



# VILLAGE BOARD JOINT MEETING WITH APC & UC AGENDA

June 12, 2023 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call Village Board Members
- C. Roll Call Utility Committee Members
- D. Roll Call Administrative Policy Committee Members

**2. NEW BUSINESS**

- E. Discussion & Possible Approval: Construction Management Quotes for Water Treatment Facility Construction Project

**3. ADJOURNMENT of UC Members**

**4. ADJOURNMENT of APC Members**

**5. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**6. REPORTS FROM STAFF AND VENDORS**

- F. Police Chief's Report
- G. Well Pumpage Report
- H. Fire Chief's Report

**7. OLD BUSINESS**

- I. Discussion: Village Board Room Audio/Recording Update
- J. Discussion & Possible Action: Denyon Homes Developers Agreement Kronenwetter Drive
- K. Discussion & Action: Committee Structure

**8. NEW BUSINESS**

- L. Discussion: Village Board Onboarding
- M. Discussion & Possible Approval: Filtration Plant Construction Observation Contract
- N. Discussion & Possible Approval of Policy FIN-010; Grant Applications and Distributions
- O. Discussion & Possible Action: Resolution No.: 2023-004; Naming of an Authorized Representative for the Environmental Improvement Fund (UC)
- P. Discussion: Report from Public Works Director on Roof and Village Hall Expansion Plans
- Q. Discussion & Possible Action: VAC Truck Quotes
- R. Discussion & Recommendation: VOK Towering Pines Outdoor Skating Rink
- S. Discussion & Possible Action: Agenda Item to be added to the June 27, 2023, VB meeting pertaining to Ethics Committee

**9. CONSENT AGENDA**

- T. May 22, 2023, Village Board Meeting Minutes

- U. June 08, 2023, Village Board Special Meeting Minutes
- V. Operator "Bartender" License Applications - Scarlett Brogli; Cameron Pflanzer; Abby Dobeck; Brittney Patterson; Shannon Lee; Maddi Holmstrom; Devan Anthony Vancos
- W. Operator "Bartender" License Renewals - Amy Stenberg; Sheila Kuhnert; Ann Schroepfer
- X. Cigarette License Renewals
  - X.1.** 51 Bar & Grill LLC - 51 Bar & Grill
  - X.2.** Sickler Group LLC - Village Crossing
  - X.3.** Dollar General, 1831 County Road XX
- Y. Mobile Home Park License Renewal: Kountry Squire Mobile Home Park, 2155 County Road X
- Z. Training Leave Request for Village Clerk - Clerk's & Treasurer's Institute - Green Bay, WI
- AA. Training Leave Request for Village Finance Director - Clerk's & Treasurer's Institute - Green Bay, WI
- BB. Contract for Service - Music Talent at Farmer's Market - Garth Engelbright, Steve Strasman, Daniel Larson
- CC. Contract for Service - 2023 Market Manager Agreement - Farmers Market

**10. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**

- DD. Acknowledgement of Reports/Minutes from Committees, Commissions, and Boards
  - DD.1.** Utility Commission Minutes May 02, 2023
  - DD.2.** CLIPP Minutes May 03, 2023
- EE. May 3, 2023 CLIPP Committee Meeting Minutes

**11. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – **to wit** Public Works Director; Dan Hekrdle performance review

**12. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

**13. DISCUSSION AND ACTION**

Public Works Director Performance Review Results

**14. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

**15. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

Posted: 06/10/2023 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



# REPORT TO VILLAGE BOARD

**ITEM NAME:** Filtration Plant  
**Construction Observation**  
**DATE:** 6-12-2023  
**PRESENTING COMMITTEE:** Village Board  
**COMMITTEE CONTACT:** Chris Voll  
**STAFF CONTACT:** Dan Hekrdle-DPW  
**PREPARED BY:** Dan Hekrdle

**ISSUE:** Discussion & Approval: Filtration Plant Construction Observation Contract.

**OBJECTIVES:** Approving this contract with the designer/engineer of this filtration plant.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** This project has been going on since 1996, this has been an issue of filtering our drinking water from Iron, Manganese & now PFAS that is harmful to the residents health.

**PROPOSAL:** Make a Motion to approve the filtration plant construction observation contract.

**ADVANTAGES:** Residents cleaner water drinking quality.

**DISADVANTAGES:** Budget & cost.

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Make a motion to approve the filtration plant construction observation Contract.

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

Remaining CFY Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

**ATTACHMENTS (describe briefly):**

**Dan Hekrdle**

**From:** Buerger, Bob <Bob.Buerger@aecom.com>  
**Sent:** Thursday, June 8, 2023 10:14 AM  
**To:** Dan Hekrdle  
**Subject:** RE: [External] Village of Kronenwetter Water Treatment Facility Construction Management Request For Quote

Dan,  
Currently we do not have any staff available for this project. I appreciate your consideration of AECOM working with the Village of Kronenwetter.  
If you have other future projects that you may need construction administration and inspection services, please contact me.  
Thank you  
Bob

**Bob Buerger**  
Construction Engineering Sr. Manager  
CM/CEI Transportation Greater West Region  
M 1-715-340-4215  
[bob.buerger@aecom.com](mailto:bob.buerger@aecom.com)

**AECOM**  
200 Indiana Avenue  
Stevens Point, WI 54481  
T 1-715-342-8110

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**From:** Dan Hekrdle <dhekrdle@kronenwetter.org>  
**Sent:** Wednesday, June 7, 2023 8:40 AM  
**To:** Buerger, Bob <Bob.Buerger@aecom.com>  
**Subject:** Village of Kronenwetter Water Treatment Facility Construction Management Request For Quote

Bob,  
  
The Village of Kronenwetter has accepted bids for a Water Treatment Facility Project (bid awarded to Ellis Construction) and is seeking quotes for construction management services for this construction project. The Village is requesting that AECOM review the Request For Quotation (RFQ) for this work and consider submitting a proposal.

I have attached a copy of the RFQ for your consideration. In addition, I have attached a link to the construction documents (see the link below) as well.

Responses are due by noon on Monday, June 12, 2023.

Thank you for your consideration.

Sincerely,

**Dan Hekrdle**  
**Director of Public Works/Utility Manager**



330 N. 4th Street, Wausau, WI 54403-5417  
715-845-8000 | becherhoppe.com

May 31, 2023

Mr. Dan Hekrdle, Director of Public Works  
Village of Kronenwetter  
1582 Kronenwetter Drive  
Kronenwetter, WI 54455

Subject: Well No. 2 Water Treatment Facility Construction Services

Dear Dan:

The Village has accepted bids for the Well No. 2 Water Treatment Facility.

The Village desires to construct the project.

**SCOPE/DESCRIPTION**

The scope of services is providing the following Basic Construction Services to the Village:

- A. Construction Administration
  - 1. Prepare Notice of Award for Village to issue to the Contractor.
  - 2. Prepare agreement, bonds, and insurance certificates for execution by Contractor and the Village.
  - 3. Prepare agenda and conduct pre-construction meeting.
  - 4. Coordinate building construction schedules with equipment delivery schedule.
  - 5. Provide interpretation of plans and specifications as necessary.
  - 6. Shop drawing review for conformance with plans and specifications and "American Iron and Steel" requirements.
  - 7. Review contractor construction procedures and materials for compliance with Building Permit and DNR Municipal Water approval "conditions."
  - 8. During construction, interview contractor and sub-contractor personnel for compliance with Davis-Bacon wage rates.
  - 9. Change order review.
  - 10. Payment request review.
  - 11. Assist Village in preparing Safe Drinking Water Fund loan monthly draws.
  - 12. Periodic site visits.
  - 13. Prepare monthly construction progress update.
  - 14. Witness performance testing procedures.
  - 15. Issue Notice of Substantial Completion.
  - 16. Prepare Operations and Maintenance Manual for Water Treatment Facility. Include valve numbering schedule and valve control functions for all operations of three cell pressure filter.
  - 17. Provide operator training.



**B. Resident Project Representative and Field Grade Staking**

1. Attend Pre-Construction Meeting.
2. Provide full time on-site resident project representative when underground work is being done and part-time RPR during other times of construction.
3. Provide construction grade staking.
4. Attend progress coordination meeting.
5. Provide on-site construction review with Director of Public Works as requested.
6. Record drawings.

**ADDITIONAL SERVICES**

We can provide additional services as may be required and will provide such services upon your authorization.

**CLIENT RESPONSIBILITIES**

The Client shall provide, or make available, all relevant information and data pertaining to this project to Becher-Hoppe Associates, Inc. The Client shall also provide access to all private and public property which is required for Becher-Hoppe Associates, Inc. to perform their services. The Client shall also provide:

1. Construction testing and laboratory analytical services if necessary.

**COMPENSATION**

Compensation for Basic Construction Services A.1. through A.17. will be on the basis of a lump sum fee of \$52,000.

Compensation for Basic Construction Services B.1. through B.6. will be on the basis of our standard billing rates and reimbursable expenses. Our opinion of the cost to perform the Basic Construction Services defined herein is estimated at \$20,000 - \$22,000.

**PROJECT PERSONNEL**

Project Manager will be Kenneth J. Ligman, who may be reached by telephone 715-845-0432, or via email at kligman@becherhoppe.com. If the Project Manager is unavailable, your secondary contact will be Matthew Patterson, PE, who may be reached at mpatterson@becherhoppe.com. Donohue & Associates will provide electrical construction services.

**TIME FRAME**

Our services will be provided in 2023 and 2024, dependent on Village's Contractor's schedule.



**STANDARD CONDITIONS**

Included with the Proposal/Agreement are our Standard Agreement Provisions which are part of this Proposal/Agreement for professional services. Please review this document.

**ACCEPTANCE**

If the terms of this Proposal/Agreement are acceptable, please sign and return to our office as our authorization to begin work. We look forward to the opportunity to be of service.

Sincerely,

Karl R. Kemper, PE  
President

Kenneth J. Ligman, PE  
Senior Project Manager

KJL/jlp

P:\2021\2021.022 - Kronenwetter - Meter Station-DWTR\Correspondence\Sent\2021.022\_Kronenwetter Construction Services Letter to Dan Heikrdle.docx

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**ACCEPTED BY:**

Village of Kronenwetter

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**STANDARD TERMS AND CONDITIONS**

**1. STANDARD OF CARE.** Becher Hoppe's Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession under similar circumstances at the same time and in the locality where the Services are performed. Professional services are not subject to, and Becher Hoppe does not provide, any warranty or guarantee, express or implied. Any warranties or guarantees contained in any purchase orders, requisitions, or notices to proceed issued by Owner are void and not binding upon Becher Hoppe. Notwithstanding any other representations made elsewhere in this Agreement or in the execution of the Project, this Standard of Care shall not be modified. Becher Hoppe shall act as an independent consultant at all times during the performance of its services, and no terms of this Agreement, either express or implied, shall create an agency fiduciary relationship.

**2. CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Owner. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that the scope must be redefined. Becher Hoppe will promptly provide Owner with a written amendment to this Agreement to recognize such change.

**3. HAZARDOUS ENVIRONMENTAL CONDITIONS.** Unless expressly stated otherwise in the Scope of Services of this Agreement, Becher Hoppe's scope of services does not include any services relating to a Hazardous Environmental Condition, including but not limited to the presence at the Project site of asbestos, mold, PCBs, petroleum, hazardous substances or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws. In the event Becher Hoppe or any other party encounters a Hazardous Environmental Condition, Becher Hoppe may at its option suspend performance of services until Owner: a) retains appropriate consultants or contractors to identify and remediate or remove the Hazardous Environmental Condition; and b) warrants that the Project site is in full compliance with all applicable environmental laws.

**4. SAFETY.** Unless specifically included as a service to be provided under this Agreement, Becher Hoppe specifically disclaims any authority or responsibility for general job site safety, or the safety of persons (other than Becher Hoppe employees) or property.

**5. DELAYS.** If performance of Becher Hoppe's Services is delayed through no fault of Becher Hoppe, Becher Hoppe shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.

**6. TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party. Owner shall pay Becher Hoppe for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination. If either party defaults in its obligations under this Agreement (including Owner's obligation to make required payments), the non-defaulting party may, after giving seven days written notice, suspend performance under this Agreement. The non-defaulting party may not suspend performance if the defaulting party commences to cure such default within the seven-day notice period and completes such cure within a reasonable period of time.

Becher Hoppe may terminate this Agreement upon seven days written notice if: a) Becher Hoppe believes that Becher Hoppe is being requested by Owner to perform services contrary to law or Becher Hoppe's responsibilities as a licensed professional; or b) Becher Hoppe's Services for the Project are delayed, suspended, or interrupted for a period of at least 90 days for reasons not attributable to Becher Hoppe's performance of Services; or c) Owner has failed to pay any amount due

and owing to Becher Hoppe for a period of at least 60 days. Becher Hoppe shall have no liability to Owner on account of such termination.

**7. OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Becher Hoppe is supplied for the general guidance of the Owner only. Since Becher Hoppe has no control over competitive bidding or market conditions, Becher Hoppe cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Owner.

**8. RELATIONSHIP TO CONTRACTORS.** Becher Hoppe shall serve as Owner's professional representative for the Services and may make recommendations to Owner concerning actions relating to Owner's contractors. Becher Hoppe specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected or used by Owner's contractors. Becher Hoppe neither guarantees the performance of any construction contractor nor assumes responsibility for any contractor's failure to perform in accordance with the construction contract documents.

**9. CONSTRUCTION REVIEW.** For projects involving construction, Owner acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the Project permits errors or omissions to be identified and corrected at comparatively low cost. Performance of construction-related professional services by a third party or the Owner risks misinterpretation or alternate interpretation of the design intent. Owner agrees to hold Becher Hoppe harmless from any claims resulting from performance of construction-related professional services by persons other than Becher Hoppe.

**10. BETTERMENT.** If any Item or component of the Project is required due to omission from the construction documents, Becher Hoppe's liability shall be limited to the reasonable costs of correction of the construction, less the cost to the Owner if the omitted item or component had been initially included in the construction contract documents. It is intended by this provision that Becher Hoppe will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

**11. INSURANCE.** Becher Hoppe will maintain Professional Liability, Commercial General Liability, Automobile, Worker's Compensation, and Employer's Liability Insurance coverage in amounts in accordance with legal and Becher Hoppe's business requirements. Becher Hoppe shall provide to Owner certificates demonstrating such coverage upon request. For projects involving construction, Owner agrees to protect Becher Hoppe's interests through appropriate property and Liability Insurance, and to require its construction contractor, if any, to include Becher Hoppe as an additional Insured on Contractor's policies relating to the Project. Becher Hoppe's coverages referenced above shall, in such case, be excess over contractor's primary coverage.

**12. INDEMNIFICATION.** To the fullest extent permitted by law, Owner and Becher Hoppe each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, but not defend, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Owner and Becher Hoppe, they shall be borne by each party in proportion to its negligence.

**STANDARD TERMS AND CONDITIONS**

To the fullest extent permitted by law, Owner shall indemnify and hold harmless Becher Hoppe, its employees, agents, and representatives, and Becher Hoppe's subconsultants, from and against any loss, liability, claims and damages caused by, arising out of, or resulting from the presence at the Project site of asbestos, mold, PCBs petroleum, hazardous substances, or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws, except to the extent that the loss, liability, or damages are caused solely by the willful misconduct or negligence of Becher Hoppe, its agents or employees.

**13. LIMITATIONS OF LIABILITY.** No owner, shareholder, principal, employee, or agent of Becher Hoppe shall have individual liability to Owner; and Owner covenants and agrees not to sue any such individual in connection with the Services under this Agreement.

Neither Becher Hoppe, Becher Hoppe's subconsultants, nor their agents or employees shall be jointly, severally, or individually liable to the Owner in excess of the compensation to be paid pursuant to this Agreement or two hundred fifty thousand dollars (\$250,000), whichever is greater, by reason of any act or omission, in tort or contract, including breach of contract, breach of warranty or negligence. To the fullest extent permitted by Laws and Regulations, Owner and Becher Hoppe waive against each other, and the other's employees, officers, directors, members, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

**14. OWNERSHIP AND REUSE OF PROJECT DOCUMENTS.** All documents and other deliverables, in all media, prepared by or on behalf of Becher Hoppe in connection with this Agreement are instruments of service, and Becher Hoppe shall hold the copyright to and all other ownership and property interests in such instruments of service. Upon payment for services rendered, Becher Hoppe grants Owner a license to use instruments of Becher Hoppe's services for the purpose of constructing, occupying, or maintaining the Project. Owner shall not reuse any such documents or other deliverables pertaining to the Project for any purpose other than that for which such documents or deliverables were originally prepared. Owner shall not cause or allow the alteration of such documents or deliverables without written verification and approval by Becher Hoppe for the specific purpose intended, and any alteration by Owner shall be at the Owner's sole risk. Owner agrees to indemnify and hold harmless Becher Hoppe from all claims, damages, and expenses (including reasonable and necessary defense costs), arising out of such reuse or alteration by Owner or others acting through Owner.

**15. ELECTRONIC MEDIA.** Copies of documents that may be relied upon by Owner are limited to printed copies that are signed and sealed by Becher Hoppe. Files or information in electronic media are furnished by Becher Hoppe to Owner solely for convenience of Owner. Because data stored in electronic media format can deteriorate or be modified, the Owner agrees to perform acceptance tests within 60 days. Becher Hoppe will not be responsible to correct any errors or for maintenance of documents in electronic media format after the acceptance period.

**16. RECORDS RETENTION.** Becher Hoppe shall retain on file, for a period of ten years following completion or termination of its services, copies of contract documents, final deliverables, and accounting records related to Engineer's services under this Agreement. Upon Owner's request, Becher Hoppe shall provide a copy of maintained item to Owner at cost.

**17. AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written Instrument signed by both parties.

**18. SUCCESSORS, BENEFICIARIES AND ASSIGNEES.** This Agreement shall be binding upon and inure to the benefit of the owners, administrators, executors, successors, and legal representatives of the Owner and Becher Hoppe. The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assignees.

**19. NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Owner's construction contractors, if any.

**20. STATUTE OF LIMITATION.** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Substantial Completion, as defined by the construction documents prepared by Becher Hoppe, or, if no construction documents are prepared, one year after the submittal date of Becher Hoppe's most recent invoice for this Agreement. Any action not brought within that one-year time period shall be barred, without regard to any other limitations period set forth by law or statute.

**21. DISPUTE RESOLUTION.** Owner and Becher Hoppe shall provide written notice of a dispute within a reasonable time and after the event giving rise to the dispute. Owner and Becher Hoppe agree to negotiate any dispute between them in good faith for a period of 30 days following such notice. Owner and Becher Hoppe may mutually agree to submit any dispute to mediation or binding arbitration but doing so shall not be required or a prerequisite to initiating a lawsuit to enforce this Agreement.

**22. CONTROLLING LAW.** This Agreement is governed by the laws of the state in which the Project is located.

**23. NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

**24. SEVERABILITY.** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

**25. AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**26. SURVIVAL.** All express representations, indemnifications and limitations of liability included in this Agreement will survive its completion or termination for any reason.

Rev. 04/22



330 N. 4th Street, Wausau, WI 54403-5417  
715-845-8000 | becherhoppe.com

## 2023 Rate Schedule

<u>Classification</u>	<u>Hourly Rate</u>	<u>Per Diem</u>	<u>Rate</u>
Project Engineer III	\$180	Meal-Breakfast (at IRS rate)	\$13.00
Project Engineer II	\$160	Meal-Lunch (at IRS rate)	\$15.00
Project Engineer I	\$140	Meal-Dinner (at IRS rate)	\$26.00
Civil 3D Designer	\$155	Travel (at IRS rate)	\$0.655/mile
Resource Manager	\$155	Lodging	At Cost
Staff Engineer	\$110		
Engineer Intern	\$85	<u>Field Equipment</u>	<u>Rate</u>
		GPS	\$40/Hour
CAD Technician III	\$120	Robotic Total Station	\$40/Hour
CAD Technician II	\$110	Drone	\$100/Hour
CAD Technician I	\$100	<u>Supplies</u>	<u>Rate</u>
		Postage	At Cost
Project Representative III	\$130	Printing Materials	At Cost
Project Representative II	\$110		
Project Representative I	\$100	<u>Other</u>	<u>Rate</u>
		Permitting / Plan Approval Fees	At Cost
Land Surveyor, PLS	\$140	Sub-consultant's Fee X	1.03
Survey Technician II	\$105	Expert Witness Rate X	2
Survey Technician I	\$95	Overtime Rate X	1.25
Real Estate Specialist II	\$160		
Technical Assistant	\$105		
Administrative	\$85		

Updated 01/17/23

*Becher-Hoppe Associates, Inc. reserves the right to adjust any portion of the rate schedule as needed annually to reflect the firm's salary and reimbursable expenses review practices. Invoice billing rates will be adjusted accordingly.*



# KRONENWETTER POLICE DEPARTMENT

## Office of the Chief of Police

### Executive Summary for June 2023 Board Meeting



Section 6, Item F.

#### TO: VILLAGE BOARD MEMBERS

**1. DEPARTMENT ACTIVITY SUMMARY** – In May, we handled 613 total calls for service. Some highlights included the following:

- Two misdemeanor theft complaints.
- One fraud/ID theft case.
- One overdose investigation in which the patient’s friend used two Narcan dispensers to bring him back to life just prior to our officer’s arrival.
- A mental health evaluation for the Health Care Center.
- Five arrests for OWI. One of them was a very serious injury accident involving a motorcycle where the driver sustained serious head injuries. This one could’ve easily been a fatal crash, but thankfully it was not. Another significant OWI arrest was for a seventh time offender who had a BAC (blood alcohol concentration) of .20, which is two and a half times the *normal* legal limit. Also bear in mind that because he had so many prior OWI convictions, his legal limit was only .02.
- A child abuse investigation, which remains open while we investigate the complaint and work with Social Services.
- Five arrests or referrals for charges of domestic disturbances. Two of the five cases involve felony charges.
- An agency assist for Mosinee PD in which we had to physically control and detain an out-of-control subject on a disturbance,
- A structure fire on Creciente Dr. in which we assisted KFD.
- An assist with the Marathon County Special Investigations Unit, who conducted a search warrant on the main problem individual at the 1967 Thomas St apartments. That subject was arrested and charged with the following:
  - First degree recklessly endangering safety
  - Manufacture/deliver fentanyl.
  - Maintaining a drug trafficking place
  - Possession with intent to distribute—amphetamine or methamphetamine.
  - Possession of a narcotic drug.
  - Possession of Drug paraphernalia

**2. DEPARTMENT PERSONNEL ISSUES & STATUS** – As the weather warms up, we’re getting busier and May was particularly busy. Officer Mariah Guyer began her field training on 05/19 and so far, she is really enjoying it and learning a lot. Our newest officer, Corey Baron, started on filed training on June 7. Officer Baron is also a Sergeant in the WI National Guard. Both he and Officer Guyer were in the same graduating academy class at Mid-State Technical College, and they just graduated on 05/17.

We recently completed our mandatory four-hour block of emergency vehicle operation at the NTC Merrill campus. Every two years, all officers are required to complete four hours of training in this area and the Merrill campus has a large driving track with a stop light, traffic signs, a roundabout, and a mini downtown. This year, we held the training with the Rothschild and Mosinee PD’s, which is a bonus because those are the agencies that we’re most likely to work with.

**3. CURRENT GRANTS AND EQUIPMENT** – We just received \$18,309 in reimbursement for the Governor’s Law Enforcement Agency grant. Last year, we were allocated \$18,400 in grant money (no match) and we could spend the money on a wide variety of things. We have been updating our portable radios every other year in the PD’s capital outlay, so I was able to buy four new radios and jump ahead in the capital outlay area.

# May 2023 Calls for Service Info

## Events by Nature Code by Agency

KP	911 HANG UP	30
	ALARMS	3
	ANIMAL COMPLAINT	6
	BUSINESS SECURITY CHECK	30
	CIVIL COMPLAINT	8
	CRIMINAL DAMAGE TO PROPERTY	1
	CRIMINAL MISCELLANEOUS	24
	DISABLED VEHICLE	13
	EXTRA PATROL	79
	FAMILY DISTURBANCE	5
	FIELD INTERVIEW	2
	FINGERPRINTING	6
	FOLLOW-UP INVESTIGATION	31
	GAS SKIP	2
	INFORMATION	2
	JUVENILE ATL	2
	JUVENILE DISTURBANCE	4
	LOST AND FOUND	3
	MENTAL SUBJECT	2
	NOISE COMPLAINT	1
	PROCESS SERVICE	1
	SCHOOL WALK THROUGH	7
	SERVICE MISCELLANEOUS	80
	SEXUAL ASSAULT	1
	SUSPICIOUS ACTIVITY	7
	TRAFFIC HAZARD	11
	TRAFFIC MISCELLANEOUS	10
	TRAFFIC STOP	107
	TRAFFIC WEIGHT VIOLATION	1
	VEHICLE LOCKOUT	3
	WARRANT SERVICE	2
	WELFARE CHECK	9
	TRAFFIC CRASH - INJURY	2
	TRAFFIC CRASH PDO	5
	FIRE ALARM	4
	FIRE ASSIST	1
	STRUCTURE FIRE	3
	DEAD ANIMAL	2
	COMMUNITY RELATIONS ACT	3
	SERVICE MISCELLANEOUS	1
TELEPHONE MESSAGE	8	
VACANT HOME CHECK	3	
VEHICLE ATL	11	
MEDICAL EMERGENCY	20	

# May 2023 Calls for Service Info

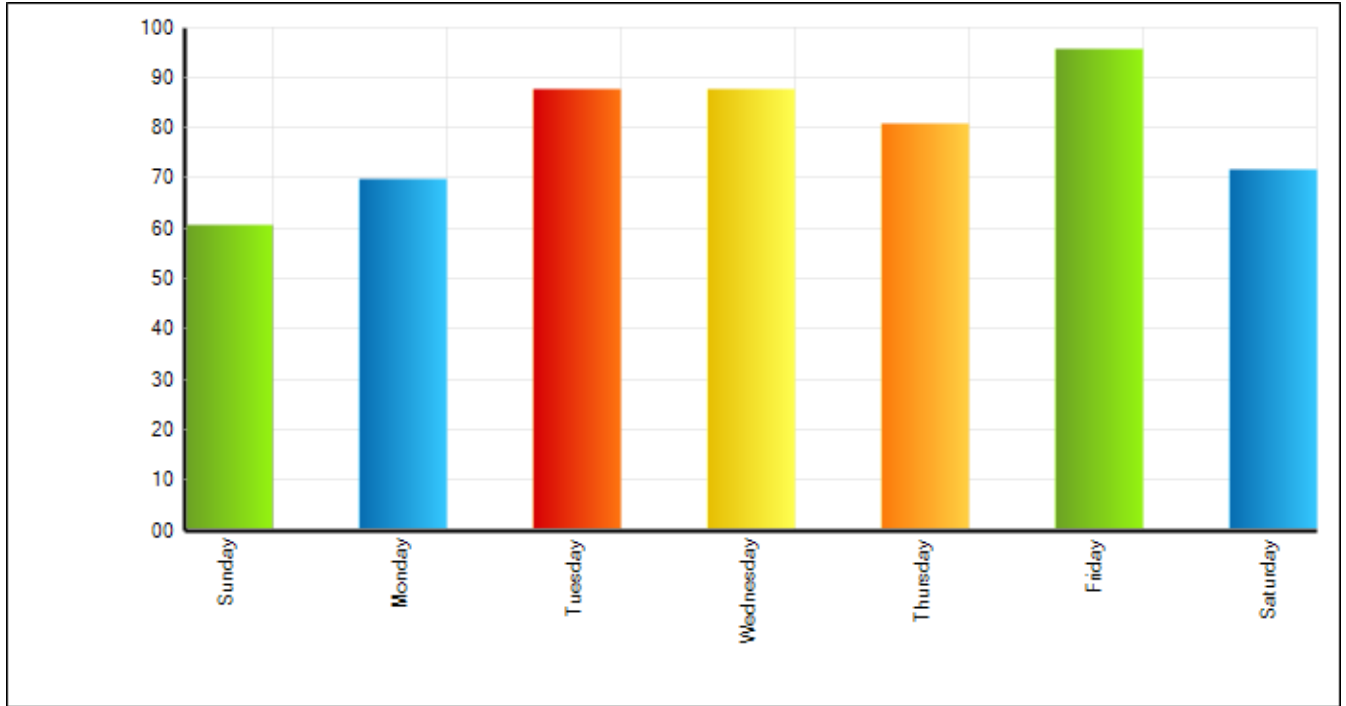
## Summons/Citations Charge Summary

Agency: KRONENWETTER PD, Date Range: 05/01/2023 00:00:00

Charges	Count
DEVIATION FROM DESIGNATED LANE	1
DISORDERLY CONDUCT	1
EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	2
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	9
EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	1
EXCEEDING SPEED ZONES/POSTED LIMITS	1
FAIL/OBEY TRAFFIC SIGN/SIGNAL	1
FAIL/STOP AT STOP SIGN	1
FAIL/YIELD WHILE MAKING LEFT TURN	1
INATTENTIVE DRIVING	1
NON-REGISTRATION OF AUTO, ETC	2
NON-REGISTRATION OF VEHICLE	1
OPERATE MOTOR VEHICLE W/O INSURANCE	1
OPERATE MOTOR VEHICLE W/O PROOF OF	3
OPERATE W/O VALID LICENSE (1ST	1
OPERATE W/O VALID LICENSE B/C	1
OPERATING WHILE REVOKED (REV DUE TO	1
OPERATING WHILE SUSPENDED	1
OPERATING WHILE UNDER THE INFLUENCE	2
OPERATING WITH PAC	1
OWI (7th, 8th or 9th)	1
PASSING IN NO-PASSING ZONE	2
POSSESS DRUG PARAPHERNALIA	1
POSSESS OPEN INTOXICANTS IN MV-DRIVER	1
POSSESSION OF THC (FORFEITURE)	1
RESIST OR OBSTRUCT AN OFFICER	1
RIDE IN VEHICLE W/O WEARING SEAT BELT	1
SPEEDING IN 55 MPH ZONE (11-15 MPH)	2
SPEEDING ON CITY HIGHWAY (1-10 MPH)	1
SPEEDING ON CITY HIGHWAY (11-15 MPH)	1
SPEEDING ON CITY HIGHWAY (16-19 MPH)	1
SPEEDING ON CITY HIGHWAY (20-24 MPH)	1
SPEEDING ON CITY HIGHWAY (25-29 MPH)	1
VIOLATION OF SPECIAL WEIGHT LIMITS	1
WEIGHT LIMIT RESTRICTION VIOLATION	1
<b>Total:</b>	<b>50</b>

# May 2023 Calls for Service Info

## Calls by Day of the Week



**MONTHLY PUMPAGE  
WELL #1  
May 2023**

DATE	METER	DAY FLO	CL READ	CL RESID	FL READ	FL RESID	CL #	FL #
1	511281	310	127	0.58	276	0.00	19	0
2	511591	376	569	0.88	276	0.00	35	0
3	511967	338	534	1.52	276	0.00	54	0
4	512305	380	480	1.65	276	0.00	66	0
5	512685	276	414	1.62	276	0.00	47	0
6	512961	277	367	1.82	276	0.00	53	0
7	513238	193	314	1.82	276	0.00	37	0
8	513431	270	277	1.20	276	0.00	34	0
9	513701	274	243	2.32	276	0.00	67	0
10	513975	345	176	1.71	276	0.00	62	0
11	514320	365	114	1.40	276	0.00	54	0
12	514685	310	564	1.26	276	0.00	41	0
13	514995	155	523	1.65	276	0.00	27	0
14	515150	246	496	1.47	276	0.00	38	0
15	515396	392	458	1.55	276	0.00	64	0
16	515788	381	394	1.60	276	0.00	64	0
17	516169	376	330	1.79	276	0.00	71	0
18	516545	372	428	1.58	276	0.00	62	0
19	516917	316	366	1.68	276	0.64	56	7
20	517233	202	310	1.65	269	0.57	35	4
21	517435	245	275	1.74	265	0.83	45	7
22	517680	260	230	1.68	258	0.78	46	7
23	517940	263	184	1.62	251	0.77	45	7
24	518203	209	139	1.68	244	0.83	37	6
25	518412	268	102	1.31	238	0.76	37	7
26	518680	295	571	1.55	231	0.88	48	9
27	518975	259	523	1.65	222	0.78	45	7
28	519234	359	478	1.56	215	0.81	59	10
29	519593	383	419	1.66	205	0.76	67	10
30	519976	538	352	1.61	195	0.81	91	15
31	520514	445	261	1.71	180	0.78	80	12
1	520959		181		168			
<b>TOTAL</b>	9678	9678		9.73		4.82	1586	108
<b>AVG</b>	322.60			0.32		0.16	52.87	3.60



## Monthly Pumpage: Well 2 May 2023

DATE	METER	FLOW	CL Read	CL # Used	CL RESID	FL READ	FL #	FL RESID	PO READ	PO #	PO RESID
1	423259	221	483	53	2.277	172	0	0.000	189	0	0.00
2	423480	280	430	70	2.374	172	0	0.000	189	0	0.00
3	423760	260	360	58	2.118	172	0	0.000	189	0	0.00
4	424020	283	302	69	2.315	172	0	0.000	189	0	0.00
5	424303	206	233	51	2.351	172	0	0.000	189	0	0.00
6	424509	191	182	50	2.486	172	0	0.000	189	0	0.00
7	424700	164	132	35	2.027	172	0	0.000	189	0	0.00
8	424864	139	97	32	2.186	172	0	0.000	189	0	0.00
9	425003	269	570	61	2.153	172	0	0.000	189	0	0.00
10	425272	258	509	64	2.356	172	0	0.000	189	0	0.00
11	425530	273	445	67	2.331	172	0	0.000	189	0	0.00
12	425803	232	378	60	2.456	172	0	0.000	189	0	0.00
13	426035	135	318	30	2.110	172	0	0.000	189	0	0.00
14	426170	166	288	44	2.517	172	0	0.000	189	0	0.00
15	426336	293	244	71	2.301	172	0	0.000	189	0	0.00
16	426629	292	173	71	2.309	172	0	0.000	189	0	0.00
17	426921	269	102	67	2.365	172	0	0.000	189	0	0.00
18	427190	280	569	67	2.272	172	0	0.000	189	0	0.00
19	427470	237	502	62	2.484	172	3	0.367	189	24	2.57
20	427707	150	440	38	2.406	169	3	0.580	165	30	5.08
21	427857	203	402	51	2.386	166	5	0.714	135	38	4.75
22	428060	172	351	16	0.883	161	4	0.674	97	32	4.73
23	428232	205	335	35	1.621	157	5	0.707	65	40	4.96
24	428437	152	300	37	2.312	152	3	0.572	332	28	4.68
25	428589	212	263	53	2.374	149	5	0.684	304	39	4.67
26	428801	211	210	53	2.385	144	4	0.550	265	40	4.82
27	429012	193	157	48	2.362	140	5	0.751	225	37	4.87
28	429205	268	109	65	2.303	135	6	0.649	188	51	4.83
29	429473	288	44	14	0.462	129	6	0.604	137	55	4.85
30	429761	395	559	67	1.611	123	9	0.661	82	64	4.12
31	430156	333	492	90		114	7		18	0	0.00
1	430489		402			107			18		
<b>TOT</b>	7230	7230		1649.00	60.517		65	5.600		478	54.924
<b>AVG</b>				54.97	2.017		2.17	0.187		15.93	1.831

DATE	Well 1 Flow (x1000)	WELL 2 Flow (x1000)	Combined Pumpage
1	310	221	531
2	<b>376</b>	280	656
3	338	260	598
4	380	283	663
5	276	206	482
6	277	191	468
7	193	164	357
8	270	139	409
9	274	269	543
10	345	<b>258</b>	<b>603</b>
11	365	273	638
12	310	232	542
13	155	135	290
14	246	166	412
15	392	293	685
16	381	292	673
17	376	269	645
18	372	280	652
19	316	237	553
20	202	150	352
21	245	203	448
22	260	172	432
23	263	205	468
24	209	152	361
25	268	212	480
26	295	211	506
27	259	193	452
28	359	268	627
29	383	288	671
30	538	395	933
31	445	333	
<b>Total</b>	9678	7230	16130
<b>Min</b>	155	135	290
<b>Max</b>	538	395	933

537.7

	Resid	Clearwater	Comm	Industrial	Public	E/W Total	TOTAL
<b>2022 Total</b>							
East Total	1788	169	66	0	4	2027	
West Total	362	29	48	7	1	447	<b>2474</b>
<b>Jan (2023)</b>							
East	0	0	0	0	0	2027	
West	0	0	0	1	0	448	<b>2475</b>
<b>Feb</b>							
East	0	0	0	0	0	2027	
West	0	0	0	0	0	448	<b>2475</b>
<b>March</b>							
East	0	0	0	0	0	2027	
West	1	0	0	0	0	449	<b>2476</b>
<b>April</b>							
East	1	0	0	0	0	2028	
West	0	0	0	0	0	449	<b>2477</b>
<b>May</b>							
East	0	1	0	0	0	2029	
West	1	0	0	0	0	450	<b>2479</b>
	<b>Resid</b>	<b>Clearwater</b>	<b>Comm</b>	<b>Industrial</b>	<b>Public</b>	<b>E/W Total</b>	<b>TOTAL</b>
<b>2023 Total</b>							
East Total	1789	170	66	0	4	2029	
West Total	364	29	48	8	1	450	<b>2479</b>

## Water Pumpage

2023	Well 1	Well 2	Total	Ave. Day	Ave. Day/cust
Jan	5,310,000	4,053,000	9,363,000	302,032	122
Feb	4,740,000	3,608,000	8,348,000	298,143	120
Mar	5,244,000	3,988,000	9,232,000	297,806	120
Apr	5,359,000	4,058,000	9,417,000	313,900	127
May	9,678,000	7,230,000	16,908,000	545,419	220
<b>TOTAL</b>	<b>30,331,000</b>	<b>22,937,000</b>	<b>53,268,000</b>		

## Wastewater Flows

2023	East	Ave. day	West	Ave. day	Total
Jan	6,639,000	214,161	3,198,000	103,161	9,837,000
Feb	6,001,000	193,581	2,856,000	92,129	8,857,000
Mar	5,925,000	191,129	2,903,000	93,645	8,828,000
Apr	6,369,000	205,452	3,859,000	124,484	10,228,000
May	6,996,000	225,677	3,760,000	121,290	10,756,000
<b>TOTAL</b>		<b>0</b>		<b>0</b>	<b>0</b>

## Water Pumpage vs Wastewater Flow

2022	Wastewater	Water Pumped	Ratio
Jan	9,837,000	9,363,000	105%
Feb	8,857,000	8,348,000	106%
Mar	8,828,000	9,232,000	96%
Apr	10,228,000	9,417,000	109%
May	10,756,000	16,908,000	64%
<b>TOTAL</b>	<b>48,506,000</b>	<b>53,268,000</b>	<b>91%</b>



#REF!	#REF!
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#REF!	#REF!
#REF!	#REF!

		oct	199	98	nov	251	110
			193	101		213	100
			213	100		209	95
			243	106		205	93
			211	104		202	97
			206	100		203	98
			205	100		219	94
			202	94		238	106
			196	95		210	118
sep			214	92		207	119
	200	100	244	104		204	106
	206	89	205	104		200	101
	200	84	206	97		201	103
	198	82	205	97		230	116
	192	89	205	95		244	118
	206	82	199	95		209	106
	248	107	222	111		203	104
	206	96	245	106		210	107
	203	114	211	96		206	101
	198	91	206	100		206	101
	189	91	207	106		217	102
	213	110	207	112		239	111
	233	103	202	96		214	100
	207	102	220	100		208	96
	201	103	244	112		214	100
	202	103	213	102		237	102
	202	95	208	97		215	97
	195	94	207	100		225	100
	211	96	200	103		247	113
	245	108	210	101		214	98
	219	99	228	103		6500	3112
	206	100	6576	3127	9703		
	206	113					
	205	101					
	192	95					
	204	97					
	239	110					
	213	98					
	203	106					
	199	98					
	6241	2956					



<b>2020</b>				<b>2021</b>				
	1-Dec	221	94		1-Jan	229	106	1-Feb
	2	216	95		2	226	95	2
	3	212	96		3	254	105	3
	4	205	99		4	207	94	4
	5	226	103		5	202	92	5
	6	248	110		6	207	96	6
	7	214	101		7	204	93	7
	8	205	102		8	200	91	8
	9	210	100		9	225	96	9
	10	207	98		10	266	103	10
	11	196	94		11	212	91	11
	12	223	101		12	206	90	12
	13	248	109		13	214	94	13
	14	211	97		14	203	95	14
	15	206	96		15	200	92	15
	16	213	94		16	222	96	16
	17	203	97		17	240	101	17
	18	199	93		18	212	94	18
	19	220	102		19	209	91	19
	20	240	107		20	209	89	20
	21	212	99		21	209	90	21
	22	208	95		22	208	89	22
	23	221	99		23	226	93	23
	24	238	102		24	249	102	24
	25	221	90		25	216	95	25
	26	229	96		26	206	96	26
	27	235	108		27	210	101	27
	28	218	97		28	204	100	28
	29	210	101		29	202	92	
	30	211	99		30	215	100	
9612	31	227	100		31	247	102	
		6753	3074	9827		6739	2964	9703

		e	w			e	w
216	99	1-Mar	217	96	1-Apr	190	95
202	95	2	207	91	2	201	93
198	87	3	207	97	3	228	99
216	97	4	198	91	4	236	102
202	90	5	199	96	5	209	101
222	94	6	220	92	6	204	97
249	103	7	246	108	7	205	97
209	92	8	223	105	8	200	106
207	91	9	205	98	9	197	109
207	90	10	202	107	10	212	112
210	91	11	200	101	11	242	124
199	88	12	203	102	12	213	119
227	100	13	224	96	13	198	115
253	104	14	245	112	14	204	115
220	97	15	208	99	15	202	108
212	92	16	200	94	16	208	111
211	93	17	194	93	17	215	112
209	92	18	208	99	18	245	119
207	90	19	205	94	19	210	114
229	97	20	229	94	20	204	109
256	105	21	249	112	21	198	107
212	91	22	201	98	22	201	107
211	96	23	202	94	23	203	100
207	99	24	198	99	24	214	105
206	91	25	197	101	25	250	116
209	92	26	192	95	26	206	109
230	101	27	207	99	27	207	110
248	108	28	226	106	28	206	107
6084	2665	29	195	100	29	207	107
		30	194	96	30	211	101
		31	195	98		6326	3226
			6496	3063	9559		

	e	w		e	w		
1-May	218	103		1-Jun	243	118	
2	253	129		2	209	111	
3	223	124		3	208	109	
4	204	110		4	200	106	
5	204	112		5	206	105	
6	210	111		6	210	100	
7	203	106		7	236	109	
8	216	103		8	217	114	
9	241	112		9	208	111	
10	213	111		10	210	110	
11	205	107		11	209	105	
12	211	107		12	204	108	
13	201	109		13	204	99	
14	200	104		14	223	109	
15	205	102		15	206	107	
16	237	113		16	202	113	
17	214	112		17	199	104	
18	205	109		18	197	106	
19	201	109		19	198	100	
20	207	110		20	210	97	
21	211	107		21	233	115	
22	212	102		22	212	105	
23	242	119		23	203	100	
24	210	116		24	199	102	
25	200	113		25	203	105	
26	205	113		26	201	95	
27	207	119		27	205	106	
28	200	112		28	232	108	
29	189	96		29	214	118	
30	187	95		30	213	118 total	
9552	31	243	118 total		6314	3213	9527
		6577	3413	9990			

e		w		e		w		east		west	
209	109	1-Aug	242	118	1-Sep	324	130				
203	99	2	215	109	2	298	133				
192	94	3	211	107	3	275	123				
195	93	4	215	112	4	273	122				
236	111	5	201	108	5	259	119				
204	112	6	212	110	6	300	134				
205	107	7	213	118	7	254	116				
207	108	8	250	152	8	243	113				
197	101	9	255	134	9	238	112				
204	97	10	248	144	10	222	105				
231	109	11	291	152	11	254	111				
214	108	12	378	130	12	265	117				
212	103	13	338	120	13	230	124				
209	107	14	306	118	14	228	103				
214	101	15	311	126	15	225	103				
204	102	16	264	127	16	226	103				
197	96	17	245	120	17	216	97				
235	109	18	254	117	18	224	99				
217	109	19	247	111	19	267	116				
218	104	20	237	118	20	230	106				
204	102	21	231	107	21	225	102				
209	102	22	254	117	22	217	99				
211	104	23	233	118	23	221	97				
209	111	24	231	120	24	209	103				
233	114	25	231	119	25	224	101				
222	123	26	223	130	26	261	114				
217	113	27	248	144	27	229	99				
219	127	28	289	126	28	224	101				
213	114	29	407	144	29	216	96				
206	108	30	293	136	30	218	96				
213	126 total	31	358	138 total		7295	3294				
6559	3323	9882	8131	3850	11981						



east	west		east	west		east	west	
200	87	<b>2022</b>	1-Jan	234	107	1-Feb	212	93
206	92		2	265	109	2	206	95
186	95		3	223	99	3	202	92
216	93		4	214	92	4	194	89
245	105		5	209	94	5	216	94
201	103		6	207	101	6	253	105
188	95		7	203	92	7	212	92
191	97		8	240	97	8	210	93
195	94		9	259	106	9	202	95
195	91		10	208	103	10	196	89
217	97		11	205	101	11	197	84
248	107		12	212	103	12	224	94
210	94		13	211	98	13	256	99
201	90		14	202	98	14	211	89
201	102		15	226	95	15	205	89
203	95		16	246	107	16	209	89
205	98		17	223	103	17	203	92
217	99		18	207	97	18	199	87
251	104		19	204	96	19	220	97
212	96		20	204	98	20	254	104
209	95		21	203	90	21	205	87
209	96		22	227	97	22	196	91
227	99		23	253	105	23	202	88
244	98		24	210	95	24	200	86
233	90		25	204	94	25	194	92
248	98		26	206	93	26	231	100
228	98		27	213	97	27	262	111
220	98		28	202	88	28	209	91
218	93		29	233	96		5980	2607
224	98		30	264	110			
240	97	total	31	223	97 total			
6688	2994	9682		6840	3058	9898		

	east	west		east	west	
1-Mar	203	96		1-Apr		1-May
2	215	102		2		2
3	257	112		3		3
4	204	109		4		4
5	206	115		5		5
6	205	113		6		6
7	199	111		7		7
8	199	110		8		8
9	237	111		9		9
10	257	122		10		10
11	213	106		11		11
12	209	114		12		12
13	208	119		13		13
14	206	108		14		14
15	220	115		15		15
16	234	115		16		16
17	248	116		17		17
18	221	112		18		18
19	216	113		19		19
20	205	113		20		20
21	212	116		21		21
22	193	109		22		22
23	219	110		23		23
24	249	123		24		24
25	205	110		25		25
26	197	108		26		26
27	208	106		27		27
total	28	206	106	28		28
8587	29	202	103	29		29
	30	225	111	30		30
	6478	3334	9812			31

east	west		east	west		east	west		
205	100		1-Jun	212	101	1-Jul	206	103	
209	108		2	213	99	2	188	80	
211	103		3	208	99	3	182	78	
209	109		4	215	93	4	220	99	
203	106		5	237	107	5	211	100	
196	104		6	202	109	6	201	95	
230	101		7	199	100	7	210	11	
260	108		8	197	100	8	199	88	
215	105		9	207	96	9	208	87	
209	102		10	203	92	10	240	98	
215	106		11	206	95	11	211	98	
210	102		12	239	98	12	214	105	
207	101		13	213	104	13	200	113	
213	99		14	217	111	14	192	110	
253	109		15	205	107	15	191	100	
205	103		16	211	99	16	199	92	
205	100		17	203	97	17	231	99	
202	105		18	199	95	18	207	111	
204	112		19	230	105	19	203	99	
200	105		20	220	106	20	192	96	
216	101		21	200	103	21	200	94	
254	117		22	206	97	22	202	92	
209	107		23	213	100	23	203	92	
199	109		24	208	98	24	231	96	
206	124		25	204	92	25	205	98	
207	112		26	232	99	26	207	91	
207	104		27	208	99	27	198	98	
197	96		28	200	98	28	197	90	
205	100		29	207	99	29	195	89	
255	114		30	205	103 total	30	197	87	
217	108			6319	3001	9320	31	239	99
6633	3280	9913					6379	2888	





east	west		east	west		east	west		
199	96		1-Nov 199	91		1-Dec 200	108		
235	104		2 196	93		2 199	98		
198	103		3 199	90		3 219	96		
198	99		4 187	99		4 250	113		
199	97		5 230	140		5 199	107		
195	99		6 244	120		6 198	100		
189	93		7 216	106		7 198	102		
194	94		8 195	99		8 207	96		
237	101		9 199	104		9 198	97		
199	97		10 201	106		10 213	100		
195	93		11 199	101		11 249	114		
189	98		12 222	106		12 207	101		
194	91		13 249	115		13 201	99		
188	91		14 208	106		14 213	113		
206	92		15 205	103		15 140	104		
237	109		16 206	104		16 208	100		
202	103		17 201	107		17 214	100		
194	107		18 196	99		18 265	108		
196	94		19 211	101		19 214	97		
193	93		20 260	114		20 211	99		
190	87		21 224	103		21 216	101		
211	91		22 215	108		22 231	105		
246	104		23 234	107		23 247	105		
197	104		24 243	103		24 256	102		
193	94		25 221	100		25 231	92		
190	89		26 236	103		26 255	102		
192	95		27 272	121		27 233	103		
190	91		28 215	115		28 225	100		
209	93		29 196	108		29 217	104		
242	104		30 204	106 total		30 214	100		
199	93 total			6483	3178	9661	31	232	100
6296	2999	9295					6760	3166	

2023	east	west		east	west	
	1-Jan	238	99	1-Feb	208	98
	2	235	107	2	210	97
	3	202	103	3	210	98
	4	202	107	4	199	96
	5	202	104	5	225	98
	6	193	102	6	255	108
	7	217	103	7	207	103
	8	253	114	8	203	102
	9	203	105	9	200	104
	10	201	104	10	205	100
	11	197	102	11	198	100
	12	204	104	12	225	99
	13	198	101	13	252	106
	14	227	102	14	207	99
	15	240	110	15	205	117
	16	224	116	16	202	100
	17	205	97	17	199	98
	18	198	98	18	207	99
	19	213	104	19	224	103
	20	195	98	20	250	110
	21	223	105	21	203	103
	22	249	110	22	200	99
	23	210	97	23	193	96
	24	208	99	24	222	109
	25	208	98	25	200	97
	26	202	97	26	216	99
	27	192	96	27	249	107
	28	231	105	28	227	111 total
	29	250	115		6001	2856 8857
	30	211	98			
total	31	208	98 total			
9926		6639	3198			9837

	east	west		east	west		
1-Apr	231	134		1-May	219	172	
2	257	135		2	217	129	
3	226	121		3	210	117	
4	219	132		4	212	117	
5	230	120		5	207	122	
6	236	118		6	233	126	
7	254	118		7	271	132	
8	270	126		8	238	130	
9	287	126		9	227	124	
10	260	133		10	246	125	
11	251	130		11	237	125	
12	244	125		12	221	142	
13	223	120		13	232	125	
14	217	116		14	264	130	
15	219	119		15	232	128	
16	259	134		16	222	125	
17	218	119		17	223	118	
18	211	114		18	214	123	
19	216	122		19	208	111	
20	219	155		20	225	111	
21	215	155		21	260	123	
22	245	160		22	224	122	
23	285	174		23	214	120	
24	228	165		24	210	115	
25	221	167		25	219	108	
26	216	165		26	216	100	
27	216	170		27	202	94	
28	212	163		28	201	102	
29	233	173		29	259	122	
30	263	184		30	216	112	
	7081	4193	11274	31	217	110	
					6996	3760	10756

District No 6 Pws Id 73717006 Pws Name KRONENWETTER WATER & SEWER UTILITY  
 Epa Id Inventory Name System Operational Area

Process	Chlorine Residual - free	Fluoride Residual	Orthophosphate Residual
Field	Chlorine Residual System (mg/L) - free	Fluoride Residual System (mg/L)	Orthophosphate Residual System (mg/L)
05/01/2023	1.22	.73	.36
05/02/2023	1.1	.5	.25
05/03/2023	1.42		
05/04/2023	.86		
05/05/2023	1.07		
05/06/2023	1.02		
05/07/2023	1.37		
05/08/2023	1.53		
05/09/2023	1.1		
05/10/2023	.74		
05/11/2023	1.44		
05/12/2023	1.09		
05/13/2023	1.11		
05/14/2023	1.32		
05/15/2023	.35		
05/16/2023	1.07		
05/17/2023	1.01		
05/18/2023	.74		
05/19/2023	1.05		
05/20/2023	1.03	.4	.32
05/21/2023	1.09	.55	.16
05/22/2023	.51	.68	.44
05/23/2023	.61	.74	.54
05/24/2023	1.18	.26	.27
05/25/2023	.94	.64	.57
05/26/2023	1.07	.51	.54
05/27/2023	1.04	.65	.66
05/28/2023	1.32	.62	.79
05/29/2023	1.14	.65	.72
05/30/2023	.92	.54	.7
05/31/2023	.87	.6	.67
<b>TOTAL</b>	<b>32.33</b>	<b>8.07</b>	<b>6.99</b>
<b>AVG</b>	<b>1.04</b>	<b>0.26</b>	<b>0.23</b>
<b>Used AVG</b>	<b>1.04</b>	<b>0.58</b>	<b>0.50</b>

District No 6 Pws Id 73717006 Pws Name KRONENWETTER WATER & SEWER UTILITY  
Epa Id Inventory Name System Operational Area

Comment
<a href="#">Comments</a> FI and Poly feed pumps were offline during hydrant flushing, May 1-19.

District No	6	Pws Id	73717006	Pws Name	KRONENWETTER WATER & SEWER UTILITY							
Epa Id	2	Inventory Name	Well 2									

Process	Raw	Pump to Waste	Well Water Levels	Well Water Levels	Well Water Levels	Chlorine	Chlorine	Chlorine	Fluoride	Fluoride	Fluoride	Phosphate (ortho)
Field	Water Pumped (1000 gallons)	Pump to Waste (1000 gallons)	Hours Rest	Static Water Level (feet)	Pumping Water Level (feet)	Amount Used (lbs)	Calculated Dose (mg/L)	Chlorine Residual Entry Point (mg/L)	Amount Used (lbs)	Calculated Dose (mg/L)	Fluoride Residual Entry Point (mg/L)	Amount Used (lbs)
05/01/2023	221				47.6	53	3.59					
05/02/2023	280					70	3.75					
05/03/2023	260					58	3.34					
05/04/2023	283		2	19.6		69	3.65					
05/05/2023	206					51	3.71					
05/06/2023	191					50	3.92					
05/07/2023	164					35	3.20					
05/08/2023	139					32	3.45					
05/09/2023	269				46.6	61	3.40					
05/10/2023	258					64	3.72					
05/11/2023	273		1	19.1		67	3.68					
05/12/2023	232					60	3.88					
05/13/2023	135					30	3.33					
05/14/2023	166					44	3.97					
05/15/2023	293					71	3.63					
05/16/2023	292					71	3.64					
05/17/2023	269				46.6	67	3.73					
05/18/2023	280					67	3.59					
05/19/2023	237					62	3.92		3	.30		24
05/20/2023	150					38	3.80		3	.48		30
05/21/2023	203					51	3.77		5	.59		38
05/22/2023	172		2	17.6		16	1.39		4	.55		32
05/23/2023	205					35	2.56		5	.58		40
05/24/2023	152				46.6	37	3.65		3	.47		28
05/25/2023	212					53	3.75		5	.56		39
05/26/2023	211					53	3.77		4	.45		40
05/27/2023	193					48	3.73		5	.62		37
05/28/2023	268					65	3.64		6	.53		51
05/29/2023	288					14	.73		6	.50		55
05/30/2023	395		3	20.1		67	2.54		9	.54		64
05/31/2023	333				48.1	90	4.05		7	.50		
<b>TOTAL</b>	<b>7230</b>		<b>8</b>	<b>76.4</b>	<b>235.5</b>	<b>1649</b>	<b>106.48</b>		<b>65</b>	<b>6.67</b>		<b>478</b>
<b>AVG</b>	<b>233.23</b>	<b>0</b>	<b>0.26</b>	<b>2.46</b>	<b>7.60</b>	<b>53.19</b>	<b>3.43</b>	<b>0</b>	<b>2.10</b>	<b>0.22</b>	<b>0</b>	<b>15.42</b>
<b>Used AVG</b>	<b>233.23</b>		<b>2</b>	<b>19.1</b>	<b>47.1</b>	<b>53.19</b>	<b>3.43</b>		<b>5</b>	<b>0.51</b>		<b>39.83</b>

District No 6 Pws Id 73717006 Pws Name KRONENWETTER WATER & SEWER UTILITY  
 Epa Id 2 Inventory Name Well 2

Process	Phosphate (ortho)	Phosphate (ortho)
Field	Calculated Dose (mg/L)	Orthophosphate Residual Entry Point (mg/L)
05/01/2023		
05/02/2023		
05/03/2023		
05/04/2023		
05/05/2023		
05/06/2023		
05/07/2023		
05/08/2023		
05/09/2023		
05/10/2023		
05/11/2023		
05/12/2023		
05/13/2023		
05/14/2023		
05/15/2023		
05/16/2023		
05/17/2023		
05/18/2023		
05/19/2023	.30	
05/20/2023	.60	
05/21/2023	.56	
05/22/2023	.56	
05/23/2023	.59	
05/24/2023	.55	
05/25/2023	.55	
05/26/2023	.57	
05/27/2023	.58	
05/28/2023	.57	
05/29/2023	.57	
05/30/2023	.49	
05/31/2023		
<b>TOTAL</b>	<b>6.49</b>	
<b>AVG</b>	<b>0.21</b>	<b>0</b>
<b>Used AVG</b>	<b>0.54</b>	



District No 6 Pws Id 73717006 Pws Name KRONENWETTER WATER & SEWER UTILITY  
 Epa Id 2 Inventory Name Well 2

Chemical	
<b>Chlorine</b>	
Concentration - Bulk %	12.5
Concentration - Active %	12.5
Concentration - Active %	12.5
<b>Fluoride</b>	
Concentration - Bulk %	19.8
Concentration - Active %	19.8
<b>Phosphate (ortho)</b>	
Product Name	Aquadene MP4130
Concentration - Active %	2.5
Comment	
<b>Comment</b>	
Comments	FI and Poly feed pumps were offline during hydrant flushing, May 1-19. Poly pump offline for repairs, May 30.

District No 6 Pws Id 73717006 Pws Name KRONENWETTER WATER & SEWER UTILITY  
 Epa Id 1 Inventory Name Well 1

Process	Raw	Pump to Waste	Well Water Levels	Well Water Levels	Well Water Levels	Chlorine	Chlorine	Chlorine	Fluoride	Fluoride	Fluoride
Field	Water Pumped (1000 gallons)	Pump to Waste (1000 gallons)	Hours Rest	Static Water Level (feet)	Pumping Water Level (feet)	Amount Used (lbs)	Calculated Dose (mg/L)	Chlorine Residual Entry Point (mg/L)	Amount Used (lbs)	Calculated Dose (mg/L)	Fluoride Residual Entry Point (mg/L)
05/01/2023	310					19	.92				
05/02/2023	376					35	1.40				
05/03/2023	338				37	54	2.40				
05/04/2023	380		1	14		66	2.60				
05/05/2023	276					47	2.55				
05/06/2023	277					53	2.87				
05/07/2023	193					37	2.87				
05/08/2023	270					34	1.89				
05/09/2023	274					67	3.67				
05/10/2023	345					62	2.69				
05/11/2023	365		2	13.5		54	2.22				
05/12/2023	310				40.5	41	1.98				
05/13/2023	155					27	2.61				
05/14/2023	246					38	2.32				
05/15/2023	392					64	2.45				
05/16/2023	381					64	2.52				
05/17/2023	376					71	2.83				
05/18/2023	372					62	2.50				
05/19/2023	316				40.5	56	2.66		7	.53	
05/20/2023	202					35	2.60		4	.47	
05/21/2023	245					45	2.75		7	.68	
05/22/2023	260					46	2.65		7	.64	
05/23/2023	263					45	2.56		7	.63	
05/24/2023	209		3	14		37	2.65		6	.68	
05/25/2023	268					37	2.07		7	.62	
05/26/2023	295					48	2.44		9	.72	
05/27/2023	259					45	2.60		7	.64	
05/28/2023	359					59	2.46		10	.66	
05/29/2023	383					67	2.62		10	.62	
05/30/2023	538					91	2.54		15	.66	
05/31/2023	445				41	80	2.69		12	.64	
<b>TOTAL</b>	<b>9678</b>		<b>6</b>	<b>41.5</b>	<b>159</b>	<b>1586</b>	<b>76.58</b>		<b>108</b>	<b>8.19</b>	
<b>AVG</b>	<b>312.19</b>	<b>0</b>	<b>0.19</b>	<b>1.34</b>	<b>5.13</b>	<b>51.16</b>	<b>2.47</b>	<b>0</b>	<b>3.48</b>	<b>0.26</b>	<b>0</b>
<b>Used AVG</b>	<b>312.19</b>		<b>2</b>	<b>13.83</b>	<b>39.75</b>	<b>51.16</b>	<b>2.47</b>		<b>8.31</b>	<b>0.63</b>	

District No 6 Pws Id 73717006 Pws Name KRONENWETTER WATER & SEWER UTILITY  
Epa Id 1 Inventory Name Well 1

Chemical	
Chlorine	
Concentration - Bulk %	12.5
Concentration - Active %	12.5
Concentration - Active %	12.5
Fluoride	
Concentration - Bulk %	19.8
Concentration - Active %	19.8
Comment	
Comment	
Comments	FI and Poly feed pumps were offline during hydrant flushing, May 1-19.

Month/Year	Lift Station 10						Lift Station 11					
	Pump 1			Pump 2			Pump 1			Pump 2		
	End Hours	# Hrs. For Month	% Change	End Hours	# Hrs. For Month	% Change	End Hours	# Hrs. For Month	% Change	End Hours	# Hrs. For Month	% Change
Oct-22	1759	13	-60.61%	1585	14	16.67%	14022	94	23.68%	16457	69	-10.39%
Nov-22	1771	12	-7.69%	1603	18	28.57%	14103	81	-13.83%	16542	85	23.19%
Dec-22	1781	10	-16.67%	1657	54	200.00%	14170	67	-17.28%	16611	69	-18.82%
Jan-23	1796	15	50.00%	1690	33	-38.89%	14258	88	31.34%	16699	88	27.54%
Feb-23	1811	15	0.00%	1702	12	-63.64%	14333	75	-14.77%	16775	76	-13.64%
Mar-23	1828	17	13.33%	1716	14	16.67%	14446	113	50.67%	16852	77	1.32%
Apr-23	1840	12	-29.41%	1727	11	-21.43%	14555	109	-3.54%	16962	110	42.86%
May-23	1871	31	158.33%	1741	14	27.27%	14713	158	44.95%	17034	72	-34.55%

KRONENWETTER FIRE DEPARTMENT  
May 2023

**Training:**

The fire department had 3 meetings in May – May is our annual hose testing

EMS meetings: 2 EMS meetings in May –

5/11 – EMS Bag checks, EMS vehicle overview

5/25 – Bleeding Control

**Fire Calls:**

The fire department was dispatched to 3 vehicle accidents – 1 with major injuries, 5 alarm type calls, 2 other calls and 1 structure fire and 1 grass/brush fire for Mosinee. For a total of 12 calls for May. The structure fire in Kronenwetter was on Creciente Drive. We have had 54 calls for fire service so far in 2023. Call volume compared to last year at this time is high – total of 88 calls in 2022 with 54 calls already to date in 2023.

**EMS Calls and Updates:**

38 EMS calls in May for a total of 170 for the year so far. We are tracking close to last years call volume.

**Vehicle/Equipment Updates:**

Engine 1 is currently out with the repairs from the December 2022 incident, it is expected to be back in service by 6/9/2023. Once Engine 1 comes back in service we will be looking at taking Engine 2 out of service and will need direction on disposal.

**Staffing:**

Currently have 27 members on the dept. There are 3 outstanding applications currently going through background checks.

**Past and Upcoming training and events:**

May 30<sup>th</sup> – WI Propane Education & Research Council along with Fire LLC provided propane training at Kronenwetter Fire – this training was open to all fire departments within Marathon County – there were about 30 attending.

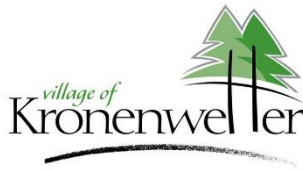
June 1<sup>st</sup>/3<sup>rd</sup> – Forcible Entry training

**KRONENWETTER FIRE DEPARTMENT**  
**May 2023**  
**TOTAL FIRE EMERGENCY CALLS ENDING 05/31/2023**

	Village	Guenther	Mutual Aid	Monthly Total	Year To Date
Vehicle Accidents	3			3	8
Chimney Fire				0	0
Grass/Brush Fire			1	1	1
Structure Fire	1			1	11
Weather				0	0
CO/Gas/Alarms	5			5	20
Car Fire				0	3
Other	2			2	4
Cancelled calls				0	7
<b>Total Calls</b>	<b>11</b>	<b>0</b>	<b>1</b>	<b>12</b>	<b>54</b>
Mutual Aid Received	1			1	3
Mutual Aid Given/Dispatched			1		19

First Responder Calls	38	N/A	N/A	38	170
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				Monthly	Year To Date
Engine 1				3	24
Truck 1				2	2
Engine 2				2	7
Tanker 2				1	5
Rescue 6				3	14
Brush 1				1	3
Car 2				2	4
UTV				1	1



## REPORT TO VB

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**ITEM NAME:** Village Board  
 Room Audio/Recording  
 Update  
**MEETING DATE:** 06/12/2023  
**PRESENTING COMMITTEE:**  
 VB  
**COMMITTEE CONTACT:** Tim  
 Shaw  
**STAFF CONTACT:** Clerk Bobbi  
 Birk-LaBarge  
**PREPARED BY:** Clerk Bobbi  
 Birk-LaBarge

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**ISSUE:** Needing Recording Capabilities and Sound Improvements to Board Room

**OBJECTIVES:** To be able to record meetings and improve sound quality

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** Crestron equipment and upgrades have been done to the board room sound system. We are still not capable of recording through the system itself and the sound quality could use improvement. The VOK has used Arrow Audio for upgrades but we are still not getting the quality we thought we should be seeing.

Trustee Shawn and Clerk Birk-LaBarge met with John from Sound World to see if they could assist us with being able to record with the current Crestron interface and improve the sound quality in the room. John stated we have a very expensive, good and high-quality system, He noted the current system we have now is capable and expandable to what we need. The system we currently use is easily programmable and adding a recording feature to the interface should not be difficult. The current system we have now is capable of being set up how we want it but it is a matter of finding the technician that is skilled to set up our system to match the environment we are using it in. The Sound World rep stated he knew a service tech out of Minocqua and would get in contact with him if he could assist us. To date, we have not received any further communication from the Sound World tech or the rep in Minocqua he was referring to.

**PROPOSAL:** Timothy Perkins from Arrow AV Group wrote the attached email explaining what needed to be done to accomplish what we want.

**ADVANTAGES:** We will be able to record directly from our Crestron Interface system and the sound quality in the room will improve.

**DISADVANTAGES:** The improvements will cost the village money.

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Make a motion to get quotes from additional vendors to compare the best value for village funds.

**OTHER OPTIONS CONSIDERED:** Replace the current system

**TIMING REQUIREMENTS/CONSTRAINTS:** N/A

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly):** Report, Arrow Audio Email, Proposal Details



**Bobbi Birk-LaBarge**

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**From:** Timothy Perkins <TimothyP@ArrowAVGroup.com>  
**Sent:** Tuesday, June 6, 2023 11:58 AM  
**To:** Tim Shaw  
**Cc:** Jennifer Poyer; Bobbi Birk-LaBarge  
**Subject:** [External] Village of Kronenwetter audio upgrade  
**Attachments:** QUOTE\_16923.PDF; IMG2168.JPG

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello Dr. Shaw,

Thank you very much for reaching out with your questions about audio recording. Below and attached is the information shared back in April that covers all of the options we discussed. Please review the scope of work section, which covers the options available now, and for future phases. Here is an excerpt from that scope of work that relates specifically to the audio recording options:

FYI (short-term). Rack Output for Audio to Owner's Audio Devices (available now)

- A temporary, no-cost option exists. The clerk's wall plate has 5 cables. (see attached photo) One cable goes out to the court recording computer. If the court hearings are not being recorded on the court recording computer, you can unplug the cable listed as "court recording out". Then, plug a cable in that with the proper connections to your recording device. Keep in mind that you no longer have audio going to the court recording computer when you make this change.

A. Rack Output for Audio to Owner's Audio Devices

- A new output plate will be installed in the equipment rack with XLR and RCA outputs. The owner may plug their audio recording devices into these outputs.
- The audio content will be a mix of all sources of audio (same as ceiling speakers).

Note: our records show that the programming to bring in phone calls is set up correctly. It is noted that this feed has a lot of distortion/static. While onsite for the section A. installation, we recommend you have you VoIP phone provider meet us onsite. Additional programming adjustments are needed in the VoIP phone interface to correct the distortion/static issues.

B. Digital Network Audio Recorder

- A digital network audio recorder will be put into the equipment rack. Recording to this device will be initiated by pressing a button on the system control touch panel.
- The digital network audio recorder will save content onto an SD card and may also be connected to your network for storage on network devices or streamed to web page. (Network setup will be required by the owner's IT personnel.)

As mentioned, I am happy to come out to discuss the entire project in detail when ever the time comes. For now, you do have a basic way of getting an optimized audio feed for your recording device.

Please let me know if you have any additional questions.

Thanks

Tim

**Timothy Perkins, CTS**  
Office: 920-415-6344  
Mobile: 920-737-7612  
Email: [timothyp@arrowavgroup.com](mailto:timothyp@arrowavgroup.com)



## Kronenwetter Audio, Video, and Control Upgrades

Proposal # 16923

Prepared for:

Proposal Issued: 4/24/2023

Name                   Bobbie Birk-LaBarge  
Company               Kronenwetter Municipal Center  
Address                1582 KRONENWETTER DR  
                              MOSINEE, WI 54455

Proposal Valid to: 5/1/2023

### Statement of Confidentiality

This document is proprietary and confidential. No part of this document may be disclosed in any manner to a third party without the prior written consent of Arrow Audio Inc..

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Presented by: Timothy Perkins  
Arrow Audio Inc.  
1209 Fullview Drive  
Appleton, WI 54913  
Date Issued: April 24, 2023

Phone: (920)731-4888 EXT 344  
Cell: (920)737-7612  
Fax: 9207314640  
Email: timothy@arrowavgroup.com

## Scope of Work

### PROJECT OBJECTIVE

The objective of this project is to provide updates to the existing video and control systems that will support modern digital video presentation system standards, streaming/recording, and video conferencing. This proposal is itemized by section for future/phase budgetary planning.

### FUNCTIONS AND FEATURES

To achieve the stated project objective, the following functionality will be delivered:

#### Audio Upgrades - (Previously completed)

- A new, modern digital signal processor will replace the existing 3 audio processing devices, currently in use. This will allow optimization of all microphones and audio sources, acoustical echo cancellation and direct VoIP phone system integration in support of conference calling and video conferencing, and improved audio quality through the ceiling speakers.
- Twelve new 6.5" ceiling speakers will replace the existing ceiling speakers.
- The existing touch panel and control system will be reprogrammed to accommodate the audio upgrades listed above.
- While onsite, the existing Mersive wireless collaboration device will be assessed and serviced, if possible. It has been noted that connectivity intermittently drops. This may be due to device, device settings, network settings, or WiFi issues.

#### FYI (short-term). Rack Output for Audio to Owner's Audio Devices

- A temporary, no-cost option exists. The clerk's wall plate has 5 cables. One cable goes out to the court recording computer. If the court hearings are not being recorded on the court recording computer, you can unplug the cable listed as "court recording out". Then, plug a cable in that with the proper connections to your recording device. Keep in mind that you no longer have audio going to the court recording computer when you make this change.

#### A. Rack Output for Audio to Owner's Audio Devices

- A new output plate will be installed in the equipment rack with XLR and RCA outputs. The owner may plug their audio recording devices into these outputs.
- The audio content will be a mix of all sources of audio (same as ceiling speakers).

Note: our records show that the programming to bring in phone calls is set up correctly. It is noted that this feed has a lot of distortion/static. While onsite for the section A. installation, we recommend you have your VoIP phone provider meet us onsite. Additional programming adjustments are needed in the VoIP phone interface to correct the distortion/static issues.

#### B. Digital Network Audio Recorder

- A digital network audio recorder will be put into the equipment rack. Recording to this device will be initiated by pressing a button on the system control touch panel.
- The digital network audio recorder will save content onto an SD card and may also be connected to your network for storage on network devices or streamed to web page. (Network setup will be required by the owner's IT personnel.)

#### C. Video Upgrade

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- This video infrastructure is required to update the system to current digital video transmission, 16:9 modern aspect ratio standards, and integration of video conferencing technology, such as Zoom or Teams.
- In this system, licensing is included to take advantage of the USB port on the new touch panel. If users launch video conferencing from their laptop computers, a USB cable will allow that computer to interface with the audio and video systems in the room.
- The Judge, podium, and and two lawyer video inputs will be upgraded to HDMI. (A popular option is to remove HDMI at the podium and provide it at the clerk's desk, instead)
- The existing touch panel will be removed and replaced with a single, new 10" touch panel at the Judge's desk. (Video monitoring from the touch panel will not be available.)
- This system will take advantage of the owner's existing Mersive wireless collaboration device. (It has been determined that the Mersive system is partially operational for static video images, only.)
- Video will be sent to the single existing 82" display. Audio and control over the display will also be integrated with the rest of the system. Additional displays may be added, as described below.
- This system also includes a digital audio and video recording system, which has the ability to be controlled from the touch panel, and/or be set to automatically stream to a single destination or service selected by the owner. (Network setup will be required by the owner's IT personnel.)

Note: A recommended upgrade (not included in this pricing) is an additional touch panel at the Clerk's station. This allows meetings to be run from a second location.

**D. Video Upgrade - Two Additional 82" Displays**

- An option is provided to add two 82" displays, along with the associated mounts, HDBT receivers, cabling, programming, and installation.

**E. Video Conferencing Cameras**

- This system also includes two 12x zoom PTZ cameras for integration with the owner's Zoom or Teams video conferencing soft codec systems on user's laptop computers. The cameras will be controlled from the new touch panel or user's laptop computers when using Zoom or Teams.

**F. Wireless Presentation and Video Conferencing**

- A wireless presentation and video conferencing system can be added. By plugging a USB dongle into a user's laptop, presentation and video conferencing can be done wirelessly.
- This includes the ability to take over any audio, video, or PTZ cameras in the system.

**IN SCOPE**

- Arrow AV Group shall furnish:
- All products as listed within the 'Proposal' section of this document.
- All wire, connectors and cabling necessary.
- All labor related to physical installation, programming, tuning, testing and alignment of the Products listed, as required to deliver the stated functional requirements.
- Travel and expenses directly attributable to in-scope labor.
- Programming, testing, tuning and alignment of all systems to deliver the above stated functionality.
- All devices to facilitate system operation, regardless of its inclusion in the Specification. Such devices include but are not limited to power supplies, impedance matching devices, thermal management devices, transformers, line pads, line amplifiers, EDID emulators, signal repeaters, cable equalizers, relay and LED power supplies, and other devices as necessary to interface, control, or balance the AV systems.
- All components necessary to mount, install and secure the system components, including but not limited to fasteners, mounting brackets, rack hardware, termination plugs, jacks, faceplate mounting hardware, and other unique components as necessary to securely mount equipment and panels. All equipment not specified as portable shall be

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held firmly in place and supported with structure capable of supporting the load with a minimum safety factor of 5:1 or as approved by the equipment manufacturer or Professional Engineer.

- An Operation and Maintenance Manual in electronic form, which will include all manuals for supplied products, system operational procedures, system schematics (line diagrams) and wiring diagrams.
- One formal training session at the customer's site, upon completion of installation.

## OUT OF SCOPE

The following items are not included within the scope of the Installing Contractor:

- **Electrical system installation, conduit, pathways and raceways.**
- Integration with building lighting systems, shades or other systems.
- Installation of bracing, backing and other mounting provisions.
- Any other work or product not explicitly listed as 'In Scope' above.

## ASSUMPTIONS

This proposal is dependent upon the following:

- All owner furnished equipment proposed for system shall be in like-new functional condition.
- Owner-furnished equipment shall be available no less than one week prior to the start of audiovisual systems integration activities on-site.
- Electrical Service and conduit is provided as specified and in coordination with the Installing Contractor(s).
- Proposal is accepted within 30 calendar days of quotation.
- All owner and other contractor responsibilities are fulfilled as required in a manner which does not impede the audiovisual system installation schedule. (See next section for a list of these responsibilities).
- If these assumptions prove to be untrue, a change order will be required to accommodate changes in schedule, pricing, components, or any combination of these items.

## OWNER AND OTHER CONTRACTOR RESPONSIBILITIES

- The following are the responsibility of the owner or its contractor:
- Provide access to the work site during the hours of 8:00am to 5:00pm Monday through Friday.
- Provide, install, and terminate any computer network and/or telephone lines.
- Ensure cable pathways are provided as need to complete project.
- Provide and install all conduit and electrical boxes, including floor boxes.
- Provide and install all high voltage electrical wiring.
- Custom alterations made to furniture to accommodate AV installation.
- Paint and patch of building structure and ceiling finishes.

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## Proposal Details

PART DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<b><u>A. Rack Output for Audio to Recording Device</u></b>			
XLR and stereo RCA outputs	1.00	\$38.00	\$38.00
3SP FLAT ANOD.ALUM.BLANK	1.00	\$32.81	\$32.81
12FT 3.5MM(M) TO RCA MALE	1.00	\$9.26	\$9.26
MISCELLANEOUS MATERIALS	1.00	\$65.00	\$65.00
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$760.00	\$760.00
<b><u>A. Rack Output for Audio to Recording Device Total:</u></b>			<b>\$905.07</b>
<b><u>B. Digital Network Audio Recorder</u></b>			
Media Player/Recorder	1.00	\$725.00	\$725.00
64GB ULTRA SDXC CLASS 10 SD CARD	1.00	\$16.86	\$16.86
MISCELLANEOUS MATERIALS	1.00	\$65.00	\$65.00
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$1,425.00	\$1,425.00
<b><u>B. Digital Network Audio Recorder Total:</u></b>			<b>\$2,231.86</b>
<b><u>C. Video Upgrade</u></b>			
BOARDROOM PRESENTATION SWITCHER	1.00	\$6,749.00	\$6,749.00
4K60 4:4:4 HDR WALL PLATE TX - BLACK	4.00	\$742.50	\$2,970.00
WALL PLATE 4K DIGITALMEDIA 8G+ RECEIVER & ROOM CONTROLLER 100, BLACK TEXTURED	1.00	\$572.40	\$572.40
Q-SYS 10.1 POE TOUCH SCREEN CONTROLLER FOR IN-WALL MOUNTING. COLOR - BLACK ONLY	1.00	\$2,565.00	\$2,565.00
TABLE TOP MOUNTING ACCESSORY FOR TSC-70-G3 AND TSC-101-G3.	1.00	\$368.55	\$368.55
AV BRIDGING FEATURE LICENSE	1.00	\$540.00	\$540.00
H.264 VIDEO STREAMING ENCODER/RECORDER, HDMI, HD-SDI	1.00	\$841.35	\$841.35
64GB ULTRA SDXC CLASS 10 SD CARD	1.00	\$16.86	\$16.86
CATEGORY 6A SHIELDED TWISTED PAIR, DIRECT BURIAL	300.00	\$0.99	\$297.00
CATEGORY 6A SHIELDED TWISTED PAIR, PLENUM, BLACK	200.00	\$0.85	\$170.00
ESTIMATED FREIGHT AND HANDLING COSTS	1.00	\$575.00	\$575.00
CABLE, HDMI M TO HDMI M, 6'	6.00	\$10.47	\$62.82

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MISCELLANEOUS MATERIALS	1.00	\$650.00	\$650.00
CABLE, HDMI M TO HDMI M, 15'	2.00	\$17.57	\$35.14
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$14,950.00	\$14,950.00

**C. Video Upgrade Total: \$31,363.12**

**D. Video Upgrade - Two Additional 82" Displays**

82" UHD DISPLAY W/ 3 YEAR WARRANTY, RS-232 ADAPTER AND USB-EXLINK ADAPTER, BLACK	2.00	\$3,720.60	\$7,441.20
MICRO-ADJUST TILT WALL MOUNT X-LARGE	2.00	\$350.12	\$700.24
WALL PLATE 4K DIGITALMEDIA 8G+ RECEIVER & ROOM CONTROLLER 100, BLACK TEXTURED	2.00	\$572.40	\$1,144.80
CATEGORY 6A SHIELDED TWISTED PAIR, PLENUM, BLACK	200.00	\$0.85	\$170.00
ESTIMATED FREIGHT AND HANDLING COSTS	1.00	\$625.00	\$625.00
CABLE, HDMI M TO HDMI M, 6'	2.00	\$10.47	\$20.94
MISCELLANEOUS MATERIALS	1.00	\$200.00	\$200.00
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$5,950.00	\$5,950.00

**D. Video Upgrade - Two Additional 82" Displays Total: \$16,252.18**

**E. Video Conferencing Cameras**

CEILING MOUNT BRACKET	2.00	\$125.55	\$251.10
12X OPTICAL ZOOM 80 HORIZONTAL FIELD OF VIEW, PTZ NETWORK CAMERA, POE, WITH HDMI AND SDI OUTPUT. INC	2.00	\$3,746.25	\$7,492.50
CATEGORY 6A SHIELDED TWISTED PAIR, PLENUM, BLACK	200.00	\$0.85	\$170.00
MISCELLANEOUS MATERIALS	1.00	\$200.00	\$200.00
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$1,740.00	\$1,740.00

**E. Video Conferencing Cameras Total: \$9,853.60**

**F. Wireless Presentation and Video Conferencing**

4K WIRELESS CONFERENCE SET W/2 USB-C BUTTONS & HDMI AUTO SWITCH INPUT	1.00	\$3,037.50	\$3,037.50
USB-C F TO USB-A M USB ADAPTER	2.00	\$9.44	\$18.88
RG6U COAXIAL CABLE, PLENUM, BLACK	150.00	\$0.44	\$66.00
MISCELLANEOUS MATERIALS	1.00	\$65.00	\$65.00
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$2,450.00	\$2,450.00

**F. Wireless Presentation and Video Conferencing Total: \$5,637.38**

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PART DESCRIPTION

QTY UNIT PRICE TOTAL PRICE

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## Terms, Conditions, Payment, and Acceptance

Arrow Audio Inc. (d.b.a. Arrow AV Group), hereinafter referred to as **AAVG, WE, US** or **OUR** and:

Kronenwetter Municipal Center  
1582 KRONENWETTER DR  
MOSINEE, WI, 54455 USA

Hereinafter referred to as the **CUSTOMER, YOU** or **YOUR** agree as follows:

1. **Equipment:** **AAVG** hereby agrees to sell the equipment, including all parts and services herein after called "the equipment" as listed in this proposal. **AAVG** may substitute comparable equipment with **CUSTOMER's** consent. Deliveries may be made in installments.

2. **Installation and Location:** **AAVG** will install the equipment at:

Kronenwetter Municipal Center  
1582 KRONENWETTER DR  
MOSINEE, WI, 54455 USA  
Point of Contact: Bobbie Birk-LaBarge

in accordance with the scope of this proposal as accepted by the **CUSTOMER**.

3. **Payment/Ordering:** Due to the customized nature of your purchase, invoices will be generated as your system design and installation begins. Upon order of equipment for your project, invoices will be generated immediately. Progress billing for installation services will be periodically invoiced. **AAVG** has proposed this project based on a cash or check payment. Payment by credit card will incur a 4% convenience fee. Terms on invoices are 15 Days net. Finance charges of 1.5% per month will be imposed and collected on unpaid balances 31 days and older. **AAVG** may deem this contract in default and immediately terminate it if the payment is delinquent in excess of thirty (30) days. If **CUSTOMER** is in default on payment of invoice(s) and fails to cure such default within ten (10) days after receiving written notification of such default, the **CUSTOMER** agrees to pay any reasonable Attorney's Fees, non-recoverable equipment costs, as well as associated installation costs in the event the amount in default is placed in the hands of an Attorney for collection.
4. **Service/Maintenance:** The system will be covered for one year after completion under **AAVG's** workmanship warranty as outlined within this document. After the first years' included coverage, **CUSTOMER** has the option of extended warranty programs at the end of one year or can choose to pay for service calls at **AAVG's** prevailing rates. **AAVG** does not warrant that the operation of **CUSTOMER** equipment shall be uninterrupted.
5. **Liability:** **AAVG** will exercise all reasonable efforts in furnishing the services and equipment provided herein, but shall not be liable for delays or failure due to force majeure, Government, services difficulties, failure of transportation, or other causes beyond the control of **AAVG**. It is recognized that **CUSTOMER** equipment contains memory or other devices which have accumulated substantial data. **AAVG** shall not be liable to the **CUSTOMER** if any such data is lost or rendered inaccurate, unless such loss or inaccuracy is the result of **AAVG's** gross negligence. IN NO EVENT SHALL **AAVG** BE LIABLE FOR SPECIAL, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES WHETHER IN CONTRACT, OR TORT.
6. **Changes:** Any changes to the products or performance requirements detailed in this proposal, whether initiated by **AAVG** or **CUSTOMER**, must be approved by both parties through a written change order detailing the changes and associated cost increases or savings for your system.
7. **Termination:** Written notice of termination for cause shall be provided to the other party and termination shall be effective ten (10) days after receipt of said notice. In the event of termination by the **CUSTOMER**, **CUSTOMER** agrees to pay **AAVG** for all non-recoverable equipment costs as well as associated installation charges.

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8. **Delivery and Installation:** AAVG installation crews are scheduled many weeks in advance. We require an 8 to 16-week period to acquire the many custom components, complete final engineering and to permit prefabrication, programming and testing of components. Any deviation from this schedule requires specific discussion and mutual acceptance of an alternative time frame. Once your contract and any applicable down payment are received, all submittals requiring **CUSTOMER** approval will be generated and submitted. Once **CUSTOMER** approves all submittals and documents the project will be scheduled for installation.
9. **Product Availability:** AAVG reserves the right to replace any items listed within this proposal with a like model from the same manufacturer. Due to the fact that model numbers and product lifecycles fluctuate within our industry, a new or altered model name may require these changes.
10. **Designs and Parts List:** AAVG is happy to provide you with all of our design documentation should you choose not to use AAVG for the sales and installation of your systems. A design fee of 7.5% of the total proposal price is required and upon receipt, AAVG will produce all design documentation including parts lists, line-item pricing and schematic drawings.
11. **Training:** Training on the operation of your system will be provided to all interested users within your organization. A training session will be scheduled upon the completion of system installation. Every effort will be made to ensure your staff is comfortable with system connections and operation. Please note that training will occur only after final acceptance of your system, and will coincide with the delivery of your custom instruction manuals and as-built drawing set. Training Session will be scheduled for a 2-hour block unless otherwise specified within AAVG documentation.
12. **Owner/Contractor responsibilities:** Refer to attached SCOPE OF WORK for additional **CUSTOMER** responsibilities.
13. **Warranty:** All systems designed and installed by AAVG include our exceptional on-site warranty, which ensures the reliability and performance of your new system investment. On-site service is provided at no cost for one full year from the date of **CUSTOMER** acceptance. This warranty covers all new installed electronic equipment and workmanship, to include all equipment, wire and connectors installed by AAVG as part of the listed audio/video system, provided by our staff. Any changes made to the system by any party other than AAVG or one of its approved contractor's during the warranty period will void the warranty. Except as specified below, your AAVG warranty covers any defects in the material and workmanship of the product specified by job number noted within this agreement. The fitness of warranty coverage shall be at the sole discretion of AAVG. This warranty excludes incidental or consequential damages of any kind, failures due to normal wear-and-tear or force majeure. AAVG shall bear no financial responsibility for any loss of use of the aforementioned audio/video system due to failures covered or not covered by this warranty.
14. **Troubleshooting:** Phone assistance is available during normal business hours, Monday through Friday, 8 a.m. to 4:30 p.m.
15. **On-Site Service:** On-site warranty service as required during this agreement period will be furnished at no cost to the **CUSTOMER** during normal business hours.
16. **Repair Coverage:** Parts and services for repair of equipment and wiring permanently installed by AAVG are included under this agreement. Discontinued parts and equipment may be terminated from the agreement.
17. **Loaner Equipment:** In the event of equipment failure, loaner equipment will be provided subject to availability.
18. **Response Time:** Response to service requests shall be within one business day.
19. **Exceptions this agreement does not cover:**
  - Repairs to, or replacement of, Owner Furnished Equipment (OFE) or services related to remedy issues with said OFE.
  - Repairs or service required as a result of misuse, abuse, unauthorized modification, or force majeure
  - Consumable accessories including lamps, batteries, external cables, etc.
  - Changes to accepted programming
  - Image "burn in" on display devices
  - Videoconferencing equipment (service plans are available specific to videoconferencing equipment.)
20. **Insurance.** AAVG shall maintain insurance including, but not limited to general liability, umbrella and workers compensation, in reasonable amounts given the scope of services and AAVG's overall business generally. AAVG shall name **Customer** as an additional insured under all such policies and provide proof of coverage upon **Customer's** request.

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Email: timothy@arrowavgroup.com

- 21. **Indemnification.** From and after the date set first set forth above, **AAVG** shall indemnify and hold harmless **Customer**, its directors, officers, personnel, successors and assigns (“**Customer** Indemnitees”) from and against and in any respect of any loss, damage, cost, expense, penalties, fees, fines, charges, liability, obligation, claim, action, suit, demand, judgment and, if applicable, reasonable attorneys’ fees and litigation-related expenses (collectively, “**Liability**”) sustained, incurred or paid by any **Customer** Indemnitee for a third party claim in connection with, resulting from or arising out of: (a) any breach of a representation or warranty on the part of **AAVG** hereunder; (b) any breach or nonfulfillment of any covenant, obligation or agreement on the part of **AAVG** hereunder; (c) any violation of law; (d) any employment-related claims by any employee, independent contractor, agent or representative of **AAVG**; or (e) the gross negligence or misconduct of **AAVG**.
- 22. **Certain Representations and Warranties.** **AAVG** represents and warrants that (i) all materials used to provide the services are appropriate and fit for the performance of the services, (ii) the services will be provided in a professional and workmanlike manner in accordance with accepted industry standards and (iii) the services will be performed in accordance with all applicable laws, regulations, rules, and governmental requirements.
- 23. **Notices.** Any notices, consents other communication required to be sent or given hereunder by any of the parties shall in every case be in writing and shall be deemed properly given if (a) delivered personally or (b) delivered by a recognized overnight courier service, to the applicable party at its addresses as set forth below or at such other addresses as may be furnished in writing:

If to **Customer**:  
Customer Name.  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
  
If to **AAVG**:  
Arrow Audio Inc.  
Attn: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- 24. **Governing Law and Venue.** This agreement shall be construed in accordance with and governed by the internal laws of the State of Wisconsin and the federal and state courts located in Outagamie County, Wisconsin shall have exclusive jurisdiction over any dispute arising hereunder or relating hereto.
- 25. **Amendments.** This Agreement includes the items above as well as any additional terms and conditions as specifically included in Amendment “A” which must be attached and signed by both parties to this agreement.

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Appleton, WI 54913  
  
Date Issued: April 24, 2023

Phone: (920)731-4888 EXT 344  
Cell: (920)737-7612  
Fax: 9207314640  
Email: timothy@arrowavgroup.com

# Agreement

## AGREEMENT

By signing below, both the **CUSTOMER** and **AAVG** acknowledge that they have read, understood and agree to be bound by the terms and conditions of this agreement, and that the persons signing are duly authorized to do so. Facsimilie and scanned signatures shall be considered the same as original signatures.

Accepted and Approved for:

**Arrow Audio Inc. (d.b.a. Arrow AV Group)**

## Project Summary

Equipment:	\$38,968.21
Services:	\$27,275.00
Subtotal:	\$66,243.21
Tax:	\$0.00
<b>Total:</b>	<b><u>\$66,243.21</u></b>

By: \_\_\_\_\_  
 Print: Timothy Perkins  
 Title: Salesperson  
 Date: April 24, 2023

By: \_\_\_\_\_  
 Print: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_  
 PO#: \_\_\_\_\_

This information is proprietary and confidential. © Arrow AV Group. This proposal valid for seven days from issue.

Presented by: Timothy Perkins  
 Arrow Audio Inc.  
 1209 Fullview Drive  
 Appleton, WI 54913  
 Date Issued: April 24, 2023

Phone: (920)731-4888 EXT 344  
 Cell: (920)737-7612  
 Fax: 9207314640  
 Email: timothyp@arrowavgroup.com

## Proposal Details

PART DESCRIPTION	QTY	UNIT PRICE	TOTAL PRICE
<b>Audio Upgrade</b>			
NETWORKED AUDIO DIGITAL SOUND PROCESSOR 24 INPUT/OUTPUT + USB, POTS AND VOIP SIMULTANEOUSLY	1.00	\$3,455.88	\$3,455.88
FLEXIBLE I/O INTERFACE - 8 PORTS	1.00	\$1,544.12	\$1,544.12
6.5" 2-WAY SURFACE SPEAKER, WHITE	12.00	\$114.49	\$1,373.88
22 AWG 2 CONDUCTOR, SHIELDED, WITH EZ PLENUM, BLACK	100.00	\$0.20	\$20.00
16 AWG 2 CONDUCTOR SPEAKER WIRE, PLENUM, BLACK	400.00	\$0.27	\$108.00
ESTIMATED FREIGHT AND HANDLING COSTS	1.00	\$325.00	\$325.00
MISCELLANEOUS MATERIALS	1.00	\$375.00	\$375.00
INSTALLATION SERVICES - ENGINEERING, PROGRAMMING, ON-SITE INSTALLATION	1.00	\$10,900.00	\$10,900.00

**Audio Upgrade Total: \$18,101.00**



# REPORT TO APC

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**ITEM NAME:** Denyon Homes  
**Developer's Agreement**  
**MEETING DATE:** 06/12/2023  
**PRESENTING COMMITTEE:**  
 RDA  
**COMMITTEE CONTACT:**  
**STAFF CONTACT:** Peter  
 Wegner & Duane Gau  
**PREPARED BY:** Clerk Bobbi  
 Birk-LaBarge

---

**ISSUE:** Looking for approval on final agreement to undertake development made by and between the Village of Kronenwetter and Denyon Homes, Inc. for the purchase of (1) lot located within TID2 for commercial development. The physical location of said lot is 1059 Kronenwetter Drive PIN: 145-2707-214-0085, Lot 1 & 2 D/A Out lot 1.

**OBJECTIVES:** Developer is looking to purchase and develop (1) lot located within TID2 to increase the tax increment within the Village of Kronenwetter in a timely basis.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** The first agreement draft was brought forth to the village board on May 08, 2023. The village board proposed changes to sections of the agreement. Those requested proposed changes were given to Denyon Homes President; Heath Tappe. Mr. Tappe agreed to the proposal changes. A final agreement has been prepared for review by the village board and is awaiting approval. Verbiage in sections 5a., 5b., 5c., 6a., 6b., 6c. and other areas of the first draft have been made.

**PROPOSAL:** Recommend approval of the second draft development agreement between Denyon Homes Inc., and the Village of Kronenwetter.

**ADVANTAGES:** Village to receive monetary funds for the sale of the property. The sale of this property will provide additional development and increment increase and may be seen as an opportunity for continued growth from other companies seeking development.

TID2 will receive \$45,000.00 in 2023 and taxable increment of \$500,000 in 2025 as well as total taxable increment of \$750,000 by 2027.

**DISADVANTAGES:** This parcel has been in ownership with the village since 2015. No additional development or increment has been seen in 8+ years. Not being supportive to the agreement will terminate said agreement and the parcel will remain "as-is."

**ITEMIZE ALL ANTICIPATED COSTS** (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

**RECOMMENDED ACTION:** Motion to approve the updated development agreement between the Village of Kronenwetter and Denyon Homes Inc.

**OTHER OPTIONS CONSIDERED: N/A**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly): First draft developer’s dgreement, final draft developer’s agreement, office preliminary plans**

VILLAGE OF KRONENWETTER DEVELOPMENT  
AGREEMENT

DENYON HOMES, INC. DEVELOPMENT

This DEVELOPMENT AGREEMENT to undertake development made by and between the VILLAGE OF KRONENWETTER, a municipal corporation of Marathon County, Wisconsin, hereinafter referred to as "VILLAGE" located at 1582 Kronenwetter Drive, Kronenwetter, WI 54455, and Denyon Homes, Inc. hereinafter referred to as "DEVELOPER" located at 5309 Schofield Avenue, Weston, Wisconsin.

RECITALS

WHEREAS, DEVELOPER wishes to purchase from the Village of Kronenwetter one (1) lot located within Tax Increment District no. 2 of the Village of Kronenwetter for Commercial development; and

WHEREAS, the VILLAGE, wishes to sell said lot for development within Tax Increment District no. 2 so as to increase the tax increment within the Village; and

WHEREAS, the VILLAGE requires the DEVELOPER to enter into a development agreement as a condition of the sale of the lot so as to improve Tax Increment District no. 2 on a timely basis; and

WHEREAS, this Agreement is intended to provide for certain duties and responsibilities of the VILLAGE and DEVELOPER in order to cause the orderly construction and development of said improvements within the Village;

NOW, THEREFORE, it is hereby agreed as follows:

I. COMMITMENTS OF PARTIES

In consideration of the conditions set forth below, and specifically subject to the terms and conditions of this DEVELOPMENT AGREEMENT the VILLAGE will sell to the DEVELOPER one (1) lot contained within Tax Increment District no. 2 referred to herein as the "PROPERTY" and more specifically identified as the following address and lot:

Address	PIN	Lot	Block
1059 Kronenwetter Drive	145-2707-214-0085	1 & 2 D/A Out lot 1	2

A complete legal description of the "PROPERTY" shall be attached hereto as Exhibit "A"

A. VILLAGE OBLIGATIONS

In consideration of the obligations of DEVELOPER as set forth herein, the sufficiency and receipt of which is hereby acknowledged:

1. The VILLAGE shall sell PROPERTY to the DEVELOPER as provided herein.



2. The VILLAGE shall exercise due diligence in expeditiously processing all building permits as approved construction plans are submitted through the State of Wisconsin and the applicable fees are paid to the Village.
3. The VILLAGE has already previously invested in substantial municipal improvements within Tax Increment District no. 2 such that substantial municipal infrastructure to support development of the lots which are the subject of this agreement have already been constructed.

#### B. DEVELOPER OBLIGATIONS

In consideration of the obligations of the VILLAGE as set forth herein, and the privilege of purchasing PROPERTY from the VILLAGE, the sufficiency and receipt of which is hereby acknowledged:

1. The DEVELOPER shall deposit at the time of the execution of this DEVELOPMENT AGREEMENT a down payment to be held by the VILLAGE, in the amount of four thousand five hundred dollars (\$4,500). This down payment shall be applied to the purchase price of the lot at the time of closing. The down payment is refundable if there is no closing.
2. DEVELOPER shall close on the purchase of the PROPERTY within sixty (60) days of the execution of this DEVELOPMENT AGREEMENT, paying a total sum of Forty-Five thousand dollars (\$45,000) therefore.
  - a. Full payment shall be due upon closing of PROPERTY in exchange for a quit claim deed from the VILLAGE.
  - b. DEVELOPER shall be responsible for all closing costs and filing fees; at the time of closing the VILLAGE shall be responsible for providing an executed and recordable quit claim deed to DEVELOPER or to any person or entity as directed by the DEVELOPER.
3. DEVELOPER shall endeavor to improve the PROPERTY on a timely basis, which shall at minimum be as follows:
  - a. A building permit for construction of improvements on the PROPERTY shall be applied for and issued within 20 months of the conveyance of the PROPERTY and an occupancy permit shall be applied for and issued within 36 months of the conveyance of the PROPERTY.
4. If DEVELOPER fails to meet the timely construction of the improvements requirement as provided in numbered paragraph 3 of this section of the DEVELOPMENT AGREEMENT, whether it be due to a failure to obtain a building permit and/or occupancy permit, the following penalties may be imposed in the sole discretion of the Village:
  - a. DEVELOPER shall pay a nonrefundable "penalty fee" of \$5,000 if a building permit or occupancy permit is not issued within the timeframes contained in paragraph 3 of this section of the DEVELOPMENT AGREEMENT.
5. DEVELOPER shall construct improvements to maintain a minimum required assessment value of improvements on the PROPERTY as follows:

- a. \$500,000 in assessment value is completed by 1-1 -2025.
  - b. \$750,000 in total assessment value completed by 1-1 -2027.
  - c. If the required assessment value is not completed by 1-1-2025 the parties shall convey the PROPERTY to the VILLAGE for the same purchase price of Forty-Five thousand dollars (\$45,000).
6. The VILLAGE shall be entitled to a nonrefundable "penalty fee" payable from DEVELOPER for each tax year following the issuance of an occupancy permit for improvements on the PROPERTY that fail to meet the minimum assessment value as provided for in paragraph 5 of this section of the DEVELOPMENT AGREEMENT above, payable on or before January 31 of the applicable tax year, as follows:
- a. For each tax year the assessment value of the improvements on the PROPERTY is below \$400,000, the DEVELOPER shall pay to the VILLAGE an annual penalty payment of \$5,000, and if this fee is required, no other penalty fee shall be required under this paragraph 6.
  - b. For each tax year the assessment value of the improvements on the PROPERTY is less than \$450,000, the DEVELOPER shall pay to the VILLAGE an annual penalty payment of \$4,000.
  - c. The DEVELOPER'S obligation to pay said penalty payments shall cease upon meeting or exceeding the minimum required assessment value of the improvements on the PROPERTY.
7. Indemnification. The DEVELOPER hereby agrees to indemnify, defend, and hold harmless the VILLAGE from and against all claims, damages, fines, judgments, penalties, costs, liabilities and losses, including reasonable attorneys' fees and costs, suffered or incurred by the VILLAGE in any manner in connection with subject PROPERTY and/or the development of the PROPERTY including, without limitation:
- a. The DEVELOPER'S failure to comply with any environmental law, rule, regulation or ordinance, or any order of any regulatory or administrative authority with respect thereto;
  - b. Any release of petroleum products or hazardous materials or Hazardous Substances on, upon or into the PROPERTY and/or the development of the PROPERTY;
  - c. All damage to natural resources or real property or harm or injury to persons resulting or alleged to have resulted from any failure to comply with any law, rule, regulation or ordinance or any release of petroleum products or hazardous materials or Hazardous Substances;
  - d. Claims arising under the Americans with Disabilities Act, historic preservation laws and any other laws, rules, regulations or ordinances;
  - e. All damages, liabilities and expenses, to include loss of tax revenues, delay of construction, and damages to structures or improvements caused directly or indirectly by required

remediation of environmental contamination by the VILLAGE except physical damage caused by the negligent acts of the VILLAGE, its agents, employees or contractors;

- f. Damage to adjacent properties attributable to stormwater run-off from the PROPERTY.

## II. GENERAL REQUIREMENTS

### A. EFFECTIVE DATE

This DEVELOPMENT AGREEMENT shall be effective on the date it is last executed by the authorized representatives of the parties hereto, as evidenced below.

### B. DEFAULT

A default is defined herein as either party's breach of, or failure to comply with, the terms of this DEVELOPMENT AGREEMENT.

1. Remedies on Default. In the event of any default in or breach of this DEVELOPMENT AGREEMENT of any terms or conditions by any party hereto, or any successor in interest to such party, such party or successors shall cure or remedy such default or breach within thirty (30) days of written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specify a time period of not less than thirty (30) days in which the default may be cured by the defaulting party. In case such action is not taken, or the defaulted breach cannot be cured or remedied within the aforesaid time, the non-defaulting party may institute such proceedings that may be necessary or desirable in its opinion to cure the default or breach, including, but not limited to, proceedings to compel specific performance by the party in default or breached obligation(s). If such a proceeding is commenced, the prevailing party in such proceeding shall be entitled to recover from the other party its reasonable costs incurred in such proceeding, including reasonable attorney fees.
2. Rights and Remedies. The rights and remedies of the parties under this DEVELOPMENT AGREEMENT, whether by law or as provided by this DEVELOPMENT AGREEMENT, shall be cumulative and the exercise by any party of any one or more of such remedies shall not preclude the exercise by it at the same or different time of any such other remedies for the same event of default or breach or any of its remedies for any other default or breach by any other party. No waiver made by either party with respect to performance or manner or time thereof, or any obligation of any other party or any condition to its own obligation.
3. Under this DEVELOPMENT AGREEMENT shall be considered a waiver of any rights of any party making the waiver or any other obligations of any other party.

C. TERM

This DEVELOPMENT AGREEMENT shall terminate and be of no further force and effect upon the termination of the Village of Kronenwetter Tax Increment District no. 2.

D. NOTICE

Delivery of documents and written notices to a party shall be effective only when accomplished in any of the following ways:

1. By sending the document or written notice, postage, or fees prepaid, by U.S. Mail registered or certified mail, return receipt requested, or by a nationally recognized commercial overnight delivery system addressed to the party at:

DEVELOPER: Denyon Homes, Inc.  
 5309 Schofield Avenue  
 Weston, W: 54476

VILLAGE: VILLAGE OF KRONENWETTER  
 Village President  
 1582 Kronenwetter Drive  
 Kronenwetter, WI 54455

WITH COPY TO: Lee D. Turonie  
 Dempsey Law Firm, LLP  
 500 N. 3<sup>rd</sup> Street, Suite 420 Wausau,  
 WI 54403

2. By giving the document or written notice personally to the party.

E. MISCELLANEOUS PROVISIONS

1. Waiver. No waiver of any provision of this DEVELOPMENT AGREEMENT shall be deemed or constitute a waiver of any other provision, nor shall it be deemed or constitute a continuing waiver unless expressly provided for by a written amendment to this DEVELOPMENT AGREEMENT nor shall it be deemed a waiver of any subsequent default or defaults of the same type. The VILLAGE'S failure to exercise any right under this DEVELOPMENT AGREEMENT shall not constitute the approval of any wrongful act by the DEVELOPER.
2. Amendment/Modification. This DEVELOPMENT AGREEMENT may be amended or modified only by a written amendment approved and executed by the VILLAGE and the DEVELOPER.
3. Entire Agreement. This written DEVELOPMENT AGREEMENT and written amendments, if any, shall constitute the entire DEVELOPMENT AGREEMENT between the DEVELOPER and the VILLAGE, superseding any previous oral or written discussions or agreements.

4. Time. Time is of the essence as to all dates and deadlines contained in this DEVELOPMENT AGREEMENT. Provided, however, in any instance where the performance of an act is required within a specified time or by a specified date, strict compliance within the specified time shall be extended if the delay or inability to perform is caused by or results from civil disasters or acts of God. It is the intent of this provision that in the event of the occurrence of any such delay, the time or times of performance of any of the obligations of the party shall be reasonably extended for the period of the delay as determined by the other party, provided that the party seeking the extension due to the delay shall have first notified the other party thereof and requested an extension of the period of the delay.
5. Severability. If any part, term, or provision of this DEVELOPMENT AGREEMENT is held by a court of competent jurisdiction to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties shall be construed as if the part, term, or provision was never part of this DEVELOPMENT AGREEMENT.
6. Immunity. Nothing contained in this DEVELOPMENT AGREEMENT constitutes a waiver of the VILLAGE'S sovereign immunity under applicable law.
7. Personal Jurisdiction and Venue. Personal jurisdiction and venue for any civil action commenced by either party to this DEVELOPMENT AGREEMENT whether arising out of or relating to the DEVELOPMENT AGREEMENT shall be deemed to be proper only if such action is commenced in the Circuit Court for Marathon County, Wisconsin. The DEVELOPER expressly waives its right to bring such action in or to remove such action to any other court whether state or federal.
8. Binding Effect. This DEVELOPMENT AGREEMENT shall inure to the benefit of and shall be binding upon the VILLAGE and DEVELOPER and their respective successors and assigns if the PROPERTY is ever transferred to new ownership.
9. Further Assurances and Corrective Instruments. The VILLAGE and DEVELOPER agree that they will, from time to time, execute, acknowledge, deliver, cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the land hereby conveyed or intended so to be, and for carrying out the express intentions of this DEVELOPMENT AGREEMENT.
10. Authority. Each party warrants and represents to each other that the execution of this DEVELOPMENT AGREEMENT by their respective officers or agents has been duly authorized and that this DEVELOPMENT AGREEMENT, when fully executed, constitutes a valid, binding and legally enforceable obligation of itself.
11. Execution in Counterparts. This DEVELOPMENT AGREEMENT may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.

12. Reservation of Authority. The VILLAGE reserves the authority to impose new or different regulations according to VILLAGE procedure according to law.
13. Recordation. The DEVELOPER shall record the DEVELOPMENT AGREEMENT in the Register of Deed's Office for Marathon County, Wisconsin. All costs of recording shall be paid by the DEVELOPER.
14. Insurance. The developer shall require its contractors to maintain a current Certificate of Insurance on file with the Village in amounts that are approved by the Village.
15. No Vested Rights Granted. Except as provided by law, or as expressly provided by this DEVELOPMENT AGREEMENT, no other vested rights in connection with the PROPERTY shall inure to the Developer. In addition, the VILLAGE does not warrant by this DEVELOPMENT AGREEMENT that the Developer is entitled to approvals of any other nature other than as specified in this DEVELOPMENT AGREEMENT.
16. Assignment: The DEVELOPER shall not assign this DEVELOPMENT AGREEMENT without the written consent of the VILLAGE. If required by the VILLAGE, the assignee must agree to all terms and conditions of this document in writing.

Exhibit A — Legal Description:

1059 Kronenwetter Drive — LOT 1 BLK 2 & PT OF LOT 2 D/A OUTLOT 1 CSM VOL 68 PG 57 (#15135) (DOC #1507719) of Timber Creek Crossing, in the Village of Kronenwetter, Marathon County, Wisconsin. PIN: 145-2707-214-0085.







VILLAGE OF KRONENWETTER  
DEVELOPMENT AGREEMENT  
  
DENYON HOMES, INC. DEVELOPMENT

THIS AGREEMENT TO UNDERTAKE DEVELOPMENT made this June \_\_, 2023, by and between the VILLAGE OF KRONENWETTER, a municipal corporation of Marathon County, Wisconsin, hereinafter referred to as "VILLAGE" located at 1582 Kronenwetter Drive, Kronenwetter, WI 54455, and Denyon Homes, Inc. hereinafter referred to as "DEVELOPER" located at 5309 Schofield Avenue, Weston, Wisconsin.

RECITALS

WHEREAS, DEVELOPER wishes to purchase from the Village of Kronenwetter one (1) lot located within Tax Increment District 2 of the Village of Kronenwetter for Commercial development; and

WHEREAS, the VILLAGE, wishes to sell said lot for development within Tax Increment District 2 so as to increase the tax increment within the Village; and

WHEREAS, the VILLAGE requires the DEVELOPER to enter into a development agreement as a condition of the sale of the lot so as to improve Tax Increment District 2 on a timely basis; and

WHEREAS, this Agreement is intended to provide for certain duties and responsibilities of the VILLAGE and DEVELOPER in order to cause the orderly construction and development of said improvements within the Village;

NOW, THEREFORE, it is hereby agreed as follows:

I. COMMITMENTS OF PARTIES

In consideration of the conditions set forth below, and specifically subject to the terms and conditions of this DEVELOPMENT AGREEMENT the VILLAGE will sell to the DEVELOPER one (1) lot contained within Tax Increment District 2 referred to herein as the "PROPERTY" and more specifically identified as the following addresses and lots:

Address	PIN	Lot	Block
1059 Kronenwetter Drive	145-2707-214-0085	1 & 2 D/A Outlot 1	2

A complete legal description of the "PROPERTY" shall be attached hereto as Exhibit "A".

A. VILLAGE OBLIGATIONS

In consideration of the obligations of DEVELOPER as set forth herein, the sufficiency and receipt of which is hereby acknowledged:

1. The VILLAGE shall sell "PROPERTY" to the DEVELOPER as provided herein.
2. The VILLAGE shall exercise due diligence in expeditiously processing all building permits as approved construction plans are submitted through the State of Wisconsin and the applicable fees are paid to the Village.
3. The VILLAGE has already previously invested in substantial municipal improvements within Tax Increment District 2 such that substantial municipal infrastructure to support development of the lots which are the subject of this agreement has already been constructed.

#### B. DEVELOPER OBLIGATIONS

In consideration of the obligations of the VILLAGE as set forth herein, and the privilege of purchasing "property" from the VILLAGE, the sufficiency and receipt of which is hereby acknowledged:

1. The DEVELOPER shall deposit at the time of the execution of this DEVELOPMENT AGREEMENT a down payment to be held by the VILLAGE, the amount of forty-five thousand dollars (\$4,500). This down payment shall be applied to the purchase price of the lot at the time of closing. The down payment is refundable in there if no closing.
2. DEVELOPER shall close on the purchase of the one(1) subject lot within sixty (60) days of the execution of this DEVELOPMENT AGREEMENT, paying a total sum of Forty-Five thousand dollars (\$45,000) therefore.
  - a. Full payment shall be due upon closing of LOT 1 BLK 2 & PT OF LOT 2 D/A OUTLOT 1 CSM VOL 68 PG 57 (#15135) (DOC #1507719) in exchange for a quit claim deed from the VILLAGE.
  - b. DEVELOPER shall be responsible for all closing costs and filing fees, at the time of closing the VILLAGE shall be responsible for providing an executed and recordable quit claim deed to DEVELOPER or to any person or entity as directed by the DEVELOPER.
3. DEVELOPER shall endeavor to improve the respective lot on a timely basis, which shall at minimum be as follows:
  - a. A building permit for construction of improvements on said lot shall be applied for and issued within 20 months of the transfer of property with an occupancy permit issued on commercial lot within 36 months of the transfer of property.
4. If DEVELOPER fails to meet the timely construction of the improvements requirement as provided in numbered paragraph 3 of this section of the DEVELOPMENT AGREEMENT, whether it be due to a failure to obtain a building permit or occupancy permit, the following penalties may be imposed at the sole election of the Village:
  - a. DEVELOPER shall pay a nonrefundable "penalty fee" of \$5,000 per if building permit that is not taken out on the appropriate date contained in paragraph 3 of this section.
5. DEVELOPER shall construct the improvements herein to maintain a minimum required assessed improvement value as follows:

- a. 1059 Kronenwetter Drive - \$500,000 assessments are completed by 1-1 -2025
  - b. 1059 Kronenwetter Drive – total assessments \$750,000 by 1-1 -2027
  - c. 1059 Kronenwetter Drive – if no assessment is completed by 1-1-2025 the subject parcel number 145-2707-214-0085 will revert to the VILLAGE for the same purchase price.
6. The VILLAGE shall be entitled to a nonrefundable "penalty fee" payable from DEVELOPER for each tax year following the issuance of an occupancy permit for improvements on any lot which is the subject of this agreement as identified herein fails to meet the minimum assessed value as provided for in paragraph 5 above, payable on or before January 31 in the applicable tax year, as follows:
- a. For each tax year the assessed value of the improvement on any lot is below \$400,000, the DEVELOPER shall pay to the VILLAGE an annual penalty payment of \$5,000, and if this fee is required, no other penalty fee shall be required under section.
  - b. For each tax year the assessed value of the improvement on the lot is less than \$450,000 below the required improvement value, the DEVELOPER shall pay to the VILLAGE an annual penalty payment of \$4,000.
  - c. The DEVELOPER'S obligation to pay said penalty payment shall cease upon meeting or exceeding the minimum required assessed improvement value in any one year.
7. Indemnification. The DEVELOPER hereby agrees to indemnify, defend, and hold harmless the VILLAGE from and against all claims, damages, fines, judgments, penalties, costs, liabilities and losses, including reasonable attorneys' fees and costs, suffered or incurred by the VILLAGE in any manner in connection with subject PROPERTY and/or the development of the PROPERTY including, without limitation:
- a. The DEVELOPER'S failure to comply with any environmental law, rule, regulation or ordinance, or any order of any regulatory or administrative authority with respect thereto;
  - b. Any release of petroleum products or hazardous materials or Hazardous Substances on, upon or into the PROPERTY and/or the development of the PROPERTY;
  - c. Any and all damage to natural resources or real property or harm or injury to persons resulting or alleged to have resulted from any failure to comply with any law, rule, regulation or ordinance or any release of petroleum products or hazardous materials or Hazardous Substances;
  - d. Claims arising under the Americans with Disabilities Act, historic preservation laws and any other laws, rules, regulations or ordinances;
  - e. All damages, liabilities and expenses, to include loss of tax revenues, delay of construction, and damages to structures or improvements caused directly or indirectly by required remediation of environmental contamination by the VILLAGE except physical

damage caused by the negligent acts of the VILLAGE, its agents, employees or contractors;

- f. Damage to adjacent properties attributable to stormwater run-off from the PROPERTY.

## II. GENERAL REQUIREMENTS

### A. EFFECTIVE DATE

This Agreement shall be effective on the date it is last executed by the authorized representatives of the parties hereto, as evidenced below.

### B. DEFAULT

A default is defined herein as either party's breach of, or failure to comply with, the terms of this Agreement.

1. Remedies on Default. In the event of any default in or breach of this Agreement of any terms or conditions by any party hereto, or any successor in interest to such party, such party or successors shall cure or remedy such default or breach within thirty (30) days of written notice of default describing the nature of the default, what action, if any, is deemed necessary to cure the same and specify a time period of not less than thirty (30) days in which the default may be cured by the defaulting party. In case such action is not taken, or the defaulted breach cannot be cured or remedied within the aforesaid time, the non-defaulting party may institute such proceedings that may be necessary or desirable in its opinion to cure the default or breach, including, but not limited to, proceedings to compel specific performance by the party in default or breached obligation(s). If such a proceeding is commenced, the prevailing party in such proceeding shall be entitled to recover from the other party its reasonable costs incurred in such proceeding, including reasonable attorney fees.
2. Rights and Remedies. The rights and remedies of the parties under this Agreement, whether by law or provided by this Agreement, shall be cumulative and the exercise by any party of any one or more of such remedies shall not preclude the exercise by it at the same or different time of any such other remedies for the same event of default or breach or any of its remedies for any other default or breach by any other party. No waiver made by either party with respect to performance or manner or time thereof, or any obligation of any other party or any condition to its own obligation under this Agreement shall be considered a waiver of any rights of any party making the waiver or any other obligations of any other party.

### C. TERM

This Agreement shall terminate and be of no further force and effect upon the DEVELOPER upon the termination of the Village of Kronenwetter Tax Increment District 2.

D. NOTICE

Delivery of documents and written notices to a party shall be effective only when accomplished in any of the following ways:

1. By sending the document or written notice, postage, or fees prepaid, by U.S. Mail registered or certified mail, return receipt requested, or by a nationally recognized commercial overnight delivery system addressed to the party at:

DEVELOPER: Denyon Homes, Inc.  
5309 Schofield Avenue  
Weston, W: 54476

VILLAGE: VILLAGE OF KRONE-NWETTER  
Village President  
1582 Kronenwetter Drive  
Kronenwetter, WI 54455

WITH COPY TO: Lee D. Turonie  
Dempsey Law Firm, LLP  
500 3<sup>rd</sup> Street, Suite 420  
Wausau, WI 54403

2. By giving the document or written notice personally to the party.

E. MISCELLANEOUS PROVISIONS

1. Waiver. No waiver of any provision of this Agreement shall be deemed or constitute a waiver of any other provision, nor shall it be deemed or constitute a continuing waiver unless expressly provided for by a written amendment to this Agreement nor shall it be deemed a waiver of any subsequent default or defaults of the same type. The VILLAGE'S failure to exercise any right under this Agreement shall not constitute the approval of any wrongful act by the DEVELOPER.
2. Amendment/Modification. This Agreement may be amended or modified only by a written amendment approved and executed by the VILLAGE and the DEVELOPER.
3. Entire Agreement. This written Agreement and written amendments, and any referenced attachments hereto, shall constitute the entire Agreement between the DEVELOPER and the VILLAGE.
4. Time. Time is of the essence as to all dates and deadlines contained in this Agreement. Provided, however, in any instance where the performance of an act is required within a specified time or by a specified date, strict compliance within the specified time shall be extended if the delay or inability to perform is caused by or results from civil disasters or acts of God. It is the intent of this provision that in the event of the occurrence of any such delay, the time or times of performance of any of the obligations of the party shall be reasonably extended for the period of the delay as determined by the

other party, provided that the party seeking the extension due to the delay shall have first notified the other party thereof and requested an extension of the period of the delay.

5. Severability. If any part, term, or provision of this Agreement is held by the courts to be illegal or otherwise unenforceable, such illegality or unenforceability shall not affect the validity of any other part, term, or provision and the rights of the parties will be construed as if the part, term, or provision was never part of this Agreement.
6. Immunity. Nothing contained in this Agreement constitutes a waiver of the VILLAGE'S sovereign immunity under applicable law.
7. Personal Jurisdiction and Venue. Personal jurisdiction and venue for any civil action commenced by either party to this Agreement whether arising out of or relating to the Agreement shall be deemed to be proper only if such action is commenced in the Circuit Court for Marathon County, Wisconsin. The DEVELOPER expressly waives its right to bring such action in or to remove such action to any other court whether state or federal.
8. Binding Effect. This Agreement shall inure to the benefit of and shall be binding upon the VILLAGE and DEVELOPER and their respective successors and assigns if the property is ever transferred to new ownership.
9. Further Assurances and Corrective Instruments. The VILLAGE and DEVELOPER agree that they will, from time to time, execute, acknowledge, deliver, cause to be executed, acknowledged and delivered, such supplements hereto and such further instruments as may reasonably be required for correcting any inadequate or incorrect description of the land hereby conveyed or intended so to be, and for carrying out the express intentions of this Agreement.
10. Authority. Each party warrants and represents to each other that the execution of this Agreement by their respective officers or agents has been duly authorized and that this Agreement, when fully executed, constitutes a valid, binding and legally enforceable obligation of itself.
11. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which shall be an original and all of which shall constitute one and the same instrument.
12. Reservation of Authority. The VILLAGE reserves the authority to impose new or different regulations according to VILLAGE procedure.
13. Recordation. The DEVELOPER shall record the development agreement in the Register of Deeds Office for Marathon County, Wisconsin. All costs of recording shall be paid by the DEVELOPER.
14. Effective Date. This Agreement shall be effective as of the date and year first written above.

Exhibit A — Legal Description:

1059 Kronenwetter Drive — LOT 1 BLK 2 & PT OF LOT 2 D/A OUTLOT 1 CSM VOL 68 PG 57 (#15135)  
(DOC #1507719) of Timber Creek Crossing, in the Village of Kronenwetter, Marathon County,  
Wisconsin. PIN: 145-2707-214-0085

WITNESS WHEREOF, the parties hereto have executed this Agreement as of the year and date set forth above, and by so signing this Agreement, certify that they have been duly and properly authorized by their respective entities to make the commitments contained herein, intending them to be binding upon their respective entities and to execute this Agreement on their behalf.

DENYON HOMES, LLC

\_\_\_\_\_

By: Heath Tappe, President

STATE OF WISCONSIN )

MARATHON COUNTY )

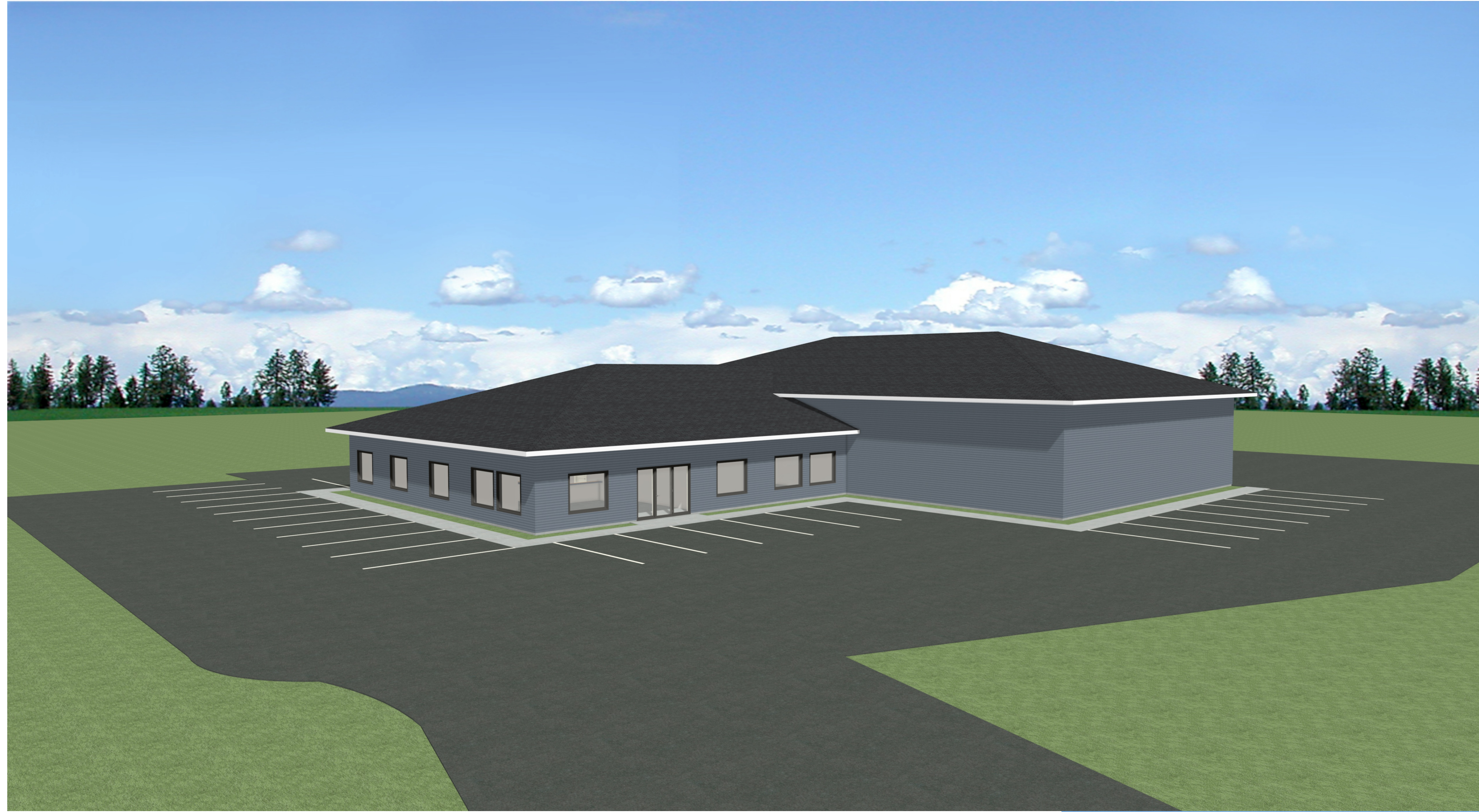
Personally came before me this \_\_\_ day of \_\_\_\_\_, 2023, the above name Heath Tappe to me known to be the person who executed the foregoing instrument personally

\_\_\_\_\_  
Notary Public, State of Wisconsin  
My Commission: \_\_\_\_\_





# DENYON HOMES - NEW OFFICE CONCEPT



COMMERCIAL BUILD

PRELIMINARY SET

**New Office  
Concept**

Mosinee, WI

Denyon Homes  
5309 Schofield Ave.  
Weston, WI 54476  
715.574.6005  
www.denyonhomes.com



Rev 1	-
Rev 2	-
Rev 3	-
Rev 4	-
Rev 5	-
Rev 6	-

**DATE:**

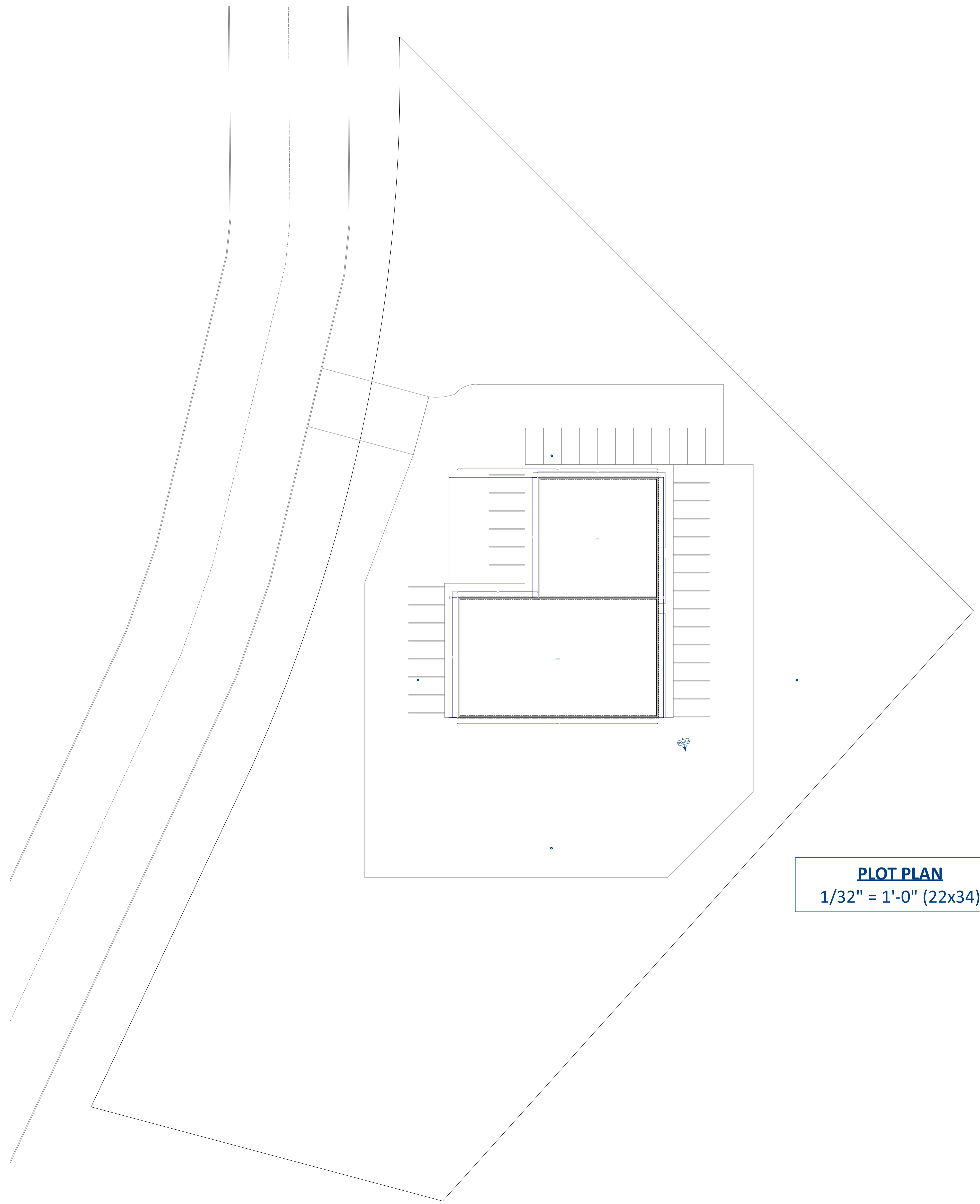
4/11/2023

**DRAWN BY:**

JDG

**SHEET:**

**A-1**



**PLOT PLAN**  
 1/32" = 1'-0" (22x34)

Denyon Homes  
 5309 Schofield Ave.  
 Weston, WI 54476  
 715.574.6005  
 www.denyonhomes.com

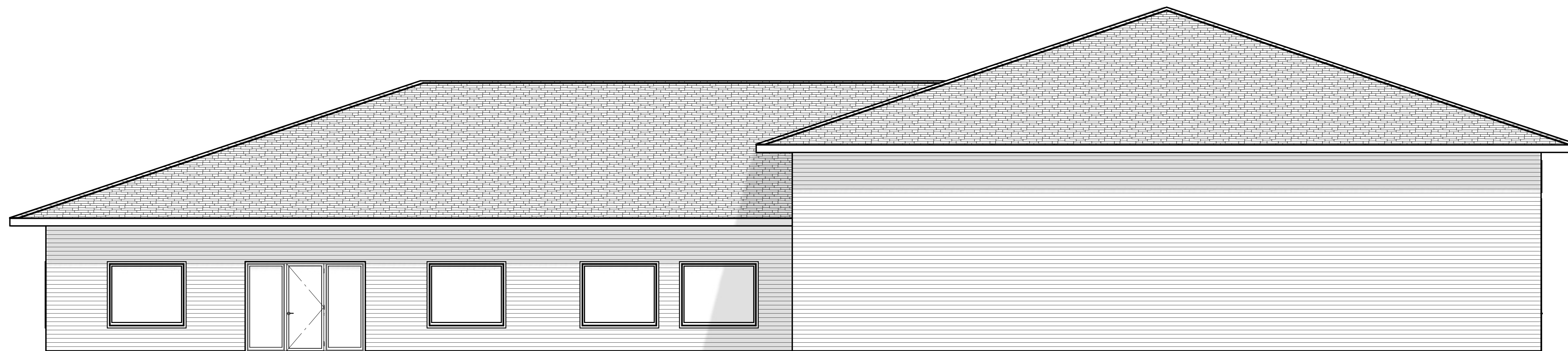


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Rev 3	-
Rev 4	-
Rev 5	-
Rev 6	-

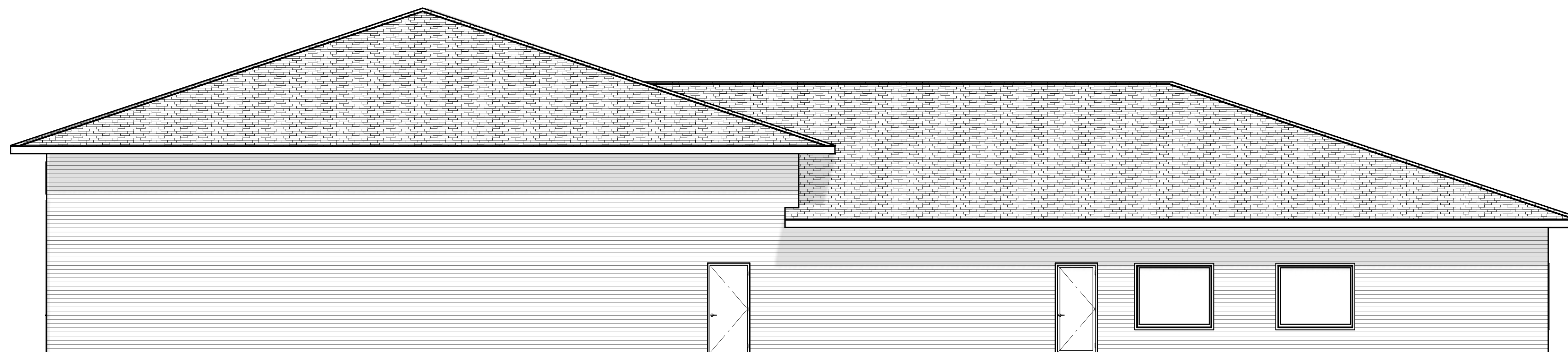
**DATE:**  
 4/11/2023  
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 JDG  
**SHEET:**  
**A-2**

**New Office  
 Concept**  
 Mosinee, WI

COMMERCIAL BUILD  
 PRELIMINARY SET



**FRONT ELEVATION**  
3/16" = 1'-0" (22x34)



**REAR ELEVATION**  
3/16" = 1'-0" (22x34)

COMMERCIAL BUILD

PRELIMINARY SET

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Rev 3	-
Rev 4	-
Rev 5	-
Rev 6	-

**DATE:**

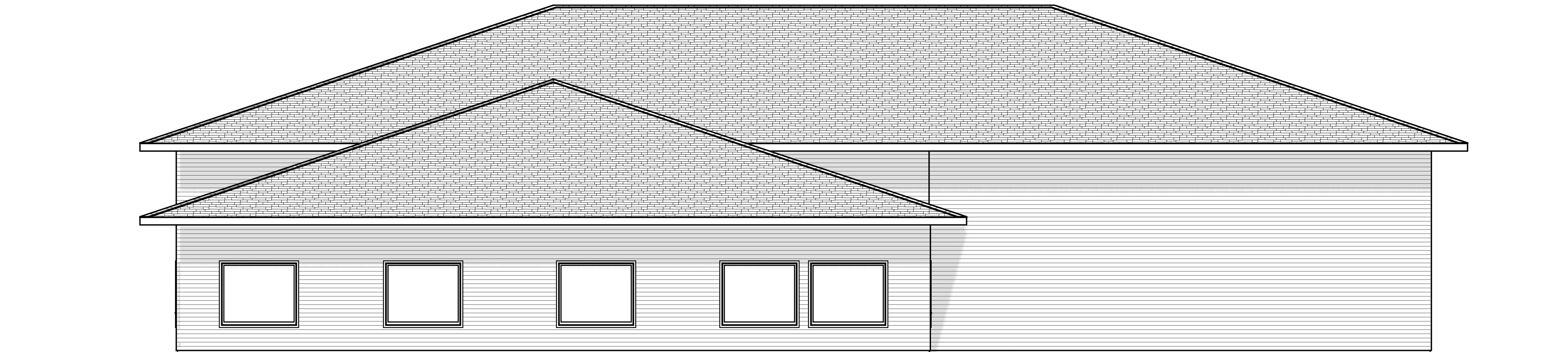
4/11/2023

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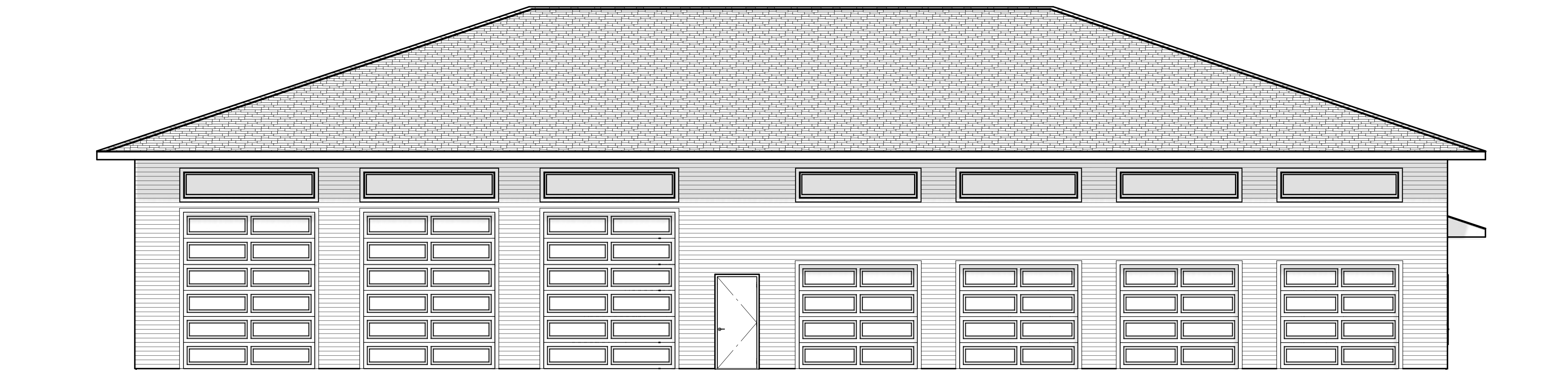
JDG

**SHEET:**

**A-3**



**LEFT ELEVATION**  
 3/16" = 1'-0" (22x34)



**RIGHT ELEVATION**  
 3/16" = 1'-0" (22x34)

COMMERCIAL BUILD  
 PRELIMINARY SET

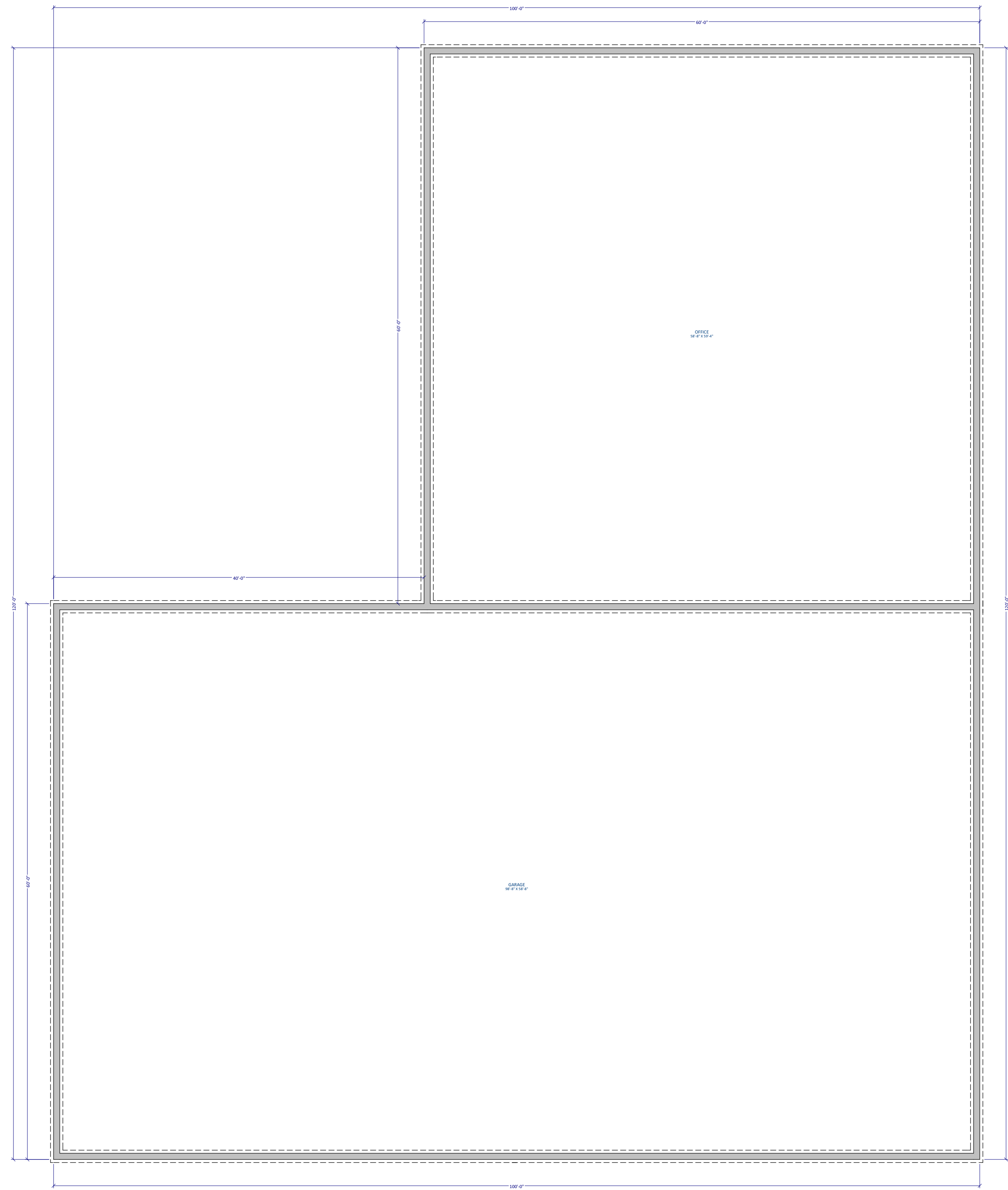
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Rev 6	-

**DATE:**  
 4/11/2023  
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 JDG  
**SHEET:**  
**A-4**



**FOUNDATION PLAN**  
 1/8" = 1'-0" (22x34)  
 Finished Square Footage: ---  
 4'-0" FOUNDATION WALL HEIGHT  
 Dimensions are Framing to Framing  
 Headers or Beams sized by Supplier



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Rev 5	-
Rev 6	-

**DATE:**  
 4/11/2023  
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 JDG  
**SHEET:**  
**A-5**

**New Office Concept**  
 Mosinee, WI  
 COMMERCIAL BUILD  
 PRELIMINARY SET



**1ST FLOOR PLAN**  
 1/8" = 1'-0" (22x34)  
 Floor Square Footage: ---  
 Garage Square Footage: ---  
 Screen Porch Square Footage: N/A  
 10'-1 1/8" Wall Heights (u.n.o.) at  
 Offices  
 10'-0" Wall Heights at Shop  
 84" Header Height (u.n.o.)  
 Dimensions are Framing to Framing  
 Headers sized by Supplier



COMMERCIAL BUILD  
 PRELIMINARY SET

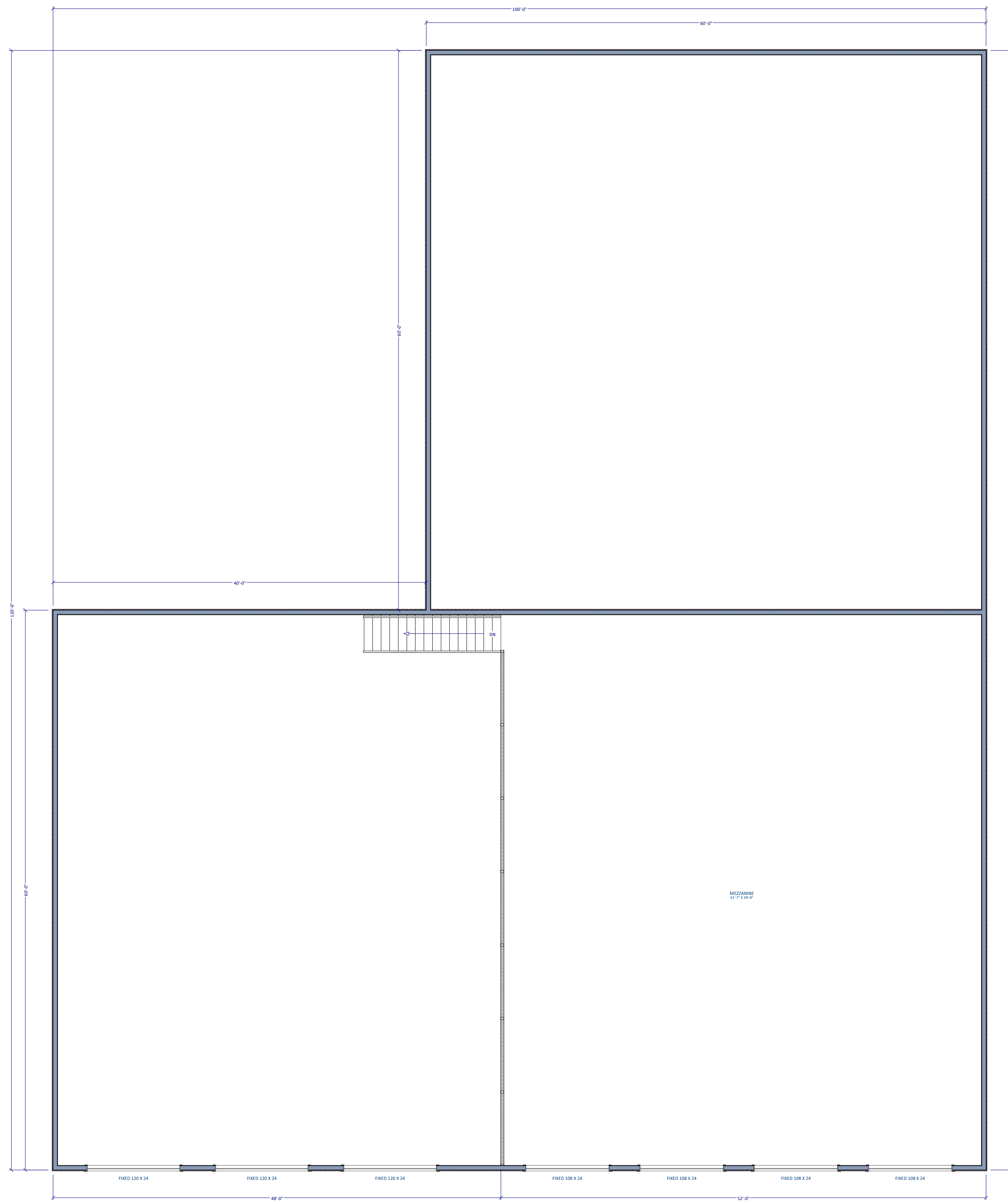
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 4/11/2023  
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 JDG  
**SHEET:**  
**A-6**



**MEZZANINE - 2ND FLOOR PLAN**  
 1/8" = 1'-0" (22x34)  
 Mezzanine Square Footage: 3120  
 72'-7/8" Ceiling Height  
 Dimensions are Framing to Framing  
 Headers sized by Supplier



COMMERCIAL BUILD  
 PRELIMINARY SET

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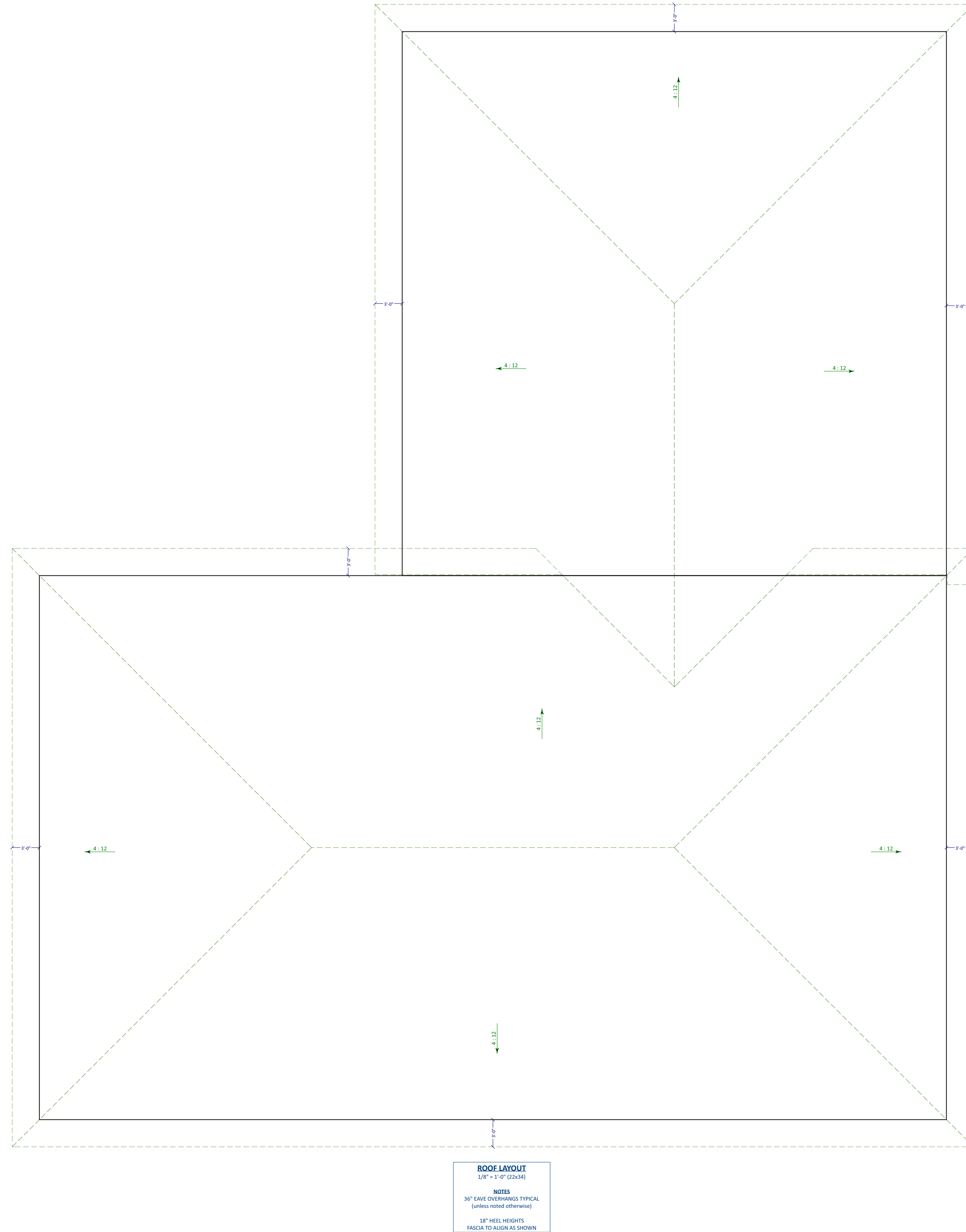


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Rev 4	-
Rev 5	-
Rev 6	-

**DATE:**  
 4/11/2023  
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 JDG  
**SHEET:**  
**A-7**

## GENERAL NOTES

- 1) ALL WORK SHALL BE PERFORMED WITH ALL APPLICABLE LOCAL, STATE, AND NATIONAL CODES AND ORDINANCES AND ALL AUTHORITIES HAVING JURISDICTION
- 2) THE CONTRACTOR SHALL EXAMINE THE PROJECT DRAWINGS AND SHALL NOTIFY THE DESIGNER OF ANY DISCREPANCIES FOUND BEFORE PROCEEDING WITH THE WORK.
- 3) THE CONTRACTOR SHALL VERIFY CONDITIONS AT THE SITE AND REPORT ANY DISCREPANCIES TO THE DESIGNER BEFORE PROCEEDING WITH THE WORK.
- 4) EACH CONTRACTOR SHALL INCLUDE LABOR, MATERIALS, TOOLS, EQUIPMENT, ETC. FOR THE COMPLETE CONSTRUCTION OF THE WORK INDICATED AS SPECIFIED BY THE DRAWINGS AND SPECIFICATIONS, UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE BETWEEN CONTRACTOR AND CUSTOMER.
- 5) MATERIALS AS SPECIFIED ON DRAWINGS AND CONTRACTUAL DOCUMENTS SHALL BE USED. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DETAILING AND COORDINATION IN CONJUNCTION WITH SUBSTITUTIONS MADE TO SPECIFIED MATERIALS.
- 6) VIZION DESIGN GROUP SHALL NOT BE RESPONSIBLE FOR CONSTRUCTION MEANS, METHODS, TECHNIQUES, SEQUENCES OR PROCEDURES, OR FOR SAFETY PRECAUTIONS AND PROGRAMS IN CONNECTION WITH THE WORK OR FOR THE ACTS OR OMISSIONS OF THE CONTRACTOR, SUB-CONTRACTORS, OR ANY OTHER PERSONS PERFORMING THE WORK OR FOR THE FAILURE OF ANY OF THEM TO CARRY OUT THE WORK IN ACCORDANCE WITH THE INTENT OF THE CONTRACT DOCUMENTS. ALL PLUMBING, MECHANICAL, AND ELECTRICAL WORK IS TO BE COORDINATED BETWEEN THE TRADES AS PART OF THEIR INSTALLATION LAYOUT.
- 7) CONTRACTOR SHALL PROVIDE ADEQUATE BRACING AND/OR SHARING TO ENSURE
- 8) STRUCTURAL STABILITY OF BUILDING DURING CONSTRUCTION.
- 9) ALL MATERIAL FINISHES AND STYLES INCLUDING BUT NOT LIMITED TO EXTERIOR SIDING, WINDOWS, EXTERIOR TRIM, AND INTERIOR AND EXTERIOR MILLWORK, ETC. SHALL BE APPROVED BY CUSTOMER.
- 10) DO NOT SCALE THE DRAWINGS. WRITTEN DIMENSIONS ALWAYS TAKE PRECEDENCE OVER SCALED DIMENSIONS.
- 11) THE CONTRACTOR SHALL VERIFY ALL DIMENSIONS AND/OR DISCREPANCIES IN PLAN AND REPORT ERRORS TO VIZION DESIGN GROUP PRIOR TO COMMENCEMENT OF THE WORK, AND TO BE RESPONSIBLE FOR SAME.
- 12) PRIOR TO THE START OF CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THE REQUIRED DESIGN LOADS WITH GOVERNING CODES AND SITE CONDITIONS. VERIFY WITH THE LOCAL BUILDING AGENCIES THE WIND, SEISMIC, SNOW, AND OTHER SPECIAL LOADING CONDITIONS. VIZION DESIGN GROUP SHALL BE NOTIFIED OF ALL DISCREPANCIES.
- 13) IN NO CASE SHALL WORKING DIMENSIONS BE SCALED FROM PLANS, SECTIONS, OR DETAILS ON DRAWINGS.
- 14) ALL DIMENSIONS TO OPENINGS ARE ROUGH FRAMING UNLESS NOTED OTHERWISE.
- 15) ALL DIMENSIONS TO STUD PARTITIONS ARE TO THE FACE OF STUD UNLESS NOTED OTHERWISE.
- 16) CEILING HEIGHT DIMENSIONS ARE FROM FLOOR SHEATHING TO UNDERSIDE OF ROOF TRUSS OR FLOOR JOIST.
- 17) DETAILS MARKED "TYPICAL" SHALL APPLY IN ALL CASES UNLESS NOTED OTHERWISE.
- 18) WHERE NO SPECIFIC DETAIL IS SHOWN, THE FRAMING OR CONSTRUCTION SHALL BE IDENTICAL OR SIMILAR TO THAT INDICATED FOR LIKE CASES OF CONSTRUCTION ON THE PROJECT.
- 19) FOLLOW ALL MANUFACTURER'S RECOMMENDED SPECIFICATIONS AND INSTALLATION PROCEDURES UNLESS OTHERWISE DIRECTED.
- 20) PROVIDE ADEQUATE ANCHORAGE, BLOCKING, BACKING, AND FRAMING FOR LIGHT FIXTURES, ELECTRICAL UNITS, HVAC EQUIPMENT, ETC.
- 21) SLOPE ALL CONCRETE WALKS AWAY FROM EXTERIOR DOORS A MAXIMUM OF 2% TO PREVENT WATER FROM RUNNING OR BEING BLOWN UNDER DOORWAYS AND TO PREVENT STANDING WATER FROM ACCUMULATING IN FRONT OF DOORS.
- 22) PROVIDE FIRE-BLOCKING AND DRAFT-STOPPING IN SPACES CREATED BY CHASES, FURRING, ETC. IN ACCORDANCE WITH THE APPLICABLE CODES.
- 23) SMOKE ALARMS SHALL BE INSTALLED IN ACCORDANCE WITH THE APPLICABLE CODES.
- 24) WINDOW DESIGN INTENDED TO BE IN COMPLIANCE WITH APPLICABLE CODES IN REGARDS TO EGRESS AND SAFETY GLASS. ALL WINDOW SIZES AND REQUIREMENTS TO BE VERIFIED BY CONTRACTOR WITH MANUFACTURER TO ENSURE COMPLIANCE WITH APPLICABLE CODES.



COMMERCIAL BUILD

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**Denyon**  
HOMES

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Rev 6	-

DATE:

4/11/2023

DRAWN BY:

JDG

SHEET:

A-8



**New Village Board Agenda Item:**

APC reviewed a potential agenda item relating to committee structure. There are two portions, first in regards to a review of of standing committee structure, the other being the proposed special committee to discuss and make a formal recommendation to the Village Board regard the structure of an independent ethics commission.

First we will review the standing committees:

In regards to a special committee that would provide a formal recommendation to the Village Board on the structure of an independent ethics commission was discussed in the April 10, 2023 meeting (prior to the “new” board taking office.) As a follow-up to the recent approval by the Village Board to accept applications from interested citizens who must meet the stringent criteria described in that meeting (pushed by trustee Charneski) I request we expand the criteria to include those with experience in municipal committee operation. For example, the requirements originally set forth state that no current members of a committee or elected position, or any spouses of any of those positions can hold a position on this special committee. A balance of those “experienced” and those not involved is necessary to ensure an understanding of the purpose of this committee.

This was approved at the Village Board meeting on April 10, 2023 and would run for a period of 30 days. The minimum number of the citizens meeting the criteria for the committee was supposedly to be formed was seven. As of close of the business on May 10, 2023, there were 6 letters of interest on file with not all of them meeting the criteria as defined by the motion described by Trustee Charneski.

**Recommended Action:** I would support an expansion of candidate qualifications to allow for more people to participate in this special committee. Previous civic engagement would strongly disagree with the notion that there is no interest in Kronenwetter that an independent Ethics Commission be formed.

In regards to the agenda item regarding a review of committee structure, the following applies to that:

At the May 22, 2023 there is an agenda item pertaining to the current make-up and function of current citizen committees. Most specifically, the Administrative Policy Committee (APC) for years has had oversight of all HR issues, all financial topics including all potential contracts, all hiring decisions, all Village Policy, and much more. Looking at other committees, this appears to be far too much discretion being exercised by one citizen committee. There has been a lot of controversy in the Village, and I believe the first step is looking at the structure of the citizen committees as a start.

I believe it is imperative to split the duties of APC into two committees.

**Recommended Action:**

Direct APC to examine all citizen committees, and recommend a new committee structure where a separate finance committee operates in conjunction with the remainder of APC's duties and the other citizen committees' duties.





## Village Board Orientation Information

The following are excerpts from various Board/Administration training sessions. I think there are many good ideas worth reviewing.

This information is intended to provide a common base understanding about what it takes to be an effective Board member, and why the Board should care that each member is effective. The outline below highlights the key items, but does not attempt to thoroughly cover everything.

**Board as a Team:** Board members were elected to a Village Board, not to some independent seat. Constituents, although they are diverse, have a right to expect the Board to function effectively as a team. There is sometimes a perception by Board members that they need to be independent to the point of being contrary on every issue. There is also a fear about being perceived as a “rubber stamp” Board. A Board member can and should feel comfortable in expressing diverse opinions, and in arguing a point. The key is to show respect for fellow Board members, to be willing to move ahead once the issue is thoroughly discussed, and to live with the results of the vote.

**Board as Individuals:** Each Board member provides a unique perspective, and has his or her own areas of interest. This is only natural and the areas of interest should not be repressed. What makes government special is the diversity of the Board members. It is important for Board members to understand fellow member’s perspective, and may allow a Board member to take the lead on issues within his or her areas of interest. The best Board is one in which Board members have strong individual identities, yet work effectively as a team.

**Constituent Requests:** Once elected, a Board member rarely meets anyone who will admit to not having voted for him. Board members will frequently receive requests that seem on the surface to be very reasonable. In most cases, the Village staff can resolve the constituents’ problem. Typically the Board members will hear only part of the story, and what seems to make sense, doesn’t. The main thing is to get the basic information from the person making the request. The constituent can assume then that you or someone will get back to them within a day. Depending upon the complexity of the request, a Board member can pass it on directly to a department head, or to the Administrator.

The key to a constituent request is to be specific in what the Board member will do, i.e., promise a timely response, look personally at the problem etc., while avoiding a commitment to “fix anything”.

**Board Commitments:** A Board member should never attempt to speak for the entire Board, particularly outside Board meetings. It’s inappropriate to promise that the Board will do something until the Board as a group has a chance to discuss it.

**Balance:** The single most difficult job of a Village Board is to balance diverse interests and search for common interest. It is easy for a Board member to react to groups in isolation without considering the larger consequences of his or her actions. For example, a senior group may request that more hours in the recreation center be restricted for adult use. Before responding to solve their problems, it is important to at least consider who else might be affected. While this seems like common sense, it is too often overlooked in the decision making process. It is very important to recognize and consider citizen input, but it is equally important to develop perspective. If ten people call on an issue, in a Village of 12,000 people, is it indicative of a landslide public concern, or a well organized phone campaign? When someone tells a Board member that “everyone in the Village feels this way” it is important for him to trust his own judgment and seek a few more opinions. A Board can seldom do everything that everyone wants, but it should try to do most of the things that most people need.

**Committee Traps:** Committees can serve a useful purpose in taking an in depth look at an issue, or providing an outside perspective. Village Board should avoid the trap, however, of referring everything to a committee for further study and review. If the Board has most of the information it needs to decide, then decide. They should not use committees to avoid having to make tough decisions. It will make the Board appear weak and indecisive, and will eventually cause a backlog in the decision-making process. At a certain point there is a diminishing value to the additional input.

**Election Traps:** A Board is occasionally inclined to refer tough issues to the voters. In rare instances this is appropriate. However, in most cases the Board needs to make the tough decisions. This is a representative form of government rather than a democracy. The voters elect representatives (Board members) to make informed decisions. If an issue seems too tough for the Board, it is unlikely that the voters will make a better informed decision.

**Leaders Versus Messengers:** Board members need to be leaders, not just the messengers for their constituents. It is necessary and appropriate for Board members to inform the Board of the concern and opinions of their constituents. However, a Board member also needs to educate constituents and help them understand the bigger picture. On some issues, a Board member may need to take a leadership role contrary to the views of her constituents. For example, even if a majority of constituents wanted to discriminate on the basis of race, age or sex, it would not be right to do so.

These issues will not arise often, but it is important to remember that the great leaders took risks and led their constituents rather than followed them.

**Process Versus Product:** It is important to balance the value of public input and discussion in meetings with the value of decision making. It is important to allow adequate time in meetings for public input and Board members discussion. It is also important to keep things moving so that every item on the agenda receives equal attention. If the board allows repetitive public comment or prolonged Board discussion on early agenda items, it shortchanges the later items. Good decisions are seldom made after midnight.

**Conflict Management:** It is natural to be intimidated by large, angry crowds. It is important that the Board maintain control in these situations, and require basic rules of courtesy. It is important that Board members do not get sucked into emotional confrontations, and lose sight of what the issue at hand is. If necessary, allow time for cooling off. The President should maintain a quick gavel, and not allow any personal attacks by the audience.

**Don't Grandstand/Posture:** A simple example of grandstanding is a Board which must implement an EPA-mandated program or face a crippling fine. After a thorough review of the requirements and exhausting all alternatives, the Board is due to vote on the issue. The majority of the Board votes affirmatively. One member, after assessing that the votes are there to implement the program and avoid the fines, makes a grandstand speech to the audience about the evils of big government, drawing applause from the audience and the perpetual animosity of fellow Board members. An effective Board member works quietly to do their homework and makes reasoned arguments to their fellow Board members. A grandstander makes posturing statements to the audience. The most effective way to deal with this behavior is to publicly confront it in the meeting.

**Monday Night Tunnel Vision:** There is a tendency for Board members to base their entire perceptions of how the Village operates by what happens on Monday nights at Village meetings. It is important to keep in perspective that the Village staff provides hundreds of different services to thousands of citizens everyday. Difficult problems come up and are resolved. Customers are treated with courtesy and respect. While the issues discussed Monday nights at Board meetings are important, keep them in context with the entire operation.

**This Too Shall Pass:** During times of conflict, it is hard not to take problems home for a sleepless night or two. While not diminishing the seriousness of these issues, keep in mind that they will fade away to be replaced by other issues. Can you remember the conflicts you were dealing with three months ago? At the time they may have seemed insurmountable, today they are probably a dim memory. The key is to keep positive and humorous perspective, and not give yourself ulcers.



# REPORT TO VILLAGE BOARD

---

**ITEM NAME: Filtration Plant  
Construction Observation**  
**DATE: 6-12-2023**  
**PRESENTING COMMITTEE: Village  
Board**  
**COMMITTEE CONTACT: Chris Voll**  
**STAFF CONTACT: Dan  
Hekrdle-DPW**  
**PREPARED BY: Dan Hekrdle**

---

**ISSUE: Discussion & Approval: Filtration Plant Construction Observation Contract.**

**OBJECTIVES: Approving this contract with the designer/engineer of this filtration plant.**

**ISSUE BACKGROUND/PREVIOUS ACTIONS: This project has been going on since 1996, this has been an issue of filtering our drinking water from Iron, Manganese & now PFAS that is harmful to the residents health.**

**PROPOSAL: Make a Motion to approve the filtration plant construction observation contract.**

**ADVANTAGES: Residents cleaner water drinking quality.**

**DISADVANTAGES: Budget & cost.**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION: Make a motion to approve the filtration plant construction observation Contract.**

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**  
 Remaining CFY Account Number:  
 Description:  
 Budgeted Amount:  
 Spent to Date:  
 Percentage Used:  
 Remaining:

**ATTACHMENTS (describe briefly):**



330 N. 4th Street, Wausau, WI 54403-5417  
715-845-8000 | becherhoppe.com

May 31, 2023

Mr. Dan Hekrdle, Director of Public Works  
Village of Kronenwetter  
1582 Kronenwetter Drive  
Kronenwetter, WI 54455

Subject: Well No. 2 Water Treatment Facility Construction Services

Dear Dan:

The Village has accepted bids for the Well No. 2 Water Treatment Facility.

The Village desires to construct the project.

### **SCOPE/DESCRIPTION**

The scope of services is providing the following Basic Construction Services to the Village:

#### **A. Construction Administration**

1. Prepare Notice of Award for Village to issue to the Contractor.
2. Prepare agreement, bonds, and insurance certificates for execution by Contractor and the Village.
3. Prepare agenda and conduct pre-construction meeting.
4. Coordinate building construction schedules with equipment delivery schedule.
5. Provide interpretation of plans and specifications as necessary.
6. Shop drawing review for conformance with plans and specifications and "American Iron and Steel" requirements.
7. Review contractor construction procedures and materials for compliance with Building Permit and DNR Municipal Water approval "conditions."
8. During construction, interview contractor and sub-contractor personnel for compliance with Davis-Bacon wage rates.
9. Change order review.
10. Payment request review.
11. Assist Village in preparing Safe Drinking Water Fund loan monthly draws.
12. Periodic site visits.
13. Prepare monthly construction progress update.
14. Witness performance testing procedures.
15. Issue Notice of Substantial Completion.
16. Prepare Operations and Maintenance Manual for Water Treatment Facility.  
Include valve numbering schedule and valve control functions for all operations of three cell pressure filter.
17. Provide operator training.





**B. Resident Project Representative and Field Grade Staking**

1. Attend Pre-Construction Meeting.
2. Provide full time on-site resident project representative when underground work is being done and part-time RPR during other times of construction.
3. Provide construction grade staking.
4. Attend progress coordination meeting.
5. Provide on-site construction review with Director of Public Works as requested.
6. Record drawings.

**ADDITIONAL SERVICES**

We can provide additional services as may be required and will provide such services upon your authorization.

**CLIENT RESPONSIBILITIES**

The Client shall provide, or make available, all relevant information and data pertaining to this project to Becher-Hoppe Associates, Inc. The Client shall also provide access to all private and public property which is required for Becher-Hoppe Associates, Inc. to perform their services. The Client shall also provide:

1. Construction testing and laboratory analytical services if necessary.

**COMPENSATION**

Compensation for Basic Construction Services A.1. through A.17. will be on the basis of a lump sum fee of \$52,000.

Compensation for Basic Construction Services B.1. through B.6. will be on the basis of our standard billing rates and reimbursable expenses. Our opinion of the cost to perform the Basic Construction Services defined herein is estimated at \$20,000 - \$22,000.

**PROJECT PERSONNEL**

Project Manager will be Kenneth J. Ligman, who may be reached by telephone 715-845-0432, or via email at kligman@becherhoppe.com. If the Project Manager is unavailable, your secondary contact will be Matthew Patterson, PE, who may be reached at mpatterson@becherhoppe.com. Donohue & Associates will provide electrical construction services.

**TIME FRAME**

Our services will be provided in 2023 and 2024, dependent on Village's Contractor's schedule.



**STANDARD CONDITIONS**

Included with the Proposal/Agreement are our Standard Agreement Provisions which are part of this Proposal/Agreement for professional services. Please review this document.

**ACCEPTANCE**

If the terms of this Proposal/Agreement are acceptable, please sign and return to our office as our authorization to begin work. We look forward to the opportunity to be of service.

Sincerely,

Karl R. Kemper, PE  
President

Kenneth J. Ligman, PE  
Senior Project Manager

KJL/jlp

P:\2021\2021.022 - Kronenwetter - Meter Station-DWTR\Correspondence\Sent\2021.022\_Kronenwetter Construction Services Letter to Dan Heikrdle.docx

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**ACCEPTED BY:**

Village of Kronenwetter

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**STANDARD TERMS AND CONDITIONS**

**1. STANDARD OF CARE.** Becher Hoppe's Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession under similar circumstances at the same time and in the locality where the Services are performed. Professional services are not subject to, and Becher Hoppe does not provide, any warranty or guarantee, express or implied. Any warranties or guarantees contained in any purchase orders, requisitions, or notices to proceed issued by Owner are void and not binding upon Becher Hoppe. Notwithstanding any other representations made elsewhere in this Agreement or in the execution of the Project, this Standard of Care shall not be modified. Becher Hoppe shall act as an independent consultant at all times during the performance of its services, and no terms of this Agreement, either express or implied, shall create an agency fiduciary relationship.

**2. CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Owner. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the Project progresses, facts discovered may indicate that the scope must be redefined. Becher Hoppe will promptly provide Owner with a written amendment to this Agreement to recognize such change.

**3. HAZARDOUS ENVIRONMENTAL CONDITIONS.** Unless expressly stated otherwise in the Scope of Services of this Agreement, Becher Hoppe's scope of services does not include any services relating to a Hazardous Environmental Condition, including but not limited to the presence at the Project site of asbestos, mold, PCBs, petroleum, hazardous substances or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws. In the event Becher Hoppe or any other party encounters a Hazardous Environmental Condition, Becher Hoppe may at its option suspend performance of services until Owner: a) retains appropriate consultants or contractors to identify and remediate or remove the Hazardous Environmental Condition; and b) warrants that the Project site is in full compliance with all applicable environmental laws.

**4. SAFETY.** Unless specifically included as a service to be provided under this Agreement, Becher Hoppe specifically disclaims any authority or responsibility for general job site safety, or the safety of persons (other than Becher Hoppe employees) or property.

**5. DELAYS.** If performance of Becher Hoppe's Services is delayed through no fault of Becher Hoppe, Becher Hoppe shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.

**6. TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party. Owner shall pay Becher Hoppe for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination. If either party defaults in its obligations under this Agreement (including Owner's obligation to make required payments), the non-defaulting party may, after giving seven days written notice, suspend performance under this Agreement. The non-defaulting party may not suspend performance if the defaulting party commences to cure such default within the seven-day notice period and completes such cure within a reasonable period of time.

Becher Hoppe may terminate this Agreement upon seven days written notice if: a) Becher Hoppe believes that Becher Hoppe is being requested by Owner to perform services contrary to law or Becher Hoppe's responsibilities as a licensed professional; or b) Becher Hoppe's Services for the Project are delayed, suspended, or interrupted for a period of at least 90 days for reasons not attributable to Becher Hoppe's performance of Services; or c) Owner has failed to pay any amount due

and owing to Becher Hoppe for a period of at least 60 days. Becher Hoppe shall have no liability to Owner on account of such termination.

**7. OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Becher Hoppe is supplied for the general guidance of the Owner only. Since Becher Hoppe has no control over competitive bidding or market conditions, Becher Hoppe cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Owner.

**8. RELATIONSHIP TO CONTRACTORS.** Becher Hoppe shall serve as Owner's professional representative for the Services and may make recommendations to Owner concerning actions relating to Owner's contractors. Becher Hoppe specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected or used by Owner's contractors. Becher Hoppe neither guarantees the performance of any construction contractor nor assumes responsibility for any contractor's failure to perform in accordance with the construction contract documents.

**9. CONSTRUCTION REVIEW.** For projects involving construction, Owner acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the Project permits errors or omissions to be identified and corrected at comparatively low cost. Performance of construction-related professional services by a third party or the Owner risks misinterpretation or alternate interpretation of the design intent. Owner agrees to hold Becher Hoppe harmless from any claims resulting from performance of construction-related professional services by persons other than Becher Hoppe.

**10. BETTERMENT.** If any Item or component of the Project is required due to omission from the construction documents, Becher Hoppe's liability shall be limited to the reasonable costs of correction of the construction, less the cost to the Owner if the omitted item or component had been initially included in the construction contract documents. It is intended by this provision that Becher Hoppe will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

**11. INSURANCE.** Becher Hoppe will maintain Professional Liability, Commercial General Liability, Automobile, Worker's Compensation, and Employer's Liability Insurance coverage in amounts in accordance with legal and Becher Hoppe's business requirements. Becher Hoppe shall provide to Owner certificates demonstrating such coverage upon request. For projects involving construction, Owner agrees to protect Becher Hoppe's interests through appropriate property and Liability Insurance, and to require its construction contractor, if any, to include Becher Hoppe as an additional Insured on Contractor's policies relating to the Project. Becher Hoppe's coverages referenced above shall, in such case, be excess over contractor's primary coverage.

**12. INDEMNIFICATION.** To the fullest extent permitted by law, Owner and Becher Hoppe each agree to indemnify the other party and the other party's officers, directors, partners, employees, and representatives, but not defend, from and against losses, damages, and judgments arising from claims by third parties, including reasonable attorneys' fees and expenses recoverable under applicable law, but only to the extent they are found to be caused by a negligent act, error, or omission of the indemnifying party or any of the indemnifying party's officers, directors, members, partners, agents, employees, or subconsultants in the performance of services under this Agreement. If claims, losses, damages, and judgments are found to be caused by the joint or concurrent negligence of Owner and Becher Hoppe, they shall be borne by each party in proportion to its negligence.

**STANDARD TERMS AND CONDITIONS**

To the fullest extent permitted by law, Owner shall indemnify and hold harmless Becher Hoppe, its employees, agents, and representatives, and Becher Hoppe's subconsultants, from and against any loss, liability, claims and damages caused by, arising out of, or resulting from the presence at the Project site of asbestos, mold, PCBs petroleum, hazardous substances, or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws, except to the extent that the loss, liability, or damages are caused solely by the willful misconduct or negligence of Becher Hoppe, its agents or employees.

**13. LIMITATIONS OF LIABILITY.** No owner, shareholder, principal, employee, or agent of Becher Hoppe shall have individual liability to Owner; and Owner covenants and agrees not to sue any such individual in connection with the Services under this Agreement.

Neither Becher Hoppe, Becher Hoppe's subconsultants, nor their agents or employees shall be jointly, severally, or individually liable to the Owner in excess of the compensation to be paid pursuant to this Agreement or two hundred fifty thousand dollars (\$250,000), whichever is greater, by reason of any act or omission, in tort or contract, including breach of contract, breach of warranty or negligence. To the fullest extent permitted by Laws and Regulations, Owner and Becher Hoppe waive against each other, and the other's employees, officers, directors, members, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement or the Project, from any cause or causes.

**14. OWNERSHIP AND REUSE OF PROJECT DOCUMENTS.** All documents and other deliverables, in all media, prepared by or on behalf of Becher Hoppe in connection with this Agreement are instruments of service, and Becher Hoppe shall hold the copyright to and all other ownership and property interests in such instruments of service. Upon payment for services rendered, Becher Hoppe grants Owner a license to use instruments of Becher Hoppe's services for the purpose of constructing, occupying, or maintaining the Project. Owner shall not reuse any such documents or other deliverables pertaining to the Project for any purpose other than that for which such documents or deliverables were originally prepared. Owner shall not cause or allow the alteration of such documents or deliverables without written verification and approval by Becher Hoppe for the specific purpose intended, and any alteration by Owner shall be at the Owner's sole risk. Owner agrees to indemnify and hold harmless Becher Hoppe from all claims, damages, and expenses (including reasonable and necessary defense costs), arising out of such reuse or alteration by Owner or others acting through Owner.

**15. ELECTRONIC MEDIA.** Copies of documents that may be relied upon by Owner are limited to printed copies that are signed and sealed by Becher Hoppe. Files or information in electronic media are furnished by Becher Hoppe to Owner solely for convenience of Owner. Because data stored in electronic media format can deteriorate or be modified, the Owner agrees to perform acceptance tests within 60 days. Becher Hoppe will not be responsible to correct any errors or for maintenance of documents in electronic media format after the acceptance period.

**16. RECORDS RETENTION.** Becher Hoppe shall retain on file, for a period of ten years following completion or termination of its services, copies of contract documents, final deliverables, and accounting records related to Engineer's services under this Agreement. Upon Owner's request, Becher Hoppe shall provide a copy of maintained item to Owner at cost.

**17. AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written Instrument signed by both parties.

**18. SUCCESSORS, BENEFICIARIES AND ASSIGNEES.** This Agreement shall be binding upon and inure to the benefit of the owners, administrators, executors, successors, and legal representatives of the Owner and Becher Hoppe. The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assignees.

**19. NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Owner's construction contractors, if any.

**20. STATUTE OF LIMITATION.** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Substantial Completion, as defined by the construction documents prepared by Becher Hoppe, or, if no construction documents are prepared, one year after the submittal date of Becher Hoppe's most recent invoice for this Agreement. Any action not brought within that one-year time period shall be barred, without regard to any other limitations period set forth by law or statute.

**21. DISPUTE RESOLUTION.** Owner and Becher Hoppe shall provide written notice of a dispute within a reasonable time and after the event giving rise to the dispute. Owner and Becher Hoppe agree to negotiate any dispute between them in good faith for a period of 30 days following such notice. Owner and Becher Hoppe may mutually agree to submit any dispute to mediation or binding arbitration but doing so shall not be required or a prerequisite to initiating a lawsuit to enforce this Agreement.

**22. CONTROLLING LAW.** This Agreement is governed by the laws of the state in which the Project is located.

**23. NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

**24. SEVERABILITY.** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidly or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

**25. AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

**26. SURVIVAL.** All express representations, indemnifications and limitations of liability included in this Agreement will survive its completion or termination for any reason.

Rev. 04/22



330 N. 4th Street, Wausau, WI 54403-5417  
715-845-8000 | becherhoppe.com

### 2023 Rate Schedule

<u>Classification</u>	<u>Hourly Rate</u>	<u>Per Diem</u>	<u>Rate</u>
Project Engineer III	\$180	Meal-Breakfast (at IRS rate)	\$13.00
Project Engineer II	\$160	Meal-Lunch (at IRS rate)	\$15.00
Project Engineer I	\$140	Meal-Dinner (at IRS rate)	\$26.00
Civil 3D Designer	\$155	Travel (at IRS rate)	\$0.655/mile
Resource Manager	\$155	Lodging	At Cost
Staff Engineer	\$110		
Engineer Intern	\$85	<u>Field Equipment</u>	<u>Rate</u>
		GPS	\$40/Hour
CAD Technician III	\$120	Robotic Total Station	\$40/Hour
CAD Technician II	\$110	Drone	\$100/Hour
CAD Technician I	\$100	<u>Supplies</u>	<u>Rate</u>
		Postage	At Cost
Project Representative III	\$130	Printing Materials	At Cost
Project Representative II	\$110		
Project Representative I	\$100	<u>Other</u>	<u>Rate</u>
		Permitting / Plan Approval Fees	At Cost
Land Surveyor, PLS	\$140	Sub-consultant's Fee X	1.03
Survey Technician II	\$105	Expert Witness Rate X	2
Survey Technician I	\$95	Overtime Rate X	1.25
Real Estate Specialist II	\$160		
Technical Assistant	\$105		
Administrative	\$85		

Updated 01/17/23

*Becher-Hoppe Associates, Inc. reserves the right to adjust any portion of the rate schedule as needed annually to reflect the firm's salary and reimbursable expenses review practices. Invoice billing rates will be adjusted accordingly.*

**Dan Hekrdle**

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**From:** Buerger, Bob <Bob.Buerger@aecom.com>  
**Sent:** Thursday, June 8, 2023 10:14 AM  
**To:** Dan Hekrdle  
**Subject:** RE: [External] Village of Kronenwetter Water Treatment Facility Construction Management Request For Quote

Dan,  
Currently we do not have any staff available for this project. I appreciate your consideration of AECOM working with the Village of Kronenwetter.

If you have other future projects that you may need construction administration and inspection services, please contact me.

Thank you

Bob

**Bob Buerger**

Construction Engineering Sr. Manager  
CM/CEI Transportation Greater West Region  
M 1-715-340-4215  
[bob.buerger@aecom.com](mailto:bob.buerger@aecom.com)

**AECOM**

200 Indiana Avenue  
Stevens Point, WI 54481  
T 1-715-342-8110

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**From:** Dan Hekrdle <dhekrdle@kronenwetter.org>  
**Sent:** Wednesday, June 7, 2023 8:40 AM  
**To:** Buerger, Bob <Bob.Buerger@aecom.com>  
**Subject:** Village of Kronenwetter Water Treatment Facility Construction Management Request For Quote

Bob,

The Village of Kronenwetter has accepted bids for a Water Treatment Facility Project (bid awarded to Ellis Construction) and is seeking quotes for construction management services for this construction project. The Village is requesting that AECOM review the Request For Quotation (RFQ) for this work and consider submitting a proposal.

I have attached a copy of the RFQ for your consideration. In addition, I have attached a link to the construction documents (see the link below) as well.

Responses are due by noon on Monday, June 12, 2023.

Thank you for your consideration.

Sincerely,

**Dan Hekrdle**  
Director of Public Works/Utility Manager

<b>POLICY ID: FIN-010</b>	<b>TITLE: Grant Applications and Distributions</b>	
<input checked="" type="checkbox"/> ORIGINAL <input type="checkbox"/> REVISION	<b>APPROVED BY VILLAGE BOARD:</b>	<b>DATE:</b>
<b>EFFECTIVE DATE: Immediate</b>	_____	<b>June 12, 2023</b>
	Village Clerk	
<b>APPLIES TO:</b>	<input checked="" type="checkbox"/> FLSA EXEMPT	<input checked="" type="checkbox"/> FLSA NON-EXEMPT
	<input checked="" type="checkbox"/> REPRESENTED EMPLOYEES	<input checked="" type="checkbox"/> Non-REPRESENTED EMPLOYEES
<i>This policy applies to all Village of Kronenwetter employees in the categories checked in this section. Provisions within individual personal contracts or a collective bargaining agreement may supersede certain parts of this policy.</i>		

**Purpose**

To establish grant writing guidelines for all Village of Kronenwetter departments and to assist staff when applying for grants and distributing grant funds.

**Scope**

This policy applies to all Village employees and other persons who are responsible for applying and distributing grant funds.

**Policy**

The Village of Kronenwetter hereby adopts this grant policy to maintain uniform rules for all Village of Kronenwetter departments and to assist staff with guidelines on applying for and distributing grant funds.

The Village Administrator may be charged with the enforcement of the rules that are set out by this policy. In the case where the position of the Village Administrator is vacant, the Village Treasurer will be charged with enforcement of this policy.

The following regulations and requirements to organization behavior are hereby adopted:

- It shall be the policy of the Village of Kronenwetter to attempt to secure as many grants as possible to offset taxpayer funding items and services deemed necessary for Village operations.
- In the case where there is an available grant, the appropriate department head shall fill out and submit all of the necessary documents in an attempt to be awarded the grant.
- Priority should be placed on using funding from grants before using taxpayer funding for items, services, or projects.

**Procedure**

Application for Grants:

- 1.) If the grant does not require any funds from the Village or requires funds that are already designated to that department the department head, or their designee, shall collect and transmit all of the necessary items via the application process of the grant issuer.
- 2.) If the grant requires expenditure of village funds that are not already allocated in the current budget but has a timeline that needs to be met prior to the next available Administrative Policy Committee meeting, the Administrator shall still authorize the Department Head to apply for the grant and immediately thereafter present the grant, as well as an appropriate budget amendment to the Administrative Policy Committee for review. If there is time for the Administrative Policy Committee to review the grant and budget amendment prior to the application deadline the Administrator shall present the grant prior to the application being submitted. The Administrative Policy Committee will then make a recommendation to the Village Board for Action or Denial.

## Distribution of Grant Funds

Section 8, Item N.

- 1.) Upon disbursement of funds to the Village, the Department Head has the authority to expend the funds in accordance with the terms of the grant.
- 2.) In the case that matching funds from the Village must be expended, the appropriate budget amendment must have been authorized by the Village Board prior to expending those funds.



RESOLUTION NO.: 2023-004

VILLAGE OF KRONENWETTER, MARATHON COUNTY, WISCONSIN  
A RESOLUTION DECLARING OFFICIAL INTENT  
FOR NAMING OF AN AUTHORIZED RESRESENTATIVE FOR THE ENVIRONMENTAL IMPROVEMENT FUND  
FOR THE VILLAGE OF KRONENWETTER

WHEREAS, the Village of Kronenwetter, Marathon County, Wisconsin (the "Municipality") has determined, that an authorized representative resolution is required as part of an application for Environmental Improvement Fund (EIF) assistance. The Village of Kronenwetter shall authorize a person by "title" rather than by "name" so a newly elected official would already be authorized to act on behalf of the Village; and

WHEREAS, an authorized representative resolution is required as part of an application for Environmental Improvement Fund (EIF) assistance and allows authorized representative to file applications for financial assistance from the State of Wisconsin Environmental Improvement Fund; and

WHEREAS, it is the desire of the **Village of Kronenwetter**, Wisconsin, a municipal corporation, to file several applications for state financial assistance for its water and treatment facilities under the Wisconsin Environmental Improvement Fund (ss. 281.58, 281.59, 281.60, and 281.61, Wis. Stats.); and

WHEREAS, it is necessary to designate a representative for filing said applications; and

BE IT THEREFORE RESOLVED by the Village Board of the **Village of Kronenwetter** that the **Village President** is hereby appointed as the authorized representative for the **Village of Kronenwetter** for the purpose of filing these applications, and that the representative is further authorized and empowered to do all things necessary in connection with said applications.

VILLAGE BOARD, VILLAGE OF KRONENWETTER

By: \_\_\_\_\_  
Chris Voll, Village President

ATTEST:

By: \_\_\_\_\_  
Bobbi Birk-LaBarge, Village Clerk

Adopted: June 12, 2023



# REPORT TO VILLAGE BOARD

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**ITEM NAME: Discussion:**  
**Report from Public Works**  
**Director on Roof and Village**  
**Hall Expansion Plans**  
**MEETING DATE: 6-12-2023**  
**PRESENTING COMMITTEE:**  
**Village Board**  
**COMMITTEE CONTACT: Chris**  
**Voll**  
**STAFF CONTACT: Dan**  
**Hekrdle DPW**  
**PREPARED BY: Dan Hekrdle**

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**ISSUE: Village Hall Future Municipal Building Expansion**

**OBJECTIVES: Need to start thinking about how the Village of Kronenwetter wants to get this going with deciding if we need a new facility or an expansion of a new or remodeled Village Hall.**

I have reached out to 3 roof companies for estimates on immediate roof repairs (where existing leaks are) and roof replacement costs. I have received a quote from Wausua roofing (attached) and 2 others have come out but still waiting on their quotes.

Wausua roofing when out here, did give me an estimate on the immediate repairs and approved this quote of \$175.00 when they said they could see where the water was coming in around the work out room and other areas. These immediate repairs are completed.

**ISSUE BACKGROUND/PREVIOUS ACTIONS: Duane Gau when acting Administrator approached me with getting together all the departments to see what would be the general areas of improvement or expansion for the future growth of all of our departments here at the village of Kronenwetter.**

DPW had 2 meetings with PD, FD, PW, Utilities, Community Development Director departments and talked about what is needed for the future needs here in Kronenwetter.

When the VOK Administrator is hired, we can reach out to board and committees for direction on starting meetings on this issue.

Also, I had Dunrite come in for an estimate around the Board room, There is holes on the outside walls that need to be filled in and also some water issues on the ceiling panels around by the entrance door. Still waiting back on that estimate.

Also, Have had Malbrit Electric out 5 times now with numerous of issues with our heat and cooling system. We hope that this will be good for a while now with these repairs.

Also, I had Automated Logic out with repairs to our heating system issues, we were receiving failure notices on our system lately so, I hope those issues are resolved.

Also, I have a lock smith replacing a door handle lock downstairs. the locksmith needed parts so should be back and replaced asap.

**PROPOSAL:** When the new Administrator for the Village of Kronenwetter is hired, the Village should start a committee with plans for expansion of much needed space here at the Village Buildings.

**ADVANTAGES:** Bringing all equipment into indoor storage, create a women’s locker room for PD, More garage and rooms for overnight firefighters at FD, Etc.

**DISADVANTAGES:** Having to budget and cost.

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Start committee as soon as the new Administrator is hired.

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**  
Remaining CFY  
Account Number:  
Description:  
Budgeted Amount:  
Spent to Date:  
Percentage Used:  
Remaining:

**ATTACHMENTS (describe briefly):**

**Wausau Roofing and Siding Co**  
PO BOX 547  
Wausau, WI 54402-0547

Phone: 715-675-1178  
Cell: 715-571-9229  
www.wausauroofers.com

**Roofing Proposal**

DATE: 6-1-23

CUSTOMER: VILLAGE OF KRONENWETTER	PHONE: 715-693-4200
STREET: 1582 KRONENWETTER DR	JOB NAME: ENTIRE SHINGLED ROOF
CITY, STATE, ZIP: KRONENWETTER 54455	JOB LOCATION:
Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:	

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) \*ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / CHIMNEY FLASHING
- INSTALL NEW RIDGE VENT / ~~POB~~ VENTS
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

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Company agrees to furnish material and labor, in accordance with above specifications for the sum of:

ONE HUNDRED THIRTY THOUSAND NINE HUNDRED EIGHTEEN Dollars  
(\$130,918.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

**TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.**

Authorized Signature [Signature] President  
Above specifications & costs may be withdraw by us if not accepted within 30 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

**Wausau Roofing and Siding Co**  
PO BOX 547  
Wausau, WI 54402-0547

Phone: 715-675-1178  
Cell: 715-571-9229  
www.wausauroofers.com

**Roofing Proposal**

DATE: 6-1-23

CUSTOMER: VILLAGE OF KRONENWETTER	PHONE: 715-693-4200
STREET: 1582 KRONENWETTER DR	JOB NAME: FIRE DEPT. BUILDING
CITY, STATE, ZIP: KRONENWETTER 54455	JOB LOCATION:

Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) \*ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / CHIMNEY FLASHING
- INSTALL NEW RIDGE VENT / PEB VENTS
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

Company agrees to furnish material and labor, in accordance with above specifications for the sum of:  
SIXTY NINE THOUSAND SIX HUNDRED Dollars  
(\$69,600.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

**TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.**

Authorized Signature Wiegand President  
Above specifications & costs may be withdraw by us if not accepted within 30 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

**Wausau Roofing and Siding Co**  
PO BOX 547  
Wausau, WI 54402-0547

Phone: 715-675-1178  
Cell: 715-571-9229  
www.wausauroofers.com

**Roofing Proposal**

DATE: 6-1-23

CUSTOMER: VILLAGE OF KRONENWETTER	PHONE: 715-693-4200
STREET: 1582 KRONENWETTER DR	JOB NAME: MAIN ENTRANCE POLICE DEPT. BUILDING
CITY, STATE, ZIP: KRONENWETTER 54455	JOB LOCATION:

Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) \*ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / ~~CHIMNEY FLASHING~~
- INSTALL NEW RIDGE VENT / ~~POD VENTS~~
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

Company agrees to furnish material and labor, in accordance with above specifications for the sum of:  
THIRTY SIX THOUSAND FIVE HUNDRED NINETY THREE Dollars  
(\$36,593.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

**TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.**

Authorized Signature [Signature] President  
Above specifications & costs may be withdraw by us if not accepted within 30 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**Wausau Roofing and Siding Co**  
PO BOX 547  
Wausau, WI 54402-0547

Phone: 715-675-1178  
Cell: 715-571-9229  
www.wausauroofers.com

**Roofing Proposal**

DATE: 6-1-23

CUSTOMER: VILLAGE OF KRONENWETTER	PHONE: 715-693-4200
STREET: 1582 KRONENWETTER DR	JOB NAME: ADMIN BUILDING
CITY, STATE, ZIP: KRONENWETTER 54455	JOB LOCATION:
Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:	

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) \*ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / CHIMNEY FLASHING
- INSTALL NEW RIDGE VENT / POD VENTS
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

Company agrees to furnish material and labor, in accordance with above specifications for the sum of:  
TWENTY NINE THOUSAND SEVEN HUNDRED TWENTY FIVE  
(\$29,725.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

**TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.**

Authorized Signature *Wesley H. [Signature]* President  
Above specifications & costs may be withdraw by us if not accepted within 30 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

## TERMS AND CONDITIONS OF PROPOSAL

Section 8, Item P.

**TERMS** – The terms and conditions set forth herein contain the entire agreement between Wausau Roofing and Siding Co. ("Company") and Customer with respect to the subject matter hereof, and supersede all prior, contemporaneous or collateral representations, agreements, understandings, inducements or conditions, expressed or implied, oral or written, relating hereto, except as contained in this Proposal. The terms and conditions set forth herein cannot be modified, amended, added to, or otherwise changed unless such modification, addition or change is reflected in writing signed by both Company and Customer. No course of dealing or usage of trade or course of performance shall be relevant to explain or supplement any term expressed in this Proposal. Acceptance of this order by Company shall be deemed to constitute an agreement on Customer's part to the conditions hereof and supersedes all previous agreements.

**INTEREST** – Interest will be added to all overdue or otherwise delinquent accounts at the rate of 1.5% per month (18% per annum) or the maximum legal interest allowable, if less. In addition, Customer agrees to pay Company's reasonable attorney and/or collection fees and expenses, as permitted by law (at the trial level, on all appeals and post judgment), if legal or collection action is necessary to enforce the terms of this Proposal, including but not limited to collecting payments.

**TAXES** – The prices listed in the Proposal do not include any state or local taxes. If any tax, public charge, tariff, duty, or increase therein, is now or hereafter assessed, levied, or imposed upon this transaction, on the goods to be sold, or upon any sale, delivery, or other action taken hereunder, the burden of such charge or change shall be borne by Customer.

**INSURANCE** – Customer shall maintain fire, tornado and other necessary insurance on the property. Company warrants that company is insured.

**ALTERATIONS** – Any alteration or deviation will become an extra charge over and above the Proposal. Customer agrees to bear any reasonable additional costs arising out of or resulting from any alteration or deviation made by Customer under the terms and conditions of this Proposal whether or not a change order is signed.

**CANCELLATION OF ORDER** – It is agreed that if Customer terminates this Proposal, fails to accept delivery, or otherwise defaults on his/her obligations, this Proposal shall terminate and deposits will be returned to Customer accordingly, less all expenses incurred by Company, such as restocking costs, material procurement costs, administrative costs, and a reasonable profit.

**DELAYS** - Company will not be responsible for delays due to strikes, slowdowns, governmental shutdowns, shortages of material, fire, theft, vandalism, weather conditions, vendor or supplier performance, failure of suppliers or subcontractors to satisfactorily meet scheduled deliveries or any other acts or circumstances beyond its control. Customer shall pay Company for all expenses incurred by Company which arise out of delays, including delays caused by Customer. Present scheduled dates are good faith estimates and are not contractual nor are they intended to imply that time is of the essence.

**CUSTOMER'S REPRESENTATIONS** – Customer represents and warrants to Company that the construction site is zoned properly by the applicable governing authority for the construction contemplated under the terms of this Proposal. This Proposal shall be null and void in the event any governmental authority shall refuse to issue any necessary building or sanitary permit for the work contemplated herein.

**CONSTRUCTION LIEN RIGHTS** – As required by the Wisconsin Construction Lien Law, Company hereby notifies Customer that persons or companies furnishing labor or materials for the construction on Customer's land may have lien rights on that land and on the buildings on that land if they are not paid for such labor or materials. Those entitled to lien rights, in addition to Company, are those who contract directly with Customer, or those who give Customer notice within 60 days after they first furnish labor or materials for the construction. Accordingly, Customer probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his/her mortgage lender, if any. Company agrees to cooperate with Customer and his/her lender, if any, to see that all potential lien claimants resulting from the work proposed hereunder are duly paid.

**DAMAGES ON SITE** – Customer shall be wholly responsible for loss or damages caused to materials stored on site, in-process construction on the contemplated project from all causes including without limitation, loss by fire, rain, windstorm, vandalism and insurrection. Customer agrees to procure and maintain, at his/her own expense, insurance against such loss in a sum equal to the total project price as set forth herein. Such insurance to be written to protect Customer and Company, as their interests may appear.

**COMPLETION DATES** – Completion dates acknowledged by Company are estimates of the date on which the work contemplated herein will be completed and are not binding on Company. Failure to perform pursuant to said completion dates for any reason whatsoever, whether in Company's control or not, shall not be cause for cancellation by Customer or for the assertion of damages of any kind whatsoever including, but not limited to, consequential damages, against Company. Company agrees to exercise its best efforts to notify Customer of any material delay in delivery or performance.

**WARRANTY** – Company warrants to Customer that from the date of final invoice supplied by Company, and for one year thereafter, Company will repair or replace, or pay the reasonable cost of such repair or replacement, at its option, any defects in the building caused by fault or workmanship supplied by Company under this Proposal. THE REMEDIES HEREIN PROVIDED ARE INTENDED TO BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES, AND NO SUBSTITUTION FOR ALL OTHERS, AT LAW OR IN EQUITY. IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES TO ANY PERSON OR PROPERTY ALTHOUGH THIS WARRANTY BEGINS ON THE DATE OF FINAL INVOICE, NO PERFORMANCE OF THIS WARRANTY SHALL BE MADE BY COMPANY OR LIABILITY ARISE UNTIL COMPANY HAS RECEIVED PAYMENT IN FULL FROM CUSTOMER. NO ACTION FOR THE ENFORCEMENT OF THE REMEDIES SET FORTH HEREIN SHALL BE COMMENCED MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION ACCRUED FOR THE ENFORCEMENT OF SUCH REMEDIES.

**CHOICE OF LAW/FORUM** – Any action arising out of or related to the transactions contemplated by this Proposal shall be governed by and construed in accordance with the laws of the State of Wisconsin, without regard to conflict of law provisions wherever contained. THE PARTIES AGREE THAT ANY LITIGATION SHALL BE CONDUCTED EXCLUSIVELY IN THE MARATHON COUNTY CIRCUIT COURT LOCATED IN WAUSAU, WISCONSIN, WITHOUT A JURY, AND THE PARTIES HEREBY CONSENT TO SUCH JURISDICTION AND WAIVE ANY PERSONAL JURISDICTION OR VENUE OBJECTIONS (INCLUDING FORUM NON-CONVENIENS) TO SUCH FORUM.

**SEVERABILITY** – If any section (or part of a section) hereof is found to be unenforceable, then the remainder shall continue in full force and effect as if the unenforceable section (or part thereof) did not exist.

**ERRORS** – All mathematical errors and typos will be corrected immediately upon discovery thereof. Customer agrees to indemnify Company for all errors if Company corrects the error upon realization of the error. If Company knowingly fails to correct an error, Customer maintains all legal rights.

**NOTICE CONCERNING CONSTRUCTION DEFECTS** - Wisconsin law contains important requirements Customer must follow before Customer may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project. Section 895.07(2) and (3), Stats., requires Customer to deliver to Company a written notice of any construction conditions Customer alleges are defective before Customer can file a lawsuit, and Customer must provide Company the opportunity to make an offer to repair or remedy the alleged construction defects. Customer is not obligated to accept an offer made by Company. All parties are bound by applicable warranty provisions.





**Dan Hekrdle**

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**From:** William Kind <wkind.wausauroofing@gmail.com>  
**Sent:** Thursday, June 1, 2023 6:48 PM  
**To:** Dan Hekrdle  
**Subject:** [External] Roofing Proposals  
**Attachments:** Kronenwetter Municipal Center.pdf

Hi Dan  
Here are the roofing proposals, let me know if you have any questions.  
Thank You  
Willy Kind



**Dan Hekrdle**

---

**From:** William Kind <wkind.wausauroofing@gmail.com>  
**Sent:** Thursday, June 1, 2023 6:42 PM  
**To:** Dan Hekrdle  
**Subject:** [External] Roof repair invoice  
**Attachments:** Roof Repair.pdf

Hi Dan  
Here is the invoice for the roof repair.  
Thank you  
Willy Kind

Wausau Roofing and Siding Co.

# Invoice

PO Box 547

Wausau, WI 54402-0547

Date	Invoice #
6/1/2023	525

<b>Bill To</b>
Village of Kronenwetter 1582 Kronenwetter Dr Kronenwetter, WI 54455

<b>Due Date</b>
6/1/2023

Item	Description	Est Amt	Prior Amt	Prior %	Curr %	Total %	Amount
09 Roof	Repair to pipe boot above weight room						175.00

<b>Total</b>	\$175.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$175.00



# REPORT TO VILLAGE BOARD

**ITEM NAME:** VAC Truck  
**Quotes**  
**MEETING DATE:** 6-12-2023  
**PRESENTING COMMITTEE:**  
 Village Board  
**COMMITTEE CONTACT:** Chris  
 Voll  
**STAFF CONTACT:** Dan  
 Hekrdle-DPW  
**PREPARED BY:** Dan Hekrdle

**ISSUE:** Discussion: Vac Truck Quotes

**OBJECTIVES:** Updated Pricing for Combination Sewer/Vac truck for the Utility Department.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** The village had put in the budget money in the past for purchasing a new vac truck. The committee has asked me to get an updated cost for the vac truck. I reached out to 3 vendors and received 2 quotes back, I have attached them.

Recently with talk about not having a facility to cover this vac-truck, now we need to figure out how and where would we store this vehicle inside? One suggestion is to add on a garage section off the new filtration plant. This is a good idea based on the area, heated garage, and close to the water department facility.

There has also been talk from the committee to see if any surrounding communities would like to go in with the cost and use of this vac truck.

**PROPOSAL:** Motion to take no action on this topic at this time. Budget for 2024 or 2025

**ADVANTAGES:** Stop contracting out our jetting services.

**DISADVANTAGES:** Large cost.

**ITEMIZE ALL ANTICIPATED COSTS** (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

**RECOMMENDED ACTION:** Motion to take no action on this issue at this time. Budget for 2024 or 2025.

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s)** – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY

Account Number:  
Description:  
Budgeted Amount:  
Spent to Date:  
Percentage Used:  
Remaining:

**ATTACHMENTS (describe briefly): yes**



19750 Edgewood Dr  
Lannon, WI 53046  
T: 800-381-9134  
F: 262-264-0725  
E: support@envirotechequipment.net

Quote No. 22-0020838

Date: 3/6/2023  
Terms: Net 30  
Delivery: UPS Ground  
FOB:

**Customer**  
Village of Kronenwetter  
Dan Hekrdle  
1582 Kronenwetter Dr.  
Kronenwetter, WI 54455

Item	Ordered	Description	Price	Total
Vac-Con Truck	1	New /Demo 2022 Titan Vac-Con Jet Vac Combination Dual Engine Configuration Including the Following Highlights: Water Pump 60 GPM @ 3,000 PSI with Multi Flow Driven Hydrosatically	467,997.00	467,997.00

**Providing Customer Satisfaction  
Through Trusted Partnerships**

*Note: Any and all shipping and sales tax will be added to this invoice.*

	<b>\$467,997.00</b>
Tax ()	
	<b>\$467,997.00</b>







Quote No. 22-0020838

Date: 3/6/2023  
 Terms: Net 30  
 Delivery: UPS Ground  
 FOB:

19750 Edgewood Dr  
 Lannon, WI 53046  
 T: 800-381-9134  
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 E: support@envirotechequipment.net

**Customer**  
 Village of Kronenwetter  
 Dan Hekrdle  
 1582 Kronenwetter Dr.  
 Kronenwetter, WI 54455

Item	Ordered	Description	Price	Total
		(3) Stage Centrifugal Fan Blower Vacuum System (8,000 CFM) driven Hydrostatically  Blower Silencer, Stainless Steel  1,300 Gallons of On-Board Water Capacity  11 Yard Debris Tank with Hydraulically Controlled Heavy Duty Flat Rear Door and Splash Shield  Transfer Case with Hydrostatic Drive for Vacuum System and Water Pumping System  8" Boom with 10" Extension, 270 Degree Overall Rotation  Headache Boom Rest Mounted Behind Cab  8 Jet High Pressure Flush Out System  Front Mounted Articulating Hose Reel with 600' of 3/4" Hose  Vac-Con's Latest Omni-Bus Controls with Water Proff Monitor and Proportional Function Joystick  Electronic On-Screen Footage  "Smart" Hose Reel Auto Levelwind with Jog Controls  Flat Industrial Style Rear Door with Hydraulic Up/Down and Wedge Style Locks  Omni-Bus Online Diagnostic Monitoring System  Wireless Conroller Including all Hydraulic Functions (Including Reel Controls)  Lazy Susan Style Tube Storage, 5 Tubes  25' of 8" Vacuum Tubes and Quick Clamps  Vacuum Breaker System  Hydro Excavating System with Digger Style Lance Rated for 3,000 PSI and 50' of Hose Mounted on a Auto Rewind Reel  Washdown System Rated for 800 PSO with Wand and 50' of		

**Providing Customer Satisfaction  
 Through Trusted Partnerships**

*Note: Any and all shipping and sales tax will be  
 added to this invoice.*

	<b>\$467,997.00</b>
Tax ()	
	<b>\$467,997.00</b>





Quote No. 22-0020838

Date: 3/6/2023  
 Terms: Net 30  
 Delivery: UPS Ground  
 FOB:

19750 Edgewood Dr  
 Lannon, WI 53046  
 T: 800-381-9134  
 F: 262-264-0725  
 E: support@envirotechequipment.net

**Customer**  
 Village of Kronenwetter  
 Dan Hekrdle  
 1582 Kronenwetter Dr.  
 Kronenwetter, WI 54455

Item	Ordered	Description	Price	Total
		House Mounted on Auto Rewind Reel		
		Remote Lube System for Debris Tank and Boom		
		Front and Rear Mounted Camera System		
		LED Safety Strobe Lighting and Rear Mounted LED Directional Full Arrow Bar		
		LED Lights Boom Mounted and Reel Mounted		
		LED Flood Lights Mounted on Side and Rear of Truck		
		Air Purge System		
		Winter Recirculating System Low and High Pressure		
		Nozzle and MH Accessories		
		Storage Tool Boxes Behind Cab and at Rear of Body		
		Safety Cone Storage		
		New Demo Vac-Con Mounted on a 2022 Freightliner Model 114SD 6 x 4 66,000 GVW 370HP Cummins, with Allison Transmission Including Air Ride Seats, Aluminum Hubs, Power Windows, Locks and Mirrors Chassis has Approximately 3,700 Miles on it. Chassis Painted White with Flat Black Hood and the Vaccon Body is Painted Blue		

**Providing Customer Satisfaction  
 Through Trusted Partnerships**

*Note: Any and all shipping and sales tax will be added to this invoice.*

Sub-total	\$467,997.00
Tax ( )	0.00
<b>Total</b>	<b>\$467,997.00</b>





Brown Equipment Company  
2501 S Kentucky Ave  
Evansville IN 47714  
Ph:800-747-2312  
www.brownequipment.net

# Vehicle Quote

#Q07320  
5/31/2023

**Bill To**

Village of Kronenwetter Wi  
Dan Hekrdle 1582 Kronenwetter Drive  
Kronenwetter Wi 54455 United States  
United States

**Ship To**

Village of Kronenwetter Wi  
Dan Hekrdle 1582 Kronenwetter Drive  
Kronenwetter Wi 54455 United States  
United States

<b>TOTAL</b>
<b>\$520,602.00</b>
Sales Rep: Tom Poole

**Expires**

11/15/2023

**PO #**

**Quote Information**

**Shipping Method**





Brown Equipment Company  
 2501 S Kentucky Ave  
 Evansville IN 47714  
 Ph:800-747-2312  
 www.brownequipment.net

# Vehicle Quote

#Q07320  
 5/31/2023

Item	Description	Qty	Price	Extended Price
SEWER-900-12-TA-SPP	SEWER EQUIPMENT COMPANY OF AMERICA MODEL 900-ECO-12 Chassis: Freightliner 114SD Cummins Engine, Allison Transmission, Tandem Rear Axle Vacuum System: 4400 CFM Blower 8" Vacuum Hose system 18" Hg vacuum rating Dual Cyclone Separator Dual Element 10 Micron Final Filter Remote Vacuum Relief Variable Volume Delivery Analog Vacuum Display (6) Tube / Tube Rack Boom: Hydraulic Powered Boom 180° Working Radius 10' Boom Cylinder Boom Joystick Control Debris Tank: 12 Cubic Yard Capacity Exten Steel Construction Debris Level Indicator Hydraulic Dump, 50° Dump Angle (LIFT CLYINDER) Dual Ported Rear Door w/ Knife Valve Dump Height 60" Hydraulic Open/Close/Lock Door Body Wash-out System Water System: 1500 Gallon Capacity Water Tank Single Piston Water Pump 80 gpm @ 2500 psi w/ 30 min run dry Black Duraprolene™ Water Tank Construction w/ 10 Year Warranty Cold Weather Recirculation System Digital Water Tank Gauge 2.5" Hydrant Fill system with Strainer Air Purge Valve Variable Volume Delivery Low Water Warning Light Analog Pressure Display Electrical: NEMA 4 Control Panel Hour Meter (Blower & Water Pump) Truck: (1) Alum Toolbox 24"x42"x100" - Behind Cab (2) Alum Toolbox 18"x18"x30" - Passenger LED D.O.T. Approved Lighting 12 LED Flashers LED Arrowboard LED Manhole Work Light LED Boom Work Lights Hose Reel & Hose: Front Mounted Telescoping & Rotating 800' x1" Capacity 700' x 1" Jetter Hose 10' Leader Hose Manual Hose wind Footage Counter Pinch Roller Accessories: (3) 8" x 6' Extension Tube (1) 8" X 4' Extension Tube (1) 8" x 6' Crowned Suction Nozzle (1) 6" x 10' Flat Discharge Hose (6) Quick Clamps BB Hose Guide Tri-Star (chisel point) nozzle DD (high flow) nozzle Finned Nozzle extension Nozzle Rack (Mounted midship toolbox) 25' Fill Hose with Storage Rack Upstream Pulley Guide Washdown gun w/ 50' Hose on Spring Retract. Hose Reel Hydro-Excavation Kit Wireless Pendant Controller Enhanced Visibility Camera System (front and rear camera) Six DOT Safety Cones and Holder Central Lubrication System (1) Hydrant Wrench (1) Paper Owner's Manual  Optional Items: Auto level wind with hyd up/down \$8,915.00 Digital smart counter - \$3,560.00 anti freeze system - \$13,370.00 Debris Body pump off system - \$13,493.00	1		\$520,602.00





Brown Equipment Company  
2501 S Kentucky Ave  
Evansville IN 47714  
Ph:800-747-2312  
www.brownequipment.net

# Vehicle Quote

#Q07320  
5/31/2023

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<b>Subtotal</b>	\$520,602.00
<b>Tax (0%)</b>	\$0.00
<b>Total</b>	\$520,602.00







Brown Equipment Company  
2501 S Kentucky Ave  
Evansville IN 47714  
Ph:800-747-2312  
www.brownequipment.net

# Vehicle Quote

#Q07320  
5/31/2023

Company/Agency: \_\_\_\_\_

Name(Printed): \_\_\_\_\_

Title: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

FINAL INVOICE AMOUNT MAY BE SUBJECT TO ADDITIONAL MATERIAL AND MANUFACTURING SURCHARGES. THIS ESTIMATE DOES NOT INCLUDE APPLICABLE TAXES. CUSTOMER IS RESPONSIBLE FOR ALL APPLICABLE FEDERAL, STATE AND LOCAL TAXES. WE HEREBY ORDER THE DESCRIBED MATERIAL SUBJECT TO ALL TERMS AND CONDITIONS OF THIS ESTIMATE.



**Dan Hekrdle**

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**From:** administrator@kronenwetter.org  
**Sent:** Friday, June 9, 2023 9:16 AM  
**To:** Dan Hekrdle  
**Subject:** Message from KM\_C308  
**Attachments:** SKM\_C30823060908160.pdf



# REPORT TO VILLAGE BOARD

**ITEM NAME:** Discussion & Approval: Building an outdoor ice-rink in the Village of Kronenwetter  
**MEETING DATE:** 6-12-2023  
**PRESENTING COMMITTEE:** Village Board meeting  
**COMMITTEE CONTACT:** Chris Voll  
**STAFF CONTACT:** Dan Hekrdle-DPW  
**PREPARED BY:** Dan Hekrdle

**ISSUE:** Discussion & Approval: Building an outdoor ice-rink in the Village of Kronenwetter.

**OBJECTIVES:** Finding a location and resources to build and Maintain an outdoor ice-rink

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** Clipp Committee have requested to look into an area for ice-skating/hockey in the Village of Kronenwetter. First, the village would need to figure out if they just want just one pleasure rink (no hockey boards) or have an ice-rink that the residents can play hockey on with boards.

After talking with Brad Jacobson Lead-man Parks, we have a few locations that may be possible.

1. Tower Park would be a consideration to make and build an ice skating rink. There is a fire hydrant close by. We would need to create side banks with snow to be able to hold or keep the water/ice in to develop and hold-in water to freeze.
2. Buska Park or Tower Park would be a possible hockey boards site. This would need to be decided if you put up permanent or yearly take down hockey boards.

These two areas we feel are heavily populated with residents, good area for making this worth while for kids to come and use these site (s). Freindship park may be another park that may be good area for discussion, also the area around the municipal ballfields could be considered. There was an area to skate on ice back in the 1980's along side the village hall down by the parks garage. Not sure about details, just heard about this from talk around town.

**PROPOSAL:** Make a motion to approve village staff to get cost for new or used hockey boards for future outdoor skating rink (s).

**ADVANTAGES:** Establish area ice rink(s)/hockey for residents and mostly kids in the Village of Kronenwetter.

**DISADVANTAGES:** This would take man hours to create and maintain the ice skating area (s). We would need to make sure that this location (s) be close to a fire hydrant to be able to flood the ice as needed. This would also take cleaning off the snow and trying to keep the ice in good working condition (weather permitting).

Hockey board would need to be installed in early fall/winter and then taken down at end of winter (unless you leave them up all year round.

Water usage from our existing fire hydrant. Record water usage.

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Make a motion to approve village staff to get new or used hockey boards for future out door skating rink (s).

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

ATTACHMENTS (describe briefly):



# Report To Village Board

**ITEM NAME:**

**MEETING DATE:** June 12, 2023

**PRESENTING COMMITTEE:**

Item Presented by Trustee Vedvik, and Challenged by Trustee Charneski

**COMMITTEE CONTACT:**none

**STAFF CONTACT:**none

**PREPARED BY:**Ken Charneski

**ISSUE:** This is a challenge to Agenda Item that attempts to re-hash a previously approved and failed formation of an ethics ad-hoc committee.

**OBJECTIVES:** To examine whether or not, after this subject has been discussed, conditionally approved, and failed due to lack of public interest, the Village Board should expend further time and resources on this issue.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** Trustee Vedvik has requested a discussion on changing the terms for the formation of an ad-hoc ethics committee.

I challenged the need for this agenda item for several reasons which I will explain here.

## Summary of action taken so far.

This issue has already been extensively examined, discussed, and voted on over the past year. The Village Board assigned the issue to the Administrative Policy Committee (APC), which considered the subject over several meetings, took public input, and held an open forum to provide free access for proponents of the matter to express why this new code and/or ad-hoc committee was needed.

Legitimate, concrete **examples and evidence of the repeated claims of ethics violations have yet to be provided.** There have been many broad, undefined accusations, and numerous claims of “ethics violations” and “conflict of interest” issues which do not meet the definitions of such. Instead, it appears to me that a few people have recklessly used these terms very loosely as weapons for political purposes and personal benefit.

Proponents of a new ethics code claimed this was not a “witch hunt” based on personal animosity, or politically motivated, or meant to be biased in any way. However, the lack of volunteers to form a neutral, unbiased ad-hoc committee indicates otherwise.

One person articulated the idea that a local means (an Ethics Commission) would be a venue more available to the people of Kronenwetter, rather than take complaints to County Court. This might at first seem to be a good idea, but it is not realistic.

According to the legal opinion from a recent webinar, **any true ethics violation** as defined in statute, (by definition dealing with personal financial gain) **must be prosecuted by the District Attorney.** So a local ethics commission would be irrelevant in that case.

They also stated in that webinar that there would be **no conflict of interest or personal gain assumed in voting to rename a park** for a family member. This has been one of the mainstay “ethics” complaints made by Mr. Vedvik over the past year.

In fact it appears that **all of the claims of wrongdoing, personal gain, etc** that Mr. Vedvik and his “Concerned Citizens” group have used to repeatedly vilify others **have yet to be justified with facts.**

So, in light of the recent legal opinions, we can strip away the year-long hype and endless repetition of false claims, and see that **any real need** for a committee or commission, or whatever, **has yet to be presented in a meaningful way**. If that has not been done by now, then why still discuss the matter?

Take away the statutory ethics violations, and all that would be left for an “ethics” commission to review, would be complaints about personal behavior or speech which offended someone. While potentially addressing only subjective and petty issues, The effort of doing it can be very expensive to administer.

Nevertheless, in the face of all these drawbacks, APC recommended to the Village Board to create the opportunity for Village residents to apply to be part of a 7-member ad-hoc ethics committee, and see what they might come up with.

This was done with stipulations meant to insure that the members would be **neutral, rational, and unbiased** people without a partisan political motivation or personal animosity.

According to those terms - if less than 7 people applied for the ad-hoc positions, the issue would be considered closed due to a lack of interest.

The Village Board approved the motion unanimously.

### Current agenda item

The issue of creating an unbiased ethics committee has been closed due to lack of enough applicants. Trustee Vedvik now hopes bring basically the same item back to the Board agenda, but with **disregard for the safeguards that APC and the Board voted for previously**.

He (and Mr. Coyle at APC) apparently would like to open the door for an ad-hoc committee made up of anyone, regardless of whether or not they have personal animosity, political agenda, or other axes to grind.

I believe that the Village Board should not allow itself to be a party to an abuse of procedure that allows one or two highly partisan trustees representing a tiny special interest group, to ignore and override what has already just been acted on by the Board.

The safeguard provisions that the Board approved, **are there for a good reason**. That is to prevent anything like the **object failure of the previous ethics code/ethics commission from happening again**.

### History of the previous (2015-2020)Ethics Code

What I summarize here is, is more highly detailed in my March 4, 2021 email report to President Voll. That report is **available at kencharneski.com**

I will provide a copy of that to the Village Clerk to enter into the record.

I also have a report called “**Ethics in Kronenwetter**” also at **kencharneski.com**, that lays out my support for **true ethics and an honest government**, along with the hypocrisy and danger of what the activists have apparently been trying to impose upon the Village.

Here are some of the problems with the former ethics code experience:

- It was created as a political tool **to target one trustee for removal from the Board, who's only “unethical” behavior was to be elected while also being a member of the Kronenwetter fire department**.
- President Geraldine Kowalski requested this Chapter 54 Ethics Code to be created and brought to the Board. Trustees Ken Pozorski and Dan Lesniak, as well as Administrator Richard Downey all took a hard line toward adoption and enforcement of the code. It passed on a 3-2 vote.
- The unfortunate trustee targeted by this politically motivated effort, had no choice but to resign

- For the next 5 years, the Village Administrator Richard Downey **chose to entirely disregard the mandatory duties placed on him by Chapter 54.** This involved dozens of violations of the Ethics Code on his part, as well as numerous instances of official misconduct.
- In 2019, upon my discovery of Downey's habitual non-compliance, he admitted both verbally and in writing, to knowingly ignoring the duty requirements that Chapter 54 placed on him
- In 2019, (4 years after Chapter 54 was approved by the Board) the Village still had no Ethics Committee to enforce the Code, because Downey **never posted to the public the need for volunteers for these positions.**
- Due to the engineered "lack of public interest", Downey, apparently with President Voll's approval, **personally selected the candidates for the Ethics Committee,** which President Voll then appointed.
- Once the Ethics Committee was in place, Downey informed them of his five years of willful Code violations.
- The Ethics Committee **did not raise a single question** in light of this information, but instead disregarded it without a comment. In effect **showing blatant favoritism** by giving a **free pass to the person who selected them to be on the committee,** and who just admitted to them numerous violations.
- The Ethics Committee went on to create their own rules of procedure, which included accepting hearsay evidence; another red flag.
- They then wanted full autonomy as a commission to enforce their decisions rather than as a mere committee making recommendations to the Board.
- Seeing how quickly the process and concept of a local ethics code and enforcement had become corrupted, I wrote a report on it to APC. I outlined the problems, and gave a choice of either revising the Code, or eliminating it altogether.
- Both the APC and the Village Board **voted to eliminate Chapter 54 entirely.**

So, that is a snapshot history of the many unethical, self-serving, and allegedly illegal twists and turns that the previous Ethics Code took.

That is why currently, **APC made the specific recommendations to keep the corrupting influence of personal biases and favoritism out of the process of any effort to establish an ethics code and/or procedure.**

While a *rational* Code of Ethics or Code of Conduct could be a positive thing, a truly unbiased committee is absolutely essential to any meaningful move in this direction. The Board has already voted to that effect.

However, an ad-hoc committee is not necessary to create a basic Code of Conduct or Ethics, if that is what the Board feels it needs.

We have a Village Board elected by the People of this Village, which makes decisions on the budget, park plans, comprehensive plans, multi-million dollar water treatment, and many other projects. But there is the presupposition by a few, that somehow the Board cannot deal with potential behavior issues of Board members as State Statutes indicate they have the power to do.

That presupposition, is needed in order to justify an "ethics" commission that would **act as prosecutor, judge, jury, and executioner with authority over all Village officials.** In effect, circumventing the current elected process with a new system of overseers.

While the advocates of this plan apparently wish to sit in judgment of other's behavior based on yet-to-be-defined standards, **they have rejected the idea that they too, should be held to a similar standard of conduct.** They would in effect be the top of the pyramid.

A very good **Code, or Standard of Conduct** can be put in place if necessary, without all the partisanism, personal animosity, and deceptive practices that have, from the beginning, been part and parcel of the recently defunct effort to create this ad-hoc committee.

The proposed idea of forming this special committee and its intended goal has obviously collapsed; that much is plain and simple.

Mr. Vedvik and Coyle's new attempt at a do-over by hoping to create "an ad hoc Ethics Committee separate from all previous attempts to do so." is simply a ploy using semantics to get another swing at the ball after they have already struck out.

While giving the impression that there might be something new about this item, it is obvious that the new goal is to pursue **exactly the same thing** as before, while trying to pretend that it is somehow different.

I think it is the height of irresponsibility to let this matter continue for another round as Vedvik and Coyle are now attempting.

After there was **not enough interest in creating an honest, unbiased, ethical, ethics ad-hoc committee**, why should this Village now settle for anything less than that?

The potential costs and liabilities far outweigh any possible benefits.

So this is why I have opposed Mr. Vedvik's effort to get this item back on the agenda.

**PROPOSAL:** Drop the subject and move on to deal with more relevant issues.

**ADVANTAGES:** Eliminate the distraction of dealing with a dead horse issue.

**DISADVANTAGES:** None that are apparent.

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:**

**OTHER OPTIONS CONSIDERED:** Have the Village Board create and approve a basic code of conduct, if it feels that there is a need for such an item.

**TIMING REQUIREMENTS/CONSTRAINTS:**None

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly):**





# VILLAGE BOARD MEETING MINUTES

May 22, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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## 1. CALL MEETING TO ORDER

President Chris Voll called the meeting to order at 6:00 pm.

### A. Pledge of Allegiance

Those in attendance cited the Pledge of Allegiance

### B. Roll Call

PRESENT

Village President Chris Voll

Trustee Chris Eiden

Trustee Alex Vedvik

Trustee Ken Charneski

Trustee Kelly Coyle

Trustee Sean Dumais

Trustee Tim Shaw - Entered into meeting at 6:07pm

Staff Members Present

Village Clerk, Bobbi Birk-LaBarge; Interim Administrator, Dan Mahoney; Finance Director, Lisa Kerstner

## 2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**Bernie Kramer - 2150 E. State Highway 153 Peplin.** Kramer makes comment to President Voll in regard to his neighbor not being chosen for any committees and feels President Voll chose the committee members based on personal choice. Kramer wished it would have been on a more equal scale.

## 3. REPORTS FROM STAFF AND VENDORS

### C. Dempsey Law Firm - Village Attorney Billing - Month of April

Trustee Charneski questions numerous billing lines. President Voll and Interim Administrator Dan Mahoney answer Trustee Charneski's billing questions.

### D. Treasurer's Report

Finance Director Lisa Kerstner explains the treasurer's report. Trustee Charneski asks Kerstner questions in regard to the report. Kerstner explains she will move the funds Kim Manley had talked

about previously and will reevaluate after the month of May. Trustee Vedvik questions the balance of TIF #2. Interim Administrator Mahoney states he will be working on developing excel spreadsheets that itemize the TIF's and will give a clear financial understanding for the TIF districts.

E. Director of Public Works Report

Director of Public works Dan Hekrdle is not in attendance.

Trustee Charneski states Hekrdle's report looks identical to the April 08, 2023 report, aside from the date on the report being changed. Trustee's Vedvik and Dumais agree with Trustee Charneski. Charneski explains the Nick Avenue project was developed due to a building permit and now the homeowner will not be building his home this year holding off the project until next year. Charneski states the building permit expires after a year so the homeowner will have to reapply and the village will be required to give the homeowner the permit in 2024 with the same clauses as written in 2023.

Trustee Dumais mentions we have money budgeted for the VAC truck and the truck should have been purchased this year and if we do not purchase or order the VAC truck, he recommends the 2023 funds be set aside and utilized for something else. Dumais states this subject has been mentioned numerous times to Director Hekrdle. Chris Voll states this should be addressed at the next UC meeting. The board has numerous questions for Director Hekrdle and will table this discussion until he is present to answer their questions and concerns.

F. Staff Projects Report

Account Clerk - Trustee Charneski questions why APC continues to review policies. Trustee Dumais explains there are policies that have been agreed upon by APC that have not yet gone in front of the board.

#### 4. NEW BUSINESS

G. Discussion & Recommendation: Park Project Priorities

Administrator Mahoney states they are looking for the board to direct staff on two potential items. One would be based on input from both the committee and the board to make recommendations for regular repairs and priorities and the second component would be directing staff to look into the needs and wants from the community based on the park surveys that were taken as potential new projects.

President Voll states general Maintenance should be kept at the committee level to decide on.

He is requesting Director Hekrdle look into grant funding for parks projects.

Please note: the recorder malfunctioned. Thirteen (13) minutes of the recording was cut off while another recorder was found.

No Action Taken

H. Discussion & Possible Action: Budget Amendment for Parks

Motion made by Trustee Vedvik, Seconded by Trustee Shaw to move the \$76,000.00 that was originally budgeted from account 750 to account 250.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw

Motion passes 7:0 by roll call vote.

I. Discussion & Possible Action: Fire Department DNR/WPS Grant

Motion made by Trustee Eiden, Seconded by Trustee Dumais to give approval for fire chief to apply for DNR Forest Fire Protection Grant.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Motion passes 7:0 by voice vote.

- J. Discussion & Possible Action: Eradication of Human Resource Policy: HR-012  
Motion made by Trustee Dumais, Seconded by Trustee Charneski to not eradicate HR Policy 012.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Motion passes 7:0 by voice vote.

- K. Discussion & Possible Action: Eradication of Human Resource Policy: HR-016  
Motion made by Trustee Charneski, Seconded by Trustee Coyle to eradicate HR-016.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Voting Nay: Trustee Vedvik  
Motion passes 6:1 by roll call vote.

- L. Discussion & Possible Action: Eradication of Human Resource Policy: HR-018  
Discussion & Possible Action: Eradication of Human Resource Policy: HR-018  
Motion made by Trustee Eiden, Seconded by Trustee Vedvik to eradicate HR-018.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Motion passes 7:0 by roll call vote.

- M. Discussion & Possible Action: Amendment of Future Land Use Map  
Administrator Mahoney explains the land use plan map is not consistent with the land use plan map. Staff is requesting to send back to the Planning Commission so they can go through the process of amending the comprehensive land use plan map.

Motion made by Trustee Dumais, Seconded by Trustee Coyle to send back to the Planning Commission.  
Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Motion passes 7:0 by voice vote.

- N. Discussion & Possible Action: Discuss Bringing Forth Additional Dialogue Regarding Structuring of Ad-HOC Committee  
President Voll explains this was a line item for future agendas during the previous village board meeting. The policy indicates during items for future agendas, when an item is brought up and there is no discussion, that item will be placed on the next agenda for discussion. President Voll explains during the last meeting, Trustee Vedvik wanted Ethics Committee and AdHOC committee brought up for tonight's village board meeting. Trustee Charneski challenged Trustee Vedvik's request which made it a dissenting discussion which means for tonight's meeting, the board is there to discuss the merits of putting Trustee Vedvik's requested items on the agenda for future village board meeting.

Motion made by Village President Voll, Seconded by Trustee Shaw to have the standing committee item on the next agenda as is and placing the AdHOC committee item on the next agenda for discussion of agenda placement two meetings following the next.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Motion passes 7:0 by voice vote.

**5. OLD BUSINESS**  
**None**

**6. CONSENT AGENDA**

- O. Approval of the April 24, 2023, Village Board Meeting Minutes  
Approved as is with consent agenda.

Motion made by Trustee Eiden, Seconded by Trustee Shaw.  
Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw

- P. Approval of the May 08, 2023, Village Board Meeting Minutes  
Trustee Charneski explains he did not challenge the committee structure item, He wants the minutes to clarify he challenged the AdHOC future agenda item.

Motion made by Trustee Eiden, Seconded by Trustee Shaw to approve as amended.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw  
Motion passes 7:0 by voice vote.

- Q. Approval of May 11, 2023, Village Board Meeting Minutes  
Approved as is with consent agenda.

Motion made by Trustee Eiden, Seconded by Trustee Shaw.  
Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw

**7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

Directing CLIPP to develop a park naming policy requested by Trustee Vedvik.

Update on Grant Policy approved by APC on February 8, 2023, requested by Trustee Dumais.  
Current status on current bank funds and the status of the lending institution(s) and state regulations regarding investing requested by Trustee Shaw.  
Arrow Audio Update requested by Trustee Shaw.  
Request report from Public Works Director on the leaking roof and an municipal center upgrades report requested by Trustee Vedvik.  
Creation of onboarding process for new board members requested by Trustee Coyle.  
Placement of committee members requested by Trustee Shaw.  
A discussion only to have approval to discuss repercussions of recording of a closed session meeting and discipline and or legal action at the following village board meeting requested by Trustee Charneski.  
**President Voll reminds all committee members if they are requesting an item to be placed on the agenda, to provide their information to their clerks.**

**8. ADJOURNMENT**

Motion made by Trustee Shaw, Seconded by Village President Voll to adjourn.

Voting Yea: Village President Voll, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle, Trustee Dumais, Trustee Shaw

Motion passes 7:0 by voice vote. Meeting adjourned at 8:59 pm

Minutes by: Clerk Bobbi Birk-LaBarge

Approved by VB on: \_\_\_\_\_





# SPECIAL VILLAGE BOARD MEETING MINUTES

June 08, 2023 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

**1. CALL MEETING TO ORDER**

President Chris Voll calls the meeting to order at 5:30 pm.

**A. Roll Call**

EnterTextHere

PRESENT

Village President Chris Voll

Trustee Chris Eiden

Trustee Alex Vedvik

Trustee Ken Charneski

Trustee Kelly Coyle

Trustee Sean Dumais

ABSENT

Trustee Tim Shaw

STAFF PRESENT

Bobbi Birk-LaBarge; Clerk, Terry McHugh; Chief of Police

**2. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – Village Administrator Candidate Bradley Hanson - Background Check Report

Motion to convene into closed session:

Motion made by Trustee Vedvik, Seconded by Trustee Coyle.

Voting Yea: Village President Voll, Trustee Dumais, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle

Motion passes 6:0 by roll call vote.

Closed session begins at 5:02 pm.

**3. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

Motion to reconvene into open session:

Motion made by Trustee Vedvik, Seconded by Trustee Coyle.

Voting Yea: Village President Voll, Trustee Dumais, Trustee Eiden, Trustee Vedvik, Trustee Charneski, Trustee Coyle

Motion passes 6:0 by roll call vote.

**4. DISCUSSION AND ACTION**

Discussion & Possible Action: Possible finalization of Job Offer for Village Administrator candidate Bradley Hanson based off of background check report.

Motion made by Trustee Dumais, Seconded by Trustee Vedvik.

Voting Yea: Village President Voll, Trustee Dumais, Trustee Eiden, Trustee Vedvik, Trustee Charneski,  
Trustee Coyle

Motion passes 6:0 by roll call vote.

**5. ADJOURNMENT**

Motion to adjourn:

Motion made by Village President Voll, Seconded by Trustee Vedvik.

Voting Yea: Village President Voll, Trustee Dumais, Trustee Eiden, Trustee Vedvik, Trustee Charneski,  
Trustee Coyle. Motion passes 6:0 by voice vote.

Meeting adjourned at 6:48 pm

Minutes by: Clerk Bobbi Birk-LaBarge

Minutes approved by the Village Board on June 12, 2023.



# REPORT TO VB



**ITEM NAME:** Operator  
**(Bartender) License  
 Applications**  
**MEETING DATE:** June 12,  
 2023  
**PRESENTING COMMITTEE:**  
 N/A  
**COMMITTEE CONTACT:** N/A  
**STAFF CONTACT:** Clerk Bobbi  
 Birk-LaBarge  
**PREPARED BY:** Clerk Bobbi  
 Birk-LaBarge

**ISSUE:** Background checks have been completed on the Operator License applicants. Applicants are of age. I have attached background checks for the applicants. Applicants meet the requirements of the responsible beverage server course. Please remember that if you disapprove a license application, a reason must be added.

**Qualifications needed for an Operator’s License:**

- Must be 18-year of age
- Meet criminal record requirements subject to the fair employment act
- Completion of Responsible Beverage Server course. This can be waived if application is a renewal or if applicant holds a license from another municipality.

**OBJECTIVES:**

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Move to approve (or disapprove) operators (bartender) license for Brogli, Pflanzner, Dobeck, Patterson, Lee, Holmstrom, Vancos

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**  
Remaining CFY  
Account Number:  
Description:  
Budgeted Amount:  
Spent to Date:  
Percentage Used:  
Remaining:

**ATTACHMENTS (describe briefly): Operator License Application/s w/results from back-ground check**



<input checked="" type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input checked="" type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input checked="" type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 30-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

### LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

#### SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Brogli, Scarlett Olivia</u>		All former Names	
Street Address <u>312 Clark Avenue</u>	City <u>Rothschild</u>	State <u>WI</u>	Zip <u>54474</u>
Driver's License Number <u>B624-7940-4558-08</u>	Date of Birth <u>02/18/2004</u>	Phone Number <u>(715) 297-6830</u>	

#### SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

1. The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.

2. The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.

3. Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

#### SECTION 3 - CERTIFICATION/LICENSE (You must select at least ONE of the options below)

Do you have a "Responsible Beverage Servers Training Course" certificate or an expired license from another municipality from within  Yes  No  
*If yes please attach a copy of your certificate (date on certificate must be from within the last two years)*

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
*If yes please attach a copy of your enrollment receipt*

Do you currently hold an **unexpired** Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
*If yes, please attach a copy of your license*

#### SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Scarlett Brogli

#### FOR OFFICE USE ONLY

Date sent to KPD <u>06/01/2023</u>	Date Payment Received: <u>06/01/2023</u>
Board Date: <u>06/12/2023</u> Approved: Y / N	Check # <u>Cash</u> Credit Card

# Serving Alcohol



is proud to present this certificate to

**Scarlett Brogli**

for successful completion of the online course

## Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- \* CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- \* OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- \* RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- \* DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- \* ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

Verify online at [servingalcohol.com](http://servingalcohol.com)

**Verification Code**  
fNHyi4Hulc

**Date Issued**  
Jun 1st, 2023

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

**VALID FOR 2 YEARS**

**This is not a Wisconsin operators/bartenders license.**

**This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.**

**Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>**

**Wisconsin Alcohol Seller/Server Course**

**Name: Scarlett Brogli**

**Certification Date: Jun 1st, 2023**

**Certificate Code: fNHyi4Hulc**

**Verify Online: [servingalcohol.com](http://servingalcohol.com)**

**125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.**

**SERVING ALCOHOL INC**

**VALID FOR 2 YEARS**

# Provisional Operator's License

No. 2023-003

FEE: \$15.00

WHEREAS, The Village Clerk of the Village of Kronenwetter, County of Marathon, Wisconsin, has, upon application duly made, granted and authorized the issuance of a "Provisional Operator's" License to:

**Scarlett Brogli**

AND WHEREAS, the said applicant has paid the treasurer the sum of \$15.00 as required by local ordinances, and has complied with all requirements necessary for obtaining a license such as applying for a regular license and is currently enrolled in a "Responsible Beverage Servers Training Course":

Now Therefore, a "Provisional Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

FOR THE PERIOD ending July 02 2023

Given under my hand and the corporate seal of the Village of Kronenwetter, County of Marathon, State of Wisconsin, this 2nd day of June, 2023



*[Handwritten Signature]*  
Signature

06-02-2023  
Date



This operator license is the property of the Beverage Operator and should be in the Operator's possession, NOT posted or left on the business premise.



# Kronenwetter Police Department

1582 Kronenwetter Drive  
Kronenwetter, WI 54455  
Phone: (715) 693-4215  
Fax: (715) 693-4228

Terry McHugh  
**CHIEF OF POLICE**

Christopher Smart  
**LIEUTENANT**

## MEMORANDUM

**TO:** BOBBI JO BIRKE-LABARGE, VILLAGE CLERK  
**FROM:** LT. CHRISTOPHER SMART *CS*  
**SUBJECT:** SCARLETT O. BROGLI BARTENDER APPLICATION  
**DATE:** JUNE 2, 2023

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At your request, I did a background check of Scarlett O. Brogli using the Circuit Court Access Program (CCAP). No records were found in CCAP for Ms. Brogli.

ded



*"Community Focused, People First"*

[www.kronenwetter.org](http://www.kronenwetter.org)  
[police@kronenwetter.org](mailto:police@kronenwetter.org)



<input checked="" type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

## LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

### SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Pflanzer, Cameron, James</u>		All former Names	
Street Address <u>1500 Bent Stick Dr.</u>	City <u>Wausau</u>	State <u>WI</u>	Zip <u>54403</u>
Driver's License Number <u>P452-1109-9373-06</u>	Date of Birth <u>10/13/1999</u>	Phone Number <u>715-432-0244</u>	

### SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

### SECTION 3 - CERTIFICATION/LICENSE (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years? <i>If yes please attach a copy of your certificate</i>	<input checked="" type="radio"/> Yes <input type="radio"/> No
Are you currently enrolled in a "Responsible Beverage Servers Training Course"? <i>If yes please attach a copy of your enrollment receipt</i>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Do you currently hold an <b>unexpired</b> Operator's License from the Village of Kronenwetter or another municipality? <i>If yes, please attach a copy of your license</i>	<input type="radio"/> Yes <input checked="" type="radio"/> No

### SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature:

### FOR OFFICE USE ONLY

Date sent to KPD <u>06/02/23</u>	Approved: Y/N	Date Payment Received: <u>05/31/2023</u>
Board Date: <u>06/12/23</u>		Check # <u>021469</u> or Cash By: <u>BIBC</u>



# CERTIFICATE OF COMPLETION

This certifies that

**Cameron Pflanze**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**

Completion Date  
12/13/2021

Expiration Date  
12/13/2023

Certificate #  
WI-00597877

Official Signature

This certificate is non-transferable and represents the successful completion of an approved

Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com



# Case search results

You searched for: **Last name:** pflanzer, **First name:** cameron

Showing 0 to 0 of 0 entries

Case number	Filing date	County name	Case status	Name	Date of birth	Caption
No records found						



<input checked="" type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

**LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE**

**SECTION 1 - APPLICANT INFORMATION**

Applicant Name (Last, First, MI) <u>Doback, Abby L.</u>		All former Names <u>Rothenburger, Dallman</u>	
Street Address <u>2144 Peach Rd.</u>	City <u>Kronenwetter</u>	State <u>WI</u>	Zip <u>54455</u>
Driver's License Number <u>D120-0128-0903-02</u>	Date of Birth <u>11/03/80</u>	Phone Number <u>715-675-7631</u>	

**SECTION 2 - CONVICTION RECORD** (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

**SECTION 3 - CERTIFICATION/LICENSE** (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years?  Yes  No  
*If yes please attach a copy of your certificate*

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
*If yes please attach a copy of your enrollment receipt*

Do you currently hold an **unexpired** Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
*If yes, please attach a copy of your license*

**SECTION 4 - PENALTY NOTICE/OATH**

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Abby Doback

**FOR OFFICE USE ONLY**

Date sent to KPD 06/02/23 Date Payment Received: 05/31/2023  
 Board Date: 06/12/23 Approved: Y/N Check # 021469 or Cash By: B&B



# CERTIFICATE OF COMPLETION

This certifies that

**Abby Dobeck**

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
**11/16/2022**



Expiration Date  
**11/15/2024**



Certificate #  
**WI-00607657**

Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

## Marathon County Case Number 2006CV000437 In Re: the Name Change of KM

### Case summary

<b>Filing date</b> 05-12-2006	<b>Case type</b> Civil	<b>Case status</b> Closed
<b>Class code description</b> Name Change	<b>Responsible official</b> Howard, Vincent K.	<b>Branch ID</b> 3

### Party summary

Party type	Party name	Party status
Petitioner	KM	
Other	Rothenberger, Abby	

### Parties

#### Petitioner: KM

Date of birth	Sex	Race
<b>Address</b>		

#### Other: Rothenberger, Abby

Date of birth	Sex	Race
<b>Address (last updated 05-12-2006)</b> 112 N 5th Ave, Wausau, WI 54401		

### Court record

Date	Event	Court official	Court reporter	Amount
11-25-2013	Records scanned	Howard, Vincent K.		
11-25-2013	Received documents	Howard, Vincent K.		
11-15-2013	File Retained Electronically			
08-15-2006	Return of unclaimed/undelivered mail service			
	<b>Additional text:</b> Dismissal Order Abby Rothenberger Not Deliverable as Addressed			
08-09-2006	Dismissed	Howard, Vincent K.		
08-09-2006	Order for dismissal	Howard, Vincent K.		
	<b>Additional text:</b> Signed 08-08-2006			
08-04-2006	Notes	Kersten, Deb		
	<b>Additional text:</b> Petitioner never came to get a new date; indicated she was not pursuing name change; dismiss case.			

Date	Event	Court official	Court reporter	Amount
06-27-2006	Proof of publication			
06-27-2006	Name change hearing for Rothenberger, Abby	Howard, Vincent K.	Bassett, Lyssa	
	<p><b>Additional text:</b></p> <p>Judge Howard; Reporter Lyssa Bassett; Clerk Nancy;  Time: 11:41. INCLUDES: 06cv436 &amp; 06cv437.  Mother, Abby Rothenberger appears pro se. No other appearances.  Mother files Proof of Publication w/the Court.  Court questions mother location of father's.  Court adjourns hearing re: notice to father's.  Court advises mother for Class (3) publications.  cc: Debbie for new date.  ADJ. 11:47</p>			
05-12-2006	Filing fee paid			\$155.00
	<p><b>Additional text:</b></p> <p>06R 013325</p>			
05-12-2006	Petition for name change adult/minor 14 or older	Howard, Vincent K.		

## Marathon County Case Number 2006CV000436 In Re: the Name Change of CSD

### Case summary

<b>Filing date</b> 05-12-2006	<b>Case type</b> Civil	<b>Case status</b> Closed
<b>Class code description</b> Name Change	<b>Responsible official</b> Howard, Vincent K.	<b>Branch ID</b> 3

### Party summary

<b>Party type</b>	<b>Party name</b>	<b>Party status</b>
Petitioner	CSD	
Other	Rothenberger, Abby	

### Parties

#### Petitioner: CSD

<b>Date of birth</b>	<b>Sex</b>	<b>Race</b>
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**Address (last updated 05-12-2006)**  
1112 N 5th Ave, Wausau, WI 54401

#### Other: Rothenberger, Abby

<b>Date of birth</b>	<b>Sex</b>	<b>Race</b>
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**Address (last updated 05-12-2006)**  
112 N 5th Ave, Wausau, WI 54401

### Court record

Date	Event	Court official	Court reporter	Amount
11-25-2013	Records scanned	Howard, Vincent K.		
11-15-2013	File Retained Electronically			
08-15-2006	Return of unclaimed/undelivered mail service			
	<b>Additional text:</b>			
	Dismissal Order			
	Abby Rothenberger			
	Not Deliverable as Addressed			
08-09-2006	Dismissed	Howard, Vincent K.		
08-09-2006	Order for dismissal	Howard, Vincent K.		
	<b>Additional text:</b>			
	Signed 08-08-2006			
05-12-2006	Filing fee paid			\$155.00
	<b>Additional text:</b>			
	06R 013325			

Section 9, Item V.

Date	Event	Court official	Court reporter	Amount
05-12-2006	Petition for name change adult/minor 14 or older	Howard, Vincent K.		

## Case search results

You searched for: Last name: dobeck, First name: abby

Showing 0 to 0 of 0 entries

Case number	Filing date	County name	Case status	Name	Date of birth	Caption
No records found						





<input checked="" type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

**LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE**

**SECTION 1 - APPLICANT INFORMATION**

Applicant Name (Last, First, MI) <u>Patterson Brittany A.</u>		All former Names	
Street Address <u>840 Glade Court Apt 6</u>	City <u>Mosinee</u>	State <u>WI</u>	Zip <u>54455</u>
Driver's License Number <u>P362-0618-9931-15</u>	Date of Birth <u>09-11-1999</u>	Phone Number <u>715-301-9906</u>	

**SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)**

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

**SECTION 3 - CERTIFICATION/LICENSE (You must have at least ONE of the items below)**

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last <b>two</b> years? <i>If yes please attach a copy of your certificate</i>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Are you currently enrolled in a "Responsible Beverage Servers Training Course"? <i>If yes please attach a copy of your enrollment receipt</i>	<input checked="" type="radio"/> Yes	<input type="radio"/> No
Do you currently hold an <b>unexpired</b> Operator's License from the Village of Kronenwetter or another municipality? <i>If yes, please attach a copy of your license</i> <u>City of Wausau</u>	<input checked="" type="radio"/> Yes	<input type="radio"/> No

**SECTION 4 - PENALTY NOTICE/OATH**

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: *Brittany Patterson*

**FOR OFFICE USE ONLY**

Date sent to KPD <u>06/02/23</u>	Date Payment Received: <u>05/31/2023</u>
Board Date <u>06/12/23</u>	Approved: Y / N
	Check # <u>021469</u> or Cash By: <u>M&amp;M</u>

# BARTENDER/OPERATOR LICENSE



**Expires 06/30/2023**

BRITTNEY A PATTERSON  
840 GLADE CT, APT 6  
MOSINEE, WI 54455

<b>License No</b>	151528	<b>Type</b>	Bartender/Operator 2-Yr Renewal
<b>Expiry Date</b>	06/30/2023	<b>Business</b>	THE STORE #62
		<b>Total Fee</b>	\$110.00

Conditions

City Wide

Subject to the provisions and applicable statutes and ordinances and such provisions and regulations as may at any time be imposed by the State of Wisconsin or Municipal Government.

NON-TRANSFERABLE



GIVEN UNDER MY HAND OF THE CITY OF WAUSAU ON 04/26/2021.

City Clerk

City Clerk, 407 Grant Street, Wausau WI 54403 Ph 715.261.6620 Fax 715.261.6626



56423



\$110.00

## Marathon County Case Number 2014CM000170 State of Wisconsin vs. Brittney A. Patterson

### Case summary

<b>Filing date</b> 01-27-2014	<b>Case type</b> Criminal	<b>Case status</b> Closed	
<b>Defendant date of birth</b> 09-11-1989	<b>Address</b> 910 1/2 S 6th Ave, Wausau, WI 54401	<b>Branch ID</b> 3	<b>DA case number</b> 2014MA000354

### Charges

<b>Responsible official</b> Jacobson, LaMont K.	<b>Prosecuting agency</b> District Attorney	<b>Prosecuting agency attorney</b> Minder, Chad	Printable version
Defendant owes the court: \$0.00			
<b>Count no.</b> 1	<b>Statute</b> 946.41(1)	<b>Description</b> Resisting or Obstructing an Officer	<b>Severity</b> Misd. A
			<b>Disposition</b> Guilty Due to No Contest Plea

### Defendant

<b>Defendant name</b> Patterson, Brittney A.	<b>Date of birth</b> 09-11-1989	<b>Sex</b> Female	<b>Race</b> Caucasian
<b>Address (last updated 05-12-2015)</b> 910 1/2 S 6th Ave, Wausau, WI 54401	<b>JUSTIS ID</b>	<b>Fingerprint ID</b>	
<b>Attorneys</b>			
<b>Attorney name</b> Zich, John	<b>Entered</b> 02-05-2014	<b>Withdrawn</b> 06-17-2014	
<b>Also known as</b>			
<b>Name</b> Patterson, Dezarae J.	<b>Type</b> Also known as	<b>Date of birth</b>	

### Court record

Date	Event	Court official	Court reporter	Amount
03-31-2023	Other papers <b>Additional text:</b> Processed Financial Request Form			
03-16-2023	Full satisfaction			
03-16-2023	Full satisfaction			
09-20-2019	Judgment for unpaid fine/forfeiture/other			\$715.00
11-15-2017	Records of prosec. are converted data. See file.			
05-12-2015	Change of address notification for Patterson, Brittney A.			

Date	Event	Court official	Court reporter	Amount
	<b>Additional text:</b> ADDRESS INFO for Brittney A. Patterson Current: 910 1/2 S 6th Ave, Wausau, WI 54401 United States (Effective: 05-12-2015) Prior: 915 Kickbusch, Wausau, WI 54401 United States			
05-07-2015	Return on warrant	Jacobson, LaMont K.		
	<b>Additional text:</b> Original Warrant Returned by Sheriff			
05-07-2015	Request			
	<b>Additional text:</b> Request to quash Arrest-Bench Warrant/Capias for Failure to Pay and Order			
05-07-2015	Warrant/Capias/Commitment canceled for Patterson, Brittney A.			
	<b>Additional text:</b> Payment Plan has been set-up			
04-28-2015	Commitment issued for Patterson, Brittney A.	Jacobson, LaMont K.		\$705.00
06-17-2014	Judgment of conviction	Jacobson, LaMont K.		
06-17-2014	Judgment of conviction	Jacobson, LaMont K.		
06-17-2014	Dispositional order/judgment	Jacobson, LaMont K.		
06-17-2014	Plea questionnaire, waiver of rights			
	<b>Additional text:</b> w/Notice of Right to Seek Postconviction Relief			
06-17-2014	Plea hearing	Jacobson, LaMont K.	Leute, Miriam	
	<b>Additional text:</b> Clerk Marisa. Case Called: 10:48 am State appears by ADA Chad Minder; Def appears in person with Atty John Zich. Plea Quest/Waiver of Rights filed. State notes referral from Wausau PD report #14-4341 which will be treated as an uncharged read-in.  PLEA: Ct. 1 (Obstructing an Officer)>>NO CONTEST.  COURT advises def of rights (including constitutional rights) & penalties & ques def to understanding. COURT finds plea & waiver of rights freely & vol made, a factual basis, & def guilty.  COURT ORDERS: \$200 plus court costs. Adj: 10:55 am			
05-22-2014	Notice of hearing			
	<b>Additional text:</b> Plea hearing on June 17, 2014 at 10:30 am.			
05-22-2014	Pre-trial conference	Kreger, Cindy		
05-12-2014	Notice of hearing			
	<b>Additional text:</b> Pre-trial conference on May 22, 2014 at 01:50 pm.			

Date	Event	Court official	Court reporter	Amount
05-08-2014	Hearing <b>Additional text:</b> Clerk Marisa. Case Called: 10:02 am State appears by ADA Chad Minder; Deft does NOT appear - Atty John Zich appears on her behalf. Date and Time was set for Jury Call. COURT questions Atty Zich regarding his client's FTA. Atty Zich makes statement - deft may not be aware of today's proceeding. COURT sets matter for calendar call on 5/14/2014 at 1pm. Bond Continues. Adj; 10:04 am	Jacobson, LaMont K.	Leute, Miriam	
05-06-2014	Notice of hearing <b>Additional text:</b> Calendar call on May 14, 2014 at 01:00 pm.			
04-30-2014	Change of address notification for Patterson, Brittney A. <b>Additional text:</b> ADDRESS INFO for Brittney A. Patterson Current: 915 Kickbusch, Wausau, WI 54401 United States (Effective: 04-30-2014) Prior: 202 1st Street Apt 14, Rothschild, WI 54474 United States			
03-27-2014	Final pre-trial <b>Additional text:</b> Clerk Marisa. Case Called: 2:07 pm State appears by ADA Chad Minder; Deft appears in person w/Atty John Zich. No agreement. Parties state Discovery is complete. Court advises parties to file any standard MIL and proposed Jury Instructions 3 business days prior to trial. Bond Continues. Adj: 2:08 pm	Jacobson, LaMont K.	Leute, Miriam	
03-24-2014	Judgment for unpaid fine/forfeiture/other			\$100.00
03-20-2014	Signature bond forfeited <b>Additional text:</b> from \$300.00 signature bond			\$100.00
03-20-2014	Signature bond signed			\$500.00
03-20-2014	Signature bond set for Patterson, Brittney A.			\$500.00
03-20-2014	Bail/Bond forfeiture hearing <b>Additional text:</b> Clerk Marisa. Case called: 1:55 pm State appears by ADA Chad Minder. Deft appears in person with Atty John Zich. COURT questions defendant re: missed appearance. Atty Zich makes statement. COURT enters judgment in amount of \$100. COURT orders \$500 signature bond. Adj: 1:57 pm	Jacobson, LaMont K.	Leute, Miriam	
03-10-2014	Notice of motion, motion			

Date	Event	Court official	Court reporter	Amount
	<b>Additional text:</b> and Demand for Discovery and Inspection			
03-10-2014	Notice of hearing <b>Additional text:</b> Bail/Bond Forfeiture Hearing on March 20, 2014 at 01:30 pm.			
03-06-2014	Signature bond ordered forfeited			\$300.00
03-06-2014	Pre-trial conference <b>Additional text:</b> Defendant does not appear	Kreger, Cindy		
02-24-2014	Signature bond signed <b>Additional text:</b> signed at jail 2/18/14			\$300.00
02-20-2014	Change of address notification for Patterson, Brittney A. <b>Additional text:</b> ADDRESS INFO for Brittney A. Patterson Current: 202 1st Street Apt 14, Rothschild, WI 54474 United States (Effective: 02-20-2014) Prior: 202 1st St Apt 16, Rothschild, WI 54474			
02-05-2014	Public defender order appointing counsel <b>Additional text:</b> John Zich			
01-27-2014	Notice of hearing <b>Additional text:</b> Pre-trial conference on March 6, 2014 at 01:40 pm.			
01-27-2014	Notice of hearing <b>Additional text:</b> Final pre-trial on March 27, 2014 at 01:30 pm.			
01-27-2014	Notice of hearing <b>Additional text:</b> Jury Trial on May 8, 2014 at 09:00 am.			
01-27-2014	Initial appearance	Jacobson, LaMont K.	Leute, Miriam	
01-27-2014	Signature bond set for Patterson, Brittney A.			\$300.00
01-27-2014	Complaint filed			

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### Civil judgment details

#### Judgment for money







Description	Amount
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.35
Post-judgment interest	\$0.03
Post-judgment interest	\$0.03

**Judgment for money**

<b>County</b> Marathon	<b>Case number</b> 2014CM000170	<b>Caption</b> State of Wisconsin vs. Brittney A. Patterson
<b>Judgment/lien date</b> 09-20-2019	<b>Total amount</b> \$715.00	<b>Type of tax</b>
<b>Warrant number</b>	<b>Date and time docketed</b> 09-20-2019 at 01:48 pm	<b>Service/event date</b>
<b>Satisfaction</b> Full	<b>Judgment status</b> Full satisfaction	<b>Date</b> 03-16-2023
<b>Property/remarks</b>		

**Civil judgment events**

Date	Type	Amount
03-16-2023	Full satisfaction	

**Judgment parties**

Party type	Name	Dismissed	Status	Address	Attorney name
Debtor	Brittney A. Patterson	No	Active	910 1/2 S 6th Ave, Wausau, WI 54401	
Creditor	Marathon County Clerk of Circuit Court	No	Active		

**Costs / amounts**

Description	Amount
Judgment amount	\$715.00

**Total receivables**

Court assessments	Adjustments	Paid to the court	Probation/other agency amount	Balance due to court	Due date
\$100.35	\$34.36	\$134.71	\$0.00	\$0.00	
\$715.00	\$0.00	\$715.00	\$0.00	\$0.00	
\$30.00	\$0.00	\$30.00	\$0.00	\$0.00	



<input checked="" type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

## LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

### SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <i>Lee Shannon T</i>		All former Names	
Street Address <i>2160 Plum Rd</i>	City <i>Kronenwetter</i>	State <i>WI</i>	Zip <i>54455</i>
Driver's License Number <i>L000 - 7989 - 9283 - 03</i>	Date of Birth <i>08/03/99</i>	Phone Number <i>715 571 4540</i>	

### SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

### SECTION 3 - CERTIFICATION/LICENSE (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years? <i>If yes please attach a copy of your certificate</i>	<input checked="" type="radio"/> Yes <input type="radio"/> No
Are you currently enrolled in a "Responsible Beverage Servers Training Course"? <i>If yes please attach a copy of your enrollment receipt</i>	<input type="radio"/> Yes <input checked="" type="radio"/> No
Do you currently hold an unexpired Operator's License from the Village of Kronenwetter or another municipality? <i>If yes, please attach a copy of your license</i>	<input type="radio"/> Yes <input checked="" type="radio"/> No

### SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: *Shannon Lee*

### FOR OFFICE USE ONLY

Date sent to KPD: <u>  /  /  </u>	Date Payment Received: <u>  /  /  </u>
Board Date: <u>06/12/23</u>	Approved: Y/N <u>  </u>
Check # <u>  </u> or Cash By: <u>  </u>	



# CERTIFICATE OF COMPLETION

This certifies that  
**Shannon Lee**  
is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**

 Completion Date <b>11/25/2021</b>	 Expiration Date <b>11/25/2023</b>	 Certificate # <b>WI-00597536</b>
--	---	---

*Shannon Lee*  
Official Signature

This certificate is non-transferable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.86(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com



<input checked="" type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input checked="" type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 30-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

**LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE**

**SECTION 1 - APPLICANT INFORMATION**

Applicant Name (Last, First, MI) <del>Rebecca</del> Holmstrom, Maddi L		All former Names	
Street Address 1850 Eva Rd	City Kronenwetter	State WI	Zip 54155
Driver's License Number H452-5520-0796-04	Date of Birth 08/16/2000	Phone Number 715-904-1247	

**SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)**

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

**SECTION 3 - CERTIFICATION/LICENSE (You must select at least ONE of the options below)**

Do you have a "Responsible Beverage Servers Training Course" certificate or an expired license from another municipality from within  Yes  No  
If yes please attach a copy of your certificate (date on certificate must be from within the last **two** years)

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
If yes please attach a copy of your enrollment receipt

Do you currently hold an unexpired Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
If yes, please attach a copy of your license

**SECTION 4 - PENALTY NOTICE/OATH**

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature:

**FOR OFFICE USE ONLY**

Date sent to KPD: <u>5/12/23</u>	Date Payment Received: <u>5/12/23</u>
Board Date: <u>06/12/23</u>	Approved: Y / N
Check #	<input checked="" type="radio"/> Cash <input type="radio"/> Credit Card

# Provisional Operator's License

No. 2023-004

FEE: \$15.00

WHEREAS, The Village Clerk of the Village of Kronenwetter, County of Marathon, Wisconsin, has, upon application duty made, granted and authorized the issuance of a "Provisional Operator's" License to :

**Maddi Holmstrom**

AND WHEREAS, the said applicant has paid the treasurer the sum of \$15.00 as required by local ordinances, and has complied with all requirements necessary for obtaining a license such as applying for a regular license and is currently enrolled in a "Responsible Beverage Servers Training Course";

Now Therefore, a "Provisional Operator's" License, pursuant to Sections 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

FOR THE PERIOD ending July 09 2023

Given under my hand and the corporate seal of the Village of Kronenwetter, County of Marathon, State of Wisconsin, this 9th day of June, 2023



*Maddi Holmstrom*  
Signature

6/9/2023  
Date

This operator license is the property of the Beverage Operator and should be in the Operator's possession, NOT posted or left on the business premise.





## TAVERN OPERATOR'S LICENSE

NO. 22-21  
\$15.00

**WHEREAS**, the local governing body of the Town of Mercer, County of Iron, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Tavern Operator's License to **Maddi Holmstrom** to serve Fermented Malt Beverages and Intoxicant Liquors, pursuant to Sections 66.054 and 176.05(11) of the Statutes of the State of Wisconsin, **AND WHEREAS** the said applicant has paid to the treasurer the sum of \$15.00 for a Tavern Operator's License as required by local ordinances and has complied with all the requirements necessary for obtaining such license. **THEREFORE**, a Tavern Operator's License, pursuant to Section 125.17(5) of the Statutes of the State of Wisconsin, and local ordinances, **IS HEREBY ISSUED** to said applicant.

FOR THE PERIOD from **July 1, 2022** to **June 30, 2023**

Given under my hand and the corporate seal of the  
Town of Mercer  
County of Iron State of Wisconsin  
This 20th day of June 2022

Deborah Hohner, Clerk



# Kronenwetter Police Department

1582 Kronenwetter Drive  
Kronenwetter, WI 54455  
Phone: (715) 693-4215  
Fax: (715) 693-4228

Terry McHugh  
CHIEF OF POLICE

Christopher Smart  
LIEUTENANT

## MEMORANDUM

**TO:** BOBBI JO BIRKE-LABARGE, VILLAGE CLERK  
**FROM:** LT. CHRISTOPHER SMART  
**SUBJECT:** MADDI L. HOLMSTROM BARTENDER APPLICATION  
**DATE:** MAY 15, 2023

At your request, I did a background check of Maddi L. Holmstrom using the Circuit Court Access Program (CCAP). Attached are the CCAP case detail pages for Ms. Holmstrom for a 2018 speeding citation.

ded  
Enclosure



*"Community Focused, People First"*

www.kronenwetter.org  
police@kronenwetter.org

**Lincoln County Case Number 2018TR001572 State of Wisconsin vs. Maddi Leigh Holmstrom**

Case summary			
<b>Filing date</b> 09-14-2018	<b>Case type</b> Traffic Forfeiture	<b>Case status</b> Closed - Electronic filing	
<b>Defendant date of birth</b> 08-2000	<b>Address</b> 4161 Swamp Creek Rd, Mercer, WI 54547	<b>Branch ID</b> 2	<b>DA case number</b> 2018LI001121

Charges				
<b>Responsible official</b> Russell, Robert R.		<b>Prosecuting agency</b> District Attorney		<b>Prosecuting agency attorney</b> Bayne-Allison, Galen
Printable version				
Defendant owes the court: \$0.00				
<b>Count no.</b>	<b>Statute</b>	<b>Description</b>	<b>Severity</b>	<b>Disposition</b>
1	346.57(4)(gm)1.	Speeding on Expressway (1-10 MPH)	Forf. U	Guilty Due to No Contest Plea

Defendant				
<b>Defendant name</b> Holmstrom, Maddi Leigh		<b>Date of birth</b> 08-2000	<b>Sex</b> Female	<b>Race</b> Caucasian
<b>Address (last updated 09-13-2018)</b> 4161 Swamp Creek Rd, Mercer, WI 54547		<b>JUSTIS ID</b>	<b>Fingerprint ID</b>	
<b>Attorneys</b>				
<b>Attorney name</b> Schellgell, Frederick j		<b>Guardian ad litem</b> No	<b>Entered</b> 09-27-2018	

Citations				
<b>Citation BC7587123</b>				
<b>Defendant name</b> Holmstrom, Maddi Leigh		<b>Date of birth</b> 08-2000	<b>Sex</b> Female	<b>Address (last updated 09-13-2018)</b> 4161 Swamp Creek Rd, Mercer, WI 54547
<b>Bond amount</b> \$326.50	<b>Deposit type</b> None	<b>Appearance date and time</b> 10-15-2018 11:00 am		<b>Mandatory</b> No
<b>Plate number</b> 794YKV	<b>State</b> WI	<b>Expiration</b> 2019	<b>VIN</b> KM8SC13EX4U598699	
<b>Issuing agency</b> State Patrol	<b>Officer name</b> Murphy, David J	<b>Violation date</b> 09-13-2018	<b>MPH over</b> 26	
<b>Plaintff agency</b> State of Wisconsin	<b>Ordinance or statute</b> Statute	<b>Statute</b> 346.57(4)(gm)1.	<b>Charge description</b> Speeding on Expressway (25-29 MPH)	
<b>Severity</b> Forf. U				

Court record				
<b>Date</b> 01-29-2019	<b>Event</b> Fine paid in full	<b>Court official</b>	<b>Court reporter</b>	<b>Amount</b> \$326.50



<b>Date</b>	<b>Event</b>	<b>Court official</b>	<b>Court reporter</b>	<b>Amount</b>
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**Additional text:**  
19R 000694

01-29-2019 Dispositional order/judgment  
01-29-2019 Charge amended  
01-29-2019 Order  
01-29-2019 Proposed Order  
01-29-2019 Stipulation  
01-25-2019 Court trial

Russell, Robert R.  
  
Russell, Robert R.  
Russell, Robert R.  
  
Russell, Robert R.

Prahl, Marissa

**Additional text:**

Defendant Maddi Leigh Holmstrom not in court. Gaen Bayne-Allison appeared for the State of Wisconsin. Case called. Statements by Atty Bayne-Allison - received fax copy of signed stipulation with payment; will file the original with the Court once its obtained.

10-24-2018 Notice of hearing

**Additional text:**

Court trial on January 25, 2019 at 02:30 pm.

10-15-2018 Intake

Russell, Robert R.

Prahl, Marissa

**Additional text:**

Defendant Maddi Leigh Holmstrom not in court. Trooper Meuer appeared for State of Wisconsin. Written not guilty plea received. Court trial to be scheduled.

09-27-2018 Not guilty plea - written

Russell, Robert R.

09-27-2018 eFiled Document Fee Paid

\$20.00

**Additional text:**

Adjustment Number: 18A 004210, Payable Number: 68811, Receipt Number: 18R 006666, Amount: \$20.00

09-27-2018 Notice of retainer

09-14-2018 File Retained Electronically

09-14-2018 Case initiated by electronic filing

09-14-2018 Complaint filed

**Total receivables**

<b>Court assessments</b>	<b>Adjustments</b>	<b>Paid to the court</b>	<b>Probation/other agency amount</b>	<b>Balance due to court</b>	<b>Due date</b>
\$326.50	\$0.00	\$326.50	\$0.00	\$0.00	



Operator's License \$35.00 Expires on 6/30 in odd years  
 Operator's License Renewal \$35.00 Expires on 6/30 in odd years  
 Provisional Operator's License \$15.00 Expires in 30-days  
 Temporary Operator's License \$15.00 One time use only for nonprofits  
**FEE IS NON-REFUNDABLE**

### LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

#### SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Vancos Devan Anthony</u>		All former Names	
Street Address <u>118 E Kort St</u>	City <u>Schofield</u>	State <u>WI</u>	Zip <u>54476</u>
Driver's License Number <u>V522-1619-8341-00</u>	Date of Birth <u>09/21/1998</u>	Phone Number <u>715-432-4598</u>	

715-297-4570

#### SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date <u>2018</u>	Nature of Offense <u>charges/citations dropped/paraphanelia</u>	Location of Offense <u>Kronenwetter</u>

List additional information regarding arrest / conviction information on the back of this application.

#### SECTION 3 - CERTIFICATION/LICENSE (You must select at least ONE of the options below)

Do you have a "Responsible Beverage Servers Training Course" certificate or an expired license from another municipality from within  Yes  No  
*If yes please attach a copy of your certificate (date on certificate must be from within the last two years)*

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
*If yes please attach a copy of your enrollment receipt*

Do you currently hold an **unexpired** Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
*If yes, please attach a copy of your license*

#### SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Devan Vancos

#### FOR OFFICE USE ONLY

Date sent to KPD   /  /   Date Payment Received: 6/8/2023  
Board Date: 6/12/23 Approved: Y/N Check #            Cash  Credit Card



**LEARN 2 SERVE™**

**CERTIFICATE OF COMPLETION**

This certifies that

Devan Vancos

is awarded this certificate for

**Wisconsin Responsible Beverage Server Training**



Completion Date  
06/08/2023



Expiration Date  
06/07/2025



Certificate #  
WI-00614368

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

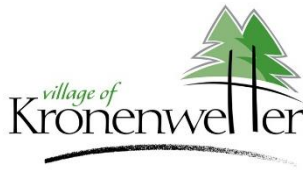
5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com

## Case search results

You searched for: **Last name:** vancos, **First name:** devan, **Middle name:** t

Showing 0 to 0 of 0 entries

Case number	Filing date	County name	Case status	Name	Date of birth	Caption
No records found						



# REPORT TO VB

---

**ITEM NAME:** Renewal  
Operator (Bartender) License  
Applications  
**MEETING DATE:** June 12,  
2023  
**PRESENTING COMMITTEE:**  
N/A  
**COMMITTEE CONTACT:** N/A  
**STAFF CONTACT:** Clerk Bobbi  
Birk-LaBarge  
**PREPARED BY:** Clerk Bobbi  
Birk-LaBarge

---

**ISSUE:** Background checks have been completed on the Operator License applicants. Applicants are of age. I have attached background checks for the applicants. Applicants meet the requirements of the responsible beverage server course. Please remember that if you disapprove a license application, a reason must be added.

**Qualifications needed for an Operator's License:**

- Must be 18-year of age
- Meet criminal record requirements subject to the fair employment act
- Completion of Responsible Beverage Server course. This can be waived if application is a renewal or if applicant holds a license from another municipality.

**OBJECTIVES:**

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)** Operator License are \$35.00 for a two-year period

**RECOMMENDED ACTION:** Move to approve (or disapprove) renewal of operators (bartender) license for Stenberg, Kuhnert, Schroefer

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly): Operator License Application/s w/results from back-ground check**

**\*\*No background check information included for Stenberg and Schroepfer as CCAP records showed nothing**



<input type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input checked="" type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

## LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE

### SECTION 1 - APPLICANT INFORMATION

Applicant Name (Last, First, MI) <u>Stenberg Amy A</u>		All former Names	
Street Address <u>9215 Andrea Street</u>	City <u>Schofield</u>	State <u>WI</u>	Zip <u>54476</u>
Driver's License Number <u>S351-0017-5637-02</u>	Date of Birth <u>4-17-75</u>	Phone Number <u>715-551-8258</u>	

### SECTION 2 - CONVICTION RECORD (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

### SECTION 3 - CERTIFICATION/LICENSE (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years?  Yes  No  
*If yes please attach a copy of your certificate*

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
*If yes please attach a copy of your enrollment receipt*

Do you currently hold an unexpired Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
*If yes, please attach a copy of your license*

### SECTION 4 - PENALTY NOTICE/OATH

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Amy Stenberg

### FOR OFFICE USE ONLY

Date sent to KPD 06/02/23 Date Payment Received: 05/31/23  
 Board Date: 06/12/23 Approved: Y / N Check # 021469 or Cash By: MBB

No. 21-08

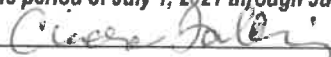
**Village of Kronenwetter  
OPERATOR'S LICENSE**

WHEREAS, the local governing body of the Village of Kronenwetter, County of Marathon Wisconsin has upon application duly made, granted and authorized the issuance of an "Operator's License" to

**AMY STENBERG**

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$35.00 as required by local ordinances and has completed with all requirements necessary for obtaining a license. Now therefore, an Operator's License, pursuant to Section 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

*For the period of July 1, 2021 through June 30, 2023*

  
\_\_\_\_\_  
Village Clerk





<input type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input checked="" type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

**LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE**

**SECTION 1 - APPLICANT INFORMATION**

Applicant Name (Last, First, MI) <u>Kuhnert Sheila K</u>		All former Names	
Street Address <u>2155 Chx Rd Lot A-1</u>	City <u>Mosire</u>	State <u>WI</u>	Zip <u>54455</u>
Driver's License Number <u>K503-7917-2524-05</u>	Date of Birth <u>1/24/70</u>	Phone Number <u>715 551-5584</u>	

**SECTION 2 - CONVICTION RECORD** (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

**SECTION 3 - CERTIFICATION/LICENSE** (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years?  Yes  No  
*If yes please attach a copy of your certificate*

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
*If yes please attach a copy of your enrollment receipt*

Do you currently hold an **unexpired** Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
*If yes, please attach a copy of your license*

**SECTION 4 - PENALTY NOTICE/OATH**

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: Sheila Kuhnert

**FOR OFFICE USE ONLY**

Date sent to KPD 06/02/23 Date Payment Received: 05/31/23  
 Board Date: 06/12/23 Approved: Y / N Check # 021469 or Cash By: B&B

No.21-04

**Village of Kronenwetter  
OPERATOR'S LICENSE**

WHEREAS, the local governing body of the Village of Kronenwetter, County of Marathon Wisconsin has upon application duly made, granted and authorized the issuance of an "Operator's License" to

**SHEILA KUHNERT**

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$35.00 as required by local ordinances and has completed with all requirements necessary for obtaining a license. Now therefore, an Operator's License, pursuant to Section 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

***For the period of July 1, 2021 through June 30, 2023.***

*Candice Johnson* Village Clerk

## Marathon County Case Number 2018CM001089 State of Wisconsin vs. Sheila K. Kuhnert

### Case summary

<b>Filing date</b> 06-18-2018	<b>Case type</b> Criminal	<b>Case status</b> Closed - Electronic filing	
<b>Defendant date of birth</b> 01-24-1972	<b>Address</b> 5302 Fuller St, Schofield, WI 54476	<b>Branch ID</b> 2	<b>DA case number</b> 2018MA002688

### Charges

<b>Responsible official</b> Huber, Gregory	<b>Prosecuting agency</b> District Attorney	<b>Prosecuting agency attorney</b> Mayo, Kyle R	Printable version
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Defendant owes the court: \$0.11

Count no.	Statute	Description	Severity	Disposition
1	947.01(1)	Disorderly Conduct	Misd. B	Guilty Due to No Contest Plea

### Defendant

<b>Defendant name</b> Kuhnert, Sheila K.	<b>Date of birth</b> 01-24-1972	<b>Sex</b> Female	<b>Race</b> Caucasian
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<b>Address (last updated 06-18-2018)</b> 5302 Fuller St, Schofield, WI 54476	<b>JUSTIS ID</b>	<b>Fingerprint ID</b>
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#### Attorneys

<b>Attorney name</b> Lonergan, Kristen Elizabeth	<b>Entered</b> 06-20-2018
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### Court record

Date	Event	Court official	Court reporter	Amount
12-12-2019	Judgment for unpaid fine/forfeiture/other			\$19.50
09-10-2018	Payment voucher			
	<b>Additional text:</b>			
	Atty Lonergan - \$385.00			
	Full amt of bill paid by the County and assessment added to case. Credit for deposit given. Party(ies) copied.			
08-21-2018	Order for payment	Huber, Gregory		
	<b>Additional text:</b>			
	and Reimbursement to County			
08-16-2018	Notes			
	<b>Additional text:</b>			
	Proposed Order for Payment and Reimbursement to County sent to judge.			
08-15-2018	Other papers			

Date	Event	Court official	Court reporter	Amount
	<b>Additional text:</b> Proposed Order for Payment and Reimbursement to County			
08-13-2018	Judgment of conviction			
08-03-2018	Assessment Report			
08-01-2018	Demand for Discovery and Inspection - Prosecutor			
07-30-2018	Other papers			
	<b>Additional text:</b> DNA Proof of Submission			
07-30-2018	Dispositional order/judgment	Huber, Gregory		
07-30-2018	Plea questionnaire, waiver of rights			
	<b>Additional text:</b> w/Notice of Right to Seek Postconviction Relief			
07-30-2018	Receipt			\$75.00
	<b>Additional text:</b> 18R 023965			
07-30-2018	Receipt			\$50.00
	<b>Additional text:</b> 18R 023964			
07-30-2018	Plea hearing	Huber, Gregory	Sommer, Karla	
	<b>Additional text:</b> Clerk: Becky; Case called: 9:05 am; State appears by ADA Kyle Mayo; Defendant appears w/Atty Kristen Lonergan; Plea Quest/Waiver of Rights filed; VRCW; PLEA to Ct 1 (DC) >> NO CONTEST; COURT advises defendant of rights (including constitutional rights) & penalties & questions defendant to understanding; COURT finds plea & waiver of rights freely & vol made, a factual basis & defendant guilty; COURT ORDERS: \$25 fine plus CC; DNA sample and surcharge; COURT grants 60 days to pay; **Defendant given DNA sample instructions and signs POS in court; Adj: 9:11 am;			
07-05-2018	Notice of motion, motion			
	<b>Additional text:</b> Notice of Motion and Defendant's Motion to Extend Time to File Pre-Trial Motions			
07-05-2018	Motion			
	<b>Additional text:</b> Motion for Discovery			
07-05-2018	Demand for Discovery and Inspection - Defendant			
06-28-2018	Notice of Appearance			
06-27-2018	Order appointing counsel	Huber, Gregory		
	<b>Additional text:</b> Atty Kristen Lonergan			

Date	Event	Court official	Court reporter	Amount
06-20-2018	Change of address notification for Kuhnert, Sheila K. <b>Additional text:</b> ADDRESS INFO for Sheila K. Kuhnert Current: 5302 Fuller St, Schofield, WI 54476 (Effective: 06-18-2018) Prior: 5302 Fuller Street, Schofield, WI 54476			
06-20-2018	Signature bond signed <b>Additional text:</b> Signed at MCJ 6/18/18			\$500.00
06-19-2018	Waiver <b>Additional text:</b> of No Contact D.K.			
06-19-2018	Indigency hearing <b>Additional text:</b> Clerk Becky; Case called: 11:22 am; Defendant appears in person; Defendant sworn and testifies; COURT questions defendant re: employment/income; Court finds defendant indigent; COURT appoints Atty Kristin Lonergan @ \$70/hr not to exceed \$700 w/o further order; Wage Assignment >> \$75 per month Adj: 11:26 am;	Huber, Gregory	Sommer, Karla	
06-18-2018	Initial appearance <b>Additional text:</b> Clerk: Becky; Case called: 2:36 p.m. State appears by ADA Raymond Pelrine for ADA Kyle Mayo; Defendant appears in custody with Atty Toulouse; Reading Waived; PLEA: Not guilty; Court sets bond; Court sets future court dates;	Grau, Gregory E.	Sommer, Karla	
06-18-2018	Notice of hearing <b>Additional text:</b> Indigency hearing on June 19, 2018 at 11:00 am. Pre-trial conference on July 10, 2018 at 08:40 am. Final pre-trial on July 30, 2018 at 09:00 am. Jury Trial on August 13, 2018 at 08:30 am.			
06-18-2018	Signature bond set for Kuhnert, Sheila K. <b>Additional text:</b> No contact with victim(s): D.K. Contact includes direct personal or physical and indirect contact by phone, in writing of any kind, entry to the person's residence or place of employment together with contacts through other persons. Contact, however, may be made through the defendant's attorney. Police escort to retrieve any personal belongings (EMPD). Shall not consume alcohol. Absolute sobriety from alcohol. No Bars, Taverns, Liquor Stores or Beer Tents except while working at Village Crossing.			\$500.00
06-18-2018	Electronic Filing Notice			
06-18-2018	Case initiated by electronic filing			
06-18-2018	Complaint filed			



Section 9, Item W.

Description	Amount
Post-judgment interest	\$0.11

**Total receivables**

Court assessments	Adjustments	Paid to the court	Probation/other agency amount	Balance due to court	Due date
\$879.61	\$-71.48	\$808.02	\$0.00	\$0.11	
Payment plan		Balance due	Payment due	Due date	
Payment plan		\$0.00	\$0.00		
Payment plan		\$0.00	\$0.00		



<input type="checkbox"/>	Operator's License \$35.00 Expires on 6/30 in odd years
<input checked="" type="checkbox"/>	Operator's License Renewal \$35.00 Expires on 6/30 in odd years
<input type="checkbox"/>	Provisional Operator's License \$15.00 Expires in 60-days
<input type="checkbox"/>	Temporary Operator's License \$15.00 One time use only for nonprofits

**FEE IS NON-REFUNDABLE**

**LICENSE APPLICATION FOR OPERATOR'S (BARTENDER'S) LICENSE**

**SECTION 1 - APPLICANT INFORMATION**

Applicant Name (Last, First, MI) <u>Schroepfer Ann M</u>		All former Names <u>Ostrowski</u>	
Street Address <u>185160 Guyette Dr</u>	City <u>Biramahwood</u>	State <u>WI</u>	Zip <u>54414</u>
Driver's License Number <u>S6160536951405</u>	Date of Birth <u>1-14-1969</u>	Phone Number <u>715-449-2108</u>	

**SECTION 2 - CONVICTION RECORD** (Please make sure to list ALL convictions. Application may be denied if not listed)

- The VILLAGE OF KRONENWETTER performs background checks on all applicants. The VILLAGE may suspend, revoke or deny a license issued upon this application if the applicant fails to provide requested information or is not truthful in completion of this application.
- The VILLAGE OF KRONENWETTER does not issue licenses or permits related to alcohol beverages to any person who has habitually been a law offender or has been convicted of a felony that the VILLAGE determines, substantially relates to the licensing activity unless the person has been duly pardoned.
- Even if your license has been granted, it will be held if you owe any outstanding fines, forfeitures or other debts to the VILLAGE.

Have you ever been arrested, or have charges pending or been convicted of any offenses, or violations of ANY federal, state, or municipal laws or ordinances here or any other municipality?  NO  YES (Complete arrest or conviction information below)

Date	Nature of Offense	Location of Offense

List additional information regarding arrest / conviction information on the back of this application.

**SECTION 3 - CERTIFICATION/LICENSE** (You must have at least ONE of the items below)

Do you have a "Responsible Beverage Servers Training Course" certificate from within the last two years?  Yes  No  
*If yes please attach a copy of your certificate*

Are you currently enrolled in a "Responsible Beverage Servers Training Course"?  Yes  No  
*If yes please attach a copy of your enrollment receipt*

Do you currently hold an **unexpired** Operator's License from the Village of Kronenwetter or another municipality?  Yes  No  
*If yes, please attach a copy of your license*

**SECTION 4 - PENALTY NOTICE/OATH**

I hereby apply for a license to serve fermented malt beverages and intoxicating liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory and supplementary of those sections, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license is granted to me.

Under penalty of law, I swear that the information provided in this application is true and correct to the best of my knowledge and belief.

Signature: *Ann Schroepfer*

**FOR OFFICE USE ONLY**

Date sent to KPD <u>06/02/23</u>	Approved: Y/N	Date Payment Received: <u>05/31/23</u>
Board Date: <u>06/12/23</u>		Check # <u>021469</u> or Cash By: <u>AKR</u>



No. 21-06

**Village of Kronenwetter  
OPERATOR'S LICENSE**

WHEREAS, the local governing body of the Village of Kronenwetter, County of Marathon Wisconsin has upon application duly made, granted and authorized the issuance of an "Operator's License" to

**ANN SCHROEPFER**

AND WHEREAS, the said applicant has paid to the treasurer the sum of \$35.00 as required by local ordinances and has completed with all requirements necessary for obtaining a license. Now therefore, an Operator's License, pursuant to Section 125.32(2) and 125.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to said applicant.

*For the period of July 1, 2021 through June 30, 2023.*



Village Clerk



# REPORT TO VB

**ITEM NAME:** Cigarette License Application Renewal  
**MEETING DATE:** June 12, 2023  
**PRESENTING COMMITTEE:** N/A  
**COMMITTEE CONTACT:** N/A  
**STAFF CONTACT:** Clerk Bobbi Birk-LaBarge  
**PREPARED BY:** Clerk Bobbi Birk-LaBarge

**ISSUE:** Cigarette License Renewal Application

1. Dollar General
2. Sickler Group LLC – Village Crossing
3. 51 Bar & Grill LLC

**OBJECTIVES:**

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** Applicants have no delinquent taxes due

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)** Cigarette License are \$100.00 for a one-year period

**RECOMMENDED ACTION:** Approve cigarette license applications for Dollar General, Sickler Group LLC and 51 Bar & Grill LLC

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$ Remaining CFY**  
 Account Number:  
 Description:  
 Budgeted Amount:

Spent to Date:  
Percentage Used:  
Remaining:

**ATTACHMENTS (describe briefly): Cigarette License Applications**

# Application for Cigarette and Tobacco Products Retail License

MUNICIPAL USE ONLY

Submit to municipal clerk.

Applicant's Wisconsin 15-digit Sales Tax Account Number  
456-0000829421-02

← This must be issued in the same Legal Name of the licensee below.

License Number
Period Covered
Date of Issuance

Legal Name (corporation, limited liability company, partnership or sole proprietorship) THE SICKLER GROUP LLC		Federal Employer Identification No. (FEIN) 35-2198726	
Trade or Business Name (if different than Legal Name) VILLAGE CROSSING		Telephone Number (715) 298 9845	
Business Address (License Location) 2323 COUNTY ROAD X		Business Telephone ( )	
Business Located In <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town		County MARATHON	
Municipality KRONENWETTER	State WI	Zip Code 54455	of: KRONENWETTER
Mailing Address (if different than Business Address) PO BOX 338		Municipality MOSINEE	State WI
		Zip Code 54455	

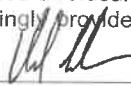
Organization (check one)

- Sole Proprietor
- Wisconsin Corporation – Enter date incorporated: \_\_\_\_\_
- Partnership
- Out-of-State Corporation – Are you registered to do business in Wisconsin?  Yes  No
- Other (describe) LIMITED LIABILITY COMPANY

- Yes  No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes  No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, [revenue.wi.gov/dorforms/ctp-129.pdf](http://revenue.wi.gov/dorforms/ctp-129.pdf).)
- Yes  No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes  No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes  No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes  No 6. Does the applicant understand that they may not sell single cigarettes?
- Yes  No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes  No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at [www.doj.state.wi.us/dls/tobacco-directory](http://www.doj.state.wi.us/dls/tobacco-directory) may be sold in Wisconsin?

Cigarettes / Tobacco will be sold  over counter  through vending machine  both

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

### Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

# Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

Remit to:  
KRONENWETTER VILLAGE OF  
1582 KRONENWETTER DR  
KRONENWETTER, WI, 54455

<i>MUNICIPAL USE ONLY</i>	
License Number	
Period Covered	July 1 2023-June 30 2024
Date of Issuance	

Applicant's Wisconsin 15-digit Sales Tax Account Number  
456-0000208845-05

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) DOLGENCORP, LLC			Federal Employer Identification No. (FEIN) 61-0852763	
Trade or Business Name (if different than Legal Name) DOLLAR GENERAL STORE #22543			Telephone Number (615) 855-4000	
Business Address (License Location) 1831 County Rd Xx		Business Located In City            Village            Town <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>		Business Telephone 7153520910
Municipality Kronenwetter	State WI	Zip Code 54455	County Marathon	
Mailing Address (if different than Business Address) 100 MISSION RIDGE		Municipality GOODLETTSVILLE	State TN	Zip Code 37072

FEE: \$ 100

Organization (check one)

- Sole Proprietor             Wisconsin Corporation – Enter date incorporated: \_\_\_\_\_
- Partnership                 Out-of-State Corporation – Are you registered to do business in Wisconsin?     Yes     No

Other (describe) OUT-OF STATE LIMITED LIABILITY COMPANY

- Yes     No    1. Does the applicant understand that they must purchase cigarettes only from distributors or jobbers who hold a permit with the Wisconsin Department of Revenue?
- Yes     No    2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP- 129, [revenue.wi.gov/forms/excise/ctp-129.pdf](https://revenue.wi.gov/forms/excise/ctp-129.pdf).)
- Yes     No    3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes     No    4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes     No    5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes     No    6. Does the applicant understand that they may not sell single cigarettes?
- Yes     No    7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes     No    8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at [www.doi.state.wi.us/dls/tobacco-directory](http://www.doi.state.wi.us/dls/tobacco-directory) may be sold in Wisconsin?

Cigarettes / Tobacco will be sold     over counter     through vending machine     both

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another.

Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

*[Signature]*  
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

APR 19 2023

# Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number  
**456-1029073648-02**

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) <b>51 Bar + Grill LLC</b>			Federal Employer Identification No. (FEIN) <b>81-1588914</b>		
Trade or Business Name (if different than Legal Name) <b>SAME</b>			Telephone Number <b>(715) 297-7150</b>		
Business Address (License Location) <b>1718 BUS HWY 51</b>		Business Located In <input type="checkbox"/> City <input checked="" type="checkbox"/> Village <input type="checkbox"/> Town		Business Telephone <b>(715) 693-6123</b>	
Municipality <b>KRONENWETTER</b>	State <b>WI.</b>	Zip Code <b>54455</b>	of: <b>KRONENWETTER</b>		County <b>MARATHON</b>
Mailing Address (if different than Business Address) <b>912 STONEBRIDGE RD</b>			Municipality <b>KRONENWETTER</b>	State <b>WI</b>	Zip Code <b>54455</b>

Organization (check one)

- Sole Proprietor
- Wisconsin Corporation – Enter date incorporated: \_\_\_\_\_
- Partnership
- Out-of-State Corporation – Are you registered to do business in Wisconsin?  Yes  No
- Other (describe) **LLC**

- Yes  No 1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes  No 2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, [revenue.wi.gov/dor/forms/ctp-129.pdf](http://revenue.wi.gov/dor/forms/ctp-129.pdf).)
- Yes  No 3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes  No 4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes  No 5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
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- Yes  No 7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes  No 8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at [www.doj.state.wi.us/dls/tobacco-directory](http://www.doj.state.wi.us/dls/tobacco-directory) may be sold in Wisconsin?

Cigarettes / Tobacco will be sold  over counter  through vending machine  both

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

*[Signature]*  
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

### Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

MAY 2 2 2023



# REPORT TO VB

**ITEM NAME:** Renewal  
**Mobile Home license**  
**MEETING DATE:** June 12,  
**2023**  
**PRESENTING COMMITTEE:**  
**N/A**  
**COMMITTEE CONTACT:** N/A  
**STAFF CONTACT:** Clerk Bobbi  
**Birk-LaBarge**  
**PREPARED BY:** Clerk Bobbi  
**Birk-LaBarge**

**ISSUE:** Renewal Mobile Home Park license  
 1. Kountry Squire Mobil Home Park

**OBJECTIVES:**

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** No complaints have been received by the Village Clerk regarding mobile home park. No issues were brought forward from the Zoning Administrator. Records showed no delinquent taxes are due.

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)** Operator License are \$100.00 for a one-year period

**RECOMMENDED ACTION:** Move to approve (or disapprove) renewal of mobile home park license for Kountry Squire Mobil Home Park

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

Remaining CFY  
 Account Number:  
 Description:  
 Budgeted Amount:  
 Spent to Date:

Percentage Used:

Remaining:

**ATTACHMENTS (describe briefly):**





April 25, 2023

KOUNTRY SQUIRE WI MHC, LLC.  
RHP Properties, Inc.  
31200 Northwestern Hwy.  
FARMINGTON HILLS, MI 48334

**RE: MOBILE HOME PARK APPLICATION FOR  
LICENSE YEAR JULY 1, 2023 TO JUNE 30, 2024**

Greetings:

The Mobile Home Park license for the Kountry Squire Mobile Home Park located at 2155 County Road X, Kronenwetter, WI expires on June 30, 2023. Enclosed is a Mobile Home Park Renewal Application for you to complete in order to renew the mobile home court's annual license.

Please complete the application and return it to me with the \$100.00 fee by **June 2, 2023**. The Village Board will act to renew the license for one year at their regularly scheduled meeting on June 12, 2023, at 6:00 p.m.

Please let me know if you have any questions or concerns.

Kind Regards,

Bobbi Birk-LaBarge, WCMC  
Village Clerk

Enclosure

cc Peter Wegner, Zoning Administrator  
Lisa Kerstner, Finance Director/Treasurer

**KOUNTRY SQUIRE  
MOSINEE, MARATHON COUNTY, WISCONSIN**

<b><u>Property Information:</u></b>	
<b>Address:</b>	2155 COUNTY HIGHWAY X, MOSINEE, WISCONSIN 54455
<b>Governing Municipality:</b>	VILLAGE OF KRONENWETTER, WI
<b>Zoning Designation:</b>	"MH" – MOBILE HOME DISTRICT
<b>Conformance Status:</b>	Legal Conforming as to Use, Height, Site Area, Density, and Parking. Legal Non-Conforming as to Setbacks.
<b><u>Inquiry</u></b>	
Provide setback requirements under current zoning ordinance (also provide copy of relevant sections of zoning ordinance)	<b><u>Front:</u></b> Minimum 40 feet <b><u>Side / Rear:</u></b> None specified <b><u>Separation:</u></b> Minimum 20 feet
Provide actual setback requirements that the community is required to comply with (if different than requirements under current zoning ordinance; if same requirements, please confirm)	Community is legal non-conforming and does not need to comply with the setbacks listed above; applicable setbacks are the current configuration and lot layout for the Community and Homes may be replaced like-for-like, subject to the rebuild restrictions noted below.
Provide setback requirements applicable to a vacant pad that has remained vacant for longer than 12 months (or such period specified in the legal nonconforming/rebuild clause in the zoning ordinance)	<b><u>Section 520-113.C:</u></b> When any non-conforming use of any structure or land is discontinued for a period of 12 consecutive months, or is changed into different use, <b>any future use</b> shall conform completely with the provisions of this chapter. <b><u>Section 520-114.C:</u></b> If a non-conforming structure was damaged or destroyed on or after March 2, 2006 by violent wind, vandalism, fire, flood, ice, snow, mold, or infestation, then it may be restored.
Provide setback requirements for replacing an existing home that is currently legal nonconforming as to setback requirements	Community is legal non-conforming and does not need to comply with the setbacks listed above; applicable setbacks are the current configuration and lot layout for the

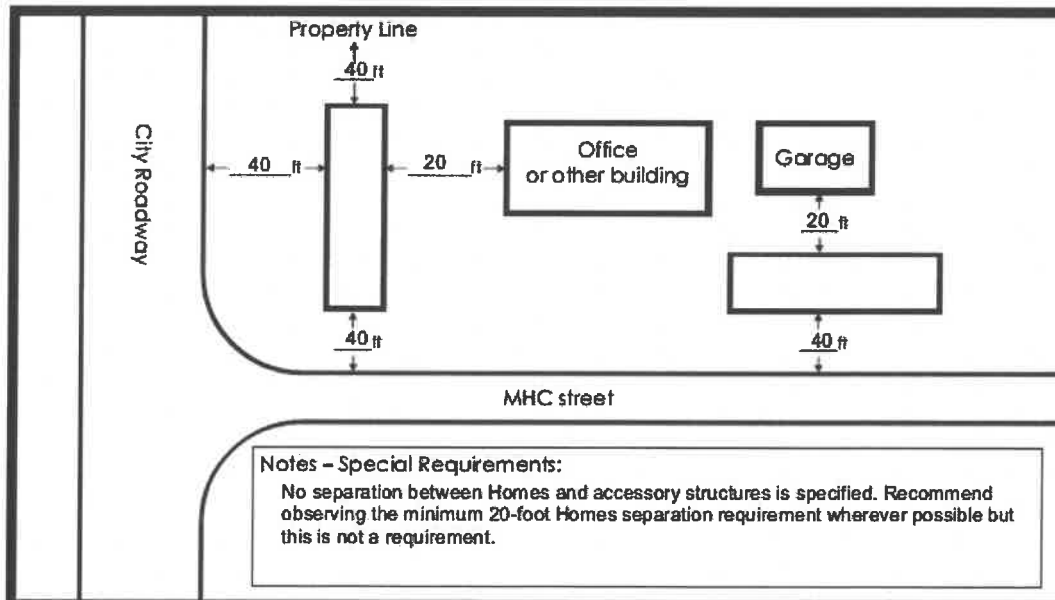
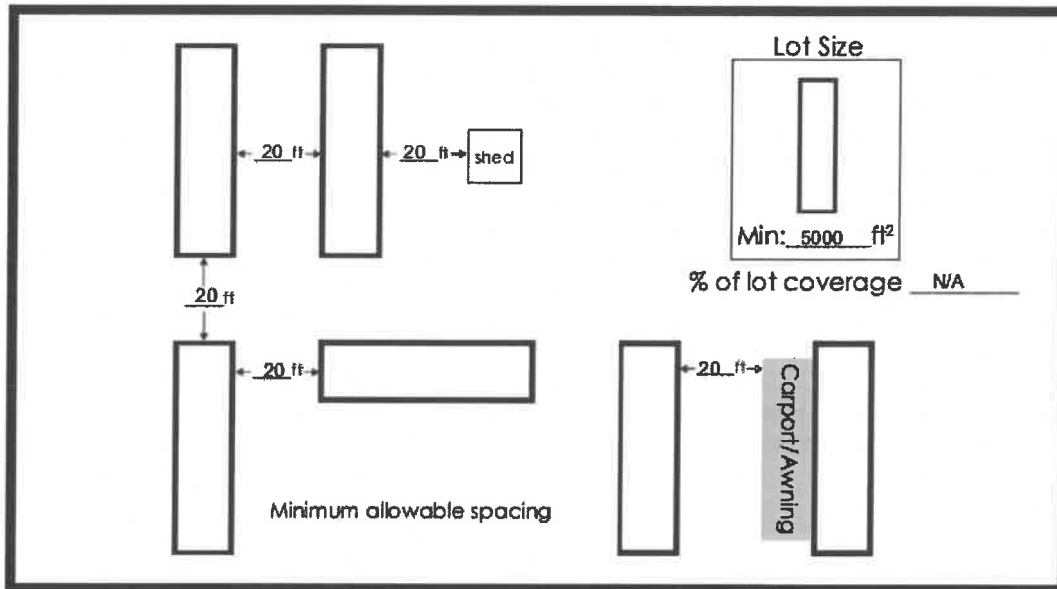
<p>If setback requirements have changed since the community was developed, please provide effective date of such change</p>	<p>Community and Homes may be replaced like-for-like, subject to the rebuild restrictions noted above.</p>
<p>Special Notes:</p>	



# Community Set-Backs

Community Name: Kountry Squire

City:  Mosinee/Village of Kronenwetter County:  Marathon State:  Wisconsin



Name of person filling out this form: Honigman (Kwasi B. Offei-Addo)

Date: 10-21-2022 Form revised May 2020

# Village of Kronenwetter TRAINING LEAVE REQUEST

Section 9, ItemZ.

<b>1. DEPARTMENT OR DIVISION:</b>	Management/Village Clerk
<b>2. NAME OF ATTENDEES:</b>	Bobbi Birk-LaBarge
<b>3. TRAINING CONDUCTED BY:</b>	League of Wisconsin Municipalities
<b>4. TYPE OR TITLE OF TRAINING:</b>	Clerks, Treasurers & Finance
<b>5. LOCATION OF TRAINING:</b>	Green Bay, WI
<b>6. DATES OF TRAINING:</b>	June 21-23, 2023
<b>7. DATES OF ABSENCE:</b>	June 21-23, 2023

8. PROJECTED EXPENSE								
<b>LODGING</b>	<b># of Rooms</b>	1	<b>Room Rate</b>	\$90.00	<b># of Nights</b>	2	<b>Subtotal</b>	\$180.00
<b>MEALS</b>	<b># of Meals</b>	3	<b>Breakfast</b>	\$13.00	<b>Rate</b>	\$32.50	<b>Subtotal</b>	\$104.50
		2	<b>Lunch</b>	\$15.00	<b>Rate</b>	\$26.50		
		2	<b>Supper</b>	\$26.00	<b>Rate</b>	\$45.50		
	<b># Miles</b>	191	<b>IRS Rate</b>	\$0.66	<b>Subtotal</b>	\$125.11		
<b>FEEES/REG</b>	<b># Persons</b>	1		\$155.00			<b>Subtotal</b>	\$155.00
<b>SUPPLIES</b>	<b># Persons</b>	0	<b>Supplies ea.</b>	\$0.00			<b>Subtotal</b>	\$0.00
<b>TOTAL PROJECTED EXPENSE:</b>								<b>\$564.61</b>
<b>AMOUNT CURRENTLY IN TRAINING BUDGET:</b>								<b>\$0.00</b>

**10. PURPOSE OF ATTENDANCE:**

Additional training needed

**11. DESCRIPTION OF TRAINING:**

Clerk & Treasurers Training



**12. COVERAGE DURING ABSENCE:**

Deputy Clerk

**13. OUTSIDE FUNDING AVAILABLE:**

Please note: Per policy HR-007, M&IE is 75% on the first and last days of travel

**14. REQUEST AND APPROVAL SIGNATURES:**

<b>Applicant Signature:</b>		<b>Date:</b> 03-30-2023
<b>Supervisor Signature:</b>		<b>Date:</b> 03-31-2023
<b>Village Administrator:</b>		<b>Date:</b> 03-31-2023



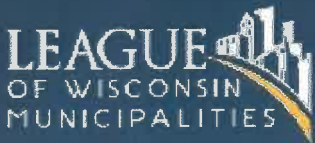
Bobbi Birk-LaBarge

**From:** league <league@lwm-info.org>  
**Sent:** Tuesday, March 28, 2023 10:57 AM  
**To:** league  
**Subject:** [External] Register Now for Clerks, Treasurers & Finance Officers Institute June 21-23.2023, Tundra Lodge, Green Bay

# Clerks, Treasurers & Finance Officers Institute



June 21-23, 2023  
Tundra Lodge  
Green Bay



**\$155 member or \$180 non-member**  
**Registration deadline June 14, 2023**

675-8195-5618-519

90.<sup>00</sup> /night  
Conf # R813DC

42-2-2



<b>POLICY ID:</b> HR-007		<b>TITLE:</b> Business Mileage and Travel Policy	
<input type="checkbox"/> ORIGINAL <i>Effective Date: 04/25/10</i> <input type="checkbox"/> REVISION #3 <i>Effective Date: 01/12/16</i> <input checked="" type="checkbox"/> REVISION #4 <i>Effective Date: 10/10/2022</i>	<b>APPROVED BY VILLAGE BOARD:</b>		<b>DATE:</b>
	Bobbi Birk-LaBarge		10/10/2022
	Village Clerk		
<b>Attest:</b>			
<b>APPLIES TO:</b>		<input checked="" type="checkbox"/> FLSA EXEMPT	<input checked="" type="checkbox"/> FLSA NON-EXEMPT
		<input checked="" type="checkbox"/> REPRESENTED EMPLOYEES	<input checked="" type="checkbox"/> Non-REPRESENTED EMPLOYEES
<p><i>This policy applies to all Village of Kronenwetter employees in the categories checked in this section. Provisions within individual personal contracts or a collective bargaining agreement may supersede certain parts of this policy.</i></p>			

The Village of Kronenwetter will reimburse employees for reasonable business travel expenses incurred while on assignments away from the normal work location. The employee's supervisor must approve all business travel in advance.

- When approved, the actual costs of travel, meals, lodging, and other expenses directly related to accomplishing business travel objectives are eligible for reimbursement by the Village.
- Employees are expected to limit expenses to reasonable amounts and as set forth below.

Expenses that are typically eligible for reimbursement include the following:

- Car rental fees for compact or mid-sized cars if rental is required by the travel circumstances, see below for more details.
- Fares for shuttle or airport bus service; taxis or other costs of public transportation.
- Mileage at the current federal rate for use of personal vehicles *only* when less expensive transportation or a Village-owned vehicle is not available or practical, see below for more details. Motorcycles and scooters shall be reimbursed at 70 % of the current federal IRS rate.
  - The Village requires employees to carry liability insurance policy of \$100,000.00 per person and \$300,000.00 per occurrence on a vehicle if it is used for Village business. If there is an accident involving employee's vehicle while on Village business, employee's insurance is primary.
  - Employees who are involved in an accident while traveling on business must promptly report the incident to their immediate supervisor.
- Standard accommodations in low to mid-priced hotels, motels, or similar lodgings.
- **Cost of meals to be reimbursed following the current GSA rate scale found here: <https://www.gsa.gov/travel/plan-book/per-diem-rates>**
- The total amount of per diem reimbursement on the first and last days of travel is capped at 75% of the daily Meals and Incidental Expenses (M&IE) per diem allowance, according to the location.
- Tips not exceeding 20% of the total cost of a meal or 15% of a taxi fare.
- Telephone calls, fax, and similar services required for business purposes.
- Laundry on trips of five or more days.
- Reimbursement for meals at all events not requiring an overnight stay will be subject to personal withholding tax per IRS regulations.
- The Village does not reimburse employees for personal entertainment, alcoholic beverages, and personal care items.

Vehicles owned, leased, or rented by the Village may not be used for personal use without prior approval by the employee's supervisor. The Village requires that employees provide proof of a valid Wisconsin driver's license and insurability before driving any vehicle on Village business.

When travel is completed, employees must submit a completed Village of Kronenwetter Reimbursement Request Form within five (5) business days or when total reimbursable travel and/or mileage expenses have reached twenty (20) dollars. Reimbursement Requests shall be accompanied by receipts to substantiate all expenses claimed. Mileage to and from the

This policy is not retroactive and should not be construed, to limit or prevent an employee from exercising rights under the National Labor Relations Act. The Village of Kronenwetter retains the right to amend or change this policy at any time without prior notice.

location must be reported in order for reimbursement of mileage expenses to be calculated when employee uses personal vehicle.

When travel to and from a location shall exceed two hundred (200) miles and shall be for a single day of travel without an overnight stay, employees will be required either to use a Village owned vehicle or to rent a vehicle. The Village Administrator will provide account numbers for usage with local rental car agencies. Rental vehicles shall not exceed intermediate (4-door vehicles) cars sizes, unless an employee has authorization from a supervisor to rent a larger vehicle due to the requirement to travel with equipment requiring a larger vehicle, or traveling with multiple employees to a location.



# FY 2023 Per Diem Rates for Wisconsin

## Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & Last Day of Travel
Appleton	Outagamie	\$59	\$13	\$15	\$26	\$5	\$44.25
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25





## FY 2023 Per Diem Rates for Wisconsin

Max lodging by month (excluding taxes.)

Primary Destination	County	2022 Oct	Nov	Dec	2023 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Appleton	Outagamie	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103
Standard Rate	Applies for all locations without specified rates	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98



# League of Wisconsin Municipalities

Section 9, Item Z.

316 W. Washington Ave, Madison, WI 53703 | (608)267-2380 P | (608)267-0645 F

## Meeting Confirmation

Bobbi Jo Birk-LaBarge  
Village Clerk  
Kronenwetter  
1582 Kronenwetter DR  
Kronenwetter, WI 54455

### CTFO

Wednesday, June 21, 2023 through Friday, June 23, 2023  
Tundra Lodge - Green Bay  
865 Lombardi Avenue  
Green Bay, WI 54304

You are registered for the following:

Function	Fair Market Value	Quantity	Rate	Amount
Attendee CTFO		1	155.00	155.00
			Total	155.00
			Payment	155.00
			Balance	0.00

### Payment Details

We look forward to welcoming you to the Clerks, Treasurers & Finance Officers Institute at the Tundra Lodge in Green Bay, WI.







Payment Receipt

Payment

Order ID	Amount
LWM, WI	\$155.00

Merchant Name League of Wisconsin Municipalities  
 First Name Bobbi  
 Middle Initial J  
 Last Name Birk-LaBarge  
 Address 1582 KRONENWETTER DR  
 City KRONENWETTER  
 Country United States  
 State Wisconsin  
 Postal Code 54455  
 Phone US +1 715-693-4200  
 Email Address bbirklabarge@kronenwetter.org

Payment successful!

Amount Charged \$155.00  
 Transaction ID 217660714  
 Payment Date / Time 3/8/2023 5:25:34 PM Eastern

Email Address:

Payment email already sent to bbirklabarge@kronenwetter.org

Total Payment Amount \$155.00

Credit Card Number xxxxxxxxxxx3127  
 Expiration Date xx / xxxx  
 Name on Card Bobbi Birk-LaBarge  
 Card Verification Number xxx

[Email Additional Receipt](#)

[Print Receipt](#)

Finish

[Privacy Policy](#) | [Terms of Use](#)



**Bobbi Birk-LaBarge**

**From:** noreply@civicplus.com  
**Sent:** Wednesday, March 8, 2023 4:26 PM  
**To:** Bobbi Birk-LaBarge  
**Subject:** [External] Thanks for your payment

Hi Bobbi,

Here are the details for your recent purchase.

## Transaction ID 217660714

### Order Summary

Date/Time 3/8/2023 4:22 PM  
Status Successful

### Pricing Details

Price \$155.00  

---

Order Total \$155.00

### Billing Information

Bobbi, Birk-LaBarge  
1582 KRONENWETTER DR  
KRONENWETTER WI 54455  
715-693-4200  
bbirklabarge@kronenwetter.org

### Additional Information

CTFO Webinar Registration \*Member Tuition - \$155.00

First Name Bobbi

Last Name Birk-LaBarge

E-mail Address bbirklabarge@kronenwetter.org

Title Village Clerk

Municipality/Company Village of Kronenwetter

Street Address 1582 KRONENWETTER DR

City KRONENWETTER

State	WI
Zip Code	54455-7268
Phone Number	7156934200
Wednesday Networking Hour & Picnic	No

The Fine Print:

Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if received by June 14, 2023.

Special Accommodations	No
Additional Notes...	<i>Field not completed.</i>

We appreciate your business.

Regards,

LWM, WI .

**Bobbi Birk-LaBarge**

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**From:** noreply@civicplus.com  
**Sent:** Wednesday, March 8, 2023 4:26 PM  
**To:** Bobbi Birk-LaBarge  
**Subject:** [External] Online Form Submittal: 2023 Clerks, Treasurers, & Finance Officers Institute

## 2023 Clerks, Treasurers, & Finance Officers Institute

CTFO Webinar Registration \*Member Tuition - \$155.00

First Name	Bobbi
Last Name	Birk-LaBarge
E-mail Address	bbirklabarge@kronenwetter.org
Title	Village Clerk
Municipality/Company	Village of Kronenwetter
Street Address	1582 KRONENWETTER DR
City	KRONENWETTER
State	WI
Zip Code	54455-7268
Phone Number	7156934200
Wednesday Networking Hour & Picnic	No

The Fine Print:

Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if received by June 14, 2023.

Special Accommodations	No
Additional Notes...	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)



State WI

---

Zip Code 54455-7268

---

Phone Number 7156934200

---

Wednesday Networking Hour & Picnic No

---

The Fine Print:

Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if received by June 14, 2023.

---

Special Accommodations No

---

Additional Notes... *Field not completed.*

---

We appreciate your business.

Regards,

LWM, WI.

**Bobbi Birk-LaBarge**

**From:** noreply@civicplus.com  
**Sent:** Wednesday, March 8, 2023 4:26 PM  
**To:** Bobbi Birk-LaBarge  
**Subject:** [External] Thanks for your payment

Hi Bobbi,

Here are the details for your recent purchase.

## Transaction ID 217660714

### Order Summary

Date/Time 3/8/2023 4:22 PM  
Status Successful

### Pricing Details

Price \$155.00  

---

Order Total \$155.00

### Billing Information

Bobbi, Birk-LaBarge  
1582 KRONENWETTER DR  
KRONENWETTER WI 54455  
715-693-4200  
bbirklabarge@kronenwetter.org

### Additional Information

CTFO Webinar Registration \*Member Tuition - \$155.00

First Name Bobbi

Last Name Birk-LaBarge

E-mail Address bbirklabarge@kronenwetter.org

Title Village Clerk

Municipality/Company Village of Kronenwetter

Street Address 1582 KRONENWETTER DR

City KRONENWETTER



# Village of Kronenwetter TRAINING LEAVE REQUEST

Section 9, ItemAA.

<b>1. DEPARTMENT OR DIVISION:</b>	Finance Director / Treasurer
<b>2. NAME OF ATTENDEES:</b>	Lisa Kerstner
<b>3. TRAINING CONDUCTED BY:</b>	League of Wisconsin Municipalities
<b>4. TYPE OR TITLE OF TRAINING:</b>	Clerks, Treasurers & Finance
<b>5. LOCATION OF TRAINING:</b>	Green Bay, WI
<b>6. DATES OF TRAINING:</b>	June 21-23, 2023
<b>7. DATES OF ABSENCE:</b>	June 21-23, 2023

8. PROJECTED EXPENSE								
<b>LODGING</b>	<b># of Rooms</b>	1	<b>Room Rate</b>	\$90.00	<b># of Nights</b>	2	<b>Subtotal</b>	\$180.00
	<b>MEALS</b>	<b># of Meals</b>	3	<b>Breakfast</b>	\$13.00	<b>Rate</b>	\$32.50	
		2	<b>Lunch</b>	\$15.00	<b>Rate</b>	\$26.50		
		2	<b>Supper</b>	\$26.00	<b>Rate</b>	\$45.50	<b>Subtotal</b>	\$104.50
<b>MILES</b>	<b># Miles</b>	170	<b>IRS Rate</b>	\$0.66			<b>Subtotal</b>	\$111.35
<b>FEES/REG</b>	<b># Persons</b>	1		\$155.00			<b>Subtotal</b>	\$155.00
<b>SUPPLIES</b>	<b># Persons</b>	0	<b>Supplies ea.</b>	\$0.00			<b>Subtotal</b>	\$0.00
<b>TOTAL PROJECTED EXPENSE:</b>								<b>\$550.85</b>
<b>AMOUNT CURRENTLY IN TRAINING BUDGET:</b>								<b>\$0.00</b>

**10. PURPOSE OF ATTENDANCE:**

Additional training needed

**11. DESCRIPTION OF TRAINING:**

Clerk & Treasurers Training

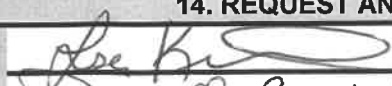
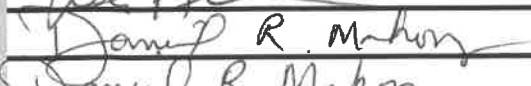
**12. COVERAGE DURING ABSENCE:**

Accounting Clerk & Admin

**13. OUTSIDE FUNDING AVAILABLE:**

Please note: Per policy HR-007, M&IE is 75% on the first and last days of travel

**14. REQUEST AND APPROVAL SIGNATURES:**

<b>Applicant Signature:</b>		<b>Date:</b>	4/3/23
<b>Supervisor Signature:</b>		<b>Date:</b>	4/3/23
<b>Village Administrator:</b>		<b>Date:</b>	4/3/23

<b>POLICY ID:</b> <i>HR-007</i>		<b>TITLE:</b> <i>Business Mileage and Travel Policy</i>	
<input type="checkbox"/> <b>ORIGINAL</b> <i>Effective Date: 04/25/10</i> <input type="checkbox"/> <b>REVISION #3</b> <i>Effective Date: 01/12/16</i> <input checked="" type="checkbox"/> <b>REVISION #4</b> <i>Effective Date: 10/10/2022</i>	<b>APPROVED BY VILLAGE BOARD:</b>		<b>DATE:</b>
	<b>Bobbi Birk-LaBarge</b> <small>Village Clerk</small>		 10/10/2022
<b>Attest:</b>			
<b>APPLIES TO:</b>		<input checked="" type="checkbox"/> <b>FLSA EXEMPT</b>	<input checked="" type="checkbox"/> <b>FLSA NON-EXEMPT</b>
		<input checked="" type="checkbox"/> <b>REPRESENTED EMPLOYEES</b>	<input checked="" type="checkbox"/> <b>Non-REPRESENTED EMPLOYEES</b>
<i>This policy applies to all Village of Kronenwetter employees in the categories checked in this section. Provisions within individual personal contracts or a collective bargaining agreement may supersede certain parts of this policy.</i>			

The Village of Kronenwetter will reimburse employees for reasonable business travel expenses incurred while on assignments away from the normal work location. The employee's supervisor must approve all business travel in advance.

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- Fares for shuttle or airport bus service; taxis or other costs of public transportation.
- Mileage at the current federal rate for use of personal vehicles *only* when less expensive transportation or a Village-owned vehicle is not available or practical, see below for more details. Motorcycles and scooters shall be reimbursed at 70 % of the current federal IRS rate.
  - The Village requires employees to carry liability insurance policy of \$100,000.00 per person and \$300,000.00 per occurrence on a vehicle if it is used for Village business. If there is an accident involving employee's vehicle while on Village business, employee's insurance is primary.
  - Employees who are involved in an accident while traveling on business must promptly report the incident to their immediate supervisor.
- Standard accommodations in low to mid-priced hotels, motels, or similar lodgings.
- **Cost of meals to be reimbursed following the current GSA rate scale found here:**  
<https://www.gsa.gov/travel/plan-book/per-diem-rates>
- The total amount of per diem reimbursement on the first and last days of travel is capped at 75% of the daily Meals and Incidental Expenses (M&IE) per diem allowance, according to the location.
- Tips not exceeding 20% of the total cost of a meal or 15% of a taxi fare.
- Telephone calls, fax, and similar services required for business purposes.
- Laundry on trips of five or more days.
- Reimbursement for meals at all events not requiring an overnight stay will be subject to personal withholding tax per IRS regulations.
- The Village does not reimburse employees for personal entertainment, alcoholic beverages, and personal care items.

Vehicles owned, leased, or rented by the Village may not be used for personal use without prior approval by the employee's supervisor. The Village requires that employees provide proof of a valid Wisconsin driver's license and insurability before driving any vehicle on Village business.

When travel is completed, employees must submit a completed Village of Kronenwetter Reimbursement Request Form within five (5) business days or when total reimbursable travel and/or mileage expenses have reached twenty (20) dollars. Reimbursement Requests shall be accompanied by receipts to substantiate all expenses claimed. Mileage to and from the

This policy is not intended and should not be construed, to limit or prevent an employee from exercising rights under the National Labor Relations Act. The Village of Kronenwetter retains the right to amend or change this policy at any time without prior notice.



# FY 2023 Per Diem Rates for Wisconsin

Meals & Incidentals (M&IE) Breakdown

Primary Destination	County	M&IE Total	Continental Breakfast/Breakfast	Lunch	Dinner	Incidental Expenses	First & LastDay of Travel
Appleton	Outagamie	\$59	\$13	\$15	\$26	\$5	\$44.25
Standard Rate	Applies for all locations without specified rates	\$59	\$13	\$15	\$26	\$5	\$44.25



# FY 2023 Per Diem Rates for Wisconsin

Max lodging by month (excluding taxes.)

Primary Destination	County	2022 Oct	Nov	Dec	2023 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Appleton	Outagamie	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103	\$103
Standard Rate	Applies for all locations without specified rates	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98	\$98

League of Wisconsin Municipalities  
316 W. Washington Ave, Madison, WI 53703 | (608)267-2380 P | (608)267-0645 F

**Meeting Confirmation**

Lisa Kerstner  
Finance Director-Treasurer  
Kronenwetter  
1582 Kronenwetter DR  
Kronenwetter, WI 54455

**CTFO**  
Wednesday, June 21, 2023 through Friday, June 23, 2023  
Tundra Lodge - Green Bay  
865 Lombardi Avenue  
Green Bay, WI 54304

You are registered for the following:

Function	Fair Market Value	Quantity	Rate	Amount
Attendee CTFO		1	155.00	155.00
			Total	155.00
			Payment	180.00
			Balance	-25.00

**Payment Details**

We look forward to welcoming you to the Clerks, Treasurers & Finance Officers Institute at the Tundra Lodge in Green Bay, WI.

Payment Receipt

Payment

Order ID	Amount
LWM, WI	\$180.00

Merchant Name	League of Wisconsin Municipalities
First Name	Lisa
Middle Initial	
Last Name	Kerstner
Address	1582 I-39 Frontage Rd
City	Kronenwetter
Country	United States
State	Wisconsin
Postal Code	54455
Phone	US +1 715-218-0239
Email Address	lkerstner@kronenwetter.org
Total Payment Amount	\$180.00
Credit Card Number	3127
Card Verification Number	xxx

Payment successful!

Amount Charged	\$180.00
Transaction ID	220617047
Payment Date / Time	4/3/2023 1:12:23 PM Eastern

PAYMENT TERMS AND CONDITIONS

AUTHORIZATION

By checking the "I agree to the Terms and Conditions" checkbox below I am confirming my payment is in accordance with the rules and regulations of the agreement between me and my card issuer.

My payment can only be completed upon the acceptance and authorization of my issuing credit or debit card company. If my payment cannot be completed, I will retain the same liability, which is my sole responsibility, for payment as though I had not attempted to make the payment. Furthermore, I may also be liable for additional fees and penalties to the extent of applicable law.

RECEIPT

A receipt can be printed after payment is accepted which will serve as evidence of payment. If you provide an email address during the payment process, a receipt will be emailed to you after the payment is processed.

CONTACT

If for any reason you wish to make a change to the payment after submission, please contact League of Wisconsin Municipalities for assistance.

I agree to the terms and conditions.

**Lisa Kerstner**

---

**From:** noreply@civicplus.com  
**Sent:** Monday, April 3, 2023 12:12 PM  
**To:** Lisa Kerstner  
**Subject:** [External] Thanks for your payment

Hi Lisa,

Here are the details for your recent purchase.

## Transaction ID 220617047

### Order Summary

Date/Time 4/3/2023 12:11 PM  
Status Successful

### Pricing Details

Price \$180.00  

---

**Order Total \$180.00**

### Billing Information

Lisa, Kerstner  
1582 I-39 Frontage Rd  
Kronenwetter WI 54455  
  
715-218-0239  
lkerstner@kronenwetter.org

### Additional Information

CTFO Webinar Registration \*Non-Member Tuition - \$180.00

First Name Lisa

Last Name Kerstner

E-mail Address lkerstner@kronwetter.org

Title Finance Director

Municipality/Company Village of Kronenwetter

Street Address 1582 I-39 Frontage Rd

City	Kronenwetter
State	WI
Zip Code	54455
Phone Number	715-218-0239
Wednesday Networking Hour & Picnic	No

The Fine Print:

Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if received by June 14, 2023.

Special Accommodations	No
Additional Notes...	<i>Field not completed.</i>

We appreciate your business.

Regards,

LWM, WI



**Lisa Kerstner**

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**From:** noreply@civicplus.com  
**Sent:** Monday, April 3, 2023 12:12 PM  
**To:** Lisa Kerstner  
**Subject:** [External] Online Form Submittal: 2023 Clerks, Treasurers, & Finance Officers Institute

## 2023 Clerks, Treasurers, & Finance Officers Institute

CTFO Webinar Registration	*Non-Member Tuition - \$180.00
First Name	Lisa
Last Name	Kerstner
E-mail Address	lkerstner@kronwetter.org
Title	Finance Director
Municipality/Company	Village of Kronenwetter
Street Address	1582 I-39 Frontage Rd
City	Kronenwetter
State	WI
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Wednesday Networking Hour & Picnic	No
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Only staff members and officials from cities and villages that are currently members of the League of Wisconsin Municipalities may register as members. Registration fees, minus a \$10 processing fee, are refundable if received by June 14, 2023.	
Special Accommodations	No
Additional Notes...	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Bobbi Birk-LaBarge

**From:** league <league@lwm-info.org>  
**Sent:** Tuesday, March 28, 2023 10:57 AM  
**To:** league  
**Subject:** [External] Register Now for Clerks, Treasurers & Finance Officers Institute June 21-23.2023, Tundra Lodge, Green Bay

# Clerks, Treasurers & Finance Officers Institute



June 21-23, 2023  
Tundra Lodge  
Green Bay



\$155 member or \$180 non-member  
Registration deadline June 14, 2023

*90.00/night*  
~~XXXXXXXXXXXX~~



Contract for Services

This contract covers the services that will be provided by GARTH ENGELBRIGHT hereafter called "Musician," and **Village of Kronenwetter**, hereafter called "Village." Any alterations to this agreement must be made in writing and must be signed by both parties.

By signing this document, Village agrees to pay \$150 to Musician for services rendered on 6/25/2023. Contract will be paid in full following completion of contract by Musician.

Date: JUNE 25, 2023

Location: Kronenwetter Farmers Market at Buska Park

Time: 11 AM - OR AS NEEDED FOR A START TIME

Duration: 3 hours with a 30 minute break as the musician sees fit

The performances will take place at Buska Park, which is an outdoor venue. The Village will provide the Musician with a location to perform. Musician is responsible for a tent or any other facilities needed for the show.

Village also agrees to furnish Musician with electricity. Setting up and breaking down of instruments and organizing music will be the responsibility of Musician.

The Village will promote the Musician's performance by marketing the Musician and the events on the Village's social media platforms.

It is understood that special circumstances may arise in which this agreement may be altered. In cases of a venue change, extended duration, or other difficulties, parties may meet to discuss alterations, which must be amenable to both. If the show is cancelled due to weather or for any other reasons both parties will work together to either reschedule the performance to a later date or cancel the show.

The Village shall not be held liable for anything that happens to the Musician as part of preparing for, as part of, or after the performances outlines within this service agreement.

By signing this document, both parties agree that these terms are acceptable.

Garth Engelbright, Musician

6-6-2023  
(Date)

Mailing Address for Payment: 3721 71st St S  
WISC. RAPIDS WI 54494  
William Gau  
William Gau, Planning Technician

6-6-2023  
(Date)

### Contract for Services

This contract covers the services that will be provided by Daniel Larson hereafter called "Musician," and **Village of Kronenwetter**, hereafter called "Village." Any alterations to this agreement must be made in writing and must be signed by both parties.

By signing this document, Village agrees to pay \$150 to Musician for services rendered on July 23, 2023. Contract will be paid in full following completion of contract by Musician.

Date: July 23, 2023

Location: Kronenwetter Farmers Market at Buska Park

Time: ~~11:00-2:30 p.m.~~

Duration: 3 hours with a 30 minute break as the musician sees fit

The performances will take place at Buska Park which is an outdoor venue. The Village will provide the Musician with a location to perform. Musician is responsible for a tent or any other facilities needed for the show.

Village also agrees to furnish Musician with electricity. Setting up and breaking down of instruments and organizing music will be the responsibility of Musician.

The Village will promote the Musician's performance by marketing the Musician and the events on the Village's social media platforms.

It is understood that special circumstances may arise in which this agreement may be altered. In cases of a venue change, extended duration, or other difficulties, parties may meet to discuss alterations, which must be amenable to both. If the show is cancelled due to weather or for any other reasons both parties will work together to either reschedule the performance to a later date or cancel the show.

The Village shall not be held liable for anything that happens to the Musician as part of preparing for, as part of, or after the performances outlines within this service agreement.

By signing this document, both parties agree that these terms are acceptable.

<u>Daniel Larson</u> , Musician	<u>6/5/23</u> (Date)
Mailing Address for Payment: <u>1311 Brown Street</u> <u>Wausau, WI</u>	<u>54403</u>

William E Dew 6-9-2023

Contract for Services

This contract covers the services that will be provided by Steve Strasman hereafter called "Musician," and **Village of Kronenwetter**, hereafter called "Village." Any alterations to this agreement must be made in writing and must be signed by both parties.

By signing this document, Village agrees to pay \$150 to Musician for services rendered on Sept. 10. Contract will be paid in full following completion of contract by Musician.

Date: June 1, 2023

Thanks

Location: Kronenwetter Farmers Market at Buska Park.

Time: 9 - Noon

Duration: 3 hours with a 30 minute break as the musician sees fit

The performances will take place at Buska Park which is an outdoor venue. The Village will provide the Musician with a location to perform. Musician is responsible for a tent or any other facilities needed for the show.

Village also agrees to furnish Musician with electricity. Setting up and breaking down of instruments and organizing music will be the responsibility of Musician.

The Village will promote the Musician's performance by marketing the Musician and the events on the Village's social media platforms.

It is understood that special circumstances may arise in which this agreement may be altered. In cases of a venue change, extended duration, or other difficulties, parties may meet to discuss alterations, which must be amenable to both. If the show is cancelled due to weather or for any other reasons both parties will work together to either reschedule the performance to a later date or cancel the show.

The Village shall not be held liable for anything that happens to the Musician as part of preparing for, as part of, or after the performances outlines within this service agreement.

By signing this document, both parties agree that these terms are acceptable.

[Signature]

6/1/23

\_\_\_\_\_, Musician

(Date)

Mailing Address for Payment: 618 Fieldcrest Ave

William Gau, Planning Technician Stevens Point, WI

(Date)

William Gau 54481

6/9/2023



Village of Kronenwetter Farmers Market  
Sundays 9:00 am to 2:00 pm  
June 11<sup>th</sup> to October 22<sup>th</sup>

## 2023 Market Manager Agreement

The Market Manager operates under the supervision of the Community Development Department but will not be considered an employee of the Village. The Market Manager will report to the Planning Technician and Community Development Director. Duties and responsibilities of the Market Manager can be found below.

### General Market Manager Responsibilities

- Attend a minimum of 12 Farmers Market Days as the Market Manager.
- Be onsite from 8:45 am until 1:30 pm (or until the majority of the Vendors have left) each required Market Day.
- Ensure market is operated in safe and efficient manner.
- Ensure that all facilities, equipment and utilities are in working order
- Ensure that all vendors have secured the required vendor number to participate in the market.
- Ensure only approved non-profit organizations and educational booths attend the market.
- Oversee the onsite vendor application process including taking applications and fees on site and returning all payments and applications back to the Community Development Department via the Municipal Center drop box.
- Ensure all vendors follow market rules and regulations as outlined in the "Village of Kronenwetter Farmers Market Rules and Regulations" packet. Provide vendors a packet if needed.
- Maintain the Market Layout and vendor stall assignments.
- Handle all emergencies that arise. If assistance is needed, the Market Manager should call one of the Farmers Market Emergency Contacts, the Non-Emergency Dispatch Line, or 911 depending on the situation.
- Supervise and assist any events or entertainers, as needed.

### Market Day Responsibilities

- Ensure all park bathrooms have been unlocked and are clean. If the conditions of the bathrooms are undesirable, this should be reported to the Community Development Department to be addressed.
- Ensure that the necessary electricity is on and all outlets are safe and in working order. If any necessary electricity is not working, the breaker should be checked to ensure it is on. If damage to an outlet or lock is present, ensure that that breaker is switched off and notify the Community Development Department to address the issue.
- Unlock the trash cans and place one trash can at both ends of the market.
- Check in each vendor in accordance to their Farmers Market Vendor Number. Each vendor needs to display their number for the duration of the market. If a vendor has not submitted an application, fee, or received a vendor number, they should fill out the required materials and provide this to the Market Manager.

- Ensure the Farmers Market Layout is being followed. Vendors should be asked to move if needed.
- Provide updates to the Community Development Department, as needed.
- Provide any fee payments, applications, or other materials to the Community Development Department via the Municipal Center drop box.

I (Market Manager) agree to the following:

- To be compensated with a stipend of \$300 for the 2023 Season.
- To work a minimum of 12 Farmers Market Days as the Market Manager.
- To be onsite from 8:45 am until 1:30 pm (or until the majority of the Vendors have left) each required Market Day.
- To adhere to all other General Market Manager Responsibilities and Market Day responsibilities outlined above.
- To use my own vehicle and fuel for the transportation of any needed market materials to or from the market without reimbursement.
- I agree to reserve the right for the Village to perform a background check if required.
- I agree to hold all market business in strict confidence and will not directly or indirectly disclose or use any confidential information, except as required in the performance of my duties as Market Manager.

This agreement is entered onto on 27<sup>th</sup> of March 2023 by

Mark Bechara  
Market Manager Name (Print)

03/27/23  
Date

[Signature]  
Market Manager Name (Signature)



**UNAPPROVED MINUTES**  
**Utility Committee Regular Meeting Minutes**  
**Tuesday, May 2, 2023 – 5:45 p.m.**

Section 10, Item DD.

1. **Call meeting to order**
  - a. Pledge of Allegiance
  - b. Roll Call:
2. **Public Input (15 minutes): None**
3. **Selection of Chairperson, Alex Vedik nominated as chairperson and close nominations, motion by Buck 2<sup>nd</sup> Mortensen passed 3/0.**
4. **Selection of Co-Chairperson, Jim Buck nominated as Co-Chairperson and close nominations, motion by Vedvik 2<sup>nd</sup> Mortensen passed 3/0.**
5. **Approval of Previous Utility Committee (UC) Minutes: April 4, 2023, approved with amendments 3/0. Motion by Mortensen 2<sup>nd</sup> by Buck, passed 3/0.**
6. **Staff Reports:**
  - a. Utility Director Report
  - b. Financial Report: Kim Manley/Lisa Kerstner
7. **Old Business:**
  - a. Discussion & Approval: Analysis for rate increase for Water & Sewer-Ehlers Quotes. *Motion to approve contract with Ehlers for water & sewer study, Vedvik/Mortensen, passed by roll 3/0.*
8. **New Business:**
  - a. Discussion: Meter Station Contract-Rothschild Buying Water Fee. *Table until Aug – No Action*
  - b. Discussion & Approval: Filtration Treatment Plant Construction Bids. *Motion to approve Ellis and to not Exceed \$2,862,000 Motion by Buck 2<sup>nd</sup> Mortensen, passed by roll 3/0*
  - c. Discussion & Approval: Short term Financing for well #2 water treatment plant – *No Action*
  - d. Discussion & Approval: General Engineering Company contract renewal. *Motion to approve renewal, Motion by Mortensen/Buck passed by roll 3/0*
9. **Suggested Items for Future Agenda:**
10. **Adjournment:** Motion to adjourn by Buck/Mortensen @ 7:50PM passed 3/0

Members:

UC: Chris Voll      Craig Mortensen      Jim Buck      Alex Vedvik      Sean Dumais      Kimberly Coyle

**WRITTEN COMMENTS:** You can send comments on agenda items to [kcoble@kronenwetter.org](mailto:kcoble@kronenwetter.org)

Minutes By: Water Utility Clerk Kim Coyle

Approved On: \_\_\_\_\_

**NOTICE:** If a person with a disability requires the meeting be accessible or that the materials at the meeting be in accessible format, call the Clerk's office at least 48 hours in advance to request accommodations. Tel: 715-693-4200 ext. 111 during business hours.

Posted: 03/06/2023 Kronenwetter Municipal Center, and [www.kronenwetter.org](http://www.kronenwetter.org)  
Faxed: Wausau Daily Herald, WAOW, WSAW, WSAU, Everest Herald, and Mosinee Times





**APPROVED MINUTES**  
**OFFICIAL NOTICE AND AGENDA**  
 Community Life, Infrastructure and Public Property (CLIPP) Committee  
 Regular Meeting  
**Wednesday, May 3, 2023 – 6:00 P.M.**

<b>Members Present:</b>	Christopher Eiden, Trustee Kelly Coyle, Trustee Trenton Karch, Citizen Member Patrick Kilsdonk, Citizen Member	<b>Members Absent:</b>	Ryan Leff, Citizen Member
<b>Staff Present:</b>	Dan Mahoney, Iterim Village Administrator Theresa O'Brien, Deputy Fire Chief Terry McHugh, Police Chief Dan Hekrdle, Director of Public Works Pete Wegner, Community Development Director William Gau, Planning Tech Jennifer Poyer, Clerk	<b>Guests:</b>	Ron Raczkowski Tim Strachota

Item #	Topic	Minutes	Motions
1.	<b>Call Meeting to Order</b>	Clerk Jennifer Poyer called the meeting to order at 6 p.m.	
1a.	<b>Pledge of Allegiance</b>		
1b.	<b>Roll Call</b>	Please see table above.	
2.	<b>Public Input</b>	<b>Ron Raczkowski, 1907 Thomas Street</b> – Addressed the committee members regarding the problems with the apartment building on Thomas Street.(trash, hazards, etc.)  <b>Tim Strachota, 2023 Greenbud Road</b> – Addressed the committee members regarding the vision for the Village parks. He stated repairs are “not much of a vision...” He would like to see improvements such as a bandshell with a screen for movies.	
3.	<b>Selection of a Chairperson</b>		Motion by Kilsdonk/Coyle to nominate Chris Eiden as the CLIPP Committee chairperson. Motion carried by voice vote 4:0.
4.	<b>Selection of a Vice-Chairperson</b>		Motion by Eiden/Kilsdonk to nominate Trenton Karch as the

Minutes Prepared by Jennifer Poyer  
 Approved by CLIPP on June 5, 2023

			CLIPP Committee vice-chairperson. Motion carried by voice vote 4:0.
5.	Approval of Previous CLIPP Minutes: April 3, 2023		Motion by Karch/Kilsdonk to approve the April 3, 2023 CLIPP Committee minutes. Motion carried by voice vote 4:0.
6.	Reports and Discussions		
6a.	Police Chief Report	<ul style="list-style-type: none"> <li>Chief McHugh addressed the situation with the apartment building on Thomas Street (mentioned during Public Input)</li> <li>KPD annual report is complete.</li> <li>There is a conditional offer for a new police officer.</li> </ul>	
6b.	Fire Chief Report	<ul style="list-style-type: none"> <li>April has been a very busy month for KFD.</li> <li>Push-In Event was a success.</li> <li>Incident with garage door and Ladder Truck 1. Truck was unharmed. Bottom panel of garage door ruined.</li> </ul>	
6c.	Public Works Director Report	<ul style="list-style-type: none"> <li>Bulk Item Drop-off event is complete.</li> <li>Public works crew is now working on branch pick-up, pothole repairs, and plow damage.</li> </ul>	
6d.	Community Development Director Report	<ul style="list-style-type: none"> <li>New CUP for cell tower</li> <li>RDS – proposals for TIF 2</li> <li>Appraisers are valuing Village properties</li> <li>Final draft of floodplain ordinance is in the hands of DNR.</li> </ul>	
6e.	Complaint Log	William Gau presented the status of five violations.	

<b>7.</b>	<b>New Business</b>		
<b>7a.</b>	Discussion & Recommendation: Replacing the portable address system	William Gau will use money from the event fund to purchase needed cables. Otherwise, the portable address system is working well.	
<b>7b.</b>	Discussion & Recommendation: Update regarding storm siren at the corner of Tower Road and Forsyth	Police Chief McHugh gave an update regarding the storm siren. It has been repaired and is now working.	
<b>8.</b>	<b>Old Business</b>		
<b>8a.</b>	Discussion & Recommendation: Garden event 2024		Motion by Karch/Coyle to recommend Village Board give staff approval to recruit Kronenwetter gardens to be included in the 2024 Garden Walk event and persuade the Master Gardeners to choose Kronenwetter for their 2024 Garden Walk event location. Motion carried by voice vote 4:0.
<b>8b.</b>	Discussion & Recommendation: Park project priorities	<ul style="list-style-type: none"> <li>• The park fund was discussed in terms of how it could be spent. Mahoney said it could be spent on trail project specifically.</li> <li>• The UWSP site plan was discussed and whether it could move forward.</li> <li>• Dan Mahoney outlined steps for completing park improvements including choosing elements and location; hiring firm to develop a master plan; focus on phases of the plan; develop and carry out fundraising; and complete one phase at a time</li> <li>• The cost of hiring a company to develop a plan was discussed</li> <li>• Getting input from the community was suggested- this was suggested as a</li> </ul>	<p>Motion by Karch/Coyle to recommend Village Board give staff approval to develop options for improvements to Towering Pines Park based on 2023 park survey results. Motion carried by voice vote 4:0.</p> <p>Motion by Karch/Coyle to recommend the Village Board approve the Public Works plan proposal regarding repairs and upgrades to Municipal Park, Buska Park and Norm Plaza Park. Motion carried by voice vote 4:0.</p>

		<p>good action after master plan was complete</p> <ul style="list-style-type: none"> <li>• Dan Mahoney and Finance Director Lisa Kerstner will work to identify how much money is in the park fund and how much can be used for repairs, upgrades.</li> </ul>	
9.	<b>Announcements</b>	NONE – This agenda item will be removed going forward.	
10.	<b>Suggested Items for Future Agenda</b>	NONE	
11.	<b>Next Meeting: June 5, 2023 at 6 p.m. Municipal Center Board Room</b>		
12.	<b>Adjournment</b>	Meeting adjourned at 7:19 p.m.	Motion by Coyle/Karch to adjourn the May 3, 2023 CLIPP Committee Meeting. Motion carried by voice vote 4:0.