



POLICE AND FIRE COMMISSION MEETING MINUTES

November 17, 2025 at 5:30 PM

**Kronenwetter Municipal Center - 1582 Kronenwetter Drive
Board Room (Lower Level)**

1. CALL MEETING TO ORDER

President Schemmel called the 11/17/2025 Police and Fire Commission meeting to order at 5:30 p.m.

A. Pledge of Allegiance

Those in attendance recited the Pledge of Allegiance.

B. Roll Call

PRESENT:

President Doug Schemmel

Vice President David Forsythe

Commissioner Chet Rucinski

Commissioner Lucene Udulutch

Commissioner Rick Smith

STAFF: Chief Theresa O'Brien, Police Chief Terry McHugh, Police Lt. Christopher Smart, and Police and Fire Commission Secretary Dianne Drew

2. ANNOUNCEMENT OF CLOSED SESSION

President Doug Schemmel announced the upcoming closed session.

3. APPROVAL OF MINUTES

C. Approve June 23, 2025 and October 13, 2025 meeting minutes.

Motion by Commissioner Rick Smith, seconded by Commissioner Lucene Udulutch to approve the 06/23/2025 meeting minutes. Voting Aye: President Schemmel, Commissioner Udulutch, Commissioner Smith. Voting Abstain: Commissioner Rucinski, Vice President Forsythe.

Motion by Commissioner Rucinski, seconded by Vice President Forsythe to approve the 10/13/2025 meeting minutes. Voting Aye: President Schemmel, Commissioner Rucinski, Commissioner Udulutch, Vice President Forsythe. Voting Abstain: Commissioner Smith.

4. PUBLIC COMMENT

None.

5. NEW BUSINESS

D. Discussion and Possible Action--Fire Department: Promotion to Lieutenant and Full-Status Membership

Motion made by Vice President Forsythe to promote Firefighter/EMS Coordinator, Alexa Corazalla, to the position of Lieutenant on the Kronenwetter Fire Department, as recommended by the Fire Chief. Seconded by Commissioner Smith. Motion carried 5:0 by roll call vote.

Motion made by Commissioner Smith to accept the Fire Chief's recommendation for Matt Neyrinck to become a full member of the Kronenwetter Fire Department, with his probationary period being considered completed. Seconded by Commissioner Udulutch. Motion carried 5:0 by roll call vote.

6. CLOSED SESSION

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85(1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit, police officer.

Motion by Vice President Forsythe, seconded by Commissioner Udulutch to convene into closed session. Motion carried 5:0 by roll call vote. Convened into closed session at 5:35 p.m. Chief McHugh and Lt. Smart were invited into closed session.

7. RECONVENE OPEN SESSION

Motion by Commissioner Smith to reconvene into open session at 6:19 PM. Seconded by Commissioner Udulutch. Motion carried 5:0 by roll call vote.

8. ADJOURNMENT

Motion by Vice President Forsythe, seconded by Commissioner Udulutch to adjourn. Motion carried 5:0 by roll call vote.

Meeting adjourned at 6:20 p.m.

Respectfully submitted by Dianne Drew, Police and Fire Commission Secretary

Approved on January 26, 2026