

CITY OF LABELLE



AGENDA

Regular Commission Meeting

Thursday, August 07, 2025, at 5:30 PM

LaBelle Commission Chambers
481 West Hickpochee Ave
LaBelle, FL 33975

CITY COMMISSION:

Julie C. Wilkins., Mayor
Kevin Holland, Commissioner
Jackie Ratica, Vice Mayor
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, MPA, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

Agenda

1. **Call to Order**
2. **Roll Call**
3. **Invocation and Pledge of Allegiance**
4. **Additions of Emergency Basis From Mayor, Deletions and Approval of Agenda Items**
5. **Presentations**
6. **Consent Agenda Items for Consideration**

(Any commissioner or citizen may request to have an item removed from the consent agenda and placed on the regular agenda for further discussion.)

A. Approval of July Check Register

B. Approval of *Month* Minutes:

July 10, 2025 City Commission Budget Workshop & Special Meeting Minutes

July 10, 2025 Local Planning Agency Meeting Minutes

July 10, 2025 City Commission Meeting Minutes

July 24, 2025 City Commission Budget Workshop & Special Meeting Minutes

C. Approval of Staff Reports:

-HCSO- Lt. Allen Hudson

-Fire Department- Chief Brent Stevens

-Building Department- Mark Lynch

-Code Enforcement- Zane Mungillo

D. Workforce Development Grant Application

7. **Non-Public Hearing Items for Consideration**

(Limited to 15 minutes per item: 3-5 minutes optional presentation time with the remaining time for discussion by the Commission)

A. DAV PUD includes Food Trucks

8. **Public Hearings and/or Ordinances**

A. ORDINANCE 2025 - 03 (second reading) AN ORDINANCE OF THE CITY OF LABELLE, FLORIDA; AMENDING THE CITY OF LABELLE CODE, CHAPTER 11, ARTICLE V, STREET VENDING; AND AMENDING APPENDIX B, LAND DEVELOPMENT CODE, CHAPTER 4, ARTICLE V, SUPPLEMENTARY DISTRICT REGULATIONS, CREATING SECTION 4-92; AMENDING REGULATIONS RELATING TO MOBILE VENDING; PROVIDING FOR RATIFICATION OF PRIOR ACTIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

9. **Public Comment on Non-Agenda Items**

(Limited to 3 minutes per person)

10. City Related Business by Commissioners

11. Adjournment

Upcoming Meetings:

*Be advised that the Commission may take action on items not listed on the agenda.

September 11, 2025 LPA & City Commission Meeting

October 09, 2025 LPA & City Commission Meeting

November 13, 2025 LPA & City Commission Meeting

City of Labelle Office Closures:

September 1, 2025 Labor Day

Meeting Records Request

Any person requesting the appeal of a decision of the City Commission will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of LaBelle does not prepare or provide such verbatim record.

Notice of Commission Meetings and Agendas

The second Thursday of each month are regular meeting dates for the City Commission; special or workshop meetings may be called, whenever necessary. Commission Agendas are posted on the City's website on the Friday prior to each Commission meeting. A copy of the meeting audio and the complete agenda may be requested at tiawarner@citylabelle.com or 863-675-2872.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with five (5) days advance notice of any meeting, by contacting Deputy City Clerk Tijauna Warner at LaBelle City Hall, 481 W. Hickpochee Avenue, LaBelle, Florida. Phone No. 863-675-2872. Hearing Assistance: If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statute 286.26)

Range of Checking Accts: First to Last Range of Check Dates: 07/01/25 to 07/31/25
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GEN FUND POOLED GENERAL FUND POOLED CASH					
52129	07/02/25	SOFDU ST OF FL. DISBURSEMENT UNIT	166.92		9542
52141	07/02/25	FRS FLORIDA RETIREMENT SYSTEM	24,888.82		9548
52142	07/02/25	AFL AMERICAN FAMILY LIFE ASSR CO.	2,105.60		9550
52143	07/02/25	AKIN DANIEL AKIN	987.46		9550
52144	07/02/25	ALLSTATE AMERICAN HERITAGE LIFE INS CO	2,458.72		9550
52145	07/02/25	ATTM AT&T MOBILITY	235.53		9550
52146	07/02/25	CHS CALOOSA HUMANE SOCIETY	49.00		9550
52147	07/02/25	CLA COLONIAL LIFE & ACCIDENT INS.	134.21		9550
52148	07/02/25	CLINK CENTURYLINK	1,004.11		9550
52149	07/02/25	CTTF COUNTY TRANSPORTATION TRST FND	5,124.03		9550
52150	07/02/25	FMPT2 FLORIDA MUNICIPAL PENSION TRST	17,421.75		9550
52151	07/02/25	FPL FLORIDA POWER & LIGHT	0.00	07/02/25 VOID	0
52152	07/02/25	FPL FLORIDA POWER & LIGHT	20,888.39		9550
52153	07/02/25	GULFC005 GULF COAST HUMANE SOCIETY	618.13		9550
52154	07/02/25	HCSO HENDRY COUNTY SHERIFF'S OFFICE	40,000.00		9550
52155	07/02/25	IIOMC INTNL INST OF MUNICIPAL CLERKS	135.00		9550
52156	07/02/25	LRS LABELLE RANCH SUPPLY	70.00		9550
52157	07/02/25	PAOLA005 PAOLA M ESCOBEDO VENEGAS	500.00		9550
52158	07/02/25	PBBI PITNEY BOWES BANK INC	455.35		9550
52159	07/02/25	POL POSTMASTER - LABELLE, FL.	127.33		9550
52160	07/02/25	UNWAYLEE UNITED WAY OF LEE COUNTY	134.00		9550
52161	07/02/25	WLMINC WOLFF'S LAWN MACHINES INC	194.98		9550
52162	07/02/25	AES AIM ENGINEERING & SURVEYING	3,055.48		9552 Direct Deposit
52163	07/02/25	BSS BUSINESS SERVICES & SOLUTIONS	59.00		9552 Direct Deposit
52164	07/02/25	CAPG0005 C.A.P. GOVERNMENT, INC	3,200.00		9552 Direct Deposit
52165	07/02/25	EVERG005 EVERGLADES EQUIPMENT GROUP	2,343.27		9552 Direct Deposit
52166	07/02/25	MJW MARY JO WILSON	142.50		9552 Direct Deposit
52167	07/02/25	PRM PUBLIC RISK MANAGEMENT	73,502.71		9552 Direct Deposit
52168	07/02/25	PTLLC PROTECTED TRUST LLC	2,214.55		9552 Direct Deposit
52169	07/02/25	SURVI005 SURVIVAL ARMOR, INC.	940.00		9552 Direct Deposit
52170	07/02/25	VISA VISA	935.04		9554
52171	07/02/25	VISA VISA	2,015.05		9555
52172	07/02/25	VISA VISA	4,558.53		9556
52173	07/08/25	PRM PUBLIC RISK MANAGEMENT	51,477.34		9557 Direct Deposit
52223	07/08/25	FLDEP007 BUSINESS & PROFESSIONAL REG	3,111.40		9583
52175	07/09/25	KIMBE005 KIMBERLY BARSELOU	379.00		9560
52176	07/09/25	TIJUA005 TIJUANA WARNER	318.38		9560
52174	07/11/25	SOFDU ST OF FL. DISBURSEMENT UNIT	166.92		9559
52177	07/11/25	COLW CITY OF LABELLE, WATER & SANIT	3,734.59		9561
52178	07/14/25	CENTLINK CENTURYLINK	752.73		9562
52179	07/14/25	COMCAST COMCAST	780.83		9562
52180	07/14/25	DRFI DIAMOND R FERTILIZER CO. INC	98.56		9562
52181	07/14/25	ECONO ECONO SIGNS LLC	2,579.79		9562
52182	07/14/25	GAFS GREAT AMERICA FINANCIAL SVCS	345.96		9562
52183	07/14/25	GRAYROB GrayRobinson Attorneys At Law	8,212.50		9562
52184	07/14/25	HLRB HENDRY-LABELLE REC BOARD	42,895.00		9562
52185	07/14/25	HOMDEF HOMETEAM PEST DEFENSE INC	113.30		9562
52186	07/14/25	KME KENNY GLISSON	608.00		9562
52187	07/14/25	SHRED SHRED-IT USA	435.74		9562

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GEN FUND POOLED	GENERAL FUND POOLED CASH	Continued			
52188	07/14/25	SWWF SOUTH WEST WELDING	400.00		9562
52189	07/14/25	WFA WHITES FURNITURE AND APPLIANCE	1,876.00		9562
52190	07/15/25	AAPE01 BERKOVITCH & BOUSKILA, PLLC	929.45		9566 Direct Deposit
52191	07/15/25	AMACS AMAZON CAPITAL SERVICES	4,676.98		9566 Direct Deposit
52192	07/15/25	LDRC LABELLE DOWNTOWN	1,741.00		9566 Direct Deposit
52193	07/15/25	ORKINPC ORKIN, LLC	65.00		9566 Direct Deposit
52195	07/15/25	LILLI005 LILLIAN M DAVENPORT	278.60		9568 Direct Deposit
52196	07/16/25	VISA VISA	802.77		9569
52197	07/16/25	VISA VISA	1,090.97		9571
52198	07/16/25	VISA VISA	4,666.33		9572
52220	07/16/25	FDOR FLORIDA DEPT OF REVENUE	766.35		9580
52194	07/18/25	SOFDU ST OF FL. DISBURSEMENT UNIT	166.92		9567
52199	07/18/25	MITWIL MITCHELL WILLS	154.82		9573
52200	07/21/25	AAP ADVANCE AUTO PARTS	351.54		9574
52201	07/21/25	BCSI BUILDERS CHOICE SUPPLY INC	288.30		9574
52202	07/21/25	BSA BRIDGE STREET AUTO PARTS, INC.	4,811.20		9574
52203	07/21/25	CENTLINK CENTURYLINK	182.79		9574
52204	07/21/25	CHPC005 CPH CONSULTING, LLC	44,250.00		9574
52205	07/21/25	CHS CALOOSA HUMANE SOCIETY	157.00		9574
52206	07/21/25	COMCAST COMCAST	324.85		9574
52207	07/21/25	DOOPE005 DOOPER POOPERS PORTA POTTIES	900.00		9574
52208	07/21/25	HO HOMERO OLIVAREZ, JR	225.00		9574
52209	07/21/25	LCBOCC LEE COUNTY SOLID WASTE	70.92		9574
52210	07/21/25	PVSI PATTERSON VETERINARY SUPPLY	73.99		9574
52211	07/21/25	ROSEE005 ROSEELA HERNANDEZ CASTANEDA	500.00		9574
52212	07/22/25	AMACS AMAZON CAPITAL SERVICES	635.65		9576 Direct Deposit
52213	07/22/25	CQL CAPTAINS QUICK LUBE	64.94		9576 Direct Deposit
52214	07/22/25	CULL CULLIGAN WATER	160.00		9576 Direct Deposit
52215	07/22/25	HAROL005 HAROLD J CURTIS	1,050.00		9576 Direct Deposit
52216	07/22/25	MJW MARY JO WILSON	142.50		9576 Direct Deposit
52217	07/22/25	SFEV SOUTH FL EMERGENCY VEHICLES	14,040.60		9576 Direct Deposit
52218	07/22/25	THEMA005 THE MAKER'S MOTIF INC.	160.00		9576 Direct Deposit
52221	07/23/25	LISAA LISA AWBREY	427.04		9581
52222	07/23/25	VISA VISA	4,121.70		9582
52224	07/24/25	GIDGETS GIDGET'S GOURMET GRUB	340.00		9584
52219	07/25/25	SOFDU ST OF FL. DISBURSEMENT UNIT	166.92		9579
52226	07/28/25	ABP ACCENT BUSINESS PRODUCTS	125.51		9586
52227	07/28/25	AFL AMERICAN FAMILY LIFE ASSR CO.	2,187.59		9586
52228	07/28/25	ALLSTATE AMERICAN HERITAGE LIFE INS CO	2,424.60		9586
52229	07/28/25	BESPO005 Bespoke Unlimited LLC DBA	377.51		9586
52230	07/28/25	CENTLINK CENTURYLINK	384.27		9586
52231	07/28/25	CLA COLONIAL LIFE & ACCIDENT INS.	134.21		9586
52232	07/28/25	COLW2 CITY OF LABELLE WATER AND SANI	3,092.58		9586
52233	07/28/25	CTTF COUNTY TRANSPORTATION TRST FND	5,028.49		9586
52234	07/28/25	DAPHN005 DAPHNE M FELIZARDO	500.00		9586
52235	07/28/25	ECONO ECONO SIGNS LLC	4,866.73		9586
52236	07/28/25	FPL FLORIDA POWER & LIGHT	0.00	07/28/25 VOID	0
52237	07/28/25	FPL FLORIDA POWER & LIGHT	20,706.13		9586
52238	07/28/25	HUNTS HUNTER TREE SERVICE	1,500.00		9586
52239	07/28/25	ISBC IPITOMY SMARTER BUSINESS COMMU	72.72		9586
52240	07/28/25	KME KENNY GLISSON	45.00		9586
52241	07/28/25	LEGALSH LEGAL SHIELD	73.75		9586

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
GEN FUND POOLED	GENERAL FUND POOLED CASH	Continued			
52242	07/28/25	MGL MGL PRINTING SOLUTIONS	443.50		9586
52243	07/28/25	PBBI PITNEY BOWES BANK INC	764.00		9586
52244	07/28/25	PHILLIPS PHILLIPS A/C & HEATING SERVICE	318.75		9586
52245	07/28/25	SHRED SHRED-IT USA	129.39		9586
52246	07/28/25	SSOC SUNSHINE STATE ONE CALL OF FL.	460.21		9586
52247	07/28/25	UNWAYLEE UNITED WAY OF LEE COUNTY	26.00		9586
52248	07/28/25	VAH VISION ACE HARDWARE-LABELLE	1,077.01		9586
52249	07/28/25	WSC WINDMILL SPRINKLER CO., INC.	28.63		9586
52250	07/28/25	AAPE01 BERKOVITCH & BOUSKILA, PLLC	11,218.94		9589 Direct Deposit
52251	07/28/25	AES AIM ENGINEERING & SURVEYING	1,970.91		9589 Direct Deposit
52252	07/28/25	CIC CHANNEL INNOVATIONS CORP.	2,796.88		9589 Direct Deposit
52253	07/28/25	EDMUNDS EDMUNDS GOVTECH	1,300.00		9589 Direct Deposit
52254	07/28/25	EVERG005 EVERGLADES EQUIPMENT GROUP	1,187.84		9589 Direct Deposit
52255	07/28/25	INM INDEPENDENT NEWSMEDIA INC USA	115.28		9589 Direct Deposit
52256	07/28/25	JOSHR JOSHUA RIMES	2,600.00		9589 Direct Deposit
52257	07/28/25	LNATL GLOBE LIFE	30.84		9589 Direct Deposit
52258	07/28/25	PTLLC PROTECTED TRUST LLC	2,122.05		9589 Direct Deposit
52259	07/28/25	QUALITY QUALITY 1 AUTO CARE INC	1,172.72		9589 Direct Deposit
52260	07/28/25	SUPPLYL SUPPLYLINE	1,966.73		9589 Direct Deposit
52261	07/28/25	TERMAI TERRA MAINTENANCE CO	751.20		9589 Direct Deposit
52262	07/28/25	TFSLLC TEN-8 FIRE & SAFETY, LLC	2,663.90		9589 Direct Deposit
52263	07/28/25	LILLI005 LILLIAN M DAVENPORT	228.60		9591 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	86	2	301,622.64	0.00
Direct Deposit:	35	0	191,005.46	0.00
Total:	121	2	492,628.10	0.00

UTILITY DEPOSIT	Water Revenue Deposit			
2599	07/14/25	U-000239 HILL, DARRELL ROBIN	80.63	9563
2600	07/14/25	U-000240 SANDOVAL NARANJO, RUBEN	94.08	9563
2601	07/14/25	U-000241 LESCA, JENETTE	51.10	9563
2602	07/14/25	U-000242 MOORE, JESSICA	97.29	9563
2603	07/21/25	U-000243 PULTE HOME COMPANY LLC	39.82	9575
2604	07/21/25	U-000244 TRNKA, DONALD	108.71	9575
2605	07/21/25	U-000245 ZANDER, DAVID	18.15	9575
2606	07/21/25	U-000246 GUIJOSA, STEFANI EARLINE	115.46	9575
2607	07/21/25	U-000247 GUTKNECHT, EDWARD EDMUND	50.81	9575
2608	07/21/25	U-000248 CORNEJO, JANETT	89.99	9575
2609	07/21/25	U-000249 TREJO, GLADIOLA	221.66	9575
2610	07/28/25	U-000250 KIRALY, TYLER NATHANIEL	8.15	9588
2611	07/28/25	U-000251 VENTO SANTOS, JUAN CARLOS	87.52	9588
2612	07/28/25	U-000252 ROACH, DAN RIEKERT	50.70	9588

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	14	0	1,114.07	0.00
Direct Deposit:	0	0	0.00	0.00
Total:	14	0	1,114.07	0.00

UTILITY POOLED	UTILITY FUND POOLED CASH			
1048	07/02/25	FRS FLORIDA RETIREMENT SYSTEM	4,170.47	9549
1049	07/02/25	CLINK CENTURYLINK	564.00	9551
1050	07/02/25	CTTF COUNTY TRANSPORTATION TRST FND	1,200.50	9551

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num
UTILITY POOLED UTILITY FUND POOLED CASH Continued					
1051	07/02/25	FPL FLORIDA POWER & LIGHT	22,890.68		9551
1052	07/02/25	POL POSTMASTER - LABELLE, FL.	254.67		9551
1053	07/02/25	FDEP FL DEPT OF ENVIRONMENTAL PROT.	8,272.48		9553 Direct Deposit
1054	07/02/25	PRM PUBLIC RISK MANAGEMENT	59,483.29		9553 Direct Deposit
1055	07/02/25	PTLLC PROTECTED TRUST LLC	472.75		9553 Direct Deposit
1056	07/02/25	WOODARD WOODARD & CURRAN INC	142,931.54		9553 Direct Deposit
1057	07/08/25	PRM PUBLIC RISK MANAGEMENT	8,284.73		9558 Direct Deposit
1058	07/14/25	CENTLINK CENTURYLINK	250.90		9564
1059	07/14/25	CORE CORE & MAIN LP	1,999.39		9564
1060	07/14/25	LUMEN LUMEN	1,294.97		9564
1061	07/14/25	SHRED SHRED-IT USA	145.24		9564
1062	07/14/25	WILADA US WATER SERVICE CORP	179,638.23		9564
1063	07/15/25	AMACS AMAZON CAPITAL SERVICES	213.53		9565 Direct Deposit
1064	07/15/25	WOODARD WOODARD & CURRAN INC	15,875.00		9565 Direct Deposit
1065	07/16/25	VISA VISA	1,622.60		9570
1066	07/21/25	BSA BRIDGE STREET AUTO PARTS, INC.	1,873.39		9577
1067	07/21/25	CORE CORE & MAIN LP	10,475.97		9577
1068	07/21/25	CTC CALOOSA TITLE INS.CORP.	1,800.00		9577
1069	07/22/25	AMACS AMAZON CAPITAL SERVICES	30.21		9578 Direct Deposit
1070	07/22/25	CULL CULLIGAN WATER	48.00		9578 Direct Deposit
1071	07/22/25	KGAUSE KATHARINA GAUSE	150.00		9578 Direct Deposit
1072	07/28/25	ABP ACCENT BUSINESS PRODUCTS	184.46		9587
1073	07/28/25	CENTLINK CENTURYLINK	128.10		9587
1074	07/28/25	COLW2 CITY OF LABELLE WATER AND SANI	2,507.73		9587
1075	07/28/25	CTTF COUNTY TRANSPORTATION TRST FND	1,001.62		9587
1076	07/28/25	FPL FLORIDA POWER & LIGHT	24,164.92		9587
1077	07/28/25	HRCH HENDRY REGIONAL CORP. HEALTH	20.00		9587
1078	07/28/25	ISBC IPITOMY SMARTER BUSINESS COMMU	24.23		9587
1079	07/28/25	LUMEN LUMEN	670.80		9587
1080	07/28/25	PHILLIPS PHILLIPS A/C & HEATING SERVICE	56.25		9587
1081	07/28/25	POL POSTMASTER - LABELLE, FL.	1,300.00		9587
1082	07/28/25	SHRED SHRED-IT USA	43.13		9587
1083	07/28/25	VAH VISION ACE HARDWARE-LABELLE	16.90		9587
1084	07/28/25	EVERG005 EVERGLADES EQUIPMENT GROUP	169.66		9590 Direct Deposit
1085	07/28/25	PTLLC PROTECTED TRUST LLC	509.39		9590 Direct Deposit
1086	07/28/25	SECUR005 SECURITY FENCE OF SWFL INC	5,911.00		9590 Direct Deposit
1087	07/28/25	TETRA005 TETRA TECH, INC	2,025.00		9590 Direct Deposit

Checking Account Totals	Paid	Void	Amount Paid	Amount Void
Checks:	26	0	258,299.15	0.00
Direct Deposit:	14	0	244,376.58	0.00
Total:	40	0	502,675.73	0.00

Report Totals	Paid	Void	Amount Paid	Amount Void
Checks:	126	2	561,035.86	0.00
Direct Deposit:	49	0	435,382.04	0.00
Total:	175	2	996,417.90	0.00

Totals by Year-Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	5-001	464,999.33	19.65-	27,648.42	492,628.10
WATER FUND	5-041	197,405.32	0.00	0.00	197,405.32
SEWER FUND	5-042	305,270.41	0.00	0.00	305,270.41
Year Total:		967,675.06	19.65-	27,648.42	995,303.83
WATER FUND	x-041	346.26	0.00	0.00	346.26
SEWER FUND	x-042	491.51	0.00	0.00	491.51
SANITATION OPERATION FUND	x-043	276.30	0.00	0.00	276.30
Year Total:		1,114.07	0.00	0.00	1,114.07
Total of All Funds:		968,789.13	19.65-	27,648.42	996,417.90

Totals by Fund					
Fund Description	Fund	Expend Total	Revenue Total	G/L Total	Total
GENERAL FUND	001	464,999.33	19.65-	27,648.42	492,628.10
WATER FUND	041	197,751.58	0.00	0.00	197,751.58
SEWER FUND	042	305,761.92	0.00	0.00	305,761.92
SANITATION OPERATION FUND	043	276.30	0.00	0.00	276.30
Total of All Funds:		968,789.13	19.65-	27,648.42	996,417.90

Fund Description	Fund	Current	Prior Rcvd	Prior Open	Paid Prior	Fund Total
GENERAL FUND	5-001	464,999.33	0.00	0.00	0.00	464,999.33
WATER FUND	5-041	197,405.32	0.00	0.00	0.00	197,405.32
SEWER FUND	5-042	305,270.41	0.00	0.00	0.00	305,270.41
Year Total:		967,675.06	0.00	0.00	0.00	967,675.06
WATER FUND	x-041	346.26	0.00	0.00	0.00	346.26
SEWER FUND	x-042	491.51	0.00	0.00	0.00	491.51
SANITATION OPERATION FUND	x-043	276.30	0.00	0.00	0.00	276.30
Year Total:		1,114.07	0.00	0.00	0.00	1,114.07
Total of All Funds:		968,789.13	0.00	0.00	0.00	968,789.13

CITY OF LABELLE



MINUTES

City Commission Budget Workshop & Special Meeting

Thursday, July 10, 2025, at 3:00 PM

LaBelle Commission Chambers
481 West Hickpochee Ave
LaBelle, FL 33975

CITY COMMISSION:

Julie C. Wilkins., Mayor
Kevin Holland, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

Minutes

1. Call to Order

The workshop/special meeting was called to order by Mayor Wilkins at 3:00 PM.

2. Roll Call

PRESENT

Mayor Julie C. Wilkins
Commissioner Jackie Ratica
Commissioner Hugo Vargas
Commissioner Kevin Holland via Teams
City Attorney Derek Rooney
Deputy City Clerk Tijauna Warner

ABSENT

Commissioner Bobbie Spratt

3. Invocation and Pledge of Allegiance

Commissioner Vargas led the invocation, Commissioner Ratica led the Pledge of Allegiance.

4. Consent Agenda Items for Consideration

Mayor Wilkins contacted Sue Moss by phone to discuss a proposed \$9,000 donation to the LaBelle Museum to support the hiring of part-time staff, enabling the museum to extend its hours of operation throughout the week. The conversation also included the possibility of the LaBelle Downtown Revitalization Corporation (LDRC) providing additional staffing support. Following a productive discussion, Sue Moss expressed her agreement with all proposed terms.

A. Insurance Rates & Plans

Lisa Awbrey (Human Resource Director) gave a brief overview of insurance options. A discussion ensued.

Motion made by Commissioner Vargas to approve the Base Plan and HSA 05180/-1 for employees to select, Seconded by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Vargas, Commissioner Holland

B. Fire Department Budget

Chief Brent Stevens provided the Commission with an overview of the three available plan options.

Motion made by Commissioner Ratica to approve Plan 3 not to exceed rate, Seconded by Commissioner Holland. Mayor Wilkins called for the question. A discussion ensued. Commission Ratica amended her motion to Plan 3 not to exceed rate and remove the cap for vacate building, industrial, and commercial. Seconded by Commissioner Holland. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Vargas, Commissioner Holland

City Commission Budget Workshop & Special Meeting
July 10, 2025

5. **Adjournment**

Motion made by Commissioner Ratica to adjourn the workshop/special meeting, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Vargas, Commissioner Holland

There being no further business to discuss, Mayor Wilkins adjourned the meeting at 3:37 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, MPA, MMC, City Clerk

CITY OF LABELLE



MINUTES

Local Planning Agency Meeting
Thursday, July 10, 2025, at 5:30 PM

LaBelle Commission Chambers
481 West Hickpochee Ave
LaBelle, FL 33975

CITY COMMISSION:

Julie C. Wilkins., Mayor
Kevin Holland, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

Minutes

1. Call to Order

The meeting was called to order by Mayor Wilkins at 5:30 PM.

2. Roll Call

PRESENT

Mayor Julie C. Wilkins
Commissioner Jackie Ratica
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
City Attorney Derek Rooney
Deputy City Clerk Tijauna Warner

ABSENT

Commissioner Kevin Holland

3. Invocation and Pledge of Allegiance

Commissioner Vargas led the invocation, Commissioner Spratt led the Pledge of Allegiance.

4. New Business

- A. ORDINANCE 2025 - 07 AN ORDINANCE OF THE CITY OF LABELLE, FLORIDA, AMENDING THE CITY OF LABELLE ZONING MAP FOR A 8.91+/-ACRE PROPERTY LOCATED AT THE NORTHEAST CORNER OF SOUTH CAPTAIN HENDRY DRIVE AND STATE ROAD 80, AMENDING THE ZONING DESIGNATION FROM BUSINESS (B-2) ZONING DISTRICT TO PLANNED UNIT DEVELOPMENT (PUD) ZONING DISTRICT, PROVIDING FOR IDENTIFICATION OF THE SUBJECT PROPERTY; PROVIDING FOR INTENT; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Cory Chandler (Engineer) and Margaret Tassone (Project Planner) gave a brief overview of Landis Evans + Partners plans for rezoning and PUD.

Patty Kulak (RVI Planning) gave a brief staff report of Ordinance 2025-07 and advised the city commission of staff recommendation with twenty-three amendments. A discussion ensued.

Public Hearing Opened

Public comments were made opposing Ordinance 2025-07 by the following: Jennifer Curtis, William Gleaser, Iggy Monsalve, and Daniel Pool.

Public Hearing Closed

Motion made by Commissioner Spratt that Ordinance 2025-07 is not compatible to the Comprehensive Plan, Seconded by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

5. Adjournment

Motion made by Commissioner Spratt to adjourn the meeting, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas.

There being no further business to discuss, Mayor Wilkins adjourned the meeting at 6:24 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, MPA, MMC, City Clerk

CITY OF LABELLE



MINUTES

Regular Commission Meeting

Thursday, July 10, 2025, at 5:30 PM

LaBelle Commission Chambers
481 West Hickpochee Ave
LaBelle, FL 33975

CITY COMMISSION:

Julie C. Wilkins., Mayor
Kevin Holland, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

Minutes

1. Call to Order

The meeting was called to order by Mayor Wilkins at 6:40 PM.

2. Invocation and Pledge of Allegiance

3. Roll Call

PRESENT

Mayor Julie C. Wilkins
Commissioner Jackie Ratica
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
City Attorney Derek Rooney
Deputy City Clerk Tijauna Warner

ABSENT

Commissioner Kevin Holland

4. Additions of Emergency Basis From Mayor, Deletions and Approval of Agenda Items

Derek Rooney stated that he had two items to discuss. The first item was a request to add the 990 Tropicana Code Enforcement Settlement to the agenda. The second item was a request to continue Ordinance 2025-03.

Mayor Wilkins requested to add The 9.11 Memorial Fund to the agenda under Non-Public Hearing Items for Consideration.

5. Presentations

A. Pocket Park - Shellie Hunter

Pulled from agenda.

6. Consent Agenda Items for Consideration

(Any commissioner or citizen may request to have an item removed from the consent agenda and placed on the regular agenda for further discussion.)

A. Approval of June Check Register

B. Approval of *Month* Minutes:

June 12, 2025 City Commission Workshop

June 12, 2025 Local Planning Agency Meeting

Regular Commission Meeting
July 10, 2025

June 12, 2025 City Commission Meeting

June 23, 2025 City Commission Budget Workshop & Special Meeting

C. Approval of Staff Reports:

-Fire Department- Chief Brent Stevens

-Building Department- Mark Lynch

-Code Enforcement- Zane Mungillo

D. LaBelle Downtown Revitalization Corporation (LDRC) Financial Statement

E. Hendry County Sheriff's Office CAD MOU

F. Sale of R12 & E11 Brindlee Mountain

Motion made by Commissioner Ratica to approve Consent Agenda Items without June 12, 2025 City Commission Meeting Minutes and Item D: 23PLN115 Amended and Restated Task Order for Resilient Florida Vulnerability Assessment Professional Engineering Services, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

7. Non-Public Hearing Items for Consideration

(Limited to 15 minutes per item: 3-5 minutes optional presentation time with the remaining time for discussion by the Commission)

A. 23PLN115 Amended and Restated Task Order for Resilient Florida Vulnerability Assessment Professional Engineering Services

Motion made by Commissioner Vargas to approve 23PLN115 Amended and Restated Task Order for Resilient Florida Vulnerability Assessment Professional Engineering Services subject to attorney's consulting, Seconded by Commissioner Spratt. Mayor Wilkins called for the question. A discussion ensued. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

Motion made by Commissioner Ratica to approve the June 12, 2025 City Commission Meeting Minutes, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

B. Reschedule the August 14, 2025 City Commission Meeting

Motion made by Commissioner Spratt to approve rescheduling the August 14, 2025 Regular Scheduled City Commission Meeting to August 7, 2025, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. A discussion ensued. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

Regular Commission Meeting
July 10, 2025

Derek Rooney presented the Code Enforcement Settlement Agreement for 990 Tropicana to the city commission.

Motion made by Commissioner Vargas to approve the Code Enforcement Settlement Agreement for 990 Tropicana, Seconded by Commissioner Ratica. Mayor Wilkins called for the question. A discussion ensued. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

Charles Aguero gave a brief overview of plans for The 9.11 Memorial Funds.

Motion made by Commissioner Spratt to approve The 9.11 Memorial Funds Monument, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. A discussion ensued. Motion passed unanimously.
Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

- C. DAV PUD includes Food Trucks

Continued to August 7, 2025 City Commission Meeting.

8. Public Hearings and/or Ordinances

- A. RESOLUTION 2025 - 04 A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF LABELLE, FLORIDA, RENAMING COLLIER STREET TO "NORA'S LANE" WITHIN THE CITY LIMITS OF LABELLE IN HENDRY COUNTY, FLORIDA; PROVIDING FOR TRANSMITTAL; PROVIDING FOR CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Derek Rooney read Resolution 2025-04 Title into the record.

Public Hearing Opened

Public Hearing Closed

Motion made by Commissioner Ratica to approve Resolution 2025-04, Seconded by Commissioner Spratt. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

- B. ORDINANCE 2025 - 03 (second reading) AN ORDINANCE OF THE CITY OF LABELLE, FLORIDA; AMENDING THE CITY OF LABELLE CODE, CHAPTER 11, ARTICLE V, STREET VENDING; AND AMENDING APPENDIX B, LAND DEVELOPMENT CODE, CHAPTER 4, ARTICLE V, SUPPLEMENTARY DISTRICT REGULATIONS, CREATING SECTION 4-92; AMENDING REGULATIONS RELATING TO MOBILE VENDING; PROVIDING FOR RATIFICATION OF PRIOR ACTIONS; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

Derek Rooney read Ordinance 2025-03 Title into the record.

Motion made by Commissioner Ratica to continue Ordinance 2025-03 to August 7, 2025 City Commission Meeting at 5:30p.m., Seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

Regular Commission Meeting
July 10, 2025

9. Public Comment on Non-Agenda Items

(Limited to 3 minutes per person)

Jericka Mungillo presented the LDRC plans to apply for the Competitive Florida Partnership Grant.

Motion made by Commissioner Ratica to approve authorizing the Mayor to write a support letter for LDRC application for a Competitive Florida Partnership Grant, Seconded by Commissioner Spratt. Mayor Wilkins called for the question. A discussion ensued. Motion passed 3-1.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt

Voting Nay: Commissioner Vargas

Derek Rooney and Lilly Davenport presented information for Hendry County in reference Uniformed Special Assessment.

Motion made by Commissioner Vargas to approve no change to assessments for police, recreation, and street lighting, Seconded by Commissioner Ratica. Mayor Wilkins called for the question. A discussion ensued. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

10. City Related Business by Commissioners

11. Adjournment

Motion made by Commissioner Ratica to adjourn the meeting, Seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

There being no further business to discuss, Mayor Wilkins adjourned the meeting at 8:12 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, MPA, MMC, City Clerk

CITY OF LABELLE



MINUTES

City Commission Budget Workshop & Special Meeting

Thursday, July 24, 2025, at 3:00 PM

LaBelle Commission Chambers
481 West Hickpochee Ave
LaBelle, FL 33975

CITY COMMISSION:

Julie C. Wilkins., Mayor
Kevin Holland, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

Minutes

1. Call to Order

The meeting was called to order by Mayor Wilkins at 3:03PM.

2. Roll Call

PRESENT

Mayor Julie C. Wilkins

Vice Mayor Jackie Ratica

Commissioner Bobbie Spratt

Commissioner Hugo Vargas

Commissioner Kevin Holland

City Attorney Derek Rooney

Deputy City Clerk Tijauna Warner

3. Invocation and Pledge of Allegiance

4. Presentations

A. FY2025-2026

Lilly Davenport provided a brief overview of the City of LaBelle's proposed budget. A 5% Cost-of-Living Adjustment (COLA) was suggested for all employees this year. The city experienced a 2.5% increase in healthcare costs and an overall rise in retirement expenses, although rates decreased for legislative officials and senior executives. Workers' compensation costs are budgeted with an average projected increase of 18%, though final numbers are pending. All general fund attorney fees have been consolidated under the Commission budget to streamline allocation; however, utility departments will continue to manage their own legal expenses. She provided a proposed millage rate of 5.1414, with a rollback rate of 4.8137. A discussion ensued.

Motion made by Commissioner Spratt to approve Resolution 2025-09 setting the proposed millage rate of 5.1414 and roll-back rate of 4.8137, Seconded by Vice Mayor Ratica. Mayor Wilkins called for the question. A discussion ensued. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Holland

5. Adjournment

Motion made by Commissioner Spratt to adjourn the budget workshop & special meeting, Seconded by Vice Mayor Ratica. Mayor Wilkins called for the question. Motion passed unanimously.

Voting Yea: Mayor Wilkins, Vice Mayor Ratica, Commissioner Spratt, Commissioner Vargas.

City Commission Budget Workshop & Special Meeting
July 24, 2025

There being no further business to discuss, Mayor Wilkins adjourned the meeting at 5:24 PM.

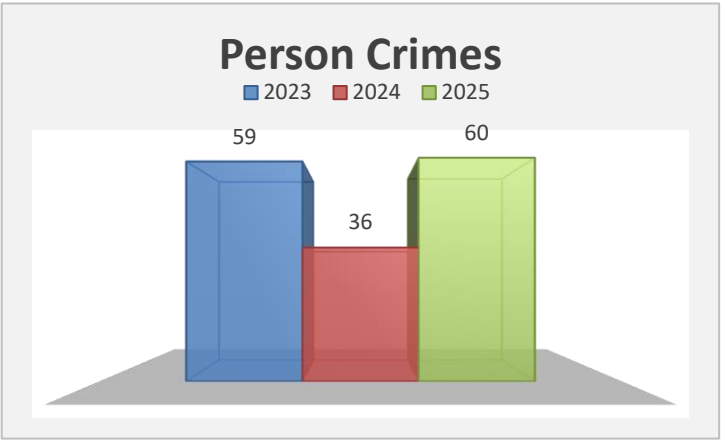
Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, MPA, MMC, City Clerk

Hendry County Sheriff's Office
City of LaBelle Crime Report for August 2025 Meeting
Dates: 1st - 23rd

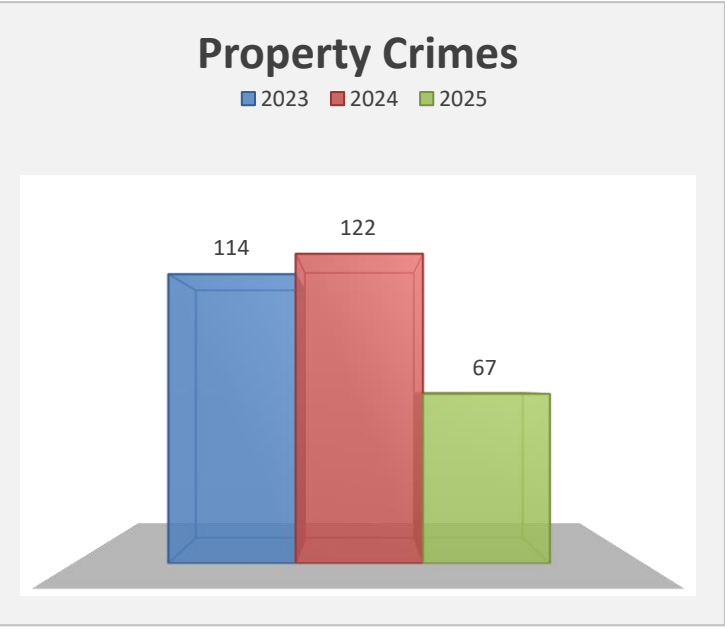
Person Crimes	July	June	May	Apr.
Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Crime	1	1	0	0
Assault	0	0	2	1
Battery - Simple	1	3	4	4
Domestic	3	2	0	4
TOTAL	5	6	6	9

YTD 2025	YTD 2024	YTD 2023
0	0	0
0	1	0
5	6	12
10	2	4
21	14	24
24	13	19
60	36	59

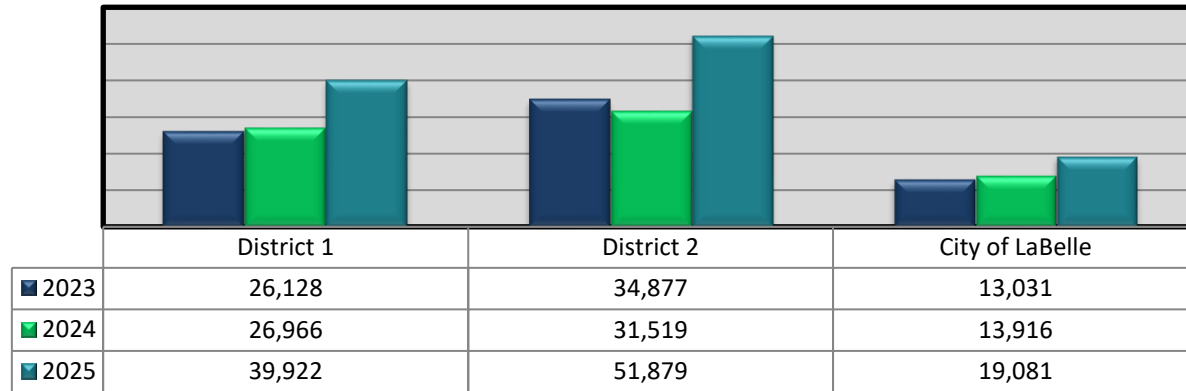


Property Crimes	July	June	May	Apr.
Stolen Vehicle	0	3	1	1
Theft				
- Construction	0	0	0	0
- Residential	3	2	2	1
- Retail	1	2	1	0
Burglary				
- Residential	1	0	1	2
- Business	0	0	1	0
- Vehicle	0	0	0	1
Criminal Mischief	2	1	1	4
TOTAL	7	8	7	9

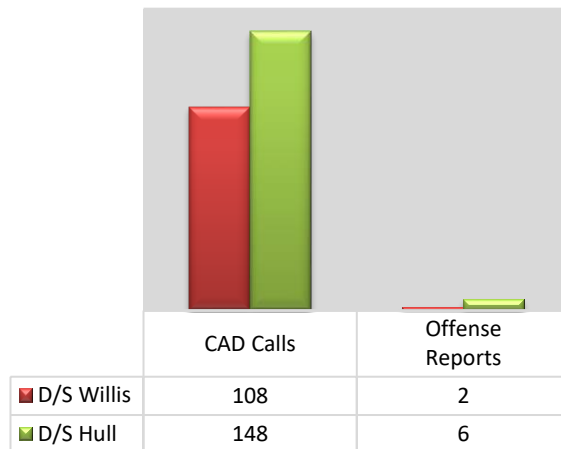
YTD 2025	YTD 2024	YTD 2023
10	8	19
0	1	0
17	46	41
5	14	14
9	9	8
2	5	3
2	18	17
22	21	12
67	122	114



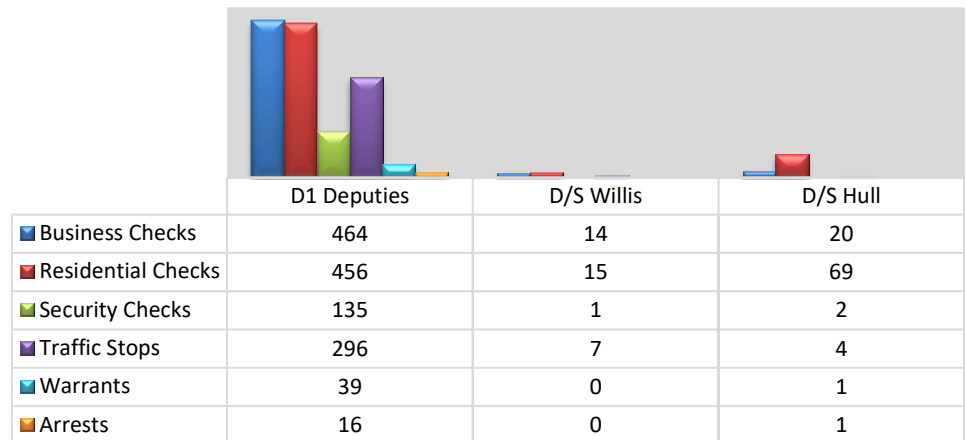
Year-to-Date Call Summary, by District



City Units



City of LaBelle





**LaBelle Fire
Department**
CHIEF BRENT R. STEVENS

863-675-1537
bstevens@citylabelle.com
jhubbard@citylabelle.com
280 S Main St LaBelle, FL 33935

Agenda Items

LaBelle Fire Department Response:
July Calls- 47
July Public Relation Interactions-3

- Engine Status
 - o All Engines are in working order.
 - o Tender is in working order.
- Truck Repairs
 - o C1 transmission will be replaced.
- County Response
 - o LaBelle Fire Department has responded 61 times for mutual aid to outlining areas.
- Station & Ladder
 - o Station design is underway. We are awaiting arrival of the Ladder truck.

Thank You,
Chief Brent Stevens
LaBelle Fire Department
863-234-8639

Range: First to Last Issue Date Range: 07/01/25 to 07/31/25 **Indicates payment is in batch
NOTE: Too many Building Codes included in this report. The totals are correct, but please print to Excel to see the complete detail.

	Alteration Cost	New Volume	BP D2Y BUILDING MECHANICAL PLAN REVIEW	BP D2Z CONTRACTOR PL ROW PLANNING	TOTAL RSRC ELECTRICAL PL UA LT PLUMBING
Grand Totals:	255,734.10	0	PAID: 0.00 0.00 2,178.88 212.00 0.00	0.00 0.00 0.00 450.00	3,318.17 324.00 0.00 60.00
		PERMIT COUNT:	0 12 3 0	0 0 0 3	20 7 0 1

BP SURC2 - Bldg Code Admin & Inspect Brd		BP SURCH - FL Building Commission Surchar	
1. Number of permits issued at the minimum surcharge rate 11 x \$2	\$ 22.00	1. Number of permits issued at the minimum surcharge rate 13 x \$2	\$ 26.00
2. Permit fees collected at other than minimum surcharge	\$ 1,958.60	2. Permit fees collected at other than minimum surcharge	\$ 1,591.00
3. Surcharge amount due (1.5% of line 2 or line 2 x 1.5)	\$ 29.38	3. Surcharge amount due (1.0% of line 2 or line 2 x 0.010)	\$ 15.91
4. Total of Lines 1 & 3	\$ 51.38	4. Total of Lines 1 & 3	\$ 41.91
5. Less surcharge amount retained (10% of line 4 or line 4 x 0.10)	\$ 5.14	5. Less surcharge amount retained (10% of line 4 or line 4 x 0.10)	\$ 4.19
6. Surcharge amount due (line 4 less line 5)	\$ 46.24	6. Surcharge amount due (line 4 less line 5)	\$ 37.72

*NOTE: This report contains only PAID & WAIVED fees.

Range: PID: First to Last
:
:
:
Range of Codes: BUI to BUI
Range of Batch Ids: First to Last
Range of Sections: First to Last
Print Ref Num: N
Payment Type Includes: Sp Charges: Y Prop Lien: N Sp Assmnt: Y Water: Y Sewer: Y
Voucher Agency: Y Garbage: Y Invoice: Y Misc: Y
Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N VT: Y
Range of Installment Due Dates: First to Last
Print Only Miscellaneous w/Parcel Id: N Sort Miscellaneous Payments by Utility Account: N
Print Only Miscellaneous w/Utility Id: N

		Principal					
Code Description	Count	Arrears/Other	Fiscal 2024	Fiscal 2025	Fiscal 2026	Interest	Total
BUI BUILDING DEPT PYMTS	30	1,403.65	0.00	0.00	0.00	0.00	1,403.65
Invoice Payments	30	1,403.65	0.00	0.00	0.00	0.00	1,403.65
Payments Total:	30	1,403.65	0.00	0.00	0.00	0.00	1,403.65
Cash O/S Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
NSF Reversals Total:	0	0.00	0.00	0.00	0.00	0.00	0.00
Total:	30	1,403.65	0.00	0.00	0.00	0.00	1,403.65

Total Cash: 0.00
Total Check: 996.65
Total Credit: 65.00
Total V Term: 342.00

Hugo Vargas
Commissioner

Kevin Holland
Commissioner



Jackie Ratica
Commissioner

Bobbie Spratt
Commissioner

"The City of Oaks"

Julie C. Wilkins
Mayor

Code Enforcement Report

JULY 2025

7/01/2025 – 7/30/2025

Code Enforcement is currently working on ninety-two open cases with sixteen being opened and thirty being closed in July. Three citizen complaints were investigated, seventy-two inspections were completed, ten courtesy notices, and seven violation/hearing notices were mailed out. and Seven lien searches were conducted

City dock,

The city dock had 5 reservations and \$309.70 was deposited to the city

Public safety,

Three meetings were conducted with Centegix, Welcome emails were sent to various departments, and the employee training has been scheduled.

Employee pictures were taken for IDs

Emergency management,

Several advisories were sent out by the EOC, and one low pressure wave was monitored

Zane Mungillo
Code Enforcement



City of LaBelle City Commission
Agenda Request

To: Honorable Mayor and City Commission
Prepared By: Justin deMello
Date of Meeting: 8/7/2025
Date Submitted: 7/28/25
Title of Agenda Item: Workforce Development Grant Application
Agenda Location: Consent

Report in brief: City Staff are seeking feedback and direction from the City Commissioners regarding the potential engagement of

Woodard & Curran to assist with financial planning and grant application services for a proposed Workforce Training Facility in the City of LaBelle.

The Facility is intended to support local and regional workforce development by providing a centralized location for job training, skills certifications, and educations partnerships.

To advance this project, staff recommends exploring state and federal funding opportunities and developing a financial strategy to support planning, design, and construction. Woodard & Curran has experience in securing grant funding and providing financial planning for similar infrastructure and community development projects.

Their services would include identifying available funding sources, preparing competitive applications,
and coordination with funding agencies to help position the City for successful implementation.

Staff Comments: _____

Fiscal Impact: Yes ☐ No ☒

Recommended Actions: _____



CITY OF LABELLE, FLORIDA
Planning Staff Report
for
Mobile Food Vending Ordinance

TYPE OF CASE: Land Development Code Amendment

STAFF REVIEWER: Alexis Crespo, AICP

DATE: June 12, 2025

APPLICANT: City of LaBelle City Commission

AGENT: City of LaBelle City Commission

REQUEST: Amend the City of LaBelle Land Development Code to amend the standards for mobile food vending

LOCATION: City-wide

PROPERTY SIZE: N/A

STAFF NARRATIVE:

The City of LaBelle City Commission requested that Staff prepare an ordinance providing amendments to the standards for mobile food vending, more commonly known as food trucks. The current regulations require a Special Exception to establish a food truck use on a property, unless the use is otherwise allowed by a Planned Unit Development zoning district.

A Special Exception requires a minimum application fee of \$1,500 and creates uncertainty for Applicants due to the public hearing process.

Food trucks continue to be a highly demanded use in the City and creates opportunities for restaurateurs to start a food-based business without the upfront capital costs of establishing a “brick and mortar” restaurant. Food trucks also provide the public with diversity of food options.

The amendment as proposed is intended to provide a predictable permitting process that would allow for mobile food vending on non-residentially zoned properties throughout the City, while establishing meaningful regulations to ensure the food trucks do not detract from the local character, public viewsheds and functionality of the subject property as well as abutting rights-of-ways.

The following are the key changes proposed via this amendment:

- Move mobile food vending standards from Chapter 11 of the Code of Ordinances to the Supplementary Regulations Section in Chapter 4 of Land Development Code, as the standards directly relate to land development.
- Establishes an administrative permitting process to allow mobile food vendors to locate on a specified subject site. The process includes required materials to evaluate the appropriateness of the request including site plan, hours of operation, insurance coverage, application fee (to be established by the City Commission) and demonstration that the required agency permits have been obtained, such as health department authorization.
- Establishes limitations on allowable locations based upon the official Zoning Map, access and circulation, adequate parking, and distance separation from other food trucks to avoid proliferation of the use, particularly along the SR 80 and SR 29 corridors, where the highest demand to locate food trucks exists.
- Prohibits food trucks on residentially-zoned property and the Downtown Business District, except Barron Park, where food trucks can operate in accordance with the approved/vested Special Exception approval. Additionally, leniency for food trucks at clubhouses within residential communities has been included. This is allowed in numerous master-planned communities in Southwest Florida, such as Babcock Ranch, and can contribute to community-building and “sense of place”.
- Establishes numerous operating standards to ensure the mobile food vending is functional, attractive and well-maintained. Standards address setbacks, on-site refuse/waste disposal, signage, hours of operation, and prohibition on alcohol consumption, outdoor seating areas and amplified music to avoid competition with “brick and mortar” restaurants, address compatibility, and preclude the need for additional longer-term parking.
- Establishes review criteria and process for addressing violations of these standards.

STAFF RECOMMENDATION:

Staff finds that the proposed ordinance is consistent with the Comprehensive Plan and Land Development Code and recommends **APPROVAL**.

SUGGESTED MOTION(S)

APPROVAL:

I make a motion to recommend approval of the proposed Mobile Food Vending Ordinance.

APPROVAL WITH MODIFICATION(S):

I make a motion to recommend approval of the proposed Mobile Food Vending Ordinance with the following changes:

1)

DENIAL:

I make a motion to recommend denial of the proposed Mobile Food Vending Ordinance.

The request does not meet the intent of the Comprehensive Plan and Land Development Code.

1)

ORDINANCE
NUMBER 2025-03

AN ORDINANCE OF THE CITY OF LABELLE,
FLORIDA; AMENDING THE CITY OF LABELLE
CODE, CHAPTER 11, ARTICLE V, STREET
VENDING; AND AMENDING APPENDIX B, LAND
DEVELOPMENT CODE, CHAPTER 4, ARTICLE V,
SUPPLEMENTARY DISTRICT REGULATONS,
CREATING SECTION 4-92; AMENDING
REGULATIONS RELATING TO MOBILE
VENDING; PROVIDING FOR RATIFICATION OF
PRIOR ACTIONS; PROVIDING FOR
CODIFICATION, SEVERABILITY, CONFLICTS
AND AN EFFECTIVE DATE.

RECITALS

WHEREAS, the City of LaBelle, Florida has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida; Chapters 163 and 166; and Section 381.986 Florida Statutes; and

WHEREAS, the City Commission desires to amend the regulations relating to the mobile vending in the City to allow for the expansion and incubation of local businesses, while ensuring protecting the character of the City and ensuring an attractive and functional built environment; and

WHEREAS, the City of LaBelle desires to maintain minimum siting regulations and design standards to ensure compatibility and consistency amongst buildings in the City, and to ensure the protection of public health, safety and welfare; and

WHEREAS, the proposed ordinance was properly advertised and has received public hearings before the Local Planning Agency on June 12, 2025, and before the City Commission on July 10, 2025 and August 14, 2025; and

WHEREAS, the City finds that this Ordinance is in the interests of the public health, safety, and welfare.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of LaBelle, Florida:

Section 1. Recitals. The forgoing recitals are hereby ratified and confirmed as being true and correct and hereby made a part of this Ordinance and adopted as legislative findings.

Section 2. Amendment to the City Code of Ordinances. Chapter 11, Licenses And Business Regulations, Article V - Street Vending, and the Land Development Code, Chapter

4, Article IV, Zoning, of the City of LaBelle is hereby amended as set forth in Exhibit A attached hereto.

Section 3. Codification. This ordinance shall be incorporated into the City of LaBelle Land Development Code. The sections of this Ordinance can be renumbered or re-lettered to the appropriate word or phrase to accomplish codification. Omissions, grammatical, and typographical errors, as well as clarifications of ambiguous wording that do not affect the intent of this Ordinance, may be authorized by the Mayor without need for a public hearing.

Section 4. Severability. In the event that any portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Conflicts. The provisions of this article shall supersede any provisions of existing ordinances in conflict herewith to the extent of said conflict.

Section 6. Effective Date. This Ordinance shall take effect immediately upon its adoption by the City Commission.

PASSED AND DULY ADOPTED this ____ day of _____, 2025.

CITY COMMISSION OF THE CITY OF LABELLE,
FLORIDA

By: _____
Julie C. Wilkins, Mayor

ATTEST:

By: _____
Tijauna Warner, Deputy Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

By: _____
Derek Rooney, City Attorney

93	Vote:	AYE	NAY
94			
95	Mayor Wilkins	_____	_____
96	Commissioner Vargas	_____	_____
97	Commissioner Ratica	_____	_____
98	Commissioner Holland	_____	_____
99	Commissioner Spratt	_____	_____
100			

EXHIBIT A

THE LABELLE CODE

CHAPTER 11 - LICENSES AND BUSINESS REGULATIONS

ARTICLE V. STREET VENDING

Sec. 11-121. Purpose and intent.

~~The purpose of this article is to promote public interest and economic development opportunities for the City of LaBelle by providing for an active and attractive pedestrian environment while protecting the health, safety and welfare of its residents.~~

~~Vending operations as described in this article are not permitted on any publicly owned property including, but not limited to, sidewalks, rights of way or parks, except as provided for in section 11-124, Exemptions.~~

Sec. 11-122. Definitions.

~~*Mobile vending cart.* An accessory use, consisting of a portable stand and any related accessory appurtenances such as an awning, canopy, or seating, used for the retail sales of goods including, but not limited to, beverages, food, and flowers.~~

~~*Mobile vending trailer.* A mobile trailer operated by a vendor standing on or within the frame of the trailer.~~

~~*Mobile vending vehicle.* Same as above, only motorized.~~

~~*Sidewalk vending.* The peddling, vending, selling, displaying or offering for sale, any item of tangible personal property or other thing of value from a mobile vending cart, by a vendor, to persons on the public right of way, including sidewalks.~~

~~*Street vending.* The peddling, vending, selling, displaying or offering for sale, any item of tangible personal property or other thing of value from a mobile vending trailer or vehicle on the public rights of way, between the curblines, by a vendor, to persons on the sidewalk.~~

~~*Vendor.* Any person or entity that exhibits, displays, offers for sale or sells any food, beverages, goods, wares or merchandise from a mobile vending cart, mobile vending vehicle, or mobile vending trailer.~~

Sec. 11-123. Permits, application and insurance.

~~(a) *Special exception permit required.* It shall be unlawful for any person to engage in the business of vending without first obtaining a special exception approval by the city commission.~~

~~(1) A special exception issued under this section shall permit the applicant to conduct operations at the vendor site designated in the permit and only at this site.~~

~~(2) Every special exception shall be nonassignable and nontransferable.~~

~~(3) Proof of special exception approval shall be carried with the vendor when he/she is engaged in vending.~~

~~(4) If the vendor is engaged in the sale of food and beverage for human consumption, a certificate of health inspection shall also be properly and conspicuously displayed at all times during the operation of business.~~

~~(5) Expiration and renewal. The special exception shall require review and renewal by the city commission each year on the anniversary date of the issuance of the permit. Application for renewal must be received no later than the expiration date of the current permit. Any application received after that date shall be processed as a new application.~~

~~(b) Application. In addition to the criteria established in Appendix B, subsection 4-41(b), the special exception application must provide the following information:~~

~~(1) Name and description of the applicant;~~

~~(2) Contact information of the applicant;~~

~~(3) A brief description of the nature of the business and the goods to be sold;~~

~~(4) A certificate of health inspection, or other required inspection, if applicable;~~

~~(5) The proposed method of operation, length of time desired to do business, if a motorized vehicle is to be used, a description of such vehicle, including license number and other means of identification;~~

~~(6) The place where the goods are to be sold, to include the physical location of the vending vehicle;~~

~~(7) Proposed hours of operation; and~~

~~(8) Payment of application fees.~~

~~(c) Insurance.~~

~~(1) Prior to operation, vendors shall obtain any necessary licenses, permits and tax information from appropriate governmental agencies.~~

~~(2) Vendor applicants shall be required to maintain in full force and effect, comprehensive general liability insurance with liability limits of not less than five hundred thousand dollars (\$500,000.00) for the term of the permit.~~

~~(3) Vendors that are engaged in low-risk endeavors such as advertising or advocacy, involving no physical equipment, displays or distribution of ingestible/inhalable items, shall be permitted to sign a hold harmless agreement in lieu of meeting the insurance requirements above. The city attorney shall make a determination if the hold harmless agreement is sufficient based on information supplied by the applicant.~~

~~(4) Once the permit is issued, the applicant has an affirmative duty to maintain all applicable licenses and certifications and to notify the city in writing of any material change in the information provided by the applicant in the original application.~~

~~(5) The applicant shall immediately notify the city of a lapse in insurance coverage.~~

Sec. 11-124. Exemptions.

~~(a) The provisions of this article do not apply to the following:~~

(1) ~~Goods, wares or merchandise temporarily deposited on the sidewalk in the ordinary course of delivery, shipment or transfer.~~

(2) ~~The placing and maintenance of unattended stands or sales devices for the sale, display or offering for sale of newspapers, magazines, periodicals and paperbound books.~~

(3) ~~Special events authorized by a temporary use permit by the city in accordance with section 4-83 of the Land Development Code.~~

(4) ~~The distribution of free samples of goods, wares and merchandise by any individual from his person.~~

(b) ~~Claims of exemption.~~ Any person claiming to be legally exempt from the regulations set forth in this article shall demonstrate the statute or legal authority under which the exemption is claimed and shall provide to the city proof of qualification of such exemption.

Sec. 11-125. General restrictions.

(a) ~~Size restrictions.~~

(1) ~~Mobile vending cart/handcart/pushcart.~~ Dimensions shall not exceed five (5) feet in width, nine (9) feet in length, seven (7) feet in height (exclusive of canopies or umbrellas), and must be able to be pushed by one (1) person.

(2) ~~Mobile vending trailer/stand/vehicle.~~ Dimensions shall not exceed sixteen (16) feet in length and eight (8) feet in height.

(b) ~~Location restrictions.~~ No vendor shall be permitted to operate in the following locations:

(1) ~~Within an R (residential) zoning district;~~

(2) ~~Within twenty (20) feet of any street intersection or pedestrian crosswalk;~~

(3) ~~Within fifteen (15) feet of any driveway, loading zone or bus stop;~~

(4) ~~Within fifteen (15) feet of a building entrance;~~

(5) ~~On the median strip of a divided roadway;~~

(6) ~~Against display windows of a fixed location business;~~

(7) ~~Any area within one hundred (100) feet of a hospital, college, elementary school, middle school or high school;~~

(8) ~~Within twenty (20) feet of any fire hydrant or fire escape; or~~

(9) ~~Within ten (10) feet of any parking space or access ramp designed for persons with disabilities.~~

(c) ~~Hours of operation.~~ Hours of operation shall be limited to between the hours of 6:00 a.m. to 9:00 p.m., unless otherwise restricted by special exception.

Sec. 11-126. Littering and trash removal.

(1) ~~Vendors shall be responsible for keeping sidewalks within fifteen (15) feet of their stands clean of all trash generated by their vending operations.~~

- (2) ~~Vendors must take with them at the end of each day, all trash, litter, garbage, refuse and waste generated by their vending operations. No vendor may use any public receptacle or receptacle on private property without the express permission of the property owner.~~

~~Sec. 11-127. Prohibited conduct.~~

- (a) ~~No vendor shall:~~

- ~~(1) Unduly obstruct pedestrian or motor vehicle traffic flow, except for up to ten (10) minutes to load/unload vending stations and/or merchandise;~~
- ~~(2) Obstruct traffic signals or regulatory signs;~~
- ~~(3) Leave any stand unattended at any time;~~
- ~~(4) Connect to utility services without the express permission of the property owner;~~
- ~~(5) Provide off cart signage; and~~
- ~~(6) [Make] excessive noise as described and enforced in chapter 12, article II, division I, of the Code of Ordinances.~~

- (b) ~~Vendors shall be limited to the display or sale of products or services as specified by their special exception approval.~~

~~Sec. 11-128. Suspension and revocation of permit.~~

- (a) ~~[Reasons for suspension or revocation.] In addition to the penalties punishable as set forth in the City of LaBelle Code of Ordinances, any permit issued under these regulations may be suspended or revoked for any of the following reasons:~~

- ~~(1) Fraud, misrepresentation, or knowingly making a false statement contained in the application, presented at the special exception public hearing, or presented in the course of carrying on the business of vending;~~
- ~~(2) Conducting the business of vending in any manner contrary to the conditions of the permit;~~
- ~~(3) Conducting the business of vending in such a manner as to create a public nuisance, cause a breach of the peace, constitute danger to public health, safety, welfare or morals, or interfere with the rights of property owners; or~~
- ~~(4) Cancellation of health department authorization for food or beverage vending.~~

~~The vendor's cart/trailer/vehicle may be impounded by code enforcement if the vendor is found to be operating without a permit.~~

- (b) ~~Notification of suspension or revocation. Code enforcement may conduct site checks to determine if vendors are in compliance with the Code. Upon inspection, vendors will be issued a site check notification letter which indicates specific violations. Vendors will be given five (5) working days to correct cited violations. If the violation is not corrected within the five (5) days, the permit may be revoked by code enforcement.~~

- (c) ~~Appeal process. A vendor may appeal the revocation to the city council within thirty (30) days. The city council's decision will be deemed final. An appeal of the city council's final decision may be filed in a court of competent jurisdiction as an appeal of a final order.~~

APPENDIX B - LAND DEVELOPMENT CODE

CHAPTER 4 - ZONING

ARTICLE V. - SUPPLEMENTARY DISTRICT REGULATIONS

Sec. 4-78 through Sec. 4-91. [NO CHANGES]

Sec. 4-92. Mobile Food Vending.

Sec. 4-92.1. Intent and applicability.

- (a) The City of LaBelle recognizes that the use of mobile food vending, commonly referred to as “food trucks”, is temporary and mobile in nature. These regulations are intended to define the appropriate locations and minimum required development standards for a site to be permitted for mobile food vendors. The standards established in these regulations are intended to allow mobile food vendors to operate while mitigating impacts to the site in which they operate and adjacent properties and rights-of-way. These regulations do not address mobile food carts, or mobile vendors that visit sites to temporarily vend for a period of minutes and not days or hours (i.e. ice cream trucks, construction or work site vendors). These vehicles are permitted by other agencies and cannot operate in the same manner as a mobile food vendor.
- (b) No mobile food vendor location is permitted without an approved administrative permit from the City. Such a permit may only address the location and operational standards relating to the location. Food vendors are required to provide evidence of all applicable inspections and permits with the City required by other governmental agencies, and which are not regulated through this Section.
- (c) Property owners that have a Special Exception approved by the City Commission for mobile food vending permitted before August 14 2025, may continue to have a mobile food vendor on that site for the duration authorized by the Special Exception resolution.
- (d) Exemptions. The provisions of this Section do not apply to the following:
 - i. Goods, wares or merchandise temporarily deposited on the sidewalk in the ordinary course of delivery, shipment or transfer.
 - ii. The placing and maintenance of unattended stands or sales devices for the sale, display or offering for sale of newspapers, magazines, periodicals and paperbound books.
 - iii. Special events authorized by a temporary use permit by the City in accordance with Section 4-83 of the Land Development Code.

Sec. 4-92.2. Definitions.

The following words, terms and phrases, when used in this subdivision, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

Commissary means an approved facility that provides support services for specific required functions of a mobile food vendor, including, but not limited to, mobile food vehicles and mobile food carts. Any food establishment permitted or licensed by a regulatory agency, such as a catering operation, restaurant, grocery store or similar establishment or any otherwise approved facility by FDACS in which food, containers, or supplies are kept, handled, prepared, packaged or stored can be considered for approval as a commissary. When not required at the mobile food establishment, commissaries may provide a three (3) compartment sink for washing, rinsing and sanitization of equipment/utensils in addition to hand wash and rest room facilities. Services required of the commissary will be based on the food sold and the mobile food establishment type and capabilities. A private residence may not be used as a commissary (See Chapter 500, Florida Statutes).

Food stand means a temporary, non-motorized food unit with limited infrastructure, which serves food and/or beverage intended for immediate consumption and does not provide indoor seating.

Mobile food cart means any non-motorized mobile food unit with limited infrastructure, which serves food and/or beverages intended for immediate consumption. Mobile food carts may not exceed six (6) feet in length, three (3) feet in width (exclusive of wheels), or four (4) feet in height (exclusive of wheels and umbrellas), and must be able to be pushed by one (1) person.

Mobile food vehicle means a motorized mobile food unit commonly referred to as a food truck, which may be self-sufficient in terms of potable water, sanitary sewer and electric utilities, and generally consists of an enclosed truck, trailer or similar vehicle, where food may be stored, prepared, cooked, and/or served. An open bed truck, van or converted automobile is not considered a mobile food vehicle and is not eligible for a mobile food vending permit pursuant to this division. Dimensions shall not exceed sixteen (16) feet in length and eight (8) feet in height.

Mobile food vendor means any person or business selling foods other than fresh fruits or vegetables from a mobile food vehicle, mobile food cart or food stand.

Sec. 4-92.3. Permit required.

(a) No mobile food vendor shall be permitted to operate within the City unless a permit has been obtained for the proposed location upon which the vendor will operate, and subject to the following:

- i. A permit issued under this section shall permit the applicant to conduct operations at the vendor site designated in the permit, and only at this site.
- ii. Every permit shall be non-assignable and nontransferable to another mobile food vendor.
- iii. Proof of permit approval shall be carried with the vendor when he/she is engaged in vending.
- iv. If the vendor is engaged in the sale of food and beverage for human consumption, a certificate of health inspection shall also be properly and conspicuously displayed at all times during the operation of business.
- v. Expiration and renewal. The permit shall require review and renewal by the City each year on the anniversary date of the issuance of the permit. Application for

renewal must be received no later than the expiration date of the current permit.
Any application received after that date shall be processed as a new application.

(b) Permit submittal requirements:

- 1) Completed application form provided by the City.
- 2) Signed authorization from the property owner or authorized representative.
- 3) Proof of insurance for the property, issued by an insurance company that is licensed to do business in the state.
- 4) Site plan based on a valid survey, approved development order, or master concept plan with dimensions and infrastructure identified, including the proposed location of the mobile food vendor in relation to property lines. The plan must depict the location of all sidewalks, driveways/access points to the site, rights-of-way, parking areas, outdoor seating areas, and entry location to the principal building(s) on the site.
- 5) If required parking spaces are to be utilized, the application must provide the times principal businesses use those spaces, and the proposed times the spaces would be used for mobile food vending.
- 6) A brief description of the nature of the business and the goods to be sold;
- 7) Proposed hours of operation; and
- 8) Payment of application fees.

If a permit holder is found to operating inconsistent with the standards of the permit, as documented by a violation notice by the City's Code Enforcement Officer, the permit may be suspended or revoked by the Special Magistrate or City Commission after hearing evidence of the violation in a public hearing. The burden to maintain the permit will be with the permit holder.

Sec. 4-92.4. General locational standards.

- (a) The following standards apply to the general location and siting of mobile food vending on a property:
 - i. Eligible sites must be zoned B-2, B-3, I-1A, I-2 or PUD.
 - ii. Locations must not interfere with vehicular access, multi-modal and pedestrian access such as sidewalks, and access ways.
 - iii. This use cannot be located in a required parking space or driveway, unless it is specifically demonstrated the parking or driveway is not used during the time and/or days the mobile food vendor location is permitted.
 - iv. This use must be located on property or within a development with completed infrastructure improvements, and not on a vacant lot or the site of an abandoned/permanently closed principal business.
 - v. All mobile food vendors shall be located in areas and in a manner that they do not create an adverse view or vista. More specifically, the food truck or anything associated with its operation shall block the view of signs or vehicular or multi-modal access ways.
 - vi. A mobile food vending permit cannot be approved on abutting property, or within 250 feet of another permitted location for mobile food vending, whichever is more stringent.

Sec. 4-92.5. Prohibited locations.

- (a) Mobile food vending is expressly prohibited on all parcels within a residential zoning district or parcels with existing residential uses, except as authorized under this Code pursuant to the special event or temporary use permit. Notwithstanding, mobile food vending may also be authorized at clubhouse or other portion of a residential community separate from the residences with the authorization of the homeowners association.
- (b) Mobile food vending is prohibited within the Downtown Business District on the official Zoning Map, except as authorized in LDC Section 4-83 and under this Code pursuant to a special event or temporary use permit, or a Special Exception approved by the City Commission in accordance with LDC Section 3-21.

Sec. 4-92.6. General operational standards.

- (a) The following standards apply to the general operations of the mobile food vending use:
 - i. No more than one (1) mobile food vendor can be permitted on a single site. For purposes of this specific requirement, a site includes an entire commercial development as delineated on the site construction permit, even if that development consists of more than one parcel.
 - ii. The mobile food vending vehicle must be removed from the site when not operational. In no case shall hours of operation exceed 7 a.m. to 10 p.m., Monday through Thursday, and 10 a.m. to 8 p.m. on Sundays.
 - iii. The mobile food vending vehicle, cart or stand must adhere to all principal structure setbacks of the underlying zoning district, and any overlay districts, where applicable.
 - iv. Advertising signs may be permitted upon the mobile food vending vehicle, cart or food stand, but there will not be additional signage installed in any other location, except for one (1) A-frame or sandwich board sign, limited to ten (10) square feet, and only displayed when the mobile food vendor is on-site.
 - v. The mobile food vending vehicle, cart or food stand must be removed at the end of permitted operating hours on a daily basis.
 - vi. Vendors shall be responsible for keeping sidewalks within fifteen (15) feet of their stands clean of all trash generated by their vending operations. Vendors must take with them at the end of each day, all trash, litter, garbage, refuse and waste generated by their vending operations. No vendor may use any public receptacle or receptacle on private property without the express permission of the property owner.
 - vii. No piped/amplified music is permitted from the mobile food vending vehicle, cart or food stand or associated speakers.
 - viii. No outdoor seating ancillary to the mobile food vending operation is permitted.
 - ix. Alcohol shall not be sold or consumed from a mobile food vendor.

Sec. 4-92.7. Review criteria and enforcement.

- (a) The Director of Public Works shall not issue an administrative permit for mobile food vending unless the application demonstrates the following criteria are met:
- i. The use does not impact safe traffic ingress and egress to the site, and internal to the site, including pedestrian traffic.
 - ii. The use will not cause visual blight to the abutting properties and rights-of-way.
 - iii. The use will be compatible with abutting properties.
 - iv. The use meets all operational, separation and locational criteria set forth herein.
 - v. The location of the use and operations will not negatively impact public health, safety or welfare.
- (b) This section shall be enforced by the Code Enforcement Official in accordance with the process and procedures of this Code.