



**** REVISED** ADMINISTRATIVE POLICY COMMITTEE MEETING AGENDA**

July 18, 2023 at 5:30 PM

Kronenwetter Municipal Center - 1582 Kronenwetter Drive Board Room (Lower Level)

1. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call

2. PUBLIC COMMENT

Please be advised per State Statute Section 19.84(2), information will be received from the public. It is the policy of this Village that Public Comment will take no longer than 15 minutes with a three-minute time period, per person, with time extension per the Chief Presiding Officer's discretion. Be further advised that there may be limited discussion on the information received, however, no action will be taken under public comments.

3. APPROVAL OF MINUTES

4. REPORTS AND DISCUSSIONS

- C. Treasurer's Report
- D. Check Register
- E. Journal Entries

5. OLD BUSINESS

- F. Discussion & Possible Approval: Revision of Human Resource Policy HR-003
- G. Discussion & Possible Approval: Revision of Finance Policy FIN-003
- H. Discussion: To Provide Direction on Possible Revision of Finance Policy FIN-004
- I. Discussion & Possible Approval: Revision of Finance Policy FIN-005
- J. Discussion & Possible Action: Hire an outside company to mail out tax bills.
- K. Discussion: Update on RFP for Administrator search
- L. Discussion & Action: Process for Hiring Administrator and Director of Public Works

6. NEW BUSINESS

- M. Discussion & Possible Approval: Resolution 2023-007; Designating Public Depositories and withdrawal signatures.
- N. Discussion: Village Board Room Sound Upgrade

7. CONSIDERATION OF ITEMS FOR FUTURE AGENDA

- O. Special Joint Meeting with Utility Committee on 07/24/23 Clean Water Fund Loan Amount Recommendation to Village Board

8. NEXT MEETING:

9. ADJOURNMENT

NOTE: Requests from persons with disabilities who need assistance to participate in this meeting or hearing should be made at least 24 hours in advance to the Village Clerk's office at (715) 693-4200 during business hours.

Posted: 07/13/2023 Kronenwetter Municipal Center and www.kronenwetter.org
Faxed: WAOW, WSAW, WSAU, and Mosinee Times | Emailed: Wausau Daily Herald