



COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

September 04, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Chairman Trustee Ken Charneski called the September 4, 2025 CLIPP Committee Meeting to order at 6 p.m.

A. Roll Call

PRESENT: Trustee Ken Charneski, Trustee Dan Joling, Garrett Lysne, Patty Tikalsky

ABSENT: Ryan Leff (excused)

STAFF: Fire Chief Theresa O'Brien, Police Chief Terry McHugh, Public Works Director Greg Ulman, Clerk Jennifer Poyer

2. PUBLIC COMMENT

No public comment.

3. APPROVAL OF MINUTES - DISCUSSION AND POSSIBLE ACTION

B. July 7, 2025 CLIPP Committee Meeting Minutes

Motion by Charneski/Joling to approve the July 7, 2025 CLIPP Committee Meeting Minutes as amended. Motion carried by voice vote. 4:0.

Amend 5:58 p.m. to 7:58 p.m. and 6:03 p.m. to 8:03 p.m.

B. August 4, 2025 CLIPP Committee Minutes

Motion by Joling/Tikalsky to approve the August 4, 2025 CLIPP Committee Meeting Minutes as presented. Motion carried by voice vote. 4:0.

4. REPORTS AND DISCUSSIONS

D. Police Chief Report

Police Chief Terry McHugh presented his report. He commented on the department's struggles with staffing. He answered questions regarding car thefts in the Village.

E. Fire Chief Report

Fire Chief Theresa O'Brien presented her report. She said it has been a very busy two months. She answered questions regarding ambulance transport. A request was made to add monthly ambulance transport data to her report.

F. Public Works Director Report

Public Works Director Greg Ulman presented his report. He commented on the Kronenwetter Drive construction project. He also answered questions regarding park repairs and conditions.

G. Community Development Director Report

H. Complaint Log

5. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION

I. Proposed Improvements to Pond Area Behind Municipal Center

Public Works Director Greg Ulman updated the committee on his findings in regards to rustic campgrounds and water testing. The committee discussed water testing; staff time involved; campground reservations; campsite logistics; cost of upgrades; and possible naming contest. Staff was tasked with continuing their work on the proposal and providing pricing for the proposed improvements.

J. Update on Yard Waste Site

Public Works Director Greg Ulman provided an update on the additional access road created at the Yard Waste Site at the direction of the CLIPP Committee.

K. Election Inspector Selection Process

Trustee Ken Charneski presented his proposed ordinance language for the process of selecting election inspectors. Clerk Jennifer Poyer will develop an application for election inspectors and present it at the next meeting.

6. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION

L. Election Equipment Public Test Observer Rules and Meeting Notice Publication

The meeting notice publication for election equipment testing was discussed. Whether the responsibility/authority lies with the county or municipal clerk was discussed. Further information will be collected. Trustee Charneski will start writing an ordinance regarding this topic.

M. Pricing of Borings on Village Roads

Motion by Lysne/Joling to recommend to the Village Board the approval of geotechnical borings for South Rd., Peplin Rd., Forest Rd. and Autumn Rd. for \$7,150. Motion carried by voice vote. 4:0. Discussed the benefit of borings in regards to the upcoming planning and budgeting process.

N. Review and Revision of Code 382 Nuisances

Trustee Charneski invited CLIPP Committee member to review and recommend changes to the Code 382 Nuisances of the Village Ordinances. The recommended changes will be discussed at the next CLIPP Committee meeting.

7. NEXT MEETING: October 6, 2025

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- *Application for election inspectors*
- *Election complaint*
- *Absentee voting process*
- *Staff support*

9. ADJOURNMENT

Motion by Joling/Tikalsky to adjourn the meeting. Motion carried by voice vote. 4:0.

Meeting adjourned at 7:17 p.m.