



REVISED VILLAGE BOARD MEETING AGENDA

May 13, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. REPORTS FROM STAFF AND VENDORS

- C. Police Chief Report
- D. Fire Chief Report
- E. Administrator Report
- F. Community Development Director's Report
- G. Check Register 4/19 - 5/8

4. NEW BUSINESS

- H. Discussion and Possible Action: Future Ambulance Service in the Village
- I. Discussion and Possible Action: Hiring of EHLERS for TID#2 – Amendment 4
- J. Discussion and Possible Action: Municipal Building ADA Update Project
- K. Discussion & Possible Action - Prohaska Happy Hollow Zoning Change
- L. Discussion and Possible Action: Re-Offering of Village Administrator Position to Peter Kampfer
- M.** Discussion and Possible Action: Hiring of EHLERS for TID#2 – Amendment 4
- N.** Discussion: Trustee Retreat

5. OLD BUSINESS

- O. Discussion and Possible Action: Alternate Lift Station 8 & 4 Budget Concept

6. CONSENT AGENDA

- P.** Resignation of Police and Fire Commissioner Paul Raymond
- Q. Resolution 2024-008; Appointment of Rick Smith to Police and Fire Commission
- R. Bartenders (Operator's) License-Kathleen Fox
- S. April 22, 2024, Village Board Meeting Minutes
- T. 2024 Farmers Market Manager Contract

7. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

- U. January 02, 2024, Utility Committee Meeting Minutes
- V. February 06, 2024, Utility Committee Meeting Minutes
- W. March 05, 2024, Utility Committee Meeting Minutes
- X. March 18, 2024, Planning Commission Meeting Minutes
- Y. April 1, 2024 CLIPP Committee Meeting Minutes

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA
9. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 05/10/2024 Kronenwetter Municipal Center and www.kronenwetter.org

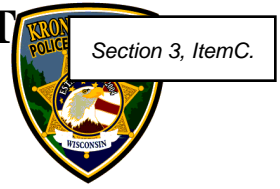
Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for May 2024 Board Meeting



TO: VILLAGE BOARD MEMBERS

DEPARTMENT ACTIVITY SUMMARY – In April, we handled 593 total calls for service. Some highlights included the following:

- Four theft/theft by fraud investigations. Two resulted in charges and two are still under investigation. One of the two cases that resulted in charges required the assistance of an out of state police department and we're thankful for their assistance.
- One OWI arrest for "drugged driving." The driver also had a passenger under the age of 16 years old, which is an enhancer.
- A pair of mental health welfare checks which resulted in two subjects being taken to the North Central Health Care facility.
- Three domestic violence cases, all of which resulted in charges:
 - One case of domestic disorderly conduct, criminal damage to property, and resisting arrest after officers were called to a disturbance where a subject was attempting to break down a door.
 - A second DV where the subject fled prior to officers making contact with him. He was referred for charges and Probation and Parole put a warrant out for his arrest. He was later arrested by Wausau PD and now faces charges from both agencies.
 - A third DV where we arrested the same subject three times! First, we arrested him for the initial disturbance (domestic disorderly conduct) and he then promptly violated the domestic 72 hour no-contact provision (an arrested subject is prohibited from contacting a DV victim for the first 72 hours following arrest). We arrested him again for the violation of no-contact and lastly, we arrested him on his warrant when he failed to show up for court for his DV case.
- Our officers handled a runaway juvenile situation multiple times and arrested an adult subject for obstructing their investigation and for contributing to truancy of the minor.
- A criminal damage to property complaint that is still under investigation. This involved damage to a tractor in the amount of roughly \$4,000.
- A sexual assault investigation involving a relationship between a minor and a young adult. This is still under investigation.
- Two drug investigations, one of which resulted in the arrest of a subject for possession of methamphetamine and the second case is still under investigation.

DEPARTMENT PERSONNEL ISSUES & STATUS – We have a busy month of May with some community events, all of which take place from May 14—May 16. We will be helping the Boy Scouts with a bike safety presentation when they rent out the KMC for their monthly meeting. Once again, our great partner, Northland Lutheran High School, is having a law enforcement appreciation lunch as part of National Police Week 2024. They have done this for us for the past several years and it is a great event. Mr. Grundman from NLHS has a cookout and the students wash squad cars and interact with the officers. Lastly, we will be taking part in the Bike and Walk event (calls for service permitting).

Lastly, we will be short-handed on one rotation for over a month while Officer Baron is at his National Guard annual training. Officer Baron is a Sgt E-5 in the National Guard and we're proud to support him in that endeavor and thank him for his service.



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for May 2024 Board Meeting



Section 3, Item C.

CURRENT GRANTS AND EQUIPMENT – Both Dodge Durango SUV’s are at our installer and awaiting build and graphics. At the time of this report, I do not know when they will be done. Our installer has become so popular that they’re no longer accepting new customers, so we were fortunate to become a part of their “regulars” when we did!

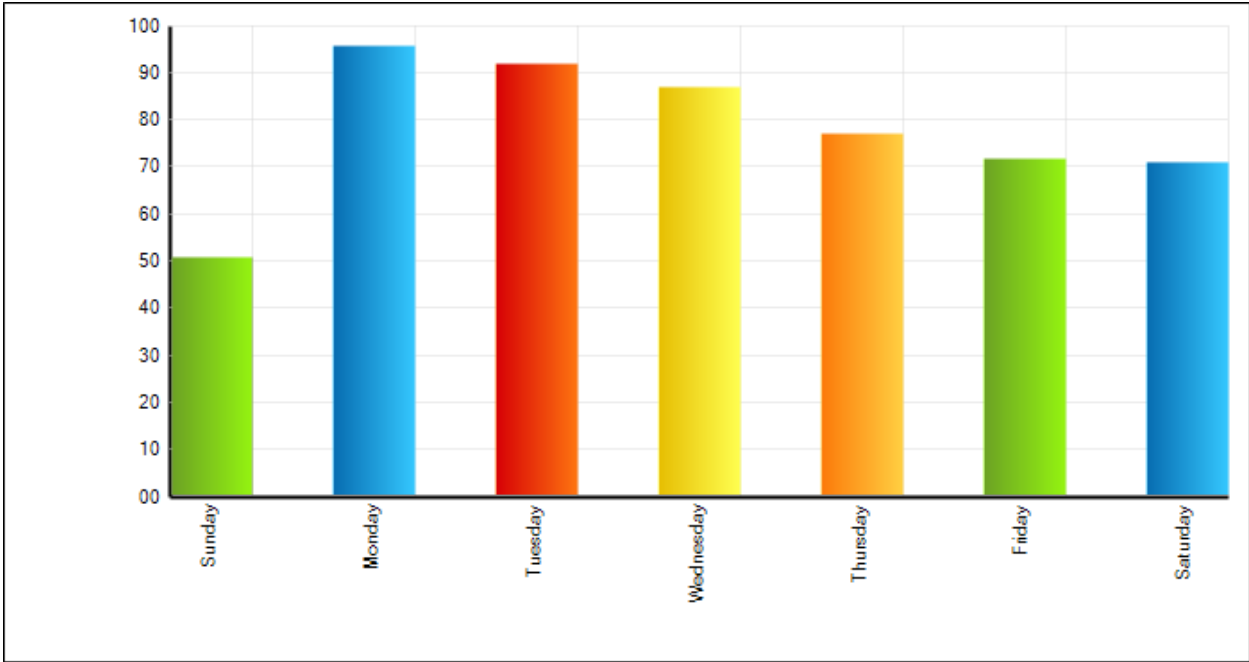
April 2024 Calls for Service Info

Events by Nature Code by Agency

| | | |
|----|-----------------------------|-----|
| KP | 911 HANG UP | 10 |
| | ALARMS | 4 |
| | ANIMAL COMPLAINT | 6 |
| | BUSINESS SECURITY CHECK | 32 |
| | CIVIL COMPLAINT | 8 |
| | COMMUNITY RELATIONS ACT | 1 |
| | CRIMINAL MISCELLANEOUS | 15 |
| | DISABLED VEHICLE | 18 |
| | EXTRA PATROL | 66 |
| | FAMILY DISTURBANCE | 5 |
| | FIELD INTERVIEW | 1 |
| | FINGERPRINTING | 3 |
| | FOLLOW-UP INVESTIGATION | 42 |
| | GAS SKIP | 1 |
| | LOST AND FOUND | 6 |
| | MENTAL SUBJECT | 35 |
| | NOISE COMPLAINT | 1 |
| | REPOSSESSED VEHICLE | 1 |
| | SCHOOL WALK THROUGH | 15 |
| | SERVICE MISCELLANEOUS | 48 |
| | SEXUAL ASSAULT | 1 |
| | SPECIAL INVESTIGATIONS INFO | 1 |
| | SUSPICIOUS ACTIVITY | 11 |
| | TRAFFIC HAZARD | 15 |
| | TRAFFIC MISCELLANEOUS | 6 |
| | TRAFFIC STOP | 117 |
| | VEHICLE LOCKOUT | 2 |
| | WARRANT SERVICE | 2 |
| | WELFARE CHECK | 5 |
| | CAR/DEER VOLUNTARY | 2 |
| | HIT & RUN CRASH | 1 |
| | TRAFFIC CRASH PDO | 5 |
| | CO ALARM | 1 |
| | FIRE ALARM | 1 |
| | FIRE ASSIST | 2 |
| | VEHICLE FIRE | 1 |
| | DEAD ANIMAL | 1 |
| | COMMUNITY RELATIONS ACT | 4 |
| | FOLLOW-UP INVESTIGATION | 1 |
| | TELEPHONE MESSAGE | 26 |
| | VACANT HOME CHECK | 5 |
| | VEHICLE ATL | 5 |
| | MEDICAL EMERGENCY | 13 |

April 2024 Calls for Service Info

Calls by Day of the Week



| | | | |
|--|--|--------------------------------|--|
| User: KPTPM1 | | KRONENWETTER POLICE DEPARTMENT | |
| Summons/Citations Charge Summary | | | |
| Agency: KRONENWETTER PD, Date Range: 04/01/2024 00 | | | |
| Charges | | Count | |
| DISPLAY UNAUTH. VEH. REGISTRATION | | 2 | |
| EXCEEDING SPEED ZONES, ETC. (11-15 MPH) | | 7 | |
| EXCEEDING SPEED ZONES, ETC. (20-24 MPH) | | 1 | |
| FAIL/STOP AT STOP SIGN | | 1 | |
| HIT AND RUN-PROPERTY ADJACENT TO | | 1 | |
| IID TAMPERING/FAIL TO INSTALL/VIOATE | | 1 | |
| NO TAIL LAMP/DEFECTIVE TAIL | | 1 | |
| NON-REGISTRATION OF AUTO, ETC | | 3 | |
| OPERATE MOTOR VEH. W/O ADEQUATE | | 1 | |
| OPERATE MOTOR VEHICLE W/O INSURANCE | | 2 | |
| OPERATE MOTOR VEHICLE W/O PROOF OF | | 1 | |
| OPERATE WITH RESTRICTED CONTROLLED | | 1 | |
| OPERATING A MOTOR VEHICLE W/O | | 1 | |
| OPERATING WHILE REVOKED (REV DUE TO | | 1 | |
| OPERATING WHILE SUSPENDED | | 2 | |
| OPERATING WHILE UNDER THE INFLUENCE | | 1 | |
| OPERATION W/O REQUIRED LAMPS | | 1 | |
| OPERATOR VIOLATE RED TRAFFIC LIGHT | | 1 | |
| SPEEDING ON CITY HIGHWAY (11-15 MPH) | | 2 | |
| SPEEDING ON CITY HIGHWAY (20-24 MPH) | | 1 | |
| SPEEDING ON FREEWAY (11-15 MPH) | | 1 | |
| Total: | | 33 | |

KRONENWETTER FIRE DEPARTMENT
APRIL 2024

Training:

The fire department had 2 Fire and 2 EMS trainings in April

| | |
|------|---|
| Fire | 04/01/2024 Venting, Self Rescue, Overhaul |
| | 04/15/2024 Dry Hydrants (North Rd, 16 th Rd, Guenther) |
| EMS | 04/11/2024 Cardiac Emergencies/Ambulance walk through |
| | 04/25/2024 Fall related emergencies – offsite training |

Fire Calls:

The fire department was dispatched to 2 alarms and 1 grass fire in the Village of Kronenwetter, in addition 1 cancelled alarm for Riverside.

EMS Calls and Updates:

24 EMS calls in April.

Vehicle/Equipment Updates:

Annual DOT inspections and oil changes have started on all trucks. Old Engine 2 has been approved to place on Auction.

Staffing:

Currently have 31 members on the department. Once applicant to be interviewed in May. Two fire department members completed Firefighter 1 held through NTC – they are now able to do all activities related to firefighting.

Past and Upcoming training and events:

Driver/Pump Operations training through NTC will continue at Kronenwetter Fire Station on Mondays through the end of May.

Assisted Central Wisconsin Airport with some overbrush burning – 12 members of the fire department participated. May 16th AARF training will be held at the airport with some members of Kronenwetter Fire participating.

Fire extinguisher training was held at Epiroc – approximately 80 employees were trained using our Fire Extinguisher training system.

Upcoming Events: Fire Extinguisher training at Wausau Child Care, Bike and Walk event with the fire department creating an obstacle course for the kids, DARE event at DCE.

| KRONENWETTER FIRE DEPARTMENT | | | | | |
|--|----------|----------|------------|---------------|--------------|
| APRIL 2024 | | | | | |
| TOTAL FIRE EMERGENCY CALLS ENDING 04/30/2024 | | | | | |
| | Village | Guenther | Mutual Aid | Monthly Total | Year To Date |
| Vehicle Accidents | | | | 0 | 1 |
| Chimney Fire | | | | 0 | 0 |
| Grass/Brush Fire | 1 | | | 1 | 4 |
| Structure Fire | | | | 0 | 3 |
| Weather | | | | 0 | 0 |
| CO/Gas/Alarms | 2 | | | 2 | 6 |
| Car Fire | | | | 0 | 0 |
| Other | | | | 0 | 2 |
| Cancelled calls | | | 1 | 1 | 2 |
| Total Calls | 3 | 0 | 1 | 4 | 18 |
| | | | | | |
| Mutual Aid Received | | | | 0 | 3 |
| Mutual Aid Given/Dispatched | | | | 1 | 4 |
| | | | | | |
| First Responder Calls | | | | 24 | 133 |
| | | | | | |
| | | | | | |
| | | | | Monthly | Year To Date |
| Engine 1 | | | | 1 | 8 |
| Truck 1 | | | | 1 | 7 |
| Tanker 2 | | | | 1 | 5 |
| Rescue 6 | | | | 1 | 3 |
| Brush 1 | | | | 0 | 2 |
| Car 2 | | | | 0 | 1 |
| UTV | | | | 0 | 2 |



Village Administrator
Status Report: for Village Board
As of May 10, 2024

Summary

- A. Moving on to new employment opportunities – my last day of work is May 17, 2024
- B. Completed Municipal Building ADA Update Project “Request for Proposal”
- C. Ongoing “Duties & Responsibilities presentations for APC, CLIPP, RDA and UC to be presented first regular meeting in May 2024,
- D. Hand-off of on-going initiatives with Department Heads and Village President.

Public Works & Parks

- New Tractor and Mower expected week of May 13th
- Kronenwetter Dr. & Misc. Road Way Improvements Project
 - a. Geotechnical information has been transmitted and RPS has reduced the data and will soon provide a summary document to display that information.
 - b. The DSR (Design Study Report) initiated and RPS evaluating existing road characteristics against current standards. Alignment, turning radii, etc.
 - c. Utility coordination has been started and underway
 - d. RPS has completed culvert inspections and are also reducing that data for hydrohalic calculations,
 - e. 25% plans have been initiated but more concentration is on the DSR - Underway
 - f. Preparation of a PIP (Public Involvement Plan) - Underway
 - g. 50% plans, specifications, & Engineer Estimate – June 15, 2024
 - h. 90% Plans Specification and Engineers Estimate – August 15, 2024

Water & Sewer Utilities

- 90% Lift Station 8 & 4 Design Project submittal to DNR – Substantial savings discovered through alternate design option.
 - a. Alternative Plan valued engineering with saving to be presented and approved by RDA and UC
 - b. WDNR Submittal after 90% Plans: June 4, 2024
 - c. Full Plan Set 100% Specifications: July 1, 2024
 - d. Bid Project: March – August - September 2024
 - e. Award Contract: October 2024
 - f. Construction Start: Pending favorable 2024 conditions or 2025
- Capital Projects
 - a. Sewer Lift Station Rebuild Program (\$50k budget) – Upgrade Back-up Controller on priority lift stations TBD.

- b. Lift Station Updates (\$100k budget) – Upgrade Lift Station #6
- c. Generator Update (\$100k) – Lift Station #2

Water Treatment Plant Construction Project

- Well 2 Shut Down (WTP Construction Project) – May 5th through May 10th
- Upcoming Construction Change Order Request for overhead door and process equipment delays
- MEP Rough-in Process Piping June 3, 2024 to June 28, 2024
- Doors and Door Hardware July 5, 2024 to July 10, 2024
- Test and Balance July 11, 2024 to July 24, 2024
- Target Final Punchlist August 5, 2024

Community Development/Planning and Zoning Director Report

May 13, 2024

Peter S. Wegner, Community Development/Planning and Zoning Director

General Items:

- Review Proposed CSM(s): (Blue Jay Lane, Setter Drive, Sundial Avenue).
- Review Rezone Requests: Blue Jay Lane – Agricultural and Residential (AR) to Rural Residential 5 (RR-5).
- Review Roadway Access Permits and Variance Requests: (Meadow Drive, Seville Road, Kowalski Road and Peach Road)
- Correspondence regarding possible development: (Kronenwetter Drive and I-39, Setter Drive, Paper Place, Kowalski and Queenland).
- Correspondence regarding permitted uses: (Kronenwetter Drive, Spring Road, Tower Road, Creek Road, Hwy 153, County Road X, Terrebonne Drive, Greenwood Drive, River Forest Lane, Wood Road, Peach Road, Stone Bridge Road).
- Preliminary Permit Review: (Dog Kennel, Personal Storage, Keeping of farm animals on residential lots)

Other:

- Complaints/Enforcement.
- Research TID 2 Amendments 1, 2 and 3.
- Correspondence Managed Forest Law – Noncompliance Penalty.
- Research Swiderski Park and Everest Woods Natural Area.
- Community Development Quarterly Review
- Review proposed amendments to Floodplain Ordinance 520-40-520-49.
- Chapter 200 – ANIMALS. § 520-23. - Commercial land use types. L. Commercial animal establishment.
- Correspondence with DNR (Floodplain and Construction Site and Storm Water Permits).
- Review current language related to Camping.
- Review current language regarding manufactured homes.
- Research and review Chapter 270 Erosion Control and Storm Water Management.
- Research and review Chapter NR 216 Storm Water Discharge Permits.
- Review 520-121 Conditional Use Permit and 520-124 Site Plan Appeal Language.
- Review 520-27 Accessory and miscellaneous land use types.
- Business Expo.
- Open Records Request 100 Paper Place.
- Research UDC Violations and Enforcement.

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
|-----------|------------------|--------------|---------------|---|------------------|-------------|
| 04/24 | 04/25/2024 | 38133 | 3305 | ELITE RETIREMENT GROUP | 100-21100 | 200.00- V |
| 04/24 | 04/22/2024 | 38171 | 1758 | Marathon County Clerk | 100-21100 | 3,059.50- V |
| 04/24 | 04/26/2024 | 38211 | 107 | Amazon Capital Services, Inc. | 100-21100 | 29.98 |
| 04/24 | 04/26/2024 | 38212 | 183 | Aramark | 650-21100 | 214.67 |
| 04/24 | 04/26/2024 | 38213 | 212 | AT & T MOBILITY | 100-21100 | 494.69 |
| 04/24 | 04/26/2024 | 38214 | 229 | B&M Technical Services, Inc. | 650-21100 | 23,905.39 |
| 04/24 | 04/26/2024 | 38215 | 299 | BOUND TREE MEDICAL,LLC | 100-21100 | 106.41 |
| 04/24 | 04/26/2024 | 38216 | 576 | Complete Control Inc | 100-21100 | 620.00 |
| 04/24 | 04/26/2024 | 38217 | 604 | Country Pumps | 650-21100 | 3,375.00 |
| 04/24 | 04/26/2024 | 38218 | 792 | Dirks Group, LLC | 100-21100 | 5,973.10 |
| 04/24 | 04/26/2024 | 38219 | 1039 | GPM Southeast | 100-21100 | 114.69 |
| 04/24 | 04/26/2024 | 38220 | 1304 | JFTCO Inc. | 100-21100 | 63.80 |
| 04/24 | 04/26/2024 | 38221 | 1758 | Marathon County Clerk | 100-21100 | 2,550.50 |
| 04/24 | 04/26/2024 | 38222 | 1761 | Marathon County Health Department | 601-21100 | 60.00 |
| 04/24 | 04/26/2024 | 38223 | 1770 | Marathon County Treasure | 100-21100 | 181.50 |
| 04/24 | 04/26/2024 | 38224 | 1900 | Menards - Wausau | 601-21100 | 335.36 |
| 04/24 | 04/26/2024 | 38225 | 3310 | Midwest Playscapes inc. | 410-21100 | 17,211.56 |
| 04/24 | 04/26/2024 | 38226 | 2122 | Northern Lake Service Inc | 601-21100 | 150.00 |
| 04/24 | 04/26/2024 | 38227 | 2253 | Pomp's Tire Service Inc. | 100-21100 | 664.32 |
| 04/24 | 04/26/2024 | 38228 | 3266 | RED POWER DIESEL | 100-21100 | 135.00 |
| 04/24 | 04/26/2024 | 38229 | 2456 | ROTH PROFESSIONAL SOLUTIONS | 452-21100 | 8,795.00 |
| 04/24 | 04/26/2024 | 38230 | 2393 | Riverside Fire District | 100-21100 | 5,400.00 |
| 04/24 | 04/26/2024 | 38231 | 2657 | Sternot Auto Repair, Inc | 100-21100 | 774.00 |
| 04/24 | 04/26/2024 | 38232 | 2718 | Superior Vision Insurance Plan of WI | 100-21100 | 43.05 |
| 04/24 | 04/26/2024 | 38233 | 3312 | THOMAS AND MARY SMITH | 001-21100 | 22.72 |
| 04/24 | 04/26/2024 | 38234 | 2955 | USA BlueBook | 601-21100 | 269.40 |
| 04/24 | 04/26/2024 | 38235 | 2758 | TDS Telecom | 650-21100 | 265.26 |
| 04/24 | 04/30/2024 | 38236 | 3313 | V & H Automotive, INC. | 750-21100 | 58,689.50 |
| 05/24 | 05/03/2024 | 38237 | 107 | Amazon Capital Services, Inc. | 100-21100 | 44.00 |
| 05/24 | 05/03/2024 | 38238 | 207 | Associated Appraisal Consultants, Inc | 100-21100 | 1,439.62 |
| 05/24 | 05/03/2024 | 38239 | 3198 | ASSURITY LIFE INSURANCE COMPANY | 100-21100 | 230.59 |
| 05/24 | 05/03/2024 | 38240 | 250 | Bauernfeind Business Technologies, Inc. | 100-21100 | 700.20 |
| 05/24 | 05/03/2024 | 38241 | 3314 | Brittney Schmelling | 100-21100 | 200.00 |
| 05/24 | 05/03/2024 | 38242 | 479 | Charlie's Hardware | 100-21100 | 227.45 |
| 05/24 | 05/03/2024 | 38243 | 561 | CliftonLarsonAllen LLP | 100-21100 | 17,975.80 |
| 05/24 | 05/03/2024 | 38244 | 581 | Condon Oil Co, Inc. | 100-21100 | 934.48 |
| 05/24 | 05/03/2024 | 38245 | 604 | Country Pumps | 100-21100 | 193.00 |
| 05/24 | 05/03/2024 | 38246 | 3235 | CW CUSTOM EXTERIORS.COM | 100-21100 | 61,083.75 |
| 05/24 | 05/03/2024 | 38247 | 3316 | Douglas Judell | 001-21100 | 111.00 |
| 05/24 | 05/03/2024 | 38248 | 3305 | ELITE RETIREMENT GROUP | 100-21100 | 212.00 |
| 05/24 | 05/03/2024 | 38249 | 913 | ETCO Electric Supply, Inc. | 100-21100 | 38.52 |
| 05/24 | 05/03/2024 | 38250 | 988 | GANNETT WI MEDIA | 100-21100 | 60.45 |
| 05/24 | 05/03/2024 | 38251 | 1598 | Kronenwetter Water Utility | 100-21100 | 59.12 |
| 05/24 | 05/03/2024 | 38252 | 1696 | Lisa Kerstner | 100-21100 | 104.52 |
| 05/24 | 05/03/2024 | 38253 | 1761 | Marathon County Health Department | 601-21100 | 30.00 |
| 05/24 | 05/03/2024 | 38254 | 1900 | Menards - Wausau | 601-21100 | 157.11 |
| 05/24 | 05/03/2024 | 38255 | 3315 | MID-STATE Technical College | 100-21100 | 50.00 |
| 05/24 | 05/03/2024 | 38256 | 2109 | North Central Technical College | 100-21100 | 312.00 |
| 05/24 | 05/03/2024 | 38257 | 2210 | Personnel Concepts | 100-21100 | 608.96 |
| 05/24 | 05/03/2024 | 38258 | 2290 | Quill Corporation | 650-21100 | 45.96 |
| 05/24 | 05/03/2024 | 38259 | 2555 | Scott's Portable Toilets | 100-21100 | 1,070.00 |
| 05/24 | 05/03/2024 | 38260 | 2780 | The Hartford | 100-21100 | 98.64 |
| 05/24 | 05/03/2024 | 38261 | 2955 | USA BlueBook | 601-21100 | 205.80 |

| GL Period | Check Issue Date | Check Number | Vendor Number | Payee | Check GL Account | Amount |
|---------------|------------------|--------------|---------------|-------------------------------------|------------------|------------|
| 05/24 | 05/03/2024 | 38262 | 183 | Vestis | 100-21100 | 332.41 |
| 05/24 | 05/03/2024 | 38263 | 3304 | VON BRIESEN | 100-21100 | 9,487.50 |
| 05/24 | 05/03/2024 | 38264 | 3022 | Wausau Chemical Corp. | 601-21100 | 2,009.62 |
| 05/24 | 05/03/2024 | 10000155 | 442 | Central States Health-Teamcare | 100-21100 | 69,303.60 |
| 05/24 | 05/03/2024 | 10000156 | 3297 | DEPARTMENT OF WORKFORCE DEVELOPMENT | 100-21100 | 2,123.29 |
| 05/24 | 05/03/2024 | 10000157 | 1006 | GENERAL TEAMSTER LOCAL 662 | 100-21100 | 774.00 |
| 05/24 | 05/03/2024 | 10000158 | 2758 | TDS Telecom | 601-21100 | 1,701.19 |
| 05/24 | 05/03/2024 | 10000159 | 2941 | United Health Care | 100-21100 | 5,460.17 |
| 05/24 | 05/03/2024 | 10000160 | 3050 | WEX Bank-Exxon Mobil | 650-21100 | 2,621.23 |
| 05/24 | 05/03/2024 | 10000161 | 3053 | WI Department of Administration | 601-21100 | 7,416.63 |
| 05/24 | 05/03/2024 | 10000162 | 3108 | Wisconsin Public Service | 601-21100 | 229.21 |
| Grand Totals: | | | | | | 314,837.22 |

Summary by General Ledger Account Number

| GL Account | Debit | Credit | Proof |
|-------------------|-----------|-------------|-------------|
| 001-11105 | 133.72 | .00 | 133.72 |
| 001-21100 | .00 | 133.72- | 133.72- |
| 100-21100 | 3,289.27 | 191,956.01- | 188,666.74- |
| 100-21517 | 230.59 | .00 | 230.59 |
| 100-21518 | 774.00 | .00 | 774.00 |
| 100-21520 | 69,402.24 | .00 | 69,402.24 |
| 100-21523 | 43.05 | .00 | 43.05 |
| 100-22501 | 400.00 | 200.00- | 200.00 |
| 100-24330 | 2,550.50 | 3,059.50- | 509.00- |
| 100-51000-108-320 | 22.98 | .00 | 22.98 |
| 100-51300-302-000 | 9,487.50 | .00 | 9,487.50 |
| 100-51400-460-000 | 608.96 | .00 | 608.96 |
| 100-51400-470-000 | 700.20 | .00 | 700.20 |
| 100-51400-485-000 | 5,973.10 | .00 | 5,973.10 |
| 100-51400-510-000 | 10,995.80 | .00 | 10,995.80 |
| 100-51400-515-000 | 5,460.17 | .00 | 5,460.17 |
| 100-51520-340-000 | 104.52 | .00 | 104.52 |
| 100-51530-110-000 | 1,439.62 | .00 | 1,439.62 |
| 100-51600-326-000 | 1,228.78 | .00 | 1,228.78 |
| 100-51600-389-000 | 658.52 | .00 | 658.52 |
| 100-51600-390-000 | 61,083.75 | .00 | 61,083.75 |
| 100-51900-095-000 | 2,123.29 | .00 | 2,123.29 |
| 100-51900-960-000 | 60.45 | .00 | 60.45 |
| 100-51900-991-000 | 12.00 | .00 | 12.00 |
| 100-52000-120-321 | 51.96 | .00 | 51.96 |
| 100-52000-120-324 | 2,031.50 | .00 | 2,031.50 |
| 100-52000-120-326 | 494.69 | .00 | 494.69 |
| 100-52000-120-380 | 1,438.32 | .00 | 1,438.32 |
| 100-52000-120-476 | 22.02 | .00 | 22.02 |
| 100-52000-120-815 | 181.50 | .00 | 181.50 |
| 100-52200-201-324 | 164.60 | .00 | 164.60 |
| 100-52200-201-340 | 362.00 | .00 | 362.00 |
| 100-52200-201-380 | 135.00 | .00 | 135.00 |
| 100-52200-301-350 | 106.41 | .00 | 106.41 |
| 100-52200-310-210 | 5,400.00 | .00 | 5,400.00 |
| 100-53000-300-000 | 3,472.50 | .00 | 3,472.50 |
| 100-53000-311-342 | 66.36 | .00 | 66.36 |

| GL Account | Debit | Credit | Proof |
|-------------------|------------|-------------|------------|
| 100-53000-311-380 | 248.16 | 29.77- | 218.39 |
| 100-53000-311-384 | 934.48 | .00 | 934.48 |
| 100-53000-312-326 | 256.90 | .00 | 256.90 |
| 100-53000-312-329 | 347.22 | .00 | 347.22 |
| 100-53000-314-320 | 229.88 | .00 | 229.88 |
| 100-55000-200-326 | 59.12 | .00 | 59.12 |
| 100-55000-200-327 | 1,070.00 | .00 | 1,070.00 |
| 100-55000-200-355 | 78.58 | .00 | 78.58 |
| 100-55000-200-361 | 35.98 | .00 | 35.98 |
| 100-55000-200-400 | 1,408.81 | .00 | 1,408.81 |
| 410-21100 | .00 | 15,973.53- | 15,973.53- |
| 410-57100-000-100 | 15,973.53 | .00 | 15,973.53 |
| 451-21100 | .00 | 600.00- | 600.00- |
| 451-51400-463-000 | 600.00 | .00 | 600.00 |
| 452-21100 | .00 | 5,922.50- | 5,922.50- |
| 452-51100-300-001 | 5,322.50 | .00 | 5,322.50 |
| 452-51400-463-000 | 600.00 | .00 | 600.00 |
| 453-21100 | .00 | 600.00- | 600.00- |
| 453-51400-463-000 | 600.00 | .00 | 600.00 |
| 454-21100 | .00 | 600.00- | 600.00- |
| 454-51400-463-000 | 600.00 | .00 | 600.00 |
| 601-21100 | .00 | 13,855.62- | 13,855.62- |
| 601-53600-427-000 | 7,416.63 | .00 | 7,416.63 |
| 601-53610-622-002 | 229.21 | .00 | 229.21 |
| 601-53610-625-001 | 296.55 | .00 | 296.55 |
| 601-53620-630-010 | 90.00 | .00 | 90.00 |
| 601-53620-631-001 | 2,009.62 | .00 | 2,009.62 |
| 601-53630-641-001 | 60.95 | .00 | 60.95 |
| 601-53630-641-002 | 150.00 | .00 | 150.00 |
| 601-53630-654-001 | 52.95 | .00 | 52.95 |
| 601-53650-921-001 | 11.49 | .00 | 11.49 |
| 601-53650-921-003 | 215.51 | .00 | 215.51 |
| 601-53650-921-005 | 69.83 | .00 | 69.83 |
| 601-53650-921-006 | 230.62 | .00 | 230.62 |
| 601-53650-921-008 | 164.58 | .00 | 164.58 |
| 601-53650-921-009 | 99.93 | .00 | 99.93 |
| 601-53650-923-001 | 2,680.00 | .00 | 2,680.00 |
| 601-53650-923-005 | 77.75 | .00 | 77.75 |
| 650-21100 | .00 | 29,795.61- | 29,795.61- |
| 650-53650-827-001 | 125.60 | .00 | 125.60 |
| 650-53650-832-000 | 27,280.39 | .00 | 27,280.39 |
| 650-53650-851-001 | 11.49 | .00 | 11.49 |
| 650-53650-851-006 | 69.83 | .00 | 69.83 |
| 650-53650-851-010 | 99.93 | .00 | 99.93 |
| 650-53650-852-001 | 1,900.00 | .00 | 1,900.00 |
| 650-53650-852-005 | 77.75 | .00 | 77.75 |
| 650-53650-856-003 | 230.62 | .00 | 230.62 |
| 750-21100 | .00 | 58,689.50- | 58,689.50- |
| 750-51000-001-000 | 58,689.50 | .00 | 58,689.50 |
| Grand Totals: | 321,415.76 | 321,415.76- | .00 |

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"



Report to Village Board

Agenda Item: Discuss and Possible Action: Future Ambulance Service in the Village

Meeting Date: May 13, 2024

Referring Body: Administrative Policy Committee (APC)

Committee Contact: Chris Voll, Chair

Staff Contact: Theresa O'Brien, Fire Chief

Report Prepared by: Theresa O'Brien, Fire Chief/Alexa Kufalk, EMS Coordinator

AGENDA ITEM: Future of Ambulance service in the Village

OBJECTIVE(S): Review ambulance service in the Village of Kronenwetter

HISTORY/BACKGROUND: APC meeting on 4/30/2024 motion to send to Village Board for consideration of implementation of the ambulance service under the Kronenwetter Fire Department.

PROPOSAL: See Attached.

Following are the comparisons including a projected payment for capital purchases with interest at 5% with monthly payments with an assumed \$710,000 loan using high estimated costs of needed capital purchases.

| COMPARISONS | | | | |
|---|---------------|---------------|---------------|-------------------|
| | 2026 | 2027 | 2028 | TOTAL FOR 3 YEARS |
| Current Budget (includes contracted service fees) | \$ 139,150.29 | \$ 140,303.80 | \$ 141,491.91 | |
| Revenue - No Revenue Generated | \$ - | \$ - | \$ - | |
| Village Expense | \$ 139,150.29 | \$ 140,303.80 | \$ 141,491.91 | \$ 420,946.01 |
| | | | | |
| Projected Budget | \$ 258,402.00 | \$ 264,115.02 | \$ 266,249.17 | |
| Capital Expense (Loan payment + est interest if loan = \$710,000) | \$ 90,384.00 | \$ 90,384.00 | \$ 90,384.00 | |
| Total Expenses | \$ 348,786.00 | \$ 354,499.02 | \$ 356,633.17 | |
| Revenue/Funds/Grants | \$ 220,000.00 | \$ 222,000.00 | \$ 224,020.00 | |
| Village Expense (total Expense - Revenue/Funds/Grants) | \$ 128,786.00 | \$ 132,499.02 | \$ 132,613.17 | \$ 393,898.19 |
| ** Interest rate based on 5% with monthly payments | | | | |

RECOMMENDED ACTION:

Postpone further action to allow creation of a public forum followed by a special board meeting
or

Approve the proposal and implementation plan for Ambulance Services under Kronenwetter Fire Department to begin 1/1/2026 and direct the Fire Chief and EMS Coordinator to continue with implementation.

ATTACHMENTS: Ambulance Proposal and Q&A

KRONENWETTER FIRE DEPARTMENT AMBULANCE PROPOSAL



Implementation of Ambulance Service in the Village of Kronenwetter

Background Information:

Kronenwetter is the largest village by land area in the United States and the third most populous community in Marathon County. The population estimate as of January 1, 2023 was 8,539. Kronenwetter covers 52 square miles, making it the largest village in the State of Wisconsin.

Historically the Village of Kronenwetter has always contracted with an outside source to provide ambulance services to residents. Prior services have included Mosinee Ambulance, Schofield Fire and Ambulance, Rib Mountain Fire and Ambulance, SAFER, and most currently Riverside Fire District.

Contract with Riverside Fire District

The current contract with Riverside Fire District started January 1, 2023 and expires on December 31, 2025. The contract includes an annual base fee of \$5.92 per capita with a 2% increase per calendar year after 2023 with an additional charge to the Village of Kronenwetter of \$50.00 per patient care report (per dispatch regardless of patient contact) with Riverside Fire District having full entitlement to all revenues from patient billing.

Kronenwetter Emergency Medical Responders

In addition to the outside sourcing for ambulance services, Kronenwetter Fire Department provides Emergency Medical Responders (EMR) as first responders who respond directly to the patient's home/location. First responders carry the equipment necessary to start initial patient care and assist with the movement of the patient to the ambulance. They are also able to aid during transport or as the ambulance driver. There are currently 10 first responders on Kronenwetter Fire with licenses ranging from EMR to Paramedic/Nurse. In addition, there are current firefighters in the department with the desire to train as EMS.

The equipment supplied by Kronenwetter Fire Department and carried by each EMR includes an automated external defibrillator (AED), advanced airway equipment, oxygen, etc. In 2023 the first responder group purchased an advanced cardiopulmonary resuscitation (CPR) device called LUCAS.

An EMS flex grant offered by the State of Wisconsin financed the initial creation of a weekend on call system in 2023.

Increased EMS Calls and Resulting Revenue

Requests for emergency medical services within the Village of Kronenwetter have steadily increased. From 243 calls in 2019 to over 400 for the last 2 years. With the continued growth residentially (apartments and single-family homes) and anticipated business growth, those request numbers will continue to rise.

The 2022 emergency medical service requests in Kronenwetter have provided \$214,608.54 in revenue for Riverside Fire District. Their 2023 estimated revenue from Kronenwetter requests as of October 2023 stands at \$170,000. The 2024 budgeted revenue is \$192,000. These revenues are in addition to the contract fees of \$69,931 in 2022, \$70,931.12 in 2023 and \$72,000 budgeted for 2024.

Ambulance Services in Marathon County

Current ambulance services within Marathon County by service type include: EMT Basic: Athens, Edgar, Stratford, Hatley, Mosinee; AEMT (Advanced EMT): Spencer; Paramedic: Wausau, Riverside (Rothschild/Schofield), SAFER (Weston/Rib Mt). **Research of current EMT and AEMT services less than 10% (7% average) of the service’s total calls in 2022 and 2023 had a paramedic level intercept requested all other calls are handled by the services EMT or AEMT service providers.*

Available Funding Opportunities

The State of Wisconsin along with the federal government have identified areas within EMS that are lacking. These areas include but are not exclusive to, reimbursement percentages for Medicaid billed services, staffing shortages, and training opportunities. There are continued efforts on the behalf of the government entities to improve these pitfalls. There are now numerous grant opportunities to assist services in many of these areas. Grants from within the state have increased, additional opportunities have been created for training as well as funding sources to help support wages and staffing.

The FAP grant from the State of Wisconsin has an annual distribution of funds for ambulance service vehicles or vehicle equipment, emergency medical services supplies or equipment, or emergency medical training for personnel, to the ambulance service providers that are a public agency, a volunteer fire department, or a nonprofit corporation. The funds are disbursed under a funding formula consisting of an identical base amount for each ambulance service provider plus a supplemental amount based on the population of the ambulance service provider's primary service or contract area, as established under Wis. Stat. § 256.15(5).

Proposal:

Ambulance services are identified by the State of Wisconsin as an essential service of a community. The goal of this proposal would allow for the creation of an ambulance service within the Kronenwetter Fire Department. It would provide ambulance services at an Advanced Emergency Medical Technician (AEMT) level with continued utilization of first responders to all residents/non-residents with a need for medical assistance within the Village of Kronenwetter. It would also be available to neighboring communities if requested for assistance. The target start date is January 1, 2026. The creation of this ambulance service and the resulting revenue would allow for a self-supporting entity.

Benefits of a municipal ambulance service:

1. **Community Coverage:** A municipal ambulance service ensures comprehensive coverage for emergency medical needs within the community.
2. **Local Control:** Municipalities have direct control over the service, allowing them to tailor it to local needs. Decisions on staffing, equipment, and protocols are made by local authorities.
3. **Integrated Services:** A municipal service can collaborate closely with other public safety agencies (such as fire departments and police) to create a seamless emergency response system.
4. **Community Investment:** A municipal service invests in local jobs, training, and infrastructure. It contributes to the overall well-being of the community.
5. **Emergency Preparedness:** Having a dedicated municipal ambulance service enhances disaster preparedness and response. It ensures adequate resources during emergencies.
6. **Revenue Generating** – Billing for services allowing generation of revenue to support the ambulance service.

Implementation and Operational Plan:

The implementation plan would follow the State of Wisconsin EMS operational plan requirements and guidelines as described in the following sections.

This section serves as an action plan for providing ambulance service to the residents/non-residents of the Village of Kronenwetter requiring emergency medical assistance. This plan reflects an anticipated start date of January 1, 2026 and includes tasks necessary for full implementation of that service.

Items listed are in no specific order and any future or in-process items may be achieved consecutively throughout this process.

❖ Administrative

- Work with Marathon County Dispatch to align response protocols.
- Secure mutual aid and coverage agreements with adjacent ambulance services
- Educate staff accordingly with documentation procedures and updates to patient care reporting system to reflect transport capabilities and billing information.
- Reinforce relationships with hospital system and local nursing facilities establishing parameters of providing an ambulance service.

❖ Billing

- Solicit billing projections and approve one vendor. Initial conversations with vendors have already taken place. Possible vendor options:
 - EMS/MC
 - Accumed
- Establish a billing rate schedule which would be approved by the Village of Kronenwetter Board
- Work with chosen billing agency to establish implementation process to link systems for information transfer.

❖ Insurance

- Work with village clerk to obtain additional insurance coverage for apparatus and personnel for the new service.

❖ Equipment

- Purchase two ambulances (1 new, 1 used) along with associated equipment to outfit the apparatus required by the State of WI for transporting patients.
- Outfit apparatus with radios and equipment upon delivery.
- Establish a maintenance schedule based on manufacturer specifications with internal staff and externally as needed through a KFD preferred service center.

- Purchases additional capital assets and equipment. Capital assets have a long-use life before needing replacement/repairs.
- ❖ Personnel
 - Hire or up-train staff members to allow for completion of training prior to implementation date.
 - Begin additional recruitment processes immediately.
 - Train existing and new members on the operations and procedures relating to the new equipment and protocols with the addition of the ambulance service.
 - Currently, the Kronenwetter Fire Department has 31 members, 7 members are Firefighters/First Responders, 3 members are solely first responders. Additional firefighters are interested in training up to provide EMS coverage.
- ❖ Cost Benefit Analysis
 - See Fiscal Projections and Impact

In accordance with State of WI requirements, there is an extensive checklist of initial tasks that need to be completed prior to obtaining licensure. These checklist items are in accordance with various Wisconsin Administration Codes.

Operational Plan Initial Tasks to be Completed:

1. Complete a feasibility study and submit it to the state department for approval. (in Progress)
2. Upon the department's approval of the feasibility study, complete and submit an application and an operational plan to the state department in the manner specified by the department. (In Progress)
3. Signed patient care protocols approved by the service medical director. (Complete)
4. A formulary list of medications the emergency medical service provider will use. (Complete)
5. A list of the advanced skills and procedures the applicant intends to use to provide services within the Wisconsin scope of practice of the level of care for which licensure is sought. (Complete)
6. Proof of professional liability or medical malpractice insurance, and, if the emergency medical service provider is an ambulance service provider, proof of vehicle insurance (In Progress – proof of vehicle insurance remaining)

7. Written letters or other documentation of endorsement from the local hospital and government within the proposed primary service area, if the application is for licensure as a 9-1-1 ambulance service provider or non-transporting emergency medical service provider, whether the application is for initial licensure or a service level upgrade (In Progress – Conversations have already taken place with current Medical Director Dr Michael Clark – he supports the upgrade to service)
8. Completion of Operational Policies:
 - a. Use of lights and sirens in responding to a call. (Complete)
 - b. Use of lights and sirens in responding to a call. (Complete)
 - c. Refusal of care, describing the procedure for accepting a refusal of care from a patient (Complete)
 - d. Destination determination, describing how the transport destination of the patient is determined if the provider is an ambulance service provider. (Complete)
 - e. Emergency vehicle operation and driver safety training (Complete)
 - f. Controlled substances and how the service provider will obtain, store, secure, exchange, and account for any and all controlled substances used to provide patient care. (Complete)
 - g. Continuous quality assurance and improvement program describing the components of the program, including how patient care and documentation will be reviewed, by whom, and how the results will be shared with practitioners and incorporated into continuing education. (Complete)

Additional Responsibilities as required by the State of Wisconsin:

1. Read and understand the responsibilities under Wis. Admin. Code § DHS 110.34 (Complete)
2. Designate the primary service area in which it will operate (Complete)
3. Maintain written mutual aid and coverage agreements with ambulance service providers operating within or adjacent to its primary service area (Future)
4. Designate and maintain affiliation with a regional trauma advisory council. (In-progress)
5. Maintain at least one ambulance vehicle in good operating condition as required under ch. Trans 309 (Future)
6. Provide your list of service designees per Wis. Admin. Code § DHS 110.47. (Complete/Future)

***Attachments to this proposal include the fiscal impact, patient billing fee perspectives, equipment and personnel costs, ongoing additional cost for service, graphical representation of historical EMS data, mileage and time study, and implementation and operational steps.*

Fiscal Information and Impact:

Current EMS Budget

| Current EMS Budget | 2024 | 2025 | 2026 | 2027 | 2028 |
|---------------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| Wages | \$ 33,714.50 | \$ 34,725.94 | \$ 35,767.71 | \$ 36,840.74 | \$ 37,945.97 |
| FICA | \$ 2,579.16 | \$ 2,604.45 | \$ 2,682.58 | \$ 2,763.06 | \$ 2,845.95 |
| Supplies | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 | \$ 5,000.00 |
| Training | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 |
| Other | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Medical Physicals | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 | \$ 100.00 |
| Equipment | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 |
| Riverside per call | \$ 22,000.00 | \$ 22,000.00 | \$ 22,000.00 | \$ 22,000.00 | \$ 22,000.00 |
| Riverside Contract | \$ 65,000.00 | \$ 65,000.00 | \$ 65,000.00 | \$ 65,000.00 | \$ 65,000.00 |
| Total Budget | \$ 136,993.66 | \$ 138,030.38 | \$ 139,150.29 | \$140,303.80 | \$ 141,491.91 |

** wages include a 3% increase annually

Projected Budgets and Expenses

| Capital Purchases | | | |
|----------------------------------|---------------|----------|----------------------|
| Item | Cost | Quantity | Total Cost |
| Ambulance (New) | \$ 350,000.00 | 1 | \$ 350,000.00 |
| Ambulance (Used) | \$ 100,000.00 | 1 | \$ 100,000.00 |
| Stryker Power Load cot loading s | \$ 28,000.00 | 2 | \$ 56,000.00 |
| Stryker Poser Pro 2 power cot | \$ 32,550.00 | 2 | \$ 65,100.00 |
| Stryker Power Pro stair chair | \$ 4,500.00 | 2 | \$ 9,000.00 |
| Defibrillator | \$ 55,000.00 | 2 | \$ 110,000.00 |
| Backboards, KED, & other capital | \$ 10,000.00 | 2 | \$ 20,000.00 |
| TOTAL | | | \$ 710,100.00 |

** Many capital items can be purchased as refurbished for a lesser cost while still meeting standards with full warranty/ Total can be financed with an est. \$71,000 a year payment

| ESTIMATED 2025 Budget | |
|---|----------------------|
| Item | Cost |
| Cradlepoint wifi & router (for Defibrillator) | \$ 5,400.00 |
| Current Firefighter - Training to EMT | \$ 7,200.00 |
| EMS Wages | \$ 34,725.94 |
| FICA | \$ 2,604.45 |
| Supplies | \$ 5,000.00 |
| Training (Conference, etc..) | \$ 1,600.00 |
| Other | \$ 3,000.00 |
| Medical Physicals | \$ 500.00 |
| Equipment | \$ 4,000.00 |
| Riverside per call | \$ 22,000.00 |
| Riverside Contract | \$ 65,000.00 |
| TOTAL | \$ 151,030.38 |

**\$13,000 increase between current budget and increase to purchase extra equipment/up-training of firefighters to EMS

| Projected Revenue/Grants | 2026 | 2027 | 2028 | 2029 | 2030 |
|---------------------------------|----------------------|----------------------|----------------------|---------------------|----------------------|
| Projected Billing Revenue | \$ 200,000.00 | \$ 202,000.00 | \$ 204,020.00 | \$206,060.20 | \$ 208,120.80 |
| Grants | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 |
| 2% Fire Dues | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 | \$ 10,000.00 |
| Total | \$ 220,000.00 | \$ 222,000.00 | \$ 224,020.00 | \$226,060.20 | \$ 228,120.80 |

**1% increase annually ** Wisconsin ACT 228 – GEMT will allow for greater return of Medicaid patient billing / Grant funding is likely under-estimated due to changes in Wisconsin FAP grant

| ESTIMATED BUDGET | | | |
|---------------------------------|----------------------|----------------------|----------------------|
| Item | 2026 | 2027 | 2028 |
| Wages | \$ 196,560.00 | \$ 198,525.60 | \$ 200,510.86 |
| FICA | \$ 14,742.00 | \$ 14,889.42 | \$ 15,038.31 |
| EMS Operating Supplies(include) | \$ 12,000.00 | \$ 12,000.00 | \$ 12,000.00 |
| Training (Conference, etc..) | \$ 1,600.00 | \$ 1,600.00 | \$ 1,600.00 |
| Medical Physicals | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| Equipment | \$ 4,000.00 | \$ 4,000.00 | \$ 4,000.00 |
| Vehicle/Equipment Maintenance | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Fuel | \$ 7,500.00 | \$ 7,500.00 | \$ 7,500.00 |
| Patient Billing | \$ 8,400.00 | \$ 8,400.00 | \$ 8,400.00 |
| Medical Control | \$ 3,600.00 | \$ 7,200.00 | \$ 7,200.00 |
| Software/Staffing Management | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Clothing Allowance | \$ 3,000.00 | \$ 3,000.00 | \$ 3,000.00 |
| Membership dues | \$ 500.00 | \$ 500.00 | \$ 500.00 |
| TOTAL | \$ 258,402.00 | \$ 264,115.02 | \$ 266,249.17 |

**Patient Billing using billing company estimated at \$21 per call @ 400 calls

| COMPARISONS | 2026 | 2027 | 2028 |
|---|----------------------|----------------------|----------------------|
| Current Budget | \$ 139,150.29 | \$ 140,303.80 | \$ 141,491.91 |
| Revenue | \$ - | \$ - | \$ - |
| Village Expense | \$ 139,150.29 | \$ 140,303.80 | \$ 141,491.91 |
| | | | |
| Projected Budget | \$ 258,402.00 | \$ 264,115.02 | \$ 266,249.17 |
| Capital Expense (Loan payment) | \$ 71,000.00 | \$ 71,000.00 | \$ 71,000.00 |
| Total Expenses | \$ 329,402.00 | \$ 335,115.02 | \$ 337,249.17 |
| Revenue/Funds/Grants | \$ 220,000.00 | \$ 222,000.00 | \$ 224,020.00 |
| Village Expense (total Expense - | \$ 109,402.00 | \$ 113,115.02 | \$ 113,229.17 |

Projected savings to the Village of Kronenwetter = Current Village Expense – Projected Village Expense with revenues:

| | |
|------|--------------|
| 2026 | \$ 29,748.29 |
| 2027 | \$ 27,188.78 |
| 2028 | \$ 28,262.74 |

Per Capita = ((total expenses – revenue)/total census (8500 residents))

| | | |
|-----------|----------|------------|
| Current | \$ 16.37 | Per Capita |
| Projected | \$ 12.87 | Per Capita |

PATIENT BILLING

| PATIENT BILLING RATE - CURRENT SERVICES | | | | | | |
|---|---------|--------|-------|-----------|----------------|----------------|
| Description | Mosinee | Wausau | SAFER | Stratford | Riverside 2022 | Riverside 2023 |
| BLS - Resident | 800 | 1300 | 900 | 800 | 1050 | 1100 |
| BLS - Non Resident | 925 | 1300 | 1050 | 900 | 1250 | 1300 |
| ALS1 - Resident | 975 | 1450 | 1075 | 1050 | 1200 | 1300 |
| ALS1 - Non Resident | 1075 | 1450 | 1225 | 1250 | 1400 | 1500 |
| ALS2 - Resident | 1150 | 1800 | 1475 | 1275 | 1400 | 1600 |
| ALS2 - Non Resident | 1275 | 1800 | 1625 | 1475 | 1600 | 1800 |
| BLS On Scene Care - Resident | 275 | 500 | 425 | 300 | 350 | 400 |
| BLS On Scene Care - Non Resident | 275 | 500 | 500 | 375 | 425 | 500 |
| ALS On Scene Care - Resident | 775 | 1100 | 425 | 650 | 1200 | 1300 |
| ALS On Scene Care - Non Resident | 900 | 1100 | 500 | 725 | 1400 | 1500 |
| Mileage - Resident | 16 | 23 | 20 | 21 | 25 | 26 |
| Mileage - Non Resident | 17 | 23 | | 22 | 25 | 26 |
| Oxygen | | | | | 82.5 | 90 |
| Spinal Immobilization | | | | | 165 | 200 |
| Lift Assist (1st 2) | | 0 | | | | |
| Lift Assist after 2 | | 275 | | | | |

| SUGGESTED KRONENWETTER PATIENT BILLING RATE | |
|---|----------------|
| Description | Suggested Rate |
| BLS - Non-Emergent | \$ 950 |
| BLS - Emergent | \$ 1,100 |
| ALS1 - Non -Emergent | \$ 1,100 |
| ALS1 - Emergent | \$ 1,250 |
| ALS2 | \$ 1,400 |
| BLS On Scene Care | \$ 250 |
| ALS On Scene Care | \$ 450 |
| Mileage | \$ 25 |

**Per EMS Regional Director – Resident and Non-Resident charges are not recognized by billing companies

Mileage and Response Times study (addresses blacked out to retain privacy)

| Address Example | Address | RSFD Mi. | RSFD Time | KFD Mi. | KFD Time | | Direction | Time Diff. | Mileage Diff |
|-----------------|---------|----------|-----------|---------|----------|--|---------------|------------|--------------|
| Address 1 | | 8.9 mi. | 14 mins. | 5.1 mi. | 7 mins | | South | 7 min | 3.8 |
| Address 2 | | 9 mi. | 15 mins | 8.9 mi. | 15 mins | | East | 0 min | 0.1 |
| Address 3 | | 8.8 mi. | 14 mins. | 9.2 mi. | 14 mins | | East | 0 min | 0.4 |
| Address 4 | | 9.2 mi. | 13 mins | 3.6 mi. | 5 mins | | South | 8 min | 5.6 |
| Address 5 | | 7.9 mi. | 12 mins. | 2.3 mi | 5 mins | | South | 7 min | 5.6 |
| Address 6 | | 12.9 mi | 18 mins | 9.1 mi. | 11 mins | | South | 7 min | 3.8 |
| Address 7 | | 5.6 mi. | 9 mins | 2.0 mi | 4 mins | | West | 5 min | 3.6 |
| Address 8 | | 4.3 mi. | 7 mins | 3.0 mi. | 5 mins | | West | 2 min | 1.3 |
| Address 9 | | 4.2 mi. | 7 mins | 2.9 mi | 5 mins | | West | 2 min | 1.3 |
| Address 10 | | 3.7 mi. | 8 mins | 3.7 mi | 7 mins | | Central | 1 min | 0 |
| Address 11 | | 7.6 mi | 13 mins | 3.9 mi | 6 mins | | Central/South | 7 min | 3.7 |
| Address 12 | | 4.4 mi | 9 mins | 4.2 mi. | 8 mins | | Central | 1 min | 0.2 |
| Address 13 | | 5.7 mi | 11 mins | 6.1 mi | 10 mins | | East | 1 min | 0.4 |
| Address 14 | | 4.0 mi | 8 mins | 2.8 mi | 5 mins | | Central | 3 mins | 1.2 |

Figure 1

Historical Call Times and Days of Weeks:

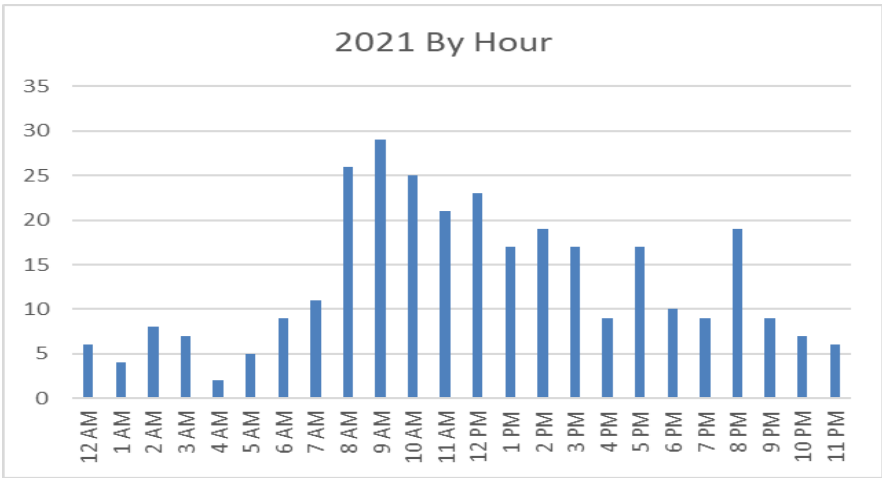


Figure 2

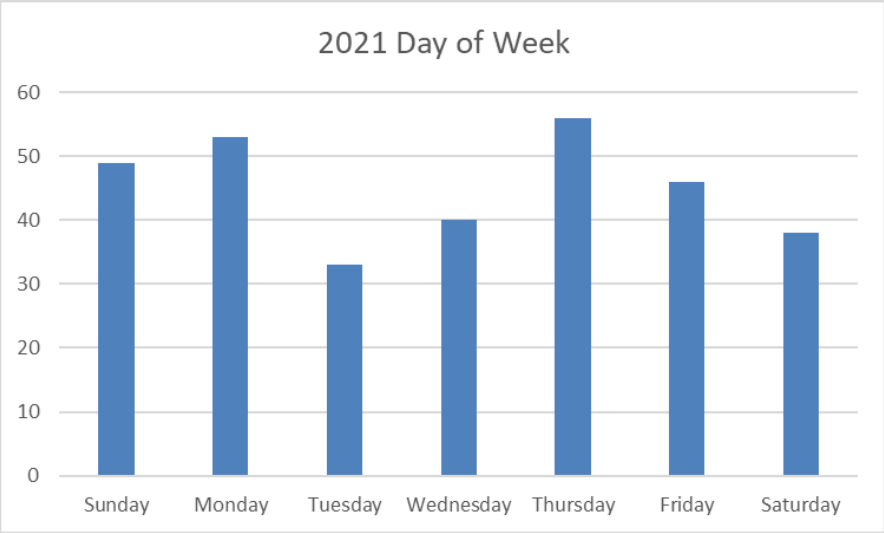


Figure 3

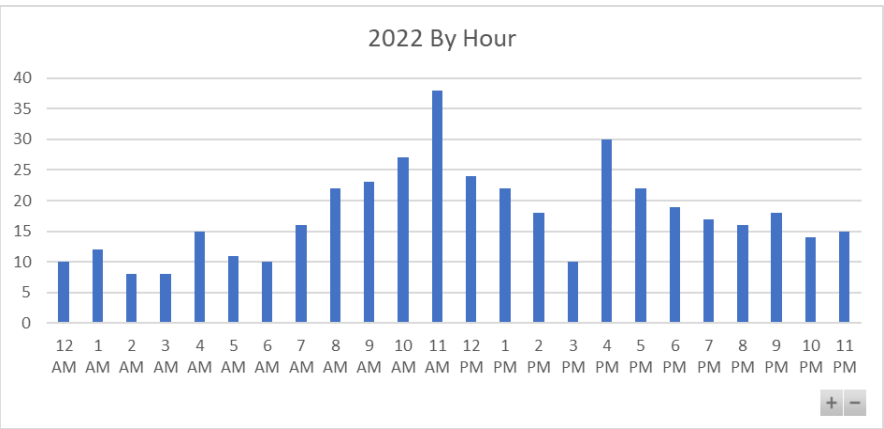


Figure 4

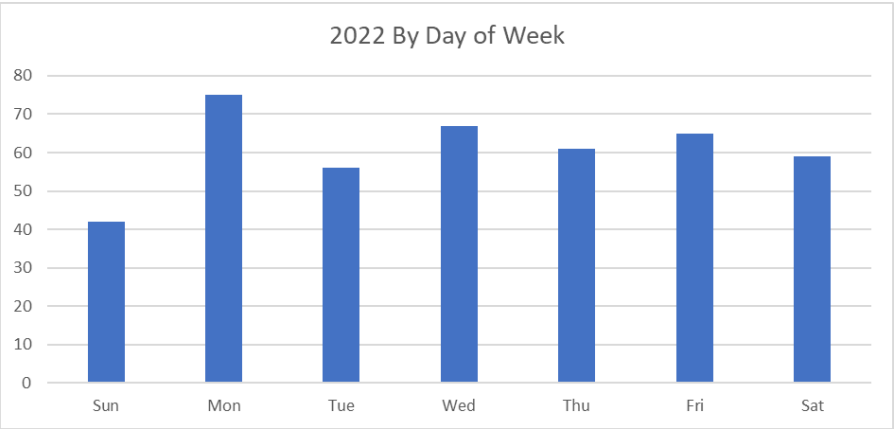


Figure 5

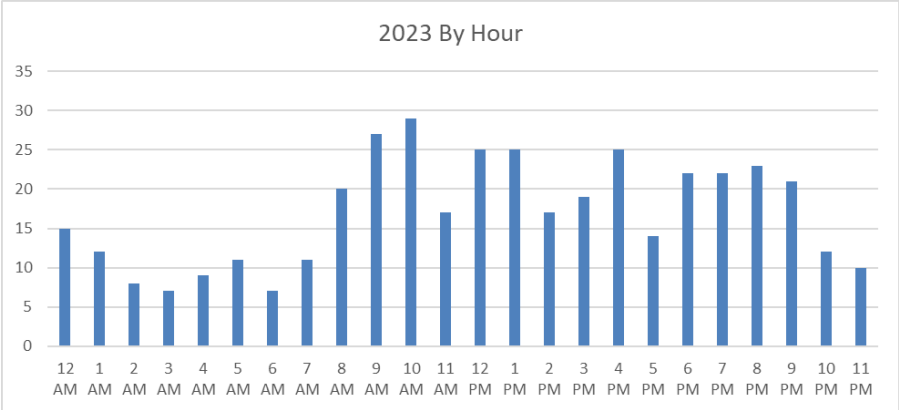


Figure 6

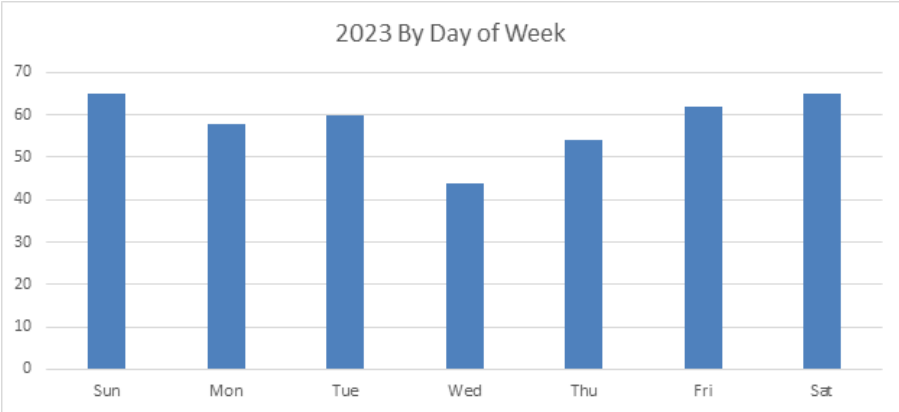


Figure 7

Call by Transport Type

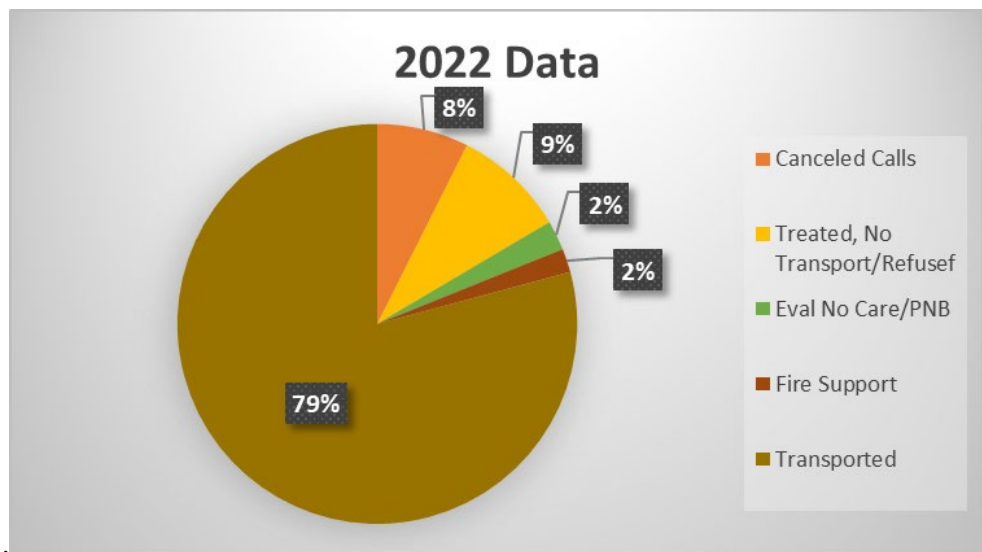


Figure 8

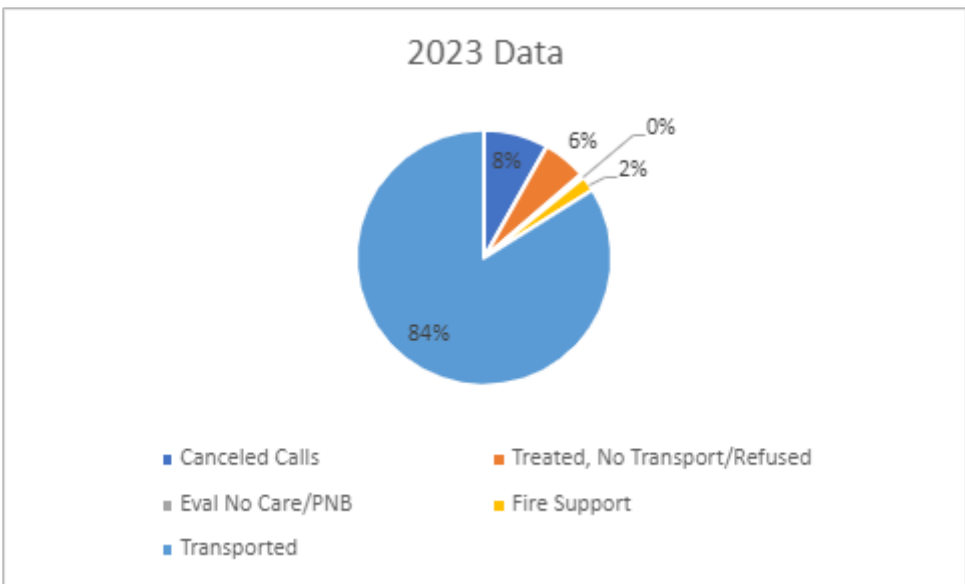


Figure 9

Kronenwetter Fire Ambulance Service Q&A

1. How long would it take to see a return on the investment?

Per the estimations included in the fiscal impact the return would be immediate.

2. What is the cost to implement this service (including equipment, personnel, and associated training)?

See financials to understand the capital expenses for equipment, cost of personnel associated with training, broken down in future budgets.

3. Do we need additional building space? Where would we house the equipment?

As previously discussed at CLIPP meeting on March 4th, this is something that is being evaluated regardless of Ambulance Service. The current Fire Station was designed and built with the two bays' closest to the building to house Ambulances. Having additional space or converting existing space for sleeping quarters would allow us to expand our staffing network for both Fire and EMS to outside of the Village of Kronenwetter. *Added 5/06/2024: We currently have available space that could be easily converted to sleeping quarters, Male/female lockers rooms with showers, and kitchen area with basic essentials are already available for KFD Members to use.*

4. What is the current need for an ambulance service in Kronenwetter based on call log data?

Call volume in Kronenwetter has continued to rise with 243 calls in 2019, 267 in 2020, 324 in 2021, 410 in 2022 and 408 in 2023. We are already tracking over 100 calls for 2024. Based on averages over 90% of all calls have a non-paramedic level need.

5. Is there a known rate of failure of Ambulance Services for villages/smaller municipalities in the State of Wisconsin?

There is not a known rate of failure directly due to financial reasons. There are a few agencies in the past 5 years that were not able to be financially sustainable due to low call volumes (under 150 calls a year). They, in turn, merged or outsourced the service with other service providers. An example provided to us by our Regional EMS Coordinator, there was a service provider that in 2 years of service only had 14 calls, which is not sustainable for any service at that level.

6. Are there grants available for the funding?

Yes. Options include: FAP Grant, AFG (FEMA Grant, SAFER Grant (another FEMA Grant), and additional State of WI Funding that we could utilize towards purchasing supplies necessary to stock the apparatus. *Added 5/6/2024 – Additional grants that can be explored include Fire House Subs Grant, USDA Rural Development grants.*

7. Would the income go towards general revenue for the village or specifically fire?

The revenue would be applied to general revenue (100) of the Village of Kronenwetter and will offset expenses.

8. How would personnel respond, from the station or from home?

There would be a combination of personnel response. Our implementation plan includes daytime staffing hours as well as daytime and after hours on call staffing. On shift staff can provide additional support to the Kronenwetter Fire Department by assisting with fire inspections and business and community relations with those wages being covered out of Fund 270 (2% dues). Our staffing model also continues to utilize first responders who respond directly to patient's locations to start patient assessments and care while the ambulance crew responds with the ambulance. *Added 5/6/2024 Note to clarify staffing: Daytime hours staff would be paid at a higher rate and can be utilized to assist with fire inspections, business and community relations events with those wages being covered by Fund 270 (2% dues). These staff would also be available for responses to fire calls within the Village. After hours would include paid on call staff that would not be required to do station duties but could/would still be within the fire station for immediate responses. Use of other EMS staff would include an additional on call EMS personnel that would act as a "First Responder" going directly to the patient's home with all equipment necessary to start immediate care (including AED) – these personnel would be certified and trained to the same level of the ambulance crew members and could become part of the ambulance crew if needed allowing for less confusion on transfer of patient care. Our hours of proposed operations are supported by historical data which breaks down the days of the week and times of day, statistically, that we have received the most number of calls. This model ensures that patient care would not be affected or delayed by on-call after hours.*

9. What does coverage look like for the southside of Kronenwetter? Ability to contract with Town of Guenther?

Currently, the Kronenwetter Fire Department provides fire service to the Town of Guenther. They are contracted with SAFER Fire Department for an ambulance service, although contract details and expiration of that contract are not known.

Response times to Kronenwetter's residents could be faster than the current service provides, based on various locations throughout Kronenwetter. A mapping exercise was completed using Google Maps showing the various locations and the differences in both mileage and time to those locations. This study is included in the implementation plan.

10. How many Medical Emergency calls actually required a paramedic?

Because the data from Riverside Fire District does not differentiate actual paramedic skills being applied, we reached out to surrounding ambulance services to review their total calls and how many required a paramedic intercept with resulting data indicating between 7-10% of their total call volume requiring an ALS intercept. Since some of these services are EMT Basic level, had they been providing AEMT level service this number may be lower. Data was obtained from Mosinee, Hatley, Edgar, and Stratford.

11. How many medical emergency calls were not treated/transported calls?

Data from 2022 and 2023 (through 12/5) there was a total of 91 in 2022 and 77 that fell under the categories of no treatment or no transport. Prior to 2022 data is not available.

12. How many apparatuses would be in service?

Two Ambulances would offer ideal service coverage. The implementation plan recommends acquiring one brand new apparatus and one used apparatus. This would allow for additional coverage while one apparatus is out in the event another call for emergency service comes in, or calls that require two apparatuses upon initial dispatch (motor vehicle accidents). In addition, it would ensure that we have a secondary apparatus in the event of any mechanical issues that would place one of the apparatuses out of service.

13. When does the contract with Riverside Fire District renew?

The contract will auto-renew at the end of 2025 unless a decision is made to create ambulance services within Kronenwetter Fire Department, renew with Riverside Fire District, or go out for RFP (request for proposals) from other ambulance providers. *Added 5/6/2024: The contract has an auto-renew clause but that does not guarantee renewal.*

14. What are mutual aid options with surrounding communities?

We currently have an auto-aid fire agreement with Mosinee Fire District. Kronenwetter Fire Department is also part of MABAS Division 130. *Updated 5/6/2024: Mutual Aid agreements can also be put in place for Ambulance support when needed such as multiple patients in a vehicle accident.*

15. What would the start-up period look like?

The anticipated startup date would be January 1, 2026. Per the State of Wisconsin, we could utilize a 12 month phase-in period which would allow us the time to completely staff and obtain all necessary medical equipment. This can be followed by an additional 12 months if necessary. This phase-in period allows the service to run with lower staff (EMT vs AEMT licensure) during this time until staff trains up to the AEMT level.

16. What are the benefits of having an ambulance in Kronenwetter?

The benefits of having an ambulance service location in Kronenwetter are multiple. The staff of Kronenwetter Fire Department would provide high quality patient care on scene and continue that care and treatment to the hospital. The revenue realized through the service would come back to the Village of Kronenwetter. The Village is currently losing out on funding options and the ability to report gains or losses because this service is not currently part of the Village.

In addition, we would be able to offer lower-cost billing to our residents in relation to what is currently charged per service. A study of area services and their fees is included in the implementation plan.

As also addressed in question 9, the response times by both time and mileage were compared amongst various locations throughout Kronenwetter. Since our area of service is vast and includes some very rural areas to the east and south, we would be able to service those areas faster from our centrally located fire station.

Updated 5/6/2024: Some additional benefits of having our own ambulance service –

- *Support of our police department: knowing our officers well is a huge benefit – it builds trust and confidence in our relationship to support them.*
- *Continued cross training between EMS and Fire staff – so on accidents and fire scenes the EMS staff knows and trusts the skills of the fire personnel and vice versa – Knowing who is there to help and their skill levels especially on accident scenes where we all have to work together.*
- *Community outreach programs can grow – currently we offer some trainings to local businesses (example fire extinguisher training) – EMS group can be utilized to train businesses and residents in CPR, basic first aid, etc.. giving opportunities for additional donated funds which are used to supplement equipment and trainings.*
- *Possibility of a “back home transport” – we have 3 residential homes in the village – these residents pay a high rate for a transport from hospital back to residential facility to another ambulance service today. In addition residents are charged over \$1000 for rides home If family is not able to transport.*

17. Does the Kronenwetter Fire Department have members that are on multiple departments?

Yes. The majority of the personnel that are on the Kronenwetter Fire Department as well as other departments is due to Kronenwetter not having ambulance service. Once an individual has their training as an EMT or higher, they want to be able to utilize their skills on an ambulance service. We currently have three members that are licensed as first responders for Kronenwetter but are also on another service to utilize their license on an ambulance service. Most recently, we provided and paid for the training of one member to the EMT level, and they now work for a service out of the area three days a week to utilize their skills.

18. What is the difference between an AEMT and a Paramedic?

An AEMT (or Advance Emergency Medical Technician) provides emergency medical services with additional training and ability to administer fluids and some medications. They can also be trained to use the advanced medical equipment on the ambulance. A paramedic provides the same care as an AEMT but also includes advanced medical care for critical patients such as major trauma and cardiac arrest.

Data in Question 10 supports an AEMT level service as ‘Paramedic Level’ calls have been less than 10% of total calls with other services with an AEMT or lower service throughout Marathon County. (2% for Stratford running as an AEMT service) Again, this percentage could have been even lower for the services that were only running an EMT service versus an AEMT service.

19. What about response times? What does that look like or how will it be affected or change?

With our current proposal, we would have day-time staffing paid at a higher wage, located at the KFD station, and would leave upon dispatch. We would additionally have at minimum one first responder (of any level) on-call as well (for a total of 3 staff). In the after-hours, our staffing model would remain the same (3 personnel on call) with two staff being on-call for the ambulance and one first responder. This first responder would carry everything needed to start the patient’s care while the other staff would arrive with the ambulance. Our current response times for our first responders going ‘enroute’ directly to the patient’s home are generally within 2 minutes of the initial page and arriving on scene prior to the ambulance. If the on-call staff is not within a few minutes of the station they would be required to stay at the station even during on-call only times. With the location of the fire station that would be the majority of the time.

20. What happens if the call volume decreases?

In the event that the call volume decreases, the service would still be able to be supported as the cost of other expenses would also decrease.

21. What is the 8-minute rule about?

Per Marathon County Dispatch we have 4 minutes after being dispatched to acknowledge the page and 8 minutes to get enroute to a call – either Fire or EMS.

22. What was the coverage level of our contracted service when initial contract was signed and what is it now?

When we first contracted with Riverside Fire District they were a daytime staffed with off hours on call coverage, AEMT flex to Paramedic service. Due to call volume increase across Schofield, Rothschild and Kronenwetter as of 1/1/2023 they were approved by their district board to have 2 full-time paramedics on staff 24 hours a day, supported by 2

additional part time staff 8am to Midnight, 2 additional on call staff during those hours and 2 on call staff from 12am-8am. Until 8/4/2023 Riverside was still operating and billing at an AEMT level at which point their EMS license with the State of Wisconsin was granted for Paramedic. On call staff is required to stay at the station if they are more than 8 minutes away. Paramedic level service provides that the first emergency call of the district is guaranteed to have a paramedic assess the call but does not always include a paramedic on the actual transport and any subsequent calls are not guaranteed a paramedic.



REPORT TO VB

| | |
|------------------------------|-----------------------|
| ITEM NAME: | TID #2 – Amendment #4 |
| MEETING DATE: | 5/13/24 |
| PRESENTING COMMITTEE: | VB |
| COMMITTEE CONTACT: | |
| STAFF CONTACT: | Lisa Kerstner |
| PREPARED BY: | Lisa Kerstner |

ISSUE: Amendment #4 is needed to show new projects and dollar amounts.

OBJECTIVES: To hire a company that will work with staff to complete the amendment in a timely manner and hit the required deadlines.

ISSUE BACKGROUND/PREVIOUS ACTIONS: Ehlers has done the cash flow analysis for TID 2 and will be working with the Treasurer on helping find a funding source for the projects before the expenditure period ends.

PROPOSAL: Hire Ehlers to do the TID #2 amendment #4.

ADVANTAGES: Having the same company doing the cash analysis, helping with the financing and the amendment means that there are not multiple people involved so less problems would occur. If you have several companies involved it gets complicated on who is doing what task. Ehlers has lots of experience with TIDS and keeps updated on the TID laws.

DISADVANTAGES: Cost

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.) \$12,500.00

RECOMMENDED ACTION: RDA recommends approving the Ehlers contract to start working on the TID 2 – amendment #4.

OTHER OPTIONS CONSIDERED: Vierbicher (\$8,500 - \$10,000)

TIMING REQUIREMENTS/CONSTRAINTS: TID 2 Amendment #4, needs to start being worked on as soon as possible because it will take months to complete. The expenditure period ends Nov. 3rd 2024 and the amendment needs to be in place before we can finalize the funding and awarding of the projects.

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY

Account Number: 452-51400-464-000

Description: TIF Consulting

Budgeted Amount: \$20,000

Spent to Date: 4/30/24

Amount Spent : \$209.62

Remaining: \$19,790.38

ATTACHMENTS (describe briefly): Ehlers contract

March 6, 2024

Lisa Kerstner, Finance Director/Village Treasurer
Village of Kronenwetter, Wisconsin
1582 Kronenwetter Drive
Kronenwetter, WI 54455

Re: Written Municipal Advisor Client Disclosure with the Village of Kronenwetter (“Client”) for 2024 TID #2 Amendment (Non-Territory) (“Project” Pursuant to MSRB Rule G-42)

Dear Lisa:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates



Brian Roemer
Senior Municipal Advisor

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B

Scope of Service

Client has requested that Ehlers & Associates assist Client with a Project Plan Amendment for Tax Incremental District #2 (“Project”). Ehlers & Associates proposes and agrees to provide the following scope of services:

Phase I – Feasibility Analysis

The purpose of Phase I is to determine whether the Project is a statutorily and economically feasible option to achieve the Client’s objectives. This phase begins upon your authorization of this engagement and ends on completion and delivery of a feasibility analysis report. As part of Phase I services, Ehlers & Associates will:

- Consult with appropriate Client officials to identify the Client’s objectives for the Project.
- Provide feedback as to the appropriateness of using Tax Incremental Financing in the context of the “but for” test.
- If the Project includes creation of or addition of territory to a district, identify preliminary boundaries and gather parcel data from Client. Determine compliance with the following statutory requirements as applicable:
 - Equalized Value test.
 - Purpose test (industrial, mixed use, blighted area, in need of rehabilitation or conservation, or environmental remediation).
 - Newly-platted residential land use test.
- Prepare feasibility analysis report. The report will include the following information, as applicable:
 - Identification of the type or types of districts that may be created.
 - A description of the type, maximum life, expenditure period and other features corresponding to the type of district proposed.
 - A summary of the development assumptions used with respect to timing of construction and projected values.
 - Projections of tax increment revenue collections to include annual and cumulative present value calculations.
 - Qualification of the district as a donor or recipient of shared increment, and projected impact of any allocations of shared increment.
 - If debt financing is anticipated, a summary of the sizing, structure, and timing of proposed debt issues.

- A cash flow *pro forma* reflecting annual and cumulative district fund balances and projected year of closure.
- A draft timetable for the Project.
- Identification of how the creation date may affect the district's valuation date, the base value, compliance with the equalized value test, and the ability to capture current year construction values and changes in economic value.
- When warranted, evaluate, and compare options with respect to boundaries, type of district, project costs and development levels.
- Ehlers & Associates will provide guidance on district design within statutory limits to creatively achieve as many of the Client's objectives as possible and will provide liaison with State Department of Revenue as needed in the technical evaluation of options.
- Present the results of the feasibility analysis to the Client's staff, Plan Commission, or governing body.

Phase II – Project Plan Development and Approval

If the Client elects to proceed following completion of the feasibility analysis, the Project will move to Phase II. This phase includes preparation of the Project Plan, and consideration by the Plan Commission¹, governing body, and the Joint Review Board. This phase begins after receiving notification from the Client to proceed and ends after the Joint Review Board acts on the Project. As part of Phase II services, Ehlers & Associates will:

- Based on the goals and objectives identified in Phase I, prepare a draft Project Plan that includes all statutorily required components.
- We will coordinate with your staff, engineer, planner or other designated party to obtain a map of the proposed boundaries of the district, a map showing existing uses and conditions of real property within the district, and a map showing proposed improvements and uses in the district.
- Submit to the Client an electronic version of the draft Project Plan for initial review and comment.
- Coordinate with Client staff to confirm dates and times for the meetings indicated within the table beginning on the following page. Ehlers & Associates will ensure that selected dates meet all statutory timing requirements and will provide documentation and notices as indicated.

¹If Client has created a Redevelopment Authority or a Community Development Authority, that body may fulfill the statutory requirements of the Plan Commission related to creation or amendment of the district.

| Meeting | Ehlers & Associates Responsibility | Client Responsibility |
|--------------------------------|---|--|
| Initial Joint Review Board | <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Mail meeting notice, informational materials, and draft Project Plan to overlapping taxing jurisdictions.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> | <p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> <p>Designate Client Joint Review Board representative.</p> <p>Identify and recommend Public Joint Review Board representative for appointment.</p> |
| Plan Commission Public Hearing | <p>Prepare Notice of Public Hearing and transmit to Client's designated paper.</p> | <p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> |
| Plan Commission Public Hearing | <p>For blighted area districts and in need of rehabilitation or conservation districts, provide a format for the required individual property owner notification letters.</p> <p>Attend hearing to present draft Project Plan.</p> | <p>Prepare and mail individual property owner notices (only for districts created as blighted area, or in need of rehabilitation or conservation).</p> <p>Prepare meeting minutes.</p> |
| Plan Commission | <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for Plan Commission consideration.</p> | <p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Distribute Project Plan & resolution to Plan Commission members in advance of meeting.</p> <p>Prepare meeting minutes.</p> |
| Governing Body Action | <p>Provide agenda language to Client.</p> <p>Attend meeting to present draft Project Plan.</p> <p>Provide approval resolution for governing body consideration.</p> | <p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Provide Project Plan & resolution to governing body members in advance of meeting.</p> <p>Prepare meeting minutes.</p> |

| | | |
|---------------------------|--|---|
| Joint Review Board Action | <p>Mail meeting notice and copy of final Project Plan to overlapping taxing jurisdictions.</p> <p>Prepare Notice of Meeting and transmit to Client's designated paper.</p> <p>Provide agenda language to Client.</p> <p>Attend meeting to present final Project Plan.</p> <p>Provide approval resolution for Joint Review Board consideration.</p> | <p>Post or publish agenda and provide notification as required by the Wisconsin Open Records Law.</p> <p>Prepare meeting minutes.</p> |
|---------------------------|--|---|

- Throughout the meeting process, provide drafts of the Project Plan and related documents in sufficient quantity for the Client's staff, Plan Commission, governing body and Joint Review Board members.
- Provide advice and updated analysis on the impact of any changes made to the Project Plan throughout the approval process.

Phase III – State Submittal

This phase includes final review of all file documents, preparation of filing forms, and submission of the base year or amendment packet to the Department of Revenue. This phase begins following approval of the district by the Joint Review Board and ends with the submission of the base year or amendment packet. As part of Phase III services, Ehlers & Associates will:

- Coordinate with Client's assessor and other staff as necessary to obtain parcel valuations, parcel data and other information needed for preparation of the State forms that must be filed as part of the base year or amendment packet.
- Assemble and submit to the Department of Revenue the required base year or amendment packet to include a final Project Plan document containing all required elements and information.
- Provide the Client with an electronic copy of the final Project Plan (and up to 15 bound hard copies if desired).
- Provide the municipal Clerk with a complete electronic and/or hard copy transcript of all materials as submitted to the Department of Revenue for certification.
- Act as a liaison between the Client and the Department of Revenue during the certification process in the event any questions or discrepancies arise.

Scope of Service Limitations

Notwithstanding the Scope of Service listed above, Ehlers & Associates' engagement related to the Project is expressly limited as follows:

1. This engagement does not include municipal advisory services on a specific debt issuance related to the Project.

Compensation - Flat Fee Portion of Engagement

In return for the services set forth in the "Scope of Service," Client agrees to compensate Ehlers & Associates as follows:

| | |
|--------------|------------------|
| Phase I | \$ 2,500 |
| Phase II | \$ 8,000 |
| Phase III | \$ 2,000 |
| Total | \$ 12,500 |

- Phase I base fee includes up to five financial scenarios. Additional scenarios will be run as needed at a cost of \$750/scenario.
- In the event Client determines not to proceed with the Project once a Phase has been authorized, but prior to that Phase's completion, the compensation due for that Phase will be prorated to reflect the percentage of the work completed.

Compensation - Hourly Services Portion of Engagement

Ehlers & Associates will bill Client on an hourly basis for services requested by Client in conjunction with the engagement that are not specifically identified in the Scope of Service set forth in this letter. Examples would include:

- Attendance at additional meetings beyond the four required for approval or amendment of the District (Organizational Joint Review Board, Plan Commission (or CDA), Governing Body and Final Joint Review Board).
- Review of development agreements related to the District's Project Plan and participation in negotiations with developers.

Hourly services will be billed at a rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$350.00/hour.

Payment for Services

For all compensation due to Ehlers & Associates, we will invoice Client for the amount due at the completion of each Phase. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Client Responsibility

The following expenses are not included in our Scope of Services, and are the responsibility of Client to pay directly:

- Services rendered by Client's engineers, planners, surveyors, appraisers, assessors, attorneys, auditors, and others that may be called on by Client to provide information related to completion of the Project.
- Preparation of maps necessary for inclusion in the Project Plan.
- Preparation of maps necessary for inclusion in the base year or amendment packet.
- Publication charge for the Notice of Public Hearing and Notices of Joint Review Board meetings.
- Legal opinion advising that Project Plan contains all required elements. (Normally provided by municipal attorney).
- Preparation of District metes & bounds description. (Needed in Phase III for creation of new districts, or amendments that add or subtract territory).
- Department of Revenue filing fee and annual administrative fees. The current Department of Revenue fee structure is:

| Current Wisconsin Department of Revenue Fee Schedules | |
|--|-----------|
| Base Year Packet | \$1,000 |
| Amendment Packet with Territory Addition or Subtraction | \$1,000 |
| Amendment Packet with Territory Addition and Subtraction | \$2,000 |
| Base Value Redetermination | \$1,000 |
| Amendment Packet | No Charge |
| Annual Administrative Fee | \$150 |

Lisa Kerstner

From: Lisa Kerstner
Sent: Thursday, March 7, 2024 8:35 AM
To: Leonard Ludi
Subject: FW: [External] VOK - TID 2 - Amendment # 4

From: Brian Roemer <BROemer@ehlers-inc.com>
Sent: Wednesday, March 6, 2024 4:15 PM
To: Lisa Kerstner <lkerstner@kronenwetter.org>
Cc: Peter Wegner <pwegner@kronenwetter.org>; Ariana Schmidt <ASchmidt@ehlers-inc.com>
Subject: RE: [External] VOK - TID 2 - Amendment # 4

Lisa,

Also I should mention our deadlines would be as follows (all under the premise that the amendment should happen before the projects wherein the amendment should happen before TID funds are appropriated and latest timeline for this is expenditure period of 11/3/2024):

- Ehlers provide the feasibility phase of Amendment May 2024
- Ehlers provide updated project plan June 2024
- Village go through approval process for amendment June-August 2024
- Financing can happen August -11/3/24

The details of events will be provided in our disclosure and once we approved to assist with the Amendment we will submit a formal timeline outlining meeting and public notice dates. You will be receiving our disclosure shortly.

Thank you,
 Brian

Brian Roemer

Senior Municipal Advisor

O: (262) 796-6178 | ehlers-inc.com



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From: Brian Roemer <BROemer@ehlers-inc.com>
Sent: Wednesday, March 6, 2024 11:26 AM
To: Lisa Kerstner <lkerstner@kronenwetter.org>
Cc: Peter Wegner <pwegner@kronenwetter.org>; Ariana Schmidt <ASchmidt@ehlers-inc.com>
Subject: RE: VOK - TID 2 - Amendment # 4

Lisa,

Thank you for reaching out! To move this forward:

- Ehlers will send you a disclosure to complete the Amendment. This will describe the scope of services provided to help get the Amendment done. Simply put Ehlers will do the following:
 - Complete feasibility analysis to ensure all requirements are met and provide a timeline
 - Facilitate required public meetings and public notices
 - File documents with DOR
- Once this scope of services is approved we will work together on the desired timeline and go from there.
- One thing we need from the Village: can you confirm we are not amending boundaries and only project plan or is there any intent to add/subtract parcels?

I will look to get the Disclosure sent out today. One note, due to the recent completion of the TID Cash Flow Analysis we will discount our fees for this effort. Our typical fee for a non-territory amendment is \$15,500 but we will discount to \$12,500. Please note these costs are TID eligible expenses under administrative expenses for professional services.

Thank you,
Brian

Brian Roemer

(262) 796-6178

From: Lisa Kerstner <lkerstner@kronenwetter.org>

Sent: Monday, March 4, 2024 2:20 PM

To: Brian Roemer <BRoemer@ehlers-inc.com>

Cc: Peter Wegner <pwegner@kronenwetter.org>

Subject: VOK - TID 2 - Amendment # 4

Brian,

How do we start the process to get an amendment done on the specific lift stations and roads that we have now?

Thank you,
Lisa Kerstner
Finance Director/Treasurer



1582 Kronenwetter Drive
Kronenwetter, WI 54455
715-693-4200 ext. 1726
715-693-4202 Fax
www.kronenwetter.org



Report to: Village Board

Agenda Item: Municipal Center ADA Update Project Approval

Meeting Date: May 13, 2024

Referring Body: Community Life, Infrastructure and Public Property (CLIPP)

Committee Contact: Chris Eiden, Chair

Staff Contact: Leonard Ludi, Village Administrator

Report Prepared by: Leonard Ludi, Village Administrator

AGENDA ITEM: Municipal Center ADA Alteration Project Approval

OBJECTIVE(S): Install, replace and/or upgrade Municipal Building door to conform with current American Disabilities Act (ADA) regulations for public buildings.

HISTORY/BACKGROUND: It was advised that an assessment should be made to evaluate current ADA compliance of the Municipal Center's public exit and entrance doors. In that, an engineer (RPS) was retained for the following Scope of work:

- a. Conduct a site visit, inspection, assessment of existing conditions.
- b. Provide started detail drawings for work, to include a rough plan of the work.
- c. Provide specifications and a written scope of work for the purpose for obtaining bids.
- d. Provide and engineers estimate based on plans.

Currently, the final plans, estimate and bid specifications have been review, vetted and finalized with the following estimated construction budget needed to fund this project of \$27,495.06. Hence the bid package is ready for construction bids pending approval by the Village Board.

PROPOSAL: An estimated \$27,495.06 is already within the 2024 budget approved by Village Board. The proposal is for the Village Board to authorize staff to publish the Municipal Center ADA Alteration Project Request for Proposal (RFP).

RECOMMENDED ACTION: Authorize staff to publish the Municipal Center ADA Alteration Project Request for Proposal (RFP). An estimate \$27,495.06 is already within the 2024 budget approved by Village Board Approve and is in account number 100-51600-390-000 (Municipal Building Major Repairs).

FINANCIAL

Financial Consideration/Action: Saving from the roofing budget will be utilized to bring ADA doors into compliance with ADA standards.

FUNDING SOURCE: Municipal Building Major Repairs

Account Number/Title: # 100-51600-3900-00

Current Adopted Budget: \$ 238,400.00

Spent to Date: \$ 174,525.00
Remaining Budget: \$ 63,875.00
Requested Amount: \$ 27,495.06
Remainder of Budgeted Amount, if approved: \$ 36,379.94

Section 4, Item J.

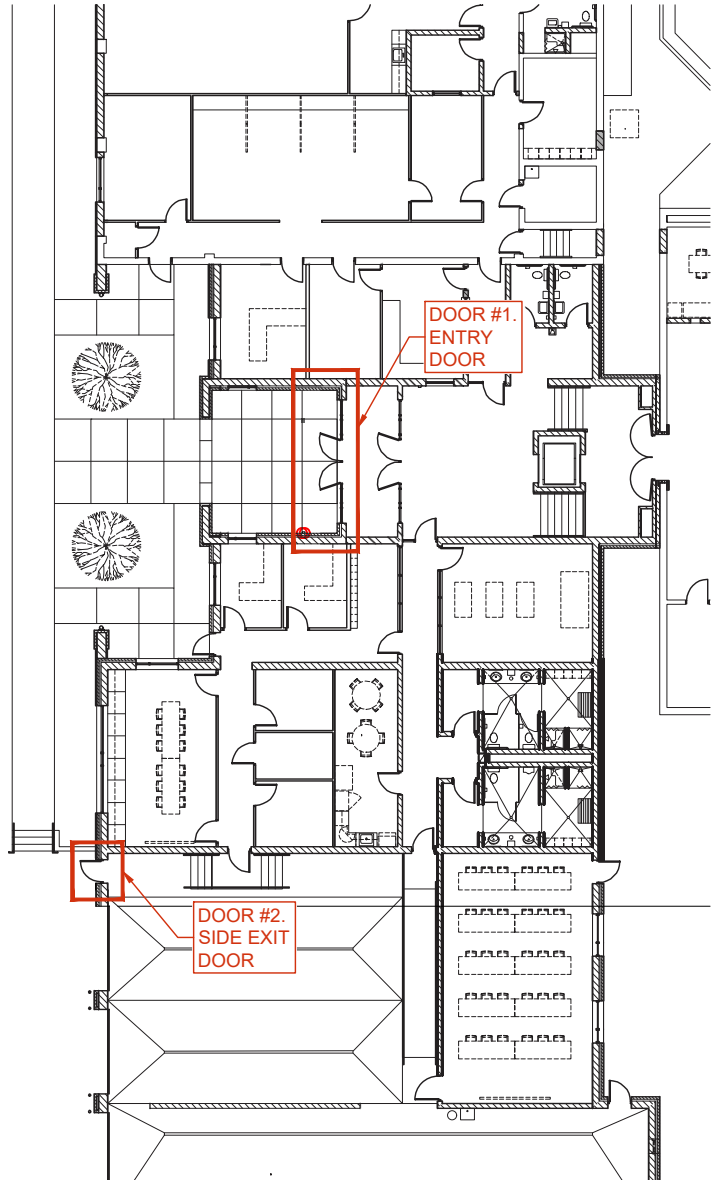
ATTACHMENTS:

- 1. ADA Plans**
- 2. ADA Specifications**
- 3. ADA Engineer's Estimate**
- 4. RFP VOK - Municipal Center ADA Update Project**
- 5. Bid Form - Municipal Center ADA Update Project**

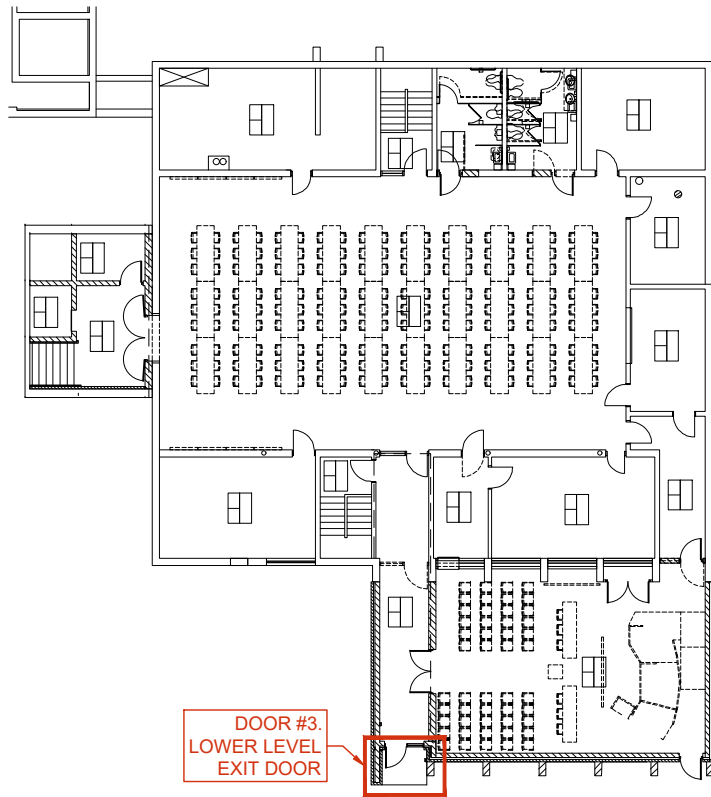
KRONENWETTER MUNICIPAL BUILDING

ADA COMPLIANT DOORS

FLOOR PLAN & SCOPE OF WORK



1 EXISTING FIRST FLOOR PLAN



2 EXISTING BASEMENT FLOOR PLAN

SCOPE OF WORK

DOOR #1 SHEET 2

REPLACE & RELOCATE EXISTING ADA PUSH BUTTON SYSTEM WITH NEW ADA PUSH PLATE HARDWARE SYSTEM WITH NEW PUSH PLATE SWITCHES AS SHOWN, TOP AND BOTTOM PLATES EACH WITH ADA ANSI DECALS.

REPLACE EXISTING DOOR OPENER SYSTEM. RETROFIT FOR FUNCTIONALITY FROM INTERIOR CENTER MULLION (FOYER) AND NEW EXTERIOR PEDESTAL. ABANDON & CAP EXISTING SWITCHES. ADD NEW 42" SQUARE BOLLARD POST WITH 4.5" PLATES. ADD NEW TOP AND BOTTOM CENTER JAMB SWITCH, 2.25" WITH ADA ANSI DECALS.

REPLACE DOOR OPENER PER SPEC, CONFIRM ALL DOOR HARDWARE, OPERATIONS & FUNCTIONALITY PRIOR TO INSTALLATION. UTILIZE EXISTING POWER RUN.

DOOR #2 SHEET 3

INSTALL NEW INTERIOR ADA PUSH PLATE SWITCH AS SHOWN WITH ANSI DECALS. PROVIDE POWER RUN TO SERVICE THE DOOR AND SWITCHES.

INSTALL NEW DOOR OPENER PER SPEC FOR EXIT ONLY, CONFIRM ALL DOOR HARDWARE, OPERATIONS AND FUNCTIONALITY PRIOR TO INSTALLATION.

DOOR #3 SHEET 4

INSTALL NEW INTERIOR & EXTERIOR ADA PUSH PLATE SWITCHES AS SHOWN WITH ANSI DECALS. PROVIDE POWER RUN TO SERVICE THE DOOR AND SWITCHES.

INSTALL NEW DOOR OPENER PER SPEC FOR ENTRY & EXITING, CONFIRM ALL DOOR HARDWARE, OPERATIONS AND FUNCTIONALITY PRIOR TO INSTALLATION.

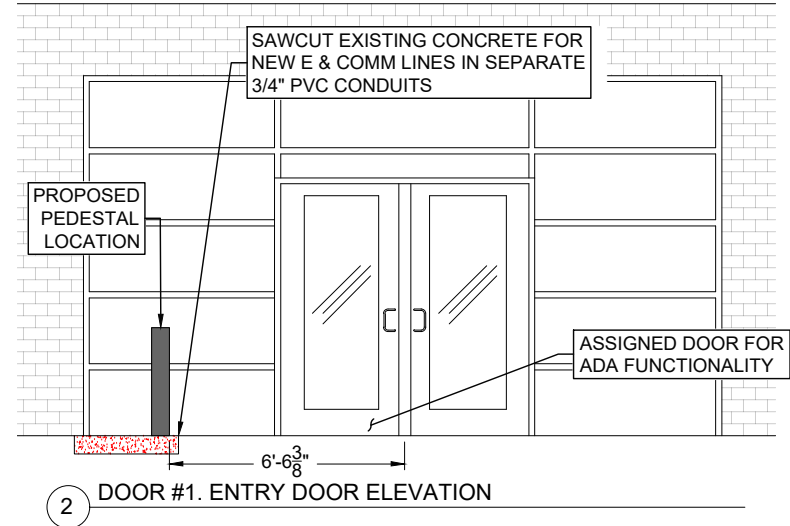
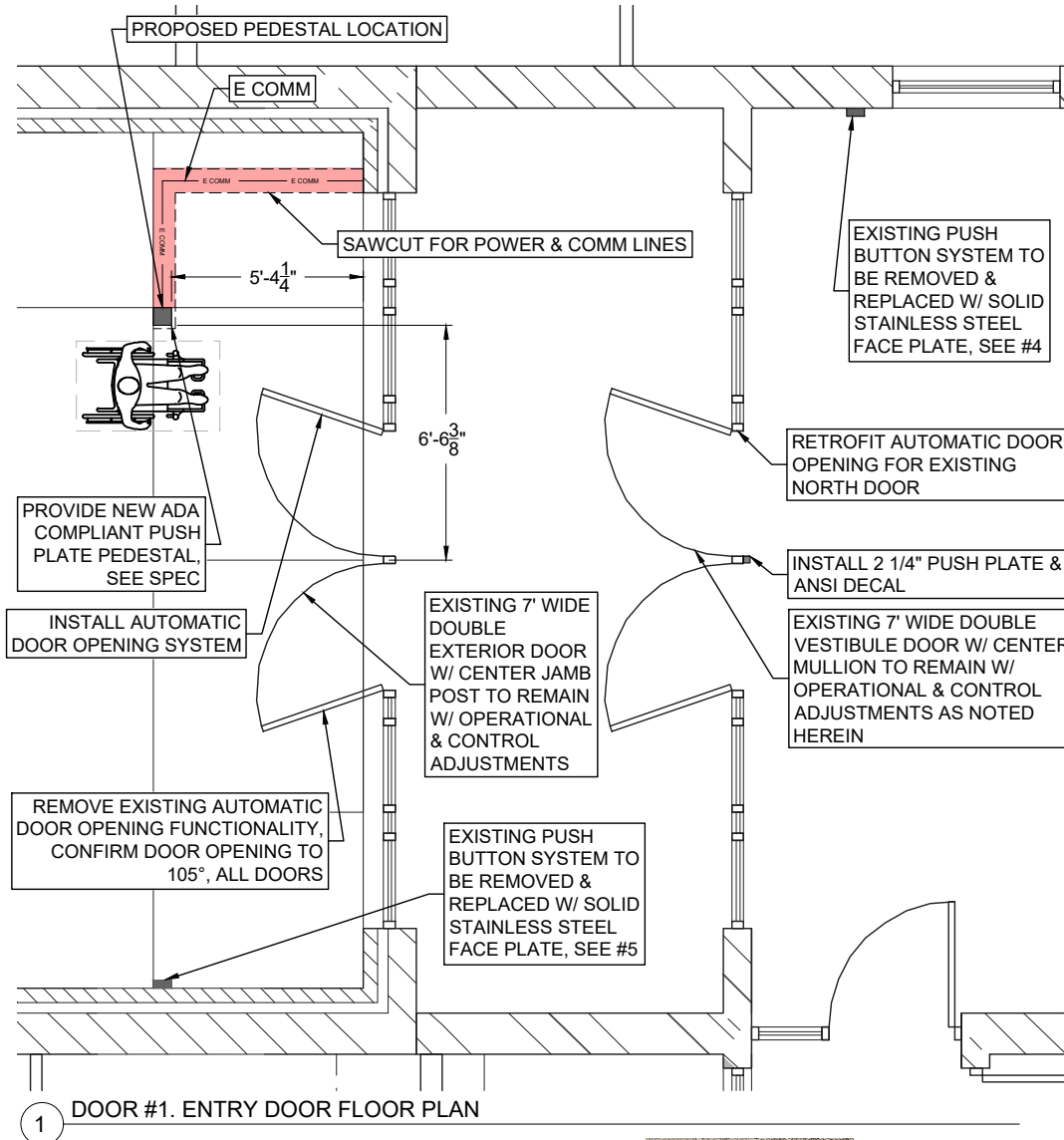


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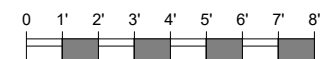
KRONENWETTER MUNICIPAL BUILDING

ADA COMPLIANT DOORS

DOOR #1



3 EXISTING DOOR #1. ENTRY DOOR ELEVATION



SCALE: 3/32" = 1 FOOT
(PRINTED AT 8.5" x 11")



4 EXISTING PUSH BUTTON SYSTEM

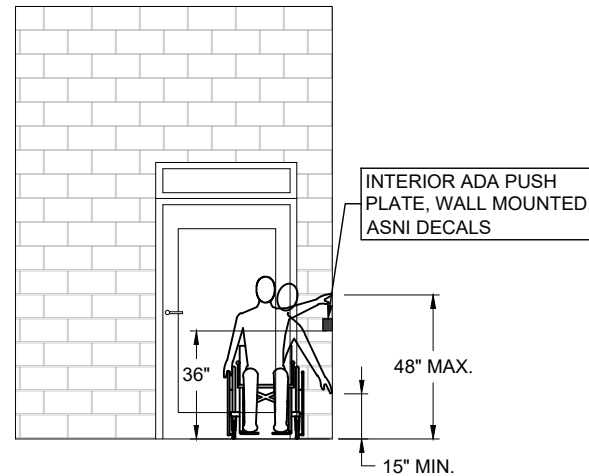
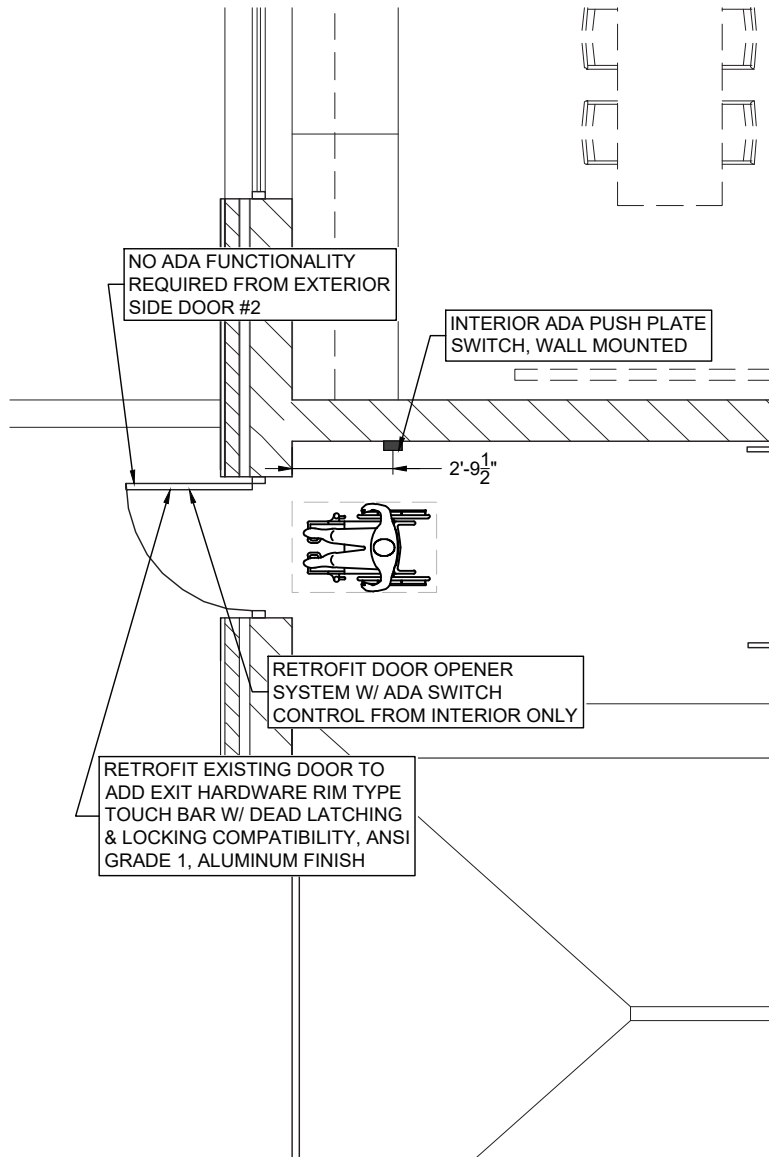


5 EXISTING PUSH BUTTON SYSTEM

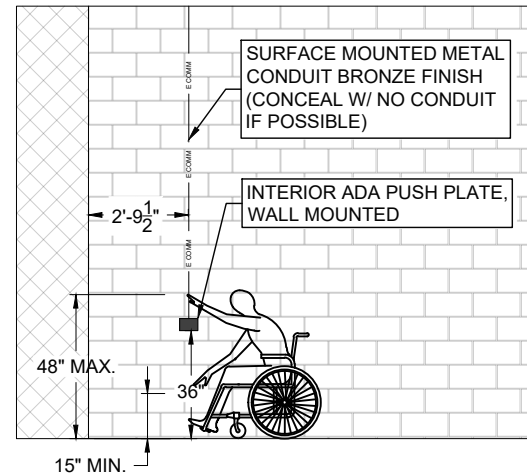
KRONENWETTER MUNICIPAL BUILDING

ADA COMPLIANT DOORS

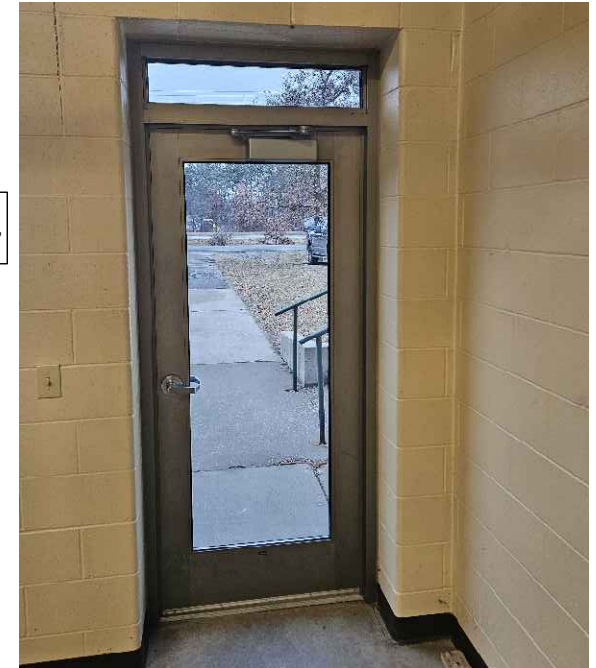
DOOR #2



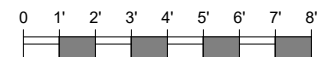
2 DOOR #2. EXIT DOOR INTERIOR ELEVATION



3 DOOR #2. EXIT DOOR INTERIOR ELEVATION



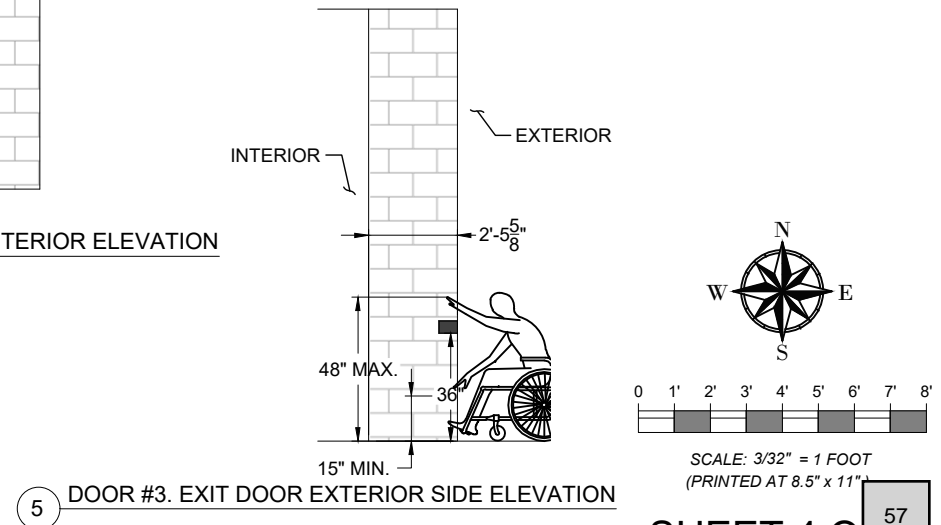
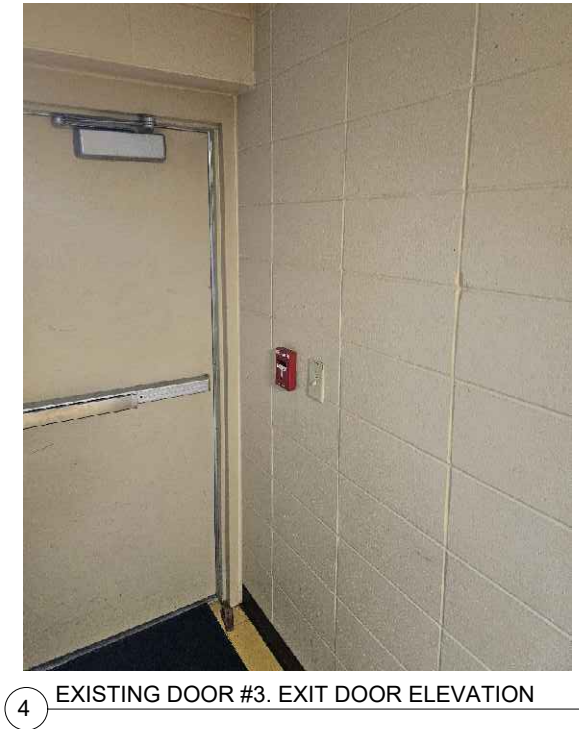
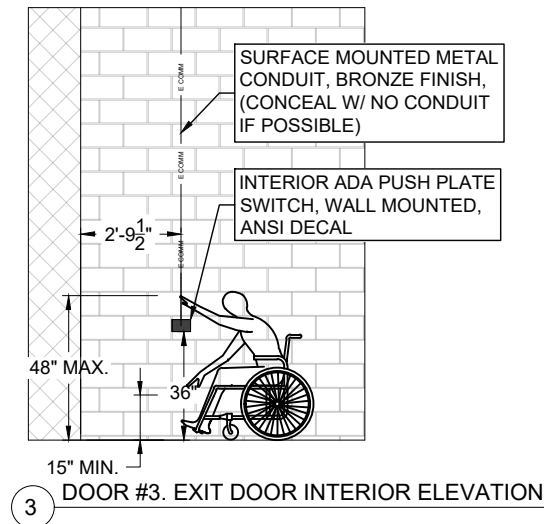
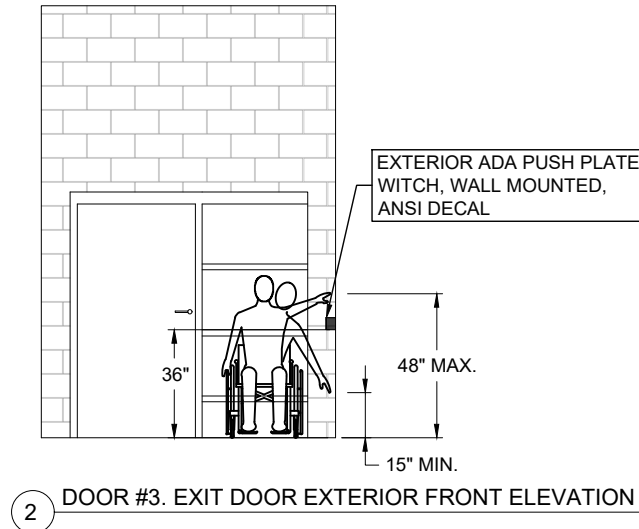
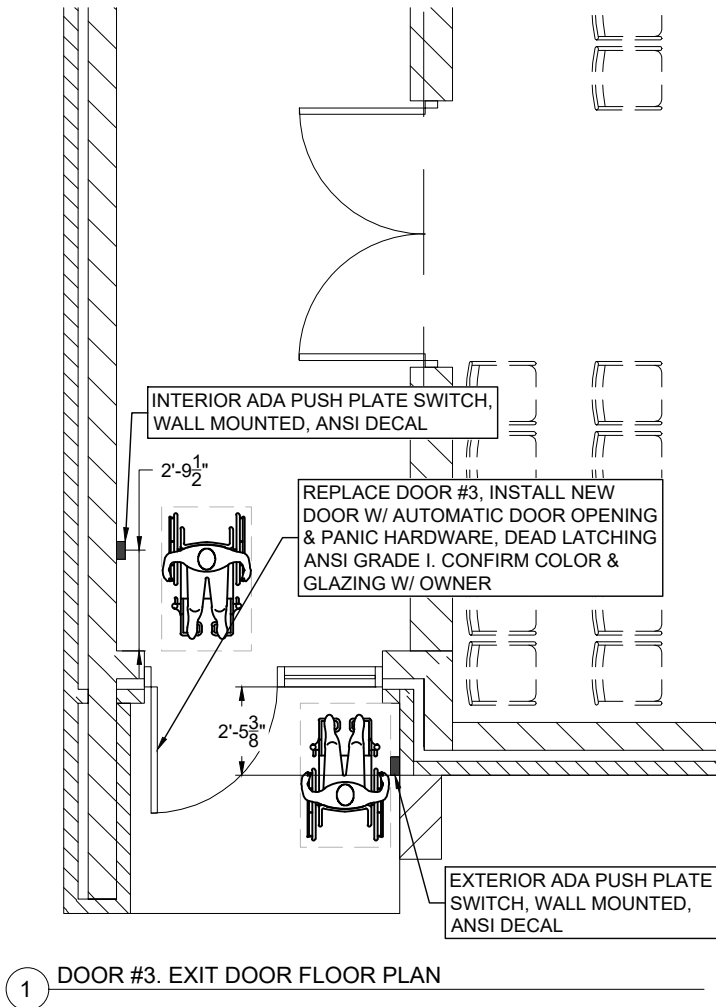
4 EXISTING DOOR #2. EXIT DOOR ELEVATION



SCALE: 3/32" = 1 FOOT
(PRINTED AT 8.5" x 11")

1 DOOR #2. EXIT DOOR FLOOR PLAN

KRONENWETTER MUNICIPAL BUILDING
ADA COMPLIANT DOORS
DOOR #3



PROJECT MANUAL

MUNICIPAL BUILDING ALTERATION

MUNICIPAL BUILDING ADA COMPLIANT DOORS

VILLAGE OF KRONENWETTER,
MARATHON COUNTY, WI

FEBRUARY 18, 2024

PREPARED FOR:

VILLAGE OF KRONENWETTER
2024-020(B)

PREPARED BY:

ROTH PROFESSIONAL SOLUTIONS, INC.
315 DeWitt Street
PORTAGE, WI 53901
(608) 571-3205
ROBERT@RPSPROFESSIONALSOLUTIONS.COM



00.01.00 TABLE OF CONTENTS – PROJECT DOCUMENTS

SPECIFICATIONS

| | | |
|----------|---------|--|
| 01.60.10 | 4 PAGES | GENERAL ELECTRIC PROVISIONS |
| 01.61.11 | 4 PAGES | CONDUITS |
| 01.61.12 | 2 PAGES | CONDUIT FITTINGS |
| 01.61.20 | 3 PAGES | LOW VOLTAGE WIRES, CABLES AND CONNECTORS |
| 08.71.13 | 6 PAGES | ADA DOOR HARDWARE |
| 09.91.00 | 3 PAGES | PAINTING |

01.60.10 GENERAL ELECTRICAL PROVISIONS

PART 1 GENERAL

A. RELATED REQUIREMENTS

1. Applicable requirements of Section 26 shall govern work in this Section.

B. DEFINITIONS

1. The Owner: Village of Kronenwetter, WI
2. The Engineer: Roth Professional Solutions, Portage, Wisconsin.
3. Provide: Furnish, install and wire complete and ready for service.
4. Exposed: Exposed to view in any room, corridor or stairway.
5. Code: National, State and Local Electrical codes including OSHA requirements.
6. NEC: National Electrical Code
7. NFPA: Standard for Fire Protection in Wastewater Treatment and Collection Facilities
8. Signal Voltage: NEC class 1, 2, or 3 remote control, signaling, or power limited circuits.
9. Low Voltage: 50 to 600 volts
10. Medium Voltage: 601 to 35,000 volts
11. High Voltage: 35,001 volts and greater

C. STANDARDS AND CODES

1. All work shall be installed in accordance with National, State, and Local codes, ordinances, laws, and regulations. National Codes include, but are not limited to, the NEC and NFPA 820. Comply with all applicable OSHA regulations.
2. All materials shall have a UL or ETL label where a UL or ETL Standard and/or test exists.

D. DIMENSIONS AND DEFINITE LOCATIONS

1. The drawings depicting electric work are diagrammatic and show, in their approximate location, symbols representing electrical equipment and devices. The exact location of such equipment and devices shall be established in the field in accordance with instructions from the Engineer and/or as established by manufacturer's installation drawings and details.
2. The Contractor shall refer to shop drawings and submittal drawings for all equipment requiring electrical connections to verify rough-in and connection locations.
3. Unless specifically stated to the contrary, no measurement of an electric drawing derived by scaling shall be used as a dimension to work by. Dimensions noted on the electric drawings are subject to measurements of adjacent and previously completed work. All measurements shall be performed prior to the actual installation of equipment.

E. DRAWINGS

1. The Contractor shall keep a detailed up-to-date record, of the manner and location in which all installations are actually made, indexing each feeder, pull box and protective device.
2. As Built Drawings - See General Requirements - Section 26.
3. In the event of a conflict between the drawings and specifications, Contractor shall base their bid on the greater quantity, cost or quality of the item in question, unless such conflict is resolved by an addendum.

F. SHOP DRAWINGS AND EQUIPMENT BROCHURES

1. Submit to Engineer for review, the manufacturer's shop drawings and/or equipment brochures in accordance with the following specifications:
 - a. Section 01.60.11 – Electrical Studies
 - b. Section 01.61.11 – Conduits
 - c. Section 01.61.12 – Conduit Fittings
 - d. Section 01.61.20 – Low Voltage Wires, Cables and Connectors
 - e. Section 01.61.30 – Electrical Boxes
 - f. Section 01.61.40 – Wiring Devices
 - g. Section 01.61.70 – Motor and Circuit Disconnects (Include disconnect overcurrent devices with this submittal)
 - h. Section 01.64.02 – Underground Electric Service
 - i. Section 01.64.21 – Surge Protective Devices
 - j. Section 01.64.50 – Grounding (including Ground rod locations and measured resistance)
 - k. Section 01.64.61 – Low Voltage Dry Type Transformers
 - l. Section 01.64.70 – Electrical Panelboards (Include panelboard overcurrent devices with this submittal)
 - m. Section 01.64.75 – Low Voltage Overcurrent Protective Devices
 - n. Section 01.64.81 – Motor Starters
 - o. Section 01.64.83 – Adjustable Frequency Controllers
 - p. Section 01.65.01 – Lamps
 - q. Section 01.65.10 – Lighting Fixtures
 - r. Section 01.66.20 – Standby Power Generator
 - s. Section 01.66.21 – Automatic Transfer Equipment
 - t. Section 01.69.60 – Testing Electrical System
2. Plans - Lighting Control Contactors, Lighting Control Time Clocks, Lighting Control Photocells
3. Shop drawings shall be submitted in advance of construction and installation so as to not cause delay in other Contractor's work.

G. TESTS AND ACCEPTANCE

1. The operation of the equipment and electrical systems does not constitute an acceptance of the work by the Owner. The final acceptance is to be made after the Contractor has adjusted his equipment and demonstrated that it fulfills the requirements of the drawings and the specifications.
2. After the work is completed and prior to acceptance, the Contractor shall conduct the following tests, tabulate data, date, sign and submit to the Engineer:
 - a. Standard megger insulation test on each feeder.
 - b. Ground resistance test.
 - c. Clamp ammeter test on each feeder conductor with all utilization equipment energized. The load current in each phase conductor of the feeder or the portion thereof supplying the panel shall not differ from the average connected load currents in the feeder conductors by more than 7½%. If the load current does differ by more than 7½%, the Contractor shall change phase loading to same or receive written approval from the Engineer that this is not required due to the nature of the load.
3. Upon completion of the installation, the Contractor shall furnish certificates of approval from all authorities having jurisdiction. The Contractor shall demonstrate that all work is complete and in perfect operating condition, with race way and conduit system properly

grounded, all wiring free from grounds, shorts, and that the entire installation is free from any physical defects.

4. In the presence of the Engineer and the Owner, the Contractor shall demonstrate the proper operation of all miscellaneous systems.
5. Perform other tests as specifically directed in other sections of the specification for specific equipment.

H. IDENTIFICATION

1. Each distribution and lighting panel shall be equipped with a typewritten directory describing the loads served. Directory shall be contained in a steel frame mounted on the inside face of the panel's door and shall be covered with a sheet of clear plastic.
2. All distribution panels, transformers, telephone backboards, transfer switches, panels and cabinets shall be provided with 1/8" minimum thickness 5 ply lamecoid plastic nameplates indicating usage, plan designation and voltage where applicable. Nameplates shall be white with black engraved lettering. Lettering shall be 1/2" high minimum. Fasten nameplates with escutcheon pins.
3. All panelboards and control panels shall include a warning label indicating the risk of Arc Flash. The warning label shall comply with N.E.C. article 110.16 and O.S.H.A. 29.
4. Junction and pull boxes shall be stenciled as follows:
 - a. Lighting and power feeders and branch circuits - 120, 208, 240, 277, and 480V.
 - b. Voice/Data communications - V/D COM
 - c. Instrumentation & Control - I&C
5. Branch wiring shall be color coded per industry standards. Where wires of different systems junction in a common box each cable shall be grouped with its own system and identified using tags or identification strips.
6. On all 3 phase systems, each phase shall be identified at all terminals using code marker.
7. All cover plates for control stations controlling remote equipment shall be engraved to identify the device being controlled.
8. All motor starters, remote control stations, etc., shall be identified with engraved lamecoid nameplates fastened to the equipment with escutcheon pins. Nameplates shall be 1/8" 5 ply lamecoid with 1/2" black letters on a white background. Adhesive cloth labels, similar to those manufactured by Brady Label Co., may be used on motor switches and controls only, indicating the number, designation, size and usage of the motor.
9. Refer to individual specification sections for more specific or additional identification requirements.

I. ACCESS PANELS

1. All access panels required by code or otherwise to electrical service equipment shall be supplied and installed by the Contractor.

J. CORROSIVE AREAS

1. Refer to drawings for areas that are designated corrosive.

K. HAZARDOUS AREAS

1. NFPA 820 identified NEC-Area Electrical classifications. The Contractor shall provide material and installation in compliance with this national standard.
2. All sanitary sumps and wastewater wet wells have a CLASS 1, SECTION 26 area rating. Contractor shall provide material and installation labor accordingly.

L. FIRESTOPPING

1. Openings in fire rated construction and annular spaces around conduits, cable trays, and other penetrating items shall be protected in accordance with NEC article 300-21 and in accordance with the Wisconsin Administrative Code, Department of Commerce Chapter 51.049. The fire rating of the protective seal shall be at least that of the floor or wall into which it is installed, so that the original fire rating of the construction is maintained.
2. Firestopping materials shall include, but not be limited to, mortars, sealants and caulks, putties, collars, intumescent wrap strips mastics, and firestop pillows. All materials and methods used shall be recognized by an independent testing agency and shall have flame and temperature ratings assigned by that agency.
3. Materials using solvents or those requiring hazardous waste disposal shall not be used.
4. All wall or floor penetrations openings shall be as small as possible.
5. All openings and annular spaces required by code to be protected, shall be protected whether specifically indicated on the plans or not.
6. The firestop assemblies shall meet ASTM E-814 and all of the fire test and hose stream test requirements of an independent testing agency.
7. Installation of materials and assemblies shall be in strict accordance with the manufacturer's instructions.
8. Acceptable Manufacturers
 - a. 3M Corporation.
 - b. Nelson Firestop Products
 - c. Rectorseal Corporation

PART 2 PRODUCTS

Not used.

PART 3 EXECUTION

Not used.

-END OF SECTION-

01.61.11 CONDUITS

PART 1 GENERAL

A. RELATED REQUIREMENTS

1. Applicable requirements of Section 26 shall govern work in this Section.

B. SCOPE

1. Provide conduit systems for all power, control, and communications systems wiring as specified. Flexible, modular wiring systems shall not be used unless expressly accepted by the Engineer.

C. QUALITY ASSURANCE

1. National Electrical Contractors Association (NECA) Standard of Installation.
2. National Electrical Code (NEC) Including State of Wisconsin and local supplements.

PART 2 PRODUCTS

A. GALVANIZED RIGID CONDUIT (GRC)

1. Manufactured lengths, full weight, heavy wall, rigid steel conduit, protected inside and out by hot-dipped galvanized or electro-galvanized coating.
2. Minimum conduit size shall be 3/4 inch.

B. POLYVINYL CHLORIDE CONDUIT (PVC)

1. Standard lengths and sizes.
2. Minimum size 3/4" with the exception that the minimum size conduit for underground site lighting circuits shall be 1".
3. Schedule 40 or 80, heavy wall rigid plastic (PVC) conduit manufactured to NEMA TC-2 standards, UL listed, and as required by NEC. Sunlight resistant.
4. Rated for 90 degrees C. cable.

C. PVC COATED RIGID METAL CONDUIT

1. Per NEMA Standards Publication No. RN 1 - 1980 and ANSI C80.1. Shall be ETL Verified PVC-001.
2. Rigid steel galvanized conduit with PVC coating.
3. Full weight 40 mil thick PVC coating, bonding to galvanized metal shall be stronger than plastic tensile strength.
4. Minimum conduit diameter shall be 3/4 inch.

D. LIQUIDTIGHT FLEXIBLE METAL CONDUIT

1. Galvanized spiral strip flexible steel.
2. Standard conduit sizes.
3. Heavy wall sunlight resistant PVC jacket.
4. **Minimum** size 3/4 inch.

PART 3 EXECUTION

A. GENERAL

1. Interior conduits for wiring systems rated 50 to 600 volts shall be galvanized rigid conduit (GRC). Exceptions to the requirements stated above are as follows:
 - 1) Conduits for feeder conductors shall be GRC regardless of conduit size.
 - b. Conduits in poured concrete construction shall be GRC regardless of size.
 - c. Flexible conduit where required by other paragraphs in this section.
 - d. Conduits in hazardous locations.
 - e. Conduits in corrosive areas.
2. Exterior underground conduit in direct contact with the earth and conduits embedded in concrete lighting fixture pole bases shall be heavy wall schedule 40 PVC except as follows:
 - a. Underground conduit runs which enter or exit the building envelope shall utilize PVC-coated rigid metal conduit from the point of penetration of the building envelope and the next 5' portion of the run in direct contact with the earth.
 - b. Underground conduit runs which contain adjustable frequency drive conductors shall be PVC-coated rigid metal.
3. Exterior exposed conduit (i.e. outside of building wall or above roof) shall be GRC.
4. Conduits encased in concrete as part of an underground electrical duct package shall be schedule 40 HW PVC except that conduits within 5' of a manhole or within 5' of the building envelope shall be PVC-coated rigid metal.
5. Conduits installed in corrosive areas shall be PVC coated rigid metal conduit. Corrosive areas are identified on the drawings.
6. Conduits containing only electrical service bare copper grounding conductors shall be HW PVC.

B. DIRECT BURIED UNDERGROUND CONDUIT

1. Exterior underground direct buried conduits shall be buried at a depth of not less than 30 inches below grade.
2. Provide conduits or ducts terminating below grade with means to prevent entry of dirt or moisture.
3. Underground conduits shall slope 1/8" per foot for proper drainage. Conduits shall drain toward manholes and junction boxes, not the electrical equipment.

C. PROCEDURES AND PRACTICES

1. All conduit shall be routed concealed in finished spaces and shall not be visible at any point within the finished space or from the building's exterior. This requirement also applies to new conduits installed in existing construction. Exposed raceway may be used on remodeling projects only where physically impossible to route concealed in existing construction. In each case the specific raceway type and routing shall be submitted to the Engineer for approval. Where allowed, the general installation requirements are as follows.
 - a. Raceways shall be routed horizontally along the corners of walls and ceilings, directly above edges of base molding at floors, or along the tops of window and door frames.
 - b. Raceways shall be routed vertically along corners of adjacent walls and along the edges of window and door frames.
 - c. Raceways shall not be routed down or across open wall surfaces except in portions of runs not exceeding 12" in length.
 - d. Raceways shall be painted to match wall finishes, in finished spaces.

- e. Fittings and boxes used with raceways shall be specifically designed and approved for use with the raceways.
 - f. Raceways may not be routed on or across finished floors.
 - 2. Cut joints shall be square, reamed smooth, and drawn up tight.
 - 3. Keep conduit plugged, clean, and dry during construction.
 - 4. Install No. 12 pull wire in empty conduit.
 - 5. Cap spare conduits.
 - 6. Provide a watertight conduit system where installed in wet locations such as outdoors, underground, in wash-down areas, or where embedded in concrete.
 - 7. Conduits may be routed exposed in mechanical equipment, electrical, and utility rooms.
 - 8. Route all conduits parallel to or at right angles with lines of the building construction and structural members except conduit runs routed concealed in poured-in-place concrete floor slabs may be run in a direct line from source to load.
 - 9. Make bends and offsets without kinking or destroying smooth bore of conduit. Arrange bends and offsets in parallel conduits to present a neat symmetrical appearance.
 - 10. Secure conduits in place with malleable corrosion-proof alloy straps or hangers. Conduit straps used in corrosive areas shall be PVC coated.
- D. The use of perforated strapping as a conduit hanging method is not approved.
- 1. Conduit runs that extend through areas of different temperature or atmospheric conditions shall be sealed using approved seal off devices, drained, and installed in a manner that will prevent drainage of moisture or gas migration into cabinets, and equipment enclosures.
 - a. Conduits routed within poured concrete construction poured walls, floor slabs, topping slabs, etc.) shall comply with the following requirement.
 - b. Conduits shall be parallel to each other, spaced on center to center distance of at least three times conduit trade diameter, and provided with a minimum of 2 inches concrete covering. Contractor shall note that precast planks below topping slabs may camber. Topping slab thickness will be less at the high point of the camber.
 - c. Conduits larger than 1¼ inches ID shall not be installed in floor slabs. Conduits over ¾ inches ID shall not be installed in topping slabs.
 - d. Conduits embedded in a structural frame slab shall comply with applicable provisions of American Concrete Institute (ACI), Standard 318. Refer to structural drawings for locations of structural frames.
 - e. Conduits used for feeders shall not be embedded in concrete floor slabs or concrete topping slabs.
 - f. Conduits in poured concrete construction shall not cross other conduits or other piping.
 - g. Unless specifically indicated on the electrical plans, conduits installed in (or under) the poured concrete construction shall be approved by the Engineer prior to conduit installation. The contractor will be required to submit drawings showing conduit sizes and routings to the Engineer for his review. Approval may not be given prior to bidding. Contractors who base their bid on the assumption that conduits will be allowed in concrete construction do so at their own risk. No changes will be made to the contract if, during construction, the Engineer prohibits the installation of conduit in concrete construction.
 - 2. In areas constructed of precast concrete conduits may be run in cores of planks.
 - 3. Connections to Motors and Equipment Subject to Vibration:
 - 1) Flexible steel conduit not over 3 ft. long for connection to motorized equipment.

- 2) Liquid-tight flexible conduit not over 3 ft. long where exposed to moisture, dirt, fumes, oil, corrosive atmosphere, with connectors to assure a liquid-tight, permanently grounded connection. Locate so it is least subject to physical abuse. Corrosive areas are identified on the floor plans.
 - 3) Use double locknuts and insulated bushings with threads fully engaged.
 4. Install bushings with ground lugs and integral plastic linings at equipment with open-bottom conduit entrances.
 5. Install conduit expansion fittings where conduits cross expansion joints.
- E. FIRESTOPPING
1. Provide firestopping at conduit penetrations through fire rated construction in accordance with the GENERAL ELECTRICAL PROVISIONS specification.
- F. CUTTING AND PATCHING
1. Provisions for openings, holes, and clearances through walls, floors, ceilings, and partitions shall be made in advance of construction.
 2. Provide cutting, patching and painting necessary for the installation of electrical systems.
 3. Where conduits need to penetrate concrete or masonry construction the contractor shall install 22-gauge galvanized steel pipe sleeves, 1 in. larger in diameter than the conduit being installed. Sleeves shall extend 2" above and below the floor slab or wall penetrated. Install sleeves before walls and/or slabs are poured or constructed.
 4. The contractor shall prepare drawings indicating size and location of all anticipated floor sleeves for the installation of electrical conduits. Such drawings shall be made available 10 days prior to any scheduled concrete work.
- G. RESTRICTIONS
1. Conduits routed parallel to steam lines, hot water pipes, flues, high temperature piping or ducts shall be routed at least 12" from such and shall be a minimum 12" clear when crossing same.
 2. Do not route conduit over boiler, incinerator, or other high temperature equipment.
 3. Where conduits must cross or follow the same path as water, steam or other fluid piping, run electrical conduits above such piping wherever possible.
- H. ADJUSTMENT AND CLEANING
1. Restore damaged areas on PVC jacketed, rigid conduit with spray type touch-up coating compound or as directed by manufacturer
 2. Pull cleaning plug through conduits to clear of dirt, oil, and moisture.
- I. CONDUIT SYSTEMS
1. Separate raceways shall be provided for each wiring category as follows;
 - a. 120/208 volt or 120/240 volt normal power wiring systems.
 - b. 480 volt normal power wiring systems.
 - c. I&C: analog
 - d. I&C: 120VAC control
 - e. I&C: 24VAC control
 - f. I&C: pulsed frequency
 - g. I&C: field instrument signal
 - h. I&C: fiber-optic

-END OF SECTION-

01.61.12 CONDUIT FITTINGS

PART 1 GENERAL

A. RELATED REQUIREMENTS

1. Applicable requirements of Section 26 shall govern work in this Section.

B. SCOPE

1. Provide conduit fittings to form a complete raceway system as specified herein.

C. QUALITY ASSURANCE

1. Reference National Electrical Contractors Association (NECA) - Standard of Installation

PART 2 PRODUCTS

A. MATERIAL

1. Fittings shall be steel or malleable iron and shall be zinc galvanized, or cadmium plated.
2. Do not use aluminum or die cast fittings.
3. Do not use running threads.
4. Do not use set screw or indenter type fittings.

B. CONNECTORS AND COUPLINGS

1. Galvanized Rigid Conduit and Intermediate Metal Conduit
 - a. Threaded.
 - b. Liquid tight.
 - c. Insulated throat.
2. Polyvinyl Chloride (PVC)
 - a. Schedule 40 or 80, to match conduit.
3. PVC Coated Galvanized Rigid Conduit
 - a. Full weight 40 mil PVC jacket.
 - b. PVC gasketed for mating surfaces.
 - c. Same as for Rigid Conduit.
4. Liquidtight Flexible Metal Conduit
 - a. Liquid tight.
 - b. Suitable for grounding.
 - c. Suitable for wet locations.
 - d. Tapered threaded hub.
 - e. Non-metallic materials.
5. Flexible Metal Conduit
6. Threaded.
7. Grounding type.
8. Insulated throat.
9. Two screw clamp type with locknuts.
10. Externally Secured.

C. EXPANSION FITTINGS

1. Expansion fittings: Copper bonding jumper, Crouse Hinds Type XJ.
2. Expansion/deflection fittings: Copper bonding jumper, Crouse-Hinds Type XD.

D. CONDUIT BODIES

1. Galvanized or cadmium plated.
2. Threaded hubs.
3. Removable cover, with gasket.
4. Corrosion-resistant screws.

E. SEALS

1. Wall entrance seals. Link Seal type as manufactured by Thunderline Corporation.
2. Explosion-proof seals. Appleton type EYS, SFM, or equal.

PART 3 EXECUTION**A. INSTALLATION**

1. Install electrical fittings in accordance with the manufacturer's written instructions and with recognized industry practices to ensure that fittings serve intended purposes.
2. Rigidly secure connectors at cabinets and boxes with galvanized lock nut and bushing. Use appropriate connectors on NEMA 3R (weatherproof) and NEMA 4 (spray tight) enclosures to maintain their ratings. NOTE: Conduit penetrations to NEMA 3R and NEMA 4 enclosures shall be made on the bottom (or the sides, if the bottom access is insufficient) – do not penetrate the top of the enclosure.
3. Seal conduits that run through different temperature or atmospheric conditions to prevent moisture or gases from entering electrical equipment and devices.
4. Install wall entrance seal where conduits or direct burial conductors pass through foundation walls below grade.
5. Install conduit expansion fittings complete with bonding jumper in following locations:
6. Conduit runs which cross a structural expansion joint.
 - a. Conduit runs where movement perpendicular to axis of conduit may be encountered.
 - b. Locate conduit bodies so as to assure accessibility of electrical wiring.
7. Install fittings designed for use with flexible liquid-tight conduit to ensure continuity of ground throughout the fittings and conduit and prevent entrance of moisture.

-END OF SECTION-

01.61.20 LOW VOLTAGE WIRES, CABLES AND CONNECTORS

PART 1 GENERAL

- A. RELATED REQUIREMENTS
 - 1. Application provisions of Section 26 shall govern work under this Section.
- B. SCOPE
 - 1. Provide wires, cables and connectors as specified herein.
- C. QUALITY ASSURANCE
 - 1. Reference Standards of the following associations.
 - a. National Electrical Contractors Association (NECA) - Standard of Installation
 - b. Insulated Cable Engineers Association (ICEA)

PART 2 PRODUCTS

- A. WIRE CONDUCTORS
 - 1. Copper Conductor only.
 - 2. Insulated with 90 degree C, 600 volt insulation and color code conductors for low voltage (secondary feeders and branch circuits) as required by code.
 - 3. Type THHN solid or stranded: Single conductor No. 10 AWG and smaller for general use wiring, No. 12 AWG minimum size.
 - 4. Type THW or THHN Stranded: Single conductor No. 8 AWG and larger for general use wiring. Conductor triple rated for use as types THHN, THWN and MTW is approved.
 - 5. Conductors installed in wet locations and areas with high humidity shall be type THW or XHHW. Wet locations shall include, but not be limited to, conduits installed in direct contact with the earth and underground electrical ductbanks.
 - 6. Conductors shall not be installed at temperatures below the manufacturer's minimum installation temperature.
- B. CONTROL CONDUCTORS
 - 1. #14 AWG Stranded THHN Copper
 - 2. 90 Degree C insulation
 - 3. Color coded insulation per instrumentation drawing and specification requirements.
- C. TWISTED SHIELDED PAIR AND TRIAD INSTRUMENTATION CABLE
 - 1. Twisted pair or triad with #16 AWG Stranded Copper conductors
 - 2. 100% coverage mylar tape shield with tinned copper drain wire
 - 3. PVC Jacket
 - 4. When field instrumentation requires an extra conductor for DC powered instruments provide triad instead of pair at no additional cost to owner.
- D. COMMUNICATIONS CABLES
 - 1. Communications cables shall be the type as called for in the specifications and drawings for the installation of various communications systems.
 - 2. Communications cables installed in cable trays shall be approved for use in cable tray and shall be of fire resistive construction.

3. Cables routed exposed through return air ceiling plenums shall be smoke resistance teflon coated cable classified as type CLP or CMP communications cable.
- E. JOINTS, TAPS AND SPLICES
1. Conductors No. 10 AWG and Smaller: 3M Scotch-lok compression type solderless connectors with plastic cover.
 2. Joints, Taps, and Splices in Conductors No. 8 AWG and Larger: Solderless compression type connectors, tool and die applied, of a type that will not loosen under vibration or normal strains. Burndy "Hy-Dent" type or equivalent.

PART 3 EXECUTION

- A. INSTALLATION
1. Run wire and cable in conduit, unless otherwise indicated on drawings.
- B. JOINTS, TAPS AND SPLICES
1. Each tap, joint, or splice in conductors No. 8 AWG and larger shall be taped with two half-lap layers of vinyl plastic electrical tape and a finish wrap of color-coding tape, where required by code. Electrical tape shall be 3M Scotch brand.
 2. Cable splices shall be made only in distribution and junction boxes.
- C. WIRE AND CABLE IDENTIFICATION
1. Install label tags on wire and cable in junction boxes, pullboxes, wireways, and wiring gutters of panels. Tags identify wire or cable number and/or equipment served as shown on drawings.
 2. Different conductor insulation colors and electrical tape colors shall be used to identify the different conductors in a given circuit. Code requirements shall always be followed where applicable. In general, colors shall be as follows;
 - a. 120/20- volt systems neutral conductor - solid white. Provide additional markings for neutral conductors in the same raceway as required by code.
 - b. 120/208-volt systems A-phase, B-phase, and C-phase unswitched legs. Solid black, solid red, and solid blue respectively. Different colors shall be used to identify switched legs.
 - c. 480/277-volt systems neutral conductor - solid gray. Provide additional markings for neutral conductors in the same raceway as required by code.
 - d. 480/277-volt systems A-phase, B-phase, and C-phase unswitched legs. Solid brown, solid orange, and solid yellow respectively. Different colors shall be used to identify switched legs.
 - e. Ground Conductors - solid green. Provide additional markings for ground conductors in the same raceway as required by code.
- D. LIGHTING FIXTURE OUTLETS
1. Use conductor with insulation suitable for current, voltage, and temperature to which conductor will be subjected
 2. No. 12 wire size minimum for conductors supplying power to a single fixture. 600V insulation minimum.
 3. Insulation suitable for operation at 90 degrees C. minimum for lighting fixtures with integral ballast, mogul base sockets, quartz lamps, or otherwise where subject to excessive temperatures.

4. Fixture wiring shall be continuous wiring system to lampholder or to ballast and from ballast to lampholder.
- E. TAGS AND LABELS
1. Provide metal or flame-resistant adhesive label tags and identify the cable source, use and destination.
 2. Line voltage conductors shall be identified by circuit number using sleeve type adhesive markers.

-END OF SECTION-

08.71.13 ADA DOOR HARDWARE

A. GENERAL

1. RELATED DOCUMENTS

- a. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 1 Specification Sections, apply to this Section.

2. SUMMARY

- a. This Section includes the following types of automatic door operators:
 - I. Exterior and interior, automatic door operators, low energy, with visible mounting.
 - II. Automatic door operators shall be configured for doors as follows:
 - i. Simultaneous pairs, out swing, in swing, or double egress.
 - ii. Simultaneous pairs, with single operator, out swing or in swing.
 - iii. Single doors, out swing or in swing.
- b. Related Sections:
 - I. Division 8 Section "Doors and Frames" for entrances furnished separately in Division 8 Section.
 - II. Division 8 Section "Aluminum-Framed Entrances and Storefronts" for entrances furnished separately in Division 8 Section.
 - III. Division 8 Section "Door Hardware" for hardware to the extent not specified in this Section.
 - IV. Division 26 Sections for electrical connections including conduit and wiring for power to, and control of, automatic door operators.

3. REFERENCES

- a. General: Standards listed by reference, including revisions by issuing authority, form a part of this specification section to extent indicated. Standards listed are identified by issuing authority, authority abbreviation, designation number, title or other designation established by issuing authority. Standards subsequently referenced herein are referred to by issuing authority abbreviation and standard designation.
- b. Underwriters Laboratories (UL):
 - I. UL 325 – Standard for Door, Drapery, Gate, Louver, and Window Operators and Systems.
 - II. UL 10C – Positive Pressure Fire Tests of Door Assemblies
- c. American National Standards Institute (ANSI)/Builders' Hardware Manufacturers Association (BHMA):
 - I. ANSI/BHMA A156.19: Standard for Power Assist and Low Energy Power Operated Doors.
- d. American Society for Testing and Materials (ASTM):
 - I. ASTM B221 - Standard Specification for Aluminum and Aluminum-Alloy Extruded Bars, Rods, Wire, Profiles, and Tubes.
 - II. ASTM B209 - Standard Specification for Aluminum and Aluminum-Alloy Sheet and Plate
- e. American Association of Automatic Door Manufacturers (AAADM):
- f. International Code Council (ICC):
 - I. IBC: International Building Code
- g. Building Officials and Code Administrators International (BOCA), 1999:
- h. National Fire Protection Association (NFPA):
 - I. NFPA 101 – Life Safety Code.
 - II. NFPA 70 – National Electric Code.
- i. International Standards Organization (ISO):
 - I. ISO 9001 - Standard for Manufacturing Quality Management Systems
 - II. ISO 14025 – Environmental Labels and Declarations -- Type III Environmental Declarations -- Principles and Procedures
 - III. ISO14040 – Environmental Management -- Life Cycle Assessment -- Principles and Framework
 - IV. ISO 14044 – Environmental Management -- Life Cycle Assessment -- Requirements and Guidelines

V. ISO 21930 – Sustainability in Buildings and Civil Engineering Works -- Core Rules For Environmental Product Declarations Of Construction Products And Services

j. National Association of Architectural Metal Manufacturers (NAAMM):

I. Metal Finishes Manual for Architectural and Metal Products.

4. DEFINITIONS

- a. Activation Device: Device that, when actuated, sends an electrical signal to the door operator to open the door.

5. PERFORMANCE REQUIREMENTS

- a. Provide automatic door operators capable of withstanding structural loads and thermal movements based on testing manufacturer's standard units in assemblies similar to those indicated for this Project.
- b. Operating Range: Minus 30 deg F (29 deg C) to 130 deg F (54 deg C).
- c. Opening-Force Requirements for Egress Doors: In the event power failure to the operator, swinging automatic entrance doors shall open with a manual force, not to exceed 30 lbf (133 N) to set door in motion, and not more than 15 lbf to fully open the door. Forces shall be applied at 1" (25 mm) from the latch edge of the door.
- d. Break Away Requirements: Automatic door operators provided with a breakaway device shall require no more than 50 lbf (222 N) applied at 1" (25 mm) from the latch edge of the door.

6. SUBMITTALS

- a. Submit listed submittals in accordance with Conditions of the Contract and Division 01 submittal procedures.
- b. Shop Drawings: Include plans, elevations, sections, details, hardware mounting heights, and attachments to other work. Indicate wiring for electrical supply.
- c. Color Samples for selection of factory-applied color finishes.
- d. Closeout Submittals: Provide the following with project close-out documents.
 - I. Owner's Manual.
 - II. Warranties.
- e. Reports: Based on evaluation performed by a qualified agency, for automatic door operators.
 - I. Environmental Product Declaration.
 - II. Evaluation Report for compliance with IBC.

7. QUALITY ASSURANCE

- a. Installer Qualifications: Manufacturer's authorized representative, with certificate issued by AAADM, who is trained for installation and maintenance of units required for this Project.
- b. Manufacturer Qualifications: A qualified manufacturer with a manufacturing facility certified under ISO 9001.
- c. Manufacturer shall have in place a national service dispatch center providing 24 hours a day, 7 days a week, emergency call back service.
- d. Certifications: Automatic door operators shall be certified by the manufacturer to meet performance design criteria in accordance with the following standards:
 - I. ANSI/BHMA A156.19.
 - II. NFPA 101.
 - III. UL 325 Listed.
 - IV. UL 10C Listed.
 - V. IBC 2009 and 2012.
- e. Environmental Product Declaration (EPD): EPD for automatic door operators shall be certified by the manufacturer to comply with the following:
 - I. Prepared under Product Category Rule (PCR) UNCPC 4212.
 - II. Conform to ISO standards 14025, 14040, 14044, 21930
 - III. Life Cycle Assessment Basis: Cradle to Gate, minimum.
- f. Source Limitations: Obtain automatic door operators through one source from a single manufacturer.

- g. Product Options: Drawings indicate sizes, profiles, and dimensional requirements of automatic entrance door assemblies and are based on the specific system indicated.
- h. Power Operated Door Standard: ANSI/BHMA A156.19.
- i. Electrical Components, Devices, and Accessories: Listed and labeled as defined in NFPA 70, Article 100, by a testing agency acceptable to authorities having jurisdiction, and marked for intended use.
- j. Emergency-Exit Door Requirements: Comply with requirements of authorities having jurisdiction for swinging automatic entrance doors serving as a required means of egress.

8. PROJECT CONDITIONS

- a. Field Measurements: General Contractor shall verify openings to receive automatic door operators by field measurements before fabrication and indicate measurements on Shop Drawings.
- b. Mounting Surfaces: General Contractor shall verify all surfaces to be plumb, straight and secure; substrates to be of proper dimension and material.
- c. Other trades: General Contractor shall advise of any inadequate conditions or equipment.

9. COORDINATION

- a. Templates: Check Shop Drawings of other work to confirm that adequate provisions are made for locating and installing automatic door operators to comply with indicated requirements.
- b. Electrical System Roughing-in: Coordinate layout and installation of automatic door operators with connections to, power supplies, remote activation devices, and electric door latching hardware.
- c. System Integration: Integrate automatic door operators with other systems as required for a complete working installation. Where required for proper operation, provide a time delay relay to signal automatic door operator to activate only after electric lock system is released.

10. WARRANTY

- a. Automatic door operators shall be free of defects in material and workmanship for a period of one (1) year from the date of substantial completion.
- b. During the warranty period the Owner shall engage a factory-trained technician to perform service and affect repairs. A safety inspection shall be performed after each adjustment or repair and a completed inspection form shall be submitted to the Owner.
- c. During the warranty period all warranty work, including but not limited to emergency service, shall be performed during normal working hours.

B. PRODUCTS

1. AUTOMATIC DOOR OPERATORS

- a. Manufacturer: Stanley Access Technologies; IR LCN; or approved equal.

2. MATERIALS

- a. Aluminum: Alloy and temper recommended by manufacturer for type of use and finish indicated.
 - I. Headers: 6063-T6.
 - II. Extruded Bars, Rods, Profiles, and Tubes: ASTM B 221.
 - III. Sheet and Plate: ASTM B 209.
- b. Sealants and Joint Fillers: Refer to Division 7 Section "Joint Sealants", if none is provided, submit for Shop Drawing review.
- c. Conduit: Refer to Division 26 Section "Conduits"; if none is provided, submit for Shop Drawing Review.
- d. Electrical Wiring Materials: Refer to Division 26 Section "Wiring" or "Wiring Devices"; if none is provided, submit for Shop Drawing Review.
- e. Stainless Steel: As recommended by manufacturer, subject to Shop Drawing Review.

3. COMPONENTS

- a. Header Case: Header case shall not exceed 6-1/8 inch x 4 inch (156 mm x 102 mm) in rectangular section and shall be fabricated from extruded aluminum with structurally integrated end caps, designed to conceal door operators and controls. The operator shall be sealed against dust, dirt, and corrosion within the header case. Access to the operator and electronic control box shall be provided by a full-length removable cover,

edge rabbetted to the header to ensure a flush fit. Removable cover shall be secured to prevent unauthorized access.

- b. Door Arms and Linkage Assembly: A combination of door arms and linkage shall provide positive control of door through entire swing; units shall permit use of butt hung, center pivot, and offset pivot-hung doors. Fasteners and Accessories: Manufacturer's standard corrosion-resistant, non-staining, non-bleeding fasteners and accessories compatible with adjacent materials.

- c. Signage: Provide signage in accordance with ANSI/BHMA A156.19.

4. SWINGING DOOR OPERATORS

- a. General: Provide door operators of size recommended by manufacturer for door size, weight, and movement; for condition of exposure; and for long-term, maintenance-free operation under normal traffic load for type of occupancy indicated.

- b. Operators: Self-contained units powered by a minimum fractional horsepower, permanent-magnet DC motors.

- I. Electro-mechanical Operator: Transmit power from operator to door through reduction gear train, splined spindle, door arm, and linkage assembly. Drive train shall have positive constant engagement.

- II. Operation: Power opening and spring closing.

- III. Capacity: Rated for door panels weighing up to 125 lb (57 kg)

- IV. Mounting: Visible

- V. Features:

- i. Adjustable opening, open check, and closing speeds.
- ii. Adjustable opening force.
- iii. Adjustable hold-open time between 0 and 30 seconds.
- iv. Reverse on obstruction.

- c. Push to operate activation.

Closing Operation: The operator shall close the door by spring energy employing the motor, as a dynamic brake to provide closing speed control. The closing spring shall be adjustable for positive closing action at a low material stress level for long spring life.

Manual Use: The operator shall function as a manual door closer in the direction of swing with or without electrical power. The operator shall deliver an even, consistent open force across the entire transition from door fully closed to door fully open.

Electrical service to door operators shall be provided under Division 26 Electrical; if Division is not provided, submit for Shop Drawing review. Minimum service to be 120 VAC, 5 amps.

5. ELECTRICAL CONTROLS

- a. Electrical Control System: Electrical control system shall include a solid state controller with quick connect plugs.

- b. Controller Protection: The controller shall incorporate the following features to ensure trouble free operation:

- I. Main Fuse Protection.

- II. Electronic Surge Protection.

- III. Internal Power Supply Protection.

- IV. Motor Protection, over-current protection.

- c. Program Dip Switches: The controller shall have program dip switches to allow selection or change of activation options; standard activation or push-to-operate.

- d. Power Switch: Automatic door operators shall be equipped with a two position On/Off switch to control power to the door.

6. ACTIVATION DEVICES

- a. Push Plates, Wall-Mounted: Provide 4 ½ inch (114 mm) square SPDT push plates with UL listed switch as indicated on the Plans. Face plates and mounting studs shall be stainless steel. Face plates shall be engraved with the international symbol for accessibility and "Push To Open". Push plates shall be wall mounted in single or double gang electrical boxes and hardwired to door operator controls.

- b. Push Plate, Center Jamb: Provide 2.25" wide rectangular push plate, aluminum store front concealed mounting, and related hardwiring & controls.
- c. Bollard Post: ADA Exterior Push Plate Bollard Post, with 4.5" top and bottom plates, concrete base mounted, watertight top cap and installation, and related hardwiring and controls.

7. ALUMINUM FINISHES

- a. Comply with NAAMM Metal Finishes Manual for Architectural and Metal Products for recommendations for applying and designing finishes. Finish designations prefixed by AA comply with system established by Aluminum Association for designing finishes.
- b. Class II, Clear Anodic Finish: AA-M12C22A31 Mechanical Finish: as fabricated; Chemical Finish: etched, medium matte; Anodic Coating: Architectural Class II, clear coating 0.40 mils minimum complying with AAMA 611-98, and the following:
 - I. AAMA 607.1
 - II. Applicator must be fully compliant with all applicable environmental regulations and permits, including wastewater and heavy metal discharge.
- c. Class I, Color Anodic Finish: AA-M12C22A42/A44 Mechanical Finish: as fabricated; Chemical Finish: etched, medium matte; Anodic Coating: Architectural Class I, integrally colored or electrolytically deposited color coating 0.70 mils minimum complying with AAMA 611-98, and the following:
 - I. Color: Dark Bronze.
 - II. AAMA 606.1
 - III. Applicator must be fully compliant with all applicable environmental regulations and permits, including wastewater and heavy metal discharge.

C. EXECUTION

1. INSPECTION

- a. Examine conditions, with Installer present, for compliance with requirements for installation tolerances, header support, and other conditions affecting performance of swinging automatic entrance doors. Proceed with installation only after unsatisfactory conditions have been corrected.

2. INSTALLATION

- a. Do not install damaged components. Fit joints to produce hairline joints free of burrs and distortion. Rigidly secure non-movement joints.
- b. Mounting: Install automatic door operators/headers plumb and true in alignment with established lines and grades. Anchor securely in place.
 - I. Install surface-mounted hardware using concealed fasteners to greatest extent possible.
 - II. Set headers, arms and linkages level and true to location with anchorage for permanent support.
- c. Door Operators: Connect door operators to electrical power distribution system as specified in Division 26 Sections and/or as required by NEC.
- d. Painting: If required, for uniformity to existing colors and finishes; See Section 09.91.00 Painting.

3. FIELD QUALITY CONTROL

- a. Testing Services: Factory Trained Installer shall test and inspect each swinging automatic entrance door to determine compliance of installed systems with applicable ANSI standards.

4. ADJUSTING

- a. Adjust door operators, controls, and hardware for smooth and safe operation, for tight closure, and complying with requirements in ANSI A156.19 by AAADM Certified Technician.

5. CLEANING AND PROTECTION

- a. Clean surfaces promptly after installation. Remove excess sealant compounds, dirt, and other substances. Repair damaged finish to match original finish.

- END OF SECTION -

09.91.00 PAINTING

A. GENERAL

1. SECTION INCLUDES
 - a. Surface preparation and filed application of paints and coatings.
2. REFERENCES
 - a. ASTM D16 – Definitions of Terms Relating to Paint, Varnish, Lacquer and Related.
3. SUBMITTALS
 - a. Product Data: Submit Manufacturer's data on each paint and coating product including:
 1. Product characteristics.
 2. Surface preparation instructions and recommendations.
 3. Primer requirements and finish specification.
 4. Storage and Handling requirements and recommendations.
 5. Application methods.
 6. Cautions.
 - b. Selection Samples: Submit a complete set of color chips that represent the full range of manufacturer's color sample available.
 - c. Verification Samples: For each finish product specified, submit samples that represent actual product, color and sheen.
4. QUALIFICATIONS
 - a. Manufacturer: Company specializing in manufacturing the Products specified in this section with a minimum of five years of experience.
 - b. Applicator: Company specializing in performing the work of this section with a minimum of three years of experience. At least one person shall be present at all time during execution of the work of this section, who is thoroughly familiar with the specified requirements and the materials and methods needed for the work.
5. REGULATORY REQUIREMENTS
 - a. Conform to applicable codes for flame and smoke rating requirements for finishes.
6. DELIVERY, STORAGE AND HANDLING
 - a. Except for custom-mixed colors, deliver products to site in sealed and labeled containers.
 - b. Container label to include manufacturer's name, type F paint, brand name, lot number, brand code, coverage, surface preparation, drying time, clean-up requirements, color designation and instructions for mixing and reducing.
 - c. Store paint materials at minimum ambient temperature of 45 degrees F and a maximum of 90 degrees F, in ventilated area and as required by manufacturer's instructions.
7. ENVIRONMENTAL REQUIREMENTS
 - a. Do not apply coating when surface and ambient temperatures are outside the ranges required by the product manufacturer.
 - b. Do not apply exterior coatings during rain or snow, or when relative humidity is outside the humidity range s required by the product manufacturer.
 - c. Do not apply coating in areas where dust is being generated.
 - d. Provide lighting level of 80 ft-candles measured mid-height at substrate surface.
8. EXTRA MATERIAL
 - a. Provide one gallon of each color or type.
 - b. Label each container with color, type, texture and room locations, in addition to the manufacturer's label.

B. PRODUCTS

1. ACCEPTABLE MANUFACTURERS

- a. Manufacturer's and specific products are listed to establish the type and quality of coating to be provided. Products of other manufacturers are acceptable if equal in type and quality.

2. MATERIAL

- a. Metal Doors and Frames:
 1. Type: Acrylic
 2. Finish: Semi-Gloss
 3. 1st Coat: Factory-Primed
 4. 2nd Coat: Sherwin Williams, Sher-Cryl HPA; 3 mils DFT/coat.
 5. 3rd Coat: Sherwin Williams, Sher-Cryl HPA; 3 mils DFT/coat.
 6. Color: To be selected by Owner.
- b. Interior/Exterior Piping:
 1. Type: Acrylic
 2. Finish: Gloss
 3. 1st Coat: Sherwin Williams, Pro-Cryl Universal Primer; 3 mils DFT/coat.
 4. 2nd Coat: Sherwin Williams, Pro Industrial 0 VOC Acrylic; 3 mils DFT/coat.
 5. 3rd Coat: Sherwin Williams, Pro Industrial 0 VOC Acrylic; 3 mils DFT/coat.
 6. Color: Grey or match existing.

C. EXECUTION

1. EXAMINATION

- a. Verify surfaces are ready to receive work as instructed by the product manufacturer.
- b. Examine surfaces scheduled to be painted prior to commencement of the work. Report any condition that may potentially affect proper application.
- c. Do not proceed with surface preparation or application until conditions are suitable.
- d. Test shop applied to primers for compatibility with subsequent cover materials.

2. PREPARATION

- a. Remove electrical plates, hardware, light fixture trim, escutcheons and fittings prior to preparing surfaces or finishing
- b. The surface must be dry and in sound condition. Remove oil, dust, dirt, loose rust, peeling paint or other contamination to ensure good adhesion.
- c. Remove mildew before painting by washing with a solution of 1 part liquid household bleach and 3 parts of warm water. Apply the solution and scrub the mildewed area. Allow the solution to remain on the surface for 10 minutes. Rinse thoroughly with clean water and allow the surface to dry 48 hours before painting. Wear protective glasses or goggles, waterproof gloves and protective clothing. Quickly wash off any of the mixture that come in contact with your skin. Do not add detergents or ammonia to the bleach/water solution.
- d. Definitions:
 1. Solvent Cleaning, SSPC-SP1: Solvent cleaning is a method for removing all visible oil, grease, soil, drawing and cutting compounds and other soluble contaminants. Solvent cleaning does not remove rust or mill scale. Change rags and cleaning solution frequently so that deposits of oil and grease are not spread over additional areas in the cleaning process. Be sure to allow adequate ventilation.
 2. Commercial Blast Cleaning, SSPC-SP6 or NACE 3: A Commercial Blast-Cleaned surface, when viewed without magnification, shall be free of all visible oil, grease, dirt, dust, mill scale, rust, paint, oxides, corrosion products and other foreign matter,

except for staining. Staining shall be limited to no more than 33 percent of each square inch of surface area and may consist of light shadows, slight streaks or minor discoloration caused by stains or rust, stains of mill scale or stains of previously applied paint.

3. Near-White Blast Cleaning, SSPC-SP10 or NACE 2: A Near White Blast-Cleaned surface, when viewed without magnification, shall be free of all visible oil, grease, dirt, dust, mill scale, rust paint, oxides, corrosion products and other foreign matter, except for staining. Staining shall be limited to no more than 5 percent of each square inch of surface area and may consist of light shadows, slight streaks or minor discoloration caused by stains of rust, stains of mill scale or stains of previously applied paint.

- e. Prepare surfaces in accordance with the coating manufacturer's recommendations and the following:
 1. Shop Primed Steel Surface: Sand and scrape to remove loose primer and rust and solvent clean. Feather edges to make touch-up patched inconspicuous. Prime bare steel surfaces.
 2. Steel and Ductile Iron Pipe: Solvent Cleaning follow by Commercial Blast Cleaning.
 3. Submerged Steel and Ductile Iron Pipe: Solvent Cleaning followed by Near-White Blast Cleaning.

3. APPLICATION

- a. Apply all coatings and materials with manufacturer specifications in mind. Mix and thin coatings according to manufacturer recommendation.
- b. Do not apply to wet or damp surfaces.
- c. Apply coatings using methods recommended by manufacturer.
- d. Uniformly apply coatings without runs, drips or sags, without brush marks and with consistent sheen.
- e. Apply coatings at spreading rate required to achieve the manufacturer's recommended dry film thickness.
- f. Regardless of number of coats specified, apply as many coats as necessary for complete hid and uniform appearance.

4. CLEANING

- a. Reinstall electrical cover plates, hardware, fixture trim, fittings, etc. removed for painting.
- b. Collect waste materials which may constitute a fire hazard, place in closed metal container and remove daily from site.
- c. Touch up and restore damage finishes. Remove spilled, splattered or splashed paint.

-END OF SECTION-



ROTH
PROFESSIONAL SOLUTIONS

Kronenwetter Municipal Bldg ADA Door Modifications Preliminary Estimate

3/12/2024

| Description | Concept Budget |
|---|----------------|
| 1 Demo Site Construction | |
| 1.0 Concrete Demo (1) | \$ 231.00 |
| 1.1 Door Removal (1) | \$ 2,663.85 |
| | |
| Subtotal | \$ 2,894.85 |
| 2 Building Shell | |
| 2.0 ADA Remote Door Actuator, Arms, Controls (2) | \$ 2,031.75 |
| 2.1 Concrete Replacement (1) | \$ 1,023.75 |
| 2.2 ADA Push & Kick Plate Pedestal (1) | \$ 797.13 |
| 2.3 Panic Exit Door Hardware (Push Plate Only) (2) | \$ 2,212.35 |
| 2.4 New Panic Push Door (1) | \$ 5,101.95 |
| | |
| Subtotal | \$ 11,166.93 |
| 3 Interior Furnishing & Fixtures | |
| 3.0 New Automatic Switch Wiring (2) | \$ 1,250.00 |
| 3.1 Retrofit Existing Double Door Automatic Switch Wiring (1) | \$ 245.00 |
| 3.2 Painting (3) | \$ 593.27 |
| 3.3 Conduit & Wiring (2) | \$ 5,000.00 |
| | |
| Subtotal | \$ 7,088.27 |
| 4 Construction Costs | |
| 4.0 Contingency (30% of Total) | \$ 6,345.01 |
| | |
| Subtotal | \$ 6,345.01 |
| TOTAL PROJECT ESTIMATE | \$ 27,495.06 |

*Source: RS Means Construction Database with Local Factor Applied, Online Product Cost Research

DRAFT

Request for Proposal

VILLAGE OF KRONENWETTER

MUNICIPAL CENTER ADA UPDATE PROJECT

This entire bid document must be returned, with all of the appropriate lines and spaces filled-in with the required information. To comply with this advertisement for bids, the following general specifications are to be adhered to: The materials must be NEW, the latest type and make manufacturer and must equal or exceed the following specification requirements.

Building Locations: 1582 I-39 Frontage Road, Kronenwetter WI 54455

A. Bid

- In accordance to the specification and plans included in the RFP, the following is the scope of work for three (3) Municipal Building entrances in need of ADA updates:
 - a. Door #1 – Replace and relocate existing ADA push button system with new ADA push plate hardware system with new push plate switches.
 - b. Door #1 – Replace existing door opener system. Retrofit for functionality from interior center mullion (foyer) and new exterior pedestal. Abandon & cap existing switches. Add new 42" square bollard post with 4.5" plates. Add new top and bottom center jams switch.
 - c. Door #1 – Replace Door opener per spec, confirm all door hardware, operations & functionality prior to installation utilizing existing power run.
 - d. Door #2 – Install new interior ADA push plate switch and provide power run to service the door switches.
 - e. Door # 2 – Install new door opener per spec for exist only. Confirm all door hardware, operation and functionality prior to installations.
 - f. Door #3 – Install new interior & exterior ADA push plate switches. Provide power run to service the door switches.
 - g. Door #3 – Install new door opener per spec for entry & exiting, confirm all door hardware, operation and functionality prior to installation.

B. Insurance

- \$500,000 workmen's compensation policy
- All workmen on the project shall be covered by workmen's compensation insurance and shall verify the same by providing the last two years insurance audits, if requested by owner. Workmen on the project shall not "opt out" of workmen's comp insurance.
- A certificate of insurance shall be issued to the owner listing the owner as a certificate holder.

C. Safety Compliance

- Compliance with all EPA and OSHA requirements shall be the responsibility of the Prime contractor, as published by local, state and federal authorities.

- The Prime contractor shall be responsible for all means and methods as they relate to safety and shall comply with all applicable local, state and federal requirements that are safety related.
- D. Safety shall be the responsibility of the Prime contractor.
- All related personnel shall be instructed daily to be mindful of the full-time requirement to maintain a safe environment for the facility's occupants including staff, visitors, customers, and the occurrence of the general public on or near the site.
 - Written Safety Program including HazMat programs and MSDS sheets shall be on project site at all times. Prime contractor shall provide OSHA compliance plan for fall protection, barricades, and general work plan.
- E. Contractor Qualifications
- At least 75% of labor hours associated with this ADA update project must be worked by bona fide employees of the Prime Contractor, who have been employed by the Prime Contractor for more than one year, and for whom the Prime Contractor has paid worker's compensation premiums, based on hours worked during 9 of the 12 months immediately previous to the date of the contract. These pre-qualifications are subject to verification by the Owner.
 - Contractor shall provide a minimum of 4 projects of similar scope and size with a similar scope.
 - Contractor shall have a minimum of 5 years of verifiable experience in both technical aspects of this type of work as well as verifiable experience in running and managing a business, unless approved by the owner prior to the bid opening
 - Contractor shall provide lien waivers at completion of project and before final payment is issued the Village of Kronenwetter.
- F. Contractor Extent of Work
- Provide all labor, materials, tools, equipment, and supervision necessary to complete the installation in accordance with specifications and details.
 - The Prime contractor shall be fully knowledgeable of all requirements of the contract documents and shall make themselves aware of all job site conditions that will affect their work.
 - The Prime contractor shall confirm all given information and advise the building owner, prior to bid* of any conflicts that will affect their cost bid.
 - Contractor Product Delivery, Storage. and Handling Responsibilities
 - Contractor will be responsible for the unloading, proper storage and security of all materials delivered to the construction site.
 - Deliver materials to the job site in the manufacturer's original, unopened containers or wrappings with the manufacturer's name, brand name and installation instructions intact and legible. Deliver in sufficient quantity to permit work to continue without interruption.
 - Comply with the manufacturer's written instructions for proper material storage.
 - Store all materials in dry areas protected from water and direct sunlight. Follow all manufactures instructions for proper storage.
 - Any materials which are found to be damaged shall be removed and replaced at the Prime contractor's expense.
- G. Use of the Premises

- Before beginning work, the Prime contractor must secure approval from the building owner's representative for the following:
 - Areas permitted for personnel parking.
 - Access to the site.
 - Areas permitted for storage of materials and debris.
- H. Discrepancies
- If discrepancies are discovered between the existing conditions and those noted, immediately notify the owner's representative by phone and solicit the manufacturer's approval prior to commencing with the work. Necessary steps shall be taken to make the building watertight until the discrepancies are resolved.
- I. Temporary Facilities, Temporary Utilities: and Controls
- Water and power for construction purposes and lighting are available at the site and will be made available to the contractor.
 - Provide all hoses, valves and connections for water from source designated by the owner when made available.
 - When available, electrical power should be extended as required from the source.
 - Contractor Supplied Temporary Sanitary Facilities – Prime contractor will be responsible for supplying temporary sanitary facilities at the job site, through the duration of the project.
 - Security - Obey the owner's requirements for personnel identifications, inspection and other security measures.
- J. Job Site Protection & Debris Removal
- The Prime contractor shall adequately protect building, paved areas, service drives, lawns, shrubs, trees, etc. from damage while performing the required work. Provide canvas, boards and sheet metal (properly secured) as necessary for protection and remove protection material at completion. The contractor shall repair or be responsible for costs to repair all property damaged during the project.
 - During the Prime contractor's performance of the work, the building owner will continuously occupy the existing building. The contractor shall take precautions to prevent the spread of dust and debris, where such material may shift into the building.
 - The Prime contractor shall provide labor and materials to construct, maintain and remove necessary temporary enclosures to prevent dust or debris in the construction area(s) from entering the building.
 - Protect against fire and flame spread. Maintain proper and adequate fire extinguishers.
 - The Prime contractor shall remove all debris from the job site in a timely and legally acceptable manner so as not to detract from the aesthetics or the functions of the building.
- K. Workmanship
- Installation related work shall be in accordance with the manufacturer's recommendations.
 - All work shall be of the highest quality and in strict accordance with the manufacturer's published specifications and shall be to the owner's satisfaction.
 - There shall be a designated supervisor on the job site at all times while the work is in progress.
- L. Quality Assurance
- Unless otherwise noted in this specification, the Prime contractor must strictly comply with the manufacturer's current specifications and details.

- There shall be no deviations made from this specification and/or the approved shop drawings without the prior written approval of the owner. Any deviation from the manufacturer's installations procedures must be supported by a written certification on the manufacturer's letterhead and presented for the owner's consideration.
- Details shall be done according to Manufacturer's Specifications.

M. Warranty

- Contractor's shall support a one-year labor and workmanship warranty.
- Contractor shall complete all paperwork as needed for issuance of manufacturer's equipment warranties.

N. Exhibit A Plans and Exhibit B Specification are attached.

Bid Instructions

1. BID

In accordance to the specification and plans included in the RFP, the Village of Kronenwetter is seeking bids for ADA modifications to three (3) Municipal Building entrances at the Municipal Center at 1582 and I-39 Frontage Road, Kronenwetter WI 54455.

Bids must be submitted on or before Monday, June 4, 2024 by 4:30pm in a sealed envelope – addressed to Village of Kronenwetter, 1582 Kronenwetter Drive, Kronenwetter, WI 54455. Mark " MUNICIPAL CENTER ADA UPDATE PROJECT" on outside of envelope. Bid will be considered good for 30 days unless otherwise indicated and Bids can be received electronically if emailed to lludi@kronenwetter.org

2. BID FORM (Exhibit C)

The Bid Form is included in this RFP. Important: Incomplete bid form can result in loss of award All available lines on 'Bid Form' MUST BE filled in or failure to do so can result in bid disqualification.

3. BID AWARD

Award will be made to a single vendor for the entire project, unless agreed to otherwise. Payment will be made following accepted job completion. Preliminary Procedures: Before requesting inspection for certification completion, the following must be met:

- Show 100 percent completion
- Submit specific warranties, workmanship bonds, maintenance agreements, final certifications, and similar documents.
- Submit maintenance manuals & final record- as built information.

E. Complete final cleanup requirements, including touchup painting.

F. Touch up and otherwise repair and restore marred, exposed finishes

Note: The Village of Kronenwetter reserves the right to reject any or all bids or parts thereof, to waive any minor informalities in any bid submitted, and to make such award as deemed most advantageous to the Village of Kronenwetter.

Answers to questions regarding the above should be directed:

May 14, 2024

Section 4, Item J.

Leonard Ludi, Village Administrator 715-693-4200 extension 1731

Municipal Building ADA Update Project

BID FORM

| | |
|---|----|
| 1. Demo Site Construction | \$ |
| 1.0 Concrete Demo (1) | \$ |
| 1.1 Door Removal (1) | \$ |
| Subtotal | |
| | |
| 2. Building Shell | |
| 2.0 ADA Remote Door Actuator, Arms Controls (2) | \$ |
| 2.1 Concrete Replacement (1) | \$ |
| 2.2 ADA Push & Kick Plate Pedestal (1) | \$ |
| 2.3 Panic Exit Door Hardware (Push Plate Only) (2) | \$ |
| 2.4 New Panic Push Door (1) | \$ |
| Subtotal | |
| | |
| 3. Interior Furnishing & Fixture | |
| 3.0 New Automatic Switchch Wiring (2) | \$ |
| 3.1 Retrofit Existing Double Door Automatic Switchch Wiring (1) | \$ |
| 3.2 Painting (3) | \$ |
| 3.3 Conduit & Wiring | \$ |
| Subtotal | |
| TOTAL BID | |



Report to Village Board

Agenda Item: Zoning Change Request and CSM Approval: Dean Prohaska, Happy Hollow Road, Kronenwetter, WI 54455.

Meeting Date: May 13, 2024

Referring Body: Plan Commission

Committee Contact: Chris Voll

Staff Contact: Peter Wegner, CD/PZ Director

Report Prepared by: Peter Wegner, CD/PZ Director

AGENDA ITEM: Zoning Change Request: Dean Prohaska, Happy Hollow Road

OBJECTIVE(S): To review the Zoning Change Request and accompanying CSM.

HISTORY/BACKGROUND: Rezone Request from PR (Parks and Recreation) to RR-2 (Rural Residential 2). The proposed rezone is consistent with the comprehensive plan and is consistent with the current use of other properties in the area. The rezone does comply with the intent of this chapter. The current 63.72-acre parcel(s) will be divided into four (4) lots. The proposed rezone from PR to RR-2 is consistent with neighboring parcels in the area. The creation of four (4) lots meets the minimum frontage (150ft) and area (2.0 acres) requirements for RR-2 (Rural Residential Zoning 2).

On April 9, 2024, staff was advised of major clearing, excavating, grading and filling on the parcels included in the proposed rezone. Comparing photos obtained by staff to Marathon County GIS 2020 aerial photos approximately 5 acres of land disturbance has occurred. Per Chapter 270 - EROSION CONTROL AND STORMWATER MANAGEMENT, permits are required for this type of activity. In addition, a Construction Site and Storm Water Runoff General Permit from the WDNR is required.

On April 29, 2024, the Planning Commission recommended forwarding the rezone and CSM to the Village Board for Approval. Any violations related to Chapter 270 - EROSION CONTROL AND STORMWATER MANAGEMENT will be addressed. Staff to determine whether 520-118 H(2) applies.

§ 520-118. - Amendments to official zoning map (rezonings).

H. Village board action.

(1) The zoning administrator shall schedule the proposed amendment for potential village board action. After careful consideration of all comments, the village board shall, within 120 days of submittal of a complete application, act to approve or reject the proposed amendment, unless extended by written or electronic agreement of the applicant. Failure of the board to act within 120 days of submittal of a complete application (unless said deadline is extended by agreement of the applicant) shall constitute approval of the application as presented.

(2) The village board may approve an amendment by a simple majority of a voting quorum, except that when an official protest against the proposed amendment to the official zoning map is signed and acknowledged by the owners of 20 percent or more either of the areas of the land included in such proposed amendment or by the owners of 20 percent or more of the area of the land immediately adjacent extending 100 feet therefrom, or by the owners of 20 percent or more of the land directly opposite thereto extending 100 feet from the street frontage of such opposite land, then approval of the amendment to the official zoning map shall require a favorable vote from three-quarters of the members of the village board voting on the proposed change.

Section 4, Item K.

20% of 63.72 acres = 12.7 acres

| | |
|-------------------------------|----------------------------|
| Kurt Cieslek = | 5.31 acres |
| Scott Dhein = | 0.00 acres |
| Robert Gereau and Ryan Leff = | <u>.70 acres</u> |
| | 6.01 acres (less than 20%) |

The owners of less than 20% of the area of the land immediately adjacent extending 100 feet are included in the official protest.

RECOMMENDED ACTION: The Village Board Approve the Rezone Request.

ATTACHMENTS: Zoning Change Request, CSM Application and Staff Report

Community Development/Planning and Zoning Director Report

May 13, 2024

Peter S. Wegner, Community Development/Planning and Zoning Director

General Items:

- Review Proposed CSM(s): (Blue Jay Lane, Setter Drive, Sundial Avenue).
- Review Rezone Requests: Blue Jay Lane – Agricultural and Residential (AR) to Rural Residential 5 (RR-5).
- Review Roadway Access Permits and Variance Requests: (Meadow Drive, Seville Road, Kowalski Road and Peach Road)
- Correspondence regarding possible development: (Kronenwetter Drive and I-39, Setter Drive, Paper Place, Kowalski and Queenland).
- Correspondence regarding permitted uses: (Kronenwetter Drive, Spring Road, Tower Road, Creek Road, Hwy 153, County Road X, Terrebonne Drive, Greenwood Drive, River Forest Lane, Wood Road, Peach Road, Stone Bridge Road).
- Preliminary Permit Review: (Dog Kennel, Personal Storage, Keeping of farm animals on residential lots)

Other:

- Complaints/Enforcement.
- Research TID 2 Amendments 1, 2 and 3.
- Correspondence Managed Forest Law – Noncompliance Penalty.
- Research Swiderski Park and Everest Woods Natural Area.
- Community Development Quarterly Review
- Review proposed amendments to Floodplain Ordinance 520-40-520-49.
- Chapter 200 – ANIMALS. § 520-23. - Commercial land use types. L. Commercial animal establishment.
- Correspondence with DNR (Floodplain and Construction Site and Storm Water Permits).
- Review current language related to Camping.
- Review current language regarding manufactured homes.
- Research and review Chapter 270 Erosion Control and Storm Water Management.
- Research and review Chapter NR 216 Storm Water Discharge Permits.
- Review 520-121 Conditional Use Permit and 520-124 Site Plan Appeal Language.
- Review 520-27 Accessory and miscellaneous land use types.
- Business Expo.
- Open Records Request 100 Paper Place.
- Research UDC Violations and Enforcement.

PETER D. KAMPFER, CPM

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726 Steubon Street, Wausau, WI 54401

☎ 903-669-9889

✉ pete.kampfer@yahoo.com🌐 www.linkedin.com/in/pkampfer

Monday, 31 July 2023

PUBLIC ADMINISTRATION PROFESSIONAL - CITY MANAGER/ADMINISTRATOR/EXECUTIVE OFFICER
Strategic Planning | Leadership | Economic Development | Municipal Utility Management | Citizen Engagement

I am very interested in the Village Administrator position. As a Certified Public Manager (CPM) with more than 13 years of local government experience, my education, background, and professional skill sets appear to closely emulate the position profile as published by the Village. I am currently serving as the General Manager for the Johnson County Special Utility District (JCSUD) where I interface with several municipalities by providing treated water and wastewater services. As a former City Administrator, I am well-versed in municipal law including government finance and budget, community redevelopment, capital improvement planning, construction, project management, water and wastewater utility systems. I am confident that my management skills and leadership abilities would enable me to make a positive contribution and help build consensus in the Kronenwetter municipal organization and community.

Managing in an environment of declining financial resources over the last several years has required a significant change in the way local government traditionally conducts business operations and the services it provides. As a City Administrator, I have led municipal organizations through an unprecedented decline in financial resources, forcing evaluation and analysis of essential services, business practices, and operations at every level of the organization. I have successfully initiated efforts to reinvent organizations by restructuring staff, streamlining administrative processes, and developing systems for improved efficiency, productivity, and better accountability.

As evidenced by the attached resume, I am a results-oriented manager with a strong background in strategic planning, capital improvement planning and project management, human resources management and labor relations, growth management, and community development/redevelopment. My financial management and budgeting skills are extremely adept, and I strive to support decisions through quantitative statistical analysis and performance metrics linked to prioritized goals established by the governing body.

You will find that I am a very capable leader with the ability to listen, conceive and carry out effective strategies for implementing broad policy and specific goal action items. I will also demonstrate strong facilitation, negotiation, and consensus-building skills, a maturity of judgment, and a commitment to advancing new ideas and approaches beneficial to both the organization and the community. I am a collaborative manager and actively seek the participation and involvement of appropriate parties always to achieve higher performance and a more positive and successful result. I manage by encouraging creativity, flexibility, fairness, and consistency in an environment that values a collaborative approach and embraces a setting where employee input and citizen participation are productive and valued.

As a reliable government manager, I believe my background and experience, as well as my energy and enthusiasm, would be an asset to the Village of Kronenwetter. I am anxious to learn more about the Village Board's expectations for Kronenwetter's next Village Administrator and look forward to the opportunity of meeting personally to discuss my interest. Thank you kindly for your consideration.

Sincerely,

*Pete Kampfer***Peter D. Kampfer**

PUBLIC ADMINISTRATION PROFESSIONAL ADMINISTRATOR/MANAGER /EXECUTIVE OFFICER

Strategic Planning | Leadership | Economic Development | Utility Management | Citizen Engagement

Peter D. Kampfer, CPM

8525 Kingsley Circle, Granbury, TX 76049

726 Steuben Street, Wausau, WI 54403

☎ 903-669-9889 ✉ pete.kampfer@yahoo.com 🌐 www.linkedin.com/in/pkampfer

CAREER PROFILE

SIGNATURE STRENGTHS

- ✓ Leadership
- ✓ Strategic Planning
- ✓ Grant Writing
- ✓ Community Relations
- ✓ Finance, Accounting, Budgeting

An outstanding Manager and Administrator who excels in budgetary oversight, economic development management, 13+ years experience in Public Management, a Bachelor of Science Sec. Ed., Earth Science (magna cum laude), Certified Public Manager (CPM) credentials, and certification at the OU Economic Development Institute (EDI). Hands-on knowledge of Planning & Zoning, Local Government Procedure/Law, Public Finance/Accounting, Information Systems, all Water and Wastewater Systems, Electric Utility Systems, Solid Waste Operations/Landfills, Airports, Public Safety, Social Media, and Human Resource Management. Lead representative on a wide range of intergovernmental agencies and committees. Knowledgeable in a wide variety of high-tech manufacturing systems and processes, and 15+ years of Chief Executive experience in the printing and publishing industry. Former Federal Bureau of Investigation (FBI) Special Agent.

COMPETENCIES / SKILL AREAS

Strategic Planning | Leadership | Finance, Accounting, Budgeting | Utility Management
Partnerships/Alliances | Human Resources | Contract Negotiation | Public Speaking | Media Relations
Citizen Engagement | Community Relations | Brand Identity Management | Scope of Works
Grant Administration | Financial Policy | Capital Improvement | Purchasing/Procurement | Expense Minimization
Staff Motivation and Training | Labor Negotiations | Risk Management | City Ordinances | Cyber Security
Fleet Management | Public Utility Relations | Incode Financial Software | Microsoft Word, Excel, PowerPoint

CAREER PROGRESSION

GENERAL MANAGER

Johnson County Special Utility District (JCSUD)

3/2020 to present.

Johnson County Special Utility District was created at an election held on November 4, 2003, to provide water and sewer service to Johnson County, Texas. JCSUD is the second-largest Special Utility District in Texas. The service area of the District is approximately 320 square miles with over 900 miles of water distribution lines; predominantly in Johnson County, but also serving in Tarrant, Hill, and Ellis Counties. In the last 20 years, connections have doubled to over 21,000+ households, serving an estimated 60,000 in population. 64 full-time employees.

The General Manager (GM) for the District is responsible for directing a variety of administrative processes that allow the District to operate in accordance with its mission statement. The GM has been granted authority to make decisions for the District by the Board of Directors. General duties expected of the GM include:

- *Enforce the objectives and policies of the Board;*
- *Inform the Board about expansions, operations, and other activities;*
- *Inform the Board about all corporation financial matters under the manager's control;*
- *Stay current with new developments in the subject of water system operations, including all laws and regulations.*

KEY INITIATIVES:

AMI and Smart-Meter Conversion

AMI is the new standard among public water systems and other utilities around the United States. AMI platforms form a specialized data management system, integrated with new "smart meters." Converting JCSUD over to the AMI system

enhanced customer service, improved the overall efficiency in the meter reading and billing process, and assisted in reducing system water loss.

2020 CIP Waterline Extension Project

The \$22M bond waterline extension project began construction in the summer of 2020 and will upgrade 100,654 LF of water lines throughout the system. The bond project will improve water capacity in the system while also providing additional fire hydrants.

System Water Loss Control Program

JCSUD implemented a water loss control program in March 2022. JCSUD has increased revenues and benefits from the extension of sustainable water supplies, reduced operating costs, improved system hydraulics and District efficiency, and improved environmental stewardship. JCSUD has significantly reduced water loss during 2022, from a high of 19.22% down to under 8%.

Branding & Culture

2022 saw the continuation of the rollout of the new JCSUD brand to help promote our purpose, unify our team, and energize our brand. This process is the foundation of a complete brand experience across all communication touchpoints, including branding, marketing, content, website, integrations, recruiting, and onboarding.

Internalized Engineering Operations

We minimize JCSUD's risks by reducing the uncertainties that can hinder daily operations. In turn, we have developed an in-house Engineering Department by hiring three (3) additional engineers, purchasing necessary hardware and software, acquiring furniture, and designing a dedicated office space. The Engineering Department will allow the Board and management to focus on achieving our greater mission.

New Impact Fee Study

In 2022, the District partnered with Kimley-Horn Engineering to begin an impact fee study for the District. This study will analyze the need for impact fees, expand capital improvement project tracking over multi-year projects, and dedication of funds. Currently, JCSUD is utilizing System Development Fees.

Wastewater Treatment Plant - Capital Improvement Project

A 1-meter Belt Press for the wastewater treatment plant has been approved and ordered. The belt press will help alleviate the moisture content in the sludge from the wastewater treatment plant, saving significantly in sludge hauling expenses.

Plant 8-1 M Elevated Tank Project

The Plant 8- 1 million gallon Elevated Tank Project is 1,500 LF of 20-inch pipe and 5,000 LF of 24-inch pipe within the Plant 8 Pressure Plane. The project will also include the installation of a 1- million-gallon elevated storage tank. The Plant 8 Project will enhance the elevated capacity for Pressure Plane 8, allowing growth to come onto the water system. The waterline project is expected to be completed in December of 2023.

2022 New District Water Master Plan

Kimley-Horn compiled and reviewed District data, including growth patterns and growth rates, future needs, and existing infrastructure, to build a master plan in which the District can be confident. The Water Master Plan will serve as a decision-making guide to capital improvement planning for the water distribution system.

New District Administrative Structure/Accounting System

Implemented a new administrative structure, to include a new integrated accounting/payroll/POS software system (Incode).

New 10 MGD RO Water Treatment Plant

Initiated a new 10 MGD Reverse Osmosis (RO) Water Plant on Lake Granbury, Texas.

IMPACT

39 months of continuous positive/profitable financial growth.

Three years of unqualified financial annual audits.

GENERAL MANAGER

Brazos Regional Public Utility Agency

11/2019 to 3/2020

The Brazos Regional Public Utility Agency (BRPUA) is located on Lake Granbury in Acton, Texas. The primary focus of the agency is to provide wholesale potable water to local sponsor water districts. BRPUA operates under the governance of a five-member Board of Directors. The Board appoints the General Manager. The General Manager is responsible for carrying out the policies set forth by the Board of Directors and overseeing the day-to-day operations of the Agency.

The Agency was created on January 5, 2012, according to the provisions of Chapter 572, Texas Local Government Code, Public Utility Agencies for Provision of Water or Sewer Service. The Agency was organized to achieve economies of scale in

providing treated potable water via the reverse osmosis process. The organizing sponsors are Acton Municipal Utility District (AMUD) and Johnson County Special Utility District (JCSUD). (I transitioned from the BRPUA to Johnson County SUD via Board consent.)

CITY ADMINISTRATOR

City of Hamilton, TX

5/2016 to 10/2019

The City of Hamilton is a Type A General Law city located in the Hill Country of Central Texas. Hamilton (population 3100) is approximately 100 miles Southwest of Fort Worth. The City Administrator position is the Chief Administrative Officer of the City. Responsible to the City Council for the administration of ordinances, contracts, finances, and policies. Developed and presented an Annual Budget of over \$4.5 million for Council adoption. The municipality includes an airport, swimming pool, a 100-acre city park, a 10-officer police department, a solid waste removal system, and water/sewer utilities. Organized and funded a City-wide Community Visioning Process and Plan of Action with the City Council and Hamilton Economic Development Board (HEDC).

Key Initiatives:

- Obtained a \$300,000 FAA/TxDOT capital improvement project grant to rehabilitate the City Airport Runway Aprons and Re-pave the Airport Entrance Road (2018).
- Funded, budgeted, and implemented a cost-saving Citywide Automatic Water Meter Reading (AMR) system (\$500,000) (2018).
- Funded and re-developed the City's webpage, leading to improved community communication and self-image.
- Obtained and manage a \$59,000 USDA/CDBG City-wide Comprehensive Strategic Plan (2017).
- Obtained and managed a \$275,000 USDA/CDBG funded capital improvement project: .5 miles of wastewater-main line replacement (2018).
- Obtained a \$500,000 USDA/CDBG funded capital enhancement project: A New Hamilton Health Care System Out-Patient Facility (2018).
- Obtained a Texas Department of Transportation (TxDOT) 2019-20 Aviation Capital Improvement Program Grant (\$442,000) for runway engineering, re-pavement, and marking (2019).
- Obtained and managed a \$275,000 USDA/CDBG-funded capital improvement project: Wastewater Plant Rehabilitation Project (2019).

Impact:

- ✓ 32 months of continuous Local Sales Tax Increase.
- ✓ Growth in new City Utility customers.
- ✓ 2.9 percent local unemployment rate.

CITY ADMINISTRATOR

The City of Oberlin, KS

3/2015 to 5/2016

The City of Oberlin (pop. 1850) is a full-service Mayor-Council municipality with 20 full-time employees and an annual budget of over \$6.7 million. The municipality includes an electric power plant and distribution system, an airport, a new swimming pool, a police department, a 300-acre city park, Convention Center, and water and sewer utilities.

As City Administrator, I served under a Mayor and a five-member City Council (elected at large for overlapping four-year terms). Acting as Chief Administrative/Executive Officer accountable for the proper administration of the City's affairs.

Key Initiatives:

- Obtained FAA and KDOT grants to lengthen the existing main runway and construct a new crosswind runway at the City of Oberlin Airport.
- Funded, budgeted, and implemented a cost-saving Citywide Radio Read Utility Meter system.
- Funded and developed the City's first webpage, leading to increased community pride.
- Managed the following Citywide capital improvement construction projects:
 - 1) A new \$2 million-dollar swimming pool (sales tax-funded).
 - 2) 5 city blocks of new street pavement and curb (CDBG funded).
 - 3) 2 miles of Water-Main Line replacement (USDA/CDBG funded).

COUNTY ADMINISTRATOR**Alamosa County, Colorado****1/2014 – 3/2015**

A growing County of over 20,000 population, 200 employees, and a \$28 million-dollar budget. The County Administrator serves as the head of the Executive Branch of the County government. Under the direction of the Board of County Commissioners. The County Administrator is responsible for the administration of all County operations placed in charge by the Administrative Code and other County ordinances and/or resolutions. Directed the County's organizational, operational, management, budget, and administrative operations, as well as providing oversight for all Division Heads in the County. Planned, directed, and controlled the operations/activities of all County employees who reported to this position.

CITY MANAGER**City of Kermit, Kermit, TX****4/2013 – 10/2013**

The City of Kermit (pop. 6000 plus) is a growing full-service Home Rule Municipality with approximately 45 full-time employees and an annual budget of over \$ 4 million. Served in an Interim capacity, under a five-member City Council, as the Chief Administrative and Executive Officer accountable for the proper administration of the City's affairs.

CITY MANAGER**City of Raton, Raton, NM****1/2012 – 3/2013**

The City of Raton (pop. 6000 plus) is a growing full-service City Manager/Commission Municipality with approximately 105 full-time employees and an annual budget of over \$8 million. The municipality entails four separate/different unions (bargaining units).

As City Manager I served under a five-member City Commission (elected at large for overlapping four-year terms). Planned, directed, and controlled the operations/activities of all City employees who reported to this position.

Developed funding and an implementation strategy for overhauling the City's data processing hardware and software systems, as well as a Purchase Order System (Incode) which scanned and archived all documents.

- ♦ Organized and funded a City-wide Community Visioning Process and Plan of Action.
- ♦ Conducted the first City Capital Inventory Audit for accounting accrual purposes, and completed two delinquent Annual Audits in one year.

CITY MANAGER**City of Colorado City, TX****2009 – 2012**

The City of Colorado City is a growing full-service Home Rule city with 48 full-time employees; Annual Budget - \$6.1MM+.

The City Manager's office included the Finance Director, Main Street Director, City Secretary, HR Director, Tax Assessor/Collector, Water Billing Clerk, Public Works Manager, Fire Chief, and Police Chief. Served under a seven-member City Council elected at large for overlapping two-year terms.

- ♦ Developed and adopted a comprehensive plan that demonstrated the financial feasibility of city-wide capital/infrastructure improvements.
- ♦ Implemented a new administrative structure and supervised all utility systems.
- ♦ Developed and funded the City's first logo (branding) and web page: coloradocitytexas.org
- ♦ Developed several enterprising communication programs based in part on the marketing theme "Reclaim Colorado City," these programs capitalized on the community as a center for corporate headquarters and reminded citizens that just as stockholders invest in a business, they have an investment in their city government.
- ♦ Resulted in Colorado City receiving the 2011 Texas Municipal League Excellence Award, in the City Spirit category for cities under 25,000.
- ♦ Developed a non-profit corporate approach to provide economic development activities via the Main Street program.

PRESIDENT/EXECUTIVE DIR.**Paris Economic Development Corp. (PEDC) / Lamar County Chamber of Commerce****2007 - 2009**

Direct accountability for Business Retention and Expansion (BRE) functions involving Strategic Planning; Program Development and Implementation; Fundraising; Marketing Plan; Existing Business and Industry Visitation Program; Industrial Recruiting Activities; Prospect Acquisition; Development and Coordination of Incentive Packages; Developing relationships with internal and external Economic Development allies.

- ◆ Received a \$200,000 state workforce training grant to establish a Regional Advanced Manufacturing Academy (RAMA) at PJC. Created 75 new primary industry jobs via the BRE effort in 2008.
- ◆ Overhauled the entire program to tighten the focus, streamline operations, and foster an atmosphere of empowerment and accountability.
- ◆ Developed and recruited new industry and business prospects utilizing the local 4a tax incentive.
- ◆ Outsourced selected operations to local providers to reduce costs, improve effectiveness, and sharpen the internal focus on development activities.

EXECUTIVE DIRECTOR

Greater Tucumcari Economic Development Corp. (GTEDC), Tucumcari, NM

2004 - 2007

Recruited by a search committee to turn around a failing Economic Development program for an 18,000 population area. Executive leadership of 501 (c) 3 non-profit/municipal organization accountable for expanding and strengthening the economy of Quay County, NM.

- ◆ Oversaw development, implementation, and evaluation of programs per the strategic plan, and the implementation of corporate policies and procedures for Fiscal, Personnel, and Program Management.
- ◆ Acted as a primary spokesperson and advocate working in partnership with the volunteer Board of Directors.
- ◆ Developed and received approval for the strategic economic development plan for Tucumcari/Quay County, NM.
- ◆ Developed industry recruitment incentive package for the eastern region of New Mexico.

PRESIDENT/CEO

Superior Printing & Envelope, Dallas, TX

1995 - 2004

J. C. Harty Publications, Inc., (JCH) dba Hartys' Printing, The Shopping News, Dallas, TX

1989 - 2003

Produced profit for 15 consecutive years through initiating productivity improvements and cost reduction performance management programs to consistently improve production output, product quality, and customer satisfaction.

- ◆ Developed business plan, established procedures, and managed operations, personnel, marketing, and accounting of this 35 + employee printing/ publishing /mail fulfillment/ envelope converting organization.
- ◆ Implemented cost-effective new technologies and innovative solutions to complex operating problems.
- ◆ Realigned staffing patterns, restructured production scheduling, and introduced improved process improvements.
- ◆ Authored strategic business plan that included, new product roll-out and marketing plan, growth and financial modeling, debt/equity financing structure, and product support.
- ◆ Superior Printing & Envelope is the largest producer of fee-collection envelopes in the United States.
- ◆ The Shopping News was the 3rd largest community newspaper in Dallas.
- ◆ Expert knowledge of federal and state government contract procurement procedures.
- ◆ Implemented one of the first web pages for the printing industry in 1993. Advanced skills in computer hardware and software.

Impact:

- ✓ Procured \$350K+ printing contracts per year with the United States Government Printing Office (GPO), Washington D.C.
- ✓ Pioneered targeted e-mail marketing during its early emergence (1993). Generated a 10%+ response rate.
- ✓ Turned sluggish growth into a sizable sales increase, 30% in the first year, with a sales increase of over 200% in 14 years.

SPECIAL AGENT

Federal Bureau of Investigation, Birmingham Field Office, AL

1987 - 1989

Stationed in **Birmingham, AL** Field Office: Conducted/coordinated white-collar crime and drug case investigations (OCDETF 245B) with multi-jurisdictional organizations including the United States Attorney Office (USAO), Drug Enforcement Agency (DEA), Internal Revenue Service (IRS), Alcohol Tobacco and Firearms (ATF), U.S. Customs, and local law enforcement.

- ◆ Conducted search warrants, and felony arrests. Interviewed witnesses, and testified in federal court on the prosecution's behalf.
- ◆ Rated superior on all annual reviews and received Letters of Commendation from the Director of the FBI.

EDUCATION AND CERTIFICATIONS

Bachelor of Science Sec. Ed., Earth Science (magna cum laude), Texas Tech University, Lubbock, TX

Special Agent Graduate, Federal Bureau of Investigation Academy, Quantico, VA

Graduate Economic Development Institute (EDI), University of Oklahoma, Norman, OK (2-year program)

Certified Public Manager (CPM), School of Urban and Public Affairs at the University of Texas at Arlington, Arlington, TX. The William P Hobby Center for Public Service of Texas State University. (2-year program)

RECOGNITION, AWARDS, AND HONORS

Workforce Excellence Award, Texas Economic Development Council, Paris Economic Development Corporation in partnership with Workforce Solutions Northeast Texas. 2009

George C. Askew Award from the American Academy of Certified Public Managers (AACPM) reflects “the utilization of management practices exemplifying the philosophy of the American Academy of Certified Public Managers”. (2010)

Texas Municipal League Municipal Excellence Award, in the City Spirit category for a city population under 25,000. “Reclaim Colorado City” campaign. 2011

Community Achievement Award, Texas Midwest Community Network (TMCN), “Reclaim Colorado City”. (2011)

CIVIC / COMMUNITY / VOLUNTEER

Lion’s Club 1987-2019

Rotary International 2005 - present

Kiwanis International 2009- 2013

PROFESSIONAL DEVELOPMENT

Membership, Seminars, and Attendance with ...

International City/County Manager Assoc. (ICMA) 2010-2020

Association of Colorado County Administrators (ACCA) 2014- 2015

New Mexico City Manager Assoc. 2012- 2013

Texas Economic Dev. Council (TEDC) 2007-2010

REFERENCES

| | | |
|------------------|--|----------------------------|
| Neil Segotta | Current Mayor of Raton, NM | 719-680-2714 |
| Michael Collett | Former Mayor of Hamilton, TX | 254-223-0010 |
| Donna Madrid | Former City Secretary, Colorado City, TX | 325-728-5331 |
| Steve Zodrow | City Treasurer, Oberlin, KS | 785-475-2217, 308-440-8384 |
| Beverly Gilstrap | Former Councilperson, Hamilton, TX | 254-784-0966 |
| John Galindo | Former Councilperson, Hamilton, TX | 254-206-7371 |

PUBLIC ADMINISTRATION PROFESSIONAL - CITY MANAGER ADMINISTRATOR/EXECUTIVE OFFICER

Strategic Planning | Leadership | Economic Development | Utility Management | Citizen
Engagement

Peter D. Kampfer, CPM

P. O. Box 163, Hamilton, TX
726 Steuben, Wausau, WI 54403

☎ 903-669-9889 ✉ pete.kampfer@yahoo.com 🌐 www.linkedin.com/in/pkampfer

SALARY HISTORY

GENERAL MANAGER

Johnson County SUD \$157,000 yr 3/2020 to present

GENERAL MANAGER

Brazos Regional PUA \$95,000 yr 11/2019 to 3/2020

CITY ADMINISTRATOR

City of Hamilton, TX \$90,000 yr 5/2016 to 10/2019

CITY ADMINISTRATOR

City of Oberlin, KS \$61,000 yr 3/2015 to 5/2016

COUNTY ADMINISTRATOR

Alamosa County, Colorado \$90,000 yr 1/2014 – 3/2015

CITY MANAGER

City of Kermit, Kermit, TX \$80,000 yr 4/2013 – 10/2013

CITY MANAGER

City of Raton, NM \$85,000 yr 2012 – 3/2013

CITY MANAGER

City of Colorado City, TX \$80,000 yr 2009 – 2012



Report to Village Board

Agenda Item: Updated Alternate LS 8 and LS 4 Budget Concept
Meeting Date: May 13, 2024
Referring Body: Utilities Committee (UC) and Redevelopment Authority (RDA)
Committee Contact: Alex Vedvik, Chair; Chris Eiden, Chair
Staff Contact: Leonard Ludi, Village Administrator
Report Prepared by: Leonard Ludi, Village Administrator

OBJECTIVE(S): Approve updated Alternate LS 8 and LS 4 budget concept and continue the design effort toward the 100% design completion. Both Utility Committee’s and Redevelopment Authority have reviewed and have advance to the Village Board.

HISTORY/BACKGROUND: As part of the 90% LS 8 and LS 4 Plan submission review, a valued engineered option to cut cost was identified. With that, RPS was asked if this alternative concept would save time, effort and cost relative to their 90% lift station 8&4 design. RPS confirmed that the alternative concept proved to have a great deal of the potential cost saving and hence gather the facts to validated a cost saving of approximately \$800,000. In the details shared in this packet, the alternative concept would reroute Lift Station #8 connection to Lift Station #7 via a Kronenwetter Drive, avoiding connection to & upgrade of Lift Station #4. Redevelopment Authority (RDA) and Utility Committee (UC) have approve the updated Alternate LS 8 and LS 4 budget concept and continue the design effort toward the 100% design to be moved onto the Village Board for approval.

PROPOSAL: For the Village Board to review and approve updated Alternate LS 8 and LS 4 budget concept and continue the design effort toward the 100% design completion. Budget savings of \$800,000 is identified as follows:

| LS8 Upgrade with FM & Interceptor Project | LS4 Upgrade with FM Project | Combined LS8 Upgrade & LS4 Upgrade Project | LS8 Upgrade with FM to LS7 Project |
|---|-----------------------------|--|------------------------------------|
| \$1,700,000 | \$1,000,000 | \$2,700,000 | \$1,900,000 |

RECOMMENDED ACTION: For the Village Board to review and approve the updated Alternate LS 8 and LS 4 budget and continue the design effort toward the 100% design completion.

FINANCIAL

Financial Consideration/Action: NA

FUNDING SOURCE:

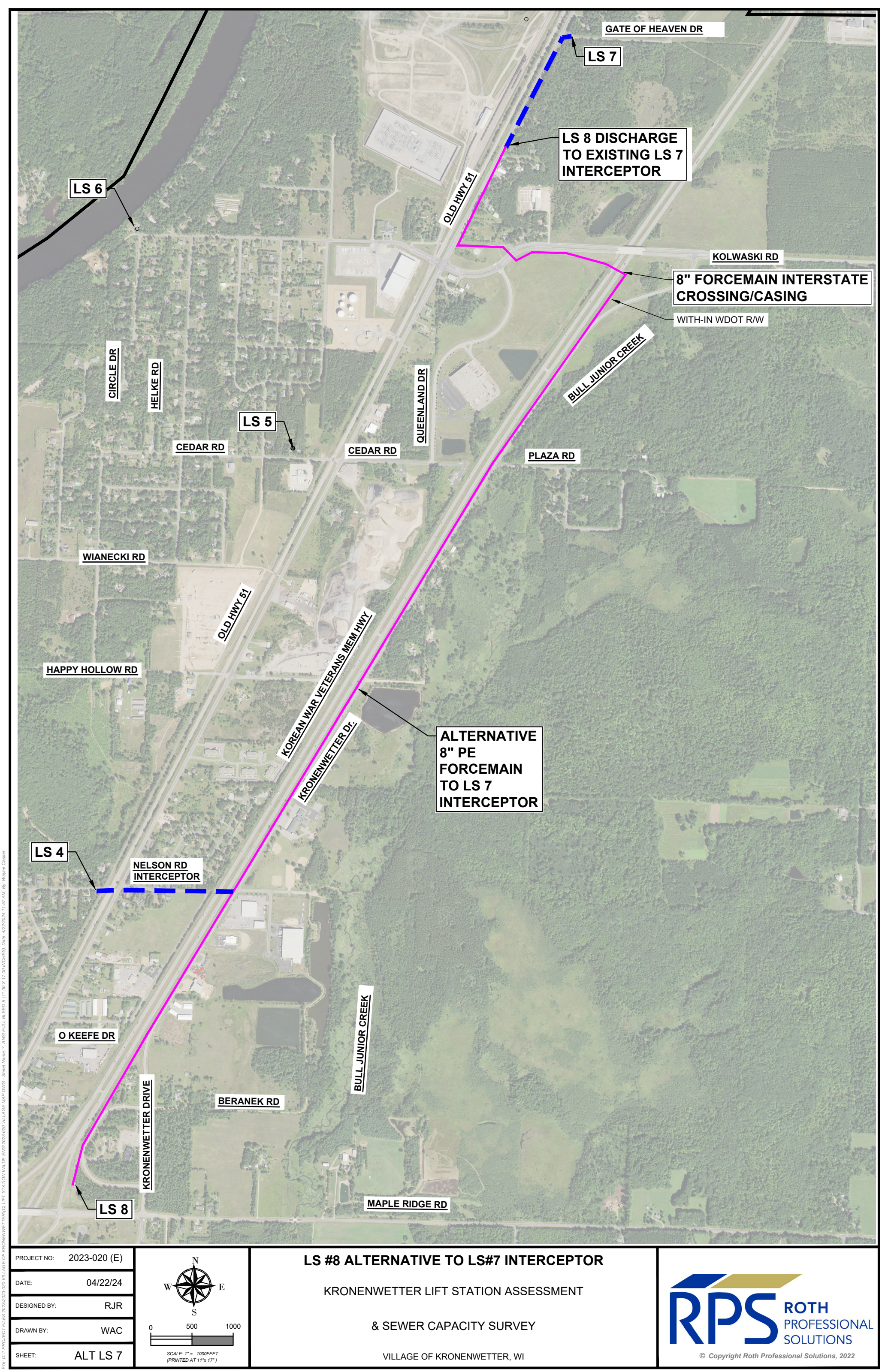
Account Number/Title: #
Current Adopted Budget: \$
Spent to Date: \$

Remaining Budget: \$
Requested Amount: \$
Remainder of Budgeted Amount, if approved:

Section 5, Item O.

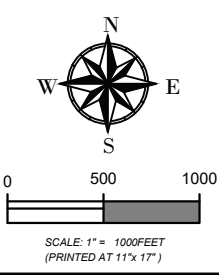
ATTACHMENTS:

- ALTERNATE MAP LS8 to LS7 2024-0422
- Current RPS Progress Report LS Project LS8 to LS7 2024-0423
- Current RPS Kronenwetter Construction Cost Estimates & Alt Cost 2024-0420
- Jan 2024 ESTIMATE LS4 Kronenwetter Construction Cost 50% 2024-0131
- Jan 2024 ESTIMATE LS8 Kronenwetter Construction Cost 50% 2024-0131



File: D:\PROJECT FILES\2023\2023-020 VILLAGE OF KRONENWETTER\Q1 LIFT STATION VALUE ENG\2023-020 VILLAGE MAP.DWG - Sheet Name: 7, ANSI FULL BLEED B (11.00 X 17.00 INCHES), Date: 4/22/2024 11:57 AM, By: Wayne Casper

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|--------------|--------------|
| PROJECT NO: | 2023-020 (E) |
| DATE: | 04/22/24 |
| DESIGNED BY: | RJR |
| DRAWN BY: | WAC |
| SHEET: | ALT LS 7 |



LS #8 ALTERNATIVE TO LS#7 INTERCEPTOR

KRONENWETTER LIFT STATION ASSESSMENT

& SEWER CAPACITY SURVEY

VILLAGE OF KRONENWETTER, WI



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SOLUTIONS

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SUPPLEMENTARY PROJECT MEMO LS8 & LS4 UPGRADE PROJECT

To: Village of Kronenwetter
Leonard Ludi, DPW & Interim Administrator

From: Robert J. Roth, PE

Re: Review of LS8 & FM Direct Discharge to LS7

Date: April 23, 2024

The Village of Kronenwetter's LS8 and LS4 project has commenced to a 90%+ design level and summary documents are provided under a separate cover. The development of those plans also included a more detailed estimate of construction cost for the upgrade of both lift stations.

The updated 90% estimate for the LS8 project including soft costs and contingencies is \$1.7 million, with a 100% potential allocation to TID#2. This includes LS8 forcemain upsizing and Nelson Road interceptor upsizing (which includes road restoration costs).

The estimate for the LS4 project including its forcemain upgrade is \$1.0 million, with a 58% allocation to TID#2. This includes LS4 forcemain upgrade to LS5 on Old Hwy 51 Road. An LS5 upgrade is not recommended at this time, as it is deemed unnecessary due to timing of development and available flow capacity in the existing downstream system.

During finalization of the upgrade project plans, an option to direct-discharge to LS7 from LS8 originated and required further evaluation. The overall cost of the two-lift-station project, upon completion of the 90% plans, revealed additional cost in the area of sewer interceptor upsizing and forcemain upgrade (LS4). The option to discharge to LS7 potentially becomes capital cost favorable when considering the entire project and the impact to the westside series lift station configuration. This memo provides an executive summary evaluation of this alternative and discusses advantages, disadvantages and costs.

The main idea of the alternative allows for LS8 to run a longer forcemain along Kronenwetter Drive to the north (16,810 LF), cross I39 near Kowalski Drive Interchange, with a discharge on Old Hwy 51 gravity interceptor to LS7. LS8 would not continue to discharge towards LS4, and LS4 would continue in its current condition (although with lesser flow). Therefore, this option

would not require the upgrade of the Nelson Road Interceptor, would not require the upgrade of LS4 and would not require future downstream collection system upgrades. Any upgrades in these areas would be based on other growth in the area and be handled in the long-term future.

Summary Advantages:

- Nelson Road interceptor does not require upgrade, saving pipe cost and road restoration costs
- LS4 does not require upgrade at this time, future expansion would occur within each basin
- Respective downstream forcemains & interceptors can remain in their current configuration from LS4 to LS5 to LS7
- Potential elimination of capital cost to the utility for (42% allocation LS4)
- LS8 can remain in service through construction
- Decreased dependency on LS4, LS5 in series
- Restoration costs can be potentially shared with Kronenwetter Drive project
- LS7 Interceptor capacity is adequate for both current and interim design conditions

Summary Disadvantages:

- o Requires additional depth for pump serviceability
- o Larger forcemain diameter required to reduce friction losses/pumping requirements
- o More air relief manholes required, possible maintenance
- o Question whether a long wastewater run in forcemain may contribute to hydrogen sulfide issue, or benefit the issue
- o Additional horizontal boring and casing on I39
- o Wetland & additional survey/plan information required to confirm unknowns

The following is a summary and comparison of costs:

| LS8 Upgrade with FM & Interceptor Project | LS4 Upgrade with FM Project | Combined LS8 Upgrade & LS4 Upgrade Project | LS8 Upgrade with FM to LS7 Project |
|---|-----------------------------|--|------------------------------------|
| \$1,700,000 | \$1,000,000 | \$2,700,000 | \$1,900,000 |

Therefore, having evaluated the advantages and disadvantages, we recommend proceeding with the alternative to upgrade LS8 with a forcemain discharge to MH 7-35 which is the interceptor near LS7. Please contact me with any questions or if additional information is needed.

Sincerely,

ROTH PROFESSIONAL SOLUTIONS



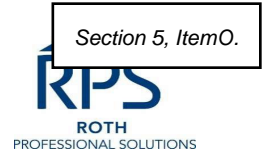
Robert J. Roth, PE
Project Engineer

Attachments:

- Map - LS8 to LS7 Alternative
- LS8 90% Project Cost Estimate
- LS4 90% Project Cost Estimate
- LS8 to LS7 Conceptual Cost Estimate



ENGINEER'S PRELIMINARY COST ESTIMATE
Monday, April 8, 2024
Village of Kronenwetter - Lift Station 8 Project



OVERALL PROJECT - Lift Station, Forcemain, Power, Generator, Interceptor

| | # | Item | Item Quantity | Units | Unit Cost | Total Cost |
|--|-----------|---|---------------|-------|--------------|--------------------|
| Project Development Costs | a | Comprehensive Mapping & Surveying To-Date | --- | --- | --- | --- |
| | b | Planning, Coordination, Engineering & Administration To-Date | --- | --- | --- | \$40,000 |
| | c | Legal Services To-Date | --- | --- | --- | --- |
| | d | Title Services To-Date | --- | --- | --- | --- |
| | e | TID Update or Amendment Services (Confirm) | --- | --- | --- | \$10,000 |
| | f | Land Acquisition (Prof. Fees & Land Rights) Estimate | --- | --- | --- | --- |
| | T1 | Subtotal Project Development Costs | | | | \$50,000 |
| Construction Costs | 1 | Erosion Control Items & Maintenance During Construction | 1 | LS | \$2,500.00 | \$2,500 |
| | 2 | Traffic Control/Road Detours | 1 | LS | \$10,000.00 | \$10,000 |
| | 3 | Unclassified Excavation-Non Paved Areas | 110 | CY | \$15.00 | \$1,650 |
| | 4 | Remove Asphalt Pavement, Driveway (LS site) | 360 | SY | \$5.00 | \$1,800 |
| | 5 | Sawcut Asphalt Pavement (LS site & interceptor) | 93 | LF | \$1.50 | \$140 |
| | 6 | Topsoil removal (LS Site) | 415 | SY | \$2.50 | \$1,038 |
| | 7 | 8 ft dia mh w/lid & base | 1 | LS | \$40,000.00 | \$40,000 |
| | 8 | 8 ft wet well liftstation Complete | 1 | LS | \$170,000.00 | \$170,000 |
| | 9 | Excavation, installation, dewatering | 1 | LS | \$190,000.00 | \$190,000 |
| | 10 | Granular backfill/ liftstation & MH's | 300 | CY | \$25.00 | \$7,500 |
| | 11 | Generator - 40 KW | 1 | EA | \$40,000.00 | \$40,000 |
| | 12 | Generator Electrician & Controls - Complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 13 | Abandon ex. Ls/ electrical complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 14 | Abandon existing Structure & Pad | 1 | LS | \$5,000.00 | \$5,000 |
| | 15 | 3/4" Crushed Aggregate for roadway, 8" thick (LS site) | 32 | SY | \$15.00 | \$480 |
| | 16 | 18" Breaker Run for Roadway (LS site) | 32 | SY | \$20.00 | \$640 |
| | 17 | HMA Asphalt Pavement 2" Surface Course - (LS site) | 32 | SY | \$22.00 | \$704 |
| | 18 | HMA Asphalt Pavement 2" Binder Course- (LS site) | 32 | SY | \$20.00 | \$640 |
| | 19 | Hot Tar Butt Joint Sealer (LS site) | 14 | LF | \$5.00 | \$70 |
| | 20 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick (LS site) | 5 | CY | \$50.00 | \$250 |
| | 21 | Concrete gen pad/ Elec pad | 7 | CY | \$300.00 | \$2,100 |
| | 22 | Topsoil, Seed & E-Mat all Disturbed areas (LS site) | 502 | SY | \$4.00 | \$2,008 |
| | 23 | Install Base, Pole, & Fixture for Street Lights (Light Type Village Approved) | 1 | EA | \$4,500.00 | \$4,500 |
| | 24 | Electrical in Conduit for Street Lights | 1 | LS | \$ 1,500.00 | \$1,500 |
| | 25 | 12" D.I san sewer | 12 | LF | \$ 50.00 | \$600 |
| | 26 | 12" PVC SDR 21 type | 49 | LF | \$ 50.00 | \$2,450 |
| | 27 | 6" FM D.I. pipe | 15 | LF | \$ 30.00 | \$450 |
| | 28 | 6" FM PE pipe | 76 | LF | \$ 40.00 | \$3,040 |
| | 29 | Connect to new 6" FM | 1 | LS | \$ 500.00 | \$500 |
| | 30 | 6" FM PE Pipe Bursting, Pipe only | 3693 | LF | \$ 12.00 | \$44,316 |
| | 31 | Pipe Bursting 4" to 6", Including Bypass Drag Line/Temporary Pumping | 3693 | LF | \$ 30.00 | \$110,790 |
| | 32 | Connect 6" FM to existing mh, core larger opening. | 1 | LS | \$ 2,500.00 | \$2,500 |
| | 32 | 8" PVC SDR 26 - Reconnect (Interceptor) | 80 | LF | \$35.00 | \$2,800 |
| | 33 | 10" PVC SDR 26 (Interceptor) | 1496 | LF | \$55.00 | \$82,280 |
| | 34 | Replace ex 4' with new 5' DIA mh w/casting - (Interceptor) | 1 | EA | \$5,000.00 | \$5,000 |
| | 35 | Recore mh & replace benches (Interceptor) | 9 | LS | \$5,000.00 | \$45,000 |
| | 36 | Connect Existing Sewers (Interceptor) | 4 | Ea | \$500.00 | \$2,000 |
| | 37 | Topsoil removal (Interceptor) | 1,685 | SY | \$2.50 | \$4,213 |
| | 38 | 3/4" Crushed Aggregate for roadway, 8" thick (Interceptor, driveways) | 3050 | SY | \$80.00 | \$244,000 |
| | 39 | HMA Asphalt Pavement 2" Surface Course-(Interceptor, driveways) | 3050 | SY | \$24.00 | \$73,200 |
| | 40 | HMA Asphalt Pavement 2" Binder Course-(Interceptor, driveways) | 3050 | SY | \$18.00 | \$54,900 |
| | 41 | Hot Tar Butt Joint Sealer (Interceptor, driveways) | 50 | LF | \$5.00 | \$250 |
| | 42 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick (Intercetor) | 150 | CY | \$50.00 | \$7,500 |
| | 43 | Topsoil, Seed & E-Mat all Disturbed areas (Interceptor) | 1685 | SY | \$4.00 | \$6,740 |
| | 44 | 3-Phase Power Extension and Setup | 1 | LS | \$ 60,000.00 | \$60,000 |
| | 45 | Abandon existing Structure & pads | 1 | LS | \$ 5,000.00 | \$5,000 |
| | 46 | Connect Existing Sewers | 2 | Ea | \$ 1,000.00 | \$2,000 |
| | 47 | Gas allowance | 1 | LS | \$ 20,000.00 | \$20,000 |
| | 48 | Internet allowance | 1 | LS | \$ 10,000.00 | \$10,000 |
| | 49 | WisDOT Fence Removal, Install | 50 | LF | \$ 50.00 | \$2,500 |
| | T2 | SubTotal Road Construction & Utility Costs | | | | \$1,314,548 |
| Percentage Allocations On Construction Subtotal | A1 | Performance & Payment bonds | 2 | % | --- | \$27,300 |
| | A2 | Mobilization/Demobilization | 3 | % | --- | \$41,000 |
| | A3 | Funding Requirements | 0.0 | % | --- | \$0 |
| | A4 | Construction Contingencies | 10 | % | --- | \$136,500 |
| | A5 | Geotechnical | 0 | % | --- | \$0 |
| | A6 | Engineering, Permitting, Coordination, Construction Admin. Going Forward | 4 | % | --- | \$54,600 |
| | A7 | Surveying (Staking) & Legal | 2 | % | --- | \$27,300 |
| | T3 | Subtotal on Construction Allocations | | | | \$286,700 |
| | T4 | TOTAL PROJECT SUBTOTAL | | | | \$1,700,000 |

ENGINEER'S PRELIMINARY COST ESTIMATE
Monday, April 8, 2024
Village of Kronenwetter - LS4 Project

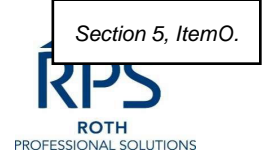
Section 5, Item O.



OVERALL PROJECT - LS4 Upgrade, Forcemain, Generator, Interceptors

| | # | Item | Item Quantity | Units | Unit Cost | Total Cost |
|---------------------------|-----------|--|------------------|-------|--------------|--------------------|
| Project Development Costs | a | Comprehensive Mapping & Surveying To-Date | ---- | --- | ---- | ---- |
| | b | Planning, Coordination, Engineering & Administration To-Date | ---- | --- | ---- | \$40,000 |
| | c | Legal Services To-Date | ---- | --- | ---- | ---- |
| | d | Title Services To-Date | ---- | --- | ---- | ---- |
| | e | Land Acquisition (Prof. Fees & Land Rights) Estimate | ---- | --- | ---- | ---- |
| | T1 | Subtotal Project Development Costs | | | | \$40,000 |
| Construction Costs | 1 | Erosion Control Items & Maintenance During Construction | 1 | LS | \$2,500.00 | \$2,500 |
| | 2 | Traffic Control Nelson Rd & hwy 51 | 1 | LS | \$10,000.00 | \$10,000 |
| | 3 | Unclassified Excavation-Non Paved Areas | 25 | CY | \$15.00 | \$375 |
| | 4 | Remove Asphalt Pavement, Driveway | 200 | SY | \$5.00 | \$1,000 |
| | 5 | Sawcut Asphalt Pavement | 25 | LF | \$5.00 | \$125 |
| | 6 | Topsoil removal | 50 | SY | \$5.00 | \$250 |
| | 7 | 8 ft dia mh w/lid & base | 1 | LS | \$40,000.00 | \$40,000 |
| | 8 | 8 ft wet well liftstation Complete | 1 | LS | \$175,000.00 | \$175,000 |
| | 9 | Excavation, installation, dewatering | 1 | LS | \$170,000.00 | \$170,000 |
| | 10 | Granular backfill/ liftstation & MH's | 350 | CY | \$25.00 | \$8,750 |
| | 11 | Generator - 40 KW | 1 | EA | \$50,000.00 | \$50,000 |
| | 12 | Electrician & Controls - Complete | 1 | LS | \$25,000.00 | \$25,000 |
| | 13 | Abandon ex. Ls/ electrical complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 14 | 3/4" Crushed Aggregate road base 12" | 121 | SY | \$80.00 | \$9,680 |
| | 15 | HMA Asphalt Pavement 2" Surface Course-Intersections | 121 | SY | \$24.00 | \$2,904 |
| | 16 | HMA Asphalt Pavement 2" Binder Course-Intersections | 121 | SY | \$18.00 | \$2,178 |
| | 17 | Hot Tar Butt Joint Sealer | 25 | LF | \$5.00 | \$125 |
| | 18 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick | 10 | CY | \$50.00 | \$500 |
| | 19 | Concrete gen pad(10x15)/ Elec pad(5x8) | 6.5 | CY | \$200.00 | \$1,300 |
| | 20 | Topsoil, Seed & E-Mat all Disturbed areas, | 325 | SY | \$4.00 | \$1,300 |
| | 21 | Install Base, Pole, & Fixture for Street Lights (Light Type Assumed) | 1 | EA | \$4,500.00 | \$4,500 |
| | 22 | Electrical in Conduit for Street Lights | 1 | LS | \$1,500.00 | \$1,500 |
| | 23 | 12" PVC SDR 21 type | 45 | LF | \$50.00 | \$2,250 |
| | 24 | 6" FM D.I. pipe | 15 | LF | \$30.00 | \$450 |
| | 25 | 6" FM PE pipe | 80 | LF | \$65.00 | \$5,200 |
| | 26 | Connect to ex. 4" FM | 1 | LS | \$500.00 | \$500 |
| | 27 | Shoulder restoration hwy51 | 50 | SY | \$25.00 | \$1,250 |
| | 28 | Connect to ex. 4" FM | 1 | LS | \$500.00 | \$500 |
| | 29 | Replace 4" fm with 6" PE to LS5 interceptor | 3260 | LF | \$50.00 | \$163,000 |
| | 30 | Pavement Patching Hwy 51 HMA Ashalt | 90 | SY | \$30.00 | \$2,700 |
| | 31 | Abandon ex 4" fm | 1 | LS | \$10,000.00 | \$10,000 |
| | 32 | Push 6" PE through carrier under tracks | 1 | LS | \$7,500.00 | \$7,500 |
| | 33 | Gas allowance - working around lines | 1 | LS | \$5,000.00 | \$5,000 |
| | 34 | Traffic control | 1 | LS | \$10,000.00 | \$10,000 |
| | 35 | electrical allowance | 1 | LS | \$20,000.00 | \$20,000 |
| | 36 | Gas allowance | 1 | LS | \$12,000.00 | \$12,000 |
| | 37 | Internet allowance | 1 | LS | \$10,000.00 | \$10,000 |
| | T3 | SubTotal Road Construction & Utility Costs | | | | \$777,337 |
| Percentage Allocations On | A1 | Performance & Payment bonds | 2 | % | ---- | \$16,400 |
| Construction Subtotal | A2 | Mobilization/Demobilization | 3 | % | ---- | \$24,600 |
| | A3 | Funding Requirements | 0.0 | % | ---- | \$0 |
| | A4 | Construction Contingencies | 10 | % | ---- | \$81,800 |
| | A5 | Geotechnical | 0 | % | ---- | \$0 |
| | A6 | Engineering, Permitting, Coordination, Construction Admin. | 4 | % | ---- | \$32,700 |
| | A7 | Surveying (Staking) & Legal | 3 | % | ---- | \$24,600 |
| | T4 | Subtotal on Construction Allocations | | | | \$180,100 |
| | T5 | TOTAL PROJECT SUBTOTAL | | | | \$1,000,000 |

ENGINEER'S PRELIMINARY COST ESTIMATE
Monday, March 25, 2024
Village of Kronenwetter - Lift Station 8 to 7 direct pumping Project



OVERALL PROJECT - Lift Station, Forcemain, Power, Generator, Interceptor

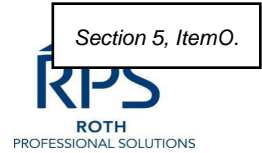
| | # | Item | Item Quantity | Units | Unit Cost | Total Cost |
|----------------------------------|-----------|--|---------------|-------|-----------|-----------------|
| Project Development Costs | a | Comprehensive Mapping & Surveying To-Date | ---- | --- | ---- | ---- |
| | b | Planning, Coordination, Engineering & Administration To-Date | ---- | --- | ---- | \$40,000 |
| | c | Legal Services To-Date | ---- | --- | ---- | ---- |
| | d | Title Services To-Date | ---- | --- | ---- | ---- |
| | e | TID Update or Amendment Services (Confirm) | ---- | ---- | ---- | \$10,000 |
| | f | Land Acquisition (Prof. Fees & Land Rights) Estimate | ---- | --- | ---- | ---- |
| | T1 | Subtotal Project Development Costs | | | | \$50,000 |

| | | | | | | |
|---------------------------|-----------|--|-------|----------|--------------|--------------------|
| Construction Costs | 1 | Erosion Control Items & Maintenance During Construction | 1 | Lump Sum | \$2,500.00 | \$2,500 |
| | 2 | Unclassified Excavation-Non Paved Areas | 110 | CY | \$15.00 | \$1,650 |
| | 3 | Remove Asphalt Pavement, Driveway | 110 | SY | \$5.00 | \$550 |
| | 4 | Sawcut Asphalt Pavement | 183 | LF | \$1.50 | \$275 |
| | 5 | Topsoil removal | 415 | SY | \$2.50 | \$1,038 |
| | 6 | 8 ft dia mh w/lid & base | 1 | LS | \$40,000.00 | \$40,000 |
| | 7 | 8 ft wet well liftstation Complete | 1 | LS | \$170,000.00 | \$170,000 |
| | 8 | Excavation, installation, dewatering | 1 | LS | \$190,000.00 | \$190,000 |
| | 9 | Granular backfill/ liftstation & MH's | 300 | CY | \$25.00 | \$7,500 |
| | 10 | Generator - 40 KW | 1 | EA | \$40,000.00 | \$40,000 |
| | 11 | Generator Electrician & Controls - Complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 12 | Abandon ex. Ls/ electrical complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 13 | Abandon existing Structure & Pad | 1 | LS | \$5,000.00 | \$5,000 |
| | 14 | 3/4" Crushed Aggregate for roadway, 8" thick | 32 | SY | \$15.00 | \$480 |
| | 15 | 18" Breaker Run for Roadway | 32 | SY | \$20.00 | \$640 |
| | 16 | HMA Asphalt Pavement 2" Surface Course | 32 | SY | \$22.00 | \$704 |
| | 17 | HMA Asphalt Pavement 2" Binder Course | 32 | SY | \$20.00 | \$640 |
| | 18 | Hot Tar Butt Joint Sealer | 14 | LF | \$5.00 | \$70 |
| | 19 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick | 5 | CY | \$50.00 | \$250 |
| | 20 | Concrete gen pad/ Elec pad | 7 | CY | \$300.00 | \$2,100 |
| | 21 | Topsoil, Seed & E-Mat all Disturbed areas, | 502 | SY | \$4.00 | \$2,008 |
| | 22 | Install Base, Pole, & Fixture for Street Lights (Light Type Assumed) | 1 | EA | \$4,500.00 | \$4,500 |
| | 23 | Electrical in Conduit for Street Lights | 1 | LS | \$1,500.00 | \$1,500 |
| | 24 | 12" D.I san sewer | 12 | LF | \$50.00 | \$600 |
| | 25 | 12" PVC SDR 21 type | 49 | LF | \$50.00 | \$2,450 |
| | 26 | 8" FM D.I. pipe | 15 | LF | \$40.00 | \$600 |
| | 27 | 8" FM PE W/Trench excavation/backfill, 5' deep | 16810 | LF | \$45.00 | \$756,450 |
| | 28 | 8" direction bore under i-39 - w/ carrier pipe | 240 | LF | \$150.00 | \$36,000 |
| | 29 | Air release valve & manhole Complete | 3 | EA | \$6,000.00 | \$18,000 |
| | 30 | Kowalski crossing 3/4" Crushed Aggregate for roadway, 8" thick | 178 | SY | \$15.00 | \$2,670 |
| | 31 | Kowalski - 18" Breaker Run for Roadway | 178 | SY | \$20.00 | \$3,560 |
| | 32 | Kowalski - HMA Asphalt Pavement 2" Surface Course | 178 | SY | \$22.00 | \$3,916 |
| | 33 | Kowalski - HMA Asphalt Pavement 3" Binder Course | 178 | SY | \$25.00 | \$4,450 |
| | 34 | Topsoil removal & restoration <i>Outside</i> Kronenwetter St. Pavement | 8,300 | SY | \$3.00 | \$24,900 |
| | 35 | Topsoil removal & restoration along Kronenwetter St. Pavement | 7,000 | SY | \$3.00 | \$21,000 |
| | 36 | Insulation at culvert crossings | 120 | LF | \$10.00 | \$1,200 |
| | 37 | Post Marking Air release MH | 3 | EA | \$5.00 | \$15 |
| | 38 | Pavement marking at Kowalski Rd | 120 | LF | \$5.00 | \$600 |
| | 39 | 3-Phase Power Extension and Setup | 1 | LS | \$60,000.00 | \$60,000 |
| | 40 | Connect new 8" into existing mh, core opening. | 1 | LS | \$2,500.00 | \$2,500 |
| | 41 | Abandon existing Structure & pads | 2 | LS | \$5,000.00 | \$10,000 |
| | 42 | Connect Existing Sewers | 2 | Ea | \$1,000.00 | \$2,000 |
| | 43 | Gas allowance | 1 | LS | \$20,000.00 | \$20,000 |
| | 44 | Internet allowance | 1 | LS | \$10,000.00 | \$10,000 |
| | 45 | WisDOT Fence Removal, Install | 50 | LF | \$50.00 | \$2,500 |
| | T2 | SubTotal Road Construction & Utility Costs | | | | \$1,494,815 |

| | | | | | | |
|--|-----------|--|-----|---|------|------------------|
| Percentage Allocations On Construction Subtotal | A1 | Performance & Payment bonds | 2 | % | ---- | \$30,900 |
| | A2 | Mobilization/Demobilization | 3 | % | ---- | \$46,400 |
| | A3 | Funding Requirements | 0.0 | % | ---- | \$0 |
| | A4 | Construction Contingencies | 10 | % | ---- | \$154,500 |
| | A5 | Geotechnical | 0 | % | ---- | \$0 |
| | A6 | Engineering, Permitting, Coordination, Construction Admin. Going Forward | 4 | % | ---- | \$61,800 |
| | A7 | Surveying (Staking) & Legal | 2 | % | ---- | \$30,900 |
| | T3 | Subtotal on Construction Allocations | | | | \$324,500 |

| | | | | | | |
|-----------|-------------------------------|--|--|--|--|--------------------|
| T4 | TOTAL PROJECT SUBTOTAL | | | | | \$1,900,000 |
|-----------|-------------------------------|--|--|--|--|--------------------|

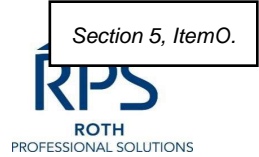
ENGINEER'S PRELIMINARY COST ESTIMATE
 Wednesday, January 31, 2024
 Village of Kronenwetter - LS8 & LS4 Project



OVERALL PROJECT - LS4 Upgrade, Forcemain, Generator, Interceptors

| | # | Item | Item Quantity | Units | Unit Cost | Total Cost |
|--|-----------|--|------------------|----------|--------------|--------------------|
| Project Development Costs | a | Comprehensive Mapping & Surveying To-Date | ---- | --- | ---- | ---- |
| | b | Planning, Coordination, Engineering & Administration To-Date | ---- | --- | ---- | \$40,000 |
| | c | Legal Services To-Date | ---- | --- | ---- | ---- |
| | d | Title Services To-Date | ---- | --- | ---- | ---- |
| | e | Land Acquisition (Prof. Fees & Land Rights) Estimate | ---- | --- | ---- | ---- |
| | T1 | Subtotal Project Development Costs | | | | \$40,000 |
| Construction Costs | 1 | Erosion Control Items & Maintenance During Construction | 1 | Lump Sum | \$2,500.00 | \$2,500 |
| | 2 | Unclassified Excavation-Non Paved Areas | 25 | CY | \$15.00 | \$375 |
| | 3 | Remove Asphalt Pavement, Driveway | 200 | SY | \$5.00 | \$1,000 |
| | 4 | Sawcut Asphalt Pavement | 250 | LF | \$1.50 | \$375 |
| | 5 | Topsoil removal | 50 | SY | \$2.50 | \$125 |
| | 6 | 8 ft dia mh w/lid & base | 1 | LS | \$40,000.00 | \$40,000 |
| | 7 | 8 ft wet well liftstation Complete | 1 | LS | \$175,000.00 | \$175,000 |
| | 8 | Excavation, installation, dewatering | 1 | LS | \$170,000.00 | \$170,000 |
| | 9 | Granular backfill/ liftstation & MH's | 350 | CY | \$25.00 | \$8,750 |
| | 10 | Generator - 60 KW | 1 | EA | \$50,000.00 | \$50,000 |
| | 11 | Electrician & Controls - Complete | 1 | LS | \$25,000.00 | \$25,000 |
| | 12 | Abandon ex. Ls/ electrical complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 13 | 3/4" Crushed Aggregate road base 12" | 121 | SY | \$80.00 | \$9,680 |
| | 14 | HMA Asphalt Pavement 2" Surface Course-Intersections | 121 | SY | \$24.00 | \$2,904 |
| | 15 | HMA Asphalt Pavement 2" Binder Course-Intersections | 121 | SY | \$18.00 | \$2,178 |
| | 16 | Hot Tar Butt Joint Sealer | 25 | LF | \$5.00 | \$125 |
| | 17 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick | 10 | CY | \$50.00 | \$500 |
| | 18 | Concrete gen pad(10x15)/ Elec pad(5x8) | 6.5 | CY | \$200.00 | \$1,300 |
| | 19 | Topsoil, Seed & E-Mat all Disturbed areas, | 325 | SY | \$4.00 | \$1,300 |
| | 20 | Install Base, Pole, & Fixture for Street Lights (Light Type Assumed) | 1 | EA | \$4,500.00 | \$4,500 |
| | 21 | Electrical in Conduit for Street Lights | 1 | LS | \$1,500.00 | \$1,500 |
| | 22 | 12" PVC SDR 21 type | 45 | LF | \$50.00 | \$2,250 |
| | 23 | 6" FM D.I. pipe | 15 | LF | \$30.00 | \$450 |
| | 24 | 6" FM PE pipe | 80 | LF | \$65.00 | \$5,200 |
| | 25 | 6" MJ 45 Deg Bends | 2 | Ea | \$1,500.00 | \$3,000 |
| | 26 | 6" Flow meter w/manhole | 1 | LS | \$3,000.00 | \$3,000 |
| | 27 | 6" MJ 90 Deg Bend | 1 | Ea | \$1,900.00 | \$1,900 |
| | 28 | Connect to ex. 4" FM | 1 | LS | \$500.00 | \$500 |
| | 29 | Unclassified Excavation-Non Paved Areas | 200 | CY | \$15.00 | \$3,000 |
| | 30 | Remove Asphalt Pavement, Driveway | 3,501 | SY | \$5.00 | \$17,505 |
| | 31 | Sawcut Asphalt Pavement | 250 | LF | \$1.50 | \$375 |
| | 32 | Topsoil removal | 1,685 | SY | \$2.50 | \$4,213 |
| | 33 | 3/4" Crushed Aggregate for roadway, 8" thick | 300 | SY | \$80.00 | \$24,000 |
| | 34 | HMA Asphalt Pavement 2" Surface Course-Intersections | 300 | SY | \$24.00 | \$7,200 |
| | 35 | HMA Asphalt Pavement 2" Binder Course-Intersections | 300 | SY | \$18.00 | \$5,400 |
| | 36 | Hot Tar Butt Joint Sealer | 50 | LF | \$5.00 | \$250 |
| | 37 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick | 97 | CY | \$50.00 | \$4,850 |
| | 38 | Topsoil, Seed & E-Mat all Disturbed areas, | 1685 | SY | \$4.00 | \$6,740 |
| | 39 | Connect to ex. 4" FM | 1 | LS | \$500.00 | \$500 |
| | 40 | 15" PVC SDR 26 | 2643 | LS | \$55.00 | \$145,365 |
| | 41 | 8" PVC SDR 26 - Reconnect | 80 | LF | \$35.00 | \$2,800 |
| | 42 | 15" PVC SDR 26-Collection | 317 | LF | \$55.00 | \$17,435 |
| | 43 | 4' DIA MH W/CASTING - REPLACEMENTS | 8 | EA | \$5,000.00 | \$40,000 |
| | 44 | Boring under hwy & Railroad tracks W/ 24" Casing Pipe | 150 | LF | \$120.00 | \$18,000 |
| | 45 | Connect Existing Sewers | 4 | Ea | \$500.00 | \$2,000 |
| | 46 | Replace 4" fm with 6" PE | 3500 | LF | \$45.00 | \$157,500 |
| | 47 | Abandon ex 4" fm | 1 | LS | \$10,000.00 | \$10,000 |
| | 48 | Push 6" PE through carrier under tracks | 1 | LS | \$7,500.00 | \$7,500 |
| | 49 | Gas allowance - working around lines | 1 | LS | \$5,000.00 | \$5,000 |
| | 50 | Traffic control | 1 | LS | \$10,000.00 | \$10,000 |
| | 51 | electrical allowance | 1 | LS | \$20,000.00 | \$20,000 |
| | 52 | Gas allowance | 1 | LS | \$12,000.00 | \$12,000 |
| | 53 | Internet allowance | 1 | LS | \$10,000.00 | \$10,000 |
| | T3 | SubTotal Road Construction & Utility Costs | | | | \$1,065,045 |
| Percentage Allocations On Construction Subtotal | A1 | Performance & Payment bonds | 2 | % | ---- | \$22,200 |
| | A2 | Mobilization/Demobilization | 3 | % | ---- | \$33,200 |
| | A3 | Funding Requirements | 0.0 | % | ---- | \$0 |
| | A4 | Construction Contingencies | 10 | % | ---- | \$110,600 |
| | A5 | Geotechnical | 0 | % | ---- | \$0 |
| | A6 | Engineering, Permitting, Coordination, Construction Admin. | 4 | % | ---- | \$44,300 |
| | A7 | Surveying (Staking) & Legal | 3 | % | ---- | \$33,200 |
| | T4 | Subtotal on Construction Allocations | | | | \$243,500 |
| | T5 | TOTAL PROJECT SUBTOTAL | | | | \$1,348,545 |

ENGINEER'S PRELIMINARY COST ESTIMATE
Wednesday, January 31, 2024
Village of Kronenwetter - Lift Station 8 & 4 Project



OVERALL PROJECT - Lift Station, Forcemain, Power, Generator, Interceptor

| | # | Item | Item Quantity | Units | Unit Cost | Total Cost |
|----------------------------------|-----------|--|------------------|-------|-----------|-----------------|
| Project Development Costs | a | Comprehensive Mapping & Surveying To-Date | ---- | --- | ---- | ---- |
| | b | Planning, Coordination, Engineering & Administration To-Date | ---- | --- | ---- | \$40,000 |
| | c | Legal Services To-Date | ---- | --- | ---- | ---- |
| | d | Title Services To-Date | ---- | --- | ---- | ---- |
| | e | TID Update or Amendment Services (Confirm) | ---- | ---- | ---- | \$10,000 |
| | f | Land Acquisition (Prof. Fees & Land Rights) Estimate | ---- | --- | ---- | ---- |
| | T1 | Subtotal Project Development Costs | | | | \$50,000 |

| | | | | | | |
|---------------------------|-----------|--|------|----------|--------------|--------------------|
| Construction Costs | 1 | Erosion Control Items & Maintenance During Construction | 1 | Lump Sum | \$2,500.00 | \$2,500 |
| | 2 | Unclassified Excavation-Non Paved Areas | 110 | CY | \$15.00 | \$1,650 |
| | 3 | Remove Asphalt Pavement, Driveway | 360 | SY | \$5.00 | \$1,800 |
| | 4 | Sawcut Asphalt Pavement | 23 | LF | \$1.50 | \$35 |
| | 5 | Topsoil removal | 415 | SY | \$2.50 | \$1,038 |
| | 6 | 8 ft dia mh w/lid & base | 1 | LS | \$40,000.00 | \$40,000 |
| | 7 | 8 ft wet well liftstation Complete | 1 | LS | \$170,000.00 | \$170,000 |
| | 8 | Excavation, installation, dewatering | 1 | LS | \$190,000.00 | \$190,000 |
| | 9 | Granular backfill/ liftstation & MH's | 350 | CY | \$25.00 | \$8,750 |
| | 10 | Generator - 60 KW | 1 | EA | \$50,000.00 | \$50,000 |
| | 11 | Electrician & Controls - Complete | 1 | LS | \$25,000.00 | \$25,000 |
| | 12 | Abandon ex. Ls/ electrical complete | 1 | LS | \$20,000.00 | \$20,000 |
| | 13 | Abandon existing Structure & Pad | 1 | LS | \$5,000.00 | \$5,000 |
| | 14 | 3/4" Crushed Aggregate for roadway, 8" thick | 3300 | SY | \$10.00 | \$33,000 |
| | 15 | 18" Breaker Run for Roadway | 3300 | SY | \$15.00 | \$49,500 |
| | 16 | HMA Asphalt Pavement 2" Surface Course - Interceptor | 3300 | SY | \$22.00 | \$72,600 |
| | 17 | HMA Asphalt Pavement 2" Binder Course-Interceptor | 3300 | SY | \$18.00 | \$59,400 |
| | 18 | Hot Tar Butt Joint Sealer | 23 | LF | \$5.00 | \$115 |
| | 19 | 3/4" Crushed Aggregate for Drive Shoulder, 2' wide x 6" thick | 11 | CY | \$50.00 | \$550 |
| | 20 | Concrete gen pad/ Elec pad | 7 | CY | \$300.00 | \$2,100 |
| | 21 | Topsoil, Seed & E-Mat all Disturbed areas, | 502 | SY | \$4.00 | \$2,008 |
| | 22 | Install Base, Pole, & Fixture for Street Lights (Light Type Assumed) | 1 | EA | \$4,500.00 | \$4,500 |
| | 23 | Electrical in Conduit for Street Lights | 1 | LS | \$ 1,500.00 | \$1,500 |
| | 24 | 4 ft dia mh w/r-1550 casting | 1 | EA | \$ 5,000.00 | \$5,000 |
| | 25 | 12" D.I san sewer | 16 | LF | \$ 50.00 | \$800 |
| | 26 | 12" PVC SDR 21 type | 83 | LF | \$ 50.00 | \$4,150 |
| | 27 | 6" FM D.I. pipe | 15 | LF | \$ 30.00 | \$450 |
| | 28 | 6" FM PE pipe | 71 | LF | \$ 25.00 | \$1,775 |
| | 29 | 6" MJ 45 Deg Bends | 2 | Ea | \$ 1,500.00 | \$3,000 |
| | 30 | 6" Flow meter w/manhole | 1 | LS | \$ 2,500.00 | \$2,500 |
| | 31 | 6" MJ 90 Deg Bend | 1 | Ea | \$ 1,900.00 | \$1,900 |
| | 32 | Connect to new 6" FM | 1 | LS | \$ 500.00 | \$500 |
| | 33 | 6" FM PE Pipe Bursting, Pipe only | 3693 | LF | \$ 12.00 | \$44,316 |
| | 34 | Pipe Bursting 4" to 6" | 3693 | LF | \$ 30.00 | \$110,790 |
| | 35 | 3-Phase Power Extension and Setup | 1 | LS | \$ 60,000.00 | \$60,000 |
| | 36 | 4' Dia mh special with sump, air release , and piping within mh, | 1 | LS | \$ 7,500.00 | \$7,500 |
| | 37 | Connect new 6" into existing mh, core larger opening. | 1 | LS | \$ 2,500.00 | \$2,500 |
| | 38 | Abandon existing Structure & pads | 1 | LS | \$ 5,000.00 | \$5,000 |
| | 39 | 8" PVC SDR 26 - Reconnect | 80 | LF | \$ 35.00 | \$2,800 |
| | 40 | 12" PVC SDR 21-Interceptor | 2110 | LF | \$ 50.00 | \$105,500 |
| | 41 | 4' DIA MH W/Casting | 9 | EA | \$ 5,000.00 | \$45,000 |
| | 42 | Boring interstate W/ 24" Casing Pipe | 285 | LF | \$ 150.00 | \$42,750 |
| | 43 | Boring under hwy & Railroad tracks W/ 24" Casing Pipe | 325 | LF | \$ 120.00 | \$39,000 |
| | 44 | Connect Existing Sewers | 6 | Ea | \$ 500.00 | \$3,000 |
| | 45 | Gas allowance | 1 | LS | \$ 20,000.00 | \$20,000 |
| | 46 | Internet allowance | 1 | LS | \$ 10,000.00 | \$10,000 |
| | 47 | WisDOT Fence Removal, Install | 50 | LF | \$ 50.00 | \$2,500 |
| | T2 | SubTotal Road Construction & Utility Costs | | | | \$1,261,776 |

| | | | | | | |
|--|-----------|--|-----|---|------|------------------|
| Percentage Allocations On Construction Subtotal | A1 | Performance & Payment bonds | 2 | % | ---- | \$26,300 |
| | A2 | Mobilization/Demobilization | 3 | % | ---- | \$39,400 |
| | A3 | Funding Requirements | 0.0 | % | ---- | \$0 |
| | A4 | Construction Contingencies | 10 | % | ---- | \$131,200 |
| | A5 | Geotechnical | 0 | % | ---- | \$0 |
| | A6 | Engineering, Permitting, Coordination, Construction Admin. Going Forward | 4 | % | ---- | \$52,500 |
| | A7 | Surveying (Staking) & Legal | 2 | % | ---- | \$26,300 |
| | T3 | Subtotal on Construction Allocations | | | | \$275,700 |

T4 TOTAL PROJECT SUBTOTAL **\$1,587,476**

RESOLUTION NO.: 2024-008

VILLAGE OF KRONENWETTER, MARATHON COUNTY, WISCONSIN
A RESOLUTION APPOINTING A MEMBER TO VARIOUS COMMITTEES,
COMMISSIONS, AND BOARDS

WHEREAS, the Village of Kronenwetter encourages open government with an informed electorate which includes membership of citizens on the Village’s committees, commissions, and boards;

WHEREAS, the Village President makes appointments to the various committees, commissions, and boards; and

WHEREAS, the Village President is now recommending that

■ Rick Smith be appointed as a commissioner on the Police and Fire Commission, and his term will expire in 2029;

NOW, THEREFORE, BE IT RESOLVED, by the Kronenwetter Village Board confirms that the appointment presented by the Village President is hereby approved as presented.

VILLAGE OF KRONENWETTER

By: _____

Chris Voll, Village President

ATTEST

By: _____

Bobbi Birk-LaBarge, Village Clerk

Adopted:
05/13/2024



Kronenwetter Police Department

1582 Kronenwetter Drive
Kronenwetter, WI 54455
Phone: (715) 693-4215
Fax: (715) 693-4228

Section 6, Item R.

CHIEF OF POLICE

Christopher Smart
LIEUTENANT

MEMORANDUM

TO: BOBBI JO BIRKE-LABARGE, VILLAGE CLERK
FROM: CHIEF TERRY MCHUGH *TM*
SUBJECT: KATHLEEN R. FOX BARTENDER APPLICATION
DATE: APRIL 8, 2024

At your request, I did a background check of Kathleen R. Fox (a/k/a Kathleen Trelka) using the Circuit Court Access Program (CCAP). Attached are two CCAP summary pages with the results for that search. Ms. Fox (Trelka) has small claims (financial) cases against her, one divorce listing, and one criminal OWI case in 2023, which was for OWI (3rd offense), and for which she was found guilty.

Please note that some of the listing under Kathleen Fox are most likely not the same individual who is applying for the bartender license.

ded
Enclosure



*"Community Focused, People
First"*

www.kronenwetter.org
police@kronenwetter.org

Case search results

You searched for: **Last name: FOX, First name: KATHLEEN, Middle name: R**

Showing 1 to 17 of 17 entries

| Case number | Filing date | County name | Case status | Name | Date of birth | Caption |
|-------------------------------|-------------|-------------|-------------|--------------------------|---------------|---|
| 2023TR004135 | 12-13-2023 | Marathon | Closed | Fox, Kathleen Rose | 06-1970 | State of Wisconsin vs. Kathleen Rose Fox |
| 2023SC029073 | 10-30-2023 | Milwaukee | Open | FOX, KATHLEEN | | DISCOVER BANK c/o Zwicker & Associates, P.C. vs. KATHLEEN FOX |
| 2023CT000185 | 08-11-2023 | Marathon | Closed | Fox, Kathleen Rose | 06-06-1970 | State of Wisconsin vs. Kathleen Rose Fox |
| 2022PR000013 | 02-16-2022 | Price | Closed | Fox, Kathleen | | In the Estate of Charles Herbert Slack |
| 2021SC002540 | 08-26-2021 | Waukesha | Closed | FOX, KATHLEEN | | UHG I, LLC vs. KATHLEEN FOX |
| 2019SC037192 | 08-27-2019 | Milwaukee | Closed | Fox, Kathleen | | Opportunity Financial, LLC c/o Markoff Law LLC vs. Kathleen Fox |
| 2019SC018384 | 06-10-2019 | Milwaukee | Closed | Fox, Kathleen | | Discover Bank vs. Kathleen Fox |
| 2010SC000805B | 08-23-2010 | Portage | Closed | FOX, KATHLEEN R | | JAMES D HOM DDS vs. CHRISTOPHER J. TRELKA ET AL |
| 2009CV000389C | 07-15-2010 | Portage | Closed | FOX, KATHLEEN R | | C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| 2009CV000389B | 07-15-2010 | Portage | Closed | FOX, KATHLEEN R | | C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| 2010SC000805 | 06-21-2010 | Portage | Closed | FOX, KATHLEEN R | | JAMES D HOM DDS vs. CHRISTOPHER J. TRELKA ET AL |
| 2010SC000666 | 06-01-2010 | Portage | Closed | FOX, KATHLEEN R | | PORTFOLIO RECOVERY vs. KATHLEEN R. TRELKA |
| 2010SC000665 | 06-01-2010 | Portage | Closed | FOX, KATHLEEN R | | PORTFOLIO RECOVERY vs. KATHLEEN R. TRELKA |
| 2009CV000602 | 10-20-2009 | Portage | Closed | FOX, KATHLEEN R | | PHH MORTGAGE CORP vs. CHRISTOPHER J. TRELKA ET AL |
| 2009CV000389 | 07-10-2009 | Portage | Closed | FOX, KATHLEEN R | | C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| 2007FA000071 | 06-06-2007 | Washburn | Closed | Fox, Kathleen | | In RE the marriage of Richard Fox and Kathleen Fox |
| 2002CV001078 | 12-09-2002 | Walworth | Closed | FOX, KATHLEEN | | KATHLEEN S. FOX vs. EDWARD A. BRENNAN |

Case search results

You searched for: **Last name:** TRELKA, **First name:** KATHLEEN

Showing 1 to 11 of 11 entries

| Case number | Filing date | County name | Case status | Name | Date of birth | Caption |
|--------------------------------------|-------------|-------------|-------------|-----------------------------|---------------|---|
| <u>2012UC000100</u> | 10-19-2012 | Portage | Filed Only | TRELKA, KATHLEEN | | Dept. of Workforce Development vs. KATHLEEN TRELKA In RE the marriage of Kathleen Rose Trelka and Christopher John Trelka |
| <u>2012FA000067</u> | 02-28-2012 | Portage | Closed | Trelka, Kathleen Rose | 06-1970 | JAMES D HOM DDS vs. CHRISTOPHER J. TRELKA ET AL C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| <u>2010SC000805B</u> | 08-23-2010 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| <u>2009CV000389C</u> | 07-15-2010 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| <u>2009CV000389B</u> | 07-15-2010 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| <u>2010SC000805</u> | 06-21-2010 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | JAMES D HOM DDS vs. CHRISTOPHER J. TRELKA ET AL PORTFOLIO RECOVERY vs. KATHLEEN R. TRELKA |
| <u>2010SC000666</u> | 06-01-2010 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | PORTFOLIO RECOVERY vs. KATHLEEN R. TRELKA |
| <u>2010SC000665</u> | 06-01-2010 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | PORTFOLIO RECOVERY vs. KATHLEEN R. TRELKA |
| <u>2009CV000602</u> | 10-20-2009 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | PHH MORTGAGE CORP vs. CHRISTOPHER J. TRELKA ET AL C R ENGLAND INC ET AL vs. KT LOGISTICS LLC ET AL |
| <u>2009CV000389</u> | 07-10-2009 | Portage | Closed | TRELKA, KATHLEEN R | 06-1970 | STATE OF WI DEPT OF REVENUE vs. CHRISTOPHER J. TRELKA ET AL |
| <u>2008TW005686</u> | 06-30-2008 | Portage | Filed Only | TRELKA, KATHLEEN R | 06-1970 | |



- ☒ Operator's License \$35.00 Expires on 6/30 in odd years
☐ Operator's License Renewal \$35.00 Expires on 6/30 in odd years
☒ Provisional Operator's License \$15.00 Expires in 60-days
☐ Temporary Operator's License \$15.00 One time use only for nonprofits

FEE IS NON-REFUNDABLE

LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

SECTION 1 - APPLICANT INFORMATION

| | | | |
|---|------------------------|-----------------------------------|---------------------|
| Applicant Name (Last, First, MI) <u>Fox, Kathleen R.</u> | | All former Names <u>Treika</u> | |
| Street Address <u>940 Kronenwetter Drive #4</u> | City <u>Mosinee</u> | State <u>WI</u> | Zip <u>54455</u> |
| Date of Birth | Phone Number | | |

SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

1. The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
2. The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
3. Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality? ☐ NO ☐ YES (Complete arrest or conviction information below)

| Date | Nature of Offense | Location of Offense |
|-------------|-------------------|---------------------|
| <u>2023</u> | <u>OWI</u> | <u>Marathon Cty</u> |
| <u>2010</u> | <u>"</u> | <u>Portage Cty</u> |
| <u>1989</u> | <u>"</u> | <u>Portage Cty</u> |

List additional information regarding arrest / conviction information on the back of this application.

SECTION 3 - CERTIFICATION/LICENSE (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years? ☒ Yes ☐ No

If yes please attach a copy of your certificate

Are you currently enrolled in a "Responsible Beverage Servers Training Course"? ☐ Yes ☒ No

If yes please attach a copy of your enrollment receipt

Do you currently hold an unexpired Operator's License from the Village of Kronenwetter or another municipality? ☐ Yes ☒ No

If yes, please attach a copy of your license

SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Kathleen Fox

FOR OFFICE USE ONLY

Date sent to KPD 04/05/2024

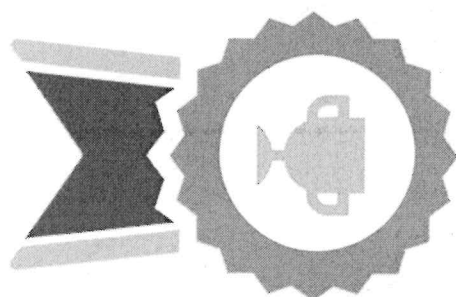
Board Date: 04/11/2024

Approved: Y / N

Date Payment Received: 04/05/2024

Check # _____ or Cash or ☒ CC By: BAB

Certificate



RESPONSIBLE BEVERAGE SERVER

awarded to

Kathleen Fox

*This certificate represents the successful completion of an approved Wisconsin Department of
Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6),
and 134.66(2m), Wis. Stats.*

www.Wisconsin-Bartending.com

Training Provider

03/02/2024

Training Date

Provisional Operator's License

No. 2024-001

FEE: \$15.00

WHEREAS, The Village Clerk of the Village of Kronenwetter, County of Marathon, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Provisional Operator's License to :

Kathleen R. Fox

AND WHEREAS, the said applicant has paid the treasurer the sum of \$15.00 as required by local ordinances, and has complied with all requirements necessary for obtaining a license such as applying for a regular license and is currently enrolled in a "Responsible Beverage Servers Training Course";

Now Therefore, a "Provisional Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

FOR THE PERIOD ending June 5, 2024



Given under my hand and the corporate seal of the Village of Kronenwetter, County of Marathon, State of Wisconsin, this 5th day of April 2024

Signature 

Date 

This operator license is the property of the Beverage Operator and should be in the Operator's possession, NOT posted or left on the business premise.



VILLAGE BOARD MEETING MINUTES

April 22, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President Chris Voll called the meeting to order at 6:00 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *President Chris Voll, Trustee Chris Eiden, Trustee Ken Charneski, Trustee Kelly Coyle, Trustee Alex Vedvik, Trustee Aaron Myszka, Trustee Cindy Lee Buchkowski-Hoffmann*

STAFF: *Administrator Leonard Ludi, Treasurer Lisa Kerstner, Fire Chief Theresa O'Brien, Clerk Jennifer Poyer*

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT

Guy Fredel – 2240 Ruby Drive, Kronenwetter, WI 54455 – Fredel spoke on the recent work of an area pastor who is raising donations to pay off school kids' lunch debt. Fredel encouraged the board to issue a call to residents to donate money to the Mosinee and DC Everest school districts students' lunch debt.

Bernie Kramer – 2150 State Highway 153, Peplin, WI 54455 –Kramer also spoke to agenda items 7 T. Resolution 2024-004; Resolution Appointed Elected Officials to the Village Board, 5Q. Discussion and Possible Action: Village of Kronenwetter Code of Conduct and the lack of the possible Village ambulance service on the agenda.

Dave Baker – 690 Happy Hollow Road, Kronenwetter, WI 54455 – Baker addressed agenda item 5Q. Discussion and Possible Action: Village of Kronewnetter Code of Conduct and 5J. Discussion and Possible Action: Updated Village of Kronenwetter Organization Chart. He believes the Code of Conduct is a flawed document.

Tim Shaw – 1225 Autumn Road, Kronenwetter, WI 54455 – Shaw addressed agenda item 5Q. Discussion and Possible Action: Village of Kronewnetter Code of Conduct, 5J. Discussion and Possible Action: Updated Village of Kronenwetter Organization Chart, and 7V. Resolution 2024-006: Annual Appointment of Trustees and Citizen Members to Various Committees, Commissions, and Boards. Shaw also questioned why an evaluation of Treasurer Lisa Kerstner was not done before the first meeting of the new board.

4. REPORTS FROM STAFF AND VENDORS**C. Administrator's Report**

Leonard Ludi presented his actions and efforts during the past few weeks including the roof project, ADA project, open records policy, road sealcoat project, grant applications, etc. He was asked about the railroad accessibility study and CoVantage investigation.

D. Treasurer's Report**E. Check Register 4/4 - 4/19****5. NEW BUSINESS****F. Discussion and Possible Action: Onboarding Session for Newly Elected Trustees**

Prepared onboarding information from former interim administrator, Dan Mahoney. The value of an in-person onboarding meeting and Village tours was discussed. The League of WI Municipalities Handbook for Wisconsin Municipal Officials was offered as a valuable resource for trustees.

Motion by Vedvik/Myszka to direct staff to set up an in-person orientation meeting for the new trustees and other trustees who are interested in attending, also, to provide tours to all the Village departments. Motion carried by voice vote. 7:0.

G. Discussion and Possible Action: 2024 Road Maintenance Bid Packet Award

Motion by Charneski/Coyle to approve the contract with Fahrners Asphalt Sealers LLC. Motion carried by roll call vote. 7:0.

H. Discussion and Possible Action: Fire Department Engine 2 (old Fire truck) to Surplus Auction.

Fire Chief Theresa O'Brien said the fire department has not used Engine 2 in the last six months. They are not able to use it for parts.

Motion by Charneski/Eiden to approve putting the 2000 Sterling Engine 2 up for auction on the Surplus Auction site. Motion carried by roll call vote. 7:0

I. Discussion and Possible Action: Disposal of Village Owned Surplus Property

Discussed possible value of large map printer and possible use of phones.

Motion by Vedvik/Coyle to authorize staff to dispose of surplus items on the presented list. Motion carried by roll call vote. 7:0.

Discussed possible value of large map printer and possible use of phones.

J. Discussion and Possible Action: Updated Village of Kronenwetter Organization Chart

Discussed moving the village president down to trustee level, moving the administrative assistant position down a level and placing Village residents above the Village Board.

Motion by Charneski/Eiden to approve the organization chart as amended. Motion carried by voice vote. 7:0.

K. Discussion and Possible Action: Implementation of Municipal Building Summer Hours

Discussed customer service by Village staff, possible split shifts, benefit to staff without financial cost to taxpayers, and total number of Fridays involved (14).

Motion by Vedvik/Coyle to approve summer hours as presented. Motion carried by roll call vote. 5:2.

L. Discussion and Possible Action: Adoption of the 2025 Capital Improvement Plan Process

Discussed the proposed process and necessity of adopting this as a policy vs. keeping it as an administrator action.

Motion by Vedvik/Coyle to recommend the administrator create the 2025 Capital Improvement Plan Process. Motion carried by voice vote. 7:0.

M. Discussion and Possible Action: Budget Amendment #3 Lift Station & Safe Water Drinking Loan

Discussed the reasons behind the lift station failures and use of the entire maintenance budget. Discussed Water Lead Mark Mackey's recommendations for lift station maintenance and cleaning.

Motion by Vedvik/Eiden to approve Budget Amendment #3 Lift Station & Safe Water Drinking Loan. Motion carried by roll call vote. 7:0.

N. Discussion and Possible Action: Increase of Committee Member Compensation.

Discussed the purpose of the compensation, the last increase, the role of volunteering, the number of members who do not accept compensation and the compensation of elected officials.

Motion by Vedvik/Voll to send this item back to APC and also consider increasing compensation for elected officials.

Motion carried by voice vote. 7:0.

O. Discussion: 2024 Board of Review Dates

Announced the dates: Open Book – May 1, 2024 and May 22, 2024.

P. Discussion and Possible Action: Selection of Village Trustee to Attend Board of Review Training

Trustees Kelly Coyle and Aaron Myszka will complete the Board of Review Training.

Q. Discussion and Possible Action: Village of Kronenwetter Code of Conduct

Discussed the history of this agenda item and its role in accountability and due process. Also, discussed the ramifications and benefits that could come from its implementation.

Motion by Coyle/Myszka to send the Code of Conduct back to the Administrative Policy Committee to continue their work on this item. Motion carried by voice vote. 4:3.

R. Discussion and Possible Action: Change Date or Cancel Village Board Meeting on Monday, May 27, 2025, Due to the Upcoming Memorial Day Holiday

Motion by Vedvik/Myszka to cancel the May 27, 2024 Village Board Meeting. Motion carried by voice vote. 7:0.

6. OLD BUSINESS**S. Discussion & Possible Action: 2023 Preliminary (Pre-Audit) Budget vs Actual**

No action taken.

7. CONSENT AGENDA**T. Resolution 2024-004; Resolution Appointed Elected Officials to the Village Board**

Motion by Vedvik/Coyle to take no action until next Village Board meeting. Motion carried by roll call vote. 5:2.

U. Resolution 2024-005; Adoption of Village of Kronenwetter Municipal Center Summer Operating Hours

Motion by Charneski/Voll to approve items U, W and X under the Consent Agenda. Motion carried by roll call vote. 7:0.

V. Resolution 2024-006: Annual Appointment of Trustees and Citizen Members to Various Committees, Commissions, and Boards.

Discussed possible changes to the appointments and the power of the president to appoint members to committees.

Motion by Vedvik/Coyle to approve the Annual Appointment of Trustees and Citizen Members to Various Committees, Commissions and Boards list. Motion carried by roll call vote. 5:2.

W. Resolution 2024-007; Resolution for the Disposal of Surplus Property

SEE AGENDA ITEM 7U.

X. April 08, 2024, Village Board Meeting Minutes

SEE AGENDA ITEM 7U.

8. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

Y. February 20, 2024, Administrative Policy Committee Minutes

APC thanked for their minutes.

9. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Employee Evaluation Finance Director Lisa Kerstner

Motion by Coyle/Vedvik to move into closed session. Motion carried by roll call vote. 7:0.

10. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

Motion by Coyle/Eiden to reconvene into open session. Motion carried by roll call vote. 7:0.

11. ACTION AFTER CLOSED SESSION

Discussion and Possible Action: Employee Evaluation Finance Director; Lisa Kerstner

Motion by Coyle/Eiden to approve a 3% raise as discussed for Treasurer Lisa Kerstner.

Motion carried by roll call vote. 6:1.

12. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- *Administrator 90 day evaluation*
- *Trustee interaction with staff*
- *Retreat with trustees*

13. ADJOURNMENT

Motion by Charneski/Vedvik to adjourn the April 22, 2024 Village Board Meeting. Motion carried by voice vote. 7:0.



Village of Kronenwetter Farmers Market

Sundays 9:00 am to 2:00 pm

June 9 – October 20, 2024

2024 Market Manager Agreement

The Market Manager operates under the supervision of the Community Development Department but will not be considered an employee of the Village. The Market Manager will report to the Community Development Department. Duties and responsibilities of the Market Manager can be found below.

General Market Manager Responsibilities

- Attend 20 market days as the Market Manager.
- Be onsite from 8:30 a.m. until 2 p.m. (or until a majority of the vendors have left the market).
- Ensure the market is operated safely and in an efficient manner.
- Ensure that all facilities, equipment and utilities are in working order.
- Ensure that all vendors have secured the required vendor number to participate in the market.
- Ensure all vendors follow market rules and regulations as outlined in the Village of Kronenwetter Farmers Market Rules and Regulations document. Provide vendors a document if necessary.
- Maintain the assigned market layout and vendor booth assignments. Vendors should be asked to move if needed.
- Handle all emergencies that arise. If assistance is needed, the Market Manager should call Marathon County Dispatch and ask for a Kronenwetter police officer, or call 911, depending on the situation.
- Supervise and assist any events or entertainers, as needed.
- Ensure all park bathrooms have been unlocked and are clean. If the conditions of the bathrooms are undesirable, this should be reported to the Community Development Department to be addressed.
- Ensure that the necessary electricity is on and all outlets are safe and in working order. If any necessary electricity is not working, the breaker should be checked to ensure it is on. If damage to an outlet or lock is present, ensure that the breaker is switched off and notify the Community Development Department to address the issue.
- Unlock the trash cans and place one trash can at both ends of the market.
- Check in each vendor in accordance to their Farmers Market vendor number. Each vendor needs to display their number for the duration of the market.
- Provide updates to the Community Development Department, as needed.

I (Market Manager) agree to the following:

- To be compensated with a stipend of \$599 for the 2024 Season.
- To attend all 20 farmers market days as the Market Manager.
- To be onsite from 8:45 am until 1:30 pm (or until the majority of the Vendors have left) each required Market Day.
- To adhere to all other General Market Manager Responsibilities previously outlined.
- To use my own vehicle and fuel for the transportation of any needed market materials to or from the market without reimbursement.
- I agree to reserve the right for the Village to perform a background check if required.
- I agree to hold all market business in strict confidence and will not directly or indirectly disclose or use any confidential information, except as required in the performance of my duties as Market Manager.

KENNETH J. MACIAZ

Market Manager Name (Print)

4-19-2024

Date

Kenneth J. Maciaz

Market Manager Name (Signature)

[Signature]

Community Development Director (Signature)

4/19/2024

Date

Date approved by VB:



UTILITY COMMITTEE MEETING MINUTES

January 02, 2024 at 5:45 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

@ 5:45PM

- A. Pledge of Allegiance
- B. Roll Call
- PRESENT
- Craig Mortensen
- Vice-Chair Jim Buck
- Sean Dumais
- Chair Alex Vedvik
- Bob Peterson

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Guy Fredel - 2240 Ruby Drive.

3. APPROVAL OF MINUTES

- C. Approval of November 7, 2023, minutes
- Approved-
- Motion made by Dumais, Seconded by Vice-Chair Buck.
- Voting Yea: Mortensen, Vice-Chair Buck, Dumais, Chair Vedvik, Peterson

4. REPORTS AND DISCUSSIONS

- D. Public Works Director Report
- Update by Leonard Ludi
- E. Treasurer's Report
- Update by Lisa Kerstner

5. OLD BUSINESS

- F. Discussion & Possible Action: 2024 Sewer Rate Increase
- Sewer increase of 77% approved. This will cover the 53% increase from Rib Mountain and projects. Motion made by Dumais, Seconded by Vice-Chair Buck.
- Voting Yea: Mortensen, Vice-Chair Buck, Dumais, Chair Vedvik, Peterson
- G. Discussion: Ehlers Sewer Rate Update
- H. Discussion & Possible Action: 2024 Water & Sewer Budget
- Approved with adjustments.
- Motion made by Chair Vedvik, Seconded by Peterson.
- Voting Yea: Mortensen, Vice-Chair Buck, Dumais, Chair Vedvik, Peterson

6. NEW BUSINESS

7. Next Meeting: February 6, 2024

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Discussion on adding fire protection to the taxes vs. Utility bill.

RDA updates/Joint meeting

Rates for Non-Residents for water and sewer

Policy for rate increase automation.

9. ADJOURNMENT

ADJOURNMENT @ 9:40PM

Motion made by Chair Vedvik, Seconded by Dumais.

Voting Yea: Mortensen, Vice-Chair Buck, Dumais, Chair Vedvik, Peterson

WRITTEN COMMENTS: You can send comments on agenda items to kcoyle@kronenwetter.org

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 12/28/2023 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



JOINT UTILITY COMMITTEE & RDA MEETING MINUTES

February 06, 2024 at 5:45 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
 - PRESENT
 - Craig Mortensen
 - Vice-Chair Jim Buck
 - Sean Dumais
 - Chair Alex Vedvik
 - Bob Peterson
 - Chris Eiden
 - Chris Voll
 - Pat Kilsdonk
 - Randy Fifrick - Arrived @ 6:16PM
 - ABSENT
 - Lane Loveland
 - Terry Radtke

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Bernie Kramer

3. APPROVAL OF MINUTES

- C. Unapproved Minutes 2023 12 05
 - Motion made by Mortensen, Seconded by Vice-Chair Buck.
 - Voting Yea: Dumais, Chair Vedvik, Peterson
- D. RDA Meeting Minutes for November 2, 2023
 - Motion made by Voll, Seconded by Kilsdonk.
 - Voting Yea: Eiden, Voll, Kilsdonk, Fifrick
- E. RDA Meeting Minutes for December 7, 2023
 - Motion made by Voll, Seconded by Kilsdonk.
 - Voting Yea: Eiden, Voll, Kilsdonk, Fifrick
- F. RDA Meeting Minutes for December 28, 2023

Motion made by Voll, Seconded by Kilsdonk.

Voting Yea: Eiden, Voll, Kilsdonk, Fifrick

4. REPORTS AND DISCUSSIONS

G. Public Works & Utilities Report

Presented by Leonard Ludi - Waiting on a part for lift station 11 pump 1. Paint touch up bids for water tower. Facia work being done on water treatment plant. Change order for Ellis for water break over the summer. Schedule on track for completing in September.

5. OLD BUSINESS

H. Budget Update for Lift Station 8 & Lift Station 4 Design

Rob from RPS to present - LS in TID 2, LS 4 partial. Walked through the options to finance the projects.

I. Discussion & Possible Action: Ehlers Presents - 2023 Sewer Rate Study Update & TIF

Brian from Ehlers to Present - Sewer long range cash flow. No Action

J. Discussion and Possible Action: 2019-009 Village of Kronenwetter Development Agreement A&M Personal Storage, LLC

NO ACTION

K. Discussion and Possible Action: 2020-027 Village of Kronenwetter Lease, Sale and Development Agreement Polzer Holdings, LLC

Meet with client and get a timeline on development.

6. NEW BUSINESS

L. Emergency Water Procedure Well #2 WTP Construction Project

Staff had meeting with Rothchild on emergency water needed during well 2 repairs.

M. Back-up Soft Start Purchase Lift Station 11

Administrator can approve purchase

7. NEXT MEETING: MARCH 5, 2024 for UC & MARCH 14, 2024 FOR RDA

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

RDA-

-Future project plan amendment TID 2

-Development Agreement for TID 1

-TID 1 cash flow update

9. ADJOURNMENT

Motion made by Vice-Chair Buck, Seconded by Mortensen.

Voting Yea: Mortensen, Vice-Chair Buck, Dumais, Chair Vedvik, Peterson

@ 7:38pm

Motion made by Voll, Seconded by Fifrick.

Voting Yea: Eiden, Voll, Kilsdonk, Fifrick

@7:50pm



UTILITY COMMITTEE MEETING MINUTES

March 05, 2024 at 5:45 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call
 - PRESENT
 - Craig Mortensen
 - Vice-Chair Jim Buck
 - Chair Alex Vedvik
 - Bob Peterson & Sean Dumais

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

None

3. REPORTS AND DISCUSSIONS

- C. Administrator Report
 - Given by Leonard Ludi- Interviews on Thursday for Public Works Director. Citizen issue on Helke Road- Laterals. Attended Municipal grant workshop. GIS Package awarded.
- D. Treasurer's Report

4. OLD BUSINESS

- E. Revised Emergency Water Procedure Well #2 WTP Construction Project
 - Motion made by Mortensen, Seconded by Peterson.
 - Voting Yea: Mortensen, Vice-Chair Buck, Chair Vedvik, Peterson

5. NEXT MEETING: April 02, 2024 @ 5:45 PM

6. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Update on Water Treatment Plant.
Well Construction update.

7. ADJOURNMENT

@6:57PM
Motion made by Vice-Chair Buck, Seconded by Peterson.
Voting Yea: Mortensen, Vice-Chair Buck, Chair Vedvik, Peterson

WRITTEN COMMENTS: You can send comments on agenda items to kcoyle@kronenwetter.org

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 03/01/2024 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



PLAN COMMISSION MEETING MINUTES

March 18, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL PUBLIC HEARING TO ORDER

@6:00PM

A. Pledge of Allegiance

B. Roll Call

PRESENT

Bruce Sinkula

Dick Kvapil

Vice-Chairperson Dan Lesniak

Rick Grundman

Tony Stange

ABSENT

Chairperson Chris Voll

Tim Shaw

C. Announcement of any possible or perceived conflict of interest

None

2. **PUBLIC HEARING**

D. **CONDITIONAL USE PERMIT (Filtz)**

Peter Wegner gave background on property.

PUBLIC COMMENT-

Mehdi Mohammadian 147691 Lone Pine Lane - appeared to answer any question on the property.

E. **ZONING CHANGE REQUEST (Gronski)**

Peter Wegner gave background on property.

PUBLIC COMMENT-

Guy Fredel - 2240 Ruby Drive

Bernie Kramer - 2150 E State Highway 153

Keith Walkowski - 5310 Willow Street

Matt Frihart - 2306 Pleasant Dr.

Roxanne Kazmierczak - 2294 Goldfinch Dr

Diane Buchkosla - 2718 Pine Road

Jeff Barwik - 2989 Pine Road

3. **CLOSE PUBLIC HEARING**

@6:34PM

4. **CALL PLANNING COMMISSION MEETING TO ORDER**

F. Roll Call

PRESENT

Bruce Sinkula

Dick Kvapil

Vice-Chairperson Dan Lesniak
 Rick Grundman
 Tony Stange
 ABSENT
 Chairperson Chris Voll
 Tim Shaw

5. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Kim Tapper - 2293 Courtland

Michael Helmuth - 4109 Pine Road

6. APPROVAL OF MINUTES

G. Planning Commission Meeting Minutes 2024 01 24

Motion made by Grundman, Seconded by Sinkula.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

7. NEW BUSINESS

H. Discussion & Possible Action - CUP - Filtz Built, LLC

Overview given by Peter Wegner

CUP Approval

Motion made by Sinkula, Seconded by Kvapil.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

By Roll Call

Site Plan Approval

Motion made by Grundman, Seconded by Sinkula.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

By Roll Call

I. Discussion & Possible Action - CUP - American Asphalt CUP permit renewal

Overview given by Peter Wegner

Approval for CUP Renewal

Motion made by Kvapil, Seconded by Stange.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

By Roll Call

J. Discussion & Possible Action - ZONING CHANGE REQUEST & CSM (Gronski)

Overview given by Peter Wegner

Zoning Change and CSM Pending approval of VB

Motion made by Grundman, Seconded by Kvapil.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

By Roll Call

K. Discussion & Possible Action - CSM – A&D Contractors LLC, 1038 Spring Rd

Overview given by Peter Wegner

CSM 2 lot Approval

Motion made by Sinkula, Seconded by Kvapil.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

By Roll Call

L. Discussion & Possible Action: CSM - 1582 Old Hwy 51

Overview given by Peter Wegner

CSM Approval-With Condition of removal of the structures

Motion made by Stange, Seconded by Grundman.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

By Roll Call

- M. Discussion & Possible Action: CSM - 570 Happy Hollow Road

Overview given by Peter Wegner

CSM Approval - With the Condition that the building on the lot line be moved.

Motion made by Grundman, Seconded by Sinkula.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange. - By Roll Call

8. COMMUNITY DEVELOPEMENT DIRECTOR REPORT AND DISCUSSION

- N. Community Development/Planning and Zoning Director Report

Lot on tower interest

Planning Tech update.

9. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Possible Item - Guy Fredel's input on TID's

10. NEXT MEETING: April 15, 2024

11. ADJOURNMENT

@ 7:29PM

Motion made by Kvapil, Seconded by Stange.

Voting Yea: Sinkula, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 03/14/2024 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

April 01, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Committee Chairperson Chris Eiden called the meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *Trustee Chris Eiden, Trustee Kelly Coyle, Ryan Leff, Patrick Kilsdonk*

ABSENT: *Trenton Karch - Excused*

STAFF: *Administrator Leonard Ludi, Community Development Director Peter Wegner, Fire Chief Theresa O'Brien, EMS Coordinator Alexa Kufalk, Police Chief Terry McHugh*

2. PUBLIC COMMENT

Tim Strachota – 2023 Greenbud Road, Kronenwetter, WI 54455

Strachota brought to the committee's attention the 2018 Recreational Needs Assessment. He discussed the need for more walking paths and sidewalks in the Village. He mentioned the park proposal completed by UW Stevens Point students.

Bernie Kramer – 2150 East State Highway 153, Peplin, WI 54455

Kramer spoke his opinion regarding the proposed ambulance service in Kronenwetter. He said the current service is great and the proposed ambulance service would not be able to provide the same level of service.

3. APPROVAL OF MINUTES

C. Approval of the March 4, 2024 CLIPP Committee Meeting Minutes

Motion by Kilsdonk/Leff to approve the March 24, 2024 CLIPP Committee Meeting Minutes as presented. Motion carried by voice vote. 4:0.

4. REPORTS AND DISCUSSIONS

D. Village Administrator Report

E. Police Chief Report

F. Fire Chief Report

G. Community Development Director Report

H. Complaint Log

5. OLD BUSINESS

I. Discussion and Possible Action: Future Ambulance Service in the Village

Fire Chief Theresa O'Brien presented a proposal to implement a Village ambulance service. Discussed the implementation and logistics of the proposal including the impact on the current building. Discussed merger possibilities, safety and money involved. Motion carried by voice vote. 4:0.

Motion by Kelly/Leff to approve the Future Ambulance Service proposal and send it to APC for further review.

J. Discussion and Possible Action: Award of the Railroad Accessibility Assessment Study

Discussed the recent news regarding a member of Ruekert Mielke. Discussed Kapur all in and the other proposals and scores of staff members.

Motion by Eiden/Kilsdonk to recommend to the Administrative Policy Committee the Kapur all in proposal for \$22, 223. Motion carried by voice vote. 4:0.

6. NEW BUSINESS

K. Discussion and Possible Action: Golf Cart Ordinances 496-30/496-37

Motion by Coyle/Leff to recommend the Village Board approve the changes to Golf Cart Ordinances 496-30/496-37 as presented. Motion carried by voice vote. 4:0.

L. Discussion and Possible Action: Swiderski Park Walking Path

Community Development Director Peter Wegner tasked with continued research and possible funding.

M. Discussion and Possible Action: Signage for Entrances of Everest Woods Natural Area and Maintenance of its Gravel Path

Staff tasked with researching cost of signs uniform to other Village signs to post at Everest Woods Natural Area.

7. NEXT MEETING: May 6, 2024

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- *UWSP park study/proposal*
- *Kronenwetter Forestry Units*

9. ADJOURNMENT

Motion by Coyle/Leff to adjourn the April 1, 2024 CLIPP Committee Meeting. Motion carried by voice vote. 4:0.