



REVISED VILLAGE BOARD MEETING AGENDA

October 23, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

4. REPORTS FROM STAFF AND VENDORS

- C. Director of Public Works and Utilities Report
- D. Interim Administrator's Report
- E. Fire Chief Report

5. NEW BUSINESS

- F. Discussion and Possible Action: Resolution 2023-012 Northcentral Wisconsin Stormwater Coalition Cooperative Agreement
- G. Discussion and Possible Action: Email and Language Etiquette from Board Members to Staff Members
- H. Discussion and Possible Action: Identify and Assign what Committees are Responsible for the Creation and Maintenance of Each Set of Policies.
- I. Discussion and Possible Action: Lift Station 8 and Lift Station 4 Upgrade Design Agreement

6. CONSENT AGENDA

- J. Operator's (Bartender's License) - Sarah Williams

7. CLOSED SESSION

- K. Consideration of motion to convene into CLOSED SESSION Pursuant to Wis. Stat. 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Teamsters Union 662 Contract

8. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

9. ACTION AFTER CLOSED SESSION

- L. Discuss and Possible Action from Closed Session: Approve and Authorize the Execution Teamsters Unions 662 Contract

10. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

11. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 10/19/2023 Kronenwetter Municipal Center and www.kronenwetter.org
Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald

Leonard Ludi
Public Works Director
Status Report:
Through October 18, 2023

Meetings:

- Attended Village Board Meeting October 9, 2023
- Attended Utility Committee Meeting October 10, 2023
- Prepared for Lift Station 8 & 4 Village Board Presentation
- Prepared North Central Stormwater Coalition Cooperative Agreement resolution for Village Board presentation
- Attending the Wisconsin Towns Association Conference Oct 23 and Oct 24

Continued Reviews

- Review of Access and Excavation Permits
- Wisconsin Statutes and legal opinions regarding Truck Route requirements on public roads
- Public Works & Utilities' Budget Reviews with Interim Administrator

Public Works

- Yard Waste site gravel install (2957 tons of material in place)
- Upcoming Dumpster Deliveries for bulk item drop offs
- Seal Coat Map update – (upcoming winter work)
- 2446 Park Road Citizen complaint for tree trimming (scheduled 1st part of December)
- Winterize all summer equipment & storage for the season.
- 2100 Sundial Ditch repair almost complete
- Winterize all summer equipment & storage for the season
-

Water & Sewer Utility

- SCADA issues communicated with Systems Controller – Cad 6 line being replaced and telephone line being upgraded to a digital line. Van Ert electric is scheduled to pull the new wire this afternoon (10-18).

- Dunrite is currently working on Lift Station 7 generator building and should have it completed by October 20th. Dunrite only has one employee working on the project.
- Rags wrapping around both pumps at Lift Station 3 impeller
- Most likely replacing the last original pump at LS 6. The opposite original pump was replaced in 2018.
- Received 64 radios for the meters on 10-17-23 and working on getting letters out for meter exchanges week of Oct 18th. Anticipated installation start date of Oct 30.

Well #2 Water Treatment Construction Project

- State Commercial Building Inspector Meeting on Wednesday, October 25
- Contractor’s and Engineer’s progress reports due next week
- Ellis’s Pay Application #1 waiting on certified payroll inclusion and Becher Hoppe review/certification.

TID #2 Utilities and Road Priority Projects

- Utility Committee is recommending award of the lift station s No. 8 and 4 design to Roth Professional Services

Wisconsin Department of Transportation

- Attending Wisconsin Towns Association Conference October 23th and 24th at Wisconsin Dells.
- Training for (1) WISLR & Mileage Basics, (2) WISLR Submit Pavement Ratings and (3) Managing WISLR Pavement Analysis

Miscellaneous Project Overview

- Revised Metal Roof and Asphalt Roof Bids Packet for Municipal Building Roofing Repair/Replacement Project completed Oct 17, 2023
- Three Lift Station Roofing and Siding Project started October 16, 2023
- Facility Assessment Scope Outline was developed
- AutoCAD Operating System installed and working through hardware issues

- Reviewing Class B designations in other municipalities of Road Ways for next CLIPP meeting, to include current traffic study of ongoing truck traffic on Kowalski Road for November 7 CLIPP meeting

Yard Waste site gravel install (2957 tons of material in place)



Well #2 Water Treatment Construction Project





MEMORANDUM

To: Village of Kronenwetter Board
From: Kim Manley, Interim Administrator
RE: Interim Administrator’s Report

RECAP OF ACTIVITIES 10/04 through 10/18/2023

1. Attended staff meetings.
2. In absence of Finance Director continued preparation of a draft 2024 budget document.
3. Met and worked with various department heads on the 2024 budget looking for ways to reduce the levy to reach the estimated levy limit.
4. Worked on the Utility budgets for 2024 along with the potential capital improvement plans and their impact to the operational budgets. Finance Director will be responsible to complete and prepare for the next Utility Committee meeting.
5. Research for the Ad Hoc Committee on Committee Structure – sample ordinances for Utility Commissions, Finance Committees Personnel Committee or combination of both.
6. Met with Village Clerk on setting up a State Debt Collection program for the Village to collect bad debt which she completed.
7. Communicated the Village Board directive to compile the cell tower appeal hearing documents for the Village Board to staff members who were directly involved.
8. Prepared schedules for the Teamster Union negotiating team.
9. Worked on October 17, 2023 Administrative Policies Committee; RE: presentation of the 2024 budget, prepared the executive summary; new budget amendments – review recommendation with Finance Director-yard waste expense line – not budgeted for in 2023 – noted that there are more expense lines to consider. Finance Director is aware. Also, the draft budget policy was added, Ordinance 180-3(i) & GEN-009 added, property revaluation in 2024 added; health insurance option through State of Wisconsin added.
10. Met with Chief McHugh on squad replacement and had him prepare information for the Administrative Policy Committee meeting for 10/17/2023.
11. Met with Director of Public Works & Utilities – different matters; recycling grant, budget, etc.
12. Prepared agenda and packet for the Ad Hoc Committee for Committee Structure.
13. Responded daily to various emails regarding Village business.
14. Responded to multiple citizen contacts; in person or via phone.
15. Meetings Attended/Upcoming:
 - 10/09/23 Village Board
 - 10/17/23 Administrative Policy Committee
 - 10/23/23 Village Board
 - 10/24/23 Administrative Policy Committee
 - 10/30/23 Ad Hoc Committee on Committee Structure

This list is intended to provide a recap of activity for the period but is not intended to be all inclusive.

KRONENWETTER FIRE DEPARTMENT
SEPTEMBER 2023

Training:

The fire department had 1 meetings in September –
9/21/2023 – Vehicle Extrication
EMS meetings: 2 EMS meetings in August –
9/14 – Inventory
9/28 – Long Boarding/UTV

Fire Calls:

The fire department was dispatched to 2 structure fires, 3 vehicle accident, 6 Fire/CO Alarms and 1 gas spill in the Village of Kronenwetter, in addition the department was dispatched to 1 vehicle accident for SAFER and 2 structures fires for Riverside. For a total of 15 calls for September. We have had 97 calls for fire service this year to date.

EMS Calls and Updates:

36 EMS calls in September for a total of 307 year to date.

Vehicle/Equipment Updates:

Tires replaced on Tanker Truck, Tierods, Shocks and tires replaced on Car2

Staffing:

Currently have 27 members on the department – 3 additional hires will be starting in the next couple weeks they are currently in the physical process of the hiring. No new applicants at this time. 2 of our newest hires are currently taking Fire class through NTC and will be completed in December.

Past and Upcoming training and events:

Members of the fire department attended ICS300 offered through FEMA – this is a state requirement to hold officers positions. Fire dept also assisted the Kronenwetter Lions during their annual Fall Fest.

We purchased and received the ITS Fire Extinguisher Training System – we will be working over the next couple of months to create a training program to offer local businesses and will be creating quarterly community events to offer this training along with others trainings.

| KRONENWETTER FIRE DEPARTMENT | | | | | |
|------------------------------|-----------|----------|------------|---------------|--------------|
| SEPTEMBER 2023 | | | | | |
| | Village | Guenther | Mutual Aid | Monthly Total | Year To Date |
| Vehicle Accidents | 3 | | 1 | 4 | 16 |
| Chimney Fire | | | | 0 | 0 |
| Grass/Brush Fire | | | | 0 | 2 |
| Structure Fire | 2 | | 2 | 4 | 22 |
| Weather | | | | 0 | 4 |
| CO/Gas/Alarms | 6 | | | 6 | 32 |
| Car Fire | | | | 0 | 6 |
| Other | 1 | | | 1 | 6 |
| Cancelled calls | | | | 0 | 9 |
| Total Calls | 12 | 0 | 3 | 15 | 97 |
| Mutual Aid Received | 0 | | | | 4 |
| Mutual Aid Given/Dispatched | 3 | | | | 31 |
| First Responder Calls | 36 | N/A | N/A | 36 | 307 |
| | | | | | |
| | | | | Monthly | Year To Date |
| Engine 1 | | | | 5 | 39 |
| Truck 1 | | | | 1 | 10 |
| Engine 2 | | | | 0 | 15 |
| Tanker 2 | | | | 1 | 11 |
| Rescue 6 | | | | 0 | 25 |
| Brush 1 | | | | 0 | 6 |
| Car 2 | | | | 2 | 9 |
| UTV | | | | 0 | 2 |



Report to Village Board

Agenda Item: Resolution for inclusion in the Northcentral Wisconsin Stormwater Coalition
Meeting Date: October 23, 2023
Referring Body: N/A
Committee Contact: Chris Voll, Village President
Staff Contact: Kim Manley, Interim Administrator
Prepared by: Leonard Ludi, Director of Public Works & Utilities

AGENDA ITEM: Discuss Resolution approval with regards to inclusion in a Northcentral Wisconsin Stormwater Coalition Cooperative Agreement

OBJECTIVE(S): The goal is to collaboratively work with surrounding communities to prevent the transportation of pollutants to Wisconsin's water resources via stormwater runoff in accordance with municipal storm sewer systems discharging water to surface or groundwaters regulations. These regulations are administered by the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program.

The Stormwater Management Cooperative Agreement Resolution is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point herein referred to as the Northcentral Wisconsin Stormwater Coalition.

The coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code.

HISTORY/BACKGROUND: The Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program.

PROPOSAL: Asking consideration for the Village of Kronenwetter to participate with surrounding communities to manage stormwater runoff pollutants in accordance Wisconsin Pollutant Discharge Elimination System (WPDES) permit program standards.

RECOMMENDED ACTION: The Public Works Department recommends approval of the Stormwater Management Cooperative Agreement effective October 23, 2023.

FINANCIAL

Financial Consideration/Action: N/A

FUNDING SOURCE: N/A

Account Number/Title: #100-52000-120-231

Current Adopted Budget: \$ TBD – 2024 Budget Item = \$120,150.00 Placeholder

Spent to Date: \$ N/A

Remaining Budget: \$ N/A

Requested Amount: \$ N/A

Remainder of Budgeted Amount, if approved:

ATTACHMENTS/PACKET:

1. Northcentral Wisconsin Stormwater Coalition Cooperative Agreement

RESOLUTION #2023-012

APPROVING NORTHCENTRAL WISCONSIN STORMWATER COALITION COOPERATIVE AGREEMENT

WHEREAS, the Wisconsin Department of Natural Resources regulates municipal storm sewer systems discharging water to surface or groundwaters through the Wisconsin Pollutant Discharge Elimination System (WPDES) permit program, and

WHEREAS, the goal of the WPDES Storm Water Program is to prevent the transportation of pollutants to Wisconsin’s water resources via stormwater runoff, and

WHEREAS, the Village of Kronenwetter owns stormwater facilities that are required to be permitted under the Wisconsin Pollutant Discharge Elimination System (WPDES), and

WHEREAS, the Stormwater Management Cooperative Agreement is between Marathon County; the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point herein referred to as the Northcentral Wisconsin Stormwater Coalition, and

WHEREAS, the purpose of the Agreement, which is authorized pursuant to ss.66.0301, Wis. Stats., is to develop and implement a single information and outreach program meeting the requirement of the Wisconsin Administrative Code and to increase awareness of stormwater impacts on waters of the state while avoiding duplication of efforts and saving costs, and

WHEREAS, the coalition will cooperate to adapt and revise operating procedures and municipal ordinances to comply with the requirements of the WPDES General Permits held by each party to the agreement and any changes made to the Wisconsin Administrative Code; now therefore

BE IT FURTHER RESOLVED, the Village of Kronenwetter hereby authorizes and executes a Stormwater Management Cooperative Agreement between Marathon County, the cities of Baraboo, Marshfield, Merrill, Mosinee, Schofield, Stevens Point, Wausau, and Wisconsin Rapids; the villages of Kronenwetter, Plover, Rothschild, and Weston; the town of Rib Mountain; and the University of Wisconsin - Stevens Point.

Effective this date 23rd of October, 2023

VILLAGE OF KRONENWETTER

Vote: __YES __No

Chris Voll, Village President

ATTEST

Bobbi Birk-LaBarge, Village Clerk

Leonard Ludi
Public Works Director

Status Report: Utility Committee Oct 10, 2023

Through October 4, 2023

Meetings:

- Village Board Meeting September 25th
- RPS Roth Professional Solutions TID #2 Proposals and final review of Lift Station/Sewer Service Ability Study September 27th
- CLIPP Meeting October 2th
- Utilities Committee Well and Lift Station Tour October 3rd
- Informal Introduction to Ehlers Public Finance Advisors

General Requirements Review

- Policies on File in Electronic Drive
- Incoming Access and Excavation Permits
- 3M Class Action Settlement Correspondence
- Wisconsin Statutes and legal opinions regarding Truck Route requirements on public roads
- Scope of Work upcoming Ditch Work near Kowalski and Sundial
- Minutes from recent joint RDA/Village Board meetings regarding TID#2 Priority Projects
- Public Works Department Budget Reviews with CFO and Interim Administrator

Water & Sewer Utility

- SCADA issues communicated with Systems Controller – Cad 6 line being replaced and telephone line being upgraded to a digital line
- Getting a quote for the other lift station #5 pump in need of replacement
- September EMOR (Electronic Monthly Operating Report) submitted to the DNR
- Rags wrapping around both pumps at Lift Station 3 impeller and starting to show wear

Well #2 Water Treatment Construction Project

- Reviewed Contractor's and Engineer's progress reports.
- Ready to review Ellis's Pay Application #1 pending Becher Hoppe review and edits
- Three site visits

TID #2 Utilities and Road Priority Projects

- Design of lift stations No. 8 and 4 according to RSP Lift Station and Sewer Capacity Study Project report.
- Design of Beranek Road roadway, sewer, water mains and trail. And Village Rd., Jamroz Rd., and Flanner Rd
- Per September 7, 2023 board meeting video minutes, the motion was carried to approve RPS's design contract for LS#8 & LS#4 Design, contingent on RDA receiving the Ehlers Report and moving forward with the amendment. As stated in the video minutes at 1:15:44 – if RDA does not move forward, the project would need to move to the Utility Committee.

Wisconsin Department of Transportation

- WAMS Web Access Management System Accessed
- 2024 Local Public Road Certification reviewed and approved.
- Submitted Year 2024 basic recycling grant application
- Meetings with DOT County Commissioner James Griesbach
- Grant Manager, Bureau of Community Financial Assistance
- Added as a member of the Stormwater Coalition group with the North Central Wisconsin Regional Planning Commission (NCWRPC)
- Access Granted on the Wisconsin Transportation Portal System for Crash Data on Public Roads.

Miscellaneous Project Overview

- Asphalt Bids Packet for Municipal Building Roofing Repair/Replacement Project completed
- New Metal Roof RFP Packet Developed as an Alternate Municipal Building Roofing Repair/Replacement Project – RFP released October 4th

- Lift Station Roofing and Siding Projects (Dun-rite Schedule has slid to Oct 9 & 310weather permitting)
- Gathering direction and potential scope of Facility Assessment agreement with RPS
- AutoCAD Operating System Download Complete Pending New License agreement
- Reviewing Class B designations in other municipalities of Road Ways for next CLIPP meeting, to include current traffic study of ongoing truck traffic on Kowalski Road.



Report to Village Board

Agenda Item: Lift Station 8 and Lift Station 4 Design Agreement
Meeting Date: October 23, 2023
Referring Body: N/A
Committee Contact: Chris Voll, Village President
Staff Contact: Kim Manley, Interim Administrator
Report Prepared by: Leonard Ludi, Director of Public Works

AGENDA ITEM: Approval of Lift Station 8 and Lift Station 4 Upgrade Design Agreement

OBJECTIVE(S): Approve the Roth Professional Solutions Engineering Design Agreement to begin design of Lift Station 8 and Lift Station 4

HISTORY/BACKGROUND:

In a joint Village Board and Redevelopment Authority meeting held on September 7, 2023, the members reviewed a motion to approve a contract agreement with Roth Professional Services for the upgrade design of lift stations No. 8 and 4 in accordance with Roth Professional Services “Lift Station and Sewer Capacity Study Project” report submitted to the Utility Committee on August 1, 2023.

As part of the New Business Item J of the September 7, 2023 meeting, a discussion took place and a motion was carried to approve the Roth Professional Solutions agreement for lift stations No. 8 and 4 design, contingent on Redevelopment Authority receiving the Ehlers Report and moving forward with the associated amendment. As a condition, if the Redevelopment Authority did not move forward with the project, the approval would need to move to the Utility Committee.

During a Utility Committee meeting held on October 10, 2023, support was given to circumvent the RDA amendment and support the approval of the Roth Professional Solutions Engineering Agreement for lift stations No. 8 and 4 design to begin as soon as possible.

This agenda action request that the Village Board approve the Roth Professional Solutions Engineering Agreement while also striking the “contingent” term referenced at the September 7th meeting. Also noting that funding has been confirmed through the TID#2 budget, without the need for an amendment for the Redevelopment Authority due to being within the scope of work limits.

PROPOSAL: Understanding the TID#2 budget does not require an amendment to carry out the design scope of work within the TID#2 guidelines, we propose that the Roth Professional Solutions Engineering Agreement for lift stations No. 8 and 4 design of \$80,000 be approved.

RECOMMENDED ACTION: Approval of the Roth Professional Solutions Engineering Agreement for lift stations No. 8 and 4 design (\$80,000).

FINANCIAL

Financial Consideration/Action: Approve contract for Lift Stations 8 and 4 design using funding sources from Tax Incremental Financing District #2 and Sewer Utility professional services expense lines for engineering costs.

Section 5, Item 1.

FUNDING SOURCE:

Account Number/Title: #452-51100-300-001; Professional Services; Engineering
Current Adopted Budget: \$ 50,000.00
Spent to Date: \$.00
Remaining Budget: \$ 50,000.00
Requested Amount: \$ 50,000.00
Remainder of Budgeted Amount, if approved: \$0.00

Account Number/Title: #650-53650-852-002; Professional Services; Engineering
Current Adopted Budget: \$ 150,000.00
Spent to Date: \$ 30,961.25
Remaining Budget: \$ 119,038.75
Requested Amount: \$ 30,000.00
Remainder of Budgeted Amount, if approved: \$89,038.75

ATTACHMENTS:

1. Public Work October 10, 2023 status update to the Utility Committee – reference highlighted TID#2 Utilities and Road Priority Projects.
2. Updated Roth Professional Solutions Agreement for lift stations No. 8 and 4 design (\$80,000)
3. TID #2 Financial Budget to Actual Report
4. Sew Utility Financial Budget to Actual Report

ENGINEERING SERVICES AGREEMENT

This AGREEMENT (“Agreement”) is made as of October 11, 2023 by and between the VILLAGE OF KRONENWETTER (Village) and ROTH PROFESSIONAL SOLUTIONS (Consultant) which agree as follows:

SECTION 1: SERVICES TO BE PERFORMED

A. SCOPE OF SERVICES

Consultant shall perform or furnish professional services to upgrade Lift Station 8 (hereinafter LS8) & LS4 within TID2. Consultant shall generally provide planning, surveying, geotechnical, design, plans, specifications, permitting, supporting documentation. Services would conclude with the bidding and construction contract award.

The services to be provided include, but are not limited to the following:

PROJECT C: Lift Station 8, Lift Station 4

The following is a scope of work for the tasks involved in Lift Station #8 Replacement, and Lift Station #4 upgrade:

- Schematic Design & Analysis (Completed)
- Data Acquisition, Research, Mapping
- Geotechnical
- Design Report, Analysis
- Meetings (Updates, Site Visits & Municipal)
- Utilities Coordination, Power Service Upgrade & Connections
- Engineering Plans & Specifications
Civil Sheets, Mechanical Sheets, Electrical Sheets, Process & Related Site Infrastructure, Forcemain, Air Release Manholes
- Permitting & Submittals
- Bid Documents for Sitework, Concrete, Metals, Pumps, Equipment, Piping, Manholes, Electrical, Instrumentation, Finishes
- Coordinate Bidding and Contracting Process to a Contract Award
- Construction services are not included and will be separately contracted

B. COMPENSATION

Consultant shall provide professional services for Project C as authorized by the Village, with one (1) project/billing format. The Consultant has estimated 575 hours, not including subconsultants. Subconsultants shall be billed through RPS and will appear on the invoice with their respective itemization. Services are to be compensated on an allocated lump sum fee for each analysis part as follows:

\$ 80,000 LS8 & LS4

RPS Current Hourly Rates Through This Project Phase:

| | |
|--------------------------------|----------|
| RPS President, Project Manager | \$150/hr |
| RPS Surveyor | \$130/hr |
| Project Engineer, Modeler | \$120/hr |
| Staff Engineer or Associate | \$100/hr |
| Technician | \$95/hr |

C. PROFESSIONAL STANDARDS

In conducting the services, Consultant and its designated Sub-Consultants. will apply current professional judgment and use a level of effort consistent with current professional standards in the same or similar locality under similar circumstances in performing the Services. The Village acknowledges that “current professional standards” shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later established standards.

D. CONSULTANT’S AUTHORIZED REPRESENTATIVE

The Consultant shall designate a primary representative with respect to the services to be performed or furnished. Said person will have complete authority on behalf of Consultant to transmit instructions, receive information, and interpret and define Consultant’s policies and render decisions for Consultant with respect to services. Alternate representatives proposed by Consultant or the Village shall be subject to the approval of the Village Administrator.

Principal Municipal Engineer and Main Contact: Robert J. Roth, PE

| | |
|-----------------------------------|-------------------------|
| Design Engineer, Modeler: | Yuanyuan Zhao, PE, PhD |
| Engineering Technician: | Wayne Casper |
| Alternate Engineering Assistance: | Chuck Leet, PE |
| | Ed Kallas, PE |
| | Kalvin Klimeck, RLS, PE |
| Geotechnical Subconsultant: | PSI Intertek |
| | Jeff Fischer, PE |
| Surveying: | Kalvin Klimeck, RLS, PE |

E. PLANS, DRAWINGS, MAPS AND OTHER DOCUMENTS PRODUCED

1. All documents developed as a result of this Agreement are instruments of service with respect to this project. The Village shall have the unrestricted right to make, retain, use, publish and/or provide to the public or any third-party copies of any such documents for any purpose whatsoever as if the documents constituted work made for hire. It is expressly intended by the parties that no document which the Village has directly or indirectly paid Consultant to produce under this agreement shall be subject to any copyright or other protection from unlimited copying and use by the Village or persons acquiring the documents through the Village.

2. Consultant shall maintain copies of all plans, maps, reports, drawings, computations or other documents generated pursuant to this Agreement and make copies thereof available to the Village upon request. Digital copies shall be provided in any format requested by the Village at any time. Consultant shall not destroy its last remaining copy of any such document without first offering it to the Village for safekeeping.

SECTION II – VILLAGE RESPONSIBILITIES

A. VILLAGE RESPONSIBILITIES FOR PROJECT

The Village, at its expense, shall do the following in a timely matter so as not to delay or hinder Consultant in its furnishing of services:

1. Furnish Consultant with reports, studies, site characterizations, regulatory orders, and similar information in its possession relating to this Agreement, upon request. Unless otherwise specified, Consultant may rely upon information furnished by the Village's authorized officers and employees without independent verification.
2. Schedule and properly notice public meetings as identified within the scope. Assist with arranging other meetings deemed necessary for the implementation of projects. These meetings may include meetings with agencies, landowners, concerned citizens, etc.
3. Take reasonable steps to arrange for access to and make all provisions for Consultant to enter upon public and private lands as required for Consultant to perform its work under this Agreement. Direct communication(s) by the Village to individual property owners may also be required.
4. Give prompt written notice to Consultant whenever the Village observes or otherwise becomes aware of any development that significantly affects the scope or time of performance or furnishing of Consultant's services or any defect or nonconformance in Consultant's services or in the work of any Contractor.
5. Furnish data in the Village's possession prepared by others to Consultant relevant to any services rendered by this Agreement together with any existing professional interpretations of the foregoing.
6. Examine studies, reports, and other documents presented by Consultant, and render, in writing, decisions pertaining thereto.
7. Consultant shall not be responsible for the accuracy and completeness of data furnished by the Village, including, but not limited to, computations, record drawings, and maps furnished by the Village.
8. The Village agrees to clarify and define project requirements and to provide such legal, accounting and insurance counseling services as it may deem necessary for the project.

B. VILLAGE’S AUTHORIZED REPRESENTATIVE

The Village’s Authorized Representative under this Agreement shall be the Director of Public Works, or his/her designee, or duly appointed successor, who shall have complete authority to transmit instructions, receive information, interpret and define the Village’s policies and decisions with respect to Consultant’s services under this Agreement.

SECTION III – PERIOD OF SERVICES

A. TIMETABLE

The services under this Agreement shall be completed according to a scope and schedule agreed upon by the Village and Consultant. However, the parties mutually agree as part of this Engineering Services Agreement that the following timetable shall apply to this project:

| | |
|---|-------------------------|
| 1. Contract execution | October 25, 2023 |
| 2. Document collection, evaluation, mapping | Completed |
| 3. Initial Utility Coordination | December 15, 2023 |
| 4. Survey | November 15, 2023 |
| 5. Preliminary 50% Plans/Design | January 15, 2023 |
| 6. Final Utility Coordination | February 15, 2024 |
| 7. 90% Project Plans | February 28, 2024 |
| 8. WDNR Submittal | March 2024 |
| 9. Full Plans 100%, Specifications | March 2024 |
| 10. Bid Project | March-Early April, 2024 |
| 11. Award Contract | May 2024 |
| 12. Construction Start | As Soon as Summer 2024 |

Any changes in the scope or schedule for completion shall require mutual written agreement between the Village and Consultant. Due to the public involvement required for the project, this timeframe could be subject to delays. This can be from extended easement or right-of-way acquisition discussions, additional required public involvement or other outside jurisdictional requirement.

B. TERM OF AGREEMENT

This Agreement shall commence as of the date set forth above and shall expire on the date upon which the final documents for all parts of project are received by the Village.

C. TERMINATION OF AGREEMENT

1. The obligation to provide further services under this Agreement may be terminated:
 - a. By either party upon 30 days written notice in the event of substantial failure by the other party to perform in accordance with the terms hereof, through no fault of the terminating party. The failing party shall have the right, within 30 days, to correct or remedy the cited

failures.

2. By Consultant upon seven days written notice if the Village has failed to pay for previous services rendered and its account is more than 90 days past due.
3. By Village effective upon the receipt of the Village's notice by Consultant.
 - a. In the event of termination not based on Consultant's failure to perform, Consultant shall be reimbursed for all services and expenses rightfully incurred prior to termination based upon the reasonable values of such services performed to date. The basis for compensation set forth in this Agreement shall take precedence for any determination for the value of services performed.

SECTION V – GENERAL PROVISIONS

A. INSURANCE

Consultant shall maintain, throughout the term of this Agreement, insurance coverage for Worker's Compensation, General Liability, and Professional Liability with limits reasonably acceptable to the Village. Consultant shall provide the Village with a certificate of insurance upon request showing the required coverage.

B. ENTIRE AGREEMENT

This Agreement supersedes any and all agreements previously made between the parties relating to the subject matter of this Agreement and there are no understandings or agreements other than those incorporated in this Agreement. This Agreement may not be modified except by a written agreement, duly executed by all parties.

C. INDEMNIFICATION

The Consultant hereby expressly agrees to indemnify and hold the Village and its agents harmless from and against all claims, costs and liability of every kind and nature, for injury or damage received or sustained by any person or entity in connection with, or on account of the performance of services pursuant to this Agreement. The Consultant further agrees to aid and defend the Village or its agents (at no cost to the Village or its agents) in the event they are named as a defendant in an action concerning the performance of work pursuant to this Agreement, except where such suit is brought by the Consultant for failure of the Village to perform under this agreement. The Consultant is not an agent or employee of the Village.

D. GOVERNING LAW

This Agreement shall be governed by and construed and interpreted in accordance with the internal laws of the State of Wisconsin.

E. DISPUTE RESOLUTION

- 1. In the event a dispute shall develop between the Village and Consultant arising out of or related to this Agreement, the Village and Consultant agree to use the following process to resolve the dispute:
 - a. The Village and Consultant agree to first negotiate all disputes between them in good faith.
 - b. If the Village and Consultant are unable to resolve the dispute by negotiation as described above, the Village and Consultant agree to submit the dispute to non-binding mediation.
 - 1) The cost of any mediator shall be paid equally by the parties, and each party shall be responsible for its own legal and other costs of participating in the mediation.
 - 2) If the Village and Consultant are unable to resolve the dispute by negotiation or by mediation, they are free to utilize whatever other legal remedies are available to settle the dispute.

F. SEVERABILITY

If any provision of this Agreement shall, under any circumstances be deemed invalid or inoperative, this Agreement shall be construed with the invalid or inoperative provision deleted and the rights and obligations construed and enforced accordingly.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement to be effective as of the date first above written.

VILLAGE OF KRONENWETTER



Chris Voll, Village Board President

CONSULTANT

By: Robert J. Roth of RPS

Date: _____

Date: _____

VILLAGE OF KRONENWETTER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 5, Item 1.

TAX INCREMENT DISTRICT 2

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|------------------|--------------------------------|------------|--------------|------------|---------------------|
| <u>SOURCE 41</u> | | | | | |
| 452-41000-110 | PROPERTY TAX REVENUE | .00 | 980,254.93 | 755,000.00 | (225,254.93) 129.8 |
| | TOTAL SOURCE 41 | .00 | 980,254.93 | 755,000.00 | (225,254.93) 129.8 |
| <u>SOURCE 43</u> | | | | | |
| 452-43000-550 | STATE EXEMPT COMPUTER AID | .00 | 41,799.91 | 41,800.00 | .09 100.0 |
| 452-43670-000 | PERSONAL PROPERTY STATE AID | .00 | 2,495.22 | 2,500.00 | 4.78 99.8 |
| | TOTAL SOURCE 43 | .00 | 44,295.13 | 44,300.00 | 4.87 100.0 |
| <u>SOURCE 47</u> | | | | | |
| 452-47400-000 | TAX GUARANTEE - DEVELOPERS | .00 | 4,500.00 | .00 | (4,500.00) .0 |
| | TOTAL SOURCE 47 | .00 | 4,500.00 | .00 | (4,500.00) .0 |
| <u>SOURCE 48</u> | | | | | |
| 452-48000-000 | MISCELLANEOUS REVENUE | .00 | 2.55 | 1,000.00 | 997.45 .3 |
| 452-48000-001 | INTEREST EARNED ON INVESTMENTS | .00 | 21,774.35 | 4,000.00 | (17,774.35) 544.4 |
| | TOTAL SOURCE 48 | .00 | 21,776.90 | 5,000.00 | (16,776.90) 435.5 |
| | TOTAL FUND REVENUE | .00 | 1,050,826.96 | 804,300.00 | (246,526.96) 130.7 |

VILLAGE OF KRONENWETTER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 5, Item I.

TAX INCREMENT DISTRICT 2

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------|----------------------------|---------------|------------|------------|-------------|-------|
| 452-51100-300-001 | PRFL SERVICES; ENGINEERING | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| | TOTAL DEPARTMENT 100 | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| | <u>DEPARTMENT 200</u> | | | | | |
| 452-51200-300-001 | PRFL SERVICES; MARKETING | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| | TOTAL DEPARTMENT 200 | .00 | .00 | 10,000.00 | 10,000.00 | .0 |
| | <u>DEPARTMENT 300</u> | | | | | |
| 452-51300-300-001 | PRFL SERVICES; LEGAL | .00 | 2,146.00 | 8,500.00 | 6,354.00 | 25.3 |
| | TOTAL DEPARTMENT 300 | .00 | 2,146.00 | 8,500.00 | 6,354.00 | 25.3 |
| | <u>DEPARTMENT 350</u> | | | | | |
| 452-51350-300-001 | CONSTRUCTION | .00 | .00 | 170,000.00 | 170,000.00 | .0 |
| | TOTAL DEPARTMENT 350 | .00 | .00 | 170,000.00 | 170,000.00 | .0 |
| | <u>DEPARTMENT 375</u> | | | | | |
| 452-51375-300-001 | TIF INCENTIVES | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| | TOTAL DEPARTMENT 375 | .00 | .00 | 50,000.00 | 50,000.00 | .0 |
| | <u>DEPARTMENT 400</u> | | | | | |
| 452-51400-450-000 | BANK AND INVESTMENT FEES | .00 | 1,900.24 | 1,800.00 | (100.24) | 105.6 |
| 452-51400-460-000 | OFFICE SUPPLIES | .00 | 80.42 | .00 | (80.42) | .0 |
| 452-51400-463-000 | TIF AUDITING | .00 | 1,380.00 | 1,900.00 | 520.00 | 72.6 |
| 452-51400-464-000 | TIF CONSULTING | .00 | 6,532.12 | .00 | (6,532.12) | .0 |
| | TOTAL DEPARTMENT 400 | .00 | 9,892.78 | 3,700.00 | (6,192.78) | 267.4 |

VILLAGE OF KRONENWETTER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 10 MONTHS ENDING OCTOBER 31, 2023

Section 5, Item I.

TAX INCREMENT DISTRICT 2

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|---------------|--------------|------------|---------------|-------|
| <u>DEPARTMENT 410</u> | | | | | |
| 452-51410-302-110 SALARIES & WAGES | 925.54 | 11,169.63 | 10,971.00 | (198.63) | 101.8 |
| 452-51410-302-151 FICA TAXES | 48.95 | 459.87 | 840.00 | 380.13 | 54.8 |
| 452-51410-302-152 RETIREMENT (WRS) | 44.78 | 342.97 | 747.00 | 404.03 | 45.9 |
| 452-51410-302-154 HEALTH INSURANCE | 167.86 | 476.22 | 2,835.00 | 2,358.78 | 16.8 |
| 452-51410-302-330 MILEAGE | .00 | 19.65 | 250.00 | 230.35 | 7.9 |
| TOTAL DEPARTMENT 410 | 1,187.13 | 12,468.34 | 15,643.00 | 3,174.66 | 79.7 |
| <u>DEPARTMENT 500</u> | | | | | |
| 452-51500-560-000 RDA COMMITTEE COMPENSATION | .00 | .00 | 300.00 | 300.00 | .0 |
| TOTAL DEPARTMENT 500 | .00 | .00 | 300.00 | 300.00 | .0 |
| TOTAL FUND EXPENDITURES | 1,187.13 | 24,507.12 | 308,143.00 | 283,635.88 | 8.0 |
| NET REVENUE OVER EXPENDITURES | (1,187.13) | 1,026,319.84 | 496,157.00 | (530,162.84) | 206.9 |

VILLAGE OF KRONENWETTER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

Section 5, Item I.

SEWER UTILITY

| | | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEARNED | PCNT |
|------------------|------------------------------|---------------|------------|------------|-------------|-------|
| <u>SOURCE 40</u> | | | | | | |
| 650-40800-000 | SEWER TAX ROLL | .00 | 2,224.54 | .00 | (2,224.54) | .0 |
| | TOTAL SOURCE 40 | .00 | 2,224.54 | .00 | (2,224.54) | .0 |
| <u>SOURCE 46</u> | | | | | | |
| 650-46222-001 | METERED SALES-RESIDENTIAL | 51,209.15 | 337,296.63 | 435,000.00 | 97,703.37 | 77.5 |
| 650-46222-002 | METERED SALES-COMMERCIAL | 7,940.00 | 45,663.02 | 55,000.00 | 9,336.98 | 83.0 |
| 650-46222-003 | METERED SALES-INDUSTRIAL | 967.69 | 12,972.50 | 16,500.00 | 3,527.50 | 78.6 |
| 650-46222-005 | METERED SALES - MULTIFAM RES | 10,109.23 | 72,548.80 | 99,000.00 | 26,451.20 | 73.3 |
| 650-46223-000 | METERED SALES-PUBLIC AUTH | 371.82 | 1,193.06 | 1,500.00 | 306.94 | 79.5 |
| 650-46231-000 | FORFEITED DISCOUNT | 663.83 | 4,807.79 | 4,500.00 | (307.79) | 106.8 |
| 650-46232-000 | SEWER; CONNECTION FEES | 525.00 | 4,346.00 | .00 | (4,346.00) | .0 |
| 650-46235-000 | OTHER SEWERAGE REVENUE | .00 | 8,825.00 | .00 | (8,825.00) | .0 |
| | TOTAL SOURCE 46 | 71,786.72 | 487,652.80 | 611,500.00 | 123,847.20 | 79.8 |
| <u>SOURCE 48</u> | | | | | | |
| 650-48001-100 | INTEREST ON INVESTMENTS | 3,487.72 | 23,640.74 | 21,000.00 | (2,640.74) | 112.6 |
| 650-48002-311 | OTHER MISC. SEWER REVENUES | .00 | 5,804.68 | .00 | (5,804.68) | .0 |
| | TOTAL SOURCE 48 | 3,487.72 | 29,445.42 | 21,000.00 | (8,445.42) | 140.2 |
| | TOTAL FUND REVENUE | 75,274.44 | 519,322.76 | 632,500.00 | 113,177.24 | 82.1 |

VILLAGE OF KRONENWETTER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

Section 5, Item 1.

SEWER UTILITY

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|--|------------------|-------------------|-------------------|------------------|-------------|
| 650-53560-850-010 UTILITIES CLERK EAP FRINGE | .00 | .00 | 14.00 | 14.00 | .0 |
| 650-53560-850-110 PW CREW SALARIES & WAGES | 9,431.97 | 23,426.22 | 13,216.59 | (10,209.63) | 177.3 |
| 650-53560-850-151 PW CREW FICA | 698.90 | 1,734.94 | 1,011.00 | (723.94) | 171.6 |
| 650-53560-850-152 PW CREW RETIREMENT | 577.61 | 1,469.41 | 899.00 | (570.41) | 163.5 |
| 650-53560-850-154 PW CREW INSURANCE | 7,024.70 | 22,822.72 | 3,778.00 | (19,044.72) | 604.1 |
| 650-53560-851-110 UTILITIES CLERK SALARIES/WAGES | .00 | 9,444.27 | 18,728.32 | 9,284.05 | 50.4 |
| 650-53560-851-151 UTILITIES CLERK FICA | .00 | 255.37 | 1,432.50 | 1,177.13 | 17.8 |
| 650-53560-851-152 UTILITIES CLERK RETIREMENT | .00 | 640.99 | 1,274.00 | 633.01 | 50.3 |
| 650-53560-851-154 UTILITIES CLERK HEALTH INS | 807.20 | 6,265.44 | 7,556.00 | 1,290.56 | 82.9 |
| 650-53560-852-110 PW DIRECTOR SALARIES & WAGES | 261.56 | 24,797.66 | 24,292.50 | (505.16) | 102.1 |
| 650-53560-852-151 PW DIRECTOR FICA | .00 | 1,223.08 | 1,858.50 | 635.42 | 65.8 |
| 650-53560-852-152 PW DIRECTOR RETIREMENT | .00 | 1,016.60 | 1,653.00 | 636.40 | 61.5 |
| 650-53560-852-154 PW DIRECTOR HEALTH INSURANCE | 100.90 | 14,548.92 | 5,665.50 | (8,883.42) | 256.8 |
| 650-53560-853-110 UTILITY OP SALARIES & WAGES | .00 | 52,075.64 | 112,018.80 | 59,943.16 | 46.5 |
| 650-53560-853-151 UTILITY OPERATORS FICA | .00 | 4,478.72 | 8,563.00 | 4,084.28 | 52.3 |
| 650-53560-853-152 UTILITY OP RETIREMENT | .00 | 3,988.15 | 3,930.00 | (58.15) | 101.5 |
| 650-53560-853-154 UTILITY OP HEALTH INSURANCE | .00 | .00 | 18,888.24 | 18,888.24 | .0 |
| TOTAL DEPARTMENT 560 | 18,902.84 | 168,188.13 | 224,778.95 | 56,590.82 | 74.8 |

VILLAGE OF KRONENWETTER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 9 MONTHS ENDING SEPTEMBER 30, 2023

Section 5, Item1.

SEWER UTILITY

| | PERIOD ACTUAL | YTD ACTUAL | BUDGET | UNEXPENDED | PCNT |
|-------------------------------|-------------------------------|--------------|--------------|---------------|-----------------------|
| <u>DEPARTMENT 650</u> | | | | | |
| 650-53650-403-000 | DEPRECIATION EXPENSE-SEWER | .00 | 37,043.54 | 218,000.00 | 180,956.46 17.0 |
| 650-53650-821-001 | WISCONSIN PUBLIC SERVICE-ELEC | 4,066.71 | 41,664.65 | 25,000.00 (| 16,664.65) 166.7 |
| 650-53650-821-002 | WISCONSIN PUBLIC SERVICE-GAS | .67 | 60.34 | 300.00 | 239.66 20.1 |
| 650-53650-826-000 | CAPITAL OUTLAY EQUIPMENT | .00 | 30,600.00 | 360,000.00 | 329,400.00 8.5 |
| 650-53650-827-001 | OPERATION-TELEPHONE EXP | 155.06 | 3,979.45 | 6,000.00 | 2,020.55 66.3 |
| 650-53650-831-000 | MAINTEN OF COLLECTING SYSTEM | 27,682.18 | 29,809.68 | 30,000.00 | 190.32 99.4 |
| 650-53650-832-000 | MAINTENANCE OF STATIONS | .00 | 37,382.71 | 15,000.00 (| 22,382.71) 249.2 |
| 650-53650-851-001 | OFFICE SUPPLIES EXPENSE | 51.88 | 840.25 | 700.00 (| 140.25) 120.0 |
| 650-53650-851-002 | POSTAGE EXPENSE | 154.85 | 1,846.80 | 3,389.00 | 1,542.20 54.5 |
| 650-53650-851-003 | OFFICE-PHONE EXPENSE | 45.45 | 750.01 | 478.00 (| 272.01) 156.9 |
| 650-53650-851-004 | COPY EXPENSE | .00 | .00 | 500.00 | 500.00 .0 |
| 650-53650-851-005 | BILLING SUPPLIES | .00 | .00 | 500.00 | 500.00 .0 |
| 650-53650-851-006 | INTERNET ACCESS | 59.99 | 539.91 | 1,200.00 | 660.09 45.0 |
| 650-53650-851-007 | BANK FEES | 126.25 | 3,001.66 | 2,000.00 (| 1,001.66) 150.1 |
| 650-53650-851-008 | EQUIPMENT PARTS & MAINTENANCE | .00 | 2,879.42 | 4,000.00 | 1,120.58 72.0 |
| 650-53650-851-009 | COMPUTER SUPPLIES & EXPENSES | 9,340.00 | 11,189.84 | 18,000.00 | 6,810.16 62.2 |
| 650-53650-851-010 | UNIFORMS | 32.45 | 771.66 | 575.00 (| 196.66) 134.2 |
| 650-53650-852-001 | ACCOUNTING SERVICES | 3,000.00 | 7,977.50 | 21,000.00 | 13,022.50 38.0 |
| 650-53650-852-002 | ENGINEERING SERVICES | .00 | 30,961.25 | 150,000.00 | 119,038.75 20.6 |
| 650-53650-852-003 | LEGAL SERVICES | .00 | 259.00 | 1,100.00 | 841.00 23.6 |
| 650-53650-852-004 | RIB MT SEWERAGE DISTRICT | 24,853.64 | 197,269.44 | 260,000.00 | 62,730.56 75.9 |
| 650-53650-852-005 | DIGGERS HOTLINE | .00 | 323.20 | 1,100.00 | 776.80 29.4 |
| 650-53650-852-008 | PIPELINE NEWSLETTER | .00 | .00 | 1,000.00 | 1,000.00 .0 |
| 650-53650-853-000 | INSURANCE EXPENSE | .00 | 2,151.52 | 3,000.00 | 848.48 71.7 |
| 650-53650-856-000 | MISC GENERAL EXPENSE | 1,344.65 | 3,405.18 | 8,000.00 | 4,594.82 42.6 |
| 650-53650-856-001 | EDUCATION/SEMINARS EXPENSE | .00 | .00 | 2,500.00 | 2,500.00 .0 |
| 650-53650-856-002 | MILEAGE - SEWER UTILITY | 45.07 | 160.84 | 1,500.00 | 1,339.16 10.7 |
| 650-53650-856-003 | FUEL | 323.37 | 2,255.36 | 8,000.00 | 5,744.64 28.2 |
| 650-53650-856-013 | RECRUITING EXPENSE | 100.27 | 100.27 | 1,000.00 | 899.73 10.0 |
| 650-53650-857-001 | CAPITAL IMPROVEMENTS | .00 | 3,120.00 | 20,000.00 | 16,880.00 15.6 |
| TOTAL DEPARTMENT 650 | | 71,382.49 | 450,343.48 | 1,163,842.00 | 713,498.52 38.7 |
| TOTAL FUND EXPENDITURES | | 90,285.33 | 618,531.61 | 1,388,620.95 | 770,089.34 44.5 |
| NET REVENUE OVER EXPENDITURES | | (15,010.89) | (99,208.85) | (756,120.95) | (656,912.10) (13.1) |



| | |
|-------------------------------------|---|
| <input checked="" type="checkbox"/> | Operator's License \$35.00 Expires on 6/30 in odd years |
| <input type="checkbox"/> | Operator's License Renewal \$35.00 Expires on 6/30 in odd years |
| <input checked="" type="checkbox"/> | Provisional Operator's License \$15.00 Expires in 60-days |
| <input type="checkbox"/> | Temporary Operator's License \$15.00 One time use only for nonprofits |

FEE IS NON-REFUNDABLE

LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

SECTION 1 - APPLICANT INFORMATION

| | | | |
|---|------------------------------------|-------------------------------------|---------------------|
| Applicant Name (Last, First, MI) <u>Williams, Sarah, U</u> | | All former Names | |
| Street Address <u>1905 Eva Road Unit 8</u> | City <u>Mosinee</u> | State <u>WI</u> | Zip <u>54455</u> |
| Driver's License Number <u>W452-1989-9677-03</u> | Date of Birth <u>05-17-1999</u> | Phone Number <u>443-310-0605</u> | |

SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality? NO YES (Complete arrest or conviction information below)

| Date | Nature of Offense | Location of Offense |
|------|-------------------|---------------------|
| | | |
| | | |
| | | |

List additional information regarding arrest / conviction information on the back of this application.

SECTION 3 - CERTIFICATION/LICENSE (You must have at least ONE of the items below)

| | |
|--|--|
| Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years? <i>If yes please attach a copy of your certificate</i> | <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Are you currently enrolled in a "Responsible Beverage Servers Training Course"? <i>If yes please attach a copy of your enrollment receipt</i> | <input checked="" type="checkbox"/> Yes <input checked="" type="checkbox"/> No |
| Do you currently hold an unexpired Operator's License from the Village of Kronenwetter or another municipality? <i>If yes, please attach a copy of your license</i> | <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No |

SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Sarah Williams

FOR OFFICE USE ONLY

| | | |
|-------------------------------|---------------|---------------------------------------|
| Date sent to KPD: ___/___/___ | Approved: Y/N | Date Payment Received: ___/___/___ |
| Board Date: ___/___/___ | | Check # _____ or Cash or CC By: _____ |



CERTIFICATE OF COMPLETION

This certifies that
Sarah Williams
is awarded this certificate for

Wisconsin Responsible Beverage Server Training

 Completion Date
02/15/2023

 Expiration Date
02/14/2025

 Certificate #
WI-00609677


Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)(5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com



Kronenwetter Police Department

1582 Kronenwetter Drive
Kronenwetter, WI 54455
Phone: (715) 693-4215
Fax: (715) 693-4228

Section 6, Item J.

Te...
CHIEF OF POLICE

Christopher Smart
LIEUTENANT

MEMORANDUM

TO: BOBBI JO BIRK LABARGE, VILLAGE CLERK
FROM: POLICE CHIEF TERRY MCHUGH *tm*
SUBJECT: SARAH V. WILLIAMS BARTENDER APPLICATION
DATE: OCTOBER 18, 2023

At your request, I did a background check of Sarah V. Williams using the Circuit Court Access Program (CCAP); see attached Case Search Results. Her name is common, so I queried her using her first and last names and date of birth. Nothing was reflected on the date of birth, and the only cases listed for "Sarah V. Williams" date back to 2010 and 2011 and are financial cases filed in Winnebago County. It is not possible by viewing CCAP to know if this is the same person as our applicant.

Ms. Williams was convicted in the Kronenwetter Municipal Court on 06/10/2020 for Possession of Drug Paraphernalia.

ded



"Community Focused, People First"

Case search results

You searched for: Last name: WILLIAMS, First name: SARAH, Date of birth: 05-17-1999

Showing 1 to 25 of 69 entries

| Case number | Filing date | County name | Case status | Name | Date of birth | Caption |
|------------------------------|-------------|-------------|-------------|--------------------------|---------------|--|
| 2023OL000352 | 04-25-2023 | Milwaukee | Filed Only | WILLIAMS, SARAH D | | Dept. of Children and Families vs. SARAH D WILLIAMS |
| 2023OL000352 | 04-25-2023 | Milwaukee | Filed Only | WILLIAMS, SARAH D | | Dept. of Children and Families vs. SARAH D WILLIAMS |
| 2022UC000166 | 09-16-2022 | La Crosse | Filed Only | WILLIAMS, SARAH C | | Dept. of Workforce Development vs. SARAH C WILLIAMS |
| 2022SC017534 | 06-29-2022 | Milwaukee | Closed | Williams, Sarah | | Short Term Financial, L.L.C dba Americash Loans vs. Sarah Williams |
| 2022SC000216 | 05-09-2022 | Green | Closed | Williams, Sarah | | LVNV Funding LLC vs. Sarah Williams |
| 2022UC000428 | 01-24-2022 | Milwaukee | Filed Only | WILLIAMS, SARAH M | | Dept. of Workforce Development vs. SARAH M WILLIAMS |
| 2021SC000989 | 07-07-2021 | La Crosse | Closed | WILLIAMS, SARAH | | PORTFOLIO RECOVERY ASSOCIATES, LLC vs. SARAH WILLIAMS |
| 2020CV005176 | 09-01-2020 | Milwaukee | Closed | Williams, Sarah | | Sarah Williams et al vs. Allstate Property and Casualty Insurance Company et al |
| 2020SC009714 | 04-23-2020 | Milwaukee | Closed | WILLIAMS, SARAH | | CITY OF MILWAUKEE vs. SARAH WILLIAMS |
| 2019CV008340 | 10-30-2019 | Milwaukee | Closed | Williams, Sarah | | Diana Ulivieri et al vs. Sarah Williams et al |
| 2019UC000207 | 08-05-2019 | Waukesha | Filed Only | WILLIAMS, SARAH A | | Dept. of Workforce Development vs. SARAH A WILLIAMS |
| 2019CV000220 | 07-02-2019 | Barron | Closed | Williams, Sarah Marie | | In Re: the Name Change of Selicia Josephine Landeros and Adriana Conchita Landeros |
| 2019PR000298 | 04-16-2019 | Dane | Closed | Williams, Sarah Clare | | In the Estate of James Oliver Williams |
| 2018SC044412 | 12-21-2018 | Milwaukee | Closed | Williams, Sarah | | DAK Properties, XIV, LLC vs. Sylvia Marcias et al |
| 2017SC026603 | 08-22-2017 | Milwaukee | Closed | Williams, Sarah | | City of Milwaukee vs. Sarah Williams |
| 2017IN000196 | 07-07-2017 | Brown | Closed | Williams, Sarahn M | | In the Estate of Barbara M. Jandrain |
| 2017PR000182 | 04-28-2017 | Rock | Closed | Williams, Sarah | | In the Estate of John D Peno |
| 2016SC021373 | 07-28-2016 | Milwaukee | Closed | Williams, Sarah | | Milwaukee City vs. Sarah Williams |
| 2016SC010657 | 04-15-2016 | Milwaukee | Closed | Williams, Sarah | | Roman Czubak vs. Sarah Williams et al |
| 2016CV000164 | 04-01-2016 | Sauk | Closed | Williams, Sarah Rae | | In Re: the Name Change of Jameson Jeremiah Williams |
| 2016WL000260 | 02-11-2016 | Waushara | Closed | Williams, Sarah S. | | In the Matter of Sarah S. Williams |
| 2015SC032136 | 12-04-2015 | Milwaukee | Closed | Williams, Sarah M | | 4720 W Burleigh LLC vs. Sarah M Williams |
| 2015SC023192 | 08-28-2015 | Milwaukee | Closed | Williams, Sarah | | Milwaukee Revival II LLC vs. Sarah Williams |
| 2015CV000769 | 01-29-2015 | Milwaukee | Closed | Williams, Sarah L | | 21st Mortgage Corporation vs. Sara Williams et al |
| 2014IN000005 | 03-05-2014 | Marquette | Closed | Williams, Sarah | | In the Estate of James D Morrey Sr. |

Case search results

You searched for: Last name: WILLIAMS, First name: SARAH, Date of birth: 05-17-1999

Showing 26 to 50 of 69 entries

| Case number | Filing date | County name | Case status | Name | Date of birth | Caption |
|------------------------------|-------------|-------------|-------------|---------------------|---------------|---|
| 2014SC000019 | 01-07-2014 | Jefferson | Closed | Williams, Sarah | | Nicholas T Jordan & Jeanne A Jordan vs. John Weiler & Sarah Williams |
| 2013UC000096 | 09-09-2013 | Jefferson | Filed Only | WILLIAMS, SARAH A | | Dept. of Workforce Development vs. SARAH A WILLIAMS |
| 2013SC001089 | 07-19-2013 | Jefferson | Closed | Williams, Sarah | | Michael Engel and Christine Engel vs. Sarah Williams |
| 2013SC013056 | 04-29-2013 | Milwaukee | Closed | Williams, Sarah | | Midland Funding LLC vs. Sarah Williams |
| 2013FA001017 | 02-25-2013 | Milwaukee | Closed | Williams, Sarah Ann | | In RE the marriage of Sarah Ann Williams and Michael Darrel Williams Jr |
| 2012SC026156 | 08-13-2012 | Milwaukee | Closed | Williams, Sarah | | Southtowne Village Apartments vs. Frank Mateo et al |
| 2012SC000658 | 04-17-2012 | Sauk | Closed | Williams, Sarah R. | | Madison Radiologist SC vs. Sarah R. Williams |
| 2011FA000400 | 06-10-2011 | Marathon | Closed | Williams, Sarah E | | In RE the marriage of Danielle L Rich and Patrick L Aschbrenner |
| 2011OL000226 | 06-06-2011 | Milwaukee | Filed Only | Williams, Sarah L | | Department of Children & Families vs. Sarah L Williams |
| 2011TW000201 | 05-31-2011 | Sauk | Filed Only | WILLIAMS, SARAH E | | Dept. of Revenue vs. JEREMY WILLIAMS et al |
| 2011SC000245 | 01-21-2011 | Winnebago | Closed | Williams, Sarah V | | Winnebago Oral Surgery SC vs. Sarah V Williams et al |
| 2010UC003990 | 11-23-2010 | Milwaukee | Filed Only | WILLIAMS, SARAH A | | Dept. of Workforce Development vs. SARAH A WILLIAMS |
| 2010SC018446 | 06-15-2010 | Milwaukee | Closed | Williams, Sarah | | Brisco Properties LLC vs. Sarah Williams et al |
| 2010CV000390 | 02-24-2010 | Winnebago | Closed | Williams, Sarah V | | Stumpf Motor Company Inc vs. Sarah V Williams |
| 2009SC004817 | 10-21-2009 | Winnebago | Closed | Williams, Sarah | | Cottonwood Financial Wisconsin vs. Sarah Williams AKA Sarah Murrell |
| 2008SC005320 | 08-04-2008 | Brown | Closed | Williams, Sarah L | | Broadway Auto Credit Inc vs. Sarah L Williams |
| 2008SC003128 | 07-15-2008 | Winnebago | Closed | Williams, Sarah | | Dominium Mngmt vs. Sarah Williams |
| 2008SC001894 | 04-23-2008 | Winnebago | Closed | Williams, Sarah | | Dominium Mngmt vs. Sarah Williams |
| 2007SC008467 | 12-21-2007 | Brown | Closed | Williams, Sarah | | LeGros Enterprises vs. Sarah Williams |
| 2007SC042293 | 11-01-2007 | Milwaukee | Closed | Williams, Sarah | | Ann D Bogart vs. Paula Scholtz et al |
| 2007SC006327 | 09-25-2007 | Brown | Closed | Williams, Sarah | | Gary Wisneski vs. Sarah Williams |
| 2007UC000041 | 09-10-2007 | Barron | Filed Only | WILLIAMS, SARAH L | | Dept. of Workforce Development vs. SARAH L WILLIAMS |
| 2006SC005376 | 09-01-2006 | Brown | Closed | Williams, Sarah L | | Wisconsin Auto Title Loans Inc vs. Sarah L Williams |
| 2006SC002709 | 05-03-2006 | Brown | Closed | Williams, Sarah | | Asset Acceptance LLC vs. Sarah Williams |
| 2006SC000087 | 01-23-2006 | Portage | Closed | WILLIAMS, SARAH | | EAR NOSE AND THROAT vs. SARAH WILLIAMS |

Case search results

You searched for: Last name: WILLIAMS, First name: SARAH, Date of birth: 05-17-1999

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| Case number | Filing date | County name | Case status | Name | Date of birth | Caption |
|------------------------------|-------------|-------------|-------------|--------------------|---------------|--|
| 2005SC002250 | 12-16-2005 | Wood | Closed | Williams, Sarah M | | Ear Nose & Throat Associates vs. Sarah M Williams |
| 2005SC003434 | 04-04-2005 | Dane | Closed | Williams, Sarah | | Harrison Rental Properties vs. Sarah Williams et al |
| 2005FA000362 | 03-31-2005 | Brown | Closed | Williams, Sarah L | | In RE: the Support or Maintenance of Harrison Rental Properties vs. Sarah Williams et al |
| 2005SC000627 | 01-19-2005 | Dane | Closed | Williams, Sarah | | VB Auto Credit Inc vs. Louis D Williams |
| 2004SC006998 | 12-21-2004 | Brown | Closed | Williams, Sarah L | | Menomonie Chiropractic vs. Jason Williams et al |
| 2004SC000816 | 09-30-2004 | Dunn | Closed | Williams, Sarah | | Sarah L Williams vs. Holly Summers |
| 2003SC007090 | 12-08-2003 | Brown | Closed | Williams, Sarah L | | S. L. W. vs. L. D. W. |
| 2002FA000848 | 08-02-2002 | Brown | Closed | Williams, Sarah L | | Dept. of Revenue vs. SCOTT A WILLIAMS et al |
| 2001TW000055 | 04-16-2001 | Waushara | Filed Only | WILLIAMS, SARAH M | | In Re the Support & Maintenance of: Terrel, T. & J. |
| 1999FA002091 | 11-23-1999 | Dane | Closed | Williams, Sarah M | | In the Estate of Michael D Williams |
| 1999PR000446 | 11-05-1999 | Racine | Closed | Williams, Sarah A | | In the Estate of Sidney Chester Felio |
| 1998PR000136 | 12-07-1998 | Monroe | Closed | Williams, Sarah | | Sarah Williams vs Evans Williams |
| 1997FA000321 | 10-13-1997 | Wood | Closed | Williams, Sarah | | Sarah Williams vs Randy Doyle |
| 1997FA003752 | 07-09-1997 | Milwaukee | Closed | Williams, Sarah | | Sarah Williams vs Randy Doyle |
| 1996FA964246 | 06-18-1996 | Milwaukee | Closed | Williams, Sarah | | Sarah Williams vs Charles Joseph |
| 1994FA949175 | 07-05-1994 | Milwaukee | Closed | Williams, Sarah | | Sarah Williams vs David Sanders |
| 1993FA001452 | 08-11-1993 | Dane | Closed | Williams, Sarah | | In RE the marriage of Sarah Williams and Larry Hill |
| 1990FA000555 | 05-30-1990 | Racine | Closed | Williams, Sarah | | SARAH M. WILLIAMS vs. DAVID P. CARMODY |
| 1989FA000536 | 08-17-1989 | Outagamie | Closed | WILLIAMS, SARAH M. | | |