

---

# CITY COUNCIL REGULAR SESSION

## CITY OF LAKE CITY

November 06, 2023 at 6:00 PM

Venue: City Hall

---

## AGENDA

### REVISED

#### Revised 11/6/2023: Item 6, supporting documentation added

This meeting will be held in the City Council Chambers on the second floor of City Hall located at 205 North Marion Avenue, Lake City, FL 32055. Members of the public may also view the meeting on our YouTube channel. YouTube channel information is located at the end of this agenda.

#### Pledge of Allegiance

Invocation - Mayor Stephen Witt

#### Roll Call

***Ladies and Gentlemen; The Lake City Council has opened its public meeting. Since 1968, the City Code has prohibited any person from making personal, impertinent, or slanderous remarks or becoming boisterous while addressing the City Council. Yelling or making audible comments from the audience constitutes boisterous conduct. Such conduct will not be tolerated. There is only one approved manner of addressing the City Council. That is, to be recognized and then speak from the podium.***

***As a reminder, persons are not to openly carry a handgun or carry a concealed weapon or firearm while the governing body is meeting.***

Proclamations - None

#### Minutes

1. October 16, 2023 Regular Session
2. October 31, 2023 Special Called Council Meeting

#### Approval of Agenda

**Public Participation - Persons Wishing to Address Council**

*Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual council members via office visits, phone calls, letters and e-mail that will become public record.*

**Approval of Consent Agenda**

3. Approval to award Bid No. ITB-016-2023 Petroleum Products & Delivered Diesel Fuel-Annual Term Contract to G.W. Hunter, Inc., the sole bidder.
4. Approval to award Bid No. ITB-018-2023 Demolition Services to Cross Environmental, Inc., the sole bidder, for demolition of structures within the City. This is a budgeted item for the Growth Management Department.
5. Approval of job descriptions for the City Manager, City Clerk, Human Resources, Finance and Information Technology Departments. The Human Resources Department is in the process of reviewing all job descriptions for positions that were approved in the FY 23-24 Budget. In accordance with the City's Personnel Manual, the job descriptions will be presented for each departments for council review over the next three agendas.
6. Approval to apply for a Rural Infrastructure Grant through Florida Commerce for the Gwen Lake Project.

**Presentations** - None

**Old Business**

Ordinances - None

Resolutions

7. City Council Resolution No. 2023-130 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of a contract with Colin Baenziger & Associates; providing for Executive Recruitment Services related to the employment of a City Manager; declaring an emergency pursuant to Section 2-181 of the City Code; authorizing an agreement price not-to-exceed \$29,500.00; providing for conflict; and providing for an effective date.

Note: Item removed from 10/16/2023 agenda until such time full council in attendance.

Other Items

8. Discussion and Possible Action: Salary for Interim City Manager Dee Johnson

Note: Item removed from 10/16/2023 agenda until such time full council in attendance.

9. Discussion of September 11, 2023 vote regarding Section 2-53 of the Code of Ordinances relating to the compensation of Mayor and Council Members (City Attorney Todd Kennon)

Note: Item removed from 10/16/2023 agenda until such time full council in attendance.

## **New Business**

### Ordinances -None

### Resolutions

10. City Council Resolution No. 2023-123 - A resolution of the City Council of the City of Lake City, Florida, appointing John Andrew Miles as a member of the Board of Trustees of the Lake City Municipal Police Officers Retirement Trust Fund.
11. City Council Resolution No. 2023-124 - A resolution of the City Council of the City of Lake City, Florida, authorizing the City to execute a Commercial Lease Agreement between the City of Lake City, Florida and RG Ambulance Service, Inc. D/B/A Century EMS-Columbia County.
12. City Council Resolution No. 2023-125 - A resolution of the City Council of the City of Lake City, Florida, adopting a schedule of fees pertaining to City Utilities; providing for severability; providing for conflicts; and providing an effective date.
13. City Council Resolution No. 2023-126 - A resolution of the City Council of the City of Lake City, Florida, authorizing the execution of an Interlocal Agreement with Columbia County, Florida, the Sheriff of Columbia County, Florida, the Columbia County Fire/Rescue Department, the City of Lake City, Florida, the Lake City Police Department, and the Lake City Fire Department related to a combined Communications 911 center; providing for severability providing for conflicts; and providing for an effective date.
14. City Council Resolution No. 2023-127 - A resolution of the City Council of the City of Lake City, Florida, appointing Gregory Burnsed as a member of the Board of Trustees of the Lake City Municipal Police Officers Retirement Trust Fund.

15. City Council Resolution No. 2023-128 - A resolution of the City Council of the City of Lake City, Florida, amending the Annual Operating Budget for the Fiscal Year beginning October 1, 2022, and ending September 30, 2023.
16. City Council Resolution No. 2023-129 - A resolution of the City Council of the City of Lake City, Florida, authorizing the extension of the initial agreement with James Moore \$ Co., P.L., for outside auditing services for the fiscal years ending September 30th of 2024, 2025, and 2026; and providing for conflicts.
17. City Council Resolution No. 2023-133 - A resolution of the City Council of the City of Lake City, Florida amending the Personnel Manual for the City; authorizing and adopting a revised Sick Leave Incentives Policy; incorporating the revised Sick Leave Incentives Policy into Chapter 10 Leave Accounting of the Personnel Manual; and providing an effective date.

#### Other Items

18. Project Updates (Interim City Manager Dee Johnson)

#### **Departmental Administration**

#### **Comments by Council Members**

#### **Adjournment**

#### **Upcoming Dates of Interest**

**November 11, 2023 Veterans Day Parade 11AM**

**November 18, 2023 Food Truck Festival at the Darby Pavilion (1PM - 5PM)**

**December 3, 2023 Tree Lighting Event in Olustee Park (4PM - 7PM)**

**December 9, 2023 Holiday Market (9AM - 4PM)**

**December 9, 2023 Christmas Parade 6PM**

**January 15, 2024 Martin Luther King Parade 10AM**

#### **YouTube Information**

Members of the public may also view the meeting on our YouTube channel at:  
<https://www.youtube.com/c/CityofLakeCity>

---

**Pursuant to 286.0105, Florida Statutes**, *the City hereby advises the public if a person decides to appeal any decision made by the City with respect to any matter considered at its meetings or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.*

**SPECIAL REQUIREMENTS:** *Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in these meetings should contact the **City Manager's Office at (386) 719-5768.***