



POLICE AND FIRE COMMISSION MEETING AGENDA

Monday, July 13, 2026 at 5:00 PM

**Kronenwetter Municipal Center - 1582 Kronenwetter Drive Room C110 (Fire
Department Training Room)**

**All Agenda Items Listed Are for Discussion and Possible
Action**

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION

3. APPROVAL OF MINUTES

- C. Approve 06/22/2026 minutes.

4. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

5. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit interview Fire Department applicant(s); and pursuant to Section 19.85(1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

6. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

7. ACTION AFTER CLOSED SESSION

8. OLD BUSINESS

- D. Discussion and possible action after review of Charge Form and Procedures.

9. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 07/8/2026 Kronenwetter Municipal Center and www.kronenwetter.gov

Emailed: WAOW, WSAW, WSAU, Raymond Neupert, City Pages



POLICE AND FIRE COMMISSION MEETING MINUTES

June 22, 2026 at 5:00 PM

**Kronenwetter Municipal Center - 1582 Kronenwetter Drive
Room C110 (Fire Department Training Room)**

1. CALL MEETING TO ORDER

President Vedvik called the 06/22/2026 Police and Fire Commission meeting to order at 5:00 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

B. Roll Call

PRESENT:

President Alex Vedvik

Vice President Rick Smith

Commissioner Chet Rucinski

Commissioner Lucene Udulutch

EXCUSED:

Commissioner Donna Rule

2. APPROVAL OF MINUTES

C. Approve 04/27/2026 and 06/01/2026 minutes.

Motion by Vice President Smith, seconded by Commissioner Rucinski to approve the 04/27/2026 and 06/01/2026 meeting minutes as submitted. Motion carried 3:0 by voice vote with Commissioner Udulutch abstaining.

3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

William Udulutch of 1859 Kimberly Road, Kronenwetter gave public comment suggesting commission members do a ride along with the Kronenwetter Police Department and spoke about electric scooters becoming a problem on Village streets.

4. NEW BUSINESS

Discussion and possible action after review of the Selection Process for Hiring Fire Department Members.

Chief O'Brien discussed having a Fire Department chief or fire officer meeting with new applicants prior to the interview with the Police and Fire Commission.

No action taken.

5. OLD BUSINESS

Discussion and possible action regarding revision to Commission's complaint form.

Commissioners reviewed the attorney-proposed changes to the Citizen Complaint/Charge Form and discussed further changes to document.

Motion by President Vedvik, seconded by Vice President Smith to delay action pending incorporating changes as discussed to Citizen Complaint/Charge Form. Motion carried 4:0 by voice vote.

6. ADJOURNMENT

Motion by Commissioner Udulutch, seconded by Vice President Smith to adjourn. Motion carried 4:0 by voice vote.

Meeting adjourned at 6:11 p.m.

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary
Approved on _____, 2026

KRONENWETTER POLICE AND FIRE COMMISSION

Citizen Charge Procedures

1. Purpose.

This procedure is designed to inform citizens as to the proper procedure for filing a charge against a member of the Police or Fire Department, pursuant to Wis. Stats. § 62.13(5).

2. Definition of Charge.

A formal accusation alleging that a Chief or a subordinate of the Kronenwetter Police or Fire Department has violated a village or department rule or policy, village ordinance, state or federal law, or standards of acceptable conduct and seeking suspension, reduction in rank or removal of a Chief or a subordinate of the Police or Fire Department. A charge shall be in writing and may be the subject of a hearing by the Commission.

3. Filing a Charge.

- A. Any aggrieved person may file a charge with the Commission seeking suspension, reduction in rank, or removal of a Chief or a subordinate of the Police or Fire Department. The Commission considers the filing of a charge a serious event that may require a public hearing before the Commission. If you file a charge, you are expected to prosecute your charge before the Commission. This requires you to present witnesses and evidence in a hearing, subject to examination and cross-examination, and with regard for due process.
- B. A charge must be in writing and filed with the President, or if unavailable, with the Secretary of the Commission in accordance with the process set forth in Wis. Stats. § 62.13(5). Please note that making a false statement under oath or affirmation may be treated as a misdemeanor or a felony under Wis. Stats. § 946.32.
- C. A charge is a written statement of the essential facts constituting the charge. A charge shall clearly show the title of the proceeding including the name of the Charging Party and Charged Party. The charge shall be signed by the Charging Party and filed with the President of the Commission, or in the absence of the President, with the Secretary of the Commission in accordance with the process set forth in Wis. Stats. § 62.13(5). The charge shall identify the Charged Party, specify the alleged offense(s) and specify the department rule(s) or other provision(s) or law violated. All charges submitted to the Commission shall be printed, typed or legibly handwritten. In your charge, you must cite sufficient factual detail so that the Chief or subordinate subject to your charge can prepare a defense. You must cite the rule, ordinance, law or standard of conduct you believe the individual violated. The Police and Fire Commission will not initiate disciplinary proceedings involving suspension, reduction in rank, or removal in the absence of a formal written charge. The

Commission reserves the right to direct the charge to the appropriate Chief for investigation and prosecution.

- D. The Commission cannot promise confidentiality of an individual's identity. You should closely review the statutory provisions identified in this document and the Commission's Citizen Charge Form, before filing a charge. You may wish to consult an attorney before filing a charge.
- E. If a hearing is commenced by the Commission upon the filing of a charge, the hearing shall be public and both the accused and Charging Party may be represented by an attorney and may compel the attendance of witnesses by subpoenas, which shall be issued by the President of the Commission on request and be served as subpoenas under Chapter 885 of the Wisconsin Statutes.
- F. Protocol for Commission hearings and post-hearing actions will follow the procedure as outlined in applicable state statutes. To the extent it does not conflict with the procedure contained within the League of Wisconsin Municipalities "Handbook for Wisconsin Police and Fire Commissioners."

President, Police and Fire Commission

KRONENWETTER POLICE AND FIRE COMMISSION

Citizen Charge Form

Please review the attached Citizen Charge Procedures.

A charge is filed in writing in accordance with the process set forth under Wis. Stats. § 62.13(5) seeking a hearing to impose suspension, reduction in rank, or dismissal of a Chief or subordinate of the Police or Fire Department.

INFORMATION ABOUT PERSON FILING CHARGE:

Name:

Address:

Telephone:

Best time to call:

INFORMATION ABOUT PERSON NAMED IN THE CHARGE:

Name:

Rank (if known):

Department: ☐ Police ☐ Fire

STATEMENT OF CHARGE:

Describe the action on the part of the person named in this charge form that you believe violated a department rule, village ordinance, state or federal law, or standards of acceptable conduct. Use additional sheets if you need more space, initial each page, and attach them to this form.

STATEMENT OF CHARGE (Continued):

[illegible]

SOURCES OF INFORMATION:

If the actions described in this statement are based, in whole or in part, on information obtained from other sources, please provide the name, telephone number, and address of each source, or otherwise identify the source of your information, such as a document that has information supporting the charge.

SPECIFICATION OF VIOLATION:

Cite the department rule, village ordinance, state or federal law, or standards of acceptable conduct you believe the person named in this charge violated.

SPECIFICATION OF PENALTY SOUGHT:

Cite the disciplinary action sought based upon this charge.

Dated:

Complainant's Signature

Upon completion of this form, please return to:

President, Police and Fire Commission
Kronenwetter Municipal Center
1582 Kronenwetter Drive
Kronenwetter, WI 54455

VERIFICATION UNDER OATH

State of Wisconsin)
)
) ss.
_____ County)

I, _____, the above-named complainant, being duly sworn on oath deposes and states that I have read the foregoing charge form, and that I know it is true and complete to my own knowledge, except as to those matters based upon information and belief, and as to those matters I believe the same to be true.

Dated: _____

Complainant's Signature _____

NOTARY PUBLIC

Subscribed and sworn to before me this
day of _____, _____.

Print Name: _____
 Notary Public, _____ County, Wisconsin
 My Commission is permanent or expires on _____