



VILLAGE BOARD MEETING MINUTES

December 11, 2023 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

A. Pledge of Allegiance

All those in attendance recited the pledge of allegiance.

B. Roll Call

PRESENT

Village President Chris Voll

Trustee Ken Charneski

Trustee Tim Shaw (Entered after roll call at 6:06 PM)

Trustee Sean Dumais

Trustee Alex Vedvik

Trustee Chris Eiden

Trustee Kelly Coyle

STAFF PRESENT

Village Clerk; Bobbi Birk-LaBarge

Community Development Director; Pete Wegner

Finance Director: Lisa Kerstner

Chief of Police; Terry McHugh

Fire Chief; Theresa O'Brien

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

Bernie Kramer: 2150 East State Highway 153 Peplin; addressed the Village Board to commend Kronenwetter for its consistent safety record as recognized by the state of Wisconsin in 2022. He reflected on his time serving on the police and fire commission and the village's transition into a lively community with its law enforcement. Mr. Kramer spoke about potential budget caution, highlighting the increased expenses from \$1,000,000 to \$1.5 million in two years and the costs related to maintaining village buildings. He concluded by wishing everyone a happy holiday.

3. REPORTS FROM STAFF AND VENDORS

C. Police Chief Report

Police Chief Terry McHugh explained the used squad car sale fell through. The department is actively searching for used Ford Interceptors.

D. Fire Chief Report

Fire Chief Theresa O'Brien explained in November there was one structure fire in Kronenwetter. They were able to save the majority of the house. O'Brien explained the Kronenwetter Fire Department is

30-40 fire calls higher than last year however, their EMS calls are down. Total calls for the year are 499 as of December 11, 2023. Trustee Vedvik requested clarification on the date the Contract with Riverside ended. O'Brien explained the contract with Riverside ends in 2025.

E. **Community Development Director Report**

Community Development Director Pete Wegner provided an update, highlighting various projects, permit issues, upcoming appeals, and plans to review the Village's municipal code. Wegner explained he has had a lot of miscellaneous complaints. He mentioned Kountry Squire mobile home park has been putting in slabs for homes without permits. A few new developments are being looked at. One is an indoor institutional group that is looking for property or an existing property that has greater than 20,000 square feet of space. A group tutoring and home occupation business are in talks. Wegner explains there is one appeal process coming up in regard to building a property that doesn't have the appropriate road frontage. There is also a request for conditional use permit requesting a second principal dwelling.

F. **Public Works Director Report**

Public Works Director Leonard Ludi explains the road inventory has been completed and the findings will be sent to the Wisconsin Department of Transportation by Friday December 15, 2023. All 107 miles of road for the Village of Kronenwetter will be updated. Roof repair for additional bids were submitted for metal roofing. Ludi explains lift stations 8 & 4 started design. Mid-January a preliminary document should be ready. President Chris Voll explains the Redevelopment Authority (RDA) decided to have monthly meetings in 2024 until the TID 2 projects are completed.

G. **Check Register 11/21 - 12/6**

No questions were asked on the check register presented in the packet.

4. **NEW BUSINESS**

H. **Discussion and Possible Action: Resolution No. 2023-015: Providing for Imposition of Special Assessment for Garbage Collection and for Recycling**

Finance Director Lisa Kerstner explained Resolution 2023-015. Discussions were held regarding the imposition of a special assessment for garbage collection and recycling, which is tied to the contractual costs stipulated by Harter's for solid waste. Director Lisa Kerstner focused on resolving the cumulative residential debt to cover these costs. Kerstner explained the resolution provided for imposition of special assessments for garbage collection and recycling, following the contractual costs outlined by Harter's and solid waste management. The resolution broke down the annual fees for residents to cover these services.

Motion made by Trustee Eiden, Seconded by Trustee Shaw to approve resolution 2023-015.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carried 7:0 by roll call vote.

I. **Discussion and Possible Action: Resolution No. 2023-016: A Resolution Appointing Election Inspectors for the 2024-2025 Election Cycle**

The council addressed the resolution to appoint election inspectors for the next election cycle. This process involved acknowledging a list of nominees from affiliated political parties and ensuring all those individuals were willing to serve. Trustee Ken Charneski verbalized his personal concerns in regard to the appointment of election inspectors for the upcoming election cycle. Trustee Charneski questioned clerk Birk-LaBarge regarding the names listed, their affiliated parties, the procedures in which elections are conducted, citing what he believed to be incorrect actions by the clerk. Trustee Charneski alleged inaccuracies in the nominations submitted by the political party lists and suspected Clerk Birk-LaBarge of omitting names on the resolution that were on his personal party lists he had brought to the meeting. Clerk Birk-LaBarge explained to the board how the names are generated and why the affiliated parties were not listed on the report for appointments. Clerk Birk-LaBarge further explained, as was done in the past, she did not

include political party preference next to the names of the election inspectors to protect the election inspector's political affiliation. An emphasis was placed on the protectiveness of election inspectors' political party affiliations due to the impact it could have on their impartiality during elections. Three individuals from the republican party list were excluded due to either declining to serve or not having consented to their inclusion. Clerk Birk-LaBarge referred to Trustee Charneski's reference to "incorrect procedures done by the clerk" as his meticulous scrutiny of personal views and directed him to contact the Wisconsin Elections Commission for resolution.

Motion made by Trustee Coyle, Seconded by Trustee Vedvik approve resolution, 2023-016 allowing for the appointment of election inspectors as presented.

Voting Yea: Village President Voll, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Nay: Trustee Charneski

Motion carried 6:1 by roll call vote.

5. OLD BUSINESS

J. **Discussion and Possible Action: Municipal Center Roof Repair & Replacement Project Award Packet**

There was an extensive discussion about the bid for the Municipal Center roof repair and replacement, including quotes for both asphalt shingles and standing seam metal roofing. It emerged that only one bid for standing seam roofing was received, and this was higher than anticipated. There were concerns discussed about the need for swift action due to scheduling considerations and potential price increases. The insurance's payment was addressed – it was lower than hoped for, creating a shortfall in the budget. Discussion was had about the necessity of following up with insurance for additional coverage for damages discovered upon removal of the current roof.

Motion made by Trustee Coyle, Seconded by Trustee Shaw to accept the bid, pending verification of the amount, from CW Custom Exteriors for the Asphalt Shingles, at approximately \$174,525, on the condition that the contractor would honor their quoted price.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Voting Abstaining: Trustee Dumais

Motion passed 6:1 by roll call vote.

6. CONSENT AGENDA

Motion made by Trustee Charneski, Seconded by Trustee Eiden to accept the consent agenda as presented.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle

Motion carries 7:0 by voice vote.

K. **Appointment of Utility Committee Member: Bob Peterson**

The board proceeded with their review and no questions were asked.

L. **Animal Fancier - 1887 Kowalski RD, Kronenwetter**

The board proceeded with their review and no questions were asked.

M. **Animal Fancier - 1811 Jackie RD, Kronenwetter**

The board proceeded with their review and no questions were asked.

N. **Kennel - Barking Kids LLC; 2318 Morningside DR, Kronenwetter**

The board proceeded with their review and no questions were asked.

O. **Kennel - Animal House LLC; 1174 Gardner Park RD, Kronenwetter**

The board proceeded with their review and no questions were asked.

P. **Kennel - Crossroads K9 Rescue, LLC; 839 Oak RD, Kronenwetter**

The board proceeded with their review and no questions were asked.

Q. **November 27, 2023, Village Board Meeting Minutes**

The board proceeded with their review and no questions were asked.

7. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

President Voll thanked the committees for sharing their minutes.

R. September 7, 2023 Special Jointing Meeting of RDA and Village Board Meeting Minutes

The board proceeded with their review and no questions were asked.

S. October 30, 2023 Ad Hoc Committee Meeting Minutes

The board proceeded with their review and no questions were asked.

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

An item proposed by Trustee Ken Charneski for discussion on a full background check policy for new hires, specifically referring to the newest chosen village administrator Peter Kampfer, was discussed with polarized views. The discussion veered into the background check for the new administrator, which led to debating the timing and criteria of such checks. It was noted that while an extensive background check was suggested, it was not prepared as a formal request for action in Mr. Kampfer's offer letter drafted by previous Interim Administrator Kim Manley. It was decided that the topic would not be on the agenda for January, as there were uncertainties regarding background check procedures after an employee's start date. A suggestion was made to potentially establish a standardized policy for background checks moving forward, but no formal proposal was put forth.

9. ADJOURNMENT

Motion made by Trustee Charneski, Seconded by Trustee Coyle to adjourn the meeting.

Voting Yea: Village President Voll, Trustee Charneski, Trustee Shaw, Trustee Dumais, Trustee Vedvik, Trustee Eiden, Trustee Coyle.

Motion carried 7:0 by voice vote.

With all matters respectfully concluded, the Village Board Meeting was officially adjourned at 7:48 PM.