



Regular Commission Meeting Agenda

September 12, 2024 at 5:30 PM

Commission Chambers – 481 West Hickpochee Ave LaBelle, FL 33975

Mayor Julie C. Wilkins

Commissioners: Daniel W. Akin | Jackie Ratica | Bobbie Spratt | Hugo Vargas

Public comments will be limited to 3 minutes per person

1. **Call to Order**
2. **Invocation and Pledge of Allegiance**
3. **Roll Call**
4. **Presentations**
 - A.** Project 447878-1 / SR 80 from North of Captain Hendry Drive to West of Forrey Drive - David Agacinski (Project Manager IV), Florida Department of Transportation, District One Southwest Area Office (SWAO)
 - B.** National Diaper Need Awareness Week Proclamation
 - C.** Honoring Mayor Julie C. Wilkins SWFLC President - Commissioner Jackie Ratica
5. **Consent Agenda Items for Consideration**

(Any commissioner or citizen may request to have an item removed from the consent agenda and placed on the regular agenda for further discussion.)

 - A. Approval of August Check Register**
 - B. Approval of *Month* Minutes:**
 - August 1, 2024 Budget Workshop Minutes
 - August 8, 2024 Budget Workshop Minutes
 - August 8, 2024 City Commission Meeting Minutes
 - August 15, 2024 Budget Workshop Minutes
 - August 22, 2024 Budget Workshop Minutes
 - C. Approval of Staff Reports:**
 - HCSO-Lieutenant Allen K. Hudson
 - Fire Department-Brent Stevens
 - Building Department-Mark Lynch

- Code Enforcement-Zane Mungillo
- Planning and Zoning-Alexis Crespo
- Finance-Lilly Davenport
- Public Works-Mitch Wills
- Woodard & Curran-Glenn Burden
- Four Waters Engineering-

D. Bad Debt Write-Off - Utility Billing - April Aguilar

E. PRM 2024-2025 Renewal Proposal - Human Resource - Lisa Awbrey

6. Public Hearings and/or Ordinances

A. ORDINANCE 2024 - 08 (*first reading*) AN ORDINANCE OF THE CITY OF LABELLE, FLORIDA, ADOPTING AN OFFICIAL VILLAGE SEAL; PROVIDING FOR CONFLICT; PROVIDING FOR AUTHORIZATION OF USE; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

B. ORDINANCE 2024 - 09 (*first reading*) AN ORDINANCE OF THE CITY OF LABELLE, FLORIDA; RELATING TO SCHOOL ZONE ENFORCEMENT WITHIN THE CITY OF LABELLE; AMENDING THE CITY OF LABELLE CODE, CHAPTER 12, CREATING A NEW ARTICLE IV, SCHOOL ZONES; PROVIDING FOR ENFORCEMENT; PROVIDING FOR CODIFICATION, SEVERABILITY, CONFLICTS AND AN EFFECTIVE DATE.

C. Rate Increases 80% Sewer and 50% Water

7. Non-Public Hearing Items for Consideration

(Limited to 15 minutes per item: 3-5 minutes optional presentation time with the remaining time for discussion by the Commission)

A. County Water Rate and Billing

B. RFQ 2024 - 03 Architectural Services LaBelle Fire Department

C. Utility Billing Service Application

8. Public Comment on Non-Agenda Items

(Limited to 3 minutes per person)

9. City Related Business by Commissioners

- A.** Commissioner Jackie Ratica - Live Streaming City Commission Meetings
- Commissioner Daniel Akins
- Commissioner Bobbi Spratt
- Commissioner Hugo Vargas
- Mayor Julie C. Wilkins

10. Adjournment

Upcoming Meetings:

- September 12, 2024 5:30 p.m. Local Planning Agency & Regular Commission Meeting
- September 13, 2024 5:01 p.m. Tentative Budget Hearing
- September 27, 2024 5:01 p.m. Final Budget Hearing

*Be advised that the Commission may take action on items not listed on the agenda.

City of Labelle Office Closures:

September 2, 2024 Labor Day

Meeting Records Request

Any person requesting the appeal of a decision of the City Commission will require a verbatim record of the proceedings and for that purpose will need to ensure that such verbatim record is made. Pursuant to FS. 286.0105, the record must include the testimony and evidence upon which the appeal is to be based. The City of Labelle does not prepare or provide such verbatim record.

Notice of Commission Meetings and Agendas

The second Thursday of each month are regular meeting dates for the City Commission; special or workshop meetings may be called, whenever necessary. Commission Agendas are posted on the City's website on the Friday prior to each Commission meeting. A copy of the meeting audio and the complete agenda may be requested at tiawarner@citylabelle.com or 863-675-2872.

Americans with Disabilities Act

In accordance with the provisions of the Americans with Disabilities Act (ADA), this document can be made available in an alternate format upon request. Special accommodations can be provided upon request with five (5) days advance notice of any meeting, by contacting Deputy City Clerk Tijauna Warner at LaBelle City Hall, 481 W. Hickpochee Avenue, LaBelle, Florida. Phone No. 863-675-2872. Hearing Assistance: If hearing impaired, contact Florida Relay at 800-955-8771 (TDD) or 800-955-8770 (Voice), for assistance. (Reference: Florida Statute 286.26)

State Road 80 Project Safety Improvements from North of Captain Hendry Dr to West of Forrey Dr

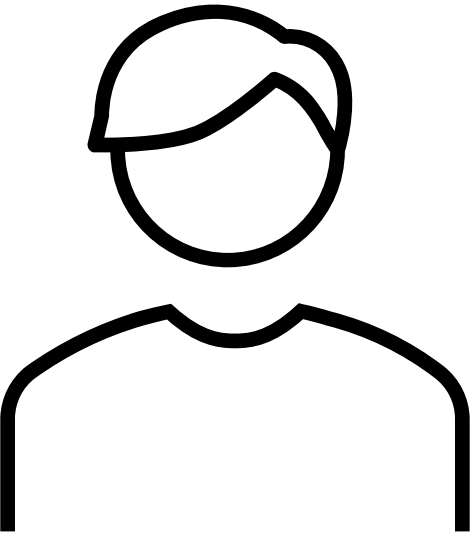
FDOT District One

**Financial Project Identification Number:
447878-1-52-01**

**Commissioners Meeting
September 12, 2024**

Project Team

David Agacinski FDOT Project Manager



10041 Daniels Parkway, Fort Myers, FL 33913



David.Agacinski@dot.state.fl.us



(239) 225-1924

Project Overview

■ Purpose:

- Provide traffic calming
- Access management
- Reduce crashes

■ Project Activities

- Replace existing two-way left-turn lanes with raised medians
- Provide directional median openings at strategic locations along corridor
- Proposed signal at intersection with Dr. Martin Luther King Jr. Blvd with improved lighting



Stakeholder Coordination

■ Key stakeholders:

- City of LaBelle – On an ongoing basis with Wayne Gaither; 9/12/2024: Commissioner’s Meeting
- Rotary Club – 3/19/2024: In-person meet & greet with crash roll plots
- City of LaBelle Revitalization Group – 5/13/2024: In-person meet & greet with crash roll plots
- Kiwanis Club – 9/10/2024: In-person meet & greet with crashes and draft median proposal
- Hendry County – Calls/emails with County engineer and others

■ Nearby Project:

- 417878-8 SR 29 Concept Re-evaluation
 - Shared workshop space on 1/31/24

■ Website & Future Outreach

- swflroads.com/project/447878-1
- Anticipate public meeting in Fall 2024

Project Crash History



| | | | | | | | | | |
|------------------------|---|---------------------|---|----------------------|---|------------|---|-----------------------------------|---|
| INJURIES | ○ | REAR-END COLLISION | — | LEFT TURN COLLISION | ↙ | OFF ROAD | ⊃ | HIT OTHER FIXED OBJECTS COLLISION | ⊃ |
| FATALITIES | ⊗ | SIDESWIPE COLLISION | — | RIGHT TURN COLLISION | ↘ | PEDESTRIAN | ⊃ | ANIMAL COLLISION | 🐾 |
| CORRECTABLE COLLISIONS | ○ | OUT OF CONTROL | ~ | HEAD ON COLLISION | — | BYCYCLE | 🚲 | | |
| | | ANGLE COLLISION | ⊥ | ROLLOVER | ⊂ | | | | |

Project Crash History



Proposed Signal

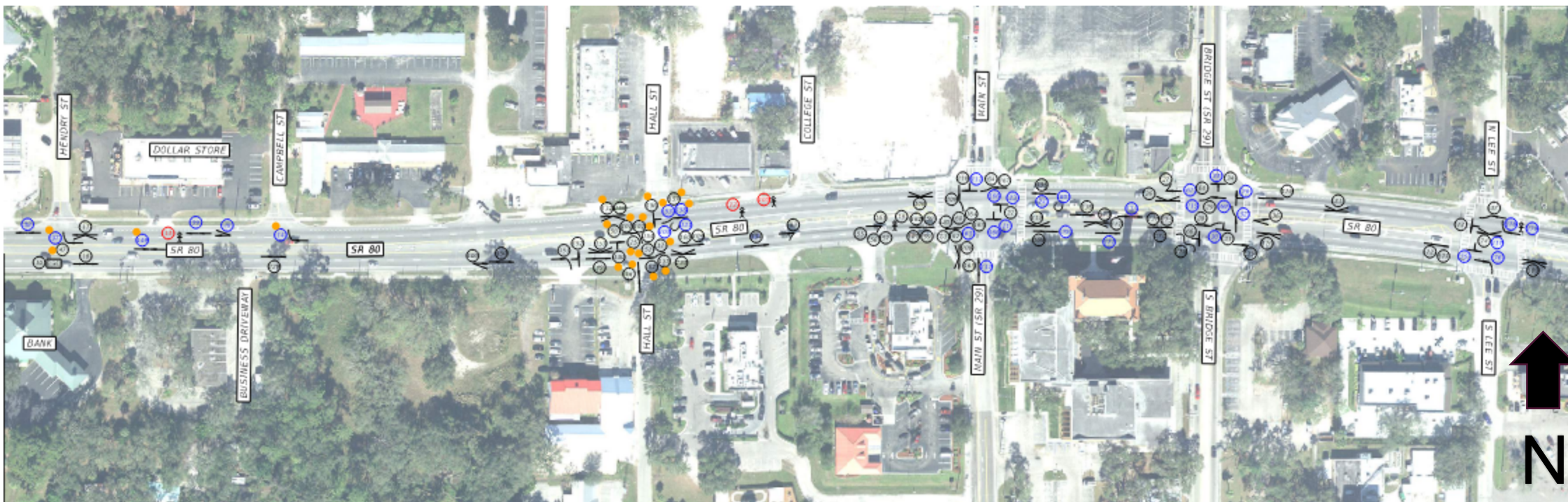
| INJURIES | | FATALITIES | | CORRECTABLE COLLISIONS | | COLLISION DIAGRAM LEGEND | | | | | | | | | | | | | | | | | | | | | | | | | |
|----------|---|------------|---|------------------------|---|--------------------------|---|---------------------|---|----------------|---|-----------------|---|---------------------|---|----------------------|---|-------------------|---|----------|---|----------|---|------------|---|---------|---|-----------------------------------|---|------------------|---|
| INJURIES | ○ | FATALITIES | ⊗ | CORRECTABLE COLLISIONS | ○ | REAR-END COLLISION | — | SIDESWIPE COLLISION | ⋈ | OUT OF CONTROL | ⋈ | ANGLE COLLISION | ⊥ | LEFT TURN COLLISION | ↙ | RIGHT TURN COLLISION | ↘ | HEAD ON COLLISION | ⊕ | ROLLOVER | ⊖ | OFF ROAD | ⊃ | PEDESTRIAN | ⤴ | BYCYCLE | ⤴ | HIT OTHER FIXED OBJECTS COLLISION | ⊃ | ANIMAL COLLISION | ⤴ |

Project Crash History



| COLLISION DIAGRAM LEGEND | | | | | | |
|--------------------------|---|---------------------|---|----------------------|---|-----------------------------------|
| INJURIES | ○ | REAR-END COLLISION | — | LEFT TURN COLLISION | ⚠ | OFF ROAD |
| FATALITIES | ⊗ | SIDESWIPE COLLISION | ⌘ | RIGHT TURN COLLISION | 🚶 | PEDESTRIAN |
| CORRECTABLE COLLISIONS | ⦿ | OUT OF CONTROL | ⌘ | HEAD ON COLLISION | 🚲 | BYCYCLE |
| | | ANGLE COLLISION | ⌘ | ROLLOVER | 🐾 | ANIMAL |
| | | | | | 🚗 | HIT OTHER FIXED OBJECTS COLLISION |

Project Crash History



| COLLISION DIAGRAM LEGEND | | | | | |
|--------------------------|--|---------------------|----------------------|------------|-----------------------------------|
| INJURIES | | REAR-END COLLISION | LEFT TURN COLLISION | OFF ROAD | HIT OTHER FIXED OBJECTS COLLISION |
| FATALITIES | | SIDESWIPE COLLISION | RIGHT TURN COLLISION | PEDESTRIAN | ANIMAL COLLISION |
| CORRECTABLE COLLISIONS | | OUT OF CONTROL | HEAD ON COLLISION | BYCICLE | |
| | | ANGLE COLLISION | ROLLOVER | | |

Project Crash History



| COLLISION DIAGRAM LEGEND | | | | | | |
|--------------------------|--|---------------------|--|----------------------|--|-----------------------------------|
| INJURIES | | REAR-END COLLISION | | LEFT TURN COLLISION | | OFF ROAD |
| FATALITIES | | SIDESWIPE COLLISION | | RIGHT TURN COLLISION | | PEDESTRIAN |
| CORRECTABLE COLLISIONS | | OUT OF CONTROL | | HEAD ON COLLISION | | BYCYCLE |
| | | ANGLE COLLISION | | ROLLOVER | | ANIMAL |
| | | | | | | HIT OTHER FIXED OBJECTS COLLISION |

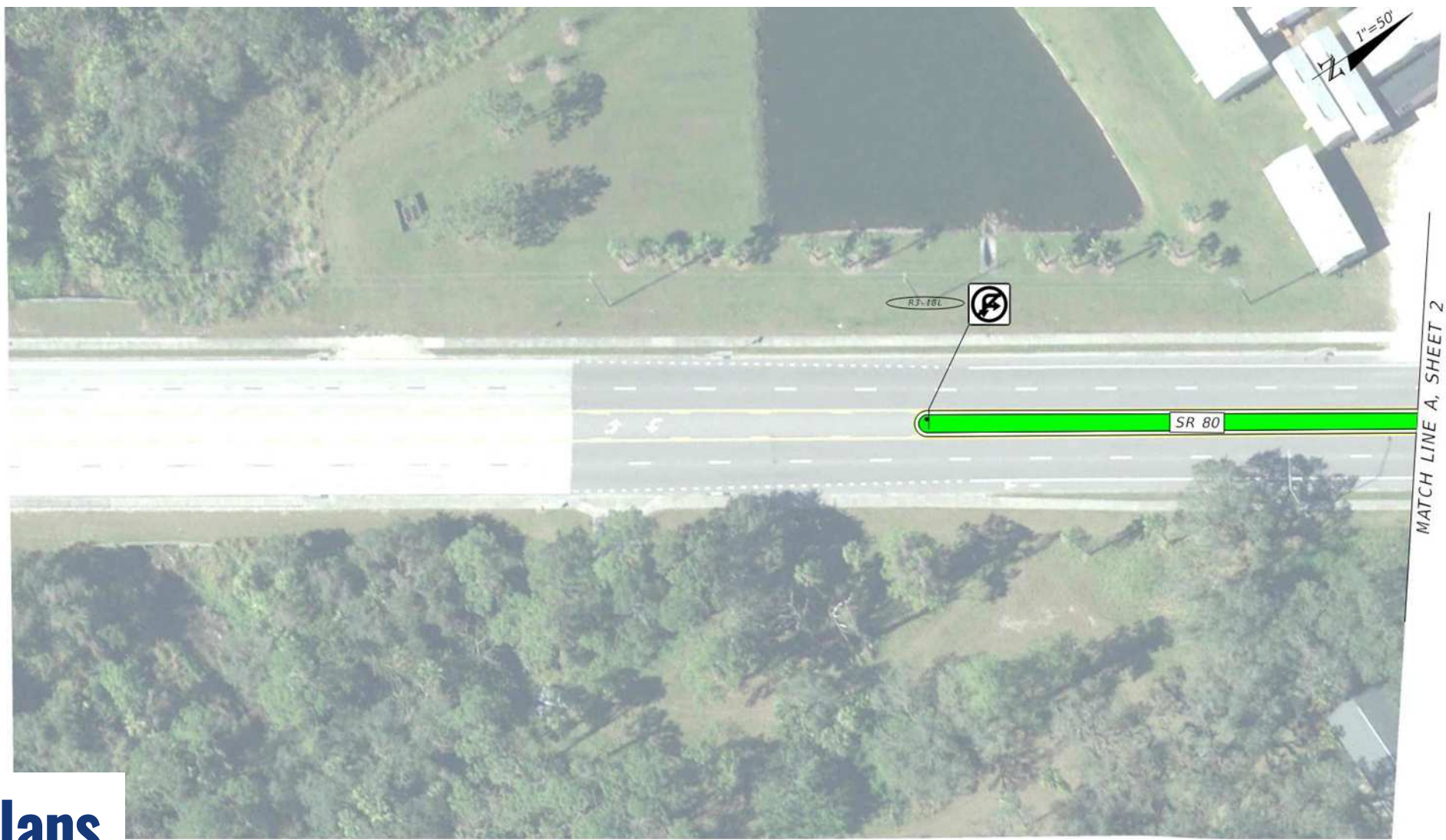
Project Crash History



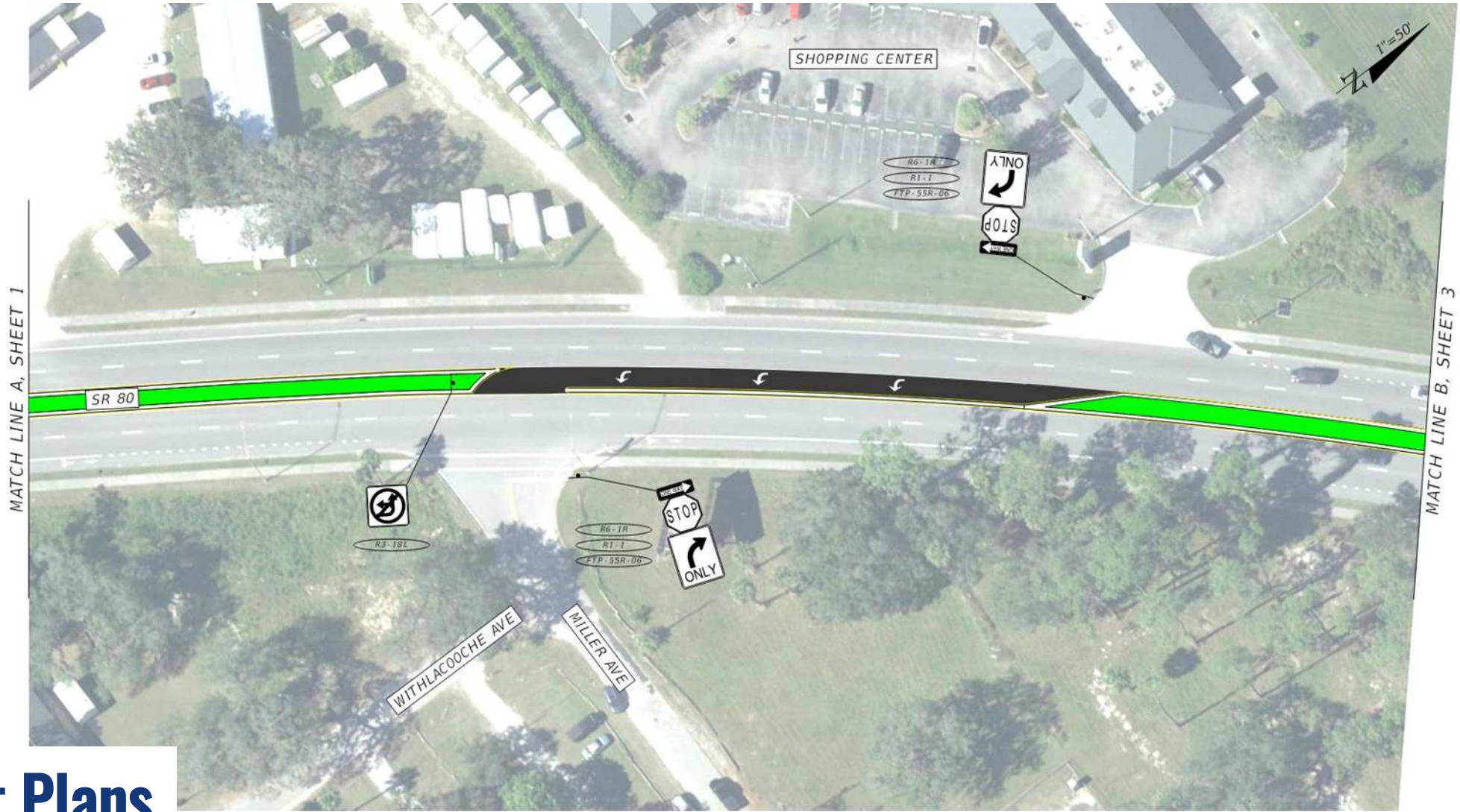
| INJURIES | | FATALITIES | | CORRECTABLE COLLISIONS | | COLLISION DIAGRAM LEGEND | | | | | | | | | | | | |
|----------|---|------------|---|------------------------|---|--------------------------|---------------------|----------------|-----------------|---------------------|----------------------|-------------------|----------|----------|------------|---------|-----------------------------------|------------------|
| INJURIES | ○ | FATALITIES | ⊗ | CORRECTABLE COLLISIONS | ○ | REAR-END COLLISION | SIDESWIPE COLLISION | OUT OF CONTROL | ANGLE COLLISION | LEFT TURN COLLISION | RIGHT TURN COLLISION | HEAD ON COLLISION | ROLLOVER | OFF ROAD | PEDESTRIAN | BYCYCLE | HIT OTHER FIXED OBJECTS COLLISION | ANIMAL COLLISION |

Project Crash History

| Crash Information | | Crash Year | | | | | Total | Percent | Correctable Crashes |
|-------------------|----------------------|------------|------|------|------|------|-------|---------|---------------------|
| | | 2018 | 2019 | 2020 | 2021 | 2022 | | | |
| Collision Type | Other | 1 | 2 | 1 | 1 | 1 | 6 | 3% | 0 |
| | Left Turn | 11 | 14 | 8 | 5 | 13 | 51 | 27% | 24 |
| | Pedestrian | 4 | 0 | 2 | 1 | 2 | 9 | 5% | 0 |
| | Rear-End | 10 | 6 | 10 | 6 | 12 | 43 | 23% | 1 |
| | Angle | 8 | 9 | 3 | 1 | 7 | 28 | 15% | 12 |
| | Right-Turn | 2 | 3 | 1 | 0 | 1 | 7 | 3% | 0 |
| | Head-On | 2 | 0 | 0 | 0 | 2 | 4 | 2% | 3 |
| | Off-Road | 2 | 1 | 1 | 0 | 0 | 4 | 2% | 0 |
| | Rollover | 0 | 1 | 1 | 1 | 0 | 3 | 2% | 0 |
| | Sideswipe | 3 | 4 | 7 | 5 | 12 | 31 | 16% | 3 |
| | Bicycle | 0 | 1 | 0 | 0 | 0 | 1 | 1% | 0 |
| | Animal | 0 | 2 | 0 | 0 | 0 | 2 | 1% | 0 |
| Total | | 42 | 43 | 34 | 20 | 50 | 189 | | 43 |
| Injury Severity | Fatality | 2 | 0 | 1 | 1 | 0 | 4 | 2% | 0 |
| | Injury | 8 | 11 | 15 | 7 | 12 | 53 | 28% | 15 |
| | Property Damage Only | 32 | 32 | 18 | 12 | 38 | 132 | 70% | 28 |



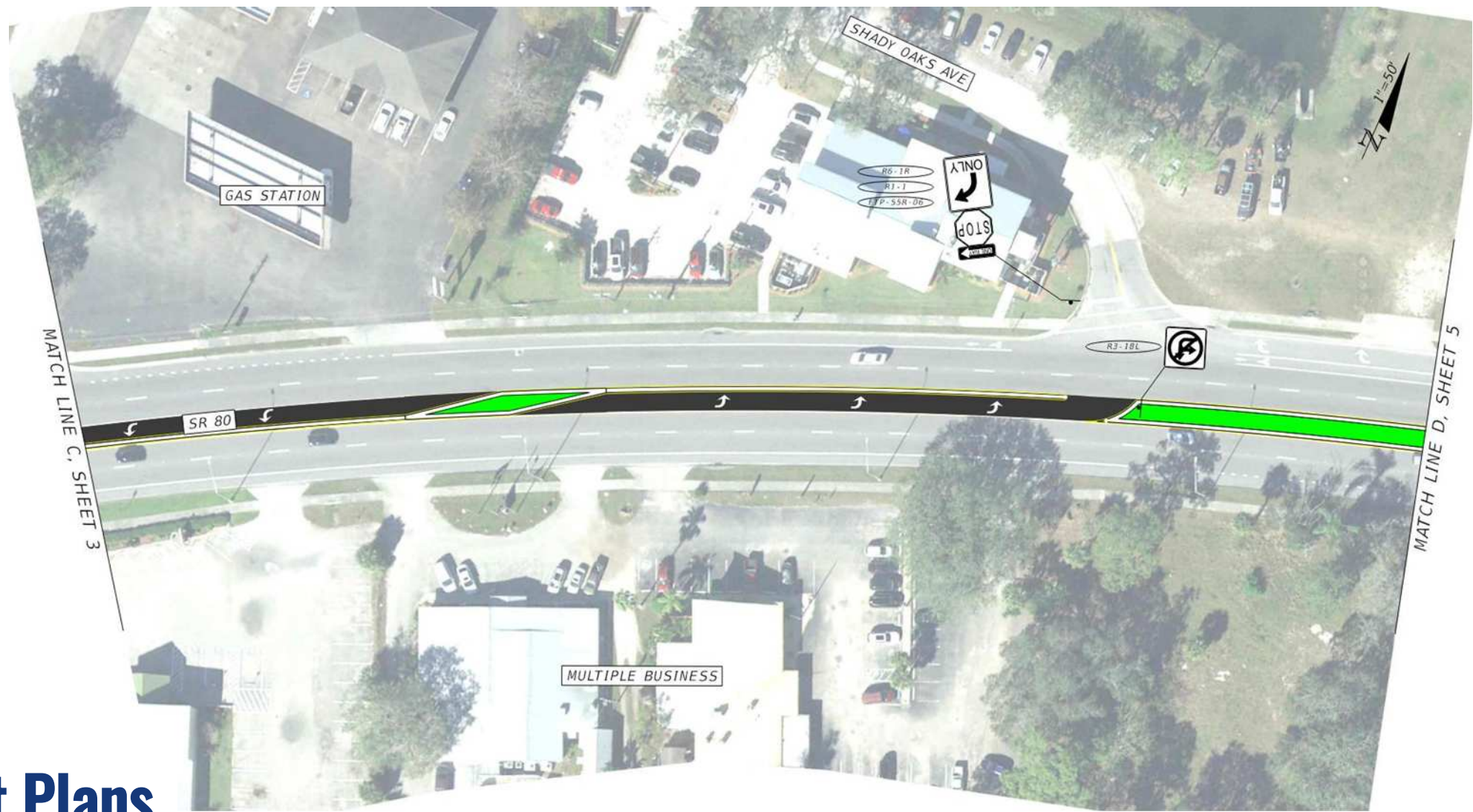
Concept Plans



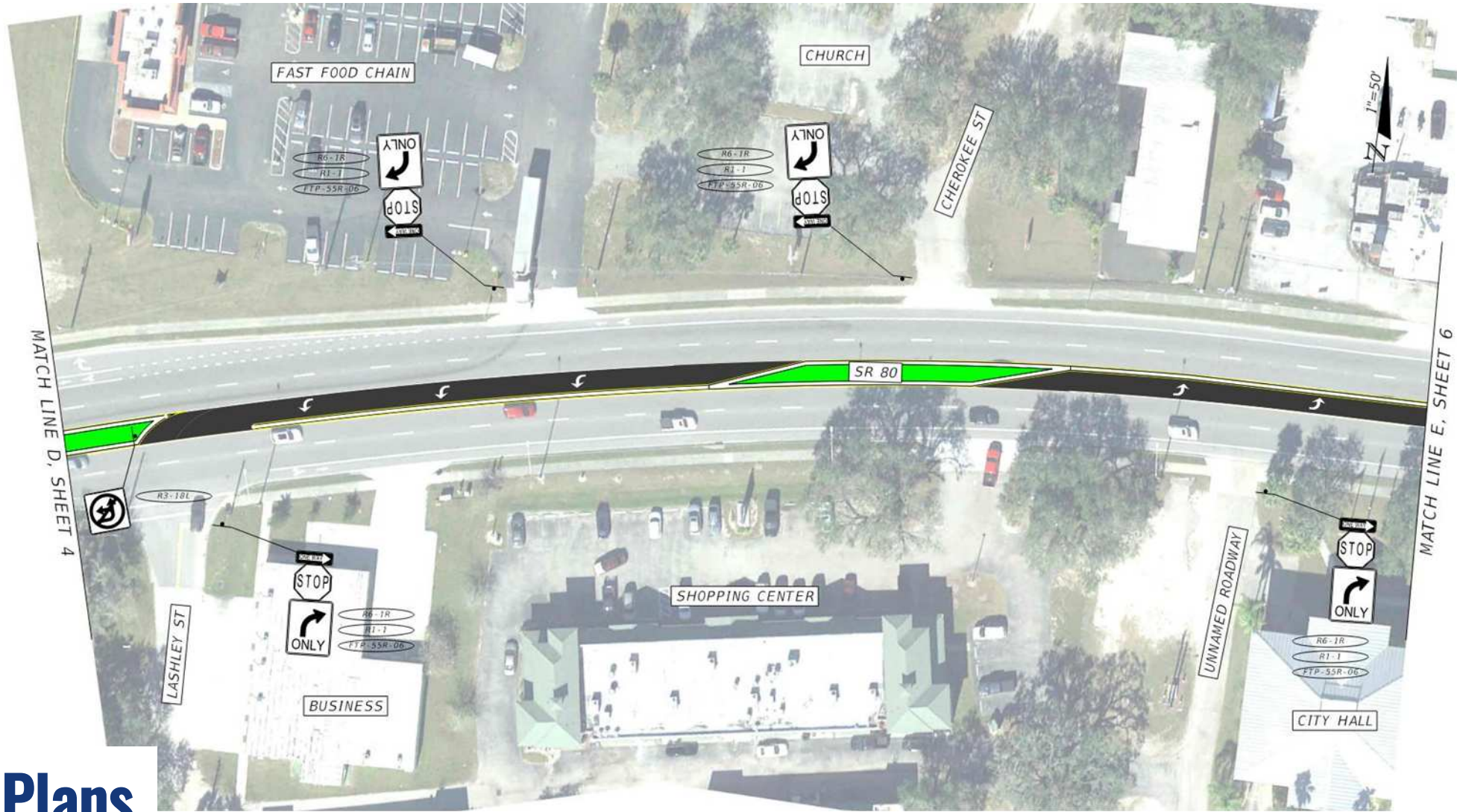
Concept Plans



Concept Plans



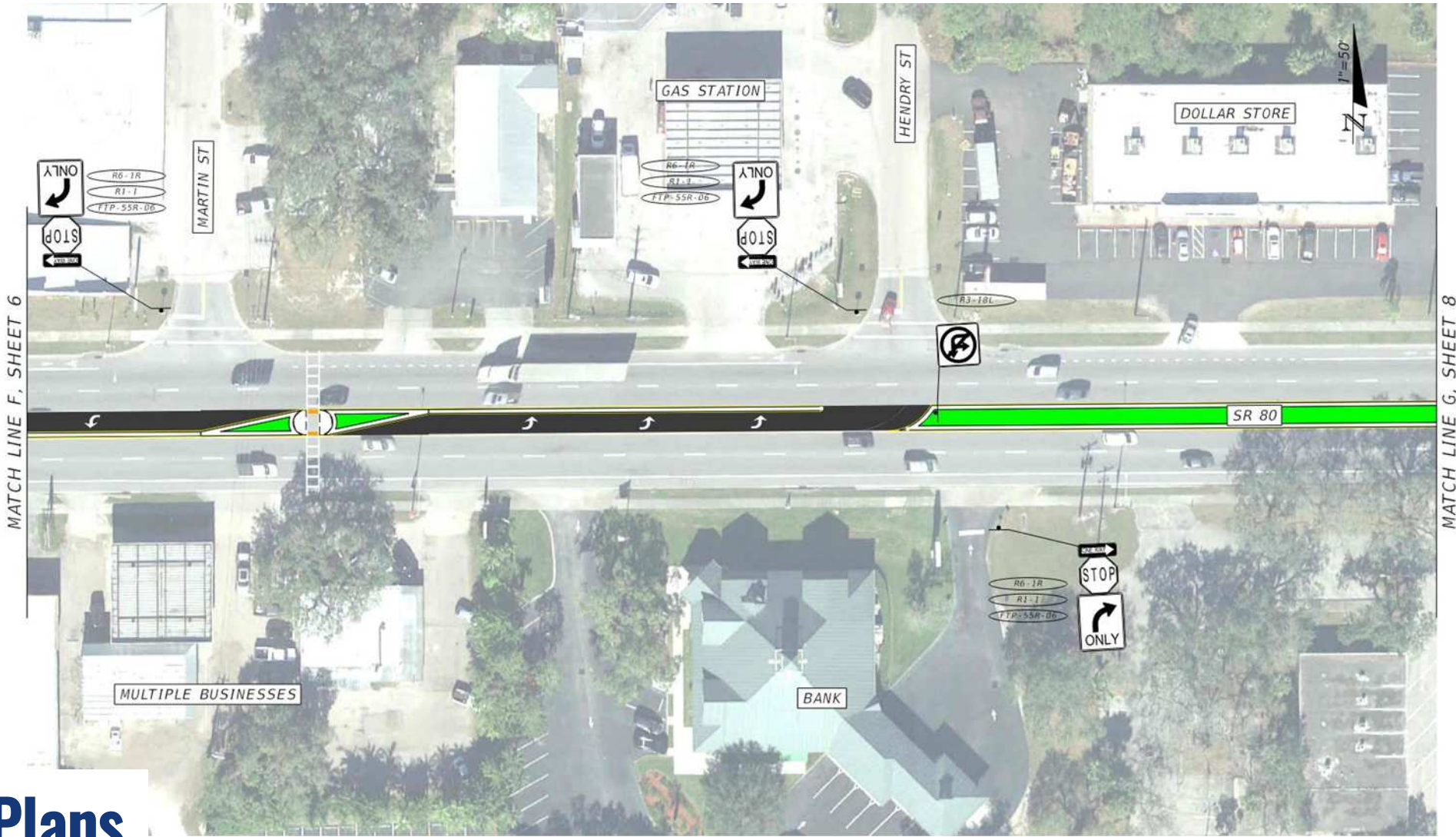
Concept Plans



Concept Plans



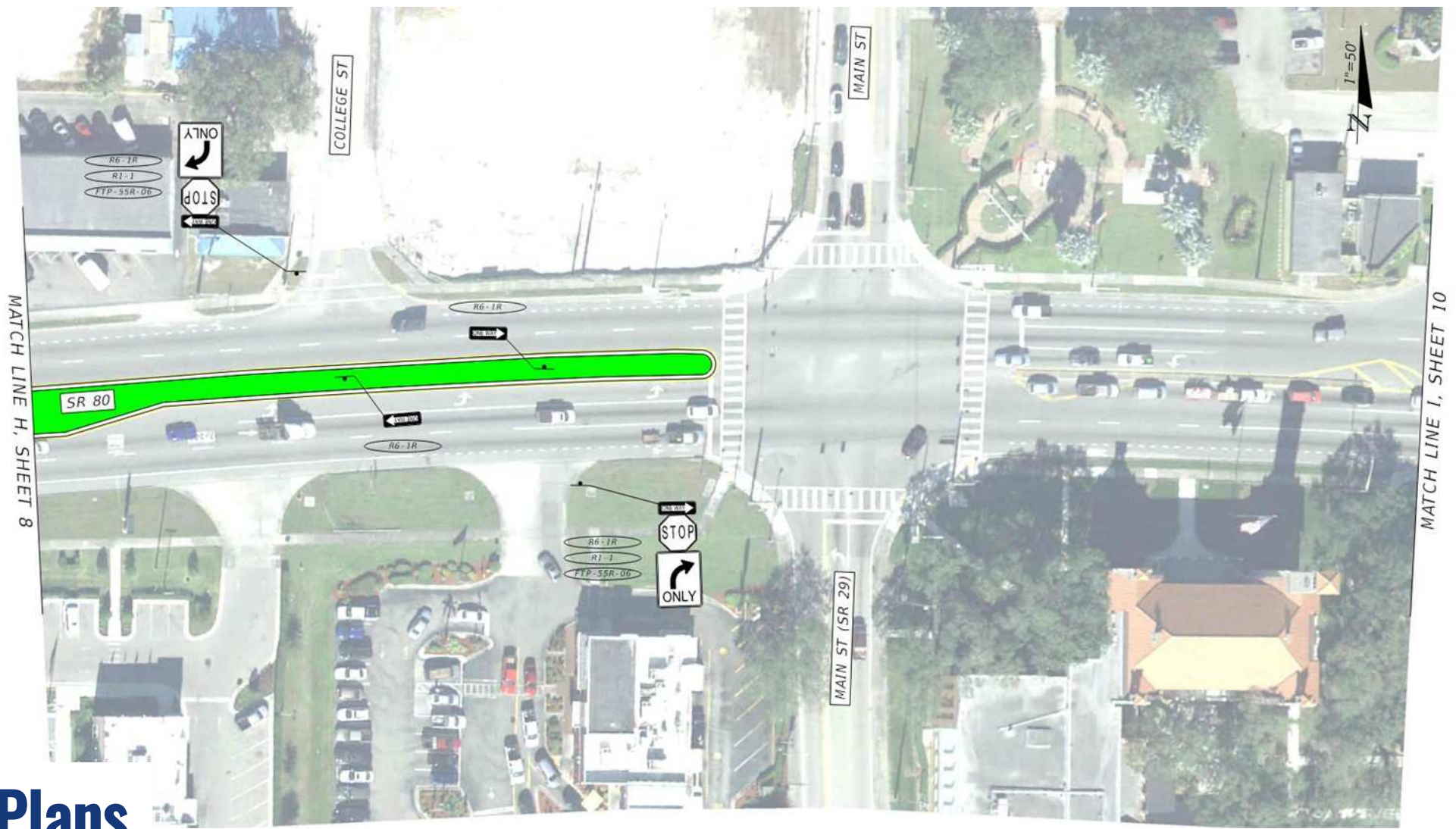
Concept Plans



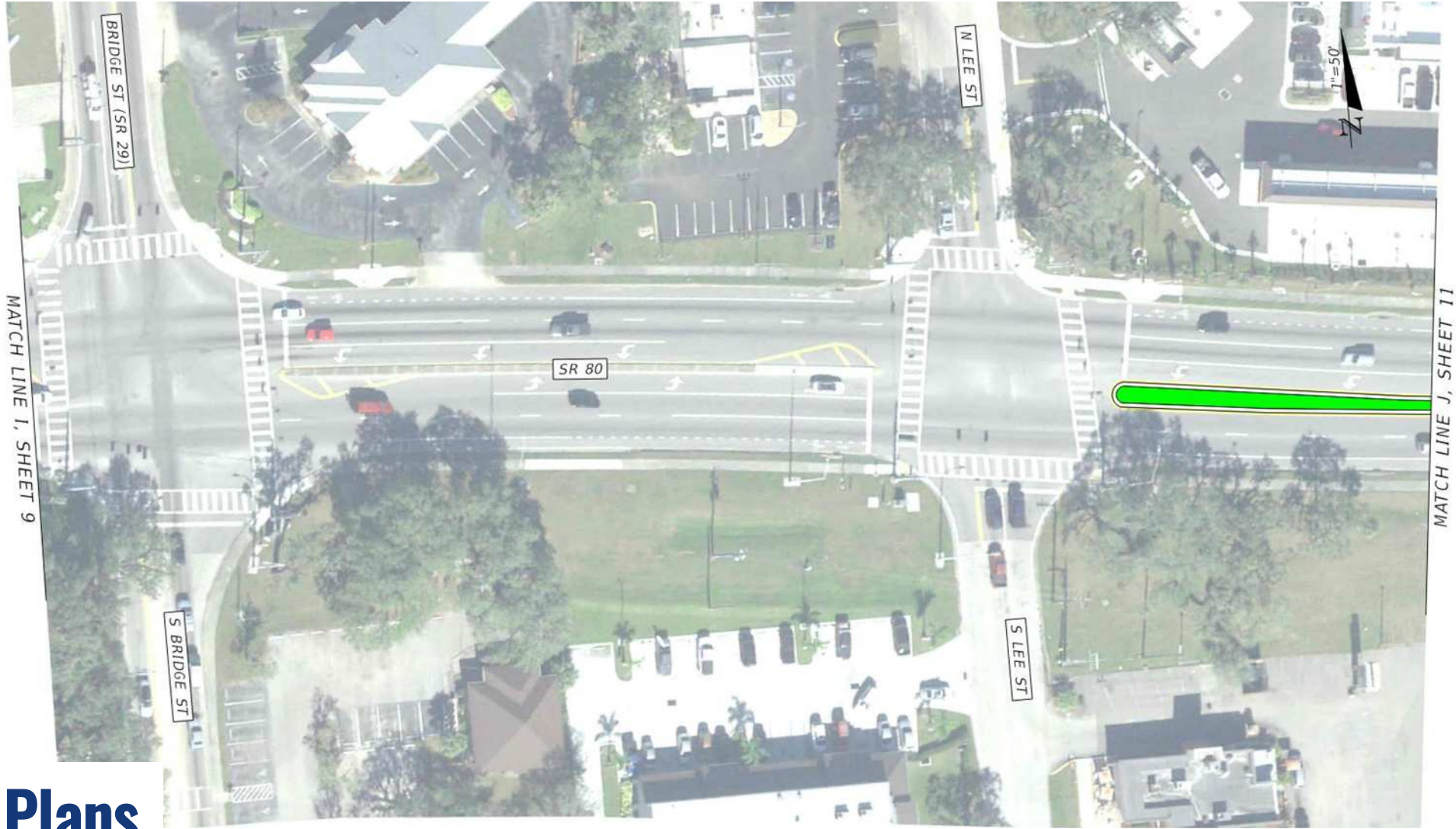
Concept Plans



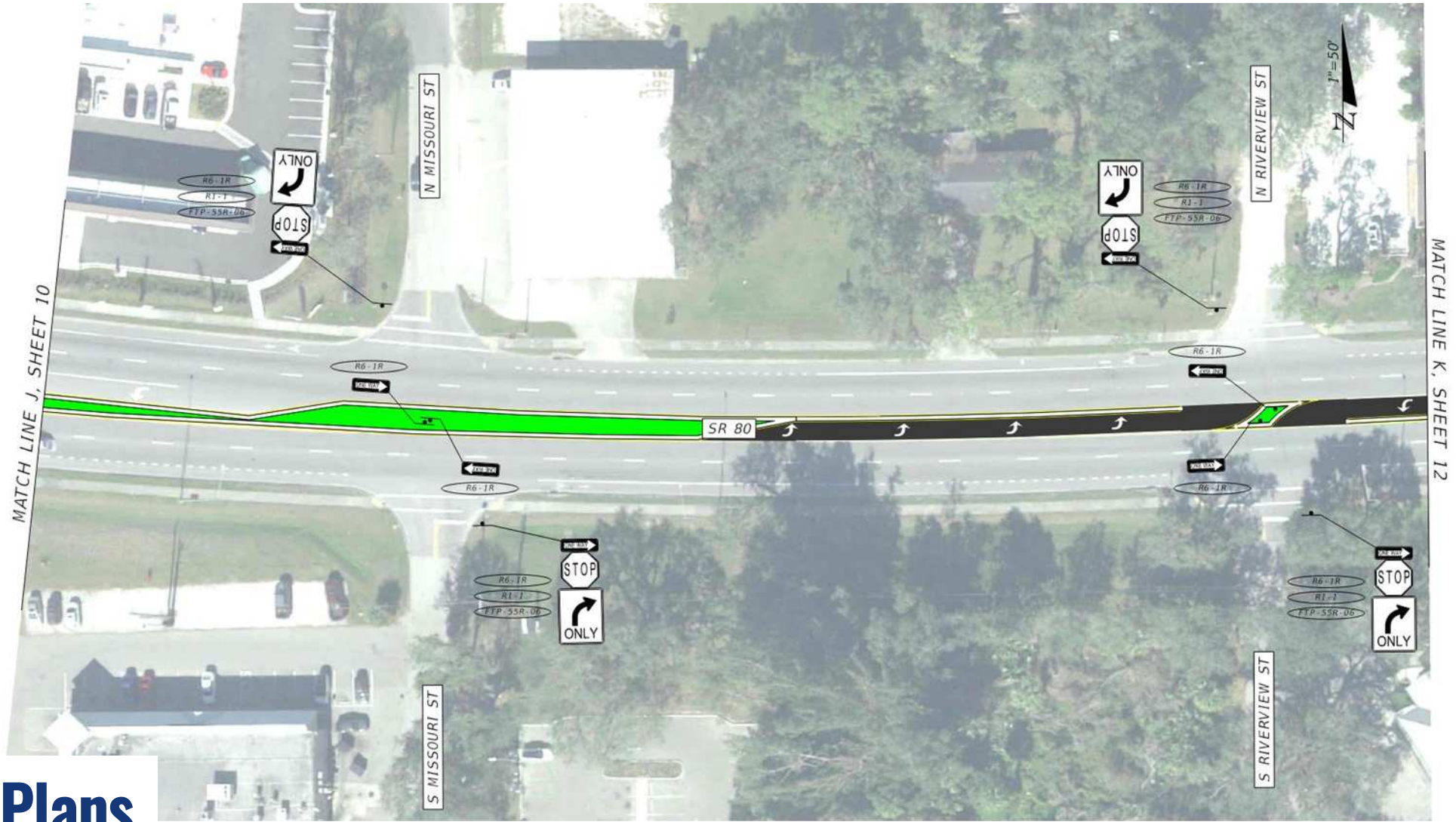
Concept Plans



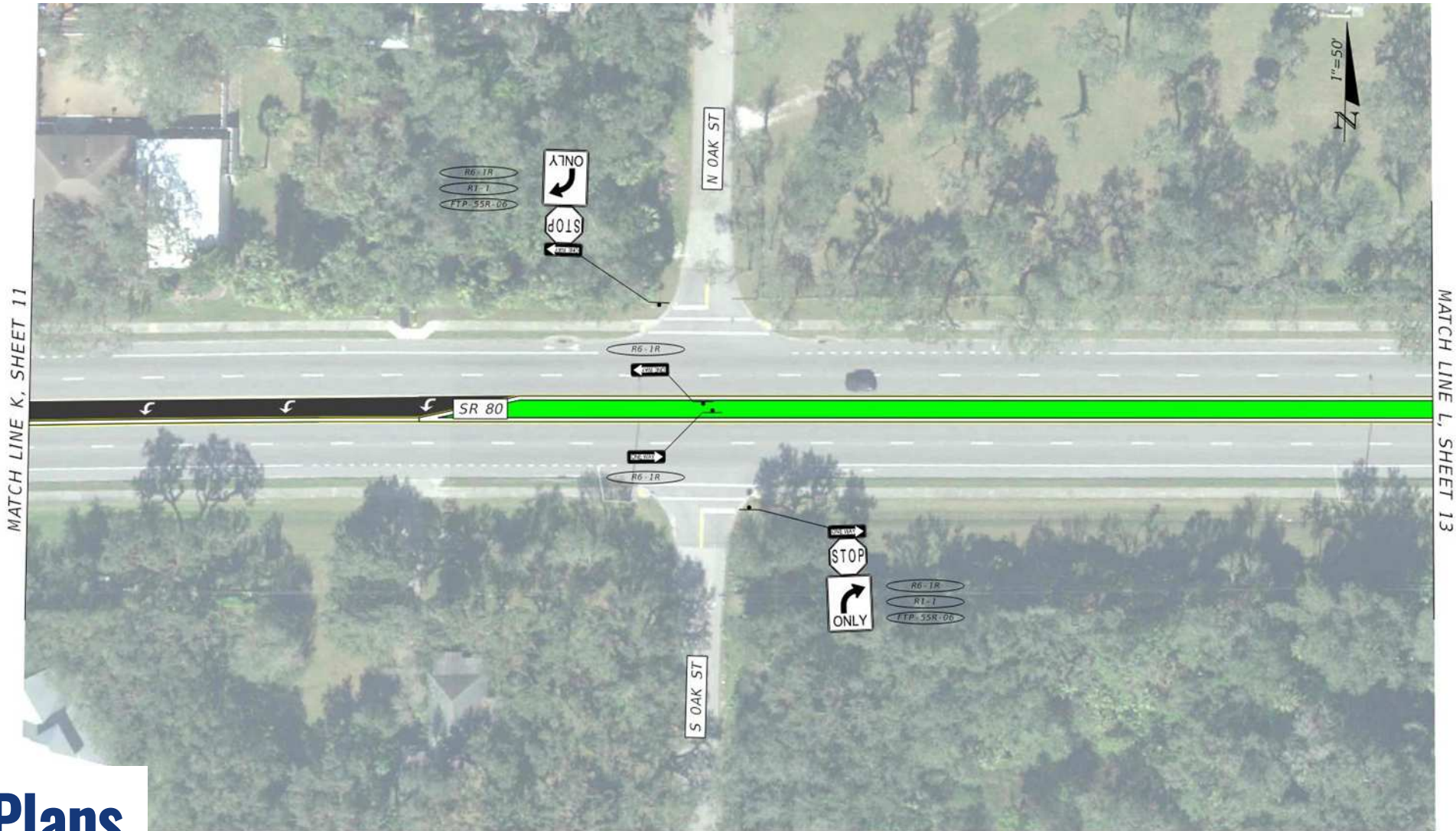
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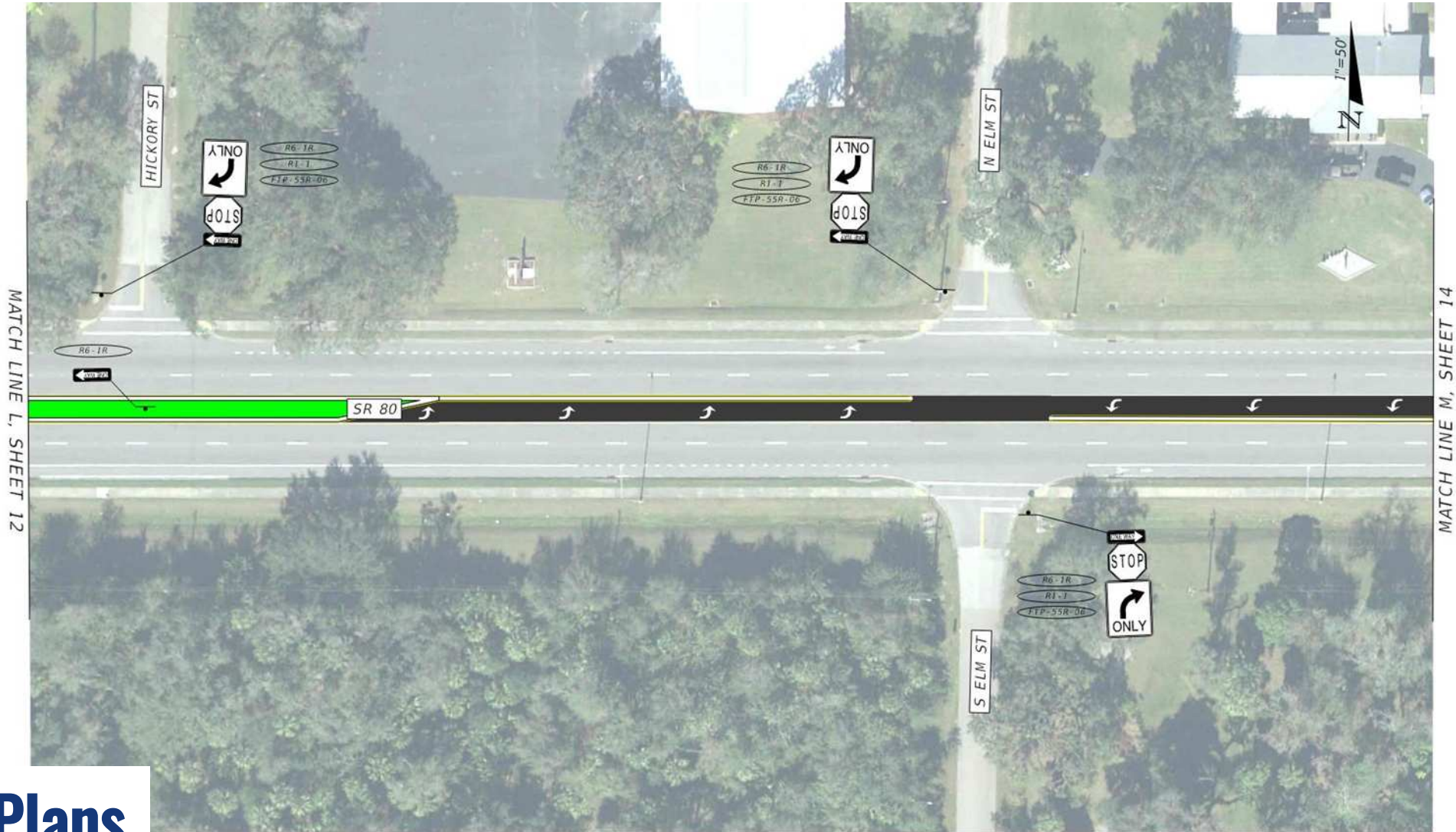
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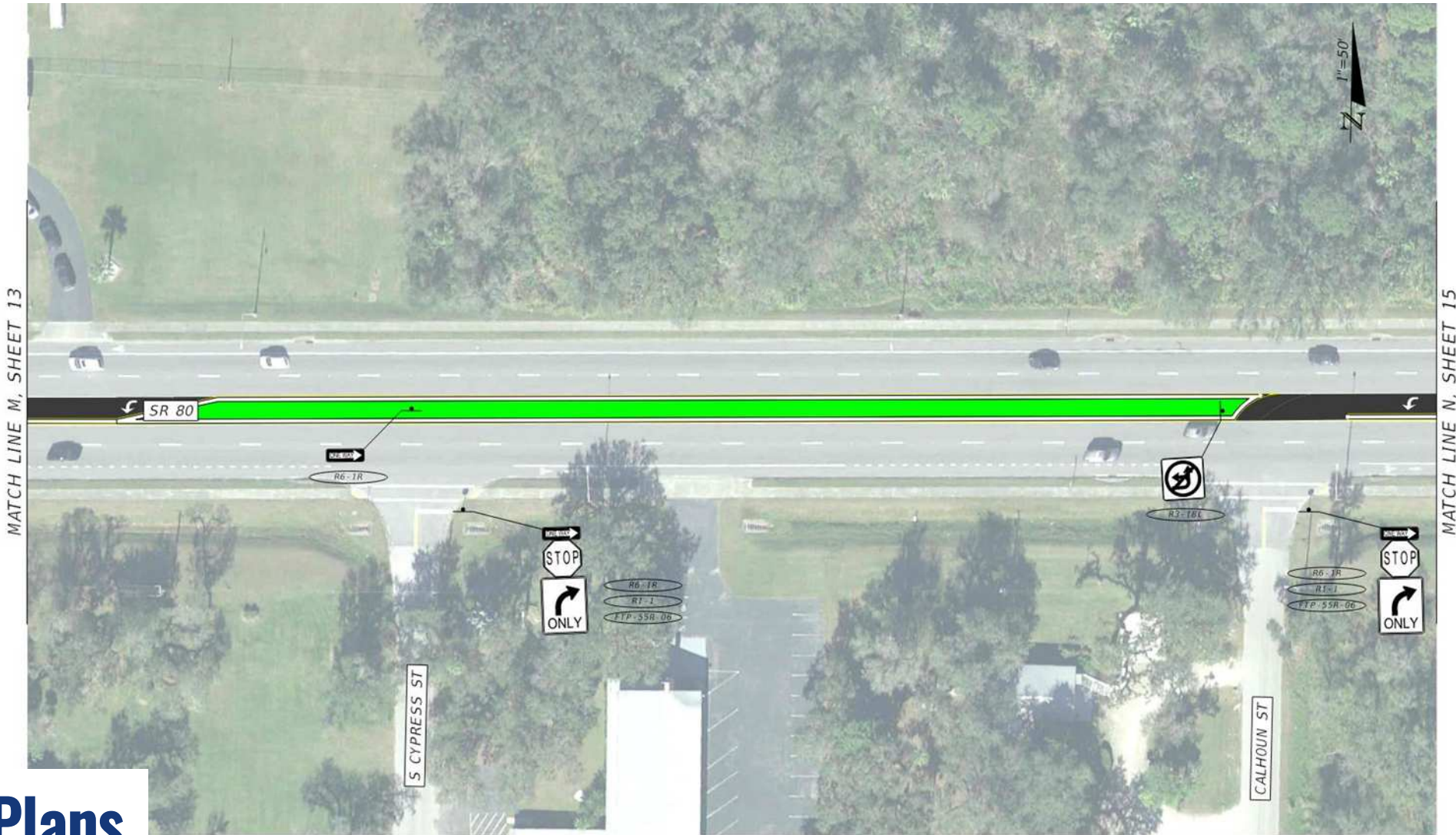
Concept Plans



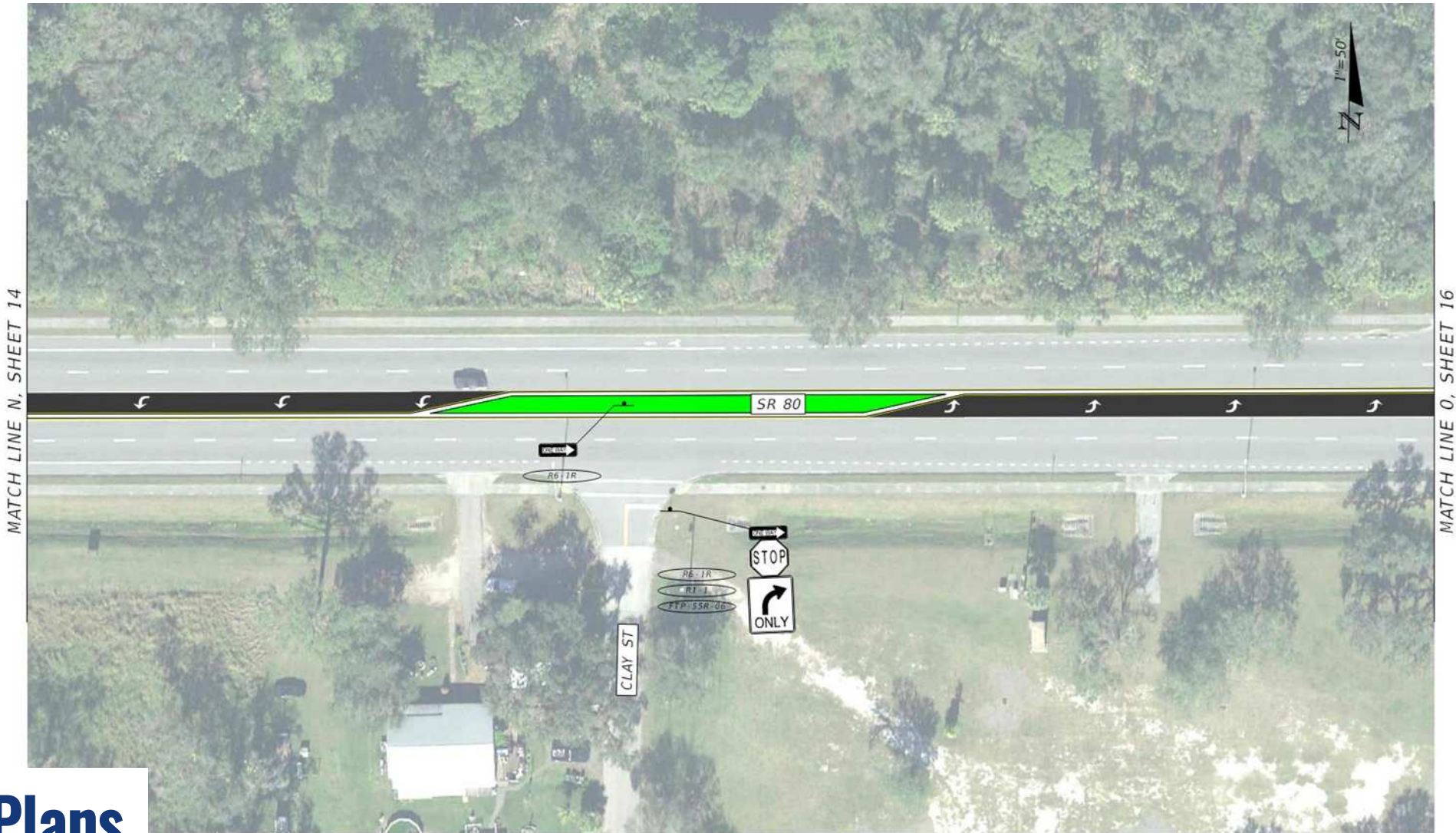
Concept Plans



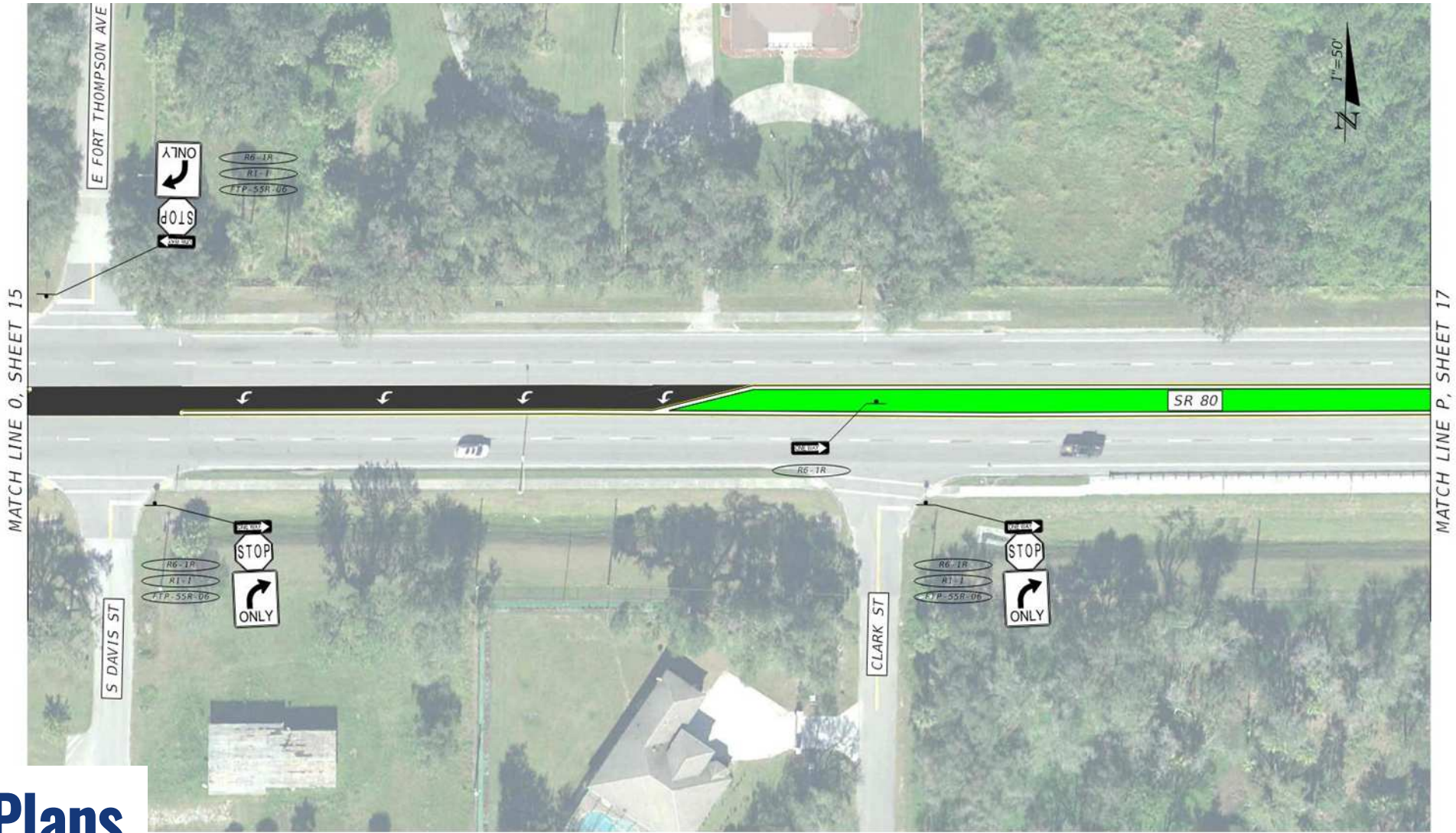
Concept Plans



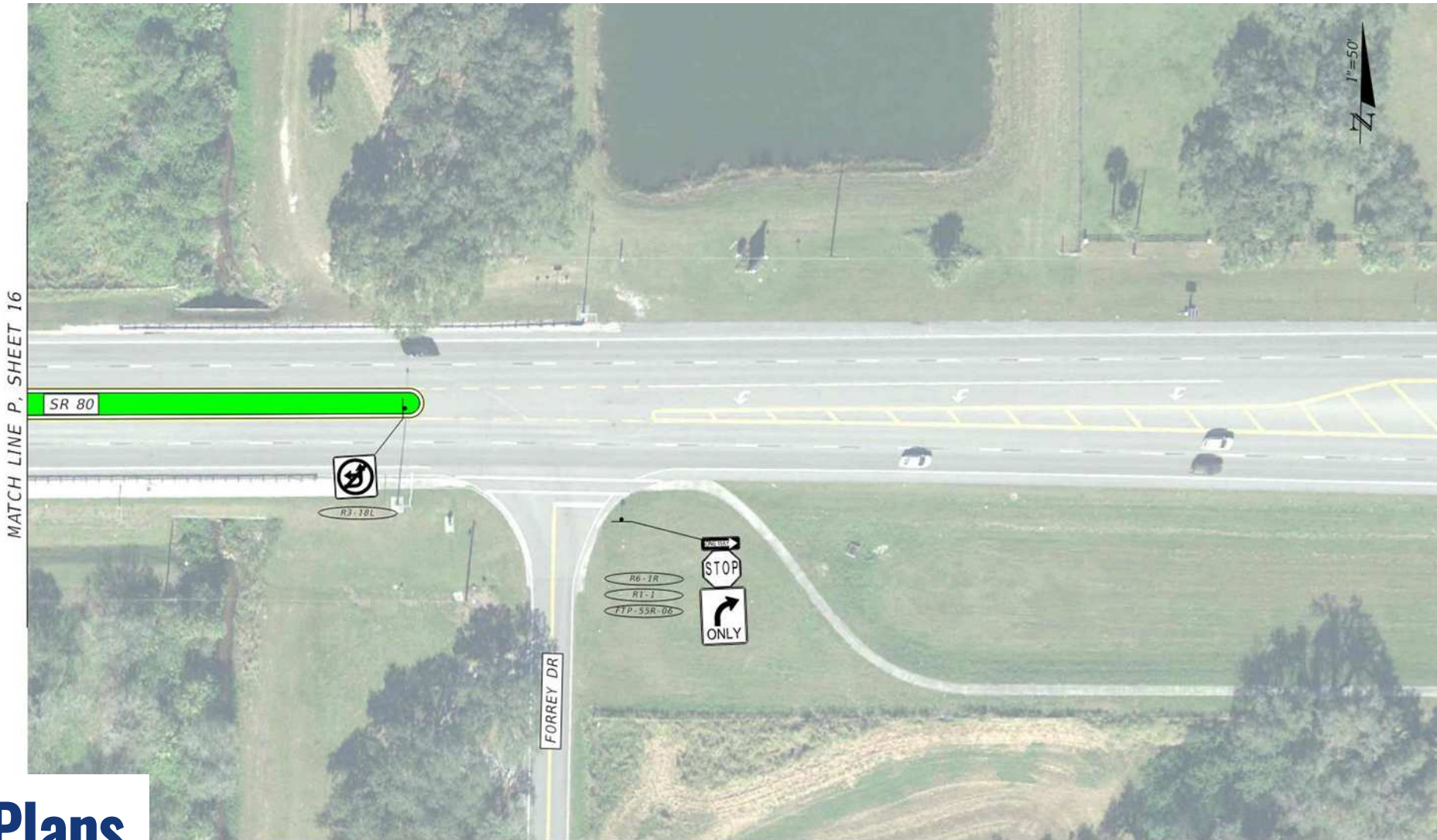
Concept Plans



Concept Plans



Concept Plans



Concept Plans

Tentative Schedule

| | 2023 | | | | 2024 | | | | 2025 | | | |
|-----------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| | 1 st qtr. | 2 nd qtr. | 3 rd qtr. | 4 th qtr. | 1 st qtr. | 2 nd qtr. | 3 rd qtr. | 4 th qtr. | 1 st qtr. | 2 nd qtr. | 3 rd qtr. | 4 th qtr. |
| Project Start | | ★ | | | | | | | | | | |
| Phase II Plans Development | | | █ | | | | | | | | | |
| Phase II Revisions | | | | | | | | | ★ | | | |
| Phase IV Plans Development | | | | | | | | | █ | | | |
| Production Date | | | | | | | | | | | ★ | |
| Public Workshop/Meeting | | | | | | | | ★ | ★ | | | |
| Final Plans Submittal | | | | | | | | | | | | ★ |
| Project Letting | | | | | | | | | | | | ★ |

Contacting the FDOT Project Manager



10041 Daniels Parkway, Fort Myers, FL 33913



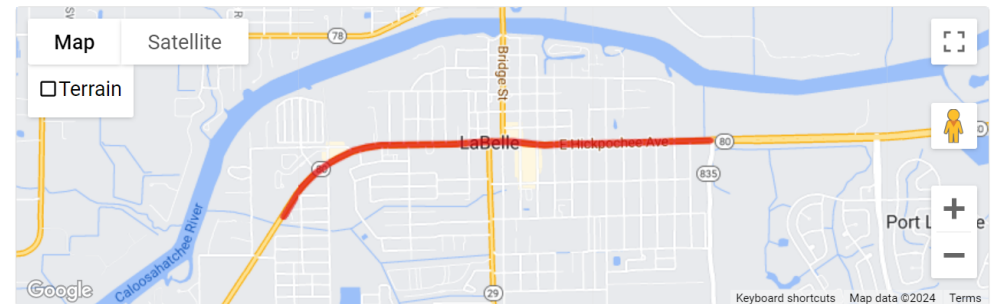
David.Agacinski@dot.state.fl.us



(239) 225-1924



swflroads.com/project/447878-1



Proclamation Office of the Mayor

WHEREAS, diaper need, the condition of not being able to afford a sufficient supply of clean diapers to keep babies and toddlers clean, dry, and healthy, can adversely affect the health and well-being of children and their families; and

WHEREAS, national surveys and research studies report that nearly one in two families struggles with diaper need, and 48 percent of families delay changing a diaper to extend the available supply; and

WHEREAS, a daily or weekly supply of diapers is generally an eligibility requirement for babies and toddlers to participate in child care programs and quality early-education programs that enable children to thrive and parents to work; and

WHEREAS, many parents struggling with diaper need report missing an average of five days of work each month due to an insufficient supply of diapers; and

WHEREAS, without enough diapers, babies and toddlers risk infections and health problems that may require medical attention resulting in medical costs, and parents may be prevented from accessing child care needed to go to work or school, thereby destabilizing the family’s economic prospects and well-being; and

WHEREAS, the people of LaBelle recognize that diaper need is a public health issue, and addressing diaper need can lead to economic opportunity for the state’s families and communities and improved health for children, thus ensuring all children and families have access to the basic necessities required to thrive and reach their full potential; and

WHEREAS, LaBelle is proud to be home to trusted community-based organizations including The South West Florida Regional Diaper Bank that recognizes the importance of diapers in ensuring health and providing economic stability for families and thus distribute diapers to families through various channels; and

WHEREAS, through their important work of addressing diaper need, diaper banks play a critical role in supporting families, improving infant health and wellbeing, and advancing our local and state economic growth; and

NOW, THEREFORE, I, Julie C. Wilkins, Mayor of the City of LaBelle, and on behalf of the City Commission, do hereby proclaim the week of September 23rd through September 29th, 2024 as:

“NATIONAL DIAPER NEED AWARENESS WEEK”

in the City of LaBelle, thank the aforementioned diaper banks, their staff, volunteers and donors, for their courageous service during the crisis, and encourage the citizens of LaBelle to donate generously to diaper banks, diaper drives, and support those organizations that collect and distribute diapers to families struggling with diaper need, so that all of Labelle children and families can thrive and reach their full potential.

PROCLAIMED this 12th Day of September, 2024.

Range of Checking Accts: First to Last Range of Check Dates: 08/01/24 to 08/31/24
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|--|------------|--|-------------|-----------------|---------------------|
| GEN FUND POOLED GENERAL FUND POOLED CASH | | | | | |
| 1354 | 08/01/24 | AFL AMERICAN FAMILY LIFE ASSR CO. | 1,424.16 | 08/30/24 | 9184 |
| 1355 | 08/01/24 | ALLSTATE AMERICAN HERITAGE LIFE INS CO | 1,647.08 | 08/30/24 | 9184 |
| 1356 | 08/01/24 | AZ AUTO ZONE | 594.77 | 08/30/24 | 9184 |
| 1357 | 08/01/24 | BROWEL BROWN'S WELDING LLC | 2,325.83 | 08/30/24 | 9184 |
| 1358 | 08/01/24 | CIC CHANNEL INNOVATIONS CORP. | 718.81 | | 9184 |
| 1359 | 08/01/24 | CLA COLONIAL LIFE & ACCIDENT INS. | 134.21 | 08/30/24 | 9184 |
| 1360 | 08/01/24 | CLINK CENTURYLINK | 609.73 | 08/30/24 | 9184 |
| 1361 | 08/01/24 | COMCAST COMCAST | 212.82 | 08/30/24 | 9184 |
| 1362 | 08/01/24 | DEXI DEX IMAGING LLC | 211.44 | 08/30/24 | 9184 |
| 1363 | 08/01/24 | FPL FLORIDA POWER & LIGHT | 0.00 | 08/01/24 VOID | 0 |
| 1364 | 08/01/24 | FPL FLORIDA POWER & LIGHT | 19,804.03 | 08/30/24 | 9184 |
| 1365 | 08/01/24 | GAFS GREAT AMERICA FINANCIAL SVCS | 345.96 | 08/30/24 | 9184 |
| 1366 | 08/01/24 | GRAYROB GrayRobinson Attorneys At Law | 12,262.50 | 08/30/24 | 9184 |
| 1367 | 08/01/24 | HCOBCC HENDRY CO BOARD COUNTY COMM | 1,282.64 | 08/30/24 | 9184 |
| 1368 | 08/01/24 | HO HOMERO OLIVAREZ, JR | 150.00 | 08/30/24 | 9184 |
| 1369 | 08/01/24 | KME KENNY GLISSON | 498.00 | 08/30/24 | 9184 |
| 1370 | 08/01/24 | LEEWA005 LEE WAY SERVICE CENTER | 9.00 | 08/30/24 | 9184 |
| 1371 | 08/01/24 | LEGALSH LEGAL SHIELD | 73.75 | 08/30/24 | 9184 |
| 1372 | 08/01/24 | LNATL GLOBE LIFE | 38.55 | 08/30/24 | 9184 |
| 1373 | 08/01/24 | NRA THE NRA FOUNDATION INC | 250.00 | 08/30/24 | 9184 |
| 1374 | 08/01/24 | UNWAYLEE UNITED WAY OF LEE COUNTY | 26.00 | 08/30/24 | 9184 |
| 1375 | 08/01/24 | WSC WINDMILL SPRINKLER CO., INC. | 196.45 | 08/30/24 | 9184 |
| 1376 | 08/01/24 | AAPE AACTION POWER EQUIPMENT LLC | 39.99 | | 9186 Direct Deposit |
| 1377 | 08/01/24 | AMACS AMAZON CAPITAL SERVICES | 709.67 | | 9186 Direct Deposit |
| 1378 | 08/01/24 | LILLI005 LILLIAN M DAVENPORT | 7,979.07 | | 9186 Direct Deposit |
| 1379 | 08/01/24 | MUNES MUNICIPAL EMERGENCY SERVICES | 269.55 | | 9186 Direct Deposit |
| 1380 | 08/01/24 | ODP ODP BUSINESS SOLUTIONS, LLC | 264.25 | | 9186 Direct Deposit |
| 1381 | 08/01/24 | TFSLLC TEN-8 FIRE & SAFETY, LLC | 2,290.50 | | 9186 Direct Deposit |
| 1353 | 08/02/24 | SOFDU ST OF FL. DISBURSEMENT UNIT | 166.92 | 08/30/24 | 9182 |
| 1382 | 08/02/24 | FRS FLORIDA RETIREMENT SYSTEM | 21,404.53 | | 9188 |
| 1384 | 08/08/24 | BROWEL BROWN'S WELDING LLC | 220.00 | 08/30/24 | 9191 |
| 1385 | 08/08/24 | BSA BRIDGE STREET AUTO PARTS | 145.73 | 08/30/24 | 9191 |
| 1386 | 08/08/24 | FAOCC FLORIDA ASSOC OF CITY CLERKS | 75.00 | 08/30/24 | 9191 |
| 1387 | 08/08/24 | FMPT FL MUNICIPAL PENSION TRUST FND | 12,667.49 | 08/30/24 | 9191 |
| 1388 | 08/08/24 | FPL FLORIDA POWER & LIGHT | 26.74 | 08/30/24 | 9191 |
| 1389 | 08/08/24 | ISBC IPITOMY SMARTER BUSINESS COMMU | 151.24 | 08/30/24 | 9191 |
| 1390 | 08/08/24 | LCBOCC LEE COUNTY SOLID WASTE | 54.91 | 08/30/24 | 9191 |
| 1391 | 08/08/24 | LISAA LISA AWBREY | 176.61 | 08/30/24 | 9191 |
| 1392 | 08/08/24 | ODCFM OVERHEAD DOOR CO OF FORT MYERS | 415.00 | 08/30/24 | 9191 |
| 1393 | 08/08/24 | REVIZE REVIZE LLC | 3,400.00 | 08/30/24 | 9191 |
| 1394 | 08/08/24 | AAPE AACTION POWER EQUIPMENT LLC | 408.60 | | 9194 Direct Deposit |
| 1395 | 08/08/24 | AMACS AMAZON CAPITAL SERVICES | 1,499.75 | | 9194 Direct Deposit |
| 1396 | 08/08/24 | CULL CULLIGAN WATER | 255.25 | | 9194 Direct Deposit |
| 1397 | 08/08/24 | DEXI DEX IMAGING LLC | 344.10 | | 9194 Direct Deposit |
| 1398 | 08/08/24 | EDMUNDS EDMUNDS GOVTECH | 1,300.00 | | 9194 Direct Deposit |
| 1399 | 08/08/24 | INM INDEPENDENT NEWSMEDIA INC USA | 333.80 | | 9194 Direct Deposit |
| 1400 | 08/08/24 | JOSHR JOSHUA RIMES | 2,600.00 | | 9194 Direct Deposit |
| 1401 | 08/08/24 | LDRC LABELLE DOWNTOWN | 1,741.00 | | 9194 Direct Deposit |
| 1402 | 08/08/24 | LILLI005 LILLIAN M DAVENPORT | 3,211.33 | | 9194 Direct Deposit |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-----------------|--------------------------|---|-------------|-----------------|---------------------|
| GEN FUND POOLED | GENERAL FUND POOLED CASH | Continued | | | |
| 1403 | 08/08/24 | METCA005 METCALFE ENTERPRISES DBA | 608.57 | | 9194 Direct Deposit |
| 1404 | 08/08/24 | PRM PUBLIC RISK MANAGEMENT | 40,648.31 | | 9194 Direct Deposit |
| 1405 | 08/08/24 | TERMAI TERRA MAINTENANCE CO | 626.00 | | 9194 Direct Deposit |
| 1383 | 08/09/24 | SOFDU ST OF FL. DISBURSEMENT UNIT | 166.92 | | 9190 |
| 1407 | 08/12/24 | FDOR FLORIDA DEPT OF REVENUE | 756.00 | | 9197 |
| 1408 | 08/13/24 | COLW CITY OF LABELLE, WATER & SANIT | 5,183.39 | 08/30/24 | 9198 |
| 1409 | 08/14/24 | ABP ACCENT BUSINESS PRODUCTS | 71.38 | 08/30/24 | 9199 |
| 1410 | 08/14/24 | AMARINES A.MARINES ROAD SERV & TIRE INC | 240.00 | | 9199 |
| 1411 | 08/14/24 | ATTM AT&T MOBILITY | 568.28 | 08/30/24 | 9199 |
| 1412 | 08/14/24 | CENTLINK CENTURYLINK | 1,556.45 | | 9199 |
| 1413 | 08/14/24 | CHS CALOOSA HUMANE SOCIETY | 344.00 | 08/30/24 | 9199 |
| 1414 | 08/14/24 | COLW2 CITY OF LABELLE WATER AND SANI | 2,527.17 | 08/30/24 | 9199 |
| 1415 | 08/14/24 | COMCAST COMCAST | 219.90 | | 9199 |
| 1416 | 08/14/24 | CTTF COUNTY TRANSPORTATION TRST FND | 7,000.04 | 08/30/24 | 9199 |
| 1417 | 08/14/24 | FITCH005 FITCH & ASSOCIATES | 16,498.35 | 08/30/24 | 9199 |
| 1418 | 08/14/24 | FPL FLORIDA POWER & LIGHT | 122.37 | 08/30/24 | 9199 |
| 1419 | 08/14/24 | GRAMOR GRACIE MORTON | 112.51 | 08/30/24 | 9199 |
| 1420 | 08/14/24 | HCOBCC HENDRY CO BOARD COUNTY COMM | 652.50 | 08/30/24 | 9199 |
| 1421 | 08/14/24 | HOMDEF HOMETEAM PEST DEFENSE INC | 209.00 | 08/30/24 | 9199 |
| 1422 | 08/14/24 | MCS MONRO COMMERCIAL SOLUTIONS | 648.98 | 08/30/24 | 9199 |
| 1423 | 08/14/24 | PBBI PITNEY BOWES BANK INC | 65.70 | 08/30/24 | 9199 |
| 1424 | 08/14/24 | SHRED SHRED-IT USA | 163.27 | 08/30/24 | 9199 |
| 1425 | 08/14/24 | AAPE AACTION POWER EQUIPMENT LLC | 1,430.87 | | 9202 Direct Deposit |
| 1426 | 08/14/24 | AES AIM ENGINEERING & SURVEYING | 2,331.47 | | 9202 Direct Deposit |
| 1427 | 08/14/24 | LILLI005 LILLIAN M DAVENPORT | 4,212.66 | | 9202 Direct Deposit |
| 1428 | 08/14/24 | MJW MARY JO WILSON | 190.00 | | 9202 Direct Deposit |
| 1429 | 08/14/24 | MUNES MUNICIPAL EMERGENCY SERVICES | 323.61 | | 9202 Direct Deposit |
| 1430 | 08/14/24 | PTLLC PROTECTED TRUST LLC | 2,013.95 | | 9202 Direct Deposit |
| 1431 | 08/14/24 | QUALITY QUALITY 1 AUTO CARE INC | 2,015.63 | | 9202 Direct Deposit |
| 1432 | 08/14/24 | SSW SHARON SANDERS WHITE | 110.00 | | 9202 Direct Deposit |
| 1406 | 08/16/24 | SOFDU ST OF FL. DISBURSEMENT UNIT | 166.92 | 08/30/24 | 9196 |
| 1433 | 08/20/24 | TIJUA005 TIJUANA WARNER | 129.11 | 08/30/24 | 9204 |
| 1434 | 08/23/24 | SOFDU ST OF FL. DISBURSEMENT UNIT | 166.92 | 08/30/24 | 9205 |
| 1435 | 08/23/24 | AFL AMERICAN FAMILY LIFE ASSR CO. | 1,780.20 | | 9207 |
| 1436 | 08/23/24 | AZ AUTO ZONE | 229.98 | | 9207 |
| 1437 | 08/23/24 | BRYANTR BRYANT ROOFING LLC | 375.00 | 08/30/24 | 9207 |
| 1438 | 08/23/24 | CLA COLONIAL LIFE & ACCIDENT INS. | 134.21 | | 9207 |
| 1439 | 08/23/24 | CLINK CENTURYLINK | 42.58 | | 9207 |
| 1440 | 08/23/24 | FDOT FDOT | 3.66 | | 9207 |
| 1441 | 08/23/24 | FEBCO FRANK E BROWNING | 109.54 | | 9207 |
| 1442 | 08/23/24 | FPL FLORIDA POWER & LIGHT | 1,107.67 | | 9207 |
| 1443 | 08/23/24 | LNATL GLOBE LIFE | 38.55 | | 9207 |
| 1444 | 08/23/24 | TUPSS THE UPS STORE | 28.70 | | 9207 |
| 1445 | 08/23/24 | VAH VISION ACE HARDWARE-LABELLE | 0.00 | 08/23/24 VOID | 0 |
| 1446 | 08/23/24 | VAH VISION ACE HARDWARE-LABELLE | 699.45 | | 9207 |
| 1447 | 08/23/24 | VISA VISA | 7,237.13 | | 9207 |
| 1448 | 08/23/24 | WSC WINDMILL SPRINKLER CO., INC. | 148.84 | | 9207 |
| 1449 | 08/23/24 | AMACS AMAZON CAPITAL SERVICES | 359.70 | | 9209 Direct Deposit |
| 1450 | 08/23/24 | JOHSUP JOHNSTONE SUPPLY | 229.44 | | 9209 Direct Deposit |
| 1451 | 08/23/24 | JOSHR JOSHUA RIMES | 2,600.00 | | 9209 Direct Deposit |
| 1452 | 08/23/24 | LILLI005 LILLIAN M DAVENPORT | 3,298.91 | | 9209 Direct Deposit |
| 1453 | 08/23/24 | ODP ODP BUSINESS SOLUTIONS, LLC | 102.74 | | 9209 Direct Deposit |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|-----------------|--------------------------|---|-------------|-----------------|---------------------|
| GEN FUND POOLED | GENERAL FUND POOLED CASH | Continued | | | |
| 1454 | 08/23/24 | RVE RVE, INC. D/B/A RVI | 16,801.55 | | 9209 Direct Deposit |
| 1455 | 08/23/24 | TERMAI TERRA MAINTENANCE CO | 626.00 | | 9209 Direct Deposit |
| 1456 | 08/23/24 | TFSLLC TEN-8 FIRE & SAFETY, LLC | 211.39 | | 9209 Direct Deposit |
| 1459 | 08/27/24 | BILLB005 Bill Branch Chevrolet Inc. | 121,674.50 | | 9213 |
| 1460 | 08/27/24 | FBC FIRST BANK OF CLEWISTON | 15.00 | | 9213 |
| 1461 | 08/29/24 | AMARINES A.MARINES ROAD SERV & TIRE INC | 2,430.00 | | 9214 |
| 1462 | 08/29/24 | BRENTS BRENT STEVENS | 150.00 | | 9214 |
| 1463 | 08/29/24 | CENTLINK CENTURYLINK | 368.44 | | 9214 |
| 1464 | 08/29/24 | CLINK CENTURYLINK | 609.73 | | 9214 |
| 1465 | 08/29/24 | COMCAST COMCAST | 202.82 | | 9214 |
| 1466 | 08/29/24 | ECONO ECONO SIGNS LLC | 3,906.65 | | 9214 |
| 1467 | 08/29/24 | FPL FLORIDA POWER & LIGHT | 18,495.00 | | 9214 |
| 1468 | 08/29/24 | GAFS GREAT AMERICA FINANCIAL SVCS | 345.96 | | 9214 |
| 1469 | 08/29/24 | HO HOMERO OLIVAREZ, JR | 150.00 | 08/30/24 | 9214 |
| 1470 | 08/29/24 | HOMDEF HOMETEAM PEST DEFENSE INC | 581.75 | | 9214 |
| 1471 | 08/29/24 | KME KENNY GLISSON | 1,152.00 | | 9214 |
| 1472 | 08/29/24 | LOGAN005 LOGAN MUNGILLO | 150.00 | | 9214 |
| 1473 | 08/29/24 | PHILLIPS PHILLIPS A/C & HEATING SERVICE | 3,850.00 | | 9214 |
| 1474 | 08/29/24 | TUPSS THE UPS STORE | 21.67 | | 9214 |
| 1475 | 08/29/24 | TYLERH TYLER HAMILTON DR | 201.00 | | 9214 |
| 1476 | 08/29/24 | AAPE AACTION POWER EQUIPMENT LLC | 767.98 | | 9217 Direct Deposit |
| 1477 | 08/29/24 | ADOBE ADOBE INC. | 3,192.48 | | 9217 Direct Deposit |
| 1478 | 08/29/24 | AMACS AMAZON CAPITAL SERVICES | 1,718.38 | | 9217 Direct Deposit |
| 1479 | 08/29/24 | BPE BARRY'S POWER EQUIPMENT | 33.90 | | 9217 Direct Deposit |
| 1480 | 08/29/24 | CQL CAPTAINS QUICK LUBE | 189.95 | | 9217 Direct Deposit |
| 1481 | 08/29/24 | KBPI K&B PUMP & ELECTRICAL, LLC | 1,500.00 | | 9217 Direct Deposit |
| 1482 | 08/29/24 | LILLI005 LILLIAN M DAVENPORT | 3,490.16 | | 9217 Direct Deposit |
| 1483 | 08/29/24 | ODP ODP BUSINESS SOLUTIONS, LLC | 279.62 | | 9217 Direct Deposit |
| 1484 | 08/29/24 | ORKINPC ORKIN, LLC | 1,320.00 | | 9217 Direct Deposit |
| 1485 | 08/29/24 | POSTIVE POSITIVE PROMOTIONS INC. | 3,511.69 | | 9217 Direct Deposit |
| 1458 | 08/30/24 | SOFDU ST OF FL. DISBURSEMENT UNIT | 166.92 | | 9212 |

| Checking Account Totals | Paid | Void | Amount Paid | Amount Void |
|-------------------------|------|------|-------------|-------------|
| Checks: | 86 | 2 | 285,696.01 | 0.00 |
| Direct Deposit: | 44 | 0 | 117,991.82 | 0.00 |
| Total: | 130 | 2 | 403,687.83 | 0.00 |

| UTILITY DEPOSIT | Water Revenue Deposit | | | |
|-----------------|-----------------------|---|--------|---------------|
| 2470 | 08/08/24 | U-000112 ROMAN, TANIA MARIA | 87.30 | 9192 |
| 2471 | 08/08/24 | U-000113 HUNTER, EMILY SARAH | 95.31 | 08/30/24 9192 |
| 2472 | 08/08/24 | U-000114 DARPINI, WILLIAM | 74.74 | 9192 |
| 2473 | 08/08/24 | U-000115 CAVANAUGH, MARY L | 104.84 | 08/30/24 9192 |
| 2474 | 08/08/24 | U-000116 WOODRUM, FRANKIE L. | 89.38 | 08/30/24 9192 |
| 2475 | 08/08/24 | U-000117 HUNTER, KENNY L | 131.02 | 08/30/24 9192 |
| 2476 | 08/08/24 | U-000118 STANTON, SUSAN FAWN | 105.01 | 08/30/24 9192 |
| 2477 | 08/08/24 | U-000119 610 10TH ST LLC | 115.63 | 08/30/24 9192 |
| 2478 | 08/14/24 | U-000120 ABURTO, NOHELIA MARCELA | 56.41 | 9201 |
| 2479 | 08/23/24 | U-000121 BROOKS, DAVID M | 140.58 | 9206 |
| 2480 | 08/23/24 | U-000122 HUNTER, KENNETH LEE | 172.67 | 9206 |
| 2481 | 08/23/24 | U-000123 PATEL, MAHENDRA H AND BINA | 175.82 | 9206 |
| 2482 | 08/29/24 | U-000124 ACCURATE DRILLING SYSTEMS, INC | 430.00 | 9216 |
| 2483 | 08/29/24 | U-000125 MATSON, SHELBY RAE | 98.61 | 9216 |
| 2484 | 08/30/24 | U-000126 JACKSON, VICKIE MARIE | 101.33 | 9219 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|---------|------------|--------|-------------|-----------------|---------|
|---------|------------|--------|-------------|-----------------|---------|

| UTILITY DEPOSIT | | Water Revenue Deposit | | Continued | |
|-------------------------|----|-----------------------|-------------|--------------------|--------------------|
| Checking Account Totals | | <u>Paid</u> | <u>Void</u> | <u>Amount Paid</u> | <u>Amount Void</u> |
| Checks: | 15 | 0 | 0 | 1,978.65 | 0.00 |
| Direct Deposit: | 0 | 0 | 0 | 0.00 | 0.00 |
| Total: | 15 | 0 | 0 | 1,978.65 | 0.00 |

| UTILITY POOLED | UTILITY FUND | POOLED CASH | | | |
|----------------|--------------|---|------------|--|---------------------|
| 667 | 08/01/24 | AMARINES A.MARINES ROAD SERV & TIRE INC | 1,541.00 | | 9185 |
| 668 | 08/01/24 | AZ AUTO ZONE | 493.47 | | 9185 |
| 669 | 08/01/24 | BROWEL BROWN'S WELDING LLC | 4,459.17 | | 9185 |
| 670 | 08/01/24 | CLINK CENTURYLINK | 18.41 | | 9185 |
| 671 | 08/01/24 | CORE CORE & MAIN LP | 1,762.11 | | 9185 |
| 672 | 08/01/24 | FPL FLORIDA POWER & LIGHT | 21,935.66 | | 9185 |
| 673 | 08/01/24 | GRAYROB GrayRobinson Attorneys At Law | 4,635.00 | | 9185 |
| 674 | 08/01/24 | POL POSTMASTER - LABELLE, FL. | 1,300.00 | | 9185 |
| 675 | 08/01/24 | AMACS AMAZON CAPITAL SERVICES | 39.94 | | 9187 Direct Deposit |
| 676 | 08/01/24 | FWEI FOUR WATERS ENGINEERING, INC | 39,640.86 | | 9187 Direct Deposit |
| 677 | 08/01/24 | ODP ODP BUSINESS SOLUTIONS, LLC | 191.59 | | 9187 Direct Deposit |
| 678 | 08/01/24 | TRIESTAG TRIEST AG GROUP INC | 56.74 | | 9187 Direct Deposit |
| 679 | 08/01/24 | USAB USA BLUEBOOK | 1,080.00 | | 9187 Direct Deposit |
| 680 | 08/01/24 | WOODARD WOODARD & CURRAN INC | 60,125.00 | | 9187 Direct Deposit |
| 681 | 08/02/24 | FRS FLORIDA RETIREMENT SYSTEM | 3,695.64 | | 9189 |
| 682 | 08/08/24 | BSA BRIDGE STREET AUTO PARTS | 52.91 | | 9193 |
| 683 | 08/08/24 | FPL FLORIDA POWER & LIGHT | 120.74 | | 9193 |
| 684 | 08/08/24 | ISBC IPITOMY SMARTER BUSINESS COMMU | 37.81 | | 9193 |
| 685 | 08/08/24 | WSC WINDMILL SPRINKLER CO., INC. | 219.57 | | 9193 |
| 686 | 08/08/24 | BMI BADGER METER INC. | 9.80 | | 9195 Direct Deposit |
| 687 | 08/08/24 | CQL CAPTAINS QUICK LUBE | 79.95 | | 9195 Direct Deposit |
| 688 | 08/08/24 | CULL CULLIGAN WATER | 10.25 | | 9195 Direct Deposit |
| 689 | 08/08/24 | PRM PUBLIC RISK MANAGEMENT | 9,343.49 | | 9195 Direct Deposit |
| 690 | 08/08/24 | UTISOL UTILITY SOLUTIONS & AUTOMATION | 9,952.49 | | 9195 Direct Deposit |
| 691 | 08/08/24 | WOODARD WOODARD & CURRAN INC | 136,101.25 | | 9195 Direct Deposit |
| 692 | 08/14/24 | ABP ACCENT BUSINESS PRODUCTS | 66.46 | | 9200 |
| 693 | 08/14/24 | ADS ACCURATE DRILLING SYSTEMS, INC | 328,848.08 | | 9200 |
| 694 | 08/14/24 | ATTM AT&T MOBILITY | 35.24 | | 9200 |
| 695 | 08/14/24 | CENTLINK CENTURYLINK | 518.81 | | 9200 |
| 696 | 08/14/24 | COLW2 CITY OF LABELLE WATER AND SANI | 1,275.97 | | 9200 |
| 697 | 08/14/24 | CTTF COUNTY TRANSPORTATION TRST FND | 641.49 | | 9200 |
| 698 | 08/14/24 | FPL FLORIDA POWER & LIGHT | 883.12 | | 9200 |
| 699 | 08/14/24 | PBBI PITNEY BOWES BANK INC | 54.30 | | 9200 |
| 700 | 08/14/24 | SHRED SHRED-IT USA | 40.31 | | 9200 |
| 701 | 08/14/24 | PTLLC PROTECTED TRUST LLC | 411.50 | | 9203 Direct Deposit |
| 702 | 08/23/24 | BRYANTR BRYANT ROOFING LLC | 125.00 | | 9208 |
| 703 | 08/23/24 | FPL FLORIDA POWER & LIGHT | 400.13 | | 9208 |
| 704 | 08/23/24 | LUMEN LUMEN | 624.17 | | 9208 |
| 705 | 08/23/24 | VAH VISION ACE HARDWARE-LABELLE | 282.06 | | 9208 |
| 706 | 08/23/24 | JOHSUP JOHNSTONE SUPPLY | 49.90 | | 9210 Direct Deposit |
| 707 | 08/23/24 | WOODARD WOODARD & CURRAN INC | 29,000.00 | | 9210 Direct Deposit |
| 708 | 08/29/24 | CENTLINK CENTURYLINK | 122.82 | | 9215 |
| 709 | 08/29/24 | CLINK CENTURYLINK | 18.41 | | 9215 |
| 710 | 08/29/24 | FBC FIRST BANK OF CLEWISTON | 188,010.00 | | 9215 |
| 711 | 08/29/24 | FPL FLORIDA POWER & LIGHT | 22,379.05 | | 9215 |
| 712 | 08/29/24 | HCOBCC HENDRY CO BOARD COUNTY COMM | 338.03 | | 9215 |
| 713 | 08/29/24 | HOMDEF HOMETEAM PEST DEFENSE INC | 53.25 | | 9215 |

| Check # | Check Date | Vendor | Amount Paid | Reconciled/Void | Ref Num |
|----------------|--------------|----------------------------------|-------------|-----------------|---------------------|
| UTILITY POOLED | UTILITY FUND | POOLED CASH | | | Continued |
| 714 | 08/29/24 | KME KENNY GLISSON | 25.00 | | 9215 |
| 715 | 08/29/24 | POL POSTMASTER - LABELLE, FL. | 1,300.00 | | 9215 |
| 716 | 08/29/24 | WASTEC WASTE CONNECTIONS INC | 85,677.03 | | 9215 |
| 717 | 08/29/24 | WSC WINDMILL SPRINKLER CO., INC. | 47.44 | | 9215 |
| 718 | 08/29/24 | ADOBE ADOBE INC. | 532.08 | | 9218 Direct Deposit |
| 719 | 08/29/24 | KBPI K&B PUMP & ELECTRICAL, LLC | 13,193.58 | | 9218 Direct Deposit |
| 720 | 08/29/24 | KGAUSE KATHARINA GAUSE | 100.00 | | 9218 Direct Deposit |

| Checking Account Totals | Paid | Void | Amount Paid | Amount Void |
|-------------------------|------|------|-------------|-------------|
| Checks: | 36 | 0 | 672,037.66 | 0.00 |
| Direct Deposit: | 18 | 0 | 299,918.42 | 0.00 |
| Total: | 54 | 0 | 971,956.08 | 0.00 |

| Report Totals | Paid | Void | Amount Paid | Amount Void |
|-----------------|------|------|--------------|-------------|
| Checks: | 137 | 2 | 959,712.32 | 0.00 |
| Direct Deposit: | 62 | 0 | 417,910.24 | 0.00 |
| Total: | 199 | 2 | 1,377,622.56 | 0.00 |

CITY OF LABELLE



MINUTES

City Commission Workshop

Thursday, August 1, 2024, at 4:00 PM

LaBelle Commission Chambers
481 West Hickpochee Avenue
LaBelle, Florida 33935

CITY COMMISSION:

Julie C. Wilkins., Mayor
Dainel Akin, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

MINUTES

A. CALL TO ORDER

The meeting was called to order by Mayor Wilkins at 4:03 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Vargas led the invocation, Commissioner Ratica led the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Julie C. Wilkins
Commissioner Dainel Akin
Commissioner Jackie Ratica
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
Deputy City Clerk Tijauna Warner

ABSENT

City Attorney Derek Rooney

Chief Brent Stevens provided the commission and residents with an overview of the City of LaBelle's Fire Department, highlighting its historical milestones since its establishment in 1921. The presentation covered the department's status as Florida's number one volunteer/combination fire department, its recognition as one of the Top 25 busiest firehouses in the state, and included details on personnel allocation, response call statistics, grant applications and a request for additional staff.

Ms. Lilly Davenport delivered a comprehensive line-by-line analysis of the Fire Department Budget during the presentation. Her review encompassed changes in personnel costs, the transition from volunteer to full-time firefighters, adjustments in benefit costs, COLA, and training which subsequently led to a discussion with the commissioners.

There being no further business to discuss, Mayor Wilkins adjourned the workshop at 6:08 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, BAS, MMC, City Clerk

CITY OF LABELLE



MINUTES

City Commission Workshop

Thursday, August 8, 2024, at 4:00 PM

LaBelle Commission Chambers
481 West Hickpochee Avenue
LaBelle, Florida 33935

CITY COMMISSION:

Julie C. Wilkins., Mayor
Dainel Akin, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

MINUTES

A. CALL TO ORDER

The meeting was called to order by Mayor Wilkins at 4:03 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Vargas led the invocation, Commissioner Akin led the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Julie C. Wilkins
Commissioner Dainel Akin
Commissioner Jackie Ratica
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
Deputy City Clerk Tijauna Warner
City Attorney Derek Rooney arrives @ 4:20 p.m.

Lilly Davenport delivered a concise update on the current status of the City of LaBelle's Fire Department, including details on call responses from neighboring cities. Additionally, she provided an overview of the City of LaBelle Animal Control budget, highlighting the inclusion of a new officer position.

Doug Morgan provided an explanation for the transition of the part-time kennel technician position to a full-time role, the addition of a new officer position, and the procurement of a new truck. These changes, necessitated by growing population and increasing call volumes, have led to a budget increase of \$110,000, which prompted a discussion.

There being no further business to discuss, Mayor Wilkins adjourned the workshop at 5:11 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, BAS, MMC, City Clerk

CITY OF LABELLE



MINUTES

City Commission Meeting

Thursday, August 8, 2024, at 5:30 PM

LaBelle Commission Chambers
481 West Hickpochee Avenue
LaBelle, Florida 33935

CITY COMMISSION:

Julie C. Wilkins., Mayor
Dainel Akin, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

MINUTES

A. CALL TO ORDER

The meeting was called to order by Mayor Wilkins at 5:34 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Vargas led the invocation, Commissioner Ratica led the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Julie C. Wilkins
Commissioner Dainel Akin
Commissioner Jackie Ratica
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
Deputy City Clerk Tijauna Warner
City Attorney Derek Rooney

1. PUBLIC HEARING

- a. Fence Ordinance LDC Ordinance 2024- 05 (second reading)

Attorney Derek Rooney read Ordinance 2025 – 05 title into the record.

Public Hearing Opened 5:44 p.m.

One (1) resident had a concern.

Public Hearing Closed 5:45 p.m.

Motion moved by Commissioner Vargas to approve Ordinance 2024-05, Motion seconded by Commissioner Spratt. Mayor Wilkins called for the question. Motion passed (4-1).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas

Voting Nay: Commissioner Akin

- b. Resolution 2024 – 12 Fordson Church Variance

Attorney Derek Rooney read Resolution 2024 – 12 title into the record.

Public Hearing Opened 5:47 p.m.

Public Hearing Closed 5:47 p.m.

Motion moved by Commissioner Spratt to approve Resolution 2024 - 12, Motion seconded by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

- c. Resolution 2024 – 14 FDEP SRF Drinking Water Facility Plan (*Item Pulled*)
- d. Resolution 2024 – 15 FDEP SRF Clean Water Facility Plan (*Item Pulled*)
- e. Consider Utilities Rate Increase

Public Hearing Opened 6:54 p.m.

Public Hearing Closed 6:54 p.m.

Motion moved by Commissioner Ratica to approve a Rate Increase of 50% Water and 80% Waste Water, Motion seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed (3-2).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Vargas
Voting Nays: Commissioner Akin, Commissioner Spratt

2. NON-PUBLIC HEARING ITEMS FOR CONSIDERATION

3. PUBLIC COMMENT ON NON-AGENDA ITEMS

Nikki Yeager expressed concerns about Belle Arbor Beck Apartments.

4. CONSENT AGENDA ITEMS FOR CONSIDERATION

- b. Approval of July Check Register
- c. Approval of Minutes”
 - July 11, 2024 City Commission Workshop
 - July 11, 2024 City Commission Budget Workshop
 - July 11, 2024 City Commission Meeting
 - July 17, 2024 City Commission Budget Workshop
 - July 25, 2024 City Commission Budget Workshop
 - July 29, 2024 City Commission Special Meeting
- d. Approval of Staff Reports:
 - HCSO – Lt. Allen K. Hudson
 - Fire Department – Chief Brent Stevens
 - Building Department – Mark Lynch
 - Code Enforcement – Zane Mungillo
 - Planning and Zoning – Alexis Crespo
 - Finance – Lilly Davenport
 - Woodard & Curran
 - Four Waters Engineering – Laura Constantino

Motion moved by Commissioner Spratt to approve Consent Agenda Items pulling items a Resolution 2024 – 13 and d Public Works – Mitchell Wills from consent agenda, Motion second by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt,
Commissioner Vargas, Commissioner Akins

- a. Resolution 2024 – 13 Business Officers TCM Bank

Motion moved by Commissioner Ratica to approve Resolution 2024 - 13, Motion seconded by Commissioner Spratt. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

Public Works – Mitchell Wills

Motion moved by Commissioner Ratica to approve adding Stop Signs to Clark Street, Motion seconded by Commissioner Spratt. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

Motion moved by Commissioner Akin to approve Purchasing Three (3) Trucks and financing them at the best rate available, Motion seconded by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

Motion moved by Commissioner Spratt to approve Public Works Report with no additional actions, Motion seconded by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

e. **CITY RELATED BUSINESS BY COMMISSIONERS**

- a. Commissioner Spratt – Kid Jones Park Improvement Plans

Motion moved by Commissioner Spratt to approve Copying the County's Exemption Ordinance, Motion seconded by Commissioner Ratica. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

Motion moved by Commissioner Ratica to approve Derek Rooney to get 14 Oak Trees plus 7, Motion seconded by Commissioner Vargas. Mayor Wilkins called for the question. Motion passed unanimously (5-0).

Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

- b. Commissioner Akins
c. Commissioner Ratica
d. Commissioner Vargas
e. Mayor Wilkins

Motion moved by Commissioner Ratica to adjourn the meeting, Motion seconded by

Commissioner Spratt. Mayor Wilkins called for the question. Motion passed unanimously (5-0).
Voting Yeas: Mayor Wilkins, Commissioner Ratica, Commissioner Spratt, Commissioner Vargas, Commissioner Akins

There being no further business to discuss, Mayor Wilkins adjourned the workshop at 8:08 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, BAS, MMC, City Clerk

DRAFT

CITY OF LABELLE



MINUTES

City Commission Workshop

Thursday, August 15, 2024, at 4:30 PM

LaBelle Commission Chambers
481 West Hickpochee Avenue
LaBelle, Florida 33935

CITY COMMISSION:

Julie C. Wilkins., Mayor
Dainel Akin, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

MINUTES

A. CALL TO ORDER

The meeting was called to order by Vice Mayor Akin at 4:30 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Vargas led the invocation, Commissioner Spratt led the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Julie C. Wilkins *via Teams*
Commissioner Dainel Akin
Commissioner Jackie Ratica *via Teams*
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
Deputy City Clerk Tijauna Warner
City Attorney Derek Rooney *via Teams*

Ms. Lilly Davenport delivered a comprehensive line-by-line analysis of the Capital Outlay Budget during her presentation. Her review detailed a location of \$125,000, \$500,000 for street paving rollover from General Funds, and \$35,000 for Oaktree Replenishment. She projected a \$100,000 shortfall for the General Fund and reviewed all revenue sources, highlighting changes from the previous year. Additionally, she noted that the Florida Department of Commerce grant for the animal shelter has been included as a placeholder, pending further clarification. This led to a subsequent discussion with the commissioners.

There being no further business to discuss, Vice Mayor Akin adjourned the workshop at 5:17 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, BAS, MMC, City Clerk

CITY OF LABELLE



MINUTES

City Commission Workshop

Thursday, August 22, 2024, at 4:00 PM

LaBelle Commission Chambers
481 West Hickpochee Avenue
LaBelle, Florida 33935

CITY COMMISSION:

Julie C. Wilkins., Mayor
Dainel Akin, Commissioner
Jackie Ratica, Commissioner
Bobbie Spratt, Commissioner
Hugo Vargas, Commissioner

ADMINISTRATION:

Tijauna Warner, BAS, MMC, Deputy City Clerk
Derek Rooney, Esq., City Attorney
Mitchell Wills, Superintendent PW

MINUTES

A. CALL TO ORDER

The meeting was called to order by Vice Mayor Akin at 4:04 PM.

B. INVOCATION AND PLEDGE OF ALLEGIANCE

Commissioner Vargas led the invocation, Commissioner Spratt led the Pledge of Allegiance.

C. ROLL CALL

PRESENT

Mayor Julie C. Wilkins
Commissioner Dainel Akin
Commissioner Jackie Ratica
Commissioner Bobbie Spratt
Commissioner Hugo Vargas
Deputy City Clerk Tijauna Warner *arrives @4:47 p.m.*
City Attorney Derek Rooney

Lilly Davenport presented a detailed analysis of the City of LaBelle's Fiscal Year 2024-2025 Budget. The analysis highlighted several key updates and adjustments. The budget has been revised to include updated insurance figures. Notably, an adjustment to workers' compensation, as identified by Lisa, has been incorporated, resulting in an increase in workers' compensation costs. However, insurance premiums have been reduced. An error was corrected where a part-time position had been mistakenly classified as full-time. This adjustment has been made, bringing the budget back to its previous status. She advised the budget currently reflects a \$44,000 funding shortfall. This is partly due to the county's restriction on its contribution under the interlocal agreement, which is limited to a 5% increase over the previous year. Consequently, the fire department budget does not include incentive compensation or an increase in volunteer rates. Specifically, the \$18,000 increase for the highest-paid fire personnel has been excluded.

Lilly informed the commission that for animal control there's a 50/50 funding split per the agreement was maintained, resulting in a 36% increase over the prior year. If the county's contribution were restricted to a 5% increase, this would create a \$67,000 deficit that would need to be covered by the general fund. Also, the utility budget reflects a higher split but still shows an operating loss. However, on a cash basis, the budget covers cash flow requirements. Lilly Davenport has requested capital outlay projections from Woodward and Curran, who have assured us that the required funding will be provided. These figures will be included in the final budget.

Finally, she explained the higher-wage employees will experience a real-term pay cut if the cost-of-living increases by 3%, as their pay increase is less than this percentage. Affected employees include Stevens, Aubrey, Wills, and Lynch. This situation prompted further discussion with the commissioners.

Lilly Davenport reviewed the fire department budget and proposed sharing the administrative assistant position with City Hall as a potential cost-saving measure. She also presented various options for consideration. One such proposal suggested reallocating funds to increase salaries by \$18 per position, instead of hiring three additional firefighters. She emphasized the necessity of

hiring the three firefighters and indicated that the current staff would likely accept the 14% salary increase already budgeted. She advised if we incorporate the full increases for firefighters, along with the provision for incentive pay, the budget shortfall expands to \$209,000. To address this, removing the new allocations for animal control and code enforcement, including the animal control truck, the code enforcement truck, and the mower, would result in a budgetary surplus.

Overall, the budget remains in line with previous projections, but several adjustments and considerations will need to be addressed to balance the shortfall and manage departmental funding.

There being no further business to discuss, Vice Mayor Akin adjourned the workshop at 6:12 PM.

Julie C. Wilkins, Mayor

ATTEST: Tijauna Warner, BAS, MMC, City Clerk

DRAFT

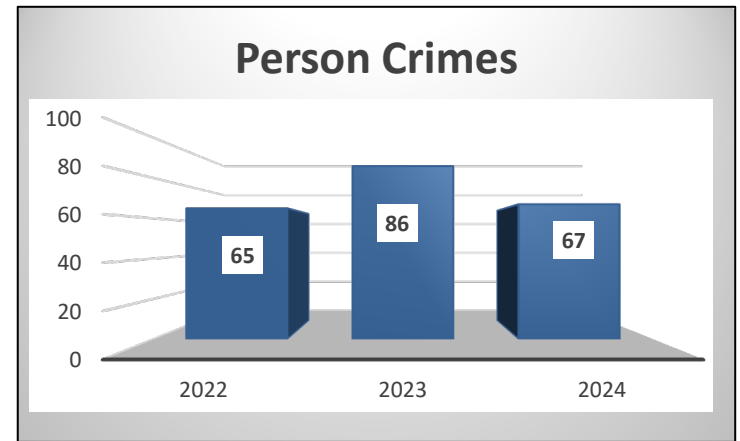
Hendry County Sheriff's Office

City of LaBelle Crime Report for September Meeting

Date Range: 7/27/2024-8/27/2024

| Person Crimes | Aug. | July | June | May |
|------------------|-----------|----------|----------|----------|
| Homicide | 1 | 1 | 0 | 0 |
| Robbery | 0 | 0 | 0 | 0 |
| Sex Crime | 3 | 0 | 0 | 0 |
| Assault | 0 | 1 | 0 | 1 |
| Battery - Simple | 8 | 0 | 2 | 0 |
| Domestic | 0 | 4 | 2 | 3 |
| TOTAL | 12 | 6 | 4 | 4 |

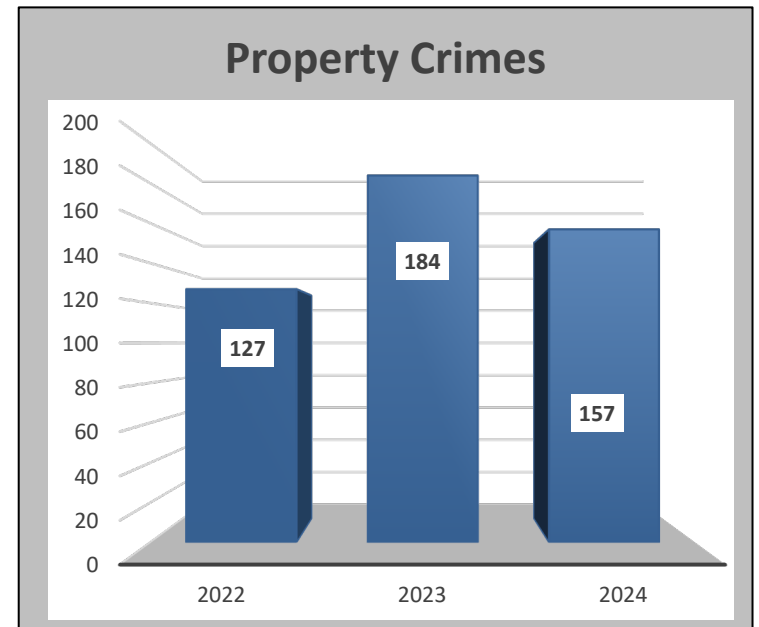
| YTD 2024 | YTD 2023 | YTD 2022 |
|-----------|-----------|-----------|
| 3 | 1 | 0 |
| 4 | 3 | 2 |
| 9 | 11 | 5 |
| 5 | 8 | 8 |
| 23 | 34 | 23 |
| 23 | 29 | 27 |
| 67 | 86 | 65 |



The above data reflects a 22.1% decrease in Person Crimes (2023 to 2024)

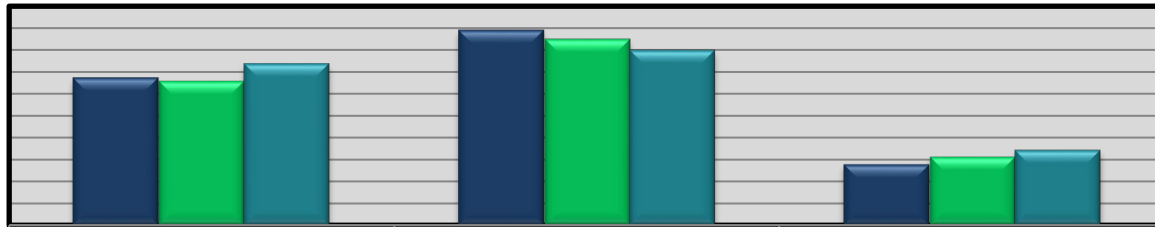
| Property Crimes | Aug. | July | June | May |
|-------------------|----------|-----------|-----------|-----------|
| Stolen Vehicle | 1 | 2 | 1 | 0 |
| Theft | | | | |
| - Construction | 0 | 0 | 0 | 1 |
| - Residential | 0 | 4 | 6 | 2 |
| - Retail | 1 | 1 | 0 | 4 |
| Burglary | | | | |
| - Residential | 1 | 1 | 0 | 2 |
| - Business | 0 | 0 | 1 | 0 |
| - Vehicle | 1 | 4 | 0 | 0 |
| Criminal Mischief | 1 | 4 | 2 | 1 |
| TOTAL | 5 | 16 | 10 | 10 |

| YTD 2024 | YTD 2023 | YTD 2022 |
|------------|------------|------------|
| 13 | 29 | 11 |
| 2 | 0 | 0 |
| 49 | 60 | 49 |
| 19 | 27 | 11 |
| 15 | 19 | 21 |
| 5 | 4 | 2 |
| 26 | 23 | 15 |
| 28 | 22 | 18 |
| 157 | 184 | 127 |



The above data reflects a 14.7% decrease in Property Crimes (2023 to 2024)

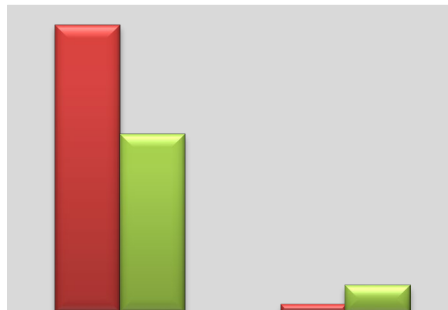
Year-to-Date Call Summary, by District



| | District 1 | District 2 | City of LaBelle |
|------|------------|------------|-----------------|
| 2022 | 33,570 | 44,408 | 13,872 |
| 2023 | 32,834 | 42,464 | 15,601 |
| 2024 | 36,789 | 39,880 | 17,186 |

This YTD chart shows that 68% of calls initiated and dispatched occur within the city limits of LaBelle.

City Units



| | CAD Calls | Offense Reports |
|------------|-----------|-----------------|
| D/S Willis | 150 | 4 |
| D/S Reaves | 93 | 14 |

City of LaBelle



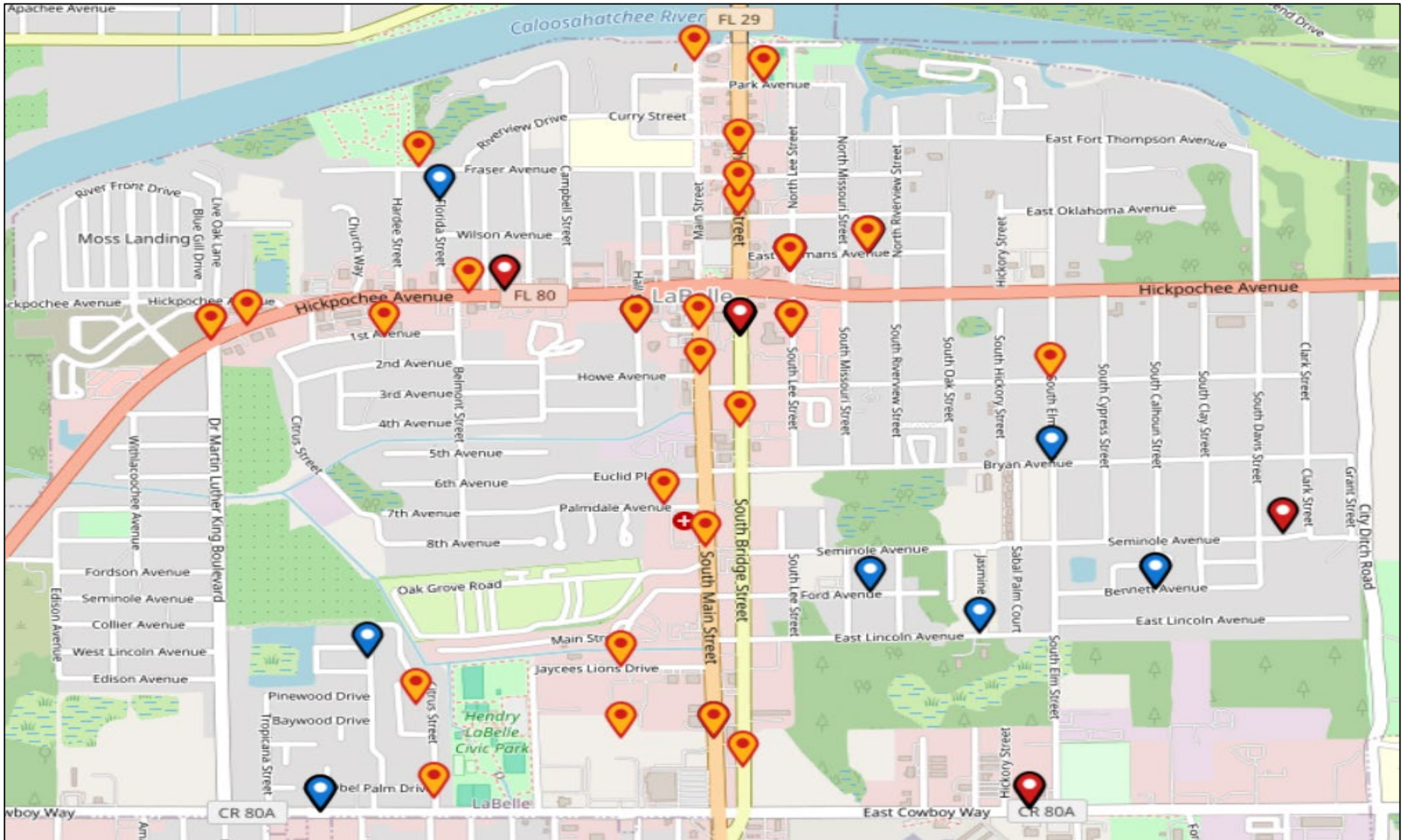
| | D1 Deputies | D/S Willis | D/S Reaves |
|--------------------|-------------|------------|------------|
| Business Checks | 895 | 35 | 9 |
| Residential Checks | 637 | 23 | 1 |
| Security Checks | 102 | 9 | 0 |
| Traffic Stops | 256 | 38 | 23 |
| Warrants | 53 | 3 | 0 |
| Arrests | 72 | 2 | 4 |

Map of Incident Hotspots

Blue - Person Crimes

Red - Property Crimes

Orange - Suspicious Incidents/Person/Vehicle



La Belle Fire Department

Agenda Items

La Belle Fire Department Response:

August Calls- 74

*Engine Status

New Engine 14 has been delivered and is in service.

* Truck Repairs

*County Response

- Calls outside of the LaBelle Fire District for the fiscal year are over one hundred calls for service.

*Station and Ladder

The Fire Staff is working with the City Attorney to move forward on the ladder grant. A rough draft RFB has been submitted to the City Attorney for approval for the ladder truck.

Station RFQ provide in agenda.

*Study

Fitch & Associates is 90% complete.

Chief Brent Stevens

La Belle Fire Department

Range: First to Last Issue Date Range: 08/01/24 to 08/31/24

**Indicates payment is in batch

NOTE: Too many Building Codes included in this report. The totals are correct, but please print to Excel to see the complete detail.

| | Alteration Cost | New Volume | BP D2Y BUILDING MECHANICAL PLAN REVIEW | BP D2Z CONTRACTOR PL ROW PLANNING | TOTAL ELECTRICAL PL UA LT PLUMBING | |
|---------------|-----------------|------------|---|--|---|--------------------------------------|
| Grand Totals: | 716,526.59 | 0 | PAID: 0.00 0.00 | 0.00 5,507.96 749.72 0.00 | 0.00 0.00 0.00 250.00 | 8,281.06 961.90 0.00 590.00 |
| | | | PERMIT COUNT: | 0 20 7 0 | 0 0 0 2 | 28 9 0 7 |

BP SURC2 - Bldg Code Admin & Inspect Brd

| | |
|--|-------------|
| 1. Number of permits issued at the minimum surcharge rate 13 x \$2 | \$ 26.00 |
| 2. Permit fees collected at other than minimum surcharge | \$ 6,677.48 |
| 3. Surcharge amount due (1.5% of line 2 or line 2 x 1.5) | \$ 100.16 |
| 4. Total of Lines 1 & 3 | \$ 126.16 |
| 5. Less surcharge amount retained (10% of line 4 or line 4 x 0.10) | \$ 12.62 |
| 6. Surcharge amount due (line 4 less line 5) | \$ 113.54 |

BP SURCH - FL Building Commission Surchar

| | |
|--|-------------|
| 1. Number of permits issued at the minimum surcharge rate 18 x \$2 | \$ 36.00 |
| 2. Permit fees collected at other than minimum surcharge | \$ 5,932.48 |
| 3. Surcharge amount due (1.0% of line 2 or line 2 x 0.010) | \$ 59.32 |
| 4. Total of Lines 1 & 3 | \$ 95.32 |
| 5. Less surcharge amount retained (10% of line 4 or line 4 x 0.10) | \$ 9.53 |
| 6. Surcharge amount due (line 4 less line 5) | \$ 85.79 |

*NOTE: This report contains only PAID & WAIVED fees.

Range: PID: First to Last

Range of Util Accounts: First to Last

Range of Customers: First to Last

Range of Codes: BUI to BUI

Range of Years: First to 2025

Range of Periods: 1 to 12

Range of Batch Ids: First to Last

Range of Dates: 08/01/24 to 08/31/24

Range of Sections: First to Last

Name to Print: Bill To

Print Ref Num: N

Payment Type Includes: Sp Charges: Y Prop Lien: N Sp Assmnt: Y Water: Y Sewer: Y

Voucher Agency: Y Garbage: Y Invoice: Y Misc: Y

Payment Method Includes: Cash: Y Check: Y Credit: Y Voucher: N VT: Y

Range of Installment Due Dates: First to Last

Print Only Miscellaneous w/Parcel Id: N

Sort Miscellaneous Payments by Utility Account: N

Print Only Miscellaneous w/Utility Id: N

| Code Description | Count | Principal | | | Interest | Total |
|-----------------------------|-------|---------------|-------------|-------------|----------|-----------|
| | | Arrears/Other | Fiscal 2023 | Fiscal 2024 | | |
| BUI BUILDING DEPT PYMTS | 247 | 14,120.06 | 0.00 | 0.00 | 0.00 | 14,120.06 |
| Invoice Payments | 247 | 14,120.06 | 0.00 | 0.00 | 0.00 | 14,120.06 |
| Payments Total: | 247 | 14,120.06 | 0.00 | 0.00 | 0.00 | 14,120.06 |
| Cash O/S Total: | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| NSF Reversals Total: | 0 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| Total: | 247 | 14,120.06 | 0.00 | 0.00 | 0.00 | 14,120.06 |

Total Cash: 0.00
 Total Check: 5,350.77
 Total Credit: 0.00
 Total V Term: 8,769.29

Hugo Vargas
Commissioner

Daniel W. Akin
Commissioner



“The City of Oaks”

Julie C. Wilkins
Mayor

Jackie Ratica
Commissioner

Bobbie Spratt
Commissioner

Code Enforcement Report

August 2024

08/01- 08/31

Labelle Code Enforcement is currently working 77 open cases, with ten new cases opened in August and twenty-three being closed for compliance. Fifteen citizen complaints were filed and investigated, and 68 total violation inspections were done. Ther department sent out 28 courtesy letters, 10 notices of hearings and violations, 2 affidavits of noncompliance, 1 hearing notice change, 1 unsafe building and 6 deliquiate lien notices. Six cases were heard before the special magistrate resulting in two findings of fact and four orders imposing liens. The department conducted fifteen lien searches, investigated two occupational licenses and removed 13 illegal signs. The city dock saw 13 reservations bringing in \$501.42

Zane Mungillo
Code Enforcement



Hugo Vargas
Commissioner

Daniel W. Akin
Commissioner

Jackie Ratica
Commissioner

Bobbie Spratt
Commissioner

“The City Under The Oaks”

Julie C. Wilkins
Mayor

**SEPTEMBER 2024
PLANNING DEPARTMENT REPORT**

| Application Name | Application No. | Status | Ordinance/ Resolution No. |
|--|---------------------------|--|---------------------------------|
| APPLICATIONS UNDER REVIEW | | | |
| Birkland PUD Rezone | PUD2021-05 | 2 nd Reading – Continued to 10/10/2024 | ORD 2023-12 |
| SR 80 Commercial Special Exception & Variance | SE2024-02 & VAR2024-05 | Under Review | TBD |
| Residences at Grande Oaks | ANX-CPA-PUD | Comments Sent 4/26 | TBD |
| Accurate Drilling PUD Rezone | PUD2024-02 | Comments Sent – 6/27/24 | TBD |
| Downtown Architectural Standards | | LPA 9/5/2024 | ORD 2024-07 |
| PRE-APPLICATION MEETINGS | | | |
| Walmart Expansions Pre-App Held 8/29/2024 | | | |
| | | | |
| | | | |

II. City-Initiated Land Development Code Amendments

| LDC Amendment/Subject Area | Status | Ordinance |
|--------------------------------|--|-------------|
| Downtown Business District LDC | Pending – 1 st Reading November 2024 2 nd Reading December 2024 | ORD 2024-07 |
| | | |

III. Zoning Map Corrections/City-Initiated Rezonings

Comprehensive Plan & LDC Updates per 2021-2023 Legislative Changes

V. Permits and Site Construction Plans

| Application Name | Application No. | Status |
|-----------------------------------|-----------------|------------------------------------|
| 82 W. Hickpochee Ave (Smoke Shop) | SIGN2024-04 | Comments Sent to Applicant 5/28 |
| | | |
| | | |
| | | |



woodardcurran.com
COMMITMENT & INTEGRITY DRIVE RESULTS

MONTHLY STATUS REPORT AUGUST 2024

CITY OF LABELLE, FL



Prepared for:
**Mayor Julie
Wilkins**

Delivered on
September 4, 2024

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EXECUTIVE SUMMARY

This Monthly Status Report covers the reporting period from August 1st, 2024, through August 31st, 2024.

August 2024 was another successful month of operations at the City of LaBelle's Water and Wastewater Project. "SAFETY" is always the number one priority at Woodard & Curran and as of August 31st, W&C staff have worked a total of 1096 days without a lost time or recordable incident. In August, all the required monthly safety training was completed on time.

Project staff continue to reach out to new Food Service Establishments (FSE's) to ensure enrollment in the new FOG Best Management Practices (BMP) Portal site and compliance with program requirements.

- On August 2nd, Woodard & Curran performed 3 sewer inspections at Bel Arbor.
- On August 5th, W&C staff performed weekly generator tests on 4 generators. One at each plant, drinking water and wastewater plant, and one at each well site for drinking water numbered 2 & 3. Every Monday these generators are exercised for the Department of Environmental Protection compliance 62-555.320(4)(a) FAC. This August has 4 Mondays that equals 16 generator tests.
- On August 5th, Southern Land Development evaluated the rapid infiltration basin valves. On August 6th, Southern Land and Development exercised 23 valves and adjusted all concrete pads to grade, and replaced all broken concrete pads. Replaced all broken valve cans and replaced all missing covers. Valve #9 is stiff and hard to open, valves #7 and #9 need extensions and can't be reached with a standard 6-foot valve key. Painted all covers to aid in visibility for locations.
- On August 6th, W&C staff met with Sanders Environmental Laboratories onsite to pull monthly samples on both the upper and lower monitor wells, and the deep injection well samples at the drinking water plant for permit # 98493 329487-004. These are monthly compliance sampling requirements. These samples are coordinated with Sanders Labs on the first Tuesday or Thursday of the first full week of each month.
- On August 7th, New generator at Washington and Missouri St continually running in auto. Spoke to Brian Mestepey at Cummings about getting this repaired, future maintenance and inspections. This is LaBelle's first fixed lift station generator. Automatic transfer switch was hit by a surge or lightning. Under warranty, replacement has been ordered at Cummins Power South.

- On August 11th, Opened the interconnect to feed Hendry County water at 1:00am. Closed on August 12th, 4:00pm
- On August 13th, W&C staff received and submitted the analysis for the Haa5's and the TTHM's to the Department of Environmental Protection Disinfection Byproducts Rules 62-550.821 & 822 FAC. Haa5's for LaBelle are 1.7 micrograms per liter (ppb), the maximum contaminant level is 60 micrograms per liter. TTHM's for LaBelle are 9.6 micrograms per liter (ppb), the maximum contaminant level is 80 micrograms per liter.
- On August 14th, W&C staff SCADA meeting with Emile Dunn, and Ron Harris items discussed PLC 3 transmitter ordered and under warranty. Well 2 transmitter board ordered, not under warranty. Wastewater waiting for basin 3's air valve to arrive. Ron Harris has been working on the operation basin 1 & 2 air valves increasing run time to increase dissolved oxygen levels in the wastewater plant.
- On August 19th, W&C staff Emile Dunn and Kaden Wagner from SCADA on site. Worked on the deep injection well meter read out and recording, excel reporter exports the reports from Scada, miscellaneous reports at drinking water plant. At the wastewater plant replaced a battery backup for the sequence batch reactor panel controls operations.
- On August 30th, W&C staff Senior Project Manager Design Engineer Shawn Brown, on site to visit both water and wastewater plants.

1. ADMINISTRATIVE

1.1 Woodard & Curran Regional Office

Woodard & Curran's local office location:
1511 N Westshore Blvd.
Tampa, FL 33607

1.2 Meetings

W&C project staff meet at the Water Plant every morning to discuss and plan the operational events of the day and discuss a daily tailgate safety topic.

- On August 8th, W&C staff and 4 waters engineering funding meeting.
- On August 9th, The Engineering group meeting at the WWTP for sewer line tie in from the Old Florida RV Park.
- On August 13th, Engineering funding meeting.
- On August 13th, Lead & Copper service line investigation meeting, Utility Repair Experts was chosen for verification and repair.
- On August 14th, W&C staff SCADA meeting with Emile Dunn, and Ron Harris. The items discussed were PLC 3 transmitter which was ordered and under warranty. Well 2 transmitter board ordered, not under warranty. Wastewater waiting for basin 3's air valve to arrive. Ron Harris has been working on the operation basin 1 & 2 air valves increasing run time to increase dissolved oxygen levels in the wastewater plant.
- On August 22nd, W&C engineering and planning meeting.
- On August 29th, W&C staff met with 4 Waters Engineering regarding data required for the wastewater permit renewal.
- On August 30th, W&C staff Senior Project Manager Design Engineer Shawn Brown, on site to visit the drinking water plant.

1.3 Vendors

W&C continues to reach out to potential project vendors to continue the Independent Contractor Agreement (ICA) and Purchase Order (PO) process. As invoices are received from the city, W&C starts the application process to create POs for each vendor. In May, the following vendors were added to a W&C PO and/or ICA.

- Delta Controls, Walter Bernal, 954-257-3046
4800 NW 26th Ave, Fort Lauderdale FL 33309
- Liquid Engineering Corporation, Misti Moody, 800-438-2187
PO Box 80230 7 East Airport Road, Billings MT 59108-0230
- Momar, Benjamin Fenske, 239-218-9447
1830 Ellsworth Industrial Blvd NW, Alanta, GA 30318
- American Water Chemical, Beatriz Colacippo 813-846-5448
1802 Corporate Center Lane, Plant City, FL 33563
- PSI Technologies, Jeremy Fisher, 239-645-2698
3520 Investment Lane Unit 33 Riviera Beach FL 33404
- Caloosa Environmental, Trina Moore, 863-465-7155
PO Box 1347 LaBelle, FL 33975
- Miller Septic North Environmental Inc. Lydia Billips 386-673-5550
19420 Doris Ln North Fort Myers, FL 33917

2. SAFETY

2.1 Monthly Safety Training

Woodard & Curran provides monthly safety training to all employees. Upon being hired, all new LaBelle employees receive an extensive array of health & safety training topics to get them fully up to speed on health and safety requirements. The safety topic for August was “Hand Tool Injuries”. Additionally, Woodard & Curran staff members hold regular safety meetings. A brief general safety topic will be discussed as well as any unusual conditions existing at the plants and any additional safety concerns that should be considered given those conditions.



Woodard & Curran has worked 1096 days without lost time or recordable incident as of August 31st, 2024.

All Woodard & Curran personnel assigned to the LaBelle project are participating in the “Safe People are Recognized as the Key to Success” (SPARKS) program. Employees who stay current on their monthly safety training, participate in monthly safety meetings, and who do not incur lost time from a work-related accident, are eligible to receive a SPARKS bonus at the end of the year. This bonus begins at \$200.00 and can reach \$500.00 based upon five successive years of meeting SPARKS goals.

Monthly Safety training completed by W&C staff in August consisted of:

- W&C Health & Safety Daily Orientation (Tailgate).
- On August 9th, W&C staff participated in a spark’s safety meeting on “Blood borne Pathogens”.
- W&C staff individually participated in the Pure Safety program in August and the safety stand down for the month of August.

Additional Health & Safety Support Included:

- With the assistance of W&C’s Health & Safety Team, the creation of a Job Safety Analysis (JSA’s) for the LaBelle project was completed and is in the LaBelle team’s folder, for all employees to access.
- In August, there were no “Loss Time” accidents reported at the water or wastewater plant.
- In August, there were no “Loss Time” accidents reported at any of the 24 wastewater lift stations.

2.2 Safety Audit Update

“SAFETY” is always the number one priority at W&C. On October 13th, 2020, and September 11th, 2021, a safety audit was performed at the City of LaBelle’s water utilities which recorded 112 findings that yielded a total of 219 action items to be corrected. W&C’s goal is to correct all action items in a timely manner, except items that require funding from Capital.

As of August 31st, 219 of the 219 items action items have been completed, currently at 100% completion.

3. SEWER USE ORDINANCE, FATS, OIL AND GREASE PROGRAM (FOG)

3.1 FOG Program Updates for August

- In August, project staff worked onsite with waste haulers at different FSE's to ensure that grease traps are being pumped satisfy Best Management Practices (BMP's) and within compliance of the FOG ordinance requirements.
- W&C staff has worked with numerous Waste Hauler's on manifest interpretation and submittal of forms to the FOG BMP portal site.
- Woodard & Curran staff created an Excel spreadsheet for the city billing office staff and Dept heads to implement/track proper FSE (account) billing.
- As of August 2024, 6 FSE have been referred to City of LaBelle Code enforcement staff for further enforcement actions.

| Status of the FOG Ordinance 2023-09 | |
|---|----|
| Total FSE's in City of LaBelle | 63 |
| FSE's that have enrolled in FOG BMP Program | 57 |
| FSE's in Compliance | 51 |
| FSE's Inspected the month of August | 10 |
| FSE New Grease Trap Inspection | 1 |
| FSE's out of Compliance | 6 |
| FSE = (Food Service Establishments) | |
| FSE out of compliance means = Lack of Cleaning device s ,Not enrolled on FOG/ BMP site/portal, No waste hauler agreement/contract, Improper signage are some of the non compliant issues encountered. | |
| FOG PROGRAM SYNOPSIS | |
| Woodard & Curran Staff has worked with 19 FSE's to help keep them in compliance, with FOG Ordinance 2023-09. | |
| After adoption of the FOG Ordinance 2023-09 , Woodard & Curran has worked closely with City of LaBelle staff to impliment the program and identify all FSE locations. | |
| Woodard & Curran Staff created an all New G.I.S Mapping system highlighting FSE Locations, ultimataly effecting city infrastructure. | |
| Woodard & Curran Staff has communicated with all FSE's and provided Self Inspection forms for there use, prior to starting staff ordinance driven inspections at the FSE location. | |
| We are and will Continue to help educate all FSE owners & their staff ,as well as waste haulers on the FOG/ BMP Portal site use/interaction. | |

4. ENVIRONMENTAL COMPLIANCE

4.1 Environmental Compliance Activity

Woodard & Curran strives for 100% compliance at both treatment plants. Below is a summary of the compliance activity for the month of August.

- On August 2nd, W&C Staff uploaded the Drinking Water Monthly Operational Report to the Department of Environmental Protection online portal.
- On August 2nd, W&C Staff uploaded the Fluoride Drinking Water Monthly Operational to the Tallahassee Health Department online portal.
- On August 5th, W&C staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On August 6th, W&C staff collected the 1st, set of distribution drinking water bacteriological samples, raw water bacteriological samples for August 2024 for 62-555 FAC, and sent them to Sanders Laboratories for analysis. Well # 2 bacteriological sample failed, immediately resampled and passed Department of Environmental Protection South District notified.
- On August 6th, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.
- On August 6th, W&C staff met with Sanders Environmental Laboratories onsite to pull monthly samples on both the upper and lower monitor wells, and the deep injection well samples at the drinking water plant for permit # 98493 329487-004. These are monthly compliance sampling requirements. These samples are coordinated with Sanders Labs on the first Tuesday or Thursday of the first full week of each month.
- On August 6th, W&C staff collected and submitted an annual sample for total halo acetic acids (Haa5s) and total trihalomethanes (TTHM's) to Sanders Labs for analysis.
- On August 12th, W&C staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.

- On August 13th, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.
- On August 13th, W&C staff submitted the Deep Injection Well Discharge Monitoring Report to the Department of Environmental Protection for the month of February 2024 for UIC Permit # 329487-004-UO/1X.
- On August 13th, W&C staff received and submitted the analysis for the Haa5's and the TTHM's to the Department of Environmental Protection Disinfection Byproducts Rules 62-550.821 & 822 FAC. Haa5's for LaBelle are 1.7 micrograms per liter (ppb), the maximum contaminant level is 60 micrograms per liter. TTHM's for LaBelle are 9.6 micrograms per liter (ppb), the maximum contaminant level is 80 micrograms per liter.
- On August 14th, W&C staff submitted the July Discharge Monitoring Report for wastewater to the Department of Environmental Protection portal for Permit # FLA014283-007.
- On August 19th, W&C staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On August 20th, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.
- On August 26th, W&C staff performed weekly generator tests on both water and wastewater plants including both drinking water wells mandatory for compliance 62-555.320(4)(a) FAC.
- On August 27th, W&C staff collected wastewater composite and fecal samples for Sanders Laboratories for the Department of Environmental Protection Permit # FLA014283-007 sent to Sanders Environmental Laboratories for analysis.
- On August 27th, Main Break on Davis St near Seminole Ave. W&C performed a 2-day bacteriology clearance.

4.2 Upcoming Compliance Events

- November 2nd, 2024, the wastewater plant permit expires. The renewal process should start in early May. 4 Waters engineering will commence with the permit renewal process.
- In 2025, the drinking water storage tank is due for inspection.
- City distribution valve exercising program (4 Waters engineering working on this plan).
- Lead and Copper survey for the Department of Environmental Protection due in October 2024.
- W&C staff set up a CEU class for certified operators with the help of the Southeast Rural Community Assistance Project (SERCAP) for November 19th, 2024.
- August 6, 2024, drinking water total trihalomethanes and halo acetic acids sampling. Annual sample usually performed during the hottest months for compliance Disinfection Byproducts Rules 62-550.821 & 822 FAC.

5. CONSTRUCTION PROJECTS

5.1 Construction

- Construction continues at Bel Arbor. W&C staff continue to help with new construction sewer inspections.

6. PLANT OPERATIONS

6.1 Wastewater Treatment

In August, WWTP had another successful month of operation. In accordance with the FDEP permit, W&C staff collected various compliance samples throughout the month. Summarized in table 6-1 are the total flows for the influent and effluent as well as key permit constituents. The flows are displayed in Million Gallons per Day (MGD) Table 6-1 below, displays a one year rolling average.

Table 6-1: WTP Flows and Loads

| <i>WWTP Flows and Loads</i> | | | | | | | |
|-----------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|---|
| Month | Influent Flow MGD | Influent BOD mg/L | Influent TSS mg/L | Effluent Flow MGD | Effluent BOD mg/L | Effluent TSS mg/L | Total Biosolids Transferred Dry Ton |
| Sep 2023 | .51 | 272.00 | 145.00 | .48 | 6.50 | 8.98 | 28.65 |
| Oct 2023 | .50 | 350.00 | 120.00 | .46 | 4.00 | 4.72 | .00 |
| Nov 2023 | .50 | 223.00 | 102.00 | .47 | 3.50 | 7.80 | .00 |
| Dec 2023 | .50 | 327.00 | 150.00 | .47 | 1.77 | 11.25 | .00 |
| Jan 2024 | .53 | 382.00 | 147.00 | .49 | 5.00 | 12.02 | 34.73 |
| Feb 2024 | .54 | 261.00 | 178.00 | .50 | 6.75 | 13.38 | .00 |
| Mar 2024 | .52 | 340.00 | 103.00 | .50 | 7.00 | 17.70 | .00 |
| Apr 2024 | .49 | 331.00 | 120.00 | .47 | 6.60 | 9.84 | .00 |
| May 2024 | .46 | 374.00 | 164.00 | .45 | 6.50 | 7.83 | .00 |
| Jun 2024 | .58 | 377.00 | 119.00 | .58 | 6.00 | 5.63 | 9.19 |
| Jul 2024 | .64 | 171.00 | 116.00 | .67 | 6.20 | 9.72 | .00 |
| Aug 2024 | .60 | 397.00 | 158.00 | .63 | 6.33 | 13.33 | .00 |
| Minimum | .46 | 171.00 | 102.00 | .45 | 1.77 | 4.72 | .00 |
| Maximum | .64 | 397.00 | 178.00 | .67 | 7.00 | 17.70 | 34.73 |
| Total | 6.37 | 3803.00 | 1621.00 | 6.17 | 66.15 | 122.18 | 72.57 |
| Average | .53 | 317.08 | 135.00 | .51 | 5.51 | 10.18 | 6.60 |

Asterisk (*) denotes no sludge processed during these months.

Figure 6-1: Effluent Flow vs Rainfall in Inches

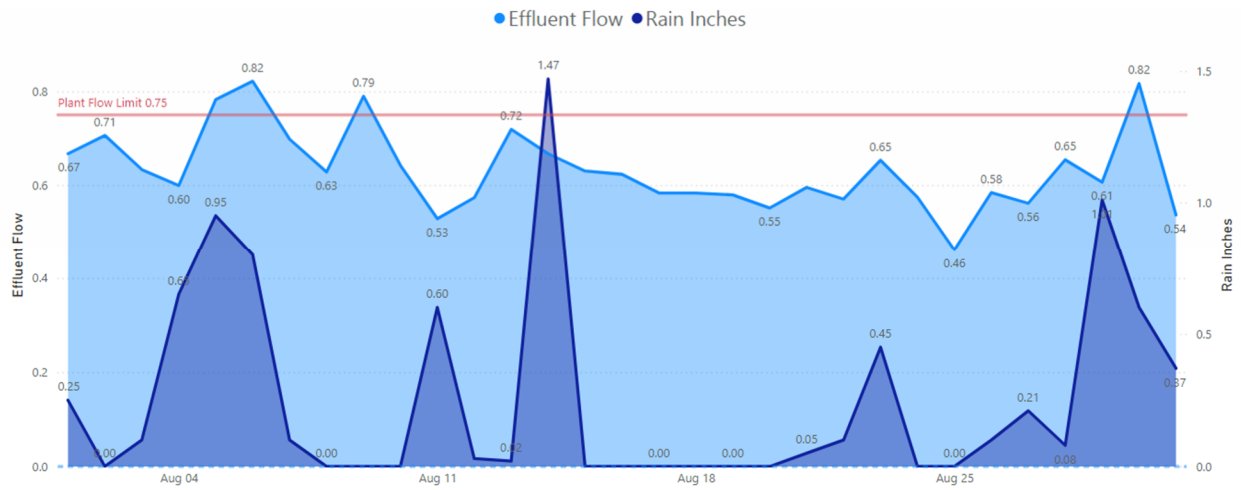


Figure 6-2: Effluent Flow vs Influent Flow (MGD)

8/1/2024 8/31/2024

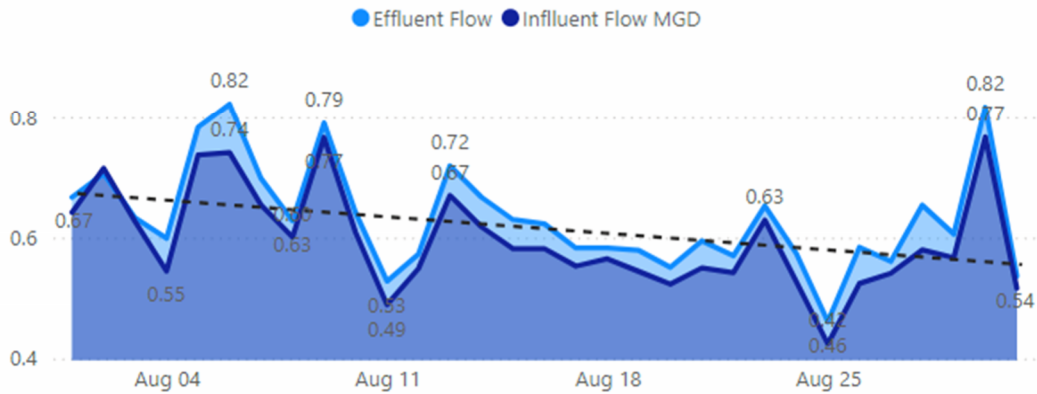
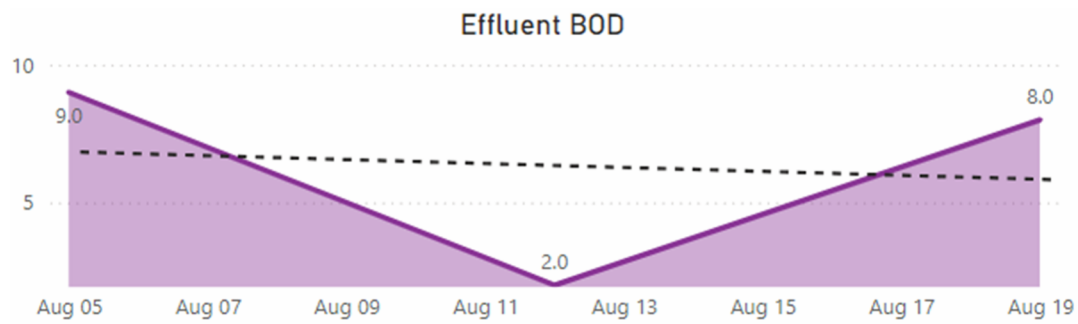
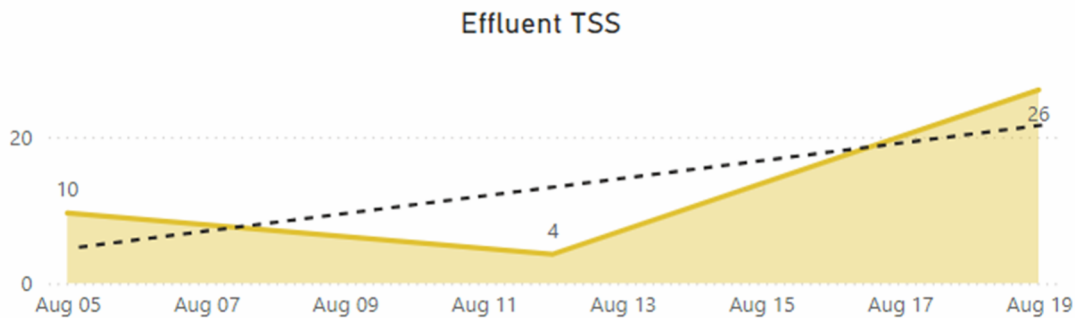


Figure 6-3: Effluent Biochemical Oxygen Demand (BOD)



*This graph is awaiting laboratory data from the Laboratory.

Figure 6-4: Effluent Total Suspended Solids (TSS)



*This graph is awaiting laboratory data from the Laboratory.

6.2 Chemicals Delivered Waste Plant

- On August 10th, Hawkins Chemical delivered 143 gallons of hydrofluoric acid (fluoride) to the drinking water plant.
- On August 29th, 821 gallons of sodium hypochlorite for disinfection was delivered by Odyssey Manufacturing.

6.3 Biosolids

In August, no biosolids were processed.

Table 6-2: Biosolids

| Wastewater Biosolids | | | |
|-----------------------------|----------------------|----------------------|-----------------------------|
| Month | Liquid Sludge Hauled | Liquid Sludge Hauled | Total Biosolids Transferred |
| August | Gal | Dry Ton | Dry Ton |
| | 0 | 0 | 0 |

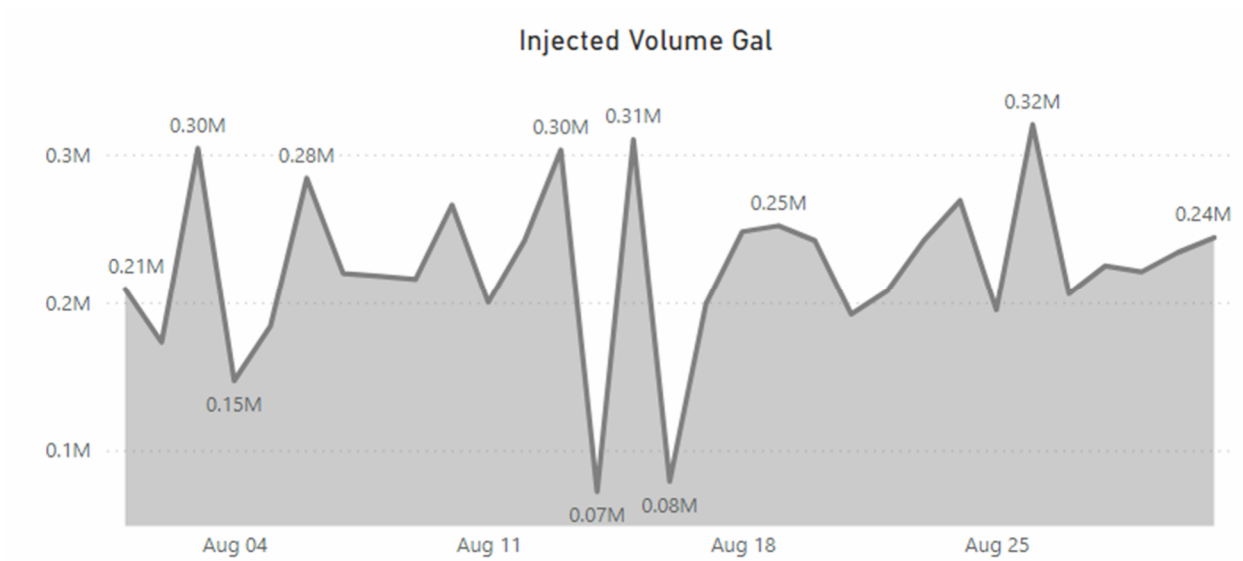
6.4 Water Treatment

Below is a table representing the average MGD of water pumped from the groundwater supply wells and finished treated water leaving the plant. The water loss data derives from the delta between the total treated water leaving the plant and the metered customer usage and is represented in the percentage of water loss. The table represents a 12-month rolling average of the data.

Table 6-3: City of LaBelle Water Production and Distribution

| Month | Well 102 Total Flow MGD | Well 103 Total Flow MGD | Total Volume Withdrawn MGD | Finished Water Treated MGD | Total Injection Well Volume MG | Line 11 Water Loss % |
|----------|-------------------------------|-------------------------------|----------------------------------|----------------------------------|---|----------------------------|
| Sep 2023 | .61 | .30 | .91 | .71 | .24 | 20.44 |
| Oct 2023 | .29 | .61 | .89 | .72 | .22 | 32.24 |
| Nov 2023 | .19 | .79 | .95 | .76 | .23 | 7.01 |
| Dec 2023 | .19 | .71 | .89 | .71 | .21 | 20.86 |
| Jan 2024 | .23 | .69 | .92 | .72 | .21 | 22.25 |
| Feb 2024 | .44 | .62 | 1.03 | .84 | .24 | 10.50 |
| Mar 2024 | .37 | .65 | .98 | .76 | .21 | 37.41 |
| Apr 2024 | .43 | .55 | .99 | .79 | .22 | 21.39 |
| May 2024 | .39 | .73 | 1.12 | .89 | .22 | 29.65 |
| Jun 2024 | .63 | .28 | .90 | .74 | .27 | 11.77 |
| Jul 2024 | .57 | .30 | .87 | .72 | .20 | 30.46 |
| Aug 2024 | .37 | .60 | .96 | .77 | .22 | N/A |
| Minimum | .19 | .28 | .87 | .71 | .20 | 7.01 |
| Maximum | .63 | .79 | 1.12 | .89 | .27 | N/A |
| Total | 4.70 | 6.80 | 11.41 | 9.13 | 2.69 | 184.29 |
| Average | .39 | .57 | .95 | .76 | .22 | 28.67 |

Figure 6-5: Deep Injection Well Volume



* Instrumentation for the chart above was under maintenance in the month of May preventing data accumulation.

Figure 6-6: Finished Water Flow

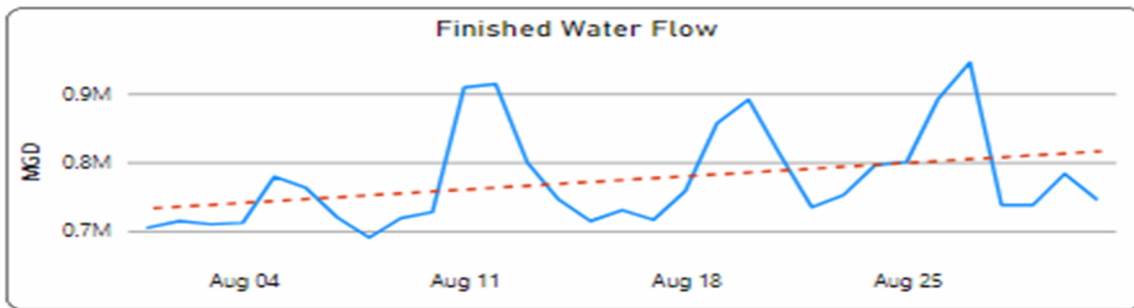
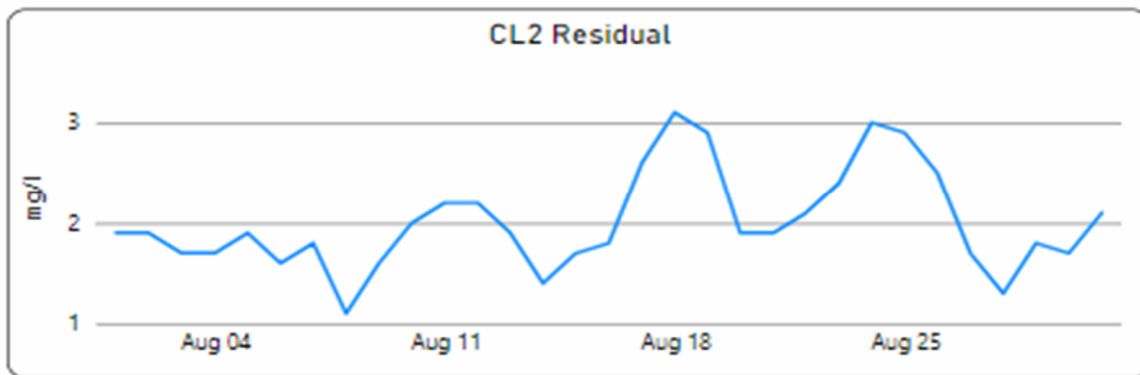


Figure 6-7: Finished Water Chlorine Residual

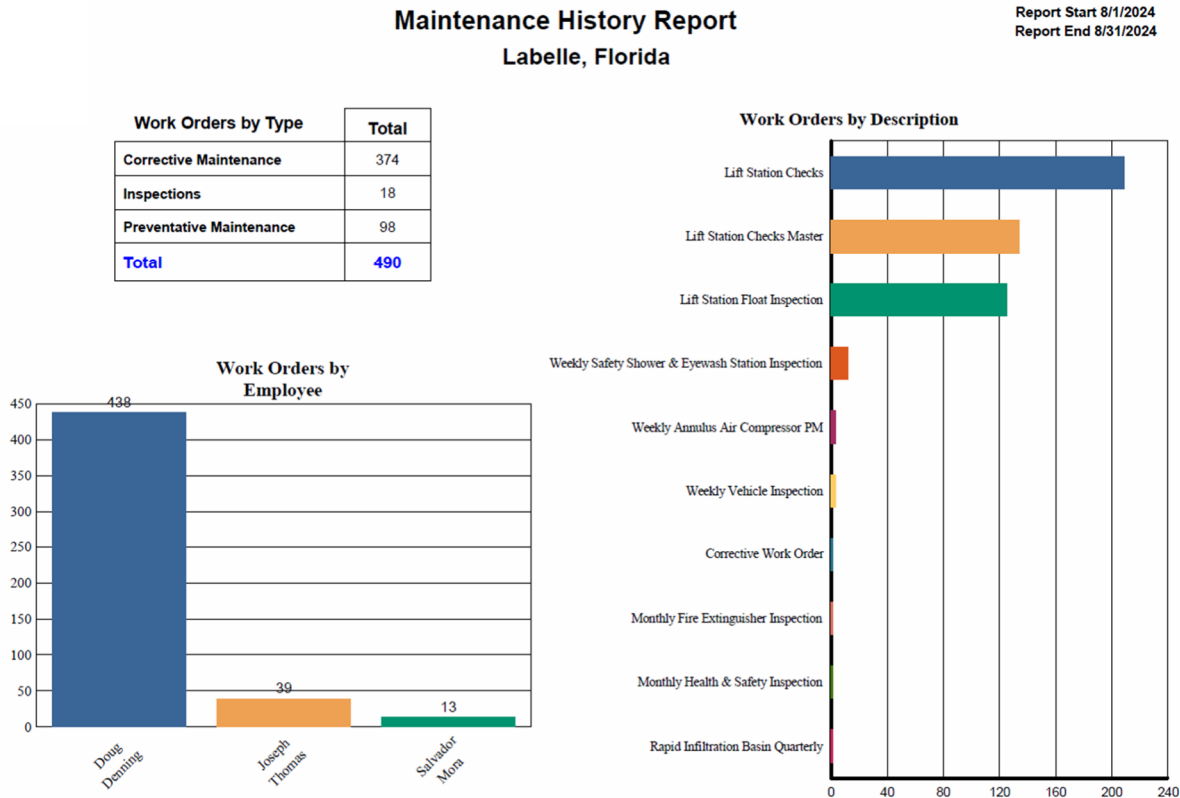


6.5 Chemicals Delivered to the Water Treatment Plant

- On August 21st, Harn RO delivered 4 drums 500 lbs. each of Avista 3000 anti scalant for the RO skids to the drinking water plant.
- On August 29th, Brenntag Chemical delivered 135 gallons of the ortho phosphate used for corrosion control.
- On August 29th, Brenntag Chemical delivered 500 gallons of the Sodium hypochlorite used for disinfection.

7. CORRECTIVE AND PREVENTATIVE WORK ORDERS

Figure 7-1 Corrective and Preventative Work Order History Report



7.1 Corrective Maintenance Work Orders

- On August 5th, Southern Land Development evaluated the rapid infiltration basin valves. On August 6th, Southern Land Development exercised 23 valves and adjusted all concrete pads to grade and replaced all broken concrete pads. Also, replaced all broken valve cans and replaced all missing covers. Valve #9 is stiff and hard to open, valves #7 and #9 need extensions and can't be reached with a standard 6-foot valve key. Painted all covers to aid in visibility for locations.
- On August 6th, MLK lift station high level alarm massive amount of grease on pumps and causing interference with the floats, also a blown fuse.

- On August 6th, requested bacteriological sample at residence Riverview St. negative result.
- On August 7th, New generator at Washington and Missouri St continually running in auto. Spoke to Brian Mestepey at Cummings about getting this repaired, future maintenance and inspections. This is LaBelle's first fixed lift station generator. Automatic transfer switch was hit by a surge or lightning. Under warranty, replacement has been ordered at Cummins Power South.
- On August 14th, W&C staff started mowing the drinking water plant property.
- On August 15th, Quality Enterprises, Line boring at the wastewater plant for the new sewer force main from Old Florida RV Park.
- On August 16th, While Cummings was on site asked if they would look at the Missouri lift station generator the automatic transfer switch has been hit by a surge or lightning. It is under warranty and the tech said he would get a replacement ordered.
- On August 16th, While Cummings was on site asked if they would look at the Missouri lift station generator the automatic transfer switch has been hit by a surge or lightning. It is under warranty and the tech said he would get a replacement ordered.
- On August 19th, Contractor K&B Pump on site replacing the contactors for high service pump #4. The whole unit is bad, parts ordered. HSP #4 is out of service currently.
- On August 19th, City staff repaired a 2-inch blow off that was damaged because of traffic, creating a leak near 42 College Ave. Shortened a 2-inch pipe and installed a corporation stop valve and installed a meter box to protect the valve.
- On August 20th, Burger king lift station clean and inspect. Wet well is in the roadway barricades and deputy on site for traffic control. Miller septic used for cleaning. Unfortunately, it was found that rats have damaged almost every electrical lead in the well.
- On August 20th, W&C staff with Miller Septic cleaned lift stations Burger King, Collier Ave, MLK, Bridge St, JC Lyons, and Bel Arbor routine maintenance.
- On August 28th, W&C staff clean lift stations with Miller Septic. Stations that were serviced Citrus Ave, Commerce Ave, Cowboy Cir, and Spratt Blvd.
- On August 30th, Contractor Quality Enterprises on site at the wastewater plant tying in the new sewer line from Old Florida RV Park.

8. FINANCIAL UPDATE

Table 8-1: Project Financials for July

| Budget Category | Month Actual | Month Budget | YTD Actual | YTD Budget | Annual Budget | over(under) | % of budget |
|--|-----------------|------------------|--------------------|--------------------|--------------------|--------------------|-------------|
| Labor (D.L. + FB) | \$48,870 | \$56,229 | \$517,703 | \$618,519 | \$674,748 | (\$100,817) | 77% |
| Utilities | \$631 | \$792 | \$10,918 | \$8,708 | \$9,500 | \$2,210 | 115% |
| Chemicals Costs | \$10,610 | \$15,421 | \$141,175 | \$169,629 | \$185,050 | (\$28,454) | 76% |
| Maintenance and Repair Costs | \$4,481 | \$12,188 | \$67,578 | \$134,063 | \$146,250 | (\$66,485) | 46% |
| Sludge Disposal Costs | \$0 | \$7,333 | \$59,916 | \$80,667 | \$88,000 | (\$20,751) | 68% |
| Lab Supplies & Equipment | \$654 | \$4,292 | \$60,117 | \$47,208 | \$51,500 | \$12,909 | 117% |
| Office Supplies | \$0 | \$346 | \$1,466 | \$3,804 | \$4,150 | (\$2,338) | 35% |
| Miscellaneous Expenses | \$10,240 | \$6,138 | \$81,107 | \$67,513 | \$73,650 | \$13,595 | 110% |
| Overhead (G&A of D.L.) | \$13,032 | \$14,994 | \$138,054 | \$164,939 | \$179,933 | (\$26,885) | 77% |
| Subtotal of Costs for Contract Year 3 | \$88,518 | \$117,732 | \$1,078,034 | \$1,295,049 | \$1,412,781 | (\$217,016) | 76% |
| Fixed Fee for Contract Year 3 | \$7,081 | \$9,419 | \$86,243 | \$103,604 | \$113,022 | (\$17,361) | 76% |
| Total | \$95,599 | \$127,150 | \$1,164,276 | \$1,398,653 | \$1,525,803 | (\$234,377) | 76% |

Table 8-2: Transition Budget Status

| | |
|-------------------------------|-----------------|
| Total Budget | \$537,032.00 |
| Total Spent as of August 2024 | \$430,198 |
| 8% Fee | \$34,416 |
| Total | \$464,614 |
| Remaining Balance | \$72,418 |

Table 8-1 highlights the financial status of the O&M Budget for the month of August.

Table 8-2 highlights the status of the project transition budget. This budget was created for transitional expenses related to onboarding, implementation of W&C software and programs and the much-needed safety item improvements at the project. The transition budget also funds needed for capital items identified at project inception that relate to compliance, operational resiliency, and sustainable delivery of services. Specifically, this work included the purchase, programming, and installation of 6 new Programmable Logic Controllers (PLC's). One at the WWTP and five at the Water Treatment Plant. These items were identified as being key pieces of equipment and due to age, are unsupported by the manufacturer. The old programs were copied from the existing PLC's and have been reprogrammed and installed in the new units.

The last remaining planned expense to be incurred by the transition budget is an Arc Flash Recertification of the water plant. This was initially performed during completion of the water plant and according to NFPA 70-E is to be recertified every five years. On

April 1st, project staff selected a contractor and signed a quote to have the Arc Flash Recertification performed. As of August 31st, the Arc Flash work has been completed.

In June, City staff requested that W&C purchase a used tractor on behalf of the City of LaBelle Public Works Department. The transaction was \$44,753 and has been deducted from the transition budget in July.

9. STAFFING

9.1 Staffing – Corporate Support

Table 9-1: Corporate Support

| Name | Title | Support Provided |
|------------------|--|---|
| Alyson Watson | CEO | Management Support |
| Brian Bzdawka | Senior Vice President O&M Business Center Manager | Management Support |
| Marc Thomas | National Operations Leader | Management Support |
| Paul Roux | East Region Operations Leader | Management Support |
| Glenn Burden | Area Manager | Management Support |
| Shannon Eyler | Director of Health & Safety | Health & Safety |
| Steve Lindeman | Health and Safety Manager | Health & Safety |
| Renea Shields | Health and Safety Coordinator | Health & Safety |
| Emily Dunn | SCADA Technician | SCADA and Technical Services |
| Alan Fabiano | IT Coordinator | SEMS (Computerized Maintenance Management System), HACH WIMS (Laboratory Information Management System), Tablets & Technology |
| Jeannie Dubois | MIS Support Specialist | Computer and Network set-up and support |
| Celina Bland | O&M Specialist | Hach WIMs, Utility Cloud and Power BI programming and support |
| Kim Brierley | Project Administrator | Accounting |
| Jackie Smith | Senior Project Assistant | Project Support Specialist |
| Sarah Coen | Human Resources – Benefits Administrator | Employee Benefits |
| Linsay McAuliffe | Human Resources Generalist | Human Resources |
| Beth Sweitzer | Senior Talent Management & Acquisition Manager | Human Resources |
| Lizzie Dovich | Technical Recruiter | Human Resources |
| Wendy Foreman | Health & Safety Administrator | Health & Safety Support |
| Sam Stanley | O&M Specialist | O&M Project Support |
| Justin DeMello | Project Manager II | Engineering Support |
| Tami Ray | Funding Specialist | Engineering Support |

9.2 Staffing – Project Support

Table 9-2: Project Staff, Title and Certifications

| Name | Title | Certification |
|---------------|------------------------------|--|
| Troy Kepley | Project Manager | <ul style="list-style-type: none"> • FDEP A Wastewater • FDEP C Waster • TREEO/AWWA Backflow Tester/Repairer Certification • OSHA 40 Hour HAZWOPER |
| Joseph Thomas | Assistant Project Manager | <ul style="list-style-type: none"> • FDEP B Water • FDEP C Wastewater • SEDA RO Specialist |
| Salvador Mora | Operator I | <ul style="list-style-type: none"> • FDEP C Water • TREEO/AWWA Backflow Tester/Repair Certification |
| Doug Denning | Operator I | <ul style="list-style-type: none"> • FDEP C Wastewater |
| Adam Barde | Mechanic/IPP-FOG Coordinator | <ul style="list-style-type: none"> • FIPA C FOG • FIPA C IPP |
| Juan Cardenas | Operator II | <ul style="list-style-type: none"> • FDEP C Water • FDEP C Wastewater |

BAD DEBT WRITE OFF LIST THUR SEPTEMBER 2024

08/21/24

| NAME | ACCT # | WATER | SEWER | GARBAGE | OTHER | FINAL BILL | DEPOSIT | WRITE OFF | |
|--------------------------------|---------------|--------------------|--------------------|--------------------|------------------|--------------------|----------------------|--------------------|---------------------------------|
| ALL ABOUT REAL ESTATE LLC | 1693-2 | \$ 17.89 | \$ 11.32 | | | \$ 29.21 | \$ - | \$ 29.21 | PREVIOUS OWNER / NO DEP ON FILE |
| CARBONELL, YALIETTY | 829-4 | \$ 242.69 | \$ 170.09 | \$ 86.00 | | \$ 498.78 | \$ (221.66) | \$ 277.12 | |
| CRUZ HERNANDEZ, IZAMAR | 1445-5 | \$ 182.39 | \$ 135.68 | | | \$ 318.07 | \$ (171.66) | \$ 146.41 | |
| DANIELS, JUANITA L | 529-4 | \$ 175.73 | | \$ 73.49 | | \$ 249.22 | \$ (140.00) | \$ 109.22 | |
| DOMINGUEZ, MARIA | 1404-2 | \$ 95.80 | \$ 77.91 | | | \$ 173.71 | \$ (155.00) | \$ 18.71 | |
| DONIA, CHRISTINA MARIE | 1899-10 | \$ 100.00 | \$ 99.26 | \$ 68.00 | | \$ 267.26 | \$ (221.66) | \$ 45.60 | |
| DOUGLAS, MARANDA RACHELLE | 1006-6 | \$ 100.00 | \$ 83.39 | \$ 58.54 | | \$ 241.93 | \$ (221.66) | \$ 20.27 | |
| DZUONG, JASON PHAT | 1867-0 | \$ 141.25 | \$ 112.46 | \$ 156.05 | \$ 15.00 | \$ 424.76 | \$ (180.00) | \$ 244.76 | |
| FOREHAND, RICHARD | 690-1 | \$ 23.39 | | \$ 11.83 | | \$ 35.22 | | \$ 35.22 | PREVIOUS OWNER / NO DEP ON FILE |
| GALINDO, MARCOS RAFAEL | 210-3 | \$ 8.66 | | | | \$ 8.66 | | \$ 8.66 | |
| GASPER, ADA DAMARY | 299-2 | \$ 104.04 | | | | \$ 104.04 | \$ (100.00) | \$ 4.04 | |
| GAURE, JUAN JR | 345-4 | \$ 210.87 | | | \$ 19.34 | \$ 230.21 | \$ (90.00) | \$ 140.21 | DECEASED |
| GONZALEZ, CYNTHIA C | 1678-4 | \$ 117.46 | \$ 109.64 | \$ 68.00 | | \$ 295.10 | \$ (218.25) | \$ 76.85 | |
| HAILIN FASHION & FRAGRANCE LLC | 1335-6 | \$ 100.00 | \$ 75.23 | | | \$ 175.23 | \$ (171.66) | \$ 3.57 | |
| JOHNSON-SIMS, BETTY SUE | 475-4 | \$ 111.93 | \$ 115.09 | \$ 68.00 | | \$ 295.02 | \$ (205.00) | \$ 90.02 | |
| LUDINGTON, KIMBERLY ANN | 1526-4 | \$ 117.66 | \$ 83.10 | \$ 50.00 | | \$ 250.76 | \$ (205.00) | \$ 45.76 | |
| MALDONADO, ASHLEY ANN | 1853-4 | \$ 232.17 | | \$ 107.16 | \$ 55.00 | \$ 394.33 | \$ (150.00) | \$ 244.33 | |
| MILES, JOSEPH GREEN | 1131-5 | \$ 90.00 | \$ 4.56 | \$ 65.66 | | \$ 160.22 | \$ (140.00) | \$ 20.22 | |
| MILLER, SCOTT CURTIS JR | 1709-13 | \$ 185.39 | \$ 142.97 | | \$ 55.00 | \$ 383.36 | \$ (171.66) | \$ 211.70 | |
| MITCHELL-BAXTER, MARCELLINA | 529-5 | \$ 392.16 | | \$ 104.00 | \$ 55.00 | \$ 551.16 | \$ (150.00) | \$ 401.16 | |
| MUSTAFA, NACER | 1867-1 | \$ 210.40 | \$ 201.50 | \$ 78.03 | | \$ 489.93 | | \$ 489.93 | PREVIOUS OWNER / NO DEP ON FILE |
| NEXTGEN CONTRACTING & ROOFING | 745-8 | \$ 162.62 | \$ 118.74 | | \$ - | \$ 281.36 | \$ (171.66) | \$ 109.70 | |
| PEREZ, IGNASIO JR | 210-5 | \$ 395.22 | | | \$ 55.00 | \$ 450.22 | \$ (90.00) | \$ 360.22 | |
| PETE'S MANAGEMENT LLC | 1338-7 | \$ 386.85 | \$ 268.47 | | \$ 55.00 | \$ 710.32 | \$ (171.66) | \$ 538.66 | |
| PETE'S MANAGEMENT LLC | 1339-4 | \$ 165.47 | \$ 112.97 | | | \$ 278.44 | \$ (171.66) | \$ 106.78 | |
| PHILMORE, ORA LEE | 430-0 | \$ 116.62 | \$ 73.25 | \$ 18.00 | \$ 55.00 | \$ 262.87 | \$ - | \$ 262.87 | PREVIOUS OWNER / NO DEP ON FILE |
| SANTOS JR, RICARDO | 220-2 | \$ 124.28 | | | | | \$ (100.00) | \$ 24.28 | |
| TEXTON, BRITTANY LYNN | 318-6 | \$ 111.46 | | | | \$ 111.46 | \$ (100.00) | \$ 11.46 | |
| THOMAS, WILLENE | 522-2 | \$ 193.93 | \$ 158.69 | \$ 106.47 | | \$ 459.09 | \$ (189.75) | \$ 269.34 | |
| VENEGAS CORONA, BENJAMIN | 1411-5 | \$ 142.66 | \$ 116.20 | | | \$ 258.86 | \$ (171.66) | \$ 87.20 | |
| VILLAREAL, LIZANDRA | 195-4 | \$ 179.48 | | | \$ 21.34 | \$ 200.82 | \$ (90.00) | \$ 110.82 | |
| VILLAVISENCIO, DILBERT | 884-3 | \$ 90.00 | \$ 65.00 | \$ 58.43 | | \$ 213.43 | \$ (205.00) | \$ 8.43 | |
| SUB-TOTAL | | \$ 5,028.47 | \$ 2,335.52 | \$ 1,177.66 | \$ 385.68 | \$ 8,803.05 | \$ (4,374.60) | \$ 4,552.73 | |

BALANCE ADJMTS PROCESSED ON:

08/21/24

| NAME | ACCT # | WATER | SEWER | GARBAGE | OTHER | FINAL BILL | DEPOSIT | WRITE OFF |
|------|--------|-------|-------|---------|-------|------------|---------|-----------|
|------|--------|-------|-------|---------|-------|------------|---------|-----------|

| | | | | | | | | |
|---------------------------|--------|-----------|-----------|-----------|----------|-------------|-------------|-----------|
| BOTANICA LA FUENTE | 2413-4 | \$ 100.00 | \$ 79.13 | \$ 50.00 | | \$ 229.13 | \$ (221.66) | \$ 7.47 |
| BOUSSARI, A | 2851-2 | \$ 127.79 | \$ 90.60 | \$ 60.80 | | \$ 279.19 | \$ (221.66) | \$ 57.53 |
| BREWSTER, PAULA MARIE | 2033-1 | \$ 165.84 | \$ 112.79 | \$ 79.25 | | \$ 357.88 | \$ (221.66) | \$ 136.22 |
| GARCIA CRUZ, DANIEL | 2761-1 | \$ 135.78 | \$ 94.29 | \$ 66.54 | | \$ 296.61 | \$ (221.66) | \$ 74.95 |
| LABELLE SHELL/CIRCLE K | 2172-3 | \$ 195.28 | \$ 141.11 | \$ 924.65 | | \$ 1,261.04 | \$ (710.00) | \$ 551.04 |
| LOPEZ BALTAZAR, GLADIS Q | 2633-3 | \$ 245.67 | \$ 154.10 | | \$ 14.23 | \$ 414.00 | \$ (171.66) | \$ 242.34 |
| OZUNA, MIRANDA JENIZZE | 2825-1 | \$ 102.90 | \$ 94.29 | | | \$ 197.19 | \$ (171.66) | \$ 25.53 |
| SEAY, GLORIA | 2253-1 | \$ 90.57 | \$ 101.03 | \$ 68.55 | | \$ 260.15 | \$ (205.00) | \$ 55.15 |
| WHITE, DANITA DENISE | 1925-5 | \$ 118.49 | \$ 101.46 | | | \$ 219.95 | \$ (171.66) | \$ 48.29 |
| WILLIAMS, NICHOLAS JERROD | 2749-1 | \$ 117.89 | \$ 82.98 | \$ 68.38 | | \$ 269.25 | \$ (221.66) | \$ 47.59 |

| | | | | | | | | |
|------------------|--|-------------|-------------|-------------|----------|-------------|---------------|-------------|
| SUB-TOTAL | | \$ 1,400.21 | \$ 1,051.78 | \$ 1,318.17 | \$ 14.23 | \$ 3,784.39 | \$ (2,538.28) | \$ 1,246.11 |
|------------------|--|-------------|-------------|-------------|----------|-------------|---------------|-------------|

| | | | | | | | | |
|--------------|--|-------------|-------------|-------------|-----------|--------------|---------------|-------------|
| TOTAL | | \$ 6,428.68 | \$ 3,387.30 | \$ 2,495.83 | \$ 399.91 | \$ 12,587.44 | \$ (6,912.88) | \$ 5,798.84 |
|--------------|--|-------------|-------------|-------------|-----------|--------------|---------------|-------------|



PROPOSAL PRICING & BINDING AUTHORITY

AFTER CAREFUL CONSIDERATION OF THE REFERENCED PROPOSAL, WE ACCEPT YOUR INSURANCE PROGRAM AS INDICATED WITH AN "X" BELOW:

| PROPERTY & CASUALTY COVERAGES INCLUDING REPLACEMENT COST ON SPECIFIED VEHICLES | PREMIUM BREAKDOWN | | | BIND | |
|--|-------------------|------------------|---------------|------|----|
| | 2023 – 2024 | 2024 – 2025 | % CHANGE | YES | NO |
| PRM PROPERTY & CRIME | \$282,009 | \$267,644 | | | |
| PRM EQUIPMENT BREAKDOWN | \$2,556 | \$2,680 | | | |
| PRM GL/LEL/AL/E&O/EXCESS LIABILITY | \$145,561 | \$141,697 | | | |
| PRM WORKERS' COMPENSATION | \$124,425 | \$121,122 | | | |
| PREFERRED MEMBER PARTICIPATION CREDIT | -\$8,318 | -\$9,456 | | | |
| GRAND TOTAL | \$546,232 | \$523,687 | -4.13% | | |
| OPTIONAL/ANCILLARY COVERAGES | | | | | |
| CYBER LIABILITY | INCLUDED | INCLUDED | | | |
| POLLUTION LIABILITY | \$8,097 | \$8,259 | | | |
| AVIATION LIABILITY | N/A | N/A | | | |

PAYMENT PLAN: PRM ALLOWS THEIR MEMBERS TO PAY THEIR TOTAL COSTS IN FOUR (4) QUARTERLY INSTALLMENTS. THE FIRST INSTALLMENT IS DUE AT INCEPTION AND IS EQUAL TO 25% OF ALL COSTS. THE REMAINING COSTS WILL BE PAID OVER THE NEXT THREE (3) QUARTERS.

THIS WARRANTS THAT YOU HAVE NO KNOWLEDGE OF ANY CLAIM, OR INCIDENT THAT MAY RESULT IN A CLAIM, THAT HAS NOT BEEN REPORTED TO THE INSURANCE CARRIER.

IT IS UNDERSTOOD AND AGREED THAT REFERENCED PROPOSAL PROVIDES ONLY A SUMMARY OF THE INSURANCE PROGRAM OPTIONS OFFERED. THE ACTUAL POLICIES WILL CONTAIN THE COMPLETE TERMS, CONDITIONS, DEDUCTIBLES, EXCLUSIONS, ETCETERA. PLEASE REVIEW POLICY LANGUAGE FOR A FULL UNDERSTANDING OF PURCHASED PROGRAM.

Member Signature

Date

Print Member Name

SIGNED BINDING AUTHORITY TO BE RETURNED BY 09/15/2024

THIS DOCUMENT IN ITS ENTIRETY IS CONFIDENTIAL & PROPRIETARY IN NATURE - NOT FOR PUBLIC RECORD.



**City of LaBelle Board of Commissioners
Agenda Request**

To: Honorable Mayor and City Commission
Prepared By: Derek Rooney, City Attorney
Date of Meeting: September 12, 2024
Date Submitted: September 3, 2024
Title of Agenda Item: Ordinance 2024 – 08 City Seal
Agenda Location: Public Hearing First Reading

Report in brief: The Commission recently noted that the City of LaBelle's logo had been utilized without permission on social media and in signage throughout the City. Chapter 165 provides for criminal penalties for the unauthorized use of a municipal seal.

Staff Comments: The proposed Ordinance will formally adopt the City's seal and provide for penalties in the event of its unauthorized use.

Fiscal Impact: N/A

Recommended Actions: Staff recommends approving Ordinance 2024 – 08 to second reading.

CITY OF LABELLE, FLORIDA

ORDINANCE NO. 2024 - 08

AN ORDINANCE OF THE CITY OF LABELLE, FLORIDA, ADOPTING AN OFFICIAL VILLAGE SEAL; PROVIDING FOR CONFLICT; PROVIDING FOR AUTHORIZATION OF USE; PROVIDING FOR ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING AN EFFECTIVE DATE.

WHEREAS, Section 165.043, Florida Statutes, authorizes the governing body of a municipality, by ordinance, to designate an official municipal seal to be affixed on all official actions or documents of the City and to identify and authenticate documents; and

WHEREAS, Section 165.043, Florida Statutes, provides that it is a second-degree misdemeanor to manufacture, display, or otherwise use the municipal seal, except with the express consent of the municipal governing body; and

WHEREAS, the City Commission of the City of LaBelle finds that it is in the best interest of the City to adopt a seal as the Official Seal of the City, and finds that it is in the City's best interest to ensure that its Official Seal has the legal protections afforded to seals by formal ordinance.

NOW, THEREFORE, BE IT ORDAINED by the City Commission of the City of LaBelle, Florida, as follows:

Section 1. Recitals. Each and all of the foregoing recitals are hereby incorporated into this Ordinance as if specifically set forth herein and adopted as findings of fact.

Section 2. The City of LaBelle hereby adopts as its official seal:



35

36 **Section 3.** The use of the City seal on any logo or letterhead is for official City business
37 only. The manufacture, use, display, or other employment of any facsimile or reproduction of
38 the seal, except by the City officials or employees in the performance of their official duties,
39 without the express approval of the City Commission, through its City Clerk or their designee,
40 is a violation of this section. The City Clerk or designee may immediately revoke a person or
41 entity's previously authorized use of the City seal upon finding false or inaccurate information
42 was submitted on its application to the City requesting authorization to use the seal. The City
43 will not be liable to the person or entity for expenses incurred as a result of authorization being
44 revoked.

45

46 **Section 4.** Any person or entity that violates any portion of this Ordinance is guilty of
47 a second-degree misdemeanor and will be punished as provided in Section 775.082, Florida
48 Statutes, and will be fined in accordance with Section 775.083, Florida Statutes.

49

50 **Section 5. Codification.** Sections 2, 3 and 4 of this Ordinance shall be incorporated
51 into the City of LaBelle Code, Chapter 2 – Administration, Article I – In General. The sections
52 of this Ordinance can be renumbered or re-lettered to the appropriate word, phrase, or title to
53 accomplish codification. Omissions, grammatical, and typographical errors, as well as
54 clarifications of ambiguous wording that do not affect the intent of this Ordinance, may be
55 authorized by the Mayor without need for a public hearing.

56 **Section 6. Severability.** In the event that any portion of this Ordinance is for any
57 reason held invalid or unconstitutional by any court of competent jurisdiction, such portion
58 shall be deemed a separate, distinct and independent provision, and such holding shall not
59 affect the validity of the remaining portions of this ordinance.

60
61 **Section 7. Conflict.** All ordinances, resolutions, official determinations or parts
62 thereof previously adopted or entered by the City or any of its officials and in conflict with
63 this Ordinance are hereby repealed to the extent inconsistent herewith.

64 **Section 8. Effective Date.** This Ordinance shall take effect immediately upon
65 adoption.

66
67 **PASSED** on first reading this 12th day of September 2024.

68
69 **PASSED AND ADOPTED BY THE CITY COMMISSION** of the City of LaBelle,
70 Florida this ____ day of ____, 2024.

71
72 Attest: **CITY OF LABELLE, FLORIDA**

73
74
75 By: _____
76 Tijauna Warner, Deputy City Clerk

By: _____
Julie C. Wilkins, Mayor

77
78
79
80
81 Reviewed for legal sufficiency:

82
83
84 By: _____
85 Derek Rooney, City Attorney

| | | | |
|----|---------------------|-------|-------|
| 86 | | | |
| 87 | | | |
| 88 | | | |
| 89 | | | |
| 90 | | | |
| 91 | Vote: | AYE | NAY |
| 92 | | | |
| 93 | Mayor Wilkins | _____ | _____ |
| 94 | Commissioner Vargas | _____ | _____ |
| 95 | Commissioner Ratica | _____ | _____ |
| 96 | Commissioner Akin | _____ | _____ |
| 97 | Commissioner Spratt | _____ | _____ |
| 98 | | | |



**City of LaBelle Board of Commissioners
Agenda Request**

To: Honorable Mayor and City Commission
Prepared By: Derek Rooney, City Attorney
Date of Meeting: September 12, 2024
Date Submitted: September 3, 2024
Title of Agenda Item: Ordinance 2024 - 09 School
Agenda Location: Public Hearing First Reading

Report in brief: On July 23, 2024, the County Commission adopted an ordinance relating to school speed zone enforcement establishing a school zone speed enforcement program in unincorporated Hendry County. In order to enforce speed zones for any existing or future schools within the City, the City must adopt a similar ordinance.

Staff Comments: Attached is an ordinance establishing a school zone speed enforcement program within City as well. Pursuant to Florida Statutes 316.008, by authorizing the use of speed detection systems within the City and similarly enabling the Hendry County Sheriff's Office to procure a speed detection system vendor and assist with the County's school zone speed enforcement program in cooperation with relevant City staff; providing for program implementation and enforcement procedures and requirements; and providing for the designation of school zones (based on data gathered by the HCSO attached hereto from the County adoption).

Fiscal Impact: Program is not budgeted but would be violator (fine) funded.

Recommended Actions: Staff recommends approving Ordinance 2024 - 09 to second reading.

**ORDINANCE
NUMBER 2024 - 09**

**AN ORDINANCE OF THE CITY OF LABELLE,
FLORIDA; RELATING TO SCHOOL ZONE
ENFORCEMENT WITHIN THE CITY OF LABELLE;
AMENDING THE CITY OF LABELLE CODE,
CHAPTER 12, CREATING A NEW ARTICLE IV,
SCHOOL ZONES; PROVIDING FOR
ENFORCEMENT; PROVIDING FOR
CODIFICATION, SEVERABILITY, CONFLICTS
AND AN EFFECTIVE DATE.**

RECITALS

WHEREAS, the City of LaBelle, Florida has the authority to adopt this Ordinance pursuant to Article VIII of the Constitution of the State of Florida; Chapters 166, Florida Statutes; and

WHEREAS, the on July 23, 2024 Hendry County adopted an ordinance enhancing school zone enforcement in unincorporated Hendry County following evidence provided by the Hendry County Sherriff’s Office (“HCSO”) that motor vehicles routinely exceed applicable school zone speed limits in excess of 11 miles per hour in certain school zones, and this data being incorporated by reference as backup to this Ordinance at the time of adoption; and

WHEREAS, the City of LaBelle desires to adopt regulations to ensure the protection of public health, safety and welfare; and

WHEREAS, the City Commission similarly desires to deter drivers from speeding through school zones and provide a supplemental means for the enforcement of unlawful speed violations by enacting an ordinance to implement a school zone speed enforcement program; and

WHEREAS, Section 316.0776, Florida Statutes, authorizes a municipality to place or install, or contract with a vendor to place or install, speed detection systems in accordance with certain technical specifications established by the Florida Department of Transportation; and

WHEREAS, Chapter 316, Florida Statutes, provides that a City may issue notices of violation and may authorize a law enforcement officer or traffic infraction enforcement officer to issue uniform traffic citations for violations of Sections 316.1895 and 316.183, Florida Statutes, that are captured by speed detection systems during specified time periods and further provides for notice to the registered owner of the subject vehicle, hearing procedures, appellate remedies, and the assessment and remittance of civil penalties; and

WHEREAS, Section 316.0776, Florida Statutes, restricts the location and use of speed detection systems to school zones that the City determines constitute a heightened safety risk

46 warranting additional enforcement measures based on data or other evidence presented at a public
47 hearing; and

48
49 **WHEREAS**, the City Commission finds that the HCSO is best positioned to determine the
50 appropriate speed detection system vendor and therefore desires for HCSO to procure such a
51 vendor and assist with the City’s school zone speed enforcement program in cooperation with the
52 relevant City staff, and in conformance with all requirements set forth in Section 316.0776, Florida
53 Statutes; and

54
55 **WHEREAS**, the City Commission has considered the traffic data and evidence provided
56 by HCSO supporting the installation and operation of each proposed school speed zone detection
57 system and has determined that each school zone where a speed detection system is to be placed
58 or installed constitutes a heightened safety risk that warrants additional enforcement measures;
59 and

60
61 **WHEREAS**, the City Commission finds that motor vehicles speeding in school zones are
62 unacceptable hazards that threaten the health, safety, and welfare of students and pedestrians in
63 the City, and that enforcement of applicable speed limits in school zones during school sessions
64 through the use of a speed detection system may reduce instances of speeding in school zones, the
65 City Commission wishes to implement a school zone speed detection program pursuant to the
66 requirements of Section 316.0776, Florida Statutes, and other applicable state law; and

67
68 **WHEREAS**, the proposed ordinance was properly advertised and has received public
69 hearings before the City Commission on September 12, 2024 and October 10, 2024; and

70
71 **WHEREAS**, the City finds that this Ordinance is in the interests of the public health,
72 safety, and welfare.

73
74 **NOW, THEREFORE, BE IT ORDAINED** by the City Commission of the City of
75 LaBelle, Florida:

76
77 **Section 1.** Recitals. The forgoing recitals are hereby ratified and confirmed as
78 being true and correct and hereby made a part of this Ordinance and adopted as legislative findings.

79
80 **Section 2.** Amendment to the City Code. Chapter 12, Offenses, Article IV, of
81 the City of LaBelle is hereby created as set forth below:

82
83 **DIVISION 1. GENERALLY.**

84
85 **Sec. 12-60. – Scope and Applicability**

86
87 The intent of this Article is to protect the health, safety, and welfare of the citizens of
88 LaBelle by authorizing the placement or installation, use, and implementation of a school zone
89 speed limit detection system on roadways maintained as school zones within City and to promote
90 compliance with speed limits in school zones, as permitted by Chapter 316, Florida Statutes.

91 This Article shall be known and may be cited as the "School Zone Speed Enforcement
92 Ordinance" and shall apply only to those school zones designated within the city limits of the City
93 of LaBelle.

94
95 Sec. 12-61. – Definitions
96

97 For purposes of this Article, the following terms shall have the meanings given to them
98 below. No attempt is made to define any words which are used in accordance with their established
99 dictionary meaning, except when necessary to avoid misunderstanding.

100
101 *Hearing procedures* means the procedures set forth in a corresponding resolution
102 governing noticing, scheduling, and conducting hearings before a local hearing officer.
103

104 *Law enforcement officer* means, as defined by F.S. § 943.10(1), any person who is
105 elected, appointed, or employed full time by a municipality or the State or any political subdivision
106 thereof; who is vested with authority to bear arms and make arrests; and whose primary
107 responsibility is the prevention and detection of crime or the enforcement of the penal, criminal,
108 traffic, or highway laws of the State.
109

110 *Local hearing officer* means the City’s Code Enforcement Special Magistrate.
111

112 *Motor vehicle* means, as defined by F.S. § 316.003, a self-propelled vehicle not
113 operated upon rails or guideway, but not including any bicycle, electric bicycle, motorized scooter,
114 electric personal assistive mobility device, mobile carrier, personal delivery device, swamp buggy,
115 or moped.
116

117 *Notice of violation* means the written notification sent to the registered owner of a
118 vehicle after a school zone speed infraction by that vehicle has been captured by a speed detection
119 system and thereafter reviewed and approved by a law enforcement officer or traffic infraction
120 enforcement officer. A notice of violation must be in the form and include the contents prescribed
121 by § 316.1896, Florida Statutes, as it may be amended.
122

123 *School zone* means that portion of a street or highway established as a school zone
124 pursuant to § 316.1895, Florida Statutes, as it may be amended.
125

126 *School zone speed enforcement program* means the regulations and procedures
127 governing the use of speed detection systems in school zones within the jurisdiction of the City,
128 as provided for by applicable law and established by this Ordinance.
129

130 *School zone speed infraction* means a violation of F.S. § 316.183 or § 316.1895,
131 captured by a speed detection system within a school zone during the hours provided for by
132 applicable law and set forth in this ordinance.
133

134 *School zone speed limit* means the regularly posted or reduced posted speed limit
135 within a school zone pursuant to §316.1895, Florida Statutes.
136

137 *Speed detection system* means a portable or fixed automated system used to detect
138 a motor vehicle's speed using radar or LiDAR and to capture a photograph or video of the rear of
139 a motor vehicle that exceeds the speed limit in force at the time of the violation. This term is
140 synonymous with the term "speed detection system" defined in F.S. § 316.003(83), as it may be
141 amended.

142
143 *Traffic infraction enforcement officer* means a person who meets the qualifications
144 established by §316.640, Florida Statutes, as it may be amended.

145
146 *Uniform traffic citation* means the citation issued to the registered owner of a
147 vehicle for a school zone speed infraction, in the form and including the contents prescribed by
148 §316.1896, Florida Statutes, as it may be amended.

149
150 Sec. 12-62. – Authorizing Use of School Zone Speed Limit Detection Systems

151
152 Pursuant to §316.008(9), Florida Statutes, the City hereby elects to use speed detection
153 systems to enforce school zone speed limits on roadways maintained as school zones within the
154 City limits. The City may utilize a speed limit detection system as a supplemental means of
155 monitoring the speed of vehicles and assisting law enforcement personnel in the enforcement of
156 compliance with laws related to speed limits within school zones as permitted and provided for in
157 accordance with F.S. Ch. 316, which are designed to protect and improve the public health, safety,
158 and welfare of the community and thereby reduce accidents, injuries, and disruption of traffic
159 associated with such violations.

160
161 Sec. 12-63. – Program Administration

162
163 The Hendry County Sheriff's Office (HCSO), in cooperation with City staff and the School
164 District of Hendry County, shall be enabled and empowered by this ordinance to assist with the
165 County's school zone speed enforcement program. This article shall further enable the Hendry
166 County Sherriff's Office to enter into agreements with one (1) or more vendors to place or install
167 speed detection systems and carry out services consistent with the implementation and
168 enforcement of the provisions of Chapter 316.0776, Florida Statutes, subject to any other
169 applicable State law requirements and this ordinance.

170
171 Sec. 12-64. – Designation of Local Hearing Officer

172
173 As permitted and defined by applicable law and referenced in this ordinance, the City
174 designates its currently appointed code enforcement special magistrate, or any other special
175 magistrate appointed by the City Commission, as its local hearing officer, who shall have
176 jurisdiction to conduct proceedings in accordance with F.S. § 316.1896, as such may be amended
177 from time to time.

178
179 Sec. 12-64. – Program Implementation Requirements

180
181 (a) The City authorizes the implementation of the provisions and requirements
182 of F.S. §§ 316.008 and 316.1896.

183
184 (b) Installation and operation of speed detection systems. Pursuant to F.S. §
185 316.008, speed detection systems may be installed and operated only in the school zones
186 designated by this ordinance and/or subsequent amendments thereto.

187
188 (c) Signage requirements. The installation and operation of speed detection
189 systems, including required signage, shall be in accordance with F.S. Ch. 316, all applicable
190 regulations of the Florida Department of Transportation ("FDOT") and the Florida Department of
191 Highway Safety and Motor Vehicles ("FLHSMV"), and the terms of any memorandum of
192 understanding or other written agreement that may be entered into between HCSO and the City
193 and/or HCSO and its vendor(s).

194
195 (d) Public awareness. Pursuant to F.S. § 316.0776, before notices of violation
196 for school zone speed infractions may be issued, a public announcement and 30-day public
197 awareness campaign of the proposed use of speed detection systems must be conducted. During
198 the thirty-day public awareness campaign, only a warning may be issued to the registered owner
199 for a school speed zone infraction and a fine shall not be imposed.

200
201 Sec. 12-65. – Determination of Heightened Safety Risk and Designation of School Zones
202

203 Having considered evidence at a public hearing supporting the installation and operation
204 of speed detection systems in certain school zones within the jurisdiction of the City, and having
205 incorporated this evidence by reference into this ordinance, the City has determined that each of
206 the following school zones where a speed detection system is to be placed or installed constitutes
207 a heightened safety risk that warrants additional enforcement measures pursuant to section
208 316.008, Florida Statutes. The City may authorize the placement or installation of speed detection
209 systems in additional school zones via amendment to this ordinance in accordance with applicable
210 law.

- 211
212 1. LaBelle Elementary School – 150 W Cowboy Way, LaBelle
213

214 Sec. 12-65. – Enforcement Procedures
215

216 (a) General powers. Hendry County Sheriff’s Office, acting on behalf of the
217 City, shall be authorized to enforce the applicable speed limit on a roadway properly maintained
218 as a school zone within the City limits of LaBelle pursuant to F.S. § 316.1895, through the use of
219 a speed detection system for the detection of speed and capturing of photographs or videos for
220 violations in excess of ten miles per hour over the speed limit in force at the time of the violation.
221

222 (b) Review of speed detection system images. A law enforcement officer or
223 traffic infraction enforcement officer shall be authorized, pursuant to F.S. § 316.1896, to review
224 the photograph or video images from the speed detection system to confirm that a school zone
225 speed infraction has occurred before issuing a notice of violation. A notice of violation may be
226 issued for a school zone speed infraction as follows:
227

228 (1) For a violation of F.S. § 316.1895, in excess of ten miles per hour over the
229 school zone speed limit which occurs within 30 minutes before through 30 minutes after the start
230 of a regularly scheduled breakfast program.

231 (2) For a violation of F.S. § 316.1895, in excess of ten miles per hour over the
232 school zone speed limit which occurs within 30 minutes before through 30 minutes after the start
233 of a regularly scheduled school session.

234 (3) For a violation of F.S. § 316.183, in excess of ten miles per hour over the
235 posted speed limit during the entirety of a regularly scheduled school session.

236 (4) For a violation of F.S. § 316.1895, in excess of ten miles per hour over the
237 school zone speed limit which occurs within 30 minutes before through 30 minutes after the end
238 of a regularly scheduled school session.

239
240 (c) Hearing procedures and appeals. Hearings to contest notices of violations
241 shall be scheduled, noticed, and conducted by the City and/or the school zone speed enforcement
242 program vendor in accordance with F.S. §§ 316.0083(5) and 316.1896, and the procedures adopted
243 by resolution of the City Commission. An aggrieved party may appeal a final administrative order
244 of the local hearing officer in accordance with F.S. § 316.1896, and the procedures adopted by
245 resolution of the City Commission.

246
247 (d) Defenses and penalties. The enforcement of school zone speed infractions,
248 including the issuance of notices of violation and uniform traffic citations, the processing of
249 affidavits to assert an exception to liability, and the assessment of fines must comply with F.S. §
250 316.1896. A registered owner who receives a notice of violation may, within 30 days:

251
252 (1) Pay the fine of \$100.00, as fixed by F.S. § 318.18(3)(d), as it may be
253 amended; or

254 (2) Submit an affidavit establishing an exception to liability pursuant to F.S. §
255 316.1896(8), as it may be amended; or

256 (3) Request a hearing.
257

258 If the registered owner of a vehicle does not timely pay the fine reflected on the
259 notice of violation, submit a sufficient affidavit, or request a hearing, a uniform traffic citation
260 must be issued to the registered owner and transmitted to the Hendry County Clerk of the Court
261 for disposition by the County court.

262
263 Sec. 12-66. – Record Retention
264

265 In accordance with section 316.1896, Florida Statutes, a speed detection system in a school
266 zone may not be used for remote surveillance. The collection of evidence by a speed detection
267 system to enforce school zone speed infractions, or user-controlled pan or tilt adjustments of speed
268 detection components, do not constitute remote surveillance. Recorded video or photographs
269 collected as part of a speed detection system in a school zone may only be used to document school
270 zone speed infractions and for purposes of determining criminal or civil liability for incidents
271 captured by the speed detection system incidental to the permissible use of the speed detection
272 system. Any recorded video or photograph obtained via a speed detection system must be
273 destroyed within 90 days after the final disposition of the recorded event, pursuant to section

274 316.1896, Florida Statutes. Written notice that such records have been destroyed must be provided
275 by December 31st of each year. All public records related to the administration of this ordinance
276 must be maintained in accordance with Florida law and all requests for such records must be
277 addressed in accordance with Chapter 119, Florida Statutes, and any other applicable state law.

278
279 SECTION 12. ANNUAL REPORTING REQUIREMENTS:
280

281 The City, with the assistance of Hendry County Sheriff and/or Hendry County
282 Sheriff’s Office vendor, will annually report on the City’s school zone speed enforcement program
283 to the public and to the FLHSMV in accordance with sections 316.0776 and 316.1896, Florida
284 Statutes, as they may be amended. Pursuant to section 316.0776(3)(c), the compliance or
285 sufficiency of compliance with this section of the ordinance may not be raised in a proceeding
286 challenging a notice of violation for a school zone speed infraction.
287

288 SECTION 13. REMITTANCE OF COLLECTED FINES AND COSTS:
289

290 All fines and costs collected pursuant to this ordinance and corresponding City
291 resolution must be remitted in accordance with sections 316.1896 and 318.18, Florida Statutes,
292 and any other relevant state law.
293

294 **Section 3. Codification.** This ordinance shall be incorporated into the City of
295 LaBelle Code. The sections of this Ordinance can be renumbered or re-lettered to the appropriate
296 word or phrase to accomplish codification. Omissions, grammatical, and typographical errors, as
297 well as clarifications of ambiguous wording that do not affect the intent of this Ordinance, may
298 be authorized by the Mayor without need for a public hearing.
299

300 **Section 4. Severability.** In the event that any portion of this Ordinance is for any
301 reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall
302 be deemed a separate, distinct and independent provision, and such holding shall not affect the
303 validity of the remaining portions of this Ordinance.
304

305 **Section 5. Conflicts.** The provisions of this article shall supersede any provisions
306 of existing ordinances in conflict herewith to the extent of said conflict.
307

308 **Section 6. Effective Date.** This Ordinance shall take effect immediately upon its
309 adoption by the City Commission.
310

311 **WHEREAS**, Florida Statute Section 316.0776 requires counties that elect to operate a
312 school speed zone detection program to implement a public awareness campaign at least 30 days
313 before commencing with the enforcement of violations and to annually report information about
314 the program to both the public and the Florida Department of Highway Safety and Motor Vehicles;
315 and
316
317

318

319 **PASSED AND DULY ADOPTED** this ____ day of _____, 2024.

320
321
322
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CITY COMMISSION OF THE CITY OF LABELLE,
FLORIDA

By: _____
Julie C. Wilkins, Mayor

ATTEST:

By: _____
Tijauna Warner, Deputy City Clerk

APPROVED AS TO FORM AND
LEGAL SUFFICIENCY:

By: _____
Derek Rooney, City Attorney

| Vote: | AYE | NAY |
|---------------------|-------|-------|
| Mayor Wilkins | _____ | _____ |
| Commissioner Vargas | _____ | _____ |
| Commissioner Ratica | _____ | _____ |
| Commissioner Akin | _____ | _____ |
| Commissioner Spratt | _____ | _____ |

LaBelle Elementary School



- Street Address: 150 W Cowboy Way, LaBelle, FL 33935
- Note: “School Hours” refers to times when school zone flashers are active (7:00-8:30, 2:15-4:30). “Non-School Hours” refers to the time between those time periods (8:30-2:15).

LaBelle Elementary School

Speed Study Data & Top Speeds

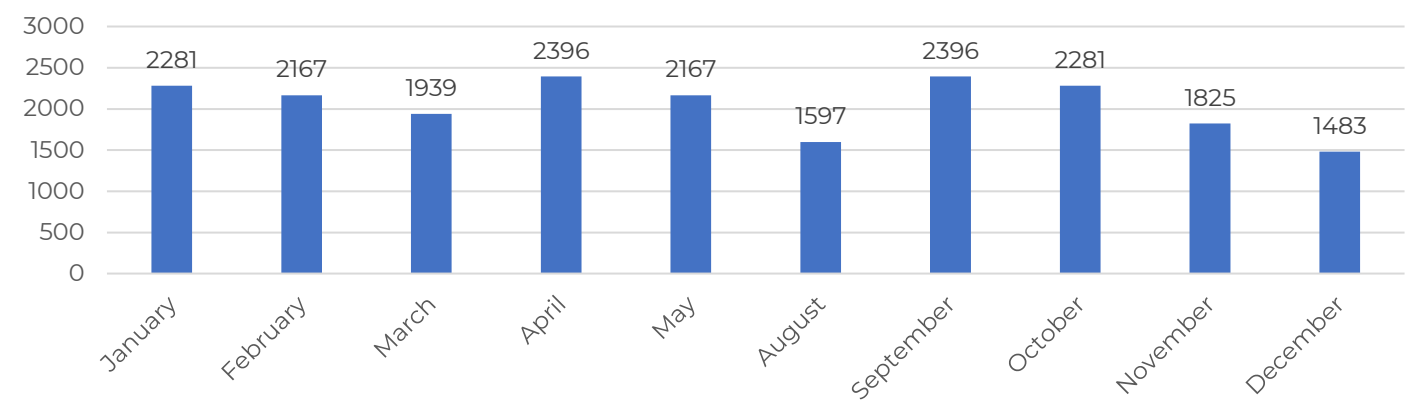
| | Speed (mph) |
|--------------------|-------------|
| Speed Limit | 45 |
| School Speed Limit | 15 |
| Violation Limit | 10 |

| | Start | End |
|--------------------|---------|---------|
| School Zone Time 1 | 7:00 AM | 9:30 AM |
| School Zone Time 2 | 2:30 PM | 4:00 PM |

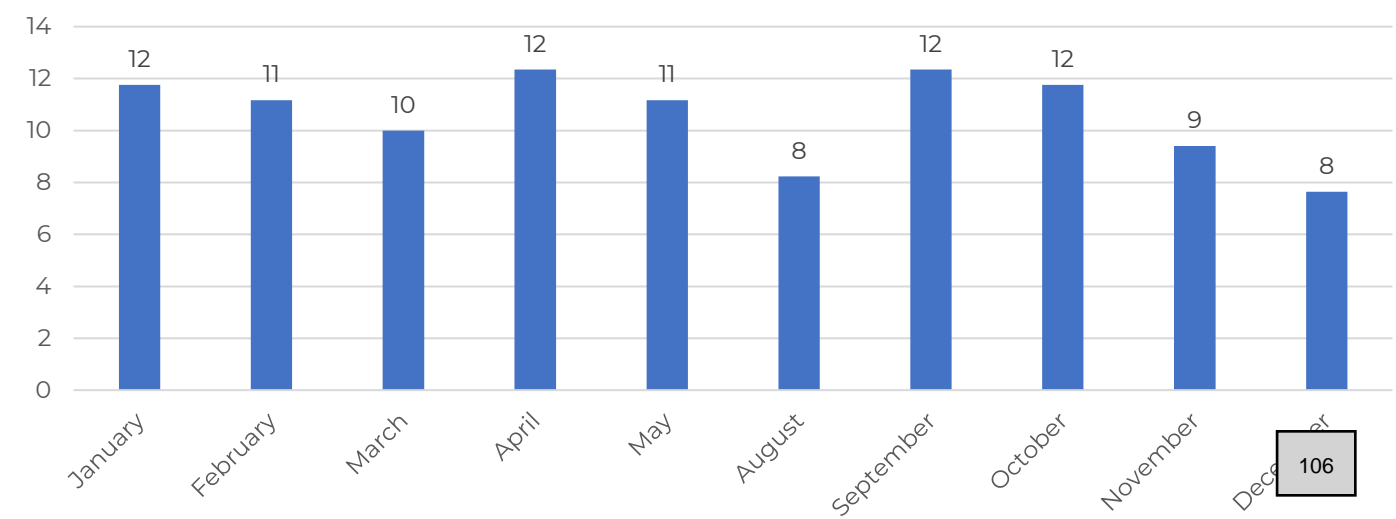
| 5 Day Totals | School Hours | Non-School Hours |
|---------------|--------------|------------------|
| Vehicle Count | 10,036 | 12,994 |
| Violations | 4,074 | 21 |
| Pass | 5,962 | 12,973 |

| One Day Averages | School Hours | Non-School Hours |
|------------------|--------------|------------------|
| Vehicle Count | 2007 | 2599 |
| Violations | 815 | 4 |
| Pass | 1192 | 2595 |

Speed Violations Projected By Month During Flashing Times



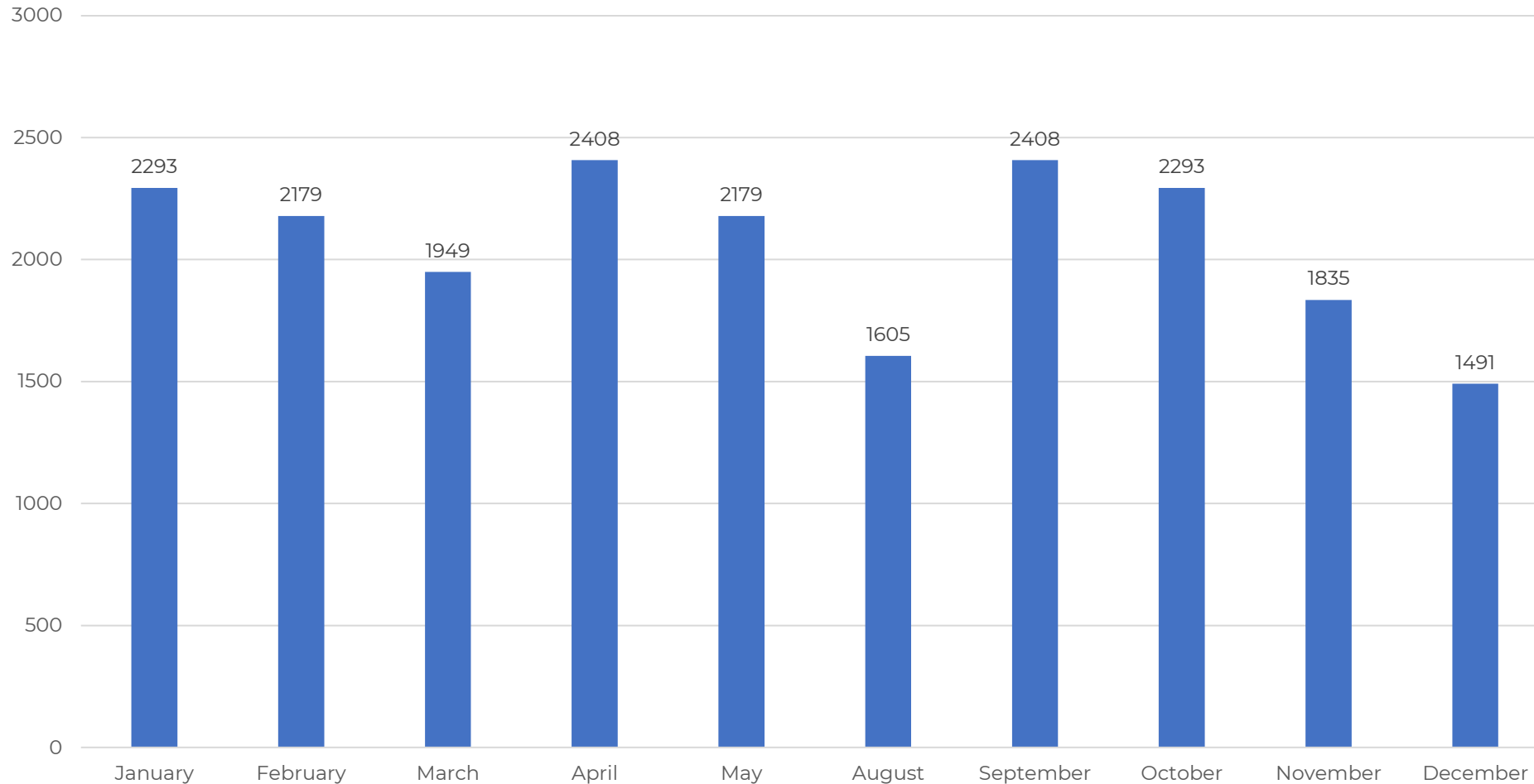
Speed Violations Projected By Month During School Hours



LaBelle Elementary School

Speed Study Totals + Top Speeds

Speed Violations Projected by Month



LaBelle High School

Page 632 of 860

- Street Address: 4050 E Cowboy Way, Labelle, FL 33935
- Note: “School Hours” refers to times when school zone flashers are active (7:00-8:30, 2:15-4:30). “Non-School Hours” refers to the time between those time periods (8:30-2:15).



LaBelle High School

Speed Study Data & Top Speeds

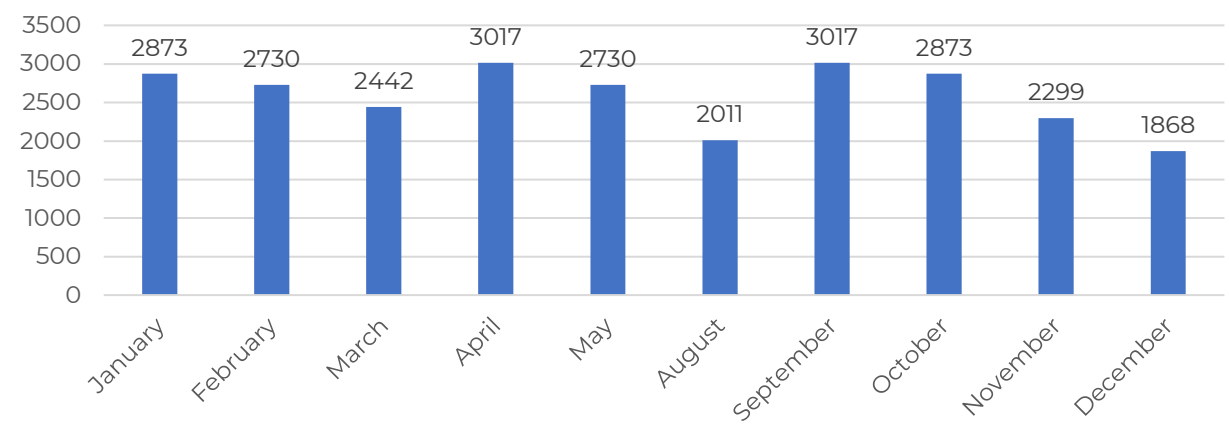
| | Speed (mph) |
|--------------------|-------------|
| Speed Limit | 45 |
| School Speed Limit | 20 |
| Violation Limit | 10 |

| | Start | End |
|--------------------|---------|---------|
| School Zone Time 1 | 7:00 AM | 8:30 AM |
| School Zone Time 2 | 2:00 PM | 4:30 PM |

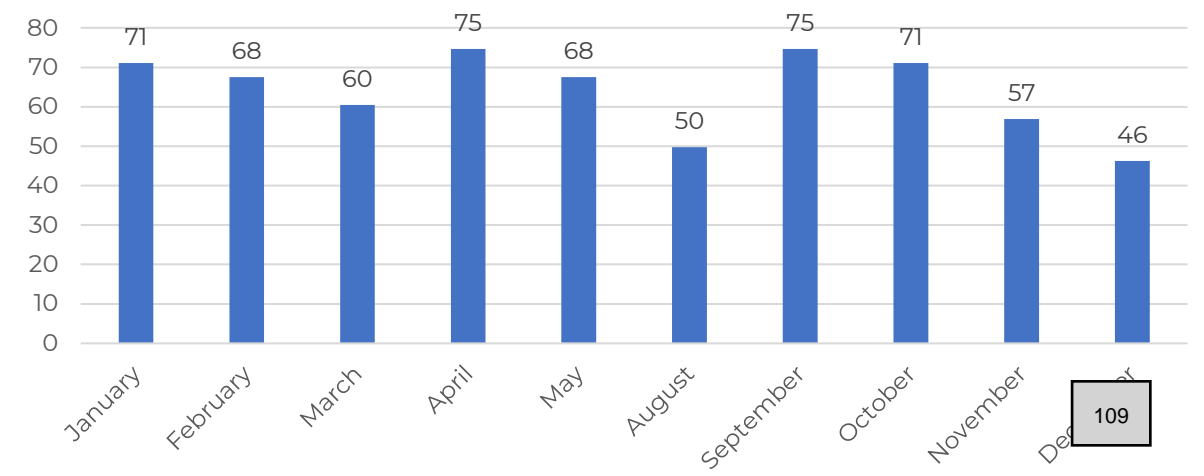
| 5 Day Totals | School Hours | Non-School Hours |
|---------------|--------------|------------------|
| Vehicle Count | 9,083 | 8,624 |
| Violations | 5,131 | 127 |
| Pass | 3,952 | 8,497 |

| One Day Averages | School Hours | Non-School Hours |
|------------------|--------------|------------------|
| Vehicle Count | 1817 | 1725 |
| Violations | 1026 | 25 |
| Pass | 790 | 1699 |

Speed Violations Projected By Month During Flashing Times



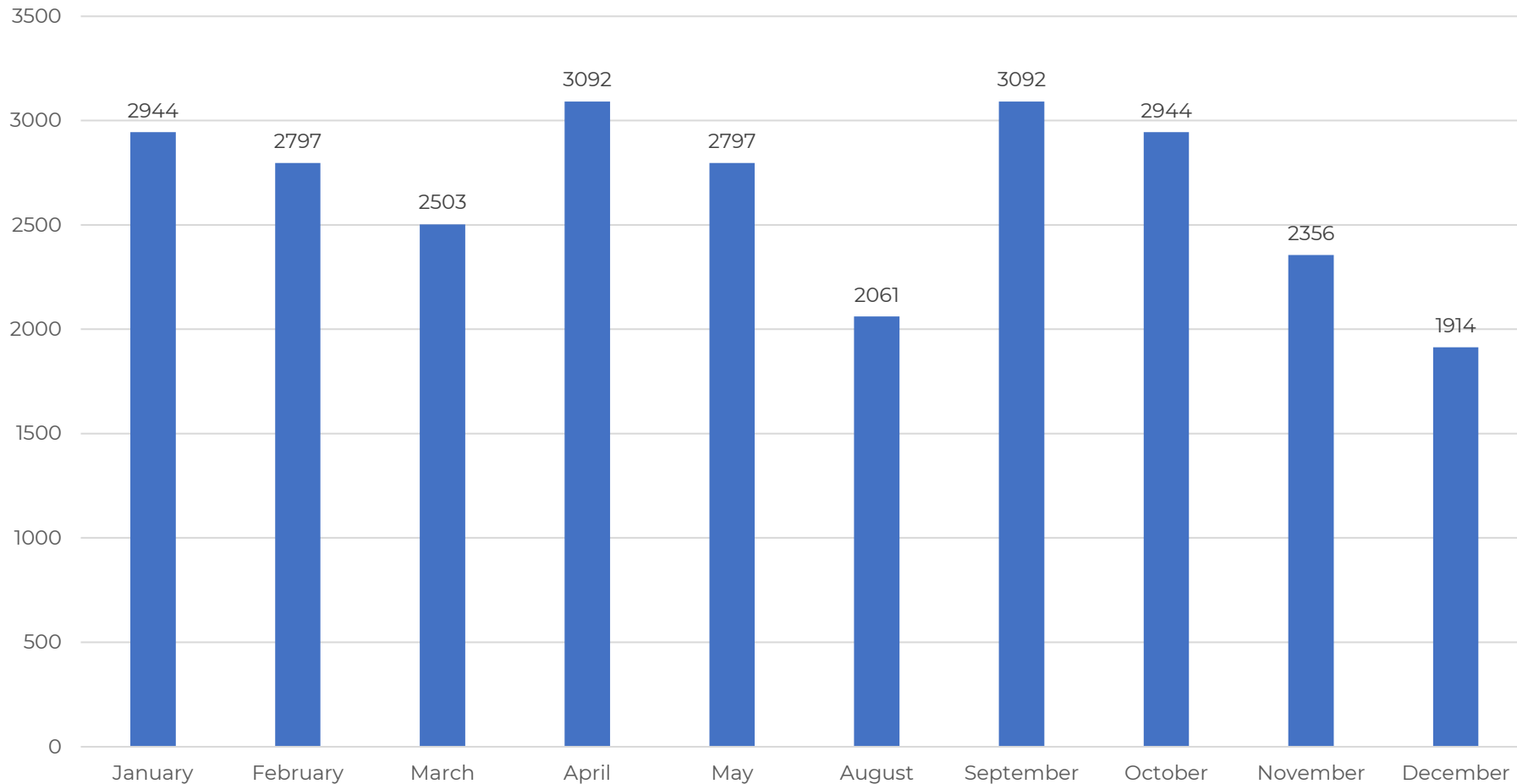
Speed Violations Projected By Month During School Hours



LaBelle High School

Speed Study Totals + Top Speeds

Speed Violations Projected by Month



LaBelle Middle School

- Street Address: 8000 E Cowboy Way, LaBelle, FL 33935
- Note: “School Hours” refers to times when school zone flashers are active (7:00-8:30, 2:15-4:30). “Non-School Hours” refers to the time between those time periods (8:30-2:15).



LaBelle Middle School

Speed Study Data & Top Speeds

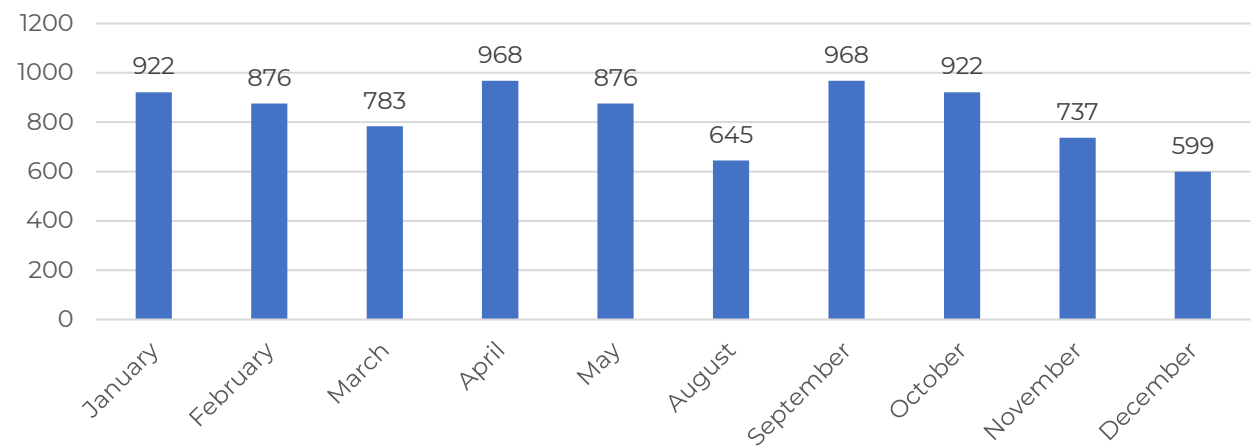
| | Speed (mph) |
|--------------------|-------------|
| Speed Limit | 45 |
| School Speed Limit | 20 |
| Violation Limit | 10 |

| | Start | End |
|--------------------|---------|---------|
| School Zone Time 1 | 7:00 AM | 8:30 AM |
| School Zone Time 2 | 2:00 PM | 3:30 PM |

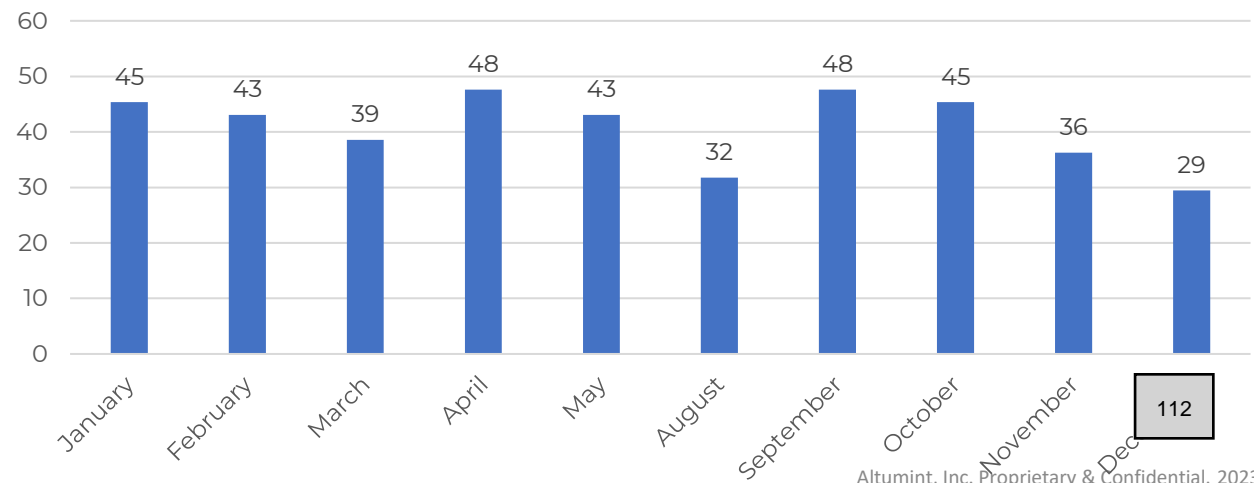
| 5 Day Totals | School Hours | Non-School Hours |
|---------------|--------------|------------------|
| Vehicle Count | 2,916 | 2,281 |
| Violations | 1,646 | 81 |
| Pass | 1,270 | 2,200 |

| One Day Averages | School Hours | Non-School Hours |
|------------------|--------------|------------------|
| Vehicle Count | 583 | 456 |
| Violations | 329 | 16 |
| Pass | 254 | 440 |

Speed Violations Projected By Month During Flashing Times



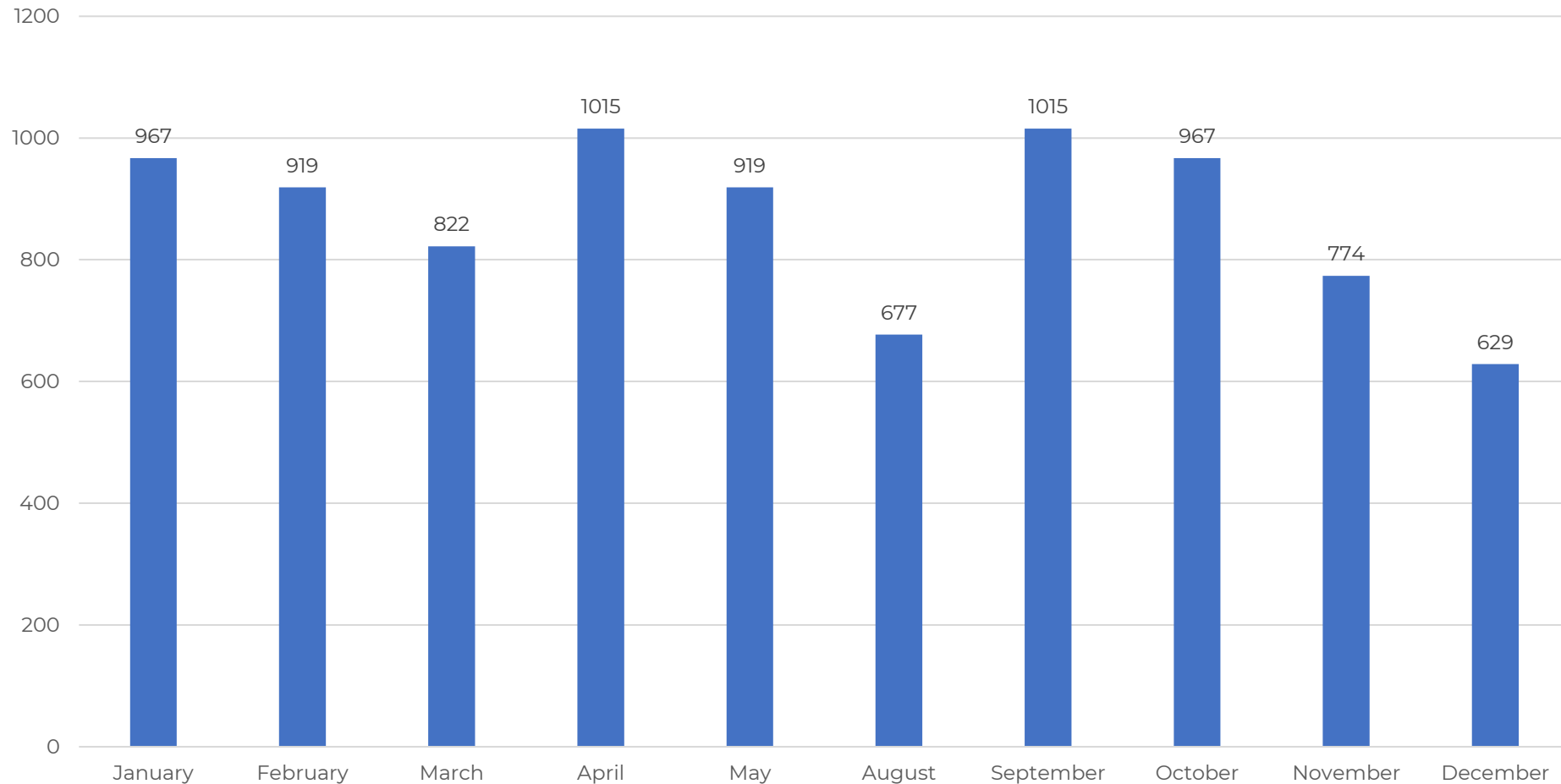
Speed Violations Projected By Month During School Hours



LaBelle Middle School

Speed Study Totals + Top Speeds

Speed Violations Projected by Month



From: [Mitch Wills](#)
To: [Troy Kepley](#); [Kim Barselou](#); [Glenn Burden](#); Derek.Rooney@gray-robinson.com; [Julie Wilkins](#); [Finance Department](#)
Cc: [Joseph Thomas](#); [Salvador Mora](#); [Juan Cardenas](#); [Adam Barde](#)
Subject: Re: Potable water supplied to Port LaBelle august 11th-12th 2024
Date: Thursday, August 15, 2024 2:05:11 PM

Thank You Troy

Get [Outlook for iOS](#)

From: Troy Kepley <tkepley@woodardcurran.com>
Sent: Thursday, August 15, 2024 1:38:53 PM
To: Mitch Wills <mwills@citylabelle.com>; Kim Barselou <kimbarselou@citylabelle.com>; Glenn Burden <gburden@woodardcurran.com>; Derek.Rooney@gray-robinson.com <Derek.Rooney@gray-robinson.com>; Julie Wilkins <juliewilkins@citylabelle.com>; Finance Department <finance@citylabelle.com>
Cc: Joseph Thomas <JThomas@woodardcurran.com>; Salvador Mora <SMora@woodardcurran.com>; Juan Cardenas <JCardenas@woodardcurran.com>; Adam Barde <ABarde@woodardcurran.com>
Subject: Potable water supplied to Port LaBelle august 11th-12th 2024

Mr Wills

As you are aware, the Port LaBelle water plant had a malfunction this past weekend(Saturday night/Sunday morning)the 11th, at 0050hrs Sunday morning I received a text from Jimmy Orlinski inquiring about opening the interconnect as there water plant was down and they were trying to repair it. They ended up taking water until Monday afternoon or evening after getting there plant working.

Our Potable flows produced by the LaBelle water plant are below.

Saturday 10th August (no flow to Port LaBelle, normal city flows)
727443 thousand gallons.

Sunday 11th August (flow started to Port LaBelle at 0050hrs.)
908865 thousand gallons.

Monday 12 August (flow continuing to Port LaBelle until Monday evening)
913758 thousand gallons.

Tuesday 13th August (no flow to Port LaBelle, normal city flows)
795514 thousand gallons.

I have added the day prior to the interconnect being open and the day after it was shut together and divided by 2 to get an average that is then subtracted from the flows on the 11th and 12th to get the volume of water we have to track for loss and billing purposes.

$$727443 + 795514 = 1522957 /$$

2=761479 thousand gallon avg

Flow on the 11th(Sunday) 908865-761479= 147386 thousand
gallons used by Port LaBelle

Flow on the 12th(Monday) 913758-761479= 152279 thousand
gallons used by Port LaBelle

The total Billable gallons taken by Port LaBelle = 299665 thousand gallons.

Our daily allowed CUP set by SFWMD is - 919233thousand gallons per day. We exceeded this number on the 11th,12th and 13th.

If the new billing rates are not set yet I would at use the old agreement terms for billing.

Apologies for the long typed out explanation, but the attached pictures are of the interconnect meter one from Sept 7, 2021 and the other is from August 12th 2024 ,pretty self-explanatory, The flow meter hasn't been changed and does not function, I could not get usage numbers for billing or reports to the state.

Thanks, any questions, let me know.

troy

REQUEST FOR QUALIFICATIONS FOR ARCHITECTURAL SERVICES

TO ALL INTERESTED PARTIES:

The LaBelle Fire Department (City of LaBelle) hereby requests proposals from qualified individuals or companies for the provision of professional architectural and consulting services to the City. The City of LaBelle is a political subdivision of the State of Florida responsible for fire rescue and emergency medical services in West Hendry County. The LaBelle Fire Department operates and maintains fire and rescue facilities in the LaBelle, Florida area. The LaBelle Fire Department is presently contemplating the renovation hardening of an existing fire station in LaBelle, Florida.

In order to complete the City’s projects, the City intends to retain the services of a licensed architectural firm or individual to serve as City architect experienced in design, construction oversight, general architectural advice, and the planning, permitting and design phases of building construction. The selected individual or firm must be capable of providing the City with complete architectural design services and related professional services for the construction of new facilities, and for the demolition of existing facilities. The selected individual or firm should be able to demonstrate adequate experience in dealing with public works projects, preferably within the tri-county area. Experience with the construction contracting process and the bidding out of construction and/or demolition work for the project is requested, as well as the ability to administer related construction contracts signed by the City. The selected firm or individual should further be familiar with the facilities design requirements for fire rescue stations and should be capable, upon request, to provide the City with feasibility and/or compatibility studies for the City’s intended purposes at the project site.

The individual or company selected will take assignments on a project-by-project basis. Individual work orders will be negotiated as the City’s needs arise. The agreement entered into between the individual or company and the City for City architectural services will be a continuing contract which shall automatically be renewed each year on its anniversary date for up to five (5) years unless either party terminates the agreement by written notice at least 30 days prior to its anniversary date.

Interested proposers may obtain a packet of information specifying details regarding the proposal and selection process at:

City of LaBelle
481 W Hickpochee Ave
LaBelle, FL 33935
863-675-2872

All proposals should be sealed and submitted to the City of LaBelle at P.O. Box 458, LaBelle, FL 33975, Attention Tijauna Warner on or before 2:00 p.m. on **October 1, 2024.** Any proposals received after this time will not be accepted under any circumstances. Proposals delayed for any reason shall not be considered. Late proposals will be returned to the respondent unopened. Faxed proposals will not be accepted.

The City reserves the right to reject all proposals in its discretion. The City also reserves the right to waive irregularities and technicalities and to re-advertise for additional proposals. All costs and expenses related to preparation and submission of a proposal are the responsibility of the

proposer. Questions related to the submission of a proposal should be directed to Fire Chief Brent Stevens at 863-675-1537

The City does not discriminate on the basis of age, race, color, sex, religion, national origin, disability or marital status.

**INFORMATION AND SPECIFICATIONS REQUIREMENTS
FOR SUBMISSION OF ARCHITECTURAL SERVICES PROPOSALS
TO THE LABELLE FIRE DEPARTMENT AND CITY OF LABELLE**

INFORMATION PACKAGE AND REQUIREMENTS FOR RFP RESPONSE

A. General Information and Requirements for Complete Proposal

1. The name and address of the proposer must be provided, including any fictitious name used pursuant to Florida law.
2. If the proposer is a business entity, evidence of good standing in the form of a current certificate from the Florida Department of State and the name of a responsible officer, partner or member of the entity must be provided.
3. Evidence adequate for the City Selection Committee to determine whether the proposer is a licensed, qualified architectural firm or individual engaged in the lawful practice of architecture in Florida with extensive experience in Florida and Hendry County.
4. The closest business address of the proposer to Labelle Fire Department.
5. A list of up to five (5) representative local governmental clients and a list of five (5) representative private sector references in Florida whom the City may contact for a reference.
6. Preference will be given to otherwise substantively equal proposers whose business is located within the boundaries of the LaBelle Fire Department District.
7. Completed proposals including all of the listed information should be sealed and submitted or mailed to P.O. Box 458 LaBelle, FL 33975, Attention Tia Warner, City of Labelle Clerk, on or before 2:00 p.m., September 1, 2024. Four (4) copies of the proposal must be provided.
8. Proposals received after the deadline will not be accepted under any circumstances. Late responses will be returned to the respondent unopened.
9. All costs of preparing a proposal are the responsibility of the proposing party.
10. Faxed proposals will not be accepted.
11. Selection and engagement by the City must be in accordance with the provisions of the Consultants Competitive Negotiation Act, Section 287.055, Florida Statutes.

B. Proposal Specifications

All proposals must include in the order listed, without limitation, the following information:

1. Qualifications

- a. An overview of the proposer including, if applicable, the number of business offices, partners, members, shareholders and professionals employed by the proposer.
 - b. The number and type (city, county, district) of governmental clients served and the number and type of private sector clients served.
 - c. A description of any disciplinary actions or lawsuits that have been instituted or proposed against the proposer during the last three (3) years, and any pending disciplinary matters or lawsuits of which the proposer is aware (these disclosure requirements pertain to all officers, directors, shareholders, partners, members and other licensed professionals employed by the proposer).
 - d. A credit report prepared within 60 days of submission of this proposal demonstrating the financial validity of the proposer. Such report may be provided by a reputable, independent credit reporting agency.
 - e. Evidence of General Commercial Liability insurance coverage of not less than three million dollars (\$3,000,000.00); Automobile liability coverage of not less than one million dollars (\$1,000,000.00); Professional liability coverage of not less than one million dollars (\$1,000,000.00); and Worker's Compensation Insurance coverage of not less than the Florida minimum statutory requirements.
 - f. Evidence of knowledge of applicable Florida law and architectural design criteria for public facilities in general and fire rescue facilities in particular.
 - g. Description of experience and familiarity with projects of a similar nature, including dates and project description.
2. Staffing
- a. Description of the proposer's current and projected workloads and the management structure or organization proposed for the provision of the architectural services necessary to meet the City's needs.
 - b. If subcontractors or subconsultants will be used, this arrangement should be adequately explained and the qualifications of the participating subcontractor(s) or subconsultant(s) disclosed in accordance with the provisions of Item B.1 above.
 - c. Indicate the business office of the proposer that will staff the upcoming engagement with the City.
 - d. Provide brief resumes of the individuals that will be involved with the upcoming engagement, including but not limited to:
 - (1) formal and any supplemental education;
 - (2) a list of governmental/private clients served by each staff member.
 - e. Statement of willingness to work within the City's time requirements as well as its budget requirements.
3. Approach to Architectural Services

- a. The proposer’s expectations for administrative assistance and dialogue between the proposer and the City (i.e. anticipated meetings, conferences, interviews).
 - b. Describe how the architectural services work will be provided.
4. Miscellaneous

All proposers should address the following issues in preparing a proposal:

- a. Proposers should be familiar with particular design constraints for the construction of fire rescue facilities.
- b. The proposer should have a working familiarity with Federal, State and local environmental regulations, including the Federal Clean Water Act, the Federal Endangered Species Act, and Florida’s Water Resources Act. The proposer should also have a working familiarity with the City of LaBelle Comprehensive Plan and any applicable land development regulations.
- c. The proposer should have some familiarity with regulatory staff of Federal, State and local governmental agencies from whom the proposer will be expected to acquire all necessary permits and authorizations to construct the project.
- d. The proposer should have extensive knowledge of design standards and National and State design criteria for the construction of fire rescue facilities.
- e. The proposer should assume the project will include routine recurring coordination with the Fire Chief and designated staff in order to ensure that the final design is consistent with the needs of the City.
- f. The proposer should assume there will be periodic reports to the Board of City of LaBelle Commissioners on the status of a project and its progress.
- g. The proposer should provide for the possibility of oversight of the ultimate construction and implementation of the facility.

C. Inquiry/Inspection

Any proposer is invited to inspect the project premises and make inquiry regarding any issues related to architectural services for the City’s facility needs. All questions should be directed to Chief Brent Stevens at the LaBelle Fire Department 280 S Main Street, LaBelle Fl 33935, phone number: (863) 675 1537.

D. Selection Process

- 1. All proposals will be reviewed by the City Selection Committee (the “Committee”) at a meeting open to the public. Interested parties are advised to contact Fire Chief Brent Stevens at 863-675-1537 for the date, time and agenda of said meeting. The Committee shall be comprised of three city staff members selected by the Fire Chief.
- 2. The Committee will evaluate each proposal and select no fewer than three (3) proposers deemed to be the most highly qualified to perform the required services. Factors that will be considered in evaluating proposals shall include, but are not limited to:
 - a. Completeness, accuracy and neatness of the proposal;

- b. Compliance with these specifications requirements;
 - c. Ability of the professional personnel;
 - d. Past performance and relevant experience;
 - e. Willingness to meet time and budget requirements;
 - f. Location of designated business office;
 - g. Current and projected workloads;
 - h. Minority Business Enterprise Status;
 - i. Drug Free Workplace Policy
3. Upon selection of the three (3) highest ranked proposers, all proposers will be notified of the Committee's selection within fourteen (14) calendar days and the entire matter of the selection process introduced for discussion and/or ratification at the next regularly scheduled meeting of the City Commission.
 4. In its discretion, the Committee may invite each of the three (3) most highly qualified proposers to discuss their proposals and/or make public presentations regarding the same at the meeting of the City Commission where the Committee's rankings will be presented.
 5. Once the City Commission has held a meeting to consider and formally adopt or revise the Committee's rankings, the Fire Chief and the highest ranked proposer as approved by the City Commission shall schedule a meeting to negotiate a satisfactory contract for the rendition of professional architectural services to the City. If an agreement on a contract cannot be reached within a reasonable period of time in the Fire Chief's discretion, the negotiations shall be formally terminated and undertaken with the second ranked proposer until an agreement or an impasse is reached within a reasonable amount of time within the Fire Chief's discretion. In the absence of an agreement or in the event of an impasse with the second ranked proposer as described above, negotiations shall be formally terminated with the second ranked proposer and undertaken with the third ranked proposer until an agreement or an impasse is reached within a reasonable period of time in the Fire Chief's discretion.
 6. After progressing through negotiations with each top-ranked proposer as described above, the Fire Chief may reopen and terminate continued formal negotiations with any one of the three top-ranked proposers at any time, in the Fire Chief's sole discretion, though the Fire Chief may not negotiate with more than one of the top-ranked proposers at a time.
 7. The Fire Chief will negotiate the scope and quality of services being offered and reach a final agreement based upon a detailed analysis of the cost of the professional services being offered.
 8. If the Fire Chief is unable to negotiate a satisfactory contract with any of the top-ranked proposers, the Fire Chief may select additional proposers and continue negotiations in accord with the process outlined above until an agreement is reached, or the Fire Chief may terminate all negotiations and re-advertise for additional architectural services proposals.
 9. Upon successful negotiation of a contract with the selected proposer, the Fire Chief shall execute the agreement.

E. Public Entity Crimes

Section 287.133(3)(a), Florida Statutes, requires submission of a sworn statement regarding Public Entity Crimes which must be signed and notarized and submitted with the proposal. A form for this purpose is attached hereto.

F. Withdrawal of Proposals

1. Proposals may be withdrawn either in writing or in person through an authorized representative at any time prior to the submission deadline. Once opened, responses may not be withdrawn or modified except to the extent agreed to by the City during subsequent contract negotiations.

2. Once a proposal is received, it becomes the property of the City and may not be returned to proposers even when they are withdrawn from consideration.

G. Public Inspection of Proposals

Proposals may be made available for public inspection at the time the City posts notice of its decision or intended decision concerning the award or within ten (10) days after bid or proposal opening, whichever is earlier, pursuant to Section 119.07(3)(m), Florida Statutes.

H. Drug Free Workplace

Among otherwise equally ranked proposers, preference shall be given to businesses with a bona fide drug-free workplace program in place. Qualified businesses may attach evidence of the same in the form of the Drug-Free Workplace Certificate attached hereto.

I. Statement of Minority Business Enterprise Status (or Non-Minority Status)

Proposers shall submit a statement as to Minority or Non-Minority status under the Florida Small and Minority Business Assistance Act of 1985. Preference shall be given to proposers demonstrating qualified minority status under the law, but the failure to include a statement as to minority or non-minority status shall be conclusively deemed to mean that non-minority status applies.

J. The City does not discriminate on the basis of age, race, color, sex, religion, national origin, disability or marital status.

K. Pursuant to Section 787.06(13), Florida Statutes, when a contract is executed, renewed. Or extended between a nongovernmental entity and a governmental entity, the nongovernmental entity must provide the governmental entity with an affidavit signed by an officer or a representative of the nongovernmental entity under penalty of perjury attesting that the nongovernmental entity does not use coercion for labor or services as defined in that section. For purposes of this provision, the term “governmental entity” has the same meaning as in Section 287.138(1), Florida Statutes.

PROPOSER'S ACKNOWLEDGMENT

I have carefully examined the Request for Qualifications (RFQ) and any other documents accompanying or made a part of this invitation. I hereby propose to furnish the goods or services specified in the Request for Qualifications at the prices or rates as finally negotiated. I agree that my proposal will remain firm for a period of up to ninety (90) days in order to allow the City of LaBelle adequate time to evaluate the proposed response. Furthermore, I agree the proposal by abide by all conditions of the Request for Qualifications. I certify that all information contained in this my proposal is truthful to the best of my knowledge and belief. I further certify that I am a duly authorized to submit this proposal on behalf of my firm as its act and deed and that the firm is ready, willing and able to perform if awarded the contract.

I further certify that this proposal is made without prior understanding, connection, discussion, or collusion with any person, firm or corporation submitting a Proposal for the same product or service; no officer, employee or agent of the City of LaBelle; and that the undersigned executed this Proposer's Acknowledgement with full knowledge and understanding of the matters therein contained and was duly authorized to do so.

I further certify that having read and examined the specifications and documents for the designated services and understanding the general conditions for contract under which services will be performed, does hereby propose to furnish all labor, equipment, and material to provide the services set forth in the RFQ.

I hereby declare that the following listing states any clarifications, any and all variations from and exceptions to the requirements of the specifications and documents. The undersigned further declares that the "work" will be performed in strict accordance with such requirements and understands that any exceptions to the requirements of the specifications and documents may render the proposal non-responsive.

COMPANY NAME: _____

Signature Title Date

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me, or has produced _____ as identification and who did (did not) take an oath.

Notary Public Seal

Signature of Notary Public

Printed Name of Notary Public

ADDENDUM ACKNOWLEDGEMENT

I have carefully examined the Request for Qualifications and any other documents accompanying or made a part of this Request for Qualifications. In doing so I acknowledge receipt and incorporation of the following addenda, and the cost, if any, of such revisions has been included in the price of the Proposal form.

Addendum # _____ Date: _____
Addendum # _____ Date: _____

Addendum # _____ Date: _____
Addendum # _____ Date: _____

COMPANY NAME: _____

Signature

Title

Date

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me, or has produced _____ as identification and who did (did not) take an oath.

Notary Public Seal

Signature of Notary Public

Printed Name of Notary Public

DRUG FREE WORKPLACE CERTIFICATION

In order to have a drug-free workplace program, a business shall:

1. Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against an employee for violations of such prohibition.
2. Inform employees about the dangers of drug abuse in the workplace, the business's policy of maintaining a drug free workplace, available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees from drug abuse violations.
3. Give each employee engaged in providing the commodities or contractual services that are under this solicitation a copy of the statement specified in subsection (1) above.
4. In the statement specified in subsection (1), notify the employees that, as a condition of working in the commodities or contractual services that are under this solicitation, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the work place no later than five (5) days after such conviction.
5. Impose a sanction on, or require the satisfactory participation in, a drug abuse assistance or rehabilitation program if such is available in the employee's community, by any employee who is so convicted.
6. Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this company complies fully with the above requirements.

COMPANY NAME: _____

Signature Title Date

PUBLIC ENTITY CRIMES**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid, Proposal or Contract for _____.
2. This sworn statement is submitted by (entity) _____ whose business address is _____ and (if applicable) Federal Employer Identification Number (FEIN) is _____ (If a Sole Proprietor and you have no FEIN, include the last four (4) digits of your Social Security Number: _____.)
3. My name is and my relationship to the entity named above is _____.
4. I understand that a "public entity crime" as defined in Paragraph 287.133(a) (g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including, but not limited to, any proposal or contract for goods or services to be provided to any public entity or any agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in paragraph 287.133(a) (b), Florida Statutes, means finding of guilt or a conviction of a public entity crime with or without an adjudication of guilt, in any federal or state trial court of records relating to charges brought by indictment or information after July 1, 1989, as a result of a jury verdict, non-jury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1) (a), Florida Statutes, means:
 - a. A predecessor or successor of a person convicted of a public entity crime; or
 - b. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The City of Fernandina Beach, Florida ownership by one of shares constituting a controlling income among persons when not for fair interest in another person, or a pooling of equipment or income among persons when not for fair market value under a length agreement, shall be a prima facie case that one person controls another person. A person who was knowingly convicted of a public entity crime, in Florida during the preceding 36 months shall be considered an affiliate.
7. I understand that a "person" as defined in Paragraph 287.133(1) (e), Florida Statutes, means any natural person or entity organized under the laws of the state or of the United States with the legal power to enter into a binding contract for provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.

[ADDITIONAL PAGE FOLLOWS]

8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies)

____ Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989.

____ The entity submitting this sworn statement, or one or more of the officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, or an affiliate of the entity has been charged with and convicted of a public entity crime subsequent to July 1, 1989. (Please attach a copy of the final order.)

____ The person or affiliate was placed on the convicted FIRM list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in public interest to remove the person or affiliate from the convicted FIRM list. (Please attach a copy of the final order.)

____ The person or affiliate has not been placed on the convicted FIRM list. (Please describe any action taken by, or pending with, the Department of General Services.)

COMPANY NAME: _____

Signature Title Date

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me, or has produced _____ as identification and who did (did not) take an oath.

Notary Public Seal

Signature of Notary Public

Printed Name of Notary Public

IMMIGRATION CERTIFICATION

IMMIGRATION LAW COMPLIANCE

Each contract, must use E-Verify to verify the employment of: any person hired during the contract term by the Contractor/Consultant and assigned by the Contractor/Consultant to perform work for the City. **Before any contract with the City is signed, proof of enrollment with E-Verify must be provided.** To register with E-Verify, go to www.uscis.gov/e-verify for information and instructions.

The Contractor/Consultant acknowledges that he is independently responsible for his own employment decisions, including hiring, disciplinary and termination decisions. The Contractor/Consultant acknowledges that he will comply with the Immigration Reform and Control Act of 1986 and is committed to employing only those individuals who are authorized to work in the United States, by hiring employees who properly complete, sign and date the first section of the Immigration and Naturalization Services (INS) Form I-9 and presenting to the Contractor/Consultant the original necessary document(s) to prove identity and employment eligibility.

The Contractor/Consultant shall also be responsible for entering into an agreement with each and every vendor and subcontractor that states that vendors, and subcontractors (and their vendors) are independently responsible for its own employment decisions, including hiring, disciplinary and termination decisions, and will comply with the Immigration Reform and Control Act of 1986. The agreements shall also state that each business is responsible of its own I-9 and other employment record-keeping requirements, and with compliance with all immigration laws.

COMPANY NAME: _____

Signature Title Date

STATE OF FLORIDA
COUNTY OF _____

The foregoing instrument was signed and acknowledged before me this _____ day of _____, 20____, by _____, who is personally known to me, or has produced _____ as identification and who did (did not) take an oath.

Notary Public Seal

Signature of Notary Public

Printed Name of Notary Public

APPLICATION FOR UTILITIES SERVICES ~ City of LaBelle, Florida

Acct #: _____ Alt ID: _____ Start Date: _____

Check Service Requested: Water Sewer Garbage Circle One: Residential/Commercial/Owner /Tenant

Customer's Name: _____

Driver License/State ID #: _____ DOB: _____

Customer's Name: _____

Driver License/State ID #: _____ DOB: _____

Address of Premises to be served:

Street
LaBelle, Florida 33935
City State Zip Code

Home Phone

Cell Phone

Mailing Address (if different from premises address):

Street

City State Zip Code

I would like my bills sent by e-mail
E-mail address ↓ Initials: _____

Deposit(s): For Residential ONLY
 Water ~~\$100.00~~ \$250.00
 Sewer ~~\$71.66~~ \$150.00
 Garbage \$ 50.00
 Fee \$ 27.00
(Non-Refundable)
TOTAL: \$

For Commercial ONLY
 Water \$ _____
 Sewer \$ _____ Dumpster Size: _____
 Garbage \$ _____ x's a week: _____
 Fee \$ 27.00 (Non-Refundable)
TOTAL: \$

By signing this Application I confirm that the above statements are true and accurate, that I have authority to request services to the premises and will be responsible for payment for services rendered, and I acknowledge that utility service is subject to Chapter 18 of the Code of the City of LaBelle and agree to abide by those provisions and any other applicable provision of law.

Signature **Date**

Signature **Date**

Make check payable to:
City of LaBelle
PO BOX 458
LaBelle, FL 33975
Mail with proof of purchase and copy of photo ID and this application.