



VILLAGE BOARD MEETING MINUTES

August 26, 2024, at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President Chris Voll called the meeting to order at 6:00 PM

A. Pledge of Allegiance

Those in attendance recited the pledge of allegiance

B. Roll Call

PRESENT

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

Trustee Aaron Myszka

Trustee Cindy Lee Buchkowski-Hoffmann

Trustee Ken Charneski

President Chris Voll

STAFF PRESENT

Finance Director Lisa Kerstner

Community Development Director Peter Wegner

Director of Public Works Greg Ulman

Police Chief Terry McHugh

Police Lieutenant Chris Smart

Village Clerk Bobbi Birk-LaBarge

Village Attorney Lee Turonie

2. ANNOUNCEMENT OF CLOSED SESSION

President Chris Voll announced the upcoming closed session

3. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Bernie Kramer: 2150 E. State Highway 153 Peplin - Kramer expressed support for public comment policies, questioning why the village would remove such a policy. Bernie highlighted his opinion of the village's comprehensive plan goals aligned with seeking participation from all segments of the community, emphasizing the importance of public input.

Guy Fredel: 2240 Ruby Drive Kronenwetter - addressed concerns regarding a charter ordinance in village practices. Fredel emphasized the importance of following legal requirements for charter ordinances, including the necessary approvals and publication times before they become effective, noting the term of

office for the village clerk. It is noted that Fredel gave each board member and the village clerk a handout that contained 3 pages about his discussion.

Tim Shaw: 1225 Autumn Road Kronenwetter - Shaw expressed agreement with Bernie Kramer on the importance of preserving public comment opportunities. Shaw also raised personal concerns about rumors affecting Trustee Charneski's participation, recalling past scenarios where trustees faced participation challenges.

4. REPORTS FROM STAFF AND VENDORS

C. Treasurer's Report

Finance Director Lisa Kerstner provided updates on completed tasks and presented the June and July financials. The audit was reportedly underway, with a draft expected to be shared soon.

D. Check Register 8/7 - 8/21

The village staff opened the floor for questions regarding the check register, but no errors or discrepancies were brought up.

SPECIAL ORDERS

Riverside Meeting Report

Trustee Charneski and Trustee Eiden shared insights from a positive meeting with Riverside, which included discussions about potential contracts and pricing structures. They mentioned Riverside's willingness to maintain current rates with a potential long-term agreement and provided drafted proposals for different scenarios. Some board members questioned the process's implications, expressing skepticism over arrangement details and sustainability without board approval from Riverside. Clarifications were sought on contract terms, scenarios, fraud prophylaxis measures, and budget foresight.

5. OLD BUSINESS

E. Resolution No.: 2024-011; Sale of Village-Owned Surplus Personal Property; 2014 Ram 1500 Promaster Cargo Van

Director of Public Works Greg Ulman discussed the future of the Promaster Cargo Van, citing the disinterest of public works and the fire department in utilizing the vehicle. It was emphasized that the vehicle's sale would prevent unnecessary costs.

Motion made by Trustee Charneski, Seconded by Trustee Myszka to authorize the auction of the 2014 Ram ProMaster van.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll

Motion carried 7:0 by roll call

6. NEW BUSINESS

F. Site Plan Application & Submittal Michael Tourville owner of Forward Creative Services 1260 Kowalski Road, Kronenwetter, WI 54455

Director of Community Development Pete Wegner and the board reviewed and discussed a site plan for Forward Creative Services. The plan involved a phased development of buildings, with conditions agreed upon during the Planning Commission's review.

Motion made by Trustee Eiden, Seconded by Trustee Coyle to approve the development agreement between the village and Forward Creative Services for a storage facility.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Charneski, President Chris Voll

Voting Abstaining: Trustee Buchkowski-Hoffmann

Motion carried 6:1 Abstention roll call vote

G. Zoning Change & CSM for Terrance Wadinski

The meeting discussed the zoning change requested from Agricultural Residential (AR) to Rural Residential 5 acres per dwelling unit (RR-5) for a parcel shared on a map. The Planning Commission recommended approval, as similar zoning exists in adjacent areas.

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to approve the zoning change and CSM from AR to

RR-5 for Terrance Wadinski.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charnesk. President Chris Voll
Motion carried 7:0 by roll call vote

H. **Contracts for Services - Preston Hallas Contracting, LLC and Security Fence and Supply Co, Inc. for completion of Municipal Park Dugouts**

The discussion addressed miscommunication in the dugout updates scope, resulting in obtaining quotations from different vendors for completion.

Motion made by Trustee Coyle, Seconded by Trustee Eiden to approve contracts with Preston Hallas Contracting and Security Fence to complete the municipal park dugouts.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll

Motion carried 7:0 by roll call vote

I. **Contract for Service - Northway Communications 2024-2025 Maintenance Contract**

Details regarding a \$125 maintenance contract for tornado sirens with Northway Communications were discussed and subsequently clarified regarding approval protocol.

Motion made by Trustee Coyle, Seconded by Trustee Buchkowski-Hoffmann to approve the 2024-2025 Northway Communications maintenance contract of tornado sirens.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll.

Motion carried 7:0 by roll call vote

7. **CONSENT AGENDA**

The board unanimously approved the consent agenda which included bartender licenses and minutes from previous board meetings.

Motion made by Trustee Charneski, Seconded by President Chris Voll to approve the consent agenda as presented.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll

Motion carried 7:0 by voice vote

J. **Operator's (Bartender's) License - Kristine Morgan**

K. **July 17, 2024, Village Board Meeting Minutes**

L. **August 12, 2024, Village Board Meeting Minutes**

8. **PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES**

President Chris Voll thanked the committees for sharing their minutes. The board noted and accepted the minutes without concerns or amendments from previous special and committee meetings.

M. **June 06, 2024, Special Administrative Policy Committee Minutes**

N. **July 18, 2024, Administrative Policy Committee Minutes**

9. **CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - to wit Trustee Charneski's lawsuit against the Village, Marathon County case no. 24-CV-33; and Trustee Charneski's Wisconsin Elections Commission Complaint EL 24-26; and Administrator Candidate David Baker's Wisconsin Elections Commission Complaint EL 24-68 and Cease and Desist correspondence to Trustee Charneski and pursuit to Wis. Stat. § 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations - to wit Von Briesen Confidential Investigation Summary and related personnel issues and Potential actions after closed session items listed in agenda item 11 and pursuit to Wis. Stat. 19.85(1)(c) Considering employment, promotion,

compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility to wit employment status of Village Clerk

The board moved into a closed session to discuss litigation and legal advisements and determine strategies related to ongoing or potential legal matters.

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to move into closed session at 6:43 PM

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll

Motion carried 7:0 by roll call vote

President Chris Voll removes the clerk and assigns himself to take closed session minutes

Trustee Ken Charneski recused himself under advisement from Municipal Attorney Turonie for items:

Trustee Charneski's lawsuit against the Village Marathon County case no. 24-CV-33 and Trustee Charneski's elections complaint EL 24-26 against the village clerk. Trustee Charneski returned to join the closed discussion at 8:21 PM.

President Chris Voll authorizes Municipal Attorney Lee Turonie to remain in closed session

Closed session began at 6:50 PM.

Trustee Charneski returned for closed session agenda items discussion at 8:21 PM.

10. RECONVENE OPEN SESSION

Consideration of motion to reconvene into open session.

Motion made by Trustee Charneski, Seconded by Trustee Vedvik to move into open session at 9:20 PM

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll

Motion carried 7:0 by roll call vote.

Open session began at 9:23 PM

11. ACTION AFTER CLOSED SESSION

Open session began at 9:23 PM

O. Motions regarding the topics of the closed session agenda items.

Motion made by Trustee Vedvik, Seconded by Trustee Coyle to re-appoint clerk Bobbi Birk-LaBarge as village clerk for a new term starting April 15, 2024.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, President Chris Voll

Voting Nay: Trustee Charneski

Voting Abstaining: Trustee Buchkowski-Hoffmann

Motion carries 5:2 by roll call vote with 1 abstention

P. Code of Conduct Ordinance

Resident Dave Baker questioned what is being voted on by the village board

Trustee Myszka amended his first motion to add in section B1 to start with "ANY ELECTED, APPOINTED OFFICIAL, RESIDENT OR EMPLOYEE"

Motion made by Trustee Myszka, Seconded by Trustee Vedvik to approve the code of conduct with amendments.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, President Chris Voll

Voting Nay: Trustee Buchkowski-Hoffmann, Trustee Charneski

Motion carried 5:2 by roll call vote

Q. Revision (Amendment) of Ordinance 153-12; Records

Motion made by Trustee Vedvik, Seconded by Trustee Myszka to amend Ordinance 153-12 to centralize records requests through the clerk.

Voting Yea: Trustee Vedvik, Trustee Coyle, Trustee Myszka, President Chris Voll

Voting Nay: Trustee Eiden, Trustee Buchkowski-Hoffmann, Trustee Charneski

Motion carried 4:3 by roll call

R. Removal of Policy GEN-010-Public Comment - for citizens unable to attend Village Committees, Commissions & Boards

Motion made by Trustee Eiden, Seconded by Trustee Charneski to take no action.

Voting Yea: Trustee Eiden, Trustee Buchkowski-Hoffmann, Trustee Charneski
Voting Nay: Trustee Vedvik, Trustee Coyle, Trustee Myszka, President Chris Voll
Motion failed 4:3 by roll call vote

A second motion was made by Trustee Vedvik, Seconded by Trustee Myszka to send to the Administrative Policy Committee for further review.

Voting Yea: Trustee Vedvik, Trustee Coyle, Trustee Myszka, President Chris Voll
Voting Nay: Trustee Eiden, Trustee Buchkowski-Hoffmann, Trustee Charneski
Motion carried 4:3 by voice vote.

S. Bypass APC to make revisions to Policy GEN-001

Motion made by Trustee Coyle, Seconded by Trustee Myszka to bypass the Administrative Policy Committee to make necessary revisions to policy GEN-001.

Voting Yea: Trustee Vedvik, Trustee Coyle, Trustee Myszka, President Chris Voll
Voting Nay: Trustee Eiden, Trustee Buchkowski-Hoffmann, Trustee Charneski
Motion carried 4:3 by voice vote

T. Revision (Amendment) of Policy GEN-001

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to amend Policy GEN-001 as discussed, including the striking of certain sections.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, President Chris Voll
Voting Nay: Trustee Charneski
Motion carried 6:1 by roll call vote

U. Budget Amendment #8 – Legal Services

Motion by Trustee Coyle, Seconded by discussion to transfer \$30,000 from undesignated funds to cover legal services

Motion made by Trustee Coyle.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, President Chris Voll
Voting Nay: Trustee Charneski
Motion carried 6:1 by roll call vote

12. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Police dept staffing and capital structure - Trustee Vedvik

13. ADJOURNMENT

Motion made by Trustee Myszka, Seconded by Trustee Charneski to adjourn the meeting at 10:42 PM.

Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Voll
Motion carried 7:0 by voice vote

Village of Kronenwetter Closed Session Village Board Meeting Minutes

| Meeting Date and Time | |
|----------------------------------|---|
| Date of Meeting: | August 26, 2024 |
| Meeting Location | |
| Location of Meeting: | Kronenwetter Municipal Center 1582 Kronenwetter Dr Kronenwetter, Wisconsin 54455 |
| CLOSED SESSION Meeting Attendees | |
| Present at Meeting: | President Chris Voll Trustee Chris Eiden Trustee Cindy Lee Buchkowski-Hoffmann Trustee Ken Charneski Trustee Alex Vedvik Trustee Aaron Myszka Trustee Kelly Coyle Attorney Lee Turonie |

The regular meeting of the Village Board of Village of Kronenwetter was called to order at 6:00 PM on August 26, 2024, at Kronenwetter Municipal Center by President Chris Voll.

I. Approval of Closed Session

Consideration of motion to convene into closed session pursuant to Wis. Stat. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved - to wit Trustee Charneski's lawsuit against the Village, Marathon County case no. 24-CV-33; and Trustee Charneski's Wisconsin Elections Commission Complaint EL 24-26; and Administrator Candidate David Baker's Wisconsin Elections Commission Complaint EL 24-68 and Cease and Desist correspondence to Trustee Charneski and **pursuit to Wis. Stat. § 19.85(1)(f) Considering financial, medical, social or personal histories or disciplinary data of specific persons, preliminary consideration of specific personnel problems or the investigation of charges against specific persons except where par. (b) applies which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations** - to wit Von Briesen Confidential Investigation Summary and related personnel issues and Potential actions after closed session items listed in agenda item 11 and **pursuit to Wis. Stat. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility** - to wit employment status of Village Clerk

Motion made by Trustee Coyle, Seconded by Trustee Vedvik to move into closed session at 6:43 PM. Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll. Motion carried 7:0 by roll call vote
Closed session began at 6:50 PM.

Items discussed in Closed Session were:

Trustee Charneski's lawsuit against the Village, Marathon County case no. 24-CV-33

Trustee Charneski's Wisconsin Elections Commission Complaint EL 24-26

Cease and Desist correspondence to Trustee Charneski

Von Briesen Confidential Investigation Summary and related personnel issues

Related personnel issues and Potential actions after closed session items listed in agenda item 11

Employment status of Village Clerk

Motion made by Trustee Charneski, Seconded by Trustee Vedvik to move into open session at 9:20 PM. Voting Yea: Trustee Vedvik, Trustee Eiden, Trustee Coyle, Trustee Myszka, Trustee Buchkowski-Hoffmann, Trustee Charneski, President Chris Voll. Motion carried 7:0 by roll call vote.
Open session began at 9:23 PM

Closes Session Minutes Prepared by: Clerk Bobbi Birk-LaBarge
Approved by Village Board on September 23, 2024