



ADMINISTRATIVE POLICY COMMITTEE MEETING AGENDA

December 19, 2023 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. REPORTS AND DISCUSSIONS

- C. Treasurer's Report

4. OLD BUSINESS

- D. Discussion & Possible Action: Policy Changes to FIN-004
- E. Discussion and Possible Action: GEN-009
- F. Discussion and Possible Action: HR-007

5. NEW BUSINESS

- G. Discuss & Consider Creation of Code of Ordinances - Ordinance 62-3, Payment of Claims
- H. Discussion & Possible Action: Addition of a Community Portal Module for Civic Systems Software
- I. Discussion & Possible Action: Civic Systems - Purchase of MiViewPoint & MiAP Workflow Software
- J. Discussion & Possible Action: Consideration of Contracting with Bay Side Printing for the Village's Utility Bills
- K. Discussion & Possible Action: Employee Handbook Review Section 3.13 Health Insurance Opt-Out Policy.
- L. Discussion & Possible Action: Review of Policy HR-014
- M. Discussion & Possible Action: Budget Amendment #5

6. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

7. NEXT MEETING: January 16, 2024

8. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 12/15/2023 Kronenwetter Municipal Center and www.kronenwetter.org

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald