



# VILLAGE BOARD MEETING MINUTES

October 28, 2024 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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## 1. CALL MEETING TO ORDER

President Chris Voll called the meeting to order at 6 pm.

### A. Pledge of Allegiance

Those in attendance recited the pledge of allegiance.

### B. Roll Call

#### PRESENT

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

Trustee Aaron Myszka

Trustee Ken Charneski

Village President Chris Voll

#### STAFF PRESENT

Village clerk Bobbi Birk-LaBarge

Finance Director Lisa Kerstner

Director of Public Works Greg Ulman

Chief of Police Terry McHugh

Fire Chief Theresa O'Brien

## 2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**Pamela Kijak** - 2237 Glendalen Road; clerk Birk-LaBarge read an email submitted for public comment.

Kijak requested a delay in the vote for the Riverside Fire District contract until the ambulance subcommittee could complete its research.

**Rick Smith** - 1503 Plaza Road; Smith spoke on behalf of the ambulance subcommittee, supporting a delay and requesting access to the village attorney for guidance on drafting a referendum question.

**Bernie Kramer** - 2150 E. State Highway 153; Kramer commented on his attendance and findings of the Marathon County Judge regarding open records violations brought in a complaint made by Trustee Charneski and spoke about the ambulance service.

**Guy Fredel** - 2240 Ruby Drive; Fredel emphasized the need for a comprehensive feasibility study concerning ambulance services and advocated for better financial details and response time metrics.

### 3. **REPORTS FROM STAFF AND VENDORS**

#### C. **Community Development Director Report**

Community Development Director Pete Wegner was not present. The report was presented without questions from the board

#### D. **Treasurer's Report**

Discussion took place regarding debt figures and discrepancies in budget statements. It was noted that some line items were misplaced but will be adjusted accordingly. The discussion covered legal fee visibility in the report, surplus funds, and the movement of allocations based on department needs.

#### E. **Check Register 8.21.24 - 10.22.24**

### 4. **OLD BUSINESS**

#### F. **August 26, 2024, Village Board Meeting Minutes**

An amendment to the minutes was discussed, particularly relating to the language used regarding a recusal decision. It was resolved to add that Ken recused himself under the advisement of the village attorney.

Motion made by Trustee Vedvik, Seconded by Trustee Coyle to amend and approve the August 26, 2024, meeting minutes to note Ken's recusal under advisement of counsel.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Village President Voll

Voting Nay: Trustee Charneski

Motion carried 5:1 by voice vote

### 5. **NEW BUSINESS**

#### G. **Request for Proposals for Municipal Legal Services**

Trustee Aaron Myszka initiated the discussion regarding the legal services cost and the proposal to issue an RFP to explore cost-effective options. Concerns were raised regarding the village's relationship with its current attorney and previous circumstances with former attorneys.

Motion made by Trustee Myszka, Seconded by Trustee Coyle to proceed with a request for proposal for village legal services

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote

#### H. **Grant Attorney Access to the Ambulance Subcommittee to Advise with the Creation of a Referendum Question for the April 2025 Ballot**

Discussion was had to develop a question for the attorney to review after a budget amendment was made. No motion was made.

#### I. **Recommendation from Ambulance Subcommittee That a Continuation of Ambulance Service Not be Made Prior to a Third Party Review of All Ambulance Services Including Our Own**

No action was taken

#### J. **Riverside Ambulance Contract Cost Proposal**

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to delay action on an agreement with riverside.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote.

#### K. **Committee & Elected Official Compensation**

Discussion concerning the timing of potential compensation adjustments for committee members and elected officials. It was suggested to defer the discussion until the budget allocations were better defined.

Motion made by Trustee Coyle, Seconded by Trustee Myszka to table the discussion on committee and elected official compensation until after the January 13, 2025, meeting.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote

**L. Discussion for Municipal Fee Schedule Increase**

Director of Public Works Greg Ulman proposed updating fees for right-of-way excavation permits. It was agreed upon that the existing fee was insufficient as a contingency against future road damages. It was agreed to review the village's municipal Fee Schedule at the first meeting of December. No further action was taken.

**M. Consideration to Change or Cancel the Village Board Meeting Scheduled for December 23, 2024 move to cancel**

Motion made by Trustee Charneski, Seconded by Trustee Eiden.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote

**N. Increase of the Right of Way Excavation Permits Fees**

Motion made by Trustee Charneski, Seconded by Trustee Eiden to increase right-of-way excavation permit fees as proposed, with a recommendation to review fees annually

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by roll call vote.

**O. Budget Amendment # 9 - Movement of Budgeted Funds to Cover Village Property & Liability Insurance Expense**

The board considered reallocating funds within department budgets to cover an unexpected shortfall. The adjustment realigned computer support funds for property liability insurance, ensuring balanced departmental allocations.

Motion made by Trustee Charneski, Seconded by Trustee Vedvik to approve Budget Amendment #9.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by roll call vote

**P. Fire Department Surplus Auction Items**

Authorization to dispose of surplus auction items from the fire department was granted following a review of unneeded inventory.

Motion made by Trustee Eiden, Seconded by Trustee Coyle to allow the fire department to auction surplus items as outlined.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote.

**Q. Contract for Renewal of Service - Vestis**

A review of the uniform and mat service provider was conducted following an adjustment in vendor ownership. The consistency in contract terms was verified, needing affirmation for continued association

Motion made by Trustee Vedvik, Seconded by Trustee Myszka to renew the adjusted contract with Vestis for ongoing services.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

approved 6:0 by roll call vote.

## 6. CONSENT AGENDA

### R. **September 23, 2024, Village Board Meeting Minutes**

motion to approve as amended.

Motion made by Trustee Eiden, Seconded by Village President Voll.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote

## 7. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

Trustee Ken Charneski would like to see the committee meeting minutes placed on the village board agenda the meeting following the approval of the minutes by the committees. President Chris Voll thanked the committees for sharing their minutes.

### S. **July 15, 2024, Planning Commission Meeting Minutes**

No comments or questions.

### T. **August 15, 2024 Administrative Policy Committee Meeting Minutes**

No comments or questions.

### U. **August 19, 2024, Planning Commission Meeting Minutes**

No comments or questions.

### V. **September 03, 2024, Utility Commission Meeting Minutes**

No comments or questions.

### W. **September 16, 2024, Planning Commission Meeting Minutes**

No comments or questions.

### X. **September 19, 2024, Administrative Policy Committee Meeting Minutes**

No comments or questions.

### Y. **September 26, 2024, Special Administrative Policy Committee Meeting Minutes**

No comments or questions.

### Z. **October 2, 2024 Ambulance Subcommittee Meeting Minutes**

No comments or questions.

## 8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Discussions over potential future agenda topics including requests for proposals for auditing services, potential regulatory implications of operational public facilities, and retention in clerical necessities. Several options were added to consideration.

Trustee Ken Charneski requests scheduling an evaluation review for the village clerk as soon as feasible, a discussion on choices for eliminating sodium fluoride at the village's water plant and incorporating a monthly clerk report.

President Chris Voll would like to discuss the candidates to fill the vacant appointed village trustee position on the board.

## 9. ADJOURNMENT

Motion made by Trustee Coyle, Seconded by Village President Voll to adjourn.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, Village President Voll

Motion carried 6:0 by voice vote.

The meeting was adjourned at 8:29 PM.

Meeting Minutes Prepared by: Village Clerk Bobbi Birk-LaBarge

Meeting Minutes Approved by Village Board on November 25, 2024