



VILLAGE BOARD MEETING AGENDA

May 12, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. REPORTS FROM STAFF AND VENDORS

- C. Police Chief's Report
- D. Fire Chief Report
- E. Interim Finance Director Report
- F. Village President Report - Additional Assigned Duties

4. NEW BUSINESS

- G. Marathon County Bike/Ped Subcommittee Member Representing Kronenwetter
- H. Ordinance Amendment 25-06 Chapter 496 - Vehicles and Traffic Amending Article II. -ATVS, UTVS and Off-road Recreational Vehicles, 496-7-Operator and Rider Requirements
- I. Riverside Ambulance Contract Meeting Proposal
- J. Refer Election Review to CLIPP
- K. Refer Code of Conduct Review to Administrative Policy Committee
- L. Harter's Service Contract-Refer to Appropriate Committee
- M. Potential Sale of Kronenwetter Drive Properties - Refer to Appropriate Standing Committee

5. CONSENT AGENDA

- N. Revised March 24, 2025 Village Board Minutes
- O. April 28, 2025 Village Board Meeting Minutes

6. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

- P. April 7, 2025 CLIPP Committee Meeting Minutes

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

8. ADJOURNMENT

NOTE: Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request service, contact the clerk's office, 1582 Kronenwetter Drive WI 54455 (715)-692-1728

Posted: 05/09/2025 Kronenwetter Municipal Center and _

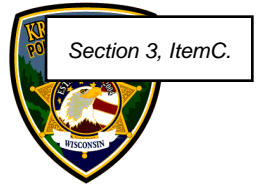
Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for May 2025 Board Meeting



TO: VILLAGE BOARD MEMBERS

DEPARTMENT ACTIVITY SUMMARY – In April, we handled 611 total calls for service. Some highlights included the following:

- Four arrests for domestic violence/family trouble:
 - One subject was arrested for disorderly conduct and criminal damage to property.
 - One subject was referred to the DA's for disorderly conduct and interference with child custody.
 - One subject, who left the scene prior to officers' arrival, was referred to the DA's Office and Probation and Parole for a "no contact" order.
 - One subject was arrested for disorderly conduct after officers responded to a person armed with a hammer.
 - One subject was arrested for disorderly conduct and criminal damage.
- A report of harassment after the reporting party received unwanted text messages.
- An arrest for third offense OWI after the officer observed the driver almost strike a street light.
- Five welfare checks/mental health detentions:
 - Three resulted in a mandatory emergency mental health detentions. One of the calls involved a subject with a handgun. Officers did a nice job of safely handling that call, so nobody was hurt.
 - One resulted in a caller being given resources and follow up with North Central Health Care.
 - The last one resulted in a report being sent to the Aging and Disability Resource Center.
- Three citations for a juvenile possessing tobacco products on school property.
- Three ID theft/fraud investigations. In one case the victim fell prey to a caller claiming to be from a local credit union. The suspect advised the victim they had fraudulent charges and to clear them, they needed their account info. Once armed with the victim's account information, the suspect transferred close to \$500 from their account.
- One citation to a teenager for possession of THC and drug paraphernalia.
- Agency assists for KPD for two instances of medical emergencies which required first responders to force entry to treat the victims. The PD also assisted the FD on a structure fire at a garage.

DEPARTMENT PERSONNEL ISSUES & STATUS – As noted in past reports, we still are still following up on anything local that is related to the teenage death investigation. I represented KPD and attended the Wausau community event about Sextortion that was driven by this teenager's death. The event included a resource fair and then a presentation with excellent speakers. I assisted an ICAC (internet crimes against children) Special Agent from the Division of Criminal Investigation at her booth during the resource fair. The event took place at the Grand Theater in Wausau, and it drew a large crowd.

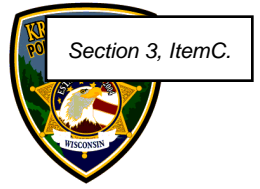
I'm proud to relay that our own Officer Guyer was selected for the Women's Community Investigator of the Year award. This award is given to only one investigator in the entire County! Officer Guyer's professional and compassionate work with victims of sexual assault is truly outstanding. She has a genuine interest in helping victims and their families navigate the difficult process of reporting sexual assaults. Her ability to reach victims who might otherwise be reluctant to disclose information is one of her key attributes.



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for May 2025 Board Meeting



I find it very noteworthy that this year's Investigator of the Year was one of our patrol officers, as opposed to a dedicated detective position that we see in other, larger departments. I think this speaks volumes about the department and the work our patrol officers do every day. I've included a photo from the night of the awards ceremony with KPD personnel and Officer Guyer.



CURRENT GRANTS AND EQUIPMENT — We will be taking another shot at listing our old squad cars on the auction. We didn't raise the amount of money we thought we'd get in early winter, so we decided to withdraw from the auction and try again later. We will have a 2020 Dodge Durango with approximately 120k miles and a 2018 Dodge Charger with 132k miles up for sale.

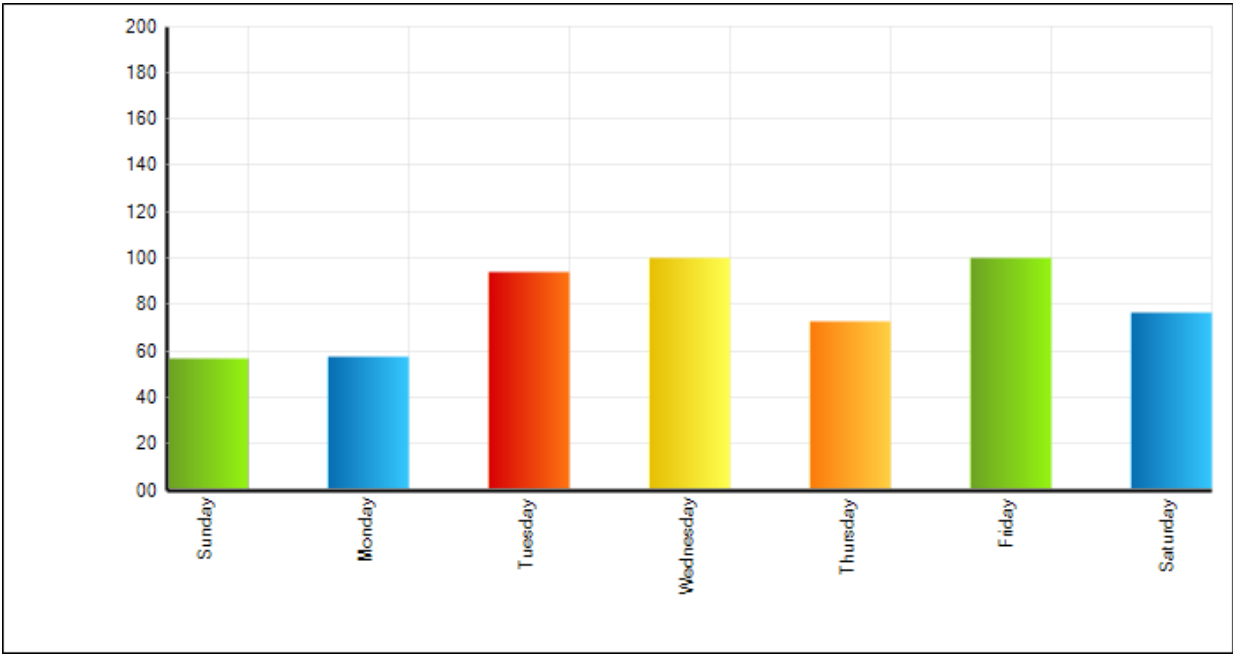
April 2025 Calls for Service Info

Events by Nature Code by Agency

KP	911 HANG UP	6
	ALARMS	2
	ANIMAL COMPLAINT	6
	BUSINESS SECURITY CHECK	36
	CIVIL COMPLAINT	14
	CRIMINAL MISCELLANEOUS	10
	CROSSING GUARD DUTY	1
	DISABLED VEHICLE	15
	DNR VIOLATION	1
	EXTRA PATROL	57
	FAMILY DISTURBANCE	8
	FIELD INTERVIEW	2
	FINGERPRINTING	10
	FOLLOW-UP INVESTIGATION	56
	FRAUD COMPLAINT	1
	INFORMATION	1
	JUVENILE DISTURBANCE	1
	LOST AND FOUND	9
	MENTAL SUBJECT	4
	NOISE COMPLAINT	1
	PARKING MISCELLANEOUS	2
	PROBATION/PAROLE	1
	PROCESS SERVICE	3
	SCHOOL WALK THROUGH	14
	SERVICE MISCELLANEOUS	48
	SUSPICIOUS ACTIVITY	3
	TELEPHONE MESSAGE	1
	TRAFFIC HAZARD	6
	TRAFFIC MISCELLANEOUS	14
	TRAFFIC STOP	151
	VEHICLE LOCKOUT	2
	WELFARE CHECK	12
	TRAFFIC CRASH - INJURY	1
	TRAFFIC CRASH PDO	2
	FIRE ALARM	2
	FIRE ASSIST	1
	STRUCTURE FIRE	1
	UTILITY FIRE CALL	2
	DEAD ANIMAL	1
	ATTEMPT TO LOCATE	1
	COMMUNITY RELATIONS ACT	2
	FOLLOW-UP INVESTIGATION	1
	SPECIAL INVESTIGATIONS INFO	1
	TELEPHONE MESSAGE	10
	VACANT HOME CHECK	8
	VEHICLE ATL	8
	MEDICAL EMERGENCY	20

April 2025 Calls for Service Info

Calls by Day of the Week



Summons/Citations Charge Summary

Agency: KRONENWETTER PD, Date Range: 04/01/2025 00:00:00 - 04/30/2025 23:59:59

Charges	Count
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	9
EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	1
EXCEEDING SPEED ZONES, ETC. (35-39 MPH)	1
EXCEEDING SPEED ZONES/POSTED LIMITS	3
FAIL/STOP AT STOP SIGN	2
FAILURE TO STOP FOR SCHOOL BUS	1
IID TAMPERING /FAIL TO INSTALL/VIOULATE	1
NON-REGISTRATION OF AUTO, ETC	8
NON-REGISTRATION OF VEHICLE	2
OPERATE MOTOR VEHICLE W/O INSURANCE	6
OPERATE MOTOR VEHICLE W/O PROOF OF	2
OPERATE W/O VALID LICENSE	2
OPERATING A MOTOR VEHICLE W/O	5
OPERATING LEFT OF CENTER	1
OPERATING WHILE REVOKED	1
OPERATING WHILE REVOKED (REV DUE TO	1
OPERATING WHILE SUSPENDED	8
OPERATING WHILE UNDER THE	1
PURCHASE/POSSESSION OF TOBACCO BY	3
SPEEDING IN 55 MPH ZONE (11-15 MPH)	1
SPEEDING ON CITY HIGHWAY	1
SPEEDING ON CITY HIGHWAY (11-15 MPH)	1
SPEEDING ON CITY HIGHWAY (16-19 MPH)	1
SPEEDING ON CITY HIGHWAY (20-24 MPH)	1
SPEEDING ON FREEWAY	1
SPEEDING ON FREEWAY (11-15 MPH)	1
SPEEDING ON FREEWAY (16-19 MPH)	1
UNLAWFUL U/Y TURN-ERECTED SIGNS	1
Total:	67

KRONENWETTER FIRE DEPARTMENT MARCH 2025

Training:

FIRE: 3/3/2025 – Pumping Operations
3/17/2025 - Power Plant Tour
EMS: 3/13/2025 – Impalement Injuries
3/27/2025 – Driving/Address Locations

Fire Calls:

March Fire Calls – 8 – 1 Vehicle accidents, 1 Alarm in Kronenwetter, 1 Grass fire, 3 Structure Fires in Kronenwetter, 1 Structure Fire mutual aid, 1 cancelled call for Mosinee – YTD 22 as of 3/31/2025

EMS Calls and Updates:

March EMS Calls – 38 – YTD 114 as of 3/31/2025

Vehicle/Equipment Updates:

Monthly maintenance checks completed -

Staffing:

At end of March 33 members on the department

Past and Upcoming training and events:

6 members completed Driver/Operator class through NTC
3 Department members continue in Fire 1 and Hazmat Operations and 6 continue Fire 2 through NTC – expected completion of state certifications by end of May 2025.
CPR Training given to staff at 2 area CBRF units.

KRONENWETTER FIRE DEPARTMENT					
MARCH 2025					
TOTAL FIRE EMERGENCY CALLS ENDING 03/31/2025					
	Village	Guenther	Mutual Aid	Monthly Total	Year To Date
Vehicle Accidents			1	1	6
Chimney Fire					0
Grass/Brush Fire	1			1	1
Structure Fire	3		1	4	5
Weather					0
CO/Gas/Alarms	1			1	8
Car Fire					0
Other					0
Cancelled calls			1	1	2
Total Calls	5	0	3	8	22
Mutual Aid Received				3	3
Mutual Aid Given/Dispatched				3	7
First Responder Calls	38	N/A	N/A	38	114
				Monthly	Year To Date
Engine 1				6	14
Truck 1				2	3
Tanker 2				1	1
Rescue 6				4	7
Brush 1				1	1
Car 2				2	4
UTV				1	1



REPORT TO VILLAGE BOARD

ITEM NAME: Finance/Treasurer Office Update – 4/25/2025 thru 5/09/2025
PREPARED BY: John Jacobs, Interim Finance Director
DATE PREPARED: 5/09/2025

Due to a number of account reconciliations that are still being vetted between the 2024 and 2025 budget years, I am going to delay the issuance of the 2024 internal financial reports until the 5/15/2025 APC and Utilities Committee meetings for next week. I would rather not to issue some reports for the 5/12/2025 Village Board meeting, and then reissue them as “amended” for the 5/15/2025 committee meetings.

Therefore, the full set of 2024 internal financials would be distributed to the APC and Utilities Committees for their 5/15/2025 meetings next week, and then would also include them in the 5/29/2025 Village Board meeting packet.

Similarly, I still plan to be on track with releasing the 1st Quarter 2025 financial reports for that 5/29/2025 Village Board meeting packet, since I am analyzing all of the year-end items as of 12/31/2024 and also items that cross-over into early 2025 as well.

The auditors are working on the initial submission of the Form C – 2024 Annual Financial Report that will be sent to the WDOR by May 15th. Once we have finalized all of the numbers for 2024 in the coming 1-2 weeks, then an “amended” report would be submitted to the WDOR at a later date with the “final” numbers.

Also, the auditors are working on the preparation of the PSC Annual Report for the Water Utility which will be submitted by Monday, June 2nd with all final numbers at that time.

I plan to include a cover memo with the internal financial reports, as soon as I have them completed by midweek next week. This memo will highlight some key points of interest, that I will bring to your attention.

VOK President's Report for Additional Assigned Duties

May 12, 2025

David Baker, President

Completed

- Met with Marathon County Administrator Leonhard
- Attended Rep. Jacobs/Senator Tomczyk Listening Session
- Phone Discussions with Attorney VanderWaal and Riverside Fire Chief
- Approved multiple Invoices including:
 - \$4,438.58 for Dirks Group, LLC
 - \$13,349.13 for Wisconsin Public Service
 - \$37,318.86 for Rib Mountain Sewerage District
- Discussed zoning and utility issues with staff members
- Met with various committee member to discuss Village plans and goals
- Assisted with determining public records request procedure

Upcoming

- Attorney RFP



REPORT TO VILLAGE BOARD

ITEM NAME:	Marathon County Bike/Ped Subcommittee Member Representing Kronenwetter
MEETING DATE:	May 12, 2025
PRESENTING COMMITTEE:	
COMMITTEE CONTACT:	President David Baker
STAFF CONTACT:	Jennifer Poyer
PREPARED BY:	Jennifer Poyer

ISSUE: Marathon County Transportation Planner Aaron Anklaam requested municipalities to designate a representative to serve on the Bike/Ped Subcommittee of the Metropolitan Planning Organization.

OBJECTIVES: Designate a Kronenwetter representative to serve on the committee.

ISSUE BACKGROUND/PREVIOUS ACTIONS:
An email was sent to staff, elected officials and appointed committee members regarding this opportunity. No one has shown interest, yet.

PROPOSAL:
ADVANTAGES:
DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)
RECOMMENDED ACTION:
OTHER OPTIONS CONSIDERED:
TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$
Remaining CFY
Account Number:
Description:
Budgeted Amount:
Spent to Date:
Percentage Used:
Remaining:

ATTACHMENTS (describe briefly): Email from Aaron Anklaam

Hi Everyone,

Following up on our Bike/Ped Subcommittee discussion at the April MPO meeting, we've put together some proposed meeting dates and times to establish a regular meeting schedule. We've also included a list of initial topics we plan to begin discussing with the group this year.

Our goal is to hold the first Bike/Ped Subcommittee meeting in June, likely after the June 10th MPO meeting. If each municipality could identify and designate a representative to serve on the subcommittee at either the May or June MPO meeting, that would be greatly appreciated. We recommend designating a member of staff or an elected official. Someone who can give insight into your community's perspective and processes for getting approvals or support. The meetings would be open to anyone, and we would welcome cyclist perspectives to the discussion, but we are also focused on discussing and developing projects and ideas that the region can get behind as common needs.

We are proposing that the committee meet bi-monthly, beginning in June. **Our suggested time is 1:00–2:00 p.m. on the 2nd Tuesday of the month (one hour before the MPO meeting). If that time doesn't work well, an alternative would be 1:00 p.m. on the 1st Thursday or Friday of the month, which would allow the MPO to follow up on any Bike/Ped discussions.** Please note that our first meeting in June will likely not follow the set schedule, as we plan to formally establish the subcommittee during the June 10th MPO meeting. We can finalize the date and time for the first meeting at that point.

Initial topics we plan to cover in the first few meetings include:

- TAP Projects
- SS4A Grant/Plan
- Regionally significant projects
- Wausau MPO Bike Map update
- Bike/trail counters
- Bicycle Friendly Community Award/Application

Please take some time before the May and June MPO meetings to consider what schedule works best for the subcommittee, and feel free to bring any additional topic ideas.

If you have any questions, don't hesitate to reach out. We'll plan to continue this discussion at our upcoming MPO meetings in May and June.

Thank you,



Aaron Anklam

Transportation Planner
Marathon County CPZ & Wausau MPO

715-261-6034

aaron.anklam2@marathoncounty.gov

<https://wausaumpo.org/>

1100 Lake View Drive, Suite 400, Wausau,
WI 54403





Report to Village Board

Agenda Item: Proposed changes to 496-7. - Operator and rider requirements.

Meeting Date: May 12, 2025

Referring Body: Plan Commission

Committee Contact: Dave Baker

Staff Contact: Peter Wegner, CD/PZ Director

Report Prepared by: Peter Wegner, CD/PZ Director

AGENDA ITEM: Proposed changes to 496-7. - Operator and rider requirements.

OBJECTIVE(S): Discussion and possible action to approve changes to 496-7. - Operator and rider requirements.

HISTORY/BACKGROUND: At the February 3, 2025 CLIPP Meeting concerns were raised regarding the maximum ATV/UTV speed limit of 35mph. The maximum speed for an ATV/UTV in the Village of Kronenwetter is 30 mph. This item was discussed at the March 3, 2025 CLIPP meeting. Staff was directed to increase the speed limit to 35 mph and to forward proposed language to Plan Commission for review. On March 17, 2025, the Plan Commission reviewed proposed language and recommended sending an Ordinance Amendment to the Village Board for approval.

RECOMMENDED ACTION: Review proposed language and approve Ordinance Amendment as recommended by the CLIPP and Plan Commission.

ATTACHMENTS: Proposed changes to 496-7. - Operator and rider requirements and Ordinance Amendment.

Current Ordinance Language, Wis. Stats. and DOT Guidance

Draft 3/17/2025

ARTICLE II. - ATVS, UTVS AND OFF-ROAD RECREATIONAL VEHICLES^[2]

§ 496-7. - Operator and rider requirements.

Any person who operates or rides as a passenger on an ATV/UTV within the village must meet the following requirements:

E. The speed limit for ATVs/UTVs shall be established at not greater than ~~30~~35 miles per hour or the speed limit for automobiles, whichever is lower, on all segments of village roads designated as ATV/UTV routes.

VILLAGE OF KRONENWETTER
Marathon County, Wisconsin
An Ordinance Amending the Code of the Village of Kronenwetter
ORDINANCE NO.: 25-06
Chapter 496 - VEHICLES AND TRAFFIC
Amending ARTICLE II. - ATVS, UTVS AND OFF-ROAD RECREATIONAL VEHICLES
§ 496-7. - Operator and rider requirements.

WHEREAS, the Village of Kronenwetter Community Life, Infrastructure and Public Property Committee and Plan Commission has recommended the Village Board adopt language increasing the ATV/UTV Speed limit from 30 mph to 35 mph to be consistent with Marathon County and surrounding Municipalities.

NOW, THEREFORE, BE ORDAINED by the Village of Kronenwetter Village Board, as follows:

**Proposed Amendments to Chapter 496 - VEHICLES AND TRAFFIC
ARTICLE II. - ATVS, UTVS AND OFF-ROAD RECREATIONAL VEHICLES**

§ 496-7. - Operator and rider requirements.

Any person who operates or rides as a passenger on an ATV/UTV within the village must meet the following requirements:

E. The speed limit for ATVs/UTVs shall be established at not greater than 35 miles per hour or the speed limit for automobiles, whichever is lower, on all segments of village roads designated as ATV/UTV routes.

PASSED and ADOPTED this 12th day of May 2025

By: _____

Dave Baker, Village President

(SEAL)

ATTEST:

Jennifer Poyer, Village Clerk



REPORT TO VILLAGE BOARD

ITEM NAME:	Riverside Ambulance Contract Meeting
MEETING DATE:	May 12th, 2025
PRESENTING COMMITTEE:	NA
COMMITTEE CONTACT:	David Baker
STAFF CONTACT:	Fire Chief O'Brien
PREPARED BY:	David Baker

ISSUE: Our current ambulance service contract with Riverside expires at the end of 2025. The Village has the option to extend the contract beyond 2025. Fire Chief O'Brien has identified issues with our current Riverside ambulance service that she believes should be addressed before extending the contract.

OBJECTIVES: Improve intergovernmental relationships while maintaining a high quality ambulance service for our Kronenwetter residents.

ISSUE BACKGROUND/PREVIOUS ACTIONS: The previous Village Board discussed a contract extension versus an RFP at the February 10, 2025 Village Board meeting. The discussion included problems with going out for RFP and the Board approved a motion 7-0 to send the matter back to CLIPP to examine how to change the current contract to address the identified issues.

As a result of subsequent discussion at CLIPP and the Board, an invitation was extended to Riverside Fire Chief Briggs to attend a Kronenwetter Village Board meeting of the new Board to discuss the identified issues and the potential contract extension. I felt that this would be most appropriately handled in a closed session, but per our attorney, there is no closed session exemption available to cover this situation.

Our attorney, Shane VanderWaal has suggested that President Baker, Fire Chief O'Brien, Riverside Fire Chief Briggs and Rothschild Village Administrator VanDeWalle meet to discuss the identified issues. Riverside Fire Chief Briggs has requested that that we meet with him and a member of the Board of the Riverside Fire District instead of the Rothschild Village Administrator because the Fire District encompasses multiple municipalities.

PROPOSAL:

ADVANTAGES:

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Discuss and approve a meeting between President Baker, Fire Chief O'Brien, Riverside Fire Chief Briggs, and a Riverside Fire District Board member in an attempt to address issues and improve the intergovernmental relationship.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY

Account Number:

Description:

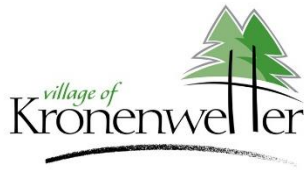
Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly):



REPORT TO VILLAGE BOARD

ITEM NAME:	Election Review
MEETING DATE:	May 12th, 2025
PRESENTING COMMITTEE:	NA
COMMITTEE CONTACT:	Ken Charneski
STAFF CONTACT:	Jennifer Poyer
PREPARED BY:	David Baker

ISSUE: I believe that it would be in the best interest of the Village to conduct a review of our election practices and procedures to help ensure that future elections are conducted properly.

OBJECTIVES: Review the Village's past election practice and procedures, the WEC election guidance including the "Election Administration Manual for Wisconsin Municipal Clerks," and relevant Wisconsin Statutes. Make appropriate recommendations to improve Kronenwetter's future elections.

ISSUE BACKGROUND/PREVIOUS ACTIONS: The proposed election review was discussed in the Report for Agenda Item I of the April 28, 2025 Board meeting, but has not been formally referred to CLIPP by the Village Board.

PROPOSAL:

ADVANTAGES:

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Discuss and Refer the Election Review to CLIPP.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY

Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly):



REPORT TO VILLAGE BOARD

ITEM NAME:	Review of Code of Conduct
MEETING DATE:	May 12th, 2025
PRESENTING COMMITTEE:	NA
COMMITTEE CONTACT:	David Baker
STAFF CONTACT:	NA
PREPARED BY:	David Baker

ISSUE: The previous APC committee proposed modifications to the Code of Conduct, but did not compile the proposed modifications into a form suitable to add to the municipal code.

OBJECTIVES: Review the Code of Conduct, including the proposed updates, and make recommendations for updates or modifications to the Village Board.

ISSUE BACKGROUND/PREVIOUS ACTIONS:

PROPOSAL:

ADVANTAGES:

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Discuss and Refer the Review and Update of the Code of Conduct to APC.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY
Account Number:
Description:
Budgeted Amount:
Spent to Date:
Percentage Used:
Remaining:

ATTACHMENTS (describe briefly):



Report to Village Board

Agenda Item: Harter's Service Contract-Refer to Appropriate Committee

Meeting Date: May 12, 2025

Referring Body: Plan Commission

Committee Contact: Dave Baker

Staff Contact: Peter Wegner, CD/PZ Director and Greg Ulman, PWD

Report Prepared by: Peter Wegner, CD/PZ Director

AGENDA ITEM: Review Duties under ARTICLE IV. - STANDING COMMITTEES, § 14-20. - Administrative policy committee (APC) and § 14-21. - Community life, infrastructure and public properties committee (CLIPP)

OBJECTIVE(S): Discussion and possible action providing staff direction regarding proper Committee designation of Harter's Service Contract.

HISTORY/BACKGROUND: Currently, the Harter's Service Contract (garbage collection) has been managed by APC, per duty (9) Financial review of capital projects and contracted services as defined in village policy FIN-004. Yet CLIPP, specifically addresses this topic under duty (13) Refuse collection activities. Staff is aware of certain agenda topics currently being handled by one Committee that may be more appropriately handled by a different Committee based on duties listed in the ordinance.

RECOMMENDED ACTION: Review listed duties under CLIPP and APC and provide staff with direction regarding Harter's Service Contract.

ATTACHMENTS: ARTICLE IV. - STANDING COMMITTEES, § 14-20. - Administrative policy committee (APC) and § 14-21. - Community life, infrastructure and public properties committee (CLIPP).

Village Board 5/12/2025

ARTICLE IV. - STANDING COMMITTEES**§ 14-20. - Administrative policy committee (APC).**

A. *Composition.* The administrative policy committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the administrative policy committee shall constitute a quorum.

B. *Appointment.* The village president appoints members to the administrative policy committee, with consultation and confirmation by the village board.

C. *Organization.* The administrative policy committee shall select a chairperson and vice chairperson annually as described in [§ 14-10](#) and [14-11](#).

D. *Recordkeeping.* The administrative policy committee shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the village clerk.

E. *Meetings.* The APC shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.

F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.

G. *Duties.* The administrative policy committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding administration, finances, and human resources for the short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:

- (1) Personnel policies;
- (2) Staffing levels and changes to position descriptions and wage scales;
- (3) Changes to policies of the village as they relate to personnel or financial matters;
- (4) Proposed annual budgets for presentation to the village board;
- (5) The monitoring of revenues and expenditures through regular reports, including the annual audit;

(6) Acquisition or disposition of village-owned property;

(7) Operational and capital budgets of all the departments of the village, including the village water utility and the village sewer utility;

(8) Grant applications;

(9) Financial review of capital projects and contracted services as defined in village policy FIN-004;

(10) Recruitment process for the village administrator or a department head position when a vacancy occurs in any of those positions;

(11) Review of internal financial controls and auditor's recommendations; and

(12) Any other matter the village board or administrator may refer.

§ 14-21. - Community life, infrastructure and public properties committee (CLIPP).

A. *Composition.* The community life, infrastructure and public properties committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the community life, infrastructure and public properties committee shall constitute a quorum.

B. *Appointment.* The village president appoints members to the community life, infrastructure and public properties committee, with consultation and confirmation by the village board.

C. *Organization.* The community life, infrastructure and public properties committee shall select a chairperson and vice chairperson annually as described in [§§ 14-10](#) and [14-11](#).

D. *Recordkeeping.* The community life, infrastructure and public properties committee shall keep a written record of its proceedings, to include all actions taken, a copy of which shall be filed with the village clerk.

E. *Meetings.* The community life, infrastructure and public properties committee shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.

F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.

G. *Duties.* The community life, infrastructure and public properties committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding community safety, quality of life, and recreation for the short-term and long-term good of the village and its citizens. It shall also provide recommendations relating to the maintenance and physical

development of all municipal property, including parks, streets, and municipal buildings, for the short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:

- (1) Long-range and short-range plans in the areas of parks, streets, utilities, and municipal buildings;
- (2) Research related to the acquisition or disposition of property;
- (3) Operational and capital properties and infrastructure budgets of the community development, public works, parks, police, and fire departments;
- (4) Grant applications in terms of the scope of the committee;
- (5) Policies and procedures regarding the use, maintenance, or improvements of public property;
- (6) Requests for proposals and bidding documents for capital infrastructure projects;
- (7) Recreation opportunities, such as park programming, bike and pedestrian paths, community events, and any other matters regarding general quality of life within in the village;
- (8) Community outreach, and citizen involvement, and any matter of resident complaints or concern;
- (9) Police department, fire department, streets and public works operations;
- (10) Village inspection services;
- (11) Village forestry and agricultural programs;
- (12) Traffic and pedestrian safety matters;
- (13) Refuse collection activities;
- (14) Long- and short-range planning, preparation, and procedure for the village emergency operation plan; and
- (15) Any other matter the village board or administrator may refer.

ARTICLE IV. - STANDING COMMITTEES

§ 14-20. - Administrative policy committee (APC).

A. *Composition.* The administrative policy committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the administrative policy committee shall constitute a quorum.

B. *Appointment.* The village president appoints members to the administrative policy committee, with consultation and confirmation by the village board.

C. *Organization.* The administrative policy committee shall select a chairperson and vice chairperson annually as described in [§ 14-10](#) and [14-11](#).

D. *Recordkeeping.* The administrative policy committee shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the village clerk.

E. *Meetings.* The APC shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.

F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.

G. *Duties.* The administrative policy committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding administration, finances, and human resources for the short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:

- (1) Personnel policies;
- (2) Staffing levels and changes to position descriptions and wage scales;
- (3) Changes to policies of the village as they relate to personnel or financial matters;
- (4) Proposed annual budgets for presentation to the village board;
- (5) The monitoring of revenues and expenditures through regular reports, including the annual audit;
- (6) Acquisition or disposition of village-owned property;

(7) Operational and capital budgets of all the departments of the village, including the village water utility and the village sewer utility;

(8) Grant applications;

(9) Financial review of capital projects and contracted services as defined in village policy FIN-004;

(10) Recruitment process for the village administrator or a department head position when a vacancy occurs in any of those positions;

(11) Review of internal financial controls and auditor's recommendations; and

(12) Any other matter the village board or administrator may refer.

§ 14-21. - Community life, infrastructure and public properties committee (CLIPP).

A. *Composition.* The community life, infrastructure and public properties committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the community life, infrastructure and public properties committee shall constitute a quorum.

B. *Appointment.* The village president appoints members to the community life, infrastructure and public properties committee, with consultation and confirmation by the village board.

C. *Organization.* The community life, infrastructure and public properties committee shall select a chairperson and vice chairperson annually as described in [§ 14-10](#) and [14-11](#).

D. *Recordkeeping.* The community life, infrastructure and public properties committee shall keep a written record of its proceedings, to include all actions taken, a copy of which shall be filed with the village clerk.

E. *Meetings.* The community life, infrastructure and public properties committee shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.

F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.

G. *Duties.* The community life, infrastructure and public properties committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding community safety, quality of life, and recreation for the short-term and long-term good of the village and its citizens. It shall also provide recommendations relating to the maintenance and physical development of all municipal property, including parks, streets, and municipal buildings, for the

short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:

- (1) Long-range and short-range plans in the areas of parks, streets, utilities, and municipal buildings;
- (2) Research related to the acquisition or disposition of property;
- (3) Operational and capital properties and infrastructure budgets of the community development, public works, parks, police, and fire departments;
- (4) Grant applications in terms of the scope of the committee;
- (5) Policies and procedures regarding the use, maintenance, or improvements of public property;
- (6) Requests for proposals and bidding documents for capital infrastructure projects;
- (7) Recreation opportunities, such as park programming, bike and pedestrian paths, community events, and any other matters regarding general quality of life within in the village;
- (8) Community outreach, and citizen involvement, and any matter of resident complaints or concern;
- (9) Police department, fire department, streets and public works operations;
- (10) Village inspection services;
- (11) Village forestry and agricultural programs;
- (12) Traffic and pedestrian safety matters;
- (13) Refuse collection activities;
- (14) Long- and short-range planning, preparation, and procedure for the village emergency operation plan; and
- (15) Any other matter the village board or administrator may refer.



REPORT TO VILLAGE BOARD

ITEM NAME:	Potential Sale of Kronenwetter Drive Properties
MEETING DATE:	May 12th, 2025
PRESENTING COMMITTEE:	RDA
COMMITTEE CONTACT:	David Baker
STAFF CONTACT:	Peter Wegner, CD/PZ Director
PREPARED BY:	David Baker

ISSUE: There are several entities interested in purchasing Village owned properties located between Kronenwetter Drive and Interstate 39 south of Maple Ridge Road. The duties listed in our Village Ordinances leave ambiguity regarding Standing Committee responsibility for overseeing the process of valuing and selling Village owned properties.

OBJECTIVES: Assign Standing Committee oversight responsibility for the property disposition process to one standing Committee to minimize duplication of effort between Committees and allow for efficient use of Village staff time.

ISSUE BACKGROUND/PREVIOUS ACTIONS:

- APC Section 14-20(6) Acquisition or disposition of village-owned property;
- CLIPP Section 14-21(2) Research related to the acquisition or disposition of property;

The appraisal of the property could be considered “research”, meaning the process would start at CLIPP and then be transferred to APC after the “research” phase was completed.

PROPOSAL: Select one standing committee to handle the entire process before making a recommendation to the Village Board.

ADVANTAGES:

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Discuss and Refer to the appropriate Committee.

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY
Account Number:

Description:
Budgeted Amount:
Spent to Date:
Percentage Used:
Remaining:

ATTACHMENTS (describe briefly):



VILLAGE BOARD MEETING MINUTES

March 24, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Village President Chris Voll called the March 24, 2025 Village Board Meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *Village President Chris Voll, Trustee Chris Eiden, Trustee Ken Charneski, Trustee Kelly Coyle, Trustee Aaron Myszka, Trustee Craig Mortensen*

ABSENT: *Trustee Alex Vedvik*

STAFF: *Fire Chief Theresa O'Brien, Community Development Director Peter Wegner, Public Works Director Greg Ulman, Village Attorney Lee Turonie, Clerk Jennifer Poyer*

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT

Bernie Kramer, 2150 Highway 153, Peplin, WI 54455 – *Kramer stated he wants to see the budget showing only what the Village pays to Riverside for ambulance service. He said it is difficult to get good information and would like the numbers clarified.*

Guy Fredel, 2240 Ruby Drive, Kronenwetter, WI 54455 – *Fredel commented on the ambulance service proposal. Fredel said citizens have interest in getting quality service at the best cost. He said there needs to be a deep dive into the finances, and citizens have the right to question.*

4. REPORTS FROM STAFF AND VENDORS

C. Interim Finance Director Report

Interim Finance Director John Jacobs presented his report to the board. He said he is focused on preparing for the auditors. He also reviewed the cash and investments statements, along with general checking.

D. Community Development Director Report

Community Development Director Peter Wegner presented his report. He answered questions regarding garage condos.

E. Public Works and Utilities Director Report

Public Works Director Greg Ulman presented his report. He reviewed the upcoming work on Hwy. 39 and the parks survey.

5. NEW BUSINESS

F. Engineering Services Agreement with Roth Professional Solutions

Motion by Coyle/Myszka to approve the engineering services agreement with Roth Professional Solutions for \$45,000 for Jamroz and Flanner Roads. Motion carried by roll call vote 6:0.

Discussed the proposed project; money available and that must be spent within three years for use in the TID; possible action to railroad safety concerns by looking to build a road from West Nelson to the

Minutes prepared by Jennifer Poyer.

Approved on

Prohaska property to bypass train blockage; and the possible cost of project. Public Works Director Greg Ulman was tasked with researching the West Nelson road project.

G. Budgeting for a New Dump/Plow Truck

Motion by Charneski/Coyle to approve the purchase of the new dump/plow truck from Freightliner using scenario one as presented. Motion carried by roll call vote. 6:0.

Discussed possible cost increase due to surcharge/tariffs; timeline to receive truck and payment scenarios.

(Agenda Item 50. was discussed at this point in the meeting.)

H. Ambulance Subcommittee Report

Ambulance Subcommittee Member Pam Kijak presented the Ambulance Subcommittee Report to the Village Board. Report is contained within meeting packet.

I. Riverside Ambulance Contract Review

Item will be brought back to the Village Board following the 2025 Spring Election.

J. Resolution to Appoint Garrett Lysne to the Community Life, Infrastructure and Public Property (CLIPP)

Motion by Eiden/Mortensen to approve RESOLUTION NO.: 2025-04 A RESOLUTION APPOINTING GARRETT LYSNE AS A CITIZEN MEMBER TO THE COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY COMMITTEE. Motion carried by roll call vote: 6:0.

K. Approval of DNR MS4 Annual Report

Motion by Mortensen/Eiden to approve the DNR MS4 Annual Report as presented. Motion carried by roll call vote. 6:0.

Public Works Director Greg Ulman presented the report and explained background.

L. Authorizing Jennifer Poyer to be an Authorized Representative for the Wisconsin DNR on behalf of the Village of Kronenwetter

Motion by Coyle/Myszka authorizing Jennifer Poyer to be an authorized representative for the WI DNR on behalf of the Village of Kronenwetter. Motion carried by roll call vote. 6:0.

Discussed what the authorization entailed.

M. Extended Friday Closure of Municipal Center for Administrative Days Until Summer Hours are in Effect (May 27)

Motion by Myszka/Eiden to extend the Friday closures of the Municipal Center for administrative days until summer hours are in effect on May 27, 2025. Motion carried by voice vote. 6:0.

N. TDS 2025 Sponsorship Contract

This item was sent back to the Administrative Policy Committee for further review.

O. Von Briesen Report Review (This agenda item was moved up to follow 5G.)

Motion by Myszka/Coyle to take no action on the Von Briesen Report Review. Motion carried by roll call vote. Voting yea-Voll, Coyle, Myszka; Voting nay – Charneski; Abstention – Eiden, Mortensen

This agenda item was presented by Trustee Charneski out of concern for \$65,000 expended apparently without authorization. The intent of the item was to gain Board support to initiate a preliminary investigation into who authorized Administrator Ludi to contract with von Briesen & Roper Law Firm to conduct an investigation after the VB voted “not to select independent counsel and direct Administrator Ludi to work with personnel on a bonafide complaint, if any, and apply the employee handbook if appropriate” during the January 31, 2024 VB meeting.

Discussed was the HR policies involved; the complaint process directed in the Employee Handbook, complaints for employees vs. trustees; questioning those who were involved in situation; why proper processes were not followed; misappropriation of public funds and/or expenditure with no authority; and VB members' possible intent in approving budget amendments to cover unauthorized legal expenses.

The access to emails was requested, relating to the complaint and the hiring of Von Briesen as well as for understanding and investigating the actions taken by the former administrators Leonard Ludi and Peter Kampfer, Attorney Turonie, and President Voll.

6. CONSENT AGENDA

P. Revised November 25, 2024 Village Board Meeting Minutes

Motion by Eiden/Coyle to approve the revised November 25, 2024 Village Board Meeting Minutes as presented. Motion carried by voice vote. 6:0

Q. March 10, 2025 Village Board Meeting Minutes

Motion by Coyle/Voll to approve the March 10, 2025 Village Board Meeting Minutes as presented. Motion carried by voice vote. 6:0.

7. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

R. February 17, 2025 Plan Commission Meeting Minutes

S. January 20, 2025 Plan Commission Meeting Minutes

Commission was thanked for their minutes.

8. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation date of any public employee over which the governmental body has jurisdiction or exercises responsibility -to wit village clerk compensation.

Motion by Voll/Coyle to convene into closed session. Motion carried by roll call vote. 6:0.

9. RECONVENE OPEN SESSION

Motion by Eiden/Coyle to reconvene into open session. Motion carried by voice vote. 6:0.

10. ACTION AFTER CLOSED SESSION

Motion by Voll/Eiden to continue negotiations. Motion carried by voice vote. 6:0.

11. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

12. ADJOURNMENT

Motion by Charneski/Coyle to adjourn the March 24, 2025 Village Board Meeting. Motion carried by voice vote. 6:0

Meeting adjourned at 8:32 p.m.



VILLAGE BOARD MEETING MINUTES

April 28, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Village President David Baker called the April 28, 2025 Village Board Meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: Village President David Baker, Trustee Ken Charneski, Trustee Aaron Myszka, Trustee Craig Mortensen, Trustee Sandi Sorensen, Trustee Dan Joling, Trustee Jessica Stowell

STAFF: Community Development Director Peter Wegner, Public Works Director Greg Ulman, Interim Finance Director John Jacobs and Clerk Jennifer Poyer

GUESTS: Marathon County Supervisor Rick Seefeldt

2. PUBLIC COMMENT

Jordan Wadle-Leff, 882 W. Nelson Road, Kronenwetter, WI 54455 – Clerk Poyer read a public comment submitted by Wadle-Leff. She commented on her Administrative Policy Committee membership and the action taken to remove her from the committee. Comment attached to minutes.

Monte Sorensen, 1946 Deerwood Trail, Kronenwetter, WI 54455 – Sorensen commented on his dismay with the Marathon County's intention to build a highway facility in Kronenwetter. He said there has been no communication to Kronenwetter leaders or residents regarding their intentions. He also spoke regarding agenda item 5I. Committee, Commission, and Board Appointments. He said there should be new members on the committees offering a fresh outlook. He does not support putting a former trustee on a committee.

Bernie Kramer, 2150 Highway 153, Peplin, WI 54455 – Kramer spoke regarding the recent budget adjustments. He said he would like to see the consequences of moving the money around to make up the budget shortfall for debt payments. He said there needs to be a plan of how the changes will affect the future.

Ariel Scheftgen, 2384 Old Highway 51, Kronenwetter, WI 54455 – Scheftgen said her house is up for purchase by Marathon County due to their intent to build a highway facility. She said the county did not look at the counter offer they provided but offered to buy her home at fair market value. She said they are planning to build a fence around her house instead of purchasing.

3. REPORTS FROM STAFF AND VENDORS

C. Interim Finance Director Report

Interim Finance Director John Jacobs explained his report to the Village Board. He said he was close to having the 2024 Village Budget completed. Changes to the makeup of his future reports were suggested by trustees.

D. Public Works Director Report

Public Works Director Greg Ulman presented his report. He mentioned the May 6, 2025 Public Information Meeting regarding the construction project on Kronenwetter Drive. He said he finished the recycling report. He explained a CMAR report to board members inquiring.

Minutes prepared by Jennifer Poyer.

Approved on

pg. 1

E. Community Development Director Report

Community Development Director Peter Wegner presented his report. He answered questions regarding Denyon Home's interest in Village property and their future subdivision plan.

F. Village President Report- Additional Assigned Duties

Village President David Baker presented his report. He added he signed a contract with VanderWaal Law and accepted the resignation of former attorney, Lee Turonie. He said he had a meeting scheduled with Marathon County Administrator Lance Leonhard.

4. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION**G. Assignment of Functions and Duties of Administrator During Absence of an Administrator**

Motion by Mortensen/Sorensen to extend the duties of the administrator for six more weeks (June 9, 2025) and send the following items to the Administrative Policy Committee for discussion and recommendation:

- *Hiring and internal transfers within the Village staff*
- *Village president attending meetings*

Motion carried by roll call vote. 7:0.

Discussed the current situation, past hiring practices and duties needed to be completed in an administrator role.

5. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION**H. Update on Proposed County Highway Facility by Marathon County Board Supervisors**

No action taken.

Marathon County Supervisor Rick Seefeldt explained how he learned of the Marathon County proposed highway facility in Kronenwetter. He explained the county's committee and voting process of the matter. He answered questions from board members. Board members questioned why there was no communication between the county and village officials and residents. There was discussion of the effect on the Village's resources including roads and utilities.

I. Committee, Commissions, and Board Appointments

Motion by Charneski/Sorensen to adopt Resolution 2025-006 A Resolution Appointing Citizen Members and Trustees to Various Committees, Commission and Boards. Motion carried by roll call vote. 5:2.

Voting yea- Baker, Charneski, Mortensen, Sorensen, Joling; Voting nay-Myszka, Stowell.

Bakers said he spent about 30 hours speaking with citizens, committee members and trustees regarding the appointments. He said he tried to make appointments that represented the entire Village and create committees with good chemistry.

Jordan Wadle-Leff's removal from APC was questioned and discussed. Alex Vedvik's placement on the Utility Committee was called into question because citizens voiced concerns to board members. Board members discussed the positive aspects of his appointment.

Trustees were encouraged to pass the resolution as a package deal or cut it apart and vote on it in sections.

J. Procedure for First Committee Meetings

Motion by Sorensen/Charneski to add the following items to the May 15, 2025 Administrative Policy Agenda:

- *Finance Director Report*
- *Attorney service RFP*
- *Update and review of employee handbook*
- *Close session regarding administrator applicants*

Motion carried by voice vote. 7:0.

Motion by Mortensen/Charneski to allow the committee clerk to create the agenda with assistance from staff members, Village president, Village trustees, committee members and previous meeting items for the first committee meetings in May 2025. Motion carried by voice vote. 7:0

Minutes prepared by Jennifer Poyer.

Approved on

pg. 2

Discussed past practices regarding building the first committee agendas.

Motion by Sorensen/Joling to approve the clerk conduct the first committee meetings until the chairperson is nominated and approved. Motion carried by voice vote. 7:0.

Discussed past practices regarding the first committee meetings.

Motion by Joling/Charneski to approve that the duties of the Administrative Policy Committee, CLIPP Committee and Utility Committee will be verbally detailed and reviewed by the committee by the Village clerk or Village president per Village Ordinances 14.20 (F), 14.21(F), 14.22(F). Motion carried by voice vote. 7:0.

Discussed the information found in the named ordinance.

K. Open Book and Board of Review Date and Training

Motion by Mortensen/Stowell to approve the proposed Board of Review dates and designate Trustee Stowell to complete the Board of Review training per Wis. Stats 73.03(55). Motion carried by voice vote. 7:0.

Discussed the timeline for the Board of Review and assessor's request to move it back due to new CAMA system, etc. Discussed the need for a member to complete the training to meet state statute requirements.

L. Possible Date Change for May 26, 2025 Village Board Meeting

Motion by Myszka/Mortensen to change the regular Village Board meeting date from Monday, May 26, 2025 to Thursday, May 29, 2025 due to the holiday. Motion carried by voice vote. 7:0.

Discussed what dates would work best for board members.

6. CONSENT AGENDA - DISCUSSION AND POSSIBLE ACTION

M. Operator "Bartender" License – Tina M. Sitko

N. Revised March 24, 2025 Village Board Minutes

O. April 14, 2025 Village Board Meeting Minutes

P. April 17, 2025 Special Village Board Meeting Minutes

Motion to approve agenda items M, O and P. Motion carried by voice vote. 7:0.

Discussed further revisions to Item N. Revised March 24, 2025 Village Board Minutes.

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Discussion of attorney change in a possible closed session

8. ADJOURNMENT

Motion by Charneski/Myszka to adjourn the April 28, 2025 Village Board Meeting. Motion carried by voice vote. 7:0.

Meeting adjourned at 7:52 p.m.

Public Comment to the Village Board Meeting - 4/28/25

Good evening,

Jordyn Wadle-Leff, 882 W Neslon Rd. - I have been a proud and active member of this village since moving here in 2018. From the moment I arrived, I sought ways to contribute meaningfully to our community. Over the years, I have served on the CLIPP and RDA Committees, then the Administrative Planning Committee (APC), and most recently, I joined our Fire Department as a first responder and firefighter. My commitment has always been to support the village to the best of my ability.

I am providing public comment tonight to share my concerns regarding recent actions taken by President Baker. President Baker recently called me and requested my resignation from the APC. I was provided no reason for this request, other than a suggestion that it would create a more positive perception if I resigned rather than being removed.

Had President Baker asked about my recent attendance at APC meetings, he would have learned that from January through April 2025, I have been attending the Firefighter Certification Course at NTC — a significant time commitment directly benefiting the village. In preparation for this, I had communicated with President Voll about my schedule and it was agreed that my APC attendance would be excused while I completed the course, recognizing its value to the community. My attendance to APC will not be an issue going forward.

Additionally, I respectfully disagree with President Baker's restructuring of the APC, specifically the removal of myself and Terry. I voiced my concerns to him directly, noting that these changes were premature and overlooked the strong, balanced makeup of the committee. With Terry's expertise as a finance professional, Mary's legal expertise as an attorney, and my background in human resources, the committee was well-equipped to tackle some of the village's most pressing financial challenges.

However, our effectiveness has been severely limited. In over a year, the committee has not been provided a budget or financial statements. If the expectation is for the APC to function at its fullest potential, then we must be given the appropriate information and resources to do so.

In closing, my intent has always been — and remains — to serve this village with integrity and dedication. I hope that moving forward, decisions will be made with transparency, respect, and a genuine commitment to leveraging the talents and experiences of those willing to volunteer their time and skills for the betterment of our community.

Thank you for your time.



COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

April 07, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Chairperson Chris Eiden called the April 7, 2025 Community Life, Infrastructure and Public Property Committee Meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance

B. Roll Call

PRESENT: *Trustee Chris Eiden, Trustee Aaron Myszka, Ryan Leff, Pat Kilsdonk, Garrett Lysne*

STAFF: *Fire Chief Theresa O'Brien, Police Chief Terry McHugh, Community Development Director Peter Wegner, Public Works Director Greg Ulman, Clerk Jennifer Poyer*

2. PUBLIC COMMENT

3. APPROVAL OF MINUTES

C. March 3, 2025 CLIPP Committee Meeting Minutes

Motion by Kilsdonk/Myszka to approve the March 3, 2025 CLIPP Committee Meeting Minutes as presented. Motion carried by voice vote. 5:0.

4. REPORTS AND DISCUSSIONS

D. Police Chief Report

Police Chief Terry McHugh presented his report and commented on the new crossing guard.

E. Fire Chief Report

Fire Chief Theresa O'Brien presented her report. She commented on the recent grant award.

F. Interim Finance Director Report

G. Public Works Director Report

Public Works Director Greg Ulman presented his report. He commented on the upcoming closures on I-39.

H. Community Development Director Report

Community Development Director Peter Wegner presented his report. He commented on Denyon Home's interest in the Kronenwetter Drive properties; county public works building and a non-metallic mine interest.

I. Complaint Log

5. NEW BUSINESS

J. Broadcasting Board, Committee and Commission Meetings

Motion by Kilsdonk/Myszka to take no action on broadcasting board, committee and commission meetings. Motion carried by voice vote. 5:0.

Discussed the pros of broadcasting meetings; possible contacts and consideration for the future.

K. Community Room Rentals to Non-profit Organizations

Minutes prepared by Jennifer Poyer.

Approved on May 5, 2025

Motion to adopt the proposed changes to the Community Room Rental Agreement as recommended.

Motion carried by voice vote. 5:0.

Discussed the need for the added verbiage to the agreement form.

6. NEXT MEETING: May 5, 2025

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

8. ADJOURNMENT

Motion by Myszka/Leff to adjourn the April 7, 2025 CLIPP Committee Meeting. Motion carried by voice Vote. 5:0

Meeting adjourned at 6:16 p.m.