taking place via the contingency plan will be held and/or reconvened via a conference call utilizing the information provided below.

**The public may attend the contingency plan meeting as follows:**

1-844-992-4726 (toll free)

**Enter access code:** 173 541 6832#

Then it will ask for attendee ID number, just press #

The public may participate in the contingency plan meeting at the appropriate time when the chair requests public comment. The Chair will allow for sufficient time for all participants to be heard.

---

**Pursuant to 286.0105, Florida Statutes,** *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***