



POLICE AND FIRE COMMISSION MEETING AGENDA

November 17, 2025 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

All Agenda Items Listed Are for Discussion and Possible Action

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION

3. APPROVAL OF MINUTES

- C. Approve June 23, 2025 and October 13, 2025 meeting minutes.

4. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

5. NEW BUSINESS

- D. Discussion and Possible Action--Fire Department: Promotion to Lieutenant and Full-Status Membership

6. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, police officer.

7. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

8. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 11/11/2025 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed or e-mailed: WAOW, WSAW, City Pages, Mosinee Times, Wausau Daily Herald, WSAU (news@wsau.com), and rneupertnews@gmail.com



POLICE AND FIRE COMMISSION MEETING MINUTES

June 23, 2025 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Dr., Kronenwetter, WI
Room C110 (Fire Department Training Room)

1. CALL MEETING TO ORDER

President Schemmel called the June 23, 2025 Police and Fire Commission meeting to order at 5 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

B. Roll Call

PRESENT: President Doug Schemmel, Commissioner Lucene Udulutch, and Commissioner Rick Smith.

STAFF: Fire Chief Theresa O'Brien, EMS Coordinator Alexa Kufalk, and Clerk Dianne Drew.

ABSENT/EXCUSED: Commissioner Chet Rucinski and Commissioner David Forsythe.

2. APPROVAL OF MINUTES

C. Approve June 10, 2025 meeting minutes.

Motion by Smith/Udulutch to approve the 06/10/2025 meeting minutes and dispense with the reading. Voting Aye: President Schemmel, Commissioner Udulutch, Commissioner Smith.

3. ANNOUNCEMENT OF CLOSED SESSION

4. PUBLIC COMMENT

None.

5. CLOSED SESSION

Motion by Smith/Udulutch to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Fire Department applicant. Voting Aye: Commissioner Udulutch, Commissioner Smith, President Schemmel.

Time: 5:03 p.m. Chief O'Brien and EMS Coordinator Kufalk were invited into closed session.

6. RECONVENE OPEN SESSION

Motion by Smith/Udulutch to reconvene into open session. Voting Aye: Commissioner Smith, President Schemmel, Commissioner Udulutch.

Time: 5:25 p.m.

7. ACTION AFTER CLOSED SESSION

Motion made by Udulutch/Smith to continue Brennan Weitzel in the fire department hiring process. Voting Yea: President Schemmel, Commissioner Udulutch, Commissioner Smith.

8. NEW BUSINESS

- E. Motion by Udulutch/Smith to accept Fire Chief O'Brien's recommendation of full membership in the Kronenwetter Fire Department for Hannah Nechuta and Olivia Stone, after completion of their probationary periods. Voting Aye: Commissioner Udulutch, Commissioner Smith, President Schemmel.
- F. Discussion regarding possible changes to the Selection Process for Hiring Fire Department Members requested by the Fire Chief. Commissioners requested the Fire Chief bring requested language for their consideration to a future meeting. Fire Chief will also discuss revisions to fillable employment application format with fire department and/or village staff. No action taken.

9. ADJOURNMENT

Motion by Udulutch/Smith to adjourn the June 23, 2025 Police and Fire Commission meeting.
Voting Aye: President Schemmel, Commissioner Udulutch, Commissioner Smith.

Meeting adjourned at 5:50 p.m.

Minutes prepared by Dianne Drew

Approved: _____, 2025



POLICE AND FIRE COMMISSION MEETING MINUTES

October 13, 2025 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive
Room C110 (Fire Department Training Room)

1. CALL MEETING TO ORDER

President Schemmel called the 10/13/2025 Police and Fire Commission meeting to order at 5:00 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

B. Roll Call

PRESENT:

Doug Schemmel

Chet Rucinski

Lucene Udulutch

David Forsythe

STAFF: Fire Chief Theresa O'Brien, EMS Coordinator Alexa Kufalk, and Police and Fire Commission Secretary Dianne Drew

EXCUSED:

Rick Smith

2. ANNOUNCEMENT OF CLOSED SESSION

President Doug Schemmel announced the upcoming closed session.

3. APPROVAL OF MINUTES

C. Approve 06/23/2025, 07/28/2025, and 09/22/2025 meeting minutes.

Due to not having the three members present today who were also present at the 06/23/2025 meeting, these minutes cannot be approved until a future meeting.

Motion by Commissioner Chet Rucinski, seconded by Commissioner Lucene Udulutch to approve the 07/28/2025 meeting minutes. Motion carried 4:0 by roll call vote.

Motion by Vice President David Forsythe, seconded by Commissioner Lucene Udulutch to approve the 09/22/2025 meeting minutes. Motion carried 4:0 by roll call vote.

4. PUBLIC COMMENT

None.

5. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit interview Fire Department applicant.

Motion by Commissioner Lucene Udulutch, seconded by Vice President David Forsythe to convene into closed session. Motion carried 4:0 by roll call vote. Convened into closed session at 5:05 p.m. Chief O’Brien and EMS Coordinator Alexa Kufalk were invited into closed session.

6. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session at 5:35 PM. Motion made by Commissioner Lucene Udulutch, seconded by Commissioner Chet Rucinski to reconvene into open session. Motion carried 4:0 by roll call vote.

7. ACTION AFTER CLOSED SESSION

Motion made by Vice President David Forsythe to continue applicant, Esteban Carreon, in the firefighter/first responder hiring process. Seconded by Commissioner Chet Rucinski.

Motion carried 4:0 by roll call vote.

8. NEW BUSINESS

FIRE DEPARTMENT--FULL MEMBERSHIP RECOMMENDATIONS: Discussion and possible action to accept Jamie Balk and Connor Young as full members of the Kronenwetter Fire Department, following completion of their probationary periods.

The Fire Chief recommended both Jamie Balk and Connor Young to become full members of the Kronenwetter Fire Department.

Motion made by Commissioner Lucene Udulutch to accept the Fire Chief’s recommendation for Jamie Balk and Connor Young to become full members of the Kronenwetter Fire Department, with each having completed their probationary periods. Seconded by Commissioner David Forsythe.

Motion carried 4:0 by roll call vote.

9. ADJOURNMENT

Motion made by Commissioner Lucene Udulutch, seconded by Vice President David Forsythe to adjourn. Motion carried 4:0 by roll call vote.

Meeting Adjourned at: 5:40 PM

Respectfully submitted by Dianne Drew, Police and Fire Commission Clerk

Approved on _____, 2025

Minutes prepared by _____



Kronenwetter Fire Dept.

1582 Kronenwetter Dr. (715)693-4200
Kronenwetter WI. 54455

NOVEMBER 4, 2025

To: Kronenwetter Police and Fire Commission

From: Fire Chief Theresa O'Brien

Re: Promotion of firefighter to Lieutenant

Dear Commission Members:

At this time, I would like to recommend that the Police and Fire Commission vote to accept my recommendation for the promotion of Alexa Corazalla to the position of Lieutenant.

Alexa has been a firefighter/first responder on Kronenwetter Fire since 2022. She has completed Certified Firefighter 1 and 2 and is working on completing the Fire Officer class. She goes above and beyond to help with all fire department activities. Alexa has maintained position in the top 5 of responders on all fire and Ems calls since she joined the department. Alexa has been serving in the capacity of EMS Coordinator, organizing Ems drills and managing Ems state reporting. She has also taken lead on several research projects that will help better the fire department. She has more than proven her ability to lead and has the respect of the department members. I am honored to make this recommendation.

Sincerely,

Theresa O'Brien
Fire Chief
Kronenwetter Fire Department



Kronenwetter Fire Dept.

1582 Kronenwetter Dr. (715)693-4200
Kronenwetter WI. 54455

NOVEMBER 4, 2025

To: Kronenwetter Police and Fire Commission

From: Fire Chief Theresa O'Brien

Re: Completion of Probation – Matt Neyrinck

Dear Commission Members:

This letter is to recommend Matt Neyrinck for full membership of the Kronenwetter Fire Department. Matt has been on the department since June 2024, and he has more than proven his capabilities and dedication to the fire department and the residents of Kronenwetter. Matt has completed training to the Firefighter 2 level and is a licensed EMR. He attends every drill and is at most fire and ems calls and is able to complete tasks without having to ask for directions. He goes above and beyond what is expected and has stepped up to help train new members. I feel he has more than met the probationary standards.

Sincerely,

Theresa O'Brien
Fire Chief
Kronenwetter Fire Department