



# JOINT ADMINISTRATIVE POLICY COMMITTEE & UTILITY COMMITTEE MEETING AGENDA

April 16, 2024 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call APC
- C. Roll Call UC

**2. ANNOUNCEMENT OF CLOSED SESSION**

**3. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**4. NEW BUSINESS**

- D. Discussion & Action: Budget Amendment #3 Safe Water Drinking Loan
- E. Discussion & Action - Budget Amendment #3 Lift Station Maintenance

**5. Adjournment of Utility Committee**

**6. APPROVAL OF MINUTES**

- F. Approve: APC minutes February 20, 2024

**7. REPORTS AND DISCUSSIONS**

- G. Administrator's Status Report
- H. Treasurer's Report
- I. Journals

**8. OLD BUSINESS**

- J. Discussion & Possible Action: Committee member compensation
- K. Discussion & Possible Action: Employee Handbook Review Section 3.13 Health Insurance Opt-Out Policy (HR-014).
- L. Discussion & Possible Action: Organization Chart
- M. Discussion & Possible Action: Proposed Village Hiring Policy & Procedure Change
- N. Discussion and Possible Action: Onboarding Process/Materials for Village Board and Committee Members

**9. NEW BUSINESS**

- O. Discussion & Action: Appointment of APC Vice Chair
- P. Discussion & Possible Action: 2024 Road Maintenance Bid Packet Award
- Q. Discussion & Possible Action: Future Ambulance Service in the Village
- R. Discussion & Possible Action: Sending Engine 2 (old Fire truck) to surplus auction.
- S. Discussion & Action: Municipal Building Summer Hours
- T. Discussion & Approval: Petting Zoo contract with Kraft's Kuddly Kritters for Movie Under the Stars

- U. Discussion & Possible Action: TDS Event Sponsorship Agreement
- V. Discussion & Possible Action: Adopting 2025 Capital Improvement Plan Process
- W. Discussion & Possible Action: Visitors Log
- X. Discussion & Possible Action: Adoption of Wage-Scale Budget Range (HR-005).
- Y. Discussion & Possible Action: Award of the Railroad Accessibility Assessment Study
- Z. Discussion & Action Department Head Employee Handbook Review

**10. CLOSED SESSION**

Consideration of motion to convene into closed session pursuant to Wis. Stat. 19.85 (1)( c ) for consideration of employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility – to wit Employee Evaluation Lisa Kerstner

AA. Evaluation Lisa Kerstner

**11. RECONVENE OPEN SESSION**

Consideration of motion to reconvene into open session.

**12. ACTION AFTER CLOSED SESSION**

**13. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

**14. NEXT MEETING: May 21, 2024**

**15. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

Posted: 04/12/2023 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)

Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald