



VILLAGE BOARD MEETING MINUTES

August 25, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President David Baker called the August 25, 2025 Village Board Meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *President David Baker, Trustee Ken Charneski, Trustee Aaron Myszka, Trustee Craig Mortensen, Trustee Sandi Sorensen, Trustee Dan Joling, Trustee Jessica Stowell*

STAFF: *Public Works Director Greg Ulman, Community Development Director Peter Wegner, Finance Director John Jacobs, Fire Chief Theresa O'Brien, Clerk Jennifer Poyer*

GUESTS: *Waste Management Senior Account Executive Chad Koehler, Harter's Municipal Sales Manager Nick Achtermeier, Jr.*

2. ANNOUNCEMENT OF CLOSED SESSION

President David Baker announced there would be a closed session during the meeting.

3. PUBLIC COMMENT

Bernie Kramer, 2150 East State Hwy. 153, Peplin, WI 54455- *Kramer commented on the proposed TID #5. He said it is not going to contribute to the Village. He commented on the effect it would have on taxes.*

4. REPORTS FROM STAFF AND VENDORS

C. Director of Public Works and Utilities Report

Public Works Director Greg Ulman presented his report and answered a question from a board member. He gave construction updates on the various projects around the Village and the pathway near Lea Road.

D. Community Development Director Report

Community Development Director Peter Wegner presented his report to the Village Board.

E. Village President Report-Additional Assigned Duties

President David Baker presented his report to the Village Board. Public Works Director Greg Ulman answered a question regarding West Nelson Road. Community Development Director answered a question regarding zero-lot-lines.

5. CONSENT AGENDA - DISCUSSION AND POSSIBLE ACTION

F. August 11, 2025 Village Board Meeting Minutes

Motion by Mortensen/Sorensen to approve the Consent Agenda as presented. Motion carried by voice vote. 7:0.

6. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION

G. Fluoride Survey Postcard for Kronenwetter Utility Customers (CLIPP)

Motion by Joling/Mortensen to accept the postcards as presented with dates to be added to two weeks from the date mailed by printer. Motion carried by roll call vote. 5:2. Voting yea – Baker, Mortensen, Sorensen, Joling, Stowell. Voting nay – Charneski, Myszka.

Discussed the need for a lock box and post office box for postcard collection; the necessity for the third option of “I have no opinion on the use of fluoride”; the return by date; budget being utilized for the cost involved; and the addition of “sodium” to the verbiage.

H. Update on Riverside/Kronenwetter Fire Departments' Relationship

Trustee Dan Joling provided an update on the situation. Fire Chief Theresa O'Brien gave board members a draft agreement with Riverside. The draft agreement will be placed on September 16, 2025 Administrative Policy Committee.

Discussion included the improvements that have occurred since the first of the year; types of training; and the requested changes in the draft agreement.

7. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION

I. Garbage and Recycling RFP

Public Works Director Greg Ulman presented information regarding the RFPs from Harter's and Waste Management. Finance Director John Jacobs commented on the cost difference between the RFPs. Representatives from Harter's and Waste Management made comments on their proposals and answered questions from board members. This item will be put on the September 16, 2025 Administrative Policy Committee Meeting Agenda.

J. Change Order for the Water Filtration Plant (UC)

Motion by Myszka/Sorensen to approve the change order as presented for the amount of \$7,652. Motion carried by roll call vote. 7:0.

Public Works Director Greg Ulman explained the background and need for a change order to add tank drains to the vertical tank at the water treatment plant.

K. Installing A/C in Well House Offices (UC)

Motion by Mortensen/Joling to approve the A/C for the Well House at amount not to exceed \$4,260. Motion carried by roll call vote. 7:0.

Public Works Director Greg Ulman provided the background and reasoning for the need for A/C installation. Finance Director John Jacobs commented on the funding source.

L. Potential TID #1 Study - Ehlers Cash Flow Review & Projections (RDA)

Motion by Myszka/Sorensen to engage Ehlers for a TID #1 review for \$2500. Motion carried by roll call vote. 6:1. Voting nay – Charneski.

Discussed the advantages of retaining Ehlers for a review of TID #1; whether their support has been advantageous in the past; compliancy; and support for staff members.

M. Potential TID #5 - Ehlers Concept Development Support (APC)

Motion by Myszka/Stowell to engage Ehlers to provide concept development support for TID# #5 for \$3,000. Motion carried by roll call vote. 6:1. Voting nay – Charneski.

Discussed the use of TID money to support neglected infrastructure of the Village including stormwater issues; future water sources – Rothschild, new well, water tower; need for a concept plan prior to Ehlers plan; TID tax money to benefit Village; and possible uses for TID tax money.

N. Proposed Cost Centers for the 2026 Budget (APC)

No action taken. Discussed the budget format for 2026 vs. past budgets and how the cost centers would work for staff and board.

O. Code of Conduct and Complaint Procedure Review (APC)

Motion by Charneski/Sorensen to repeal the Code of Conduct Ordinance 115-13 and direct APC to review the complaint procedure and draft a new code of conduct. Motion carried by roll call vote. 5:2.

Voting yea – Baker, Charneski, Mortensen, Sorensen, Joling. Voting nay – Myszka, Stowell.

Discussed the contradictions between the ordinances, policies and Wis. Stats.; purpose of CLIPP Complaint Log; Code of Conduct; and resolution of personnel complaints.

P. Zoning Change Request and CSM - Folwarski (PC)

Motion by Charneski /Mortensen to approve zoning change and CSM as presented for Folwarski. Motion carried by roll call vote. 7:0.

Q. Zoning Change Request and CSM - Pelot (PC)

Motion by Charneski/Joling to approve the zoning change as presented. Motion carried by roll call vote. 7:0.

R. Village Hours - Closed to Public on Fridays for Admin Day

Motion by Myszka/Sorensen to have the Village be closed to the public on Fridays from Labor Day until Memorial Day; and staff would have an administration day. Motion carried by voice vote. 6:1. Voting nay- Charneski.

Discussed the need for administration day; past uses of administration day; effects to residents; and current staffing of the Village offices.

8. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

S. Administrative Policy Committee- July 22, 2025

T. Administrative Policy Committee- August 5, 2025

Minutes were acknowledged by the Village Board.

9. CLOSED SESSION

Motion by Mortensen/Sorensen to convene into closed session pursuant to Wis. Stat. 19.85 (1)(e) for consideration of deliberation or negotiating the purchase of public properties, the investing of public funds - to wit Potential Acquisition of Property and Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility - to wit Consideration of APC Recommended Administrator Candidate James A. Davel. Motion carried by roll call vote. 7:0.

10. RECONVENE OPEN SESSION

Motion by Mortensen/Myszka to reconvene into open session. Motion carried by voice vote. 7:0.

11. ACTION AFTER CLOSED SESSION

Motion by Stowell/Myszka to interview James Davel for position of Village administrator. Motion carried by voice vote. 7:0.

12. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

No items were recommended.

13. ADJOURNMENT

Motion by Charneski/Stowell to adjourn. Motion carried by voice vote. 7:0.

Meeting adjourned at 10:11 p.m.