

# **CHARTER REVIEW BOARD - CMT ONLY**

## **CITY OF LAKE CITY**

**June 23, 2020 at 6:00 PM**

**Venue: CMT – Communications Media Technology**

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**Due to the COVID-19 social distancing requirements, the City of Lake City will hold the June 23, 2020 Charter Review Board Meeting via telephonic and video conferencing communications media technology.**

**To participate: The Charter Review Board Meeting instructions are located at the end of this agenda.**

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## **AGENDA**

**Call to Order** - Chairman Summerall

**Roll Call**

**Approval of Minutes**

1. June 9, 2020

**Approval of Agenda**

**Public Comments**

Citizens are encouraged to participate in City of Lake City meetings. The City of Lake City encourages civility in public discourse and requests that speakers direct their comments to the Chair. Those attendees wishing to share a document and or comments in writing for inclusion into the public record must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting. Citizens may also provide input to individual board members via phone calls, letters and e-mail that will become public record.

2. Email dated June 9, 2020 from Stew Lilker regarding Enhanced Public Notice

**New Business**

**Old Business**

3. During the June 9, 2020 meeting, members reviewed Article V, Section 501, Section 502, Section 503, Section 504, Section 506, Section 507, Section 508, Section 509, Section 510 and Section 511 with no changes recommended. No formal motion was made to memorialize this action. A

motion to leave Article V, Section 501, Section 502, Section 503, Section 504, Section 506, Section 507, Section 508, Section 509, Section 510 and Section 511 as currently stated and unchanged is needed.

**Revisit Article IV - City Manager**

4. Current wording of Article IV - City Manager
5. Letter from Attorney Koberlein regarding Section 404(b)

**Revisit Section 6-3 of Charter - City Attorney**

6. Current wording of Section 603 - City Attorney
7. Proposed verbiage for Section 603 - City Attorney
8. Report Summary from Attorney Koberlein

**Revisit Section 3.06 of Charter - City Clerk**

9. Current wording of Section 306 Duties of city clerk
10. Proposed verbiage for Section 306 City Clerk
11. Research overview City Clerk

**Charters Referenced in 3.06 Research - City Clerk**

12. Atlantic Beach
13. Calloway
14. Fernandina Beach
15. Florida City
16. Gulfport
17. Key Biscayne
18. Longwood
19. Miami Springs
20. Niceville
21. North Palm Beach

- 22. Oldsmar
- 23. Palmetto
- 24. Panama City Beach
- 25. Vero Beach

**Contracts Referenced in 3.06 Research - City Clerk**

- 26. Atlantic Beach
- 27. Calloway
- 28. Fernandina Beach
- 29. Gulfport
- 30. Longwood
- 31. Oldsmar
- 32. Panama City Beach
- 33. South Miami

**Next Meeting Date** - Tuesday, June 23, 2020 at 6:00 PM

**Adjournment**

Pursuant to 286.0105, Florida Statutes, the City hereby advises the public if a person decides to appeal any decision made by the City Council with respect to any matter considered at its meeting or hearings, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

Pursuant to 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting should contact the City Manager's Office at (386) 719-5768.

**COMMUNICATIONS MEDIA TECHNOLOGY INSTRUCTIONS**

Members of the public may **attend the meeting online** at:

<https://cityoflakecity.webex.com/cityoflakecity/onstage/g.php?MTID=ebbb21aecb547a1636a26e995a8836458> ; or

**Telephonic by toll number** (no cost to the city), audio only: at 1-408-418-9388

Enter access code: 716 118 247#

When asked for attendee number, press #

**Telephonic by toll-free number** (cost per minute, billed to the city, zero cost to the caller), audio only: 1-844-992-4726

Enter access code: 716 118 247#

When asked for attendee number, press #

### **TO PARTICIPATE IN MEETING**

The public may participate at the appropriate time via: (i) video conference by utilizing the software chat function and raise hand function to request to speak; or (2) telephonically when the chair requests public comment. The Chair will allow for sufficient time for all participants to be heard.

Those attendees wishing to share a document must email the item to [submissions@lcfla.com](mailto:submissions@lcfla.com) no later than noon on the day of the meeting.

Instructions for meeting attendance and participation can also be found at [www.lcfla.com](http://www.lcfla.com) in the calendar located at the bottom of the homepage. Please select the meeting you would like to attend for the details to appear.