



***REVISED* ADMINISTRATIVE POLICY COMMITTEE MEETING MINUTES**

January 16, 2024 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Meeting Called to order at 6:04 PM due to Quorum.

A. Pledge of Allegiance

B. Roll Call

Present: Voll, Coyle, McCarthy(phone), Wadle-Leff late (6:10)

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. REPORTS AND DISCUSSIONS

C. Treasurer's Report

no additional questions or comments.

4. OLD BUSINESS

D. Discussion & Possible Action: FIN-004

Lisa- Finance Director, to make stated amendments; Motion by McCarthy/Coyle to Recommend Village Board approve FIN-004 as amended. Motion carried 4:0 by Voice Vote.

E. Discussion & Possible Action: HR-007

Motion by McCarthy/ Wadle-Leff to Recommend Village Board approve HR-007. Motion carried 4:0 by Voice Vote.

5. NEW BUSINESS

F. Discussion & Possible Action: Becher Hoppe - Authorization for Additional Service Change Order

Motion by Wadle-Leff/Voll Recommend Village Board approve change order from contingency budget. Motion carried 4:0 by Voice Vote.

G. Discuss and Consider: Administrator Mentoring Service Agreement between Daniel R. Mahoney and Village of Kronenwetter

McCarthy requests no hourly pay for transportation time just pay for mileage. Motion by Coyle/McCarthy Recommend Village Board approve contract with Dan Mahoney with amended changes. Motion carried 4:0 by Voice Vote.

H. Discussion and Possible Action: Revision of Ordinance 227-4; Burning Permits

Fire Chief states that WI state DNR burning permits are not valid in the Village as we do not fall within their jurisdiction. Requests delayed action to have time to rewrite permit ordinance. Motion by Coyle/ Wadle-Leff to delay action on burning permit ordinance. Motion carried 4:0 by Voice Vote.

I. FFY2025 Surface Transportation Program-Local Supplemental Project Solicitation

Motion by Voll/Cyle to Recommend Villag Board approve Surface Transportation Grant as presented.

Motion carried 4:0 by Voice Vote.

6. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

Burning permit ordinance, Ordinance 180, Organizational chart, Policy on Administrator choosing office staff, Flow charts.

7. NEXT MEETING: FEBRUARY 20, 2024

8. ADJOURNMENT

Motion by Voll/Coyle to Adjourn. Motion carried 4:0 by Voice Vote at 6:42 PM

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 01/12/2024 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald

Minutes drafted by: Sarah Fisher-Account Clerk

Approved on: February 20, 2024