



# **SPECIAL ADMINISTRATIVE POLICY COMMITTEE MEETING AGENDA**

**March 27, 2024 at 5:30 PM**

**Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)**

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**1. CALL MEETING TO ORDER**

- A. Pledge of Allegiance
- B. Roll Call

**2. PUBLIC COMMENT**

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

**3. APPROVAL OF MINUTES**

- C. Approve: APC minutes February 20, 2024

**4. REPORTS AND DISCUSSIONS**

- D. Administrator's Status Report
- E. Treasurer's Report

**5. OLD BUSINESS**

- F. Discussion & Possible Action: Committee member compensation
- G. Discussion & Possible Action: Employee Handbook Review Section 3.13 Health Insurance Opt-Out Policy.
- H. Discussion & Possible Action: Organization Chart
- I. Discussion & Possible Action: Proposed Village Hiring Policy & Procedure Change

**6. NEW BUSINESS**

- J. Discussion & Action: Appointment of APC Vice Chair
- K. Discussion & Possible Action: Standard Offer Letter
- L. Discussion & Possible Action: TDS Event Sponsorship Agreement
- M. Discussion & Possible Action: Visitors Log
- N. Discussion & Possible Action: Adopting 2025 Capital Improvement Plan Process
- O. Discussion & Possible Action: Sending Engine 2 (old Fire truck) to surplus auction.
- P. Discussion & Possible Action: Adoption of Wage-Scale Budget Range
- Q. Discussion & Possible Action: 2024 Road Maintenance Bid Packet Award

**7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA**

**8. NEXT MEETING: April 16, 2024**

**9. ADJOURNMENT**

***NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.***

**Posted: 03/22/2023 Kronenwetter Municipal Center and [www.kronenwetter.org](http://www.kronenwetter.org)**

**Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald**

CANCELLED