



VILLAGE BOARD MEETING AGENDA

January 27, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

All Agenda Items Listed Are for Discussion and Possible Action

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

4. REPORTS FROM STAFF AND VENDORS

- C. Public Works Director Report
- D. Community Development Director Report
- E. Village Attorney Report

5. OLD BUSINESS

- F. Increase of Committee Member Compensation.
- G. Role and Duties of Village President During Absence of an Administrator
- H. Kennel Permit Renewal - Crossroads K9 Rescue; 839 Oak Road, Kronenwetter
- I. Hiring a Special Prosecutor for Municipal Court Case

6. NEW BUSINESS

- J. Letter and Invoice from Mosinee School District
- K. Wage Increase for Part-time Employees
- L. Update to Part-Time On-Call Contract for 2025
- M. Union Wage Increase for Planning Tech
- N. Interim Finance Director
- O. Ambulance Service RFP Committee Process Guidance
- P. Alcohol Sales at Village Events and Raffle License Issues
- Q. Deputy Treasurer Appointment - Sarah Fisher

7. CONSENT AGENDA

- R. January 13, 2025 Village Board Meeting Minutes

8. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

- S. October 21, 2024 Plan Commission Meeting Minutes
- T. November 18, 2024 Plan Commission Meeting Minutes
- U. November 19, 2025 Ambulance Subcommittee Meeting Minutes

9. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit staff compensation for added duties.

10. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

11. ACTION AFTER CLOSED SESSION

12. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

13. ADJOURNMENT

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact the clerk's office, 1582 Kronenwetter Drive, WI 54455 (715)-692-1728

Posted: 01/24/2024 Kronenwetter Municipal Center and _

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages



Report to Village Board

Item Name: Director of Public Works and Utilities Report

Meeting Date: January 27, 2025

Referring Body:

Committee Contact:

Staff Contact: Greg Ulman

Report Prepared by: Greg Ulman

- The new water filtration plant went online January 22, 2025 after all the testing has been passed by the DNR.
- Staff had a training day about the new filtration plant on January 16, 2025 with Kurita, the supplier of the filtration device, as well as subsequent trainings with the engineers, DNR, and the contractors.
- The furnace at the well house for pump #1 went down and we required immediate service on the furnace, the cost was \$4,090.00.
- Public Works crews have been busy salting the roads with the minor snowfall in January, and when the temps are above freezing they are staying busy trimming the trees that fall into the right-of-ways.
- At the next CLIPP meeting myself and the North Central Regional Planning Commission will be presenting a draft copy of the 2026-2030 Outdoor Recreation Plan for the Village of Kronenwetter. This will be a year long study to help improve the quality of our park and recreation system. With this study we will be eligible for grants in the coming years.
- I have been working on the 2025 MS4 permit for the DNR which is due in March for the Village.
- The TID #2 project bid opening has happened on January 24, 2025 and I will share results at the Village Board meeting.

Community Development/Planning and Zoning Director Report

January 27, 2025

Peter S. Wegner, Community Development/Planning and Zoning Director

- Complaints/Enforcement.
- Correspondence with Surveyor regarding proposed Concept Plan.
- CSM Happy Hollow Road.
- CSM 1500 Kowalski Road.
- Milestone Materials Conditional Use Permit continued.
- Eau Claire River, LLC Rezone Request continued.
- Open Records requests.
- Research Roadway Access Control, 419-6 Variance.
- Research 200-6 Kennels and 520-23 Commercial Animal Establishment Language.
- Correspondence with JX Trucking.
- Research Zero Lot Line Language.
- Planning Technician Interview.
- Sign Permits 1260 Kowalski Road.
- AT&T Permit Modification of Antenna Facilities – Village Water Tower.
- Correspondence with Developer re: Industrial Rezone.
- Golden Ponds research info for Associated Appraisal.
- Correspondence with Common Wealth Development Corporation (Multifamily Development).
- Joint RDA and PC meeting 12/12/2024.
- Review Sanitary Permit 1628 Kronenwetter Drive.
- Correspondence with Commercial Building Inspector.
- Research ATCP 16.02 Dog sellers and dog facility operators; license.
- Research 173.41 Regulation of persons who sell dogs or operate animal shelters.
- Meeting with A&D Contractors regarding Access Road.
- Meeting with Village resident re: Real Estate Assessment concerns.
- Correspondence East Nick Road improvements.
- Correspondence with Amentum regarding raising Village Water Tower Antenna light.
- Research Available Utilities (electric, gas, water and wastewater) 1500 Kowalski Road.
- Correspondence regarding possible sale of Village owned property off Kronenwetter Drive.
- Correspondence with Attorney Richard Carlson, Eau Claire River, LLC vs. Village of Kronenwetter.
- Correspondence with American Asphalt regarding CUP Application.
- Correspondence with Developer re: 2070 Queenland Drive.
- Review TID #1 Project Plan.
- Correspondence with Developer re: Development Agreements.
- Review Kronenwetter Drive Village owned parcels Wetland Delineation.

DEMPSEY LAW FIRM, LLP
www.dempseylaw.com
500 N. 3rd St., Ste 420
Wausau, WI 54403
715.848.2966 TEL
920.235.2011 FAX



DEMPSEYLAW

Section 4, Item E.

WRITER'S DIRECT:
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ldt@dempseylaw.com

OFFICES:
Black River Falls
De Pere
Fond du Lac
Oshkosh
Waupun
Wausau

January 24, 2025

Via email

Chris Voll, Village President
Village of Kronenwetter
1582 Kronenwetter Drive
Kronenwetter, Wisconsin 54455
cvoll@kronenwetter.org

RE: Village Attorney Report for Board Meeting 1/27/25

Dear President Voll:

This is to confirm that we decided to discuss the following topics:

1. A summary of my resume as an attorney;
2. The WisDOR approval of the amendment to the Village's TID 2 project plan;
3. The District Attorney's decision not to pursue Trustee Charneski's complaint made against Trustee Coyle;
4. A lawsuit by Eau Claire River LLC against the Village, Marathon County case no. 24-CV-820;
5. A Reservation of Rights Letter by the Village's insurance carrier;
6. A potential lawsuit by Milestone Materials against the Village;
7. The ERD claim by the former Clerk against the Village for vacation pay;
8. A summary of the Wisconsin Elections Commission complaints;
9. Referendum questions;
10. Update to the Public Records Policy in the Village lobby;
11. Status of Trustee Charneski's lawsuit against the Village et al., Marathon County case no. 24-CV-33.

Sincerely,

DEMPSEY LAW FIRM, LLP

Lee D. Turonie
Village Attorney

District Attorney
THERESA WETZSTEON



Deputy District Attorney
ANITA M. LAWRENCE

May 24, 2024

Kenneth M Charneski
2604 16Th Rd
Kronenwetter, WI 54455

RE: Complaint against Kelly Coyle 2023MA2342

Dear Mr. Charneski:

In response to your May 24, 2024 inquiry, this letter is to inform you that the District Attorney's office has reviewed the law enforcement reports concerning the above named individual. Based on that review, it is the opinion of the prosecutor who reviewed the case that there is insufficient evidence to prosecute the alleged offense.

In reaching this decision, the District Attorney's office does not mean to suggest that the information gathered regarding the events was not complete or trustworthy. In a criminal case, each element of an offense must be proven beyond a reasonable doubt. In some cases, the investigation and available evidence are insufficient to meet the burden of proof. This happens to be one of those cases and for that reason, we are unable to proceed any further at this time.

Sincerely,

Theresa Wetzsteon
Marathon County District Attorney





State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • OFFICE OF TECHNICAL & ASSESSMENT SERVICES • 2135 RIMROCK ROAD MADISON, WI 53713

Section 4, Item E.

Mailing Address:
PO Box 8971 #6-97
Madison, WI 53708-8971
Phone: (608) 266-7750
tif@wisconsin.gov

January 14, 2025

37-145

Jennifer Poyer
Municipal Clerk
1582 Kronenwetter Dr
Kronenwetter, WI 54455-9003

RE: Project Plan Approval – Village of Kronenwetter TID 002

Dear Jennifer Poyer:

The Wisconsin Department of Revenue (DOR) approves your municipality's request to amend its project plan for Tax Incremental District (TID) 002. This project plan amendment does not alter the TID's boundaries or base value.

DOR confirms your municipality followed the amendment procedures, under state law (sec. 66.1105 or 60.85, Wis. Stats.); however, DOR does not review the facts or feasibility of the amended project plan.

If you have questions, contact us at tif@wisconsin.gov.

Sincerely,

Tod Ericson

Community Services Specialist
Office of Technical and Assessment Services

Statewide Services, Inc.
Claim Division

Dan Lowndes
Managing Attorney-Municipal TPA
P.O. Box 5555
Madison, WI 53705-0555
608- 828-5687
dlowndes@statewidesvcs.com

January 8, 2025

Chris Voll, Village President
Jennifer Poyer, Village Clerk
1582 Kronenwetter Drive
Kronenwetter, WI 54455
Via email to: cvoll@kronenwetter.org
jpoyer@kronenwetter.org

RE: Reservation of Rights
Eau Claire River, LLC v Village of Kronenwetter
Marathon County Circuit Court Case No. 24-CV-820
Our claim no. WM000370500102

Dear President Voll and Clerk Poyer:

Statewide Services is the third-party administrator for the League of Wisconsin Municipalities Mutual Insurance (“the League Mutual”), which provides the insurance coverage to the Village of Kronenwetter (“the Village”).

As you know, the Village was recently served with a Petition for a Writ of Certiorari pertaining to a zoning change request application that was denied on November 25, 2024.

Subject to the Reservation of Rights listed below, we have assigned the following attorney to represent the Village in this action:

Richard J. Carlson
Town Counsel Law & Litigation, LLC
940 East Evergreen Drive
Kaukauna, WI 54130
Phone: (920) 725-1233
Email: rcarlson@towncounselaw.com

Reservation of Rights

The Village’s 2024 insurance policy through the League Mutual carries a three-million-dollar (\$3,000,000) limit for Public Officials Errors & Omissions coverage. The portion of the policy relevant to this suit provides:

President Voll & Clerk Poyer
January 8, 2025
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COVERAGE D – PUBLIC OFFICIALS ERRORS AND OMISSIONS

1. *Applicability* - This insurance applies to “wrongful act(s)” or “employment claims” that arise out of the discharge of duties for the Named Insured, individually or collectively, but only if the “wrongful act(s)” occur within the “coverage territory” and take place during the “policy period”, including defense of Breach of Contract claims, except as limited in D.3. below.

2. *Exclusions*. In addition to Section II – General Exclusions, this insurance does not apply to any claim or “suit” against the insured:

- a. Seeking relief or redress in any form other than compensatory “loss” (including punitive damages where permitted by law); nor shall we have any obligation to indemnify the insured for any costs, fees, including attorney fees, or expenses that the insured shall become obligated to pay as a result of any adverse judgment for injunctive or declaratory relief; **except as provided in paragraph d.3. of the Extensions of Coverage;** (emphasis added)

The **Extensions of Coverage** provision of the policy provides:

***** We will pay up to a maximum of \$50,000 for any one “wrongful act” / \$250,000 aggregate for:**

d. The defense of any non-monetary “claim” or “suit” not otherwise excluded;

The wrongful act limit of insurance provided under this Extensions of Coverage is part of, and not in addition to, the Each Occurrence Limit of Insurance shown in the Declarations. The aggregate limit of insurance provided under this Extensions of Coverage is the most we will pay for the sum of all damages because of a., b., c., or d. above.

The Petition does not seek monetary damages, therefore, it falls under “Exclusion 2a.” However, it is a non-monetary suit not otherwise excluded, so it falls under the “Extension of Coverage” provision. Therefore, the League Mutual will provide up to \$50,000 in coverage for defense costs.

Right to update, Non-Waiver & Expected Cooperation

The League Mutual’s position with respect to this matter is based on the information obtained to date and is subject to further evaluation as additional information becomes available. Therefore, if you disagree with any of the above or if you have any information contrary to or in addition to that which is set forth in this letter, please submit those additional documents or evidence that you believe supports

President Voll & Clerk Poyer
January 8, 2025
Page 3 of 3

your position to me for review and consideration. This letter is intended to communicate possible coverage issues and is not intended to provide an exhaustive list of all possible grounds for denying coverage. Therefore, the League Mutual reserves the right to assert additional terms and provisions under the Policy, and at law, that may become applicable as more information is learned.

This letter is not meant to waive any other defenses that the League Mutual has under the insurance policy issued to the Village. The League Mutual reserves the right to review any additional claim(s) or amendment(s) to this claim to make a separate determination as to whether either a defense and/or indemnity might be provided by the League Mutual. The analysis set forth in this letter is based only upon the allegations and factual information as presented to us to date and should not be construed as applicable to a new claim or future amendments to this suit. Our right to have notice of either situation is reserved, as are the notice conditions of the League Mutual policy. The failure of this letter to reference other terms, conditions, definitions, exclusions or the liability limits of the policy does not waive our ability to assert them in the future.

The League Mutual desires to provide you with all of the protection to which you are entitled under the Village's the League Mutual policy. Your cooperation in the defense of this matter is, of course, required and appreciated.

Conclusion

If you have any questions regarding this letter, please do not hesitate to contact me by phone or email set forth above.

Sincerely,



Dan Lowndes
Managing Attorney – Municipal TPA

cc: Richard J. Carlson, Town Counsel (via email to: rcarlson@towncounselaw.com)
Jesse Furrer, Spectrum Ins. Group (via email to: jesse.furrer@spectruminsgroup.com)



ITEM NAME:	Committee & Elected Official Compensation
MEETING DATE:	7/18/24
PRESENTING COMMITTEE:	APC
COMMITTEE CONTACT:	Chris Voll
STAFF CONTACT:	Lisa Kerstner
PREPARED BY:	Lisa Kerstner

OBJECTIVES: The Administrative Policy Committee is evaluating the current pay rate for those who serve on Village committees, commissions and boards.

Currently, citizen members receive \$25 for each meeting they attend. This rate was set in 2016. Village trustees receive \$350 per month (\$4200 per year), while the Village president receives \$650 per month (\$7800).

After talking to UC, CLIPP and RDA the following results are:

- Committee pay per meeting \$40.00 / \$45.00 / \$50.00 / \$75.00
- Trustee pay per month \$400 / \$450 / \$475 / \$600
- Village President per month \$700 / \$850 / \$875 / \$950

RESOLUTION NO. 2016-009

VILLAGE OF KRONENWETTER, MARATHON COUNTY
ADJUSTING STIPENDS OF COMMITTEE, COMMISSION AND BOARD CITIZEN MEMBERS

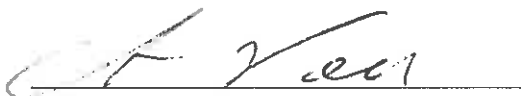
WHEREAS, the Village of Kronenwetter Village Board has deemed it to be in the public interest to compensate its Committee, Commission and Board citizen members fairly and equitably;

NOW THEREFORE, BE IT RESOLVED that the Village of Kronenwetter Village Board hereby establishes the following standards of pay pertaining to Committee, Commission and Board citizen members of the Village.

1. Pay shall be paid monthly.
2. Beginning on January 1st 2017, each non-elected citizen member of any Committee, Commission or Board shall be paid \$25 for each meeting that member shall attend.

Dated this 22nd Day of March 2017

VILLAGE OF KRONENWETTER, VILLAGE BOARD



Chris Voll, Village President

ATTEST:



Cindra Falkowski, Village Clerk

Adopted: March 22, 2016
Effective: January 1, 2017
Posted: March 23, 2016

§ 14-8. Meetings.

Each commission, board, and committee shall meet as necessary to perform its duties. A quorum of members shall be in attendance in order to conduct its business, exercise its powers, and for all other purposes. All meetings shall be held in compliance with the provisions of the Open Meeting Laws of the State of Wisconsin, and shall convene at the Kronenwetter Municipal Center, unless otherwise noticed. All meetings and actions shall be governed by Robert's Rules of Order.

(Ord. No. 10-04, 4-12-2010)

State law reference(s)—Wisconsin Open Meetings Law, Wis. Stats. §§ 19.81—19.98.

§ 14-9. Members as local public officials.

All members shall faithfully discharge their official duties to the best of their abilities, as provided in the oath of office, Wis. Stats. § 19.01, in accordance with, but not limited to, the provisions of the Wisconsin Statutes on: Public Records, §§ 19.21 to 19.39; Code of Ethics for Local Government Officials, §§ 19.42, 19.58 and 19.59; Open Meetings, §§ 19.81 to 19.89; Misconduct in Office, § 946.12; and Private Interests in Public Contracts, § 946.13. Commission, board, and committee members shall further perform their duties in a fair and rational manner and avoid arbitrary actions.

(Ord. No. 10-04, 4-12-2010)

§ 14-12. Compensation.

Citizen members shall receive a per diem amount for all posted meetings of said commission, board, or committee meeting the member attends regardless of the presence of a quorum. The amount is set from time to time by the village board. Participation in commissions, boards, and committees is considered part of the duties of a village board member, so no additional compensation shall occur.

(Ord. No. 10-04, 4-12-2010)

President	\$7,500.00 per year
Trustee	\$4,800.00 per year
Aquatic Center Commission Member	\$350 per year plus \$25 per meeting Citizen members only \$350 is prorated if they do not serve the full year
Board of Appeals Member	\$25 per meeting
Riverside Fire Commission Member	\$40 per meeting
Board of Review Member	\$50 per day
Marathon County Housing Authority Representative	\$25 per meeting plus mileage
Tourism Commission Member	\$350.00 per year plus \$25 per meeting Citizen members only \$350 is prorated if they do not serve the full year Members of the Board \$25 per meeting
Planning & Zoning Commission Member	\$25 per meeting
Outdoor Recreation Member	\$25 per meeting for Citizen members only
Municipal Judge	\$12,000.00 per year until 2026 term
Police Commission Member	\$40 per meeting

(c) Election Board Members: \$16.00 per hour for Chief Election Inspectors and \$14.75 per hour for Election Inspectors with a maximum of 15 hours paid per worker per Election Day. Effective January 1, 2024.

(d) Members of the Water & Sewer Commission: \$50.00 per meeting attended. (Excludes elected officials and employees of the [REDACTED] [REDACTED]). Minute Secretary \$25.00 per meeting.

(e) Board of Review Members: \$150.00 per Board of Review day. Minute Secretary \$50.00 per meeting.

(f) Community Development Authority: \$50 per meeting attended. (Excludes elected officials and employees of the [REDACTED].) Minute Secretary \$25.00 per meeting.

(g) Planning Commission: \$50 per meeting attended. (Excludes elected officials and employees of the [REDACTED].) Minute Secretary \$25.00 per meeting.

(h) Zoning Board of Appeals: \$50 per meeting attended. (Excludes elected officials and employees of the [REDACTED].) Minute Secretary \$25.00 per meeting.



REPORT TO VILLAGE BOARD

ITEM NAME:	Role and Duties of village President During Absence of an Administrator
MEETING DATE:	January 27, 2025
PRESENTING COMMITTEE:	
COMMITTEE CONTACT:	Ken Charneski
STAFF CONTACT:	
PREPARED BY:	Ken Charneski

OBJECTIVES: To determine the basis for which President Chris Voll claims to hold the position of Village Administrator, and determine steps for the future.

ISSUE BACKGROUND/PREVIOUS ACTIONS: With the resignation of Peter Kampfer as village administrator in July of 2024, the Village Board held a discussion at the July 22nd meeting about the matter which can be heard at minutes 1:01 to 1:08. https://soundcloud.com/kronenwetter/2024-0722a?si=f1a4b05b14414b7885816d693312569c&utm_source=clipboard&utm_medium=text&utm_campaign=social_sharing

The Board determined that for the time being, each department head would be responsible and report directly to the Village Board for the activities of their department. It was decided that a "point man" was needed to make a call on decisions that were outside of the authority of the department heads, and too urgent to wait to be brought to the Board for approval. The approved minutes of the meeting read:

"Administrator Vacancy Motion by Coyle/Myszka to continue to allow Department heads to continue to operate within budget and ordinance rules and statutes, for items that would fall under Administrator approval Village President shall step in per ordinance and policy of the village to include emergency situations while keeping the Village Board in the know of all decisions in a timely basis. Motion carried 6:0 by voice vote."

It does not appear that any member of the Board understood this to mean that Chris Voll was appointed to be interim village administrator, or anything similar to that, but only to make an administrative decision "on certain matters" as Trustee Coyle phrased it, and "in emergency situations" as attorney Turonie described. Any such decisions were to be communicated to the Village Board.

The need for any of these special decisions has not cropped up, as to my knowledge the Board has gotten no notification of anything along these lines. Some decisions may have been made, but proper communication seems to be lacking however, since for example, the Board was not even notified of a lawsuit against the Village filed on December 26 and sent to the interim clerk, and the president, until a trustee found it and felt the need to pass it on to the Board.

On January 12 in a letter to the editor of Wausau Pilot and Review entitled "Your letters: Interim Kronenwetter administrator defends village leadership", Mr Voll wrote in part:

"For six months I have acted as interim village administrator as well as board president, and in those capacities I am privy to internal information or actions that may or may not become public knowledge. The reason that's important is because many people have been jumping to conclusions about situations and

criticizing what they perceive as me not reacting. Far from the truth! I communicate with many people regarding village matters every single day. I am very careful to always weigh how any decision reflects or impacts the village."

The letter was signed: "Chris Voll, Kronenwetter Village President and Interim Village Administrator".

<https://wausaupilotandreview.com/2025/01/12/your-letters-interim-kronenwetter-administratordefends-village-leadership/>

Mr. Voll's claim of being "interim village administrator" and the description of administrative activities that he says he participates in is alarming to many, in that it appears to be an overstepping of authority not granted to the office of Village President, nor was it authorized by the Village Board on July 22. According to Village ordinance and job descriptions, a "Village Administrator" needs to have certain qualifications, whether or not the administrator is "interim".

Mr. Voll made the statement "...I am privy to internal information or actions that may or may not become public knowledge."

This concept of secrecy, or as gatekeeper of "internal information or actions" was also not authorized, and in fact was specifically guarded against by the Board with the provision for transparency in the approved motion. There appears to have been at least one financial decision that likely should have come to the Board, but did not, and we don't know how it was resolved. Nor has there been any "administrator reports" submitted to Board agendas that would normally be required if the Village actually had an interim administrator in place.

PROPOSAL: Discussion by the Board - Let Mr. Voll provide his perspective as to what it was in that motion of July 22 that leads him to believe he holds a position or title of "interim administrator". Given the state of directionless confusion that the Village seems to be currently operating under, the Board should discuss the facts of exactly what role if any, that any elected official should play in the day-to day operations of the Village.

RECOMMENDED ACTION: The Board should determine a proper course of action to take to correct the current unauthorized activities.

ATTACHMENTS (describe briefly): None

July 22, 2024 Village Board Meeting Transcription [01:01:14] to [01:07:41]

[01:01:14]

VOLL: All right, so now in the meantime, what do we do for a contact person or somebody like that? Because before when we were between gaps, the board had allowed me to do some answering of comments, discussions with staff, that kind of thing, but no decisions about spending or anything like that, but just like day-to-day questions to go to kind of stuff.

CHARNESKI: Yeah. Have them call me. I'll take care of it.

(laughing in background)

[01:01:47]

COYLE: I think for the most part, the department heads continue to report directly to the board. As far as an overall point person for certain matters, I'd say that would still belong to you as the village president.

VOLL: Okay.

CHARNESKI: Just by default, I guess. Pete, Pete, you look like executive, too.

VOLL: I don't know if it's by default. I've been accused of overstep before. I don't want to overstep. I just want to be very clear and very specific on what's going to happen. Anyone want to make a motion to that?

COYLE: Yeah, I'll make a motion that going forward until we fill the village administrator position, that the department has to report directly to the board and that for any special situations that come up, financially or otherwise, the point person will be Chris Voll, the village board president.

CHARNESKI: And I'd like to amend that to anything that comes up, if it's of any import at all, he would relate to the board.

VOLL: Right, absolutely.

[01:02:56]

CHARNESKI: That's my motion for an amendment.

MYSKA: I'll second the motion.

COYLE: And the amendment.

MYSZKA: And the amendment, and the amendment.

VOLL: All right so Aaron seconds the motion and Ken

LEE TURONIE: Can we clarify it? Is the amendment a reporting requirement just to be clear you know in between every two weeks or if you have a cancelled meeting can the president actually okay something that's the first part of the motion or not? Let's be clear about it. Is this, is the amendment just a reporting requirement? It's like we have administrative reports and the president ought to report on anything.

CHARNESKI: Just to send an email or something making us aware of what's going on.

COYLE: Yeah.

MYSZKA: We still want open lines of communication, so communication must be there.

COYLE: I guess what I was saying was that the department head will continue to operate as they normally do per ordinance and what they are allowed to do within that ordinance anything above and beyond that would require additional support or additional decision- making would be done I guess with communication to the entire board but ultimately the oversight of the village president.

[01:04:19]

CHARNESKI: Within good judgment.

COYLE: Yes.

VOLL: Does that satisfy what you're looking for, Lee?

TURONIE: Yes, let's use an example.

VOLL: Okay.

TURONIE: Okay this is something that had some heartburn six months ago. Let's say the president gets faced with a issue that he can't call a special board meeting in time, and he needs to save the taxpayers money to get a bill sent out on time. Okay I just want to be clear.

CHARNESKI: He can call a meeting within two days.

TURONIE: If he has time, but if he doesn't have time you know this is what exactly we're talking about, can he get something done so that saves the village basically and report as soon as possible call a meeting if we can, but not on time can you do that and we don't know if he had notice. So that's exactly what we're trying to establish here so we don't have heartburn later if the president feels obligated to take care of something and everyone wants to disagree later.

[01:05:19]

MYSZKA: It only takes a few seconds to send an email.

BUCHKOWSKI-HOFFMANN: Is that something that the administrator would have taken care of?

TURONIE: Within limits right right? So do we want to clarify and just say because there is a policy what the administrator limits are right? We're going to let the president operate within those limits? Is that our understanding?

VOLL: Yeah because anything else would have to come to the board anyway.

TURONIE: Right.

COYLE: Okay. So I guess.

TURONIE: We're going to allow the president to step in and administrate now and again. It is pursuant to what

we have the administrators do. He's still going to keep everyone informed, call meetings as much as we can. Okay. I just want to make this sounds more clear now that we discuss it a little more.

COYLE: Okay. So I'm going to rescind my original motion in its entirety which I assume that covers the amendment.

TURONIE: Right.

COYLE: All right.

TURONIE: The second agrees to rescind?

MYSZKA: I agree.

TURONIE: Ok.

COYLE: All right. So then my motion is to continue to allow the department heads to operate as they normally would within ordinance, budgets and Village rules. For items that would fall under the area of approval of administrator the village

[01:06:47] president will fill that role per ordinance and policy of the village and continue to inform

CHARNESKI: and in emergency situations

COYLE: and in emergency situations, and make sure that the full board is informed in a timely basis.

MYSZKA: I'll second that.

VOLL: All right, does that cover your concern, Ken?

CHARNESKI: I guess, I guess.

VOLL: All right, Kelly made a motion, Aaron made a second.

CHARNESKI: We'll know what's in it after we pass it.

(laughing)

VOLL: To allow the staff to continue, the departments heads continue to work as they are within ordinances and statutes, and to allow the village president to step in and administrate as needed. Any further discussion? Hearing none, all in favor say aye.

ALL: Aye.

VOLL: All opposed? Motion carried. All right, moving on to item number 6K, the red one's quote.

[01:07:41]

Kennel Permit Renewal

License Fee: \$75 per year (paid w/application)

Kennel means a facility where dogs, cats or other animals are kept for boarding, grooming, training, breeding, purchase, sale or similar purposes for compensation. Such establishments may include incidental sale of pet supplies. This does not include animal shelters or a facility owned or operated by a veterinarian where animals are boarded only in conjunction with the provision of veterinary care.



Applicant Information

Applicant's Name: Heather Zynda Phone Number: 715 432-7287

Kennel Name: Crossroads K9 Rescue Phone Number: 715 432-7287

Property Address: 839 Oak Rd City: Kronenwetter State: WI Zip Code: 54455

Application Year : 2025

Property Information

Section 26 Township 27 Range 7 or Parcel Identification # (PIN) 145-2707-261-0985

Parcel Acreage 10 acres Zoning District RR5

Operations Information

Maximum Number of Dogs: 20

Have any changes been made in the past license year in regards to the kennel operation? If so, please explain:

No

Required Attachment

1. Animal Information for each animal owned, harbored, or kept under the Kennel Permit.

Applicant Acknowledgement

All information included in this application is true to the best of my knowledge. I have read "§200-6. Kennels" and understand the regulations that govern the Kennel License. I understand that upon notice of any violation I will be allowed up to 30 days, following written notification of any violations of this Chapter or any subsection of this chapter by the humane officer or their designee, to correct any violations. Failure to correct these violations shall result in immediate revocation of the license by the Village Board.

Heather Zynda
Applicant

11/17/24
Date

FOR OFFICE USE ONLY:

Application Received: Nov. 18, 2024 Check # CC

Zoning Administrator:

Waiver granted: Yes / No By: [Signature] Date: 11/19/2024

Village Board:

Meeting Date: 12-17-2024 Decision: Approved / Denied

Permit Information:

Permit# _____

Issue Date: _____

Expiration Date: 12/31/2024

June 12

Jennifer Poyer

From: Dianne Drew
Sent: Wednesday, December 4, 2024 1:28 PM
To: Jennifer Poyer
Cc: Terry P. McHugh
Subject: RE: Crossroads K9 Rescue

Jennifer,

There was one complaint issued in 2024 against Crossroads K9 Rescue, which was ultimately handled by Mountain Bay PD because the location of the complaint occurred in their jurisdiction.

Dianne Drew, Police Clerk
Kronenwetter Police Department
1582 Kronenwetter Drive
Kronenwetter, WI 54455
715-693-4215

From: Jennifer Poyer <jpoyer@kronenwetter.org>
Sent: Tuesday, November 26, 2024 12:00 PM
To: Dianne Drew <ddrew@kronenwetter.org>
Subject: Crossroads K9 Rescue

Hi Dianne,
Will you please check for complaints against Crossroads K9 Rescue at 839 Oak Road?
Thank you!



Jennifer Poyer
Village of Kronenwetter
Communications Specialist
Deputy Clerk

Phone: 715-693-4200 ext. 1722
Email: jpoyer@kronenwetter.org

1582 Kronenwetter Drive
Kronenwetter, WI 54455

www.kronenwetter.org

[Subscribe to our monthly e-newsletter.](#)



MEETING DATE:
01/13/2025

REPORT TO VILLAGE BOARD

AGE

PRESENTING
COMMITTEE: APC

COMMITTEE CONTACT:
None

STAFF CONTACT:
Dianne Drew

PREPARED BY:
Dianne Drew

ISSUE: Need to hire a special prosecutor for the municipal court case of Village of Kronenwetter vs. Joel Straub.

OBJECTIVES: To contract with Attorney Nathan Miller of the Weld, Riley law firm to provide legal services as prosecutor of the municipal court case of Village of Kronenwetter vs. Joel Straub.

ISSUE BACKGROUND/PREVIOUS ACTIONS:

On 11/27/2024 the court was notified by Attorney Harold Wolfgram that he needed to withdraw as prosecutor in the case of Village of Kronenwetter vs. Joel Straub due to allegations of bias related to the prosecution of this case. Mr. Straub received two citations issued 02/07/2024—one for “Public Nuisance Affecting Peach and Safety (Dilapidated Structure)” (ordinance #382-6) and for “Maintaining a Public Nuisance (Dilapidated Structure)” (ordinance #382-3).

A trial date was scheduled but has now been taken off the court calendar. It will be rescheduled once the Village hires a substitute prosecutor.

Four different attorneys were called to inquire if they would take the case; three said no (two stated they also had a conflict of interest, and one attorney had no interest in taking the case). Attorney Nathan Miller of Weld Riley agreed to take the case. When I inquired about his hourly rate, He initially stated \$240/hour but agreed to reduce his rate to \$200/hour.

Attorney Harold Wolfgram currently has a contract with the Village to prosecute court matters at the rate of \$185/hour. I therefore must get board approval to spend above the \$185/hour for an attorney.

Options:

1. Hire Attorney Nathan Miller of the Weld Riley law firm at \$200/hour to prosecute the case.
2. Instruct the court clerk to continue calling attorneys to try to find an attorney who will prosecute the case for the \$185/hour rate. It is doubtful that an attorney will be found who will agree to charge \$185/hour, as that is currently a very low rate for attorney’s fees.

The APC approved the hiring of Attorney Nathan Miller at its 12/19/2024 meeting.

PROPOSAL:

Recommend hiring Attorney Nathan Miller of the Weld Riley law firm at \$200/hour to prosecute the municipal court case of Village of Kronenwetter vs. Joel Straub.

ADVANTAGES:

The municipal court case can proceed with scheduling and holding a trial, to conclude the case.

DISADVANTAGES: The municipal court case will be adjourned for an unknown amount of time, as a trial date cannot be scheduled without a prosecutor.

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Service, etc.)

Costs are dependent on how much time is needed from the attorney/prosecutor for handling the case to conclusion.

RECOMMENDED ACTION:

Hire Attorney Nathan Miller of the Weld Riley law firm at \$200/hour to prosecute the case.

OTHER OPTIONS CONSIDERED:

Other attorneys were contacted (see above).

TIMING REQUIREMENTS/CONSTRAINTS: Immediate—the municipal court case cannot proceed without a prosecutor.

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY

Municipal Legal Fees Account

ATTACHMENTS (describe briefly):

11/27/2024 email from Attorney Wolfgram regarding his filing a substitution of attorney once a new prosecutor can be located.

Dianne Drew

From: Harold Wolfgram <haroldwolfgram@wolfgramlegal.com>
Sent: Wednesday, November 27, 2024 4:12 PM
To: Dianne Drew; Joe Straub
Cc: Jackie Kramer; Danielle Ley
Subject: RE: [External] Judge's Decision on Trial Date

Dianne:

Given that Mr. Straub has made allegations of bias related to the prosecution of this action, it is my preference to simply file a substitution of counsel in this case. I anticipate filing for substitution of counsel within the next 10 days. Therefore, I would propose that the Court hold off on scheduling anything in this matter until substitute counsel can be part of that process.

Should the Court have any concerns regarding this proposed course of action, please advise.

Thank you for your consideration.

Harold C. Wolfgram
Attorney-at-Law
 Wolfgram, Gamoke & Hutchinson, S.C.
 114 West 5th Street
 PO Box 1178
 Marshfield, WI 54449
 Email: haroldwolfgram@wolfgramlegal.com
 Phone: (715) 387-1155
 Fax: (715) 387-3739

CONFIDENTIALITY NOTICE: The information contained in this e-mail is confidential, may be legally privileged, and is intended only for the use of the party named above. If the reader of this is not the intended recipient, you are advised that any dissemination, distribution, or copying of this e-mail is strictly prohibited. If you have received this e-mail in error, please immediately notify us by telephone and destroy this e-mail.

From: Dianne Drew <ddrew@kronenwetter.org>
Sent: Wednesday, November 27, 2024 10:32 AM
To: Joe Straub <joestraub556@gmail.com>; Harold Wolfgram <haroldwolfgram@wolfgramlegal.com>
Cc: Jackie Kramer <JackieKramer@wolfgramlegal.com>
Subject: Judge's Decision on Trial Date

Mr. Straub and Attorney Wolfgram,

Judge Cveykus informed me of his decision on the December 18th trial date, after reviewing Mr. Straub's request and Attorney Wolfgram's response. The judge granted an adjournment based upon the defendant's request; however, he asked that I schedule a in-court pretrial in January with the parties to submit their witness lists to the court before the in-court pretrial.

Please let me know if you would be available on Wednesday, January 22nd, at 5:45 p.m. for the in-c
hearing. Thank you.

Dianne Drew, Clerk of Court
Professional Judicial Executive
Kronenwetter Municipal Court
1582 Kronenwetter Drive
Kronenwetter, WI 54455
(715)693-4219

Wolfgram, Gamoke & Hutchinson, S.C.

114 West Fifth Street

PO Box 1178

Marshfield, WI 54449-7178

Telephone 715-387-1155

Facsimile 715-387-3739

haroldwolfgram@wolfgramlegal.com

www.wolfgramlegal.com

*Harold C. Wolfgram**

** Also licensed in the State of Minnesota*

William C. Gamoke

January 24, 2025

Honorable Daniel T. Cveykus
Municipal Court Judge
1582 Kronenwetter Drive
Kronenwetter, WI 54455

SENT VIA EMAIL

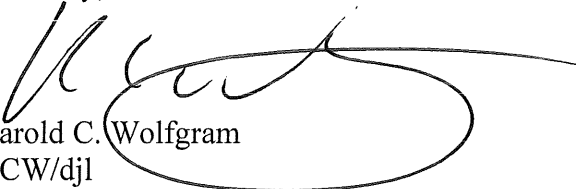
RE: Village of Kronenwetter vs. Joel Straub
Citation No.: N656026

Dear Judge Cveykus:

Enclosed please find a Notice and Motion to Withdraw as Attorney and Order Allowing Withdrawal of Attorney for the above referenced case. If the Order is appropriate as drafted, I would request that you execute the Order and forward the same to the Clerk for filing. I would further request that the Clerk forward an executed copy to my office.

Thank you for your consideration.

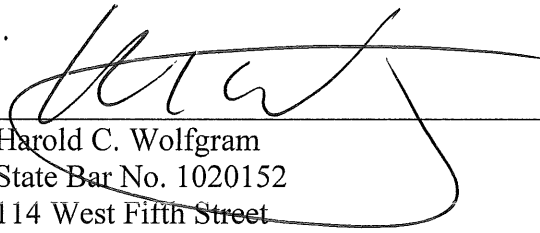
Sincerely,


Harold C. Wolfgram
HCW/djl

Enc.

Cc: Joel Straub, Defendant (via USPS mail, w/enc.)
Chris Voll, Village President (via USPS mail, w/ enc.)
Lee Turonie, Village Attorney (via USPS mail, w/ enc.)

Dated this 24th day of January 2025.



Harold C. Wolfgram
State Bar No. 1020152
114 West Fifth Street
PO Box 1178
Marshfield, WI 54449
715-387-1155



Mission Statement: The Mission of the Mosinee School District is to improve student progress academically, socially, preparing them to be productive members of a multicultural society; promote partnerships with the community to create multiple opportunities for learning; and foster life-long learners who are self-motivated with the adaptability for future change.

Section 6, Item J.

Mosinee School District
146001 State Hwy 153
Mosinee, WI, 54455
gdoverspike@mosineeschools.org
715-693-2530
November 5, 2024

Village of Kronenwetter
Bobbi Jo Birk-LaBarge
1582 Kronenwetter Drive
Kronenwetter, WI, 54455

Subject: Invoice for Services Related to Election and Ballot Result Errors

Dear Village of Kronenwetter,

I hope this letter finds you well. I am writing to inform you that we will be submitting an invoice for the services rendered regarding the recent errors related to the election and ballot results in the Village of Kronenwetter.

As you are aware, our team has invested considerable time and effort to address the discrepancies caused by the errors, including contacting all early and absentee voters in the Village of Kronenwetter to ensure proper ballots being delivered, and correcting data, etc. The total hours and associated work are outlined in the attached invoice.

We understand the challenges that arise from these types of errors and have worked diligently to ensure that the election results are accurate and reliable. The hours reflected on the invoice correspond to the tasks completed to remedy these issues, and we trust that this will help bring clarity and resolution to the matter.

We kindly ask for prompt processing of the attached invoice, in accordance with your standard procedures. Should you have any questions or require further details regarding the work performed, please do not hesitate to contact me directly at 715-693-2530 or gdoverspike@mosineeschools.org.

Thank you for your attention to this matter, and we appreciate your cooperation in addressing this important issue.

Sincerely,

Greg Doverspike, Mosinee School District



Mission Statement: The Mission of the Mosinee School District is to improve student progress academically, socially, preparing them to be productive members of a multicultural society; promote partnerships with the community to create multiple opportunities for learning; and foster life-long learners who are self-motivated with the adaptability for future change.

Section 6, Item J.

INVOICE

No. 240011
Date: 11/5/2024

Mosinee School District
146001 State Hwy 153
Mosinee, WI 54455-7499

Upon Receipt

TO:
Bobbi Jo Birk-LaBarge

Description:

Services rendered for Mosinee School District employees: **\$2,250**

Make all checks payable to: **Mosinee School District**

Payment due within 30 days.

If you have any questions concerning this invoice, contact Greg Doverspike 715-693-2530,
gdoverspike@mosineeschools.org

Sincerely,

Greg Doverspike



REPORT TO VILLAGE BOARD

ITEM NAME:	Wage Increase for Part-time Employees
MEETING DATE:	January 27, 2025
PRESENTING COMMITTEE:	APC
COMMITTEE CONTACT:	Chris Voll
STAFF CONTACT:	
PREPARED BY:	Jennifer Poyer

ISSUE: Increased wages for part-time Village employees.

ISSUE BACKGROUND/PREVIOUS ACTIONS: Part-time employees typically follow the wage increase of the full-time staff. This year the staff received a 3% raise.

PROPOSAL: Increase wages for part-time Village employees by 3%.

Dear,

You are hereby offered the Paid-On-Call Water/Sewer Department operator position with the Village of Kronenwetter.

The general terms of employment are as follows:

- These rates of pay will go into effect Wednesday January 1st, 2025.
- The Village will pay you \$250.00 per week to carry the on-call phone or have the phone number forwarded. In the event another part-time employee needs to fill in for the scheduled-on call operator they will be paid \$20.00 per weekday and \$75.00 per weekend day/ holiday. That time will be deducted from the scheduled employee’s weekly stipend.
- During holidays and other days that the Village will be closed, the Village will pay you \$75.00 per day on top of the normal daily rate, when on-call.
- When you respond to any emergency callout, the Village will pay you \$55.00 per hour, one hour minimum for the time you work.
- As a part-time employee you will not be offered any health or welfare benefits.
- You will be responsible for performing duties as described in the job description. The position description is attached, and subject to change.

All other terms and conditions of employment are in accordance with the Village of Kronenwetter Employee Handbook, a copy of which will be provided to you on your 1st day of employment.

Sincerely,

Village Administrator

Acceptance:

I, _____, hereby accept this offer of employment with the Village of Kronenwetter under the terms described herein.

Employee Signature

Date



EXHIBIT "A"

<u>Classification</u>	<u>December 31, 2024</u>	<u>January 1, 2025</u>
Account Clerk	\$23.64	\$24.35
Joint Court Clerk	\$23.64	\$24.35
Police/Court Clerk	\$27.01	\$27.82
Police/Court Clerk Appointed 1/1/2019	\$23.64	\$24.35
Administrative Assistant	\$23.64	\$24.35
Planning Technician	\$21.20	\$24.35
Public Utilities (Water and Sewer) Clerk	\$23.64	\$24.35

Memorandum of Understanding
Between
The Village of Kronenwetter
And
General Teamsters Union Local 662 Of The International Brotherhood of Teamsters
For General Employees
January 1, 2025 Through December 31, 2025

This is a voluntary agreement between the **Village of Kronenwetter** and the **General Teamsters Union Local 662 of The International Brotherhood of Teamsters for General Employees**. The Village and the General Teamsters Union Local 662, affiliated with the International Brotherhood of Teamsters for General Employees are parties to a uniform minimum scale of wages agreement expiring December 31, 2025.

Whereas, the Village of Kronenwetter and members of the General Teamsters Union Local 662 are desirous of modifying Article 2 - Wage Schedule, Exhibit "A," pertaining to the Planning Technician wage rate.

Now, Therefore, be it resolved that the parties do hereby agree to the following modified Planning Technician wage rate and to modify the uniform minimum scale of wages agreement to be in effect at the signing of this document.

PROVISINS OF THE AGREEMENT

Article 1 – Recognition

Section 1. The EMPLOYER and its Village Board recognizes the Union as the sole and exclusive bargaining agency for all employees that are covered by this agreement.

Article 2 – Wage Schedule

Section 1. The wages rates shall be attached to and thereby become a part of this AGREEMENT, shown In Exhibit "A."

Article 3- Term of the Agreement

Section 1. This AGREEMENT shall become effective as of January 1, 2025 and shall remain in full force and effect until December 31, 2025.

Signed this ____ day of _____, 2025.

Signed this ____ day of _____, 2025.

Village of Kronenwetter

GENERAL TEAMSTERS UNION LOCAL NO. 662

Chris Voll, Village President

Thomas Kanack, Business Agent

Jennifer Poyer, Interim Village Clerk

Dianne Drew, Local Union Representative

Stuart Boesl, Local Union Representative



Personal & Confidential

CONTACT NAME
COMPANY NAME
STREET ADDRESS 1
STREET ADDRESS 2 OR CITY, ST ZIP
CITY, ST ZIP OR SPACE IF NOT REQUIRED

Job Order Number: Job Order #

Dear Contact First Name,

Thank you for selecting Robert Half to meet your talent solutions needs. Candidate Name is scheduled to start with Company Name as a Functional Role on . As agreed, we will invoice your firm at the rate of per hour. Overtime will be billed at 1.50 times such rate. Please find the enclosed General Conditions of Assignment and Terms of Payment for your review.

Our professional will submit a time report for verification and approval at the end of each week. Your approval thereby will indicate you have read and agree to the enclosed General Conditions of Assignment and Terms of Payment.

Please do not hesitate to contact us if you have any questions or we can be of additional service. We look forward to working with you.

Sincerely,

Robert Half
Branch Address Line 1
Branch Address Line 2
Branch Address Line 3
(800) 803-8367

GENERAL CONDITIONS OF ASSIGNMENT

Thank you for your confidence in *Robert Half*. The following General Conditions of Assignment and the enclosed Terms of Payment apply to this assignment.

Scope of Assignment	<p>Our professional is only authorized to perform work within the scope of the assignment. It is your responsibility to provide appropriate direction, guidance or oversight to our professional for satisfactory performance on your assignment. You will not permit our professional to use computers or other electronic devices, software, services, tools, e-mail accounts or network equipment owned or licensed by our professional.</p> <p>Since <i>Robert Half</i> is not a professional accounting firm, it is expressly understood that our professionals are not authorized to render an opinion on behalf of <i>Robert Half</i> or on your behalf on financial statements, nor are our professionals authorized to sign the name of <i>Robert Half</i> on any document or to sign their own names on financial statements or tax returns.</p>
Client's Responsibility	<p>It is understood that you are responsible for implementing and maintaining usual, customary and appropriate internal accounting procedures and controls, internal controls and other appropriate procedures and controls (including information technology, proprietary information, creative designs and trade secret safeguards) for your company and we shall not be responsible for any losses, liabilities or claims arising from the lack of such controls or procedures. Please notify us immediately if you require <i>Robert Half</i> to perform background checks or other placement screenings of our professional. We will conduct such checks or screenings for you only if they are described in a signed, written amendment to these General Conditions of Assignment.</p> <p>Cash Handling and Other Financial Transactions and Activities: If you permit or allow our professional to sign, endorse, wire, transport or otherwise convey cash, securities, checks, or any negotiable instruments or valuables, or conduct financial transactions or other related activities, you accept sole responsibility for all claims, demands and liability that may arise from permitting these activities. You represent and warrant that to the extent you permit or allow our professional to engage in the activities described in this paragraph, you will not permit or allow our professional to handle more than (i) \$1,000 per day if you are a non-profit entity, or (ii) \$25,000 per day if you are a for-profit entity.</p> <p>Workplace Safety: It is understood that you have full responsibility for: (i) providing safe working conditions, as required by law, including compliance with all public health and occupational safety regulations and guidelines applicable to your business, and (ii) ensuring that safety plans exist for and safety related training is provided to our professional working on your premises. To ensure the safety of potentially vulnerable individuals on your premises, you agree not to permit our professionals to have unsupervised or unmonitored contact with (1) minors (2) adults who are under your care, custody or supervision because of mental health impairments.</p> <p>Government Contracts: If this assignment is for work to be performed under a government contract or subcontract, you will notify us immediately (1) of any obligations in the government contract or subcontract relating to wages, and (2) if we are legally required to initiate E-Verify verification procedures for our professional.</p> <p>Operation of Vehicles and Equipment: It is understood that we will not authorize our professional to operate machinery (other than office machines) or vehicles. If you wish to permit our professional to drive for business purposes, you accept sole responsibility for all liability, damages, injuries or other claims that may arise or be incurred as a result of driving. If you require our professional to drive a vehicle owned by you or an employee of your company, you agree to maintain such vehicle in good working condition and maintain all necessary and appropriate insurance for the operation of such vehicle. Under no circumstances will you permit our professional to make bank deposits; carry cash in excess of \$100, negotiable instruments or other valuables while driving; or have passengers in the vehicle. It is agreed that you accept full responsibility for, and that we do not maintain insurance to cover any injury, damage, or loss that may result from your failure to comply with the foregoing.</p> <p>Claims: It is understood that you are responsible for reporting any claim to us in writing during or within ninety (90) days after the assignment. Under no circumstance will <i>Robert Half</i> be responsible for any claim related to the assignment, including but not limited to work performed by our professional, unless you have reported such claim in writing to us within ninety (90) days after termination of the assignment.</p>
Remote Work	<p>You may request that our professional provide services to you remotely (i.e., from a location other than your or your customer's premises) using a laptop and/or other computer or telecommunications equipment provided by you or <i>Robert Half</i> (collectively, the "Equipment"). In such case, you acknowledge and agree that <i>Robert Half</i> shall have no control over, and you shall be solely responsible for, (i) the logical and physical performance, reliability and security of the Equipment or related devices, network accessibility and availability, software, services, tools and e-mail accounts (collectively, "Computer Systems") used by our professional, and (ii) the security and integrity and backing up, of the data and other information stored therein or transmitted thereby. Moreover, you must not permit our professional to save or store any of your files or other data on the Computer System provided by us (including, but not limited to, any virtual desktop infrastructure solution). You agree that we shall not be liable for any loss, damage, expense, harm, business interruption or inconvenience resulting from the use of such Computer Systems.</p>
Confidentiality	<p>Our professional will agree to execute any confidentiality agreement you may require. You are responsible for obtaining our</p>

	<p>professional's signature.</p> <p>You agree to hold in confidence the social security number and other legally protected personal information of our professional and to implement and maintain reasonable security procedures and practices to protect such information from unauthorized access, use, modification or disclosure.</p>
Limitation on Liability	<p>We make no express or implied warranty, including, but not limited to, any warranty of quality, performance, merchantability or fitness for any purpose with respect to any services performed or any goods provided, including, but not limited to, financial or accounting services performed, or software developed, for you. Under no circumstances are we liable for any special, incidental, exemplary, indirect damages, lost profits or consequential damages (including, but not limited to, lost business, revenue, goodwill, or anticipated savings), even if informed of the possibility. Our liability, if any, will (in the aggregate for all claims, causes of action or damages) be limited to any actual direct damages up to an amount equal to the fees actually paid by you to us for the services that are the subject of the claim, regardless of the basis on which you are entitled to claim damages from us (including, but not limited to, fundamental breach, negligence, misrepresentation, or other contract or tort claim).</p>
Insurance	<p>In addition to workers' compensation insurance for our professional, we also maintain commercial liability insurance.</p>
No Contrary Agreements	<p>These General Conditions of Assignment contain the complete and final agreement on the topics they address, and they supersede any prior agreements or understandings on these topics. Our professionals do not have authority either to verbally modify these General Conditions of Assignment or to assume additional responsibilities other than those set forth in these General Conditions of Assignment.</p>

Job Order: Job Order #

Date:

TERMS OF PAYMENT

Thank you for your confidence in *Robert Half*. Our professional for this assignment of Functional Role is Candidate Name. The assignment will start on . As agreed, or otherwise communicated, we will invoice your firm at the rate of per hour. Should you wish to use our professional for other assignments, please let us know. The hourly billing rate may then change to reflect the experience necessary for the assignment. Call *Robert Half* for any changes in the assignment. We request a minimum thirty (30) days notice prior to ending any assignment.

The following Terms of Payment apply to this assignment:

Guarantee	<i>Robert Half</i> guarantees your satisfaction with our professional's services by extending to you a one-day (8 hours) guarantee period. If, for any reason, you are dissatisfied with our professional, <i>Robert Half</i> will not charge for the first eight hours of work by the professional, provided that <i>Robert Half</i> is allowed to replace the professional. Unless you contact us before the end of the first eight hours guarantee period, you agree that our professional is satisfactory.
Time Report	Our professional will submit a time report for verification and approval at the end of each week. Your approval thereby indicates your acknowledgement of the General Conditions of Assignment and these Terms of Payment. Our compensation to our professional is on a weekly basis, and you will be billed weekly for the total hours of work by the professional, including time spent completing, revising, and/or resubmitting a time report during business hours, and we ask that you respect those guidelines. Because <i>Robert Half</i> invoices reflect payroll we have already paid, our invoices are due upon receipt. Applicable sales and service taxes shall be added to these invoices. In the event that you fail to pay the invoice when due, you agree to pay all of our costs of collection, including reasonable attorneys' fees, whether or not legal action is initiated. Additionally, we may, at our option, charge interest on any overdue amounts at a rate of the lesser of 1 1/2% per month or the highest rate allowed by applicable law from the date the amount first became due.
Overtime	Overtime will be billed at 1.50 times the normal billing rate. Overtime applies when hours of work by the professional exceed 40 hours per week (and in California exceed more than 8 hours in a day and as other state laws may require). If state law requires double time pay, the double time hours will be billed at 2.00 times the normal billing rate.
Hiring the Person Referred to You	<p>After you evaluate the performance and potential of our professional, you may wish to employ this person directly. Our professionals represent our pool of skilled professionals-and in the event, you wish them converted to your employ or another employer to whom you refer them, you agree to pay a conversion fee. The conversion fee is payable if you hire our professional, regardless of the employment classification, on either a full-time, temporary (including temporary assignments through another agency) or consulting basis within twelve months after the last day of the assignment. You also agree to pay a conversion fee if our professional is hired by (i) a subsidiary or other related company or business as a result of your referral of our professional to that company or (ii) one of your customers as a result of our professional providing services to that customer.</p> <p>The conversion fee will equal 35% of the professional's aggregate annual compensation, including bonuses.</p> <p>The conversion fee will be owed and invoiced upon your hiring of our professional, and payment is due upon receipt of this invoice. The same calculation will be used if you convert our professional on a part-time basis using the full-time equivalent salary.</p>
Employment Taxes and Withholdings	<i>Robert Half</i> will handle, to the extent applicable, any workers' compensation insurance, federal, state and local withholding taxes and unemployment taxes, as well as social security, state disability insurance or other payroll charges.
General Conditions	<p><i>Robert Half</i> may charge you a technology fee for the provision of equipment or technology, if you request that our professional use equipment or technology provided by us. <i>Robert Half</i> may also increase our rates provided under the Terms of Payment to reflect increases in our own costs of doing business, including costs associated with higher wages for workers and/or related tax, benefit and other costs. We will provide written or verbal notice of the technology fees and /or increase in our rates. Any increase in our rates will be prospective, starting as of the effective date <i>Robert Half</i> specifies.</p> <p>A copy of the General Conditions of Assignment has been provided to you. We reserve the right to replace our professional.</p>

Job Order: Job Order #

Date:

John J.

CAREER OBJECTIVE: To obtain a full-time or part-time position as a financial controller or accountant in an organization using my 41 years of total experience in financial, fiduciary, customer service management and strategic planning, after completing 29 years of service in the public sector.

EDUCATION: Masters of Public Administration (MPA), University of Wisconsin-Oshkosh
Emphasis: General Administration
Expected Date of Graduation: May 2025

Bachelors of Business Administration (BBA), University of Wisconsin-Oshkosh
Major: Accounting Minor: Economics
Date of Graduation: June 1988

High School Diploma, Winnebago Lutheran Academy, Fond du Lac, WI

EMPLOYMENT: **Childcaring Inc., Mosinee, WI**
Position: Financial Manager (part-time, 20 hours/week)
Date of Employment: March 2022 - present

Responsibilities:

- Cash management and processing of all financial transactions of the organization (receipting, disbursements, payroll, and bank reconciliations)
- Preparation and filing of all required payroll reports
- Preparation and filing of Form 990
- Preparation and filing of monthly state grant reports, as required by State of Wisconsin
- Prepare monthly/quarterly financial reports for Board of Directors
- Prepare all workpapers for annual financial audit
- Assist Executive Director in all grant applications
- Assist Executive Director in preparation of annual budget

Marshfield Medical Center – Weston Emergency Department, Weston, WI
Position: Patient Access Representative/Health Unit Clerk (full-time, weekends)
Date of Employment: January 2022 - present

Responsibilities:

- Register patients for Weston Emergency Department & Marshfield Medical Center Hospital-Weston
- Register all ambulance patients that require “direct admitting” to the hospital from other facilities
- Process health insurance verification for all registered patients
- Assist doctors, nurses, and other staff in the Emergency Department with direct patient care, as requested
- Coordinate foot traffic in Emergency Department waiting room for patients and visitors
- Coordinate all transportation for returning patients home upon discharge as needed, for non-emergent transports

EMPLOYMENT:

Covenant Community Presbyterian Church, Rothschild, WI

Position: Bookkeeper (part-time, 20 hours/week)

Date of Employment: February 2020 – June 2023

Responsibilities:

- Cash management and processing of all financial transactions of the church (receipting, disbursements, payroll, debt payments, and bank reconciliations)
- Preparation and filing of all required payroll reports and Presbytery reports
- Supervise volunteer crews for assistance with any financial transaction processing on a weekly basis
- Supervise volunteer crews for assistance with all correspondence mailings to donors, on a quarterly and annual basis
- Prepare monthly financial reports for Church Treasurer, other church staff, and various church committees
- Screen all daily customer contacts with in-person visits, phone calls received, or emails received for the church
- Assist I/T department with weekly audio/visual tapings of church services
- Monitor church's purchasing policies

Foundation Finance Corporation, Rothschild, WI

Position: Financial Accountant (part-time)

Date of Employment: February 2020 – July 2021

Responsibilities:

- Bank reconciliations for bank accounts of company, processing \$35 million in financial transactions on a monthly basis; highlight loan adjustments/corrections that are required to be made by Loan Processing Division, I/T Division, or Accounting Department; and Assist Comptroller with month-end and year-end closings and annual financial audit, as requested.

City of Menasha, WI - Administrative Services Department

Position: Administrative Services Director

Date of Employment: August 2017 – January 2020

Responsibilities:

- Cash management and investment of City funds to maximize returns and protect all funds within adopted investment policies; ensure that all daily deposits and ACH files have been processed and transmitted accurately to all appropriate financial institutions
- Provide debt service management, gather information needed for the annual borrowing and refunding issues, and work closely with financial advisors and bond counsel in the preparation of the offering statements
- Administer the development, borrowing, and financial reporting for the City's (12) TIF Districts
- Coordination and preparation of the annual City Operating Budget for submission to the Mayor and Common Council
- Coordination and preparation of the 5-year Capital Improvements Program (CIP) Budget (as well as a preview of a 10-year CIP Budget)
- Installed and implemented new CIP software program for prioritizing capital projects across all departments for 5-year and 10-year periods
- Preparation of required State of Wisconsin financial reports and forms
- Maintain all financial records (general ledger) for City of Menasha and the Menasha Redevelopment Authority
- Supervise receipting of all monies paid to the City
- Supervise disbursement of all monies paid to vendors, including wire transfers
- Monitor City's purchasing policies

Accountemps has interviewed this candidate. We have not verified all representations made by the candidate in this resume. We recommend that our clients also perform their own reference checking.

- Review annual payroll reconciliation and filing of required state and federal reports
- Monitor/Administer City's employee fringe benefits program
- Lead the City Employee Health Insurance Committee
- Monitor billing and collection for City services provided, including billings to other municipal entities for intergovernmental services
- Primary staff support to the Common Council, Personnel Committee, Redevelopment Authority, Joint Fire Finance/Personnel Committee, Joint Fire Commission, and Room Tax Commission
- Oversee the capital asset management and inventory system for the Village
- Supervise contracted assessor duties for the City
- Supervise and recommend I/T direction for all City departments
- Prepare annual budget for all I/T requests from City departments

EMPLOYMENT:

J. Gumbo's Cajun/Creole Restaurant, Wausau, WI

Position: Co-owner/Chief Financial Officer

Date of Employment: October 2014 – April 2019

Responsibilities:

- Chief Financial Officer for operations of fast casual restaurant and bar
- Installed Quickbooks accounting software system
- Prepare and record all payroll, receivable, payable, and daily cash receipting transactions for business
- Prepare monthly bank reconciliations
- Backup and supervise kitchen staff during weekends
- Prepare materials for advertising promotions for restaurant

Village of Weston, WI - Finance Department

Position: Finance Director/Treasurer

Date of Employment: February 2000 – October 2017

Responsibilities:

- Cash management and investment of Village funds to maximize returns and protect all funds within adopted investment policies; ensure that all daily deposits and ACH files have been processed and transmitted accurately to all appropriate financial institutions
- Utilize the services of (3) investment brokerage firms (at no cost to the Village) for assistance in diversifying investment portfolio for Village
- Provide debt service management, gather information needed for the annual borrowing and refunding issues, and work closely with financial advisors and bond counsel in the preparation of the offering statements
- Administer the development, borrowing, and financial reporting for the Village's two TIF Districts
- Preparation of monthly and annual financial statements (CAFR) and coordination of annual audit
- Preparation of required State of Wisconsin financial reports and forms
- Preparation of Wisconsin Public Service annual report for Water Utility
- Maintain all financial records (general ledger) for Village of Weston, Everest Metro Police Department/Municipal Court, and South Area Fire & Emergency Response (SAFER) District
- Coordination and preparation of the 2-year Village Operating Budget for submission to the Finance Committee and Village Board
- Coordination and preparation of the 5-year Capital Improvements Program (CIP) Budget

Accountemps has interviewed this candidate. We have not verified all representations made by the candidate in this resume. We recommend that our clients also perform their own reference checking.

- Property tax collection and settlement with other governments
- Supervise receipting of all monies paid to the Village
- Supervise disbursement of all monies paid to vendors, including wire transfers
- Monitor Village's purchasing policies
- Review annual payroll reconciliation and filing of required state and federal reports
- Monitor/Administer Village's employee fringe benefits program for all (3) municipal entities
- Supervise billing and collection for Village services provided, including quarterly water/sewer/stormwater charges, intergovernmental charges, and other services
- Provide training of Village personnel in the use of the computerized financial system
- Primary staff support to the Finance Committee, Personnel Committee, Everest Metro Finance Committee, SAFER Board of Directors, and Community Development Authority
- Calculate semi-annual letter-of-credit payments due from developers in TIF District #1
- Supervise contracted assessor duties for the Village
- Oversee the capital asset management and inventory system for the Village

EMPLOYMENT:

City of Neenah, WI - Finance Department

Position: Financial/Budget Analyst

Date of Employment: March 1991 – May 2000

Responsibilities:

- Oversee debt service management; gather information needed for annual borrowing and refunding issues; work closely with financial advisers in preparing offering statement
- Team player in the development and administration of City's TIF Districts and financing
- Provided all calculations needed for City in liquidate its Wisconsin Retirement unfunded liability (first city in State of Wisconsin to do so)
- Substitute as City's cash/investment manager in absence of City Treasurer
- Compute weekly cash flow estimates for 6-month/12-month intervals
- Track all contracts being let by the City; prepare monthly project update schedules for Finance Director & Department Heads as needed
- Prepare monthly financial statements
- Coordinate preparation of City's annual Operating Budget; prepare standard budget worksheet formats for user departments; assist departments in obtaining necessary information to complete their budgets; compile all summaries used in Operating Budget book
- Assist Finance Director in preparation of annual Capital Improvements Budget document (a 5-year program is prepared); provide historical data on all major capital projects/facilities; calculate future projections for debt levy information
- Coordinate preparation of all documents needed for City's annual financial audit; (investments, debt, contracts, retirement/wages, payables, receivables, etc.)
- Fixed Asset manager for the City
- Prepare tax forms for City: 1099's, 1098's, 5500's, Wisconsin Sales Tax
- Substitute as City's payroll manager in absence of City's Payroll Clerk
- Calculate all wage increases/adjustments made annually; prepare budget adjustments for all wage/fringe adjustments occurring in budget year

Accountemps has interviewed this candidate. We have not verified all representations made by the candidate in this resume. We recommend that our clients also perform their own reference checking.

EMPLOYMENT:

Neuman's Office Equipment & Supply, Fond du Lac, WI

Position: Accountant/Computer Operator (part-time)

Date of Employment: June 1994 – May 2000

Responsibilities:

- Installed Peachtree accounting software system
- Computerized all payroll, receivable, and payable information
- Provide assistance in teaching employees to use system
- Computerized entire stock of inventory
- Prepared year-end trial balance and workpapers for tax returns

Hawkins, Ash, Baptie & Company, Manitowoc, WI

Position: Staff Accountant

Date of Employment: November 1988 – May 1991

Responsibilities:

- Perform compilation and review services
- Provide assistance on audit jobs, including non-profits, cities, utilities, and school districts
- Prepare monthly/annual financial statements
- Prepare tax returns for individuals, corporations, and partnerships
- Provide financial planning analysis for clients (corporations and individuals) using computer forecasting projection programs
- Lead Manager of the Wisconsin Department of Transportation audits for firm's Manitowoc office

Howard Johnson's/Travelers Inn Motel, Fond du Lac, WI

Position: Night Auditor/Desk Clerk Manager

Date of Employment: May 1983 – November 1988

Responsibilities:

- Perform nightly bookkeeping work for motel (post all daily transactions and balance books)
- Handle all significant motel room bookings for weekends and conventions, including EAA

Zion Ev. Lutheran Church, Van Dyne, WI

Position: Organist and Treasurer

Date of Employment: 1980 - 2006

Responsibilities:

- Provide music for weekly worship services
- Accompany all choir practices as needed
- Performed accounting and treasurer functions for the church for 3 years during the 1990's

SPECIAL SKILLS:

Computer experience using IBM PC's; proficient with EXCEL (spreadsheets and graphics), WORD, Access, PowerPoint, and Microsoft Office products; Quickbooks & Peachtree; used Sage, NetSuite, and Pivot Tables (at Foundation Finance); very comfortable with an IBM AS/400 system mainframe; have written many queries for payroll, budgeting and financial applications (while at Neenah); used PC Support (or ACCESS) to download budget worksheets from AS/400 or other financial applications to EXCEL spreadsheet; daily use of internet and email; excellent math and communication skills; proficient in using check scanning hardware and software through Weston's financial institution for 9 years; and 41 years of experience in providing customer service in various positions

CERTIFICATIONS: Certified Government Finance Officer (state level) - since November 1996
Certified Public Finance Officer (national level) - since 2002

MEMBERSHIPS: GFOA (Government Finance Officers Association) – National level
Wisconsin GFOA - State level
(appointed to WGFOA Executive Board for 2013-2015 period)
Wisconsin Municipal Treasurers Association
ICMA (International City/County Management Association) - Student membership
through UW-Oshkosh/MPA Program

AWARDS: Winner of a 1992 scholarship from National GFOA to attend week-long Government
Finance Officers Institute in Madison, WI for tenured and new government finance
employees
Winner of a 2001 scholarship from State GFOA for offsetting cost of national level fees
for Certified Public Finance Officer certification program
Winner of a \$6,000 Government Finance Professional Development Scholarship in 2015
from National GFOA for offsetting cost of MPA program at UW-Oshkosh

REFERENCES: Available upon request



REPORT TO VILLAGE BOARD

ITEM NAME:	Ambulance Service RFP Committee Process Guidance
MEETING DATE:	January 27, 2025
PRESENTING COMMITTEE:	Ambulance Subcommittee
COMMITTEE CONTACT:	Alex Vedvik
STAFF CONTACT:	Theresa O'Brien
PREPARED BY:	Alex Vedvik

ISSUE: Determining committee oversight of ambulance service RFP

ISSUE BACKGROUND/PREVIOUS ACTIONS: In the November, 2024 Ambulance Subcommittee meeting, the committee determined it was not likely to be feasible to implement a Kronenwetter Ambulance Service with a start date of January 2026 with the Village Board turning down each of the committee’s recommendations in regards to: executing an ambulance purchase agreement with an opt out clause at no cost by July, 2025, seeking attorney guidance on language to be used in a referendum that is compliant with year 2023 Wisconsin Act 12, and issuing an RFP for a third party review of the subcommittee and Kronenwetter Fire Department’s work regarding the feasibility of implementing a Kronenwetter Ambulance Service.

Thus, the Ambulance Subcommittee recommended the Village Board not automatically renew the existing contract as written with Riverside Fire District without going to RFP to update the terms/conditions of a contract with another provider to provide ambulance service in Kronenwetter.

The Ambulance Subcommittee, through its work on feasibility and implementation, has identified key improvements that should be made for a future contract to provide ambulance services for the Village. However, at the January 21, 2025 Ambulance Subcommittee meeting, the committee decided that it should receive direction from the Village Board regarding which committee/committees should be involved in drafting an RFP for ambulance services for year 2026.

As the committee did not want to step too far beyond what the committee was chartered to do, we request guidance from the Village Board as to whether the Kronenwetter Fire Department RFP draft for ambulance services should be overseen by:

- a. The Ambulance Subcommittee
- b. The Community Life, Infrastructure, and Public Property (CLIPP) Committee
- c. Jointly with the Ambulance Subcommittee and CLIPP

RECOMMENDED ACTION:
Village Board make a motion to provide guidance on which committee or committees should direct the RFP process regarding a contract for ambulance services for year 2026

TIMING REQUIREMENTS/CONSTRAINTS: The current contract with Riverside ends in 2025.



KRONENWETTER POLICE DEPARTMENT

“Community Focused, People First”

Established 2004

**CHIEF OF POLICE
TERRY MCHUGH**

**POLICE LIEUTENANT
CHRIS SMART-DEFOE**

TO: PRESIDENT VOLL
FROM: POLICE CHIEF TERRY MCHUGH
SUBJECT: KFD ALCOHOL SALES AT MOVIE UNDER THE STARS
DATE: NOVEMBER 25, 2024

Initial Information and Assignment

On Wednesday, 11/20/2024, you forwarded an e-mail from citizen Sean Dumais, which is included below, and asked me to look into this. Mr. Dumais’ complaint is based on the Fire Department’s alcohol sales on September 13, 2024, at the Movie Under the Stars at Towering Pines Park. Mr. Dumais also attached the DOR *Alcohol Beverages Law for Retailers* guide and DOR form AB 220 to his e-mail. As a note, this issue recently came up on a November 13th Facebook post under the *Kronenwetter Civic Discourse* page.

Board Members,

It has recently been called out on social media that our Village Fire Department was selling alcohol at the village “Movie under the stars” event on 16-Sep-24 at Towering Pines Park as a fundraiser. I, as well as what I assume would be most of the Village residents, FULLY support our FD personnel and have no issue with fundraising for needed equipment. I do, however, have an issue with our villages' continued complete disregard (ignorance is not an excuse) for following the law. Over the past 2 years this has moved from one or two “mistakes” into the category of habitual offending and disregard for the law, and it must stop. I find this continued laissez-faire attitude towards our municipality’s violations from the board very disturbing. A few of you have made a very hard push for “ethics” and “codes of conduct” however it is becoming increasingly apparent that these efforts are only passionately pursued when they are directed towards someone you dislike or disagree with, and you are completely apathetic when it comes to enforcing these principles if they do not serve your purposes. I would also say that it has become obvious that you intentionally turn a blind eye to them when they can further your own personal agendas. When it comes to holding employees or Board members that you find favor with accountable for their actions some would say you are being outright obstructionist in your frenzy to be friends of the staff and politically aligned Board members instead of representatives of the citizens. Your oath is to the constitution of the State of Wisconsin and the citizens of the Village of Kronenwetter, not to your standing on social media, likes from staff, or accolades from sensationalist reporters who don’t care about the truth or anything in our Village other than headlines that get them views. Please remember the oath you took when reading the remainder of this email.

I have attached the State of Wisconsin's Retail Alcohol Beverage Licensing Guide for Municipalities if you would like to verify any of the facts that I am about to present to you. I have further called the State and spoken directly to them to verify that my interpretation of these statutes is in fact correct so we can avoid the "that's not how I interpret it" game. I also verified that at no time did the state authorize our FD to sell alcohol nor is there a state statute that does allow for this. As most of you know I am involved with and/or run multiple local nonprofits and have obtained licensing for alcohol sales on multiple occasions, so I am very familiar with the process. I will outline it here in a brief format. If you would like to fact check me you can refer to my attachment or respond to this email requesting the statue I am pulling from. I would be more than happy to provide you with the information.

1. *To sell alcohol at an "event" you must first obtain a Class B Temporary License unless you meet one of the exemptions in state statute 125.06 which we do not.*
2. *To obtain a Class B temp license, you must fall under one of the following categories:*
 - a. *Bona fide clubs*
 - b. *County or local fair associations or agricultural societies*
 - c. *Churches, lodges, or societies that have been in existence for at least six months prior to the date of application*
 - d. *Veterans' organization posts*
 - e. *Chambers of commerce or similar civic or trade organizations organized under Ch. 181 to promote economic growth and opportunity within a local geographical area*
3. *Class B Temp licenses are ONLY issued by the municipality in which the event takes place, the state does NOT issue licenses, they issue permits to wholesalers and manufactures.*
4. *According to the Village of Kronenwetter Alcohol Licenses page, the process to obtain the Class B Temp starts with filling out form AB-220 (also attached to this email). There is then a process the Clerk must follow up with.*
5. *After the form has been submitted and all the requirements have been verified by the Clerk, the request is to go before the Village Board for approval.*
6. *Once the Village board approves the license, the purchase of the allowed beverages must then be made through a State permitted wholesaler, not a local store. The allowed beverages are: "Fermented malt beverages" means any of the following:(a) Any beverage made by the alcohol fermentation of an infusion in potable water of barley malt and hops, with or without unmalted grains or decorticated and degerminated grains or sugar containing 0.5 percent or more of alcohol by volume.(b) Any beverage recognized by the federal department of the treasury as beer under 27 CFR part 25, except sake or similar products*
7. *At the event there must be at least one person on the premises that holds an Operator (bartender) license overseeing the sales of alcohol, and the Class B Temp license must be displayed at the site of the sales.*

On a social media thread where this violation was brought up, I asked if the FD did in fact have a raffle license to be running the raffles at the event and did we have an alcohol license for the alcohol sales? Of her

own volition Chief Theresa did message me a photo of our legitimate raffle license. I thanked her, stated my opinion that all of this drama could have been avoided if the proof was just posted in the beginning of the discussions and everyone's personalities didn't need to get in the way, asked her why our raffle number was not on the raffle tickets we issued and someone else's was (also a crime) and then asked her if there was in fact a legit alcohol license. I was not answered, and I was immediately blocked by her on social media. Another citizen did provide me with an email from the Clerk responding to an open records request he made asking for all the Class B Temporary Alcohol license issued by the Village board for this calendar year to date and it stated there was only one issued and it was to the Peplin memorial VFW Post, not our municipal FD.

A municipality does NOT qualify for a Class B temp License. IF they did in fact qualify, none of the steps outlined by the law were followed. There are no other provisions by the State or the Village that would allow such activity.

To avoid any possible smoke and mirrors, the 2023 State Senate Bill 848 amended state statute 125.06(6) that allows municipal employees to sell alcohol at parks owned by the municipality IF, and only if, the following criteria are met: under an ordinance, resolution, rule, or regulation enacted by the governing body. Kronenwetter has no such ordinance, resolution, regulation or any record of the Board authorizing such this action.

I have now laid out my case that our Municipal Fire Department (a Department of the Village as a whole) has broken the law, I have presented the process which must be followed and doesn't appear to have been. I have provided you with the supporting laws and statutes. I, a citizen of Kronenwetter, am hereby officially requesting that the Board perform their due diligence and verify my concern is valid and true and that the FD acted on their own accord and were not in fact misled by another staff member outside of the FD or a Board member. If my concern is proven to be true and factual and is not the result of another staff member outside of the FD or a Board member providing erroneous information to the FD, the Board should then pass the findings of fact to the Police and Fire Commission with direction to investigate the root cause(s) of the violations of our state law and take whatever fair and just disciplinary action they see fit for those responsible for the violations. If the FD was acting under erroneous information provided by a staff member or Board member and did in fact believe they were following the law, then the Board needs to pursue the root cause and take whatever fair and just action needs to be taken. Furthermore, I request that the Board take this identification of a weakness in the Villages processes as an opportunity to improve and implement measures to prevent such actions from occurring again in the future.

Thank you for your time

--

*Sean Dumais
Owner / Lead Trainer
Central Wisconsin K-9, LLC.
715-870-2095*

Follow up with Clerk LaBarge

At close of business on 11/20/2024, I stopped up to see the Clerk and asked her if she had any alcohol licenses for the Kronenwetter FD (more specifically, for the fall Movie Under the Stars event). Clerk LaBarge said the FD did not have a license but advised me that Special Agent Kurt Goodreau with the WI Department of Revenue, Division of Alcohol Beverages, advised the FD did not need a permit because the event they sold alcohol at was Village sponsored. Clerk LaBarge said she was with Chief O'Brien when they called SA Goodreau to find out if the FD could sell alcohol at the Movie Under the Stars at Towering Pines Park. Clerk LaBarge said they called the Dept. of Revenue (DOR) before the event to make sure the FD was doing things correctly.

Clerk LaBarge suggested we call SA Godreau to confirm the information, which we did. We posed the question to SA Goodreau about whether the FD needed an alcohol permit for this event in the park and SA Goodreau said they did not since it was a Village sponsored event. He said the only caveat was the question of where the money went, that is, to an official Village account or to a non-Village account the FD had set up for their donations.

SA Goodreau laid out two scenarios, which are as follows:

- a. FD brings the cash to the Treasurer, and he/she deposits it in a VOK account, then no permit is required.
- b. FD brings the cash to a non VOK bank account, then a permit is required.

I advised I could not get too far into the weeds on this and may end up having to request an outside investigation (if so requested), and SA Goodreau advised that if he were investigating this and found a permit had been required, he would just issue a warning and advise the FD to correct any future sales. SA Goodreau said this kind of thing (alcohol sales w/o a permit/license) "happens all the time."

As stated in the above paragraph, a full-blown investigation would have to be outsourced, so I did not get into further details specifically outlined in Mr. Dumais' complaint because I was primarily interested in the initial recommendation to Chief O'Brien. I wanted to gather some basic facts to get a feel for the situation and then see what President Voll and Attorney Turonie advised.

Follow up with Account Clerk Fisher

On Thursday, 11/21/2024, I spoke to Account Clerk Fisher to see if she could check the records of deposits into the FD Donation Fund, and she found a \$9,337 cash deposit on 10/11/2024. She wasn't sure if that money was solely from the Open House or if it was the combined cash from the Movie Under the Stars and the open house, but she had it marked as coming from the open house. Because both events took place within a few weeks of each other, AC Fisher speculated that the FD may have just held onto the money from the Movie Under the Stars and waited to deposit it with the open house money at the same time. AC Fisher said when the FD has fundraising events like these, they bring the cash in an envelope, give it to her, and ask that it be deposited into the FD Donations Fund. She said when they brought that cash to her, they did not specify if it was from one or both events.

AC Fisher found FD credit card documents showing the FD purchased alcohol (beer and seltzer) at Sam's Club on 08/21/2024 for \$413.07. She had that noted as "beer for sales out of donation fund." That Movie Under the Stars got postponed due to rain and was rescheduled for 09/13/2024, which is the day of the alcohol sales. She spoke to Chief O'Brien later in the day and Chief O'Brien told her that the cash deposited on

10/11/2024 was from three sources: a donation from a citizen, Movie Under the Stars, and the open house event.

Follow up with Former Treasurer Lisa Kerstner

I also spoke to former Treasurer Lisa Kerstner on 11/21/2024, who said the same thing with respect to how the cash is brought up to the front office and then deposited into the FD account. She said the FD gave the money to Sarah, not her. Former Treasurer Kerstner told me she was also present when Clerk LaBarge and Chief O'Brien called SA Goodreau, and she confirmed that he told them that no permit was required because this was a Village sponsored event. She also believed it was likely that the FD waited for both events to be done and then turned the cash over to the Village in one lump sum. She stated that Chief O'Brien has always had money from events like this deposited into a Village account.

Follow up with Chief O'Brien on 11/21/2024

Chief O'Brien said she checked with the State DOR before the event to make sure they were doing things correctly and confirmed that SA Goodreau told her, Clerk LaBarge, and former Treasurer Lisa Kerstner that the FD did not need a permit because it was a Village sponsored event. Based on this advice, Chief O'Brien believed she was proceeding correctly. Chief O'Brien stated that she turned over the money from the Movie Under the Stars, the FD open house, and a citizen donation in one lump sum to AC Fisher. This is the money AC Fisher had logged into the FD Donations account on 10/11/2024. Chief O'Brien told me she was going to send AC Fisher a statement attesting to that fact. Chief O'Brien sent AC Fisher an e-mail on 11/24/2024 attesting to the fact that the \$9,337 in cash she turned in was from those three sources.

Follow up Meeting with President Voll and Attorney Turonie

You and I had a phone conference with Attorney Turonie on Friday, 11/22/2024, to discuss this. I provided you both with the basic information I had. Attorney Turonie's legal opinion was that the FD could not legally sell alcohol at the Movie Under the Stars event. To do so in the future, Attorney Turonie said they either need to partner with an eligible entity who has an alcohol license, or the Village needs to create alcohol-related ordinances related to Mr. Dumais' point regarding 2023 Senate Bill 848. This provision allows municipal employees to sell beer at municipal parks under an ordinance, resolution, rule, or regulation enacted by the governing body and Kronenwetter does not have anything along those lines. He stated in either case, a licensed bartender must be on site. Attorney Turonie recommended that the Village creates alcohol-related ordinances, and advised he could help facilitate that.

No further follow-up was requested on my part.



VILLAGE BOARD MEETING MINUTES

January 13, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Trustee Chris Eiden called the January 13, 2025 Village Board Meeting to order at 6 p.m.

A. Pledge of Allegiance

All those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *Trustee Chris Eiden, Trustee Ken Charneski, Trustee Kelly Coyle, Trustee Aaron Myszka, Trustee Craig Mortensen*

ABSENT: *Village President Chris Voll, Trustee Alex Vedvik*

STAFF: *Public Works Director Greg Ulman, Police Chief Terry McHugh, Fire Chief Theresa O’Brien, Clerk Jennifer Poyer*

2. PUBLIC COMMENT

Judi Akey, 1507 Spatz Drive, Kronenwetter, WI 54455 – *Email read by Clerk Jennifer Poyer, attached to minutes.*

Bernie Kramer, 2150 Highway 153, Peplin, WI 54455 – *Kramer questioned why there was no financial report in the meeting packet. He said the residents need to see the Village’s financials.*

Holly Hettinga, 1426 Maple Ridge Road, Kronenwetter, WI 54455 – *Hettinga commented on agenda item 4F. Maple Ridge Road and Martin Ridge Road Engineering Reports. Hettinga said the speed limit reduction from 55 mph to 45 mph should remain due to safety concerns.*

Brian Sasman, 1417 Ropel Road, Kronenwetter, WI 54455 – *Email read by Clerk Jennifer Poyer, attached to minutes.*

Andrea Sasman, 1417 Ropel Road, Kronenwetter, WI 54455 – *Email read by Clerk Jennifer Poyer, attached to minutes.*

Trudy Hittner, 2233 Bryce Lane, Kronenwetter, WI 54455 – *Hittner commented on agenda item 4F. Maple Ridge Road and Martin Ridge Road Engineering Reports. She said the speed limit of 55 mph is too high and the board should push for interest of safety to lower it to 45 mph.*

3. REPORTS FROM STAFF AND VENDORS

C. Police Chief Report

Police Chief Terry McHugh presented his January 2025 report.

D. Fire Chief Report

Fire Chief Theresa O’Brien presented the 2024 Kronenwetter Fire Department year-end report.

4. NEW BUSINESS

E. Fee Schedule Update

Motion by Charneski/Myszka to approve the fee schedule update. Motion carried by roll call vote. 5:0. Discussed the possible error of shed size being over 200 sq ft.

F. Maple Ridge Rd. and Martin Ridge Rd. Engineering Reports

Motion by Coyle/Myszka to approve the Maple Ridge Road and Martin Ridge Road Engineering reports and keep the speed limit at 45 mph. Motion carried by roll call vote. 3:1. Voting yea- Trustee Eiden, Trustee Coyle, Trustee Myszka; Voting nay- Trustee Charneski; Trustee Mortensen abstained. Public Works Director presented his engineering reports for Martin and Maple Ridge Roads. Board members discussed the safety issues and resident concerns regarding lowering the speed limit. Discussed whether the change was necessary and legal.

G. Hiring a Special Prosecutor for Municipal Court Case

Motion by Charneski/Coyle to not hire a special prosecutor and instructions to drop the case. Motion carried by roll call vote. 5:0.

Discussed the use of one of the current two Village attorneys; possibility of high attorney fees for 2025; and merit of the lawsuit.

H. Appointment of Dan Raczkowski to the Utility Committee (UC)

Motion by Charneski/Mortensen to appoint Dan Raczkowski to the Utility Committee. Motion carried by voice vote. 5:0

I. Appointment of Garrett Lysne to the Redevelopment Authority (RDA)

Motion by Coyle/Myszka to appoint Garrent Lysne to the Redevelopment Authority. Motion carried by voice vote. 5:0.

Lysne attended the meeting and introduced himself to the Village Board members.

J. 2025 Animal Impound Agreement with the Humane Society of Marathon County, Inc.

Motion by Charneski/Coyle to approve the 2025 Animal Impound Agreement with the Humane Society of Marathon County, Inc. Motion carried by roll call vote. 5:0.

K. Closure of Municipal Center Offices for Administrative Work Days

Motion by Myszka/Coyle to approve the closure of the Municipal Center offices for administrative work days. Motion carried by roll call vote. 5:0.

Discussed the advantages and disadvantages of the closures.

5. CONSENT AGENDA

L. Operator “Bartender” License – Haley G. Schjoth

M. December 9, 2024 Village Board Meeting Minutes

Motion by Charneski/Coyle to approve operator “bartender” license for Hayley G. Schjoth and accept the December 9, 2025 Village Board Meeting Minutes as presented.

Motion carried by voice vote. 5:0.

6. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

N. October 21, 2024 Plan Commission Meeting Minutes

Committee was thanked for their minutes.

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- *Kennel Permit for Crossroads K9 Rescue*
- *Staff compensation*
- *Role of Village President with absence of administrator, etc*

8. ADJOURNMENT

Motion by Charneski/Coyle to adjourn the January 13, 2025 Village Board Meeting. Motion carried by voice vote. 5:0.

Meeting adjourned at 6:51 p.m.

Jennifer Poyer

From: Christopher Eiden
Sent: Monday, January 13, 2025 5:47 PM
To: Jennifer Poyer
Subject: Fwd: [External] STAFF ISSUES

Sent from my iPhone

Begin forwarded message:

From: judi.akey@tds.net
Date: January 13, 2025 at 2:47:33 PM CST
To: Chris Voll <cvoll@kronenwetter.org>, Christopher Eiden <ceiden@kronenwetter.org>, Ken Charneski <kcharneski@kronenwetter.org>, Kelly Coyle <kellycoyle@kronenwetter.org>, Alex Vedvik <avedvik@kronenwetter.org>, Aaron Myszka <amyszka@kronenwetter.org>, craigm@futureproductscorp.net, Craig Mortensen <cmortensen@kronenwetter.org>
Subject: [External] STAFF ISSUES

Village of Kronenwetter Board Members,

I know this is last-minute but I've been wondering if the Staff members who have taken up some huge additional duties and responsibilities have gotten at least a temporary bump in pay (plus some gigantic thank-you's from the Board members). I received a notice from Jennifer that she's starting the recruitment process for election workers which made me think of this. And, I know that Sarah has taken on a big job for many months as well. I'm not sure about other implications on current staff as a result of the long-standing open positions but their roles should also be reviewed as additional compensation may also be appropriate.

I, as a taxpayer, would be more than happy for my tax dollars to help provide additional compensation to all Staff members who have taken on such substantial additional work in a way that properly acknowledges the value of their work.

NOTE: You may present this as "Public Input" (I am unable to attend the meeting this evening).

Judi

*Judith L. Akey
1507 Spatz Dr
Kronenwetter WI 54455*

*Home: (715)693-3945
Cell: (715)551-2439
Judi.Akey@tds.net*



Holly Hettinga <holly@thesolomongroupwi.com>

Maple Ridge Road

1 message

Andrea Sasman <asasman@nicoletbank.com>
To: Holly Hettinga <holly@thesolomongroupwi.com>

Tue, Dec 3, 2024 at 2:05 PM

Good afternoon, Holly, We live at 1417 Ropel Rd and drive Maple Ridge every day. People drive too fast on that road, people have passed myself and my husband numerous times because they are driving so fast. This is not a highway; it is a short road from X to the interstate. 55 is too fast of a speed limit. Especially when I drive by and see the homeowners out trying to get their mail or doing their lawn work or snow shoveling and they must watch closely for the fast drivers. I am in full support to lower the speed limit on Maple Ridge to 45.

Thank you!

W

Andrea Sasman
VP Retail Mortgage Banker
511 S. 28th Ave, Wausau, WI 54401

NMLS #1134266
(715) 241-2535

asasman@nicoletbank.com
Nicoletbank.com



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Holly Hettinga <holly@thesolomongroupwi.com>

Maple Ridge Rd Speed Limit

2 messages

Brian Sasman <bsasman@qct-usa.com>

Tue, Dec 3, 2024 at 3:07 PM

To: "holly@thesolomongroupwi.com" <holly@thesolomongroupwi.com>

Holly,

I drive Maple Ridge road daily and routinely get passed by vehicles while maintaining the current speed limit of 55 mph.

These conditions are unsafe taking into account the residences along the road and the hill(s) creating short visibility in areas.

I feel that reducing the speed limit to 45 mph will help create a safer environment with minimal disruption to commuters considering it is only a 2 mile (approximate) stretch of road.

Brian Sasman

1417 Ropel Rd.

Holly Hettinga <holly@thesolomongroupwi.com>

Tue, Dec 3, 2024 at 3:15 PM

To: Brian Sasman <bsasman@qct-usa.com>

Thank you Brian! The meeting last night went really well, so this feedback will hopefully help next meeting when it's voted into effect or not

[Quoted text hidden]



PLAN COMMISSION MEETING MINUTES

October 21, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

@6:00PM

A. Pledge of Allegiance

B. Roll Call

PRESENT

Chris Voll

Dick Kvapil

Bruce Sinkula

Dan Lesniak

Rick Grundman

Ken Charneski

ABSENT

Tony Stange

2. ANNOUNCEMENT OF PUBLIC HEARING

C. Eau Claire River LLC Rezone: Eau Claire River, LLC 7306 Zinser St., Weston, WI 54476 request a zoning change of 35.58 acres from BP - Business Park to M2 – General Industrial, located at 1320 Kowalski Road, Kronenwetter, WI 54455. Parcel Identification Number 145-2707-023-0996. Legal description of the subject property: SEC 02-27-07 PT OF S 1/2 SW 1/4 THAT PT LYG WLY OF HWY '51' & D/I CSM VOL 10 PG 182 (#2709) (DOC #772685) EX DOC 1488725-(RD).

Overview given by Peter Wegner. Zoning change request from Business Park to M2– General Industrial. 1292 Kowalski Road, will access be off Kowalski Road?

Guy Fridel- 2230 Ruby Drive-Proposed zoning #9 was left blank on the application.

Bernie Kramer-

Jeff Zaler-1290 Kowalski-Concerns over safety for the walking path.

Tom Renzo- 3840 N 20th Ave.

3. CLOSING OF PUBLIC HEARING

4. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer’s discretion. Be further advised that

there may be limited discussion on the information received, however, no action will be taken under public comments.

5. APPROVAL OF MINUTES

- D. 2024 07 15 PC Meeting Minutes
Motion to approve made by Kvapil, Seconded by Sinkula.
Voting Yea: Voll, Kvapil, Sinkula, Lesniak, Grundman, Charneski
- E. 2024 08 19 PC Meeting Minutes
Motion to approve made by Lesniak, Seconded by Voll.
Voting Yea: Voll, Kvapil, Sinkula, Lesniak, Grundman, Charneski
- F. 2024 09 16 PC Meeting Minutes
Motion to approve made by Voll, Seconded by Grundman.
Voting Yea: Voll, Kvapil, Sinkula, Lesniak, Grundman, Charneski

6. REPORTS AND DISCUSSIONS

- G. Community Development Director Report
No questions from commission.

7. NEW BUSINESS

- H. Discussion and possible action Eau Claire River LLC Rezone Request
Motion to delay for 30 days, for forms to be completed in full. Overpass committee to supply maps for the ramps. Amended
New motion to delay until November 18, 2024, for forms to be completed in full.
Motion made by Charneski, Seconded by Lesniak.
Voting Yea: Voll, Kvapil, Sinkula, Lesniak, Grundman, Charneski
- I. Discussion and possible action § 520-121. - Conditional use permits
Report given by Peter Wegner: Research the possible changes listed and report back to the Commission.
- J. Discussion and possible action Zero-lot-line Residences
Overview given by Peter Wegner.
Direct Peter to look more closely at the options.
- K. Discussion and possible action § 520-27 B. Detached accessory structure (for residential use)
Overview given by Peter Wegner.
Will bring back to the commission at January meeting

8. NEXT MEETING - NOVEMBER 18, 2024

9. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Conditional use permit.
Zero lot lines.

10. ADJOURNMENT

@ 8:03PM
Motion made by Lesniak, Seconded by Kvapil.
Voting Yea: Voll, Kvapil, Sinkula, Lesniak, Grundman, Charneski

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 10/18/2024 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages



PLAN COMMISSION MEETING MINUTES

November 18, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

@6:00PM

A. Pledge of Allegiance

B. Roll Call

PRESENT

Chris Voll

Tony Stange

Bruce Sinkula

Dan Lesniak

Rick Grundman

Ken Charneski

ABSENT

Dick Kvapil

2. ANNOUNCEMENT OF PUBLIC HEARING

C. Milestone Materials, 920 10th Avenue North, Onalaska, WI, 54650, Requests a Conditional Use Permit for a Nonmetallic Mining Operation on Queenland Vista SECTIONS 10 & 11, T27N, R7E VILLAGE OF KRONENWETTER MARATHON COUNTY, WISCONSIN. Section 10: 2071 Queenland Dr, SEC 10-27-07 PT OF NE 1/4 NE 1/4 - LOT 1 CSM VOL 64 PG 16 (#14379) (DOC #1449149) EX DOC #1499365-RD 9.160 2071 Queenland Dr Section: 10 Acres, PIN 145-2707-101-0967. Section 11: 2070 Queenland Dr, SEC 10-27-07 PT OF NE 1/4 NE 1/4 - ALSO PT OF NW 1/4 NW 1/4 SEC 11 - LOT 3 CSM VOL 64 PG 16 (#14379)(DOC #1449149 EX DOC #1499367-RD 22.300 2070 Queenland Dr Section: 11 Acres, PIN 145-2707-101-0965.

Public Comment: Randy Fifrick(email), Rick Smith, Terry Radtke, Overview given by Peter Wegner.

Andrew Peters Milestone Materials gave overview of business and the plan.

PUBLIC COMMENT

Dawn Barker - 1290 Kowalski Road

Vicki Kohn- 2044 James Street

Rick Smith - 1503 Plaza Road

Tom Birch (American Asphalt) - 832 State Hwy 153

3. CLOSING OF PUBLIC HEARING

4. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that

there may be limited discussion on the information received, however, no action will be taken under public comments.

Randy Fyfrick- 2555 Greenwood Drive. (Email)

Tom Birch - American Asphalt

5. REPORTS AND DISCUSSIONS

- D. Community Development/Planning and Zoning Director Report.
Updates on multi-family units.

6. OLD BUSINESS

- E. Discussion and possible action: Eau Claire River LLC Rezone.
Overview given by Peter Wegner and Tom.
Motion to approve the Eau Claire River LLC Rezone from BP to M2.
Motion made by Lesniak, Seconded by Sinkula.
Voting Yea: Sinkula, Lesniak, Grundman
Voting Nay: Voll, Stange, Charneski
Motion failed, sending to VB

7. NEW BUSINESS

- F. Discussion and possible action: Milestone Materials Conditional Use Permit Application for a Nonmetallic Mining Operation.
Dan L. gave input. Commission to delay until they have the joint meeting with RDA.
Motion to delay action until a TBT date with RDA joint meeting. Staff to set up meeting.
Motion made by Lesniak, Seconded by Stange.
Voting Yea: Voll, Stange, Sinkula, Lesniak, Grundman, Charneski

- G. Discussion and possible action: § 520-121. - Conditional use permits.
Delay action for more research.

8. NEXT MEETING: December 16, 2024

December 16, 2024

9. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Milestone Materials Conditional Use Permit Application

10. ADJOURNMENT

@ 7:40pm

Motion made by Charneski, Seconded by Voll.

Voting Yea: Voll, Stange, Sinkula, Lesniak, Grundman, Charneski

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 11/15/2024 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages



AMBULANCE SUBCOMMITTEE MEETING MINUTES

November 19, 2024 at 6 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Chairperson Alex Vedvik called the November 19, 2024 Ambulance Subcommittee Meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *Trustee Alex Vedvik, Pat Kilsdonk, Rick Smith, Judy Fries, Pam Kijak, Terry Lewis-Birkett*

ABSENT: *Laura Berry*

STAFF: *EMS Coordinator Alexa Kufalk, Fire Captain Tim O'Brien*

2. PUBLIC COMMENT

No public comment.

3. APPROVAL OF MINUTES

A. Discussion & Possible Action: Approval of the October 23, 2024 Ambulance Subcommittee Meeting Minutes

Motion by Smith/Fries to approve the October 23, 2024 Ambulance Subcommittee Meeting Minutes as presented. Motion carried by voice vote. 6:0.

4. OLD BUSINESS

A. Discussion and Possible Action: 2025 Ambulance Referendum Question

Motion by Vedvik/Kijak – Due to the lack of support regarding legal services the subcommittee recommends to take no action on the Ambulance Referendum Question until such time that we have proper legal and financial support. Motion carried by roll call vote. 6:0.

Discussed timeframe, research needed, etc. for referendum question. Looked at other community's referendum questions in terms of marketing and educating the community.

5. NEW BUSINESS

A. Discussion and Possible Action: RFP for Ambulance Services

Motion by Smith/Vedvik for the Kronenwetter Fire Department first responders to work on existing contract to identify changes that should be addressed and draft an RFP based on the changes. Also, submit a summary of the revisions to the Ambulance Subcommittee. Motion carried by voice vote. 6:0.

Discussed the current contract and offers from Riverside and Safer. Discussed need for RFP.

6. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Ambulance contract, RFP

Minutes prepared by Jennifer Poyer.
Approved by Ambulance Committee on January 21, 2025.

7. **NEXT MEETING:** 6 p.m., Tuesday, December 17, 2024

8. **ADJOURNMENT**

Motion by Smith/Kijak to adjourn the November 19, 2024 Ambulance Subcommittee. Motion carried by voice vote. 6:0.

Meeting adjourned at 7:16 p.m.