



# POLICE AND FIRE COMMISSION MEETING AGENDA

August 26, 2024 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive, Kronenwetter, WI 54455  
Room C110 (Fire Department Training Room)

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. ANNOUNCEMENT OF CLOSED SESSION**

**3. APPROVAL OF MINUTES**

- C. Approve July 23, 2024 minutes.

**4. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**5. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit interview Fire Department applicant(s) and review background report of Fire Department applicant.

**6. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

**7. ACTION AFTER CLOSED SESSION**

Discussion and possible action on whether to continue applicant(s) in firefighter/first responder hiring process.

**8. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Police Clerk's office at (715) 693-4215 during business hours.***

Posted: 08/20/2024 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)

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[rneupertnews@gmail.com](mailto:rneupertnews@gmail.com)



# POLICE AND FIRE COMMISSION MEETING MINUTES

July 23, 2024 at 5:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive, Kronenwetter, WI  
Board Room (Lower Level)

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## 1. CALL MEETING TO ORDER

A. Pledge of Allegiance

B. Roll Call

PRESENT

Vice President David Forsythe

Commissioner Chet Rucinski

Commissioner Lucene Udulutch

Commissioner Rick Smith arrived at 5:20 pm

EXCUSED

President Doug Schemmel

## 2. APPROVAL OF MINUTES

C. Approve 06/18/2024 meeting minutes.

Motion made by Lucene Udulutch to approve the 06/18/2024 meeting minutes and dispense with the reading. Seconded by Chet Rucinski.

Voting Yea: Chet Rucinski, Lucene Udulutch, David Forsythe.

## 3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

None.

## 4. ANNOUNCEMENT OF CLOSED SESSION

## 5. OLD BUSINESS

D. Discussion and possible action to review and revise current Selection Process for Hiring Police Officers.

Motion made by David Forsythe to revise Sections 7.1.1 and 7.1.2 of the Selection Process for Hiring Police Officers to show “2,080 hours” instead of 12 months or 24 months, whether full-time or part-time. Seconded by Lucene Udulutch.

Voting Yea: Chet Rucinski, David Forsythe, Lucene Udulutch.

## 6. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit interview Fire Department applicant(s) and review Fire Department interview questions.

Motion made by Lucene Udulutch, Seconded by Chet Rucinski.

Voting Yea: David Forsythe, Lucene Udulutch, Chet Rucinski.

Time: 5:18 p.m. Chief O’Brien was invited to stay in closed session.

## 7. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session at 6:00 p.m.

Motion made by Lucene Udulutch, Seconded by Chet Rucinski.

Voting Yea: Rick Smith, David Forsythe, Lucene Udulutch, Chet Rucinski.

## 8. ACTION AFTER CLOSED SESSION

Discussion and possible action on whether to continue applicant(s) in firefighter/first responder hiring process.

Motion made by David Forsythe to advance Emmanuel Hoppe in the firefighter/first responder hiring process. Seconded by Rick Smith.

Voting Yea: Chet Rucinski, David Forsythe, Lucene Udulutch, Rick Smith.

Motion made by Chet Rucinski to revise interview question #7 as discussed in closed session. Seconded by David Forsythe.

Voting Yea: Chet Rucinski, David Forsythe, Lucene Udulutch, Rick Smith.

## 9. NEW BUSINESS

E. Discussion and possible action on the Fire Department application process.

No discussion. Item tabled

F. Discussion and possible action on EMS job descriptions.

Commissioners reviewed job descriptions approved by the Village Board at its 07/22/2024 meeting. Several suggested changes were made. Fire Chief will revise and bring them back to the Commission for another review before returning them to the committee and board levels.

No action taken.

## 9. ADJOURNMENT

Motion made by Chet Rucinski, Seconded by David Forsythe.

Voting Yea: Chet Rucinski, Lucene Udulutch, Rick Smith, David Forsythe

Adjourned at 6:10 p.m.

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary

Approved on \_\_\_\_\_, 2024