



# COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING AGENDA

June 05, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**3. APPROVAL OF MINUTES**

- [C.](#) Approval of the May 3, 2023 CLIPP Committee Meeting Minutes

**4. REPORTS AND DISCUSSIONS**

- [D.](#) Police Chief Report
- [E.](#) Fire Chief Report
- [F.](#) Community Development Director Report
- [G.](#) Public Works Director Report
- [H.](#) Complaint Log

**5. NEW BUSINESS**

- [I.](#) Review & Discussion: Duties and Responsibilities of CLIPP Committee
- [J.](#) Discussion & Recommendation: Date change for the July meeting due to the Municipal Center closure and holiday
- [K.](#) Discussion & Recommendation: Creation of a Policy and Procedure for the Naming of Village Parks and Facilities

**6. OLD BUSINESS**

- [L.](#) Discussion & Recommendation: Outdoor skating rink in the Village
- [M.](#) Discussion & Recommendation: Park Repairs-Staff Recommendation & Master Plan

**7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

**8. NEXT MEETING: July 3, 2023 (pending agenda item 5J.)**

**9. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

Posted: 06/02/2023; Kronenwetter Municipal Center, [www.kronenwetter.org](http://www.kronenwetter.org); Emailed: WAOW, WSAW, Wausau Daily Herald, Pilot and Review, City Pages, Mosinee Times; Faxed: WSAW, WSAU AM, City Pages, Mosinee Times



**UNAPPROVED MINUTES**  
**OFFICIAL NOTICE AND AGENDA**  
 Community Life, Infrastructure and Public Property (CLIPP) Committee  
 Regular Meeting  
**Wednesday, May 3, 2023 – 6:00 P.M.**

<b>Members Present:</b>	Christopher Eiden, Trustee Kelly Coyle, Trustee Trenton Karch, Citizen Member Patrick Kilsdonk, Citizen Member	<b>Members Absent:</b>	Ryan Leff, Citizen Member
<b>Staff Present:</b>	Dan Mahoney, Iterim Village Administrator Theresa O'Brien, Deputy Fire Chief Terry McHugh, Police Chief Dan Hekrdle, Director of Public Works Pete Wegner, Community Development Director William Gau, Planning Tech Jennifer Poyer, Clerk	<b>Guests:</b>	Ron Raczkowski Tim Strachota

Item #	Topic	Minutes	Motions
1.	<b>Call Meeting to Order</b>	Clerk Jennifer Poyer called the meeting to order at 6 p.m.	
1a.	<b>Pledge of Allegiance</b>		
1b.	<b>Roll Call</b>	Please see table above.	
2.	<b>Public Input</b>	<b>Ron Raczkowski, 1907 Thomas Street</b> – Addressed the committee members regarding the problems with the apartment building on Thomas Street.(trash, hazards, etc.)  <b>Tim Strachota, 2023 Greenbud Road</b> – Addressed the committee members regarding the vision for the Village parks. He stated repairs are “not much of a vision...” He would like to see improvements such as a bandshell with a screen for movies.	
3.	<b>Selection of a Chairperson</b>		Motion by Kilsdonk/Coyle to nominate Chris Eiden as the CLIPP Committee chairperson. Motion carried by voice vote 4:0.
4.	<b>Selection of a Vice-Chairperson</b>		Motion by Eiden/Kilsdonk to nominate Trenton Karch as the

Minutes Prepared by Jennifer Poyer  
 Approved \_\_\_\_\_

			CLIPP Committee vice-chairperson. Motion carried by voice vote 4:0.
5.	<b>Approval of Previous CLIPP Minutes: April 3, 2023</b>		Motion by Karch/Kilsdonk to approve the April 3, 2023 CLIPP Committee minutes.
6.	<b>Reports and Discussions</b>		
6a.	Police Chief Report	<ul style="list-style-type: none"> <li>• Chief McHugh addressed the situation with the apartment building on Thomas Street (mentioned during Public Input)</li> <li>• KPD annual report is complete.</li> <li>• There is a conditional offer for a new police officer.</li> </ul>	
6b.	Fire Chief Report	<ul style="list-style-type: none"> <li>• April has been a very busy month for KFD.</li> <li>• Push-In Event was a success.</li> <li>• Incident with garage door and Ladder Truck 1. Truck was unharmed. Bottom panel of garage door ruined.</li> </ul>	
6c.	Public Works Director Report	<ul style="list-style-type: none"> <li>• Bulk Item Drop-off event is complete.</li> <li>• Public works crew is now working on branch pick-up, pothole repairs, and plow damage.</li> </ul>	
6d.	Community Development Director Report	<ul style="list-style-type: none"> <li>• New CUP for cell tower</li> <li>• RDS – proposals for TIF 2</li> <li>• Appraisers are valuing Village properties</li> <li>• Final draft of floodplain ordinance is in the hands of DNR.</li> </ul>	
6e.	Complaint Log	William Gau presented the status of five violations.	

Minutes Prepared by Jennifer Poyer  
 Approved \_\_\_\_\_

<b>7.</b>	<b>New Business</b>		
<b>7a.</b>	Discussion & Recommendation: Replacing the portable address system	William Gau will use money from the event fund to purchase needed cables. Otherwise, the portable address system is working well.	
<b>7b.</b>	Discussion & Recommendation: Update regarding storm siren at the corner of Tower Road and Forsyth	Police Chief McHugh gave an update regarding the storm siren. It has been repaired and is now working.	
<b>8.</b>	<b>Old Business</b>		
<b>8a.</b>	Discussion & Recommendation: Garden event 2024		Motion by Karch/Coyle to recommend Village Board give staff approval to recruit Kronenwetter gardens to be included in the 2024 Garden Walk event and persuade the Master Gardeners to choose Kronenwetter for their 2024 Garden Walk event location. Motion carried by voice vote 4:0.
<b>8b.</b>	Discussion & Recommendation: Park project priorities	<ul style="list-style-type: none"> <li>• The park fund was discussed in terms of how it could be spent. Mahoney said it could be spent on trail project specifically.</li> <li>• The UWSP site plan was discussed and whether it could move forward.</li> <li>• Dan Mahoney outlined steps for completing park improvements including choosing elements and location; hiring firm to develop a master plan; focus on phases of the plan; develop and carry out fundraising; and complete one phase at a time</li> <li>• The cost of hiring a company to develop a plan was discussed</li> <li>• Getting input from the community was suggested- this was suggested as a good action after master plan was complete</li> </ul>	<p>Motion by Karch/Coyle to recommend Village Board give staff approval to develop options for improvements to Towering Pines Park based on 2023 park survey results. Motion carried by voice vote 4:0.</p> <p>Motion by Karch/Coyle to recommend the Village Board approve the Public Works plan proposal regarding repairs and upgrades to Municipal Park, Buska Park and Norm Plaza Park. Motion carried by voice vote 4:0.</p>

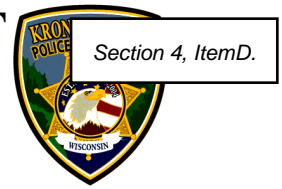
		<ul style="list-style-type: none"> <li>Dan Mahoney and Finance Director Lisa Kerstner will work to identify how much money is in the park fund and how much can be used for repairs, upgrades.</li> </ul>	
9.	<b>Announcements</b>	NONE – This agenda item will be removed going forward.	
10.	<b>Suggested Items for Future Agenda</b>	NONE	
11.	<b>Next Meeting: June 5, 2023 at 6 p.m. Municipal Center Board Room</b>		
12.	<b>Adjournment</b>	Meeting adjourned at 7:19 p.m.	Motion by Coyle/Karch to adjourn the May 3, 2023 CLIPP Committee Meeting. Motion carried by voice vote 4:0.



# KRONENWETTER POLICE DEPARTMENT

## Office of the Chief of Police

### Executive Summary for June 2023 CLIPP Meeting



#### TO: CLIPP COMMITTEE MEMBERS

1. **DEPARTMENT ACTIVITY SUMMARY** – In April, we handled 588 total calls for service. Some highlights included the following:
  - Two arrests for outstanding warrants. One was a misdemeanor warrant the other was a felony Dept. of Corrections warrant.
  - One natural death investigation.
  - Four reports filed for identity theft.
  - Three mental health welfare checks.
  - Two damage to property complaints, including one at Friendship Park.
  - A sexual assault investigation that involved a pair of juveniles. That report was sent to Marathon County Social Services.
  - Three traffic stops that resulted in arrests for OWI. In one case, the passenger was under 16 years of age, which is an additional enhancer.
  - Four theft investigations. Two of the cases involved mail theft and the suspects were later caught in Lincoln County. The investigation is quite extensive, as the thieves stole mail in many different counties and victimized many people. It is still under investigation, but we will have two victims here that the defendants will be charged for.
  - A burglary to a storage unit that is still under investigation.
  - An agency assist for Mosinee for a drug overdose. The patient survived thanks to Narcan.
  - Three drug investigations of our own, including an overdose where Narcan was once again administered to bring the patient back to life. We also had another significant drug investigation and arrest after receiving a complaint of a suspicious person in an apartment complex. The suspect in that case faces drug charges including possession of meth and heroin.
  - One juvenile disturbance that was referred to Social Services.
2. **DEPARTMENT PERSONNEL ISSUES & STATUS** – As the weather warms up, we're getting busier. Officer Mariah Guyer began her field training on 05/19 and so far, she is really enjoying it and learning a lot. We made the final job offer to our newest officer, Corey Baron, and he will be starting soon. We are still waiting on some of his equipment and uniform stuff, but once that arrives, we will get him started on field training. Officer Baron is also a Sergeant in the WI National Guard. Both he and Officer Guyer were in the same graduating academy class at Mid-State Technical College, and they just graduated on 05/17.

The police department has been busy working on the background investigation for Village Administrator Brad Hanson. As part of the background, we're traveling to places where Mr. Hanson used to work, so there is a great deal of work involved in this process.

3. **CURRENT GRANTS AND EQUIPMENT** – Unfortunately, the installation company is still missing a key piece of equipment to set up our new squad car, so we're on standby until that arrives.

# April 2023 Calls for Service Info

## Events by Nature Code by Agency

KP	911 HANG UP	15
	ALARMS	2
	ANIMAL COMPLAINT	2
	BUSINESS SECURITY CHECK	49
	CONTROLLED BURN	1
	CRIMINAL DAMAGE TO PROPERTY	1
	CRIMINAL MISCELLANEOUS	21
	CRIMINAL THEFT	2
	DISABLED VEHICLE	14
	EXTRA PATROL	67
	FAMILY DISTURBANCE	2
	FIELD INTERVIEW	9
	FINGERPRINTING	4
	FOLLOW-UP INVESTIGATION	58
	FRAUD COMPLAINT	1
	INFORMATION	1
	JUVENILE ATL	1
	JUVENILE DISTURBANCE	1
	LOST AND FOUND	5
	MENTAL SUBJECT	2
	NOISE COMPLAINT	4
	PARKING MISCELLANEOUS	2
	PRISONER TRANSPORT	1
	SCHOOL WALK THROUGH	6
	SERVICE MISCELLANEOUS	33
	SEXUAL ASSAULT	1
	SUSPICIOUS ACTIVITY	11
	TELEPHONE MESSAGE	1
	TRAFFIC HAZARD	12
	TRAFFIC MISCELLANEOUS	12
	TRAFFIC STOP	111
	VEHICLE LOCKOUT	1
	WELFARE CHECK	18
	CAR/DEER VOLUNTARY	1
	HIT & RUN CRASH	1
	TRAFFIC CRASH PDO	5
	CO ALARM	1
	FIRE ALARM	5
	FIRE ASSIST	2
	UTILITY FIRE CALL	1
	DEAD ANIMAL	5
	COMMUNITY RELATIONS ACT	1
	CRIMINAL MISCELLANEOUS	1
	TELEPHONE MESSAGE	9
	VACANT HOME CHECK	4
VEHICLE ATL	7	
MEDICAL EMERGENCY	24	

# April 2023 Calls for Service Info

User: KPTPM1

KRONENWETTER POLICE DEPARTMENT

05/02/2023

## Summons/Citations Charge Summary

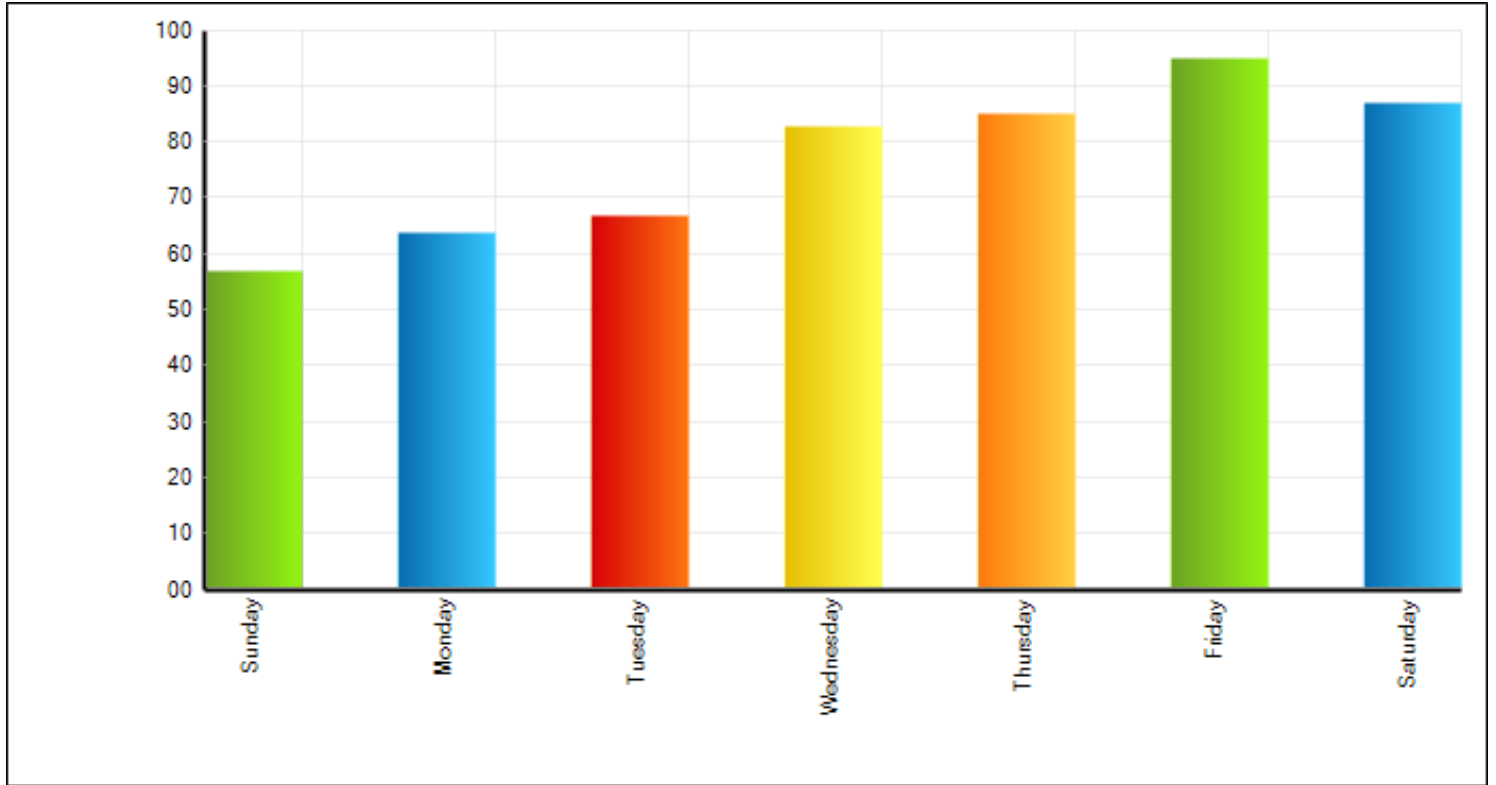
Agency: KRONENWETTER PD, Date Range: 04/01/2023 00:00:00 -

<u>Charges</u>	<u>Count</u>
DISPLAY UNAUTH. VEH. REGISTRATION	1
EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	3
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	8
EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	2
<b>EXCEEDING SPEED ZONES, ETC. (20-24 MPH)</b>	<b>2</b>
EXCEEDING SPEED ZONES/POSTED LIMITS	6
FAIL/STOP AT STOP SIGN	2
FAIL/YIELD WHILE MAKING LEFT TURN	1
FAILURE TO YIELD RIGHT OF WAY	1
<b>INATTENTIVE DRIVING</b>	<b>1</b>
NON-REGISTRATION OF AUTO, ETC	4
NON-REGISTRATION OF VEHICLE	1
OPERATE MOTOR VEHICLE BY PERMITTEE	1
OPERATE MOTOR VEHICLE W/O INSURANCE	2
<b>OPERATING LEFT OF CENTER</b>	<b>1</b>
OPERATING WHILE SUSPENDED	4
OPERATING WHILE UNDER THE INFLUENCE	2
OPERATING WHILE UNDER THE INFLUENCE	2
OWI (1ST W/PASSENGER < 16 YRS OLD)	1
<b>RESTRICTED OVERNIGHT PARKING</b>	<b>1</b>
SPEEDING IN 55 MPH ZONE (11-15 MPH)	1
SPEEDING ON CITY HIGHWAY	2
SPEEDING ON CITY HIGHWAY (1-10 MPH)	2
SPEEDING ON CITY HIGHWAY (11-15 MPH)	1
<b>SPEEDING ON CITY HIGHWAY (16-19 MPH)</b>	<b>1</b>
SPEEDING ON CITY HIGHWAY (20-24 MPH)	1
SPEEDING ON CITY HIGHWAY (40-44 MPH)	1
<b>Total:</b>	<b>55</b>



# April 2023 Calls for Service Info

## Calls by Day of the Week



KRONENWETTER FIRE DEPARTMENT  
May 2023

**Training:**

The fire department had 3 meetings in May – May is our annual hose testing

EMS meetings: 2 EMS meetings in May –

5/11 – EMS Bag checks, EMS vehicle overview

5/25 – Bleeding Control

**Fire Calls:**

The fire department was dispatched to 3 vehicle accidents – 1 with major injuries, 5 alarm type calls, 2 other calls and 1 structure fire and 1 grass/brush fire for Mosinee. For a total of 12 calls for May. The structure fire in Kronenwetter was on Creciente Drive. We have had 54 calls for fire service so far in 2023. Call volume compared to last year at this time is high – total of 88 calls in 2022 with 54 calls already to date in 2023.

**EMS Calls and Updates:**

38 EMS calls in May for a total of 170 for the year so far. We are tracking close to last years call volume.

**Vehicle/Equipment Updates:**

Engine 1 is currently out with the repairs from the December 2022 incident, it is expected to be back in service by 6/9/2023. Once Engine 1 comes back in service we will be looking at taking Engine 2 out of service and will need direction on disposal.

**Staffing:**

Currently have 27 members on the dept. There are 3 outstanding applications currently going through background checks.

**Past and Upcoming training and events:**

May 30<sup>th</sup> – WI Propane Education & Research Council along with Fire LLC provided propane training at Kronenwetter Fire – this training was open to all fire departments within Marathon County – there were about 30 attending.

June 1<sup>st</sup>/3<sup>rd</sup> – Forcible Entry training

**KRONENWETTER FIRE DEPARTMENT**  
**May 2023**  
**TOTAL FIRE EMERGENCY CALLS ENDING 05/31/2023**

	Village	Guenther	Mutual Aid	Monthly Total	Year To Date
Vehicle Accidents	3			3	8
Chimney Fire				0	0
Grass/Brush Fire			1	1	1
Structure Fire	1			1	11
Weather				0	0
CO/Gas/Alarms	5			5	20
Car Fire				0	3
Other	2			2	4
Cancelled calls				0	7
<b>Total Calls</b>	<b>11</b>	<b>0</b>	<b>1</b>	<b>12</b>	<b>54</b>
Mutual Aid Received	1			1	3
Mutual Aid Given/Dispatched			1		19

First Responder Calls	38	N/A	N/A	38	170
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				Monthly	Year To Date
Engine 1				3	24
Truck 1				2	2
Engine 2				2	7
Tanker 2				1	5
Rescue 6				3	14
Brush 1				1	3
Car 2				2	4
UTV				1	1

## Agenda Item

# Community Development/Planning and Zoning Director Report

June 1, 2023

Peter S. Wegner, Community Development/Planning and Zoning Director

- 5/3/2023 Meeting with TJ Morice, Dick Austin and Dan Mahoney Re: Development Options
- 5/3/2023 Meeting with Lee Turonie and Dan Mahoney Re: Conditional Use Permits and CSMs.
- 5/3/2023 Contacted DSPS to relinquish the Village delegation for Commercial Electrical Inspections.
- 5/3/2023 Onsites with Brad (public access, storm water and County Rd X).
- 5/4/2023 Final revisions to Roadway Access Permit Application.
- 5/4/2023 Research AECOM Bull Junior Floodplain report for information on Storage Area 5.
- 5/4/2023 Research possible available lots for development.
- 5/5/2023 East Horseshoe Drive Culvert issues.
- 5/5/2023 Meeting with Dan Mahoney re: TIDs, CSMs and Developer's Agreements.
- 5/5/2023 Floodplain Ordinance. Received response from DNR "no comments, looks good!"
- 5/5/2023 Correspondence with Attorney representing property owner of proposed CSM and Rezone.
- 5/8/2023 RDA Meeting (TID 2 Strategic, Denyon Homes Development Agreement, Approval of Scott Williams Appraisal Inc. for appraisals of parcels in TID 2).
- 5/8/2023 Village Board Meeting (CDPZD Report, TID 2 Strategic, Denyon Homes Development Agreement).
- 5/9/2023 Revisions to Development Agreement.
- 5/9/2023 Research Info TID 2
- 5/9/2023 Meeting with Frontier re: Fiber-Optic install projects.
- 5/10/2023 Further discussions regarding interest in Village of Kronenwetter parcels.
- 5/10/2023 Meeting with Mike Block (Village UDC Inspector)
- 5/10/2023 Meeting with property owners, Manatee Drive re: Floodplain.
- 5/10/2023 Review possible setback concerns new construction West Road.
- 5/11/2023 Research Tower Woods drainage issues.
- 5/14/2023 Research Easements and Minimum Public Street Frontage.
- 5/14/2023 Research Proceedings for Hearings.
- 5/15/2023 Planning Commission Meeting (Cell Tower Public Hearing and Floodplain Ordinance revisions.
- 5/15/2023 Research info Well Siting Report.
- 5/15/2023 TID research.
- 5/17/2023 Plan Commission Meeting (Baars Rezone and CSM).

- 5/17/2023 Correspondence with Village Attorney regarding new lots and road frontage requirements.
- 5/17/2023 Commercial Building Occupancy Permit.
- 5/18/2023 Review Klatt proposed Rezone and CSM.
- 5/18/2023 Meeting regarding Multifamily Development.
- 5/22/2023 Village Board Meeting (Discussions regarding amending the Future Land Use Map).
- 5/22/2023 Review proposed CSM Riverside Land Surveying.
- 5/24/2023 Review proposed Rezone and CSM Hwy 153.
- 5/24/2023 Meeting with Dan, Randy and Lisa regarding TIDs.
- 5/24/2023 Bike and Walk Event.
- 5/25/2023 Research Rezoning Requests and Comprehensive Plan.
- 5/25/2023 Correspondence with Duane regarding Joint Review Board Meeting.
- 5/26/2023 Meeting with Lisa and Dan M. CDPZ Budget.
- 5/30/2023 Meeting with REI and Developer.
- 5/30/2023 Review proposed Rezone and CSM River Forest Lane.

## June 2023 DPW/Utility Manager Report

Dan Hekrdle, Director of Public Works/Utility Manager

- MTS-Mark Thompson will be moving forward with the water quality locations and study for our future well #3 site.
- Water/sewer rate increase. Eherls has been approved to handle this rate increase.
- Park upgrades and plans at the village parks. Public Works has already giving a park conditions report to committees. Need to put together a 5 year plan on existing parks. I will keep working on this.
- Water filtration plant: Resolution paperwork needs to be looked at and signed.
- Lift station assessment and future Capacity Study, RPS Engineering, B&M Technical Service, & Water-lead Mark Mackey Inspected and finished the lift station study on 4-25-2023. RPS Engineering will have the results and future plan asap. After this inspection on 4-25-2023 we found that one of the 2 pumps at lift station #8 was not operating. We have ordered a replacement 10hp pump immediately, due to only one pump working at this time, this pump should be here and installed within a week.
- Creek Road Project. Waiting on Marathon County with scheduling.
- Building Maintenance Repairs: Estimates with roof, board room insulation repair, door handles, light fixtures, Air conditioning, in Village Hall.
- PW Repairs: Sod Repairs, Pothole repairs, road row repairs are being addressed at this time.

- RR Crossing joint inspection repairs
- Golden Ponds Meeting 5-31-2023. Issues with residents.

# Complaint Log - May 2023

Section 4, Item H.

Violation #	Date Received	Property Address	Owner Name	Zoning	Nature of the Complaint	Valid?	Action Taken	Status
23-0516-013	5/17/2023	860 W Nelson Road	Joel Straub	SF	Three trailers parked at the end of drive way, a pile of concrete rubble a pile of dirt growing weeds from it, old building materials piled up several dilapidated shed.		Given to public works	
23-0510-014	5/10/2023	Martin Road	Village of Kronwenwetter		Martin road needs repair	Yes	contacted owner	Pending
23-0511-015	5/11/2023	2123 Green Bud Road	Chad Dennis	SF	Weekly rental	Yes	took pictures. Given to public works	Pending
23-0518-016	5/18/2023	2302 Wood Road	Dennis Klatt	RR2	Two driveway access points	Yes	Obtained photos need to contact owner	Pending



Violation #	Date Received	Property Address	Owner Name	Zoning	Nature of the Complaint	Valid?	Action Taken	Status
23-0519-017	5/19/2023	2309 Wood Road	Randall Yach	SF	Building/remodeling without permits	Yes	None	Pending
23-0519-018	5/19/2023	Frosty Pines Lane	Chris Stroik	SF	Establishment of an Indoor Commercial Entertainment Use in SF	Yes	called owner to schedule onsite	Pending
23-0523-019	5/23/2023	999 Happy Hollow Road	Dean Prohaska	PR	Possible cutting/removing of Oak trees	Needs onsite	None	Pending
23-0530-020	5/30/2023	2363 New Castle	Nicholas Wokatsch	SF	Lawn has not been established for two years	Needs onsite		Pending

# Community Life, Infrastructure and Public Properties Committee

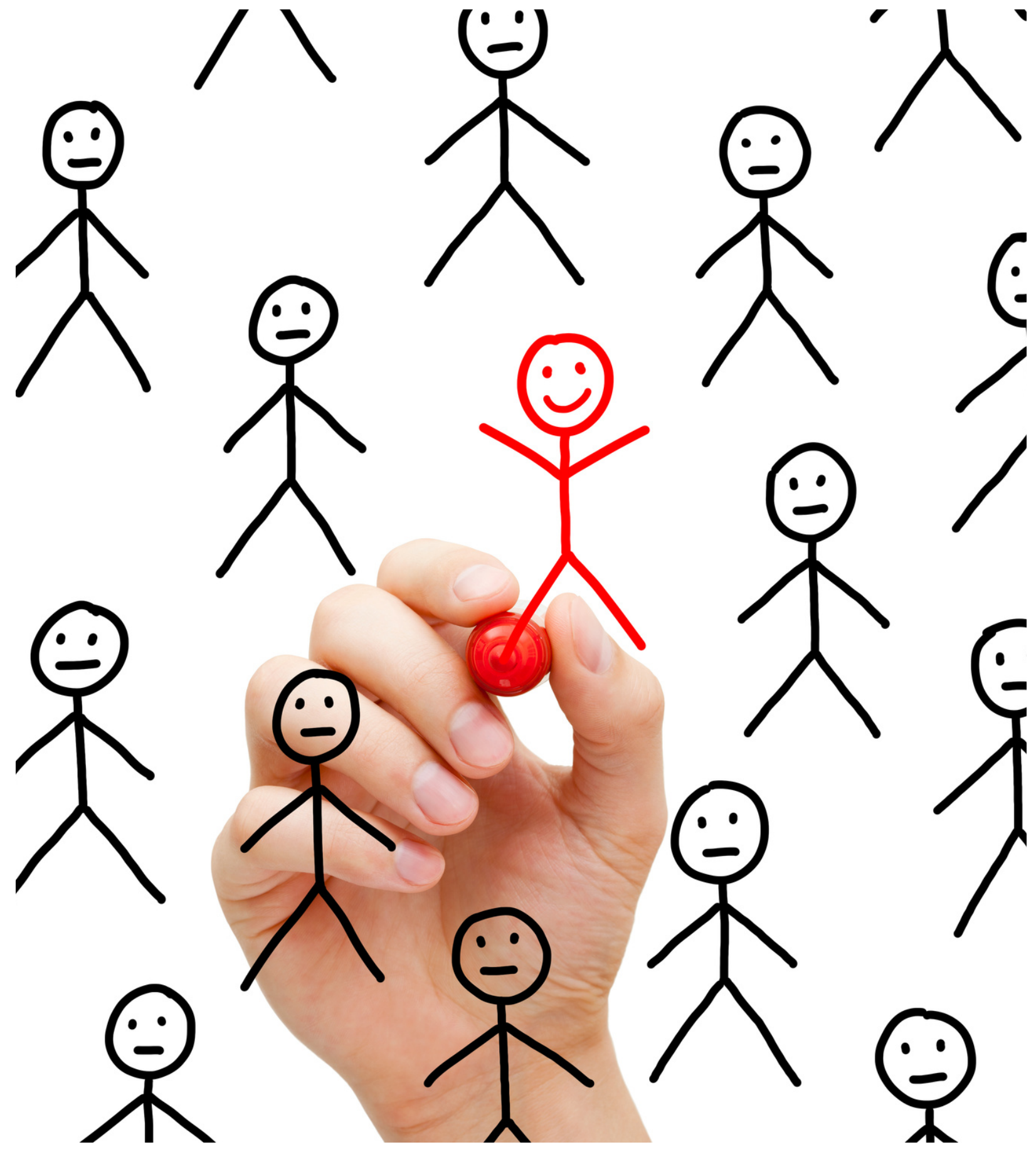
## Duties and Responsibilities



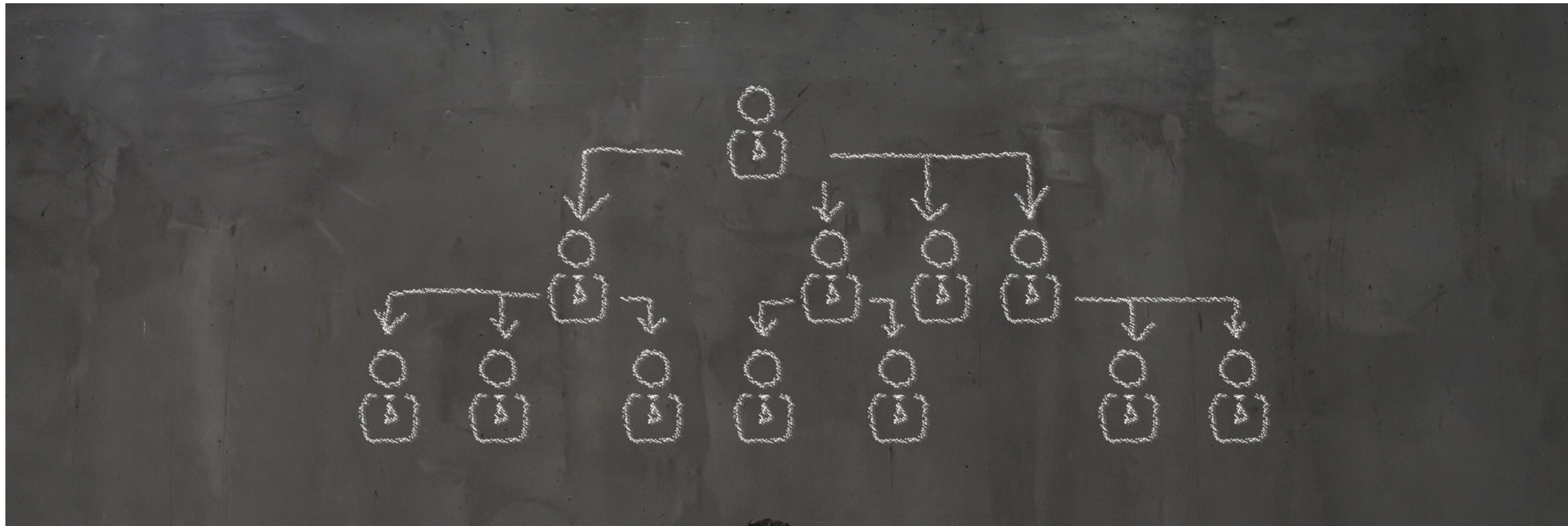


## **A. Composition.**

The Community Life, Infrastructure and Public Properties Committee shall consist of **five members**. **Two members** shall be Village **Trustees**. **Three members** shall be **citizen members**. Three members of the Community Life, Infrastructure and Public Properties Committee shall constitute a quorum.



**B. Appointment.**  
The **Village President** appoints members to the Community Life, Infrastructure and Public Properties Committee, with consultation and **confirmation by the Village Board.**



### **C. Organization.**

The Community Life, Infrastructure and Public Properties Committee shall select a **Chairperson** and **Vice Chairperson** annually as described in §§ 14-10 and 14-11.

### **D. Recordkeeping.**

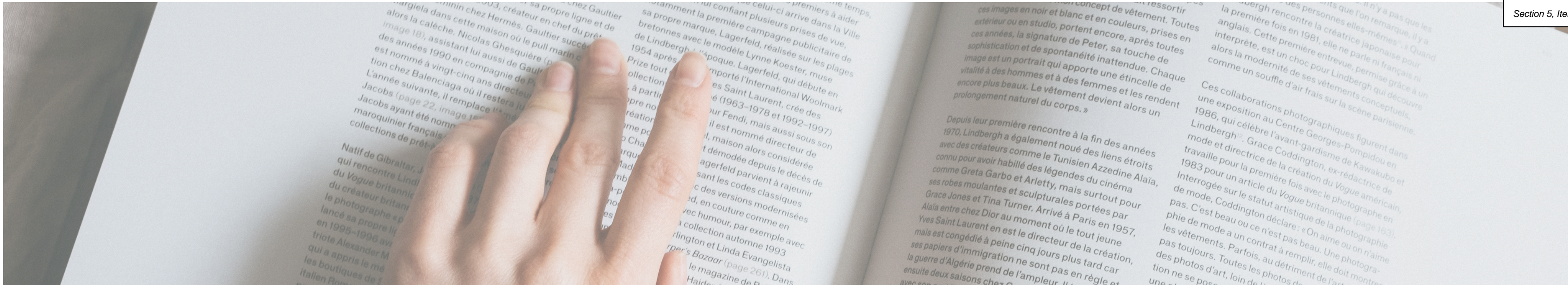
The Community Life, Infrastructure and Public Properties Committee shall keep a **written record** of its proceedings, to include all actions taken, a copy of which shall be filed with the Village Clerk.





## **E. Meetings.**

The Community Life, Infrastructure and Public Properties Committee shall **meet quarterly or more often** as determined by the Committee, Chairperson, Village Board, or Administrator.



F. It shall be the **responsibility** of the **Village Administrator** to see to it that the duties in Subsection G, below, shall be **verbally enumerated and reviewed** by the Committee through discussion annually at the May Committee meeting after the Chairperson and the Vice Chairperson are selected. In the absence of the Village Administrator, this duty shall fall to the Village Clerk.

[Amended 8-24-2021 by Ord. No. 21-08]



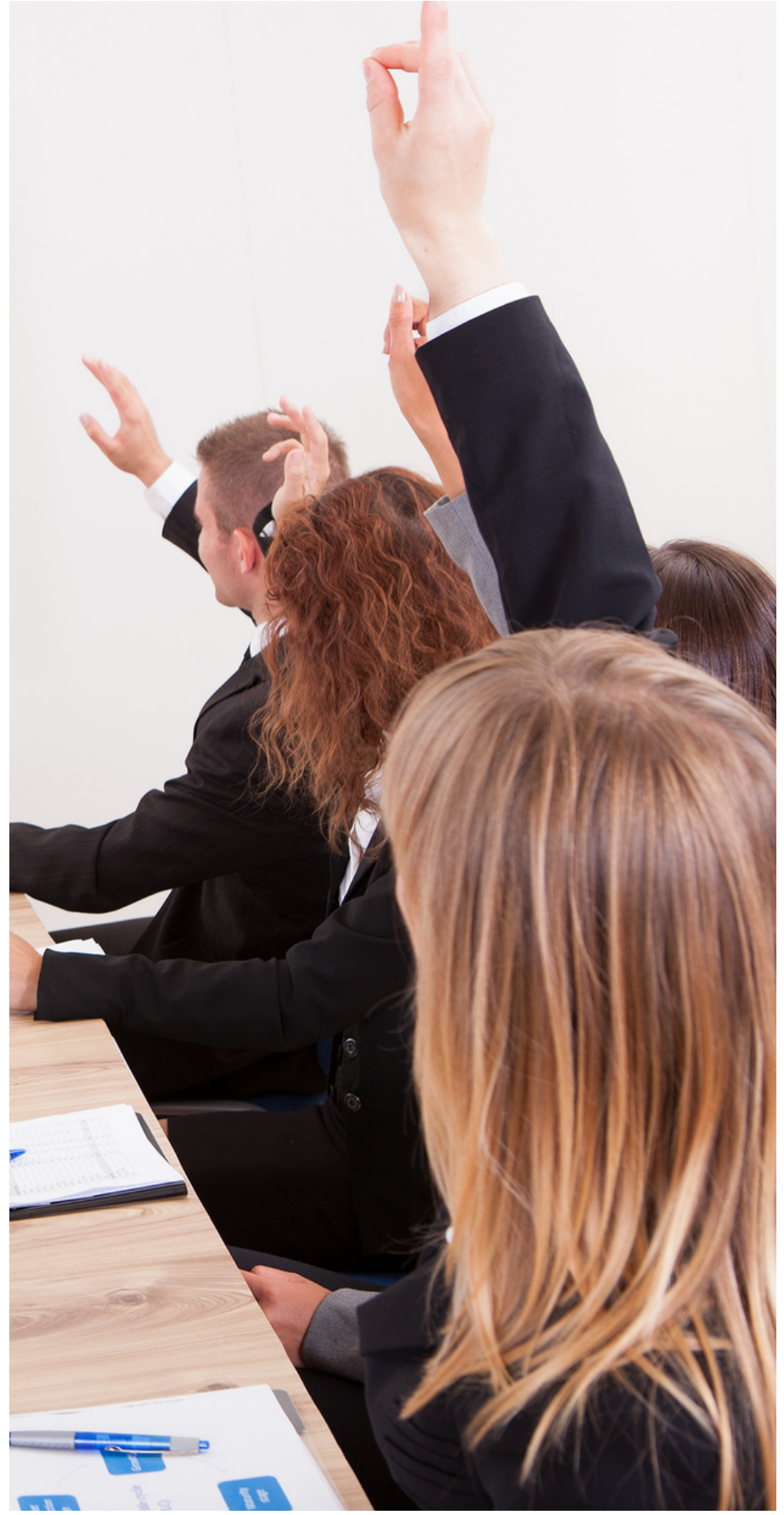
**G. Duties.** The Community Life, Infrastructure and Public Properties Committee is composed of sworn public officials assigned the responsibility of **providing recommendations to the Village Board**, and/or recommendations or memos to other committees on **issues regarding community safety, quality of life, and recreation for the short-term and long-term good of the Village and its citizens.** It shall also provide recommendations relating to the **maintenance and physical development of all municipal property, including parks, streets, and municipal buildings**, for the short-term and long-term **good of the Village and its citizens.**





**The Kronenwetter Village Board recognizes and respects the fundamental importance of our committee structure and the weight of the citizen-member responsibilities as well as the value of well-considered and researched committee recommendations.**

Therefore, it is determined that the performance of these itemized duties **shall not in any way be obstructed, curtailed, or bypassed by anyone either directly or by omission, except as deemed necessary** by a majority vote of the Village Board. This Committee's duties shall be liberally construed to include review, research, and recommendations regarding the following:  
[Amended 8-24-2021 by Ord. No. 21-08; 11-23-2021 by Ord. No. 21-23]





**(1)** Long-range and short-range plans in the areas of parks, streets, utilities, and municipal buildings;



**(2)** Research related to the acquisition or disposition of property;



**(3)** Operational and capital properties and infrastructure budgets of the Community Development, Public Works, Parks, Police, and Fire Departments;



**(4)** Grant applications in terms of the scope of the Committee;



**(5)** Policies and procedures regarding the use, maintenance, or improvements of public property;



**(6)** Requests for proposals and bidding documents for capital infrastructure projects;



**(7)** Recreation opportunities, such as park programming, bike and pedestrian paths, community events, and any other matters regarding general quality of life within in the Village;



**(8)** Community outreach, and citizen involvement, and any matter of resident complaints or concern;



**(9)** Police Department, Fire Department, Streets and Public Works operations;



**(10)** Village inspection services;



**(11)** Village of Kronenwetter forestry and agricultural programs;



**(12)** Traffic and pedestrian safety matters;



**(13)** Refuse collection activities;



**(14)** Long- and short-range planning, preparation, and procedure for the Village emergency operation plan; and

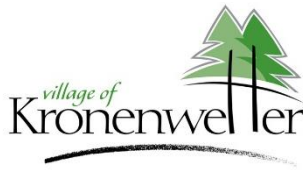


**(15)** Any other matter the Village Board or Administrator may refer.



**THANK YOU!**

**Your service is essential to the Village.**



# REPORT TO CLIPP

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**ITEM NAME:** Discussion & Approval: Building an outdoor ice-rink in the Village of Kronenwetter  
**MEETING DATE:** 6-5-2023  
**PRESENTING COMMITTEE:** CLIPP meeting  
**COMMITTEE CONTACT:** Chris Eiden  
**STAFF CONTACT:** Dan Hekrdle-DPW  
**PREPARED BY:** Dan Hekrdle

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**ISSUE:** Discussion & Approval: Building an outdoor ice-rink in the Village of Kronenwetter.

**OBJECTIVES:** Finding a location and resources to build and Maintain an outdoor ice-rink

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** Clipp Committee have requested to look into an area for ice-skating/hockey in the Village of Kronenwetter. First, the village would need to figure out if they just want just one pleasure rink (no hockey boards) or have an ice-rink that the residents can play hockey on with boards.

After talking with Brad Jacobson Lead-man Parks, we have a few locations that may be possible.

1. Tower Park would be a consideration to make and build an ice skating rink. There is a fire hydrant close by. We would need to create side banks with snow to be able to hold or keep the water/ice in to develop and hold-in water to freeze.
2. Buska Park or Tower Park would be a possible hockey boards site. This would need to be decided if you put up permanent or yearly take down hockey boards.

These two areas we feel are heavily populated with residents, good area for making this worth while for kids to come and use these site (s). Freindship park may be another park that may be good area for discussion, also the area around the municipal ballfields could be considered. There was an area to skate on ice back in the 1980's along side the village hall down by the parks garage. Not sure about details, just heard about this from talk around town.

**PROPOSAL:** Make a motion to approve village staff to get cost for new or used hockey boards for future outdoor skating rink (s).

**ADVANTAGES:** Establish area ice rink(s)/hockey for residents and mostly kids in the Village of Kronenwetter.

**DISADVANTAGES:** This would take man hours to create and maintain the ice skating area (s). We would need to make sure that this location (s) be close to a fire hydrant to be able to flood the ice as needed. This would also take cleaning off the snow and trying to keep the ice in good working condition (weather permitting).

Hockey board would need to be installed in early fall/winter and then taken down at end of winter (unless you leave them up all year round.

Water usage from our existing fire hydrant. Record water usage.

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Make a motion to approve village staff to get new or used hockey boards for future out door skating rink (s).

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly):**



# REPORT TO CLIPP

**ITEM NAME:** Park Repairs –  
Staff Recommendation &  
Master Plan

**MEETING DATE:** 6-05-2023

**PRESENTING COMMITTEE:**

CLIPP Meeting

**COMMITTEE CONTACT:** Chris

Eiden

**STAFF CONTACT:** Dan

Hekrdle-DPW

**PREPARED BY:** Dan Hekrdle

**ISSUE:** Discussion & Approval of future park improvements & repairs.

**OBJECTIVES:**

**Master Plan for Kronenwetter Park System:**

1. **Upgrading the existing parks in Kronenwetter**
  - a. Norm Plaza Park 1077 Russell Street – Upgrade swing set, playground toys, park bench, basketball court, & baseball field.
  - b. Buska Park – Upgrade Tennis court fences, shelter roof, Shelter lean to, bathrooms plumbing etc., Farmers market electricity, storage shed roof, new ballfield fence, new dugouts, playground, playground equipment, basketball court, & park benches.
  - c. Municipal Park – Upgrade Dugout wood boards & roof, new dugout benches, fence posts, gravel & egg lime (infield material) purchase
  
2. **New Park Construction for park System: Top results from the residential park survey suggested for a new splash pad & band shelter or amphitheater.**
  - a. Towering Pines Park – (MSA has some ideas and estimate cost for a splash pad and band shelter I have attached with this report)  
New plan by an engineer on the layout of this park area, this has a large area to work with and would a great development for a splash pad, band shelter, relocate or new playground area, & 1 multi-use soccer and ball field area.
  
3. **VOK Outdoor Recreation Plan 2021-2025 & beyond: Future**
  - a. Seville Park – Update Play ground equipment, park benches, park equipment, & relocate volleyball court.
  - b. Friendship Park – Update or remodel bathrooms, play ground equipment, play slide, tennis court maintenance, basketball court resurfacing.
  - c. Gooding Park – long term new roof, blacktop budgeted for replacement, & new walk paths.

5-3-2023 CLIPP Meeting a motion to recommend village board give staff approval to develop options for improvements to towering pines park based on 2023 park survey results.

**5-3-2023 CLIPP Meeting also had a motion to recommend the village board approve the public works plan proposal regarding repairs and upgrades to municipal park, buska park, and norm plaza park.**

**ISSUE BACKGROUND/PREVIOUS ACTIONS:** In the past reviewing the “Parks and Recreation 2020-2025 parks plan”. Parks lead-man giving a, all parks condition report with photo’s.

**PROPOSAL:** Motion to approve giving staff approval for new improvements (with engineer plans) to towering pines park & a motion to approve the repairs and upgrades to municipal, buska, and norm plaza parks.

**ADVANTAGES:** 30K in Budget.

**DISADVANTAGES:** Budgeting money.

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Motion to approve giving staff approval for new improvements (with engineer plans) to towering pines park & a motion to approve the repairs and upgrades to municipal, buska, and norm plaza parks.

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**  
Remaining CFY  
Account Number:  
Description:  
Budgeted Amount:  
Spent to Date:  
Percentage Used:  
Remaining:

**ATTACHMENTS (describe briefly):**

## Norm Plaza Park

#	Items	Condition Scale 1-5	Description
1	Playground Equipment	3	Main Equipment is in Decent Shape
2	Swing Set	2	Is very a low set with only 2 Child swings. Look at upgrade to a larger set with infant swings
3	Sand Play Toys	3	Starting to rust in joints and getting wobbled out
4	Playground Pad	3	In need of more fill and weed control
5	Park Bench	3	Old Style very low to the ground
6	Basketball Court	3	Court coming due for resurfacing. Backboards fair shape
7	Shelter	5	Good Shape with Metal roof
8	Old Baseball Field	1	Open field with old backstop fence. Utilized for nothing
			Park was built in a old Pine Plantation field. Look at possibly thinning of trees to open park up some for better growth of grass
8	Trees at Park	1	

## Municipal Park

#	Items	Condition Scale 1-5	Description
1	Playground Equipment	5	Equipment is all is good working order
2	Dugouts Field 1 Outside	1	Boards are Rotting
3	Dugouts Field 1 Outside	1	Ceiling Height is to low
4	Dugouts Bench Field 1	1	Benchs are to low almost to the ground
5	Dugout Field 2 A	1	Boards are Rotting
6	Dugout Field 2 B	1	Boards are Rotting
7	Dugout Field 3	3	Fence Post in need of repairs
8	Infields all Fields	1	Infield mix needed at all fields
9	Bleachers	4	Benchs are in good shape but we need to look at gravel pads to helo with weed control
10	Shelter	5	Good shape but shingled roof, budget long term for replacement

## Buska Park

#	Items	Condition Scale 1-5	Description
1	Tennis Court	4	Resurfacing taking place. Fences look terrible, years ago the park dept decided to paint the fence and it has all peeled off since
2	Shelter	4	Overall ok shape but it has some age to it. Shingled roof will need to be budgeted for
3	Shelter lean to	3	Shelter 4x4 posts starting to rot, we replaced one this summer
4	Bathrooms	4	Some sink plumbing repairs are need but are being done waiting on parts otherwise in fairly decent shape
5	Farmers Market area	4	New electrical installed. I think we could have it in a better place though for parking and vendors
6	Storage shed	3	Shingles are in need of replacement
7	Ball Field Fence	3	Paint is all coming off
8	Dugout 1 A	2	Wood is rotting. Metal rusting
9	Dugout 1 B	2	
10	Dugout 2	2	Wood is rotting. Metal rusting
11	More Fence Pics	3	
12	Infield	1	Needs to be redone
13	Playground 1	3	Not terrible shape but it is a wood structure and starting to show some age
14	Playground Boards	4	Starting to show some rotting
15	Playground 2	4	Newer equipment and decent swing set
16	Playground Equipment	4	Starting to show some age
17	Basketball Court	4	Not terrible but showing some age on Backboards and will need to be budgeted for long term resurfacing
18	Park Benches	3	Some are the are the old lower style, should be budgeted for upgrade





**From:** [Chad Grundemann](#)  
**To:** [Dan Hekrdle](#)  
**Subject:** [External] Bandshell / amphitheater thoughts  
**Date:** Wednesday, May 17, 2023 2:39:41 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)  
[image003.png](#)  
[Non MSA Project - Mirror Lake.PNG](#)  
[Non MSA Project - Mirror Lake2.PNG](#)

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Hi Dan,

Attached are some example photos of what I mentioned for a more modern style open structure. Some have speakers and some don't. I tried to keep the example photos to ones that would be appropriate in size for Kronenwetter. They can get much bigger. Materials could be tensioned fabric, steel with metal roof, timber, etc.

We would recommend considering a basic speaker set for casual performers at farmers markets and if you ever had a bigger band show in it, they could have their own sound guy rig portable line arrays or something more robust like what the performers have during the Wausau bigger concerts on the square series.



**Chad Grundemann, PE** | Project Manager - Public Works  
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