



# ADMINISTRATIVE POLICY COMMITTEE MEETING AGENDA

February 20, 2024 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**3. APPROVAL OF MINUTES**

- C. Approval: November 21, 2023 Minutes
- D. Approval: December 19, 2023, Minutes
- E. Approval: January 16, 2023, Minutes

**4. REPORTS AND DISCUSSIONS**

- F. Treasurer's Report
- G. Administrator's Report

**5. OLD BUSINESS**

- H. Discussion & Possible Action: Ordinance 227, Burning Permits
- I. Discussion & Possible Action: Marathon County Humane Society Intake Report and Contract
- J. Discussion & Possible Action: Village Ordinance 180-3
- K. Discussion & Possible Action: FIN-004
- L. Discussion: Flow Charts

**6. NEW BUSINESS**

- M. Discussion & Possible Action: Police MOU for Vacation Time
- N. Discussion and Action: Budget Amendment #1
- O. Discussion & Possible Action: Finance Advisor
- P. Discussion & Possible Action: New Policy - Filling Positions - Procedure
- Q. Discussion & Possible Action: Standard Offer Letter
- R. Discussion & Possible action: Organization Chart
- S. Discussion & Possible Action: FIN-006
- T. Discussion & Possible Action: Committee member compensation
- U. Discussion & Possible Action: Marathon County Solid Waste
- V. Discussion & Possible Action: Amendment of Employee Handbook SEC. 2.10 Hours of Work
- W. Discussion: Code of Conduct

**7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

**8. NEXT MEETING: March 19, 2024**

**9. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

**Posted: 02/14/2023 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)**

**Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald**