



# POLICE AND FIRE COMMISSION MEETING AGENDA

April 27, 2026 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive  
Room C110 (Fire Department Training Room)

**All Agenda Items Listed Are for Discussion and Possible Action**

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. ANNOUNCEMENT OF CLOSED SESSION**

**3. APPROVAL OF MINUTES**

- C.** Approve 03/26/2026 meeting minutes.

**4. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**5. OLD BUSINESS**

- D.** Discussion and possible action regarding Commission's complaint form.

**6. CLOSED SESSION**

Consideration of Motion to convene into closed session pursuant to Section 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, interview Fire Department applicant; and pursuant to Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

**7. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

**8. ACTION AFTER CLOSED SESSION**

**9. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Police Clerk's office at (715) 693-4215 during business hours.***

**Posted: 04/21/2026 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)**

**Faxed: WSAW, Mosinee Times, Everest Herald | Emailed: WAOW, WSAU, Raymond Neupert, City Pages**



# POLICE AND FIRE COMMISSION MEETING MINUTES

March 26, 2026 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive  
Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

President Schemmel called the 03/26/2026 Police and Fire Commission meeting to order at 5:15 p.m.

A. Pledge of Allegiance  
Those in attendance recited the Pledge of Allegiance.

B. Roll Call  
PRESENT:  
President Doug Schemmel  
Vice President David Forsythe  
Commissioner Chet Rucinski  
Commissioner Lucene Udulutch  
Commissioner Rick Smith  
STAFF: Police and Fire Commission Secretary Dianne Drew

**2. APPROVAL OF MINUTES**

C. Approve March 23, 2026 and March 24, 2026 meeting minutes.

Motion by Commissioner Rick Smith, seconded by Vice President David Forsythe to approve the 03/23/2026 and 03/24/2026 meeting minutes as submitted. Motion carried 5:0 by roll call vote.

**3. PUBLIC COMMENT**

None.

**4. OLD BUSINESS**

Discussion and possible action regarding Commission's complaint form.

Motion made by Vice President Forsythe to revise the 03/24/2026 motion made as follows: That the information received in closed session regarding a Village employee does not rise to the level of a formal complaint or charge. The Police and Fire Commission will provide the aggrieved person with a complaint/charge form that must be completed in its entirety, and then the Police and Fire Commission will review the submission to see if it rises to the level of a formal complaint/charge that must be

investigated. Seconded by Commissioner Chet Rucinski. Motion carried 5:0 by roll call vote.

Commissioners reviewed sample Police and Fire Commission Complaint Procedures forms from other Wisconsin municipalities, and chose to closely follow and amend the River Falls Police and Fire Commission forms.

Motion made by Commissioner Rick Smith to approve the Citizen Complaint/Charge Procedures form with changes made during the meeting. Seconded by Commissioner Lucene Udulutch. Motion carried 5:0 by roll call vote.

## 5. ADJOURNMENT

Motion by Commissioner Lucene Udulutch, seconded by Commissioner David Forsythe to adjourn. Motion carried 5:0 by roll call vote.

Meeting adjourned at 6:23 p.m.

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary  
Approved on \_\_\_\_\_, 2026

# KRONENWETTER POLICE AND FIRE COMMISSION

## Citizen Complaint/Charge Form

*Please review the attached Citizen Complaint/Charge Procedures and indicate if you are filing a complaint or charge.*

- COMPLAINT: Referral to Police and Fire Commission Secretary pursuant to Wis. Stats. § 66.0511(3) for follow-up investigation and report back to complaining person with findings.
- CHARGE: Filed in writing in accordance with the process set forth under Wis. Stats. § 62.13(5) seeking a hearing to impose suspension, reduction in rank, or dismissal of a Chief or subordinate of the Police or Fire Department.

### INFORMATION ABOUT PERSON FILING COMPLAINT OR CHARGE:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Best time to call: \_\_\_\_\_

### INFORMATION ABOUT PERSON NAMED IN THE COMPLAINT/CHARGE:

Name: \_\_\_\_\_

Rank (if known): \_\_\_\_\_

Department:  Police  Fire

### STATEMENT OF COMPLAINT OR CHARGES:

Describe the action on the part of the person named in this complaint that you believe violated a department rule, village ordinance, state or federal law, or standards of acceptable conduct. **Use additional sheets if you need more space, initial each page, and attach them to this form.**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**SPECIFICATION OF VIOLATION:**

Cite the department rule, village ordinance, state or federal law, or standards of acceptable conduct you believe the person named in this complaint violated.

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**SPECIFICATION OF PENALTY SOUGHT:**

Cite the disciplinary action sought based upon this complaint.

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Dated: \_\_\_\_\_

\_\_\_\_\_  
Complainant's Signature

Upon completion of this form, please return to:

IF A COMPLAINT:

Police and Fire Commission Secretary  
Kronenwetter Municipal Center  
1582 Kronenwetter Drive  
Kronenwetter, WI 54455

IF CHARGES:

Chairperson, Police and Fire Commission  
Kronenwetter Municipal Center  
1582 Kronenwetter Drive  
Kronenwetter, WI 54455

VERIFICATION UNDER OATH

State of Wisconsin )
) ss.
\_\_\_\_\_ County )

I, \_\_\_\_\_, the above-named complainant, being duly sworn on oath deposes and states that I have read the foregoing complaint, and that I know it is true and complete to my own knowledge, except as to those matters based upon information and belief, and as to those matters I believe the same to be true.

Dated: \_\_\_\_\_ Complainant's Signature

NOTARY PUBLIC

Subscribed and sworn to before me this
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Print Name: \_\_\_\_\_
Notary Public, \_\_\_\_\_ County, Wisconsin
My Commission is permanent or expires on \_\_\_\_\_

