



REVISED ADMINISTRATIVE POLICY COMMITTEE MEETING AGENDA

March 21, 2024 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. ANNOUNCEMENT OF CLOSED SESSION

3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

4. NEW BUSINESS

- C. Discussion & Possible Action: General Legal Services Budget Amendment #2
- D. Discussion and Possible Action: Seal Coat Bid Contract

5. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Hiring of Public Works Director

- E. Discussion & Possible Action: Public Works Director Board Interview

6. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

7. ACTION AFTER CLOSED SESSION

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

9. NEXT MEETING: March 27, 2024

10. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 03/18/2023 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



REPORT TO APC

ITEM NAME:	Budget Amendment General Legal Services
MEETING DATE:	March 19, 2024
PRESENTING COMMITTEE:	APC
COMMITTEE CONTACT:	Chris Voll
STAFF CONTACT:	Leonard Ludi, Village Administrator
PREPARED BY:	Leonard Ludi, Village Administrator

ISSUE: Amending 2024 Village Budget for General Legal Services

OBJECTIVES: Village Board approve 2024 Budget to increase the General Legal Services line item.

ISSUE BACKGROUND/PREVIOUS ACTIONS: Already for the first quarter of 2024, the Village of Kronenwetter will be close to exceeding their 15,000-budget due to the continued legal issues. An anticipate trend of legal services is that the Village will continue this pace for the next 3 quarters.

In the past, line items on the financials have been over spent, and budget amendments were not done before these lines were over spent. With this amendment, it is obvious that the budget for legal services was under forecast for the fiscal year 2024.

PROPOSAL: Village Board approves amending the professional legal services to increase the current budget by \$45,000, equaling a total budget of 60,000 for the fiscal year of 2024

ADVANTAGES: Budget amendment are necessary to meeting an adjusted reality of current and future legal services needed to run the Village adequately.

DISADVANTAGES: There are no alternatives if the Village does not have adequate legal services, base of the legal realities of quarter 1 of 2024.

ITEMIZE ALL ANTICIPATED COSTS: HR & Personnel, Zoning, Development Agreements, Permit Issues, Collective Bargaining Agreements, Contracts, etc.

RECOMMENDED ACTION: Approval of using undersigned funds of \$5,000 and Capital Improvements of \$40,000 (amount over budgeted for the GIS system).

OTHER OPTIONS CONSIDERED: none

TIMING REQUIREMENTS/CONSTRAINTS: Required before April 2, 2024

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$
Legal Budgeted \$15,000
Current Used \$5,901.50 (January) \$4,088.00 (February)
Remaining \$5,010.50



Report to the Administrative Policy Committee

Agenda Item: Director of Public Works & Utilities Village Board Interview

Meeting Date: March 19, 2024

Referring Body: Administrative Policy Committee (APC)

Committee Contact: Chris Voll, Chair

Staff Contact: Leonard Ludi, Village Administrator

Report Prepared by: Leonard Ludi, Village Administrator

OBJECTIVE(S): Advance a Director of Public Works & Utilities interview with Ms. Kayla Lumaye to the Village Board level.

HISTORY/BACKGROUND:

Director of Public and Utilities position was posted January 23, 2024 on the Village Website, Indeed WI City/County Management Association, League of Municipalities, Linked In, Facebook, X-General hiring post, Instagram, and Wisconsin Rural Water Association. Four application were received by the week of March 5, 2024.

During this time, an interview committee was assembled with department heads, public works & utilities crew leaders and members from the Administrative Policy Committee. Interviews with 4 candidates took place on Thursday, March 7, 2024. Of the following candidates, Ms. Kayla Lumaye was the candidate chosen to move forward in the process. The interview committee recommends, if for any reason she is not hired, that the search would resume for the Director of Pubic and Utilities position.

Candidates Interviewed:

- Kayla Lumaye
- Romulo Lastreto
- Donald Keck
- Joshua Beatty

PROPOSAL: Review and support recommendation for the Village Board to interview Ms. Kayla Lumaye for the Director of Pubic and Utilities position as soon as possible.

RECOMMENDED ACTION: Approve and authorize the Administrator to coordinate a Village Board interview with Ms. Kayla Lumaye.

FINANCIAL

Financial Consideration/Action: To be determined

FUNDING SOURCE:

Account Number/Title: #

Current Adopted Budget: \$

Spent to Date: \$
Remaining Budget: \$
Requested Amount: \$
Remainder of Budgeted Amount, if approved:

Section 5, Item E.

ATTACHMENTS:

- Kayla Lumaye Resume & Application
- Romulo Lastreto Resume & Application
- Donald Keck Resume & Application
- Joshua Beatty Resume & Application