



VILLAGE BOARD MEETING AGENDA

March 11, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. REPORTS FROM STAFF AND VENDORS

- C. Police Chief's Report
- D. Fire Chief Report
- E. Community Development Director's Report
- F. Treasurer's Report
- G. Check Register 2/21 - 3/6
- H. Administrator's Report

4. NEW BUSINESS

- I. Discussion and Possible Action: Ordinance Amendment Chapter 218-26; Building Regulations and Construction
- J. Discussion: Ad Hoc Committee - Committee Structure Recommendation Cover Letter
- K. Discussion and Possible Action: Review of Personnel and Policy Committee (PPC) Ordinance Draft
- L. Discussion and Possible Action: Review of Finance Committee (FC) Ordinance Draft
- M. Discussion and Possible Action: Dissolution of Administrative Policy Committee
- N. Discussion and Possible Action: Review of Utility Commission Ordinance Draft
- O. Discussion and Possible Action: Dissolution of Utility Committee
- P. Discussion and Possible Action: Review of Process for Trustee Appointment to Commissions and Committees
- Q. Discussion and Possible Action: AdHOC Committee's suggested language changes to policies FIN-004, FIN-005, FIN-006, FIN-008 and FIN-010
- R. Discussion and Possible Action: AdHOC Committee's suggested language changes to policies GEN-012
- S. Discussion and Possible Action: AdHOC Committee's suggested language changes to policies HR-004 and HR-011
- T. Discussion and Possible Action: AdHOC Committee's suggested language changes to the Village of Kronenwetter's website
- U. Discussion and Possible Action: AdHOC Committee's suggested language changes to the Village of Kronenwetter's Ordinances 14-5, 14-10, 14-19, 14-20, 14-22

- V. Discussion and Possible Action: Creation of a Finance Committee, Personnel and Policy Committee and a Utility Commission
- W. Discussion and Possible Action: Long-Term Police Capital and Staffing
- X. Discussion and Possible Action: Resignation of Lyn McCarthy from the Administrative Policy Committee
- Y. Discussion and Possible Action: Appointment of Terry Lewis-Birkett to Administrative Policy Committee
- Z. Discussion and Possible Action: Update on Co-Vantage Credit Union Loan Resolution dated January 20, 2023
- 5. **OLD BUSINESS**
 - AA. February 21, 2024, Village Board meeting Minutes
- 6. **CONSENT AGENDA**
 - BB. February 26, 2024 Village Board Meeting Minutes
- 7. **PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**
 - CC. RDA Meeting Minutes November 02, 2023
 - DD. UC Meeting Minutes December 05, 2023
 - EE. RDA Meeting Minutes December 07, 2023
 - FF. RDA Meeting Minutes December 28, 2023
 - GG. CLIPP Meeting Minutes February 5, 2024
 - HH. AdHoc Committee Minutes January 23, 2024
- 8. **CONSIDERATION OF ITEMS FOR FUTURE AGENDA**
- 9. **ADJOURNMENT**

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 03/08/2023 Kronenwetter Municipal Center and www.kronenwetter.org

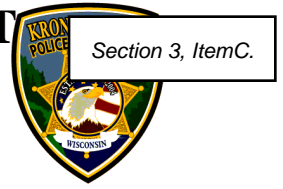
Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for March 2024 Board Meeting



TO: VILLAGE BOARD MEMBERS

DEPARTMENT ACTIVITY SUMMARY – In February, we handled 639 total calls for service. Some highlights included the following:

- A couple of mental health welfare checks that resulted in subjects going to the Health Care Center. In one situation, we had some disturbing threats to also investigate as well. These welfare checks often take several hours because of the medical clearance process required for the Health Care Center.
- Three fraud, ID theft cases. One of these is requiring quite a bit of follow up. Often, we determine these are coming from overseas and in that case, there's little we can do with it. However, if it happens to be something more local, we try and follow up as much as possible.
- We had a pair of natural death investigations where nothing appeared suspicious. One of those did initially take some extra precautionary work before we were able to rule out anything suspicious. We had to hold a scene for several hours and call in an officer on his off day to assist. I also worked on the scene with the officers, and we had assistance from the Sheriff's Office detective bureau.
- Our officers made six arrests for OWI last month, all off traffic stops! This was great work on their part. Offenders ranged anywhere from first offense to fourth offense. One driver was driving down the middle of the road and another literally drove off the road before the officer ever pulled them over!

DEPARTMENT PERSONNEL ISSUES & STATUS – We had a few department trainings take place over the past couple of months, including one called *Respectful Entry*, one on child abuse, and a joint training with Mosinee PD that was put on by the District Attorney's Office. The entry training was very interesting, and officers learned methods to gain entry into residences with the least amount of damage possible. We don't have to force entry into a residence often, but when we do, it will be nice to have this knowledge to hopefully avoid doing a lot of damage.

The child abuse webinar was hosted by an area expert in the field and lastly, the training put on by the District Attorney's Office was quite good as well. Some of this was a refresher for officers, but there was some new information presented that was also beneficial. Officer Xiong also attended a conference on Active Shooters/Threats, which is a conference he has attended in the past. Lastly, Ofc Dallman attended the Glock armorer's school, so now he can do inspections, maintenance, and repairs on our handguns.

We finished the hiring process for our new part time police and court clerk and selected Lee Ann Spoon. Lee Ann retired from the Stevens Point PD last year, where she was a secretary to the police chief and later took over as the records supervisor. Her experience in a police environment, particularly in open records, is going to be a great asset to the department.

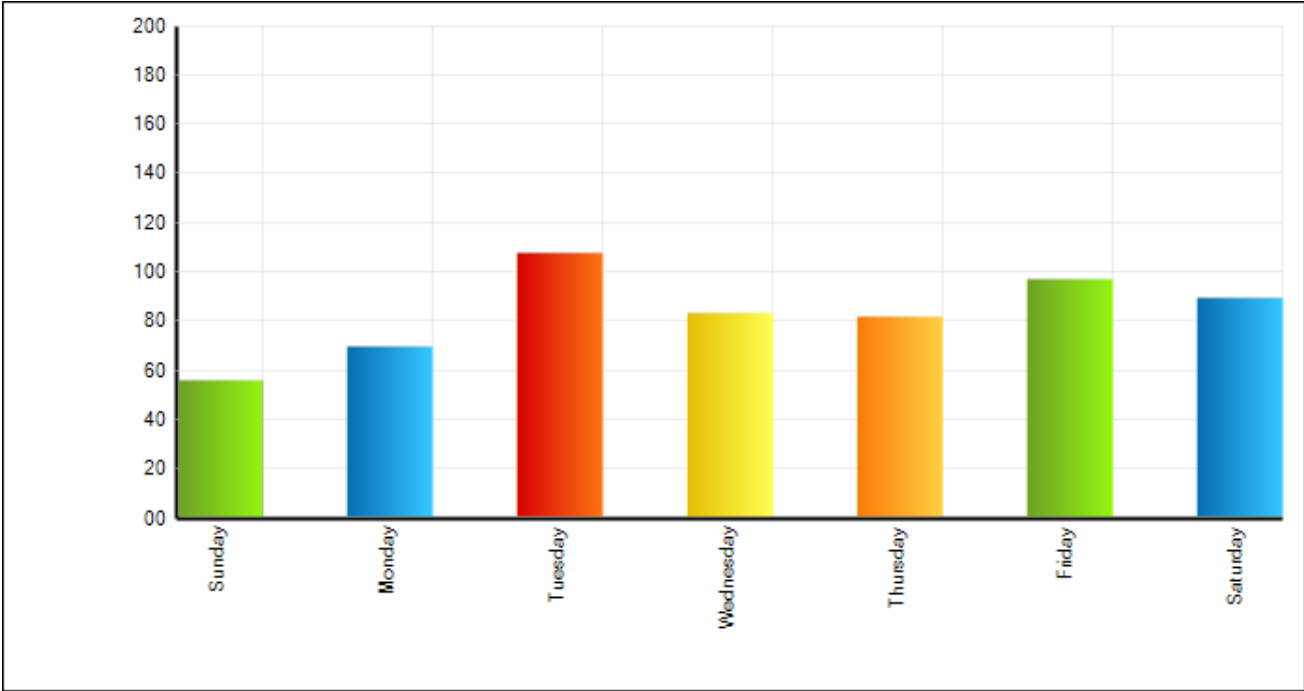
CURRENT GRANTS AND EQUIPMENT – We are back up and running with our squads after the car/deer crash and an expensive power steering issue that had to be replaced. The first of the two new Durango SUV's is at the dealership and the second will be arriving shortly. We will work with the outfitter to see if they can fit us into their schedule.

Feb. 2024 Calls for Service Info

Events by Nature Code by Agency

KP	911 HANG UP	7
	ALARMS	3
	ANIMAL COMPLAINT	5
	BUSINESS SECURITY CHECK	46
	CIVIL COMPLAINT	4
	CRIMINAL MISCELLANEOUS	10
	DISABLED VEHICLE	16
	EXTRA PATROL	58
	FIELD INTERVIEW	1
	FINGERPRINTING	3
	FOLLOW-UP INVESTIGATION	31
	FRAUD COMPLAINT	2
	INFORMATION	1
	JUVENILE DISTURBANCE	4
	LOST AND FOUND	8
	MENTAL SUBJECT	10
	NOISE COMPLAINT	1
	OVERNIGHT PARKING	9
	PARKING MISCELLANEOUS	1
	SCHOOL WALK THROUGH	13
	SERVICE MISCELLANEOUS	49
	SUSPICIOUS ACTIVITY	8
	TRAFFIC HAZARD	1
	TRAFFIC MISCELLANEOUS	4
	TRAFFIC STOP	192
	VEHICLE LOCKOUT	2
	WARRANT SERVICE	1
	WELFARE CHECK	6
	CAR/DEER VOLUNTARY	1
	HIT & RUN CRASH	1
	TRAFFIC CRASH PDO	3
	CO ALARM	1
	FIRE ALARM	1
	FIRE ASSIST	2
	UTILITY FIRE CALL	1
	DEAD ANIMAL	3
	COMMUNITY RELATIONS ACT	6
	MENTAL SUBJECT	1
	SPECIAL INVESTIGATIONS INFO	2
	TELEPHONE MESSAGE	10
	VACANT HOME CHECK	27
	VEHICLE ATL	7
	MEDICAL EMERGENCY	25

Feb. 2024 Calls for Service Info



Calls by Day of the Week

Summons/Citations Charge Summary	
Agency: KRONENWETTER PD, Date Range: 02/01/2024	
Charges	Count
DISPLAY UNAUTH. VEH. REGISTRATION	1
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	6
EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	1
FAILURE TO KEEP VEHICLE UNDER	1
IID TAMPERING / FAIL TO INSTALL / VIOLATE	1
INATTENTIVE DRIVING	1
KNOWINGLY OPERATE WITHOUT LICENSE	1
NO TAIL LAMP/DEFECTIVE TAIL	1
NON-REGISTRATION OF AUTO, ETC	1
NON-REGISTRATION OF VEHICLE	2
OPERATE MOTOR VEHICLE W/O INSURANCE	3
OPERATE MOTOR VEHICLE W/O PROOF OF	1
OPERATE W/O VALID LICENSE	1
OPERATING LEFT OF CENTER	1
OPERATING WHILE REVOKED	1
OPERATING WHILE REVOKED (FORFEITURE)	1
OPERATING WHILE REVOKED (REV DUE TO	2
OPERATING WHILE SUSPENDED	3
OPERATING WHILE UNDER THE INFLUENCE	2
OPERATING WHILE UNDER THE	1
POSSESS OPEN INTOXICANTS IN MV-DRIVER	1
RESTRICTED OVERNIGHT PARKING	4
SPEEDING ON CITY HIGHWAY (11-15 MPH)	1
SPEEDING ON CITY HIGHWAY (16-19 MPH)	1
SPEEDING ON CITY HIGHWAY (20-24 MPH)	1
UNREASONABLE AND IMPRUDENT SPEED	1
Total:	41

KRONENWETTER FIRE DEPARTMENT FEBRUARY 2024

Training:

The fire department had 2 Fire and 2 EMS trainings in February

Fire 02/05/2024 & 02/19/2024 – RIT & Communications

EMS 02/08/2024 & 02/22/2024 Cold weather emergencies & Medical Emergency Scenarios

Fire Calls:

The fire department was dispatched to was dispatched to 1 structure fire, 3 CO/Alarms, 2 smell of smoke and 1 cancelled fire call in the Village of Kronenwetter, in addition 1 grass fire in Guenther and 1 structure fire for Riverside.

EMS Calls and Updates:

37 EMS calls in Febraury.

Vehicle/Equipment Updates:

The new pickup was ordered to replace our current “Car 2” – 2024 Ford F250 Crew Cab long box – expected delivery in April.

Staffing:

Currently have 31 members on the department.

Past and Upcoming training and events:

On 2/21 the Fire Department underwent an audit by the Department of Safety and Professional Services (DSPS) in regards to our 2% dues funding we receive annually. This is a normal process that every fire department in Wisconsin goes through every 3-5 years. The last audit of Kronenwetter Fire was in 2018. I am happy to announce that we passed with no major issues. This audit looks at our training and staffing levels, fire inspections records for businesses within Kronenwetter, training records and expenses related to Fund 270 (2% dues funding) as these expenses are limited to certain criteria.

KRONENWETTER FIRE DEPARTMENT					
FEBRUARY 2023					
TOTAL FIRE EMERGENCY CALLS ENDING 02/28/2024					
	Village	Guenther	Mutual Aid	Monthly Total	Year To Date
Vehicle Accidents				0	1
Chimney Fire				0	0
Grass/Brush Fire		1		1	1
Structure Fire	1		1	2	2
Weather				0	0
CO/Gas/Alarms	3			3	3
Car Fire				0	0
Other	2			2	2
Cancelled calls	1			1	1
Total Calls	7	1	1	9	10
Mutual Aid Received				1	1
Mutual Aid Given/Dispatched				2	2
First Responder Calls				37	77
				Monthly	Year To Date
Engine 1				4	5
Truck 1				5	5
Tanker 2				1	1
Rescue 6				1	1
Brush 1				0	0
Car 2				0	0
UTV				0	0

Community Development/Planning and Zoning Director Report

March 11, 2024

Peter S. Wegner, Community Development/Planning and Zoning Director

General Items:

- Research and Review Forest Haven Subdivision Summerset Addition Accessory Structure Options.
- Review Proposed CSM(s) (Pine Road, Spring Road, Old Hwy 51, River Oaks, Happy Hollow).
- Review Rezone Request AR to RR-5, Pine Road and PR to RR-2, Happy Hollow.
- Review preliminary permits (County Road X, Nesting Lane, Courtland Drive, Seville Rd and 16th Road, Schmidt Place and Creek Road Cell Tower).
- Correspondence regarding possible development (Outdoor and Vehicle Repair and Maintenance).
- Review possible Variance and Conditional Use Permit Applications (West Nelson, O'Keefe Drive, Old Hwy 51 and Happy Hollow).

Other:

- Review ARTICLE V. - PERMITS, FEES AND PLANS, § 218-26. - Purpose and applicability. Chapter(s) 227, Burn Permit and House Burning, Chapter 382 – NUISANCES, 520-23 Commercial land use types, Tourist Rooming House, 520-27 Accessory and miscellaneous land uses, Residential Business and Home Occupation Language.
- Open Records Request.
- Review History of "Triangle Park."
- Research and review Planning Technician Position.
- Farmers' Market Training.
- TID Training with Dan Mahoney.
- Hwy 153, culvert placement (OHWM and wetland Setbacks).
- Research Tower and Buska Park Farmers' Market options.
- Research Water and Sewer Connection(s) Helke Road.
- Meeting with Kountry Squire Mobile Home Park Re: Permits and Compliance.
- Complaints.



ITEM NAME:	Treasurer's Report
MEETING DATE:	3/11/24
PRESENTING COMMITTEE:	VB
COMMITTEE CONTACT:	Chris Voll
STAFF CONTACT:	Lisa Kerstner
PREPARED BY:	Lisa Kerstner

Over the past few weeks I have been working on several different things such as; audits, reconciliations, budget adjustments (within the same department), merging accounts and working with CoVantage. Regarding the CoVantage fire truck loan, the resolution memorializing Village authorization to enter into the Jan 2023 promissory note was provided to CoVantage. CoVantage accepted the updated resolutions and is in the process of writing an official certification of that acceptance.

Section 3, Item F.

Date	Reference	Account Number	Account Title	Description	Debit Amount	Credit Amount
01/01/2024	40.0001	451-51500-560-110	RDA Committee wages	Budget Adjustment - RDA	.00	50.00-
01/01/2024	41.0001	451-51500-560-151	RDA Committee FICA	Budget Adjustment - RDA	50.00	.00
					50.00	50.00-

Section 3, Item F.

Date	Reference	Account Number	Account Title	Description	Debit Amount	Credit Amount
01/01/2024	37.0001	100-51500-535-110	PFC Committee Wages	Budget Adjustments	800.00	.00
01/01/2024	37.0002	100-51500-530-110	Properties & Infrastructure wa	Budget Adjustments	.00	500.00-
01/01/2024	37.0003	100-51500-532-110	Board of Appeals wages	Budget Adjustments	.00	300.00-
01/01/2024	37.0004	100-51500-596-110	Kowalski Interchange wages	Budget Adjustments	25.00	.00
01/01/2024	37.0005	100-51500-596-151	Kowalski Interchange FICA	Budget Adjustments	.00	25.00-
					825.00	825.00-

Section 3, Item F.

Date	Reference	Account Number	Account Title	Description	Debit Amount	Credit Amount
03/05/2024	36.0001	100-51500-530-110	Properties & Infrastructure wa	Budget Adjustment within Committe	.00	500.00-
03/05/2024	36.0002	100-51500-535-110	PFC Committee Wages	Budget Adjustment within Committe	400.00	.00
03/05/2024	36.0003	100-51500-535-151	PFC Committee FICA	Budget Adjustment within Committe	100.00	.00
03/05/2024	36.0006	100-51500-540-110	CLIPP - Wages	Budget Adjustment within Committe	.00	100.00-
03/05/2024	36.0007	100-51500-540-151	CLIPP - FICA	Budget Adjustment within Committe	100.00	.00
03/05/2024	36.0010	100-51500-560-110	Planning Commission wages	Budget Adjustment within Committe	.00	100.00-
03/05/2024	36.0011	100-51500-560-151	Planning Commission FICA	Budget Adjustment within Committe	100.00	.00
03/05/2024	36.0012	100-51500-590-110	Administrative Policy wages	Budget Adjustment within Committe	.00	100.00-
03/05/2024	36.0013	100-51500-590-151	Administrative Policy FICA	Budget Adjustment within Committe	100.00	.00
03/05/2024	36.0018	100-51500-595-110	Special / Ad Hoc Committees wa	Budget Adjustment within Committe	.00	300.00-
03/05/2024	36.0019	100-51500-595-151	Special / Ad Hoc Committees FI	Budget Adjustment within Committe	50.00	.00
03/05/2024	36.0020	100-51500-596-110	Kowalski Interchange wages	Budget Adjustment within Committe	200.00	.00
03/05/2024	36.0021	100-51500-596-151	Kowalski Interchange FICA	Budget Adjustment within Committe	50.00	.00
					1,100.00	1,100.00-

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
02/24	02/23/2024	37957	107	Amazon Capital Services, Inc.	100-21100	205.58
02/24	02/23/2024	37958	183	Aramark	601-21100	205.63
02/24	02/23/2024	37959	3228	BADGER STATE CONSULTING, LLC	100-21100	426.80
02/24	02/23/2024	37960	292	Bobbi Birk-LaBarge	100-21100	58.29
02/24	02/23/2024	37961	3291	CATHERINE KING	650-21100	141.12
02/24	02/23/2024	37962	479	Charlie's Hardware	601-21100	13.92
02/24	02/23/2024	37963	574	Compass Minerals America	100-21100	40,979.27
02/24	02/23/2024	37964	581	Condon Oil Co, Inc.	100-21100	139.38
02/24	02/23/2024	37965	762	DEMPSEY LAW FIRM	100-21100	5,901.50
02/24	02/23/2024	37966	879	Emergency Medical Products, Inc.	100-21100	213.19
02/24	02/23/2024	37967	988	GANNETT WI MEDIA	100-21100	13.96
02/24	02/23/2024	37968	1039	GPM Southeast	100-21100	128.36
02/24	02/23/2024	37969	1084	Harter's of Fox Valley Disposal	100-21100	30,519.58
02/24	02/23/2024	37970	1761	Marathon County Health Department	601-21100	30.00
02/24	02/23/2024	37971	1771	Marathon County Treasurer's Office	221-21100	737.60
02/24	02/23/2024	37972	1851	Mary Ventske	100-21100	19.43
02/24	02/23/2024	37973	1900	Menards - Wausau	100-21100	40.57
02/24	02/23/2024	37974	3289	MIKAYLA MIHALKO	100-21100	200.00
02/24	02/23/2024	37975	1995	Mitch King & Sons Gravel & Trucking	100-21100	924.70
02/24	02/23/2024	37976	2008	Mosinee Area Chamber of Commerce, Inc	100-21100	440.00
02/24	02/23/2024	37977	2071	NC WI Stormwater Coalition	100-21100	1,500.00
02/24	02/23/2024	37978	2111	North Central Utility of Wisconsin, LLC	100-21100	585.00
02/24	02/23/2024	37979	2253	Pomp's Tire Service Inc.	100-21100	115.74
02/24	02/23/2024	37980	2290	Quill Corporation	100-21100	10.99
02/24	02/23/2024	37981	2456	ROTH PROFESSIONAL SOLUTIONS	452-21100	6,257.50
02/24	02/23/2024	37982	3290	SMART SIGHTS	650-21100	2,400.00
02/24	02/23/2024	37983	2645	State of WI Court Fines & Surcharges	221-21100	1,907.00
02/24	02/23/2024	37984	2657	Sternot Auto Repair, Inc	100-21100	2,298.03
02/24	02/23/2024	37985	2697	Stryker Sales, LLC	100-21100	2,814.19
02/24	02/23/2024	37986	2788	The Uniform Shoppe	100-21100	25.00
02/24	02/23/2024	37987	2793	Theresa O'Brien	100-21100	80.00
02/24	02/23/2024	37988	2936	UMS Print Solutions, LLC	601-21100	1,182.99
02/24	02/23/2024	37989	2971	Van Ert Electric Company, Inc.	601-21100	156.75
02/24	02/23/2024	37990	3057	WI Department of Natural Resources	100-21100	4,613.44
02/24	02/23/2024	37991	3104	WISCONSIN MUNICIPAL JUDGES ASSOCIATION	221-21100	100.00
02/24	02/23/2024	37992	3133	Wolfgram, Gamoke, & Hutchinson, S.C.	100-21100	904.06
03/24	03/01/2024	37993	183	Aramark	601-21100	213.63
03/24	03/01/2024	37994	3292	ASHLEY NICHOLS	100-21100	200.00
03/24	03/01/2024	37995	207	Associated Appraisal Consultants, Inc	100-21100	1,439.66
03/24	03/01/2024	37996	253	Bear Graphics, Inc	100-21100	572.60
03/24	03/01/2024	37997	561	CliftonLarsonAllen LLP	452-21100	8,400.00
03/24	03/01/2024	37998	567	Cole Tebeest	100-21100	256.09
03/24	03/01/2024	37999	581	Condon Oil Co, Inc.	100-21100	630.73
03/24	03/01/2024	38000	792	Dirks Group, LLC	100-21100	4,386.92
03/24	03/01/2024	38001	948	FIRE SAFETY USA	100-21100	143.95
03/24	03/01/2024	38002	1039	GPM Southeast	100-21100	98.07
03/24	03/01/2024	38003	1159	I-State Truck Center	100-21100	177.09
03/24	03/01/2024	38004	1696	Lisa Kerstner	100-21100	174.13
03/24	03/01/2024	38005	3293	LIZ MOENS	650-21100	248.40
03/24	03/01/2024	38006	1761	Marathon County Health Department	601-21100	30.00
03/24	03/01/2024	38007	2290	Quill Corporation	100-21100	51.97
03/24	03/01/2024	38008	2518	SARAH FISHER	100-21100	85.43
03/24	03/01/2024	38009	2780	The Hartford	100-21100	98.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Check GL Account	Amount
03/24	03/01/2024	38010	2781	The King Company	100-21100	50.00
03/24	03/01/2024	38011	3197	TRANSAMERICA EMPLOYEE BENEFITS	100-21100	102.92
03/24	03/01/2024	38012	3107	WI Professional Police Association, Inc	100-21100	356.00
02/24	02/23/2024	10000137	2758	TDS Telecom	650-21100	190.79
02/24	02/23/2024	10000138	3058	WI Department of Revenue	100-21100	727.18
02/24	02/26/2024	10000139	3108	Wisconsin Public Service	100-21100	9,917.76
03/24	03/04/2024	10000140	2941	United Health Care	100-21100	15,549.99
Grand Totals:						150,391.52

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
100-21100	.00	128,652.82-	128,652.82-
100-21103	256.09	.00	256.09
100-21513	727.18	.00	727.18
100-21517	102.92	.00	102.92
100-21518	356.00	.00	356.00
100-22501	400.00	.00	400.00
100-51000-108-320	33.39	.00	33.39
100-51200-100-333	904.06	.00	904.06
100-51300-302-000	5,901.50	.00	5,901.50
100-51400-460-000	47.99	.00	47.99
100-51400-485-000	3,948.22	.00	3,948.22
100-51400-510-000	4,800.00	.00	4,800.00
100-51410-322-000	10.99	.00	10.99
100-51420-345-000	3.98	.00	3.98
100-51420-370-000	426.80	.00	426.80
100-51427-340-000	85.43	.00	85.43
100-51440-350-000	650.32	.00	650.32
100-51520-340-000	174.13	.00	174.13
100-51530-110-000	1,439.66	.00	1,439.66
100-51600-326-000	1,071.26	.00	1,071.26
100-51900-960-000	13.96	.00	13.96
100-51900-990-000	440.00	.00	440.00
100-52000-120-321	180.59	.00	180.59
100-52000-120-380	2,298.03	.00	2,298.03
100-52000-120-460	49.99	.00	49.99
100-52000-120-938	415.26	.00	415.26
100-52000-122-154	15,233.37	.00	15,233.37
100-52200-201-324	152.27	.00	152.27
100-52200-201-326	28.66	.00	28.66
100-52200-201-330	80.00	.00	80.00
100-52200-201-383	143.95	.00	143.95
100-52200-201-940	7,427.63	.00	7,427.63
100-52200-301-350	213.19	.00	213.19
100-53000-300-000	3,212.50	.00	3,212.50
100-53000-311-342	41,903.97	.00	41,903.97
100-53000-311-360	1,500.00	.00	1,500.00
100-53000-311-380	927.83	.00	927.83
100-53000-311-384	770.11	.00	770.11
100-53000-312-326	965.15	.00	965.15
100-53000-312-329	237.56	.00	237.56
100-53000-315-420	429.24	.00	429.24

GL Account	Debit	Credit	Proof
100-53000-620-315	10,392.69	.00	10,392.69
100-53000-620-320	20,126.89	.00	20,126.89
100-55000-200-326	95.90	.00	95.90
100-55000-200-355	74.16	.00	74.16
221-21100	.00	2,744.60-	2,744.60-
221-21910	2,644.60	.00	2,644.60
221-51252-340-000	100.00	.00	100.00
452-21100	.00	3,545.00-	3,545.00-
452-51100-300-001	3,045.00	.00	3,045.00
452-51400-463-000	500.00	.00	500.00
601-13825	182.56	.00	182.56
601-18310	1,200.00	.00	1,200.00
601-21100	.00	7,190.08-	7,190.08-
601-53610-622-002	2,167.71	.00	2,167.71
601-53610-622-003	283.45	.00	283.45
601-53620-630-010	60.00	.00	60.00
601-53630-641-001	156.75	.00	156.75
601-53640-903-004	219.35	.00	219.35
601-53650-921-001	1,205.89	.00	1,205.89
601-53650-921-003	32.49	.00	32.49
601-53650-921-008	13.92	.00	13.92
601-53650-921-009	67.96	.00	67.96
601-53650-923-001	1,600.00	.00	1,600.00
650-13825	206.96	.00	206.96
650-18408	1,200.00	.00	1,200.00
650-21100	.00	8,259.02-	8,259.02-
650-53650-821-001	4,870.98	.00	4,870.98
650-53650-821-002	5.41	.00	5.41
650-53650-827-001	125.80	.00	125.80
650-53650-851-001	22.90	.00	22.90
650-53650-851-003	32.50	.00	32.50
650-53650-851-008	7.18	.00	7.18
650-53650-851-009	219.35	.00	219.35
650-53650-851-010	67.94	.00	67.94
650-53650-852-001	1,500.00	.00	1,500.00
Grand Totals:	150,391.52	150,391.52-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Village Administrator
Status Report: for Village Board
As of March 6, 2024

- A. Director of Public Works & Utilities interviews March 7, 2024 from 4:00p.m. to 8:00p.m.
- B. Department Head review of latest version of Employee Handbook underway
- C. Legal services budget amendment preparation for APC March 19, 2024 meeting
- D. Continued review of 2023 budget over/under/balances wth CFO/Treasurer
- E. Continued weekly leadership meeting every Tuesday
- F. Working on Quarterly Budget Review process with department heads
- G. Working on Capital Improvement Planning process with department heads
- H. Dan Mahoney mentoring meeting March 19, 2024 for all staff – subject: Wisconsin Open Records Law
- I. Attended Municipal Grant Workshop, Waukesha, WI
- J. Attended Wisconsin City County Management Association Conference in Elkhart Lake, WI
- K. Attending WCMA Region 2 meeting at Rib Mountain Municipal Center March 12, 2024
- L. During my time off - March 13 thru March 15 - CFO Treasurer Kerstner will be the point of contact regarding day-to-day questions and/or concerns for the village administrator.

Project Milestones:

- Municipal Building ADA Update Project Bid Specs – **MARCH 2024**
- 90% Lift Station 8 & 4 Design submittal to DNR – **MARCH 2024**
- Confirm Municipal Center Roof Repair & Replacement Project schedule **APRIL 2, 2024**
- Water Tank Maintenance – **APRIL 2024**
- Parks Repairs and Maintenance Projects – **APRIL 2024**
- Well 2 Shut Down (WTP Construction Project) – **APRIL 15 to APRIL 30, 2024**
- 50% Design Kronenwetter Dr. & Misc. Road Way Improvements - **JUNE 15, 2024**

Proposed Amendments to Chapter 218-26
Village Board Review and Approval 3/11/2024

Article V Permits, Fees and Plans

§ 218-26 Purpose and Applicability

A. The purpose of this article is to clarify the activities for which a building permit is required to be obtained, and those for which it is not. This Article further explains the procedures, fees, and plan requirements for the application process.

B. The provisions of this Article shall apply to the following, which all require building permits:

(1) New construction or reconstruction of single and two-family dwellings, and to installation and placement of mobile homes and manufactured homes.

(2) All garage, storage or other detached accessory buildings and tool sheds greater than 200 square feet in size. All work must comply with the standards set forth in SPS 320-325.

~~(2)~~ (3) Interior Alterations (i.e. removing walls, structural alterations or changing an existing layout) to existing single and two-family dwellings, or to established mobile or manufactured homes.

~~(3)~~ (4) Addition of living area to existing single and two-family dwellings, or to established mobile or manufactured homes. This also includes converting basement areas to bedrooms or any type of sleeping area.

~~(4)~~ (5) Any structural repairs, alterations, or reinforcement to any dwelling.

~~(5)~~ (6) New electrical, plumbing, and/or HVAC work, in any new dwelling construction, or in ~~existing buildings or structures~~ dwellings where such utilities did not exist before.

~~(6)~~ (7) Below ground swimming pools.

~~(7)~~ (8) New construction decks with a walking surface ~~2~~ 3 feet or more above ground level, including steps, ramps, railings, or any other related construction. All work must comply standards set forth in SPS 320-325.

~~(8)~~ (9) All commercial buildings and structures including but not limited to:

- (a) Multi-family residential (three or more dwelling units).
- (b) Retail, commercial service, office,
- (c) Industrial
- (d) Storage, distribution and warehousing.
- (e) Institutional buildings and structures.

C. The provisions of this Article shall not apply to the installation, replacement, repairs, or construction of the following, and which do not require a building permit:

- (1) Any repairs or replacement of, furnaces; plumbing fixtures of all types; electrical outlets or switches; electrical fixtures such as fans, light fixtures, heating baseboards, built-in appliances, etc; HVAC equipment, including heat pump systems or air conditioning units; roofing systems, doors and windows of the same size. All work is required to comply with the standards set forth in SPS 320-325.
- (2) All garage, storage or other detached accessory buildings and tool sheds less than 200 square feet in size. All work must comply with the standards set forth in SPS 320-325.
- (3) New construction decks with a walking surface less than 3 feet above ground level. All work must comply standards set forth in SPS 320-325.
- (4) Carports, securely anchored.
- (5) Solid fuel-fired heating devices (subject to regulation in Article III)
- (6) Geothermal or solar energy systems (solar systems subject to provisions of Article IX)
- (7) Yard features and accessories such as children's play structures; patios and fire pits; fish and flower ponds, pools, and fountains; irrigation systems; gazebos; flagpoles; greenhouses. 8. Above-ground swimming pools.
- (8) Any siding, soffit or rain gutter work.
- (9) Black top, concrete, gravel, or another surface work.
- (10) Farm structures such as corn cribs, barns, silos, and grain elevators, etc.
- (11) Lp Tank installations (Subject The State Liquefied Petroleum Gas Code SPS 340) D. All of the above may be subject to zoning regulations such as setbacks, etc. described in Chapter 520, as well as any other applicable Chapter of this Code. E. In all cases, the quality, safety, and compliance to indicated standards and regulations of such installation and construction, are the sole responsibility of the property owner doing the installation and construction, or the licensed contractors they hire. Voluntary inspections can be applied for under the terms of Article VI.

VILLAGE OF KRONENWETTER
 Marathon County, Wisconsin
 An Ordinance Amending the Code of the Village of Kronenwetter
ORDINANCE NO: 24-02
 Chapter 218 Building Regulations and Construction
 Amending Section 218-26 Purpose and Applicability

WHEREAS, the Village of Kronenwetter CLIPP Committee has recommended that the Village require building permits for all garage, storage or other detached accessory buildings and tool sheds greater than 200 square feet in size.

NOW, THEREFORE, BE IT ORDAINED by the Village of Kronenwetter Village Board, as follows:

Proposed Amendments to Chapter 218-26

Article V Permits, Fees and Plans

§ 218-26 Purpose and Applicability

- A. The purpose of this article is to clarify the activities for which a building permit is required to be obtained, and those for which it is not. This Article further explains the procedures, fees and plan requirements for the application process.
- B. The provisions of this Article shall apply to the following, which all require building permits:
 - (1) New construction or reconstruction of single and two-family dwellings, and to installation and placement of mobile homes and manufactured homes.
 - (2) All garage, storage or other detached accessory buildings and tool sheds greater than 200 square feet in size. All work must comply with the standards set forth in SPS 320-325.
 - (3) Interior Alterations (i.e. removing walls, structural alterations or changing an existing layout) to existing single and two-family dwellings, or to established mobile or manufactured homes.
 - (4) Addition of living area to existing single and two-family dwellings, or to established mobile or manufactured homes. This also includes converting basement areas to bedrooms or any type of sleeping area.
 - (5) Any structural repairs, alterations, or reinforcement to any dwelling.
 - (6) New electrical, plumbing, and/or HVAC work, in any new dwelling construction, or in dwellings where such utilities did not exist before.
 - (7) Below ground swimming pools.

- (8) New construction decks with a walking surface 3 feet or more above ground level, including steps, ramps, railings, or any other related construction. All work must comply standards set forth in SPS 320-325.
- (9) All commercial buildings and structures including but not limited to:
 - (a) Multi-family residential (three or more dwelling units).
 - (b) Retail, commercial service, office,
 - (c) Industrial
 - (d) Storage, distribution and warehousing.
 - (e) Institutional buildings and structures.

C. The provisions of this Article shall not apply to the installation, replacement, repairs, or construction of the following, and which do not require a building permit:

- (1) Any repairs or replacement of, furnaces; plumbing fixtures of all types; electrical outlets or switches; electrical fixtures such as fans, light fixtures, heating baseboards, built-in appliances, etc.; HVAC equipment, including heat pump systems or air conditioning units; roofing systems, doors and windows of the same size. All work is required to comply with the standards set forth in SPS 320-325.
- (2) All garage, storage or other detached accessory buildings and tool sheds less than 200 square feet in size. All work must comply with the standards set forth in SPS 320-325.
- (3) New construction decks with a walking surface less than 3 feet above ground level. All work must comply standards set forth in SPS 320-325.
- (4) Carports, securely anchored.
- (5) Solid fuel-fired heating devices (subject to regulation in Article III)
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- (8) Any siding, soffit or rain gutter work.
- (9) Black top, concrete, gravel, or another surface work.
- (10) Farm structures such as corn cribs, barns, silos, and grain elevators, etc.
- (11) LP Tank installations (Subject the State Liquefied Petroleum Gas Code SPS 340) D.

All of the above may be subject to zoning regulations such as setbacks, etc. described in Chapter 520, as well as any other applicable Chapter of this Code. E. In all cases, the quality, safety, and compliance to indicated standards and regulations of such installation and construction, are the sole responsibility of the property owner doing the installation and construction, or the licensed contractors they hire. Voluntary inspections can be applied for under the terms of Article VI.

PASSED and ADOPTED this 26TH day of February, 2024

By: _____
Chris Voll, Village President

(SEAL)

ATTEST:

Bobbi Birk-LaBarge, Recorder

AD HOC COMMITTEE ON COMMITTEE STRUCTURE

Recommendations

Scope of the Committee

The committee voted to identify a scope which provides a tangible goal to achieve. We used this scope as our lens when determining our recommendations to the Village Board. The established scope is detailed below.

“To identify committee inefficiencies and issues through the review of existing policy and feedback from committees and staff; and to then make an official recommendation to the village Board regarding changes to committee structure, procedure, and ordinances(s) to address those issues.”

The below summary and attached detailed changes serve as our official recommendation to the Village Board.

- 1) Dissolution of the Administrative Policy Committee and the creation a Finance Committee and a Personnel and Policy Committee
 - Narrows focus for each committee allowing expertise and time to be allocated more efficiently towards their respective responsibilities.
- 2) Dissolution of the Utility Committee and the creation of the Water and Sewer Commission, as well as removing water and sewer responsibilities from the Community Life, Infrastructure and Personal Property Committee.
 - The improved autonomy allows for increased efficiency of the operation and focused oversight of the Kronenwetter Water and Sewer Utility.
- 3) Committee appointment procedure changes
 - Prevents two trustees leaving a committee at once.
 - Provides fair opportunities to all trustees to serve on committees.

§ 14-20. – Personnel and Policy Committee (PPC).

A. *Composition.* The personnel and policy committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the personnel and policy committee shall constitute a quorum.

B. *Appointment.* The village president appoints members to the personnel and policy committee, with consultation and confirmation by the village board.

C. *Organization.* The personnel and policy committee shall select a chairperson and vice chairperson annually as described in §§ [14-10](#) and [14-11](#).

D. *Recordkeeping.* The personnel and policy committee shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the village clerk.

E. *Meetings.* The personnel and policy committee shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.

F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.

G. *Duties.* The personnel and policy committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding all village policies and all village human resources issues for the short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall include, but not be limited solely to, review, research, and recommendations regarding the following:

- (1) Creation, maintenance, and deletion of all village policies;
- (2) Staffing levels and changes to position descriptions and wage scales;
- (3) Recruitment process for the village administrator when a vacancy occurs;
- (4) Employee grievances, citizen complaints against employees, employee reviews;
- (5) Any other matter the village board or administrator may refer.

§ 14-XX (TBD). Finance Committee (FC).

- A. *Composition.* The finance committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the finance committee shall constitute a quorum.
- B. *Appointment.* The village president appoints members to the finance committee, with consultation and confirmation by the village board.
- C. *Organization.* The finance committee shall select a chairperson and vice chairperson annually as described in §§ 14-10 and 14-11.
- D. *Recordkeeping.* The finance committee shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the village clerk.
- E. *Meetings.* The finance committee shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.
- F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.
- G. *Duties.* The finance committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding finances and budgetary matters for the short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:
 - (1) Changes to policies of the village as they relate to financial matters;
 - (2) Proposed annual budgets for presentation to the village board;
 - (3) The monitoring of revenues and expenditures through regular reports, including the annual audit;
 - (4) Acquisition or disposition of village-owned property;
 - (5) Operational and capital budgets of all the departments of the village, including the village water utility and the village sewer utility;
 - (6) Grant applications;
 - (7) Financial review of capital projects and contracted services as defined in village policy FIN-004;
 - (8) Review of internal financial controls and auditor's recommendations; and
 - (9) Any other matter the village board or administrator may refer.

§ 14-XX (TBD). Finance Committee (FC).

- A. *Composition.* The finance committee shall consist of five members. Two members shall be village trustees. Three members shall be citizen members. Three members of the finance committee shall constitute a quorum.
- B. *Appointment.* The village president appoints members to the finance committee, with consultation and confirmation by the village board.
- C. *Organization.* The finance committee shall select a chairperson and vice chairperson annually as described in §§ 14-10 and 14-11.
- D. *Recordkeeping.* The finance committee shall keep a written record of its proceedings to include all actions taken, a copy of which shall be filed with the village clerk.
- E. *Meetings.* The finance committee shall meet quarterly or more often as determined by the committee, chairperson, village board, or administrator.
- F. *Duties to be verbally enumerated.* It shall be the responsibility of the village administrator to see to it that the duties in subsection G, below, shall be verbally enumerated and reviewed by the committee through discussion annually at the May committee meeting after the chairperson and the vice chairperson are selected. In the absence of the village administrator, this duty shall fall to the village clerk.
- G. *Duties.* The finance committee is composed of sworn public officials assigned the responsibility of providing recommendations to the village board, and/or recommendations or memos to other committees on issues regarding finances and budgetary matters for the short-term and long-term good of the village and its citizens. The village board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations. Therefore, it is determined that the performance of these itemized duties shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary by a majority vote of the village board. This committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:
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 - (6) Grant applications;
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 - (8) Review of internal financial controls and auditor's recommendations; and
 - (9) Any other matter the village board or administrator may refer.

§ 14.xx Water and Sewer Commission

- (a) *Creation.* The Village has created a single water and sewer commission to manage the water and sewer utilities.
- (b) *Composition.* The water and sewer commission shall consist of five members, which will be made up of three members serving three-year terms and two members serving two-year terms, a majority of which shall be customers of the water and/or sewer utilities.
 - (1) *Three-year term members.* The three-year term member positions of the water and sewer commission shall be appointed by the water and sewer commission subject to confirmation by the village board, at the organizational meeting of the board during the month of May. These members shall be citizen members who are appointed. These members serve three-year terms staggered one year apart. The water and sewer commission may appoint citizen members for the remainder of a vacated term.
 - (2) *Two-year term members.* These members may consist of either Village Trustees or citizen members, or a combination thereof in accordance with §§ 14-5 Appointments. These members shall be appointed on separate terms and serve two-year terms staggered one year apart.
 - (3) *Director of Public Works and Utilities.* The director of public works and utilities will act in an advisory capacity to the water and sewer commission; attend all its meetings; and serve as manager of the sewer and water utilities.
- (c) *Organization.* As soon as possible after their appointment, and annually thereafter, the members of the water and sewer commission shall organize by choosing from among their numbers a member to chair and preside over the meetings of the water and sewer commission.
- (d) *Authority.*
 - (1) Subject to the general supervision and control of the village board, the water and sewer commission shall have entire charge and management of the sewer and water utilities of the village and shall supervise the operations of the utilities except as to those specific powers retained by the village board as set forth in subsection (d)(3) of this section;
 - (2) ~~(c)~~The water and sewer commission shall make rules for its own proceedings and for the government of its department;
 - (3) ~~(c)~~The water and sewer commission shall have such general powers in the construction, extension, improvement, and operation of the utilities. All construction work and equipment purchase(s) that require the issuance of revenue debt, or any other new debt, shall require approval by the village board. Payment of claims are set forth in (e.) (2);
 - (4) The water and sewer commission shall have sole spending authority to spend the budget approved by both the commission and village board apart from the undesignated reserve funds;
 - (5) Acquisition, disposition, and allocation of water and sewer utility owned physical assets;
 - (6) Oversight of water and sewer utility customer complaints.
- (e) *Fiscal management.*
 - (1) *Budget.* The water and sewer commission shall have the power to create and set operational and capital improvement budgets for the sewer and water utilities. Said budgets become part of the budget document adopted by the village board annually for all funds of the village;
 - (2) ~~(c)~~*Accounting.* It shall be the duty of the village finance director/treasurer to maintain the water and sewer commission books of account in the manner prescribed for utilities by the Wisconsin Public Service Commission. The books of account shall be open to the public;

- (3) ~~(c)~~ *Audits.* A list of vouchers payable shall be reviewed by the water and sewer commission and if approved, forwarded to the village board to be paid by the village as provided in Wis. Stats. §§ 66.0607 and 66.0805. Utility receipts shall be paid to the utility clerk;
- (4) ~~(d)~~ *Income use.* The income of the sewer and water utilities shall be applied first to meet operational, maintenance, capital improvement requirements and other necessary disbursements or indebtedness. Income over these requirements may be invested under the village policy; investment policy invested by the village finance director/treasurer. The finance director/treasurer shall prepare a monthly report for the water and sewer commission of the budget to actual activity and balance invested.
- (f) *Rate Increases.*
- (1) Any rate increases approved by the water and sewer commission must be approved by the village board;
- (2) Rate changes for the water and sewer utilities shall be initiated by the water and sewer commission.

§ 14-5. Appointments.

The village president appoints members to commissions, boards, and committees with consultation and confirmation by the village board. Regular appointments shall take place at the village board's second regular meeting in April. Vacancies on commissions, boards, or committees shall follow the same appointment policy and be filled as soon as possible.

(1) *Trustee Appointments.* The village president will appoint trustees to commissions and committees, by blending a trustee elected in an odd year with a trustee elected in an even year, whenever possible.

Intent: To improve and sustain the continuity of committee work. This will also ensure that each trustee will have the opportunity to have up to 2 separate committee assignments.

	Election Year	
	Odd	Even
PC -	T1	T2
CLIPP -	T3	T4
PPC -	T5	T6
Utility -	T1	T2
RDA -	T3	T4
Finance -	T5	T6

*The village president (T7) is not included due to the additional responsibilities that the role already carries.

§ 14-14. Role of village president.

The village president shall not serve as an ex officio member of a commission, board, or committee. The village president may be appointed to commissions, boards, or committees just as any trustee; and may serve as chairperson of any commission or committee unless otherwise specifically prohibited. The village president should make every effort to appoint other trustees to commissions, boards, or committees prior to appointing himself/herself due to the additional responsibilities that the role of village president already carries.

ITEM THAT NEEDS TO BE CHANGED	CHANGE NEEDED
FIN-004	Removal of references to APC and insert correct committee / commission name
FIN-005	Removal of references to APC and insert correct committee / commission name
FIN-006	Addition of Reference the Finance committee in the disposition of property to match the ordinance
FIN-008	Removal of references to APC and insert correct committee / commission name
FIN-010	Removal of references to APC and insert correct committee / commission name
Gen 012	Removal of references to the Utility Committee
HR-004	Removal of references to APC and insert correct committee / commission name
HR-011	Removal of references to APC and insert correct committee / commission name
Website	Removal of old committee names and add new names
Ordinance 14-5	Add verbiage to prevent past issues (Trustee Coyle's task)
Ordinance 14--10	Should define the first meeting of each new "congress" and how the meeting shall be set and ran prior to the chairman being elected to avoid last cycles issues
Ordinance 14--19	We do not currently have a BOA
Ordinance 14--20	Rename to the PPC and adjust to new draft (Trustee Dumais task)
Ordinance ***	Add Finance committee ordinance draft (Trustee Coyle's task)
Ordinance 14-22	Rename to Utility Commission, move to appropriate section of the code, add draft duties (Chairman Vedvik's task)

ITEM THAT NEEDS TO BE CHANGED	CHANGE NEEDED
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Website	Removal of old committee names and add new names
Ordinance 14-5	Add verbiage to prevent past issues (Trustee Coyle's task)
Ordinance 14--10	Should define the first meeting of each new "congress" and how the meeting shall be set and ran prior to the chairman being elected to avoid last cycles issues
Ordinance 14--19	We do not currently have a BOA
Ordinance 14--20	Rename to the PPC and adjust to new draft (Trustee Dumais task)
Ordinance ***	Add Finance committee ordinance draft (Trustee Coyle's task)
Ordinance 14-22	Rename to Utility Commission, move to appropriate section of the code, add draft duties (Chairman Vedvik's task)

ITEM THAT NEEDS TO BE CHANGED	CHANGE NEEDED
FIN-004	Removal of references to APC and insert correct committee / commission name
FIN-005	Removal of references to APC and insert correct committee / commission name
FIN-006	Addition of Reference the Finance committee in the disposition of property to match the ordinance
FIN-008	Removal of references to APC and insert correct committee / commission name
FIN-010	Removal of references to APC and insert correct committee / commission name
Gen 012	Removal of references to the Utility Committee
HR-004	Removal of references to APC and insert correct committee / commission name
HR-011	Removal of references to APC and insert correct committee / commission name
Website	Removal of old committee names and add new names
Ordinance 14-5	Add verbiage to prevent past issues (Trustee Coyle's task)
Ordinance 14--10	Should define the first meeting of each new "congress" and how the meeting shall be set and ran prior to the chairman being elected to avoid last cycles issues
Ordinance 14--19	We do not currently have a BOA
Ordinance 14--20	Rename to the PPC and adjust to new draft (Trustee Dumais task)
Ordinance ***	Add Finance committee ordinance draft (Trustee Coyle's task)
Ordinance 14-22	Rename to Utility Commission, move to appropriate section of the code, add draft duties (Chairman Vedvik's task)

From: [Chris Voll](#)
To: [Bobbi Birk-LaBarge](#)
Subject: Fwd: [External] Citizen member resignation
Date: Friday, March 8, 2024 2:39:33 PM

As discussed.
Thanks.

Sent from my iPhone

Begin forwarded message:

From: lynmccarthy1 <lynmccarthy1@gmail.com>
Date: February 20, 2024 at 2:50:12 PM CST
To: Alex Vedvik <avedvik@kronenwetter.org>, Chris Voll
<cvoll@kronenwetter.org>
Subject: [External] Citizen member resignation

Hi:

This is to inform you that I am resigning. Effective March 5, 2024 I will be a resident of Clarksville TN as I am moving on the army base. I came here to check out the area and visit and decided I am going to stay.

I have enjoyed my time and involvement with the board, committees, and employees and will miss it and everyone.

If you need me yet tonight or next Tuesday for a quorum I am available.

Sincerely,
Lynette McCarthy

Sent via the Samsung Galaxy S21 Ultra 5G, an AT&T 5G smartphone

Jennifer Poyer

From: noreply@revize.com
Sent: Tuesday, February 20, 2024 7:52 PM
To: Bobbi Birk-LaBarge
Cc: Jennifer Poyer
Subject: [External] Committee/Commission Application
Attachments: Terry Lewis Birkett resume 2.2024.docx

text-1701264417967 = Terry Lewis-Birkett

text-1701264455677 = 1965 woodgate Ln

textarea-1701264479183 = tlewis429@gmail.com

text-1701264511253 = 715-660-6129

select-1705717723607[] = option-1

textarea-1701264736568 = . I: I believe I would be a good fit for this committee based on my Professional experience. I believe my experience and background will make me a valuable asset to this group.

textarea-1701264785218 = I have a degree in accounting and a masters degree in corporate finance. I have spent most of my career working in accounting/HR/payroll.

textarea-1701264828938 = I am currently the CFO for CAP Services in Stevens point.

date-1701264880178 = 2024-02-20

Client IP = 96.60.184.215

APC

Terry Lewis-Birkett

Tel: 715-660-6129 Email: tlewis429@gmail.com

Chief Financial Officer (Febraury 2023 – present)

CAP Services, Inc., Stevens Point, WI

- Lead finance team
- Manage financial operations of the organization to ensure financial health and sustainability

Director of Finance and Operations (May 2015 – February 2023)

Great Kids, Inc., Wausau, WI

- Serve on the Leadership Steering Team developing a strategic plan for overseeing business management and planning for business and product development.
- Oversee fiscal, administrative and operational activities
- Prepare annual budget.
- Prepare weekly and monthly financial reports for the GKI Executive Leadership Group.

Accountant (January 2014 – May 2015)

Linetec, Wausau, WI

- Learned the different roles within the finance department. The positions include General Ledger, Accounts Receivable, Credit and Collections, and Accounts Payable.
- Prepared month end analysis and reports for management.
- Worked on Sales Tax Audit that spanned four years.
- Use Epicor ERP software and Microsoft Excel.

Accounting Executive (Jun-2005 – January 2014)

Samoset Council, BSA, Weston, WI

- Responsible for fiscal planning and management.
- Scope of responsibility includes preparing annual Council budget and managing budget throughout the fiscal year. Responsible for implementing cost saving strategies across the entire organization.
- Prepared grant budgets for United Way and other organizations.
- Successfully managed cash flow for 8 consecutive years without utilizing organization's line of credit.
- Prepare monthly financials and report to the Council CEO, Council Treasurer, and the Board of Directors.
- Plan, direct, and coordinate the annual audit. Ensure the audit is compliant with Boy Scouts of America's standards.
- First recipient of Samoset Council Golden Compass award for commitment to meeting and exceeding organizational goals.
- Part of the management team that helped Samoset Council achieve the status of #1 council in the nation for 2012.

- Experienced in use of QuickBooks, Microsoft Word, Microsoft Excel, Microsoft PowerPoint, and PeopleSoft Accounting software.

General Client Business Administrator (May-2003 - May-2005)

Vanden Heuvel CPAs, LLC, 5410 Rib Mountain Drive, Wausau, WI 54401

- Prepare corporate and individual tax returns with related schedules.
- Process client financial data including processing receivables/payables; general ledger entries; reconciling accounts; and preparing preliminary financial statement data.

Education

MBA

Upper Iowa University, Fayette, Iowa

Emphasis in Corporate Financial Management

Bachelor of Science

Upper Iowa University, Fayette, Iowa

GPA 3.85

Bachelor of Science Degree: Accounting



SPECIAL VILLAGE BOARD MEETING MINUTES

February 21, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President Voll called the special meeting to order at 6:00 PM.

A. Pledge of Allegiance

Those in attendance recited the pledge of allegiance.

B. Roll Call

PRESENT

Village President Chris Voll

Trustee Ken Charneski

Trustee Tim Shaw

Trustee Sean Dumais

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

STAFF PRESENT

Administrator Leonard Ludi

Clerk Bobbi Birk-LaBarge

Fire Chief Theresa O'Brien

Finance Director Lisa Kerstner

SPECIAL GUEST

Village Attorney Lee Turonie

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Guy Fredel - 2240 Ruby Drive - Fredel addressed the Board, presenting evidence and documents pertaining to Item "D" on the agenda. Fredel highlighted discrepancies between a previous meeting's official notice and the agreed resolutions concerning the fire department's equipment purchase discussions. Emphasizing that the presented documents were approved minutes, Fredel graciously insisted on their consideration as the Board moved forward.

Joel Straub - 860 W Nelson Road - Was part of the governing body that approved the purchase of the fire truck and was there to provide support from the perspective of a governing body member active during the time in question, if necessary.

3. NEW BUSINESS

C. Discussion and Possible Action: Report from Village Treasurer on How the Loan for the Ladder Truck did not make it on the 2024 budget.

A discussion took place regarding the report from the finance director concerning the ladder truck loan that was overlooked during the 2024 budget planning. The Board contemplated how the payment for the ladder truck did not appear in the budget despite previous approval for purchase. Questions revolved around the timeline in which the board was informed of the financial obligation and why it had been neglected during financial planning. It was established that the issue arose between November and December but was not caught until later due to lack of communication and reporting.

D. Discussion and Possible Action: Related to Documents used to obtain Financing from CoVantage Credit Union for the Ladder Truck.

There was a thorough exploration of the complexities associated with the financing documents provided to CoVantage Credit Union for the ladder truck. It was highlighted that staff inadvertently provided false documentations leading to financial procurement, implying a potential charge of fraud. Concerns were raised regarding the cause of the issuance of erroneous documents and the potential risks associated with them, including incorrect resolutions signed with false information and the possible need to repay the loan if the mistakes are not rectified. The Village's attorney weighed in to clarify the legal implications, noted that the issue could likely be resolved through amendments to the motions and assured that it is a fixable paperwork error. The Village Administrator will be responsible for overseeing corrections with the bank.

Motion #1: Motion to direct staff to contact CoVantage to correct the resolution as well as the Administrator performs a third-party neutral investigation as to what happened, how it happened and what the cause of it was so it can be corrected and implement so it does not happen again. President Voll requested clarification from Trustee Dumais. Clarification by Trustee Dumais to have a third party conduct an investigation (31.24) so nobody is involved and it can be up to the Administrator of who he uses as a third party. Trustee Dumais states that would be the Administrators purvey, not the boards. Trustee Vedvik suggested there be two separate motions. Trustee Dumais made motion #1 to direct staff to immediately work with CoVantage to get the document situation corrected.

Motion made by Trustee Dumais, Seconded by Village President Voll.

Motion carried 7:0 by roll call vote.

Motion #2: Trustee Dumais made a second motion to direct the Administrator to initiate a third-party investigation as to the root cause of how this happened and to implement something to make sure this does not occur in the future and report back to the board with his findings. Trustee Charneski questions the investigation. Trustee Charneski questions if the investigation will show how this happened, how it was left off of the radar, how the resolution got signed when it was never approved and the documents were signed with false information. Trustee Charneski asks Trustee Dumais if his questions are all part of the investigation. Trustee Dumais states the root cause is to determine how the whole situation occurred. Trustee Charneski stated he understood. Trustee Vedvik stated there should not be chaos between staff and the board and he believes staff turnover had to play a big part. President Voll agrees.

Motion made by Trustee Dumais, Seconded by Trustee Coyle.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by roll call vote.

E. Discussion and Possible Action: Disbursement of Village Funds for the Ladder Truck

The board deliberated on the illegitimate authorization and inappropriate disbursement of village funds for the ladder truck payment. The matter of prior payments made without board consent was also addressed.

F. Discussion and Possible Action: The Authority of Village Board Members Specifically Related to Directing Staff Actions

Debate ensued regarding the appropriate level of authority Village Board members hold over staff actions, emphasizing the establishment and adherence to proper governance processes to ensure legal and ethical operations within the Village's administration.

4. ADJOURNMENT

Motion made by Village President Voll, Seconded by Trustee Coyle to adjourn.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by voice vote.

Minutes Prepared by: Clerk Bobbi Birk-LaBarge

Minutes Approved on: February 26, 2024



REVISED VILLAGE BOARD MEETING MINUTES

February 26, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President Chris Voll called the meeting to order at 6:00 PM.

A. Pledge of Allegiance

Those in attendance recited the pledge of allegiance.

B. Roll Call

PRESENT

Village President Chris Voll

Trustee Ken Charneski

Trustee Tim Shaw

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

ABSENT

Trustee Sean Dumais

STAFF PRESENT

Deputy Clerk Jennifer Poyer

Finance Director Lisa Kerstner

Administrator Leonard Ludi

Police Chief Terry McHugh

Fire Chief Theresa O'Brien

2. PUBLIC COMMENT

Bernie Kramer - 2150 East State Highway 153 Peplin; Bernie Kramer questioned the accountability of statements made regarding the loan from CoVantage Credit Union and called for the immediate resignation of the board president due to what he perceived to be "oversight failures". Additionally, Kramer highlighted a request they made for documentation about the board resolution approving the loan. (See attached document)

Guy Fredel - 2240 Ruby Drive; Guy Fredel also discussed concerns regarding the ladder truck loan, pointing out discrepancies in meeting proceedings and questioning the validity of certain statements made in official documents.

Minutes prepared by Jennifer Poyer

Minutes approved by the Village Board on

Paul Jaeger - 1900 Seville Road; **Deputy Clerk Jennifer Poyer read an email sent in by Paul Jaeger requesting to be read** - Paul Jaeger expressed concerns about Randy Fifrick and what he preserved to be possibly having a conflict of interest due to his role in multiple development entities.

4. REPORTS FROM STAFF AND VENDORS

C. Administrator's Report

Administrator Leonard Ludi provided an extensive report outlining various activities and plans, including communications regarding the ladder truck loan issue, proposing an action plan for board review, discussing attorney services, conducting third-party investigations, and budget review processes. Updates on legal matters, personnel issues, vendor contract renewals, and administrative efforts were also shared. They highlighted many operational points, which indicated a continuity in leadership despite the occurrence of several legal and financial challenges.

D. Treasurer's Report

Finance Director Lisa Kerstner didn't have any of the January financials. Kerstner is going through and doing the accrued entries.

E. Check Register Report 1.5.24 -2.21-24

Finance Director Lisa Kerstner asked for questions. No questions on the check register were asked.

5. OLD BUSINESS

F. Discussion and Possible Action - 2023 Budget Amendment #5; 2023 Year End Report on Expenditures

Finance Director Lisa Kerstner proposed that action on the 2023 budget amendment #5 be delayed to allow for the refinement of the year-end financial report on expenditures.

Motion made by Trustee Vedvik, Seconded by Trustee Eiden to delay action on this agenda item until the April 25, 2024 Village Board meeting.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 6:0 by roll call vote.

G. Discussion and Possible Action: Revision of FIN-004

Changes to FIN-004 were discussed, specifically relating to reallocation of budget lines within departments and emergency purchase procedures.

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to approve the revisions of FIN-004 as presented.

Voting Yea: Village President Voll, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Charneski

Motion carried 6:0 by roll call vote.

6. NEW BUSINESS

H. Discussion and Possible Action: Revision of Ordinance 180-3; Village Board Meetings

The proposed adjustments to Ordinance 180-3, which addresses village board meeting agenda items, were discussed in light of aligning the ordinance with existing policies.

Motion made by Trustee Eiden, Seconded by Trustee Charneski to send the proposed revisions back to the Administrative Policy Committee for clarification and consistency.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Vedvik

Motion carried 5:1 by roll call vote.

I. Discussion and Possible Action: Removal of Policy Gen-009

This agenda item was skipped.

J. Discussion and Possible Action: Ordinance 227 - Burning Permits

Minutes prepared by Jennifer Poyer

Minutes approved by the Village Board on

Concerns were raised over the structure and length of burning permits. Amendments were discussed to ensure a balance between flexibility for residents and regulatory oversight. It was decided building permits will be issued for a period of 90 days.

Motion made by Trustee Charneski, Seconded by Trustee Coyle to approve Ordinance 227-Burning Permits with a change from 30 days to 90 days.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Vedvik, Trustee Eiden, Trustee Coyle
Abstain: Trustee Shaw

Motion carried 5:1 by roll call vote.

K. Discussion and Possible Action: Police Memorandum of Understanding; Officer Vacation Time

The memorandum of understanding concerning police officer vacation time was reviewed, and it was confirmed that the expressed guidelines would not need further amendment.

Motion made by Trustee Coyle, Seconded by Trustee Eiden to approve the memorandum of understanding regarding police officer vacation time.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 6:0 by roll call vote.

L. Discussion and Possible Action: Finance Advisor- Contract with PFM and EHLERS

Discussion took place regarding terminating a contract with PFM and entering into an agreement with Ehlers for financial advisory services.

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to end the contract with PFM and move forward with hiring Ehlers as the Village's financial advisor.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 6:0 by roll call vote.

M. Discussion and Possible Action: Contract for Service - Marathon County Humane Society Intake Report and Contract

The board reviewed and ratified the service contract with Marathon County Humane Society without objections.

Motion made by Trustee Charneski, Seconded by Trustee Eiden to approve the contract for service with Marathon County Humane Society.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 6:0 by roll call vote.

N. Discussion and Possible Action: Contract for Service -Marathon County Solid Waste Management

A contract for waste management services with Marathon County was reviewed and accepted unanimously.

Motion made by Trustee Charneski, Seconded by Trustee Vedvik to approve the contract with Marathon County Solid Waste Management.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 6:0 by roll call vote.

O. Discussion and Possible Action: Agreement; GIS Services

A contract for GIS services with G Works was presented and discussed, highlighting the benefits these services would offer to the Village's infrastructure management.

Motion made by Trustee Vedvik, Seconded Trustee Coyle to approve the contract for GIS services with G Works.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 6:0 by voice vote.

Minutes prepared by Jennifer Poyer

Minutes approved by the Village Board on

- P. Discussion and Possible Action: Ratification of Promissory Note with CoVantage Credit Union issued 1-24-2023**
 The board discussed the ratification of the promissory note related to the previous purchase of a fire truck. A resolution was proposed to affirm the existence and validity of the ladder truck loan agreement.
 Motion made by Trustee Coyle, Seconded by Trustee Vedvik to approve the resolution ratifying the promissory note with CoVantage Credit Union.
 Voting Yea: Village President Voll, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle
 Voting Nay: Trustee Charneski
 Motion carried 5:1 by roll call vote.
- Q. Discussion and Possible Action: 2024 Budget Amendment #1**
 The first budget amendment for 2024 was discussed, mainly concerning the fire truck payment from the debt service fund and the sale revenue of a police squad.
 Motion made by Trustee Vedvik, Seconded by discussion to approve the 2024 Budget Amendment #1.
 Voting Yea: Village President Voll, Trustee Vedvik, Trustee Eiden, Trustee Coyle
 Voting Nay: Trustee Charneski, Trustee Shaw
 Motion carried 4:2 by roll call vote.
- 7. CONSENT AGENDA**
- R. February 12, 2024, Village Board Meeting Minutes**
- S. February 21, 2024, Village Board Meeting Minutes**
 Motion made by Trustee Vedvik, Seconded by discussion to approve the February 12, 2024 Village Board Meeting Minutes and delay action on approval of the February 21, 2024 Village Board Meeting Minutes until the clarification of the motion from agenda item 3d.
 Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle
 Motion carried 6:0 by voice vote.
- 8. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**
- T. November 21, 2023, Administrative Policy Committee Minutes**
- U. December 19, 2023, Administrative Policy Committee Minutes**
- V. January 16, 2024, Administrative Policy Committee Minutes**
 Committee was thanked for their minutes.
- 9. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**
 Trustee Vedvik - Clarification on the decision made in the February 21st meeting minutes under section 3d motion number 2 for a third-party investigation.
- 10. ADJOURNMENT**
 Motion made by Trustee Charneski, Seconded by Trustee Coyle to adjourn.
 Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle
 Motion carried 6:0 by roll call vote.
 The meeting was adjourned at 9:02 p.m.

Good Evening members of the Village Board and staff members. I have been pondering the documents for the ladder truck loan for the last week.

I have come to the conclusion that at this point, there has to be accountability for the numerous false statements that were made to CoVantage Credit Union in order to obtain the ladder truck loan. There also has to be accountability for the total failure of the Village Board president, Chris Voll to ensure that the loan documents that he signed did not contain any false statements. Mr. Voll was the only member of the Village Board who signed the loan documents—namely, the General Obligation Promissory Note, Resolution No 1 and the Issuer's Certificate.

I am calling for the immediate resignation of Mr. Voll from his position as Village Board President and from his position as a member of the Village Board.

Mr. Voll signed the General Obligation Promissory Note on January 24, 2023. Above Mr. Voll's signature is the following statement:

IN WITNESS WHEREOF, the issuer, by its Governing Body, has caused this Note to be executed for it and in its name by the signature of the duly qualified President and Clerk or person authorized to sign on their behalf and to be sealed with its official or corporate seal, if any, all as of the original date of issue identified above.

Just above Mr. Voll's signature are the following words in bold print:

VILLAGE OF KRONENWETTER, WISCONSIN

In other words, Mr. Voll was signing on behalf of the Village of Kronenwetter as authorized by the Village Board.

The problem with this is that the Village Board never authorized the loan to buy the ladder truck. The Village Board never authorized Mr. Voll or Ms Birk-LaBarge to sign the loan documents. These are false statements made to obtain a loan for over \$700,000.

Next, there were other false statements contained in Resolution No. 1 that was also signed by Mr. Voll and by Ms. Birk-LaBarge.

Resolution NO. 1 starts out by saying:

WHEREAS, the Village Board (the Governing Body) hereby finds and determines that it is necessary, desirable and in the best interest of the Village of Kronenwetter, Marathon County, Wisconsin (the "Issuer") to raise funds for the purpose of:

Purchase Fire Engine

the ("Borrowing Purpose"); and

WHEREAS, the Governing Body hereby finds and determines that the Borrowing Purpose is within the issuer's power to undertake and issue general obligation notes for such public purposes...

The Village Board never made these findings. These are false statements made to get a loan that Mr. Voll and Mr. Birk-LaBarge signed and approved

Resolution No. 1 goes on to say:

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Issuer that:

Section 2. Issuance of the Note. To evidence such indebtedness, the President and the Clerk are hereby authorized, empowered and directed to make, execute, issue and deliver to the Lender for, on behalf of and in the name of the Issuer, a general obligation promissory note aggregating the principal sum of \$732,208.00 (the "Note"),

Section 3. Terms of the Note.

... Borrower will pay this loan in 9 payments of \$90,027.77 each payment and an irregular last payment estimated at \$90,027.80. ...

Section 6. Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal and interest on the Note as the same becomes due, the full, faith and credit and resources of the Issuer are irrevocably pledged, and a direct and irrepealable tax is hereby levied upon all taxable property of the Issuer. Said direct annual tax shall be levied in the years and amounts as follows;

\$90,027.77 to be levied in 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031 and 2032
(Actual language in Resolution has been paraphrased to save space)

\$90,027.80 in 2033

THE VILLAGE BOAD NEVER AUTHORIZED Mr. Voll and Ms. Birk-LaBarge to make, execute, issue or deliver a Note for \$732,208 to CoVantage Credit Union.

BY SIGNING THE NOTE, MR. VOLL AND MS. BIRK-LABARGE MADE ANOTHER FALSE STATEMENT TO GET A LOAN BY SAYING THAT THE CONTENTS OF SECTION 2 AND SECTION 6 WERE TRUTHFUL. THE VILLAGE BOARD NEVER ADOPTED RESOLUTION NO. 1.

The Issuer's Certificate contains the following false statements:

3. At a lawful, duly-convened open meeting of the Governing Body held at 1582 Kronenwetter Drive, Kronenwetter, WI 54455, Wisconsin at 5:02 pm, on the 24th day of October, 2022, at which 7 members-elect of the Governing Body were present in person, a resolution authorizing the Issuer to borrow the sum of not to exceed \$732,208.00 and issue its General Obligation Promissory Note (the "Note") therefor pursuant to Section 67.12 (12), Wis. Stats. (the "Resolution"), was, on motion duly made and seconded, adopted and recorded by the affirmative vote of 7 members of the Governing Body. Said meeting of the Governing Body was duly called, noticed, held and conducted in the manner established by the Governing Body and required by Wisconsin Statutes.

4. The Resolution was on the agenda for said meeting and public notice thereof was given not less than twenty-four (24) hours prior to the commencement of the meeting by (i) posting notice of the meeting; ...

5. The Resolution has been duly recorded in the minutes of said meeting, has not been amended or revoked, and, in all other respects, is in full force and effect on the date hereof and there is no proceeding of the Governing Body or Issuer electors in conflict with or in any way

altering the effect of the Resolution. A true and correct copy of said Resolution is attached hereto as a part of the transcript of the proceedings.

11. I have provided and kept and will keep in a separate record book in which I have recorded a full and correct statement of every step or proceeding had or taken in the course of issuing the Note referred to herein. ...

It appears that each and every one of these statements are totally false. These false statements were made by Mr. Voll and Ms. Birk-LaBarge.

The Issuer's Certificate contains language at the end—just above the signatures of Ms. Birk-LaBarge and Mr. Voll that:

The undersigned hereby certifies that the above-stated facts are true and correct and above-stated expectations of the Issuer are reasonable and there are no other facts, estimates or circumstances that would materially change the foregoing conclusions.

Mr. Voll made numerous false statements to get the loan for the Ladder Truck. He signed to certify that each of these statements were "true and correct. and that there are no other facts ... that would materially change the foregoing conclusions."

On February 20, 2024, Mr. Voll chaired a meeting of the Administrative Policy Committee. He did not say at that meeting that the Village Board had never approved the loan to buy the Ladder Truck.

On February 21, 2024, Mr. Voll chaired a special meeting of the Village Board. Again, Mr. Voll failed to tell the Village Board that the Village Board had not approved the loan to buy the ladder truck or that he had signed loan documents with CoVantage Credit Union which contained a number of false statements in order to get the loan. Mr. Voll had a conflict of interest. He could have and should have recused himself. Instead, he used his position as the chairperson of the meeting to offer various excuses as to why the loan documents had been signed. Mr. Voll acted in unethically in my opinion.

We cannot have a person serving as our Village Board President who makes false statements to get a \$700,000 loan which was never approved by the Village Board. I, therefore, call upon Mr. Voll to resign immediately. If Mr. Voll does not do so, then I request that the Village Board act promptly to remove Mr. Voll from the Village Board and from his position as President.

Mr. Voll is responsible for creating a mess that puts the Village and its tax payers in a very bad light. It is embarrassing. Mr. Voll's actions lack integrity. They show a lack of honesty. They show a complete lack of leadership. Mr. Voll, in my opinion, is not competent to act as the Village Board President of the Village of Kronenwetter.

2-21-24

Bernie Krone

RDA Meeting minutes

Call Meeting to Order

The RDA committee meeting was duly convened at 5:01 PM, with the Chair initiating the opening procedures.

Public Comment

Bernie Kramer from 150 East State inquired about future borrowing intentions for TID 2 and voiced concerns over the need for establishing new borrowings when significant land already exists under TID ownership. He highlighted apprehensions about the debt level and the anticipated proposals that might result in borrowing and additional investments in TID lands without concrete commitments from developers.

Report from Staff

Discussion: Ehlers presents 2023 TID 2 Cash Analysis

Brian Raymer of Ehlers provided a thorough review of TID 2 cash flow analysis, highlighting that the district's expenditure period concludes in the following year, drawing attention to the financial review motives. He emphasized contextually that without further commitment of resources to new projects, the TID is projected to terminate by November 3, 2034. However, actions contemplated in 2024 could redirect the course of the district.

Discussion and Possible Action: TID 2 Project List

The discussion on the TID 2 Project List centered around road reconstruction and supporting utilities. Brainstorming revealed a preference for complete road refurbishment coupled with base course and foundation enhancements. The fixation on infrastructure also resonated in terms of potential costs estimates required for both road and utility works.

Discussion and Possible Action: TID 3 and TID 4

An element of ambiguity was clear due to the absence of a prior budget amendment to support analysis of TID 3 and TID 4 to assess fund allocation across these districts. An understanding arose from discussions that more decision-making detail was needed for planning and managing funds belonging to districts 3 and 4. Nonetheless, while TID 3 emerged as financially robust, TID 4 was inferred to potentially benefit from an early closure.

Discussion and Possible Action: 2024 Budget – TID 1, 2, 3 and 4

In-depth budget reviews for each of the TIDs ensued with particular focus on projected property tax revenues, adjustments in staff allocations, and variances between previous forecasts and present evaluations. For TID 2, modifications were suggested to align administrative expenses accurately with the expected workload, and consulting support was deemed crucial to guide budget processes considering the upcoming expansive works.

CONSIDERATION OF ITEMS FOR FUTURE AGENDAS

Tasks for the upcoming agenda included reassessing the financial analysis for TID 1 and scrutinizing project commitments and mandates relating to a particular development agreement associated with M and J.

Adjournment

Following the resolution of the scheduled agenda items and acknowledgment of the need for follow-up actions, the meeting was adjourned, signifying the conclusion of proceedings. The chair orchestrated the closure of the meeting.



UTILITY COMMITTEE MEETING MINUTES

December 05, 2023 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

-
1. **CALL PUBLIC FORUM MEETING TO ORDER**
@5:30PM
 - A. Pledge of Allegiance
 - B. Roll Call
PRESENT
Craig Mortensen
Vice-Chair Jim Buck
Sean Dumais
Chair Alex Vedvik
 2. **CALL PUBLIC FORUM MEETING TO ORDER**
PUBLIC FORUM TO DISCUSS KRONENWETTER'S 53% SEWER COST INCREASE FROM RIB MOUNTAIN METRO SEWER DISTRICT
 - C. Open Discussion with Rib Mountain Metro Sewer District
 3. **CLOSE PUBLIC FORUM**
@6:49PM
 4. **CALL UTILITY MEETING TO ORDER**
@ 6:52PM
 - D. Roll Call
PRESENT
Craig Mortensen
Vice-Chair Jim Buck
Sean Dumais
Chair Alex Vedvik
 5. **PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

No Public Comment
 6. **APPROVAL OF MINUTES**
Tabled until next meeting.
 7. **REPORTS AND DISCUSSIONS**
 - E. Treasurer's Report

Treasurer's Report- Leonard giving updates for Lisa. Updates to budget due to rate increases.

- F. Director Public Works & Utilities Report
Director Public Works & Utilities Report - Updates by Leonard. Design underway for lift station 8 and 4.
Lead and cooper service line inventory under way. Lift station 3 impeller replacement is on track.

8. OLD BUSINESS

- G. Water Filtration Project Update
Water Filtration Project Update - Concrete pad to be poured on Monday December 12, 2023. Leonard will talk to Becher Hoppe on adding a door to the building.
- H. Water Meter Exchange
Water Meter Exchange - On track

9. NEW BUSINESS

- I. Rib Mountain Metropolitan Sewerage District’s Director, Eric Donaldson to discuss upcoming 53% Sewer Rate Increase
- J. Draft Sewer Rate Increase Scenario due to the Rib Mountain Sewerage District’s 2024 Rate Increase
Draft Sewer Rate Increase Scenario due to the Rib Mountain Sewerage District’s 2024 Rate Increase -
Draft a plan and make a decision for next meeting.

10. NEXT MEETING: January 2, 2024

- K. Next Meeting January 2, 2024

11. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- 1. Discuss ways to reduce sewer increase.
- 2. Rate structure Analysis.

12. ADJOURNMENT

@ 8:04PM

WRITTEN COMMENTS: You can send comments on agenda items to kcoyle@kronenwetter.org

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk’s office at (715) 693-4200 during business hours.

Posted: 12/04/2023 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald

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Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



REDEVELOPMENT AUTHORITY MEETING MINUTES

December 7, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

a. Roll Call

PRESENT

Trustee and Chair Christopher Eiden

Chris Voll

Pat Kilsdonk

Randy Fifrlick

Terry Radtke: Came at 6:07 P.M.

Lane Loveland

ABSENT

Lee Pastika

Staff present: Clerk Planning Technician William Gau, Finance Director/Treasurer Lisa Kerstner, Public Works Director Leonard Ludi, Community Development Director Peter Wegner

2. PUBLIC COMMENT

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3. MEETING MINUTES

a. Meeting Minutes from September 7, 2023

Motion made by Fifrlick, Seconded by Voll to approval Meeting Minutes for September 7, 2023.

Voting Yes: Eiden, Voll, Kilsdonk, Fifrlick, Loveland

Motion Carries 5:0 by Voice Vote

b. Meeting Minutes from November 2, 2023

Randy suggested that staff add more detail to the Meeting Minutes for November 2, 2023.

Motion made by Fifrlick, Seconded by Voll to send Meeting Minutes for November 2, 2023 back to staff to add in more detail.

Voting Yes: Eiden, Voll, Kilsdonk, Fifrlick, Loveland

Motion Carries 5:0 by Voice Vote.

4. REPORT FROM STAFF

a. Treasurer Report

Lisa points out that the tax guarantee has been reclassified.

Randy requested that the tax allocation be corrected for the 2023 budget during audit time.

6:03 P.M.

b. Public Works Director report

Leonard explained that a physical road inventory is going to be completed December 8, 2023. An evaluation will be input to the state data base December 15, 2023. Leonard said Rib Mountain sewage district came on the 5th. The outcome was roofing for proposes were gathered and will be presented to the board on Monday. Leonard explain that the village is in contact with NCWRPC about updating the Village maps. That GIS will be used in Public Works, Community Development, Planning and Zoning. Leonard gave an update on Public work staff. Issues being taken care of by Public Works staff include pavement assessment, equipment preparation, and tree trimming. The lift station designs are underway for lift stations for 8 and 4. Radio installs are being continued. 3M base line testing will be required for class action involvement and those sample will be collected Monday and Tuesday this coming week. The contractor for the water treatment plant is here for a couple more weeks of work. Work will be continued in June to finish up on items. Leonard explained he brought a planning document for capital improvement from his last work experience that details ways that fund projects through grants that can be built on at any point in the process.

Lisa explain that grant information came available for her.

Terry asked about the access to West Nelson and if there an obstruction there.

Leonard explained that he heard that citizens were concerned about the rail road blocking the way for a longer period of time and that there is petition going around for emergency action from the board. The staff is looking for alterative options in case there is an emergency, in order to easy citizens minds. Terry asked about commercial traffic on Kowalski and if they were talking about the older portion. Leonard explained that he had done some research on truck companies and the traffic they have in that area. He explained that for the road being a trucking route, it is not utilized that often. That safety is a concern for the village. The village will continue looking for new ways to make that area safe.

6:11 P.M.

5. OLD BUSINESS

a. Discussion: TID #2 Ehlers Financial Analysis

Lisa explained she was able to give Ehlers revised information to get updated information to RDA on TID 2 cash flow analysis.

Randy confirmed the numbers look much more accurate and that this explains we have funds to do projects. The only thing the village has against them is time.

Terry asked if this is money in the bank the Village has.

Lisa confirmed that is the amount of the loan the Village would need to take for each project.

Randy explained that we have to come up with a project plan because expenditure period ends in 2024. The village has till then to borrow money then the Village can repay off the TID over TID's life time.

6:14 P.M.

b. Discussion and Possible Action: Previous General Fund Loan to TID #1 (Resolution No.:2020-046)

Lisa explains the history of 1.5 million borrowed from general ledger she was able to get from auditor.

Randy explains that he was around when this resolution was passed and at the time there was great concern whether TID one would ever be able to pay its debt off within its extended life. The idea was to barrow money from general fund and if TID 1 ever did make money that money could be used to pay back general fund. Randy continues saying that the document is good to have for tracking that transfer and that the debt won't be paid back for around 20 years to the general fund. Loans should be formalized between general and TD 1. Randy asks Lisa where the new debt came from for TID 1 since it was now at 2.6 million.

Group agreed that staff should find out if TID 1 is borrowing from general fund and the concern that brings.

Motion made by Fifrick, Second by Eiden to direct staff to put together a TID 1 expenditure and financial report.

Voting Yes: Eiden, Voll, Kilsdonk, Fifrick, Loveland, Radtke

Motion Carries 6:0 by Voice Vote. 6:23 P.M.

6. NEW BUSINESS

- a. Discussion: TID 3 and TID 4, Update Ehlers cash flow analysis
Lisa told RDA the budget amendment was passed for 3 and 4.
6:24 P.M.
- b. Discussion and Possible Action: TID 2 Project List
Peter explains focus for projects was placed on lift station 8, 4, and Kronenwetter drive. Now it was up to RDA to choose which ones.
Eiden mentioned lift station.
Randy asked for clarification on which roads are being done if it's Kronenwetter Drive other locals.
Leonard explain that they are separate. Kronenwetter has two different conditions with the north and south with the worst conditions in the south. Design was only included and it was based of mileage.
Randy explained TID 2 could do almost all of Kronenwetter drive and that south of J was not designed for truck traffic. Truck traffic needs to be included. That designs should be done and could be bid out so construction can be started in 2025.
Voll questioned the amount we have to spend on projects.
Lisa explain we may be able to go up 5 and a half.
Randy, thoughts were that it was 6 or 7.
Voll points out the importance to all the projects.
Group discusses which project are important and how it should be done the most efficiently.
Leonard explained the process would be three months just for the start. The bottom section should be focused on. The design for those will take up a good chunk of time and the small roads will take up 2 million in projects. If Kronenwetter Drive was split up would cost TID 2, 3 million and the village 3 million.
Peter suggests a period of time indicated in RFP.
Motion made by Fifrick, Second by Radtke to direct staff to start RFP process for design services for Kronenwetter Drive as well as local collector roads, Sedona, Pinedale, Windwood, Oakdale, and Wedgewood.
Voting Yes: Eiden, Voll, Kilsdonk, Fifrick, Loveland, Radtke
Motion Carries 6:0 by Voice Vote.
6:42 P.M.
- c. Discussion and Possible Action: Lease, Sale and Development Agreement with Polzer Holdings, LLC (M&J Marine) (Resolution 2020-027)
Randy questioned if they had made their agreement for the time line given.
Voll questioned if the process was followed up along with Wausau Tile.
Terry and Randy confirmed Wausau Tile had been finished
Voll brought up about storage units that have not finished either.
Peter said he would look into Plozer Holdings.
6:46 P.M.
- d. Discussion and Possible Action: Setting a Regular Meeting Schedule for RDA Meetings
Group discussed what meeting would work best. General conclusion is to have RDA meeting the second Thursday of every month at 5:15 P.M. Staff was directed to make this meeting happen at that time.
6:52 P.M.

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Terry suggested the RDA look into future property that could possibly be good for TID.
Randy wanted a TID 1 Ehler's analysis and hold back on presentations till we have that conversation in January. There should be discussion on a TID 2 project plan Consultant.
6:58 P.M.

8. ADJOURNMENT

Motion made by Voll, Second by Radtke to adjourn.
Voting Yes: Eiden, Voll, Kilsdonk, Fifrick, Loveland, Radtke

Motion Carries 6:0 by Voice Vote.
6:58 P.M.



REDEVELOPMENT AUTHORITY MEETING MINUTES

December 28, 2023 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Roll Call
 - Chris Voll
 - Christopher Eiden
 - Pat Kilsdonk
 - Terry Radtke
 - Randy Fifrick
 - Lane Loveland
 - Lee Pastika

2. PUBLIC COMMENT

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3. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

- B. RDA MEETING MINUTES NOVEMBER 2, 2023
 - Chris Voll
 - Christopher Eiden
 - Pat Kilsdonk
 - Terry Radtke
 - Randy Fifrick
 - Lane Loveland
 - Lee Pastika

4. NEW BUSINESS

- C. TID 2 Planning and Design Award
 - Chris Voll
 - Christopher Eiden
 - Pat Kilsdonk
 - Terry Radtke
 - Randy Fifrick
 - Lane Loveland
 - Lee Pastika

5. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

6. ADJOURNMENT

- Chris Voll
- Christopher Eiden

Pat Kilsdonk
Terry Radtke
Randy Fifrick
Lane Loveland
Lee Pastika

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 12/27/2023 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

February 05, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Committee Chairman Chris Eiden call the meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance

B. Roll Call

PRESENT – Trustee Chris Eiden, Trustee Kelly Coyle, Trenton Karch, Ryan Leff, Pat Kilsdonk

STAFF PRESENT – Village Administrator Leonard Ludi, Community Development Director Peter Wegner, Fire Chief Theresa O’Brien, Lieutenant Chris Smart, Finance Director Lisa Kerstner, Jennifer Poyer

2. PUBLIC COMMENT

Faye Buchberger – 824 W. Nelson Road, Kronenwetter, WI 54455

Buchberger said she intended to speak on agenda item 5J. Discussion and Possible Action: Railroad Accessibility Assessment Study RFP Review.

3. APPROVAL OF MINUTES

C. Approval of the January 3, 2024 CLIPP Committee Meeting Minutes

Motion by Coyle/Leff to approve the January 3, 2024 CLIPP Committee Meeting Minutes. Motion carried by voice vote. 5:0.

4. REPORTS AND DISCUSSIONS

- D. Police Chief Report
- E. Fire Chief Report
- F. Finance Report
- G. Public Works Director Report
- H. Community Development Director Report
- I. Complaint Log

5. OLD BUSINESS

J. Discussion and Possible Action: Railroad Accessibility Assessment Study RFP Review

Motion by Karch/Kilsdonk to recommend the Village Board approve the Railroad Accessibility Assessment Study RFP with the condition that the CLIPP Committee continues to keep this item on their agenda, so as to gather more details including talking to the railroad bout the freight trains. Motion carried by voice vote. 5:0.

Page 1 of 2

Minutes prepared by Jennifer Poyer

Minutes approved by the CLIPP Committee on March 4. 2024

Discussion included putting a budget number on the RFP; emergency personnel access vs. personal access; coal train traffic; mixed freight train traffic; citizen supported petition (in the packet); possible natural disaster; Weston Power Plant’s actions; possible communication with the railroad; safety issues; developer involvement; ensuring the scope of the study is not narrowed and the source of the money that would be spent on this project.

- K. Discussion and Possible Action: Speeding on Village Roads**
NO ACTION TAKEN

6. NEW BUSINESS

- L. Discussion and Possible Action: Intersection of Highway X and XX**
NO ACTION TAKEN
Marathon County is pursuing a safety study on this section of roadway.
**The Petition Regarding Safety of Intersection of County Road X and XX and Pine Road is attached to the minutes.*
- M. Discussion and Possible Action: Chapter 218 Building Code Clarification and Revision**
NO ACTION TAKEN
Staff directed to make suggested changes to code and bring it back to the CLIPP Committee for review.
- N. Discussion and Possible Action: Updated Village Park Improvement/Repair Priorities**
NO ACTION TAKEN

7. NEXT MEETING: March 4, 2024

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- Changes to the complaint log document*

9. ADJOURNMENT

Motion by Karch/Coyle to adjourn the February 5, 2024 CLIPP Committee Meeting. Motion carried by voice vote. 5:0.

Meeting adjourned at 7:48 p.m.



AD HOC COMMITTEE MEETING MINUTES

January 23, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Committee Chairperson Alex Vedvik called the meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

B. Roll Call

PRESENT: *Trustee Alex Vedvik, Trustee Kelly Coyle, Trustee Sean Dumais, Patrick Kilsdonk, Trenton Karch, Craig Mortenson, Lyn McCarthy joined by phone at 6:07 p.m.*

ABSENT/EXCUSED: *Trustee Ken Charneski*

STAFF PRESENT: *Jennifer Poyer (clerk)*

2. PUBLIC COMMENT

No public comment was made.

3. OLD BUSINESS

C. Discussion and Possible Action: Review of Finance and Personnel Ordinance Examples

No action taken.

Discussed the duties of two committees if the Administrative Policy Committee was split into the Finance Committee and Personnel and Policy Committee.

4. NEW BUSINESS

D. Discussion and Possible Action: Review of Utility Commission Ordinance Draft

No action taken.

Discussed and reviewed the presented Utility Commission Ordinance Draft.

E. Discussion and Possible Action: Process for Trustee Appointment to Commissions and Committees

No action taken.

F. Discussion and Possible Action: Designation of Committee Clerk

No action taken.

5. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

G. Approval of Minutes from November 28, 2023 Ad Hoc Committee- Committee Structure Meeting

Motion by Karch/McCarthy to approve the November 28, 2023 Ad Hoc Committee – Committee Structure Meeting Minutes as presented. Motion carried by voice vote. 7:0.

6. **CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

Next meeting set for February 27, 2024 at 6 p.m.

7. **ADJOURNMENT**

Motion by Mortenson/Coyle to adjourn the January 23, 2024 Ad Hoc Committee -Committee Structure Meeting. Motion carried by voice vote. 7:0.

Meeting adjourned at 6:11 p.m.

Approved on: January 27, 2024