ADMINISTRATIVE POLICY COMMITTEE MEETING MINUTES

April 21, 2026 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. **CALL MEETING TO ORDER**
   A. Pledge of Allegiance
   B. Roll Call
      PRESENT
      Sandi Sorensen
      Guy Fredel
      Mary Solheim
      Dan Joling
      Chris Kluz
2. **PUBLIC COMMENT**
   Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.
   Burnie Kramer 2150 E State HWY 153- discusses items that are on the agenda, he states that "we" do not have the correct blue print in the employee handbook. He states that the village is not ontop of its quality. He also discusses the president, administrator, and attourney and how they have the "inside scoop" on what is going on in the Village he states he thinks the trustees are out of the loop along with the residents.
3. **APPROVAL OF MINUTES- DISCUSSION AND POSSIBLE ACTION**
   C. March 21, 2026
      Motion by Joling/Fredel to approve the minutes of the March 17, 2026 as corected. Motion carried 5:0 by voice vote.
4. **REPORTS AND DISCUSSIONS**
   D. Finance/Treasurer Office Update:
      Finance Director, Jacobs, discusses the turnover in the Finance department. He states that the administrator and himself had a meeting with the auditors and that the 2024 audit has been closed. He is hoping to have the reports ready for presentation at the next meeting. He Is looking to jump right into the 2025 audit and get that wrapped up by June and off to the bond raters. He will have the RFP for the reassessment done and out the door by the end of April. He will be working on an RFP for auditing firms to be sent out in fall. He also anticipates that the Village will do its borrowing in 4th quarter. Jacobs has been working with Public Works Director Ulman on capital improvement plans for the future. Committee member Fredel discusses that Village growth needs to be a primary focus to sustain the Village's needs. Administrator Daval agrees and adds that the Village needs to change its reputation to attract businesses to the area.
5. **OLD BUSINESS- DISCUSSION AND POSSIBLE ACTION**

E. Chapter 180 Revision
   Ken Charneski asked to present this item on the agenda. Trustee Sorensen allowed him to discuss the item. Administrator states that public comment is over and he should have presnted this during that time. Sorenson continued on with the item allowing Citizen Charneski to continue. Trustee Sorenson states the intent of the revision would be to have trusteess explain why they are voting the way they are citing reasons of transparancy. Solheim discusses her ideas on how to move forward with transparancy and how there are different situations that require differend levels of transparancy she cited personel as one of her reasons. Fredel agrees with what Solheim has brought up and the issues it could raise. Administrator states that no other legislative body forces their voting members to explain their votes. Motion by Fredel/Joling to table until future agenda. Motion carried 5:0 by voice vote.

F. Revision to the Employee Handbook
   Citizen Charneski discusses the item topic stating that he believes that personel should be able to go directly to the trustees with complaints. Discussion was had on obtaining past Board member opinions on this matter, the concern of chain of command. Fisher inputs and comments with support of the chain of command, Finance director Jacobs supports this position as well stating that he was offended by this being brought up to the APC. Motion by Fredel/Solheim to defeat the proposal. Motion carried 5:0 by voice vote.

6. NEW BUSINESS- DISCUSSION AND POSSIBLE ACTION

G. Public Comment
   Motion by Fredel/Joling to have public comment offered as a standard practice for APC. Motion carried 5:0 by voice vote.

H. Establish 5-to-10-year Capital Management Plan
   Bernie Kramer states that he is against all borrowing for all capital plans. Fredel discusses what he invisions for the future capital imporvement plans. He is hoping to have discussion from multiple committees and have them review on a yearly basis. He states the Village has to have an established comprehensive plan for future growth. Fredel states the Village needs to be proactive instead of reactive possibly reaching out to current land owners. Joling states that the Village's reputation needs to change in order to attract business opportunities. Administrator Davel discusses the needs of the Village and what needs to be top priority and the plan to make those determinations for the future.

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

None

8. NEXT MEETING: May 19, 2026

9. ADJOURNMENT

Motion by Solheim/Kluz to Adjourn. Motion carried 5:0 by voice vote.

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 04/17/2026 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAU, City Pages, Mosinee Times | Emailed: Wausau Daily Herald, WSAW, WAOW, Mosinee Times, Wausau Pilot and Review, City Pages

Minutes prepared by Sarah Fisher. Approved on May 19, 2026.