



# **POLICE AND FIRE COMMISSION MEETING AGENDA**

**Monday, October 13, 2025 at 5:00 PM**

**Kronenwetter Municipal Center - 1582 Kronenwetter Drive  
Room C110 (Fire Department Training Room)**

**All Agenda Items Listed Are for Discussion and Possible Action**

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. ANNOUNCEMENT OF CLOSED SESSION**

**3. APPROVAL OF MINUTES**

- C. Approve 06/23/2025, 07/28/2025, and 09/22/2025 meeting minutes

**4. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**5. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit interview Fire Department applicant.

**6. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

**7. ACTION AFTER CLOSED SESSION**

**8. NEW BUSINESS**

FIRE DEPARTMENT--FULL MEMBERSHIP RECOMMENDATIONS: Discussion and possible action to accept Jamie Balk and Connor Young as full members of the Kronenwetter Fire Department, following completion of their probationary periods.

**9. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

**Posted: 10/7/2025 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)**

**Faxed or emailed: WAOW, WSAW, City Pages, Mosinee Times, Wausau Daily Herald, WSAU (news@wsau.com), and rneupertnews@gmail.com**



# POLICE AND FIRE COMMISSION MEETING MINUTES

June 23, 2025 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Dr., Kronenwetter, WI  
Room C110 (Fire Department Training Room)

## 1. CALL MEETING TO ORDER

President Schemmel called the June 23, 2025 Police and Fire Commission meeting to order at 5 p.m.

### A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

### B. Roll Call

PRESENT: President Doug Schemmel, Commissioner Lucene Udulutch, and Commissioner Rick Smith.

STAFF: Fire Chief Theresa O'Brien, EMS Coordinator Alexa Kufalk, and Clerk Dianne Drew.

ABSENT/EXCUSED: Commissioner Chet Rucinski and Commissioner David Forsythe.

## 2. APPROVAL OF MINUTES

### C. Approve June 10, 2025 meeting minutes.

Motion by Smith/Udulutch to approve the 06/10/2025 meeting minutes and dispense with the reading. Voting Aye: President Schemmel, Commissioner Udulutch, Commissioner Smith.

## 3. ANNOUNCEMENT OF CLOSED SESSION

## 4. PUBLIC COMMENT

None.

## 5. CLOSED SESSION

Motion by Smith/Udulutch to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Fire Department applicant. Voting Aye: Commissioner Udulutch, Commissioner Smith, President Schemmel.

Time: 5:03 p.m. Chief O'Brien and EMS Coordinator Kufalk were invited into closed session.

## 6. RECONVENE OPEN SESSION

Motion by Smith/Udulutch to reconvene into open session. Voting Aye: Commissioner Smith, President Schemmel, Commissioner Udulutch.

Time: 5:25 p.m.

## 7. ACTION AFTER CLOSED SESSION

Motion made by Udulutch/Smith to continue Brennan Weitzel in the fire department hiring process. Voting Yea: President Schemmel, Commissioner Udulutch, Commissioner Smith.

**8. NEW BUSINESS**

- E. Motion by Udulutch/Smith to accept Fire Chief O'Brien's recommendation of full membership in the Kronenwetter Fire Department for Hannah Nechuta and Olivia Stone, after completion of their probationary periods. Voting Aye: Commissioner Udulutch, Commissioner Smith, President Schemmel.
- F. Discussion regarding possible changes to the Selection Process for Hiring Fire Department Members requested by the Fire Chief. Commissioners requested the Fire Chief bring requested language for their consideration to a future meeting. Fire Chief will also discuss revisions to fillable employment application format with fire department and/or village staff. No action taken.

**9. ADJOURNMENT**

Motion by Udulutch/Smith to adjourn the June 23, 2025 Police and Fire Commission meeting.  
Voting Aye: President Schemmel, Commissioner Udulutch, Commissioner Smith.

Meeting adjourned at 5:50 p.m.

Minutes prepared by Dianne Drew

Approved: \_\_\_\_\_, 2025



# KRONENWETTER POLICE AND FIRE COMMISSION MEETING MINUTES

July 28, 2025 at 5:15 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive  
Room C110 (Fire Department Training Room)

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## 1. CALL MEETING TO ORDER

Vice President Forsythe called the July 28, 2025 Police and Fire Commission meeting to order at 5 p.m.

A. Pledge of Allegiance

B. Roll Call

PRESENT

Chet Rucinski

Rick Smith

Lucene Udulutch

David Forsythe

ABSENT

Doug Schemmel

STAFF: Police Chief Terry McHugh and Account Clerk Sarah Fisher

## 2. ANNOUNCEMENT OF CLOSED SESSION

## 3. APPROVAL OF MINUTES

C. Approve June 23, 2025 meeting minutes.

*Motion by Commissioner Chet Rucinski seconded by Commissioner Rick Smith to approve the 06/23/2025 meeting minutes and dispense with the reading. Discussion had that not enough commission members are present today as were also at the 06/23/2025 meeting.*

*Motion made by Commissioner Rick Smith, seconded by Commissioner Chet Rucinski to table until next meeting. Motion carried 3:0:1. Commissioner Forsythe abstained.*

## 4. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

*None*

**5. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, interview Police Department applicants.

*Motion by Commissioner Rick Smith, seconded by Commissioner Lucene Udulutch to convene into closed session. Motion carried 4:0 by roll call.*

**6. RECONVENE OPEN SESSION**

*Consideration of motion to reconvene into open session at 7:24 PM. Motion made by Commissioner Rick Smith, seconded by Commissioner Chet Rucinski to reconvene into open session. Motion carried 4:0 by roll call.*

**7. ACTION AFTER CLOSED SESSION**

Discussion and possible action on whether to continue applicant(s) in police department hiring process.

*Motion made by Commissioner Rick Smith to continue all three applicants, Zachary Cook, Brandon Brost, and Yeeleng Xiong, forward in the police department hiring process. Seconded by Commissioner Chet Rucinski.*

*Motion carried 4:0 by roll call vote.*

**8. ADJOURNMENT**

*Motion made by Commissioner Rick Smith, seconded by Vice President David Forsythe to adjourn. Motion carried 4:0 by voice vote.*

*Meeting Adjourned at: 7:24 PM*

Minutes Drafted By: Sarah Fisher, Account Clerk

Approved on \_\_\_\_\_, 2025



# KRONENWETTER POLICE AND FIRE COMMISSION MEETING MINUTES

September 22, 2025 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive  
Room C110 (Fire Department Training Room)

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## 1. CALL MEETING TO ORDER

President Schemmel called the September 22, 2025 Police and Fire Commission meeting to order at 5:00 p.m.

A. Pledge of Allegiance

B. Roll Call

PRESENT

Doug Schemmel

Chet Rucinski

Rick Smith

Lucene Udulutch

David Forsythe

STAFF: Fire Chief Theresa O'Brien and Police and Fire Commission Secretary Dianne Drew

## 2. ANNOUNCEMENT OF CLOSED SESSION

President Doug Schemmel announced the upcoming closed session

## 3. APPROVAL OF MINUTES

### C. Approve July 28, 2025 meeting minutes.

Motion by Commissioner Rick Smith, seconded by Vice President David Forsythe to revise the 07/28/2025 meeting minutes with recommended changes. Motion carried 5:0 by roll call vote.

Discussion had regarding the 06/23/2025 meeting minutes not being approved at the 07/28/2025 meeting. Commission requested that they come back for Commission review and approval at the next meeting.

## 4. PUBLIC COMMENT

None

## 5. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any

public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, interview Fire Department applicants.

Motion by Vice President David Forsythe, seconded by Commissioner Rick Smith to convene into closed session. Motion carried 5:0 by roll call vote.

Convened into closed session at 5:05 p.m. Chief O'Brien was invited into closed session.

#### **6. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session at 5:40 PM. Motion made by Commissioner Rick Smith, seconded by Commissioner Lucene Udulutch to reconvene into open session. Motion carried 5:0 by roll call vote.

#### **7. ACTION AFTER CLOSED SESSION**

Motion made by Vice President David Forsythe to continue applicant, Jordan Wiskerchen, in the firefighter/first responder hiring process. Seconded by Commissioner Lucene Udulutch.

Motion carried 5:0 by roll call vote.

#### **8. ADJOURNMENT**

Motion made by Vice President David Forsythe, seconded by Commissioner Lucene Udulutch to adjourn. Motion carried 5:0 by roll call vote.

Meeting Adjourned at: 5:41 PM

Respectfully submitted by Dianne Drew, Police and Fire Commission Clerk

Approved on \_\_\_\_\_, 2025