



POLICE AND FIRE COMMISSION MEETING AGENDA

Monday, June 22, 2026 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive
Room C110 (Fire Department Training Room)

**All Agenda Items Listed Are for Discussion and Possible
Action**

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. APPROVAL OF MINUTES

- C. Approve 04/27/2026 and 06/01/2026 minutes.

3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

4. NEW BUSINESS.

Discussion and possible action after review of the Selection Process for Hiring Fire Department Members.

5. OLD BUSINESS

Discussion and possible action regarding revision(s) to Commission's complaint form.

6. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 06/17/2026 Kronenwetter Municipal Center and www.kronenwetter.gov

Emailed: WAOW, WSAW, WSAU, Raymond Neupert, City Pages



POLICE AND FIRE COMMISSION MEETING MINUTES

April 27, 2026 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive
Board Room (Lower Level)

1. CALL MEETING TO ORDER

President Schemmel called the 04/27/2026 Police and Fire Commission meeting to order at 5:00 p.m.

A. Pledge of Allegiance
Those in attendance recited the Pledge of Allegiance.

B. Roll Call
PRESENT:
President Doug Schemmel
Vice President David Forsythe
Commissioner Chet Rucinski
Commissioner Rick Smith
STAFF: Police and Fire Commission Secretary Dianne Drew

EXCUSED:
Commissioner Lucene Udulutch

2. ANNOUNCEMENT OF CLOSED SESSION.

President Doug Schemmel announced the upcoming closed session.

3. APPROVAL OF MINUTES

C. Approve March 26, 2026 meeting minutes.

Motion by Commissioner Smith, seconded by Vice President Forsythe to approve the 03/26/2026 meeting minutes as submitted. Motion carried 4:0 by roll call vote.

4. PUBLIC COMMENT

None.

5. OLD BUSINESS

Discussion and possible action regarding Commission's complaint form.

Village President Dan Joling and Village Administrator James Davel met with the Commission and voiced their concerns about the complaint form and process. It was agreed by both the

Commission and Village representatives to have the Village Attorney review and make any changes requested to try to implement a form that could be jointly used by the Village and Commission.

No action taken.

6. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, interview Fire Department applicant; and pursuant to Wis. Stat. 19.85 (1)(f) to consider financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations.

Motion made by Commissioner Smith, Seconded by Vice President Forsythe. Motion carried 4:0 by roll call vote.

Time 5:15 p.m. Chief O'Brien and EMS Coordinator Alexa Kufalk were invited into closed session for the Fire Department applicant interview and then they left the closed session.

7. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session at 6:25 p.m.

Motion by Vice President Forsythe, seconded by Commissioner Smith to reconvene into open session. Motion carried 4:0 by roll call vote.

8. ACTION AFTER CLOSED SESSION

Motion made by Vice President Forsythe, seconded by Commissioner Rucinski to continue Scott A. Charette in the firefighter/first responder hiring process. Motion carried 4:0 by roll call vote.

Motion made by Commissioner Smith that even if the allegations in the complaint against the Fire Chief were proven as stated, the complaint does not reach the level of suspension, reduction in rank, or termination, and the Police and Fire Commission refers the complaint to the Village for further handling as warranted. Seconded by Commissioner Rucinski. Motion carried 4:0 by roll call vote.

9. ADJOURNMENT

Motion by Commissioner Rucinski, seconded by Vice President Forsythe to adjourn. Motion carried 4:0 by roll call vote.

Meeting adjourned at 6:30 p.m.

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary
Approved on _____, 2026



POLICE AND FIRE COMMISSION MEETING MINUTES

June 01, 2026 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive
Room C110 (Fire Department Training Room)

1. CALL MEETING TO ORDER

Prior to a president and vice president being elected, Secretary Dianne Drew called the 06/01/2026 Police and Fire Commission meeting to order at 5:00 p.m.

- A. Pledge of Allegiance
Those in attendance recited the Pledge of Allegiance.
- B. Roll Call
PRESENT:
Commissioner Donna Rule
Commissioner Rick Smith
Commissioner Alex Vedvik
EXCUSED:
Commissioner Udulutch
ABSENT:
Commissioner Rucinski
STAFF: Chief Theresa O'Brien and Police and Fire Commission Secretary Dianne Drew

(Original item #2 on the Agenda moved below)

3. APPROVAL OF MINUTES

Motion by Commissioner Smith to table approval of the 04/27/2026 minutes until a quorum is present at a future meeting of members who were also present at the 04/27/2026 meeting. Seconded by Commissioner Vedvik. Motion carried 3:0 by roll call vote.

8. NEW BUSINESS

Motion by Commissioner Smith to move Agenda Item #8 (Election of Police and Fire Commission President and Vice-President) up to this point in the meeting. Seconded by Commissioner Vedvik. Motion carried 3:0 by roll call vote.

Motion by Commissioner Smith to nominate Commissioner Vedvik as Police and Fire Commission President. No other nominations received. Mr. Vedvik accepted the nomination. Seconded by Commissioner Rule. Voting aye: Commissioner Rule and Commissioner Smith. Voting abstain: Commissioner Vedvik.

Motion by President Vedvik to nominate Commissioner Smith as Police and Fire Commission Vice-President. No other nominations received. Mr. Smith accepted the nomination. Seconded by Commissioner Rule. Voting aye: Commissioner Rule and President Vedvik. Voting abstain: Commissioner Smith.

4. PUBLIC COMMENT

None.

2. ANNOUNCEMENT OF CLOSED SESSION

President Vedvik announced a closed session may occur in this meeting.

5. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, interview Fire Department applicant.

Motion by Vice-President Smith, seconded by Commissioner Rule to convene into closed session. Motion carried 3:0 by roll call vote. Convened into closed session at 5:09 p.m. Chief O'Brien was invited into closed session.

6. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

Motion by Vice-President Smith to reconvene into open session at 5:47 PM. Seconded by President Vedvik. Motion carried 3:0 by roll call vote.

7. ACTION AFTER CLOSED SESSION

Motion made by Vice-President Smith to not continue the fire department applicant in the firefighter hiring process. Seconded by Commissioner Rule. Motion carried 3:0 by roll call vote.

(Original item #8 on the Agenda moved up to beginning of meeting)

9. ADJOURNMENT

Motion by Vice-President Smith, seconded by President Vedvik to adjourn. Motion carried 3:0 by roll call vote.

Meeting adjourned at 5:48 p.m.

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary
Approved on _____, 2026