



# PLAN COMMISSION MEETING MINUTES

October 16, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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## 1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
  
- B. Roll Call  
PRESENT  
Bruce Sinkula  
Chairperson Chris Voll  
Dick Kvapil  
Vice-Chairperson Dan Lesniak  
Rick Grundman  
Tony Stange  
Tim Shaw arrived sometime after 6:10 pm

## 2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

## 3. APPROVAL OF MINUTES

- C. Planning Commission Meeting Minutes September 18, 2023  
Motion made by Vice-Chairperson Lesniak, seconded by Grundman to approve Meeting Minutes September 18, 2023, with corrections to spelling of Dick Kvapil last name from Kavapil to Kvapil.  
Voting Yea: Sinkula, Chairperson Voll, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange  
Motion Carries 6:0

## 4. REPORTS AND DISCUSSIONS

- D. Director's Report  
6:09 P.M.

## 5. OLD BUSINESS

- E. Discuss and Consider: Amending Ordinance Chapter 520 Zoning, Section 520-121 Conditional Use Permits.  
Motion made by Kvapil, seconded by Sinkula to continue with process to Amending Ordinance Chapter 520 Zoning, Section 520-121 Conditional Use Permit by sending out notifications of a public hearing.  
Voting Yea: Sinkula, Chairperson Voll, Kvapil, Vice-Chairperson Lesniak, Grundman, Stange

Motion Carries 6:0 by Voice Vote 6:10 P.M.

**6. NEW BUSINESS**

- F. Discuss and Consider: Certified Survey Map (CSM) 2023 BAARS Third  
Motion made by Vice-Chairperson Lesniak, Seconded by Kvpil to approve CSM as presented at Parcel number 145-2707-094-0981.  
Voting Yea: Sinkula, Chairperson Voll, Kvpil, Vice-Chairperson Lesniak, Grundman, Shaw, Stange  
Motion Carries 6:0 by Roll Call Vote
- G. Discuss and Consider: Certified Survey Map (CSM) 2023 BAARS Fourth  
Motion made by Stange, Seconded by Kvpil to table CSM at parcel number 145-2707-094-0981 till more information and detail.  
Voting Yea: Sinkula, Chairperson Voll, Kvpil, Vice-Chairperson Lesniak, Grundman, Shaw, Stange  
Motion Carries 7:0 by Voice Vote 6:29 P.M.
- H. Discuss and Consider: Certified Survey Map (CSM) 2023 SELVES  
Motion made by Vice-Chairperson Lesniak, seconded by Sinkula to approve CSM at Parcel number 145-2708-111-0985 as presented.  
Voting Yea: Sinkula, Chairperson Voll, Kvpil, Vice-Chairperson Lesniak, Grundman, Shaw, Stange  
Motion Carries 7:0 by Roll Call Vote 6:32 P.M.
- I. Discuss and Consider: Building Permit Requirements (Chapter 218 and 520).  
6:57 P.M.

**7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

Baars CSM Parcel number 145-2707-0940-981.  
Variance language for second driveway.  
6:58 P.M.

**8. ADJOURNMENT**

Motion made by Kvpil, Seconded by Chairperson Voll to adjourn.  
Voting Yea: Sinkula, Chairperson Voll, Kvpil, Vice-Chairperson Lesniak, Grundman, Shaw, Stange  
Motion Carries 7:0 by Voice Vote  
6:58 P.M.