



VILLAGE BOARD MEETING MINUTES

September 22, 2025 at 6:00 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

President David Baker called the September 22, 2025 Village Board Meeting to order at 6 p.m.

A. Pledge of Allegiance

Those in attendance were invited to recite the Pledge of Allegiance.

B. Roll Call

PRESENT: *President David Baker, Trustee Ken Charneski, Trustee Aaron Myszka, Trustee Sandi Sorensen, Trustee Dan Joling, Trustee Jessica Stowell*

ABSENTE: *Trustee Craig Mortensen (excused)*

STAFF: *Public Works Director Greg Ulman, Finance Director John Jacobs, Clerk Jennifer Poyer*

2. ANNOUNCEMENT OF CLOSED SESSION

President Baker announced there would be a closed session during the meeting.

3. PUBLIC COMMENT

Bernie Kramer, 2150 E. State Highway 153, Peplin, WI 54455 – *Kramer commented on the costs and processes of tax incremental districts. He said the Village should not create a new tax incremental district.*
Waste Management Senior Account Executive Chad Koehler – *Koehler thanked the board for the opportunity to bid on the Village's garbage services. He said WM came in with lower numbers than Harter's. He said they could offer a fixed rate.*

4. REPORTS FROM STAFF AND VENDORS

C. Director of Public Works and Utilities Report

Director of Public Works Greg Ulman presented his report. He said he is working on a recycling grant, stormwater permits and RFP for well project. He answered questions regarding construction projects and well site research.

D. Community Development Director Report

Community Development Director Peter Wegner was not present due to illness. President Baker offered to answer any questions regarding his report. No questions were asked.

E. Finance Director Report

Finance Director John Jacobs presented his report and reviewed August finance report with the board. He also presented and reviewed numbers for the Water and Sewer Utility and the changed dates for the 2025 Budget Timeline. He answered questions from board members.

F. August Check and ACH Registers

Finance Director John Jacobs presented the August Check and ACH Registers.

G. Village President Report - Additional Assigned Duties

President Baker presented his report. He said he met with administrator applicant, James Davel. He answered a question regarding Ehlers TID 5 concept development.

5. CONSENT AGENDA - DISCUSSION AND POSSIBLE ACTION

H. September 8, 2025 Village Board Meeting Minutes

Motion by Charneski/Joling to approve the minutes as presented. Motion carried by voice vote. 6:0.

Minutes prepared by Jennifer Poyer. Approved on October 13, 2025.

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I. Operator "Bartender" License – Michelle B. Condon

Motion by Joling/Myszka to reject the operator "bartender" license for Michelle Condon. Motion carried by roll call vote. 6:0.

Discussed the possible reasons for denial. Based on application and background check, it was agreed that the applicant failed to disclose all relevant information on the application and her criminal record, including a recent felony, offered grounds for denial.

6. OLD BUSINESS - DISCUSSION AND POSSIBLE ACTION

J. Garbage Service RFP (APC)

Motion by Myszka/Joling to enter into a new 5-year contract with Harter's Fox Valley for garbage and recycling services. Motion carried by roll call vote. 6:0.

Public Works Director Greg Ulman and President Baker presented the reasons for the Administrative Policy Committee's recommendation of the Harter's proposal. President Baker said the APC recommended voting on only the proposed RFPs and NOT any adjustments made after the fact.

Discussed the committee's desire for firm numbers vs. numbers based on CPI.

Public Works Director Ulman will take contract to APC and VB.

7. NEW BUSINESS - DISCUSSION AND POSSIBLE ACTION

K. Renewal of Municipal Property Insurance (MPIC) for 2026 (APC)

Motion by Charneski/Joling to approve the renewal of Municipal Property Insurance for 2026 at a yearly rate of \$28,746 with a \$1,000.00 deductible. Motion carried by roll call vote. 6:0.

Finance Director Jacobs reviewed the changes to the 2026 insurance rates. APC had discussed possibly going out for RFP in 2026.

L. Purchasing a Backup Dialer (UC)

Motion by Joling/Myzka to accept the proposal from B&M Technical Service, Inc. to install a backup dialer at lift station #2 for \$6,861.00. Motion carried by roll call vote. 6:0.

Public Works Director Ulman reviewed circumstances surrounding the need for a backup dialer. He explained the recent sewer back-up situation when the alarm went out. President Baker explained his experience visiting with residents affected by the sewer backup. Discussed alternatives to backup dialer; costs; maintenance fee; malfunction issues; and impact of the cost of the lift station failure.

M. HR-005 -2025 Policy Review and Wage Adjustment Chart (APC)

No action taken. This item will be discussed during the September 23, 2025 APC Meeting.

President Baker introduced the item and motivation for its appearance on the agenda.

Discussed previous actions by Village and employees; CPI; options to board; pay salary grid; and the timeline the wage chart should be discussed and approved.

8. PREVIOUS MEETING MINUTES FROM COMMISSIONS AND COMMITTEES

N. August 19, 2025 Administrative Policy Committee Minutes

O. June 10, 2025 Utility Committee Meeting Minutes

P. July 1, 2025 Utility Committee Meeting Minutes

Q. August 12, 2025 Utility Committee Meeting Minutes

9. CLOSED SESSION

Motion by Stowell/Myszka to convene into closed session pursuant to Wis. Stat. 19.85 (1)(c) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit employee evaluations (Terry McHugh, Greg Ulman, Peter Wegner) and to wit employment negotiations with James Davel AND Wis. Stat. 19.85 (1)(e) for consideration of deliberation or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session - to wit potential acquisition of property.

Motion carried by roll call vote. 6:0

Convened into closed session at 7:53 p.m.

*PRESENT: President David Baker, Trustee Ken Charneski, Trustee Aaron Myszka, Trustee Sandi Sorensen, Trustee Dan Joling, Trustee Jessica Stowell, Clerk Poyer
Public Works Director Ulman was present from 7:53 p.m. to 8:15 p.m. Chief McHugh was present from 8:16 p.m. to 8:32 p.m.*

10. RECONVENE OPEN SESSION

*Motion by Joling/Myszka to reconvene into open session. Motion carried by voice vote. 6:0.
Reconvened into open session at 9:49 p.m.*

11. ACTION AFTER CLOSED SESSION

Motion by Myszka/Sorensen to approve the pay increases as discussed in closed session for Terry McHugh, Greg Ulman and Peter Wegner. Motion carried by roll call vote. 5:1. Voting yea- Baker, Charneski, Myszka, Sorensen, Joling; Voting nay – Stowell

12. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- *Village Board and possible committee budget money to roll into a playground equipment fund at year's end – Trustee Charneski*
- *Update on proposed Marathon County Highway Facility in Kronenwetter – Trustee Stowell*
- *Update on four-way stop sign at CTH X, CTH XX and Pine Road – Trustee Stowell*
- *Police department staffing – President Baker per Chief McHugh*

13. ADJOURNMENT

Motion by Charneski/Stowell to adjourn. Motion carried by voice vote. 6:0.

Meeting adjourned at 9:55 p.m.