



CITY OF KOTZEBUE NOTICE

Local Beverage Control Board Meeting Agenda

September 09, 2026 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically

call: **1-800-315-6338**; access code: **49401#**

Meeting Notice

- II. Call to Order
- III. Invocation/Moment of Silence
- IV. Pledge of Allegiance
- V. Roll Call
- VI. Introduction of Guests and Staff
- VII. Adoption of The Agenda
- VIII. Adoption of Minutes
- IX. Public Comments
- X. License Renewals
- XI. Letters
- XII. Arctic Spirits Manager's Report

[a\)](#) Manager's Report for June 2026

[b\)](#) Manager's Report for July 2026

[c\)](#) Manager's Report for August 2026

XIII. Financial Report

[a\)](#) Finance Report through September 4, 2026

XIV. Set Next Meeting Date and Time

[a\)](#) Schedule Next LBCB/LRA Meeting

XV. Member Closing Remarks

Joe Groves

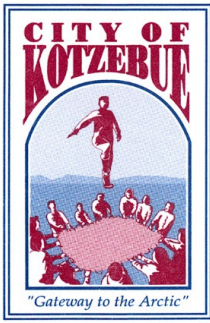
Clay Nordlum

Ernest Norton

Rene Lincoln

Jason Avery

XVI. Adjournment



258A Third Avenue
P.O. Box 46
Kotzebue, Alaska 99752

City Hall 907-442-3401
Police Dept 907-442-3351
Fire Dept 907-442-3404
Public Works 907-442-5200
Parks & Rec 907-442-3106

Section I, Item a)

LBCB/LRA

PUBLIC NOTICE

Chairman Nordlum

has scheduled the following meetings of the

Local Beverage Control Board / Local Regulatory Authority:

LBCB/LRA Work Session:

Thursday **WEDNESDAY**, September 9, 2026
from 5:15pm to 6:15pm

Regular LBCB/LRA Meeting:

Thursday **WEDNESDAY**, September 9, 2026
at 6:15pm

City Council Chambers
258A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND
FOR CITIZENS WHO WANT TO PARTICIPATE TELEPHONICALLY CALL
1-800-315-6338 access code 49401#

Please contact the office of the City Clerk at 1-907-442-5108 or 1-907-412-2489 if you have any questions.

Posted: SEP-4-2026

City Hall Bulletin Board
City of Kotzebue Website
City of Kotzebue Facebook Page

City of Kotzebue Attorney
City of Kotzebue Department Heads

Alaska Commercial, Co. Bulletin Board
KOTZ Radio
Post Office Bulletin Board

June 2026

Arctic Spirits Manager's Report

To: Ron Johnson – City Manager
CC: Mike Wetzel– CFO, Donald Jones – City Clerk
From: Jamie Lambert, Arctic Spirits Manager
Date: July 2, 2026
Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for June 2025 as compared to June 2026.

Total revenue collected in June of 2025 was \$249,548.66, compared to \$273,650.05 in June of 2026. This is an increase of \$24,101.39 or almost 10% more revenue than this time last year. There were 25 sales days in June of 2025 and 26 sales days in June of 2026.

In June of 2025 we had 5,012 customers compared to 5,320 in June of 2026. This is an increase of 308 customers. The average sale in June of 2025 was \$49.79 compared to \$51.44 in June of 2026 or an average of \$1.65 more spent per customer this year compared to last year.

Cigarette sales in June of 2025 were \$9,079.36 as compared to \$6,867.11 in June of 2026. This is a decrease of \$2,212.25 or 24% less in tobacco sales compared to this time LY. Our tobacco order was given to the wrong company, and it took a couple of weeks to sort out, so we were not able to make our normal sales as we had to wait an extended period of time in between our orders.

The delivery Site 4 logged transactions.

The number of 10-day permits issued was 145.

The number of 30-day permits issued was 15.

The number of 90-day permits issued was 12.

The number of 180-day permits issued was 12.

The number of one-year permits issued was 69. 63 of which were renewals.

At least 3 permits were newly suspended or revoked due to background checks, public-intoxication reports, and COR/judgement paperwork sent from the jail. We received 61 COR/judgements to update within our system.

Inventory for June 2026 has been completed and filed.

Please feel free to contact me if you have any questions,
Jamie Lambert - Arctic Spirits Store Manager
(907)442-4000 or (907)412-0747

July 2026

Arctic Spirits Manager's Report

To: Ron Johnson – City Manager
CC: Mike Wetzel– CFO, Donald Jones – City Clerk
From: Jamie Lambert, Arctic Spirits Manager
Date: August 3, 2026
Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for July 2025 as compared to July 2026.

Total revenue collected in July of 2025 was \$266,849.66, compared to \$304,817.19 in July of 2026. This is an increase of \$37,967.53 or almost 14% more revenue than this time last year. There were 27 sales days in July of 2025 and 27 sales days in July of 2026.

In July of 2025 we had 5,601 customers compared to 5,994 in July of 2026. This is an increase of 393 customers. The average sale in July of 2025 was \$47.64 compared to \$50.85 in July of 2026 or an average of \$3.21 more spent per customer this year compared to last year.

Cigarette sales in July of 2025 were \$9,179.50 as compared to \$10,272.29 in July of 2026. This is a increase of \$1,092.79 or 11% more in tobacco sales compared to this time LY.

The delivery Site 0 logged transactions.

The number of 10-day permits issued was 249.

The number of 30-day permits issued was 13.

The number of 90-day permits issued was 9.

The number of 180-day permits issued was 16.

The number of one-year permits issued was 70. 67 of which were renewals.

At least 3 permits were newly suspended or revoked due to background checks, public-intoxication reports, and COR/judgement paperwork sent from the jail. We received 67 COR/judgements to update within our system.

Inventory for July 2026 has been completed and filed.

Please feel free to contact me if you have any questions,
Jamie Lambert - Arctic Spirits Store Manager
(907)442-4000 or (907)412-0747

August 2026

Arctic Spirits Manager's Report

To: Ron Johnson – City Manager
CC: Mike Wetzel– CFO, Donald Jones – City Clerk
From: Jamie Lambert, Arctic Spirits Manager
Date: September 3, 2026
Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for August 2025 as compared to August 2026.

Total revenue collected in August of 2025 was \$240,984.89, compared to \$282,527.18 in August of 2026. This is an increase of \$41,542.29 or almost 17% more revenue than this time last year. There were 26 sales days in August of 2025 and 25 sales days in August of 2026. We were closed on August 18 for election day and had an early closure on August 21st due to technical issues.

In August of 2025 we had 5,139 customers compared to 5,716 in August of 2026. This is an increase of 577 customers. The average sale in August of 2025 was \$44.31 compared to \$46.72 in August of 2026 or an average of \$2.41 more spent per customer this year compared to last year.

Cigarette sales in August of 2025 were \$9,092.89 as compared to \$9,263.85 in August of 2026. This is a increase of \$170.96 or almost 2% more in tobacco sales compared to this time LY.

The delivery Site 2 logged transactions.

The number of 10-day permits issued was 191.

The number of 30-day permits issued was 25.

The number of 90-day permits issued was 8.

The number of 180-day permits issued was 24.

The number of one-year permits issued was 54. 46 of which were renewals.

We received 39 COR/judgements to update within our system.

Inventory for August 2026 has been postponed until we can get the 2nd barge connex's emptied. Currently have 2 ½ emptied and 1 ½ left to bring inside.

Please feel free to contact me if you have any questions,
Jamie Lambert - Arctic Spirits Store Manager
(907)442-4000 or (907)412-0747

Kotzebue City
Revenues with Comparison to Budget
For the 9 Months Ending September 30, 2026

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unearned	Pcnt
<u>ARCTIC SPIRITS REVENUE</u>					
603-00-43405 Retail Sales-Liquor	.00	1,549,052.00	3,057,500.00	1,508,448.00	50.7
603-00-43407 Retail Sales - Tobacco	.00	54,283.74	100,000.00	45,716.26	54.3
603-00-43408 Retail Sales - Miscellaneous	.00	5,656.76	14,000.00	8,343.24	40.4
603-00-43410 Distribution Point Fees	.00	520.00	1,500.00	980.00	34.7
603-00-43425 Permitting Fees	.00	52,742.39	75,000.00	22,257.61	70.3
603-00-44107 State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
 Total ARCTIC SPIRITS REVENUE	 .00	 1,662,254.89	 3,263,697.00	 1,601,442.11	 50.9
 Total Fund Revenue	 .00	 1,662,254.89	 3,263,697.00	 1,601,442.11	 50.9

Kotzebue City
Expenditures with Comparison to Budget
For the 9 Months Ending September 30, 2026

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
ARCTIC SPIRITS EXPENSES					
603-10-54110 LBCB Stipend	.00	225.00	1,000.00	775.00	22.5
603-10-54125 Salaries & Wages	.00	163,001.63	275,730.00	112,728.37	59.1
603-10-54130 Overtime	.00	76.96	1,000.00	923.04	7.7
603-10-54140 Employee Benefits	.00	48,883.33	96,855.50	47,972.17	50.5
603-10-54210 Electricity	.00	4,261.25	5,500.00	1,238.75	77.5
603-10-54215 Heating Fuel	.00	26,579.02	36,000.00	9,420.98	73.8
603-10-54220 Building Maintenance	.00	841.19	4,000.00	3,158.81	21.0
603-10-54300 Cleaning Supplies	.00	96.82	1,000.00	903.18	9.7
603-10-54315 Office Supplies & Equip	.00	1,632.29	5,000.00	3,367.71	32.7
603-10-54319 Product Acquisition - Tobacco	.00	.00	70,000.00	70,000.00	.0
603-10-54320 Product Acquisition	.00	.00	1,200,000.00	1,200,000.00	.0
603-10-54321 Cash Overs/Shorts - Pkg Store	.00 (	584.02)	200.00	784.02	(292.0)
603-10-54400 Service Charges	.00	17,844.62	35,000.00	17,155.38	51.0
603-10-54410 Telephone/Fax	.00	906.23	1,500.00	593.77	60.4
603-10-54415 Travel/Lodging/Per Diem	.00	2,867.76	1,500.00	(1,367.76)	191.2
603-10-54425 Training	.00	55.00	.00	(55.00)	.0
603-10-54433 Postage	.00	.00	50.00	50.00	.0
603-10-54434 Freight Charges	.00	349,866.95	350,000.00	133.05	100.0
603-10-54436 Professional Services	.00	1,208.65	500.00	(708.65)	241.7
603-10-54438 Legal Fees	.00	2,416.30	1,250.00	(1,166.30)	193.3
603-10-54439 Insurance	.00	29,648.46	62,448.00	32,799.54	47.5
603-10-54505 Gas/Diesel	.00	1,281.96	1,500.00	218.04	85.5
603-10-54526 Light Vehicle R & M	.00	73.78	500.00	426.22	14.8
603-10-54527 Gen. Fund Admin. Overhead	.00	.00	154,000.00	154,000.00	.0
603-10-54530 Equipment Maint.	.00	.00	1,500.00	1,500.00	.0
603-10-54600 Capital Purchase	.00	.00	30,000.00	30,000.00	.0
603-10-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
603-10-54625 Computer Equipment	.00	.00	15,000.00	15,000.00	.0
603-10-54700 Transfer to General Fund	.00	.00	15,000.00	15,000.00	.0
603-10-54901 Miscellaneous	.00	92.71	2,500.00	2,407.29	3.7
Total ARCTIC SPIRITS EXPENSES	.00	651,275.89	2,369,033.50	1,717,757.61	27.5
Total Fund Expenditures	.00	651,275.89	2,369,033.50	1,717,757.61	27.5
Net Revenue Over Expenditures	.00	1,010,979.00	894,663.50	(116,315.50)	113.0