



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Agenda

May 15, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda St

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

ORDINANCE 25-03 [FIRST HEARING]

- I. Call to Order**
- II. Roll Call**
- III. Introduction of Staff & Guests**
- IV. Invocation/Moment of Silence**
- V. Pledge of Allegiance**
- VI. Adoption of The Agenda**
- VII. Adoption of Minutes**
 - [a\)](#) April 03, 2025 RCCM Meeting Minutes
 - [b\)](#) April 17, 2025 RCCM Meeting Minutes
- VIII. Citizen Comments**
- IX. Correspondence**
 - [a\)](#) Letter of Continued Interest for LRA Board - C. Nordlum
 - [b\)](#) Donation Request - Qatnut Trade Fair
 - [c\)](#) Letter of Support for Maniilaq Association Application for the Community Health Centers Senior Access Program
 - [d\)](#) Donation Request - Ducks Unlimited Summer Camp
 - [e\)](#) Drake Construction, INC. Public Rights-of-Way Haul Route
- X. Unfinished Business**
- XI. New Business**
 - [a\)](#) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director
6. Public Works
 - i. Public Works Water
7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

b) ORDINANCE 25-03 ENTITLED: "A CODE ORDINANCE ADDING NEW SECTIONS TO THE KOTZEBUE MUNICIPAL CODE ("KMC") TITLE 13, CHAPTER 13.04, WATER AND SEWER UTILITY, A NEW SECTION 13.04.350, ENTITLED '*LIENS FOR PAST DUE UTILITY BILLINGS*' AND KOTZEBUE MUNICIPAL CODE ("KMC") CHAPTER 8.04, REFUSE COLLECTION, A NEW SECTION 8.04.310, ENTITLED '*LIENS FOR PAST DUE UTILITY BILLINGS*' AS SET FORTH HEREIN." **[FIRST HEARING]**

c) RESOLUTION 25-22, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER WORKING WITH THE FINANCE DIRECTOR TO ESTABLISH A CITY OF KOTZEBUE BANKING RELATIONSHIP WITH FIRST NATIONAL BANK OF ALASKA ("FNBA")."

d) RESOLUTION 25-23, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE SETTING REVISED / UPDATED / RECALCULATED WATER, SEWER AND GARBAGE RATES AS REQUIRED BY ORDINANCE 25-02, EFFECTIVE JUNE 1, 2025."

e) RESOLUTION 25-24, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND APPROVING AN AWARD TO SHORELINE PETROLEUM AS PER ITS RESPONSE TO ITB 25--12 IN THE AMOUNT OF ONE

HUNDRED AND FIVE THOUSAND, ONE HUNDRED AND SEVENTY-SEVEN DOLLARS AND ONE CENTS (\$105,177.01) FOR SHOP OILS AND FLUIDS AND URESKO CONSTRUCTION MATERIALS IN RESPONSE TO ITB 25-04 IN THE AMOUNT OF FIFTY-TWO THOUSAND AND EIGHT HUNDRED DOLLARS AND NO CENTS (\$52,800.00) FOR CITRIC ACID."

f) **RESOLUTION 25-25**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ESTABLISHING JUNE 9 THROUGH JUNE 21, 2025 AS "JUNE NELSON SPRING CLEAN UP AND BEAUTIFICATION WEEKS" AND AUTHORIZING WAIVER OF THE BALER BUILDING FEES FOR CLEAN UP WEEK PARTICIPANTS."

g) DOWL - Kotzebue Utility Rate Study

XII. Council Members Comments

Seat A: Ernest Norton

Seat B: Derek Haviland-lie

Seat C: Joshua Hadley

Seat D: Kathleen Sherman

Seat E: Ruth A. Moto

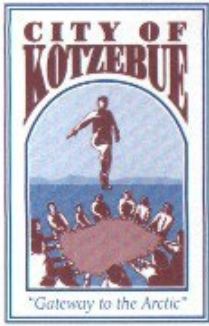
Seat F: Cory Jackson

Seat G: Johnson Greene

Youth Representative: Bristol Huffman

XIII. Executive Session

XIV. Adjournment



CITY OF KOTZEBUE

258A Third Avenue
P.O. Box 46
Kotzebue, Alaska 99752
www.cityofkotzebue.gov

Phone: 907-442-3401
Fax: 907-442-3424

PUBLIC NOTICE

MAYOR HAVILAND-LIE HAS SCHEDULED THE NEXT REGULAR CITY COUNCIL MEETING FOR THURSDAY, MAY 15th, 2025 AT 5:15PM AT THE KOTZEBUE YOUTH CENTER 946 WANDA STREET

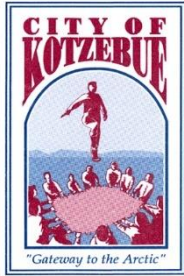
THE PUBLIC IS ENCOURAGED TO ATTEND
FOR CITIZENS WHO WANT TO PARTICIPATE TELEPHONICALLY CALL
1-800-315-6338 ACCESS CODE 49401#

Please contact the office of the City Clerk at 1-907-442-5120 or 1-907-412-2489 if you have any questions

Posted: MAY-09-2025
City Hall Bulletin Board
City of Kotzebue Website
City of Kotzebue Facebook Page
City of Kotzebue Attorney
City of Kotzebue Department Heads

Maniilaq Association (Ferguson Building) Bulletin Board
Alaska Commercial, Co. Bulletin Board
Post Office Bulletin Board

May 15th, 2025 Regular City Council Meeting



CITY OF KOTZEBUE

Regular City Council Meeting Minutes

April 03, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda St

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

ORDINANCE 25-02 [FIRST HEARING]

I. Call to Order

Mayor Haviland-Lie called the meeting to order at 5:15 PM.

II. Roll Call

Present in person: Ernest Norton, Derek Haviland-Lie, Joshua Hadley, Ruth Moto, Cory Jackson, Johnson Greene.

Present telephonically: Kathleen Sherman

Absent: Youth Representative Bristol Huffman

III. Invocation/Moment of Silence

Indicate which: Invocation / Moment of Silence

Lead by: Leon Kiana

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Introduction of Guests & Staff

Guests: Donald Jones, Jr., Matt Bergan, Carl Weisner, Mike Wetzel (telephonically), Tristan Ferguson (telephonically),

City Staff: Chris Cook, Jamie Lambert, Mike Laughlin, Russ Ferguson, Leon Kiana, Joe Evans, Lorraine Hunnicutt, Ron Johnson.

VI. Swearing-In of New City Manager

The Oath of Office was administered by Lorraine Hunnicutt for Leon Kiana.

VII. Swearing-In of New City Clerk

The Oath of Office was administered by Lorraine Hunnicutt for Donald Jones, Jr.

VIII. Adoption of The Agenda

Councilor Moto moved, and Councilor Johnson seconded to adopt the amended agenda.

Motion passed unanimously by voice vote.

IX. Adoption of Minutes

- a) March 6, 2025 & March 20, 2025

Councilor Greene moved to adopt the minutes of 3/6/25 & 3/20/25, seconded by Councilor Norton.

Motion passed unanimously by voice vote.

X. Citizen Comments

XI. Correspondence

- a) Donation Request-Arctic Circle Racing Association

Russ Ferguson stated they are requesting \$2,500.00, the maximum amount for donations is \$500.00

This request will be discussed in Executive Session.

XII. Unfinished Business

- a) Water Filter Update

Russ Ferguson stated we handed out around 800 pitchers and yesterday parks and recreation delivered pitchers to the elders and 19 to Tupich for the elders. There was one day delay so we could add the house numbers to the ones that we not on the list and some people were out of town.

Councilor Greene stated he had an elder call him and was very happy about the pitchers but not every elder will know how to order the filters.

Mayor Haviland-Lie stated he would like to say thank you to all the staff and councilors that helped with the distribution of the pitchers.

XIII. New Business

- a) **ORDINANCE 25-02**, ENTITLED "A NON-CODE ORDINANCE RESCINDING AND REPLACING ORDINANCE 24-07 AND IN ITS STEAD ADOPTING THIS BUDGET FOR THE CITY OF KOTZEBUE, ALASKA NUNC PRO TUNC FOR THE CALENDAR

YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025." [FIRST

HEARING]

Councilor Hadley moved, and Councilor Jackson seconded to approve amended Ordinance 25-02.

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Ruth Moto	Yes
Cory Jackson	Yes	Johnson Greene	Yes

Joe Evans stated the utility rates will need to be incorporated into the revised budget.

Matt Bergan commented that the rates needed to come up and everyone should be paying a water, sewer and garbage bill so that the system can be maintained.

Motion passed unanimously by roll call vote.

b) RESOLUTION 25-16, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING KOTZEBUE PLANNING COMMISSION RESOLUTION 25-04 RECOMMENDING THE WAIVER OF THE BUILDING PERMIT FEE FOR THE NATIVE VILLAGE OF KOTZEBUE’S BUILDING PROJECT ON LOT 10, BLOCK 13, USS 2863."

Councilor Hadley moved, and Councilor Jackson seconded to approve Resolution 25-16.

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion passed unanimously by roll call vote.

Carl Weisner stated that we are overbudget on the building and he inherited the project and wanted the building permit fees waived. Thank you for allowing us to purchase the land.

c) RESOLUTION 25-17, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE REQUESTING THE ADDITION OF CITY MANAGER LEON KIANA AND

CITY CLERK DONALD JONES AS AUTHORIZED SIGNERS ON ALL OF THE CITY'S ACCOUNTS WITH WELLS FARGO."

Councilor Norton moved, and Councilor Jackson seconded to approve Resolution 25-17.

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

Motion passed unanimously by roll call vote.

XIV. Council Members Comments

Seat F: Cory Jackson thanked staff for working long hours.

Seat G: Johnson Greene thanks for getting the water pitchers and snow removal.

Seat B: Derek Haviland-Lie thanks for getting the water pitchers and would like a joint work session with the Parks & Rec Advisory Committee

Seat D: Kathleen Sherman sorry for being late, welcome to Leon Kiana and Donald Jones Jr. It was good to see snow plowing.

Seat C: Joshua Hadley Grateful that the City of Kotzebue and NVOK relationship is strong. I'm concerned about the ice hanging over the roof on the jail.

Seat E: Ruth Moto thank you for stepping up Russ Ferguson. Welcome to Leon Kiana and Don Jones and would like to have the snow removed from town.

Seat A: Ernest Norton welcome to Leon Kiana and Donald Jones Jr. and enjoy the Spring Festival.

Youth Representative: Bristol Huffman

All Council Member Comments can be found on a recording at City Hall.

XV. Executive Session

a) Finance

Councilor Hadley moved, and Councilor Hadley seconded to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 6:20 PM.

Reentered Open Session at 7:40 PM.

XVI. Adjournment

Councilor Norton moved, and Councilor Hadley seconded to adjourn.

Meeting adjourned at 7:41 PM.

Accepted By:

Derek Haviland-Lie Mayor

[SEAL]

Respectfully Submitted By:

Lorraine Hunnicutt Acting City Clerk



CITY OF KOTZEBUE

Regular City Council Meeting Minutes

****Amended Agenda****

April 17, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda St

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code: **49401#**

ORDINANCE 25-03 [FOR INTRODUCTION]

I. Call to Order

Mayor Haviland-Lie called the meeting to order at 5:16pm.

II. Roll Call

City Council Members present at time of roll call: Mayor Derek Haviland-Lie, Vice Mayor Kathleen Sherman, Members Ernie Norton, Joshua Hadley, Johnson Green, and Ruth Moto. Member Cory Jackson attended telephonically. *Absent:* Youth Rep. Bristol Huffman

Quorum Established.

Staff and Guests present at time of roll call: City Manager Leon Kiana, PW Director Russell Ferguson, City Clerk Donald Jones, CFO Mike Laughlin, KPD Chief Christopher Cook, FD Chief Joshua Funk, KPD Lt. Douglas Popp, and Arctic Spirits Manager Jamie Lambert. City Attorney Joe Evans, HR Administrator Rachel Belamour, and State Lobbyist Ben Mohr attended telephonically.

III. Invocation/Moment of Silence

Council Member Hadley provided an invocation.

IV. Pledge of Allegiance

All stood for Pledge of Allegiance.

V. Adoption of The Agenda

Mayor Haviland-Lie tabled Resolution 25-18 to after Executive Session

Council Member Norton made a motion to approve the amended agenda, Seconded by vice Mayor Sherman.

Passed unanimously by voice vote.

VI. Citizen Comments

No citizens present.

VII. Correspondence

- a) Ambler Road SOA Decision
- b) Donation Request - On Time Sports
- c) Donation Request - Alliance for Reason and Knowledge

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

VIII. Unfinished Business

No unfinished business.

IX. New Business

- a) Manager's Reports
 - 1. City Manager
 - 2. Holland and Hart
 - 3. The Mulder Company
 - 4. Joe Evans City Attorney
 - 5. Finance Director (need to vote to accept & approve)

Council Member Hadley made a motion, and Council Member Norton Seconded to accept and approve Finance Report.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

6. Public Works (need to vote to accept & approve)

Council Member Hadley made a motion, and Council Member Norton Seconded to accept and approve Public Works Report.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

- i. Public Works Water
- 7. Police Department
- 8. Fire Department
- 9. Parks & Recreation
- 10. Package Store
- 11. Public Relations/Human Resources
- 12. Planning Department

The following legal proceeding regarding Manager’s Report, all comments can be found on recording at the City Hall.

b) ORDINANCE 25-03 ENTITLED: "A CODE ORDINANCE ADDING NEW SECTIONS TO THE KOTZEBUE MUNICIPAL CODE ("KMC") TITLE 13, CHAPTER 13.04, WATER AND SEWER UTILITY, A NEW SECTION 13.043.350, ENTITLED '*LIENS FOR PAST DUE UTILITY BILLINGS*' AND KOTZEBUE MUNICIPAL CODE ("KMC") CHAPTER 8.04, REFUSE COLLECTION, A NEW SECTION 8.04.310, ENTITLED '*LIENS FOR PAST DUE UTILITY BILLINGS*' AS SET FORTH HEREIN." **[INTRODUCTION]**

Council Member Hadley made a motion to introduce ORDINANCE 25-03 and Seconded by Council Member Norton.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

Mayor Haviland-Lie set first public hearing date May 8, 2025.

The following legal proceeding regarding ORDINANCE 25-03, all comments can be found on recording at the City Hall.

c) **RESOLUTION 25-18**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING *NUNC PRO TUNC* THE PURCHASE OF A NEW BALER FOR THE CITY OF KOTZEBUE FROM BLANKENSHIP EQUIPMENT, AUBURN, WASHINGTON, IN THE AMOUNT OF NINE HUNDRED THOUSAND DOLLARS (\$900,000.00), WHICH INCLUDES PRICE OF THE EQUIPMENT, DELIVERY TO KOTZEBUE, REMOVAL OF THE OLD BALER AND INSTALLATION OF THE NEW BALER IN THE PUBLIC WORKS BALER BUILDING."

Council Member Norton made a motion and Seconded by Council Member Greene.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

d) **RESOLUTION 25-19**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO ISSUE A NOTICE TO PROCEED TO DRAKE CONSTRUCTION, INC., ("DCI") OF KOTZEBUE, ALASKA TO REPAIR AND STABILIZE THE BERM ON THE CITY OF KOTZEBUE'S SEWAGE LAGOON CELL THREE IN THE AMOUNT OF SEVEN HUNDRED AND EIGHTY-SIX THOUSAND, ONE HUNDRED AND TWENTY-FIVE DOLLARS (\$786,125.00)."

Council Member Norton made a motion and Seconded by Council Member Hadley.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

e) **RESOLUTION 25-20**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE, THE PUBLIC WORKS DIRECTOR AND FINANCE DIRECTOR TO EXPLORE THE ACQUISITION OF LIGHT DUTY VEHICLES FOR PUBLIC WORKS SUBJECT TO AVAILABLE FUNDING."

Council Member Hadley made a motion and Seconded by Council Member Sherman.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	NO	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

f) **RESOLUTION 25-21**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PLACE AND PURCHASE ALCOHOL SUPPLIES FOR THE ARCTIC SPIRITS PACKAGE STORE FOR SHIPMENT ON THE FIRST AML BARGE OF THE SUMMER 2025 BARGE SEASON."

Council Member Hadley made a motion and Seconded by Council Member Moto.

Roll Call Vote

Ernest Norton	YES	Derek Haviland-Lie	YES
Joshua Hadley	YES	Kathleen Sherman	YES
Ruth Moto	YES	Cory Jackson	YES
Johnson Greene	YES		

Motion Passed

X. Council Members Comments

- Seat F: Cory Jackson
- Seat G: Johnson Greene
- Seat B: Derek Haviland-Lie, Mayor
- Seat D: Kathy Sherman, Vice Mayor
- Seat C: Joshua Hadley
- Seat E: Ruth Moto
- Seat A: Ernest Norton
- Youth Representative: Bristol Huffman

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at City Hall.

XI. Executive Session

Council Member Hadley made a motion and Seconded by Council Member Norton, to move the Council and go into an Executive Session in order that we may discuss matters, the immediate knowledge of which would have an adverse effect upon the finances of the City and to discuss subjects that tend to prejudice the reputation and character of any person; in matters that are required by law to be kept confidential.

The Council moved into Executive Session unanimously by voice vote.

The Council Members went into Executive Session at 8:37pm.

The regular city council meeting reconvened in open session at 10:01pm.

Mayor Haviland-Lie reported that no votes were taken in Executive Session and direction was given to City Administration.

XII. Adjournment

Council Member Moto made a motion and Seconded by Council Member Norton to Adjourn.

Motion passed unanimously.

Adjourned at 10:04pm.

Accepted By:

Derek Haviland-Lie Mayor

[SEAL]

Respectfully Submitted By:

Donald Jones, Jr. City Clerk

City of Kotzebue
Local Regulatory Control Board

Good afternoon,

I am requesting another term on the Local Regulatory Control Board. I've served a 3 year term and wish to continue my public service.

Please consider me for the open seat.

Clay Nordlum
907-412-1996
PO Box 411
Kotzebue AK 99752

A handwritten signature in black ink, appearing to read 'Clay Nordlum'. The signature is fluid and cursive, with a large initial 'C' and a long horizontal stroke at the end.



P.O. Box 46
Kotzebue, AK 99752

City Hall
(907) 442-3401

Police Dept.
(907) 442-3351

Public Works
(907) 442-3401

Internal Use Only
Date Received By:

Donation Request Cover Sheet

Thank you for submitting a donation request to the City of Kotzebue City Council Meeting. Please note that the city council meetings are on the third Thursday of each month unless otherwise stated. Donation letters received between council meetings will be reviewed and submitted at the following council meeting. It is encouraged that residents submit donations letters early in advance to meet their deadlines. In addition, it is encouraged that a representative be present at the city council meeting that will review their request.

Organization Name: Kikiktagruk Inupiat Corporation

Address: P. Box 1050 Kotzebue, AK 99752

Name of Project Lead: Brandye Reich

Email: breich@kikiktagruk.com

Phone Number: 907-442-6110

Project Title or Event: Qatnut 2025

Requested Dollar Amount:

Brief Description of Project or Event:

Trade fair that has been put on for decades bringing thousands of people from all over to share, partner and celebrate our culture.

Document Checklist:

- Cover Letter
- Annual or Project Budget
- ~~○ Audit and W-9~~
- Donations or other funding amounts applied for or received
- Other Supporting Documents

2025 Qatnut Trade Fair

Kotzebue, Alaska
July 2 - 4, 2025

March 28, 2025

Greetings,

We are pleased to share that the 2025 Qatnut Trade Fair is scheduled for July 2, 2025, to July 4, 2025 in Kotzebue! Efforts have been on-going for decades to revitalize this traditional event that has brought thousands of people together to share, barter, and celebrate our Iñupiaq culture.

In the past, this event was made possible thanks to the many donors, supporters, and volunteers. We are seeking financial donations from your organization to assist with costs such as meals, lodging and transportation for dance groups, facility fees, promotional materials, and more. KIC was chosen to host this year's Qatnut on behalf of the partnership between the NWALT group.

Your contribution will directly fund continuing efforts to revitalize and sustain Qatnut, perpetuate the Inupiaq culture and values, and help bring people together in our community.

We would also like to extend the invitation to anyone in your organization who is interested in volunteering with the planning and execution of the event.

Thank you for your consideration, and if you are willing to donate towards this much anticipated event, checks can be made out to the Northwest Arctic Borough noting *Qatnut 2025* in the memo.

For any questions or if you are interested in volunteering, please contact Brandye Reich, Qatnut Event Coordinator, at breich@kikitagruk.com or 907-442-6110.

Quyanaq,

Brandye L. Reich

Expenses		Budget	Actual	FINAL - JADE
Dance Group				
Charters	Wainwright-18 dancers	\$ 13,400.00	\$ 13,400.00	
	Nome - King Island - 10 dancers	\$ 4,528.89	\$ 4,717.80	
	Noatak - 6 dancers	\$ 4,000.00	\$ 2,052.00	
Meals	Catering for dancers	\$ 3,000.00	\$ 4,809.00	
	Elders Housing 3 rooms at Nullgavik (Elders)	\$ 3,100.00	\$ 1,992.00	\$ 1,992.00
	Subtotal	\$ 28,028.89	\$ 26,970.80	\$ 1,992.00
Facilities				
School Use	Gym and Dorm Use	\$ 7,350.00	\$ 5,700.00	\$ 5,700.00
	Stage set up/put away (Kotz bball teams)	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
Security	Ribbons	\$ 400.00	\$ 415.84	
	paid contractors to watch facilities		\$ 1,825.00	\$ 1,825.00
Custodian Fees	NMS Cleaning	\$ 2,000.00	\$ 1,980.00	\$ 1,980.00
	Subtotal	\$ 11,250.00	\$ 11,420.84	\$ 11,005.00
Events				
Inupiaq Games	One Foot High Kick	\$ 180.00	\$ 180.00	
	Two Foot High Kick	\$ 180.00	\$ 180.00	
	Seal Hop	\$ 180.00	\$ 180.00	
	Scissor Broad Jump	\$ 180.00	\$ 180.00	
	Kneel Jump	\$ 180.00	\$ 180.00	
	Strongman	\$ 180.00	\$ 180.00	
Messenger Race	Stick Pull	\$ 180.00	\$ 180.00	
	First Place at \$100	\$ 100.00	\$ 100.00	
Blanket Toss	4 Groups and winnings at \$100, \$75, \$50			
Cloth Fashion	5 Categories and winnings at \$100, \$75, and \$50	\$ 1,125.00	\$ 1,125.00	
	5 Categories and winnings at \$100, \$75, and \$50	\$ 1,125.00	\$ 1,125.00	
Fish Cutting	Individual	\$ 225.00	\$ -	
	Partner	\$ 100.00	\$ -	
Art Competition	Tarps 20'x30' 2 pack		\$ -	
	4 Categories and winnings at \$100, \$75, and \$50	\$ 900.00	\$ 900.00	
Niqipiaq Competition	6 Categories and winnings at \$100, \$75, and \$50	\$ 1,350.00	\$ 1,350.00	
	Subtotal	\$ 6,185.00	\$ 7,125.00	\$ 7,150.00
Potluck				
Supplies	Total supplies for potluck	\$ 4,000.00	\$ 4,000.00	
Food and Drinks	Water and Juices for Potluck	\$ 300.00		
	Committee meeting Lunches	\$ 1,000.00	\$ 437.88	\$ 437.88
Tables & Chairs	Tables and Chairs	\$ -		

	Subtotal	\$5,300.00	\$4,437.88	437.88
		Promotional Materials		
Volunteer shirts	\$	1,000.00	\$ 714.16	
Shirts to sell	\$	1,500.00	\$ 1,500.00	
Subtotal	\$2,500.00	\$2,214.16		\$1,586.86

	committee	finance totals	difference
Total	\$52,168.68	\$53,226.30	-\$1,057.62
Total Contributions	\$75,665.00	\$ 48,500.00	\$27,165.00
Fundraising Target	-\$23,496.32		

Contributions/Revenue				
Organization	Amount	In-Kind	FINANCE	
Manilaq Association	\$ 25,000.00		\$ 25,000.00	
NANA	\$ 15,000.00		\$ 15,000.00	
Northwest Arctic Borough	\$ 15,000.00			
Drake Construction	\$ -			
City of Kotzebue	\$ 2,500.00		\$ 2,500.00	
Kotzebue Electric Association	\$ -			
Teck Sponsored Booth	\$ -			
Red Dog/Teck	\$ 5,000.00		\$ 5,000.00	
National Park Service				
Native Village of Kotzebue	\$ 1,500.00		\$ 1,000.00	
KIC	\$ 500.00			
NAPA	\$ -			
AC				
Beirng Air				
Guardian	\$ -			
Lions Club				
Arctic Chiropractic	\$ -			
AC	\$ -			
OTZ Telephone				
tshirt Sales	\$ 2,701.00			
Raffle Sales	\$ 494.00			
Online shirt sales	\$ 600			

Non awarded prize money	\$	625.00		
NANA rollover funds		5,800		
Overstock Potluck supplies		\$945		



P.O. Box 46
Kotzebue, Alaska 99752
City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-5201

April 30, 2025

State of Alaska
Department of Health
Tara Shultz, Grant POC
Juneau, AK 99811-0650

Letter of Support for Maniilaq Association Application for the Community Health Centers Senior Access Program for FY 2026

Dear Tara Shultz or DOH Reviewer,

Please accept this letter of support for Maniilaq Association's grant application for the Community Health Centers - Senior Access Program. Maniilaq Association is the primary provider of Health and Social Services for the communities of the Northwest Arctic. The Maniilaq service area includes the communities of Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Selawik, and Shungnak in the Northwest Arctic Borough and the village of Point Hope in the North Slope Borough.

The goals for this Maniilaq CHC Senior Access grant program is to facilitate access to affordable healthcare for Alaskans ages 65 years and older. The anticipated outcome of this program approach includes increased access to healthcare services for senior populations as measured by number of existing clients served and new clients served.

Maniilaq SDS program will provide:

- Village outreach services to provide education regarding Medicare or CHC services for seniors.
- Providing information on how families and elders can sign up for Medicare.

Maniilaq Association has provided health and social services to members of our tribe for over thirty years, and its efforts are more vital today than ever. Please accept our support for Maniilaq's application for working to improve healthcare for Alaskans ages 65 years and older.

Sincerely,

Leon Kiana
City Manager



P.O. Box 46
Kotzebue, Alaska 99752
City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-5201

April 30, 2025

State of Alaska
Department of Health
Emma Burick, Grant POC
Juneau, AK 99811-0650

Letter of Support for Maniilaq Association Application for the Request for Proposal Public Health Nursing For FY 2026

Dear Emma Burick or DOH Reviewer,

Please accept this letter of support for Maniilaq Association's grant application for the Public Health Nursing Grant. Maniilaq Association is the primary provider of Health and Social Services for the communities of the Northwest Arctic. The Maniilaq service area includes the communities of Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Selawik, and Shungnak in the Northwest Arctic Borough and the village of Point Hope in the North Slope Borough.

The goals for this program include, but are not limited to:

- Improving the health of individuals and populations, enhancing the community's capacity for health improvement, and increase community resilience to effectively respond to and recover from public health emergencies, in addition to the state and local public health issues anticipated by DHSS;
- Advocacy and systems development activities designed to help communities identify and resolve health problems; supporting the effects of our partners to address social determinants of health;
- Surveillance and follow up of communicable disease to avoid further infections;
- Conducting health education, health promotion, disease prevention and risk reduction of services targeted towards at risk individuals.

Maniilaq Association has provided health and social services to members of our tribe for over thirty years, and its efforts are more vital today than ever. Please accept our support for Maniilaq's application for addressing Public Health Nursing.

Sincerely,

Leon Kiana
City Manager



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Public Works (907) 442-5201

April 30, 2025

State of Alaska
Department of Health
Tara Shultz, Grant POC
Juneau, AK 99811-0650

**Letter of Support for Maniilaq Association Application for the Request for Proposal
Developmental Disabilities Resource Connection For FY 2026**

Dear Tara Shultz or DOH Reviewer,

Please accept this letter of support for Maniilaq Association's grant application for the Developmental Disabilities Resource Connection Grant (DDRC). Maniilaq Association is the primary provider of Health and Social Services for the communities of the Northwest Arctic. The Maniilaq service area includes the communities of Ambler, Buckland, Deering, Kiana, Kivalina, Kobuk, Kotzebue, Noatak, Noorvik, Selawik, and Shungnak in the Northwest Arctic Borough and the village of Point Hope in the North Slope Borough. For this DDRC grant program, Maniilaq will also be providing services to the Nome region.

The goals for this Developmental Disabilities Resource Connection application is to help create and support stability, enhance quality of life, and foster independence for individuals who experience developmental disabilities, and their families and caretakers. Maniilaq SDS DDRC program has been providing an access point for information, education about existing program, options for counseling, person centered planning, and/or additional support with accessing services and accessing State of Alaska developmental disabilities waivers and other services.

The expected outcomes for Maniilaq DDRC Program include:

- Provide a conflict free entry point for people seeking long-term services through SDS.
- Increase/maintain the number of individuals who access information referral and assistance for state and local resources through the DDRC recorded as contact in AK GetCare)
- Increase/maintain the number of individuals receiving a Person-Centered Intake (PCI) and options counseling through the DDRC (recorded in AK GetCare)
- Increase/maintain the number of individuals receiving assistance applying for Intellectual and Developmental Disabilities (IDD) Eligibility through DDRC
- Increase/maintain the number of individuals receiving assistance updating their Developmental Disabilities Registration and Review (DDRR) through the DDRC
- Provide community awareness of the DDRC Program through outreach efforts.

Maniilaq Association has provided health and social services to members of our tribe for over thirty years, and its efforts are more vital today than ever. Please accept our support for Maniilaq's application for addressing access to services for people and families dealing with disabilities.

Sincerely,



Leon Kiana
City Manager



P.O. Box 46
Kotzebue, Alaska 99752
City Hall (907) 442-3401

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Fire Dept. (907) 442-3404

Public Works (907) 442-5201

LETTER OF SUPPORT

April 30, 2025

State of Alaska
Department of Health
Rochelle Solanoy, Grant POC
Juneau, AK 99811

Letter of Support for Maniilaq Association application for Request for Proposals Traumatic and Acquired Brain Injury for FY 2026

Dear Rochelle Solanoy or DOH Reviewer,

I am writing this letter in support of the Maniilaq Association State of Alaska Division of Senior and Disability Services grant application for the request for proposals for the Traumatic and Acquired Brain Injury (TABI) for FY26 program, which provides support and assistance to people with Developmental Disabilities. Each year, 30 people are hospitalized for TABI in the Northwest Arctic, more than half of those hospitalized for Traumatic Brain Injury (TBI) are under the age of 29 years old.

At rate of 226.4 per 10,000 in the Northwest Arctic and 157.4 per 10,000 in Nome / Norton Sound area, the Maniilaq and Nome / Norton Sound regions have the highest rates of Traumatic Brain Injuries in Alaska and the United States. To better assist residents impacted by these injuries, the Maniilaq Public Health Nursing (PHN) commits to share information and referral services as appropriate to assist the Maniilaq TABI Program with case management, tracking client progress toward treatment goals, and referring clients to appropriate in-region and out-of-region services.

The Maniilaq TABI program provides assistance to individuals who have been diagnosed with a traumatic or acquired brain injury and case management services. Services provided by Maniilaq TABI program cover both the Nome and Maniilaq Service Area, which have the highest rates of Traumatic and Acquired Brain Injuries in the state.

Maniilaq Association TABI program focus is on providing person-centered case management services for Alaskans with traumatic or acquired brain injuries in Northwest Alaska and Nome service area. Case management provides an opportunity for individuals with TABI to meet with a case manager who can help identify needed services, assist in locating those services and providers, and continue monitoring and evaluating how those services are provided over time. Our sole case manager is not a direct service provider, but rather, someone who uncovers the health and social resources that the individual with TABI may require for healing and support and/or independent living. The Maniilaq TABI Program will also refer TABI clients to in-region

(Kotzebue and Nome/Norton Sound) and out-of-region (service providers in Anchorage and the regional ADRC in Dillingham) services where appropriate.

Sincerely,



Leon Kiana
City Manager

Donald Jones

From: Customer Service
Sent: Wednesday, May 14, 2025 11:10 AM
To: Donald Jones
Subject: FW: Donation Request
Attachments: DU Itinerary (1).png; DU Camp (1).png; DU Camp Permission slips (1).png; Catering Form.pdf

From: Olivia Moore-Hamill <olivia.moore-hamill@maniilaq.org>
Sent: Tuesday, May 13, 2025 11:26 AM
To: Customer Service <CustomerService@Kotzebue.org>
Subject: Donation Request

Olivia Moore
Kotzebue Ducks Unlimited Volunteer
907-412-1453
Olivia.Moore-Hamill@Maniilaq.org

Dear City Of Kotzebue,

My name is Olivia Moore, and I'm reaching out to humbly request support for a free summer camp program we're organizing for the youth of Kotzebue, Alaska. This camp is designed to provide a safe, engaging, and nourishing environment for our young people during the summer months—a time when many families face additional challenges providing meals and activities for their children.

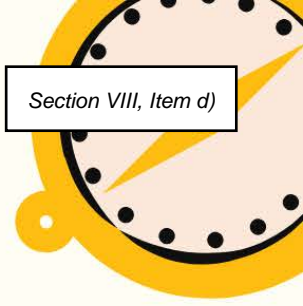
We are currently seeking donations to help cover the cost of food for the camp. Our goal is to ensure that every participant receives nutritious snacks daily, allowing them to fully enjoy and benefit from the experience. With the City Of Kotzebue's longstanding commitment to the well-being and success of our communities, we believe your support could make a meaningful impact.

Any contribution would be deeply appreciated and directly invested into feeding Kotzebue's youth. We would also be honored to recognize the City of Kotzebue's support in our program materials and communications.

Thank you for considering this request and for everything you do for the region. Please feel free to contact me if you have any questions or would like more details about the camp.

With respect and gratitude,

Olivia Moore



Itinerary

Ducks Unlimited Youth Camp

Friday, 6 June 2025

1-2 Meet up And Introductions

2-3 Take a Duck Identification Walk in the Tundra

3-4 Snack and games at Youth Center

4-5 Hunting and Gun safety At Lions Club

Saturday, 7 June 2025

1-2 Meet up And Introductions

2-3 Teach group how to use duck calls

3-4 Snack and games at Youth Center

4-5 Green Wings At Lions Club

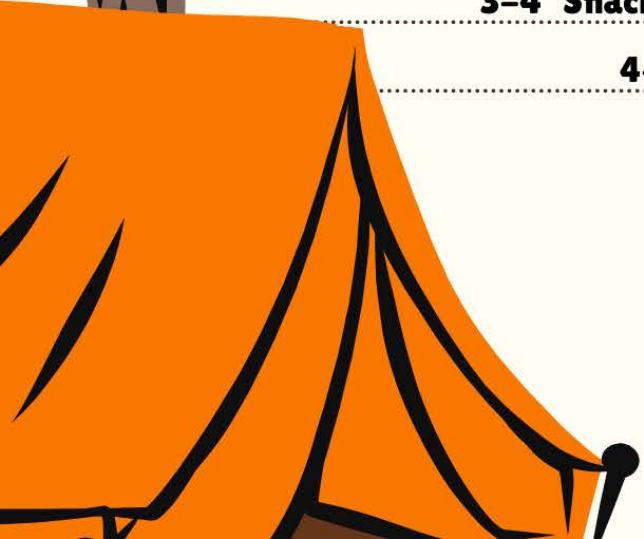
Sunday, 8 June 2025

1-2 Meet up And Introductions

2-3 Decoy painting class

3-4 Snack and games at Youth Center

4-5 Creek Clean-up



KIDS DUCKS

**AGES
8-15**

UNLIMITED CAMP

.....
JUNE 6-8 2025
1PM-5PM
.....



ACTIVITIES:

- Arts & Crafts
- Bird identifying
- Outdoor games
- Outdoor Safety
- Proper Duck calls



For activity consent forms
please contact:
Olivia Moore
Cell: (907) 412-1453
Email.
Chelsieom70@gmail.com



DUCKS UNLIMITED SUMMER CAMP

Olivia Moore-Volunteer Coordinator
Cell. (907) 412-1453
Email. Chelsieom70@gmail.com
Facebook. Olivia Moore

Activity Consent Form

To parents/Guardians:

Your consent is required for this official Ducks Unlimited youth summer camp.
If you approve, please accomplish and return the lower half of this form.
Please submit the signed form 2 weeks before the activity date 06/06/2025

Scout Group: Ducks Unlimited Volunteers
Activity Description: Youth will be outside in potentially hazardous conditions accompanied by trained adults in gun safety, Hunting and youth safety, and Driving
Location: Parks and Rec Youth center, 946 Wanda St Kotzebue, AK 99752, Kotzebue to Cape Blossom Rd.
Departure date & time: June 6th Friday, 2025 1:00pm
Return date & time: June 8th Sunday, 2025 5:00pm

Contact person for the activity

Olivia Moore
Volunteer Coordinator
Cell. (907) 412-1453
Email. Chelsieom70@gmail.com , arcticproshop@gmail.com; dweber@ducks.org; justin.a.talley@hotmail.com

Please bring the following:

- Clothes and shoes for Outside/ Painting
- Food and drinks will be provided



I
[] allow
[] do not allow
My Child _____ to participate in the Ducks Unlimited Youth Camp on June 6th to 8th, 2025.

If no exceptions, this is also permission for my child to participate in all activities.

Exceptions are: _____

After DU Camp ends at 5:00pm i give my child permission to:

- Walk Home I will pick my child up at the Youth Center at 5:00pm

If any Changed to after Camp instructions please inform Camp leaders.

In case of emergencies, the Cub Leaders should call:

Name: _____
Home Phone Number: _____
Work Phone Number: _____
Mobile Number: _____
Relationship to child: _____

MEDICAL INFORMATION:

My Childs Full Name:
Childs DOB:

My Child needs medication during the activity. (Y) (N)
If Y, please specify name of medicine and frequency of dosage. ...

My Child needs special assistance due to a disability. (Y) (N)

My Child requires special food due to allergies or religious requirements. (Y) (N)
If Y, please specify. ...

Other Information:

Relationship to Youth: _____
Date signed: _____

Signature over Full Name

NMS Maniilaq Health Center - Catering Form

Call 442-7320 if you have questions

Return completed form via Fax: 442-7319 or Email Travis.Gray@Maniilaq.org or Pete.Gomez@Maniilaq.org

Section VIII, Item d)

Date of Request: 3-17-25 Catering Date: June 6th - 8th
 Requested By: Olivia Moore Catering Location: _____
 Department: _____ Catering Time: _____
 Contact Phone #: 907-412-1453 Deliver to location: NO YES Set up by (time)? _____
 Special Instructions: For Ducks unlimited camp

MHC Program Manager's Approval Signature _____

Beverages

	Price	Unit	Quantity	Total Cost
Coffee & Tea Service	\$ 2.29	/person		
Juice, Assorted Ocean Spray (15.2 oz.)	\$ 4.89	ea		
Juice, Assorted Small (4 oz.)	\$ 0.59	ea		
Soda, Assorted Bottled (20oz.)	\$ 4.69	ea		
Water, Bottled (16.9 oz.)	\$ 2.69	ea		

Baked Goods (6 days notice please)

Pastries, Assorted, baked in house (Scones, Muffins, Pastries, Donuts)	\$ 3.49	ea		
Bagels with Cream Cheese (includes knives)	\$ 3.19	ea		
Otis Spunkmeyer Cookies, Freshly Baked Assorted	\$ 1.69	ea		
Cake - Double Layer 1/2 sheet (decorated add \$20.00)	\$ 59.00	ea		
Cake Type: <input type="checkbox"/> Chocolate <input type="checkbox"/> White Icing Type: <input type="checkbox"/> Chocolate <input type="checkbox"/> White				
Writing on Cake: _____	\$ 20.00	ea		

Food Trays (6 days notice please)

Mixed Fresh Vegetable with Dip	Small 12" (Serves 8-12)	\$ 39.99	ea		
	Large 18" (Serves 15-25)	\$ 69.99	ea	3	\$209.97
Meat, Cheese, & Cracker	Small 12" (Serves 8-12)	\$ 51.99	ea		
	Large 18" (Serves 15-25)	\$ 99.99	ea		
Fruit Salad	Small 12" (Serves 8-12)	\$ 47.99	ea		
	Large 18" (Serves 15-25)	\$ 89.99	ea	3	\$269.95

For ALL 3 DAYS
\$2,022.17 Total with 15% off

Meals (6 days notice please)

Your Choice:

1 Entrée Buffet: 1 Entree, Vegetable, Starch, Salad w/ Dressing, Dessert, Coffee & Tea Service, Bread	\$ 26.99	/person		
2 Entrée Buffet: 2 Entrees, Vegetable, Starch, Salad w/ Dressing, Dessert, Coffee & Tea Service, Bread	\$ 31.99	/person		
Breakfast Buffet: Scrambled Eggs, Pancakes or French Toast, Potato, 2 Meats, Pastries, Mixed Fruit	\$ 22.99	/person		
Continental Breakfast: Fresh Baked Pastries, Juice, Mixed Fresh Cut Fruit, Coffee & Tea Service	\$ 13.99	/person		
Sack Lunch: 1 Sandwich, Whole Fruit, Chips, Potato/Macaroni Salad, and Cookie	\$ 18.39	/person		
Sack Lunch with Water: Above Plus Bottled Water	\$ 20.99	/person	30 x 3 days	\$1,859.6
Sandwich Platter - Assorted Meat & Cheese - Select: <input type="checkbox"/> Sandwiches or <input type="checkbox"/> Wraps	\$ 10.29	/person		

Other

Outside MHC catering delivery and set-up fee	\$ 79.00			
Food drop off fee	\$ 29.00			
Plates/Bowls, Plastic Utensils, Napkins (for Non-'Meals' orders)	\$ 0.49	/person		
Sub Total:				\$2,022.17

From: [Toby Drake](#)
To: [Joe Evans](#); [Samuel Camp](#)
Cc: [Leon Kiana](#); [Russ Ferguson](#); [ermienorton578@gmail.com](#); [Clay](#); [collisonbarbara9@gmail.com](#); [herb.s275@gmail.com](#); [mrieheft@live.com](#); [mrieheft@gmail.com](#); [Lorraine Hunnicutt](#); [Donald Jones](#); [Michael Cain](#); [Cecil Taylor](#); [Michael Peters](#)
Subject: RE: RPCM on April 10, 2025 - Joe Evans Notes re: Drake Haul Route, final version dated May 3, 2025
Date: Wednesday, May 14, 2025 10:00:01 AM
Attachments: [image001.png](#)

Good morning, Joe,

Apologies for the e-mail on the day of the planning commission meeting but wanted to get the following to you prior to this evening's meeting so you may update the agenda.

After lengthy internal discussions I have decided to withdraw our request for the continued use of a section of the rec center property as a throughway from our yard to 3rd Avenue. While we still feel this is the safest way to traverse to 3rd Avenue and ultimately other parts of Kotzebue to deliver aggregates for our much-needed infrastructure its clear the residents near our yard and the ballfield are adamantly opposed to this idea and have made their opposition loud and clear. At the end of the day, DCI wants to be the best neighbor it can be while providing services to the community and if not utilizing the ballfield area as a throughway offers relief then we find it hard to continue to advocate for this agreement with the City of Kotzebue.

With that, Drake Construction will be utilizing the various public rights-of-ways as means to go to/from the yard as well as deliver aggregates to project sites around Kotzebue and beyond. We request that the City of Kotzebue confirm all rights-of-way leading to/from our yard are clear from personal items and the whole right-of-way is traversable. This includes Sand Street, Lake Street, and Alice Street. We will be using the access point on Sand Street as the main route to deliver aggregates and access the yard with support vehicles very soon and it is imperative that the access point to our yard is unimpeded for vehicular traffic.

As always, we will have all employees obey traffic laws, and speeds as they traverse to and from the yard.

Lastly, I want to say thank you to all the city employees, past/present planning commission members, and council members for their efforts to make Kotzebue the best it can be, and my hope is these groups see that Drake has those same interests and incorporate those same efforts into everything we do for Kotzebue and the region.

Thank you,
Toby



Toby Drake
Drake Construction, Inc.
P.O. Box 338
Kotzebue, AK 99752

From: Joe Evans <outlook_1CB75C0800483E07@outlook.com> **On Behalf Of** Joe Evans
Sent: Saturday, May 3, 2025 9:58 AM
To: Samuel Camp <SCamp@Kotzebue.org>
Cc: Leon Kiana <lkiana@kotzebue.org>; Russ Ferguson <RFerguson@Kotzebue.org>; ernienorton578@gmail.com; Clay <clay@nordlum.com>; collisonbarbara9@gmail.com; herb.s275@gmail.com; mrjeheft@live.com; mrjeheft@gmail.com; Lorraine Hunnicutt <lhunnicutt@kotzebue.org>; Donald Jones <djones@kotzebue.org>; Toby Drake <tdrake@drakeconstruction.net>; Michael Cain <mcain@drakeconstruction.net>; Cecil Taylor <ctaylor@drakeconstruction.net>; Michael Peters <mpeters@drakeconstruction.net>
Subject: RPCM on April 10, 2025 - Joe Evans Notes re: Drake Haul Route, final version dated May 3, 2025

Sam,

This should be in the RPCM packet for May 14, 2025.

I sent a draft of this around for comments on April 21st to everyone - Planning Commissioners and DCI folks. The only person who responded to this DRAFT of April 21st, as I recall, was Toby Drake. He had no changes/corrections.

I will send a copy to Cindy Fields and Andrew Greene.

Joe

joe@jwevanslaw.com

Leon Kiana
City Manager Report
May 15, 2025

Since our last report, we have been in continual negotiations with Swalling, General Contractors that were engaged in a contract with the City of Kotzebue to construct the new water treatment plant. As the City Manager; along with Russ Ferguson, Public Works Director; Joe Evans, City Attorney; Chase Nelson, and Neil McMahon Dowl engineers; we had several meetings and teleconferences over the past several weeks to come to some mutual agreement on the Change Order #20.

Russ and I had time with Tessa Baldwin going over the grants that are pending. Tessa was able to us an overview of the progress of these grants that included the following:

- Healthy Communities: AML in partnership with City (KPD) for Street Safe and for snowmobile traffic during winter months.
- VIF – Flood Mitigation: funding through NANA/Borough still pending. City also need to apply to Borough about additional funding for the Baler unit – apply by end of June 2025.
- ECWAG: 2023 – Disaster Relief funding through USDA. Also to include Water Treatment Plan: contact person Robert Chambers.
- VEI – CBR: Cape Blossom Road - \$20,000 match dollars by City with NANA/KIC partnership. Drawdown from NANA first?
- VEI – Cudd Hall: need project report as this was for renovation and is reimbursable.
- DLS – Cape Blossom:
- Washeteria / Denali Commission: funded with Denali Commission 1.25 million dollars that reimbursable and probably needs reassessment.
- CUAP: Community Utilities Assistance Program funded \$454,084 from Borough.
- CAP: Community Assistance Program. Finance need to submit request by June 1, 2025.
- US Dept of Transportation / PIDP: 2.43 million for the Port Project with \$217,000 local match.

- Alaska Housing Finance Corp / funding: Local Housing initiative through Municipal Government as a passthrough to KIC; City will just review reports. (Last Frontier Housing Initiative).
- SRF Project(s): Water Filtration - ?

This year's AML Symposium focused on Infrastructure Development rather than Grants Development. Some points of interest to me were:

- Senator Murkowski gave the Keynote Address and stated that Alaska was funded \$8.5 billion. She did not elaborate exactly how much of this funding was to be distributed and to whom.
- One speaker spoke on how we need to be more self-reliant than to rely too much on others.
- Denali Commission speaker hit on items such as "back hall" and bulk fuel tanks.
- Another spoke on the State's Revolving Fund Loan Program.
- All speakers did have some information that were of interest as you will see from the brochure that is in your binder.

Russ and I also met with Nikki Navio with the Denali Commission to file a report for the Cape Blossom Road project.

EFFICIENCY ASSESSMENT REPORT
CITY OF KOTZEBUE

October 1, 2025

The purpose of this Efficiency Assessment Report is that the City of Kotzebue might benefit from having an assessment, with considerable Rural Alaska Municipal experience:

- a) observe and review current City operations, practices, and structures, especially as related to efficient use both of City revenues plus Council, Management, as well as Staff time and efforts;
- b) identify some noticeable strengths, as well as inefficiencies, concerning such observed operations, practices and structures; plus,
- c) suggest and make recommendations that, if approved, might result in the City, in the long and short term, functioning in a more cost-efficient manner.

Preliminary Remarks:

Small Rural Alaska Municipalities throughout the State are experiencing the need to become more self-sufficient and to function more cost-efficiently in the use of their own financial, material infrastructure and human resources. Nearly all Federal and State funding sources are requiring proven competence on the part of Rural Alaska City governments, in order for these municipalities to be recipients of limited Federal and State funds, particularly competitive grant funds. "Sustainability" is the current operative buzz-word: i.e., in order to be considered as a recipient of Federal or State funding awards, a Rural Alaska City must provide evidence that it has established: a) an experienced Council government that works to achieve consensus; b) a capable management team that has been successful in administrating, with maximum transparency, City General Funds, utility plus other enterprise funds, investment monies and grant funds; c) trained and competent departmental employees who will maintain City projects, usually created initially with outside grant funds; d) strong working relationships with pertinent Federal and State agencies, local Tribal entities, educational institutions, plus the private sector; and, e) most important, an informed citizenry that is involved through public participation in the entire planning and evaluation process concerning usage of City funds.

Moreover, with the lessening in Federal and State funding in recent years and the prospect of even greater decreases in the proximate future, particularly on the Federal level, it is becoming imperative that Rural Alaska Cities, including the City of Kotzebue, become more self-sufficient in providing essential municipal services at reasonable cost to community residents, despite anticipated higher utility energy expenses. Such a task requires the City of Kotzebue continually to develop meaningful, ongoing, operational efficiencies that will make best use of City revenues, infrastructure and human resources. In particular, it would seem that the City, beginning this fiscal year, should begin to set aside and build-up annually an ample economic base (consisting of its own General Fund surplus) that would lessen the City less dependent on outside funding sources for meeting the needs of its own people. **This course of action strongly is recommended.**

Additionally, these new realities confronting the City, demand that the City more carefully and transparently develop incremental projects for achieving its social and economic objectives. The decrease in the State and Federal funding awards for now and the immediate future, means that the City must carefully plan and accomplish projects, whereby one project integrally builds on another, like pieces in a puzzle, in order that each annually completed preliminary work project, engineering design or construction project contributes to fulfilling, step by step, a pre-conceived, monitored Council strategy for achieving sequential objectives that will attain long-term community goals.

Noticeable Efficiency Strengths:

This Assessment Report, by its very nature, tends to emphasize apparent deficiencies in City's departmental operations and practices, to the detriment of positive efficiency strengths already evident in existing City structures and operations. However, it seems that the factors and operations providing evidence of noticeable efficiency strengths far outweigh those that would seem to reveal inefficiencies. Such noticeable efficiency strengths include:

1. A still viable commercial fishery industry that makes use of the renewable seafood resource on which the Community has relied for years and on which the City can continue to depend for raw fish sales/use tax revenue;
2. A strong, uniting subsistence culture and a living Inupiaq language, lived and manifested both by the majority of City Staff and the larger Community;
3. A population that has remained fairly constant and which does not appear to have lost to urban centers a disproportionate number of its 25-55 age residents, on whom the City especially is economically dependent and from whom it basically has derived its Staff;
4. A highly trained and qualified City work force, committed to their job tasks, manifesting a high morale and extremely interested both in the improvement of City operations within their own Departments and within the City collectively;
5. A City Council, growing in experience, that appears to be representative of the varied interests and different concerns within the Kotzebue Community;
6. A City management team that comes from within the Community and is dedicated to making improvements within the Community;
7. The availability to the City Council of extensive, City and Community planning documents, including: a "Community Comprehensive Economic Development Strategies," (DATE); a "Water, Sewer and Solid Waste Utilities Business Plan," (DATE); and, most important, a "The Kotzebue Comprehensive Community Plan," (DATE);

- 8. A relatively new, Primary Grade/High School, with a relatively large number of students who, in coming years, should provide to the City with continued leadership and Staff from within the Community;
- 9. A modern Medical Clinic, within the City that provide for the Health needs of all employees and that has expansion plans for the establishment asa sub-regional Clinic; and,
- 10. Emphasize and encourage Adult Basic Education-GED and employment counseling, plus College Community Education Credit courses, etc.

PERCEIVED INEFFICIENCIES WITHIN YOUR DEPARTMENT:

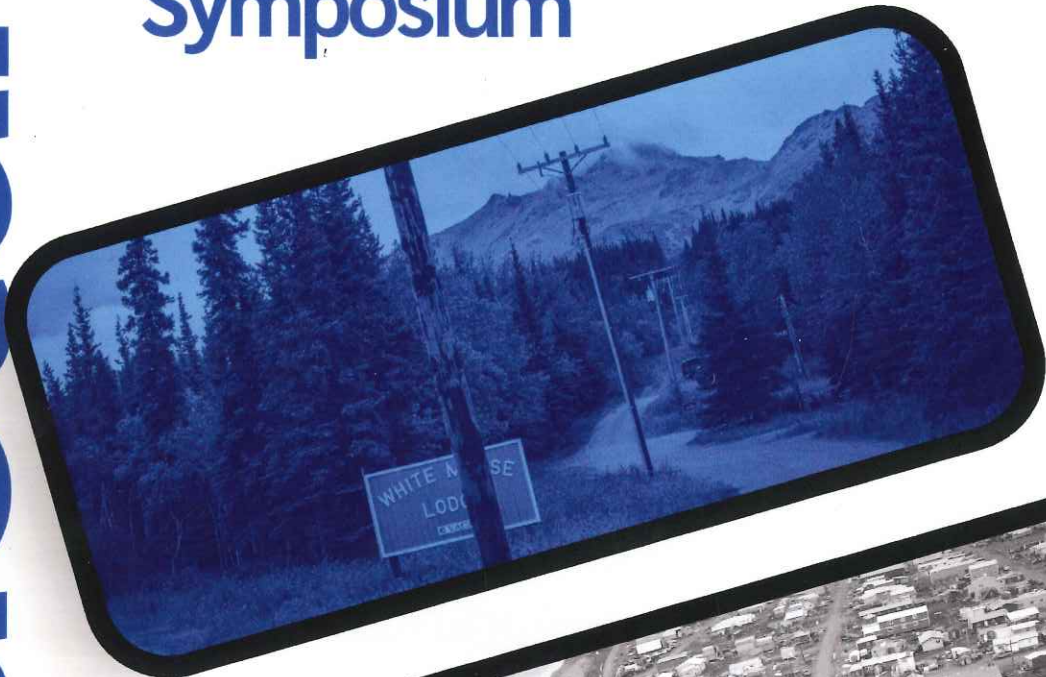
- 1.
- 2.
- 3.
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- 5.

Infrastructure

#AKDevelopment

Alaska Infrastructure Development Symposium

Section X, Item a)



Dena'ina Center
Anchorage, Alaska
April 22-24, 2025



THE STATE
of ALASKA



Tuesday, April 22

Expo with state and federal agencies, nonprofit organizations, consultants, and businesses.

9:00am | Opening Plenary | Tikahtnu A

- **Welcome & Symposium Goals**
 - **Ben Mallott**, *Alaska Federation of Natives*
 - **Nils Andreassen**, *Alaska Municipal League*
- **Keynote Address: Federal Infrastructure Priorities & Investments**
 - Senator **Lisa Murkowski**

10:00am | Networking Break

10:30am | Advancing a new Federal Agenda (Plenary) | Tikahtnu A

Moderated by **Kollette Schroeder**, *Office of Infrastructure*

- **Givey Kochanowski**, Regional Director, *BOEM*
- **Jocelyn Fenton**, *Denali Commission*
- **Connor Torossian**, Deputy Assistance Secretary, *US DOT*
- **Emma Pokon**, Regional Administrator, *Environmental Protection Agency*
- **Erin Whitney**, *Arctic Energy Office*

10:30am | Hazard Mitigation & Emergency Mgmt. Working Group | Tikahtnu C

- *By invite only*

12:00pm | Lunch: Navigating Infrastructure Funding Landscape | Tikahtnu B

Moderated by **Nils Andreassen**, *Alaska Municipal League*

- **Christine O'Connor**, *Alaska Telecom Association*
- **Laurie Wolf**, *Foraker Group*
- **David Beveridge**, *ANTHC*
- **April Ferguson**, *AFN*

1:30pm - 4:30pm | Sector-Specific Updates | Plenary | Tikahtnu A

Transportation

- **Laurie Suttmeier**, *FAA*
- **Adam Moser**, *DOT&PF*
- **Andrew White**, *BIA*

Energy & Power

- **Curtis Thayer**, *Alaska Energy Authority*
- **Melanie Lucas-Conwell**, *Alaska Sustainable Energy Corporation*
- **Ian Baring-Gould**, *National Renewable Energy Laboratory*

#AKInfrastructure
Development

Water & Wastewater

- **Gene McCabe**, Division of Water Director, *DEC*
- **Chris Mercer**, *IHS*

Broadband Expansion

- **Christine O'Connor**, *Alaska Telecom Association*
- **Thomas Lochner**, *Alaska Broadband Office*

Hazard Mitigation & Resilience

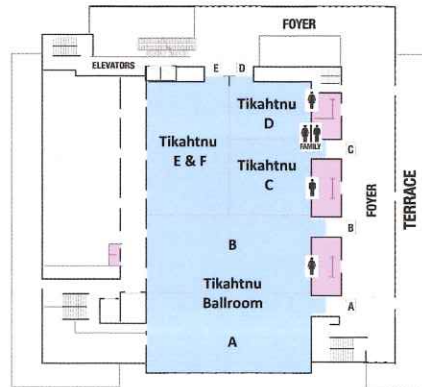
- **Morgan Frank**, Division of Air Quality, *DEC*
- **Max Neale**, Climate Initiatives Program, *ANTHC*
- **Bryan Fisher**, *DHS&EM*

3:30pm | Dual Use Infrastructure Workgroup | Invite only | **Tikahtnu D**

4:30pm | Adjourn

Conference Exhibitors | Tue - Wed

- AFN Navigator Program
- Alaska Dept. of Transportation & Public Facilities
- Alaska Housing Finance Corporation
- Alaska Native Tribal Health Consortium
- Alaska Remote Imaging
- Alaska Works Partnership
- AML Grant Writing
- AML Infrastructure Survey
- AML Member Services
- Bristol Bay Telephone Cooperative Inc
- Build Alaska's Future
- Bureau of Ocean Energy Management, DOI
- Cold Climate Housing Research Center
- Delta Backhaul Company
- Dept. of Public Policy and Administration, UAA
- Electric Power Systems, Inc
- Fulbright Arctic Initiative
- HUD, Office of Field Policy & Management
- Information Insights
- Integrity Environmental
- Intelligent Energy Systems LLC
- Michael Baker International



- Northern Economics Inc.
- Office of Senator Murkowski
- Office of the Governor
- Rasmuson Foundation
- RuralCAP
- SGV International LLC
- The Foraker Group
- Upskilled Evolution

Wednesday, April 23

8:30am-12:00pm | Alaska Communities Arctic Roundtable | **K'enakatnu**

9:00am | **Concurrent Sessions**

Transportation | Technological Developments | **Tikahtnu A**

- Hosted by **Ryan Marlow**, DOT&PF
- **Tim Leach**, *Launch Alaska*
- **Sean Arcilla**, *Alaska Energy Authority*

Firewise Alaska | **Tikahtnu B**

- Hosted by **Marie Lowe**, UAA
- **Dr. Jennifer Schmidt**, UAA: *Wildfire Risk Mapping in Alaska*
- **Dr. Mohammad Heidari-Kapourchali**, UAA: *Wildfire and Electrical Utilities*
- **Jocelyn Fenton**, *Denali Commission: Forest Fire Fuel Mitigation Project*
- **Rob Allen**, *Alaska Division of Fire and Forestry*

Water and Sewer | Training and Workforce | **Tikahtnu C**

- Hosted by **Francine Moreno**, ANTHC
- **Jenni Harrison**, ANTHC
- **Kelli Whelan**, ANTHC
- **Brandi Adams**, DEC

Energy Workforce | **Tikahtnu D**

- Hosted by **Griffin Plush** and **Farha Karim**, *Alaska Municipal League*
- **Danielle Isbell**, *Kinetic West*

Grant Compliance | Introduction to 2 CFR200 and Resources | **Tikahtnu E/F**

- Hosted by **Rachel Morse**, *Alaska Municipal League*
- **Leah Wood**, *University of Washington*

10:15am | **Networking Break**

10:45am | **Concurrent Sessions**

Transport and Transit Planning | **Tikahtnu A**

- Hosted by **Erin Reinders**, *Alaska Municipal League*
- **Judy Chapman**, *Alaska DOT&PF*
- **Robin Eleazer**, *Gulkana Tribal Transit*

Broadband | Industry Challenges and Opportunities | **Tikahtnu B**

- Hosted by **Christine O'Connor**, *Alaska Telecom Association*
- **Heather Cavanaugh**, Director, *Alaska Communications*
- **Megan Webb**, Senior Director, *GCI*
- **Kelly Williams**, CEO, *OTZ Telephone Cooperative*

Water and Sewer | Community Utility Support | Tikahtnu C

- Hosted by **Melody Nibeck**, *Alaska Municipal League*
- **John Johnson**, Remote Maintenance Worker, *DEC*
- **Kelli Whelan**, Tribal Utility Support, *ANTHC*
- **Chris Cox**, *ARUC, ANTHC*

Energy Efficiency and Conservation | Tikahtnu D

- Hosted by **Ren Scott** and **Trisha Sims**, *Alaska Municipal League*
- **Audrey Alstrom**, *AEA*

Federal Funding Compliance | Policies and Procedures | Tikahtnu E/F

- Hosted by **Leah Woods**, *University of Washington*
- **Rachel Morse**, *Alaska Municipal League*
- **Shelsea Russell**, *RurAL CAP*
- **Layton Lockett**, *Alaska Municipal League*

12:00pm | Lunch: Unleashing Alaska's Potential | Tikahtnu A

- Hosted by **Nils Andreassen**, *Alaska Municipal League*
- **Leila Kimbrell**, *Resource Development Council*

1:30pm | Concurrent Sessions**Managing Change | Tikahtnu A**

- Hosted by **Nils Andreassen**, *Alaska Municipal League*

Solar for All | Tikahtnu B

- Hosted by **Griffin Plush**, *Alaska Municipal League*
- **Dustin Madden**, *ANTHC*
- **Audrey Alstrom**, *AEA*

Grid Resilience | Tikahtnu C

- Hosted by **Tyler Kornelis**, *KANA*
- **Brian Kirchner**, *Deerstone Consulting*
- **Chris McConnell**, *Alaska Energy Authority*

Rural Aviation | Tikahtnu D

- Hosted by **Rebecca Douglas**, *DOT&PF*

Federal Funding Compliance | Everyone has a Role | Tikahtnu E/F

- Hosted by **Rachel Morse**, *Alaska Municipal League*
- **Jenny Murphey**, *RurAL CAP*
- **Joie Millet**, *RurAL CAP*
- **Laurie Wolf**, *The Foraker Group*
- **Alicia Hughes-Skandijs**, Assembly member, *City and Borough of Juneau*
- **Lindsay Reese**, *DCRA*

Safety Action Plans | SS4A Cohort | Invitation only | K'enakatnu**2:45pm | Networking Break**

Wednesday afternoon sessions continued on the next page

3:15pm | Concurrent Sessions

Boardroads | Conditions and Standards | Tikahtnu A

- Hosted by **Britta Hamre**, *Alaska Municipal League*
- **Rebecca Garrett**, *DOT&PF*
- **Nikki Navio**, *Denali Commission*
- **Billy Connor**, *Arctic Infrastructure Development Center*
- **Greg Smith**, *BIA*

Office Hours with DCRA Local Government Specialists | Tikahtnu B

- *Division of Community and Regional Affairs*

Workforce Development for Emergency Management | Tikahtnu C

- Hosted by **Farha Karim**, *Alaska Municipal League*
- **James Benzschawel**, *ANTHC*
- **Bryan Fisher**, *DHS&EM*

Coastal Resilience Planning | Tikahtnu D

- Hosted by **Danielle Meeker**, *Alaska Municipal League*
- **Nadine Doiron**, *NOAA*

Federal Funding Compliance | Overview and Q&A | Tikahtnu E/F

- Hosted by **Leah Wood**, *University of Washington*
- *Speakers and panelist from previous compliance sessions*

Thursday April 24

Infrastructure Job Fair - Organized in cooperation with the Alaska Job Centers

8:30am | AHFC Building Codes Tech. Advisory Group | Invite Only | K'enakatnu

9:00am | Planning and Pre-Development | Concurrent Sessions

Housing Updates and Progress | Tikahtnu A

- Hosted by **Daniel Delfino**, *Alaska Housing Finance Corporation*
- **Jasmine Boyle**, *RurAL CAP*
- **Chad Stovall**, *Anchorage Community Development Authority*
- **Kate Huber**, *City of Valdez*
- **Michele Brown**, *Housing Alaskans*

Workforce Development | Industry Lightning Round | Tikahtnu B

- Hosted by **Mari Selle**, *Alaska Workforce Alliance*
- **Leila Kimbrell**, *Resource Development Council*
- **Jocelyn Swindel**, *Alaska Marine Highway System*
- **Connie Beemer**, *Alaska Hospital and Healthcare Association*

Permitting Projects | Tikahtnu C

- Hosted by **Ashlee Adoko**, *Department of Natural Resources*

Pre-Development | Tikahtnu D

- Hosted by **Laurie Wolf**, *Foraker Group*

Planning Essentials | Tikahtnu E/F

- Hosted by **Erin Reinders**, *Alaska Municipal League*
- **Conner Erickson**, *Alaska Energy Authority*
- **Iain Cranston**, *icInfrastructure*

10:15am | Networking Break**10:45am | Sustainable Operations | Concurrent Sessions****Housing Next Steps | Tikahtnu A**

- Hosted by **Michele Brown**, *Housing Alaskans*
- **Griffin Forster**, *Association of Alaska Housing Authorities*
- **Mindy O'Neill**, *Cold Climate Housing Research Center*
- **Randy Hughey**, *Sitka Community Land Trust*
- **Shauna Hegna**, *Koniag*

Maintenance and Operations | Tikahtnu B

- Hosted by **Erin Reinders**, *AML*
- **Iain Cranston**, *icInfrastructure*
- **Craig Fredeen**, *Cold Climate Engineering*
- **Dan Adamczak**, *DOT&PF*

Reserve Accounts and User Fees | Tikahtnu C

- Hosted by **Griffin Plush**, *Alaska Municipal League*
- **Chris Cox**, *ARUC, ANTHC*
- **Bill Stamm**, *AVEC*
- **Chellie Skoog**, *Foraker Group*

Hiring and Workforce | Alaska's Workforce Future | Tikahtnu D

- Hosted by **Mari Selle**, *Alaska Workforce Alliance*
- **Monica Goyette**, *Alaska Department of Education*
- **Jamie Trapp**, *Maritime Works/AWA*
- **Heidi Olson**, *Alaska Department of Corrections*
- **Casey Sifsof**, *Bristol Bay Native Corporation*

Managing Contractors Efficiently | Tikahtnu E/F

- Hosted by **Alicia Amberg**, *Associated General Contractors*
- **Chris McConnell**, *Alaska Energy Authority*
- **Brennan Walsh**, *STG Inc.*
- **Emily Dodge** and **Roland Sauermann**, *SGV*

12:00pm | Lunch: Strategic Planning Roundtables | Tikahtnu A**Project Bundling, Regional Collaboration, & Capacity Building**

- Facilitated by **Nils Andreassen**, *Alaska Municipal League*
- **Laurie Wolf**, *Foraker Group*
- **Ben Mallott**, *AFN*
- **Judy Chapman**, *DOT&PF*

1:30pm | Moving Forward: Managing an Infrastructure Pipeline | Tikahtnu A

- Hosted by **Nils Andreassen**, *Alaska Municipal League*
- **Jordan Nelson**, *City of Valdez*
- **Melanie Lucas-Conwell**, *Alaska Sustainable Energy Corporation*
- **Shelly Wade**, *American Planning Association, Alaska*
- **Brian Hirsch**, *Deerstone Consulting*
- **Erin Reinders & Iain Cranston**, *Alaska Municipal League & icInfrastructure*

3:00pm | Closing Remarks and Next Steps | Tikahtnu A**3:30pm | Adjourn**

#AKInfrastructure

Development

Advancing Alaska's Infrastructure

Section X, Item a)

The Alaska Infrastructure Development Symposium brings together high-level state, federal, and local leaders for a powerful lineup of sessions, presentations, workgroups and more.

To continue the conversation after the conference, register for weekly Infrastructure Office Hours, learn about grant writing and resource opportunities, and better understand changes to federal funding as it relates to grants and projects in Alaska. Please visit:

<https://akfederalfunding.org/>

Symposium Sponsors & Partners



THE STATE
of ALASKA



City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
GENERAL REVENUE				
100-00-43100	Sales Tax	80.94	4,300,000.00	4,299,919.06
100-00-43105	Sale Tax-Bingo/Pull Tabs	-	280,000.00	280,000.00
100-00-43110	Sales Tax - MUS	19,710.42	91,000.00	71,289.58
100-00-43111	Bed Tax	-	135,000.00	135,000.00
100-00-43115	Alcohol Use Tax	-	500.00	500.00
100-00-43116	Liquor Store Use Tax	40,187.93	180,000.00	139,812.07
100-00-43117	Tobacco - Excise Tax	-	300,000.00	300,000.00
100-00-43120	Penalties/Interest	-	20,000.00	20,000.00
100-00-43125	Municipal Court Fines	4,854.20	6,000.00	1,145.80
100-00-43126	Court Fees for Summons	-	750.00	750.00
100-00-43130	Interest	-	32,500.00	32,500.00
100-00-43207	State of AK PERS Relief	-	105,000.00	105,000.00
100-00-43223	Grant-COPS	-	115,621.00	115,621.00
100-00-43305	Equipment Rental	-	500.00	500.00
100-00-43315	DOC Jail Contract	-	1,182,050.00	1,182,050.00
100-00-43330	Rentals/Lease	-	23,000.00	23,000.00
100-00-43335	Xerox Copy	-	10.00	10.00
100-00-43345	Maps	64.20	250.00	185.80
100-00-43400	Alarms Monitoring	-	200.00	200.00
100-00-43415	Animal Control Fees	485.00	750.00	265.00
100-00-43425	Building Permits	300.00	2,000.00	1,700.00
100-00-43426	Community Activities	-	5,000.00	5,000.00
100-00-43427	Notary Services	5.00	100.00	95.00
100-00-43435	Miscellaneous Permits	1,625.00	8,000.00	6,375.00
100-00-43505	Cash Over/Short-G.F.	-	50.00	50.00
100-00-43520	Miscellaneous Income	755.10	100,000.00	99,244.90
100-00-43521	Land Sale Proceeds	321.00	-	(321.00)
100-00-43522	Gen Fund Admin Overhead	137,500.00	550,000.00	412,500.00
100-00-43524	OTZ Native Village-Roads	-	50,000.00	50,000.00
100-00-43525	NSF Check Fee	250.00	50.00	(200.00)
100-00-43530	Donations	850.00	2,500.00	1,650.00
100-00-43534	911 Billing Surcharge	37,065.74	175,000.00	137,934.26
100-00-43535	Ambulance 3rd Party	-	250,000.00	250,000.00
100-00-43536	Maniilaq Ambulance	-	580,000.00	580,000.00
100-00-43606	Memberships	-	350.00	350.00
100-00-43610	Food	-	2,000.00	2,000.00
100-00-43615	Building Rental	3,060.00	18,000.00	14,940.00
100-00-43616	Special Events / Misc.	-	500.00	500.00
100-00-43800	Operating Transfers In	-	1,778,344.00	1,778,344.00
Total GENERAL REVENUE		247,114.53	10,295,025.00	10,047,910.47
Total Fund Revenue		247,114.53	10,295,025.00	10,047,910.47

ADMINISTRATION DEPT.

100-10-54125	Salaries & Wages	183,726.73	819,080.00	635,353.27	--
100-10-54130	Overtime Salaries	1,058.05	68.00	(990.05)	--
100-10-54140	Employee Benefits	28,837.70	331,345.00	302,507.30	87
100-10-54165	Employee Moving Expenses	2,000.00	-	(2,000.00)	87
100-10-54210	Electricity	3,143.61	10,000.00	6,856.39	88
100-10-54215	Heating Fuel	16,525.93	13,000.00	(3,525.93)	88
100-10-54220	Building Maintenance	449.32	3,500.00	3,050.68	88
100-10-54306	Meals & Entertainment	-	1,000.00	1,000.00	88
100-10-54315	Office Supplies & Equip.	9,376.60	15,000.00	5,623.40	88
100-10-54325	Office Leased Equipment	5,600.41	30,000.00	24,399.59	88
100-10-54400	Service Charges	1,530.79	25,000.00	23,469.21	88
100-10-54407	Employee Morale & Health	-	600.00	600.00	88
100-10-54410	Telephone/Fax	7,759.20	30,000.00	22,240.80	88
100-10-54415	Travel/Lodging	8,173.20	20,000.00	11,826.80	88
100-10-54425	Training	10,950.00	7,500.00	(3,450.00)	88

City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
100-10-54430	Dues & Membership	160.00	2,000.00	1,840.00
100-10-54434	Ambulance 3rd Party Fees	-	25,000.00	25,000.00
100-10-54435	Postage	17.25	7,000.00	6,982.75
100-10-54436	Professional Services	21,580.46	100,000.00	78,419.54
100-10-54437	Audit Consulting	69,785.57	270,000.00	200,214.43
100-10-54438	Legal	62,953.77	175,000.00	112,046.23
100-10-54439	Insurance	-	14,000.00	14,000.00
100-10-54440	Advertising	-	1,500.00	1,500.00
100-10-54441	Lobbying	17,385.64	60,000.00	42,614.36
100-10-54450	Freight Charges	266.08	1,000.00	733.92
100-10-54505	Unleaded Gas	-	2,700.00	2,700.00
100-10-54526	Light Vehicle R & M	177.71	2,000.00	1,822.29
100-10-54600	Capital Purchases	58,500.57	5,000.00	(53,500.57)
100-10-54620	Maintenance/Support Agrmt	16,324.00	75,000.00	58,676.00
100-10-54625	Computer & DP Equipment	-	3,000.00	3,000.00
100-10-54700	Penalties	40,786.17	-	(40,786.17)
100-10-54800	Interest	4,309.97	-	(4,309.97)
100-10-54901	Miscellaneous	(11,782.79)	900.00	12,682.79
Total ADMINISTRATION DEPT.		559,595.94	2,050,193.00	1,490,597.06

CITY CLERK

100-20-54110	Council Honorarium	5,400.00	27,300.00	21,900.00
100-20-54125	Salaries & Wages	16,705.39	83,200.00	66,494.61
100-20-54140	Employee Benefits	4,508.84	44,697.00	40,188.16
100-20-54170	Election Expense	-	2,500.00	2,500.00
100-20-54312	Books & Publications	-	546.00	546.00
100-20-54315	Office Supplies	4,220.72	5,272.00	1,051.28
100-20-54325	Office Leased Equipment	-	3,750.00	3,750.00
100-20-54406	Community Support	500.00	-	(500.00)
100-20-54410	Telephone	722.47	3,206.00	2,483.53
100-20-54415	Travel/Lodging	3,893.00	52,500.00	48,607.00
100-20-54425	Training	-	481.00	481.00
100-20-54430	Dues & Memberships	305.00	14,406.00	14,101.00
100-20-54435	Postage	-	25.00	25.00
100-20-54439	Insurance	-	2,113.00	2,113.00
100-20-54440	Advertising (RFB & RFP)	966.30	53.00	(913.30)
100-20-54450	Freight Charges	7.95	500.00	492.05
100-20-54500	Council Amenities	2,610.32	625.00	(1,985.32)
100-20-54620	Maintenance/Support Agrmt	-	1,250.00	1,250.00
Total CITY CLERK		39,839.99	242,424.00	202,584.01

HUMAN RESOURCES

100-40-54125	Salaries & Wages	41,537.67	176,800.00	135,262.33
100-40-54130	Overtime Salaries	64.90	-	(64.90)
100-40-54140	Employee Benefits	8,889.64	71,516.00	62,626.36
100-40-54210	Electricity	102.47	-	(102.47)
100-40-54306	Meals & Entertainment	-	500.00	500.00
100-40-54312	Books & Publications	-	100.00	100.00
100-40-54315	Office Supplies & Equip.	-	1,500.00	1,500.00
100-40-54325	Office Leased Equipment	-	1,500.00	1,500.00
100-40-54407	Employee Morale & Health	-	1,500.00	1,500.00
100-40-54410	Telephone/Fax	9.48	500.00	490.52
100-40-54415	Travel/Lodging	-	5,000.00	5,000.00
100-40-54425	Training	550.00	5,000.00	4,450.00
100-40-54430	Dues & Membership	-	500.00	500.00
100-40-54435	Postage	-	200.00	200.00
100-40-54436	Professional Services	4,500.00	70,000.00	65,500.00
100-40-54438	Legal	-	30,000.00	30,000.00
100-40-54439	Insurance	-	2,800.00	2,800.00

City of Kotzebue
Revenues with Comparison to Budget
For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
100-40-54440	Advertising	-	1,000.00	1,000.00
100-40-54620	Maintenance/Support Agrmt	-	500.00	500.00
100-40-54625	Computer & DP Equipment	-	500.00	500.00

Total HUMAN RESOURCES

55,654.16	369,416.00	313,761.84
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PLANNING

100-50-54110	Planning Comm Stipend	900.00	2,550.00	1,650.00
100-50-54125	Salaries & Wages	41,852.53	207,541.00	165,688.47
100-50-54140	Employee Benefits	19,649.90	75,381.00	55,731.10
100-50-54315	Office Supplies	65.00	1,500.00	1,435.00
100-50-54410	Telephone	48.35	300.00	251.65
100-50-54415	Travel/Lodging	-	2,500.00	2,500.00
100-50-54425	Training	-	2,500.00	2,500.00
100-50-54435	Postage	-	200,000.00	200,000.00
100-50-54436	Professional Services	56,624.60	200,000.00	143,375.40
100-50-54439	Insurance	-	3,500.00	3,500.00
100-50-54526	Light Vehicle R & M	6,431.96	1,500.00	(4,931.96)
100-50-54600	Capital Purchase - Ref. Truck	-	1,000.00	1,000.00

Total PLANNING

125,572.34	698,272.00	572,699.66
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POLICE DEPT

100-70-54125	Salaries & Wages	233,821.70	1,400,720.00	1,166,898.30
100-70-54130	Overtime	42,550.28	96,878.00	54,327.72
100-70-54140	Employee Benefits	107,776.93	605,778.00	498,001.07
100-70-54210	Electricity	3,175.49	10,625.00	7,449.51
100-70-54215	Heating Fuel	8,383.58	11,375.00	2,991.42
100-70-54220	Building Maintenance	465.44	3,500.00	3,034.56
100-70-54301	Clothing	834.32	5,250.00	4,415.68
100-70-54315	Office Supplies	329.38	6,500.00	6,170.62
100-70-54316	Operations Supply	5,703.08	24,541.00	18,837.92
100-70-54317	Community Policing	-	625.00	625.00
100-70-54325	Office Leased Equipment	1,280.00	5,500.00	4,220.00
100-70-54410	Telephone/Fax	4,205.77	10,000.00	5,794.23
100-70-54411	Internet/Cable	-	1,500.00	1,500.00
100-70-54415	Travel/Lodging/Per Diem	-	25,000.00	25,000.00
100-70-54416	Employee Flights	-	60,000.00	60,000.00
100-70-54420	Employee Rent	9,750.00	15,000.00	5,250.00
100-70-54425	Training	(155.47)	43,750.00	43,905.47
100-70-54430	Dues & Membership	-	7,969.00	7,969.00
100-70-54435	Postage	-	1,000.00	1,000.00
100-70-54436	Professional Services	6,553.86	16,869.00	10,315.14
100-70-54439	Insurance	-	286,250.00	286,250.00
100-70-54440	Advertising	-	625.00	625.00
100-70-54450	Freight Charges	333.51	100.00	(233.51)
100-70-54505	Unleaded Gas/Diesel	-	31,250.00	31,250.00
100-70-54526	Light Vehicle R & M	1,453.64	12,500.00	11,046.36
100-70-54530	Equipment Maintenance	14.94	625.00	610.06
100-70-54600	Capital Purchase	-	24,000.00	24,000.00
100-70-54620	Maintenance/Support Agrmt	-	1,875.00	1,875.00
100-70-54630	Animal Control	-	2,959.00	2,959.00

Total POLICE DEPT

426,476.45	2,712,564.00	2,286,087.55
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JAIL DEPT

100-75-54125	Salaries & Wages	149,104.89	730,080.00	580,975.11
100-75-54130	Overtime	13,354.03	98,781.00	85,426.97
100-75-54140	Employee Benefits	45,485.84	335,274.00	289,788.16
100-75-54210	Electricity	5,717.07	15,000.00	9,282.93

City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
100-75-54215	Heating Fuel	18,492.81	60,000.00	41,507.19
100-75-54220	Building Maintenance	1,481.93	20,000.00	18,518.07
100-75-54301	Clothing	389.89	3,750.00	3,360.11
100-75-54306	Food & Prisoner Supplies	12,227.84	40,000.00	27,772.16
100-75-54315	Office Supplies	-	5,500.00	5,500.00
100-75-54316	Operation Supplies	-	25,000.00	25,000.00
100-75-54410	Telephone	2,304.95	11,250.00	8,945.05
100-75-54411	Internet/Cable	-	1,500.00	1,500.00
100-75-54415	Travel/Lodging/Per Diem	-	18,750.00	18,750.00
100-75-54416	Employee Flights	-	60,000.00	60,000.00
100-75-54420	Employee Rent	2,750.00	15,000.00	12,250.00
100-75-54425	Training	-	10,000.00	10,000.00
100-75-54430	Dues & Membership	-	1,438.00	1,438.00
100-75-54434	Television	72.11	1,000.00	927.89
100-75-54435	Postage	-	1,063.00	1,063.00
100-75-54436	Professional Services	661.55	11,344.00	10,682.45
100-75-54439	Insurance	-	166,250.00	166,250.00
100-75-54450	Freight Charges	520.48	100.00	(420.48)
100-75-54505	Unleaded Gas/Diesel	-	3,375.00	3,375.00
100-75-54526	Vehicle & Equip R & M	-	600.00	600.00
100-75-54600	Capital Purchase	-	24,000.00	24,000.00
100-75-54620	Maintenance/Support	-	20,904.00	20,904.00
100-75-54901	Miscellaneous Expense	-	94.00	94.00

Total JAIL DEPT

252,563.39 1,680,053.00 1,427,489.61

FIRE/EMT DEPT

100-80-54125	Salaries & Wages	186,974.12	1,029,422.00	842,447.88
100-80-54130	Overtime	30,494.63	85,500.00	55,005.37
100-80-54140	Employee Benefits	80,479.06	391,180.00	310,700.94
100-80-54210	Electricity	4,167.96	17,500.00	13,332.04
100-80-54215	Heating Fuel	33,087.43	89,375.00	56,287.57
100-80-54220	Building Maintenance	527.08	6,250.00	5,722.92
100-80-54301	Clothing	-	10,000.00	10,000.00
100-80-54302	Safety and Turnout Gear	-	21,250.00	21,250.00
100-80-54315	Office Supplies	376.62	6,114.00	5,737.38
100-80-54323	Fire prevention/hydrant maint.	-	5,000.00	5,000.00
100-80-54324	Ambulance Supplies&Equip.	-	1,875.00	1,875.00
100-80-54325	Office Leased Equipment	1,280.00	4,800.00	3,520.00
100-80-54327	Small Tools	-	1,875.00	1,875.00
100-80-54407	Fire/EMT Rehabilitation	-	1,250.00	1,250.00
100-80-54410	Telephone/Fax	1,730.19	3,750.00	2,019.81
100-80-54415	Travel/Lodging	3,992.47	12,211.00	8,218.53
100-80-54425	Training	-	35,000.00	35,000.00
100-80-54430	Dues & Membership	-	625.00	625.00
100-80-54435	Postage	22.63	625.00	602.37
100-80-54436	Professional Services	8,701.21	13,252.00	4,550.79
100-80-54439	Insurance	-	20,625.00	20,625.00
100-80-54505	Unleaded Gas/Diesel	-	15,000.00	15,000.00
100-80-54526	Vehicle R & M	179.54	25,000.00	24,820.46
100-80-54530	Equipment R & M	-	35,000.00	35,000.00
100-80-54600	Capital Purchase	-	10,000.00	10,000.00
100-80-57000	Awards and Recognition	-	3,500.00	3,500.00

Total FIRE/EMT DEPT

352,012.94 1,845,979.00 1,493,966.06

PUBLIC WORKS DEPT

100-90-54125	Salaries & Wages	258,466.18	1,229,702.00	971,235.82
100-90-54130	Overtime	21,364.73	33,232.00	11,867.27
100-90-54131	Overtime - Roof	379.50	-	(379.50)
100-90-54140	Employee Benefits	120,661.74	384,118.00	263,456.26

City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
100-90-54201	Street Lighting	24,845.82	75,000.00	50,154.18
100-90-54202	Sign Replacement	-	625.00	625.00
100-90-54210	Electricity	6,484.58	27,450.00	20,965.42
100-90-54215	Heating Fuel	88,035.92	173,184.00	85,148.08
100-90-54220	Building Maintenance	1,872.47	35,000.00	33,127.53
100-90-54300	Cleaning Supplies	286.78	2,453.00	2,166.22
100-90-54301	Clothing	318.15	2,375.00	2,056.85
100-90-54315	Office Supplies	532.23	6,568.00	6,035.77
100-90-54325	Office Leased Equipment	1,280.00	3,750.00	2,470.00
100-90-54327	Small Tools	1,355.43	2,254.00	898.57
100-90-54410	Telephone/Fax	1,790.05	8,548.00	6,757.95
100-90-54415	Travel/Lodging	100.49	10,000.00	9,899.51
100-90-54425	Training	-	10,625.00	10,625.00
100-90-54430	Dues & Memberships	-	2,844.00	2,844.00
100-90-54435	Postage	598.00	50.00	(548.00)
100-90-54436	Professional Services	435.00	30,763.00	30,328.00
100-90-54439	Insurance	-	22,750.00	22,750.00
100-90-54450	Freight Charges	4,672.19	75,000.00	70,327.81
100-90-54505	Unleaded Gas/Diesel	106,070.92	169,813.00	63,742.08
100-90-54525	Emergency Disaster Relief	215.12	-	(215.12)
100-90-54526	Light Vehicle R & M	3,544.58	28,125.00	24,580.42
100-90-54527	Snow Removal	14,226.06	80,000.00	65,773.94
100-90-54528	Gravel Purchases	-	62,500.00	62,500.00
100-90-54529	Paved Road Maintenance	52.08	21,188.00	21,135.92
100-90-54530	Heavy Equipment R & M	74,247.66	147,563.00	73,315.34
100-90-54600	Capital - Equipment	-	100,000.00	100,000.00
100-90-54625	Capital Purchase - Infra.	-	10,000.00	10,000.00
Total PUBLIC WORKS DEPT		731,835.68	2,755,480.00	2,023,644.32

SMALL BOAT HARBOR

100-94-54125	Salaries & Wages	-	16,570.00	16,570.00
100-94-54140	Benefits	-	1,111.00	1,111.00
100-94-54210	Electricity	1,937.78	16,875.00	14,937.22
100-94-54220	Building & Equipment Maintenance	-	15,000.00	15,000.00
100-94-54225	R&R Docks Annually	-	8,125.00	8,125.00
100-94-54315	Office Supplies & Equipment	-	1,250.00	1,250.00
100-94-54425	Training	-	1,500.00	1,500.00
100-94-54439	Insurance	-	35,000.00	35,000.00
100-94-54450	Freight Charges	-	15,000.00	15,000.00
Total SMALL BOAT HARBOR		1,937.78	110,431.00	108,493.22

PARKS & REC.

100-95-54125	Salaries & Wages	65,843.43	296,515.00	230,671.57
100-95-54130	Overtime	117.00	1,000.00	883.00
100-95-54140	Employee Benefits	21,352.90	112,676.00	91,323.10
100-95-54210	Electricity	7,006.47	25,000.00	17,993.53
100-95-54215	Heating Fuel	6,936.69	18,750.00	11,813.31
100-95-54220	Building & Equipment Maint.	360.59	35,000.00	34,639.41
100-95-54300	Cleaning Supplies	1,199.08	3,125.00	1,925.92
100-95-54303	Materials	-	600.00	600.00
100-95-54306	Food	-	2,500.00	2,500.00
100-95-54308	Playground & Park Maintenance	-	6,250.00	6,250.00
100-95-54315	Office Supplies & Equipment	742.71	3,750.00	3,007.29
100-95-54410	Telephone/Fax	317.49	3,750.00	3,432.51
100-95-54411	Internet/Cable	-	1,680.00	1,680.00
100-95-54415	Travel/Per Diem	-	4,000.00	4,000.00
100-95-54425	Training	-	1,250.00	1,250.00
100-95-54436	Professional Services	845.00	23,125.00	22,280.00
100-95-54439	Insurance	-	11,250.00	11,250.00

City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
100-95-54450	Freight Charges	393.48	1,500.00	1,106.52
100-95-54505	Gas/Deisel	-	3,375.00	3,375.00
100-95-54526	Light Vehicle Maintenance	-	3,750.00	3,750.00
100-95-54530	Program Equip. & Equip. Repair	278.97	1,250.00	971.03
100-95-54600	Capital Purchase	-	6,000.00	6,000.00
100-95-54907	Community Events	2,342.50	5,000.00	2,657.50
Total PARKS & REC.		107,736.31	571,096.00	463,359.69

OTHER AGENCY CONTRIBUTIONS

100-96-54905	Kotzebue Broadcasting, Inc	-	2,500.00	2,500.00
100-96-54907	July 4th Celebration Comm.	-	4,500.00	4,500.00
100-96-54908	Miscellaneous Comm. Support	500.00	2,500.00	2,000.00
100-96-54909	Kotzebue/Middle High School	-	40,000.00	40,000.00
100-96-54911	City of Kotz Scholarship Fund	3,625.00	20,000.00	16,375.00
Total Other Agency Contributions		4,125.00	69,500.00	65,375.00

NON-DEPT. EXPENSE

100-98-54407	Employee Morale & Health	161.00	10,000.00	9,839.00
Total NON-DEPT. EXPENSE		161.00	10,000.00	9,839.00

Total Fund Expenditures

2,657,510.98 13,115,408.00 10,457,897.02

Net Revenue Over Expenditures

(2,410,396.45) (2,820,383.00) (409,986.55)

CAPITAL PROJECTS

WATER TREATMENT PLANT

Revenue		-	-	-
Expenses				
467-00-54163	Design Engineering	49,546.27	-	(49,546.27)
467-75-54436	Professional Services	53,293.75	-	(53,293.75)
467-85-54436	Professional Services	900.00	-	(900.00)
Total Water Treatment Plant Const.		103,740.02	-	(103,740.02)
Net Revenue Over Expenditures		(103,740.02)	-	103,740.02

PACKAGE STORE CP

Revenue		-	-	-
Expenses				
469-93-54601	Capital Purchase - Constr	55,043.05	-	(55,043.05)
Total Expense - Package Store CP		55,043.05	-	(55,043.05)
Net Revenue Over Expenditures		(55,043.05)	-	55,043.05

WASHATERIA DENALI COMM FUND

Revenue				
472-00-43225	Federal Grant Revenue	-	1,083,468.00	1,083,468.00
472-10-43225	Federal Grant Revenue	-	1,083,468.00	1,083,468.00

City of Kotzebue
Revenues with Comparison to Budget
For the 4 Months Ending April 30, 2025

GENERAL FUND

	YTD Actual	Budget	Unexpended
Total Revenue	-	2,166,936.00	2,166,936.00
Expenses			
472-00-54600 Capital Outlay	-	934,968.00	934,968.00
472-10-54163 Design Engineering	20,145.91	-	(20,145.91)
472-10-54600 Capital Outlay	-	934,968.00	934,968.00
Total Expenses	20,145.91	1,869,936.00	1,849,790.09
Net Revenue Over Expenditures	(20,145.91)	297,000.00	317,145.91

SWAN LAKE

Revenue	-	-	-
Expenses			
483-50-54303 Construction	16,647.50	-	(16,647.50)
Total Expenses	16,647.50	-	(16,647.50)
Net Revenue Over Expenditures	(16,647.50)	-	16,647.50

SWAN LAKE LOOP REPLACEMENT

Revenue	-	-	-
Expenses			
484-00-54163 Design Engineering	142,107.28	-	(142,107.28)
Total Expenses	142,107.28	-	(142,107.28)
Net Revenue Over Expenditures	(142,107.28)	-	142,107.28

CAPE BLOSSOM ROAD

Revenue	-	-	-
Expenses			
492-00-54163 Design Engineering	29,394.20	-	(29,394.20)
Total Expenses	29,394.20	-	(29,394.20)
Net Revenue Over Expenditures	(29,394.20)	-	29,394.20

CAPITAL PROJECTS

Revenue	-	2,166,936.00	2,166,936.00
Expenses	367,077.96	1,869,936.00	1,502,858.04
Net Revenue Over Expenditures	(367,077.96)	297,000.00	664,077.96

MUS REVENUE

601-40-43915	MUS Penalties & Interest	5,062.81	30,000.00	24,937.19
601-40-43927	Service Equipment Sales	-	500.00	500.00
601-40-43928	Hydro Flush Service	5,102.50	15,000.00	9,897.50
601-40-43930	Water Sales-Residential	40,777.54	700,000.00	659,222.46
601-40-43931	Water Sales-Commercial	213,555.70	1,150,000.00	936,444.30

City of Kotzebue
Revenues with Comparison to Budget
For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
601-40-43932	Water Delivery	1,332.95	11,000.00	9,667.05
601-40-43940	Sewer Sales-Commercial	149,495.48	700,000.00	550,504.52
601-40-43941	Sewer Sales-Residential	53,935.08	200,000.00	146,064.92
601-40-43950	Water Connection Fees	-	500.00	500.00
601-40-43951	Sewer Connection Fees	-	500.00	500.00
601-40-43952	Water Re/Dis/ connect	-	5,000.00	5,000.00
601-40-43953	Sewer Re/Dis Connect	-	500.00	500.00
601-40-43985	Miscellaneous	-	10,000.00	10,000.00
601-40-44107	State of AK PERS Relief	-	30,000.00	30,000.00
	Total MUS REVENUE	469,262.06	2,853,000.00	2,383,737.94
	Total Fund Revenue	469,262.06	2,853,000.00	2,383,737.94
Water & Sewer Expenses				
601-10-54400	Service Charges	5,648.35	21,875.00	16,226.65
601-10-54434	3rd Party Collection Fees	-	625.00	625.00
601-10-54435	Postage	900.00	3,750.00	2,850.00
601-10-54460	Gen. Fund Admin. Overhead	71,500.00	356,250.00	284,750.00
601-10-54700	Transfer Out	-	2,384,550.00	2,384,550.00
	Total Water & Sewer Expenses	78,048.35	2,767,050.00	2,689,001.65
Water Expenses				
601-20-54125	Salaries & Wages	66,702.26	300,000.00	233,297.74
601-20-54130	Overtime	28,346.37	86,067.00	57,720.63
601-20-54140	Employee Benefits	40,377.98	105,571.00	65,193.02
601-20-54210	Electricity	60,471.52	175,000.00	114,528.48
601-20-54215	Heating Fuel	147,258.87	80,100.00	(67,158.87)
601-20-54216	KEA Waste Heat	64,558.92	20,000.00	(44,558.92)
601-20-54220	Building Maintenance	851.67	6,250.00	5,398.33
601-20-54301	Clothing/Safety Equipment	72.63	2,500.00	2,427.37
601-20-54315	Office Supplies	77.50	3,103.00	3,025.50
601-20-54327	Small Tools	205.43	1,250.00	1,044.57
601-20-54331	Chemicals	-	180,000.00	180,000.00
601-20-54332	Pipe & Materials	1,804.08	69,003.00	67,198.92
601-20-54410	Telephone	3,242.69	14,970.00	11,727.31
601-20-54411	Internet/Cable	-	3,000.00	3,000.00
601-20-54415	Travel/Loding	-	5,000.00	5,000.00
601-20-54425	Training	-	10,000.00	10,000.00
601-20-54430	Dues & Membership	625.00	5,000.00	4,375.00
601-20-54436	Professional Services	105.00	80,000.00	79,895.00
601-20-54439	Insurance	-	17,500.00	17,500.00
601-20-54450	Freight Charges	9,522.40	10,000.00	477.60
601-20-54505	Unleaded Gas/Diesel/Oil	-	4,688.00	4,688.00
601-20-54525	Light Vehicle R & M	26.43	1,875.00	1,848.57
601-20-54526	Vehicle & Equipment R & M	555.98	3,750.00	3,194.02
601-20-54541	Lab Equipment/Testing	4,547.55	25,000.00	20,452.45
601-20-54600	Capital Purchase	1,635.00	50,000.00	48,365.00
	Total Water Expenses	430,987.28	1,259,627.00	828,639.72
Sewer Expenses				
601-30-54125	Salaries & Wages	123,388.39	407,539.00	284,150.61
601-30-54130	Overtime	17,741.72	67,828.00	50,086.28
601-30-54140	Employee Benefits	58,916.95	153,934.00	95,017.05
601-30-54210	Electricity	35,632.81	104,253.00	68,620.19
601-30-54211	Electricity-Sewage Lagoon	-	12,500.00	12,500.00
601-30-54215	Heating Fuel	-	37,500.00	37,500.00
601-30-54220	Building Maintenance	187.58	80,000.00	79,812.42
601-30-54301	Clothing/Safety Equipment	507.27	7,781.00	7,273.73

City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
601-30-54315	Ofc Sup/Equip/Maintenance	-	2,128.00	2,128.00
601-30-54316	Operational Supplies	-	3,750.00	3,750.00
601-30-54327	Small Tools	1,519.40	9,599.00	8,079.60
601-30-54331	Chemicals	-	37,762.00	37,762.00
601-30-54332	Pipe & Materials	9,283.17	75,000.00	65,716.83
601-30-54415	Travel/Loding	-	4,375.00	4,375.00
601-30-54425	Training	-	13,484.00	13,484.00
601-30-54436	Professional Services	13,153.43	43,750.00	30,596.57
601-30-54439	Insurance	-	7,500.00	7,500.00
601-30-54450	Freight Charges	10,378.08	25,000.00	14,621.92
601-30-54505	Unleaded Gas/Diesel/Oil	-	43,875.00	43,875.00
601-30-54525	Light Vehicle R & M	442.16	2,999.00	2,556.84
601-30-54526	Vehicle & Equipment R & M	1,400.04	28,125.00	26,724.96
601-30-54600	Capital Purchases - Pumps	83,136.22	-	(83,136.22)
601-30-54901	Miscellaneous	-	55.00	55.00
Total Sewer Expenses		355,687.22	1,168,737.00	813,049.78
Total Fund Expenditures		864,722.85	5,195,414.00	4,330,691.15
Net Revenue Over Expenditures		(395,460.79)	(2,342,414.00)	(1,946,953.21)

REFUSE ENTERPRISE FUND

ENTERPRISE REVENUE

602-40-43923	Baler Drop Off Charges	5,734.71	30,000.00	24,265.29
602-40-43924	Residential Refuse Collec	93,994.31	345,000.00	251,005.69
602-40-43925	Commercial Refuse Collect	169,307.26	640,000.00	470,692.74
602-40-43926	Refuse Equipment Sales	-	2,000.00	2,000.00
602-40-43927	Residential Refuse Cart	69,308.78	1,850.00	(67,458.78)
602-40-43928	Commercial Dumpster Rental	10,233.00	38,000.00	27,767.00
602-40-44107	State of AK PERS Relief	-	28,496.00	28,496.00
602-40-49987	Miscellaneous Income	-	7,000.00	7,000.00
Total REFUSE ENTERPRISE FUND		348,578.06	1,092,346.00	743,767.94
Total Fund Revenue		348,578.06	1,092,346.00	743,767.94

Enterprise Expenses

602-40-54125	Salaries & Wages	167,417.05	579,620.00	412,202.95
602-40-54130	Overtime	2,810.89	11,000.00	8,189.11
602-40-54140	Employee Benefits	83,799.19	220,256.00	136,456.81
602-40-54210	Electricity	7,965.36	24,050.00	16,084.64
602-40-54215	Heating Fuel	27,216.51	81,509.00	54,292.49
602-40-54220	Building Maintenance	272.76	8,661.00	8,388.24
602-40-54300	Operational Supplies	2,766.00	100,998.00	98,232.00
602-40-54301	Clothing/Safety Equipment	-	3,750.00	3,750.00
602-40-54307	Spring Cleanup	-	11,944.00	11,944.00
602-40-54315	Office Supplies	34.99	2,223.00	2,188.01
602-40-54327	Small Tools	12.99	1,250.00	1,237.01
602-40-54410	Telephone	956.85	4,200.00	3,243.15
602-40-54415	Travel/Lodging	-	12,308.00	12,308.00
602-40-54425	Training	-	14,174.00	14,174.00
602-40-54436	Professional Services	4,186.46	24,919.00	20,732.54
602-40-54439	Insurance	-	60,000.00	60,000.00
602-40-54448	Bad Debt Expense	-	5,000.00	5,000.00
602-40-54449	Closure & Post Closure	-	1,800.00	1,800.00
602-40-54450	Refuse Operating Permit	8,000.00	5,000.00	(3,000.00)
602-40-54451	Capital Purchases	-	1,000,000.00	1,000,000.00
602-40-54452	Freight Charges	509.96	38,000.00	37,490.04

City of Kotzebue
 Revenues with Comparison to Budget
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		YTD Actual	Budget	Unexpended
602-40-54505	Unleaded Gas/Diesel/Oil	472.95	40,858.00	40,385.05
602-40-54525	Light Vehicle R & M	-	2,901.00	2,901.00
602-40-54526	Vehicle & Equipment R & M	1,894.54	16,168.00	14,273.46
602-40-54527	Gen. Fund Admin. Overhead	27,500.00	137,500.00	110,000.00
602-40-54600	Capital Purchase	347,230.00	-	(347,230.00)
Total REFUSE ENTERPRISE FUND		683,046.50	2,408,089.00	1,725,042.50
Total Fund Expenditures		683,046.50	2,408,089.00	1,725,042.50
Net Revenue Over Expenditures		(334,468.44)	(1,315,743.00)	(981,274.56)

ENTERPRISE ACCOUNTS

Total Fund Revenue	817,840.12	3,945,346.00	3,127,505.88
Total Fund Expenditures	1,547,769.35	7,603,503.00	6,055,733.65
Net Revenue Over Expenditures	(729,929.23)	(3,658,157.00)	(2,928,227.77)

ARCTIC SPIRITS REVENUE

603-00-43405	Retail Sales-Liquor	628,637.90	3,057,500.00	2,428,862.10
603-00-43407	Retail Sales - Tobacco	24,487.06	85,000.00	60,512.94
603-00-43408	Retail Sales - Miscellaneous	2,671.70	13,000.00	10,328.30
603-00-43410	Distribution Point Fees	240.00	1,500.00	1,260.00
603-00-43425	Permitting Fees	30,848.94	75,000.00	44,151.06
603-00-44107	State of AK PERS Relief	-	15,697.00	15,697.00
Total ARCTIC SPIRITS REVENUE		686,885.60	3,247,697.00	2,560,811.40
Total Fund Revenue	686,885.60	3,247,697.00	2,560,811.40	

ARCTIC SPIRITS EXPENSES

603-10-54110	LBCB Stipend	-	2,100.00	2,100.00
603-10-54125	Salaries & Wages	73,271.63	244,638.00	171,366.37
603-10-54130	Overtime	45.00	4,500.00	4,455.00
603-10-54140	Employee Benefits	24,787.39	101,752.00	76,964.61
603-10-54210	Electricity	2,084.96	7,500.00	5,415.04
603-10-54215	Heating Fuel	12,441.13	40,000.00	27,558.87
603-10-54220	Building Maintenance	125.60	4,000.00	3,874.40
603-10-54300	Cleaning Supplies	47.35	2,000.00	1,952.65
603-10-54315	Office Supplies & Equip	602.36	10,000.00	9,397.64
603-10-54320	Product Acquisition	-	1,600,000.00	1,600,000.00
603-10-54321	Cash Overs/Shorts - Pkg Store	(26.32)	200.00	226.32
603-10-54400	Service Charges	9,335.38	55,800.00	46,464.62
603-10-54410	Telephone/Fax	388.81	1,600.00	1,211.19
603-10-54415	Travel/Lodging/Per Diem	425.00	2,500.00	2,075.00
603-10-54425	Training	-	1,250.00	1,250.00
603-10-54433	Postage	-	63.00	63.00
603-10-54434	Freight Charges	16,825.05	350,000.00	333,174.95
603-10-54436	Professional Services	-	500.00	500.00
603-10-54438	Legal Fees	546.30	5,000.00	4,453.70
603-10-54439	Insurance	-	78,750.00	78,750.00
603-10-54505	Gas/Diesel	-	2,100.00	2,100.00
603-10-54526	Light Vehicle R & M	-	2,500.00	2,500.00
603-10-54527	Gen. Fund Admin. Overhead	38,500.00	155,000.00	116,500.00
603-10-54530	Equipment Maint.	-	2,600.00	2,600.00
603-10-54625	Computer Equipment	-	30,000.00	30,000.00
Total ARCTIC SPIRITS EXPENSES		179,399.64	2,704,353.00	2,524,953.36

City of Kotzebue
Revenues with Comparison to Budget
For the 4 Months Ending April 30, 2025

GENERAL FUND

	YTD Actual	Budget	Unexpended
Total Fund Expenditures	179,399.64	2,704,353.00	2,524,953.36
Net Revenue Over Expenditures	507,485.96	543,344.00	35,858.04
Recap			
Revenue			
GENERAL REVENUE	247,114.53	10,295,025.00	10,047,910.47
CAPITAL FUND	-	2,166,936.00	2,166,936.00
MUS REVENUE	817,840.12	3,945,346.00	3,127,505.88
ARCTIC SPIRITS	686,885.60	3,247,697.00	2,560,811.40
Total Revenue	1,751,840.25	19,655,004.00	17,903,163.75
Expense			
GENERAL REVENUE	2,657,510.98	13,115,408.00	10,457,897.02
CAPITAL FUND	367,077.96	1,869,936.00	1,502,858.04
MUS REVENUE	1,547,769.35	7,603,503.00	6,055,733.65
ARCTIC SPIRITS	179,399.64	2,704,353.00	2,524,953.36
Total Revenue	4,751,757.93	25,293,200.00	20,541,442.07
Net Revenue Over Expenditures	(2,999,917.68)	(5,638,196.00)	(2,638,278.32)

City of Kotzebue
 Prior Year Comparison
 For the 4 Months Ending April 30, 2025

GENERAL FUND

	CY 2025	CY 2024	Variance
GENERAL REVENUE	247,114.53	2,862,010.14	(2,614,895.61)
Total Fund Revenue	<u>247,114.53</u>	<u>2,862,010.14</u>	<u>(2,614,895.61)</u>

EXPENSES

ADMINISTRATION DEPT.	559,595.94	572,163.28	(12,567.34)
CITY CLERK	39,839.99	69,908.80	(30,068.81)
HUMAN RESOURCES	55,654.16	-	55,654.16
PLANNING	125,572.34	128,919.24	(3,346.90)
POLICE DEPT	426,476.45	564,050.93	(137,574.48)
JAIL DEPT	252,563.39	428,858.79	(176,295.40)
FIRE/EMT DEPT	352,012.94	416,778.06	(64,765.12)
PUBLIC WORKS DEPT	731,835.68	1,546,954.46	(815,118.78)
SMALL BOAT HARBOR	1,937.78	11,693.54	(9,755.76)
PARKS & REC.	107,736.31	119,171.34	(11,435.03)
OTHER AGENCY CONTRIBUTIONS	4,125.00	6,119.12	(1,994.12)
NON-DEPT. EXPENSE	161.00	483.00	(322.00)
Total Fund Expenditures	<u>2,657,510.98</u>	<u>3,865,100.56</u>	<u>(1,207,589.58)</u>
Net Revenue Over Expenditures	<u>(2,410,396.45)</u>	<u>(1,003,090.42)</u>	<u>(1,407,306.03)</u>

CAPITAL PROJECTS

Revenue	-	281,173.62	281,173.62
Expenses	367,077.96	480,773.03	113,695.07
Net Revenue Over Expenditures	<u>(367,077.96)</u>	<u>(199,599.41)</u>	<u>167,478.55</u>

MUS REVENUE

MUS REVENUE	469,262.06	842,601.62	373,339.56
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EXPENSES

Water & Sewer Expenses	78,048.35	81,587.28	3,538.93
Water Expenses	430,987.28	295,398.61	(135,588.67)
Sewer Expenses	355,687.22	247,514.74	(108,172.48)
Total Fund Expenditures	<u>864,722.85</u>	<u>624,500.63</u>	<u>(240,222.22)</u>
Net Revenue Over Expenditures	<u>(395,460.79)</u>	<u>218,100.99</u>	<u>613,561.78</u>

REFUSE ENTERPRISE FUND

REVENUE	348,578.06	345,223.87	(3,354.19)	
Enterprise Expenses				
602-40-54125	Salaries & Wages	167,417.05	579,620.00	412,202.95
602-40-54130	Overtime	2,810.89	11,000.00	8,189.11
602-40-54140	Employee Benefits	83,799.19	220,256.00	136,456.81
602-40-54210	Electricity	7,965.36	24,050.00	16,084.64
602-40-54215	Heating Fuel	27,216.51	81,509.00	54,292.49
602-40-54220	Building Maintenance	272.76	8,661.00	8,388.24
602-40-54300	Operational Supplies	2,766.00	100,998.00	98,232.00
602-40-54301	Clothing/Safety Equipment	-	3,750.00	3,750.00
602-40-54307	Spring Cleanup	-	11,944.00	11,944.00
602-40-54315	Office Supplies	34.99	2,223.00	2,188.01
602-40-54327	Small Tools	12.99	1,250.00	1,237.01
602-40-54410	Telephone	956.85	4,200.00	3,243.15

City of Kotzebue
 Prior Year Comparison
 For the 4 Months Ending April 30, 2025

GENERAL FUND

		CY 2025	CY 2024	Variance
602-40-54415	Travel/Lodging	-	12,308.00	12,308.00
602-40-54425	Training	-	14,174.00	14,174.00
602-40-54436	Professional Services	4,186.46	24,919.00	20,732.54
602-40-54439	Insurance	-	60,000.00	60,000.00
602-40-54448	Bad Debt Expense	-	5,000.00	5,000.00
602-40-54449	Closure & Post Closure	-	1,800.00	1,800.00
602-40-54450	Refuse Operating Permit	8,000.00	5,000.00	(3,000.00)
602-40-54451	Capital Purchases	-	1,000,000.00	1,000,000.00
602-40-54452	Freight Charges	509.96	38,000.00	37,490.04
602-40-54505	Unleaded Gas/Diesel/Oil	472.95	40,858.00	40,385.05
602-40-54525	Light Vehicle R & M	-	2,901.00	2,901.00
602-40-54526	Vehicle & Equipment R & M	1,894.54	16,168.00	14,273.46
602-40-54527	Gen. Fund Admin. Overhead	27,500.00	137,500.00	110,000.00
602-40-54600	Capital Purchase	347,230.00	-	(347,230.00)
REFUSE ENTERPRISE FUND		683,046.50	370,025.55	(313,020.95)
Net Revenue Over Expenditures		<u>(334,468.44)</u>	<u>(24,801.68)</u>	<u>309,666.76</u>
ENTERPRISE ACCOUNTS				
Total Fund Revenue		817,840.12	1,187,825.49	369,985.37
Total Fund Expenditures		1,547,769.35	994,526.18	(553,243.17)
Net Revenue Over Expenditures		<u>(729,929.23)</u>	<u>193,299.31</u>	<u>923,228.54</u>
ARCTIC SPIRITS				
REVENUES		686,885.60	962,227.94	275,342.34
EXPENSES		179,399.64	309,323.71	129,924.07
Net Revenue Over Expenditures		<u>507,485.96</u>	<u>652,904.23</u>	<u>145,418.27</u>
Recap				
Revenue				
GENERAL REVENUE		247,114.53	2,862,010.14	2,614,895.61
CAPITAL FUND		-	281,173.62	281,173.62
MUS REVENUE		817,840.12	1,187,825.49	369,985.37
ARCTIC SPIRITS		686,885.60	962,227.94	275,342.34
Total Revenue		<u>1,751,840.25</u>	<u>5,293,237.19</u>	<u>3,541,396.94</u>
Expense				
GENERAL REVENUE		2,657,510.98	3,865,100.56	1,207,589.58
CAPITAL FUND		367,077.96	480,773.03	113,695.07
MUS REVENUE		1,547,769.35	994,526.18	(553,243.17)
ARCTIC SPIRITS		179,399.64	309,323.71	129,924.07
Total Revenue		<u>4,751,757.93</u>	<u>5,649,723.48</u>	<u>897,965.55</u>
Net Revenue Over Expenditures		<u>(2,999,917.68)</u>	<u>(356,486.29)</u>	<u>2,643,431.39</u>

Public Works Department Report

April/May 2025

Russell Ferguson/Lorraine Hunnicutt

Public Works – Russell Ferguson is traveling to Washington DC along with some City Council Members and the City Manager.

Water Treatment Plant – The thirteen (13) new UF modules have been installed at the water treatment plant. It has increased ultra filtration flow rate and lowered Transmembrane Pressure significantly. Call outs for plugged UF membranes have been nearly eliminated, and Water Storage Tank levels are now up to 21 feet and rising about 6 inches per day. Drake has installed 6 air bubblers at Devil's Lake to help with manganese and iron removal. Since the bubbler system has been installed the manganese level has been dropping daily for 2 weeks and is now at 0.09 mg/L. The broken check valve for the ultra-filtration pump has been replaced. A larger sodium hydroxide tank and new injection point have been installed by Udelhoven to help with sodium hydroxide injection in the fall. This will improve manganese removal by raising pH in the Oxidation tank. The Gravity Waste sump still has a broken discharge line under the building slab. Udelhoven attempted a camera inspection of the line, but was unable to do it because of too many elbows in the line. A clean-out installation and re-inspection is planned for their next visit. The Vortac Lake suction line has been installed for the summer. The switchover to Vortac will be dependent on when the lake thaws, but is usually in early June.

Building Maintenance – For a complete record of the work orders – on Public Works Assistant Directors computer. Reports are from April 10, 2025 through May 5, 2025. There were nine (9) work orders generated. Two (2) Fire Hall; Five (5) Jail; One (1) Old Rec Center; One (1) Youth Center.

Streets Department – has been busy with snow removal. There were three work orders generated for the Streets department.

Shop Department – there were seven (7) work orders. Three (3) KFD; Three (3) Heavy Equipment; One (1) Light Duty.

Line Maintenance – there were twenty-four (24) work orders generated of which ten were billable \$2,900.00. We have new pumps installed at Lift Station #10, both pumps are running. They do have the correct flanges which makes a difference. Lift Station #11 also has new pumps installed. The discharge will need to be cleaned so pump #2 can be installed. Lift Station #2 has new pumps installed and everything is running fine. Lift Station #12 – we are waiting for rebuild kits for the pumps which are around 40 years old. The breaker and the contact switches will need to be changed out as they

are fried. We only have one working pump at Lift Station #12. We hired four (4) pump crew.

Refuse Department – the new baler is currently in the manufacturing process and should arrive the first week of August. Blankenship came up and had a meeting with Drake Construction, Northwest Electric and Public Works on replacing the baler machine.



City of Kotzebue, Alaska
Police Department

258B Third Avenue Box 550 Kotzebue, AK 99752-0550
Office: 907-442-3539 Fax: 907-442-3357
Christopher Cook, Chief of Police

Section X, Item a)



To: City Manager Leon Kiana
Re: Kotzebue Police and Jail Activity Report

Date: 5/07/2025

Since the Kotzebue Police Department's last activity report, the police department has responded to 879 calls for service (April 2025), a 49% increase from the month of March. Calls of note for the month of April were 35 Animal Control calls, 38 Intoxicated Persons, 41 Traffic Stops, and 22 Disturbances. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Tuesday between the hours of 02:00 am to 03:00 am.

The Kotzebue Regional Jail processed 79 prisoners during the month of April, a 49% increase from March (53).

Community Policing:

- KPD officers had 327 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of April.
- KPD officers conducted 131 security checks of businesses, or other locations within the city.

Staff Development and Training:

- Sgt. Meier, Sgt. Buege are participating in Police One Leadership Training: Leadership 1-8, Leadership Academy, Leadership and Law Enforcement, Leadership Essentials, Leadership for the New Supervisor, Leadership in Law Enforcement, Leadership Skills Using the "Abilene Paradox," Leadership Styles, Leadership Tips for New Supervisors, and Leadership vs Management.
- All officers are participating in Police One Trainings; Ambush Awareness and Preparation, Anti-Bias Training, Autism for Law Enforcement: Definition and Prevalence, Autism for Law Enforcement; Promoting Safe Outcomes, Below 100; Watch Your Speed, Be Smart With Your Smart Phone; Law Enforcement Use of Personal Devices, and Career Professionalism.
- Ofc. Stamper completed Training as a Glock Armorer.
- Ofc. Stamper completed training for Reid Investigation and Interviewing Techniques.
- New Police Officer Brian Glenn completed FTO and comes to Kotzebue with extensive training and experience
- Sgt. Buege completed maintenance and a monthly test run of the drone.
- Community Service Officer Darilyn Nelson will be returning to the department beginning 5/12/2025.

Community Service Officers:

- The Community Service Officers responded to 35 calls for service regarding animal complaints, a 8% Increase from March (33).
- The CSOs impounded 7 dogs.
- 2 animal(s) were adopted or rescued. (14 since beginning of the year).
- 1 animal(s) was euthanized in April. (1 since the beginning of the year).
- Served or attempted to serve 0 court documents.

Christopher Cook / Chief of Police



KOTZEBUE POLICE DEPARTMENT
258B THIRD AVENUE

PO BOX 550
 KOTZEBUE, AK 99752

Date : 05/07/2025
 Page : Section X, Item a)
 Agency : KPD

Calls For Service Totals By Call Type

04/01/2025 to 04/30/2025

Call Type	Totals
AGAS AGENCY ASSIST (NON LAW ENFORCEMENT) M	14
ALAR-U ALARM UNFOUNDED	1
AMBU AMBULANCE	27
AOFF ASSIST OFFICIAL	2
ASLT ASSAULT	10
CHAB CHILD ABUSE/NEGLECT	1
CIVIL CIVIL	10
COURT COURT APPEARANCES	6
CRIM CRIMINAL MISCHIEF	1
CURF CURFEW	2
DISC DISORDERLY CONDUCT	3
DIST DISTURBANCE	22
DOGY ANIMAL CONTROL	35
DOMS DOMESTIC	10
DRUG DRUGS	1
DUI DRIVING UNDER THE INFLUENCE	6
DVORDER DV ORDER SERVICE	2
FIGH FIGHT	2
FIRE FIRE	1
FRAD FRAUD	12
HARA HARASSMENT	2
HUMR HUMAN REMAINS FOUND	1
IDENT IDENTITY THEFT	5
INTP INTOXICATED PERSON	38
JAOFF JAIL ASSIST OFFICAL(BOOKINGS=AST, COU	10
JDPS DPS TRANSFERS TO AND FROM ANY STATE (3
JPTRN JAIL PRISONER TRANSPORTS	1
MPER MISSING PERSON	1
MVC-D MOTOR VEHICLE CRASH-DAMAGE ONLY	2
PASS PUBLIC ASSIST	252
PHN Phone Call	9
POLYCOM INMATE COURT	13
PROV PROBATION VIOLATION	2
PSAF PUBLIC SAFETY	15
PUBR PUBLIC RELATIONS	66
PW Public works	4
SALT SEXUAL ASSAULT	3
SCHOOL SCHOOL PATROL	9



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 05/07/2025
Page : Section X, Item a)
Agency : KPD

Calls For Service Totals By Call Type

04/01/2025 to 04/30/2025

Call Type	Totals
SECU SECURITY	131
SUCD SUICIDE/SUICIDAL/ATTEMPTED/POSSIBLE	5
SUM/SUB SERVING SUMMONS/SUBPOENA/ORDER TO SHO	15
THEF THEFT	6
THRE THREATS	7
TITLE-47 TITLE-47 (ALCOHOL, MENTAL, OR SUICIDA	1
TRAF TRAFFIC	41
TRES CRIMINAL TRESPASS	3
TSA TSA ASSISTS/AIRPORT SECURITIES	4
UNTD UNATTENDED DEATH	1
VAND VANDALISM	2
VOCR VIOLATION OF CONDITIONS OF RELEASE	3
WARRANT WARRANT (ARREST, BENCH, DAY, AND SEAR	37
WEAP WEAPONS	1
WELF WELFARE CHECK	18
Grand Total for all calls	879



KOTZEBUE POLICE DEPARTMENT
258B THIRD AVENUE
 PO BOX 550
 KOTZEBUE, AK 99752

Date : 05/01/2025 Section X, Item a)
 Page : 1
 Agency : KPD

Calls For Service By Time of Day / Day of Week

04/01/2025 to 04/30/2025

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	3	1	5	3	2	3	3	20
0100 - 0159 Hrs	2	1	3	2	1	4	1	14
0200 - 0259 Hrs	12	0	8	13	18	11	6	68
0300 - 0359 Hrs	6	0	11	14	3	1	10	45
0400 - 0459 Hrs	0	0	9	5	1	7	5	27
0500 - 0559 Hrs	1	0	2	1	0	5	5	14
0600 - 0659 Hrs	1	0	1	5	0	1	1	9
0700 - 0759 Hrs	1	3	3	2	1	1	4	15
0800 - 0859 Hrs	2	8	9	8	5	7	2	41
0900 - 0959 Hrs	3	5	5	12	6	4	2	37
1000 - 1059 Hrs	4	7	12	4	4	7	4	42
1100 - 1159 Hrs	6	7	8	4	8	4	5	42
1200 - 1259 Hrs	4	11	8	8	2	7	4	44
1300 - 1359 Hrs	1	7	7	7	11	7	5	45
1400 - 1459 Hrs	4	5	12	7	2	8	4	42
1500 - 1559 Hrs	1	4	18	9	11	4	6	53
1600 - 1659 Hrs	3	11	10	10	10	5	6	55
1700 - 1759 Hrs	6	11	9	5	3	6	6	46
1800 - 1859 Hrs	6	7	6	6	1	8	1	35
1900 - 1959 Hrs	1	1	6	6	3	10	3	30
2000 - 2059 Hrs	4	4	13	8	3	6	9	47
2100 - 2159 Hrs	2	4	10	9	8	7	7	47
2200 - 2259 Hrs	2	4	9	11	0	4	1	31
2300 - 2359 Hrs	1	5	4	4	3	5	8	30
Total	76	106	188	163	106	132	108	879

Kotzebue Fire Department

City Council Report

May, 15, 2025

In April this year, KFD responded to an approximate 101 calls. 93 of these were EMS related while 8 were Fire/public assistance related.

We are actively working with the State to host a Hazmat ops/Firefighter I class for those in the Fire Department and it's Volunteers with the possibility of others in the community attending as well. This class is planned to begin on May 20th

This past month Staheli Foster Jr. obtained his EMT-1 certification through the training Maniilaq Emergency Medical services offers. We are continuing to work with Maniilaq EMS to get for our Emergency Medical training and EMS case reviews.

Currently we have 3 positions on staff open for new Firefighters. We are also looking for an Administrative Assistant in our office.

Though we are short staffed, the fire department is filled with people who are working hard to provide quality emergency care and fire suppression when those needs arise.

-Fire Chief Joshua Funk

EMS Calls April 2025	
Medevac Patient Transport	49
911 Response/Transport	41
Police Matter/Assist	1
Agency Mutual Aid	1
Non-Emergency Transport	0
Call Cancelled/ No Patient Contact	0
Refusals	0
Human Remains Transport	0
False Call	1
EMS Rescue/ Other Standby	0
Total	93
Fire Calls April 2025	
False Fire Alarm	1
Lockout/ Public Assist	5
HazMat Incident	0
Rescue Operation	0
Building Fire	0
Vehicle Fire	0
Brush/ Wildland Fire	0
Trash/ Dumpster Fire	0
Investigation for Signs of Fire	1
Investigate for HazMat	1
Unapproved Open Burn/ Fire Extinguishment	0
Mutual Aid/ Standby	0
Total	8
Approximate Total Incidents 04/2025	101

Staffing Updates

- **On-Call Attendants:** Three new on-call attendants have been onboarded and are performing well, helping maintain consistent operations during full-time staff absences.
- **Marathon Planning Support:** A request is being made to hire a local consultant at the Attendant pay rate to organize and manage all aspects of the proposed Arctic Circle Marathon.

Special Events

- **July 4th Celebration:** Planning is underway for the 2025 Independence Day festivities. The first planning meeting is scheduled for July 13, 2025, from 12:00 PM to 1:00 PM at the Youth Center. Lunch will be provided.
- **RERC Program Application:** Parks and Recreation applied for the *Recreation Economy for Rural Communities (RERC)* program last fall. We have been selected as one of 25 semi-finalist communities out of over 200 applicants. Our steering committee completed the first interview on May 8, 2025. Final results are expected in June.

Boat Harbor Improvements

- **Ramp Extensions:** Work on extending the harbor ramps is in progress. Each of the five ramps is estimated to require approximately two weeks for completion. Ten new ramp railings have been installed. Modifications to the ramp decking are currently underway.

Youth Center

- **Facility Rentals:** The Youth Center remains in high demand, especially on weekends. Some days have seen up to three separate rentals.
- **Boiler Room Floor:** The boiler room floor requires replacement. A public notice was issued requesting contractor estimates. So far, four responses of interest have been received.
- **Ongoing Programs:**
 - **Swing Dance Class:** Every other Wednesday, 7:00 PM – 8:30 PM
 - **Dance Fit Class:** Tuesdays and Thursdays, 7:00 PM – 8:30 PM
 - **Toddler Time:** Tuesdays and Thursdays, 10:00 AM – 11:30 AM. Attendance averages 25 children per session, including participants from Nikaitchuat School and individual families. Special sessions are also available to home-schooled students by arrangement.

Armory

- **Hours of Operation:**

- **Monday, Wednesday, Friday: 5:30 PM – 9:30 PM**
 - **Saturday: 11:00 AM – 4:00 PM**
 - **Upcoming Programs: A public fitness challenge with prizes is being developed to encourage community health and fitness.**
 - **Equipment Purchase: A purchase order has been completed for four new treadmills.**
-

School Gym – Open Gym Access

- **Basketball Hours:**
 - **Sunday: 6:00 PM – 9:00 PM**
 - **Monday to Wednesday: 6:00 PM – 8:00 PM**
 - **Summer Use: A request for summer gym use has been submitted to the school district maintenance department.**
-

Veterans Commemorative Park

- **Fundraising and Procurement: Letters requesting donations have been sent to local organizations. Funds will support procurement of key materials, including flagpoles, a statue base, benches, and picnic tables.**

April 2025

Arctic Spirits Manager's Report

To: Leon Kiana – City Manager
CC: Mike Laughlin – Finance Director, Donald Jones – City Clerk
From: Jamie Lambert, Arctic Spirits Manager
Date: May 2, 2025
Re: Arctic Spirits Manager's report and monthly recap comparison.

The following is a calendar recap for April 2024 as compared to April 2025.

Total revenue collected in April of 2024 was \$273,376.34, compared to \$312,461.78 in March of 2024. This is an increase of \$39,085.44 or almost 14% more revenue than this time last year. There were 25 sales days in April of 2024 and 26 sales days in April of 2025.

In April of 2024 we had 5,061 customers compared to 5,667 in April of 2025. This is an increase of 606 customers. The average sale in April of 2024 was \$54.02 compared to \$55.14 in April of 2025 or an average of \$1.12 more spent per customer this year compared to last year.

Cigarette sales in April of 2024 were \$5,580.34 as compared to \$9,489.91 in April of 2025. This is an increase of \$3,909.57 in tobacco sales compared to this time LY.

The Delivery Site 3 logged transactions.

The number of 10-day permits issued was 244.

The number of 30-day permits issued was 2. Total Delivery Site fees - \$120.00

The number of 90-day permits issued was 1. Total Permits - \$7,745.00

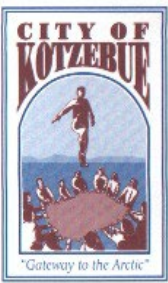
The number of 180-day permits issued was 11.

The number of one-year permits issued was 59.

At least 3 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received over 12 COR/judgements to update in our system.

Inventory for April 2025 has been completed and filed.

Please feel free to contact me if you have any questions,
 Jamie Lambert - Arctic Spirits Store Manager
 (907)442-4000 or (907)412-0747



P.O. Box 46

Kotzebue, Alaska 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

Human Resources City Council Report

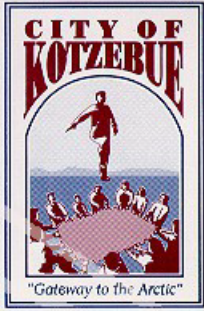
1. Welcomed 10 new employees across various departments.
2. Promoted 2 employees within the organization.
3. Processed 3 resignations from employees across different departments.

Actively Advertising as of May 9th, 2025!

Job Title	Department	Full-Time/Part-Time
Fire Lieutenant	Fire Department	Regular/Full-Time
Office Assistant	Fire Department	Regular/Full-Time
Firefighter/EMT-1, EMT-2, EMT-3, or Paramedic	Fire Department	Regular/Full-Time
EMS/FIRE: First Responder	Fire Department	Regular/Full-Time
City Planner	Planning Department	Regular/Full-Time
Refuse Landfill Supervisor	Public Works	Regular/Full-Time
Refuse Helper	Public Works	Regular/Full-Time
Streets Operator	Public Works	Temporary/Full-Time
Water Treatment Plant Operator	Public Works	Regular/Full-Time
Superintendent	Police Department	Regular/Full-Time
Community Service Officer	Police Department	Regular/Full-Time

Key Accomplishments/Ongoing items:

1. Continued developing Standard Operating Procedures (SOPs) to improve HR process efficiency and consistency.
2. Managed Public Relations (PR) responsibilities, enhancing communication and public engagement for the City.
3. Focused on improving employee relations through clear communication, addressing concerns, and reinforcing City policies.
4. Streamlined the onboarding process by transitioning to Adobe Sign, speeding up document processing and reducing in-person steps.
5. Continued coordinating open enrollment for the 2025-2026 benefits year, ensuring smooth processing of necessary paperwork and assisting employees with their benefits options.



05/15/25

Planning Director: May RCCM Report

- I. Permits for month of April
 - a. Building permits
 - i. 2 pending
 - ii. 0 issued
 - b. Moving permits
 - i. 0 pending
 - ii. 0 issued
 - c. Excavation permits
 - i. 0 pending
 - ii. 0 issued
 - d. Variance Requests
 - i. 0 pending
 - ii. 1 issued
 - e. Tidelands permits
 - i. 1 pending
 - ii. 0 issued
 - f. Subdivisions
 - i. 0 pending
 - ii. 0 issued

- II. Lagoon & Swan Lake Loop Replacement
 - a. RFP awarded to DOWL October 2024.
 - b. DOWL has been working on desktop study since October and came to Kotzebue this week to collect more information about water system.

- III. 2024 October West Coast Storm Disaster Recovery
 - a. Upgraded to federal disaster January 15th opening up federal funds and resources for disaster recovery
 - b. Attending weekly meetings with FEMA Recovery Scoping to identify recovery/mitigation projects and work on reimbursable costs.

- IV. Hazards Mitigation Plan (HMP) Update
 - a. Updated HMP adopted by City Council at November RCCM on November 21st.
 - b. The updated HMP has been submitted to the State and FEMA for approval.
 - c. **Status:** State of Alaska approved, FEMA has finished review, need changes made to approve.

- d. Upon State and FEMA approval, the City will have an updated HMP valid until December 2029.

V. Recreation Center

- a. Capital Project Fund (CPF) submitted with Congressman Begich's office.
- b. EPA Community Wide Assessment Grant for States and Tribes (CWAGST) through DEC Brownfields Program.
 - i. DEC applied for program in November 2024, award notification will be sent in late spring 2025.

VI. CAIN Building

- a. Planning Commission passed resolution recommending building to be used as heavy equipment storage until June 2025 at which point building utilization will be reassessed.
- b. Utilization options reviewed at Planning Commission Meeting on May 14th. Recommendation resolution will be submitted will be submitted at next regular City Council meeting.

VII. Cape Blossom Road/Port Project

- a. Planning for Phase II has begun. Construction to begin late Summer 2025 and finish Summer 2026.
- b. Two open houses hosted by DOT to discuss details of project with community.
- c. Borough led initiative to extract gravel from Iggy Hill for project.

VIII. Land Disposal: Sale of City-Owned Property to NVOK

- a. Sales agreement has been finalized between City and Tribe.
- b. Following items remaining:
 - i. City has officially transferred ownership to Tribe through quitclaim deed.
 - ii. Piling placement work has been started by Tribe.
 - iii. Ashley Johnson-Barr (AJB) Park repairs to be done by City.
 - iv. Tribe will take over responsibility and maintenance of AJB Park



**CITY OF KOTZEBUE, ALASKA
ORDINANCE NO. 25-03**

ENTITLED: “A CODE ORDINANCE ADDING NEW SECTIONS TO THE KOTZEBUE MUNICIPAL CODE (“KMC”) TITLE 13, CHAPTER 13.04, WATER AND SEWER UTILITY, A NEW SECTION 13.04.350, ENTITLED ‘LIENS FOR PAST DUE UTILITY BILLINGS’ AND KOTZEBUE MUNICIPAL CODE (“KMC”) CHAPTER 8.04, REFUSE COLLECTION, A NEW SECTION 8.04.310, ENTITLED ‘LIENS FOR PAST DUE UTILITY BILLINGS’ AS SET FORTH HEREIN.”

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

Section 1. This is a Code Ordinance pursuant to KMC 1.12.010 and KMC 1.12.040.

Section 2. The Alaska Legislature has amended Alaska Statute 29.35.010(17) to provide for utility liens by municipalities, to wit in pertinent part: *“General Powers, All municipalities have the following general powers, subject to other provisions of law...to provide by ordinance for the creation, recording, and notice of lien on real or personal property to secure payment of past due utility fees...”*

Section 3. The collection of past due utility billings is a priority for the City of Kotzebue and is appropriate and necessary for those utility ratepayers who stay current on their obligations.

Section 4. The new section **KMC 13.04.350, Liens for Past Due Utility Billings**, enacted by this Ordinance 25-03 shall be entitled and reads as follows:

*13.04.350 – Liens for past due utility billings.
Pursuant to Alaska Statute 29.35.010(17) and any subsequent amendments thereto or any successor statute(s) related thereto, the City of Kotzebue hereby creates a lien for past due utility billings on real or personal property to secure payment of past due utility fees which may be recorded after notice of such has been duly given.
(Ord. 25-03 § 4, 2025).*

Section 5. The new section KMC 8.04.310, **Liens for Past Due Utility Billings**, enacted by this Ordinance 25-__ shall be entitled and reads as follows:

*8.04.310 – Liens for past due utility billings.
Pursuant to Alaska Statute 29.35.010(17) and any subsequent amendments thereto or any successor statute(s) related thereto, the City of Kotzebue hereby creates a lien for past due utility billings on real or personal property to secure payment of past due utility fees which may be recorded after notice of such has been duly given.
(Ord. 25-03 § 5, 2025).*

Section 6. These new sections KMC 13.04.350 and 8.04.310 shall become effective immediately upon passage of this Ordinance 25-03 pursuant to 1.12.030(B).

ENACTED this 15th day of May, 2025.

CITY OF KOTZEBUE

Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

Donald Jones, City Clerk

ATTESTATION: I, Donald Jones, City Clerk of Kotzebue, hereby attest that the above Code Ordinance, No. 25-03 was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on May 15, 2025.

Introduction: April 17, 2025
Published/Posted: April 11, 2025
Republished/Reposted: May 9, 2025
Public Hearing: May 15, 2025
Passage: May 15, 2025



**CITY OF KOTZEBUE
RESOLUTION NO. 25-22**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER WORKING WITH THE FINANCE DIRECTOR TO ESTABLISH A CITY OF KOTZEBUE BANKING RELATIONSHIP WITH FIRST NATIONAL BANK OF ALASKA (“FNBA”).

WHEREAS, the City of Kotzebue (“City”) earlier this year issued a Request for Proposal (“RFP”) for providing banking services to the City;

WHEREAS, four (4) financial institutions submitted responses/proposals, to wit: Credit Union 1, Wells Fargo, Mt. McKinley, and FNBA;

WHEREAS, the four aforementioned responses/proposals were formally opened, reviewed and evaluated on April 11, 2025 by the City Manager, Finance Director, Public Works Director and City Attorney at City Hall, Council Chambers; and,

WHEREAS, the response/proposal from FNBA was deemed by the aforementioned reviewers/evaluators as the best response/proposal, the most responsive and in the best interests of the City.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue authorizes the City Manager working with the Finance Director to establish a City of Kotzebue banking relationship with FNBA to include but not be limited to operating/demand deposits, payroll/ACH, interest checking, wire transfers, credit cards, CDs, corporate travel and credit/debit cards, investment accounts (i.e., Capital Equipment Replacement Fund, etc.), and loans (following procedures for any loans as required by the Kotzebue Municipal Code).

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 15th day of May 2025.

CITY OF KOTZEBUE

Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

Donald Jones, City Clerk



**CITY OF KOTZEBUE
RESOLUTION NO. 25-23**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE SETTING REVISED / UPDATED / RECALCULATED WATER, SEWER AND GARBAGE RATES AS REQUIRED BY ORDINANCE 25-02, EFFECTIVE JUNE 1, 2025.

WHEREAS, Ordinance 25-02, passed and approved on April 3, 2025, a copy of which is attached hereto as Exhibit “A” and incorporated by reference herein, required the water, sewer and garbage rates assumed in that Ordinance to be revised / updated / recalculated;

WHEREAS, these revisions, updates and recalculations are required, *inter alia*, to correct errors in earlier rates for water, sewer and garbage services and to take into account the Northwest Arctic Borough Community Utility Assistance Program monies received for this year;

WHEREAS, these revisions, updates and recalculations are necessary to implement in part the rate study recommendations; and,

WHEREAS, these revisions, updates and recalculations are also necessary to keep the City-provided utility services financially viable and eligible for grant and assistance for state and federal agencies. .

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue revises / updates / recalculates the City-provided water, sewer and garbage rates as set forth in Exhibit “B” attached hereto, effective June 1, 2025.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 15th day of May 2025.

CITY OF KOTZEBUE

Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

Donald Jones, City Clerk

Attachments: Exhibit A, Ordinance 25-02 [2 pages]
Exhibit B, Water, Sewer and Garbage Rates, effective June 1, 2025 [5 pages]



CITY OF KOTZEBUE, ALASKA
ORDINANCE NO. 25-02

[See, annotation at the bottom of Page 2 of 2]

ENTITLED: "A NON-CODE ORDINANCE RESCINDING AND REPLACING ORDINANCE 24-07 AND IN ITS STEAD ADOPTING THIS BUDGET FOR THE CITY OF KOTZEBUE, ALASKA *NUNC PRO TUNC* FOR THE CALENDAR YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025."

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

- Section 1.** This is a Non-Code Ordinance pursuant to the Kotzebue Municipal Code ("KMC") sections 1.12.020(4), 3.04.060 and 3.04.070.
- Section 2.** The City Council was unable to hold its usual two-day Budget Retreat in Kotzebue in October due to exigent circumstances. Therefore, a CY2025 Budget was adopted by Ordinance 24-07, passed December 5, 2024, which was a place-holder budget based upon and mimicking the City's CY2024 Budget until the City Council was able to hold a Budget Retreat on January 6 and 7, 2025.
- Section 3.** As a result of that Budget Retreat and with the diligent, hard work of the City's Finance Director and Finance Department, a full, complete budget for CY2025 as set forth in Exhibit "A" attached hereto and incorporated by reference herein was prepared for the period January 1, 2025 to December 31, 2025.
- Section 4.** Therefore, the place-holder budget passed by Ordinance 24-07, dated December 5, 2024, is hereby rescinded and replaced in whole with Exhibit "A" which shall *nunc pro tunc* serve as the City of Kotzebue's Budget for CY2025.

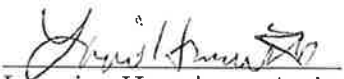
Section 5. Pursuant to the Kotzebue Municipal Code, Section 1.12.030(B), this Ordinance 25-02 shall be effective *nunc pro tunc* January 1, 2025 and serve as the City’s Budget for CY2025 unless and until duly amended following the appropriate provisions of the Kotzebue Municipal Code.

ENACTED this 3rd day of April, 2025.

CITY OF KOTZEBUE


Derek Haviland-Lie, Mayor



ATTEST:

Lorraine Hunnicutt, Acting City Clerk

ATTESTATION: I, Lorraine Hunnicutt, Acting City Clerk for the City of Kotzebue, hereby attest that the above Ordinance No. 25-02, was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on April 3, 2025.

Initially Published/Posted: February 28, 2025
Introduction: March 20, 2025
Republished/Reposted: March 28, 2025
First Public Hearing: April 3, 2025
Passage: April 3, 2025

[Note: the Water/Sewer/Garbage rates assumed for this CY2025 Budget need to be revised/updated/recalculated which will be done at the RCCMs in May/June 2025.]

Attachment: Exhibit "A" -- CY2025 Budget [32 pages]
Exhibit "B" -- CY2025 Approved Fee Schedule [5 pages]

Administration			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Business License	January – December	55.00	
Business License Reprint	January – December	15.00	
Late Filing Fee	After January 1st	30.00	Monthly
Failure to Display	January – December	30.00	
Special Event License	January – December	30.00	Each Event
Chauffeur Permit	January 1-December 31		
Operator Only		55.00	Fee Per Permittee
Taxicab/Food Delivery Permit	January 1- December 31	110.00	Per Vehicle (Required: Operator Information and Proof of Insurance)
Sales Tax Rate		6.0%	
Tobacco License Fee	January 1-December 31	535.00	
Marijuana License Fee	January 1-December 31	535.00	
Copy and/or Fax	Per Page	0.30	
Map	Each	35.00	
Notary	Each	10.00	
Non-Sufficient Funds (NSF)	Each	5.00	
Pin	Each	5.00	
Public Information			
Audio Recordings	Each	20.00	
Copies of Documents	Per Page	0.30	
Copies of Drawings	20.00 Admin Fee	Actual Cost	Actual Cost of Copy
Research/copying costs	20.00 Admin Fee	Actual Cost	Above five (5) hours
Package Store			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Non-Residential Permit	180 Days	50.00	
	90 Days	40.00	
	30 Days	30.00	
	10 Days	20.00	
Resident Permit New	One Year	60.00	New Applicants Only
Resident Permit Renewal	One Year	35.00	
Pick up Fee	Each	40.00	
Parks & Recreation – Fees			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Youth Center Facility Rental	1 Hour	55.00	Setup during Valid Period
	2 Hours	110.00	Setup during Valid Period
	4 Hours	215.00	Setup during Valid Period
	8 Hours	430.00	Setup during Valid Period
Facility Deposit	Each	100.00	Refundable Upon Completion of Clean-up
Tables Rentals	Up to 20	30.00	Per day
Tables Rentals	21 or More	55.00	Per day
Chairs Rentals	Up to 50	30.00	Per day
Chairs Rentals	51 or More	55.00	Per day
Bouncy House Rental	Per day	20.00	Per day
Armory Workout		5.00	Per Day
Armory Punch Card	10 Visits	40.00	
Armory Punch Card	21 Visits	80.00	
Ski Rentals	Per day	5.00	
Ski Equipment Deposit	Per day	10.00	Refundable Upon Return
Ice Skate Rentals	Per day	5.00	
Ice Skate Deposit	Per day	10.00	Refundable Upon Return
Winter Rental Punch Card	10 Rentals	25.00	Per Winter Season
Kayak Rentals Hourly	Per Hour	5.00	
Kayak Rentals 1/2 Day	6 Hours	15.00	
Kayak Rentals Full Day	12 Hours	25.00	
Kayak Rentals Weekend	48 Hours	45.00	2 Consecutive Days
Camping Fees	Season	110.00	
Camping Fees Elders	Season	55.00	

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Public Works – Equipment & Snow Removal			
UNIT	VALID PERIOD	CY 25	COMMENTS
Vehicle Impound Fee (Tow to Impound)	Per Hour	235.00	
2001 Caterpillar 163-H Grader	Per Hour	240.00	
1989 Hitachi EX150 Excavator	Per Hour	240.00	
2010 Hitachi EX225 Excavator	Per Hour	275.00	
1993 Ingersoll-Rand Genset 185	Per Hour	110.00	
1993 Ingersoll-Rand Compressor	Per Hour	110.00	
1983 Bomaq Roller (Compactor)	Per Hour	110.00	
Miller Welder	Per Hour	80.00	
2004 Trailer craft Hopper Spreader	Per Hour	80.00	
Tow Master Low Boy	Per Hour	215.00	
2008 Komatsu D-65EX-15EO Dozer	Per Hour	295.00	
2010 International Dump Truck	Per Hour	150.00	
2010 International Dump Truck	Per Hour	150.00	
2020 International Water Delivery Truck	Per Hour	110.00	
2016 Mack Water Truck	Per Hour	110.00	
2022 International Hydro Vac	Per Hour	270.00	
2002 Sterling Hydro Jet	Per Hour	215.00	
1993 Ford (red) Garbage Truck	Per Hour	160.00	
1995 Ford (white) Garbage Truck	Per Hour	160.00	
2000 International Flatbed	Per Hour	135.00	
2001 Volvo L150 Loader	Per Hour	375.00	
XXXX Volvo L110 Loader	Per Hour	250.00	
Video Camera	Per Hour	75.00	
Concrete Saw	Per Hour	80.00	
Jackhammer	Per Hour	65.00	
2017 Genie Telehandler	Per Hour	215.00	
2017 Komatsu Forklift	Per Hour	215.00	
Water Pumping	Per Day	200.00	
City Operator + Equipment	Actual Cost Per Hour + Cost Per Hour for Equipment + 100.00 Admin Fee	500.00	Actual Cost Per Hour + Cost Per Hour for Equipment + 100.00 Admin Fee
Public Works – Solid Waste			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Building Maintenance Labor	Per Hour	160.00	
Equipment Operator	Per Hour	160.00	
Mechanic Shop	Per Hour	160.00	
A & B Foam	Gallon	65.00	
Pipe Repair Band	Each	160.00	
Parts and Materials	50.00 Admin Fee	Actual Cost	50.00 Admin Fee
Refuse Service COMMERCIAL			
Bailer Drop off Commercial	Cubic Yard	20.00	
Landfill Drop-Off Commercial	Cubic Yard	15.00	
Improperly Positioned Containers Commercial	Each	35.00	
Improper Disposal Hazardous Waste Commercial	100.00 Admin Fee	Cost of Remediation	100.00 Admin Fee
Refuse Service RESIDENTIAL			
Container Purchase	Each	300.00	
Bailer Drop off Residential	Late/Blocked/Missed	10.00	Late/Blocked/Missed
Landfill Drop-Off Residential		10.00	
Non-Conforming Container Residential	Each Offense	15.00	
Improperly Positioned Containers	Each	15.00	
Garbage not Contained Properly	Each	15.00	
Improper Disposal Hazardous Waste	100.00 Admin Fee	Cost of Remediation	
Vehicle Disposal	Each	500.00	
Freon Removal Residential Only	Each	30.00	Added City Tax as a service
Construction & Demolition Waste	Cubic Yard	25.00	

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Public Works – Water Wastewater			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Water Wastewater COMMERCIAL			
Honey Bucket Flat Rate		60.00	
Honey Bucket Senior Rate		30.00	
Other Charges			
Water Delivery	Per Trip	70.00	
Water Sales	Per Gallon	0.08	
Videotaping	Per Hour	160.00	
Hydro flushing Residential	Per Hour	215.00	
Hydro flushing Senior	Per Hour	107.50	
Hydro flushing Commercial	Per Hour	320.00	
Vacuum Septic Tank Commercial	Per Hour	265.00	
Mustang (Jetting)	Per Hour	250.00	
Porta Potty Rental	Plus per vaccum	160.00	Per Rental
Porta Potty Rental	Daily	20.00	Per Rental
Porta Potty Rental	Weekly	75.00	Per Rental
Porta Potty Rental	Monthly	300.00	Per Rental
Sewer Line Labor	Per Hour/1 Hour Minimum	135.00	1 Hour Minimum
Equipment Operator	Per Hour/1 Hour Minimum	135.00	1 Hour Minimum
Honey Bucket Clean-Up	Per Hour/1 Hour Minimum	250.00	1 Hour Minimum
Improper Container	Per Container	15.00	
Open Container	Per Container	10.00	
Water/Sewer Hook-up/Disconnect/Re- connect Fees			
New Connection Water	Each Occurrence	535.00	
New Connection Sewer	Each Occurrence	535.00	
Year Round with Arctic Box	Per Unit	110.00	
Residential Units (In gravel)	Per Unit	535.00	June 1- September 30
Residential (in pavement)	Per Unit	600.00	June 1- September 30 Plus Cost of Cold Patch
Commercial Including Multi-Unit Dwellings	Per Unit	645.00	June 1- September 30 Plus Cost of Cold Patch
Residential	Per Unit	430.00	October 1-May 31 Plus Cost of Cold Patch
Commercial Including Multi-Unit Dwellings	Per Unit	430.00	October 1-May 31 Plus Cost of Material + Labor
Residential A single dwelling or multi-unit up to a 5 plex Commercial Multi-unit Dwellings Multi-unit dwellings of a 6 Plex or more Commercial Any building or land intended to generate a profit either from capital gain or rental income			

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Planning			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Building Permit			
Application Fee	Each Occurrence	10.00	
\$0-\$100,000	Each Occurrence	0.015	X Price of Valuation
\$100,001-\$500,000	Each Occurrence	0.010	X Price of Valuation
\$500,001-\$1,000,000	Each Occurrence	0.008	X Price of Valuation
\$1,000,001-\$10,000,000	Each Occurrence	0.006	X Price of Valuation
Application Permit Late Fees	Per Day	15.00	
Flood Hazard Permit	Each Occurrence	30.00	
Moving Permit	Each Occurrence	55.00	\$500 Refundable Deposit
Permit to Excavate/Locate	Each Occurrence	55.00	
Application Fee		15.00	
Excavation Deposit		Bond for Contract Value plus 15%	Deposit returned upon Satisfactory Completion
Variance Application Regular Meeting	Per Application	200.00	Non-Refundable
Variance Application Special Meeting		300.00	
Major Subdivision Preliminary Plat		250.00	
Major Subdivision Final Plat		100.00	
Minor Subdivision Preliminary Plat		150.00	
Minor Subdivision Final Plat		100.00	
Alteration or Replat, including Vacation of Right-of-Way		150.00	
Minor Lot Consolidation and Exempted Replats		150.00	
Abbreviated Plats and Waivers		150.00	
Vacations of Property		200.00	
Special Use Permit Application Fee	Per Application	270.00	
Tideland Permit Application Fee	Per Application	320.00	
Tideland Fee	Per Use	1,605.00	
Connex Storage Fee	Per Connex/Per Month	500.00	
Fines			
Encroachment	Each	160.50	First Offense
Encroachment	Each	321.00	Second Offense
Encroachment	Each	481.50	Third Offense
ROW Infraction	Each	160.50	First Offense
ROW Infraction	Each	321.00	Second Offense
ROW Infraction	Each	160.50	Third Offense
Litter Violation	Each Offense	320.00	Plus cost of abatement
Hazardous/loathsome Materials	Each Offense	320.00	Plus cost of abatement

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Police			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Fingerprints	Each Occurrence	50.00	
Police Reports	Each Copy	30.00	
Police Report Pictures	Each Copy	30.00	
Serve Court Summons/Serve Civil Papers	Each Occurrence	75.00	
Animal Control Fees			
Unattended Animals 1st Offense		100.00	
Unattended Animals 2nd Offense		150.00	
Unattended Animals 3rd Offense		200.00	
Annual Dog License	Per Animal	10.00	
Lifetime Dog License	Per Animal	110.00	
Pick up Fee (First Time)		55.00	
Pick up Fee (Additional)		15.00	
Impound Fee 1st Offense		110.00	
Impound Fee 2nd Offense		160.00	
Impound Fee 3rd Offense		210.00	
Kennel Fee	Per Day (maximum 3 days)	30.00	
Euthanasia and Disposal Fee	Per Animal	50.00	
Public Intoxication 1st Offense		250.00	
Public Intoxication 2nd Offense		325.00	
Public Intoxication 3rd Offense	3 rd Offense and every offense after	535.00	
False Alarms			
First False Alarm	Per Business/Resident/Year	0.00	
Second False Alarm	Per Business/Resident/Year	200.00	
Third False Alarm	Per Business/Resident/Year	300.00	
Each False Alarm in Excess of Three	Per Business/Resident/Year	500.00	
Parking Fines	Per Violation	30.00	
Discharge Weapon in City limits	Per Violation	110.00	
Snow machine/ATV Minor Cited Violation Fines			
First Offense	Per Violation	30.00	
Second Offense	Per Violation	60.00	
Third Offense	Per Violation	85.00	
Each Offense in Excess of Three	Per Violation	110.00	
Fire			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Ambulance		25.00	
Basic Life Support	Each Occurrence	1,375.00	
Advanced Life Support I	Each Occurrence	1,705.00	
Advanced Life Support II	Each Occurrence	1,925.00	
False Alarms			
First False Alarm	Per Business/Resident/Year	100.00	
Second False Alarm	Per Business/Resident/Year	200.00	
Third False Alarm	Per Business/Resident/Year	300.00	
Fourth False Alarm	Per Business/Resident/Year	400.00	
More Than 4 Responses to the same address	Per Occurrence	535.00	
Human Remains Transport		500.00	



**CITY OF KOTZEBUE
RESOLUTION NO. 25-24**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND APPROVING AN AWARD TO SHORELINE PETROLEUM AS PER ITS RESPONSE TO ITB 25--12 IN THE AMOUNT OF ONE HUNDRED AND FIVE THOUSAND, ONE HUNDRED AND SEVENTY-SEVEN DOLLARS AND ONE CENTS (\$105,177.01) FOR SHOP OILS AND FLUIDS AND URESCO CONSTRUCTION MATERIALS IN RESPONSE TO ITB 25-04 IN THE AMOUNT OF FIFTY-TWO THOUSAND AND EIGHT HUNDRED DOLLARS AND NO CENTS (\$52,800.00) FOR CITRIC ACID.

WHEREAS, CY2025 ITBs for the Public Works Department were opened and read on Monday, May 5, 2025;

WHEREAS, the Public Works Director on May 13, 2025 prepared his 16-page CY25 ITB Recommendations as set forth in Exhibit “A” attached hereto and incorporated by reference herein;

WHEREAS, the Kotzebue Municipal Code (“KMC”) section 3.16.010(c), **3.16.010 - Competitive bidding required**, provides in pertinent part that “*Contracts for materials, supplies or services in excess of fifty thousand dollars shall only be awarded by a duly passed resolution of the city council*”; and,

WHEREAS, the bid of Shoreline Petroleum for ITB 25-12 to provide shop oils and fluids is the only bidder in the amount of \$105,177.01 and the bid of Uresco Construction Materials for ITB 25-04 to provide citric acid is the lowest responsible bidder in the amount of \$52,800.00.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue accepts and approves an award to Shoreline Petroleum as per its response to ITB 24-12 in the amount of \$105,177.01 for shop oils and fluids and accepts and approves an award to Uresco Construction Materials as per its response to ITB 25-04 in the amount of \$52,800.00 for citric acid and authorizes the City Manager, or his designee, to proceed with issuing the requisite Purchase Orders and/or other necessary documents to obtain the shop oils and fluids from Shoreline Petroleum and to obtain the citric acid from Uresco Construction Materials.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 15th day of May, 2025.

CITY OF KOTZEBUE

Derek Haviland-Lie, Mayor

ATTEST:

Donald Jones, City Clerk

Attachments: Exhibit "A" – PWD CY25 ITB Recommendations [16 pages]



CITY OF KOTZEBUE

Public Works Department

PO Box 46 Kotzebue Alaska 99752

Telephone 907 442-5200

Date: May 13, 2025

TO: Leon Kiana, City Manager

FROM: Russell Ferguson, Public Works Director

SUBJECT: CY25 ITB Recommendations

Bid readings were delayed to Monday, May 5, 2025 at 3:00 PM, present were Don Jones, Jr., City Clerk and Lorraine Hunnicutt, Public Works Assistant Director.

There were a total of thirteen (13) ITB's and the winning bidders are highlighted in yellow. The total cost for the ITB's that were opened on May 5, 2025 were \$341,847.10.

There were two bids that were over \$50k that need to go to the City Council for approval. ITB25-04 Citric Acid \$52,800.00 Uresco Construction Materials had the NSF 60 and Univar did not. ITB25-12 Mechanic's Shop \$105,177.01.

ITB25-07 Refuse Shrinkable Polywrap bid came in at \$18,700.00. We are rejecting this bid as we think that \$935 dollars per roll is too expensive, and we can get a quote cheaper.

We did not receive a bid on ITB25-08 Hazardous Waster Materials, we will be going out sole source and it was \$53,500.00 last year.

Russ Ferguson
Public Works Director
Phone 907-412-3656
rferguson@kotzebue.org

<u>DEPARTMENT & CODE</u>	<u>COMPANY</u>	<u>BID QUOTE</u>	<u>BID OFFER</u>
WTP 601-20-54331	Univar Solutions	\$38,808.00	May 5, 2025 3:00 PM
Pot. Perm/Soda Ash	Uresco Construction Materials	\$38,808.00	
ITB 25-01	Alaska Boiler & Burner	\$39,992.00	
7,920 pounds			
WTP 601-20-54331	Univar Solutions	\$6,975.00	May 5, 2025 3:00 PM
Scale Inhibitor			
ITB 25-02			
Three (3) 55 Gallon Drums			
WTP 601-20-54331	Univar Solutions	\$44,800.00	May 5, 2025 3:00 PM
Sodium Hydroxide	Uresco Construction Materials	\$40,000.00	
ITB 25-03	Alaska Boiler & Burner	\$51,495.00	
20,000 pounds			
WTP 601-20-54331	Univar Solutions	49500 Not NSF 60	May 5, 2025 3:00 PM
Citric Acid	Uresco Construction Materials	\$52,800.00	
ITB 25-04	Alaska Boiler & Burner	\$68,055.40	
22,000 pounds			
WTP 601-20-54331	Univar Solutions	\$15,800.00	May 5, 2025 3:00 PM
Sodium Metabisulfite	Uresco Construction Materials	\$21,600.00	
ITB 25-05	Alaska Boiler & Burner	\$23,049.45	
10,000 pounds			
Refuse 602-40-54300	Shoreside Petroleum	\$13,522.24	May 5, 2025 3:00 PM
95 Gallon Overpack Drums			
ITB 25-06			
Twenty (20)			
Refuse 602-40-54300	Uresco Construction Materials	\$18,700.00	May 5, 2025 3:00 PM
Shrinkable Polywrap			
ITB 25-07			
Twenty (20) Rolls			
Refuse 602-40-54300	NO BID	NO BID	May 5, 2025 3:00 PM
Hazardous Waste Disposal			
ITB 25-08			
Streets 100-90-54529	Uresco Construction Materials	\$17,000.00	May 3, 2024 3:00 PM
ITB 25-09	Fairbanks Materials Inc.	\$22,752.00	
All Weather Patch			
10,000 pounds			

<u>DEPARTMENT & CODE</u>	<u>COMPANY</u>	<u>BID QUOTE</u>	<u>BID OPENING</u>
LM 601-30-54331	K&L Supply	\$16,217.00	May 5, 2025 3:00 PM
ITB 25-10			
Citra Solve Degreaser			
PW BM 100-90-54220	Shoreside Petroleum	\$7,277.85	May 5, 2025 3:00 PM
ITB 25-11	Alaska Boiler & Burner	\$9,730.00	
Propylene Glycol Four (4) 55 Gallon Drums			
100-90-54530/100-90-54526	Shoreside Petroleum	\$105,177.01	May 5, 2025 3:00 PM
Shop Oils & Fluids			
ITB 25-12			
LM 601-30-54332	Uresco Construction Materials	\$34,000.00	May 5, 2025 3:00 PM
ITB 25-13	Fairbanks Precast & Rebar	\$12,870.00	
Manhole Risers & Ramsneck			

ITB#	Dept.	Code	Description	Company	Amount
25-01	WTP	601-20-54331	Chemicals	Uresco/Univar	\$38,808.00
25-02	WTP	601-20-54331	Scale Inhibitor	Univar Solutions	\$6,975.00
25-03	WTP	601-20-54331	Sodium Hydroxide	Uresco Const. Materials	\$40,000.00
25-04	WTP	601-20-54331	Citric Acid	Univar Solutions	\$49,500.00
25-05	WTP	601-20-54331	Sodium Metabisulfite	Univar Solutions	\$15,800.00
			Total		\$151,083.00
25-06	Refuse	602-40-54300	95 Gallon Overpack Drums	Shoreside Petroleum	\$13,522.24
25-07	Refuse	602-40-54300	Shrinkable Polywrap	Uresco Const. Materials	\$18,700.00
25-08	Refuse	602-40-54300	Hazardous Waste Disposal	NO Bid	
			Total		\$32,222.24
25-09	Streets	100-90-54529	All-Weather Patch	Uresco Const. Materials	\$17,000.00
25-10	Bldg. Maint.	All Department	Propylene Glycol	Shoreside Petroleum	\$7,277.85
25-12	Shop	100-90-54526	Shop Oils, Fluids, Lubricants	Shoreside Petroleum	\$105,177.01
		100-90-54530			
			Total		\$129,454.86
25-00	Line Maint.	601-30-54332	Sewer Line Degreaser	K&L Supply	\$16,217.00
25-03	Line Maint.	601-30-54332	Manhole Riser & Reamsneck	Uresco Const. Materials	\$12,870.00
			Total		\$29,087.00
		TOTAL			\$341,847.10

CITY OF KOTZEBUE
INVITATION TO BID - ITB # 25-04
WATER TREATMENT PLANT
CITRIC ACID FOR CY25

I am authorized by my company to bid on the Water Treatment Plant Chemicals requested by your Public Works Department:

Item	Description	Price per Container	Price Per Pound
1	Citric Acid, > 99% 22,000 pounds packaged in 50 lb. containers.	120 ⁰⁰	2.40
		Total	52,800 ⁰⁰

Uresco Construction Materials, Inc

 Company Name
 Po Box 1778

 Company Address
 Kent, WA 98035

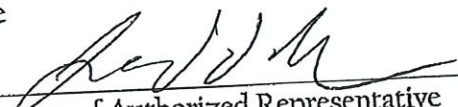
 Company Address
 253-395-1211

 Company Telephone

 Company Fax
 lmoore@uresco.com

 Company e-mail Address

4/29/25

 Date


 Signature of Authorized Representative
 Ladd Moore

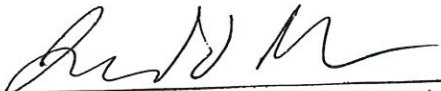
 Printed Name of Authorized Representative
 Vice President

 Title

CITY OF KOTZEBUE
NON-COLLUSION CLAUSE

- 1. By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto, certifies as to its own organization, that in connection with this procurement:
 - a. The prices of this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor.
 - b. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror, prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated, directly or indirectly, procurement to any other offeror or to any competitor.
 - c. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not submit an offer for that purpose of restricting competition.

- 2. Each person signing this offer certifies that:
 - a. He is the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, and that he has not participated, and will not participate in any action contrary to 1a through 1c above.
 - b. He is not the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, but that he has been authorized, in writing, to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in, any action contrary to 1c above and as their agent, does hereby so certify; and he has not participated, and will not participate in any action contrary to 1a through 1c above.



 Signature of Authorized Representative

Ladd Moore

 Printed Name of Authorized Representative

Uresco Construction Materials, Inc

 Company Name

4/29/25

 Date

Vice President

 Title

CITY OF KOTZEBUE
INVITATION TO BID – ITB #25-12
PUBLIC WORKS MECHANIC SHOP
OILS, FLUIDS, LUBRICANTS & SUPPLIES FOR CY25

The City of Kotzebue is soliciting bids for quality oils, fluids, and lubricants for vehicle and equipment maintenance in the Public Works Mechanic Shop. The following items, or industry standard equivalent, are required:

<u>Product Requested</u>	<u>Amount Requested</u>
1. ISO 15 AW Hydraulic Fluid	Six (6) 55-gallon drums
2. ISO 46 AW Hydraulic Fluid	Six (6) 55-gallon drum
3. Tires 385 65-R22.5	Two (2) Tires
4. Diesel Exhaust Fluid	Eight (8) 55-gallon drums
5. Tires 425 65-R22.5	Two (2) Tires
6. Lt245/75R17 Tires	Four (4) Tires
7. Tires 385 95 R24 Winter Snow tires	Two (2) Tires
8. Coolant Concentrate	Two (2) 55-gallon drums
9. Brake Clean (non-chlorinated)	Five (5) Cases
10. Tires 14.00 R24 Winter Snow Tires	Four (4) Tires
11. Electric Clean	Three (3) Cases
12. 245-55-R18 Tires	Four (4) Tires
13. Tires 245 65R17	Sixteen (16) Tires
14. Cold Weather (-60f) Window Wash (in one gallon cont.)	Four (4) Gallons
15. Batteries 12 Volt SLI 31SA	Eight (8) 12 Volt Batteries
16. Oil Absorbent Pads (box of 100)	Twelve (12) Boxes
17. 5W30 Motor Oil	Four (4) 55-gallon drums
18. Shop Rags	Four (4) Cases
19. Zerex Extended Life Antifreeze 50/50	Six (6) Cases
20. 5W20 Motor Oil	Two (2) 55-gallon drums
21. Dura Skin Black Shield Powder Free Disposable Gloves	Four (4) Cases 2 X Large, 2 Large
22. Tires 11R22.5	Four (4) Tires
23. Steer Truck Tires 11R22.5	Two (2) Tires
24. 12R 22.5 Tires	Two (2) Tires
25. 12 Volt SLI65 AGM	Eight (8) Batteries
26. 15,000 BTU Space Heaters	Three (3) Each
27. Floor Jack – 20 Ton	One (1) Each
28. 7622 Napa Battery	Two (2) Each
29. 26.5R25 Volvo Part # 8469-GP4B	Four (4) Tires

All items shall be prepared for shipment by sea on the first available barge and shall meet the shipping requirements set for Lynden Alaska Marine Lines. Contact Lynden Alaska Marine Lines at 1 206-892-2624 for shipping information.

Instructions to Bidders:

1. Complete bid form and Non-Collusion Clause statement. Price shall include all shipping costs and set down fees to the Public Works Yard and the return and set down fees of the

empty container to Crowley Dock at Kotzebue, Alaska. The City shall pay the Vendor within thirty (30) days after the receipt of goods.

- 2. Bids may be submitted as follows: (1) sealed bids, marked "ITB #25-12 Public Works Mechanic Shop Oils, Fluids, Lubricants & Supplies for CY25" may be mailed to City Clerk, City of Kotzebue, P.O. Box 46, Kotzebue, Alaska 99752-0046, at 3:00 PM on Friday, May 2, 2025. Late bids, however submitted, will not be considered.
- 3. Contact Dorian Skin, Shop Supervisor, at 907-442-5205 for further information or for clarification of materials requested.

The City of Kotzebue reserves the right to reject any and all bids, to request clarification of a respondent's bid, to modify or alter any or all of the terms of the bid, and to waive any and all technicalities or informalities it deems appropriate.

Disbursement of monies by the City of Kotzebue shall be subject to set-off pursuant to the provisions of section 3.16.110 of the Municipal Code for any accounts receivable of the general government and municipal utilities funds indebtedness due to the city from any such person, firm or corporation contracting with the City.

CITY OF KOTZEBUE
NON-COLLUSION CLAUSE

1. By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto, certifies as to its own organization, that in connection with this procurement:
 - a. The prices of this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor.
 - b. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror, prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated, directly or indirectly, procurement to any other offeror or to any competitor.
 - c. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not submit an offer for that purpose of restricting competition.

2. Each person signing this offer certifies that:
 - a. He is the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, and that he has not participated, and will not participate in any action contrary to 1a through 1c above.
 - b. He is not the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, but that he has been authorized, in writing, to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in, any action contrary to 1c above and as their agent, does hereby so certify; and he has not participated, and will not participate in any action contrary to 1a through 1c above.

Aaron Finney
Signature of Authorized Representative

4/30/2025
Date

Aaron Finney
Printed Name of Authorized Representative

Marketing Manager
Title

Shoreside Petroleum, Inc.
Company Name

CITY OF KOTZEBUE
 INVITATION TO BID - ITB # 25-12
 PUBLIC WORKS MECHANIC SHOP
 OILS, FLUIDS, LUBRICANTS & SUPPLIES FOR CY25

I am authorized by my company to bid on the oils, fluids, and lubricants requested by your Public Works Mechanics Shop:

	<u>Product Requested</u>	<u>Amount Requested</u>	<u>Cost</u>
1	ISO 15 AW Hydraulic Fluid	Six (6) 55-Gallon Drums	\$6,875.04
2	ISO 46 AW Hydraulic Fluid	Six (2) 55-Gallon Drums	\$6,138.78
3	Tires 385 65-R22.5	Two (2) Tires	\$1,941.22
4	Diesel Exhaust Fluid	Eight (8) 55-Gallon Drums	\$2,792.00
5	Tires 425 65-R22.5	Two (2) Tires	\$2,509.51
6	L5245/75R17 Tires	Four (4) Tires	\$1,361.60
7	Tires 385 95 R24 Winter Snow Tires	Two (2) Tires	\$5,014.00
8	Coolant Concentrate	Two (2) 55-Gallon Drums	\$1,912.32
9	Brake Clean (non-chlorinated)	Five (5) Cases	\$209.40
10	Tires 14.00 R24 Winter Snow Tires	Four (4) Tires	\$10,810.00
11	Electric Clean	Three (3) Cases	\$125.64
12	245-55-R18 Tires	Four (4) Tires	\$966.00
13	Tires 245 65R 17	Sixteen (16) Tires	\$3,775.50
14	Cold Weather (-60f) Window Wash (in one gallon cont.)	Four (4) Gallons	\$82.80
15	Batteries 12 Volt SLI 31SA	Eight (8) 12 Volt Batteries	\$929.15
16	Oil Absorbent Pads (box of 100)	Twelve (12) Boxes	\$509.88
17	5W30 Motor Oil	Four (4) 55-gallon drums	\$3,868.64
18	Shop Rags	Four (4) Cases	\$63.96
19	Zerex Extended Life Antifreeze 50/50	Six (6) Cases	\$475.69
20	5W20 Motor Oil	Two (2) 55-gallon drums	\$1,934.32
21	Dura Skin Black Shield Powder Free Disposable Gloves	Four (4) CASES 2 XL 2 L	\$639.40
22	Tires 11R22.5	Four (4) Tires	\$2,765.80
23	Steer Truck Tires 11R22.5	Two (2) Tires	\$1,506.25
24	12R 22.5 Tires	Two (2) Tires	\$1,644.80
25	12 Volt SLI65 AGM	Eight (8) Batteries	\$2,437.54
26	150,000 BTU Space	Three (3) Each	\$7,712.61

	Heaters		
27.	Floor Jack - 20 Ton	One (1) Each	\$4,025.00
28.	7622 Napa Battery	Two (2) Each	\$646.28
29.	26.5R25 Volvo Part #8469-GP4B	Four (4) Tires	\$18,170.00
	Lynden Alaska Marine Lines	Freight	\$13,333.89
		Total Price	\$105,177.01

Shoreside Petroleum, Inc.
Company Name

1813 E. 1st Ave
Company Address

Anchorage, AK 99501
Company Address

907-344-4571
Company Telephone

907-561-3509
Company Fax

info@shoresidepetroleum.com
Company e-mail Address

4/30/2025
Date

Aaron Finney
Signature of Authorized Representative

Aaron Finney
Printed Name of Authorized Representative

Marketing Manager
Title

4/30/2025
 Lorraine Hunnicutt
 City of Kotzebue
 ITB#25-12
 Aaron Finney
aaronf@shoresidepetroleum.com



Line	Description	QTY	Ex Price
1	ISO 15 AW Hydraulic Fluid Six (6) 55-gallon drums	6	\$ 6,875.04
2	ISO 46 AW Hydraulic Fluid Six (6) 55-gallon drum	6	\$ 6,138.78
3	Tires 385 65-R22.5 Two (2) Tires	2	\$ 1,941.22
4	Diesel Exhaust Fluid Eight (8) 55-gallon drums	8	\$ 2,792.00
5	Tires 425 65-R22.5 Two (2) Tires	2	\$ 2,509.51
6	L5245/75R17 Tires Four (4) Tires	4	\$ 1,361.60
7	Tires 385 95 R24 Two (2) Tires	2	\$ 5,014.00
8	Coolant Concentrate Two (2) 55-gallon drums	2	\$ 1,912.32
9	Brake Clean (non-chlorinated) Five (5) Cases	5	\$ 209.40
10	Tires 14.00 R24 Four (4) Tires Winter tires	4	\$ 10,810.00
11	Electric Clean Three (3) Cases	3	\$ 125.64
12	245/55/18 Tires (4)	4	\$ 966.00
13	245/65/17 Tires (16)	16	\$ 3,775.50
14	Cold Weather (-60f) Window Wash (in one gallon count) Four (4) Gallons	4	\$ 82.80
15	Batteries 12 Volt SLI 31SA Four (4) 12 Volt Batteries	4	\$ 929.15
16	Oil Absorbent Pads (Box of 100) 12	12	\$ 509.88
17	5w30 Motor Oil 4 Drums	4	\$ 3,868.64
18	Shop Rags Four (4) Cases	4	\$ 63.96
19	Zerex Extended Life Antifreeze 50/50 Six (6) Cases	6	\$ 475.69
20	5w20 Motor Oil 2 Drums	2	\$ 1,934.32
21	Dura Skin Black Shield Powder Free Disposable Gloves Six (4) Cases 2 X Large, 2 Large	4	\$ 639.40
22	Tires 11R22.5 Four Tires	4	\$ 2,765.80
23	Steer Truck Tires 11R22.5	2	\$ 1,506.25
24	12R 22.5 Tires (2)	2	\$ 1,644.80
25	12 Volt SL165 AGM Batteries (8)	8	\$ 2,437.54
26	150000 BTU Space Heater (1)	3	\$ 7,712.61
27	Floor Jack 20 ton (1)	1	\$ 4,025.00
28	7622 NAPA Battery (2)	2	\$ 646.28
29	26.5 Volvo Part # 8469-GP4B Tires (4)	4	\$ 18,170.00
	Freight	1	\$ 13,333.89
			\$ 105,177.01

WESTWARD Trolley Floor Jacks: Steel, Manual Handle, Air/Mechanical, 20 ton Load Capacity, ASME PASE

Item: 55ER91 Mfr. Model: 55ER91



Roll over image to zoom.

Product Image Feedback

Compare

Product Details

Catalog Page 931

★ This is the jack quoted. There are less expensive options available

Brand **WESTWARD**

Handle Material **Steel**

Jack Type **Floor Jack**

Chassis Length **62-1/4 in**

Body Material **Steel**

Chassis Height **11-3/4 in**

Lifting Actuator **Manual Handle**

Chassis Width **20-3/8 in**

Wheel Diameter **3-7/8 in**

Power Source **Air/Mechanical**

Features **Can be Operated By Pedal Without Loading; Safety Valve**

Load Capacity **20 ton**

Manufacturer Part Number **55ER91**

Minimum Lift **7-1/2 in**

UNSPSC **24101612**

Maximum Lift **26 in**

Country of Origin **Taiwan (subject to change)**

Standards **ASME PASE**

Handle Length **49-1/2 in**

Product Description
Low-profile trolleys roll beneath a vehicle and use two-piston hydraulic pressure to raise a vehicle for maintenance. These jacks can lift the entire frame or axle of a vehicle and lock into place.

HEAT



[Home](#) > HSP200ID: Indirect Fired Construction Heater

HSP200ID: Indirect Fired Construction Heater



** This is the heater quoted.
There are lower cost options available*

SKU#: F105115

Model: HSP200ID

The HSP200ID Indirect Fired Heaters are highly efficient devices that provide large volume of 100% clean, dry and fume free warm air. They are best for places with limited ventilation like shops, event tents, food preparation areas, exhibition halls, and construction sites. They can be used with flexible duct that spreads the warm air around easily.

- Heat exchanger to keep exhaust gas and heated air separate
- 17 gallon tank capacity
- Powerful fans ensure high static pressure
- Long life stainless steel combustion chamber
- Electronic flame control
- Water resistant flame control box
- Automatic safety and control devices
- Optional thermostat available for constant temperature control
- Durable powder coated finish
- Heavy duty duct adapter available
- UL Certified

[find a distributor](#)

Description	Downloads	Specifications
-----------------------------	---------------------------	--------------------------------

Weight	185
Fuel Type	Kerosene, Diesel 1# or 2#, Fuel Oil, Jet A fuel
Tank Capacity (Gal)	17
Ignition	Continuous
Electrical Rating	120v, 60 HZ, 13 Amp
Air Volume (CFM)	1060
Heated Fuel Filter	Standard
Heated Nozzle	No
Clearance to Combustibles: Horizontal	6 ft
Adapter	F105111 Single (14") / F105117 Dual
Recirculating Ducting	Optional

Duct Length Max	50 ft
Duct Diameter	14 in
Multiple Ducting Optional	Optional
Wheel Type	Solid Rubber
Thermostat Optional	F105108 Analog (33') / F105106 Digital (33')
Item Length (in)	52.55
Item Width (in)	22.63
Item Height (in)	39.37
Item Weight (lb)	185
Warranty	1 Year Limited
Model	HSP200ID

Download Prop 65 Statement

 [Enerco California Prop 65 Statement](#) (Size: 144.6 KB)

REAL. TOUGH. HEAT.™

SERVICE

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Exhibit A to Resolution 25-24, May 15, 2025 RCCM 16 of 16



**CITY OF KOTZEBUE
RESOLUTION 25-25**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ESTABLISHING JUNE 9 THROUGH JUNE 21, 2025 AS "JUNE NELSON SPRING CLEAN UP AND BEAUTIFICATION WEEKS" AND AUTHORIZING WAIVER OF THE BALER BUILDING FEES FOR CLEAN UP WEEK PARTICIPANTS.

WHEREAS, each spring rubbish and debris that have been buried during the long winter are exposed with the melting snow and an organized effort must be in place to clean up the City;

WHEREAS, the City of Kotzebue has sponsored a spring clean up for a number of years with an "Adopt a Block" program involving various businesses and neighborhoods, as well as a special "Kids Community Pride Day," (also known as "Dollar-A-Bag-Day") set for Saturday, June 21, 2025 from 9 a.m. to 5 p.m. to involve the young citizens, and;

WHEREAS, there must be facilities available for disposal of all the rubbish and debris collected by residents.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Kotzebue hereby establishes June 9 through June 21, 2025, as "June Nelson Spring Clean Up and Beautification Weeks" and encourages all residents to take pride in their community and participate in the City wide clean up events.

FURTHER, BE IT RESOLVED that the City Council of the City of Kotzebue authorizes the City Manager or her designee to waive all fees at the Baler Building for those dropping off residential debris from June 9 through June 20, 2025 during the hours of 8 a.m. to 8 p.m. Large ticket items collections can be picked up June 24, 25 and 26, 2025 after residents have signed up with City Hall at 442-3401, after following the instructions on Exhibit "A" attached hereto.

PASSED AND APPROVED by a duly constituted quorum of the City Council for the City of Kotzebue this 15th day of May 2025.

CITY OF KOTZEBUE:

Derek Haviland-Lie, Mayor

ATTEST:

(Seal)

Donald Jones, City Clerk

Attachment: Exhibit "A" – Large Item Instructions & Hazardous Waste [2 pages]
Exhibit "B" – Kids Community Pride Day & Large Item Pick-Up Notice [2 pages]

LARGE ITEM INSTRUCTIONS

1. LIST PROPERTY LOCATION WITH CITY HALL AND RECEIVE PACKET
2. PILES ARE TO BE AT SIDE OF LOT, EASILY ACCESSIBLE BY CREW, AND NOT OBSTRUCTING ROADS.
3. COMPLETE THE ORANGE TAG, LISTING ITEMS TO BE PICKED UP.
4. INSERT THE ORANGE TAG INTO THE PLASTIC ENVELOPE.
5. SECURELY ATTACH THE ENVELOPE TO THE LARGE ITEM(S) IN PILE.
6. PLACE A GREEN STICKER ON EACH ITEM

ONLY ITEMS TAGGED WITH A GREEN STICKER WILL BE REMOVED BY THE CITY.

EXAMPLES OF LARGE ITEMS

- ✓ FURNITURE
- ✓ LARGE APPLIANCES
- ✓ LUMBER & WOOD SCRAPS
- ✓ METAL PIECES (free of oil & gasoline)

THINGS NOT CONSIDERED LARGE ITEMS

- × HAZARDOUS WASTE PRODUCTS (see back of this sheet)
- × ANYTHING THAT CAN BLOW AWAY
- × VEHICLES OF ANY SORT (these require special handling - contact Jim Beasley at Baler building)
- × HOUSEHOLD TRASH (even if picked up from grounds)

**QUESTIONS? CALL BALER BUILDING:
442-2105**

CITY OF KOTZEBUE

PROPER HANDLING & DISPOSAL OF HAZARDOUS WASTE FROM RESIDENCES:

ALL OILS AND ANTI-FREEZE MUST BE PLACED IN A CLOSED, DURABLE CONTAINER, ONE GALLON OR LESS IN SIZE. (Containers such as milk and juice containers, or coffee cans with lids work fine for storing and transporting these items.)

LIQUIDS CANNOT BE DISPOSED OF IN HOUSEHOLD TRASH, NOR WITH LARGE ITEMS FOR **PICK UP**. SOME ARE, BUT NOT LIMITED TO:

- ▶ Cooking Oils
- ▶ Seal Oil
- ▶ Petroleum Based Oils
- ▶ Used Motor Oils
- ▶ Anti-Freeze (also known as Glycol)
- ▶ Paints (oil-based and/or latex)

REMEMBER TO ALWAYS KEEP OIL FREE OF ALL OTHER SUBSTANCES, SUCH AS WATER, RAGS, PLASTIC, & PAPER. ALL LIQUID ITEMS MUST BE KEPT SEPARATED, NOT **MIXING** WITH ANY ANOTHER, i.e. oil with anti-freeze.

(Other liquids such as milk, water & water-based foods (that do not contain oil) can be disposed of through household drains.)

BATTER/ES ARE ALSO CONSIDERED HAZARDOUS WASTE.

ALL OF THESE ITEMS WILL BE ACCEPTED AT THE BALER BUILDING UNDER SUPERVISION. THERE IS NO CHARGE FOR SUPERVISED DISPOSAL OF RESIDENTIAL HAZARDOUS WASTE.

FOR ARRANGEMENTS CALL BALER BUILDING AT
442-2105



Exhibit B to Resolution 25-25 for May 15, 2025 RCCM Page 1 of 2

June Nelson *Spring Clean Up*

Yellow Bags available Section X, Item f)

City Hall & Public Works

JUNE 9-20

Monday-Friday

8am-12pm & 1pm-5pm

Kids Community Pride Day

Dollar-A-Bag

June 21

9:00am

to

5:00pm

\$1 + 1 raffle ticket

per bag

Locations: City Hall, Boys & Girls Club, and Lions Club

City Social & Bike Drawing

5pm
Lions Club

Hot Dogs, Hamburgers, and
Refreshments provided 107



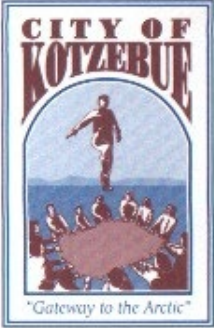
LARGE ITEM Pick-Up

June 24-26

Large Item Pick-Up forms are available
at City Hall

Deadline 6/20/2025 at 3:00pm City Hall





CITY OF KOTZEBUE UTILITY RATE STUDY

City Council Meeting

2-6-2025



AGENDA

- 2024 Rate Study
- 2025 Adjustment Alternatives
 - Water
 - Sewer
 - Solid Waste
- Affordability

2024 RATE STUDY

- Built Financial Model for each Fund
- Multi-year Adjustments Recommended for:
 - Sewer
 - Solid Waste

Customer	Old Rate	2024	2025	2026	2027	2028
Residential Wastewater Flat Rate	\$46.60	\$57.18	\$67.87	\$80.56	\$89.99	\$93.32
Residential Refuse Pick-Up Services	\$40.45	\$46	\$52	\$59	\$63	\$63

- City adopted Rate Adjustments for 2024 only

WATER FUND

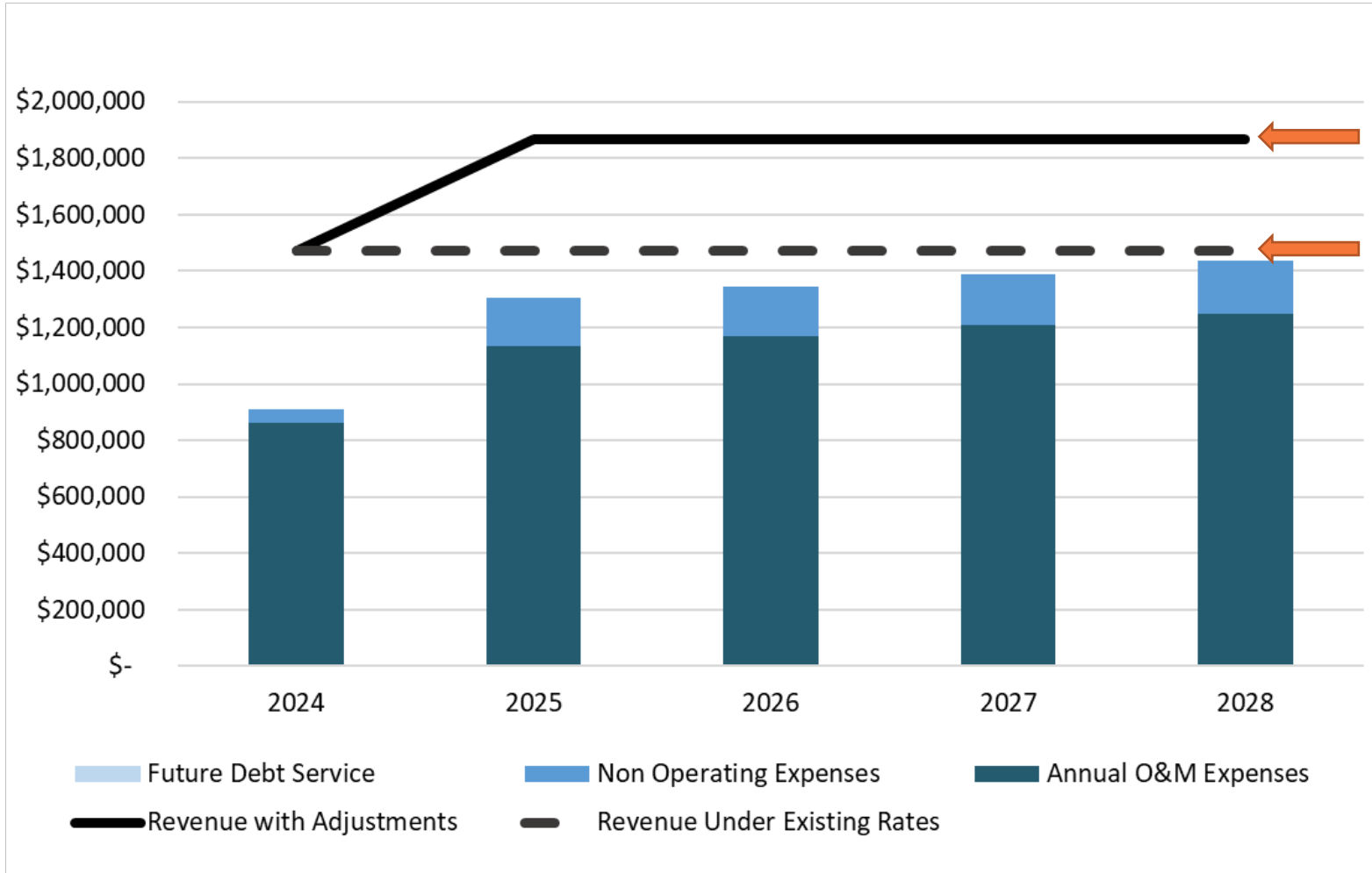
WATER KEY DATA/ASSUMPTIONS

- 2024 Revenues came in under 2025 Budget
- 2024 Expenses came in under 2025 Budget
- 2024 Revenues exceeded Expenses
- No Rate Adjustments proposed
- All grant or Principal Forgiveness funding for capital projects

WATER FUND ALTERNATIVES

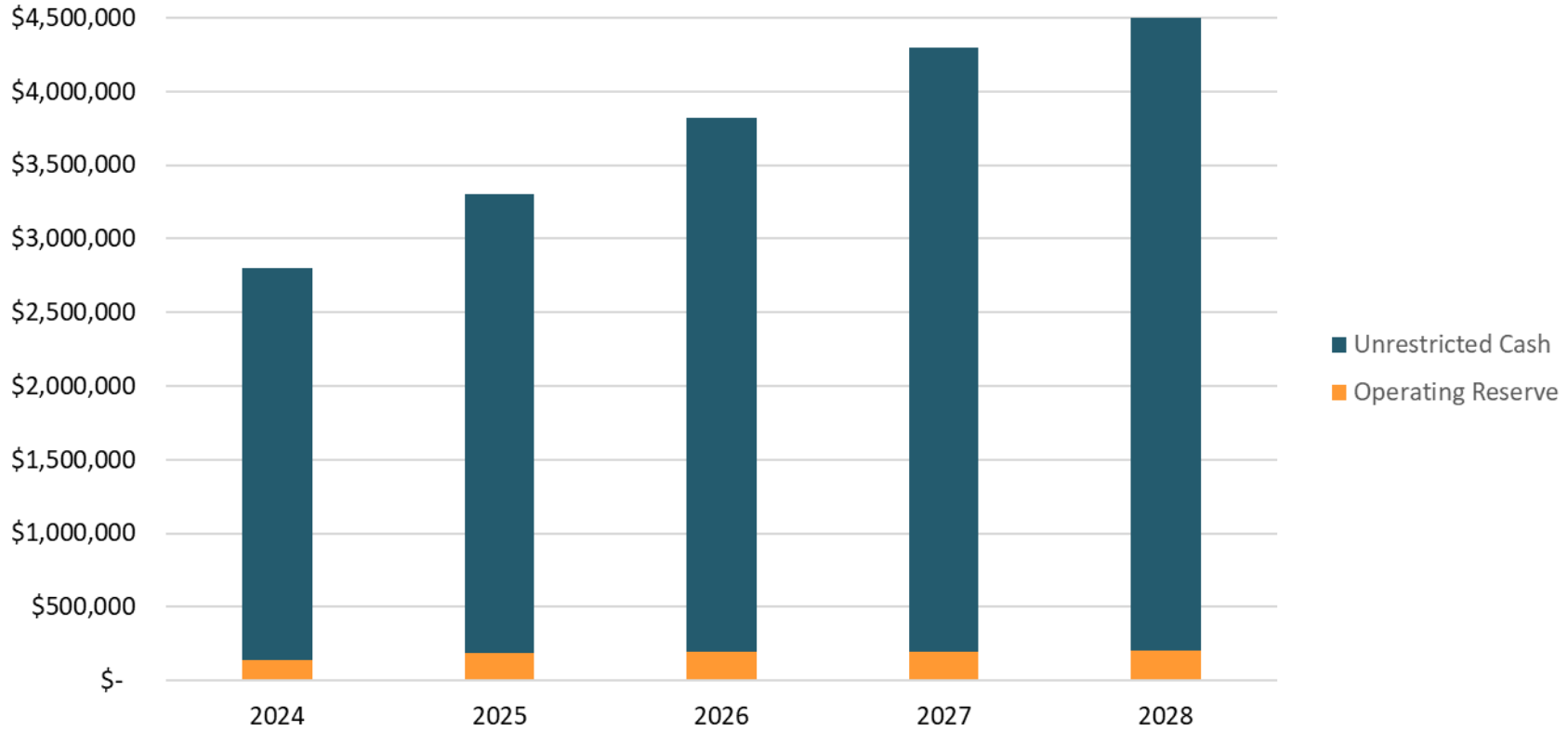
- Alternative 1 – 2025 Rate Study Recommendation

WATER FUND: ALTERNATIVE 1 CASH FLOW



Conclusion: Revenues cover Expenses

WATER FUND: ALTERNATIVE 1 CASH RESERVES



The water fund is in a solid position to fund the annual operating reserve requirement and build unrestricted cash.

WATER ALTERNATIVE 1 RATE SCHEDULE

Customer	Existing Rates	2025	2026	2027	2028	2029
		0.0%	0.0%	0.0%	0.0%	0.0%
Commercial Water Flat Rate	\$232.18	\$232	\$232	\$232	\$232	\$232
Commercial Water Metered Rate	\$41.35	\$41	\$41	\$41	\$41	\$41
Commercial Water Minimum Rate	\$103.20	\$103	\$103	\$103	\$103	\$103
Multi Family Water Base Rate	\$103.20	\$103	\$103	\$103	\$103	\$103
Multifamily Water Metered	\$41.35	\$41	\$41	\$41	\$41	\$41
Residential Water Flat Rate	\$101.46	\$101	\$101	\$101	\$101	\$101
Residential Senior/Disables Flat Rate	\$40.58	\$41	\$41	\$41	\$41	\$41

SEWER FUND

SEWER FUND – PREVIOUS RECOMMENDATIONS

	2024	2025	2026	2027	2028
Revenue Adjustments + CPI	22.70%	18.70%	18.70%	11.70%	3.70% (CPI)

SEWER FUND – PREVIOUS RECOMMENDATIONS

	2024	2025	2026	2027	2028
Customer	22.70%	18.70%	18.70%	11.70%	3.70% (CPI)
Commercial Wastewater Flat Rate	\$118.42	\$140.56	\$166.85	\$186.37	\$193.26
Multi Family Wastewater Base Rate	\$57.18	\$67.87	\$80.56	\$89.99	\$93.32
Residential Wastewater Flat Rate	\$57.18	\$67.87	\$80.56	\$89.99	\$93.32
Senior/Disabled Flat Rate	\$24.76	\$29.39	\$34.89	\$38.97	\$40.41

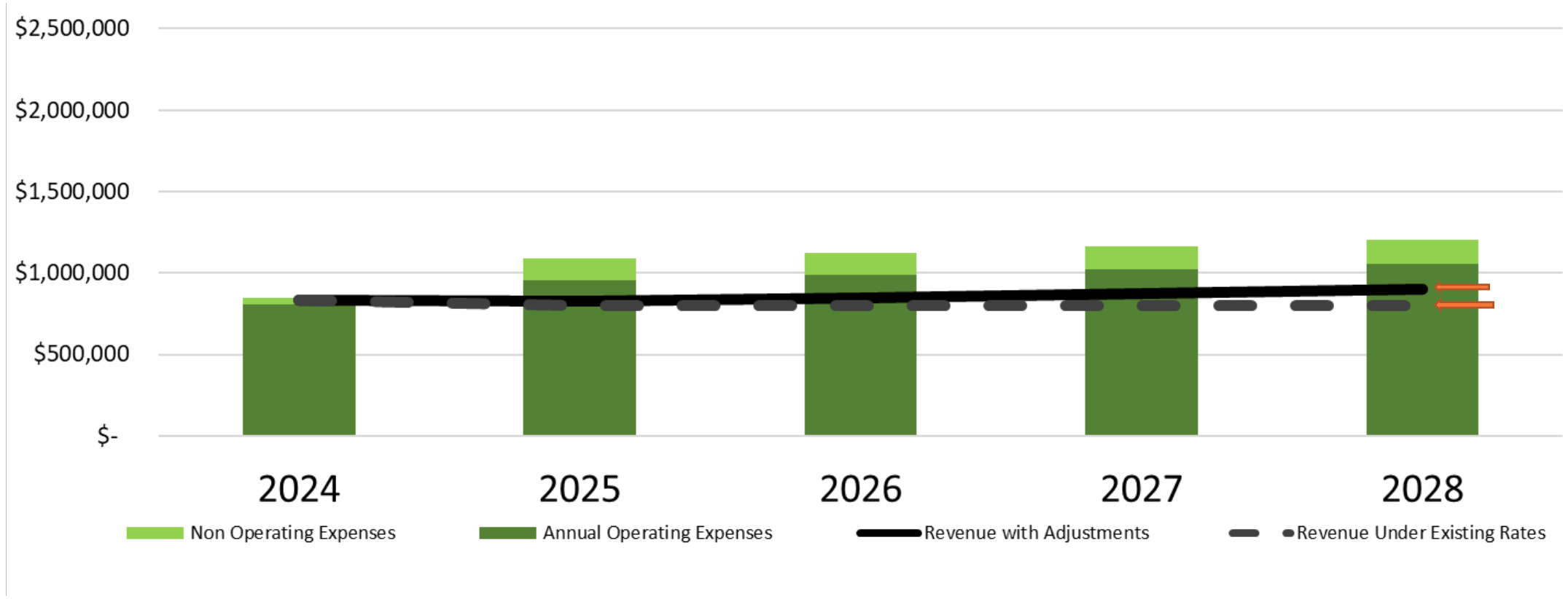
SEWER FUND ALTERNATIVES

- Alternative 1 – Inflation-only Adjustments
- Alternative 2 – 2024 Rate Study Adjustments
- Alternative 3 – Updated Adjustment

SEWER KEY DATA/ASSUMPTIONS

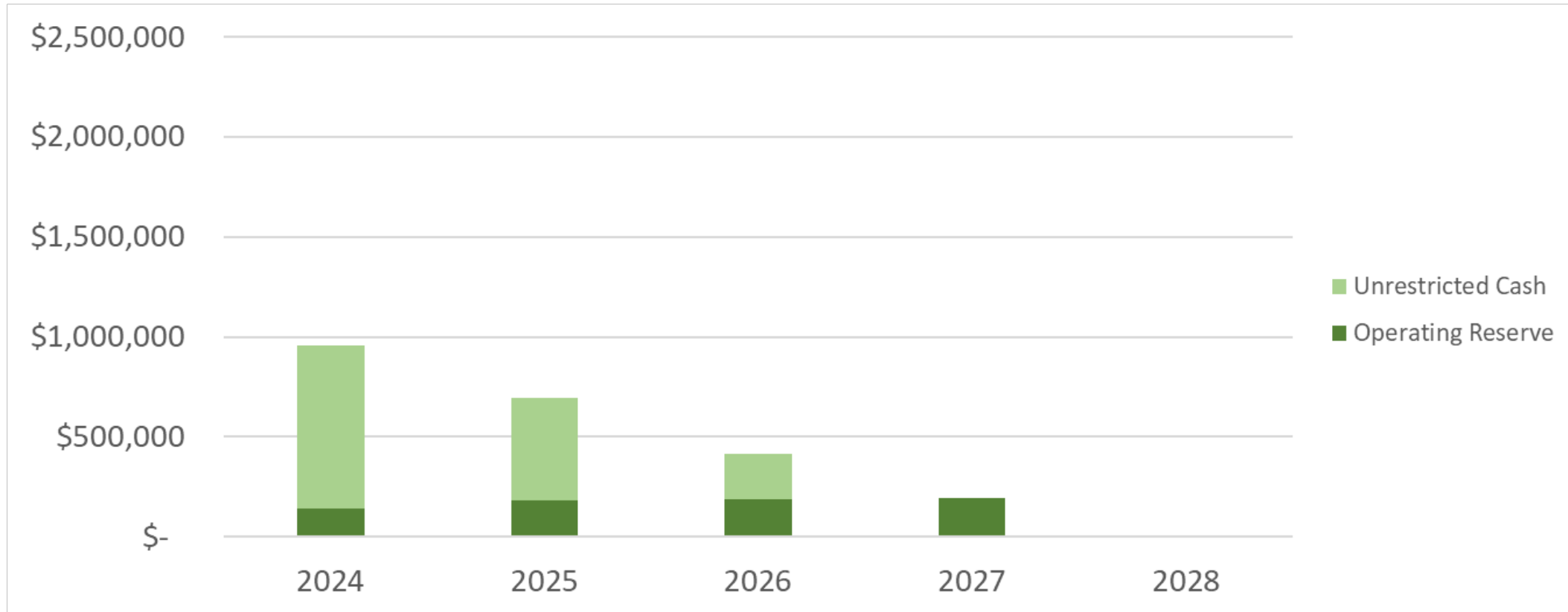
- 2024 Revenues came in over Budget but less than previous Rate Study projections
- 2025 Budget Revenues are \$25k lower than 2024 actuals
- 2024 Expenses exceeded Revenues
- 2024 Expenses were less than 2025 Budget
- All grant or Principal Forgiveness funding for capital projects

SEWER FUND: ALTERNATIVE 1 CASH FLOW



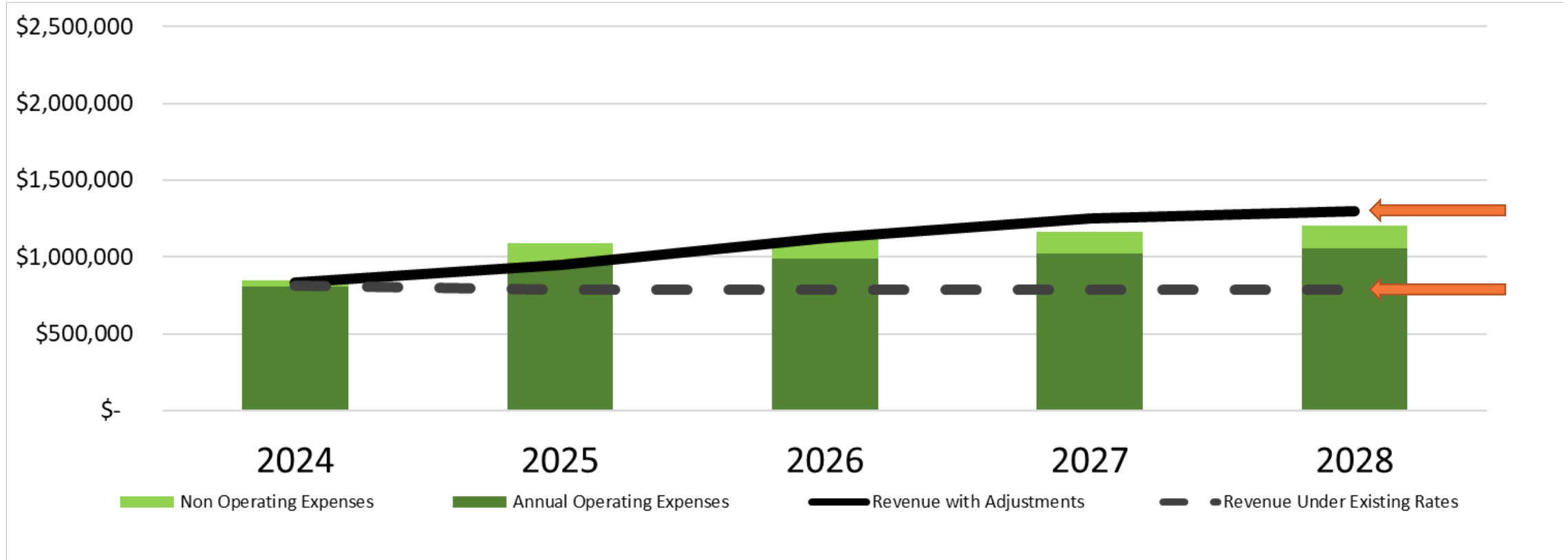
Conclusion: Revenue increases above CPI are needed to fund annual operating expenses.

SEWER FUND: ALTERNATIVE 1 CASH RESERVES



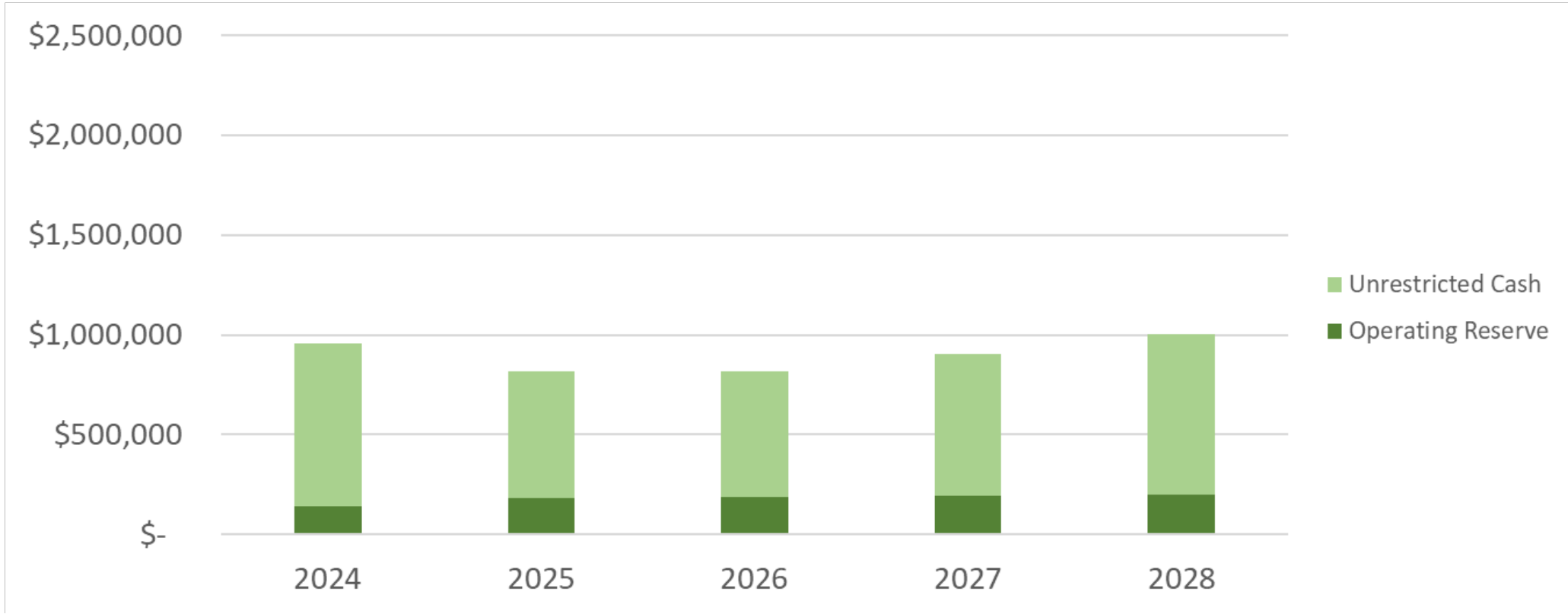
- Future Revenues do not cover future Expenses
- Any Capital Projects would need external funding source
- Fund runs out of reserves by CY 28

SEWER FUND: ALTERNATIVE 2 CASH FLOW



Conclusion: Additional revenue increases are needed to fund annual operating expenses.

SEWER FUND: ALTERNATIVE 2 CASH RESERVES



2024 Study's recommendations will keep fund healthy through 2028

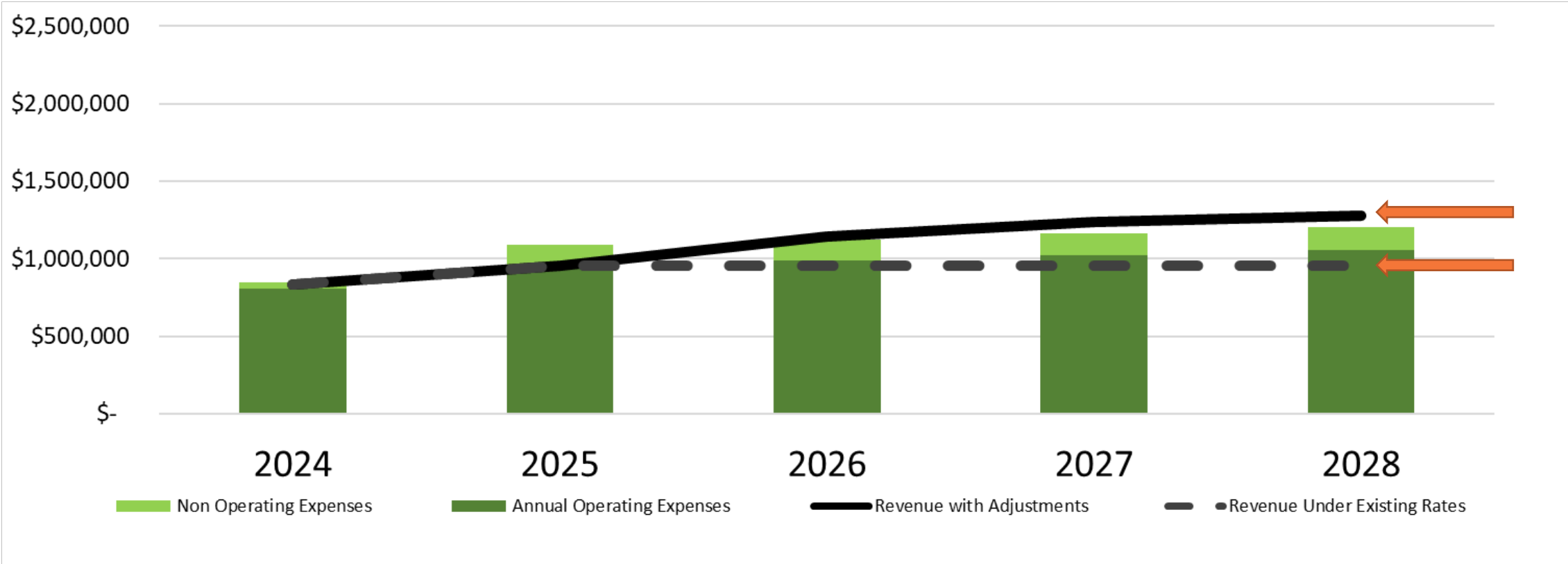
ALTERNATIVE 2 TAKEAWAYS

- 2024 Study Rate Adjustments appear to be sufficient.
- 18.7% adjustment should generate another \$148k in Rate Revenue
- 2025 Revenue Goal = \$948,730
- 2025 Budgeted Expense = \$1,088,652
- Alternative 2 adjusts rates “equally” for all customers

ALTERNATIVE 3 DATA

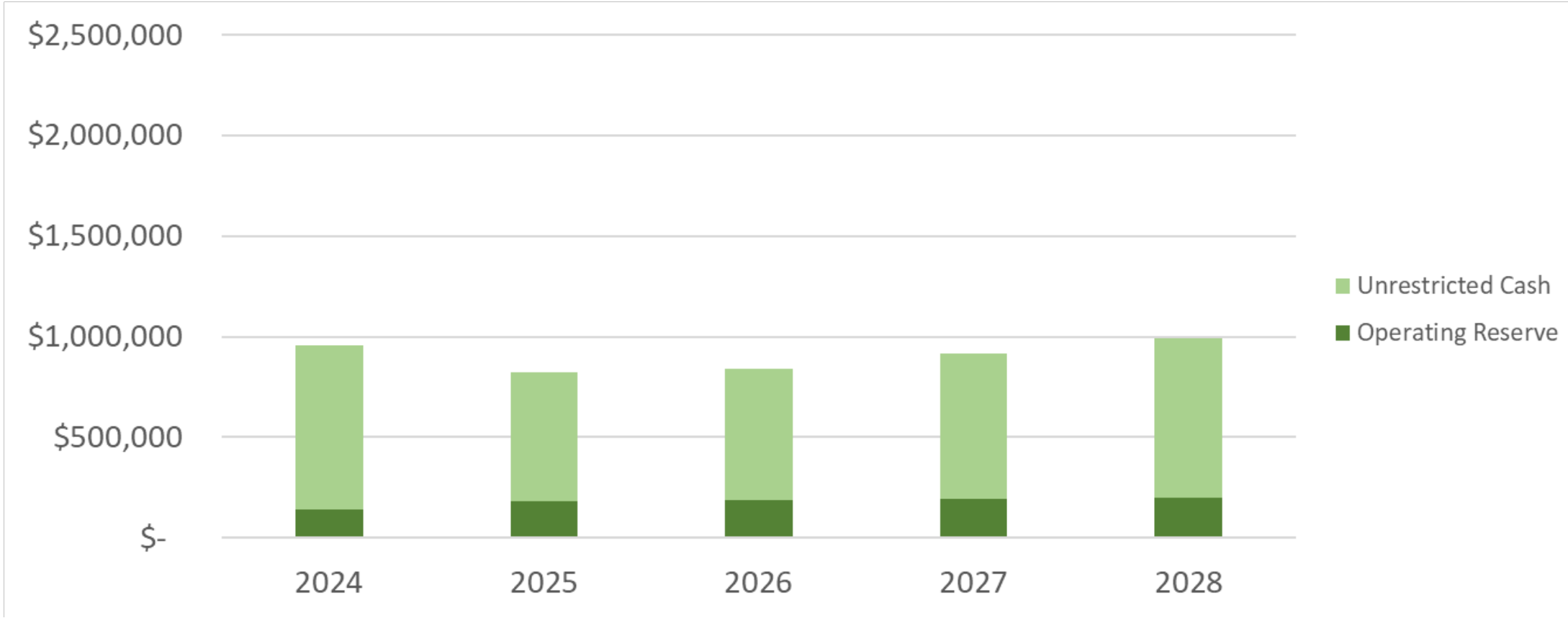
- Adjust Commercial differently from Residential
 - Commercial x 24% \$118 → 147
 - Residential x 12% \$57 → \$64
- Expected Revenue \$955,800 to \$990,151

SEWER FUND: ALTERNATIVE 3 CASH FLOW



Conclusion: Additional revenue increases are needed to fund annual operating expenses.

SEWER FUND: ALTERNATIVE 3 CASH RESERVES



24% Commercial + 12% Residential Adjustment in 2025 will work

2025 SEWER RATE SCHEDULE

Customer	Existing Rate	Alternative 1	Alternative 2	Alternative 3
		3%	18.7%	24% 12%
Commercial Wastewater Flat Rate	\$118.42	\$122	\$140	\$147
Commercial Wastewater Base Rate (Up to 6,000 Gallons)	\$57.18	\$59	\$68	\$71
Commercial Commodity Rate (per 1,000 gallons)	\$18.26	\$23	\$27	\$28
Residential Wastewater Flat Rate	\$57.18	\$59	\$68	\$64
Senior/Disabled Flat Rate	\$24.76	\$25	\$29	\$28

SOLID WASTE FUND

SOLID WASTE – PREVIOUS RECOMMENDATIONS

	2024	2025	2026	2027	2028
Revenue Adjustments + CPI	13.70%	13.70%	12.70%	3.70% (CPI)	3.70% (CPI)

SOLID WASTE – PREVIOUS RECOMMENDATIONS

	2024	2025	2026	2027	2028
Customer	13.7%	13.7%	12.7%	3.7%	3.7%
Dumpster Lease	\$30	\$34	\$38	\$40	\$41
Commercial Pick-Up Service	\$25	\$28	\$32	\$33	\$34
Landfill Drop-Off Commercial	\$10	\$11	\$13	\$13	\$14
Residential Pick-Up Services	\$46	\$52	\$59	\$63	\$63
Residential Pick-Up Elder Service	\$23	\$26	\$29	\$31	\$32

CAPITAL IMPROVEMENT PLAN

Project Name	Cost	Year
Baler Facility Upgrade	\$ 1,000,000	2025

This project will be funded by rate revenue and cash reserves for Alternatives 1, 2, and 3

Only 50% funded by rate revenue and cash reserves for Alternative 4

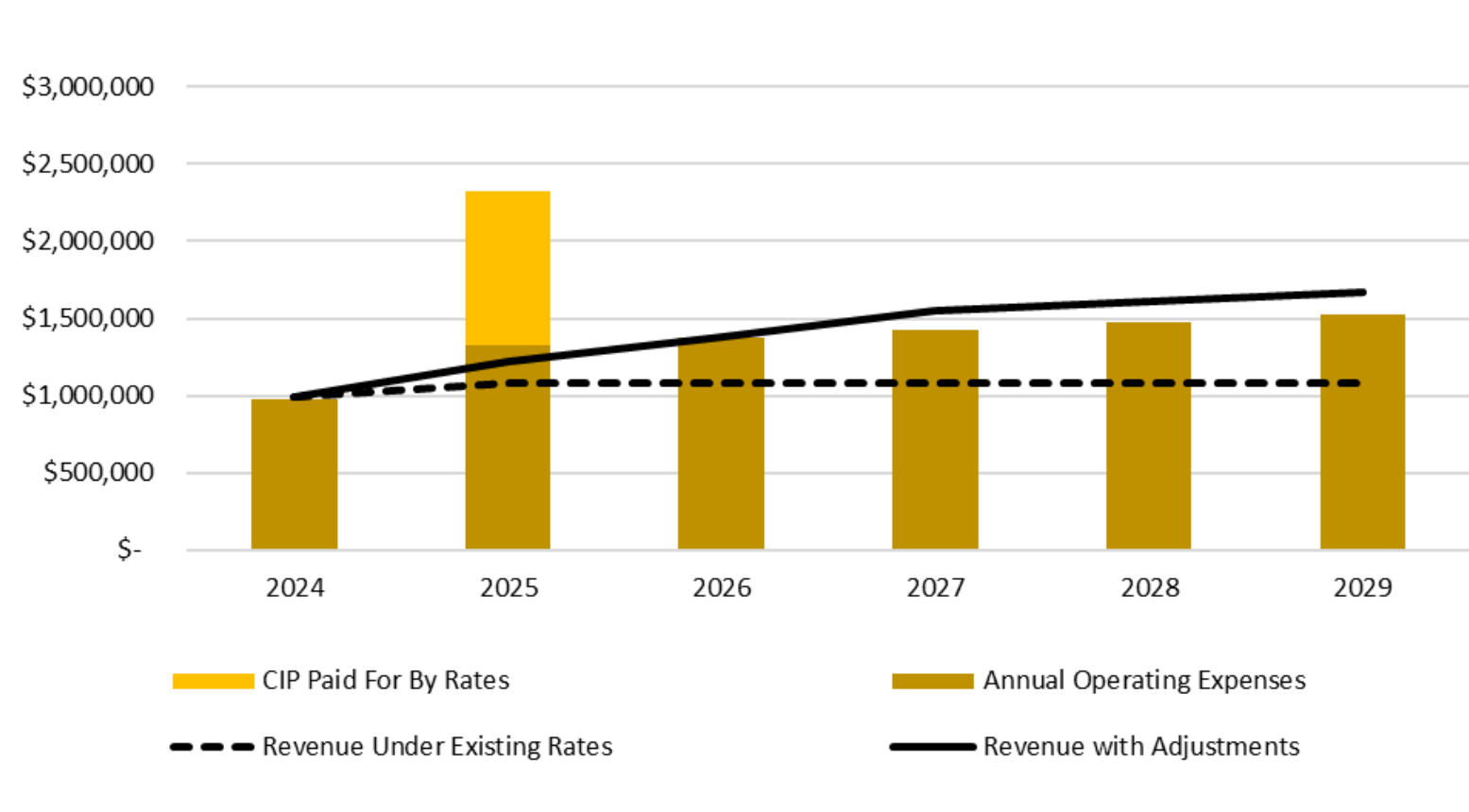
SOLID WASTE FUND ALTERNATIVES

- Alternative 1 – 2024 Recommendation
- Alternative 2 – Updated Recommendation
- Alternative 3 – Double Tipping Rate + 50% of 2025 Adjustment
- Alternative 4 – 50% Baler Facility + Double Tipping Rate

SOLID WASTE ALTERNATIVE 1 RATE SCHEDULE

		2025	2026	2027	2028	2029
Customer	Existing Rate	13.7%	13.7%	12.7%	3.7% (CPI)	3.7% (CPI)
Dumpster Lease	\$30	\$34	\$39	\$44	\$45	\$47
Commercial Pick-Up Service	\$25	\$28	\$32	\$36	\$38	\$39
Landfill Drop-Off Commercial	\$10	\$11	\$13	\$15	\$15	\$16
Residential Pick-Up Services	\$46	\$52	\$59	\$67	\$69	\$72
Residential Pick-Up Elder Service	\$23	\$26	\$30	\$33	\$35	\$36

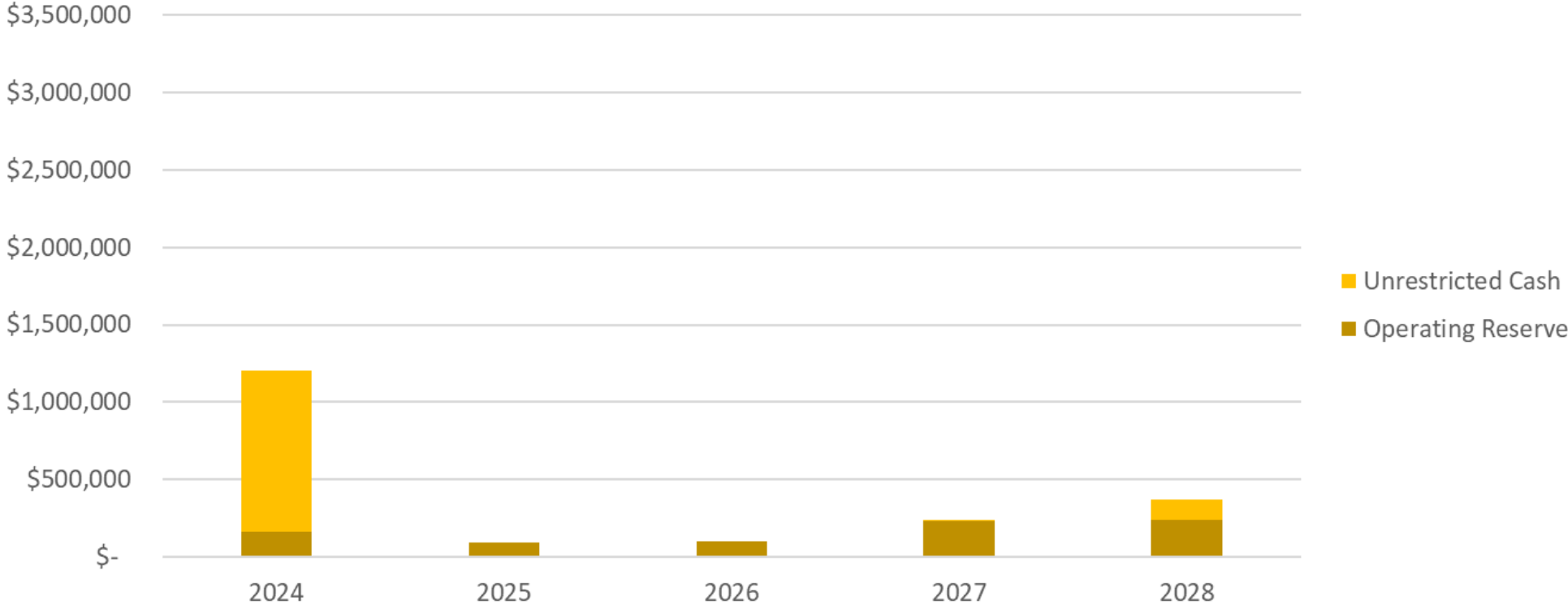
SOLID WASTE FUND: ALTERNATIVE 1 CASH FLOW



Takeaway:

- Revenue increases are needed to fund annual operating expenses.
- Baler Facility Upgrade is a significant expense.

SOLID WASTE FUND: ALTERNATIVE 1 CASH RESERVES

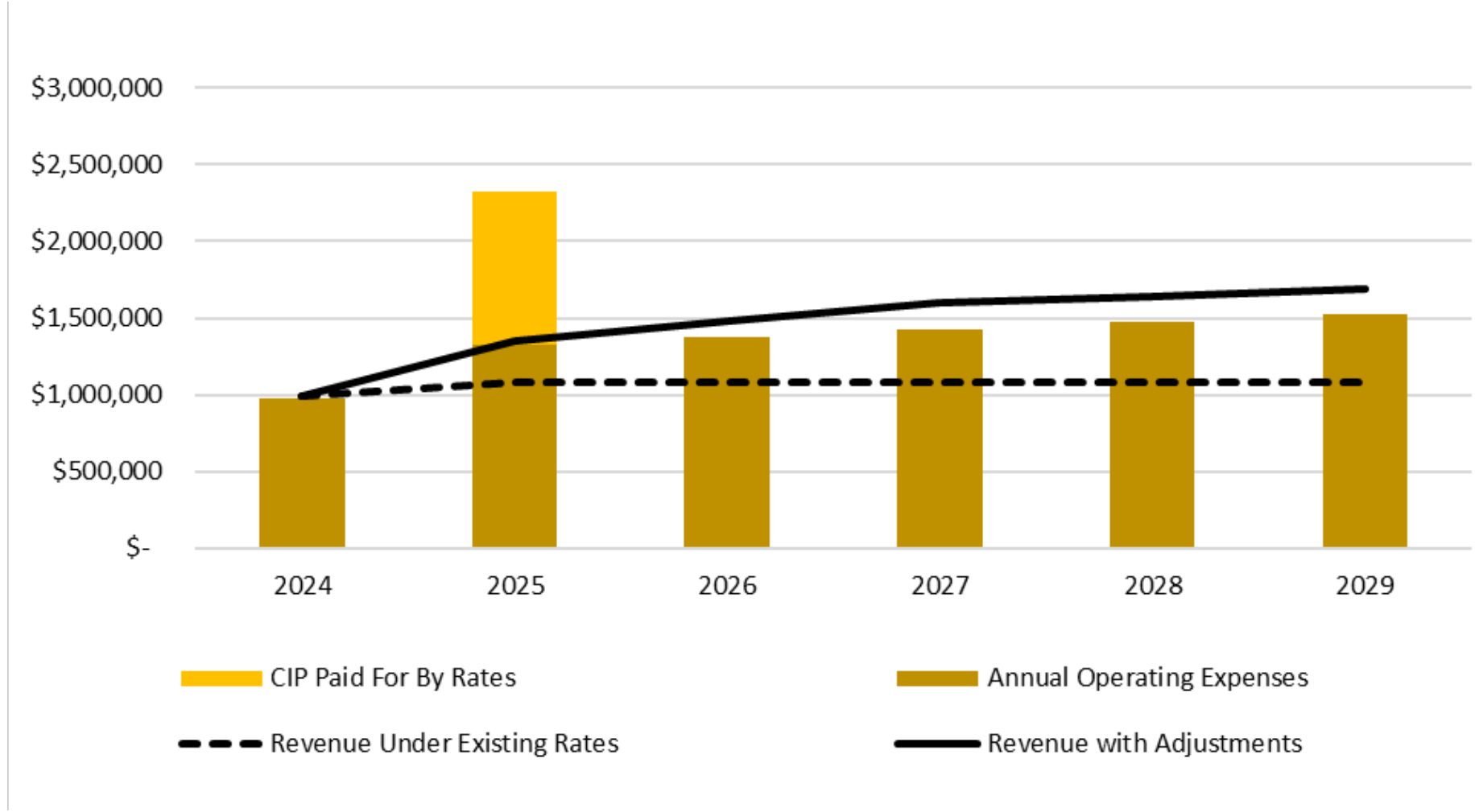


- Minimum Operating reserve not maintained in CY 25-27 (approx. \$225k).
- Utility must raise rates or fund the Baler Facility Upgrade project with external revenue source.

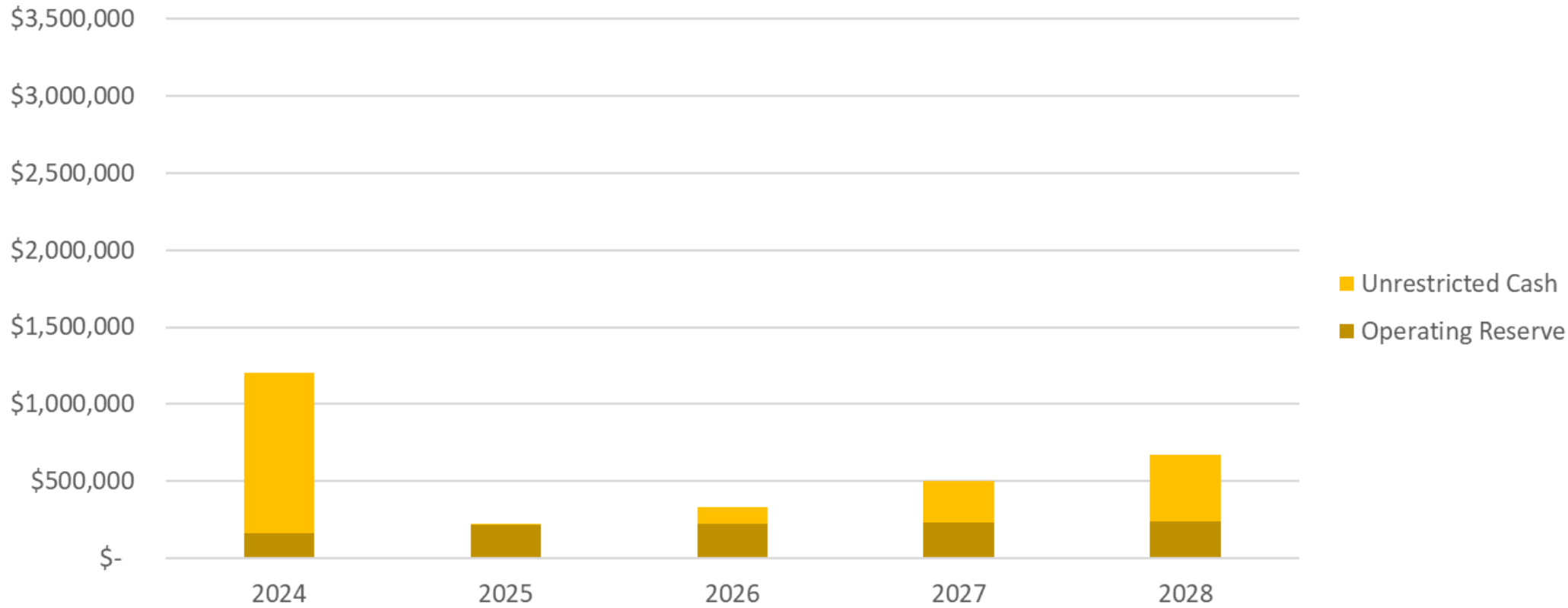
SOLID WASTE: ALTERNATIVE 2 RATE SCHEDULE

		2025	2026	2027	2028	2029
Customer	Existing Rate	26%	10%	8%	3% (CPI)	3% (CPI)
Dumpster Lease	\$30	\$38	\$42	\$45	\$46	\$48
Commercial Pick-Up Service	\$25	\$32	\$35	\$37	\$39	\$40
Landfill Drop-Off Commercial	\$10	\$13	\$14	\$15	\$15	\$16
Residential Pick-Up Services	\$46	\$58	\$64	\$69	\$71	\$73
Residential Pick-Up Elder Service	\$23	\$29	\$32	\$34	\$35	\$37

SOLID WASTE FUND: ALTERNATIVE 2 CASH FLOW



SOLID WASTE FUND: ALTERNATIVE 2 CASH RESERVES

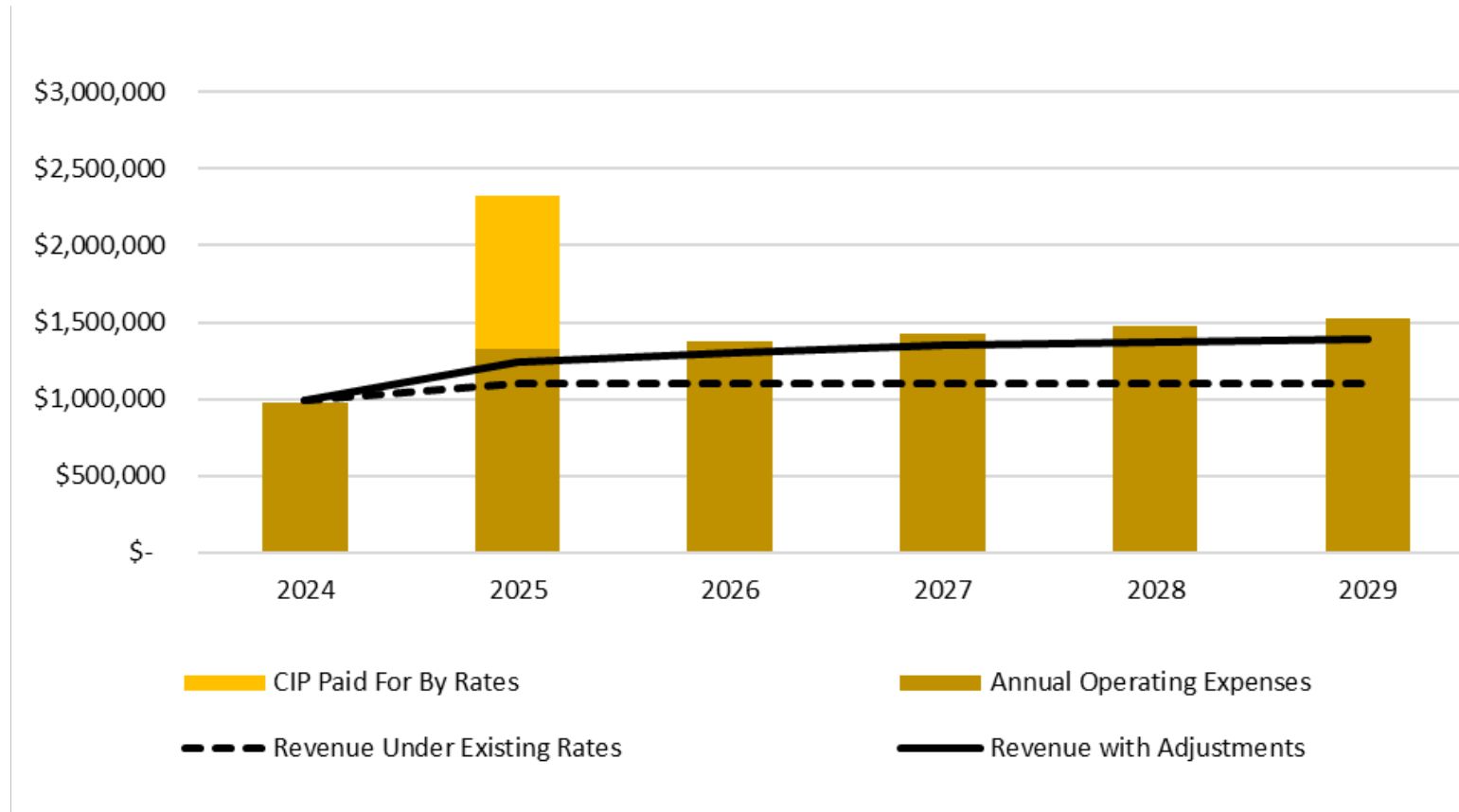


The City maintains an Operating Reserve of approximately \$225,000 in all years

SOLID WASTE FUND: ALTERNATIVE 3

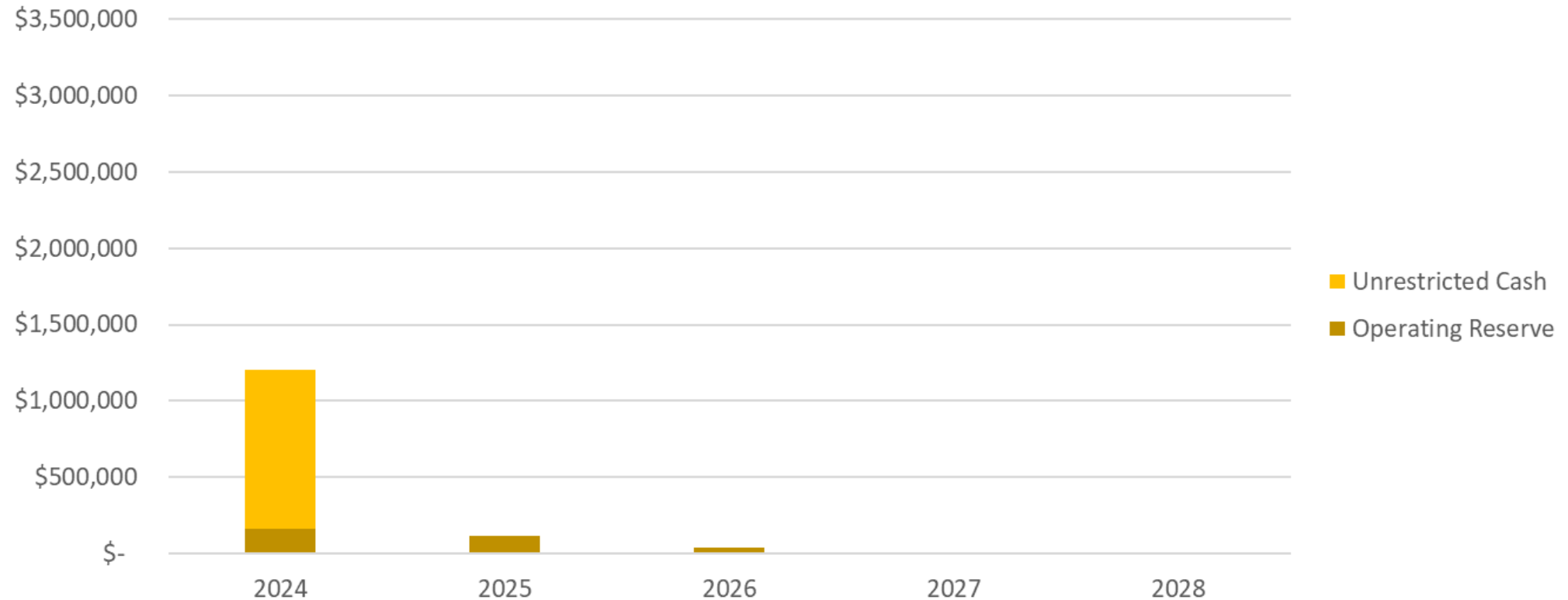
- Current Tipping Rate (i.e., drop-off rate) is low for AK
- What if we modified the Tipping Rate differently from the other customer rates?
- 2024 Baler Revenue was ~\$30k
- 2024 Residential Rate Revenue was ~\$350k
- Alternative adjusts all other rates at ½ of Alternative 2

SOLID WASTE FUND: ALTERNATIVE 3 CASH FLOW



Takeaway: Revenue increases are needed to fund capital project and annual operating expenses.

SOLID WASTE FUND: ALTERNATIVE 3 CASH RESERVES

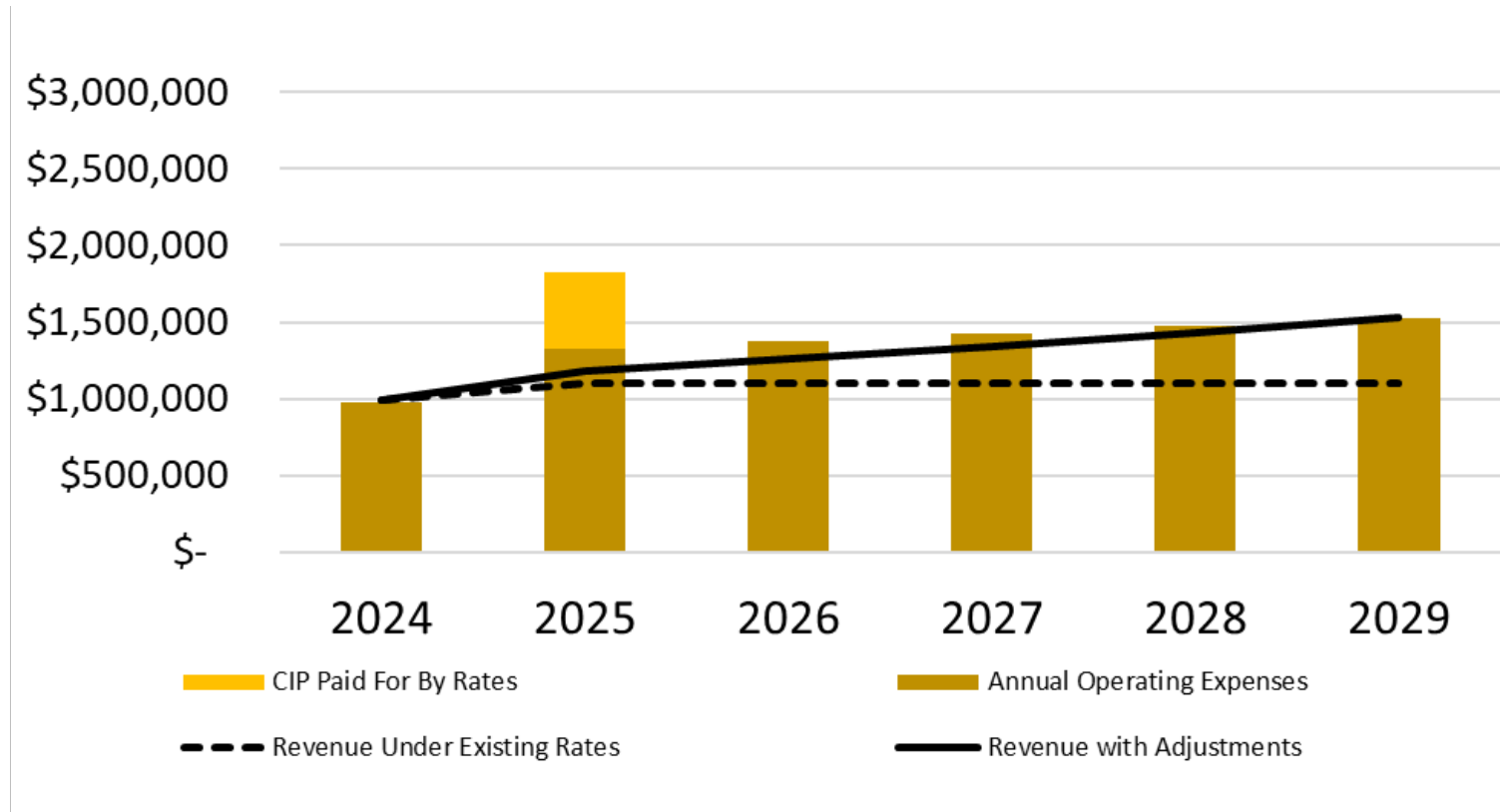


- Utility must raise rates or fund the Baler Facility Upgrade project with external revenue source.

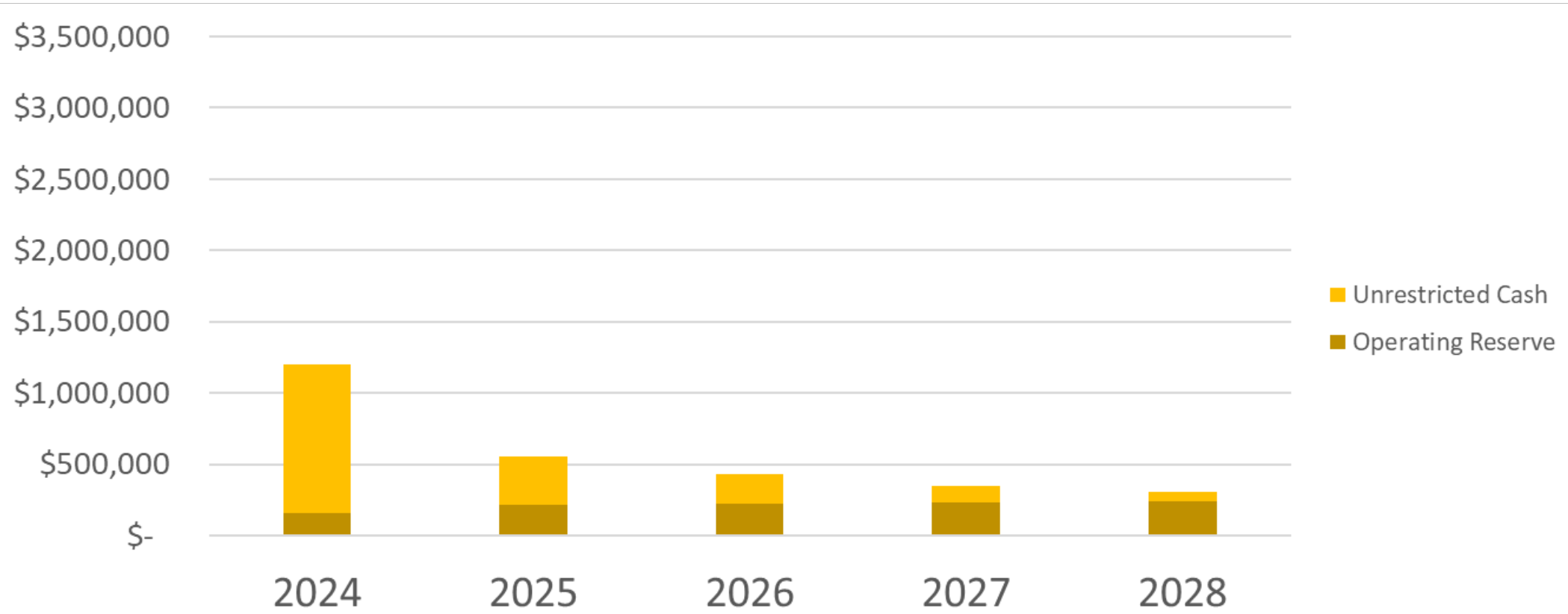
SOLID WASTE FUND: ALTERNATIVE 4

- 50% of Baler Facility funded from another source
- Same Tipping Rate as Alternative 3
- 7% rate increase compared to 14% (Alt 1) or 24% (Alt 2)

SOLID WASTE FUND: ALTERNATIVE 4 CASH FLOW



SOLID WASTE FUND: ALTERNATIVE 4 CASH RESERVES



Takeaway: Revenue increases are needed but at a much lower level if Baler Facility funding can come from a different source

SOLID WASTE ALTERNATIVE SUMMARY - 2025

	Dumpster Lease	Commercial Pick-Up Service	Landfill Drop-Off Commercial	Residential Pick-Up Services	Residential Pick-Up Elder Service
Current	\$30	\$25	\$10	\$46	\$23
Alternative 1	\$34	\$28	\$11	\$52	\$26
Alternative 2	\$38	\$32	\$13	\$58	\$29
Alternative 3	\$34	\$28	\$20	\$52	\$26
Alternative 4	\$32	\$27	\$20	\$49	\$25

2025 RECOMMENDATIONS

Water:
Alternative 1

2025	2026	2027	2028	2029
0%	0%	0%	0%	0%

Sewer:
Alternative 2

2025	2026	2027	2028	2029
19%	19%	12%	3.7% (CPI)	3.7% (CPI)

Solid Waste:
Alternative 4

2025	2026	2027	2028	2029
7%	7%	7%	7%	5%

AFFORDABILITY

Kotzebue MHI = \$101,071

Source	US EPA	ADEC	VSWP
Affordability (% of MHI)	4.5%	5%	See Matrix for Medium Burden
Annual Cost to Customers	\$4,548	\$5,054	\$2,616
Monthly Cost to Customers	\$379	\$421	\$218

AFFORDABILITY CONTINUED

Affordability Framework of the Village Safe Water Program (VSWP):

- **FCI Score** of 2.3 (Medium Burden) based on socioeconomic indicators such as households on SNAP, households below the poverty level, and the amount of working age adults with full time jobs.
- **RI Score** is 2.8% (Medium Burden) based on the percent burden on the lowest income, second lowest income, and middle income.
- **Existing Rates** are considered a medium burden
- **Proposed Rates** remains within the medium burden classification

The Affordability Framework

		Residential Indicator		
		Low Burden > 0% to ≤ 2%	Medium Burden > 2% to ≤ 5%	High Burden > 5%
Financial Capability Indicator	Strong > 2.5 to ≤ 3.0	Low Burden	Low Burden	Medium Burden
	Mid-Range > 1.5 to ≤ 2.5	Low Burden	Medium Burden	High Burden
	Weak ≥ 1.0 to ≤ 1.5	Medium Burden	High Burden	High Burden

COMBINED WATER AND SEWER RESIDENTIAL RATES

Fund	Existing	2025 Proposed
Water	\$ 101.46	\$ 101.00
Sewer	\$ 57.18	\$ 68.00
Combined	\$ 158.64	\$ 169.00

COMBINED WATER AND SEWER RATE COMPARISON (2020 DATA)

Utilities	Monthly Fees
Port Alsworth	\$ 479
Naknek	\$ 392
Sterling	\$ 355
Tazlina	\$ 316
Bethel	\$ 247
Nome	\$ 204
Utqiagvik	\$ 187
Kotzebue	\$ 169

THANK YOU...

Any Questions? Comments?