



COMMUNITY LIFE, INFRASTRUCTURE AND PUBLIC PROPERTY (CLIPP) COMMITTEE MEETING MINUTES

October 16, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

Trustee Ken Charneski called the October 16, 2025 CLIPP Committee Meeting to order at 6 p.m.

A. Roll Call

PRESENT: Trustee Ken Charneski, Trustee Dan Joling, Garrett Lysne, Patty Tikalsky

ABSENT: Ryan Leff (resigned)

STAFF: Police Chief Terry McHugh, Fire Chief Theresa O'Brien, Public Works Director Greg Ulman, Clerk Jennifer Poyer

2. PUBLIC COMMENT

No public comments.

3. APPROVAL OF MINUTES - DISCUSSION AND POSSIBLE ACTION

B. September 4, 2025 CLIPP Committee Meeting Minutes

Motion by Tikalsky/Lysne to approve the September 4, 2025 CLIPP Committee Meeting Minutes as presented. Motion carried by voice vote. 4:0.

4. REPORTS AND DISCUSSIONS

C. Police Chief Report

Police Chief Terry McHugh presented his report to the committee. He also mentioned information regarding the gas leaks in the Municipal Center on October 6, 2025. He answered a question regarding police cameras.

D. Fire Chief Report

Fire Chief Theresa O'Brien presented her report. She mentioned National Night Out and a DNR grant. She answered questions regarding the stop signs at the CTH X, CTH XX and Pine Road intersection.

E. Public Works Director Report

Public Works Director Greg Ulman presented his report. He gave more information regarding the stop signs at the intersection of CTH X, CTH XX and Pine Road. He also mentioned a water leak in the fire department.

F. Community Development Director Report

Community Development Director Peter Wegner was absent from the meeting. His report is in the packet. A question was asked regarding a conditional use permit on Maple Ridge Road.

G. Complaint Log – This month this item will include discussion and possible action concerning cleaning up old items off the Complaint Log and a possible policy as to when other items should be removed in the future or if there should be an automatic reset from time to time to clear the Complaint Log slate.

Motion by Joling/Charneski to remove all closed incidences and items 24 and 25 and have Peter Wegner update CLIPP during the next meeting. Motion carried by voice vote. 4:0.

Discussed cleaning up the complaint list; reviewed current complaints on the list; and reviewed recently closed incidents.

5. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION

H. Proposed Improvements to Pond Area Behind Municipal Center

Public Works Direct Greg Ulman presented the plan regarding improvements to the Municipal Pond area with a parking area, sand, etc. He said the plan is expected to cost around \$2500 and can be completed in Spring 2026. The committee directed him to move forward with the plan. They discussed picnic tables and a possible dock. Ulman said he plans to get depth levels during the winter when the pond is frozen.

I. Review and Revision of Code 382 Nuisances

Motion by Tikalsky/Joling to come back for 382.1 and 382.2 with our changes and develop it at the next meeting. Motion carried by voice vote. 4:0.

Committee members reviewed Code 382 Nuisances and discussed possible issues that could develop based on the language. Committee members will review and edit 382.1 and 382.2 and bring their revisions to the November 3, 2025 CLIPP Committee Meeting.

J. Revision of Chapter 41 Elections – Election Inspector Selection Process

No action taken.

Discussed the proposed application. Clerk Jennifer Poyer tasked with adding language regarding the statute requiring inspectors to work each election.

6. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION

K. Election Ballot Distribution

No action taken.

L. In-person Absentee Voting

Discussed the proposed procedure for in-person absentee voting. Trustee Charneski will codify language.

M. Proposed Policy for Funding Playground Equipment

Motion by Charneski/Joling to have staff bring item back at the February CLIPP meeting with a plan. Motion carried by voice vote. 4:0.

Discussed possible grants and avenues for fundraising for parks, including donation of salaries from committee and board members. Policy should be added to next agenda so it can be developed before the end of the year. Patty Tikalsky to work with Public Works Director Greg Ulman on park fundraising plan.

7. NEXT MEETING: November 3, 2025

8. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- *President Joling mentioned the need for a new member due to Ryan Leff's resignation.*

9. ADJOURNMENT

Motion by Tikalsky/Lysne to adjourn the meeting. Motion carried by voice vote. 4:0.

Meeting adjourned at 7:27 p.m.