



REVISED - COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING AGENDA

September 06, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. APPROVAL OF MINUTES

- C. Approval of the August 7, 2023 CLIPP Committee Meeting Minutes

4. REPORTS AND DISCUSSIONS

- D. Police Chief Report
- E. Fire Chief Report
- F. Community Development Director Report
- G. Finance Report
- H. Complaint Log

5. NEW BUSINESS

- I. Discuss and Consider: Replacement or Repair of Fire Department Car 2 (2006 Chevy 2500)
- J. Discuss and Consider: Purchase of Fire Extinguisher Training System and Creation of Training Program for Local Businesses and Residents
- K. Discuss and Consider: Social Media Policy
- L. Discuss and Consider: Chapter 218 Building Code Clarification and Revision

6. OLD BUSINESS

- M. Continued Discussion on Citizen Concerns for Kowalski Road Traffic
- N. Discuss and Consider: Guide to Naming Public Parks & Facilities
- O. Discuss and Consider: Updated Park Procedures and Usage for Park Shelter Rentals
- P. Discuss and Consider: Updated Procedures and Usage for Community Room Rentals
- Q. Discuss and Consider: Roof Repairs

7. NEXT MEETING: October 2, 2023

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

9. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 08/30/2023 Kronenwetter Municipal Center and www.kronenwetter.org
Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald



COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

August 07, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Committee Chairperson Chris Eiden called the meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance cited the Pledge of Allegiance.

B. Roll Call

PRESENT – Trustee Chris Eiden, Trustee Kelly Coyle, Pat Kilsdonk

ABSENT – Trenton Karch, Ryan Leff

STAFF PRESENT – Interim Administrator Kim Manley, Community Development Director Pete Wegner, Police Chief Terry McHugh, Fire Chief Theresa O’Brien, Clerk Jennifer Poyer

GUESTS - Bernie Kramer, Lavonne Goytowski, Gary Goytowski

2. PUBLIC COMMENT

Gary Goytowski – 1977 Kowalski Road, Kronenwetter, WI – Goytowski requested a designated truck route be put in place to address the amount of truck traffic on Kowalski Road.

3. APPROVAL OF MINUTES

C. Approval of the June 5, 2023 CLIPP Committee Meeting Minutes

Motion by Kilsdonk/Coyle to approve the June 5, 2023 minutes as presented. Motion carried by voice vote. 3:0

D. Approval of the July 5, 2023 CLIPP Committee Meeting Minutes

Motion by Coyle/Kilsdonk to approve the July 5, 2023 CLIPP Meeting Minutes as presented. Motion carried by voice vote. 3:0

4. REPORTS AND DISCUSSIONS

E. Police Chief’s Report

F. Fire Chief Report

G. Complaint Log

5. OLD BUSINESS

H. Outdoor Skating Rink for the Winter 2023

Motion by Kilsdonk/Coyle for CLIPP Committee to recommend the Village Board approve the outdoor skating rink at Towering Pines Park. Motion carried by voice vote. 3:0

Discussed expenses including labor, benches and lighting. Community Development Director Pete Wegner to investigate lighting costs.

I. Discussion: Guide to Naming Public Facilities and Parks

No action taken.

J. Discussion and Recommendation: Updated Rental Policies

No action taken.

K. Discussion: Scope of Facility Study

No action taken.

6. NEW BUSINESS

L. Discussion: Kowalski Road - Traffic and Pedestrian Traffic

No action taken.

M. Discussion & Recommendation: Rail Safety Week 2023 | Proclamation Request

Motion by Kilsdonk/Eiden to take no action on the Rail Safety Week 2023 Proclamation. Motion carries by voice vote. 3:0.

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Roof repair or replacement

8. NEXT MEETING: September 6, 2023

9. ADJOURNMENT:

Motion by Kilsdonk/Coyle to adjourn the August 7, 2023 CLIPP Committee Meeting. Motion carries by voice vote. 3:0

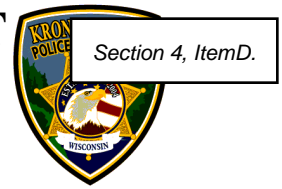
Meeting adjourned at 7:06 p.m.



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for Sept. 2023 CLIPP Meeting



TO: CLIPP COMMITTEE MEMBERS

1. DEPARTMENT ACTIVITY SUMMARY – In July, we handled 626 total calls for service. Some highlights included the following:

- OWI arrests
- Traffic stop that resulted in a 3rd offense OWI arrest.
- Traffic crash that resulted in 3rd offense arrest and an open intoxicants citation.
- Traffic crash in which the driver was N/B on Hwy 51, ran off the road right before the Village limits, and subsequently crashed into Lang's Equipment at 1575 CTH XX, causing thousands of dollars in damage to new ATV's. Rothschild PD handled the crash and we took the OWI. The crash took place shortly after 5:00 am. on a Monday morning.
- Traffic stop that resulted in an arrest for first offense OWI and carrying a concealed weapon.
- Two juvenile disturbance complaints, both of which were referred to Marathon County Social Services.
- An arson investigation that is still ongoing and is tied to a sexual assault investigation that occurred in Rothschild (ROPD is investigating that aspect).
- Three ID theft/fraud complaints.
- A referral for charges of felony bail jumping for a subject who had consumed alcohol, which was contrary to her bail conditions.
- Two theft complaints. In the first, the suspect settled up with the victim and the victim then decided not to pursue the matter any further. The second case is still an open investigation.
- An illegal dumping complaint where we located the offender and issued him a citation.
- An agency assist for Mosinee PD with a search of a female arrestee by Officer Guyer.
- A disorderly conduct citation was issued to a subject who caused a disturbance over the neighbor's dog and threatened to kill it.
- A drug and warrant arrest after officers were dispatched to check on a suspicious subject in a neighborhood.
- Two domestic related arrests. One was for stalking (felony) and the other was for felony battery, strangulation, disorderly conduct, and criminal trespass.
- A welfare check on a patient in a van. Officers found the patient unresponsive and had to force entry into his vehicle. He suffered a medical emergency and if the caller had not reported the subject on their property, he likely would have died.
- One natural death investigation.
- A runaway juvenile investigation that resulted in charges for two subjects who obstructed officers' attempts to locate the juvenile. Despite the interference, they still eventually located the juvenile and returned her to her parents.
- An emergency landing (not crash landing) of a private helicopter. The pilot experienced a mechanical issue and was forced to immediately land his aircraft. Fortunately, the pilot was not injured. Officers contacted the NTSB and FAA and followed their protocol and instructions. The federal agencies followed up with the pilot later. Ironically, the location of the pilot's emergency landing was none other than the old Bender's airfield property—what are the odds!

2. DEPARTMENT PERSONNEL ISSUES & STATUS – As you can see from the July call log, it was a busy month. Our newest officers are doing great, and Officers Guyer and Baron are now finished with their field training and on solo patrol. Each officer has been assigned to the afternoon shift for the remainder of the year. This will ensure that they have the most possible double coverage and supervisor oversight with their sergeants.



KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for Sept. 2023 CLIPP Meeting



Section 4, Item D.

We recently participated in a county wide initiative to conduct alcohol compliance checks at area businesses. This was spearheaded by the Marathon County Health Department, and we worked together with the Rothschild and Mosinee Police Departments to conduct the compliance checks. Businesses selling alcohol were provided with letters advising them of the upcoming compliance checks, thus giving them notice that these would be taking place. Unfortunately, we did have one business that sold alcohol to the underage buyer, and they received a citation.

I'm happy to say that we filled our crossing guard positions and a big thank you to Jennifer for helping promote the hiring of that position. Our morning crossing guard is Nicole Vermote and the afternoon crossing guard is Kathy Imlach. Pete Preu was our morning crossing guard last year, but he couldn't commit to a full time slot, so he is our relief person.

Sgt Shope completed a 32-hour course on active shooter, which was sponsored by the Federal Law Enforcement Training Center (FLETC). This free training took place at a school in Wausau and students participated in many scenarios, both as a solo responding officer and as a team. Sgt Shope will bring the tactics learned from this course back to KPD. Lastly, Officers Dunst and Xiong are attending peer support training in early September, and they hope to get some initial plans rolled out for our new peer support program.

- 3. CURRENT GRANTS AND EQUIPMENT** – We recently purchased an in-car camera system, brand new, for \$500, after the Rothschild Police Department let us know about this seller. They have two of the cameras in their vehicles and advised that they've worked great. The \$500 price tag is unbelievable considering that these are \$6,000+ camera systems! We are working to get a \$500 donation that will cover the cost of another camera. We have very old cameras in two of the squad cars and being able to get two of these will save us significant money down the road in capital purchases.

July 2023 Calls for Service Info

Events by Nature Code by Agency

KP	911 HANG UP	20
	ALARMS	7
	ANIMAL COMPLAINT	7
	BUSINESS SECURITY CHECK	36
	CIVIL COMPLAINT	7
	CRIMINAL MISCELLANEOUS	19
	DISABLED VEHICLE	14
	EXTRA PATROL	41
	FAMILY DISTURBANCE	4
	FIELD INTERVIEW	4
	FINGERPRINTING	9
	FIREWORKS COMPLAINT	3
	FOLLOW-UP INVESTIGATION	37
	FRAUD COMPLAINT	2
	GAS SKIP	3
	INFORMATION	2
	JUVENILE DISTURBANCE	1
	LOST AND FOUND	8
	MENTAL SUBJECT	3
	NOISE COMPLAINT	2
	PARKING MISCELLANEOUS	1
	PROCESS SERVICE	2
	SCHOOL WALK THROUGH	1
	SERVICE MISCELLANEOUS	132
	SUSPICIOUS ACTIVITY	13
	TRAFFIC HAZARD	5
	TRAFFIC MISCELLANEOUS	4
	TRAFFIC STOP	116
	VEHICLE LOCKOUT	4
	WELFARE CHECK	12
	TRAFFIC CRASH - INJURY	1
	TRAFFIC CRASH PDO	9
	FIRE ALARM	1
	FIRE ASSIST	1
	UTILITY FIRE CALL	2
	VEHICLE FIRE	2
	DEAD ANIMAL	1
ATTEMPT TO LOCATE	1	
COMMUNITY RELATIONS ACT	4	
TELEPHONE MESSAGE	8	
VACANT HOME CHECK	2	
VEHICLE ATL	7	
MEDICAL EMERGENCY	19	

July 2023 Calls for Service Info

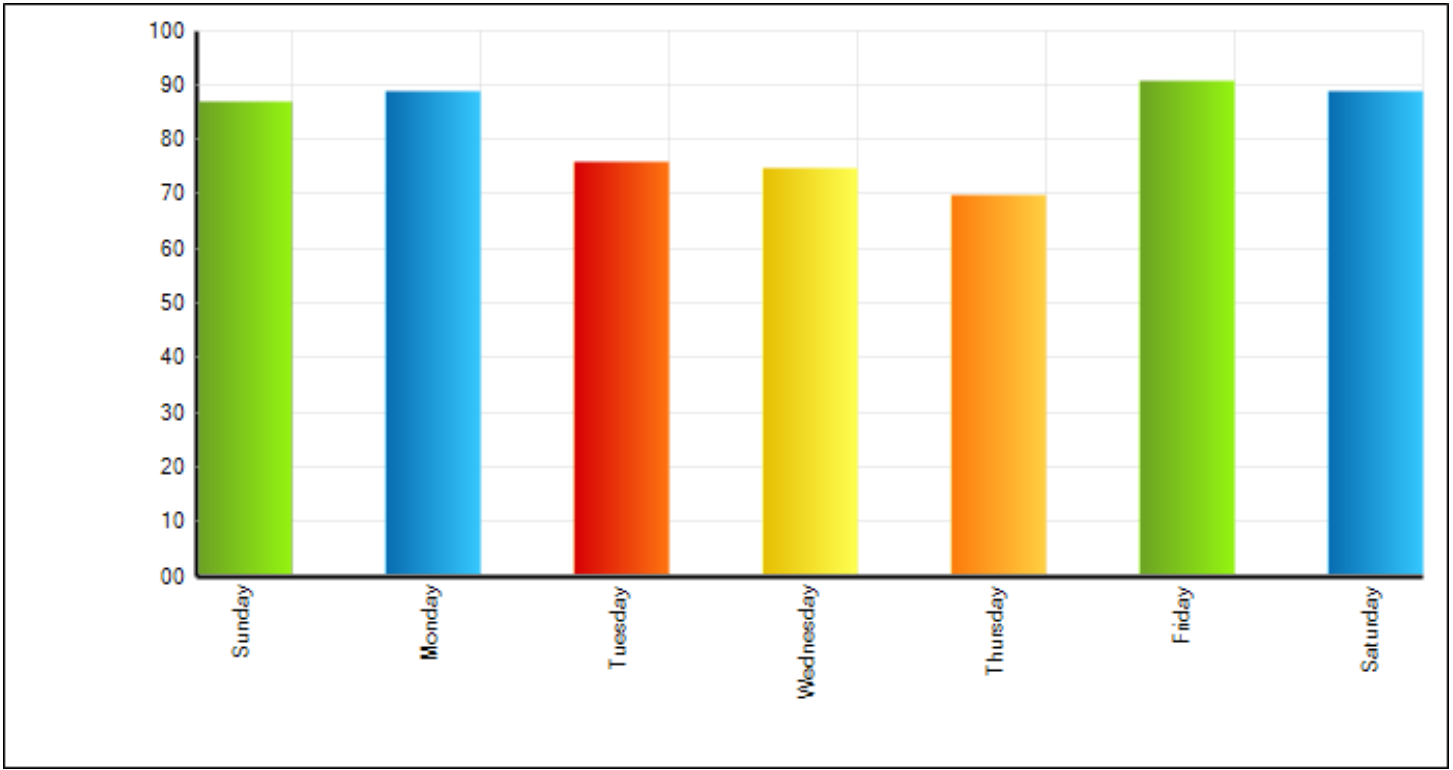
Summons/Citations Charge Summary

Agency: KRONENWETTER PD, Date Range: 07/01/2023 00:00:00 -

<u>Charges</u>	<u>Count</u>
	2
ADULT PROCURING ALCOHOL FOR	1
DEVIATION FROM DESIGNATED LANE	1
DISORDERLY CONDUCT -	1
EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	2
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	6
EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	1
FAIL/OBEY TRAFFIC SIGN/SIGNAL	1
FAIL/STOP AT STOP SIGN	1
INATTENTIVE DRIVING	3
NON-REGISTRATION OF AUTO, ETC	3
OPERATE MOTOR VEHICLE W/O INSURANCE	3
OPERATING WHILE REVOKED (REV DUE TO	2
OPERATING WHILE SUSPENDED	2
OPERATING WHILE UNDER THE INFLUENCE	1
OPERATING WHILE UNDER THE	1
POSSESS DRUG PARAPHERNALIA	1
POSSESS DRUG PARAPHERNALIA	1
POSSESS OPEN INTOXICANTS IN MV-DRIVER	1
POSSESSION OF THC	1
POSSESSION OF THC (FORFEITURE)	1
RESIST OR OBSTRUCT AN OFFICER	2
SPEEDING IN 55 MPH ZONE (11-15 MPH)	1
UNSAFE LANE DEVIATION	2
Total:	41

July 2023 Calls for Service Info

Calls by Day of the Week



KRONENWETTER FIRE DEPARTMENT
August 2023

Training:

The fire department had 2 meetings in August –
8/7/2023 – Dry Hydrant Flushing
8/21/2023 – Preplanning – Various locations within the Village
EMS meetings: 1 EMS meetings in August –
8/24 – Ambulance Operations/Cross Training with Riverside

Fire Calls:

The fire department was dispatched to 1 vehicle accident, 1 weather related lightning strikes, 3 Fire Alarms and 1 odor of gas in the Village of Kronenwetter, in addition the department was dispatched and responded to 1 fire alarm for Riverside. For a total of 7 calls for July. We have had 82 calls for fire service this year to date.

EMS Calls and Updates:

32 EMS calls in August for a total of 270 year to date.

Vehicle/Equipment Updates:

I have appointed 2 members of the department – both of which are certified mechanics for both automotive and diesel vehicles, to do the monthly maintenance on all fire department vehicles. These maintenance checks will include a complete check of all systems, fluids, belts, tires, etc. They are currently working on creating a tracking system to allow for easily tracking any issues as well as any services on going. I have been unable to find any records of maintenance checks outside of a few oil checks and the annual DOT and pump testing inspections that were completed by an outside source. In the near future we will be replacing tires on 2 of the vehicles – Tanker (2015) and Rescue (2009) trucks. Per NFPA 1911 tires on emergency vehicles are to be replaced every 7 years and currently the tires on these 2 vehicles are the originals that came on the trucks – Although the tires still look to be in good condition, we follow the NFPA guidelines, and this becomes a safety issue. Due to the price of the tires, we may have to split these 2 trucks between this year and next due to budget constraints.

In addition, our current Pickup truck (Car2) was looked at by a mechanic after I took it for a med call and realized that the vehicle did not seem safe. Repairs or replacement of this vehicle will be included in a separate agenda item and will contain more information.

Staffing:

Currently have 27 members on the department – 1 started in August and have recently interviewed 3 that are moving forward in the hiring process. We continue to look for additional applicants.

Past and Upcoming training and events:

In August members of the fire department attended National Night Out on 8/1 and on 8/20 we hosted the Last Splash of Summer Event at Towering Pines Park – this event was very well attended, we offered free hotdogs that were donated by members of the fire department. We plan on doing this event again next summer.

KRONENWETTER FIRE DEPARTMENT					
August 2023					
	Village	Guenther	Mutual Aid	Monthly Total	Year To Date
Vehicle Accidents	1			1	12
Chimney Fire				0	0
Grass/Brush Fire				0	2
Structure Fire				0	18
Weather	1			1	4
CO/Gas/Alarms	4		1	5	26
Car Fire				0	6
Other				0	5
Cancelled calls				0	9
Total Calls	6	0	1	7	82
Mutual Aid Received	0				4
Mutual Aid Given/Dispatched	1				28
First Responder Calls	33	N/A	N/A	33	271
				Monthly	Year To Date
Engine 1				2	34
Truck 1				1	9
Engine 2				0	15
Tanker 2				0	10
Rescue 6				0	25
Brush 1				1	6
Car 2				0	7
UTV				0	2

Community Development/Planning and Zoning Director Report

September 6, 2023

Peter S. Wegner, Community Development/Planning and Zoning Director

- 8/9/2023 Dayton Freight tank and pumps.
- 8/10/2023 1448 Manatee Drive, stump in ROW.
- 8/10/2023 Movie Under the Stars.
- 8/10/2023 Ellis Construction permits.
- 8/11/2023 Excavation permits WPS.
- 8/14/2023 Correspondence Yard Waste Site.
- 8/14/2023 DNR Recycling Evaluation.
- 8/14/2023 Denyon, Research Site plan, building permit and Storm water requirements).
- 8/14/2023 2790 County Road X rezone questions.
- 8/15/2023 Meeting with Mark Neerdaels, Associated Claims.
- 8/15/2023 David Schneider, WPS Lift Station Info.
- 8/15/2023 Correspondence RPS and Duane Lift Station work TID 2.
- 8/16/2023 Correspondence Commercial Electrical Inspector Hwy 153 project.
- 8/17/2023 Proposed 3-4 lot subdivision Old Hwy 8, Rutzen Surveying.
- 8/17/2023 Review Proposed Conditional Use Permit Ordinance changes.
- 8/17/2023 Correspondence Pete Hirn Pinno Buildings.
- 8/18/2023 Research Property Info 3624 Martin Road.
- 8/18/2023 Discussion with Mathew Musbach, Multi-family Development.
- 8/21/2023 Sewer and Water Budget.
- 8/21/2023 Complaint Correspondence.
- 8/21/2023 Enforcement Letters, Lee Turonie.
- 8/21/2023 Nick Bancuk, Deyon project.
- 8/22/2023 Discussion with John Sjoberg Commercial Electric Inspection.
- 8/22/2023 Ice Skating Rink info.
- 8/22/2023 Correspondence, Rachel Stark Recycling Program
- 8/23/2023 Proposed two lot subdivision Martin Road, Riverside Land Surveying.
- 8/23/2023 Proposed two lot subdivision Martin Road, Vreeland Associates.
- 8/23/2023 Meeting 999 Happy Hollow, Dean Prohaska.
- 8/23/2023 Fire Extinguisher Inspections.
- 8/24/2023 Meeting with Robert Roth, RPS, Lift Station 8 and 4.
- 8/24/2023 Correspondence with Alexandra Feltmeyer, DNR Forest Health Specialist.
- 8/25/2023 Meeting with Jerome Baars, Accessory Structures and Rezones.
- 8/25/2023 Research Easement Roads.
- 8/25/2023 Lot reconfiguration Flanner Road.
- 8/30/2023 Road Resurfacing Questions.
- 8/30/2023 Conference call with Brian, Ehlers regarding TIDs.
- 8/30/2023 Meeting with TADI regarding Kowalski Road Interchange Study.
- 8/30/2023 Meeting with Will regarding Complaints.

REPORT TO VB



ITEM NAME:	Treasurer's Report
MEETING DATE:	8/28/2023
PRESENTING COMMITTEE:	VB
COMMITTEE CONTACT:	
STAFF CONTACT:	Lisa Kerstner
PREPARED BY:	Lisa Kerstner

Due to the conversion from Work Horse to Civic the Treasurer's report will be delayed for the month of July and possibly August. To ensure that proper reporting the new system. Updated reports will be presented at the next APC once completed.

Violation #	Date Received	Property Address	Owner Name	Complainant name	Nature of the Complaint	Action Taken	Status
23-0217-001	2/17/2023	2515 Windsong Circle	Roxanne Rucinski	anonymous	Couch on a trailer in the front yard.	Said they would take out for bulk pick up day, Took care of it	All Resolved
23-0222-002	2/22/2023	2104 Meadow Drive Kronenwetter 54455	Gregory C Angeli & Evelyn D. Angel	Peter J. Valiska	Built building without permit	Said he would come in. letter sent out. The owner contacted me. I sent in building permit it, is being processed.	On Going
23-0328-003	3/28/2023	Paper place Road	Village of Kronenwetter	Dawn	Couch in the middle of road on day and a bird cage in the middle of road day before.	Given to Public works	All Resolved
23-0322-004	3/22/2023		Chris Voll	Paul Jaeger	Chris Voll lied	Brought to CLIPP	All Resolved
23-0329-005	3/29/2023	2053 Kimberly Road	Jerome Barwick	Jerome Barwick	Road needs to be fixed	Given to public works. Needs to go before board.	On Going
23-0330-006	3/30/2023	2420 Frost Pines	James & Debbie Buck	anonymous	Black top put in by his garage has not been done over 3 years messy yard with utv vehicles and bikes. Looks like eye sore Selling AtvS BIG WAGONS PARKED Trailers	Pictures sent. Letter needs to be sent	On Going

23-0412-007	4/12/2023	2135 Terrebonne drive 2132 Highland Drive	John Byers Jaynee Byers	Samantha Northup	Built fence around electrical Box and cut access off to box except from her yard.	Suggested they call WPS. Brad and Will went out 4-12-2023 and looked at it. The wire sticking out we think it TDS or Charter. We told them to call them and talk to one of those companies. She said she may get back to us with what they said.	All Resolved
23-0417-008	4/17/2023	2364 MYSTIC MEADOW DRIVE	_TONY S DASSAN SAHIL S DASSAN	anonymou s	Has a for rent sign outside of the place and it is not multi family home. Can Rent in the area	Can rent in area	All Resolved
23-0417-009	4/17/2023	1130 Maple Ridge Road	Mike & Karen Wirsbinkski	Mike & Karen Wirsbinkski	Excessive water runoff from the hill on Maple ridge road from spring road onto our propery, causing driveway to constantly wash out and also weaken the support of our gates	Given to public works April 20,2023	All Resolved
23-0426-010	4/26/2023	950 Okeefe	Patrick L and Lynette C McCarthy	Patrick L and Lynette C McCarthy	want to expand drive way	given to public works	All Resolved

23-0425-011	4/25/2023	1881 County Rd XX,	Aspirus	anonymou s	Garbage on property	Went out to property all resolved	All Resolv ed
23-0427-012	4/27/2023	Seville road and Dewberry	Village of Kronenwetter	Patrick L and Lynette C McCarthy	Tree branches in pathway	Given to public works all resolved	All Resolv ed
23-0517-013	5/17/2023	860 W Nelson Road	Joel Straub	Kurt Cieslek	dilapidated shed	valid Letter sent	On Going
23-0510-014	5/10/2023	Martin Road	Village of Kronwenwetter	Karla M	Martin road needs repair	Given to public works. Needs to go for village board	On Going
23-0530-015	5/19/2023	2363 New Castle	Nicholas Wokatsch	anonymou s	Lawn has not been established for two years	letter sent out July 17, 2023 Talked with owner on vacation till mid-August they plan on bring in top soil. I have to get back to them after vacation. Said he was put in top soil 8/21/2023	On Going
23-0519-016	5/19/2023	2417 Frosty Pines Lane	Chris Stroik	anonymou s	Establishment of an Indoor Commercial Entertainment Use in SF	Letter sent out July 2023. Talked with owner about what his options are. There is currently no business there at the moment but the land owner wants to know what he could qualify for. Maybe wants	All Resolv ed

						an ordinance change. Talked August 2, 2023 No business now. The owner is going to wait out for future options.	
23-0523-017	5/23/2023	999 Happy Hollow Road	Dean Prohaska		Possible cutting/removing of Oak trees	called owner to schedule onsite	On Going
23-0519-018	5/19/2023	2309 Wood Road	Randall Yach	anonymou s	Building/remodeling without permits	Obtained photos need to contact owner. Need to send out letter	On Going
23-0511-019	5/11/2023	2123 Green Bud Road	Chad Dennis	anonymou s	Weekly rental	Contact owner, still investigating	On Going
23-0518-020	5/18/2023	2374 wood	Kristopher Klatt	anonymou s	Semi-trailer parked in one of two access	Went out to property saw double driveway gave to public works letter sent to owner about semi-trailer said they will move it to ar Zone Need to check	On Going
23-0518-021	5/18/2023	2302 Wood	Denis Klatt	anonymou s	Lawn need to be cut and car needs to be moved. Car was given to police	Went to property and took pictures	On Going
23-0606-022	6/6/2023	2197 Russell	WPS	Michelle Carr	Someone is dumping leaves and branches in area.	went to property and talked with managers notified the police	All Resolved

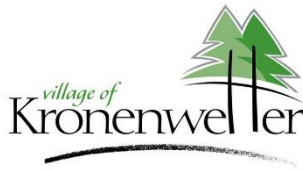
23-0522-023	5/22/2023	2449 Pico Road	RILEY LOEBBAKA	Neighbor	2 cars parked in yard that are not registered or operable. sticks and rubbish in yard	given to police. Letter needs to be sent.	On Going
23-0629-024	6/29/2023	2126 Island View Lane	Chad Frank	anonymou s	They are using a temporary fence as a permanent boundary defining fence.	went out 6/29/2023 and talked with owners. They had fence up blocking trees and it was said to protect trees they were asked to put color bands every 4 feet to follow code.	All Resolved
23-0630-025	6/30/2023	2142 conestoga	Tom Buettner	Lori A. Crook & Dylan Buettner	Lawn over 9 inches long	must check 7/21/2023 Went to property August 2, 2023 and saw back lawn not mowed. Staff needs to send citation or go cut it. Letter needs to be sent.	On Going
23-0706-026	7/6/2023	872 & 866 W. nelson road	Brian Wonsil/jeff Walker and Kurt Cieslek	Joel Straub	Culvert complaint	Not Valid	All Resolved
23-0715-027	7/15/2023	Village of Kronenwetter Staff Member Peter Wegner	Peter Wegner	Joel Straub	Complaint Mr. Wegner did not respond to his complaint in a timely manner	pending	On Going
23-0716-028	7/16/2023	Village of Kronenwetter Staff	Randy Fifrick &	Joel Straub	Complaint that a roadway access variance	None needed	All Resolved

		Member Randy Fifrick & Richard Downey	Richard Downey		was put in against state stat.		
23-0718-029	7/18/2023	2272 Falcon Crest court	DANA J WEYER & LORI A WEYER	Kyle C. Wojicechowski	Broken down car junk in yard	Took pictures need to investigate	On Going
23-0802-030	8/2/2023	2025 Amber Drive	Robert Dudley	Andrew Feldmann	Junk in yard Broken down car in yard	Took pictures letter needs to be sent	On Going
23-0828-031	8/28/2023	866 W. Nelson Road	Kurt and amy Cleslek	Joel Straub	Not hooked up to sewer and water.	Called Mark Mackey and he explained there was no lateral for the address to hook up too.	All Resolved
23-0717-032	7/17/2023	2047 James street	Jason Baars	anonymou s	yard not cut, Trailer parked in yard for two years	went out 8/28/2023 took pictures	On Going
22-0411-004	4/11/2022	1324 Old Highway 51	KTC TRUCKING	anonymou s	Storage of Semi-trailer, RV Trailer and personal Items in Semi-trailers	Licensee and operating trailers Not parked on hard surface June 10, 2022 One Letter was given to what is now old owners. 8-31-2022 Old owners said they would get back to me about who owns it now. The trailers where always someone else's but That person bought the property. Person	On Going

						<p>contacted me but I have not been able to get a hold of them again. Left a message with new owners 10-11-2022. 10-12-2022 Talked with new owner Kraig James and he said I planned on cleaning the area up bring in gravel and building in spring. That the trailers would be moved in that Time period. Started a raze for new construction July 10, 2023</p>	
22-0210-001	2/10/2022	918 Gabes road	Harriett White	anonymou s	Junk on property, pile of dirt, renter may be there abandoned vehicle, mattress and carpet laying in yard	<p>Went out 4-22-2022 talked told needed to be cleaned up. Revisit 05-23-2022 Letter sent out 05-20-2022. letter came back. Revisited property with letter 7-22-2022 revisit All Resolved 8-31-2022 Opened Complaint came in</p>	On Going

						<p>10/31/2022 about broken down cars and hoop Building. Officer Dan Dunst and planning technician William Gau went to the resident and told them of violation. Told them they had two weeks to clean it up from when letter is written. Letter sent out October 31, 2022. They recieved the letter after the dead line and since there is snow on the ground we are asking to have the hoop building removed at the end of May 2023 One vehclie has moved and the other is being moved at the end of the week 11-29-2022 All vehicles moved.12/28/2022 hoop building reaching out</p>	
--	--	--	--	--	--	---	--

						at end of May 2023.	
22-0613-018	6/13/2022	1234 Old Hwy 51	James & Kathleen Krzmarcik Four seasons	anonymou s	Complaint of junk on site that can be seen from Maple Ridge overpass	went out 7-22-2022 and took pictures 10 fence should be built. Talked with the people 7/28/2022 and they plan on building a building in fall or spring. Check October 15, They started construction June 6, 2023	On Going



REPORT TO CLIPP

ITEM NAME:	Replacement or Repair of Fire Department Car 2 (2006 Chevy 2500)
MEETING DATE:	September 6, 2023
PRESENTING COMMITTEE:	
COMMITTEE CONTACT:	
STAFF CONTACT:	Fire Chief Theresa O'Brien
PREPARED BY:	Fire Chief Theresa O'Brien

ISSUE: Extensive repairs needed for Fire Department vehicle Car2 - There have been some issues identified with the fire department pickup truck –these items are recently coming to light and are safety concerns. Currently the truck has been taken out of service until a decision can be made as it is not currently safe to operate. There has been a lack of a maintenance program previously within the fire department and that is an area that I am working on changing.

OBJECTIVES:

ISSUE BACKGROUND/PREVIOUS ACTIONS: History – this vehicle was donated to us from the Pipeline company a number of years ago and has been used for transportation to and from trainings, fire inspections on businesses in Kronenwetter and Town of Guenther, transport personnel to fire calls , transport hoses and equipment back to the station so it can be cleaned prior to being put back on the fire trucks, pull the UTV to grass fires, emergency calls requiring the UTV such as on snowmobile trails, etc. This truck is a 2 wheel drive, extended cab with only 2 full doors – this makes it harder to get in and out of the back seat especially if you are in fire gear.

This vehicle was on the replacement list to be replaced in 2024 and I had previously asked to have it added to the budget for 2024. We currently have the funding for maintenance and the fixes can come out of that budget item however I would like some direction. My recommendation is to not have this vehicle serviced and instead move towards a replacement vehicle. Initial thought was to repair the necessary items and forego the rest however that also becomes a safety issue if something else goes wrong that is caused by something we already knew about. My suggestion is a ¾ ton, 4 wheel drive, crew cab (4 full size doors), long box – however this cannot be pushed off for an extended period as we have immediate needs for this vehicle with the continued increase in emergency fire calls .

PROPOSAL:

ADVANTAGES:

DISADVANTAGES: Without the repairs or the purchase of a newer vehicle there will be additional expenses in mileage reimbursements due to members attending trainings as well as additional usage of personal vehicles on emergency scenes due to no other vehicle to transport personnel.

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION: Give direction on repair or replace of vehicle

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY

Account Number:

Description:

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly): See attached estimate of cost of repairs:

Estimate of repairs of current issues: \$5937.81

-inner and outer tie rod ends on both sides are worn

-engine oil cooler lines are leaking

-power steering pressure line is leaking

-2 broken/missing exhaust manifold bolts

-tires are cupping and starting to dry crack. Per NFPA standards, they would also need to be replaced due to age.
(They are older than 7 years)

-transmission output seal is leaking.

-it would need an alignment after tie rods and/or tires

-shocks -all appear original but would need to replace with getting new tires

From: Plisch's Snow & Auto LLC
Sent: Monday, August 28, 2023 2:05 PM
To: Fire Chief
Subject: [External] Your estimate was updated (#000005)



Plisch's Snow & Auto LLC

Estimate Updated

\$5,937.81

Estimate

[View Estimate](#)

Estimate #000005 updated

August 28, 2023

Customer

Village of Kronenwetter Fire Department

firechief@kronenwetter.org

715-693-4200

Inner and outer tie rod ends	\$274.11
Tire install and wheel alignment <i>Firestone Transforce AT2 LT265/75r16</i>	\$1,352.79

Oil cooler line assembly	\$177.52
Power steering pressure lines (2)	\$199.17
Front and rear shock absorbers	\$377.64
Exhaust manifold gasket set	\$74.81
Exhaust manifold bolt set	\$71.36
Transmission output shaft seal	\$85.41
Misc shop supplies	\$100.00
<i>Fluids, fittings, seals, hardware</i>	
Labor	\$3,225.00
Subtotal	\$5,937.81
Total	\$5,937.81

Plisch's Snow & Auto LLC
plischssnowandauto@gmail.com
715-581-4994



REPORT TO CLIPP

ITEM NAME:	Purchase of Fire Extinguisher Training System and Creation of Training Program for Local Businesses and Residents
MEETING DATE:	September 6, 2023
PRESENTING COMMITTEE:	
COMMITTEE CONTACT:	
STAFF CONTACT:	Fire Chief Theresa O'Brien
PREPARED BY:	Fire Chief Theresa O'Brien

ISSUE: There has been an increasing interest from local businesses to have the fire department conduct various trainings for their employees. We have offered fire extinguisher training on a limited basis in the past however the cost of fire extinguishers along with the mess sometimes requires us to limit the number of individuals we can train at a time. As part of the fundraising from the Push In we were able to raise enough funds to purchase a Fire Extinguisher Training System – the cost is \$15024.00.

We are currently working on ideas to create training programs that we can offer local businesses as well as a program we can offer to our residents. I have already been having discussions with G3 Industries as they have been interested and have asked us to come in house and train their employees – they are excited about the possibility of this system and to be able to work with us and have indicated we can use them as our first experience. This would be a no charge program but possibly a suggested donation to the fire department – funding can be used for the wages out of 2% dues as it is considered continued public education and fire prevention activities. In addition to the fire safety trainings, we are also looking to start offering community CPR and basic first aid trainings.

OBJECTIVES:

ISSUE BACKGROUND/PREVIOUS ACTIONS:

PROPOSAL: Purchase the ITS Training System and Creation of Program to offer to Businesses and Residents

ADVANTAGES: Education is our first step to improvement -the better educated people are about fire safety and the use of equipment the better chance we have in decreasing the rising number of fire calls. I also feel community involvement should be a high priority of the fire department – the more we are involved the more people will understand what their tax dollars go to support as well as the possibility of gaining interest of others to be involved.

DISADVANTAGES:

ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)

RECOMMENDED ACTION:

OTHER OPTIONS CONSIDERED:

TIMING REQUIREMENTS/CONSTRAINTS:

FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$

Remaining CFY

Account Number: 260-00-48000-009-000

Description: FD Donation - Other

Budgeted Amount:

Spent to Date:

Percentage Used:

Remaining:

ATTACHMENTS (describe briefly): Attached is a quote on the ITS system and Product Sheets



Dinges Fire Company

243 E Main St.
Amboy, IL 61310
Phone: 815.857.2000
www.DingesFire.com

Bill To:

Kronenwetter Fire Department (Kronenwetter, WI)
C/O: Fire Chief Theresa O'Brien
1582 Kronenwetter Drive
Kronenwetter, WI 54455

Ship To:

Attn Fire Chief: Theresa O'Brien
1582 Interstate 39 Frontage Road
Kronenwetter, WI 54455

Quantity	Item	Description	Price	Total
1	LionTE-ITSXSU01-P#	Intelligent Training System Extreme Plus Package - Includes: CC057 Industrial Grade Extinguisher Carrying Case, ITSX01# Intelligent Training System Extreme Base Unit, PC01X Transport Case for I.T.S. Props, PX01A I.T.S. Trash Can Prop, PX01B I.T.S. Stove Top Prop, PX01C I.T.S. Motor Prop, SE007XR SmartExtinguisher for I.T.S. (7X), TC005 Accessories Transport Case for Intelligent Training System	\$14,424.25	\$14,424.25
1	LionTE-SE007XR	SmartExtinguisher for I.T.S. (7X)	\$599.75	\$599.75

* Sales tax will be applied to customers who have not provided a tax exempt certificate.

Sub Total \$15,024.00

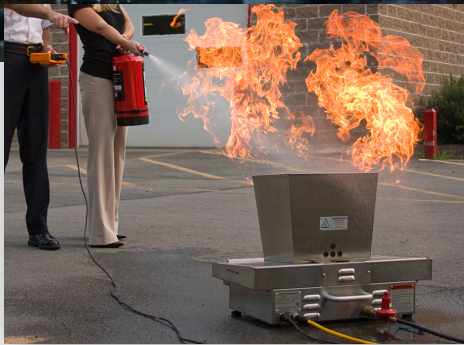
* Quote Created on 08/23/2023. Pricing valid for no more than 30 days, unless noted otherwise.

Shipping TBD

* Financing options may be available. Please contact your sales rep for more information and a payment estimate.

Total \$15,024.00

This is a quotation only. Please do not make payment based off this quotation. An invoice will be sent to you when product is ready for delivery. Contact your local sales representative with any questions or requests.



INTELLIGENT TRAINING SYSTEM™ XTREME (I.T.S. XTREME)

Prop-enabled extinguisher training that's ready in a flash

ADD ON DIFFERENT TRAINING PROPS TO CREATE A VARIETY OF REALISTIC FIRE SCENARIOS FOR YOUR TRAINEES

LION's I.T.S. Xtreme senses where the trainee aims and sweeps the SmartExtinguisher® and varies the flames automatically, putting the fire out only when the extinguisher is used correctly. The SmartExtinguishers are recharged quickly and easily with only compressed air and water.

LET THEM SEE HOW DIFFERENT FIRES REALLY FUNCTION

In addition to all of the features of the Intelligent Training System, the I.T.S. Xtreme allows instructors to mix and match our add-on props to experience the flame behavior of everyday items. Teach the proper method of extinguishing a Class A Trash Can fire, Class B Stove Top and Paint Locker fires, as well as a Class C Electric Motor Prop.

BE READY TO TRAIN IN MINUTES

We've heard from instructors like you that they spend far more time preparing the site before

training and cleaning it up after than actually teaching their trainees to use an extinguisher. Not anymore. The I.T.S. compact design makes it easy for one person to set up in just a few minutes. The handheld controlled makes it easy to light the flames with the push of a button, so the evolution can start as soon as the next trainee is ready. Plus, the I.T.S. is constructed with industrial grade stainless steel components so that it can withstand years and years of intense training.

EXTINGUISHER TRAINING WITHOUT THE MESS

The I.T.S.'s easy set up and field rechargeable air/water SmartExtinguishers eliminate the mess associated with traditional dry chemical extinguishers and diesel burn pans. No messy dry chemical extinguishers or dangerous diesel fumes also means no environmental effects or exposure risks for your trainees.



1. Trash Can 2. Motor 3. Stove 4. Paint Locker

AVAILABLE PRODUCTS:

A. Intelligent Training System (I.T.S.) Xtreme Base Unit **B.** Prop Adapter Plate & Class A, B and C Props **C.** 7X SmartExtinguisher **D.** Handheld Controller & Controller Cable **E.** Power Cable **F.** Propane Supply Kit **G.** Recharge Accessories **H.** Accessories Carrying Case **I.** I.T.S Xtreme Prop Transport Case **J.** I.T.S Xtreme Transport Case **K.** Industrial Grade Extinguisher Carrying Case **L.** Battery Power Pack **M.** Choice of Air Regulator Kit or Air Compressor

INTELLIGENT TRAINING SYSTEM™ XTREME (I.T.S. XTREME)

Specifications

SAFETY FEATURES

- Emergency stop/deadman switch on handheld controller
- Bump/tilt sensor
- Auto-ignition pilot
- Auto-off after 32 seconds of full flame evolution
- Key-code entry at start-up
- Combustible materials, flammable liquids, flammable gas and electrical fire class settings

PHYSICAL SPECIFICATIONS

- **Base Unit:** 28.75" x 18" x 13" (73 cm x 45.7 cm x 33 cm)
- **Base Unit:** Stainless Steel
- **Burner:** Stainless Steel
- **Weight:** 32 lbs. (14.5 kg.)

STAINLESS STEEL PROPS

- **Trash Can:** 15" x 11" x 12.75" (38.1 cm x 27.94 cm x 32.38 cm)
- **Motor:** 15.5" x 10" x 11" (39.37 cm x 25.4 cm x 27.94 cm)
- **Stove:** 18" x 9" x 7.5" (45.72 cm x 22.86 cm x 19 cm)
- **Paint Locker:** 23.5" x 9" x 24" (59.69 cm x 22.86 cm x 60.96 cm)

FUEL

- **Type:** Propane
- **Input:** 375,000 BTU/H (109.8 kw)
- **Max Gas Supply Pressure:** 2 PSI (13.8 kPa)
- **Duty Cycle:** 50%

HOSE & REGULATOR

- **Type:** Long pressure LPG
- **Length:** 10' (304.8 cm)
- **Coupling:** Self sealing quick disconnect
- **Regulator Connection:** Standard 20 lb. (9.1 kg.) tank LPG reverse thread

ELECTRICAL

- **Input:** 2V DC/5 amps maximum
- **Receptacle:** 12V cigarette lighter plug
- **Length:** 25' (64 cm.)

CONTROLLER

- **Connector Type:** 5-Pin DM
- **Cable Type:** RS-485
- **Length:** 25' (64 cm.)

SMARTEXTINGUISHER

- **Air Pressure Connection:** Schrader Valve
- **Recommended Pressure:** 100 PSI (690kPa)
- **Maximum Pressure:** 110 PSI (758kPa)



I.T.S. Xtreme with Stove Prop



AVAILABLE PRODUCTS:

A. Intelligent Training System (I.T.S.) Xtreme Base Unit B. Prop Adapter Plate & Class A, B and C Props C. 7X SmartExtinguisher D. Handheld Controller & Controller Cable E. Power Cable F. Propane Supply Kit G. Recharge Accessories H. Accessories Carrying Case I. I.T.S Xtreme Prop Transport Case J. I.T.S Xtreme Transport Case K. Industrial Grade Extinguisher Carrying Case L. Battery Power Pack M. Choice of Air Regulator Kit or Air Compressor

1. Trash Can 2. Motor 3. Stove 4. Paint Locker

Popular Packages

COMPONENT	BASE	PLUS	TRAINER'S	ULTIMATE
Intelligent Training System Xtreme™ (I.T.S. Xtreme) Base Unit	1	1	1	1
7X SmartExtinguisher	1	2	4	4
I.T.S.™ Trash Can Prop	1	1	1	1
I.T.S.™ Stove Top Prop		1	1	1
I.T.S.™ Motor Prop		1	1	1
I.T.S.™ Paint Locker Prop				1
Extinguisher Transport Case		1	2	2
I.T.S.™ Props Transport Case		1	1	1
I.T.S.™ Accessories Transport Case		1		
I.T.S.™ Transport Case			1	1
Air Compressor with Accessories			1	1
NFPA Fire Extinguishers at Work DVD			1	1

Social Media in Local Government

By: Maria Davis , Assistant Legal Counsel

From posting on Facebook to tweeting on Twitter, using social media is a commonplace occurrence. Many municipalities and local officials operate social media accounts. Social media is a powerful tool for communicating with constituents. It can also be an aid to improve culture or build trust within the community. While social media offers several benefits, government use of social media is subject to First Amendment freedom of speech protections and proper use is critical to avoid exposure to liability.

Part of social media's appeal is its interactive nature. Users post content and individuals can respond and converse with one another in the post's thread. However, not all feedback will be positive. Inevitably, people will post negative or offensive comments. Sometimes the municipality or local official might be tempted to respond by hiding or deleting offensive comments or by blocking those who posted offensive content; but, doing so improperly can run afoul of the First Amendment.

Although the U.S. Supreme Court has recognized social media as a powerful mechanism for citizen speech and acknowledged that individuals use social media platforms to engage in protected First Amendment activity,¹ there is limited case law regarding the First Amendment's applicability to government social media accounts. There are no U.S. Supreme Court decisions directly on point.² There are no Seventh Circuit decisions and only a handful of Wisconsin federal district court decisions, which are only binding within the district. With limited precedential case law, we must look to factors other courts have examined for guidance on how municipalities and local officials should approach social media use.

The First Amendment prohibits the government, including individual government actors, from abridging the freedom of speech. The government's ability to regulate speech depends, in part, on where the speech occurs – i.e., what type of “forum” it occurs in. There are three basic types of forums: traditional public forums, designated public forums, and non-public forums. Traditional public forums are places that have long been associated with expressive activity, such as streets and parks.³ A designated public forum is a place that is not traditionally open for expressive activity, but that the government has opened for expressive activity.⁴ A limited public forum is a type of designated forum where the government reserves the forum for certain groups or topics.⁵ Non-public forums are all other types of government, or private, property that have not been opened to expressive activity.⁶

The type of forum speech occurs in dictates the level of judicial scrutiny that courts will apply to a challenged restriction on speech. In traditional and designated public forums, strict scrutiny is applied and there is minimal ability to regulate speech. Any content-based restriction on speech will likely be found unconstitutional. However, reasonable time, place and manner restrictions are generally permitted so long as they are content-neutral, narrowly tailored, and leave open ample alternative channels of communication.⁷ In limited public forums, a lesser level of judicial scrutiny is applied. The government may regulate the content of speech, but the regulation must be viewpoint-neutral and reasonable in light of the forum's purpose.⁸ Regulating speech based on a person's viewpoint is never permitted regardless of forum.

Because the government's ability to restrict speech is limited, any action a municipality or local official takes on social media that can be viewed as a “restriction” on speech can invite litigation. Things like hiding or deleting comments and

¹ *Packingham v. North Carolina*, 137 S. Ct. 1730 (2017).

² The only U.S. Supreme Court case is *Biden v. Knight First Amend. Inst. at Columbia Univ.*, 141 S. Ct. 1220 (2021), which simply vacated the appeal of *Knight First Amend. Inst. at Columbia Univ. v. Trump*, 928 F.3d 226 (2d Cir. 2019), as moot.

³ *Arkansas Educ. Television Com'n v. Forbes*, 523 U.S. 666, 667 (1998).

⁴ *Int'l Soc'y for Krishna Consciousness, Inc. v. Lee*, 505 U.S. 672, 678 (1992).

⁵ *Walker v. Texas Div., Sons of Confederate Veterans, Inc.*, 576 U.S. 200, 201 (2015).

⁶ Note, there is ambiguity in case law regarding whether limited public forums should be considered a subset of designated public forums or non-public forums. *DeBoer v. Village of Oak Park*, 267 F.3d 558, 566-67 (7th Cir. 2001); *Krasno v. Mnookin*, ___ F. Supp. 3d ___, 9 (W.D. Wis. 2022). This legal comment will refer to limited public forums as a type of designated public forum.

⁷ *Surita v. Hyde*, 665 F.3d 860, 870 (7th Cir. 2011).

⁸ *Good News Club v. Milford Cent. Sch.*, 533 U.S. 98, 106 (2001).

blocking certain users are typically challenged as improper restrictions on speech. These challenges are often brought under 42 U.S.C. § 1983, which allows individuals to sue the government, and individual government actors, for violating their rights under the U.S. Constitution. The specific analysis under § 1983 depends on whether a claim is against the municipality or an individual official. Municipalities will be liable under § 1983 if a plaintiff demonstrates there is an official policy or custom that a policy maker has knowledge of and a constitutional violation whose moving force is that policy or custom.⁹ Claims against individual officials in their official capacity are treated as suits against the municipality.¹⁰ To state a claim against an individual official in their personal capacity, a plaintiff must show the government official acted “under color of state law” when taking the allegedly unconstitutional action.¹¹ Courts will look at the totality of the circumstances to determine if the action bore a sufficiently close nexus with the state (municipality) to be fairly treated as an action of the state (municipality) itself.¹²

When conducting a “color of state law” analysis, courts look at a variety of factors, including 1) why the account was created, 2) whether the individual used the account in their official capacity, and 3) whether the account was being used as a tool of governance. Factors indicating an account is being used as a tool of governance might include: a) providing information to the public regarding official activities, b) soliciting public input on policy issues, addressing content to constituents, and c) incorporating the trappings of the local official’s office. When looking to see if an account incorporates the trappings of an official’s office, courts have considered the following factors: who the account was registered to (e.g., John Doe or Mayor Doe); whether the account handle (e.g., username or account name) related to the official capacity; whether “official” images were used; whether the account’s description pointed to the official’s office; whether the account was linked to other official pages; and whether official contact information was listed on the account.

If a claim is regarding an official local government account or an individual official’s account and the court has determined the official acted under color of state law, the court will next look to identify what type of forum the speech occurred in. As explained above, the type of forum dictates the level of judicial scrutiny courts will apply to the challenged restriction on speech. In the absence of clear guidance from the U.S. Supreme Court regarding whether a government social media account will be considered a traditional public forum, courts will likely look at whether the account is a designated public forum or a limited public forum. Courts will consider whether the account was intentionally opened for public discourse (a factor all courts thus far have found to be met) and whether any limitations were placed on users or subject matter. If a local government or individual official creates an official social media account for public discourse and places no limitations on what subjects may be discussed, the account will almost certainly be deemed a designated public forum and deleting comments or blocking users will violate the First Amendment. In contrast, when an account is created as a limited public forum, content-based regulation of speech is permitted so long as it is reasonable, viewpoint neutral, and fits within the parameters established when the limited public forum was created. If posted content is limited to a particular topic, then off-topic content may be regulated in a viewpoint-neutral manner. However, without clear evidence that a local government or official explicitly intended to create a limited public forum, a court is unlikely to conclude a social media account is a limited public forum.

Creating a social media comments policy is one way to establish a social media account as a limited public forum. A comments policy that is clearly visible to users can set the parameters on what subject matters they may discuss. Possible limitations include prohibiting unprotected speech, such as defamation or threats; limiting comments to the original post’s subject matter; prohibiting posts that contain links to third-party websites; and prohibiting solicitation or advertisement of commercial services. Case law has not yet provided a definitive answer, but it is likely permissible to prohibit profanity in a limited public forum, even though profanity is protected speech, so long as the prohibition is reasonable in light of the forum’s purpose. For example, if an account is created as a limited public forum to allow

⁹ See, e.g., *Robinson v. Hunt Cnty.*, 921 F.3d 440 (5th Cir. 2019). The Fifth Circuit held a county sheriff’s office violated the First Amendment when it deleted a user’s comments and banned her from the sheriff’s office Facebook page for posting content in violation of the sheriff’s office posted statement indicating posts involving “foul language, hate speech of all types and comments that are considered inappropriate” would be removed. Because the statement limited speech based on viewpoint, it constituted improper viewpoint discrimination.

¹⁰ *Davison v. Randall*, 912 F.3d 666, 688 (4th Cir. 2019).

¹¹ *West v. Atkins*, 487 U.S. 42, 48 (1988); *Davison v. Randall*, 912 F.3d 666, 679 (4th Cir. 2019).

¹² *Davison v. Randall* 912 F.3d 666, 679-80 (4th Cir. 2019); *One Wisconsin Now v. Kremer*, 354 F. Supp. 3d 940, 950 (W.D. Wis. 2019).

community members of all ages to discuss matters of public concern, prohibiting profanity to encourage c reasonable in light of the forum’s purpose. Discriminatory/hate speech may be more problematic to regulate. Officials may understandably wish to prohibit such speech, but discriminatory/hate speech is protected speech. Unlike profanity, which may be used in a more neutral manner, it is more difficult to divorce discriminatory/hate speech from the speaker’s viewpoint. In other words, it is difficult to regulate discriminatory/hate speech without the regulation amounting to impermissible viewpoint discrimination. Without additional guidance from the courts, municipalities and officials should exercise caution regarding regulating discriminatory/hate speech.

Municipalities and local officials must be thoughtful when creating a comments policy. Remember that while content may be regulated, the regulation must be reasonable and may not regulate viewpoint. Additionally, a comments policy should be administered and enforced in a consistent and non-discriminatory manner. It is unclear how consistent enforcement must be, particularly since a single post can generate thousands of comments. However, a recent case out of Wisconsin’s Western District suggests that perfect enforcement is not required.¹³ Nonetheless, the court noted that, depending on the facts, inconsistent enforcement can amount to viewpoint discrimination and/or support an inference that a designated public forum was intended rather than a limited public forum. A comments policy should also specify what enforcement action, if any, will be taken for policy violations – e.g., deleting comments, blocking users. If blocking will be a potential remedy, consider only blocking individuals for repeated violations and only for a limited time.¹⁴

Municipalities can also choose to turn off commenting on individual posts making the post a one-way communication, although this is only possible to a limited degree on Facebook and Twitter. However, eliminating public engagement would defeat one of the primary benefits social media has to offer.

Lastly, be aware that social media platforms are constantly evolving. Page layout, tools/functions, and rules routinely change. Social media accounts should be continuously monitored to ensure the use remains as intended. A comments policy posted in the about section of a Facebook page may be visible one day but disappear the next if the platform changes its layout.

Social media can be a powerful communication tool for municipalities and their officials, but it is important to establish and use accounts intentionally and understand the effect of how the page was created. Finally, individual officials wanting their account to remain personal must be mindful to keep it wholly separate from their official government role.

Miscellaneous 24

Legal comment discusses the First Amendment’s application to government use of social media, creating social media pages as limited public forums, and implementing a social media comments policy. 5/2023.

¹³ *Krasno v. Mnookin*, ___ F. Supp. 3d ___ (W.D. Wis. 2022).

¹⁴ See *Garnier v. O’Conner-Ratcliff*, 513 F. Supp. 3d 1229 (S.D. Cal. 2021). Court upheld decision to block users but held that the duration of the blocking, almost three years, was not narrowly tailored.

Village of Kronenwetter Social Media Policy

This document defines the social networking and social media policy for the Village of Kronenwetter. To address the changing landscape of the Internet and the way residents communicate and obtain information online, the Village uses social media to reach a broader audience and further the goals of the Village, where appropriate.

PURPOSE

Because many of our residents utilize social media for news and communications, the Village of Kronenwetter has developed its own social media accounts, which help us inform the public about our work and mission. **We rely on our own free speech rights to communicate our selected messages.** Comments left on our social media sites reflect the views of the commenters, not the views of this agency.

The Village of Kronenwetter is committed to fully complying with the freedom of speech clause of the First Amendment of the U.S. Constitution and other similar legal obligations surrounding free speech. Since we follow the law, there may be times when what some people perceive to be offensive comments left by members of the public will remain visible on our social media posts, **if such comments are legally protected speech.**

The Village has an important interest in assuring the accuracy and consistency of information associated with our social media sites. These terms and conditions establish guidelines for the public's use of our social media sites in a way that balances these values.

GOALS

The Village of Kronenwetter aims to effectively use social media accounts to:

- Provide information
- Support community engagement and outreach
- Support marketing and promotional campaigns
- Frame the public conversation around the Village
- Assist with recruitment efforts

DEFINITIONS

1. "Social media" means digital content created by the Village and communicated on platforms that allow sharing, commenting, and engagement by the public. Examples of social media accounts we may use are Facebook, Twitter, Instagram, YouTube, LinkedIn, and Nextdoor.

2. "Posting" refers to digital media entries, reports, messages or endorsements created by the Village and published on social media sites.
3. "Comments" include any digital content, information, links, images, videos, or any other form of communicative content posted in reply or response to a social media account post posted by us on one of our social media sites.
4. "User" means a member of the public who views or interacts with one or more of our social media accounts.

INTERNAL POLICY

EXPECTATIONS

1. Village elected officials and staff should not use their personal social media sites to share Village information or opinions.
2. If a Village elected official or staff comment or post about official Village business, they must identify their name and role within the Village.
3. Village elected officials and staff should follow best practices for posting updates or information on social media sites.
4. Social media sites should be archived in accordance with Wis. Stats. §§ 19.31-19.39.

PERSONAL VS. PROFESSIONAL GUIDELINES

PERSONAL USE

All Village employees and elected officials may have personal social media sites. These sites should remain personal in nature and be used to share personal opinions or non-work-related information. This helps ensure a distinction between sharing a personal and or a Village view. Village employees must never use their Village e-mail account or password in conjunction with a personal social media site.

The following guidance is for Village employees or elected officials who decide to have a personal social media or who decide to comment on posts about official Village business:

- State your name and, if relevant, role, when discussing Village business;
- Use a disclaimer such as: "The postings on this site are my own and don't reflect or represent the opinions of the Village of Kronenwetter for which I work."

If social media is used for official Village business, the entire Village site, regardless of any personal views, is subject to **best practice guidelines and standards – WHAT ARE THEY? ATTACH TO THIS?**.

PROFESSIONAL USE

All official Village-related communication through social media, should remain professional in nature and should always be conducted in accordance with the **Village’s communications policy, practices and expectations – WHAT IS THIS? ATTACH TO THIS?** Employees must not use official Village social media for political purposes, to conduct private commercial transactions, or to engage in private business activities.

Village employees should be mindful that inappropriate use of official agency social media can be grounds for disciplinary action **and/or termination**. Only individuals authorized by the Village may publish content to an agency website or agency social media account.

POSTING

Official social media sites need to be clear, precise and follow industry best practices for posting updates. All content posted to agency social media should be:

- Relevant – Information that engages residents and pertains to their daily lives
- Timely – Pertains to deadlines, upcoming events, or current news
- Actionable – Prompts residents to take action

What Not to Post:

Village employees may not publish content on Village social media sites that includes:

- Confidential information
- Copyrighted material without permission
- Profane, racist, sexist, threatening or derogatory content or comments
- Partisan political views
- Commercial endorsements or SPAM

RETENTION

Social media sites are subject to Wis. Stats. §§ 19.31-19.39. **Any content produced or maintained on a Village social media site, including communication posted by the Village and communication received from citizens, is a public record. The department maintaining a site shall preserve records pursuant to the relevant records retention schedule in a format that preserves the integrity of the original record and is easily producible. Furthermore, retention of social media records shall be captured in a continuous, automated fashion.**

REGISTERING A NEW PAGE

All Village social media sites shall be 1) approved by the Village Administrator, 2) published using approved social networking platform and tools, and 3) administered by the communications specialist or another designated contact.

DEREGISTERING AN EXISTING PAGE

If a social media page is no longer of use, 1) notify the Village Administrator, 2) ensure records have been archived according to agency guidelines, and 3) unpublish and delete page.

EXTERNAL POLICY

EXPECTATIONS

1. Elected officials and staff of the Village believe that honest, civil, and productive discussions provide the best environment for citizens and other stakeholders to understand the work of their government.
2. Commenters are asked to consider that our social media feeds may be viewed by children and other impressionable people. Please avoid profanity, slurs, personal attacks, bullying, or use of false information.

ACCOUNTABILITY

The Village commits to regularly train its employees on this policy and relevant freedom of speech case law and also commits to hold employees accountable if they violate policy or law.

GENERAL GUIDELINES

- These terms and conditions apply to all our social media sites. Where possible, a link to these terms and conditions will be made available as a hyperlink or posted as text somewhere on our social media accounts.
- Users should know that social media posts we make, comments and replies to those posts, and any direct or private messages sent to us may be public records subject to applicable public records release.
- Our social media accounts are not monitored 24/7 and no one should utilize our social media accounts to seek emergency services. Anyone in need of emergency help should call 9-1-1.
- We do not guarantee we will respond to comments or messages sent on our social media accounts.

CONTENT MODERATION

LIMITED PUBLIC FORUM

Our social media accounts are created and maintained as limited public forums under the case law pertaining to the freedom of speech clause of the First Amendment to the U.S Constitution. We invite members of the public to view and, where possible and permitted, provide comments or other engagement on our social media posts. However, the law permits us to hide and/or delete comments that are not protected speech under the First Amendment and relevant caselaw. As a general rule, we will not hide and/or delete comments solely because such comments are critical of the Village, its staff or its officials.

PROHIBITED CONTENT

As indicated above, we may hide or delete:

- Comments expressly advocating direct violence or other illegal activity;
- Comments containing or linking to obscenity, which is defined as sexually explicit and/or pornographic content that is patently offensive, appeals to prurient interest, and lacks serious literary, artistic, political, or scientific value;
- Comments that expressly encourage or advocate our agency to illegally discriminate based on race, age, religion, gender, national origin, disability, sexual orientation, veteran status, or any other legally protected class;
- Comments containing links to malware and/or malicious content that affects the normal functioning of a computer system, server, or browser;
- Duplicate comments posted repeatedly within a short period of time;
- Comments containing actual defamation against a specifically named person or organization, either as determined by a court or comments that are patently defamatory by easily discovered facts;
- Comments that contain images or other content that violate the intellectual property or copyright rights of someone else, if the owner of that property notifies us that the property was posted in a comment on our social media account.
- Comments that contain a hyperlink to any website other than those controlled by the Village. This will be done without regard to the viewpoint of the comment containing such a link or the content of the site to which the link redirects.

RETENTION

When a comment containing any of the above content is posted to our social media account, a copy or electronic record of that content may be retained or archived pursuant to our records retention policy, along with a brief description of the reason the specific content was deleted. Once documented, the content will be removed, where possible, from our social media account.

APPEAL

- If our staff hides or deletes a user's comment pursuant to these terms and conditions, the user has the right to **appeal that decision** by sending an email or a letter to the Village of Kronenwetter within five business days.
- **Upon receipt of an appeal, our attorney will determine whether the comment at issue contained content protected by law.** If the appeal is successful, the comment may (if possible) be restored for public view, or the user may be permitted to repost the comment. Upon a determination that the comment was not protected by law, the user will be notified that the appeal was denied.
- *Blocking or Banning a User.* When we determine that a user has violated these terms and conditions on three or more occasions within a twelve-month rolling period, we may block or ban the offending user from the social media account where the violations occurred.

??? – QUESTION – I CAN POST PORNOGRAPHY 3 DIFFERENT TIMES IN A YEAR BEFORE I AM BLOCKED – I THINK IT SHOULD BE IMMEDIATE SAME WITH SOME OF THE OTHER BANNED POST DEFINITIONS.

If we block or ban a user, we will (a) reasonably attempt to notify the user; (b) describe the violation(s); and (c) explain the appeal process.

If the appeal is successful and the user has not violated this policy three times within a rolling 12-month period, we will unblock or unban the user from the social media account. If the appeal is not successful, our decision will stand.

ADMINISTRATIVE PROCEDURE

SUBJECT: SOCIAL MEDIA AND DEPARTMENT WEBSITES POLICY

Purpose: “Social media” is a dynamic and evolving term which includes web-based and mobile-based technologies designed or employed to facilitate interactive dialogues amongst and between organizations, communities, advocates and individuals. This policy is intended to promote the safe, orderly, responsible and consistent use of social media by agencies and Village of Kronenwetter employees. The Village encourages, within the rules set forth herein, the use of social media by its agencies. The Village employs social media for the express and limited purposes of communicating the Village’s various messages, its vision of the Village and for receiving certain limited communications from the public. The Village employs social media in order to promote the Village’s government speech and to allow the public a limited venue in which to communicate with the Village. The Village thus does not intend to create any open public forums for expressive activity. The Village retains the right to edit or remove any content that violates this or any other policy of the Village or any applicable law.

Application of Policy: This policy applies to all Village of Kronenwetter employees, programs, departments, divisions, subunits (boards, committees, commissions) and agencies; to all Village official websites, both Internet and Intranet; to all other websites hosted by the Village; to any division, department, agency, or subunit receiving direct services from Village of Kronenwetter Information Technology (IT). This policy does not apply to elected officials of the Village of Kronenwetter. Any employee that fails to comply with the terms of this policy is acting outside the scope of their employment and may be subject to discipline and personal civil liability.

Village Website to Be the Predominant Internet Presence: The Village’s website and connected web pages will remain the Village’s primary and predominant presence on the Internet. Therefore:

1. Any use of social media should be accessible through or linked to the appropriate web pages on the Village’s website.
2. The Village shall be the official registrant of any host social media site. The Village shall not operate through personal accounts such as an employee’s Facebook or Twitter account.
3. Content posted to a social media website should contain links directing users back to the Village’s websites where additional in-depth information, forms or other online services are available for the public.
4. The Village website should be the data repository. Data will be “pushed” to social media tools. The Village has a central data repository that receives online submissions and updates from database applications in various Village agencies. In turn, these submissions and updates are pushed out near real-time to a variety of other channels including the Village of Kronenwetter’s website, RSS feeds, SMS messaging, Twitter and Facebook.
5. RSS feeds should be built or scripted by IT or approved staff to ensure compliance with records retention laws.

6. Release of emergency information shall be through the Village’s website central database repository, no tweeting or posting of such information to “walls.”

The Role of Departments, Divisions and Staff:

Only departments, divisions and official Village agencies may have a presence on social media. Individual employees, who are not elected officials, may not have an official Village supported presence on social media (see below for personal use policy). Use of social media should generally meet one of the following criteria:

1. The communication of time sensitive information in a real time manner (e.g., public meetings, Village events, open houses, etc.).
2. Marketing/promotional efforts designed to reach a demographic that favors the social media under contemplation.
3. To solicit feedback or input from the largest possible audience on a distinct proposal or plan before the Village.

Departments, divisions and staff shall be responsible for identifying, selecting and staffing appropriate social media opportunities that will advance their agencies’ ability to communicate with the public.

Each department/division shall, by January 1, 2024, develop and file a written social media policy that, at a minimum, addresses the following considerations and include the following requirements:

1. Provides a definition of the appropriate uses or purposes for employing social media;
2. Designates an approving authority for the use of social media and the persons designated as official social media spokespersons for the department/division; maintain a list of each use of social media tools to include: a. The login and password information for each; b. The persons(s) responsible for maintaining the Village’s presence on such social media tools; and c. Designation of the repositories for all data.
3. Procedures for consulting with Information Technology to ensure that all technical issues and network security considerations have been addressed.
4. Procedures for ensuring compliance with applicable First Amendment (freedom of Speech/Press) requirements and consultation with the Office of the Village’s Attorney;
5. Maintaining a record of: a. The identity of the social media; b. The name, title and contact information for the staff person(s) responsible for the department/division’s social media presence; c. The purpose and benefits of utilizing the social media;
6. All usage of social media shall comply with the Village’s Ethics Code, all APMs and all applicable laws.
7. All social media sites and tools shall contain a clear and conspicuous notice to users that the Village is using the medium as a means of communicating with the public on the limited subject matter at hand. Furthermore, this notice shall contain the IT approved Terms of Use, Social Media Guidelines and Social Media Comments Policy.
8. Social media presence must be kept fresh and current.

9. Procedures to ensure complete and accurate responses to any requests for public records related to their social media presence.

10. Social media often contains the capacity for direct communications such as chat, instant messaging and text messaging that are very similar to email. However, such means of communication are not captured in the Village's searchable email archive database. Therefore, if the social media contains such features the department/division shall forgo/disable the use of such communication tools unless such communications can be properly archived in accordance with the public records laws.

11. Procedures to avoid disclosing or posting any information that would compromise the health, safety or security of any person, group, organization, building or facility.

12. A requirement to include the following disclaimer whenever posting links to or on a page/site with links to external sources: "The Village of Kronenwetter, Wisconsin is not responsible for the content provided on "related" and "promoted" links that are accessible from this page. All viewers should note that these related links, videos, content and comments expressed on them do not reflect the opinions and position of Village of Kronenwetter government or its officers and employees."

The Role of Information Technology: The use of social media is not without its risks. Laypersons may not always have a healthy understanding or appreciation of these risks. Therefore, to protect the integrity of our records and to safeguard the Village's substantial investment in IT resources, Information Technology shall be consulted prior to the use or implementation of social media.

1. The Communication Specialist shall monitor the Village's presence on the internet and may, in his/her discretion and without notice, edit or remove any presence or content that: a. Violates any provision of this or any other policy or law; b. Is not kept timely and up-to-date; or c. Reasonably appears abandoned. The Communication Specialist shall maintain a record of the original social media presence as it existed before any action taken by the Communication Specialist.

2. Upon the request of any Department/Division Head the Communication Specialist shall determine whether a social media tool or site permits the Village to comply with its obligations under the Wisconsin Public Records Laws. The Communication Specialist shall apply sec. 3.70(3)(b)9, MGO, in determining whether to approve any social media for use by Village divisions, departments or staff.

3. The Communication Specialist may periodically conduct training on the appropriate use and the mechanics of social media.

4. The Communication Specialist shall promptly report the discovery of any criminal activity or law violation to the Village of Kronenwetter Police Department or alternate Marathon County Sheriff's Department and shall cooperate with any investigation of the same.

The Role of the Office of the Village Attorney: Use of social media raises several legal issues. First, the Village must comply with the Wisconsin Public Records laws and Open Meetings laws. Unfortunately, these laws never anticipated the development of either social media or the internet. Thus, close consultation with the Village Attorney may be required when employing social media so as to appropriately address public records and open meetings considerations. Second, use of social media may implicate First Amendment freedom of speech considerations. Therefore, departments/divisions should consult with the Office of the Village Attorney before using any social media.

Individual or Personal Use of Social Media:

Use While On-Duty or While Using Village Equipment: In the absence of any department/division policy to the contrary, employees may make limited and incidental personal use of social media when at work or when engaged in official duties. However, Department/Division Heads may include in their written policies a more restrictive use policy and may even include a complete prohibition on on-duty personal use of social media by employees. Department/Division Heads may request that Information Technology block employee access to social media websites.

Use While Off-Duty on Non-Village Equipment: Use of social media while off-duty is simply another form of personal communication. Other Village work rules governing confidentiality and appropriateness of communication apply to use of social media while off-duty.

DRAFT

Proposed Amendments to Chapter 218

Draft 9/6/2023

Article V Permits, Fees and Plans

§ 218-26 Purpose and Applicability

A. The purpose of this article is to clarify the activities for which a building permit is required to be obtained, and those for which it is not. This Article further explains the procedures, fees, and plan requirements for the application process.

B. The provisions of this Article shall apply to the following, which all require building permits:

- (1) New construction or reconstruction of single and two-family dwellings, and to installation and placement of mobile homes and manufactured homes.
- (2) Interior Alterations (i.e. removing walls, structural alterations or changing an existing layout) to existing single and two-family dwellings, or to established mobile or manufactured homes.
- (3) Addition of living area to existing single and two-family dwellings, or to established mobile or manufactured homes. This also includes converting basement areas to bedrooms or any type of sleeping area.
- (4) Any structural repairs, alterations, or reinforcement to any dwelling.
- (5) New electrical, plumbing, and/or HVAC work, in any new dwelling construction, or in ~~existing buildings or structures~~ dwellings where such utilities did not exist before.
- (6) Below ground swimming pools.
- (7) New construction decks with a walking surface ~~2~~ 3 feet or more above ground level, including steps, ramps, railings, or any other related construction.
- (8) All commercial buildings and structures including but not limited to:
 - (a) Multi-family residential (three or more dwelling units).
 - (b) Retail, commercial service, office,
 - (c) Industrial
 - (d) Storage, distribution and warehousing.
 - (e) Institutional buildings and structures.

C. The provisions of this Article shall not apply to the installation, replacement, repairs, or construction

of the following, and which do not require a building permit:

- (1) Any repairs or replacement of, furnaces; plumbing fixtures of all types; electrical outlets or switches; electrical fixtures such as fans, light fixtures, heating baseboards, built-in appliances, etc;

HVAC equipment, including heat pump systems or air conditioning units; roofing systems, doors and windows of the same size. All work is required to comply with the standards set forth in SPS 320-325.

(2) All garage, storage or other detached accessory buildings and tool sheds. All work must comply with the standards set forth in SPS 320-325.

(3) New construction decks with a walking surface less than 3 feet above ground level. All work must comply standards set forth in SPS 320-325.

(4) Carports, securely anchored.

(5) Solid fuel-fired heating devices (subject to regulation in Article III)

(6) Geothermal or solar energy systems (solar systems subject to provisions of Article IX)

(7) Yard features and accessories such as children's play structures; patios and fire pits; fish and flower ponds, pools, and fountains; irrigation systems; gazebos; flagpoles; greenhouses. 8. Above-ground swimming pools.

(8) Any siding, soffit or rain gutter work.

(9) Black top, concrete, gravel, or another surface work.

(10) Farm structures such as corn cribs, barns, silos, and grain elevators, etc.

(11) Lp Tank installations (Subject The State Liquefied Petroleum Gas Code SPS 340) D.

All of the

above may be subject to zoning regulations such as setbacks, etc. described in Chapter 520, as well as any other applicable Chapter of this Code. E. In all cases, the quality, safety, and compliance to indicated standards and regulations of such installation and construction, are the sole responsibility of the property owner doing the installation and construction, or the licensed contractors they hire. Voluntary inspections can be applied for under the terms of Article VI.



August 23, 2023

MEMORANDUM

TO: Community Life, Infrastructure and Public Property Committee
FROM: Kim Manley, Interim Administrator
SUBJECT: Continued Kowalski Road Discussion

At the last meeting the Committee, there was continued discussion on the concerns brought forward by Mr. and Mrs. Goytowski who live on Kowalski Road. Their concern is truck and semi-truck traffic on Kowalski Road. They reported that four (4) semi-trucks within two hours traveled in front of their home also numerous dump trucks. The dump trucks were loaded with various materials. They believe the road was not designed for this type of traffic.

After, continued discussion on ideas of a designated truck route or weight limits occurred. It was noted that with weight limits the Village would have to create an ordinance to that affect but also have a way to actually weigh vehicles, which at this time the Village does not.

Direction was to have the interim Administrator contact the Dept. of Transportation again on the potential for creating a truck route. Also, to bring a map back to the next meeting to give the Committee a visual of the roads in the area that the Goytowski's have suggested as alternate routes. The interim Administrator was unable to speak with the Department of Transportation before this meeting. A map of the area is included in the packet of materials.

Comprehensive Plan Reviewed: The Village also has a 2019 Comprehensive Land Use Plan for transportation which within the plan defines different types of roads and their intended uses within the Village. Under the "Local Roadways" – page #79 – second paragraph – it defines Kowalski Road as being a principal arterial, minor arterial and collector route. The definitions for each are also included on page #78 and #79 of the Comprehensive Land Use Plan. Maps from the Plan are also included which identified trips per day.

ACTION ITEM: Continue discussion on Kowalski Road.

1582 Kronenwetter Drive • Mosinee, WI 54455 • (715) 693-4200 • Fax (715) 693-4202 • www.kronenwetter.org

Marathon County Comprehensive Plan, 2016

The infrastructure chapter of the Marathon County Comprehensive Plan focuses on maintaining and developing the transportation system to keep Marathon County attractive to businesses and residents. This chapter discusses roads, bicycle and pedestrian transportation, snowmobile and ATV use, public transportation, airports, and freight. This chapter also discusses the connection of land use to transportation.

North Central Wisconsin Regional Bicycle & Pedestrian Plan, 2018

This 2018 plan is a region-wide effort to improve bicycling and walking across the communities. The plan assesses existing conditions related to bicycling and walking, identifying other potential trail and route user groups, identifying routes and describing policies and programs to assist local governments in improving bicycling and walking to promote connectivity between communities and destinations throughout North Central Wisconsin.

Connections 2030

Connections 2030 is a 25-year statewide multi-modal transportation plan that is policy-based. The policies are tied to “tiers” of potential financing levels. One set of policy recommendations will focus on priorities that can be accomplished under current funding levels. Another will identify policy priorities that can be achieved if funding levels increase. Finally, the Wisconsin Department of Transportation also identifies critical priorities that we must maintain if funding were to decrease over the planning horizon of the plan.

Inventory & Trends

This section of the plan reviews local roads, bike & pedestrian trails, airports, rail service, and transit. There are no water transportation services in the Village. These together form the transportation system within the Village and connect the Village to the larger state transportation system.

Road Classification

Principal Arterials: Serve corridor movements having trip length and travel density characteristics of an interstate or interregional nature. These routes generally serve all urban areas with populations greater than 5,000 or connect major centers of activity. They carry the highest traffic volumes and are designed to accommodate longer trips.

Minor Arterials: Like principal arterials, minor arterials also serve cities, large communities, and other major traffic generators providing intra-community continuity and service for trips of moderate length, with more emphasis on land access than principal arterials.

Village of Kronenwetter Comprehensive Plan Update 2019

78

Collectors: Provide both land access service and traffic circulation within residential neighborhoods, commercial areas, and industrial areas. The collector system distributes trips from the arterials through the area to the local streets. The collectors also collect traffic from the local streets and channel it onto the arterial system.

Local Roads: Compromise all facilities not on one of the higher systems. They serve primarily to provide direct access to abutting land and access to higher order systems. Local streets offer the lowest level of mobility, and high volume through-traffic movement on these streets is usually discouraged.

Local Roadways

Local roads (streets) create the primary transportation system. These roads allow people and goods to move within the Village and provide connections to the county, state and federal road networks. The **Transportation Map** shows the transportation network in Kronenwetter.

The Village of Kronenwetter's principal arterials include I-39/U.S. Highway 51 and Old Highway 51. State Highway 153 west of Oak Road to I-39/U.S. Highway 51, County Highway XX south to Kowalski Road, and County Highway X running east-west are classified as minor arterials. State Highway 153 east of Oak Road, County Highway X south of Kowalski Road, Kowalski Road, and Tower Road are all classified as collector routes.

The Village of Kronenwetter road network consists of roughly 10.57 miles of federal highways, about 8.51 miles of state highways, about 9.19 miles of county highways, and about 106.52 miles of local roads. WisDOT requires all local units of government to submit road condition rating data every two years as part of the Wisconsin Information System for Local Roads (WISLR). The Pavement Surface Evaluation and Rating (PASER) program and WISLR are tools that local governments can use to manage pavements for improved decision making in budgeting and maintenance. Municipalities can use this information to develop better road budgets and keep track of roads that are in need of repair.

The Community Survey that was conducted as a part of this Comprehensive Plan asked respondents multiple questions regarding transportation within the Village. Some results from these questions are highlighted throughout this chapter.

A summary of pavement conditions in the Village of Kronenwetter can be found in **Table 6.1**. Data for pavement conditions is provided for the years 2012 and 2017. Roads exhibiting a surface condition rating at or below "fair" must be examined to determine what type of reconstruction or strengthening is necessary. The roads that display a surface rating of "good" or better will only require minimal preventative maintenance to promote safe travel conditions.

Figure 6.1: Traffic Count Locations

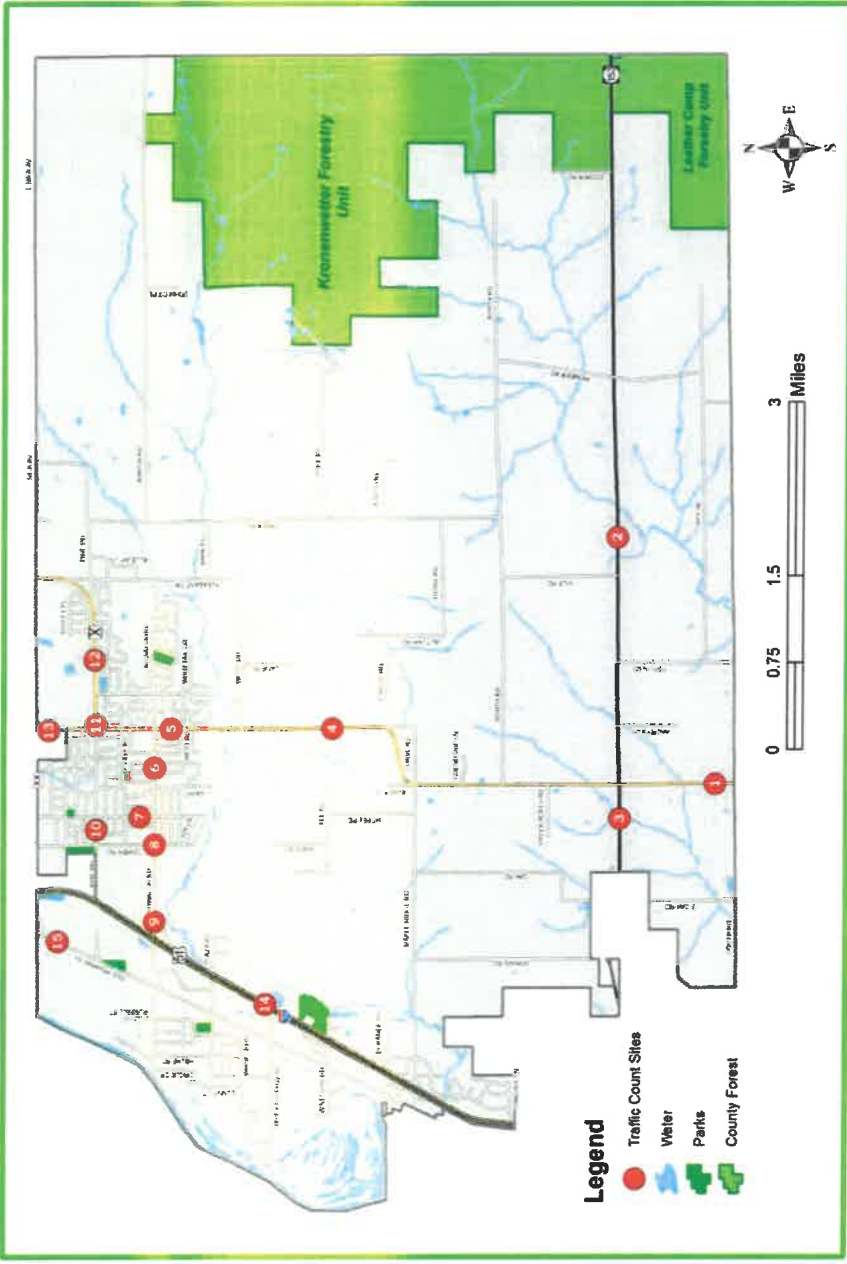


Table 6.3: Annual Average Daily Traffic at Recorded Sites in Kronenwetter

Site	2004	2007	2010	2013	2016
1	1,500	---	960	---	---
2	1,100	1,500	1,300	---	---
3	2,900	2,400	2,700	---	---
4	4,200	---	2,300	---	---
5	---	---	5,000	---	3,800
6	1,500	---	1,700	---	1,600
7	---	---	950	---	---
8	2,100	---	---	2,600	---
9	1,600	---	1,700	---	2,000
10	---	---	470	---	---
11	---	---	1,100	---	---
12	---	4,200	4,600	5,700	---
13	---	3,900	3,500	4,100	---
14	---	---	25,000	29,800	32,700
15	---	---	5,200	5,500	4,700

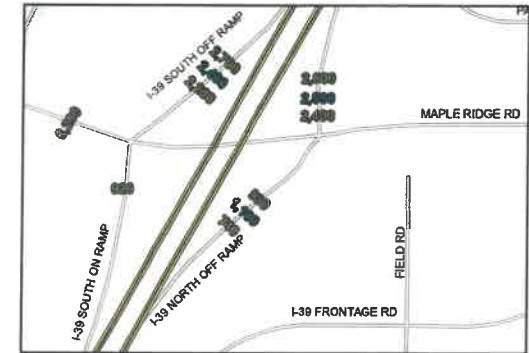
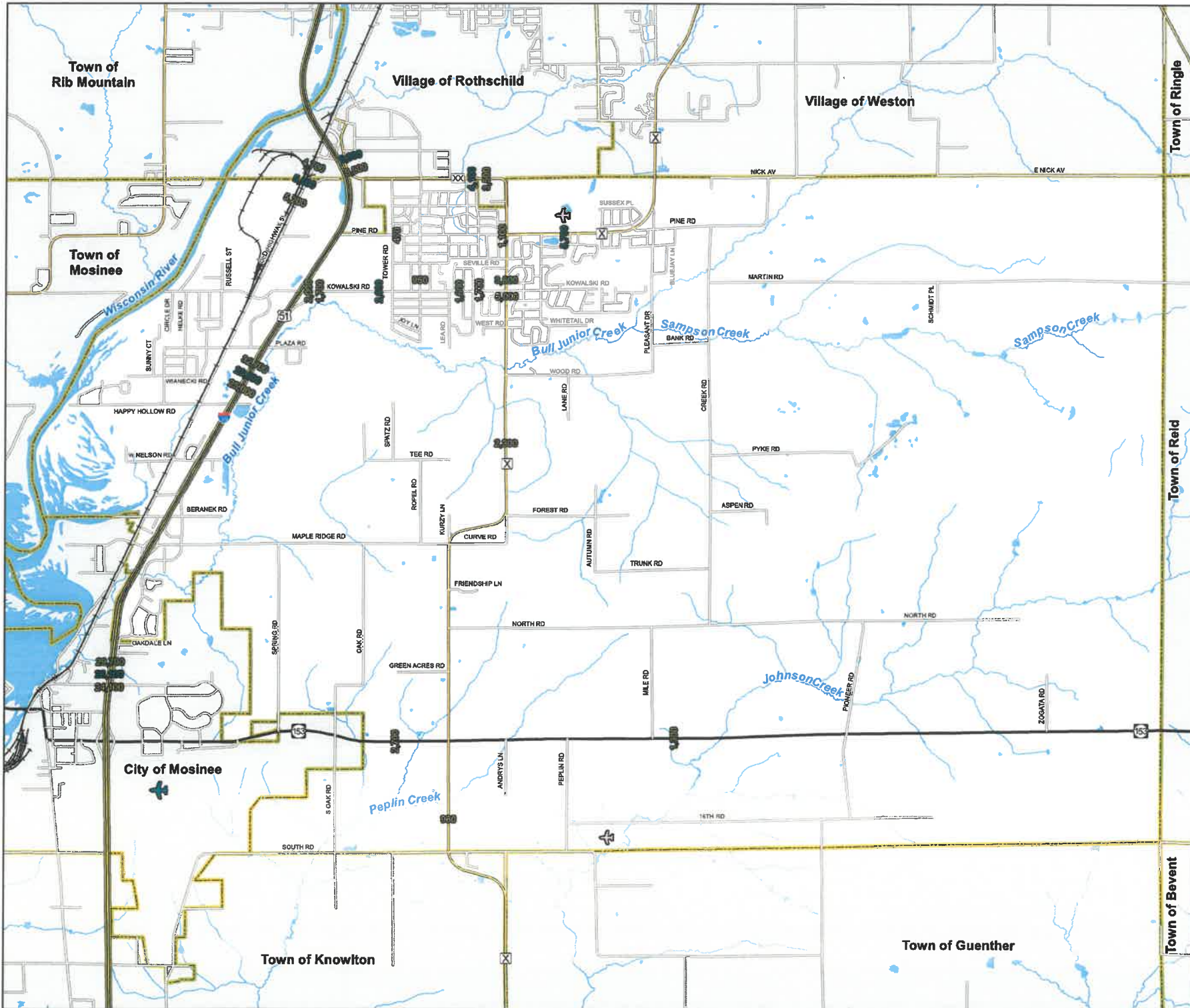
---: No count available. Source: WisDOT

Village of Kronenwetter Comprehensive Plan Update 2019

Transportation

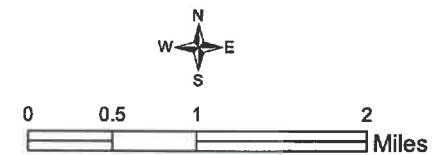
Village of Kronenwetter

Marathon County, Wisconsin



I-39 - Maple Ridge Road Interchange Traffic Counts

- Minor Civil Divisions
- U.S. Highways
- State Highways
- County Highways
- Local Roads
- Railroad
- Water
- Commercial Service
- Grass Strip (Private)
- Average Daily Traffic Count, 2010
- Average Daily Traffic Count, 2013
- Average Daily Traffic Count, 2016



Source: WI DNR, NCWRPC, Marathon Co, Wis DOT
 This map is neither a legally recorded map nor a survey and is not intended to be used as one. This drawing is a compilation of records, information and data used for reference purposes only. NCWRPC is not responsible for any inaccuracies herein contained.



Prepared By
North Central Wisconsin Regional Planning Commission

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 715-849-5510 - staff@ncwrpc.org - www.ncwrpc.org

Town of Rib Mountain

Village of Rothschild

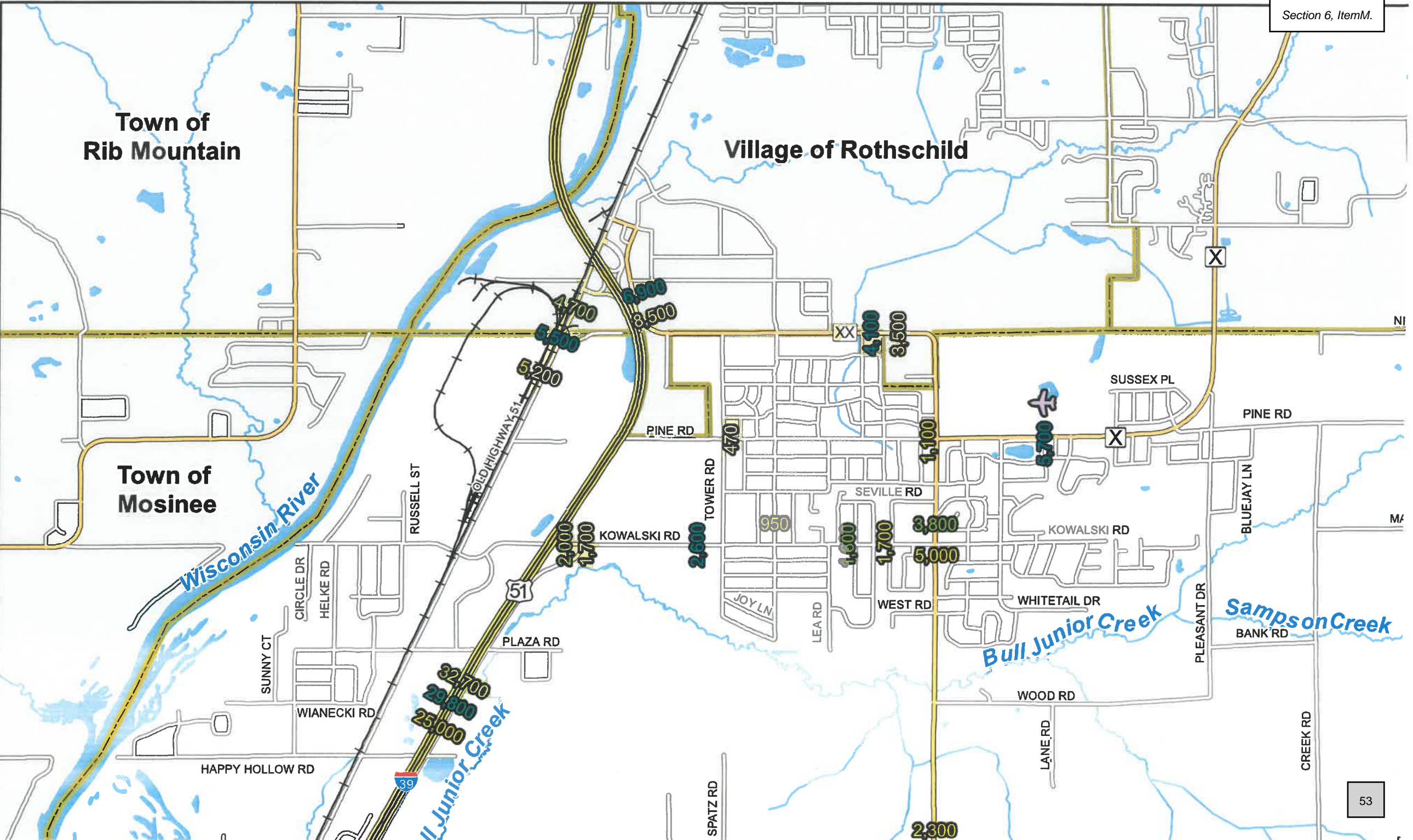
Town of Mosinee

Wisconsin River

Bull Junior Creek

Bull Junior Creek

Sampson Creek



Generated on July 31, 2023 at 12:30 PM

H - highest value in the column, bolded H is highest H value in report
 ** "n/a" - means the sign did not collect any data at the time stipulated in the report. "n/a" values are NOT included in calculations.

Date/Time	Total Vehicle	Average Speed (mph)
2023-07-22	601	32
2023-07-23	647	31
2023-07-24	809	32
2023-07-25	H 877	32
2023-07-26	866	H 33
2023-07-27	782	H 33
2023-07-28	830	32
2023-07-29	605	31
2023-07-30	672	32
Summary	SUM: 6689	AVG: 32 mph

2023
 Sign - only north -
 one way only -
 double for actual

My Custom Report

Location: Kowalski Road/Creciente Rd
 Address: Kowalski Road/Creciente Rd
 Speed Limit: From schedule 35 mph

Report Period: 2023-07-22
 Total Vehicle Count: 6689

2023-07-22 Section 6, Item M. 6689



Map data ©2023 1000 ft



August 15, 2023

MEMORANDUM

TO: Community Life, Infrastructure & Public Property Committee
FROM: Kim Manley, Interim Administrator
SUBJECT: Guide to Naming Public Parks & Facilities

For your review, I cleaned up the draft that we were working on last time and have it for you to review and comment on. If you see anything you want changed, deleted, added we can do that at this meeting before it goes to the Village Board for review.

ACTION ITEM: Discuss and consider draft guide to naming public parks and facilities after amendments made on 08/07/2023.

VILLAGE OF KRONENWETTER

GUIDE TO NAMING PUBLIC FACILITIES AND PARKS

This guide is intended to create a consistent method where public parks, recreational facilities or public buildings can be named. This guide recognizes that the Village Board has given the responsibility to the Community Life, Infrastructure and Public Property Committee to propose a name(s) to the Village Board. It is understood that the Village Board has the final approval concerning any recommendation for the name of any park, recreational facility or public building.

DEFINITIONS:

Amenities: Smaller furnishing or facilities in a park or public setting such as benches, drinking fountains, gazebos, tables, picnic areas, etc.

Donation: A gift of property, goods, cash or in-kind service that has no expectation of return. If the gift is contingent upon a special request it is made subject to approval based on that “condition” for receiving the gift.

Major Feature: Sports fields, tennis courts, playgrounds, shelters, fountains, artwork, public building or facility or other physical attraction or natural attraction with distinctive features.

Naming Request: A proposal from an individual or entity to name any of the amenities, parks or major features of the Village.

Park: Traditionally designed or existing parks, gardens or other natural open spaces that the Village maintains.

CRITERIA

The purpose of naming a facility or park should be reserved for those names that ensure a worthy and enduring legacy for the Village and the facility being named.

IDEAS:

The Committee will work to select names that are purposeful, suitable, symbolic, uncontroversial and comply with this guide.

If possible, name shall be adopted before dedication of a facility or before development begins of a new facility. (Cottage Grove, Marshfield)

Historic Events/People

Outstanding Individual – the intent is to honor an individual who has had a significant impact on the Village of Kronenwetter during their life. The individual does not have had to give land or other types of donations in order that their name or family name be considered in the naming of a facility.

TYPES OF DONATIONS

A Major Donation is: (any one of the following)

Donation of land for park or facility is deeded to the Village.

Contribution of a minimum of 50% or more of the capital construction costs associated with the development of the park and/or facility.

Establishment of an ongoing endowment for the continued maintenance and/or programming of the facility.

A Minor Donation is:

Donation of smaller furnishings such as benches, tables, drinking fountains, picnic areas.

Contribution of a plaque to place on the donation.

Willingness to provide for future maintenance, not necessary for donation.

Please note the lists of donations is not meant to be all inclusive!

NAMING OR RENAMING REQUESTS – MAJOR DONATIONS

- 1.) All requests for naming shall be submitting in writing to the Village Administrator to take to the Committee for consideration and then recommendation to the Village Board.
- 2.) The request shall include the following minimum information:
 - a.) A map or description showing the location and boundaries, if applicable, of the park or facility.
 - b.) The justification for wanting to name the facility or park.
 - c.) The proposed name and why this name would be suited for this facility or park.

CONSIDERATIONS FOR THE COMMITTEE

- 1.) Is there support within the community to rename or name this facility or park?
- 2.) Is this name following the criteria set forth in the guide?

PUBLIC INFORMATION

The Committee shall hold a public informational meeting to consider any naming or renaming request. A Class I Public Hearing notice shall be used to post the meeting along with the normal methods used by the Clerk. The meeting will be held to solicit input from the citizens regarding the request to rename or name a facility or park.

After the public information meeting the Committee shall consider the name as requested and provide a recommendation to the Village Board. The Village Board who, in its sole discretion, shall consider and take final action on any recommendation as brought forward by the Committee.



August 23, 2023

MEMORANDUM

TO: Community Life, Infrastructure and Public Property Committee
FROM: Kim Manley, Interim Administrator
SUBJECT: Park Shelter Rental Agreement/Procedures & Uses

After the last meeting the Committee asked that I use the suggested changes and create a “clean” copy of the procedures and uses for park shelter rentals.

Attached is that copy. Please review for accuracy and to make sure I captured everything we have talked about at the meetings.

If this is acceptable then the action item would move this forward to the Village Board for approval.

ACTION ITEM: Recommend this updated Park Shelter Rental Agreement with amended Procedures and Uses be sent to the Village Board for approval.

Park Shelter Rental Agreement

Norm Plaza Shelter; Gooding Shelter; Municipal Center Shelter

Rental Fee: \$40 resident \$60 non-resident
Security Deposit: \$50

Buska (Sunset) Shelter; Friendship Shelter (added amenities)

Rental Fee: \$50 resident \$70 non-resident
Security Deposit: \$50

Please Note: If paying by check, check is cashed.

Deposit will be forfeited completely if key is not returned (if provided).

RESERVATION IS FOR SHELTER AREA ONLY. IT DOES NOT INCLUDE PUBLIC PLAY AREAS.



Applicant Name _____ Phone Number _____

Address _____

Email Address _____

Organization (if applicable) _____ Type of Event _____

Date of Event _____ Time Period of Event _____

Please **circle** which shelter you would like to reserve:

Norm Plaza Shelter (Electricity) Gooding Shelter Municipal Shelter (Electricity) Buska Shelter (Electricity & Water, formerly Sunset Park) Friendship Shelter (Electricity & Water) Seville Shelter

Reservation Terms and Conditions:

A refundable security deposit is required to insure that the conditions of the agreement are met. The applicant is responsible for cleaning the shelter before closing time (cleanup checklist attached). Additionally for Sunset and Friendship Park, the Village is providing a key for the bathrooms to you; if you do not return the key to the Village offices after your event, you will forfeit your entire security deposit. Any additional maintenance or clean up required beyond considered normal for the shelter will be billed to the applicant. I agree to accept full responsibility for the terms and conditions of this application, and state that it is accurate and complete. I also agree to indemnify and hold harmless the Village of Kronenwetter, their employees, elected and appointed officials from any liability from claims of bodily injury, property damage and of any other nature arising from the use of the Village property by applicant, the organization or its members, invitees and guests. I have received a copy of the PROCEDURES AND USAGE attached to this form. I agree to abide by all rules and regulations as established by the Committee for use of buildings and facilities.

Applicant Signature _____ Date _____

Village Staff Member Signature _____ Date _____

- Office Use Only -

Rental Fee Paid: Amount \$ _____ Check # _____ Cash CC/DC _____
 Security Deposit Paid: Amount \$ _____ Check # _____ Cash CC/DC _____
 Security Deposit Refunded: Amount \$ _____ Check # _____ Refund Date _____
 Key # _____ Check Out Date _____ Key Return Date _____

Copy to Police Department

(VB APPROVED 9/10/13)



PARK SHELTER RENTAL PROCEDURES AND USAGE

- A. Hours - Park hours are from 7 a.m. to 10 p.m. Monday through Friday.
- B. Before making a reservation, please check availability on the calendar on the Village website (www.kronenwetter.org) or by calling the Municipal Building at (715)693-4200. Making a reservation via mail or online in no way guarantees availability as it is on a first come, first served basis. Reservations will be accepted up to one (1) year in advance of the event date.
- C. Before a reservation for the Village's park shelters can be booked, a Park Rental Agreement must be completed and returned to the Municipal Center with the appropriate rental fee and security deposit. The Village will provide a key to the bathrooms at Buska and Friendship Park one week before the event. The key may be picked up at the Municipal Center located at 1582 Kronenwetter Drive between the hours of 8:00 a.m. through 4:30 p.m.
- D. For larger events or commercial events please check with Village staff on whether or not the event would need to be reviewed by the Community Life, Infrastructure and Public Property Committee beforehand. Example: Festivals, musical performances, etc.
- E. Key return – The reservation key must be returned to the Municipal Center located at 1582 Kronenwetter Drive at the end of the event. A reservation key drop box is located at the front entrance of the municipal building (on the right wall). Renters who do not turn in a key will forfeit their entire security deposit.
- F. The security deposit is refundable after the event is over and the area has been inspected for damage or additional clean up. Refunds may take up to two (2) weeks to receive after an event. The facility is expected to be left in the same condition as the renter found it. Failure to clean adequately will result in forfeiture of the security deposit at the rate of \$100 per hour. If clean up or damage exceeds the security deposit a separate billing will be sent to cover additional costs for needed repairs or cleanup. **TIP:** Take photos of before your event and after you have cleaned and are ready to leave the shelter/building.
- G. Grills – if you bring a grill please make sure the coals are cold and do not have the ability to start another fire before you dispose of them!
- H. Due to vandalism in the parks the **renter is responsible to BRING TOILET PAPER, PAPER TOWELS, SOAP and BROOM** to sweep the floor after the event. Toiletries are not furnished by the Village.
- I. The user is expected to clear and clean the building and the area around the building after use. A cleanup checklist is provided. Please separate trash and recyclables. Do not leave full garbage bags outside of the bins. Carry out any trash that cannot fit in the garbage bins. **TIP:** Take photos of before and after when you have cleaned and are ready to leave the shelter/building.
- J. Do not pour or dump anything down any storm sewer drain(s).
- K. Advertising is prohibited in Village parks. No additions, alterations or changes to park grounds and structures are permitted without prior written consent of the Village.

- L. Decorations – The use of lighted candles or other combustible materials inside of the shelters is prohibited. Decorations placed in or on the shelter shall be removed when the event is concluded. The use of confetti is discouraged. Any decorations that were thrown, such as confetti, on the ground around the shelter should be picked up to the best of the ability of the renter. Any staples, nails or other methods used to adhere decorations to a table or post shall be removed by the renter.

NOTE: Friendship, Buska and Municipal Parks – There are separate circuits for electrical outlets. To avoid blowing a fuse, do not plug all your electronics into one outlet. There will be no one available to get the power back on during weekend events!

CANCELLATION & RESCHEDULE POLICY

Security deposits are fully refundable in the event of a cancellation. Rental fee is fully refundable if cancellation is made at least five (5) days before the event date. If change is not made at least five (5) days before the event date, rental fee will be refunded less a \$25 administrative fee.

Outdoor activities are subject to inclement weather. Therefore, the Village of Kronenwetter cannot take responsibility for the weather. Rescheduling may take place under certain circumstances. If snow is present or a rainout occurs the day of the event, it is the applicant’s responsibility to contact the Village of Kronenwetter within one (1) week of the reserved date to reschedule. If contact is not made within one (1) week of the reserved date, fees and the possibility of reschedule will be forfeited.

If you need Village assistance during your event, please contact Marathon County Dispatch at 715-261-1200 and ask for a Kronenwetter Police Officer.

SHELTER CLEAN UP CHECKLIST

- ___ Picnic Tables/Tables are washed and wiped down
- ___ Floors swept
- ___ Restrooms are inspected and cleaned (Buska Park & Friendship Park Only)
- ___ Grounds outside of shelter are inspected and any garbage, cigarette butts or litter is picked up and put in trash.
- ___ Garbage is removed and placed in bins.

THANK YOU



August 23, 2023

MEMORANDUM

TO: Community Life, Infrastructure & Public Property Committee
FROM: Kim Manley, Interim Administrator
SUBJECT: Community Room Rental Agreement/Procedures & Uses

For your review, attached is a clean version of the various drafts that the Committee had been working with. Jennifer Poyer was smart and asked the part-time employee who cleans to review the draft as well. He also added comments to this list of procedures which I have incorporated. They were added see “J” and “K”.

I also separated the list to make it easier to read and understand. But, if you see anything you want changed, deleted, added we can do that at this meeting before it goes to the Village Board for review.

ACTION ITEM: Recommend this updated Community Room Rental Agreement with amended Procedures and Uses be sent to the Village Board for approval.

Community Room Rental Agree

Hall Capacity 175

Rental Fee: \$100 resident \$150 non-resident \$0 non-profit

Security Deposit (applies to ALL reservations): \$200

Please Note: If paying by check, check is cashed.

Deposit will be forfeited completely if key is not returned (if provided).

PRICES ARE SUBJECT TO CHANGE.



Applicant Name _____ Phone Number _____

Address _____

Email Address _____

Organization (if applicable) _____ Type of Event _____

Date of Event _____ Time Period of Rental _____

Reservation Terms and Conditions:

A refundable security deposit is required to insure that the conditions of the agreement are met. The applicant is responsible for cleaning the Community Room before closing time (cleanup checklist attached). Any additional maintenance or clean-up required beyond considered normal will be billed to the applicant. Additionally, the Village may provide a key for entry to the building; if you do not return the key to the Village offices after your event, you will forfeit your entire security deposit. I agree to accept full responsibility for the terms and conditions of this application, and state that it is accurate and complete. I also agree to indemnify and hold harmless the Village of Kronenwetter, their employees, elected and appointed officials from any liability from claims of bodily injury, property damage and of any other nature arising from the use of the Village property by applicant, the organization or its members, invitees and guests. I have received a copy of the PROCEDURES AND USAGE attached to this form. I agree to abide by all rules and regulations as established by the Committee for use of buildings and facilities.

Applicant Signature _____ Date _____

Village Staff Member Signature _____ Date _____

- Office Use Only -				
Rental Fee Paid:	Amount \$ _____	Check # _____	Cash	CC/DC _____
Security Deposit Paid:	Amount \$ _____	Check # _____	Cash	CC/DC _____
Security Deposit Refunded:	Amount \$ _____	Check # _____	Refund Date	_____
Additional Charges \$ _____				
Key # _____	Check Out Date _____	Key Return Date _____		
Copy to Police Department			(VB APPROVED 10/13/15)	



COMMUNITY ROOM RENTAL PROCEDURES AND USAGE

- A. Before making a reservation, please check the calendar on the Village website (www.kronenwetter.org) or call the Municipal Center at (715)693-4200. Making a reservation via mail or online in no way guarantees availability as it is on a first come, first served basis. Reservations will be accepted up to one (1) year in advance of the event date.
- B. Reservation times should include the time to set up, take down and clean the facility.
- C. Before a reservation for the Community Room can be booked, a Community Room Rental Agreement must be completed by the adult responsible and returned with the appropriate rental fee and security deposit. The Village will provide a key for entry into the building for events that have a signed and paid for Community Room Rental Agreement. The key can be picked up at anytime during normal business hours – 8 a.m. to 4:30 p.m. Monday through Friday during the week before the rental date.
- D. The key for the Municipal Center should be returned immediately after the completion of the event by dropping it into the drop box located at the front of the building (1582 Kronenwetter Drive). Renters who do not return the key will forfeit their entire deposit. The reservation drop box is located next to the agenda display box for after-hours key return.
- E. Only the renter/applicant is to enter through the side and/or lower doors. All others use the front door for entry and exit.
- F. The deposit is refundable after the function is over and the area has been inspected for damage or uncleanness. Failure to clean adequately will result in forfeiture of the security deposit at the rate of \$100 per hour. The refund may take up to two (2) weeks to receive after the event. If the damage exceeds the deposit a separate billing will be sent to cover the additional costs of repairs and/or cleaning. **TIP:** Take photos before and after your event of the entire area.
- G. Decorations – All decorations shall be limited to placement on tables or countertops. No decorations may be hung from the ceiling or ceiling tiles. Lighted candles, fog machines, smoke machines, dance wax or any other type of dancing compounds are not permitted. Decorations should be removed immediately following the event.
- H. Set up, clean up and damage – The renter is required to set up and take down all tables, chairs and personal items, decorations or equipment. Broom, dustpan, dry mop, wet mop and mop bucket, tennis balls on sticks (for scuff marks on the floor) are furnished for rental purposes. Tables (18), and chairs (222) are furnished for rental purposes.
- I. The applicant/renter signing the reservation form is stating that they are the duly authorized representative for any and all damages, missing items and clean up. A clean up list is provided. Recycling of glass, plastic, tin and aluminum is required and shall be placed in the recycling bins provided. All garbage shall be placed in tied plastic bags and discarded in the garbage container in the north parking lot.
- J. Grills – if you intend to bring a grill it must be located away from the building. Please make sure the **coals are cold because you will be taking them home to dispose of them**. Any fire caused by the use of a grill is solely the responsibility of the renter.

- K. The facility as well as the parking lot area near the access doors are expected to be left in the same condition that the renter finds it when they arrive. No litter, cigarette butts or garbage should be left outside the doors. Also, do not dump anything down the storm sewer drain. Garbage belongs in the trash. **TIP:** Take photos or video of before and after your event of the entire area. The renter will be held responsible and billed for any unnecessary clean-up, losses, damages or charges due to the negligence on behalf of the renter especially where police and/or fire respond which exceeds the security deposit.
- L. **Driveways must be kept open at all times – allow space for the entrance of an ambulance or fire truck. Absolutely NO parking in front of the Fire Department garage doors or the Police Department garage doors.**
- M. One or more adult chaperones must be present throughout all youth meetings and parties.
- N. Alcohol is allowed, but may not be consumed directly from glass containers. Alcohol beverages may not be sold on the premises. User shall ensure that alcohol is consumed in accordance with State laws. All alcohol must be served inside the municipal building by an adult bartender, who is present at all times. NO alcohol is to be served to minors.
- O. All parties MUST end at 12:30 a.m.

CANCELLATION POLICY

Security deposits are fully refundable in the event of a cancellation. Rental fees are fully refundable if the cancellation is made at least 7 days before the event date. If cancellation is not made at least 7 days in advance of the event, rental fee will be refunded less a \$25 administrative fee.

COMMUNITY ROOM CLEAN UP CHECKLIST

- ___ Tables washed & chairs wiped down
- ___ Chairs & tables folded and placed back in closet
- ___ Floors swept and scuff marks, if any, are removed
- ___ Restrooms inspected and cleaned (please check the upper & lower level restrooms)
- ___ Kitchen cleaned (countertops wiped down, dishes done, personal items removed/packed up)
- ___ Grounds outside are inspected and any garbage, cigarette butts or litter is picked up and put in trash.
- ___ Garbage is removed and placed in dumpster at north end of parking lot.

THANK YOU!

Municipal Center Roof Repair/Replacement Section 6, Item Q.

Company	Contact Info	Action(s) Taken	Quotes Received
Wausau Roofing	715-751-9229	William Kind sent a new estimate.	\$140,000
Lone Star Roofing	715-921-5519	Jarrold came out 8/3. Pete and Jennifer assisted him in a walk through.	
A-Rite Construction	715-675-2239	Rep came out on 8/9/23. Pete assisted him in a walk through.	
Rock & Tait Exteriors	info@rockandtait.com	Jennifer emailed 8/2/23	
CW Custom Exteriors	715-870-1892	Chris came out on 8/4. Pete assisted him in a walk through.	
Ingersol Construction	715-574-6354	Jennifer called and left message.	
Urban Construction Co.	715-675-9425	Jennifer made contact. Brian Karlen said they do not work on shingle roofs.	
H & H Roofing	715-863-9217	Wayne came out on 8/3. Pete assisted him in a walk through.	
Traska Roofing	715-845-7578	Jennifer called. Mailbox full. Tried to text.	
Central Roofing	715-359-6291	Jennifer called. Dave is supposed to call back.	
Walk by Faith Roofing and Remodeling		Estimate received by Lisa Kerstner.	\$310,000

Wausau Roofing and Siding Co
PO BOX 547
Wausau, WI 54402-0547

Phone: 715-675-1178
Cell: 715-571-9229
www.wausauroofers.com

Roofing Proposal

DATE: 8-2-23

CUSTOMER: VILLAGE OF KRONENWETTER	PHONE: 715-693-4200
STREET: 1582 KRONENWETTER DR	JOB NAME: FIRE DEPT BUILDING
CITY, STATE, ZIP: KRONENWETTER 54455	JOB LOCATION:
Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:	

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) *ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / CHIMNEY FLASHING
- INSTALL NEW RIDGE VENT / ROOF VENTS
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

Company agrees to furnish material and labor, in accordance with above specifications for the sum of:
SEVENTY TWO THOUSAND TWO HUNDRED TEN Dollars
(\$ 72,210.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.

Authorized Signature *Wiegand* President
Above specifications & costs may be withdraw by us if not accepted within 45 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature _____ Date _____ / _____ / _____

Wausau Roofing and Siding Co
PO BOX 547
Wausau, WI 54402-0547

Phone: 715-675-1178
Cell: 715-571-9229
www.wausauroofers.com

Roofing Proposal

DATE: 8-2-23

CUSTOMER: <u>VILLAGE OF KRONENWETTER</u>	PHONE: <u>715-693-4200</u>
STREET: <u>1582 KRONENWETTER DR</u>	JOB NAME: <u>MAIN ENTRANCE +</u>
CITY, STATE, ZIP: <u>KRONENWETTER 54455</u>	JOB LOCATION: <u>POLICE DEPT. BUILDING</u>
Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:	

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) *ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / CHIMINEY FLASHING
- INSTALL NEW RIDGE VENT / ~~POB~~ VENTS
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

Company agrees to furnish material and labor, in accordance with above specifications for the sum of:
THIRTY SEVEN THOUSAND SEVEN HUNDRED EIGHTY Dollars
(\$37,780.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.

Authorized Signature [Signature] President
Above specifications & costs may be withdraw by us if not accepted within 45 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature _____ Date _____

Wausau Roofing and Siding Co
PO BOX 547
Wausau, WI 54402-0547

Phone: 715-675-1178
Cell: 715-571-9229
www.wausauroofers.com

Roofing Proposal

DATE: 8-2-23

CUSTOMER: VILLAGE OF KRONENWETTER	PHONE: 715-693-4200
STREET: 1582 KRONENWETTER DR	JOB NAME: ADMIN BUILDING
CITY, STATE, ZIP: KRONENWETTER 54455	JOB LOCATION:
Wausau Roofing and Siding Co. ("Company") hereby submits specifications and cost for:	

- REMOVE AND DISPOSE OF EXISTING SHINGLES
- INSTALL 7/16 OSB DECKING (AS NEEDED) *ADD \$1.75 PER SQ. FT.
- INSTALL LEAK BARRIER ON EAVES AND IN VALLEYS
- INSTALL NEW UNDERLAYMENT
- INSTALL NEW VALLEY METAL
- INSTALL NEW DRIP EDGE
- INSTALL NEW SEWER VENT BOOTS / CHIMNEY FLASHING
- INSTALL NEW RIDGE VENT / POD VENTS
- INSTALL "GAF" TIMBERLINE HDZ LIFETIME SHINGLE
- INSTALL OWENS CORNING DURATION LIFETIME SHINGLE
- INSTALL ALUMINUM SOFFIT AND FASCIA

Company agrees to furnish material and labor, in accordance with above specifications for the sum of:
THIRTY THOUSAND SEVEN HUNDRED TEN Dollars
(\$ 30,710.00)

Payment to be made as follows: 50% to be paid upon acceptance of the Proposal and balance to be paid upon completion of the work.

TERMS AND CONDITIONS OF THIS PROPOSAL ON THE REVERSE SIDE ARE PART OF THE PROPOSAL AND MAY NOT BE MODIFIED BY ADDITIONAL TERMS OR DIFFERENT TERMS. THE SOLE MEANS OF ACCEPTANCE OF THIS PROPOSAL SHALL BE BY RETURN OF A COPY SIGNED BY AN AUTHORIZED AGENT OF THE CUSTOMER.

Authorized Signature  President
Above specifications & costs may be withdraw by us if not accepted within 45 days

This Proposal may only be accepted on the exact terms set forth herein, and no additional terms or different terms shall form the basis of a contract between Company and Customer pursuant to Wis. Stats. §402.207(2)(a).

Customer Signature _____ Date _____

TERMS AND CONDITIONS OF PROPOSAL

TERMS - The terms and conditions set forth herein contain the entire agreement between Wausau Roofing and Siding Co. ("Company") and Customer with respect to the subject matter hereof, and supersede all prior, contemporaneous or collateral representations, agreements, understandings, inducements or conditions, expressed or implied, oral or written, relating hereto, except as contained in this Proposal. The terms and conditions set forth herein cannot be modified, amended, added to, or otherwise changed unless such modification, addition or change is reflected in writing signed by both Company and Customer. No course of dealing or usage of trade or course of performance shall be relevant to explain or supplement any term expressed in this Proposal. Acceptance of this order by Company shall be deemed to constitute an agreement on Customer's part to the conditions hereof and supersedes all previous agreements.

INTEREST - Interest will be added to all overdue or otherwise delinquent accounts at the rate of 1.5% per month (18% per annum) or the maximum legal interest allowable, if less. In addition, Customer agrees to pay Company's reasonable attorney and/or collection fees and expenses, as permitted by law (at the trial level, on all appeals and post judgment), if legal or collection action is necessary to enforce the terms of this Proposal, including but not limited to collecting payments.

TAXES - The prices listed in the Proposal do not include any state or local taxes. If any tax, public charge, tariff, duty, or increase therein, is now or hereafter assessed, levied, or imposed upon this transaction, on the goods to be sold, or upon any sale, delivery, or other action taken hereunder, the burden of such charge or change shall be borne by Customer.

INSURANCE - Customer shall maintain fire, tornado and other necessary insurance on the property. Company warrants that company is insured.

ALTERATIONS - Any alteration or deviation will become an extra charge over and above the Proposal. Customer agrees to bear any reasonable additional costs arising out of or resulting from any alteration or deviation made by Customer under the terms and conditions of this Proposal whether or not a change order is signed.

CANCELLATION OF ORDER - It is agreed that if Customer terminates this Proposal, fails to accept delivery, or otherwise defaults on his/her obligations, this Proposal shall terminate and deposits will be returned to Customer accordingly, less all expenses incurred by Company, such as restocking costs, material procurement costs, administrative costs, and a reasonable profit.

DELAYS - Company will not be responsible for delays due to strikes, slowdowns, governmental shutdowns, shortages of material, fire, theft, vandalism, weather conditions, vendor or supplier performance, failure of suppliers or subcontractors to satisfactorily meet scheduled deliveries or any other acts or circumstances beyond its control. Customer shall pay Company for all expenses incurred by Company which arise out of delays, including delays caused by Customer. Present scheduled dates are good faith estimates and are not contractual nor are they intended to imply that time is of the essence.

CUSTOMER'S REPRESENTATIONS - Customer represents and warrants to Company that the construction site is zoned properly by the applicable governing authority for the construction contemplated under the terms of this Proposal. This Proposal shall be null and void in the event any governmental authority shall refuse to issue any necessary building or sanitary permit for the work contemplated herein.

CONSTRUCTION LIEN RIGHTS - As required by the Wisconsin Construction Lien Law, Company hereby notifies Customer that persons or companies furnishing labor or materials for the construction on Customer's land may have lien rights on that land and on the buildings on that land if they are not paid for such labor or materials. Those entitled to lien rights, in addition to Company, are those who contract directly with Customer, or those who give Customer notice within 60 days after they first furnish labor or materials for the construction. Accordingly, Customer probably will receive notices from those who furnish labor or materials for the construction, and should give a copy of each notice received to his/her mortgage lender, if any. Company agrees to cooperate with Customer and his/her lender, if any, to see that all potential lien claimants resulting from the work proposed hereunder are duly paid.

DAMAGES ON SITE - Customer shall be wholly responsible for loss or damages caused to materials stored on site, in-process construction and the contemplated project from all causes including without limitation, loss by fire, rain, windstorm, vandalism and insurrection. Customer agrees to procure and maintain, at his/her own expense, insurance against such loss in a sum equal to the total project price as set forth herein. Such insurance to be written to protect Customer and Company, as their interests may appear.

COMPLETION DATES - Completion dates acknowledged by Company are estimates of the date on which the work contemplated herein will be completed and are not binding on Company. Failure to perform pursuant to said completion dates for any reason whatsoever, whether in Company's control or not, shall not be cause for cancellation by Customer or for the assertion of damages of any kind whatsoever including, but not limited to, consequential damages, against Company. Company agrees to exercise its best efforts to notify Customer of any material delay in delivery or performance.

WARRANTY - Company warrants to Customer that from the date of final invoice supplied by Company, and for one year thereafter, Company will repair or replace, or pay the reasonable cost of such repair or replacement, at its option, any defects in the building caused by fault workmanship supplied by Company under this Proposal. THE REMEDIES HEREIN PROVIDED ARE INTENDED TO BE CUSTOMER'S SOLE AND EXCLUSIVE REMEDIES, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INDIRECT OR CONSEQUENTIAL DAMAGES TO ANY PERSON OR PROPERTY ALTHOUGH THIS WARRANTY BEGINS ON THE DATE OF FINAL INVOICE, NO PERFORMANCE OF THIS WARRANTY SHALL BE MADE BY COMPANY OR LIABILITY ARISE UNTIL COMPANY HAS RECEIVED PAYMENT IN FULL FROM CUSTOMER. NO ACTION FOR THE ENFORCEMENT OF THE REMEDIES SET FORTH HEREIN SHALL BE COMMENCED MORE THAN ONE YEAR AFTER THE CAUSE OF ACTION ACCRUED FOR THE ENFORCEMENT OF SUCH REMEDIES.

CHOICE OF LAW/FORUM - Any action arising out of or related to the transactions contemplated by this Proposal shall be governed by and construed in accordance with the laws of the State of Wisconsin, without regard to conflict of law provisions wherever contained. THE PARTIES AGREE THAT ANY LITIGATION SHALL BE CONDUCTED EXCLUSIVELY IN THE MARATHON COUNTY CIRCUIT COURT LOCATED IN WAUSAU, WISCONSIN, WITHOUT A JURY, AND THE PARTIES HEREBY CONSENT TO SUCH JURISDICTION AND WAIVE ANY PERSONAL JURISDICTION OR VENUE OBJECTION (INCLUDING FORUM NON-CONVENIENS) TO SUCH FORUM.

SEVERABILITY - If any section (or part of a section) hereof is found to be unenforceable, then the remainder shall continue in full force and effect as if the unenforceable section (or part thereof) did not exist.

ERRORS - All mathematical errors and typos will be corrected immediately upon discovery thereof. Customer agrees to indemnify Company for all errors if Company corrects the error upon realization of the error. If Company knowingly fails to correct an error, Customer maintains all legal rights.

NOTICE CONCERNING CONSTRUCTION DEFECTS - Wisconsin law contains important requirements Customer must follow before Customer may file a lawsuit for defective construction against the contractor who constructed your dwelling or completed your remodeling project. Section 895.07(2) and (3), Stats., requires Customer to deliver to Company a written notice of any construction conditions Customer alleges are defective before Customer can file a lawsuit, and Customer must provide Company the opportunity to make an offer to repair or remedy the alleged construction defects. Customer is not obligated to accept an offer made by Company. All parties are bound by applicable warranty provisions.

ESTIMATE

Section 6, Item Q.

Walk by Faith Roofing and Remodeling
 2932 Creek Valley Ln
 Appleton, WI 54914

james@walkbyfaithroofing.com
 +1 (920) 977-9306
 www.walkbyfaithroofingandremodeling.com



Lisa Kerstner

Bill to

Dan Hekrdle
 Kronenwetter Municipal Center
 1582 Kronenwetter Drive
 Kronenwetter, Wisconsin 54455
 United States

Estimate details

Estimate no.: 0066
 Estimate date: 07/31/2023
 Expiration date: 08/14/2023

Product or service	Amount
1. Introduction This estimate is for the tear off and installation of a new asphalt shingle roof of the Kronenwetter Municipal Building.	1 unit x \$0.00 \$0.00
2. Tear off Remove existing asphalt shingles, underlayment and metal edge leaving only bare decking.	350 units x \$50.00 \$17,500.00
3. Check for damaged or weak decking. Estimate includes up to 10- 4ft by 8ft sheets of 7/16 or 1/2 inch OSB Decking	1 unit x \$0.00 \$0.00
4. Metal edge 2x2 True size drip edge-----185 pcs at 10 Linear feet each	185 units x \$20.00 \$3,700.00
5. Install synthetic underlayment Purchased by the roll -----42 rolls	\$0.00
6. Install Ice and water shield 14 rolls. State code calls for 3 feet of coverage on rake edges, we exceed that by doing 6 feet giving more coverage against Ice Dam issues.	14 units x \$100.00 \$1,400.00
7. Install Dimensional Laminate shingle Shingle price includes starter, underlayment, hip and ridge cap, all vents, flashings and shingles	380 units x \$800.00 \$304,000.00
8. Install Starter strip Starter strip along rakes.-----13 bundles	\$0.00
9. Install hip and ridge cap 18 bundles	\$0.00

10. **Services** 1 unit x \$750.00

Patch and reseal all penetrations in your EPDM roof areas

11. **Notice** \$0.00

Please note the following----

1. Gas Furnace and water heater exhaust pipes, if not correctly installed, may become dislodged during roof replacement. We highly recommend the homeowner have these connections checked by their A/C or Plumbing Service professional following new roof installation.

12. **Notice--2** \$0.00

Installing the roof requires nailing through the roof deck. Items such as conduit lines and T.V, Cable or refrigerant lines installed closer than 1 1/2 inches of the underside of roof decking shall be protected from damage by nails and other fasteners. As per the current International Residential building code.

13. **Complete and seal** \$0.00

Seal all roof penetrations.

Remove and dispose of all job related debris.

Provide Contractor 5 year roof installation warranty.

Provide Material Manufacturers Warranty.

Subtotal \$327,350.00

Discount -\$17,350.00

Total \$310,000.00

Expiry date 08/14/2023

Note to customer

Thank you for the opportunity to serve.

Due to the immensity of the project We would require a material purchase deposit of 50% for securing materials and delivery.

ESTIMATE

Section 6, Item Q.

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Lisa Kerstner

Bill to

Kronenwetter Municipal Center
 1582 Kronenwetter Drive
 Kronenwetter, Wisconsin 54455
 United States

Ship to

Kronenwetter Municipal Center
 1582 Kronenwetter Drive
 Kronenwetter, Wisconsin 54455
 United States

Estimate details

Estimate no.: 0051
 Estimate date: 07/31/2023
 Expiration date: 08/07/2023

Product or service	Amount
1. Introduction This estimate contains the scope of work and total cost of repairs to the roof of the facility.	1 unit x \$0.00 = \$0.00
2. Scope of work 1. Remove and replace all damaged shingles. Approximately 150 shingles 2. Remove and replace 30 linear feet of hip and ridge cap. 3. Reseal all roof penetrations plumbing vents 4. Reseal cracks in the chimney. Approximately 10 Linear feet 5. Clean and cover failing seams in the EPDM Low slope roof system. Approximately 25 Linear feet 6. Repair cracked and/or failing patches using manufacturer recommended seam/lap caulk. Approximately 10 Linear feet 7. Repair cracks and holes in A/C Unit curbs--Approximately 4 8. Seal holes in siding, fascia using weather resistant caulk. 9. Repair cracks and holes in wall seams. 10. Remove all job related debris.	1 unit x \$0.00 = \$0.00
3. Roof Repair See scope of work details.	1 unit x \$4,500.00 = \$4,500.00
4. Thank you Thank you for the opportunity to serve your needs.	\$0.00
Total	\$4,500.00

Note to customer

A 50% materials deposit is due prior to job commencement and remaining balance due upon completion.

Expiry date: 08/07/2023

