



# COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING AGENDA

October 06, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

**A.** Roll Call

**2. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**3. APPROVAL OF MINUTES - DISCUSSION AND POSSIBLE ACTION**

**B.** September 4, 2025 CLIPP Committee Meeting Minutes

**4. REPORTS AND DISCUSSIONS**

**C.** Marathon County Bike and Pedestrian Subcommittee Report - Eric Donaldson

**D.** Police Chief Report

**E.** Fire Chief Report

**F.** Public Works Director Report

**G.** Community Development Director Report

**H.** Complaint Log - This month, this item will include discussion and possible action concerning cleaning up old items off the Complaint Log and a possible policy as to when other items should be removed in the future or if there should be an automatic reset from time to time to clear the Complaint Log slate.

**5. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION**

**I.** Proposed Improvements to Pond Area Behind Municipal Center

**J.** Review and Revision of Code 382 Nuisances

**K.** Election Equipment Public Test Observer Rules and Meeting Notice Publication

**L.** Revision of Chapter 41 Elections – Election Inspector Selection Process

**6. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION**

**M.** Election Ballot Distribution

**N.** In-person Absentee Voting

**7. NEXT MEETING:** November 3, 2025

**8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

**9. ADJOURNMENT**

**NOTE:** Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 10/03/2025 Kronenwetter Municipal Center and [www.kronenwetter.gov](http://www.kronenwetter.gov)

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee

Times, Wausau Pilot and Review, City Pages, The Wausonian



# COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

September 04, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

**1. CALL MEETING TO ORDER**

*Chairman Trustee Ken Charneski called the September 4, 2025 CLIPP Committee Meeting to order at 6 p.m.*

**A. Roll Call**

**PRESENT:** *Trustee Ken Charneski, Trustee Dan Joling, Garrett Lysne, Patty Tikalsky*

**ABSENT:** *Ryan Leff (excused)*

**STAFF:** *Fire Chief Theresa O'Brien, Police Chief Terry McHugh, Public Works Director Greg Ulman, Clerk Jennifer Poyer*

**2. PUBLIC COMMENT**

*No public comment.*

**3. APPROVAL OF MINUTES - DISCUSSION AND POSSIBLE ACTION**

**B. July 7, 2025 CLIPP Committee Meeting Minutes**

*Motion by Charneski/Joling to approve the July 7, 2025 CLIPP Committee Meeting Minutes as amended. Motion carried by voice vote. 4:0.*

*Amend 5:58 p.m. to 7:58 p.m. and 6:03 p.m. to 8:03 p.m.*

**B. August 4, 2025 CLIPP Committee Minutes**

*Motion by Joling/Tikalsky to approve the August 4, 2025 CLIPP Committee Meeting Minutes as presented. Motion carried by voice vote. 4:0.*

**4. REPORTS AND DISCUSSIONS**

**D. Police Chief Report**

*Police Chief Terry McHugh presented his report. He commented on the department's struggles with staffing. He answered questions regarding car thefts in the Village.*

**E. Fire Chief Report**

*Fire Chief Theresa O'Brien presented her report. She said it has been a very busy two months. She answered questions regarding ambulance transport. A request was made to add monthly ambulance transport data to her report.*

**F. Public Works Director Report**

*Public Works Director Greg Ulman presented his report. He commented on the Kronenwetter Drive construction project. He also answered questions regarding park repairs and conditions.*

**G. Community Development Director Report**

**H. Complaint Log**

**5. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION**

**I. Proposed Improvements to Pond Area Behind Municipal Center**

*Public Works Director Greg Ulman updated the committee on his findings in regards to rustic campgrounds and water testing. The committee discussed water testing; staff time involved; campground reservations; campsite logistics; cost of upgrades; and possible naming contest. Staff was tasked with continuing their work on the proposal and providing pricing for the proposed improvements.*

**J. Update on Yard Waste Site**

*Public Works Director Greg Ulman provided an update on the additional access road created at the Yard Waste Site at the direction of the CLIPP Committee.*

**K. Election Inspector Selection Process**

*Trustee Ken Charneski presented his proposed ordinance language for the process of selecting election inspectors. Clerk Jennifer Poyer will develop an application for election inspectors and present it at the next meeting.*

**6. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION**

**L. Election Equipment Public Test Observer Rules and Meeting Notice Publication**

*The meeting notice publication for election equipment testing was discussed. Whether the responsibility/authority lies with the county or municipal clerk was discussed. Further information will be collected. Trustee Charneski will start writing an ordinance regarding this topic.*

**M. Pricing of Borings on Village Roads**

*Motion by Lysne/Joling to recommend to the Village Board the approval of geotechnical borings for South Rd., Peplin Rd., Forest Rd. and Autumn Rd. for \$7,150. Motion carried by voice vote. 4:0. Discussed the benefit of borings in regards to the upcoming planning and budgeting process.*

**N. Review and Revision of Code 382 Nuisances**

*Trustee Charneski invited CLIPP Committee member to review and recommend changes to the Code 382 Nuisances of the Village Ordinances. The recommended changes will be discussed at the next CLIPP Committee meeting.*

**7. NEXT MEETING: October 6, 2025**

**8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

- *Application for election inspectors*
- *Election complaint*
- *Absentee voting process*
- *Staff support*

**9. ADJOURNMENT**

*Motion by Joling/Tikalsky to adjourn the meeting. Motion carried by voice vote. 4:0.*

*Meeting adjourned at 7:17 p.m.*

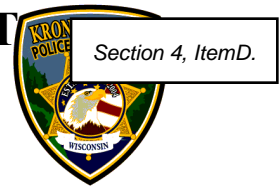




# KRONENWETTER POLICE DEPARTMENT

Office of the Chief of Police

Executive Summary for October 2025 CLIPP



**TO: CLIPP COMMITTEE MEMBERS**

**DEPARTMENT ACTIVITY SUMMARY** – In August, we handled 555 total calls for service. Some highlights included the following:

- Two domestic disturbances:
  - One subject was arrested for disorderly conduct, disorderly conduct while armed (threat with a knife), battery, possession of marijuana and possession of drug paraphernalia.
  - The subject was arrested for battery and disorderly conduct. We only had one officer on at this time and he was tied up for over three hours on a medical clearance at the hospital; therefore, we had to rely on Mosinee PD to handle the domestic. We are fortunate they were not tied up on a call of their own and were available to assist.
- Five mental health welfare checks that resulted in referrals or conveyances to a mental health facility. These resulted in two referrals to Adult Protective Services, two juveniles being taken to the youth stabilization center at North Central Health Care (NCHC), and an adult being taken to NCHC on a mental health commitment.
- Two subjects arrested for felony warrants. One arrest was a result of a traffic stop, and the other arrest was the result of the WI Dept. of Corrections requesting a pick-up of one of their offenders.
- Two fraud/ID theft investigations. Fortunately, in each case, the victim recognized the scam in time, and they did not end up losing any money. Both were close cases where the victim had started to get swindled and then realized it right before it was too late.
- A death investigation that has been very labor intensive and is still under investigation. That has resulted in a lot of hours worked and overtime.

**DEPARTMENT PERSONNEL ISSUES & STATUS** – We continue to work on the aggravated battery, although we are in the closing stages of that investigation. We will, however, continue to have small pieces of follow up to do all the way to the point in which the defendant takes a plea, or the case goes to trial. For example, our light duty officer just finished reviewing almost 5000 pages of medical records! This is just another example of the labor-intensive nature of the significant investigations we’ve been seeing over the past few years.

I’m happy to announce that we finished our hiring process and we hired Officer Yeeleng Xiong, who was a police officer with UW Stevens Point PD. Officer Xiong began with us on September 22 and is on field training for most, if not all, of the remainder of 2025. I think Officer Xiong will be a great addition to our department, and we will now have two “Officer Xions” on KPD! In addition, we now have a second officer who is fluent in the Hmong language, which is a huge asset to our department and our citizens.

We had a couple of great community relations acts recently, with the national Night Out raffle winners “Ride to School with a Cop” and the Northland Lutheran High School Homecoming parade. Both events occurred on the same day and were a smashing success! The raffle winners and I had a great time, as I dropped them off at Evergreen Elementary for school. The NLHS parade was well attended and the kids, parents, and teachers put together a great parade.

**CURRENT GRANTS AND EQUIPMENT** — We received the new in-car camera that was damaged by the dust and road conditions on Kronenwetter Dr., and we are making plans to get that installed and have the defective one removed.

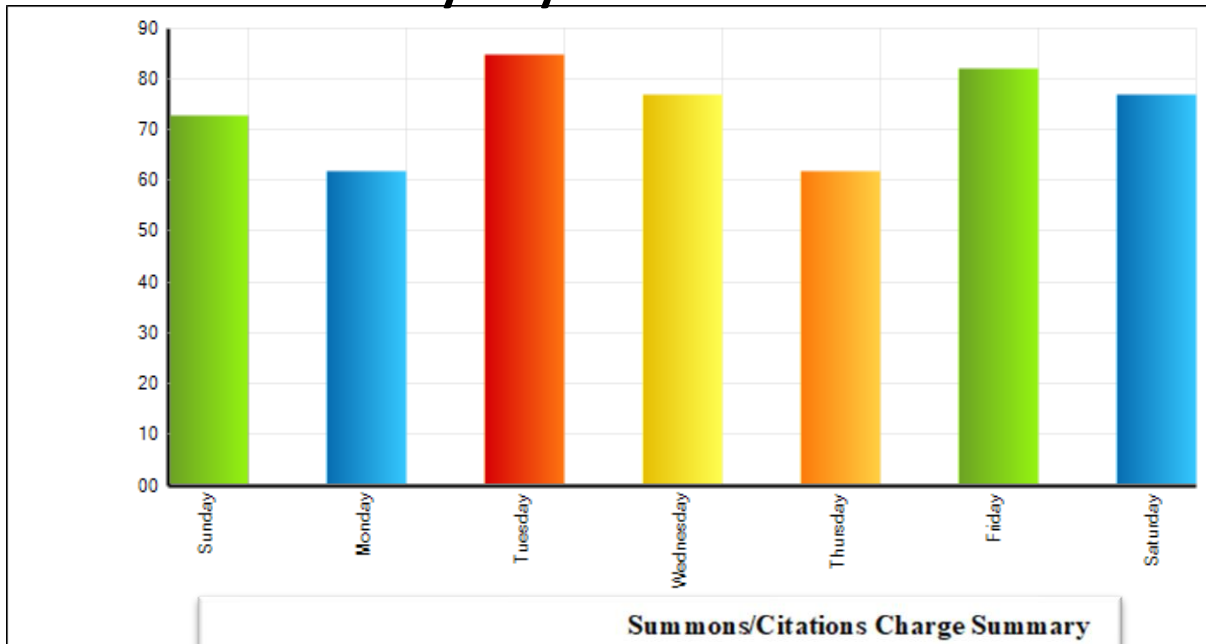
# August 2025 Calls for Service Info

## Events by Nature Code by Agency

<b>KP</b>	911 HANG UP	13
	ALARMS	3
	ANIMAL COMPLAINT	9
	BUSINESS SECURITY CHECK	37
	CIVIL COMPLAINT	6
	CRIMINAL MISCELLANEOUS	16
	DEFLECTION WELFARE CHECK	1
	DISABLED VEHICLE	9
	EXTRA PATROL	37
	FAMILY DISTURBANCE	5
	FIELD INTERVIEW	4
	FINGERPRINTING	7
	FOLLOW-UP INVESTIGATION	57
	FRAUD COMPLAINT	1
	FUNERAL ESCORT	1
	JUVENILE ALCOHOL	6
	JUVENILE DISTURBANCE	2
	LOST AND FOUND	4
	MENTAL SUBJECT	5
	NOISE COMPLAINT	1
	PARKING MISCELLANEOUS	1
	SCHOOL WALK THROUGH	4
	SERVICE MISCELLANEOUS	80
	SUSPICIOUS ACTIVITY	12
	TRAFFIC HAZARD	7
	TRAFFIC MISCELLANEOUS	9
	TRAFFIC STOP	102
	VEHICLE LOCKOUT	1
	WARRANT SERVICE	2
	WELFARE CHECK	7
	TRAFFIC CRASH - INJURY	5
	TRAFFIC CRASH PDO	8
	FIRE ALARM	2
	STRUCTURE FIRE	1
	DEAD ANIMAL	2
ATTEMPT TO LOCATE	2	
COMMUNITY RELATIONS ACT	4	
TELEPHONE MESSAGE	19	
VACANT HOME CHECK	1	
VEHICLE ATL	6	
MEDICAL EMERGENCY	19	

# August 2025 Calls for Service Info

## Calls by Day of the Week



### Summons/Citations Charge Summary

Agency: KRONENWETTER PD, Date Range: 08/01/2025

Charges	Count
ALLOWING DOGS/CATS TO RUN AT	1
AUTOMOBILE FOLLOWING TOO CLOSELY	4
DEVIATING FROM LANE OF TRAFFIC	1
EXCEEDING SPEED ZONES, ETC. (1-10 MPH)	3
EXCEEDING SPEED ZONES, ETC. (11-15 MPH)	5
EXCEEDING SPEED ZONES, ETC. (16-19 MPH)	1
EXCEEDING SPEED ZONES, ETC. (20-24 MPH)	2
EXCEEDING SPEED ZONES, ETC. (30-34 MPH)	1
FAIL/STOP AT STOP SIGN	1
FAIL/YIELD RIGHT/WAY FROM STOP SIGN	1
IID TAMPERING/FAIL TO INSTALL/VIOLATE	1
NON-REGISTRATION OF AUTO, ETC	9
NON-REGISTRATION OF VEHICLE	1
OPERATE MOTOR VEHICLE W/O INSURANCE	4
OPERATE MOTOR VEHICLE W/O PROOF OF	1
OPERATING LEFT OF CENTER	1
OPERATING WHILE REVOKED (FORFEITURE)	2
OPERATING WHILE REVOKED (REV DUE TO	2
OPERATING WHILE SUSPENDED	3
OPERATING WHILE UNDER THE INFLUENCE	3
OPERATING WHILE UNDER THE	1
POSSESS DRUG PARAPHERNALIA	1
POSSESS OPEN INTOXICANTS IN MV-DRIVER	1
POSSESSION OF THC	1
PURCHASE/POSSESSION OF TOBACCO BY	1
SPEEDING IN 55 MPH ZONE (11-15 MPH)	2
SPEEDING ON CITY HIGHWAY (16-19 MPH)	1
UNDERAGE DRINKING-POSSESS/CONSUME	5
VEHICLE TIRES W/LESS THAN 2/32 INCH	1
<b>Total:</b>	<b>61</b>

KRONENWETTER FIRE DEPARTMENT  
AUGUST 2025

**Training:**

FIRE: 8/4/2025 & 8/18/2025 – Annual EVOC/Driving  
EMS: 8/14/2025 – Equipment Checks/Call Reviews  
8/28/2025 – MCI – Mass Casualty

**Fire Calls:**

August Fire Calls – 4 Vehicle accidents, 2 Fire Alarms, 1 Power Line, 1 Hay Fire, 1 medical lift assist and 1 cancelled call Mosinee

**EMS Calls and Updates:**

August EMS Calls – 38 – YTD 285

**Vehicle/Equipment Updates:**

Monthly maintenance of all FD Vehicles completed  
Annual EVOC (Emergency Vehicle Operations) completion  
Annual Ladder Testing completed on all ladders including Aerial

**Fire Inspections**

Completed August fire inspections

**Past and Upcoming training and events:**

National Night Out /Splash Pad  
Station tours –care facility, home school group of 40 students  
4 members attended a Heavy Rescue training involving bus rescue

KRONENWETTER FIRE DEPARTMENT					
AUGUST 2025					
TOTAL FIRE EMERGENCY CALLS ENDING 08/31/2025					
	Village	Guenther	Mutual Aid	Monthly Total	Year To Date
Vehicle Accidents	4			4	17
Chimney Fire					0
Grass/Brush Fire	1			1	3
Structure Fire			1	1	11
Weather	1			1	4
CO/Gas/Alarms	2			2	17
Car Fire					1
Other	1			1	2
Cancelled calls					5
<b>Total Calls</b>	<b>9</b>	<b>0</b>	<b>1</b>	<b>10</b>	<b>60</b>
Mutual Aid Received	2			2	7
Mutual Aid Given/Dispatched	1			1	14
				Monthly	Year To Date
Engine 1				6	40
Truck 1				0	6
Tanker 2				1	7
Rescue 6				2	14
Brush 1				2	5
Car 2				1	8
UTV				0	2

KRONENWETTER FIRE DEPARTMENT		
AUGUST 2025		
TOTAL MEDICAL EMERGENCY CALLS ENDING 8/31/2025		
	Monthly Total	Year To Date Total
Breathing Problems	2	24
Pain (Acute, Abdominal, Back, Hip)	2	22
Alcohol/Substance Use	0	2
Chest Pain	0	14
Sick Person	3	33
Allergic Reaction/Stings	0	1
Altered Mental Status	3	16
Cardiac Arrest/Death	0	2
Diabetic Problem	1	4
Falls	10	49
Fire Standby	1	8
Lift Assist-Mutual Aid	0	1
Medical Alarm	1	14
Psychiatric Problem/Abnormal Behavior/Suicide Attempt	2	5
Seizure	2	10
Stab/Gunshot Wound/Penetrating Trauma	1	1
Stroke/CVA	0	10
Unknown Problem/Person Down	0	4
Traffic Crash	4	19
Traumatic Injury	1	10
Other	5	28
Unconscious Person/Fainting/Near-Fainting	0	8
<b>TOTAL CALLS</b>	<b>38</b>	<b>285</b>

Cancelled	13
No Transport	52
Transport	212
Fire Standby	8
<b>Grand Total</b>	<b>285</b>

\*\*Cancelled refers to Ambulance was cancelled



## Report to CLIPP

**Item Name:** Director of Public Works and Utilities Report

**Meeting Date:** October 6, 2025

**Referring Body:**

**Committee Contact:**

**Staff Contact:** Greg Ulman

**Report Prepared by:** Greg Ulman

- Crews are currently repairing the posts for the tennis courts at Friendship Park. The posts have started to lean in over the past year and this will ensure a good playing net in the future.
- Staff have been busy working on the 2026 budget for all departments.
- The Kronenwetter Dr road project is progressing with completion coming around mid-October.
- Staff has heard good feedback from the residents about the second driveway access at the ward waste site, we project this will be a good improvement during the busy seasons.
- Crews are patching roads with asphalt especially Peplin Rd. to keep them from failing.
- Staff will be sending out an RFP for the Well #1 rehab project. This project includes cleaning and refurbishing any worn-out parts of the well. Typically, it is done every 10 years, but hasn't been done since 2009. We hope to complete the project over the winter during low water usage times.
- Hydrant flushing will wrap up for the season on October 10, residents may notice a decolorization in their water during this period, but will quickly go away as the water cycles through the private lines in the homes.
- On Cty X and XX the County installed posts for the 4-way stop signs. However, when the new signs arrived, they realized they ordered the wrong ones. Once the correct signs have been delivered, they will install them.

## Community Development/Planning and Zoning Director Report

October 6, 2025

Peter S. Wegner, Community Development/Planning and Zoning Director

- Complaints and Correspondence.
- Correspondence with numerous Developers regarding the Federal Aviation Administration property. Tax Parcel ID Number: 145-2708-053-0994.
- Onsite to establish Ordinary High-Water Mark, proposed Flanner Road and Jamroz Lane Drainage Project.
- Kronenwetter Drive Reconstruction Project Citizen Complaints.
- Correspondence with Developer regarding Zero-Lot-Line Homes.
- Meeting with Resident regarding Roadway access on Old Hwy 51.
- Review preliminary CSM and Rezone on Forest Rd. Tax Parcel ID Number: 145-2708-191-0988.
- Meeting with resident regarding possible variance request. Tax Parcel ID Number: 145-2707-014-0095.
- Correspondence with Developer interested in Multi-Family Development within the Village.
- Review proposed CSM on Sunny Court. Tax Parcel ID Number: 145-2707-095-0970.
- Meeting with Developer and Engineers regarding proposed Subdivision.
- Review Performance Standards § 520-23. - Commercial land use types. O. Campground.
- Research Ordinance language related to outside storage of cylinders with flammables. § 218-7. - Flammable liquids. § 520-95. - Fire and explosion standards.
- Preliminary review Rezone Request 1190 Gardner Park Road.
- Preliminary review Conditional Use Permit Application for a Dog Kennel. Tax Parcel ID Number: 145-2708-034-0994.
- Research § 520-23. - Commercial land use types. E. Indoor sales or service and F. Outdoor display.
- Correspondence with Individuals interested in purchasing Business/Warehouse located at 1730 E. State Highway 153.
- Review proposed CSM and Rezone of parcel located off Forest Road. Tax Parcel ID Number: 145-2708-191-0988.
- Research § 520-23. - Commercial land use types. L. Commercial animal establishment. § 200-6. - Kennels.
- Meeting with American Asphalt.
- Preliminary Review Milestone Materials proposed Nonmetallic Mining Conditional Use Permit on property located off Maple Ridge Road. Tax Parcel ID Number: 145-2707-222-0999.
- Research § 520-28. - Temporary land use types. C. Outdoor assembly or special event and I. Temporary portable storage container.
- Research Wedding and Event Barn Zoning Regulations.
- Review § 520-15. - Treatment of allowable uses by zoning district. D. Unlisted land uses.
- Review § 520-16. - Standards generally applicable to land uses. K. Number of principal buildings per lot.



	A	B	C	D	E	F	G	H	I	J
	Violation #	Date Received	Property Address	Owner Name	Zoning	Complainant name	Nature of the Complaint	Valid?	Action Taken	Status
1	25-0304-001	3/4/2025	1849 Deerwood Trail	Steven & Stephanie Woytasik	SF	Neighbor	Rubbish piles in yard	Yes	Called Steven on 03-04-2025 and VM was full. Steven called back later and I talked to him about the rubbish piles in the yard. I informed him he had 10 days to get the rubbish cleaned up. If he did not, there would be a citation given. 10 days are up 03/11/2025, I will check on the property on 03/12/2025 to see if the rubbish has been cleaned up. 03/11/2025: The large pile of rubbish was removed, there are a few items left to clean up. I talked to the owner of the land next door and they have given permission to go on the land to get more pictures. 03/19/2025 Called left a VM, Gave the owner 10 days to finish up the clean-up then will issue a citation. Letter sent 03/19/2025. 03/25/2025 Steven called and will be removing the wood, lawn mower, wheel barrow and dolly when the snow melts. I will check back after the snow is gone. 07/30/2025 checked on property, unable to get pictures due to trees blocking view. 08/29/2025: Yard has improved with rubbish and junk.	Open
2	25-0314-002	3/14/2025	2054 Paintbrush	Jody Strenz & Hugh Dombeck	SF	Sonja Kurtzweil	Rubbish piles in yard, Tires, lawn tractors,	Yes	03/14/2025- Called Owner of house and she would like me to go over to the house as her sons live there. She would like me to give guidance on what needs to be cleaned up so they can be compliant. Will call to schedule an appointment to do that. 03/17/2025 Called and talked to Hue (The son). He is going to work on cleaning up the corner of the yard with all the mowers and tires. I told him I would be doing drive - by's to check on the progress. 06/04/2025 Drive by and the items have not moved. Letter to be sent with 10 day notice. 06/13/2025 Tenant called they are getting a storage unit to put all the items in there. Hugh will call with updates. 07/30/2025 Items are still in the yard and no update from Hugh. 08/29/2025: No update from Hugh.	Open
3	25-0612-010	6/12/2025	2115 Terrebonne			Mrs. Reid	Several cars in the driveway and in the yard		07/31/2025: Updated Pictures & sending letter. 08/29/2025: Working on letters. photos taken 09/16/2025, contacted homeowners, stated they will be extending driveway	Open
4	25-0612-011	6/12/2025	2124 Terrebonne			Mrs. Reid	Several cars in the driveway and in the yard		07/31/2025: Updated Pictures & sending letter. 08/29/2025: Working on letters. 09/15/2025 photos taken, campers/boats in yard and driveway. 09/15/2025 photos taken, campers/boats in yard and driveway-- notified 09/17/2025 of items not registered and vehicles, homeowner runs a daycare.	Open
5	25-0616-014	6/16/2025	1757 Kowalski Road	Tim Myers	SF	Neighbor	Junk in yard, old camper, old truck bed, old water heater, planted bush in ROW. Drove on neighbors property without permission.		Gathering information. Needs onsite. 06/16/2025 Pictures send via email. 06/18/2025 updated pictures, sending letters. 06/26/2025, Owner called and the camper will be moved to their cabin up north. The truck is for sale, the hot water heater will be disposed of correctly. 08/29/2025: Camper is moved off the grass and some clean up has taken place, continue to monitor. 09/15 Photos updated	Open
6	25-0915-034	9/15/2025	2157 Orange Court	Tory Lee		annonymous	junk in yard, old camper, garbage all over outside, vehicle not registered to tory, possibly someone living in camper		09/16/2025 photos taken. 09/17/25 Lori and Dana both called. Dana receptive, Lori angry. Lori said she'll call on other neighbors. I advised Lori she has 10 days and I will observe property again. Will send letter.	Open
7	25-0915-035	9/15/2025	2272 Falcon Crest	Lori, Dana, Maverick Weyer		annonymous	junked vehicles in driveway, old boats, yard not maintained, junk piles in back yard and alongside house, unregistered vehicles in driveway		09/16/2025 photos taken. 09/17/25 Lori and Dana both called. Dana receptive, Lori angry. Lori said she'll call on other neighbors. I advised lori she has 10 days and I will observe property again.	On hold-- PD ISSUE
8	24-0409-006	4/9/2024	County Road X	Stacey Stepan, 2177 River Forest Lane	SF	anonymous	Storing campers on land		04/01/2025: Camper and 2 boats are still on the lot, sending letters.	Open - Continue to monitor
9	24-0424-013	4/24/2024	2092 South Road	Faye Parker and Orman Boggs	SF	anonymous	Junkyard		Updated picture, the junk is still in place.. 04/11/2025 - Updated Pictures Junk is still in place, sending 10 day letter.	Open
10	24-0618-047	6/18/2024	2177 Angelo Drive	Michael Ausloos	SF	Unknown, anonymous	Grass has not been mowed and is over 18 inches high.		07/17/2024: Called owner and left a VM. July 7, 2025, 10 day letter sent. 07/07/2025 - Received a 2nd call on this property, Neighbor complained about the rats and mice coming from the property. Updated pictures. 07/30/2025 Updated photos Some yard has been mowed, the backyard is still long.	Open- Continue to monitor
11	24-0827-052	8/27/2024	2302 & 2304 Bonneydune	The Hot Spot	SF	Unknown, anonymous	Building garden shed without permit		04/14/2025: Pictures updated. 07/31/2025: Pictures updated	Open
12	23-0517-013	5/17/2023	860 W Nelson Road	Joel Straub	SF	Kurt Cieslek	Three trailers parked at the end of drive way, a pile of concrete rubble a pile of dirt growing weeds from it, old building materials piled up several dilapidated shed.	yes	valid Letter sent, Trailers at the end of the driveway and pile of concrete rubble have been resolved. Citations were issued for the delapated structure and went to court. Outcome of the court hearing was. THEREFORE, IT IS THE JUDGMENT OF THE COURT that the defendant is guilty of this citation and the Court will assess a forfeiture of \$124.00 payable within 30 days. 5/28/2025 - Defendant found guilty of § 382-6. - Public nuisances affecting peace and safety. Ordered to pay forfeiture of \$124.00. Violation of the Side Lot Setback pending.	On going
13	23-0510-014	5/10/2023	Martin Road	Village of Kronenwetter			Martin road needs repair	Yes	Went out May 18 2023 and took pictures. Given to public works	On going
14	23-0522-023	5/22/2023	2449 Pico Road	RILEY LOEBBAKA	SF	Neighbor	2 cars parked in yard that are not registered or operable. sticks and rubbish in yard	Need to visit	Given to police Letter needs to be sent. 05/30/2024: Updated pictures, 1 car still in yard, 1 boat and 1 trailer in the side yard. 04/11/2025 Updated pictures and the	On going
15										



## **Report to CLIPP**

**Item Name:** Proposed Improvements to the Pond Area Behind Municipal Center

**Meeting Date:** October 6, 2025

**Referring Body:**

**Committee Contact:** Ken Charneski

**Staff Contact:** Pete Wegner

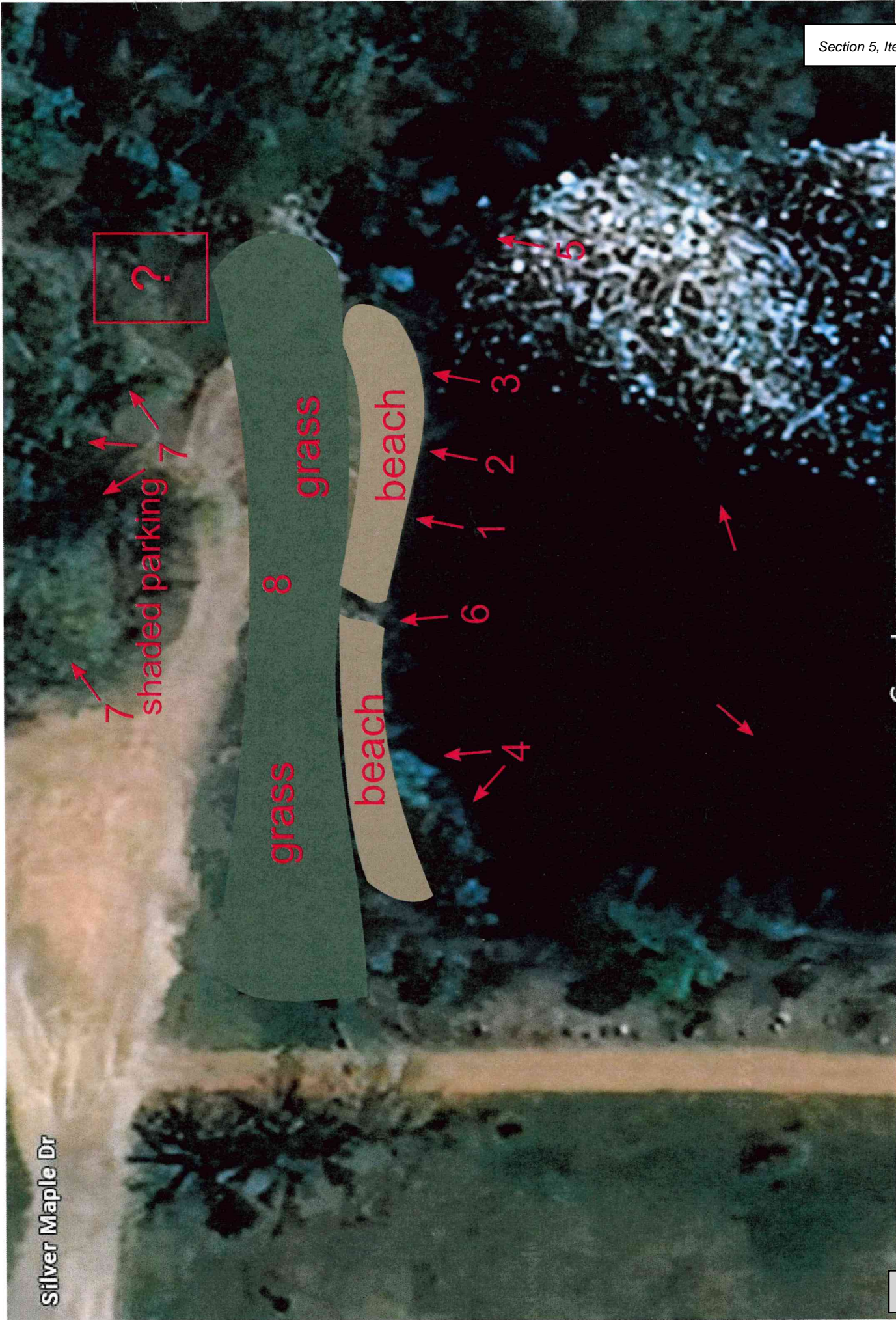
**Report Prepared by:** Greg Ulman

**AGENDA ITEM:** Proposed Improvements to the Pond Area Behind Municipal Center

**OBJECTIVE(S):** To gather information on what the Village can have in place at the Municipal Pond

**HISTORY/BACKGROUND:** CLIPP brought forth an idea to have more amenities at the Municipal Park Pond, with a swimming beach, rustic camping, and better accessibility to the water. The cost for the materials to do the project with sand, black dirt, gravel, grass seed/straw, and signs will be around \$2500. It would mostly be a labor-intensive project as it would require 3 employees working for 4 days on this project.

Silver Maple Dr



?

shaded parking 7

grass

8

grass

beach

beach

4

6

1

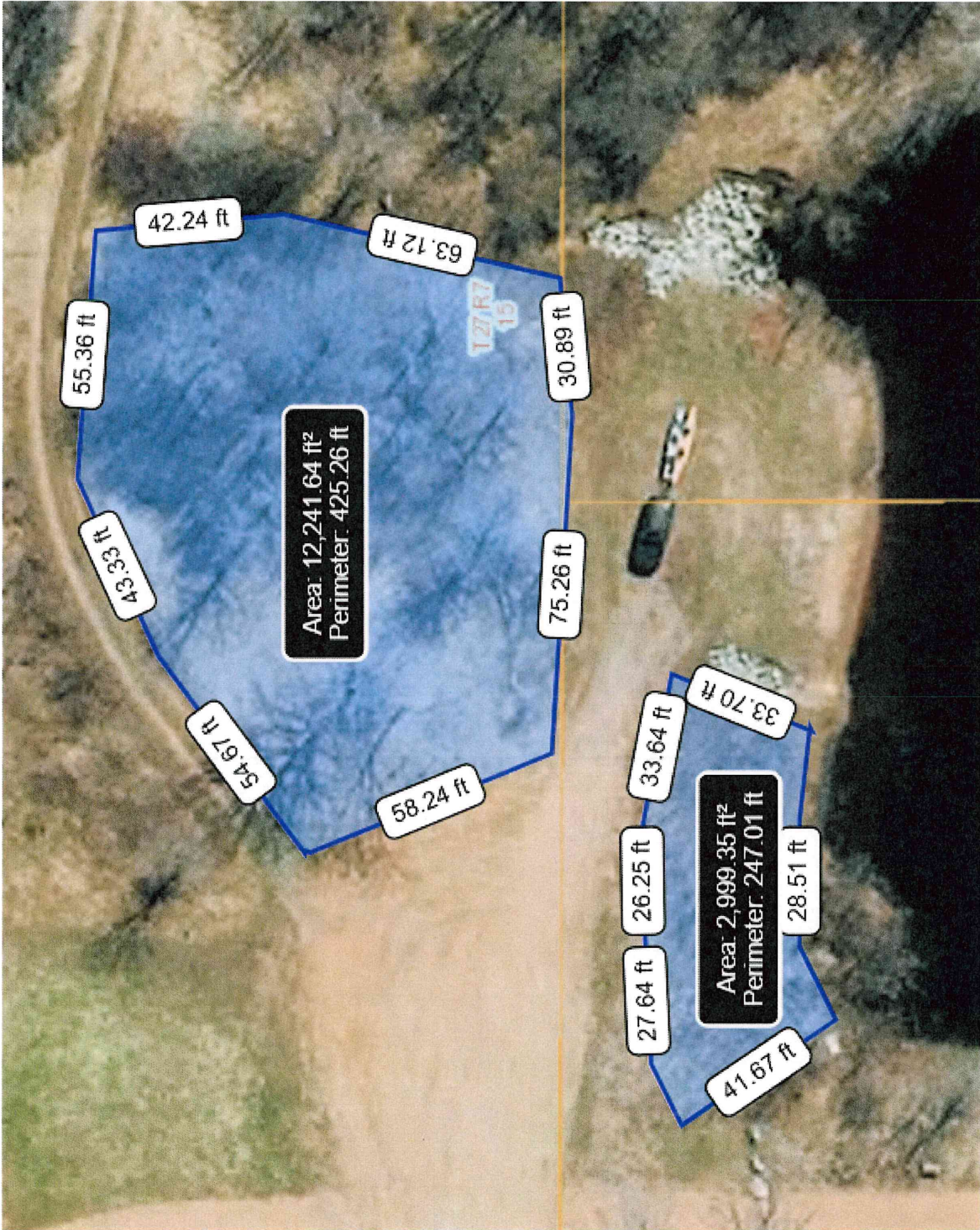
2

3

5

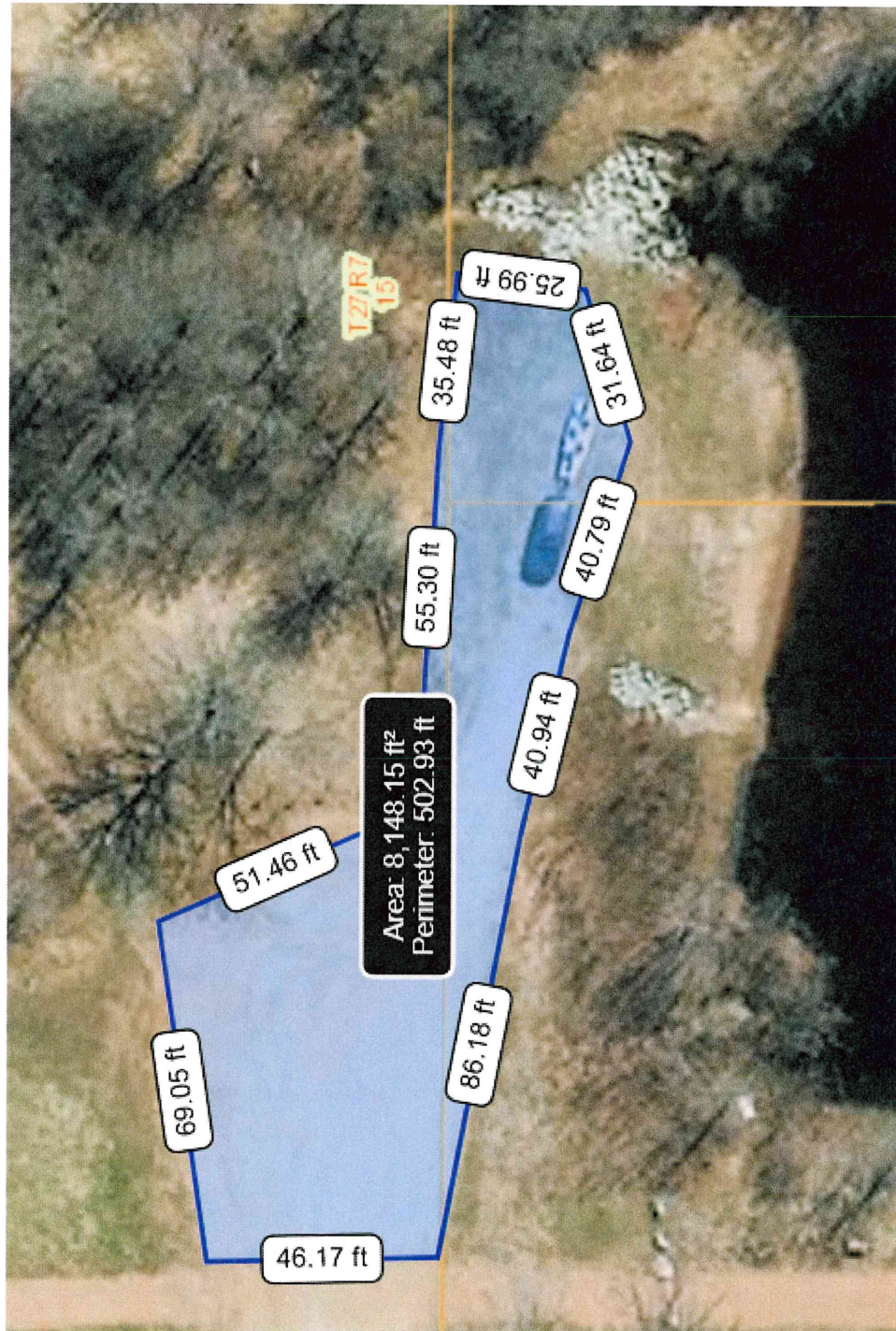


Area to be Cleared of Underbrush



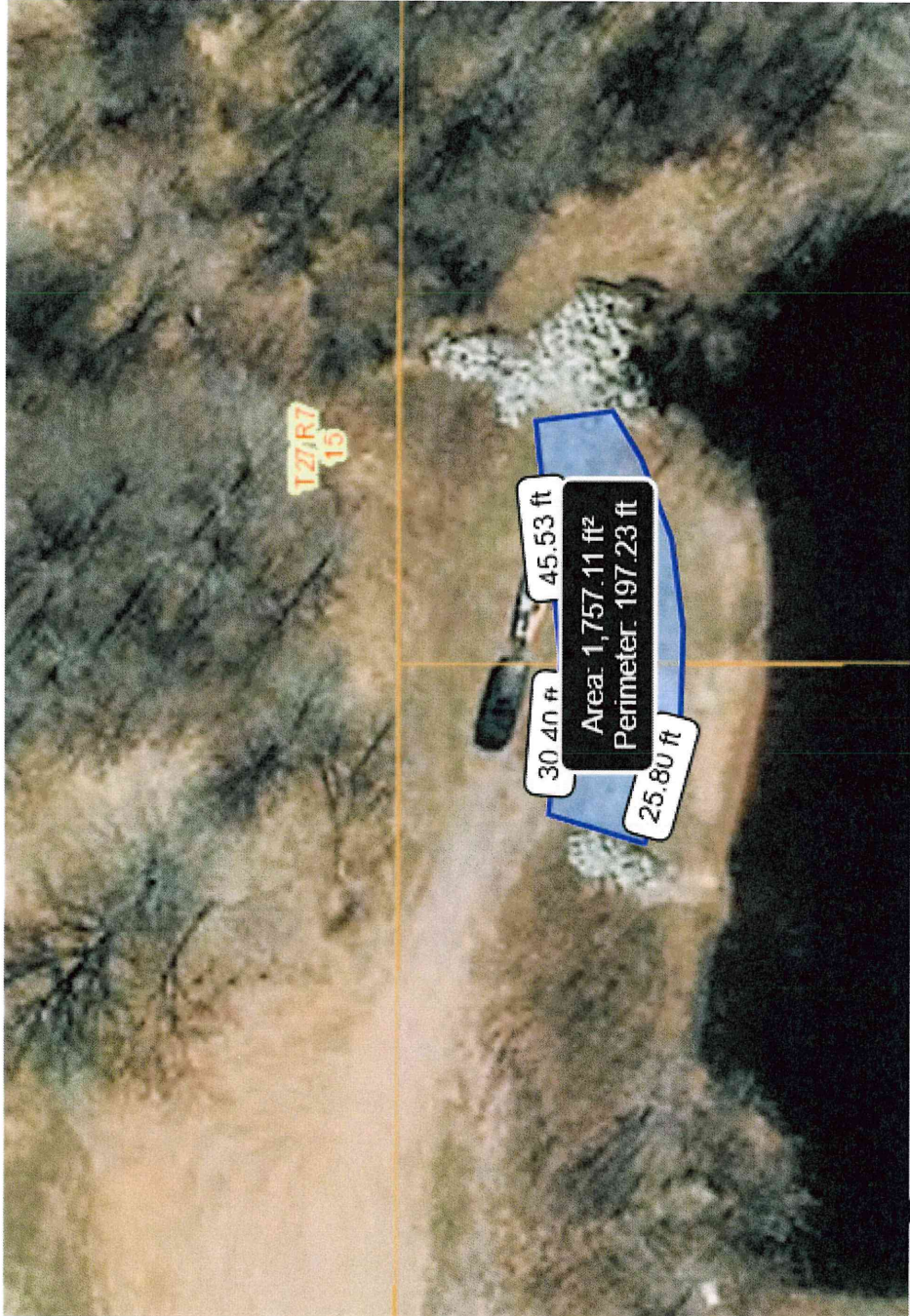


Area to be Regraded

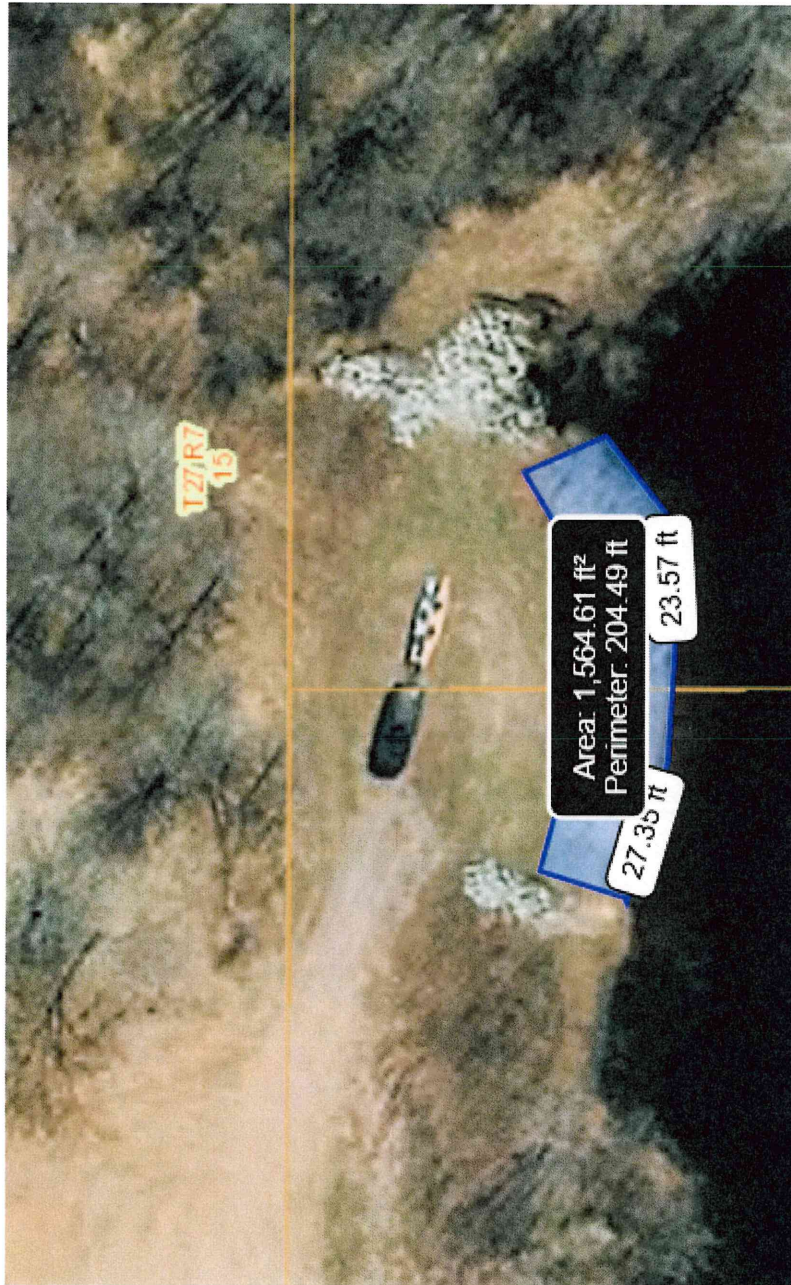




Lawn Rehab Area



Beach Rehab Area



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## Chapter 382 NUISANCES<sup>1</sup>

### § 382-1. Definitions.

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Public nuisance.* A thing, act, occupation, condition or use of property which shall continue for such length of time as to:

- A. Substantially annoy, injure or endanger the comfort, health, repose or safety of the public.
- B. In any way render the public insecure in life or in the use of property.
- C. Unlawfully and substantially interfere with, obstruct or tend to obstruct or render dangerous for passage any street, alley, highway, navigable body of water or other public way or the use of public property.

(Ord. of 4-12-2004)

### § 382-2. Violations and penalties; abatement; costs.

- A. *Generally.* Any person violating any of the provisions of this chapter shall, upon conviction thereof, be subject to chapter 1, General Provisions, § 1-2, General penalty, of this Code. In addition, a violation of this chapter is subject to subsections B and C of this section.
- B. *Abatement.*
  - (1) *Inspection of premises.* Whenever complaint is made to the village that a public nuisance or a violation of section 382-7 exists, the village police department shall forthwith inspect or cause to be inspected the premises complained of and shall make a written report of the inspecting officer's findings. Whenever practicable, the inspecting officer shall cause photographs to be made of the premises and shall file the same in the office of the clerk.
  - (2) *Summary abatement.*
    - (a) *Notice to owner.* If the inspecting officer shall determine that a public nuisance exists within the village and that there is great and immediate danger to the public health, safety, peace, morals or decency, the village police department shall serve notice on the person causing, permitting or maintaining such nuisance or upon the owner or occupant of the premises upon which such nuisance is caused, permitted or maintained and to post a copy of the notice on the premises. Such notice shall direct the person causing, permitting or maintaining such nuisance or the owner or occupant of the premises to abate or remove such nuisance within 24 hours and shall state that unless such nuisance is so abated, the village will cause the same to be abated and will

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<sup>1</sup>Cross reference(s)—Animals, ch. 200; building regulations and construction, ch. 218; fireworks, ch. 303; intoxicating liquor and fermented malt beverages, ch. 325; peace and good order, ch. 400; property maintenance, ch. 409; solid waste, ch. 441; streets and sidewalks, ch. 454; vehicles and traffic, ch. 496; zoning, ch. 520.



charge the cost thereof to the owner, occupant, or person causing, permitting or maintaining the nuisance, as the case may be.

- (b) *Abatement by village.* If the nuisance is not abated within the time provided or if the owner, occupant or person causing the nuisance cannot be found, the health officer or village police department, in the case of health nuisances, and the village police department in all other cases, shall cause the abatement or removal of such public nuisance.
- (3) *Abatement by court action.* If the inspecting officer shall determine that a public nuisance exists on private premises but that the nature of such nuisance is not such as to threaten great and immediate danger to the public health, safety, peace, morals or decency, the inspecting officer shall file a written report of his or her findings with the village police department who shall cause an action to abate such nuisance to be commenced in the name of the village and the circuit court of the county, in accordance with the provisions of Wis. Stats. ch. 823.
- (4) *Other methods not excluded.* Nothing in this chapter shall be construed as prohibiting the abatement of public nuisances by the village or its officials in accordance with law.
- C. *Cost of abatement.* In addition to any other penalty imposed by this chapter for the erection, contrivance, creation, continuance or maintenance of a public nuisance, the cost of abating a public nuisance by the village shall be collected as a debt from the owner, occupant or person causing, permitting or maintaining the nuisance, and if notice to abate the nuisance has been given to the owner, such cost shall be assessed against the real estate as a special charge.

(Ord. of 4-12-2004)

### **§ 382-3. Public nuisances prohibited.**

No person shall erect, contrive, cause, continue, maintain or permit to exist any public nuisance within the village.

(Ord. of 4-12-2004)

### **§ 382-4. Public nuisances affecting health.**

The following acts, omissions, places, conditions and things are specifically declared to be public health nuisances, but such enumeration shall not be construed to exclude other health nuisances of this section:

- A. All decayed, harmfully adulterated or unwholesome food or drink sold or offered for sale to the public.
- B. Carcasses of animals, birds or fowl not intended for human consumption or food which are not buried or otherwise disposed of in a sanitary manner within 24 hours after death.
- C. Accumulations of decayed animal or vegetable matter, trash, rubbish, rotting lumber, bedding, packing material, scrap metal or any material whatsoever in which flies, mosquitoes, disease-carrying insects, rats or other vermin may breed.
- D. All stagnant water in which mosquitoes, flies or other insects can multiply.
- E. Garbage cans which are not flytight.
- F. All noxious weeds and other rank growth of vegetation.
- G. All animals running at large.

- H. The escape of smoke, soot, cinders, noxious acids, fumes, gases, fly ash, industrial dust or other atmospheric pollutants within the village or within one mile therefrom in such quantities as to endanger the health of persons of ordinary sensibilities or to threaten or cause substantial injury to property in the village.
- I. The pollution of any public well or cistern, stream, lake, canal or other body of water by sewage, creamery or industrial wastes or other substances.
- J. Any use of property, substances or things within the village emitting or causing any foul, offensive, noisome, nauseous, noxious or disagreeable odors, gases, effluvia or stenches extremely repulsive to the physical senses of ordinary persons which annoy, discomfort, injure or inconvenience the health of any appreciable number of persons within the village.
- K. All abandoned wells not securely covered or secured from public use.
- L. Any use of property which shall cause any nauseous or unwholesome liquid or substance to flow into or upon any street, gutter, alley, sidewalk or public place within the village.

(Ord. of 4-12-2004)

### **§ 382-5. Public nuisances offending morals and decency.**

The following acts, omissions, places, conditions and things are specifically declared to be public nuisances offending public morals and decency, but such enumeration shall not be construed to exclude other nuisances offending public morals and decency of this section:

- A. All disorderly houses, bawdy houses, houses of ill fame, gambling houses and buildings or structures kept or resorted to for the purpose of prostitution or gambling.
- B. All gambling devices and slot machines.
- C. All places where alcohol beverages are sold, possessed, stored, brewed, bottled, manufactured or rectified without a permit or license required by section 325-2.
- D. Any place or premises within the village where ordinances or laws relating to public health, safety, peace, morals or welfare are openly, continuously, repeatedly and intentionally violated.
- E. Any place or premises resorted to for the purpose of drinking alcohol beverages in violation of law or ordinance.

(Ord. of 4-12-2004)

### **§ 382-6. Public nuisances affecting peace and safety.**

The following acts, omissions, places, conditions and things are declared to be public nuisances affecting peace and safety, but such enumeration shall not be construed to exclude other nuisances affecting public peace or safety coming within section 382-3:

- A. All signs and billboards, awnings and other similar structures over or near streets, sidewalks, public grounds or places frequented by the public, so situated or constructed as to endanger public safety.
- B. All buildings erected, repaired or altered in violation of fire hazard areas, relating to materials and manner of construction of buildings and structures within such district.
- C. All unauthorized signs, signals, markings or devices placed or maintained upon or in view of any public highway or railway crossing which purport to be or may be mistaken as an official traffic control device,

- railroad signal or which because of its color, location, brilliance or manner of operation interferes with the effectiveness of any such device, signal or sign.
- D. All trees, hedges, billboards or other obstructions which prevent persons driving vehicles on public streets, alleys or highways from obtaining a clear view of traffic when approaching an intersection or pedestrian crosswalk.
  - E. All use or display of fireworks except as provided by law.
  - F. All buildings or structures so old, dilapidated or out of repair as to be dangerous, unsafe, unsanitary or otherwise unfit for human use.
  - G. All wires over streets, alleys or public grounds which are strung less than 15 feet above the surface thereof.
  - H. All loud, discordant and unnecessary noises or vibrations of any kind.
  - I. The keeping or harboring of any animal or fowl which by frequent or habitual howling, yelping, barking, crowing or making of other noises shall greatly annoy or disturb a neighborhood or any considerable number of persons within the village.
  - J. All obstructions of streets, alleys, sidewalks or crosswalks and all excavations in or under the same, except as permitted by the village or which, although made in accordance with village authorization, are kept or maintained for an unreasonable or illegal length of time after the purpose thereof has been accomplished.
  - K. All open and unguarded pits, wells, excavations or unused basements freely accessible from any public street, alley or sidewalk.
  - L. All abandoned refrigerators or iceboxes from which the doors and other covers have not been removed or which are not equipped with a device for opening from the inside.
  - M. Any unauthorized or unlawful use of property abutting on a public street, alley or sidewalk or of a public street, alley or sidewalk which causes large crowds of people to gather, obstructing traffic and free use of the streets or sidewalks.
  - N. Repeated or continuous violations of ordinances or laws relating to the storage of flammable liquids.

(Ord. of 4-12-2004)

### **§ 382-7. Junked vehicles and other junk.**

- A. No disassembled, dismantled, junked, wrecked or inoperable or unlicensed vehicle shall be stored or allowed to remain in the open upon private property within the village for a period of more than five days unless it is in connection with an automotive sales or repair business enterprise located within a properly zoned area.
- B. The keeping, housing, storing and placing of all junk, such as scrap iron, wrecked vehicles, junked vehicles, junked machinery, wrecked machinery, junked trailers, wrecked trailers, bottles, jugs, rags, broken glass, paper of all kinds, scrap metal and anything that might pertain to a junkyard, is declared to be a public nuisance and detriment to the public health and welfare of the village.
- C. Any person violating subsection A or B of this section shall be subject to section 382-2. Upon removal, the vehicle and/or junk shall be stored in a junkyard or salvage yard or other suitable place for 30 days, and the owner thereof shall be notified, if the name and whereabouts of the owner can be readily ascertained. At the end of this time, the vehicle and/or junk shall be disposed of unless claimed by the owner. If the vehicle and/or junk is claimed by the owner, all reasonable charges for handling and storage shall be paid by the owner.

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(Ord. of 4-12-2004)

**§ 382-8. Misuse of 911 emergency telephone system.**

A. Definitions. The following definitions shall apply in the interpretation and the enforcement of this section:

*Emergency.* A situation in which property or human life is in jeopardy and the prompt summoning of aid is essential.

B. No person shall dial the telephone number "911" knowing that no emergency in fact exists.

C. No person shall dial the telephone number "911" and report a situation that he or she knows does not exist.

(Ord. No. 12-03, 3-12-2012)



# REPORT TO CLIPP

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<b>ITEM NAME:</b>	Election Equipment Public Test Observer Rules and Meeting Notice Publication
<b>MEETING DATE:</b>	October 6, 2025
<b>PRESENTING COMMITTEE:</b>	
<b>COMMITTEE CONTACT:</b>	Ken Charneski/Patty Tikalsky
<b>STAFF CONTACT:</b>	Jennifer Poyer
<b>PREPARED BY:</b>	Jennifer Poyer

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**ISSUE:** The Wisconsin Election Commission has received multiple election complaints regarding elections in the Village of Kronenwetter. The Village’s ordinances contain very little guidance and information related to the local election process. CLIPP committee members would like to create local election ordinances for clarification of the process and to address the issues behind the complaints.

**OBJECTIVES:** In September, it was discussed during the CLIPP Committee meeting whether or not the county or municipal clerk was responsible for posting notices of the election equipment public testing. In the past, Marathon County has posted a blanket notice for all its municipalities. Staff was tasked with contacting County Clerk Kim Trueblood regarding the matter. Her email is attached.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:**

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly):** *Email correspondence between Clerk Jennifer Poyer and County Clerk Kim Trueblood*



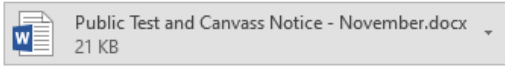
Fri 9/5/2025 9:30 AM

Kim Trueblood <Kim.Trueblood@marathoncounty.gov>

RE: [External] Question regarding publishing of election equipment testing notice

To Jennifer Poyer

You replied to this message on 9/5/2025 9:47 AM.



Hi Jennifer,

Combined publications are very common practice across the state. It's done primarily as a means of saving money for municipalities so they're not each paying for their individual notices. However, municipalities are always free to publish their notices on their own if they choose to do so. There are a few school districts who publish their own referendum notices rather than relying on the combined notices that I publish.

I've attached what I sent to the newspapers for publication for the November election.

Per the WEC website - <https://elections.wi.gov/clerks/election-notices> (this is at the very bottom of the page)

### Combining Notices and Costs

County, municipal, and school district clerks may combine election notices where the notices contain identical information and when the levels of government share the same official newspaper. The costs for these combined notices can be prorated between jurisdictions.

*Kim Trueblood*  
Marathon County Clerk  
[kim.trueblood@marathoncounty.gov](mailto:kim.trueblood@marathoncounty.gov)  
715-261-1501





## Kim Trueblood, Marathon County Clerk

Marathon County Courthouse  
500 Forest Street  
Wausau, WI 54403  
715.261.1500 (Telephone)  
715.261.1515 (Fax)  
Kim.Trueblood@co.marathon.wi.us

### **PUBLIC TEST & CANVASS NOTICE**

**TO: Weekly Media - Tribune Phono; Record Review; Mosinee Times**  
**RE: Publish as a display ad, one time the week of Sunday, October 20, 2024**

**TO: Daily Media - Wausau Daily Herald and Marshfield News Herald**  
**RE: Publish as a display ad, one time on Tuesday, October 22, 2024**

**FROM: Kim Trueblood, Marathon County Clerk**  
**DATE: October 8, 2024**

**NOTICE OF PUBLIC TEST AND CANVASS**

Notice is hereby given the public testing of the DS-200 Precinct Tabulating Equipment and the ExpressVote marking device being used in municipalities within Marathon County—General Election, Tuesday, November 5, 2024 is scheduled from 8:30 a.m. – 5:00 p.m. on Monday, October 28, 2024. Municipalities within Marathon County will be publicly testing the DS-200 Tabulating Equipment and ExpressVote at the Municipal Clerk’s Office in conjunction with the County Clerk’s Office. Contact the Municipal Clerk for their scheduled time for testing.

The Marathon County Canvass Board will be canvassing election materials from the Tuesday, November 5 General Election on Monday, November 11, 2024 at 9:00 a.m. at the Courthouse, 500 Forest Street, Wausau, Assembly Room, to complete the canvass, including any rehabilitated Provisional Ballots.



# REPORT TO CLIPP

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**ITEM NAME:** Revision of Chapter 41 Elections – Election Inspector Selection Process  
**MEETING DATE:** October 6, 2026  
**PRESENTING COMMITTEE:**  
**COMMITTEE CONTACT:** Ken Charneski  
**STAFF CONTACT:** Jennifer Poyer  
**PREPARED BY:** Jennifer Poyer

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**ISSUE:** Creating an election inspector application as required in the revised Chapter 41.

**OBJECTIVES:** Approve/revise the proposed application.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:**

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

Remaining CFY  
Account Number:  
Description:  
Budgeted Amount:  
Spent to Date:  
Percentage Used:  
Remaining:

**ATTACHMENTS (describe briefly):** Revised Chapter 41, Election Inspector application



Current Ordinance:

## § 41-1. - Election officials.

Election officials shall be appointed as prescribed by Wis. Stats. § 7.30.

(Ord. of 4-12-2004)

- § 41-2. - Hours for voting.

The polls on each election day shall remain open for voting from 7:00 a.m. until 8:00 p.m.

(Ord. of 4-12-2004)

- § 41-3. - Alternates.

The village clerk may appoint alternate election inspectors, as needed, to work at elections held in the village. This includes wards one through eight.

(Ord. of 4-12-2004)

## Proposed new ordinance draft.

### Chapter 41

The Village Board of Kronenwetter do ordain as follows:

It is determined that a free and open representative form of government can only be valid if the representatives of the People are chosen in fair and honest elections. To that end, this Chapter has been adopted into the Kronenwetter Village Code of Ordinances and construed liberally to favor honesty, transparency, and the elimination of public doubt in the election process.

#### 41.01 Definitions

**Party imbalance** - Inspectors affiliated with one of the 2 recognized political parties receiving the largest numbers of votes for president, or for governor in non-presidential general election years, in the municipality or polling place, as the case may be.

Inspectors shall to the extent possible, appointed or assigned in an equal number of each, except that the party whose candidate received the largest number of votes in the municipality or polling place is entitled to one more inspector than the party whose candidate received the next largest number of votes in the municipality.

**Election Worker** - Those individuals appointed by the Village Board to perform duties needed to carry out elections. They are also referred to interchangeably as election inspectors.

#### 41.1 Election Worker Nomination and Approval

##### 1. Election Workers

A. The Village Clerk has determined that a maximum of 35 election workers are needed to conduct efficient elections. Additionally, 3 standby alternates are needed to serve in accordance with §7.315 (1) (b) (2) as alternates in the event of vacancies.

This number includes an allowance for splitting some positions into two shifts and must in all cases maintain party imbalance, and are subject to §7.33 (2).

The number of election workers may be raised or lowered by Village Board resolution.

The requirements of §7.33 (2) may be waived for the upcoming term, by Village Board resolution.

### **B. Acquiring Nominees**

(1) No later than July 1st in all odd numbered years, the Village Clerk shall begin posting notices to the public of the opportunity to serve as election workers in the upcoming two year term.

(2) An application shall be provided to those interested, which will require Name, address, phone, email, and political party affiliation or designation as unaffiliated. Additional information such as motivation and/or previous election experience, etc. may be requested, but not required.

(3) Notice shall be included on the application, that those with a party affiliation will be referred to the respective parties for nomination, and if nominated, will be among the first choices for the positions available. Unaffiliated applicants will be considered after all party-nominated persons have been selected.

(4) Notice will also include that of the obligation for approved election workers to be available for all election events during the two year term.

(5) The Village Clerk shall forward applications with a party affiliation to their respective parties as soon as practicable.

(6) No unaffiliated applications received after November 30 will be considered for the initial nomination process, but may be held for later consideration by the Village Board if any need for replacements was to arise later in the term.

(7) No later than July 1st in all odd numbered years, the Village Clerk shall determine the party imbalance number of nominees required from both the Republican and Democrat parties according to §8.17 and to notify each party as a reminder of their obligation according to §7.30 (4) (b) to provide lists of election worker nominees to the Village by November 30.

### **C. Appointment**

(1) Party lists meeting the qualifications directed in § 7.30 (4) (b) and received by the Clerk by November 30th shall immediately be forwarded to the Village President, along with all individual applications of unaffiliated status.

(2) In compliance with §7.30 and no later than the last regular Village Board meeting of an odd numbered year, the Village President shall appoint all election workers and alternates, while maintaining the correct imbalance of political party affiliation, subject to the approval of the Village Board.

(a) For the purposes of this chapter, §7.30, and §5.02 (4e) the Village Board shall be considered to be "election officials" charged with the duty of properly appointing all election workers in compliance with party imbalance requirements.

(b) The Village President may appoint unaffiliated applicants only in the absence of a sufficient number of party-affiliated nominees to fill the positions.

### **D. Qualifications**

The qualifications of applicants and nominees, along with the procedure, shall comply with §7.30 (2) (a).

The following requirements shall apply:

(a) All election workers and chief inspectors shall be qualified electors of the Village of Kronenwetter, or of Marathon County if there are insufficient numbers of applicants from the Village.

(b) All election workers must be nominated by the two major political parties, or through individual application by the Village Board.

(c) All nominees and applicants must agree to be available for election service for a two year term.

- (d) All election workers must be approved by the Village Board.
- (e) All election workers must be capable of performing the job duties as enumerated in §7.37 (1-13), be able to read, write, and have a good comprehension of the English language.
- (f) All election workers must attend required training.
- (g) No election worker may be a candidate in the election in which they serve as an election worker.
- (h) Student election worker applicants must be separately qualified under the requirements of §7.30 (2) (am).
- (i) Greeters may be assigned without regard to party affiliation.

### **E. Tabulators**

(1) Tabulators of absentee ballots shall be assigned by the Village Clerk from among the approved election workers, if the Village Board has by resolution provided authorization to do so not less than 30 days prior to the election.

(2) Alternately, the Village Board may approve tabulators other than current election workers, subject to statutory party imbalance.

In any case there shall be no less than three tabulators, each party-affiliated and assigned with the party imbalance directed in §7.52 (1) (b)

### **F. Split Shifts**

The Village Clerk may schedule Election day split shifts for any positions, as necessary, while maintaining the statutory party imbalance at each polling place and to the extent possible for each assigned task.

### **2. Chief Election Inspectors**

(a) In accordance with §7.30 (6) (b) the Village Clerk shall appoint 2 chief election inspectors from among the approved election workers. One chief inspector is required to be on duty at each polling place. Others trained for the position may be on duty as backup in the event that a vacancy occurs, subject to party imbalance.

(b) All Chief Inspectors shall attend training and be certified by the WEC according to §7.31 before serving in that position at any election.

### **3. Special Voting Deputies**

In the event that special voting deputies are needed, the Village President shall appoint and the Village Board will approve, two qualified election workers for this purpose, one from each the Republican and Democrat parties, who shall only perform these duties while working together.

Appointment and duties shall be performed in accordance with Wisconsin §6.875.

### **4. Training**

All approved election workers shall

- (a) submit an Oath of Office according to §7.30 (5),
- (b) attend training in accordance with §7.30 (6), and
- (c) serve for a period of 2 years.

### **5. Removal**

The Village Clerk may not remove any election worker except as determined under the following conditions:

- (a) The worker is incapable of reliably performing the required duties.
- (b) The worker is not adequately proficient in reading, writing, or comprehending the English

language.

- (c) The worker refuses to attend required training.
- (d) Improper conduct in the performance of their duties, as defined in §7.37
- (e) For any other reason that WEC approves as good cause prior to removal.

## **6. Filling Vacancies**

The Village Clerk shall have the authority to fill any vacancy in election worker positions by appointment from the approved alternate/reserve worker list.

The Village Clerk may, as needed, ask the Democrat or Republican parties to nominate more workers due to, or in anticipation of possible open positions.

Under no circumstances will it be construed that the Village Clerk has authority to hire anyone other than those approved by the Village Board to hold positions as election workers in the Village of Kronenwetter.

# Village of Kronenwetter Election Inspector Application

Section 5, Item L.

The Village of Kronenwetter encourages citizens to become involved in the election process by serving as an election inspector. Election inspectors organize the polling place before the polls open; execute election day voter registration; check in voters on the poll book; review voter photo IDs; assign each voter in the poll book a sequential election day voter number; issue ballots; assist voters by providing instruction as necessary; process absentee ballots; monitor the voting equipment; greet and direct voters; and assist with paperwork.

## In order to be considered, you must meet all of the following qualifications:

- A United States citizen
- A qualified elector of Marathon County
- Currently, NOT serving a sentence including probation or parole for a felony conviction
- Able to speak, read, write and understand the English language

**I certify that I meet all the required qualifications to serve as an election inspector.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

## In order to be considered, you must acknowledge the following requirements:

- Attend training according to State of Wisconsin election laws
- Perform duties in a non-partisan manner
- Abide by state and federal election laws
- Never engage in electioneering nor discuss politics at the polling place
- Be capable of performing each task at the polling place and with great attention to detail
- Not serve at any election where I am a candidate for any office on the ballot

**I acknowledge the requirements to serve as an election inspector.**

Signature \_\_\_\_\_ Date \_\_\_\_\_

## PERSONAL INFORMATION

FULL NAME: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_ CITY / ZIP CODE: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**MOST CORRESPONDENCE WITH ELECTION INSPECTORS IS DONE VIA EMAIL**

EMERGENCY CONTACT & PHONE #: \_\_\_\_\_

Have you served as an election inspector in the past? Yes\_\_\_ No\_\_\_ If yes, when and where? \_\_\_\_\_

Are you over 18 years old? Yes\_\_\_No\_\_\_ (Are you a high school student residing in Kronenwetter? Yes\_\_\_No\_\_\_)

Are you currently a registered member of a political party? \_\_\_Democrat \_\_\_Republican \_\_\_Other \_\_\_Unaffiliated

**\*If you are affiliated with a party, your information will be referred to the respective party for nomination. Party-nominated applicants will be among the first choices for positions available. Unaffiliated applicants will be considered after all party-nominated persons have been considered.**

Explain why you would like to serve as an election inspector: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Election inspectors serve a two-year term. Which elections are you available to work?

February 17, 2026  April 7, 2026  August 11, 2026  November 3, 2026

February 16, 2027  April 6, 2027



# REPORT TO CLIPP

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<b>ITEM NAME:</b>	Election Ballot Distribution
<b>MEETING DATE:</b>	October 6, 2025
<b>PRESENTING COMMITTEE:</b>	
<b>COMMITTEE CONTACT:</b>	Ken Charneski, Patty Tikalsky
<b>STAFF CONTACT:</b>	Jennifer Poyer
<b>PREPARED BY:</b>	Jennifer Poyer, Patty Tikalsky

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**ISSUE:** Multiple election complaints were filed with the Wisconsin Election Commission regarding Kronenwetter’s local elections. The CLIPP Committee is reviewing the complaints and providing solutions to prevent future complaints.

**OBJECTIVES:**

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**

The final complaint being addressed was made by Mosinee School District Superintendent Greg Doverspike on October 24, 2024. See the full complaint here (<https://elections.wi.gov/sites/default/files/documents/01%20-%20Complaint%20-%20Greg%20Doverspike%20v.%20Bobbi%20Jo%20Birk-LaBarge%20et%20al%20-%20EL%2024-110.pdf>) and attached. The issues in the complaint are listed below:

*“I am the superintendent of the Mosinee School District and we have a referendum on the Nov. 5<sup>th</sup> ballot. We have two instances thus far where municipalities in our school district have failed to include our referendum question to early voting and absentee voters. The two municipalities are the Town of Reid and the Village of Kronenwetter.*

*In the case of the Town of Reid the clerk failed to follow the directions of the County Clerk and did not put our referendum ballot in the absentee ballot materials. In the case of the Village of Kronenwetter the clerk handed out DC Everest School District ballots to all residents despite the fact that around 1/3 of the residents of the village are in the Mosinee School District.”*

Doverspike was correct, residents in the Mosinee School District were given the wrong ballots.

Kronenwetter is currently split into 11 wards. A voting ward is a geographical division of a city, village, or town used for administrative and electoral purposes. It is the most fundamental voting district and determines which local and state representatives appear on your ballot. In most cases, each ward has one ballot style. In the case of Ward 11, there are two school districts (DC Everest and Mosinee) within the ward, so if there are school district races or referendums, there are TWO ballot styles for an election.

This is the situation that occurred during last year’s early in-person voting for the General Election. Ward 11 had two ballot styles due to the two school districts, so which style each voter needed had to be determined by an election inspector. Due to a lack of communication and signage, not all election inspectors understood the situation and failed to make the distinction between the two ballots. This resulted in voters receiving the wrong ballot. Once the problem was identified, the voters who could have possibly received the wrong ballot were contacted either by phone, email or a certified letter. They were given the chance to open their ballot envelope

and determine whether they had the correct ballot or not. If they did not receive the correct ballot, they were given the chance to vote a correct ballot. Their incorrect ballot was destroyed.

Also, each election inspector working the ballot tables and early voting were educated on the two ballot styles for Ward 11. The ballots were very visibly identified with signage. Also, TWO election inspectors were required to sign the and check the ballots before they were handed to the voters.

Going forward we need to be cognizant and vigilant in making sure voters receive the correct ballot, especially in Ward 11. This can be done with education and preparation.

Also, we could possibly look into splitting Ward 11 into two wards based on the school district.

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION: No action recommended.**

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly):** Greg Doverspike Wisconsin Election Commission Complaint, Kronenwetter Ward Map



# Official Election Complaint Form



**STEP 1**

## Complaint Type

Please select the statutory process that governs your complaint:

**Note:** you should choose only one statutory process per complaint; if you feel that your allegations fall under more than one statutory process, you should submit separate complaints under each process.

- 5.05 (Election Law Violation)
- 5.06 (Violations by Election Officials or Appeals of Decisions of Election Officials)
- 5.061 (Help America Vote Act Violation)

**STEP 2**

## Complainant Contact Information

Please provide the following information about yourself.

**Note:** Anyone filing this complaint with you can add their information on a separate page (see page 4).

First Name	Last Name
Greg	Doverspike
Residential Address	
2206 Sherwood Ave, Schofield, WI 54476	
Mailing Address (if different)	
1582 Kronenwetter Dr., Kronenwetter, WI 54455	
Telephone (optional)	Email
(715) 693-2530	gdoverspike@mosineeschools.org

**STEP 3**

## Respondent

Please provide the following information about the individual or individuals whom you allege violated or improperly administered election laws:

**Note:** For 5.06 complaints, each respondent must be an election official. If there are multiple respondents, you can add their information on a separate page (see page 5).

Respondent Name	Respondent Title (5.06 complaints)
Bobbi Jo Birk-LaBarge	Village Clerk
Mailing Address	
1582 Kronenwetter Dr., Kronenwetter, WI 54455	
Telephone (if available)	Email (if available)
715-693-4200	bbirklabarge@kronenwetter.org



**STEP 4**

**Applicable Statutes**

Please cite each statute within Chapters 5 to 10 and 12 of the Wisconsin Statutes, as well as any other laws relating to elections, other than laws relating to campaign financing, that you allege were violated or improperly administered.

**Note:** The Commission cannot accept a complaint that does not cite specific provisions, including the correct subsections, of election law.

State Statute: 5.51(6); 5.51(2)(am)(c)

**STEP 5**

**Allegations**

Set forth in detail the facts that establish probable cause to believe that a violation occurred. Be as specific as possible as it relates to dates, times, individuals, and actions involved. Use as many separate pages as needed and attach copies of any supporting documentation, evidence, or affidavits.

I am the superintendent of the Mosinee School District and we have a referendum on the Nov. 5th ballot. We have two instances thus far where municipalities in our school district have failed to include our referendum question to early voting and absentee voters. The two municipalities are the Town of Reid and the Village of Kronenwetter.

In the case of the Town of Reid the clerk failed to follow the directions of the County Clerk and did not put our referendum ballot in the absentee ballot materials. In the case of the Village of Kronenwetter the clerk handed out DC Everest School District ballots to all residents despite the fact that around 1/3 of the residents of the village are in the Mosinee School District.

**STEP 6**

**Sign**

Each complainant must complete **either** step 6a, "Unsworn Statement," or Step 6b "Sworn Statement." For either option, you may enter your digital signature by clicking the box and following the instructions, or you may print the form and sign it.

**STEP 6a**

**Unsworn Statement**

I declare under penalty of false swearing under the law of Wisconsin that

the foregoing is true and correct. Signed on the  day of ,

at

(city or other location and state or country).

Printed Name

Signature

**STEP 6b**

**Sworn Statement (to be completed in the presence of a notary)**

I, , being first duly sworn, on oath, state that I personally read the above complaint, and that the above allegations are true based on my personal knowledge and, as to those stated on information and belief, I believe them to be true.

Complainant's Signature

**Note:** Each complainant listed above in section 6b must have this form sworn before a notary or other official able to swear oaths.

**STATE OF WISCONSIN**

County of,  (county of notarization)

Sworn to before me this day of, .

(Signature of person authorized to administer oaths)



My commission expires on , or is permanent.

Notary Public or  (official title if not notary)



## Filing the Complaint

Please send this completed form to the Wisconsin Elections Commission

**Email:**

[elections@wi.gov](mailto:elections@wi.gov)

Please put your name and  
"Complaint" in the email  
subject field

**Mail:**

Wisconsin Elections  
Commission  
P.O. Box 7984  
Madison, WI 53707-7984

**Fax:**

608-267-0500

# Additional Complainants

First Name	Last Name
Kittie	Milanowski
Residential Address	
175411 Prover River Rd. Hatley, WI 54440	
Mailing Address (if different)	
Telephone (optional)	Email
	kitmil46@yahoo.com

First Name	Last Name
Residential Address	
Mailing Address (if different)	
Telephone (optional)	Email

First Name	Last Name
Residential Address	
Mailing Address (if different)	
Telephone (optional)	Email

# Additional Respondents

Respondent Name	Respondent Title (5.06 complaints)
<input type="text"/>	<input type="text"/>
Mailing Address	
<input type="text"/>	
Telephone (if available)	Email (if available)
<input type="text"/>	<input type="text"/>

Respondent Name	Respondent Title (5.06 complaints)
<input type="text"/>	<input type="text"/>
Mailing Address	
<input type="text"/>	
Telephone (if available)	Email (if available)
<input type="text"/>	<input type="text"/>

Respondent Name	Respondent Title (5.06 complaints)
<input type="text"/>	<input type="text"/>
Mailing Address	
<input type="text"/>	
Telephone (if available)	Email (if available)
<input type="text"/>	<input type="text"/>

Respondent Name	Respondent Title (5.06 complaints)
<input type="text"/>	<input type="text"/>
Mailing Address	
<input type="text"/>	
Telephone (if available)	Email (if available)
<input type="text"/>	<input type="text"/>







# REPORT TO CLIPP

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<b>ITEM NAME:</b>	In-person Absentee Voting
<b>MEETING DATE:</b>	October 6, 2025
<b>PRESENTING COMMITTEE:</b>	
<b>COMMITTEE CONTACT:</b>	Ken Charneski, Patty Tikalsky
<b>STAFF CONTACT:</b>	Jennifer Poyer
<b>PREPARED BY:</b>	Jennifer Poyer, Patty Tikalsky

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**ISSUE:** Each year staff receives complaints regarding the in-person absentee voting process, location and logistics.

**OBJECTIVES:** Establish directives for in-person absentee voting to help ensure Village electors feel confident in the in-person absentee voting process.

**ISSUE BACKGROUND/PREVIOUS ACTIONS:**  
The municipal clerk sets the hours and dates for in-person absentee voting each election. It can take place no sooner than 14 days before the election and no later than the Sunday before the election.

Our in-person absentee voting is generally offered for nine days (Tuesday to Friday and then Monday through Friday) from 8 a.m. to 4:30 p.m.

It has taken place in the clerk’s office, Municipal Center entryway and Community Room. The ballots require either one clerk’s signature or two election officials’ signatures. During small elections where a lower turnout was expected, the in-person absentee voting took place in the clerk’s office to save money because two election inspectors’ wages would not have to be paid. This choice was often met with confusion and disapproval.

If all in-person absentee voting takes place in the Community Room staffed by two election workers, 8.5 hours per day for nine days, the estimated cost per election is \$2,300.

Establishing the Community Room as the preferred or required location can be designated, but the extra cost must be included in the election budget.

Also, once a ballot is voted and sealed, it should be placed in a locked ballot box. At the end of each in-person absentee voting day, the clerk will collect the ballots and store them in a secure location (clerk’s office or vault) until Election Day. If the locked ballot box gets too full during the in-person absentee voting day, the clerk can collect the ballots before the day has concluded and remove them to a secure location.

**PROPOSAL:**

**ADVANTAGES:**

**DISADVANTAGES:**

**ITEMIZE ALL ANTICIPATED COSTS (Direct or Indirect, Start-Up/One-Time, Capital, Ongoing & Annual, Debt Service, etc.)**

**RECOMMENDED ACTION:** Establish guidelines to help ensure Village electors feel comfortable and confident in the in-person absentee voting process.

**OTHER OPTIONS CONSIDERED:**

**TIMING REQUIREMENTS/CONSTRAINTS:**

**FUNDING SOURCE(s) – Must include Account Number/Description/Budgeted Amt CFY/% Used CFY/\$**

- Remaining CFY
- Account Number:
- Description:
- Budgeted Amount:
- Spent to Date:
- Percentage Used:
- Remaining:

**ATTACHMENTS (describe briefly):** Ballot sample, absentee ballot return envelope with instructions, in-person absentee voting locations



**Referendum**

To vote in favor of a question, fill in the oval next to "Yes," like this: ●

To vote against a question, fill in the oval next to "No," like this: ○

---

**State**

**QUESTION 1: "Use of private funds in election administration.** Shall section 7 (1) of article III of the constitution be created to provide that private donations and grants may not be applied for, accepted, expended, or used in connection with the conduct of any primary, election, or referendum?"

Yes

No

**QUESTION 2: "Election officials.** Shall section 7 (2) of article III of the constitution be created to provide that only election officials designated by law may perform tasks in the conduct of primaries, elections, and referendums?"

Yes

No

**Official Ballot**  
**Presidential Preference Vote**  
**Nonpartisan Office and**  
**Referendum**

April 2, 2024  
 for  
**KRONENWETTER V WDS 2-5**  
**CB 23**  
**Everest SD**

**Ballot issued by**

\_\_\_\_\_

Initials of election inspectors

**Absentee ballot issued by**

\_\_\_\_\_

Initials of Municipal Clerk or Deputy Clerk

\_\_\_\_\_

If issued by SVDs, both must initial.

**Certification of Voter Assistance**

I certify that I marked or read this ballot aloud at the request and direction of a voter who is authorized under Wis. Stat. §6.82 to receive assistance.

\_\_\_\_\_

Signature of assistor

**For Official Use Only**

**Inspectors: Identify ballots required to be remade:**

Overvoted

Damaged

Other

If this is the Original Ballot, write the serial number here. _____	If this is the Duplicate Ballot, write the serial number here. _____
--	---

\_\_\_\_\_

Initials of inspectors who remade ballot



SAMPLE



After stating your name and address, providing your photo ID to an election inspector, you will receive a ballot and ballot envelope. The election inspector will initial this line.

Section 6, Item N.

You will fill out your name and address on the envelope.

After voting your ballot, you will sign your name in the presence of an election inspector here.

The election inspector that witnesses your signature will fill out this section of your ballot envelope.

★ Your sealed ballot is securely stored until Election Day, when it is opened and fed into the election machine by an election inspector.

**Absentee Ballot Return Envelope**  
Ballot must arrive by 8 p.m. on Election Day

EL-1722

GREAT SEAL OF THE STATE OF WISCONSIN

OFFICIAL MAIL ELECTION MAIL  
Authorized by the U.S. Postal Service

VILLAGE OF KRONENWETTER  
ATTN: VILLAGE CLERK  
1582 KRONENWETTER DR.  
KRONENWETTER, WI 54455

**Official Absentee Ballot Certificate & Application**

**STEP 1** CLERK OR DEPUTY Initial Here >>> In-person absentee voter showed valid POI. Voter exempt from POI requirement.

**CLERK OR VOTER must complete this part**

**Voter Information**

City Name:  
 Village Name: KRONENWETTER  
 Town Name:

Election Date (mm/dd/yyyy)

Name (Last, First, Middle)

Street Address

County MARATHON City KRONENWETTER  
State WI zip 54455 Ward Ald. Dist

**STEP 2** VOTER must complete this part

I certify, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), that:

- I am a resident of the ward or of the aldermanic district of the municipality in the county of the state of Wisconsin indicated hereon OR I am entitled to vote in the ward or aldermanic district at the election indicated hereon
- I am not voting at any other location in this election
- I am unable or unwilling to appear at the polling place in the ward on Election Day, or I have changed my residence within the state from one ward to another less than 28 days before the election
- I displayed the ballot unmarked to the witness and in the presence of no other person marked the ballot and enclosed and sealed it in this envelope in a manner that no one but myself and an assistant under s. 6.87 (5), if I requested assistance, could know how I voted
- I requested this ballot and this is the original or a copy of that request

Voter Signature  
Certification of Assistant (if applicable)  
I certify that the voter is unable to sign their name due to a disability and that I signed the voter's name at the direction and request of the voter

Assistant Signature

**STEP 3** WITNESS must complete this part

I the undersigned witness, subject to the penalties for false statements of Wis. Stat. § 12.60(1)(b), certify that:

- I am an adult U.S. citizen
- The above statements are true and the voting procedure was executed as stated
- I am not a candidate for any office on the enclosed ballot (except in the case of an incumbent municipal clerk).
- I did not solicit or advise the elector to vote for or against any candidate or measure

WITNESS REQUIRED

Witness Signature

Witness Printed Name

Witness Address (Number, Street Name, City)







Community Room - \$2270.70  
2 Election Inspectors  
9 days  
8 a.m. to 4:30 p.m.



Municipal Center Entryway - \$2270.70  
2 Election Inspectors  
9 days  
8 a.m. to 4:30 p.m.



Clerk's office at the front window - \$1135.35  
1 Election Inspector  
9 days  
8 a.m. to 4:30 p.m.