



# SPECIAL ADMINISTRATIVE POLICY COMMITTEE MEETING AGENDA

November 07, 2024 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. ANNOUNCEMENT OF CLOSED SESSION**

**3. NEW BUSINESS**

- C.** Discussion & Action: Bauernfeind Maintenance Agreement

**4. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Interviewing Administrator Candidate Brian Della

**5. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

**6. ACTION AFTER CLOSED SESSION**

**7. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

Posted: 11/05/2024 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages

# bauernfeind

BUSINESS TECHNOLOGIES

## Maintenance Agreement

P O Box 545 ~ 3516 Downwind Dr Marshfield, WI 54449  
Phone : 715.384.5232 ~ Toll Free : 800.288.2712 Fax : 715.387.8525  
Website : www.b-bt.com

Date **10/30/2024**

Customer # **MF3115**

Sales consultant **PAUL KNOFF**

### SHIP TO

KRONENWETTER, VILLAGE OF  
1582 KRONENWETTER DRIVE  
MOSINEE, WI 54455

Contact: \_\_\_\_\_

Meter Contact: \_\_\_\_\_

Meter Method: ANNUAL

E-Mail \_\_\_\_\_

### BILL TO

KRONENWETTER, VILLAGE OF  
1582 KRONENWETTER DRIVE  
MOSINEE, WI 54455

### Installation and Service Agreement Options:

New Contract:

Renewal Contract:

Maintenance Contract Length

1 year

2 year

3 year

4 year

5 year

Contract Start Date: **10/30/2024**

Toner, Parts & Labor  Parts & Labor

Labor Only

Maximum Increase Per Year

Chargable Service

Includes:

Black Toner

Color Toner

Staples

ITEM	Base Rate	*Allowance	Base Billed	Overage	Overage Billed	Total
B/W	\$90.75	55,000	Quarterly	\$0.00660	Annual	\$90.75
COLOR	\$536.25	65,000	Quarterly	\$ 0.03300	Annual	\$536.25
TOTAL						\$627.00

If wide-format, billing is per Square foot / Linear Foot

**\*\*ALLOWANCE REFLECTS TOTAL ANNUAL PURCHASED VOLUME FOR BOTH BLACK AND COLOR.**

Make/Model	Serial Number	Tag	BLACK	COLOR
KYOCERA TASKALFA 4054CI	19Z3804656	14845		

**NO SUPPORT COVERAGE.** All supplies billable on delivery, labor and parts billable after 90 days warranty.  
Pre-owned or rebuilt machines carry a 30 day parts and labor warranty.

By signing this agreement, I acknowledge that I have read & understand this document. I certify that I am authorized to execute this agreement on behalf of the above named company. These terms and conditions on the face & reverse side of this agreement correctly set forth the entire agreement between parties. By signing this Service Agreement I enter into a contract with Bauernfeind Business Technologies (BBT) If this agreement is cancelled the above listed company will be billed the entire contract price.

### CUSTOMER ACCEPTANCE

Authorized Signature/Date \_\_\_\_\_ Print Name \_\_\_\_\_

**Bauernfeind Business Technologies**

Signature \_\_\_\_\_ Date

PAUL KNOFF 10/30/2024



## SERVICE AGREEMENT TERMS AND CONDITIONS

1. BBT will furnish parts and labor necessitated by normal usage of the serialized equipment. BBT's normal business hours are 8:00 A.M. to 4:30 P.M., Monday through Friday, excluding holidays.
2. The terms and conditions applicable for length of agreement:
  - a. Service agreements automatically renew unless cancelled by either party in writing at least 30 days prior to the expiration date. Renewal rates may change to reflect increases in supply and labor costs.
  - b. Contract may include a designated number of clicks. (1 click equals 1 side of an 8.5 x 11 sheet of paper.) Overage charges may apply.
3. Client agrees to:
  - a. Provide specified electrical service and maintain proper environmental conditions.
  - b. Be invoiced for services that may be required to prepare the equipment for relocation or re-installation. Equipment not relocated by BBT that becomes damaged is not covered under maintenance contract.
  - c. Allow BBT to troubleshoot using remote access.
  - d. Provide BBT with meter readings as needed. Estimated meter readings based on service history may be used for billing purposes, if actual meters are not provided.
  - e. Pre-Order needed supplies. Allow 3-5 business days for order processing and delivery.
  - f. Accept expenses incurred for supplies consumed in the course of normal service.
4. BBT agrees to:
  - a. Perform prompt and professional service by a trained technician.
  - b. Provide a dispatch service via: 800-288-2712, [www.b-bt.com](http://www.b-bt.com), or [dispatch@b-bt.com](mailto:dispatch@b-bt.com)
  - c. Provide preventative maintenance per manufacturers specifications.
  - d. Provide 120% of toner based on manufactures' suggested yields.
5. Chargeable services may include:
  - a. Service performed by personnel not authorized by BBT. Or damage caused by un-authorized service.
  - b. Service performed outside of normal business hours.
  - c. Repairs or cleaning necessitated by the improper installation of toner, developer, or foreign agents.
  - d. Color calibration exceeding manufacturer's recommendations.
  - e. Damage by customer abuse.
  - f. Major rebuilding for machines that exceeded their manufacturer recommended life.
  - g. Replacement or repair of any external network devices.
  - h. Changes to Network, PC, Telephony, Internet Provider or any operating system changes causing loss of scanning, printing, or faxing compatibility.
  - i. Shipping charges not covered under maintenance agreement.
6. BBT may withhold service or terminate this agreement if the client fails to comply with any of the terms and conditions of the agreement, or acquires a past-due balance for services rendered and/or products sold of more than 30 days from date of invoice. Any toner shipped or parts and labor incurred after contract expiration is billable.
7. BBT has the right to charge interest and continue to bill for the entire term of contract.
8. Sales tax will be added to all agreements unless client provides a tax exemption certificate.
9. BBT reserves the right to apply a fuel surcharge.
10. This agreement will not apply to any equipment lost or damaged through accident, abuse, misuse, theft, neglect, acts of third parties, fire, water, casualty, armed conflict, any other natural force or any loss or damage occurring from uncontrollable circumstances.
11. BBT is not responsible for delays due to manufacturer's non-availability of parts or supplies necessary to complete such service as described in this agreement. BBT may use any parts appropriate for a safe and complete repair, including manufacturer's modifications.
12. This agreement is non-transferable and non-refundable.
13. Signature or initial payment will indicate acceptance of all terms and conditions.