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# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

December 04, 2023 at 6:00 PM

Venue: City Hall

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## AGENDA

### REVISED

**Revised 12/01/2023: New Item 5; added, Item 7; report to council revised, Item 17; corrected date from 2023 to 2024**

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

### Events Prior to Meeting

#### Pledge of Allegiance

Invocation - Mayor Stephen Witt

#### Roll Call

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

Proclamations - None

#### Minutes

1. November 20, 2023 Regular Session

#### Approval of Agenda

Public Participation - Persons Wishing to Address Council

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

### **Approval of Consent Agenda**

2. Authorizing GameTime Company to erect a shade structure over the bleachers at the Young's Park Tennis Courts with funding from the County Grant approved on October 19, 2023. This is no monetary cost to the City.

### **Presentations**

3. Form 6 for Elected Officials (City Attorney Todd Kennon)

### **Old Business**

Ordinances - None

Resolutions

4. City Council Resolution No. 2023-130 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Colin Baenziger & Associates; providing for executive recruitment services related to the employment of a City Manager; declaring an emergency pursuant to Section 2-181 of the City Code; authorizing an agreement price not-to-exceed \$29,500.00; providing for conflict; and providing for an effective date.

Other Items - None

5. Discussion and Possible Action - Section 2-53 of the Code of Ordinances relating to the compensation of Mayor and Council Members (Council Member Todd Sampson)

Note: Item removed from 10/16/23 and 11/6/23 agenda until such time full council in attendance. Item placed on 11/20/23 agenda, two motions made and both motions failed.

### **New Business**

Ordinances

6. City Council Ordinance No. 2023-2265 (first reading) - An ordinance of the City of Lake City, Florida, amending Sections 2-178(e) and 2-182 of Article VI, Chapter 2, of the Code of the City of Lake City relating to purchases of items and contractual services and bid procedures; providing that all purchases of

items and contractual services when the estimated cost thereof exceeds thirty five thousand dollars (\$35,000.00) be purchased by formal written contract, approved by the City Council, after public notice inviting quotations and proposals; providing that all bid-based contracts for the purchase of items and contractual services when the estimated cost thereof exceeds thirty five thousand dollars, (\$35,000.00) be awarded to the lowest responsible bidder; providing for the elimination of bid quotations for purchase of items and services when the cost thereof does not exceed five thousand dollars (\$5,000.00); providing for bid procedures for the purchase of items and services when the cost exceeds five thousand dollars (\$5,000.00), but is less than fifteen thousand dollars (\$15,000.00); providing for bid procedures for the purchase of items and services when the cost thereof exceeds fifteen thousand dollars (\$15,000.00), but is less than thirty five thousand dollars (\$35,000.00); providing for bid procedures for the purchase of items and services which cost thirty five thousand dollars (\$35,000.00) or more; providing for severability; providing for the repeal of conflicts; providing for codification; and providing for an effective date.

Adopt City Council Ordinance No. 2023-2265 on first reading.

### Resolutions

7. City Council Resolution No. 2023-099 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to enter into Change Order Number Two to the contract between the City and SGS Contracting Services, Inc., relating to the replacement of two existing in-plant reuse pumps at the St. Margarets Wastewater Treatment Facility for a price not-to-exceed \$133,258.62.
8. City Council Resolution No. 2023-120 - A resolution of the City Council of the City of Lake City, Florida, rescinding City Council Resolution 2023-080, authorizing the execution of a contract with Bliss Products and Services, Inc., for the purchase and installation of a 24 foot in length x 30 foot in width x 12 foot in height prefabricated metal building (pole barn) at a cost not to exceed \$19,731.08.
9. City Council Resolution No. 2023-135 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an application to the Florida Department of Transportation; providing for the acceptance of a pre-approved grant of Highway Traffic Safety Funds in the amount of \$30,000.00 for Strategic Traffic Enforcement Program including speeding and aggressive driving; and providing for an effective date.
10. City Council Resolution No. 2023-136 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an application to the Florida Department of Transportation; providing for the acceptance of a pre-

approved grant of Highway Traffic Safety Funds in the amount of \$35,000.00 for a Strategic Traffic Enforcement Program including impaired driving; and providing for an effective date.

11. City Council Resolution No. 2023-137 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an application to the Florida Department of Transportation; providing for the acceptance of a pre-approved grant of Highway Traffic Safety Funds in the amount of \$30,000.00 for a Strategic Traffic Enforcement Program including occupant protection; and providing for an effective date.
12. City Council Resolution No. 2023-138 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of the Collective Bargaining Agreement with the Florida State Lodge Fraternal Order of Police, Inc.; and providing for an effective date.
13. City Council Resolution No. 2023-139 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Florida Industrial & Construction Services, LLC, for the purchase and installation of a 38 foot in length x 16 foot in width x 12 foot in height prefabricated metal building (pole barn) on an existing slab at a cost not to exceed \$19,494.13.
14. City Council Resolution No. 2023-140 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Statewide Mutual Aid Agreement with the State of Florida Division of Emergency Management; providing for severability; providing for conflicts; and providing for an effective date.
15. City Council Resolution No. 2023-141 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of Task Assignment Number Nine to the continuing contract with North Florida Professional Services, Inc., providing for engineering services related to the resurfacing of SW Grandview Street; providing for payment for the professional services at a cost not to exceed \$5,000.00; and providing an effective date.

#### Other Items

16. Discussion and Possible Action: City to consider release of reverter clause regarding two parcels of land donated to the Greater Lake City Community Development Corporation on January 5, 2009 via City Council Resolution No. 2009-005 for permanent affordable housing. (Interim City Manager Dee Johnson)
17. Discussion and Possible Action: Council to elect Vice-Mayor to serve January 2024 to December 2024 (Mayor Stephen Witt)

Note: Per section 302 (c) of the City Charter, at the first council meeting after each regular city election and annually thereafter, the council shall elect one of its members as vice-mayor.

18. Discussion and Possible Action - Rehiring of Paul Dyal as City Manager (Council Member Jake Hill, Jr.)

### **Departmental Administration**

19. Approval of job descriptions for the Growth Management, Fire, Airport, GIS, and Customer Service Departments. The Human Resources Department is in the process of reviewing all job descriptions for positions that were approved in the FY 23-24 Budget. In accordance with the City's Personnel Manual, the final set of job descriptions will be presented for council review on the next agenda. (Interim City Manager Dee Johnson)

### **Comments by Council Members**

### **Adjournment**

#### **Upcoming Dates of Interest**

**December 9, 2023 Holiday Market - 9AM - 4PM**

**December 9, 2023 Christmas Parade - 6PM**

**January 15, 2024 Martin Luther King Parade - 10AM**

#### **YouTube Information**

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

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**Pursuant to 286.0105, Florida Statutes**, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***