



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting **AMENDED** Agenda

April 16, 2026 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

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### THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:  
**49401#**

### INTRODUCTION FOR ORDINANCE 26-02 & ORDINANCE 26-03

#### Meeting Notice

**I. Call to Order**

**II. Roll Call**

**III. Invocation / Moment of Silence**

**IV. Pledge of Allegiance**

**V. Introduction of Staff & Guests**

**VI. Adoption of The Agenda**

**VII. Adoption of Minutes**

[a\)](#) Meeting Minutes for March 19, 2026.

**VIII. Citizen Comments**

**IX. Correspondence**

[a\)](#) Letter of Interest for Planning Commission from Christopher Cook

[b\)](#) Letter of Interest for Planning Commission from Jason Avery.

[c\)](#) Letter of Interest for PRAC from Tracey Schaeffer

**X. Unfinished Business**

[a\)](#) **RESOLUTION 26-05**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING A TEMPORARY USE PERMIT ("TUP") FOR CORNERSTONE GENERAL CONTRACTORS, ANCHORAGE, ALASKA ("CORNERSTONE") FOR THE USE OF THE CITY-OWNED FAIRGROUNDS ON TED STEVENS WAY DURING THE CONSTRUCTION OF MANILAQ'S STAFF AND PATIENT HOUSING PROJECTS."

## XI. New Business

- a) Introduction and set Public Hearing for **ORDINANCE 26-02**, "A NON-CODE ORDINANCE CORRECTING OMITTED FEES FOR CY2026."
- b) Introduction and set Public Hearing for **ORDINANCE 26-03**, ENTITLED: "A CODE ORDINANCE AMENDING TITLE 17 OF THE KOTZEBUE MUNICIPAL CODE ("KMC") TO REDUCE PLANNING COMMISSION MEMBERSHIP, SEVEN (7) TO FIVE (5) MEMBERS AND TITLE 4 OF THE KMC TO REDUCE LBCB/LRA MEMBERSHIP FROM SEVEN (7) TO FIVE (5) MEMBERS."
- c) **RESOLUTION 26-12**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PLACE AND PURCHASE ALCOHOL SUPPLIES FOR THE ARCTIC SPIRITS PACKAGE STORE FOR SHIPMENT ON THE FIRST AML BARGE OF THE SUMMER 2026 BARGE SEASON."
- d) **RESOLUTION 26-13**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER AND CITY FINANCE DIRECTOR WORKING WITH THE CITY'S BROKER, HUB INTERNATIONAL, TO OBTAIN A QUOTE FOR FY2027 FROM THE ALASKA PUBLIC RISK ALLIANCE ("APRA")."
- e) **RESOLUTION 26-14**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND APPROVING THE CITY OF KOTZEBUE PLANNING COMMISSION APPROVAL OF A VARIANCE REQUEST FROM THE MANIILAQ ASSOCIATION FOR THE WAIVER OF PERMIT FEES ON LOT 5B2-A, BLOCK 2, PLAT 2005-6 IN EXCHANGE FOR WATER AND SEWER INFRASTRUCTURE IMPROVEMENTS VALUED AT ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000)."
- f) Manager's Reports
  - 1. City Manager
  - 2. Holland and Hart
  - 3. The Mulder Company
  - 4. Joe Evans City Attorney
  - 5. Finance Director
  - 6. Public Works
    - i. Public Works Water

7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

**XII. Council Members Comments**

Seat B: Derek Haviland-lie

Seat C: Joshua Hadley

Seat D: Kathleen Sherman

Seat E: Cory Jackson

Seat G: Johnson Greene

Seat A: Ernest Norton

Seat F: Saima Chase

Youth Representative: Vacant

**XIII. Executive Session**

**XIV. Adjournment**



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting Minutes

March 19, 2026 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

### THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically

call: **1-800-315-6338**; access code: **49401#**

### Meeting Notice

**I. Call to Order** at 5:15pm

**II. Roll Call**

*Council Members present at time of roll call:* Vice Mayor Norton, Council Members Hadley, Sherman, and Greene. *Telephonically:* Mayor Chase.

*Telephonically* Council Member Jackson arrived at 5:24pm.

Council Member Haviland-Lie arrived at 6:01pm.

**III. Invocation / Moment of Silence**

Fire Chief Funk gave invocation.

**IV. Pledge of Allegiance**

All stood for Pledge of Allegiance.

**V. Introduction of Staff & Guests**

*Staff present at time of roll call:* City Manager Johnson, Office Administrator Moore, PW Director Avery, Acting Police Chief Sgt. Meier, Fire Chief Funk, Acting Parks & Rec Director Johnson, Acting Planning Director Smith, and Arctic Spirits Manager Lambert, *Telephonically* – City Attorney Evans, City Clerk/HR Jones, Finance Director Wetzel, and Federal Lobbyist’s Rindfuss/Cogar.

*Guests present at time of roll call:*

**VI. Adoption of The Agenda**

Council member Hadley made a motion to adopt the agenda, seconded by Council Member Sherman.

**VII. Adoption of Minutes**

a) March 05, 2026 Meeting Minutes

Council Member Sherman made a motion to approve and adopt March 05, 2026 meeting minutes, seconded by Council Member Hadley.

**Motion passed unanimously.**

**VIII. Citizen Comments**

No Citizen Comments.

**IX. Correspondence**

a) Alaska National Guard Child & Youth Program Youth Council

Ron presented. Post on Facebook and KOTZ radio

b) 2026 Washington DC Federal Affairs Trip

Mayor/Vice Mayor. Possibly 2 more council members. Dates May 12-15, 2026 confirmed by Peter. Johnson/Avery to attend from Administration.

**X. Unfinished Business**

No Unfinished Business.

**XI. New Business**

a) Manager's Reports

- 1. City Manager - Ron Johnson
- 2. Holland and Hart
- 3. The Mulder Company
- 4. City Attorney - Joe Evans
- 5. Finance Director (accept & approve Finance Director's Report)

Council Member Hadley made a motion to accept and approve Finance Director's Report, seconded by Council Member Sherman.

**Motion passed unanimously.**

6. Public Works (accept & approve Public Works Report)

Council Member Hadley made a motion to accept and approve Public Works Director Report, seconded by Council Member Sherman.

**Motion passed unanimously.**

7. Police Department

- 8. Fire Department
- 9. Parks & Recreation
- 10. Package Store
- 11. Public Relations/Human Resources
- 12. Planning Department

**XII. Council Members Comments**

- Seat B: Derek Haviland-lie
- Seat C: Joshua Hadley
- Seat D: Kathleen Sherman
- Seat E: Cory Jackson
- Seat G: Johnson Greene
- Seat A: Ernest Norton
- Seat F: Saima Chase
- Youth Representative: Vacant

**XIII. Executive Session**

Council Member Hadley made a motion to enter Executive Session to discuss matters the immediate knowledge of which would clearly have an adverse effect upon the finances of the City, and matters affecting personnel, seconded by Council Member Haviland-Lie.

**Motion passed unanimously**

Entered Executive Session 7:04pm

Reentered Open Session 7:57pm

No votes were taken, and directions were given to Administration.

**XIV. Adjournment**

Council Member Haviland-Lie made a motion to adjourn the meeting, seconded by Council Member Sherman.

**Motion passed unanimously.**

**Meeting adjourned at 7:57pm.**

**Accepted by:**

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Saima Chase  
*Mayor*

[SEAL]

**Respectfully Submitted By:**

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Donald Jones  
*City Clerk*

**Christopher J. Cook**  
P.O. Box 187  
Kotzebue, Alaska  
04/03/2026

**City of Kotzebue**  
City Council/Planning Commission  
Kotzebue, Alaska

**Subject: Letter of Interest – Planning Commission Appointment**

To Whom It May Concern,

I am writing to formally express my interest in serving on the City of Kotzebue Planning Commission. I have a strong commitment to the continued growth, safety, and long-term sustainability of our community.

Through my leadership role in public safety, I have gained valuable insight into the infrastructure needs, community challenges, and development considerations that directly impact the quality of life for our residents. I routinely collaborate with city departments, borough leadership, and community partners, which has provided me with a well-rounded understanding of how planning decisions influence not only development, but also public safety, emergency response, and community well-being.

Kotzebue is a unique and resilient community, and thoughtful planning is critical to ensuring responsible growth while preserving the character and needs of our region. I am particularly interested in contributing to discussions involving infrastructure improvements, land use planning, and projects that enhance public safety and accessibility. My experience managing capital projects, coordinating interagency efforts, and addressing real-world operational challenges positions me to provide practical and informed input to the Commission.

I am committed to serving with integrity, professionalism, and a collaborative mindset. I believe my perspective as a public safety leader would be a valuable asset to the Planning Commission, and I welcome the opportunity to contribute to decisions that will shape the future of Kotzebue.

Thank you for your time and consideration. Please feel free to contact me if you require any additional information.

Respectfully,



**Christopher J. Cook**

**April 6, 2026**

**Subject:** Letter of Interest – Planning Commission Seat

Dear Mayor Saima Chase and Council,

I am writing to express my interest in serving on the City of Kotzebue Planning Commission.

With my prior experience serving on the City Council, along with my current role as Public Works Director, I believe I bring a well-rounded understanding of municipal operations, infrastructure planning, and community development. These roles have provided me with firsthand knowledge of the challenges and opportunities facing our community, as well as the importance of thoughtful, long-term planning.

In my position as Public Works Director, I work closely with multiple departments and regularly engage in projects that directly impact land use, utilities, transportation, and overall community growth. This experience has strengthened my ability to evaluate projects from both an operational and strategic perspective, ensuring decisions are practical, sustainable, and in the best interest of the city.

Having previously served on the City Council, I understand the importance of governance, public input, and making decisions that reflect the needs and values of our residents. I am committed to contributing constructively, maintaining professionalism, and supporting the Commission’s role in guiding responsible development within Kotzebue.

I would be honored to serve on the Planning Commission and contribute to the continued growth and success of our community. Thank you for your time and consideration.

Please feel free to contact me if you have any questions or require additional information.

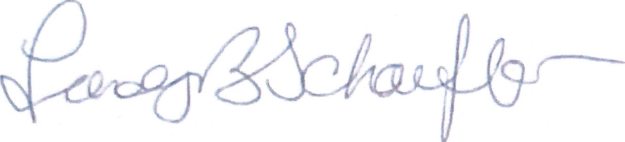
Sincerely,  
Jason Avery  
Public Works Director  
City of Kotzebue

April 12, 2026

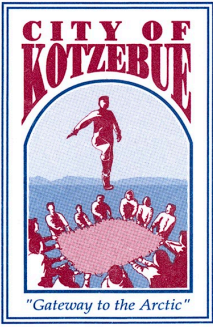
To the City of Kotzebue Parks and Rec Department,

I have enjoyed serving on the Parks and Rec Advisory Committee. My term has ended and I am willing to continue to serve if there is a vacancy and that would be helpful.

Thank you,

A handwritten signature in blue ink that reads "Tracey B Schaeffer". The signature is written in a cursive style with a long horizontal flourish at the end.

Tracey B Schaeffer



**CITY OF KOTZEBUE**

**RESOLUTION NO. 26-05 [AS AMENDED]**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING A TEMPORARY USE PERMIT ("TUP") FOR CORNERSTONE GENERAL CONTRACTORS, ANCHORAGE, ALASKA ("CORNERSTONE") FOR THE USE OF THE CITY-OWNED FAIRGROUNDS ON TED STEVENS WAY AND AN ADDITIONAL LAYDOWN AREA BETWEEN THE SOFTBALL FIELD AND TED STEVENS WAY DURING THE CONSTRUCTION OF MANIILAQ'S STAFF AND PATIENT HOUSING PROJECTS.**

**WHEREAS,** the Maniilaq Association ("Maniilaq") has obtained funding to construct a 48-unit staff housing project and 45-unit patient housing project ("the Project") in Kotzebue off Ted Stevens Way across from the City-owned Fairgrounds;

**WHEREAS,** Maniilaq has engaged Cornerstone General Contractors, Inc., Anchorage, Alaska ("Cornerstone") to provide construction, logistical, and site support services necessary to implement the Project;

**WHEREAS,** to facilitate the timely and efficient completion of the Project Cornerstone needs a temporary staging and support area for construction equipment, materials, and logistical operations and the temporary use of the City-owned Fairgrounds on Ted Stevens Way and an additional lay down area between the softball field and Ted Stevens Way which will provide a suitable location for these activities;

**WHEREAS,** the Planning Commission reviewed and approved at its April 9, 2026 Regular Planning Commission Meeting ("RPCM") a Temporary Use Permit ("TUP") for Cornerstone of the City-owned Fairgrounds on Ted Stevens Way and an additional lay down area between the softball field and Ted Stevens Way for the period 2026-2030 and recommended approval by the City Council as set forth in Planning Commission Resolution 2026-02, a copy of which is attached hereto as Exhibit "A" and incorporated by reference herein; and,

**WHEREAS,** the TUP Permit for Cornerstone of the City-owned property for 2026-2030 as reviewed, approved and recommended for approval by the Planning Commission to the City Council is attached hereto as Exhibit "B" and incorporated by reference herein.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Kotzebue authorizes the City Manager or his Designee to execute the TUP attached hereto as Exhibit “**B**” as the TUP for Cornerstone of the City-owned Fairgrounds on Ted Stevens Way and an additional lay down area between the softball field and Ted Stevens Way for 2026-2030.

**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 16<sup>th</sup> day of April 2026.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Saima Chase  
*Mayor*

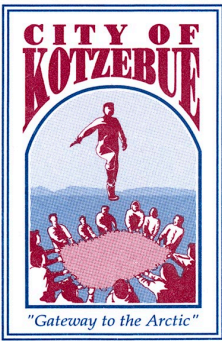
ATTEST:

[SEAL]

\_\_\_\_\_  
Donald Jones, Jr.  
*City Clerk*

Attachments:

- **Exhibit A:** Planning Commission Resolution 2026-02, April 9, 2026 [7 pages]
- **Exhibit B:** TUP Permit for Cornerstone 2026-2030 [5 pages]



**CITY OF KOTZEBUE, ALASKA**

**ORDINANCE NO. 26-02**

**ENTITLED: "A NON-CODE ORDINANCE CORRECTING OMITTED FEES FOR CY2026."**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:**

- Section 1.** This is a Non-Code Ordinance.
- Section 2.** Non-Code Ordinance 26-01, was passed and approved on February 19, 2026. However, through a software/technical glitch, several fees were omitted for CY2026.
- Section 3.** As a result of the omission, the City has been charging outdated CY2025 fees for all fees omitted in Non-Code Ordinance 26-01.
- Section 4.** The omitted fees for CY2026 are set forth in Exhibit "A" attached hereto and incorporated by reference herein.
- Section 5.** The omitted fees for CY2026 shall become effective with the June 1, 2026 billing cycle for the bills mailed out in early-July 2026.

**ENACTED** this 7<sup>th</sup> day of May, 2026.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Saima Chase  
*Mayor*

[SEAL]

ATTEST:

\_\_\_\_\_  
Donald Jones  
*City Clerk*

ATTESTATION: I, Donald Jones, Clerk for the City of Kotzebue, hereby attest that the above Non-Code Ordinance, No. 26-02, was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on May 7, 2026.

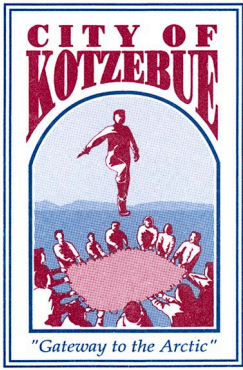
Public Post: April 10, 2026  
Introduced: April 16, 2026  
Public Re-Post: May 1, 2026  
First Public Hearing: May 7, 2026  
Passed and Approved: May 7, 2026  
Adopted: June 1, 2026

Attachments:

- **Exhibit "A"**: Table of Fees Omitted in Non-Code Ordinance 26-01 – [1 pages]

PUBLIC WORKS - WATER / WASTEWATER							
ITEM	ACTIVITY	VALID PERIOD	CY25	CUOP RATE	DIFFERENCE	CY26	COMMENTS
<b>SENIOR/DISABLED RATES</b>							
1	Water Flat Rate		\$40.58	\$0.48	\$0.00	\$40.58	
2	Wastewater Flat Rate		\$20.18	\$5.96	\$8.82	\$29.00	
<b>RESIDENTIAL RATES Single/Multi-units up to Five-plex</b>							
3	Water Flat Rate		\$101.46	\$84.74	\$0.00	\$101.46	
4	Wastewater Flat Rate		\$46.60	\$32.98	\$21.40	\$68.00	
<b>MULTI-UNIT DWELLINGS RATES Multi-unit Six-plex and above</b>							
5	Water Base Rate	Up to 6000 Gallons	\$107.02		\$0.00	\$107.02	
6	Water Metered Rate	Per 1000 Gallons	\$42.88		\$0.00	\$42.88	
7	Wastewater Minimum Rate	Up to 6000 Gallons	\$57.18		\$10.82	\$68.00	
8	Wastewater Metered Rate	Per 1000 Gallons	\$19.53		\$7.47	\$27.00	
<b>COMMERCIAL RATES</b>							
9	Water Flat Rate	Monthly	\$240.77		\$0.00	\$240.77	
10	Water Minimum Rate	Monthly	\$107.02		\$0.00	\$107.02	
11	Water Metered Rate	Per 1000 Gallons	\$42.88		\$0.00	\$42.88	
12	Wastewater Flat Rate	Monthly	\$118.42		\$21.58	\$140.00	
13	Wastewater Metered Rate	Per 1000 Gallons	\$57.18		\$10.82	\$68.00	

PUBLIC WORKS - SOLID WASTE							
ITEM	ACTIVITY	VALID PERIOD	CY25			CY26	COMMENTS
<b>SENIOR/DISABLED RATES</b>							
14	Residential Pick-Up Elder Service		\$27.29		\$4.71	\$32.00	
<b>RESIDENTIAL RATES</b>							
15	Residential Pick-Up Service		\$52.27		\$11.73	\$64.00	
16	Additional Pick-Up Residential				\$64.00	\$64.00	Additional/Late/Blocked/Missed
<b>COMMERCIAL RATES</b>							
17	Commercial Dumpster Lease	Monthly	\$35.00		\$7.00	\$42.00	
18	Commercial Pick-Up Service	Per Dumpster	\$28.43		\$6.57	\$35.00	
19	Additional Pick-Up	Each			\$35.00	\$35.00	Additional/Late/Blocked/Missed



CITY OF KOTZEBUE, ALASKA

ORDINANCE NO. 26-03

ENTITLED: "A CODE ORDINANCE AMENDING TITLE 17 OF THE KOTZEBUE MUNICIPAL CODE ("KMC") TO REDUCE PLANNING COMMISSION MEMBERSHIP, SEVEN (7) TO FIVE (5) MEMBERS AND TITLE 4 OF THE KMC TO REDUCE LBCB/LRA MEMBERSHIP FROM SEVEN (7) TO FIVE (5) MEMBERS."

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

Section 1. This is a Code Ordinance pursuant to KMC 1.12.010 and KMC 1.12.040.

Section 2. The Planning Commission and LBCB/LRA have been unable to fill all of their respective 7-member positions for an extended period of time, despite repeated efforts to do so. As a result, these bodies have frequently been unable to meet due to a lack of quorum.

Section 3. Using legislative format for amending the Kotzebue Municipal Code ("KMC"), to wit: deleted portions are placed in brackets with a strike through them [--] and revised/added portions are **bolded and underlined**, the proposed amendments to Title 17 and Title 4 of the KMC are as follows:

17.36.020 Composition—Appointment -- Qualifications. The commission shall consist of [~~seven~~] **five** members. The mayor appoints commission members, subject to council confirmation. Each commission member shall be a qualified city voter.

**(Ord. 26-03 §3(part), 2026:** Ord. 04-07 §3 (part), 2004: Ord. 83-3, 1983: Ord. 80-14 §1 (part, 1980: prior code § 13.15.020).

4.01.020 Composition—Appointment—Qualifications. The LBCB shall consist of [~~seven~~] **five** members appointed by the mayor, subject to city council confirmation and serving at the pleasure of the city council. Each LBCB member shall be a qualified city voter, at least twenty-one years of age at the time of appointment, a resident of the city

for at least one year at the time of appointment and have no convictions for any alcohol-related offenses as set out in Titles 4, 11 and 28 of the Alaska Statutes or any type of felony within the ten years preceding appointment to the LBCB. There shall be no specifically designated seats on the LBCB. However appointments shall be made by the mayor and confirmed by the city council in such a manner as to provide diversity and expertise for the LBCB to properly perform its powers and duties as set out in Section 4.01.150, below, using the application process set forth in Section 4.01.040, below.

**Ord. 26-03 §3 (part), 2026:** Ord. No. 10-02, §2 (Exh. A), 11-25-2009).

**Section 4.** These revised sections (KMC 17.36.020 and KMC 4.01.020 shall become effective immediately upon passage of this Ordinance 26-03 pursuant to 1.12.030(B).

ENACTED this 7<sup>th</sup> day of May, 2026.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Saima Chase  
*Mayor*

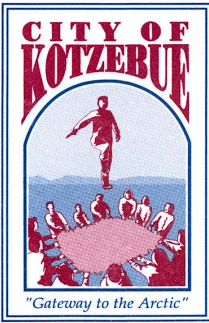
[SEAL]

ATTEST:

\_\_\_\_\_  
Donald Jones  
*City Clerk*

ATTESTATION: I, Donald Jones, Clerk for the City of Kotzebue, hereby attest that the above Ordinance, No. 26-03 was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on May 7, 2026.

- Public Post: April 10, 2026
- Introduced: April 16, 2026
- Public Re-Post: May 1, 2026
- First Public Hearing: May 7, 2026
- Passed and Approved: May 7, 2026
- Adopted: May 7, 2026



**CITY OF KOTZEBUE**  
**RESOLUTION NO. 26-12**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HIS DESIGNEE TO PLACE AND PURCHASE ALCOHOL SUPPLIES FOR THE ARCTIC SPIRITS PACKAGE STORE FOR SHIPMENT ON THE FIRST AML BARGE OF THE SUMMER 2026 BARGE SEASON.**

- WHEREAS,** each barge season the Arctic Spirits Package Store (“Package Store”) purchases alcohol supplies for barge shipment in the summer months;
- WHEREAS,** these purchases must be made at this time of the year in order to make the first AML barge of the 2026 summer barge season;
- WHEREAS,** the Package Store Manager has reviewed CY2025 Package Store sales and prepared alcohol purchases as set out in Exhibit “A” attached hereto:
- WHEREAS,** these Purchase Orders # LS26-020 (\$59,543.95) from RNDC of Alaska, LS26-021 (\$87,470.10) from Odom Corporation, and LS26-022 (\$153,742.20) from Odom-Southern Corporation totaling \$300,756.25; and,
- WHEREAS,** the funding for these purchases is generated by sales at the Package Store and has been approved by the Package Store Manager, Finance Director and City Manager.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue, authorizes the City Manager or his Designee to place the Package Store orders as set forth herein in Exhibit “A” attached hereto.

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//  
//  
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**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 16<sup>th</sup> day of April 2026.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Saima Chase  
*Mayor*

[SEAL]

ATTEST:

\_\_\_\_\_  
Donald Jones  
*City Clerk*

Attachment:

- **Exhibit "A"** – Package Store Orders [10 pages]



ARCTIC SPIRITS

Purchase Order #: LS26-022  
 Date Created: April 11, 2026  
 Date Expected: July 6, 2026  
 Sent To Vendor: No  
 Date Sent:

**VENDOR**  
 Southern Glazer's Wine & Spirits  
 4848  
 6300 Changepoint Drive  
 Anchorage, AK 99518

**BILL TO**  
 Location 1  
 258D Mission St.  
 Kotzebue, AK 99752

**SHIP TO**  
 Location 1  
 258D Mission St.  
 Kotzebue, AK 99752

**FEES**  
 \$0.00

**FREIGHT**  
 \$0.00

**PO DISCOUNT**

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
BACARDI GOLD (PLSTC) _ 750ml	SKU: 080480025465	360	\$12.59		-	\$4,532.40
BACARDI SUPERIOR _ 750ml	SKU: 080480015459 Barcode: 002021	600	\$12.75		-	\$7,650.00
CROWN ROYAL CANADIAN _ 750ml	SKU: 877250 Barcode: 010441	360	\$22.25		-	\$8,010.00
EVAN WILLIAMS WHISKEY _ 750ml	SKU: 096749021772 Barcode: 102112	600	\$12.88		-	\$7,728.00
GREY GOOSE VODKA _ 750ml	SKU: 080480280024 Barcode: 002339	360	\$22.25		-	\$8,010.00
HIGH NOON VODKA SELTER _ 8PK	SKU: 085000036792	150	\$16.08		-	\$2,412.00
HIRAM WALKER PEPPERMINT SCHNAPPS _ 750ml	SKU: 089540386089 Barcode: 152173	360	\$11.05		-	\$3,978.00
MAKERS MARK BURBON WHISKEY _ 750ml	SKU: 085246139431 Barcode: 613280	300	\$23.09		-	\$6,927.00
MONARCH VODKA _ 750ml	SKU: 084104208104 Barcode: 058003	6,000	\$8.39		-	\$50,340.00
PLATINUM VODKA _ 750ml	SKU: 088004012755 Barcode: 122469	1,800	\$9.80		-	\$17,640.00
RON RICO GOLD RUM _ 750ml	SKU: 080686140436 Barcode: 613298	360	\$8.47		-	\$3,049.20
SEAGRAMS 7 WHISKEY _ 750ml	SKU: 873380 Barcode: 010606	360	\$14.78		-	\$5,320.80
SMIRNOFF VODKA _ 750ml	SKU: 829500 Barcode: 010010	600	\$11.89		-	\$7,134.00
SMIRNOFF RASPBERRY TWIST VODKA _ 750ml	SKU: 082000003960 Barcode: 010033	240	\$11.89		-	\$2,853.60
TAAKA VODKA _ 750ml	SKU: 088004011543 Barcode: 125799	360	\$7.50		-	\$2,700.00
YUKON JACK 100 PROOF _ 750ml	SKU: 088004036904	600	\$13.99		-	\$8,394.00
CAPTAIN MORGAN LONG ISLAND ICE TEA _ 375ml	SKU: 822480	480	\$6.62		-	\$3,177.60

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
CAPTAIN MORGAN SPICED RUM _ 750ml	SKU: 871930 Barcode: 010360	240	\$16.19		-	\$3,885.60

TOTAL QUANTITY	14,130
SUBTOTAL	\$153,742.20
DISCOUNTS	-\$0.00
TAX	\$0.00
FEES	\$0.00
FREIGHT	\$0.00
TOTAL	\$153,742.20

**PURCHASE ORDER**  
 City of Kotzebue  
 (907) 442-3401

<p align="center"><b>Odom Corporation</b>                  1800 Ship Creek Ave.                  Anchorage, AK 99501</p>	S H T I O P	<p align="center"><b>City of Kotzebue</b>                  P.O. Box 46                  Kotzebue, AK 99752                  ATTN: Arctic Spirits</p>
--	----------------------------	--

VENDOR #	PURCHASE ORDER #	REQUISITION BY:	P.O. DATE	SHIP FREIGHT COLLECT VIA	TERMS
	LS26-021	Jamie Lambert	4/11/2026	AML - W6006	

PART #	DESCRIPTION	ORDERED	RECEIVED	UNIT PRICE	AMOUNT
	See Attached - Alcohol Purchase				87,470.10
<b>TOTAL</b>					<b>\$ 87,470.10</b>

ACCOUNT NUMBER	AMOUNT
603-00-12000	\$ 87,470.10

- INSTRUCTIONS TO VENDORS**
1. Purchase order number must appear on invoice and shipping labels.
  2. An individual invoice must be rendered for each purchase order. No consolidated statement will be paid.
  3. Invoices cannot be process without purchase order.
  4. Terms: 30 days after receipt of completed order unless otherwise specified.

Disbursement of monies by the City of Kotzebue hereunder Shall be subject to the COK Code of ordinances.

AUTHORIZED SIGNATURE: *Jamie Lambert*  
 FINANCE APPROVAL: *Donna Melonell*  
 OVER \$5,000 APPROVAL - CITY MANAGER: *[Signature]*

VENDOR                      ACCOUNTING/FINANCE                      CITY DEPARTMENT                      PURCHASING/RECEIVING

ARCTIC SPIRITS

Purchase Order #: LS26-021  
 Date Created: April 11, 2026  
 Date Expected: July 6, 2026  
 Sent To Vendor: No  
 Date Sent:

**VENDOR**  
 Odom Corporation  
 5050  
 6300 Changepoint Drive  
 Anchorage, AK 99518

**BILL TO**  
 Location 1  
 258D Mission St.  
 Kotzebue, AK 99752

**SHIP TO**  
 Location 1  
 258D Mission St.  
 Kotzebue, AK 99752

**FEES**  
 \$0.00

**FREIGHT**  
 \$0.00

**PO DISCOUNT**

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
COORS BANQUET STUB BOTTLE _ 6PK	SKU: 07199017028800 Barcode: 491191	160	\$8.24		-	\$1,318.40
COORS BANQUET CANS _ 18PK	SKU: 071990100209 Barcode: 491009	150	\$19.49		-	\$2,923.50
COORS BANQUET CANS _ 30PK	SKU: 071990100339 Barcode: 491018	75	\$26.23		-	\$1,967.25
COORS LIGHT BOTTLES _ 6PK	SKU: 071990300050 Barcode: 491026	80	\$8.24		-	\$659.20
COORS LIGHT CANS _ 18PK	SKU: 071990300173 Barcode: 491001	150	\$19.49		-	\$2,923.50
COORS LIGHT CANS _ 30PK	SKU: 071990300302 Barcode: 491019	100	\$26.24		-	\$2,624.00
CORONA EXTRA CAN TALL _ 24oz	SKU: 080660956435 Barcode: 11607	360	\$2.79		-	\$1,004.40
CORONA EXTRA CAN _ 12 PK	SKU: 080660956954 Barcode: 11257	100	\$17.24		-	\$1,724.00
CORONA EXTRA CAN _ 18PK	SKU: 033544950029 Barcode: 10073	75	\$21.55		-	\$1,616.25
DENALI BREWING TWISTER CREEK IPA _ 6PK	SKU: 850266004058 Barcode: 776027	120	\$9.74		-	\$1,168.80
DENALI BREWING TWISTER CREEK IPA _ 12 PK	SKU: 850266004096	100	\$16.87		-	\$1,687.00
FOSTER'S LAGER _ 25oz	SKU: 070897013315 Barcode: 205150	360	\$3.00		-	\$1,080.00
FOSTER'S PREMIUM ALE _ 25oz	SKU: 070897183315 Barcode: 205152	360	\$3.00		-	\$1,080.00
FOUR LOKO CAMO _ 24oz	SKU: 849806005822	600	\$2.79		-	\$1,674.00
FOUR LOKO GOLD _ 24oz	SKU: 849806001169 Barcode: 60401	900	\$2.79		-	\$2,511.00
FOUR LOKO GRAPE SOUR _ 24oz	SKU: 849806002678	900	\$2.79		-	\$2,511.00

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
FOUR LOKO JUNGLE JUICE _ 24oz	SKU: 849806005457	900	\$2.79		-	\$2,511.00
FOUR LOKO USA _ 24oz	SKU: 849806004726	600	\$2.79		-	\$1,674.00
FOUR LOKO WARHEADS _ 24oz	SKU: 849806004948	600	\$2.27		-	\$1,362.00
HEINEKEN CAN _ 12PK	SKU: 072890000200 Barcode: 492005	60	\$17.24		-	\$1,034.40
MICKEYS FINE MALT LIQUOR 6 PK KEG BOTTLE _ 6PK	SKU: 034100774356 Barcode: 205002	160	\$7.49		-	\$1,198.40
MICKEYS FINE MALT LIQUOR KEG BOTTLES _ 12 PK	SKU: 034100774349 Barcode: 38201155	100	\$13.11		-	\$1,311.00
MIKES HARD VARIETY BTL _ 12PK	SKU: 635985129981 Barcode: 38101021	60	\$15.94		-	\$956.40
MIKES FREEZE VARIETY _ 12PK	SKU: 635985800996	100	\$15.94		-	\$1,594.00
MIKES HARDER LEMONADE _ 24oz	SKU: 635985245834 Barcode: 16795	900	\$2.50		-	\$2,250.00
MIKES HARDER CRANBERRY _ 24oz	SKU: 635985249856 Barcode: 16796	600	\$2.50		-	\$1,500.00
Mikes Harder Mango 24oz	-	600	\$2.80		-	\$1,680.00
MILLER GEN DRAFT CANS _ 18PK	SKU: 034100173401 Barcode: 205058	50	\$19.49		-	\$974.50
MILLER LITE _ 12PK	SKU: 034100576363	100	\$13.49		-	\$1,349.00
MILLER LITE CANS _ 18PK	SKU: 034100573409 Barcode: 205077	150	\$19.49		-	\$2,923.50
MILLER LITE CANS _ 30PK	SKU: 034100573416 Barcode: 205078	75	\$26.23		-	\$1,967.25
MODELO 18 PACK CANS _ 18PK	SKU: 080660957111 Barcode: 11486	75	\$21.73		-	\$1,629.75
NEW BELGIUM VOODOO RANGER IPA _ 6PK	SKU: 754527000660 Barcode: 226304	120	\$9.74		-	\$1,168.80
NEW BELGIUM VOODOO RGR JCY HZ IPA _ 6PK	SKU: 754527008857 Barcode: 226364	120	\$9.37		-	\$1,124.40
NEW BELGIUM VOODOO IMPERIAL RANGE _ 6PK	SKU: 754527004217 Barcode: 226155	120	\$9.74		-	\$1,168.80
New Belguim VD Juice Force 12PK	-	100	\$17.24		-	\$1,724.00
PABST BLUE RIBBON 12 PACK CANS _ 12 PK	SKU: 022100001701 Barcode: 39601015	200	\$11.24		-	\$2,248.00
PABST BLUE RIBBON 18/12 OZ CANS _ 18PK	SKU: 022100001572 Barcode: 499069	200	\$17.24		-	\$3,448.00
PABST BLUE RIBBON 30/12 OZ CANS _ 30PK	SKU: 022100112193	50	\$21.74		-	\$1,087.00
SMIRNOFF ICE SMASH STRAWBERRY LEMONADE _ 23.5	SKU: 082000786337 Barcode: 35601134	600	\$2.79		-	\$1,674.00
SMIRNOFF ICE SMASH VARIETY _ 12PK	SKU: 082000807407	150	\$14.19		-	\$2,128.50
STEEL RESERVE 211 _ 16oz	SKU: 078250003362 Barcode: 248019	120	\$5.34		-	\$640.80
STEEL RESERVE BLACKBERRY TALL _ 24oz	SKU: 078250006059 Barcode: 205345	600	\$2.15		-	\$1,290.00
STEEL RESERVE BLUE RAZZ TALL _ 24oz	SKU: 078250006271 Barcode: 205461	600	\$2.08		-	\$1,248.00
STONE DELICIOUS IPA 6PK CAN _ 6PK	SKU: 636251743542 Barcode: 42001466	120	\$9.74		-	\$1,168.80

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
TRULY BERRY VARIETY _ 12 PK	SKU: 087692006862	80	\$15.94		-	\$1,275.20
TRULY UNRULY 12PK	Barcode: 087692019046	100	\$16.32		-	\$1,632.00
TWISTED TEA ORIGINAL _ 24oz	SKU: 087692832317	360	\$2.79		-	\$1,004.40
TWISTED TEA RASPBERRY _ 24oz	SKU: 087692852315 Barcode: 532080	600	\$2.79		-	\$1,674.00
TWISTED TEA RASPBERRY CANS _ 12 PK	SKU: 087692008194	100	\$13.32		-	\$1,332.00
WHITE CLAW VARIETY #1 _ 12 PK	SKU: 635985548904 Barcode: 16799	100	\$17.24		-	\$1,724.00
WHITE CLAW VARIETY #2 _ 12 PK	SKU: 635985800064 Barcode: 16820	60	\$17.24		-	\$1,034.40
WHITE CLAW VARIETY #3 _ 12 PK	SKU: 9876543210 Barcode: 163838	100	\$17.24		-	\$1,724.00
WHITE CLAW VARIETY 24 _ 24PK	SKU: 635985100249	50	\$31.27		-	\$1,563.50

TOTAL QUANTITY	14,370
SUBTOTAL	\$87,470.10
DISCOUNTS	-\$0.00
TAX	\$0.00
FEES	\$0.00
FREIGHT	\$0.00
TOTAL	\$87,470.10



ARCTIC SPIRITS

Purchase Order #: LS26-020  
 Date Created: April 11, 2026  
 Date Expected: July 6, 2026  
 Sent To Vendor: No  
 Date Sent:

**VENDOR**  
 RNDC of Alaska  
 4950  
 6307 Arctic Spur Rd.  
 Anchorage, AK 99518

**BILL TO**  
 Location 1  
 258D Mission St.  
 Kotzebue, AK 99752

**SHIP TO**  
 Location 1  
 258D Mission St.  
 Kotzebue, AK 99752

**FEES**  
 \$0.00

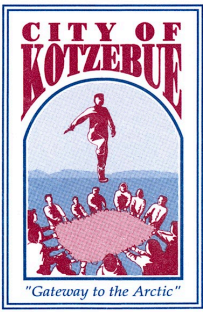
**FREIGHT**  
 \$0.00

**PO DISCOUNT**

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
ALASKAN HARD SELTZER CHERRY GRAPEFRUIT _ 6PK	SKU: 040850220029	120	\$9.55		-	\$1,146.00
ALASKAN HARD SELTZER LEMON-LIME _ 6PK	SKU: 040850230035 Barcode: 01532	120	\$9.55		-	\$1,146.00
ALASKAN VARIETY HARD SELTZER _ 12 PK	SKU: 040850240072	150	\$17.60		-	\$2,640.00
ALASKAN SOLSTICE _ 4PK	SKU: 040850520037	180	\$11.63		-	\$2,093.40
Arizona Hard Iced Tea 12oz 12pk	Barcode: 0613008763831	100	\$17.60		-	\$1,760.00
BUD LIGHT CAN TALL _ 25oz	SKU: 018200250019	375	\$2.42		-	\$907.50
BUD LIGHT BOTTLES _ 6PK	SKU: 018200008337 Barcode: 08968	100	\$8.25		-	\$825.00
BUD LIGHT CAN _ 12PK	SKU: 018200530470	100	\$13.49		-	\$1,349.00
BUD LIGHT CAN _ 18PK	SKU: 018200532184 Barcode: 08952	75	\$19.41		-	\$1,455.75
BUD LIGHT CAN _ 30PK	SKU: 018200530302 Barcode: 08963	50	\$26.19		-	\$1,309.50
BUDWEISER CAN TALL _ 25oz	SKU: 018200250002 Barcode: 13691	750	\$2.42		-	\$1,815.00
BUDWEISER BOTTLES _ 6PK	SKU: 018200008344 Barcode: 09001	120	\$8.25		-	\$990.00
BUDWEISER CAN _ 12PK	SKU: 018200110474 Barcode: 09014	100	\$13.49		-	\$1,349.00
BUDWEISER CAN _ 18PK	SKU: 018200112188 Barcode: 08995	150	\$19.50		-	\$2,925.00
BUDWEISER CAN _ 30PK	SKU: 018200110306 Barcode: 08987	100	\$26.24		-	\$2,624.00
CUTWATER MARGARITA VARIETY _ 12 PK	SKU: 816751023201	100	\$28.79		-	\$2,879.00
DENALI SPIRITS BLUEBERRY MOJITO _ 4PK	SKU: 850026848243	120	\$11.88		-	\$1,425.60

Product	SKUs/Barcode	Quantity	Cost	Discounts	Tax (%)	Total
Elysian Space Dust Variety 12	Barcode: 817904008724	100	\$0.00		-	\$0.00
KING ST BREWERY IPA _ 4PK	SKU: 858600004115 Barcode: 02119	180	\$8.63		-	\$1,553.40
KING ST BREWERY IPA _ 12 PK	SKU: 858600004375	100	\$30.92		-	\$3,092.00
MATANUSKA BREWING CO LONG TRACK IPA _ 6PK	SKU: 858982007162 Barcode: 57012	200	\$9.37		-	\$1,874.00
MATANUSKA BREWING DOUBLE CITRUS IPA 9.2 _ 6PK	SKU: 858982007285	120	\$11.17		-	\$1,340.40
NATURAL ICE CANS _ 18PK	SKU: 018200272189 Barcode: 09025	75	\$17.00		-	\$1,275.00
NATURAL ICE CANS _ 30PK	SKU: 018200270307 Barcode: 10820	50	\$20.23		-	\$1,011.50
STACK STACK 24 OZ CAN _ 24oz	SKU: 833050001013 Barcode: 15025	360	\$1.74		-	\$626.40
SUTTER HOME MINI WHITE ZIN _ 4PK	SKU: 085200918744 Barcode: 106533	150	\$6.29		-	\$943.50
TITO'S HANDMADE VODKA _ 750ml	SKU: 619947000020 Barcode: 113531	1,200	\$15.99		-	\$19,188.00

TOTAL QUANTITY	5,345
SUBTOTAL	\$59,543.95
DISCOUNTS	-\$0.00
TAX	\$0.00
FEEES	\$0.00
FREIGHT	\$0.00
TOTAL	\$59,543.95



**CITY OF KOTZEBUE**

**RESOLUTION NO. 26-13**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER AND CITY FINANCE DIRECTOR WORKING WITH THE CITY’S BROKER, HUB INTERNATIONAL, TO OBTAIN A QUOTE FOR FY2027 FROM THE ALASKA PUBLIC RISK ALLIANCE (“APRA”).**

**WHEREAS,** the City of Kotzebue (“City”) had been a member of the Alaska Municipal League Joint Insurance Association (“AMLJIA”) for the purpose of pooling self-insured losses and administrative services, and jointly purchasing excess insurance, reinsurance, or other loss funding mechanisms through a Joint Insurance Arrangement since the founding of the AMLJIA in the 1980s and is a member of its successor APRA for FY2026 through a Joint Insurance Agreement;

**WHEREAS,** the City needs these similar services for FY2027 (July 1, 2026 to June 30, 2027); and

**WHEREAS,** the City of Kotzebue (“City”) needs to obtain a quote from APRA for FY2027 and must complete the required application process.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue directs the City Manager and City Finance Director working with the City’s Broker, HUB International, to obtain a quote from APRA for FY2027 and bring such quote back to the City Council for review, consideration and possible approval in a timely manner so that the City has the necessary services noted herein for FY2027.

**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 16<sup>th</sup> day of April 2026.

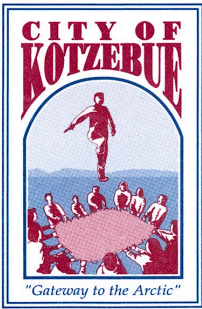
**CITY OF KOTZEBUE**

\_\_\_\_\_  
Saima Chase  
*Mayor*

[SEAL]

ATTEST:

\_\_\_\_\_  
Donald Jones  
*City Clerk*



**CITY OF KOTZEBUE  
RESOLUTION NO. 26-14**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND APPROVING THE CITY OF KOTZEBUE PLANNING COMMISSION APPROVAL OF A VARIANCE REQUEST FROM THE MANIILAQ ASSOCIATION FOR THE WAIVER OF PERMIT FEES ON LOT 5B2-A, BLOCK 2, PLAT 2005-6 IN EXCHANGE FOR WATER AND SEWER INFRASTRUCTURE IMPROVEMENTS VALUED AT ONE MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$1,500,000).**

**WHEREAS,** the Maniilaq Association (“Maniilaq”) has obtained funding to construct a much needed 48-unit staff housing project and 45-unit patient housing project (“the Project”) in Kotzebue off Ted Stevens Way across from the City-owned Fairgrounds which will greatly improve the overall housing available in Kotzebue;

**WHEREAS,** Maniilaq has committed to pay for much needed improvements of the sewer main and Lift Station 9 which will serve the 45-unit patient housing complex at an estimated cost of \$1,500,000 for these much needed infrastructure improvements/upgrades and will alleviate sewer issues that have been experienced at House #651 (Dau);

**WHEREAS,** the Building Permit Fee for this 45-unit patient housing is calculated at \$732,000 pursuant to the fee schedule set out in Title 15 of the Kotzebue Municipal Code;

**WHEREAS,** the Planning Commission reviewed the Variance Request submitted by Maniilaq at its Regular Planning Commission Meeting (“RPCM”) on Thursday, April 9, 2026 and recommended approval of the Variance Request to the City Council. See, Planning Commissioned Resolution 26-05 and Exhibit A (the Maniilaq Variance Request of March 12, 2026) thereto at its April 9, 2026 Regular Planning Commission Meeting, a copy of which is attached hereto as Exhibit (“RPCM”) and incorporated by reference herein; and,

**WHEREAS,** the partnership with Maniilaq on this project is an example of how the City and Maniilaq working together can improve the health, safety and welfare of residents in the vicinity of Lift Station 10.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Kotzebue accepts and approves the City of Kotzebue Planning Commission approval of the Maniilaq Variance Request as stated herein.

**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 16<sup>th</sup> day of April 2026.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Saima Chase  
*Mayor*

ATTEST: [SEAL]

\_\_\_\_\_  
Donald Jones, Jr.  
*City Clerk*

Attachments:

- **Exhibit A:** Planning Commission Resolution 2026-05, April 9, 2026 [11 pages]

**Exhibit A**  
**Resolution 26-14**  
**Manilaq Building Fee Waiver**  
**April 16, 2026 RCCM**



**KOTZEBUE PLANNING COMMISSION  
RESOLUTION 26-05**

**A RESOLUTION OF THE KOTZEBUE PLANNING COMMISSION APPROVING A  
VARIANCE REQUEST FROM THE MANIILAQ ASSOCIATION FOR THE WAIVER OF  
PERMIT FEES ON LOT 5B2-A BLOCK 2 PLAT 2005-6**

**WHEREAS,** the Maniilaq Association has submitted a request for a variance from the requirements of the City of Kotzebue(COK) 2025 Fee schedule on Lot 5B2-A, Block 2 USS Plat 2005-6, located on the east side of Wolverine and 5<sup>th</sup> Avenue; and

**WHEREAS,** the proposed project involves the development and construction of a 45-patient housing complex for Maniilaq patient housing; and

**WHEREAS,** the Maniilaq Association has committed to improvements of the COK water and sewer infrastructure serving the property; and

**WHEREAS,** the COK has identified as priority capital improvements needs; the extension of COK Caribou Drive sewer main and improvements of Lift Station 10; and

**WHEREAS,** these improvements, estimated cost of \$1.5M will benefit COK water and sewer infrastructure and Kotzebue residents served by those lift stations

**WHEREAS,** the Kotzebue Planning Commission has reviewed the variance request and the associated documentation, and granting the variance will not adversely affect the health, safety, or welfare of the public.

**NOW, THEREFORE, BE IT RESOLVED,** by the Kotzebue Planning Commission that the variance request from the Maniilaq Association to waive the construction permit fees valued at \$732,000.00 on Lot 5B2-A, Block 2, USS Plat 2005-6, is hereby **APPROVED**, subject to the following conditions:

- 1. The applicant shall ensure that all other aspects of the project comply with applicable zoning and building code requirements.

**PASSED AND APPROVED** by the Kotzebue Planning Commission this 9<sup>th</sup> day of April, 2026

Kotzebue Planning Commission  
Resolution 26-05  
April 9, 2026  
Page 1 of 2

**KOTZEBUE PLANNING COMMISSION**

**Planning Commission**

  
\_\_\_\_\_  
**Ernest Norton, Chairman**

**ATTEST:**

  
\_\_\_\_\_  
**Fred Smith, City Planner**

Attachments

Exhibit A- Maniilaq Association Variance Application

**CITY OF KOTZEBUE APPLICATION FOR ZONING VARIANCE**  
[Sec. Kotzebue City Code Sections 17.40.010-130]

Name of Applicant: Manilaaq Association

Applicant's Mailing Address: P.O. Box 256, Kotzebue, AK 99752

Applicant's E-Mail Address: Matthew.bergan@manilaaq.org

Telephone: Home: n/a

Work: 9074423321

Cell: 9074121591

Legal Description of property for which variance is sought:

Lot 5B2-A Block 2 U.S. Survey Plat 2005-6

House Number TBD Street Name 5Th or Wolverine

This is a request for a Variance of Section 17.040.060 of the Zoning Code (Title 17) of the City of Kotzebue.

This Variance is for: Manilaaq Association improvements to City water/sewer infrastructure (sewer main extension and LS10 Improvement) in lieu of a City of Kotzebue Building Permit fee.

(a) The existing situation is: The City sewer main line needs to be extended along Caribou Avenue to service the proposed Manilaaq Patient Housing facility. Improvements are needed at LS10 to handle the additional sewage flows from the proposed Patient Housing.

(b) The granting of this petition would permit: Manilaaq would have adequate project funds to construction the Caribou Avenue sewer main extension and LS10 improvements. The estimated cost to make these improvements is \$1.5M. Work is planned to begin in summer 2026 by NANA/Drake Construction and Cornerstone.

Before a variance may be granted, the Applicant must prove that each of the six conditions exists. Answer each of the conditions in detail using additional sheets if necessary.

(1) Explain how there are unusual physical features of the subject property that do not apply generally to other properties in the vicinity.

N/A

(2) Explain how the strict interpretation of this Chapter would deprive the Applicant of rights commonly enjoyed under this Chapter by other properties in the vicinity.

N/A

(3) Explain why the conditions described above were not caused by actions of the Applicant and that the variance is not sought for reasons of financial hardship or inconvenience.

N/A

(4) Explain how the variance will not be harmful to the health, safety, or welfare of the public. Manillaq improvements to sewer mains and LS10 will improve the health, safety and welfare of residents in vicinity of LS10.

(5) Explain how the issuance of this variance will not permit a use of land or structure in a way that would be prohibited.

N/A

(6) Explain how the granting of the variance will be in harmony with objectives of the zoning ordinance and the Comprehensive Plan.

Pumping capacity and reliability concerns at LS10 have been identified by City public works staff. Sewer main extension will alleviate sewer issues that are experienced at House #651 (Dau).

**Site Plan:**

A site plan must accompany this Application. The drawing must be legible and accurate. Please indicate the following:

1. All set-back and lot dimensions
2. House number(s) of buildings on the lot
3. Other structures on the lot
4. Proposed/existing utility locations - water/sewer/electricity.
5. Dimensions (width/length/height) and area of all existing/proposed structures on lot
6. Dimensions (length) of all eaves of all existing/proposed structures on lot
7. Location (including height) of all existing/proposed fences on the property.
8. Easements and alleys (whether public or private) on or abutting the lot.
9. Label all streets bordering the property.
10. Proposed/existing parking.
11. Elevation of first floor from ground level for existing/proposed structure(s)
12. Vehicle and/or pedestrian access if multiple structures share a lot.
13. Any other information that you feel has a bearing on this Application.

[Note: The Planning Director may request additional information if necessary to properly review and process the application.]

If the site plan drawing is incomplete, this application will not be reviewed and/or processed.

If the zoning variance is approved, a final as-built-type site plan must be submitted to the Planning Director showing the approved variances to complete the variance process.

The City is relying upon the information provided by the Applicant. False, incorrect and/or incomplete information may result in the denial of a zoning variance application and/or subsequent revocation of any zoning variance approval issued based upon such false, incorrect and/or incomplete information.

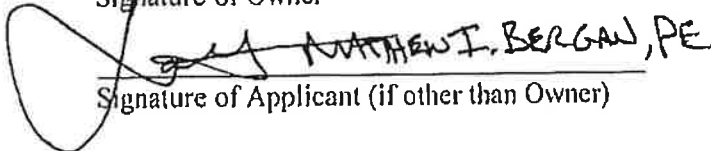
All variance requests are reviewed, processed, and approved based upon the Applicant's representation that he/she/they is/are legal owner(s) or the duly authorized representative(s) of the legal owner. The City makes no representation and assumes no responsibility for the actual state of the title to the premises/property.

I HEREBY CERTIFY UNDER PENALTY OF PERJURY THAT I AM THE OWNER OR DULY AUTHORIZED LEGAL REPRESENTATIVE OF THE OWNER OF THE PROPERTY REPRESENTED IN THIS APPLICATION AND THAT THE INFORMATION INCLUDED HEREIN IS TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND AND AGREE THAT FALSE, INCORRECT AND/OR INCOMPLETE INFORMATION IS GROUNDS FOR DENYING THIS APPLICATION AND/OR REVOKING A VARIANCE PREVIOUSLY GRANTED BASED UPON SUCH FALSE, INCORRECT AND/OR INCOMPLETE INFORMATION. IF REVOCATION IS REQUIRED AND/OR A REVOCATION ACTION IS NECESSARY, I AGREE TO REMOVE AT MY OWN EXPENSE ANY AND ALL STRUCTURES/IMPROVEMENTS TO STRUCTURES BASED UPON SUCH FALSE, INCORRECT AND/OR INCOMPLETE INFORMATION AND TO PAY REASONABLE COSTS AND ATTORNEYS FEES THE CITY MAY INCUR IN ANY SUCH REVOCATION ACTION.

Manilaq Association, Inc.

Date: 3/12/26

Signature of Owner

 MATTHEW I. BERGAN, PE

Date: 3/12/26

Signature of Applicant (if other than Owner)

REVIEW OF ZONING VARIANCE APPLICATION  
(For Official Use Only)

**PLANNING DIRECTOR**

Has the Application been filled out completely and correctly?  
If required, has the State Fire Marshall Plan Review been completed?

yes  
~~no~~ n/a

**Flood Information**

Has the property been identified as flood prone by FEMA (Yes or No)

no

Ground elevation of construction site after preparation: (above or below sea level)

sewer main  
with

Elevation of first finished floor:

n/a

Depth of basement (below ground level):

n/a

**Protective Measures**

1. Has the Plan Review by Planning Director been completed?
2. Have all required set-backs been met?
3. Is there adequate parking available?
4. Does the property meet Flood Zone Elevation requirements?
5. Additional Comments:.....

yes  
n/a  
n/a  
yes

Fred Smith  
Signature - Planning Director

Date: 4-6-26

**PUBLIC WORKS DIRECTOR**

1. Has the Plan Review by Public Works Director been completed?
2. Is water/sewer available in the area?
3. Has a Water/Sewer Agreement been received?
4. Additional Comments:.....

yes  
n/a  
yes

[Signature]  
Signature - Public Works Director

Date: 4-6-26

**FIRE CHIEF**

1. Has the Plan Review by the Fire Chief been completed?
2. Is there adequate access to the property for emergency vehicles?
3. If required, has the State Fire Marshal Plan Review been completed?
4. Additional Comments:.....

yes  
n/a

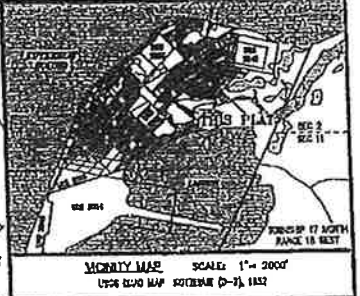
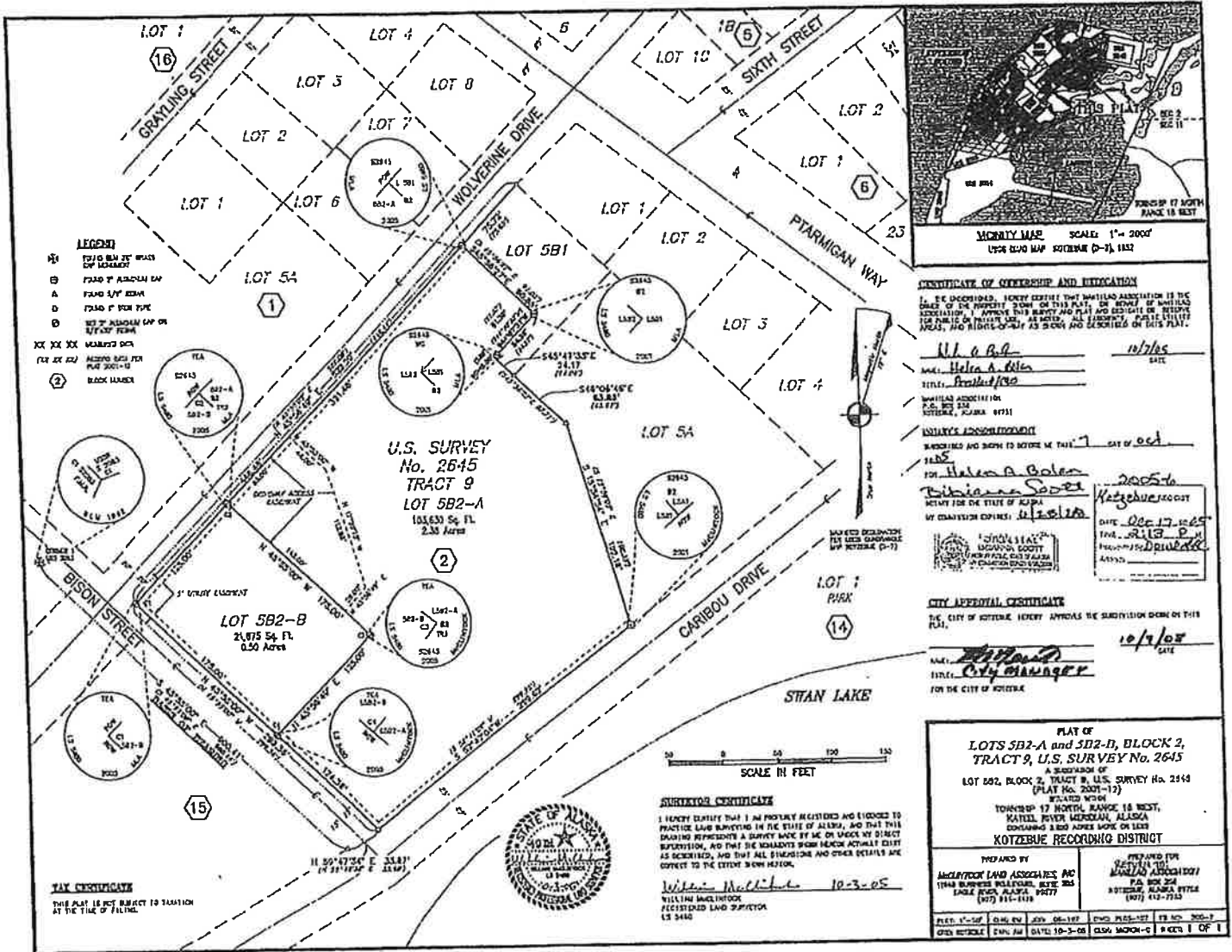
[Signature]  
Signature - Fire Chief

Date: 4/6/2026

**CITY MANAGER'S COMMENTS:**

Ronald Johnson  
Signature - City Manager

Date: 4/6/2026



**LEGEND**

- ⊕ 1/4 SECTION
- ⊕ 1/2 SECTION
- ⊕ 3/4 SECTION
- ⊕ 1/4 SECTION
- ⊕ 1/4 SECTION
- XX XX XX MARKERS ON PLAT
- XX XX XX MARKERS ON PLAT
- ⊕ 2 BLACK MARKER

**STATEMENT OF OWNERSHIP AND DEDICATION**

I, the undersigned, hereby certify that the plat is the true and correct copy of the original as shown on the ground. I approve this plat and certify that the same is correct and true to the original as shown on the ground. I have caused this plat to be prepared and recorded in accordance with the laws of the State of Alaska.

NAME: Helen A. Allen DATE: 10/17/05  
 TITLE: President/PO  
 MAILING ADDRESS: PO Box 254 Kotzebue, Alaska 99571

**NOTARY PUBLIC**  
 My commission expires: 11/30/07

**CITY APPROVAL CERTIFICATE**  
 THE CITY OF KOTZEBUE, ALASKA, HEREBY APPROVES THE SUBDIVISION SHOWN ON THIS PLAT.  
 NAME: William McClintock DATE: 10/17/05  
 TITLE: CITY MANAGER  
 FOR THE CITY OF KOTZEBUE

**CITY APPROVAL CERTIFICATE**

THE CITY OF KOTZEBUE, ALASKA, HEREBY APPROVES THE SUBDIVISION SHOWN ON THIS PLAT.

NAME: William McClintock DATE: 10/17/05  
 TITLE: CITY MANAGER  
 FOR THE CITY OF KOTZEBUE

**PLAT OF**  
**LOTS 5B2-A and 5B2-B, BLOCK 2, TRACT 9, U.S. SURVEY No. 2645**  
 A SUBDIVISION OF  
 LOT 5B2, BLOCK 2, TRACT 9, U.S. SURVEY No. 2645 (PLAT No. 2007-12)  
 RELATED WORK  
 TOWNSHIP 17 NORTH, RANGE 18 WEST, KATIEL RIVER, MEDENA, ALASKA  
 CONTAINING A 0.50 ACRES MORE OR LESS  
**KOTZEBUE RECORDING DISTRICT**

PREPARED BY: McCLINTOCK LAND ASSOCIATES, INC.  
 1744 BURNING WILLOW, SUITE 203  
 KOTZEBUE, ALASKA 99571  
 (907) 811-1111

PREPARED FOR: McCLINTOCK LAND ASSOCIATES, INC.  
 1744 BURNING WILLOW, SUITE 203  
 KOTZEBUE, ALASKA 99571  
 (907) 811-1111

PLAT No. 2007-12 DATE REC'D: 10-17-05 FILE NO. 2007-12  
 OTHER INSTRUMENT: DATE REC'D: DATE 10-3-05 CLASS. WORK: C SHEETS 1 OF 1







# MEMORANDUM

TO: Fred Smith, City Planner  
 City of Kotzebue

FROM: LaQuita Chmielowski, PE, LEED AP

DATE: January 5, 2025

SUBJECT: Maniilaq Patient Housing- Sewer Main Extension

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DOWL, on behalf of Maniilaq Association, is submitting the following sewer main extension request to accommodate the Maniilaq Patient Housing project located on Lot 5B2-A, Block 2, Tract 9, USS 2645.

Currently, the only existing municipal sewer main adjacent to the project site (Lot 5B2-A, Block 2, Tract 9) is located within the Wolverine Drive right-of-way, north of the property (see C200). The sewer utility depth at the possible connection points is approximately 6-feet below the road surface, at an elevation of about 6.0 feet.

The proposed development will construct an elevated Patient Housing building on the north side of the site with an at-grade laundry facility located on the south side. The natural topography across the site results in an overall slope shedding from north to south, toward Caribou Drive. The finish floor elevation of the at-grade laundry facility is 9.5 feet and was determined based on accessible slopes on the site and drainage considerations. The design finish floor elevation resulted in the need for the sewer service connection to be at an elevation of about 5.9 feet.

Due to the service connection elevation at the laundry facility, it would not be possible to drain by gravity toward the north end of the site to allow for a connection to the sewer main in Wolverine Drive.

To allow for a gravity sewer service connection for the project, it is proposed to extend the sewer main in Caribou Drive. The proposed sewer main extension in Caribou Drive will branch off an existing sewer manhole at the intersection of Ptarmigan Way and Caribou Drive approximately 450-feet to the east.

The existing depth of the sewer main would allow for a new sewer main pipe to be constructed within the Caribou Drive right-of-way that would provide for a gravity drained sewer service line for the proposed Patient Housing development (see Sheet C200).

- Attachments:
- Letter of Authorization
  - Plat 2005-6
  - Design Drawings (C200 & C402)

**Exhibit A to RPCM Resolution 26-05**  
**Page 8 of 9**



December 19, 2025

Fred Smith  
City Planner  
City of Kotzebue  
602B Third Avenue  
Kotzebue, AK 99752

Subject: *Letter of Authorization- Planning Actions*

Dear Mr. Smith,

Maniilaq Association owns Lot 5B2-A, Block 2, Tract 9 of USS 2645 and Lot 1A-4, Block 13, US Survey 2082 Friends Mission Reserve in Kotzebue, Alaska. As the representative of Maniilaq Association, I authorize DOWL to act on our behalf as petitioner in the submittal of planning actions for the above-mentioned parcels. If you have any questions, please contact me at your convenience.

Sincerely,

*Matt B*

*Matthew I. Bergan, PE  
Director of Capital Projects  
Maniilaq Association  
[matthew.bergan@maniilaq.org](mailto:matthew.bergan@maniilaq.org)  
Cell 907-412-1591*

**Exhibit A to RPCM Resolution 26-05  
Page 9 of 9**

MANIILAQ ASSOCIATION | P.O. BOX 256 | KOTZEBUE, AK 99752 | 1.800.478.3312

Kotzebue Gikiqtagruk, Ambler Ivisaappaat, Buckland Nunatchiaq, Deering Ipnatchiaq, Klana Katyaak, Kivalina Kivaliniq,  
Kobuk Laugviik, Noatak Nautaaq, Noorvik Nuurvik, Point Hope Tiklgaq, Selawik Akuligaq, Shungnak Isinnaq

**Exhibit "A" to Resolution 26-14 for RCCM April 16, 2026**

**City of Kotzebue**  
**City Manager's Report**  
Regular City Council Meeting – April 2026

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## **City Operations & Finance**

### **Financial Stability & Oversight**

Staff continue to closely monitor revenues, expenditures, and grant opportunities to maintain strong cash flow and long-term fiscal stability. The City remains in a positive cash position while carefully managing operating costs and upcoming capital and infrastructure needs.

### **Technology & Asset Management**

Alaska Communications continues to support the City's migration of its computer systems to Microsoft Office 365, improving reliability, security, and overall operational efficiency.

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## **Infrastructure & Public Works**

### **Utility Service Response – Resident Communication (Attachment)**

Attached for Council information is a recent written response to a resident regarding water and sewer service concerns. This correspondence outlines the City's service actions, clarifies infrastructure responsibilities under the Kotzebue Municipal Code, and addresses billing and customer service considerations. It is being provided as a representative example of how complex utility issues are communicated clearly, respectfully, and in accordance with City policy.

### **Snow Removal Operations**

The City Manager has received numerous compliments from residents regarding the effectiveness of snow removal efforts this season. I would like to publicly recognize and thank Public Works Director Jason Avery, Assistant Director Lorraine Hunnicutt, John Garoutte, and their entire team for their outstanding work and dedication. Their efforts have significantly contributed to maintaining safe and accessible streets for our community.

---

## **Recreation**

### **Arctic Spring Festival**

I would like to take a moment to recognize the outstanding success of the Arctic Circle Spring Festival held March 30 through April 6, 2026.

This year’s festival was, without question, the most successful since I have been here in Kotzebue. The event continues to grow stronger each year, and in 2026 we saw an unprecedented level of multi-organizational involvement. That collaboration translated into a wide range of cultural and recreational activities that brought together residents of all ages and created a strong sense of community pride and engagement.

Participation was high, the energy throughout the week was exceptional, and the feedback from the community has been overwhelmingly positive. Events were well attended, well-coordinated, and showcased the very best of Kotzebue.

I want to extend special recognition to **Jen Johnson**, who took on the enormous responsibility of organizing and leading this event. Her leadership, coordination, and dedication were instrumental in making this festival such a success.

I would also like to recognize **Roberta Sampson** for going above and beyond in her support of the festival. Her efforts did not go unnoticed and contributed significantly to the overall success of the event.

Additionally, I want to thank our Public Works Department for their critical support - particularly in clearing streets and preparing race viewing areas throughout the city. Their work ensured that events ran safely and smoothly.

This festival is a great example of what we can achieve through teamwork, community partnerships, and strong leadership. It continues to build momentum each year, and I look forward to seeing it grow even further in the future.

## Grants & Partnerships

### Rural Health Transformation Program (RHTP)

Departments have submitted Letters of Intent for projects and eligible uses for RHTP funding, including emergency response equipment, communications upgrades, and recreation facility improvements.

### Recreation Economy for Rural Communities (RERC)

The City continues participation in the Recreation Economy for Rural Communities program to explore strategies that leverage outdoor recreation, tourism, and community amenities to strengthen Kotzebue’s local economy and quality of life. Last meeting 14 April 2026.

## Personnel & Professional Development

### Staffing

Recruitment, retention, and cross-training efforts remain ongoing to ensure continuity of operations and maintain service levels across departments.

Focus Ahead: 1. Planning Director, Planning Department

2. Activities Coordinator, Parks and Recreation

**Professional Development**

I have successfully completed the Professional Development Academy – High Performance Leadership Program, a 10-week course associated with my position, and have fulfilled all requirements, achieving 100% certification.

High Performance Leadership Academy Progress Report	
Name: Ronald Johnson	
Email: rjohnson@kotzebue.org	
Company: City of Kotzebue	
Topic	Percentage Completed
Pre-Work 0/0	0%
Your Leadership Mindset 23/23	100%
Your Potential as a Positive Leader 23/23	100%
Positive Leadership and Your Team: Empowerment & Engagement 21/21	100%
Leadership Rules and Your Oath 15/15	100%
The Process of Change: Planning 24/24	100%
The Process of Change: Executing 19/19	100%
The Process of Change: Sustaining 17/17	100%
Speaking the Language of Business 22/22	100%
Mutual Gains Approach 25/25	100%
It's All About People 30/30	100%
<b>Overall Percent Complete</b>	<b>100%</b>

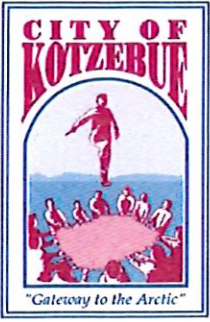
## Focus Areas Moving Forward

- Maintain strong fiscal management and pursue additional grant funding
  - Complete the Citywide technology asset audit
  - Address priority infrastructure and utility system needs
  - Support residents affected by storm and sewer impacts
  - Advance Parks & Recreation programming and facility improvements
  - Strengthening partnerships with regional organizations and agencies
  - Continuing professional development and organizational capacity building
- 

Respectfully submitted,



Ron Johnson  
City Manager  
City of Kotzebue  
907-442-3401  
907-412-2249



258A Third Avenue  
P.O. Box 46  
Kotzebue, Alaska 99752  
City Hall 907-442-3401  
Police Dept 907-442-3351  
Fire Dept 907-442-3404  
Public Works 907-442-5200  
Parks & Rec 907-442-3106

25 March 2026

Ms. Janet Mitchell  
PO Box 172  
856B 5<sup>th</sup> Street  
Kotzebue, AK 99752

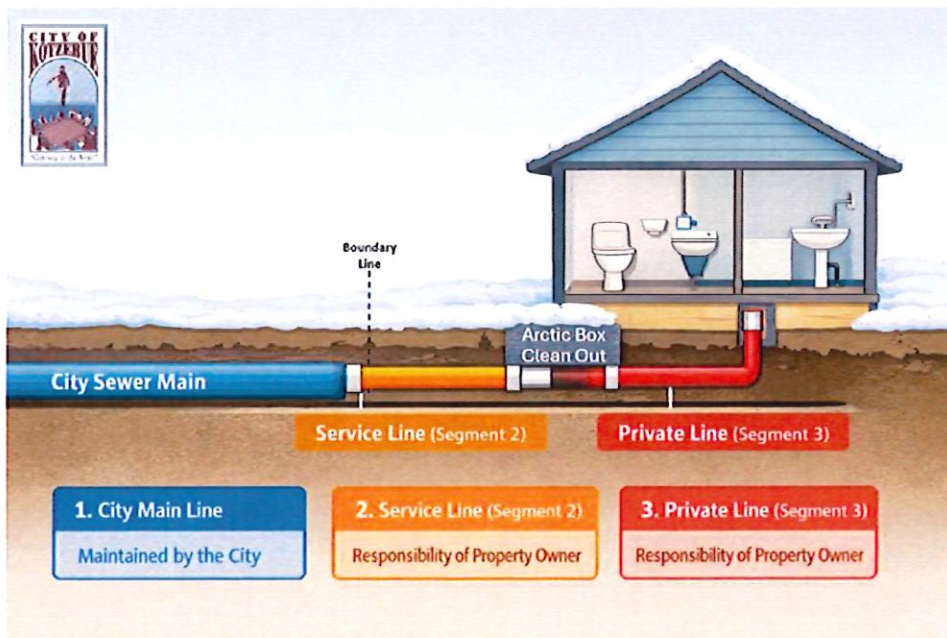
Dear Ms. Mitchell,

Thank you for your email and for taking the time to speak with me regarding your ongoing water and sewer concerns at House #856B. I want to begin by acknowledging how difficult this situation has been for you. Being displaced from your home and dealing with ongoing utility issues is not something anyone should have to experience lightly, and I truly understand why you are seeking both resolution and relief.

After a full review with our Public Works Department, including service records and discussions with our line maintenance crew, I would like to provide a clear summary of the work performed and clarify responsibilities moving forward.

For clarity, the sewer system serving your residence can be divided into three segments, as illustrated in the attached diagram:

1. **City Main Line** – maintained and cleared by the City
2. **Service Line (Main Connection to Arctic Box)** – the responsibility of the property owner, though the City may assist with clearing as a lower-cost option versus a private contractor
3. **Private Line (Arctic Box into the Residence)** – the responsibility of the property owner and must be serviced by a private contractor, as City personnel are prohibited from working in or under private property



### Service History

In December 2025, City crews responded and cleared the service line from the cleanout to the City's main line (Segment 2). At that time, it was observed that ice remained further along the line toward the residence, within the private portion of the system (Segment 3). The City main line (Segment 1) was functioning properly.

As a courtesy, the crew extended their efforts slightly beyond standard practice by inserting equipment a short distance past the Arctic box to improve flow; however, the remaining frozen section could not be cleared from that access point. It was communicated at that time that additional thawing further into the line would require a private contractor.

The crew returned approximately four days later and again cleared the service line (Segment 2), restoring partial flow and confirming that the system was operating properly within the portion maintained by the City.

Our records reflect the following completed work orders:

- January 7, 2026: Frozen water and sewer addressed; sewer line hot jetted and service lines confirmed operational
- February 5, 2025: Hot jet sewer service line performed

### Responsibility and Code Requirements

City code clearly establishes responsibility for service lines:

**Kotzebue Municipal Code 13.04.080(B)** states:

"All customer service lines shall remain the responsibility of the owner of the premises, including but not limited to, the cost of repair, modification, frozen lines, water leaks, disconnection or reconnection."

Additionally, **Section 13.04.120(E)** provides that: "The city shall not be held responsible for any damage... resulting from defective piping... installed or owned by the owner of such premises."

Based on the work completed and observations made by our crew, the remaining issue is within the private portion of the line (Segment 2 and 3), which is outside of the City's responsibility.

### Billing and Credit Request

I want to address your request for credit or reimbursement directly. Given the circumstances you've described - being unable to stay in your home and continuing to receive utility bills - I genuinely understand why you are requesting relief. If there was a way for me to authorize credit under City policy, I would absolutely consider it.

However, as City Manager, I am required to follow the provisions of the Kotzebue Municipal Code. Utility billing is based on the availability of service, not actual usage, and the code does not provide authority to waive or refund charges in situations where the City's infrastructure is functioning properly.

In this case, the City's system - including the main line and service connection - has remained operational, and the issue has been identified within the privately owned portion of the line. Because of this, I am not authorized to approve a credit or reimbursement for the billed services.

**Customer Service Concern**

I also want to acknowledge your concern regarding your interaction with City staff. Professional and respectful communication is important to us, and I have already addressed this matter internally to ensure our service standards are consistently met.

**Next Steps**

To fully resolve the issue, the remaining frozen section within the private line will need to be addressed by a licensed private contractor. If you would like assistance identifying options or coordinating next steps, our Public Works team is available to help guide you.

Again, I understand the hardship this situation has caused, and I appreciate your patience as we work through it. Please do not hesitate to reach out to me directly if you have any further questions or if there is any way we can assist within the limits of our authority.

Sincerely,



Ron Johnson  
City Manager  
City of Kotzebue

Kotzebue City  
Revenues with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>GENERAL REVENUE</u>					
100-00-43100 Sales Tax	257,970.31	257,970.31	4,425,000.00	4,167,029.69	5.8
100-00-43105 Sale Tax-Bingo/Pull Tabs	.00	.00	300,000.00	300,000.00	.0
100-00-43110 Sales Tax - MUS	28,475.10	28,475.10	65,000.00	36,524.90	43.8
100-00-43111 Bed Tax	.00	.00	94,459.00	94,459.00	.0
100-00-43116 Liquor Store Use Tax	10,344.24	10,344.24	180,722.00	170,377.76	5.7
100-00-43117 Tobacco - Excise Tax	405.83	405.83	268,685.00	268,279.17	.2
100-00-43120 Penalties/Interest	.00	.00	26,270.00	26,270.00	.0
100-00-43125 Municipal Court Fines	150.00	150.00	9,500.00	9,350.00	1.6
100-00-43126 Court Fees for Summons	375.00	375.00	500.00	125.00	75.0
100-00-43130 Interest	.00	.00	5,000.00	5,000.00	.0
100-00-43200 State Revenue Sharing	845.00	845.00	120,180.00	119,335.00	.7
100-00-43207 State of AK PERS Relief	.00	.00	105,000.00	105,000.00	.0
100-00-43211 Misc Income-Forfeitures	100.00	100.00	.00	( 100.00)	.0
100-00-43305 Equipment Rental	.00	.00	1,500.00	1,500.00	.0
100-00-43315 DOC Jail Contract	256,858.67	256,858.67	1,005,213.06	748,354.39	25.6
100-00-43330 Rentals/Lease	4,749.03	4,749.03	23,000.00	18,250.97	20.7
100-00-43335 Xerox Copy	.00	.00	10.00	10.00	.0
100-00-43345 Maps	30.00	30.00	150.00	120.00	20.0
100-00-43400 Alarms Monitoring	.00	.00	200.00	200.00	.0
100-00-43415 Animal Control Fees	350.00	350.00	750.00	400.00	46.7
100-00-43425 Building Permits	30.00	30.00	3,500.00	3,470.00	.9
100-00-43426 Community Activities	.00	.00	5,000.00	5,000.00	.0
100-00-43427 Notary Services	21.40	21.40	150.00	128.60	14.3
100-00-43435 Miscellaneous Permits	275.00	275.00	8,200.00	7,925.00	3.4
100-00-43505 Cash Over/Short-G.F.	10.25	10.25	100.00	89.75	10.3
100-00-43520 Miscellaneous Income	11,318.39	11,318.39	15,000.00	3,681.61	75.5
100-00-43522 Gen Fund Admin Overhead	.00	.00	550,000.00	550,000.00	.0
100-00-43523 Electric & Telephone Coop	.00	.00	115,621.00	115,621.00	.0
100-00-43524 OTZ Native Village-Roads	.00	.00	50,000.00	50,000.00	.0
100-00-43525 NSF Check Fee	30.00	30.00	500.00	470.00	6.0
100-00-43526 Snow Removal	25,000.00	25,000.00	500.00	( 24,500.00)	5000.0
100-00-43530 Donations	6,650.00	6,650.00	2,500.00	( 4,150.00)	266.0
100-00-43534 911 Billing Surcharge	10,636.94	10,636.94	150,000.00	139,363.06	7.1
100-00-43535 Ambulance 3rd Party	143,050.60	143,050.60	250,000.00	106,949.40	57.2
100-00-43536 Maniilaq Ambulance	.00	.00	450,000.00	450,000.00	.0
100-00-43606 Memberships	20.00	20.00	.00	( 20.00)	.0
100-00-43610 Food	.00	.00	1,000.00	1,000.00	.0
100-00-43615 Building Rental	3,262.50	3,262.50	15,000.00	11,737.50	21.8
100-00-43616 Special Events / Misc.	.00	.00	500.00	500.00	.0
100-00-43800 Operating Tranfers In	.00	.00	1,778,344.00	1,778,344.00	.0
Total GENERAL REVENUE	760,958.26	760,958.26	10,027,054.06	9,266,095.80	7.6
Total Fund Revenue	760,958.26	760,958.26	10,027,054.06	9,266,095.80	7.6

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

GENERAL FUND

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ADMINISTRATION DEPT.</u>						
100-10-54125	Salaries & Wages	180,710.89	180,710.89	600,750.00	420,039.11	30.1
100-10-54130	Overtime Salaries	1,230.76	1,230.76	1,500.00	269.24	82.1
100-10-54140	Employee Benefits	56,267.92	56,267.92	233,558.50	177,290.58	24.1
100-10-54210	Electricity	1,170.14	1,170.14	8,500.00	7,329.86	13.8
100-10-54215	Heating Fuel	3,410.35	3,410.35	13,000.00	9,589.65	26.2
100-10-54220	Building Maintenance	488.63	488.63	3,000.00	2,511.37	16.3
100-10-54306	Meals & Entertainment	.00	.00	500.00	500.00	.0
100-10-54315	Office Supplies & Equip.	9,964.16	9,964.16	15,000.00	5,035.84	66.4
100-10-54325	Office Leased Equipment	3,166.86	3,166.86	30,000.00	26,833.14	10.6
100-10-54400	Service Charges	74.37	74.37	3,500.00	3,425.63	2.1
100-10-54407	Employee Morale & Health	166.02	166.02	600.00	433.98	27.7
100-10-54410	Telephone/Fax	7,789.24	7,789.24	28,000.00	20,210.76	27.8
100-10-54415	Travel/Lodging	870.50	870.50	10,000.00	9,129.50	8.7
100-10-54425	Training	1,013.49	1,013.49	5,000.00	3,986.51	20.3
100-10-54430	Dues & Membership	250.00	250.00	500.00	250.00	50.0
100-10-54434	Ambulance 3rd Party Fees	( 19,714.33)	( 19,714.33)	.00	19,714.33	.0
100-10-54435	Postage	1,493.76	1,493.76	1,000.00	( 493.76)	149.4
100-10-54436	Professional Services	15,806.75	15,806.75	110,000.00	94,193.25	14.4
100-10-54437	Audit Consulting	161,958.28	161,958.28	300,000.00	138,041.72	54.0
100-10-54438	Legal	48,746.38	48,746.38	200,000.00	151,253.62	24.4
100-10-54439	Insurance	.00	.00	12,000.00	12,000.00	.0
100-10-54441	Lobbying	19,193.51	19,193.51	45,000.00	25,806.49	42.7
100-10-54450	Freight Charges	124.86	124.86	1,000.00	875.14	12.5
100-10-54505	Unleaded Gas	.00	.00	1,500.00	1,500.00	.0
100-10-54526	Light Vehicle R & M	4,841.04	4,841.04	1,500.00	( 3,341.04)	322.7
100-10-54620	Maintenance/Support Agrmt	7,887.00	7,887.00	32,000.00	24,113.00	24.7
100-10-54625	Computer & DP Equipment	2,766.75	2,766.75	.00	( 2,766.75)	.0
100-10-54700	Penalties	5,037.32	5,037.32	.00	( 5,037.32)	.0
100-10-54901	Miscellaneous	6,665.00	6,665.00	.00	( 6,665.00)	.0
	<b>Total ADMINISTRATION DEPT.</b>	<b>521,379.65</b>	<b>521,379.65</b>	<b>1,657,408.50</b>	<b>1,136,028.85</b>	<b>31.5</b>
<u>CITY CLERK</u>						
100-20-54110	Council Honorarium	5,800.00	5,800.00	22,500.00	16,700.00	25.8
100-20-54125	Salaries & Wages	28,078.73	28,078.73	80,503.00	52,424.27	34.9
100-20-54140	Employee Benefits	11,449.98	11,449.98	34,518.75	23,068.77	33.2
100-20-54210	Electricity	195.04	195.04	.00	( 195.04)	.0
100-20-54315	Office Supplies	.00	.00	2,000.00	2,000.00	.0
100-20-54406	Community Support	.00	.00	500.00	500.00	.0
100-20-54410	Telephone	540.98	540.98	2,500.00	1,959.02	21.6
100-20-54415	Travel/Lodging	2,481.00	2,481.00	45,000.00	42,519.00	5.5
100-20-54425	Training	.00	.00	1,150.00	1,150.00	.0
100-20-54430	Dues & Memberships	.00	.00	10,000.00	10,000.00	.0
100-20-54439	Insurance	.00	.00	1,750.00	1,750.00	.0
100-20-54440	Advertising (RFB & RFP)	.00	.00	1,500.00	1,500.00	.0
100-20-54500	Council Amenities	.00	.00	500.00	500.00	.0
	<b>Total CITY CLERK</b>	<b>48,545.73</b>	<b>48,545.73</b>	<b>202,421.75</b>	<b>153,876.02</b>	<b>24.0</b>
<u>HUMAN RESOURCES</u>						
100-40-54125	Salaries & Wages	.00	.00	119,585.00	119,585.00	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-40-54130 Overtime Salaries	.00	.00	500.00	500.00	.0
100-40-54140 Employee Benefits	.00	.00	41,854.75	41,854.75	.0
100-40-54165 Employee Moving Expenses	4,860.36	4,860.36	30,000.00	25,139.64	16.2
100-40-54210 Electricity	195.04	195.04	1,200.00	1,004.96	16.3
100-40-54215 Heating Fuel	.00	.00	1,000.00	1,000.00	.0
100-40-54220 Building Maintenance	134.44	134.44	1,000.00	865.56	13.4
100-40-54306 Meals & Entertainment	.00	.00	500.00	500.00	.0
100-40-54312 Books & Publications	.00	.00	100.00	100.00	.0
100-40-54315 Office Supplies & Equip.	.00	.00	1,500.00	1,500.00	.0
100-40-54325 Office Leased Equipment	.00	.00	1,500.00	1,500.00	.0
100-40-54407 Employee Morale & Health	.00	.00	1,500.00	1,500.00	.0
100-40-54410 Telephone/Fax	50.24	50.24	500.00	449.76	10.1
100-40-54415 Travel/Lodging	.00	.00	3,000.00	3,000.00	.0
100-40-54425 Training	.00	.00	1,500.00	1,500.00	.0
100-40-54434 Ambulance 3rd Party Fees	( 2,858.34)	( 2,858.34)	500.00	3,358.34	(571.7)
100-40-54435 Postage	.00	.00	200.00	200.00	.0
100-40-54436 Professional Services	.00	.00	5,000.00	5,000.00	.0
100-40-54438 Legal	.00	.00	50,000.00	50,000.00	.0
100-40-54439 Insurance	.00	.00	2,800.00	2,800.00	.0
100-40-54440 Advertising	.00	.00	4,000.00	4,000.00	.0
100-40-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
100-40-54625 Computer & DP Equipment	.00	.00	500.00	500.00	.0
100-40-54901 Miscellaneous	( 3,898.13)	( 3,898.13)	500.00	4,398.13	(779.6)
<b>Total HUMAN RESOURCES</b>	( 1,516.39)	( 1,516.39)	269,239.75	270,756.14	( .6)

CAPITAL PROJ/PLANNING

100-50-54110 Planning Comm Stipend	300.00	300.00	3,250.00	2,950.00	9.2
100-50-54125 Salaries & Wages	40,382.02	40,382.02	206,200.00	165,817.98	19.6
100-50-54130 Overtime	.00	.00	500.00	500.00	.0
100-50-54140 Employee Benefits	12,106.57	12,106.57	72,170.00	60,063.43	16.8
100-50-54315 Office Supplies	.00	.00	1,000.00	1,000.00	.0
100-50-54410 Telephone	50.24	50.24	300.00	249.76	16.8
100-50-54415 Travel/Lodging	.00	.00	2,500.00	2,500.00	.0
100-50-54425 Training	.00	.00	2,500.00	2,500.00	.0
100-50-54435 Postage	.00	.00	20.00	20.00	.0
100-50-54436 Professional Services	795.00	795.00	125,000.00	124,205.00	.6
100-50-54439 Insurance	.00	.00	2,800.00	2,800.00	.0
100-50-54505 Unleaded Gas/Diesel	.00	.00	1,000.00	1,000.00	.0
100-50-54901 Miscellaneous	.00	.00	500.00	500.00	.0
<b>Total CAPITAL PROJ/PLANNING</b>	53,633.83	53,633.83	417,740.00	364,106.17	12.8

POLICE DEPT

100-70-54125 Salaries & Wages	275,702.76	275,702.76	887,735.00	612,032.24	31.1
100-70-54130 Overtime	48,258.15	48,258.15	115,000.00	66,741.85	42.0
100-70-54140 Employee Benefits	106,481.83	106,481.83	350,957.25	244,475.42	30.3
100-70-54210 Electricity	3,478.31	3,478.31	9,700.00	6,221.69	35.9
100-70-54215 Heating Fuel	3,751.94	3,751.94	11,000.00	7,248.06	34.1
100-70-54220 Building Maintenance	252.51	252.51	2,500.00	2,247.49	10.1
100-70-54301 Clothing	2,320.39	2,320.39	6,000.00	3,679.61	38.7
100-70-54315 Office Supplies	787.88	787.88	4,500.00	3,712.12	17.5
100-70-54316 Operations Supply	1,052.38	1,052.38	20,000.00	18,947.62	5.3
100-70-54317 Community Policing	.00	.00	625.00	625.00	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-70-54325 Office Leased Equipment	843.79	843.79	2,000.00	1,156.21	42.2
100-70-54410 Telephone/Fax	3,923.63	3,923.63	17,500.00	13,576.37	22.4
100-70-54411 Internet/Cable	.00	.00	3,480.00	3,480.00	.0
100-70-54415 Travel/Lodging/Per Diem	3,812.50	3,812.50	25,000.00	21,187.50	15.3
100-70-54416 Employee Flights	.00	.00	60,000.00	60,000.00	.0
100-70-54420 Employee Rent	2,500.00	2,500.00	10,000.00	7,500.00	25.0
100-70-54425 Training	1,300.00	1,300.00	35,000.00	33,700.00	3.7
100-70-54430 Dues & Membership	.00	.00	6,500.00	6,500.00	.0
100-70-54435 Postage	.00	.00	1,000.00	1,000.00	.0
100-70-54436 Professional Services	1,275.00	1,275.00	15,000.00	13,725.00	8.5
100-70-54439 Insurance	5,000.00	5,000.00	235,000.00	230,000.00	2.1
100-70-54440 Advertising	.00	.00	500.00	500.00	.0
100-70-54505 Unleaded Gas/Diesel	.00	.00	31,250.00	31,250.00	.0
100-70-54526 Light Vehicle R & M	194.04	194.04	10,000.00	9,805.96	1.9
100-70-54530 Equipment Maintenance	.00	.00	625.00	625.00	.0
100-70-54620 Maintenance/Support Agrmt	.00	.00	3,000.00	3,000.00	.0
100-70-54630 Animal Control	.00	.00	2,500.00	2,500.00	.0

Total POLICE DEPT	460,935.11	460,935.11	1,866,372.25	1,405,437.14	24.7
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JAIL DEPT

100-75-54125 Salaries & Wages	137,301.29	137,301.29	597,471.00	460,169.71	23.0
100-75-54130 Overtime	32,240.07	32,240.07	115,000.00	82,759.93	28.0
100-75-54140 Employee Benefits	48,691.92	48,691.92	249,364.85	200,672.93	19.5
100-75-54210 Electricity	3,836.73	3,836.73	15,000.00	11,163.27	25.6
100-75-54215 Heating Fuel	15,133.36	15,133.36	55,000.00	39,866.64	27.5
100-75-54220 Building Maintenance	252.51	252.51	13,000.00	12,747.49	1.9
100-75-54301 Clothing	864.96	864.96	2,500.00	1,635.04	34.6
100-75-54306 Food & Prisoner Supplies	7,403.28	7,403.28	40,000.00	32,596.72	18.5
100-75-54315 Office Supplies	1,651.02	1,651.02	3,000.00	1,348.98	55.0
100-75-54316 Operation Supplies	.00	.00	7,500.00	7,500.00	.0
100-75-54410 Telephone	2,219.03	2,219.03	12,000.00	9,780.97	18.5
100-75-54416 Employee Flights	.00	.00	60,000.00	60,000.00	.0
100-75-54420 Employee Rent	2,500.00	2,500.00	15,000.00	12,500.00	16.7
100-75-54425 Training	.00	.00	5,000.00	5,000.00	.0
100-75-54430 Dues & Membership	.00	.00	1,000.00	1,000.00	.0
100-75-54434 Television	.00	.00	2,000.00	2,000.00	.0
100-75-54436 Professional Services	6,370.92	6,370.92	4,000.00	( 2,370.92)	159.3
100-75-54439 Insurance	.00	.00	135,000.00	135,000.00	.0
100-75-54450 Freight Charges	.00	.00	100.00	100.00	.0
100-75-54505 Unleaded Gas/Diesel	.00	.00	3,000.00	3,000.00	.0
100-75-54526 Vehicle & Equip R & M	.00	.00	600.00	600.00	.0
100-75-54620 Maintenance/Support	1,235.00	1,235.00	.00	( 1,235.00)	.0
100-75-54901 Miscellaneous Expense	.00	.00	93.75	93.75	.0

Total JAIL DEPT	259,700.09	259,700.09	1,335,629.60	1,075,929.51	19.4
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FIRE/EMT DEPT

100-80-54125 Salaries & Wages	295,705.91	295,705.91	1,098,710.00	803,004.09	26.9
100-80-54130 Overtime	31,462.28	31,462.28	110,000.00	78,537.72	28.6
100-80-54140 Employee Benefits	100,531.03	100,531.03	423,048.50	322,517.47	23.8
100-80-54210 Electricity	4,390.49	4,390.49	11,500.00	7,109.51	38.2
100-80-54215 Heating Fuel	26,529.90	26,529.90	75,000.00	48,470.10	35.4
100-80-54220 Building Maintenance	2,560.83	2,560.83	6,250.00	3,689.17	41.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-80-54301 Clothing	.00	.00	10,000.00	10,000.00	.0
100-80-54302 Safety and Turnout Gear	173.31	173.31	15,000.00	14,826.69	1.2
100-80-54315 Office Supplies	397.20	397.20	3,000.00	2,602.80	13.2
100-80-54323 Fire prevention/hydant maint.	.00	.00	2,000.00	2,000.00	.0
100-80-54324 Ambulance Supplies&Equip.	.00	.00	5,000.00	5,000.00	.0
100-80-54325 Office Leased Equipment	843.78	843.78	4,000.00	3,156.22	21.1
100-80-54327 Small Tools	.00	.00	1,500.00	1,500.00	.0
100-80-54407 Fire/EMT Rehabilitation	.00	.00	1,250.00	1,250.00	.0
100-80-54410 Telephone/Fax	929.68	929.68	4,000.00	3,070.32	23.2
100-80-54415 Travel/Lodging	2,714.50	2,714.50	30,000.00	27,285.50	9.1
100-80-54425 Training	.00	.00	11,000.00	11,000.00	.0
100-80-54430 Dues & Membership	.00	.00	500.00	500.00	.0
100-80-54435 Postage	.00	.00	150.00	150.00	.0
100-80-54436 Professional Services	4,978.25	4,978.25	17,000.00	12,021.75	29.3
100-80-54450 Freight Charges	.00	.00	2,000.00	2,000.00	.0
100-80-54505 Unleaded Gas/Diesel	.00	.00	15,000.00	15,000.00	.0
100-80-54526 Vehicle R & M	1,360.31	1,360.31	15,000.00	13,639.69	9.1
100-80-54530 Equipment R & M	.00	.00	20,000.00	20,000.00	.0
100-80-57000 Awards and Recognition	.00	.00	5,000.00	5,000.00	.0
Total FIRE/EMT DEPT	472,577.47	472,577.47	1,885,908.50	1,413,331.03	25.1

PUBLIC WORKS DEPT

100-90-54125 Salaries & Wages	267,844.71	267,844.71	775,742.00	507,897.29	34.5
100-90-54130 Overtime	23,152.77	23,152.77	35,000.00	11,847.23	66.2
100-90-54131 Overtime - Roof	603.57	603.57	.00	( 603.57)	.0
100-90-54140 Employee Benefits	110,725.01	110,725.01	283,759.70	173,034.69	39.0
100-90-54201 Street Lighting	24,382.16	24,382.16	65,000.00	40,617.84	37.5
100-90-54202 Sign Replacement	.00	.00	500.00	500.00	.0
100-90-54210 Electricity	6,228.18	6,228.18	24,000.00	17,771.82	26.0
100-90-54215 Heating Fuel	67,470.39	67,470.39	170,000.00	102,529.61	39.7
100-90-54220 Building Maintenance	2,089.40	2,089.40	20,000.00	17,910.60	10.5
100-90-54300 Cleaning Supplies	143.64	143.64	1,500.00	1,356.36	9.6
100-90-54301 Clothing	99.99	99.99	1,500.00	1,400.01	6.7
100-90-54315 Office Supplies	5,654.39	5,654.39	4,000.00	( 1,654.39)	141.4
100-90-54325 Office Leased Equipment	843.78	843.78	4,000.00	3,156.22	21.1
100-90-54327 Small Tools	418.95	418.95	2,500.00	2,081.05	16.8
100-90-54410 Telephone/Fax	2,287.53	2,287.53	6,500.00	4,212.47	35.2
100-90-54415 Travel/Lodging	1,610.50	1,610.50	5,000.00	3,389.50	32.2
100-90-54425 Training	2,410.42	2,410.42	5,000.00	2,589.58	48.2
100-90-54430 Dues & Memberships	.00	.00	1,500.00	1,500.00	.0
100-90-54435 Postage	.00	.00	1,000.00	1,000.00	.0
100-90-54436 Professional Services	8,231.25	8,231.25	10,000.00	1,768.75	82.3
100-90-54439 Insurance	.00	.00	18,100.00	18,100.00	.0
100-90-54450 Freight Charges	192.85	192.85	4,500.00	4,307.15	4.3
100-90-54505 Unleaded Gas/Diesel	81,968.20	81,968.20	148,000.00	66,031.80	55.4
100-90-54525 Emergency Disaster Relief	33,664.27	33,664.27	.00	( 33,664.27)	.0
100-90-54526 Light Vehicle R & M	2,456.78	2,456.78	15,000.00	12,543.22	16.4
100-90-54527 Snow Removal	.00	.00	80,000.00	80,000.00	.0
100-90-54528 Gravel Purchases	.00	.00	50,000.00	50,000.00	.0
100-90-54529 Paved Road Maintenance	.00	.00	15,000.00	15,000.00	.0
100-90-54530 Heavy Equipment R & M	27,679.42	27,679.42	125,000.00	97,320.58	22.1
100-90-54901 Miscellaneous Expense	.00	.00	500.00	500.00	.0
Total PUBLIC WORKS DEPT	670,158.16	670,158.16	1,872,601.70	1,202,443.54	35.8

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt	
<u>SMALL BOAT HARBOR</u>						
100-94-54125	Salaries & Wages	.00	.00	38,400.00	38,400.00	.0
100-94-54140	Benefits	.00	.00	6,089.48	6,089.48	.0
100-94-54210	Electricity	1,729.19	1,729.19	3,000.00	1,270.81	57.6
100-94-54220	Building & Equipment Maintenan	.00	.00	15,000.00	15,000.00	.0
100-94-54225	R&R Docks Annually	149.44	149.44	10,000.00	9,850.56	1.5
100-94-54315	Office Supplies & Equipment	.00	.00	2,500.00	2,500.00	.0
100-94-54425	Training	.00	.00	500.00	500.00	.0
100-94-54439	Insurance	.00	.00	27,750.00	27,750.00	.0
	<b>Total SMALL BOAT HARBOR</b>	<b>1,878.63</b>	<b>1,878.63</b>	<b>103,239.48</b>	<b>101,360.85</b>	<b>1.8</b>
<u>PARKS &amp; REC.</u>						
100-95-54125	Salaries & Wages	57,671.67	57,671.67	285,000.00	227,328.33	20.2
100-95-54130	Overtime	.00	.00	500.00	500.00	.0
100-95-54140	Employee Benefits	10,279.69	10,279.69	99,925.00	89,645.31	10.3
100-95-54210	Electricity	6,878.45	6,878.45	16,000.00	9,121.55	43.0
100-95-54215	Heating Fuel	7,447.48	7,447.48	15,000.00	7,552.52	49.7
100-95-54220	Building & Equipment Maint.	4,170.03	4,170.03	45,000.00	40,829.97	9.3
100-95-54300	Cleaning Supplies	76.00	76.00	1,500.00	1,424.00	5.1
100-95-54306	Food	89.87	89.87	2,500.00	2,410.13	3.6
100-95-54308	Playground & Park Maintenance	91.69	91.69	2,500.00	2,408.31	3.7
100-95-54315	Office Supplies & Equipment	.00	.00	3,000.00	3,000.00	.0
100-95-54410	Telephone/Fax	1,211.34	1,211.34	1,500.00	288.66	80.8
100-95-54415	Travel/Per Diem	.00	.00	1,000.00	1,000.00	.0
100-95-54425	Training	.00	.00	1,000.00	1,000.00	.0
100-95-54436	Professional Services	220.00	220.00	1,200.00	1,280.00	14.7
100-95-54439	Insurance	.00	.00	8,925.00	8,925.00	.0
100-95-54505	Gas/Deisel	.00	.00	2,500.00	2,500.00	.0
100-95-54526	Light Vehicle Maintenance	1,332.10	1,332.10	2,000.00	667.90	66.6
100-95-54530	Program Equip. & Equip. Repair	1,450.00	1,450.00	1,500.00	50.00	96.7
100-95-54907	Community Events	1,580.58	1,580.58	5,000.00	3,419.42	31.6
	<b>Total PARKS &amp; REC.</b>	<b>92,498.90</b>	<b>92,498.90</b>	<b>495,850.00</b>	<b>403,351.10</b>	<b>18.7</b>
<u>Other Agency Contributions</u>						
100-96-54905	Kotzebue Broadcasting, Inc	.00	.00	2,500.00	2,500.00	.0
100-96-54907	July 4th Celebration Comm.	.00	.00	6,500.00	6,500.00	.0
100-96-54908	Miscellaneous Comm. Support	.00	.00	2,500.00	2,500.00	.0
100-96-54909	Kotzebue/Middle High School	20,000.00	20,000.00	40,000.00	20,000.00	50.0
100-96-54911	City of Kotz Scholarship Fund	5,750.00	5,750.00	17,500.00	11,750.00	32.9
	<b>Total Other Agency Contributions</b>	<b>25,750.00</b>	<b>25,750.00</b>	<b>69,000.00</b>	<b>43,250.00</b>	<b>37.3</b>
<u>NON-DEPT. EXPENSE</u>						
100-98-54407	Employee Morale & Health	483.00	483.00	15,000.00	14,517.00	3.2
	<b>Total NON-DEPT. EXPENSE</b>	<b>483.00</b>	<b>483.00</b>	<b>15,000.00</b>	<b>14,517.00</b>	<b>3.2</b>

Kotzebue City  
 Expenditures with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

<i>Section XI, Item f)</i>
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GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
Total Fund Expenditures	2,606,024.18	2,606,024.18	10,190,411.53	7,584,387.35	25.6
Net Revenue Over Expenditures	( 1,845,065.92)	( 1,845,065.92)	( 163,357.47)	1,681,708.45	(1129.

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

<i>Section XI, Item f)</i>
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Capital Projects

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water Treatment Plant Const.</u>					
467-85-54436 Professional Services	5,458.75	5,458.75	.00	( 5,458.75)	.0
Total Water Treatment Plant Const.	5,458.75	5,458.75	.00	( 5,458.75)	.0
Total Fund Expenditures	5,458.75	5,458.75	.00	( 5,458.75)	.0
Net Revenue Over Expenditures	( 5,458.75)	( 5,458.75)	.00	5,458.75	.0

Kotzebue City  
 Expenditures with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

<i>Section XI, Item f)</i>
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Washateria Denali Comm Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Washateria Denali Comm Fund</u>					
472-10-54163 Design Engineering	625.00	625.00	.00	( 625.00)	.0
Total Washateria Denali Comm Fund	625.00	625.00	.00	( 625.00)	.0
Total Fund Expenditures	625.00	625.00	.00	( 625.00)	.0
Net Revenue Over Expenditures	( 625.00)	( 625.00)	.00	625.00	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

<i>Section XI, Item f)</i>
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Fund 484 - SRF Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Grant/Loan Revenue</u>					
484-00-43215	Grant Revenue - State	170,880.77	170,880.77	.00 ( 170,880.77)	.0
	Total Grant/Loan Revenue	170,880.77	170,880.77	.00 ( 170,880.77)	.0
	Total Fund Revenue	170,880.77	170,880.77	.00 ( 170,880.77)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

Fund 484 - SRF Fund

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense-Swan Lake Loop Repl</u>						
484-00-54163	Design Engineering	28,149.49	28,149.49	.00	( 28,149.49)	.0
	Total Expense-Swan Lake Loop Repl	28,149.49	28,149.49	.00	( 28,149.49)	.0
 <u>Kotz WTP Tech Assist</u>						
484-20-54163	Design Engineering	5,417.41	5,417.41	.00	( 5,417.41)	.0
	Total Kotz WTP Tech Assist	5,417.41	5,417.41	.00	( 5,417.41)	.0
 <u>Vortac Dam</u>						
484-30-54163	Design Engineering	71,397.84	71,397.84	.00	( 71,397.84)	.0
	Total Vortac Dam	71,397.84	71,397.84	.00	( 71,397.84)	.0
	Total Fund Expenditures	104,964.74	104,964.74	.00	( 104,964.74)	.0
	Net Revenue Over Expenditures	65,916.03	65,916.03	.00	( 65,916.03)	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

Section XI, Item f)

VIF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Source 00</u>					
490-00-43220 Grant Revenue - Local	500,000.00	500,000.00	.00	( 500,000.00)	.0
Total Source 00	500,000.00	500,000.00	.00	( 500,000.00)	.0
Total Fund Revenue	500,000.00	500,000.00	.00	( 500,000.00)	.0
Net Revenue Over Expenditures	500,000.00	500,000.00	.00	( 500,000.00)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

<i>Section XI, Item f)</i>
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Fund 494

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
494-00-54163 Design Engineering	77,359.70	77,359.70	.00	( 77,359.70)	.0
Total Department 00	77,359.70	77,359.70	.00	( 77,359.70)	.0
Total Fund Expenditures	77,359.70	77,359.70	.00	( 77,359.70)	.0
Net Revenue Over Expenditures	( 77,359.70)	( 77,359.70)	.00	77,359.70	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

Section XI, Item f)

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>MUS REVENUE</u>					
601-40-43915	MUS Penalties & Interest	( 806.63)	( 806.63)	15,000.00	15,806.63 ( 5.4)
601-40-43927	Service Equipment Sales	.00	.00	500.00	500.00 .0
601-40-43928	Hydro Flush Service	6,860.00	6,860.00	15,000.00	8,140.00 45.7
601-40-43930	Water Sales-Residential	122,218.07	122,218.07	700,000.00	577,781.93 17.5
601-40-43931	Water Sales-Commercial	324,802.13	324,802.13	1,150,000.00	825,197.87 28.2
601-40-43932	Water Delivery	2,205.00	2,205.00	5,000.00	2,795.00 44.1
601-40-43940	Sewer Sales-Commercial	175,868.98	175,868.98	700,000.00	524,131.02 25.1
601-40-43941	Sewer Sales-Residential	53,262.54	53,262.54	350,000.00	296,737.46 15.2
601-40-43950	Water Connection Fees	.00	.00	2,000.00	2,000.00 .0
601-40-43951	Sewer Connection Fees	.00	.00	500.00	500.00 .0
601-40-43952	Water Re/Dis/ connect	355.00	355.00	1,500.00	1,145.00 23.7
601-40-43953	Sewer Re/Dis Connect	.00	.00	500.00	500.00 .0
601-40-43985	Miscellaneous	.00	.00	2,500.00	2,500.00 .0
	<b>Total MUS REVENUE</b>	<b>684,765.09</b>	<b>684,765.09</b>	<b>2,942,500.00</b>	<b>2,257,734.91 23.3</b>
	<b>Total Fund Revenue</b>	<b>684,765.09</b>	<b>684,765.09</b>	<b>2,942,500.00</b>	<b>2,257,734.91 23.3</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

ENTERPRISE ACCOUNTS

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water &amp; Sewer Expenses</u>						
601-10-54400	Service Charges	.00	.00	21,875.00	21,875.00	.0
601-10-54434	3rd Party Collection Fees	.00	.00	625.00	625.00	.0
601-10-54435	Postage	1,053.34	1,053.34	3,750.00	2,696.66	28.1
601-10-54460	Gen. Fund Admin. Overhead	.00	.00	286,000.00	286,000.00	.0
	<b>Total Water &amp; Sewer Expenses</b>	<b>1,053.34</b>	<b>1,053.34</b>	<b>312,250.00</b>	<b>311,196.66</b>	<b>.3</b>
<u>Water Expenses</u>						
601-20-54125	Salaries & Wages	71,369.98	71,369.98	376,116.00	304,746.02	19.0
601-20-54130	Overtime	18,586.57	18,586.57	80,000.00	61,413.43	23.2
601-20-54140	Employee Benefits	31,429.30	31,429.30	159,640.60	128,211.30	19.7
601-20-54210	Electricity	60,172.49	60,172.49	150,000.00	89,827.51	40.1
601-20-54215	Heating Fuel	131,154.76	131,154.76	200,000.00	68,845.24	65.6
601-20-54216	KEA Waste Heat	.00	.00	55,000.00	55,000.00	.0
601-20-54220	Building Maintenance	6,156.62	6,156.62	2,500.00	( 3,656.62)	246.3
601-20-54301	Clothing/Safety Equipment	328.12	328.12	2,000.00	1,671.88	16.4
601-20-54315	Office Supplies	116.04	116.04	1,500.00	1,383.96	7.7
601-20-54327	Small Tools	29.21	29.21	.00	( 29.21)	.0
601-20-54331	Chemicals	.00	.00	150,000.00	150,000.00	.0
601-20-54332	Pipe & Materials	49,094.88	49,094.88	70,000.00	20,905.12	70.1
601-20-54410	Telephone	4,406.20	4,406.20	10,000.00	5,593.80	44.1
601-20-54415	Travel/Loding	.00	.00	5,000.00	5,000.00	.0
601-20-54425	Training	.00	.00	5,000.00	5,000.00	.0
601-20-54430	Dues & Membership	50.00	50.00	1,500.00	1,450.00	3.3
601-20-54436	Professional Services	49,650.33	49,650.33	40,000.00	( 9,650.33)	124.1
601-20-54439	Insurance	.00	.00	13,877.00	13,877.00	.0
601-20-54450	Freight Charges	684.22	684.22	500.00	( 184.22)	136.8
601-20-54505	Unleaded Gas/Diesel/Oil	.00	.00	2,500.00	2,500.00	.0
601-20-54525	Light Vehicle R & M	5,264.19	5,264.19	11,500.00	6,235.81	45.8
601-20-54526	Vehicle & Equipment R & M	163.03	163.03	3,500.00	3,336.97	4.7
601-20-54541	Lab Equipment/Testing	3,090.44	3,090.44	15,000.00	11,909.56	20.6
	<b>Total Water Expenses</b>	<b>431,746.38</b>	<b>431,746.38</b>	<b>1,355,133.60</b>	<b>923,387.22</b>	<b>31.9</b>
<u>Sewer Expenses</u>						
601-30-54125	Salaries & Wages	118,625.82	118,625.82	394,492.80	275,866.98	30.1
601-30-54130	Overtime	17,760.70	17,760.70	65,000.00	47,239.30	27.3
601-30-54140	Employee Benefits	47,719.28	47,719.28	160,822.48	113,103.20	29.7
601-30-54210	Electricity	34,925.38	34,925.38	90,000.00	55,074.62	38.8
601-30-54211	Electricity-Sewage Lagoon	1,610.85	1,610.85	5,000.00	3,389.15	32.2
601-30-54220	Building Maintenance	252.51	252.51	10,000.00	9,747.49	2.5
601-30-54301	Clothing/Safety Equipment	.00	.00	5,000.00	5,000.00	.0
601-30-54315	Ofc Sup/Equip/Maintenance	.00	.00	1,500.00	1,500.00	.0
601-30-54316	Operational Supplies	66.31	66.31	1,500.00	1,433.69	4.4
601-30-54327	Small Tools	227.48	227.48	5,000.00	4,772.52	4.6
601-30-54331	Chemicals	.00	.00	30,000.00	30,000.00	.0
601-30-54332	Pipe & Materials	22,280.48	22,280.48	60,000.00	37,719.52	37.1
601-30-54410	Telephone/Fax	16.99	16.99	.00	( 16.99)	.0
601-30-54415	Travel/Loding	1,036.00	1,036.00	5,000.00	3,964.00	20.7
601-30-54425	Training	.00	.00	5,000.00	5,000.00	.0
601-30-54436	Professional Services	1,826.41	1,826.41	30,000.00	28,173.59	6.1

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
601-30-54439 Insurance	.00	.00	5,947.00	5,947.00	.0
601-30-54450 Freight Charges	1,472.86	1,472.86	20,000.00	18,527.14	7.4
601-30-54505 Unleaded Gas/Diesel/Oil	.00	.00	28,000.00	28,000.00	.0
601-30-54525 Light Vehicle R & M	1,110.15	1,110.15	5,000.00	3,889.85	22.2
601-30-54526 Vehicle & Equipment R & M	1,725.87	1,725.87	20,000.00	18,274.13	8.6
601-30-54600 Capital Purchases - Pumps	20,963.70	20,963.70	120,000.00	99,036.30	17.5
601-30-54901 Miscellaneous	.00	.00	500.00	500.00	.0
Total Sewer Expenses	271,620.79	271,620.79	1,067,762.28	796,141.49	25.4
Total Fund Expenditures	704,420.51	704,420.51	2,735,145.88	2,030,725.37	25.8
Net Revenue Over Expenditures	( 19,655.42)	( 19,655.42)	207,354.12	227,009.54	( 9.5)

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

Section XI, Item f)

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt	
<u>REFUSE ENTERPRISE FUND</u>						
602-40-43923	Baler Drop Off Charges	3,145.00	3,145.00	48,000.00	44,855.00	6.6
602-40-43924	Residential Refuse Collec	91,635.73	91,635.73	345,000.00	253,364.27	26.6
602-40-43925	Commercial Refuse Collect	184,088.54	184,088.54	640,000.00	455,911.46	28.8
602-40-43926	Refuse Equipment Sales	.00	.00	2,000.00	2,000.00	.0
602-40-43927	Residential Refuse Cart	599.00	599.00	1,850.00	1,251.00	32.4
602-40-43928	Commercial Dumpster Rental	11,562.41	11,562.41	40,000.00	28,437.59	28.9
602-40-44107	State of AK PERS Relief	.00	.00	28,460.00	28,460.00	.0
602-40-49987	Miscellaneous Income	.00	.00	7,000.00	7,000.00	.0
<b>Total REFUSE ENTERPRISE FUND</b>		<b>291,030.68</b>	<b>291,030.68</b>	<b>1,112,310.00</b>	<b>821,279.32</b>	<b>26.2</b>
<b>Total Fund Revenue</b>		<b>291,030.68</b>	<b>291,030.68</b>	<b>1,112,310.00</b>	<b>821,279.32</b>	<b>26.2</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-54125	Salaries & Wages	133,572.64	133,572.64	469,791.00	336,218.36 28.4
602-40-54130	Overtime	325.98	325.98	15,000.00	14,674.02 2.2
602-40-54140	Employee Benefits	59,034.96	59,034.96	169,676.85	110,641.89 34.8
602-40-54210	Electricity	8,361.95	8,361.95	20,000.00	11,638.05 41.8
602-40-54215	Heating Fuel	21,932.93	21,932.93	55,000.00	33,067.07 39.9
602-40-54220	Building Maintenance	65,061.84	65,061.84	70,000.00	4,938.16 93.0
602-40-54300	Operational Supplies	.00	.00	120,000.00	120,000.00 .0
602-40-54301	Clothing/Safety Equipment	207.04	207.04	2,000.00	1,792.96 10.4
602-40-54307	Spring Cleanup	.00	.00	10,000.00	10,000.00 .0
602-40-54315	Office Supplies	.00	.00	1,500.00	1,500.00 .0
602-40-54327	Small Tools	.00	.00	1,500.00	1,500.00 .0
602-40-54410	Telephone	1,171.22	1,171.22	3,500.00	2,328.78 33.5
602-40-54415	Travel/Lodging	.00	.00	10,000.00	10,000.00 .0
602-40-54425	Training	.00	.00	15,000.00	15,000.00 .0
602-40-54436	Professional Services	4,880.00	4,880.00	15,000.00	10,120.00 32.5
602-40-54439	Insurance	.00	.00	47,750.00	47,750.00 .0
602-40-54448	Bad Debt Expense	.00	.00	5,000.00	5,000.00 .0
602-40-54450	Refuse Operating Permit	4,000.00	4,000.00	4,100.00	100.00 97.6
602-40-54452	Freight Charges	485.79	485.79	5,000.00	4,514.21 9.7
602-40-54505	Unleaded Gas/Diesel/Oil	.00	.00	25,000.00	25,000.00 .0
602-40-54525	Light Vehicle R & M	.00	.00	2,500.00	2,500.00 .0
602-40-54526	Vehicle & Equipment R & M	5,350.38	5,350.38	20,000.00	14,649.62 26.8
602-40-54527	Gen. Fund Admin. Overhead	.00	.00	110,000.00	110,000.00 .0
	<b>Total REFUSE ENTERPRISE FUND</b>	<b>304,384.73</b>	<b>304,384.73</b>	<b>1,197,317.85</b>	<b>892,933.12 25.4</b>
	<b>Total Fund Expenditures</b>	<b>304,384.73</b>	<b>304,384.73</b>	<b>1,197,317.85</b>	<b>892,933.12 25.4</b>
	<b>Net Revenue Over Expenditures</b>	<b>( 13,354.05)</b>	<b>( 13,354.05)</b>	<b>( 85,007.85)</b>	<b>( 71,653.80) ( 15.7)</b>

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 4 Months Ending April 30, 2026

Section XI, Item f)

ARCTIC SPIRITS

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS REVENUE</u>						
603-00-43405	Retail Sales-Liquor	171,588.35	171,588.35	3,057,500.00	2,885,911.65	5.6
603-00-43407	Retail Sales - Tobacco	6,764.01	6,764.01	100,000.00	93,235.99	6.8
603-00-43408	Retail Sales - Miscellaneous	207.37	207.37	14,000.00	13,792.63	1.5
603-00-43410	Distribution Point Fees	.00	.00	1,500.00	1,500.00	.0
603-00-43425	Permitting Fees	5,765.00	5,765.00	75,000.00	69,235.00	7.7
603-00-44107	State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
	<b>Total ARCTIC SPIRITS REVENUE</b>	<b>184,324.73</b>	<b>184,324.73</b>	<b>3,263,697.00</b>	<b>3,079,372.27</b>	<b>5.7</b>
	<b>Total Fund Revenue</b>	<b>184,324.73</b>	<b>184,324.73</b>	<b>3,263,697.00</b>	<b>3,079,372.27</b>	<b>5.7</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 4 Months Ending April 30, 2026

Section XI, Item f)

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS EXPENSES</u>					
603-10-54110 LBCB Stipend	.00	.00	1,000.00	1,000.00	.0
603-10-54125 Salaries & Wages	62,588.71	62,588.71	275,730.00	213,141.29	22.7
603-10-54130 Overtime	.00	.00	1,000.00	1,000.00	.0
603-10-54140 Employee Benefits	18,104.81	18,104.81	96,855.50	78,750.69	18.7
603-10-54210 Electricity	2,108.17	2,108.17	5,500.00	3,391.83	38.3
603-10-54215 Heating Fuel	12,927.41	12,927.41	36,000.00	23,072.59	35.9
603-10-54220 Building Maintenance	134.39	134.39	4,000.00	3,865.61	3.4
603-10-54300 Cleaning Supplies	.00	.00	1,000.00	1,000.00	.0
603-10-54315 Office Supplies & Equip	459.87	459.87	5,000.00	4,540.13	9.2
603-10-54319 Product Acquisition - Tobacco	.00	.00	70,000.00	70,000.00	.0
603-10-54320 Product Acquisition	.00	.00	1,200,000.00	1,200,000.00	.0
603-10-54321 Cash Overs/Shorts - Pkg Store	31.81	31.81	200.00	168.19	15.9
603-10-54400 Service Charges	58.66	58.66	35,000.00	34,941.34	.2
603-10-54410 Telephone/Fax	390.77	390.77	1,500.00	1,109.23	26.1
603-10-54415 Travel/Lodging/Per Diem	413.00	413.00	1,500.00	1,087.00	27.5
603-10-54433 Postage	.00	.00	50.00	50.00	.0
603-10-54434 Freight Charges	52,339.93	52,339.93	350,000.00	297,660.07	15.0
603-10-54436 Professional Services	400.00	400.00	500.00	100.00	80.0
603-10-54438 Legal Fees	1,137.10	1,137.10	1,250.00	112.90	91.0
603-10-54439 Insurance	.00	.00	62,448.00	62,448.00	.0
603-10-54505 Gas/Diesel	.00	.00	1,500.00	1,500.00	.0
603-10-54526 Light Vehicle R & M	.00	.00	500.00	500.00	.0
603-10-54527 Gen. Fund Admin. Overhead	.00	.00	154,000.00	154,000.00	.0
603-10-54530 Equipment Maint.	.00	.00	1,500.00	1,500.00	.0
603-10-54600 Capital Purchase	.00	.00	30,000.00	30,000.00	.0
603-10-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
603-10-54625 Computer Equipment	.00	.00	15,000.00	15,000.00	.0
603-10-54700 Transfer to General Fund	.00	.00	15,000.00	15,000.00	.0
603-10-54901 Miscellaneous	.00	.00	2,500.00	2,500.00	.0
Total ARCTIC SPIRITS EXPENSES	151,094.63	151,094.63	2,369,033.50	2,217,938.87	6.4
Total Fund Expenditures	151,094.63	151,094.63	2,369,033.50	2,217,938.87	6.4
Net Revenue Over Expenditures	33,230.10	33,230.10	894,663.50	861,433.40	3.7

Public Works Department Report  
March/April 2026

Jason Avery / Lorraine Hunnicutt

ATTN: all information about work orders is on file at the PW office

**Public works** – We are currently advertising for a Shop Supervisor and Building Maintenance Worker. On 3/31/26 there was an incident where a power pole was damaged and had to be replaced during snow removal. There were three water leaks: one at house #238, one at house #639 and one at Tupich Elder housing.

**Water Treatment Plant** – They delivered water to both residential and commercial buildings; five (5) houses and three (3) businesses for a total of \$1,569.44.

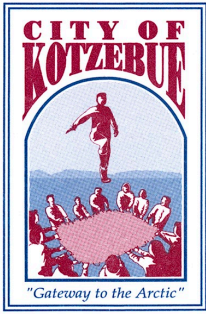
**Building Maintenance** - For a complete record of the work orders – on Public Works Assistant Directors computer. Reports are from March 13, 2026 through April 9, 2026. There were nineteen (19) work orders generated. There were three (3) City Hall; eight (8) public works; three (3) Fire Hall; three (3) KPD; and two (2) Arctic Spirits.

**Streets Department** - We would like to congratulate John D. Garoutte on his promotion to Streets Supervisor. We would like to welcome Rick Lie, Operator; Yvonne Kingeak, Temp. Streets Operator; Willard Kramer, Temp. Streets Operator. There were fifteen (16) work orders generated for the streets department, which included plowing elder driveways, fixing missing signs, plowing roads, opening Devil's Lake Road and Ted Stevens Road and clearing snow at the landfill.

**Shop Department** – The L110 – is down again. There was a total of thirteen (13) work orders generated for the shop department. There were three (3) for light vehicles; five (5) KPD; and five (5) Heavy Equipment.

**Line Maintenance** – There were sixty-nine (69) work orders generated, of which fourteen (14) were billable, resulting in \$2,815.00. There were approximately 25 houses that received honey bucket services.

**Refuse Department** – They have not had internet for a number of months, we put in a call to ACS and they wanted him to climb on top of the building to make sure the antenna is pointed in the right direction. We don't know how to do that type of stuff. Total invoices for the month are \$1,850.00.



P.O. Box 46  
Kotzebue, AK 99752

Section XI, Item f)

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

To: Jason Avery, Public Works Director  
Lorraine Hunnicutt, Assistant Public Works Director  
Russ Ferguson, Utility O&M

From: Matthew Lazarus, Water Plant Supervisor

Re: Director's Report

Date: April 10th, 2026

## April Water Plant Report

1. The cause of the slightly elevated manganese levels in the finished water was discovered when the Oxidation Tank was taken offline for the Baffle Curtain Upgrade 2 weeks ago: the inlet diffuser had come partially loose at the connection point in the bottom of the tank, allowing much of the incoming water to short circuit across the tank bottom. As I write this, Drake Construction (now NANA Construction) has 3/5 baffle curtains installed, all of the anchor points installed for the remaining curtains, and the permanent inlet and outlet diffusers installed. The raw water line is being flushed in preparation for the tank to go back online in a few hours.
2. The tank levels are at 16'. This is equivalent to one tank at normal operating level when the other is down for maintenance. The water plant cannot be run at full capacity when the Oxidation Tank is bypassed, for various technical reasons. Drake's did not have any other time available to do this work, as they have a very busy summer planned.
3. The excessively high chlorine demand problem seems to have gone away as mysteriously as it came. Suddenly, on April 9 the need for excessive amounts of chlorine just plain stopped.
4. Ultrafiltration unit #2 is fully back online. It had been running with the inlet valve set manually because the flow meter was not working. Russ installed the needed new circuit boards, but then it was still having communication problems for other reasons. Russ eventually got it figured out and we are now back to full capacity on the UF trains.
5. All of the Ultrafiltration trains had been having trouble with high TransMembrane Pressure. After Clean-In-Place operations on all of them and adjustments to the UF-1 cleaning schedule, they are all now performing well again.

6. Devil's Lake pump #2 was pulled and the screen was cleaned of the minnows and algae that had fully encased it. It is far better to do this job in the summer, but it could not wait any longer. One drop pipe section was left out to raise the pumping level 4'. Drake's also installed a plug at the bottom of the well to prevent sucking water from the lake bottom. This made a noticeable improvement to the raw water quality.
7. One operator has a 3 week vacation coming up, and the other is considering quitting due to what he feels is excessive on-call time: 15 days per month now instead of 10.
8. Matt was invited to a conference in Vancouver at the end of April as a representative for ANTHC at a forum for climate change research, adaptation, and mitigation with Colorado University (Boulder).
9. The water plant generator radiator sprung an anti-freeze leak. The leak first appeared to be in the radiator itself, but Russ and the shop team were able to find the leak on a nearby part and get a new one ordered.
10. Lagoon Loop sprung a leak near the airport last weekend. The Line Crew was able to get the leak repaired after the loop was shut down. There was no way to do this work with the pipe under pressure. A Boil Water Notice was issued, 3 bacti samples were taken and analyzed, and the BWN notice was lifted Wednesday morning.
11. A ribbon cutting ceremony was conducted for the Wind-To-Heat Boiler Project on Tuesday afternoon.
12. Disinfection By-Product levels for the first quarter were the lowest seen in very many years. This may be due to using sodium hydroxide instead of sodium carbonate for a higher pH adjustment. Further testing after using sodium hydroxide to a pH of about 8 instead of sodium carbonate to a pH of about 7.6 will tell if this may be a viable solution. Sodium carbonate gives the water a bitter taste after a reaching a pH of about 7.8.



**City of Kotzebue, Alaska**  
**Police Department**

258B Third Avenue Box 550 Kotzebue, AK 99752-0550  
Office: 907-442-3539 Fax: 907-442-3357  
*Christopher Cook, Chief of Police*

Section XI, Item f)



To: City Manager Ron Johnson  
Re: Kotzebue Police and Jail Activity Report

Date: 04/06/2026

Since the Kotzebue Police Department's last activity report, the police department has responded to 1061 calls for service (March 2026), a 28% increase from the month of February. Calls of note for the month of March were 12 Assault, 49 Agency Assists, 20 Traffic Stops, and 16 Disturbance Calls. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Tuesday between the hours of 05:00 am to 06:00 pm.

The Kotzebue Regional Jail processed 58 prisoners during the month of February, a 20% increase from February (48).

Community Policing:

- KPD officers had 487 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of February.
- KPD officers conducted 139 security checks of businesses, or other locations within the city.

Staff Development and Training:

- All officers are participating in Police One Trainings; Hate Crime Training for Law Enforcement, Interacting with Mentally Ill as a First Responder, Recognizing and Responding to Domestic Violence, and The LGBTQ+ Community.
- Corrections Officer Nettles completed TASER training.
- Chief Cook attended Sex Assault Response Training
- J. Sibril resigned as a police officer.
- Harry Baldwin stepped down as Jail Superintendent and retained his Sergeant position in Corrections.
- Wendell Middlebrooks transferred from the jail and is now the Community Service Officer.

Community Service Officers:

- The Community Service Officers responded to 42 calls for service regarding animal complaints, a 75% increase from February (24).
- The CSOs impounded 3 dogs.
- 6 animal(s) were adopted or rescued. (7 since beginning of the year).
- 2 animal(s) was euthanized in August. (2 since the beginning of the year).
- Served or attempted to serve 16 court documents.

**Christopher Cook / Chief of Police**

**KOTZEBUE POLICE DEPARTMENT**  
**258B THIRD AVENUE**  
 PO BOX 550  
 KOTZEBUE, AK 99752

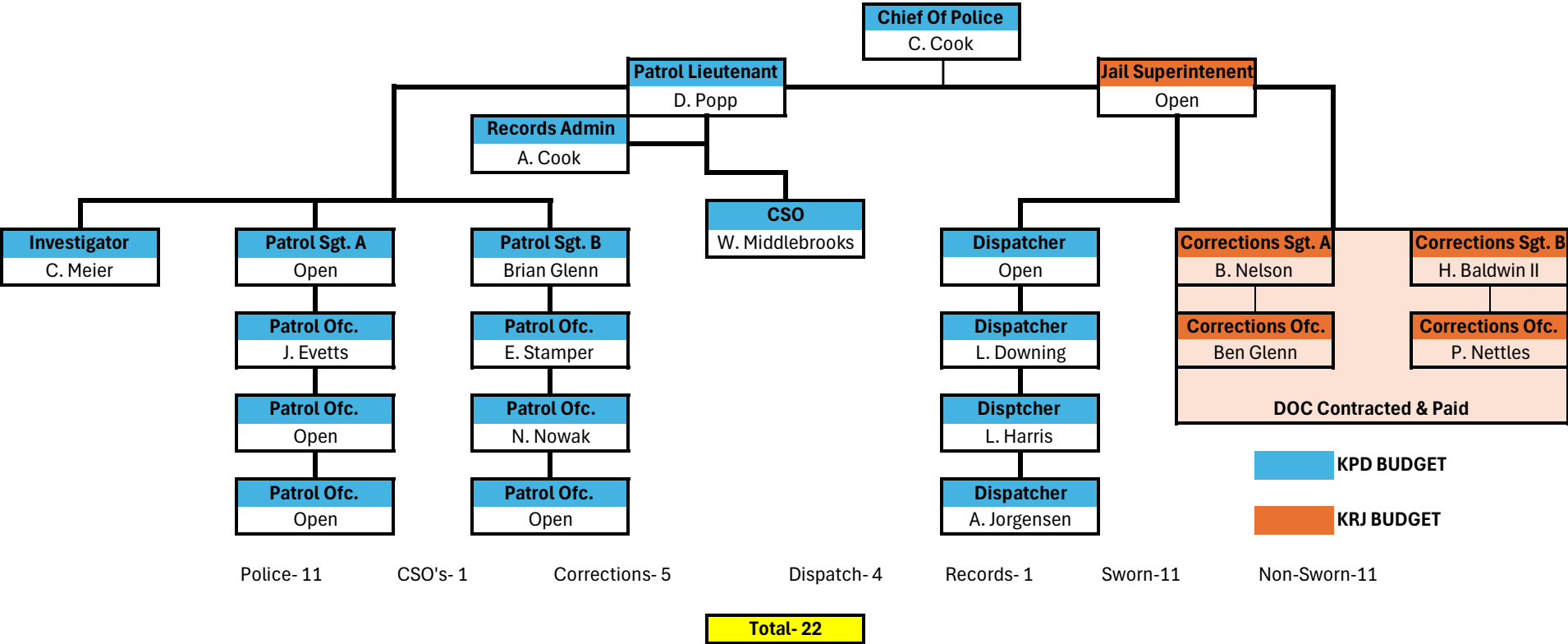
Date : 04/06/2026 Section XI, Item f)  
 Page : 1  
 Agency : KPD

**Calls For Service By Time of Day / Day of Week**

03/01/2026 to 03/31/2026

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	1	1	2	3	4	1	2	14
0100 - 0159 Hrs	4	1	6	6	2	7	5	31
0200 - 0259 Hrs	2	1	5	3	2	4	1	18
0300 - 0359 Hrs	3	10	7	6	5	6	5	42
0400 - 0459 Hrs	13	0	7	4	3	0	8	35
0500 - 0559 Hrs	1	0	3	0	10	11	9	34
0600 - 0659 Hrs	2	5	6	6	4	5	1	29
0700 - 0759 Hrs	0	1	1	0	2	1	1	6
0800 - 0859 Hrs	7	6	15	18	8	7	5	66
0900 - 0959 Hrs	14	10	8	15	7	10	8	72
1000 - 1059 Hrs	7	13	11	12	16	8	5	72
1100 - 1159 Hrs	2	6	14	14	7	11	6	60
1200 - 1259 Hrs	4	13	5	9	6	5	7	49
1300 - 1359 Hrs	5	9	17	10	10	8	3	62
1400 - 1459 Hrs	8	10	8	12	8	6	9	61
1500 - 1559 Hrs	3	10	16	14	9	12	11	75
1600 - 1659 Hrs	4	9	7	10	12	6	4	52
1700 - 1759 Hrs	2	12	22	7	6	5	9	63
1800 - 1859 Hrs	5	9	7	8	3	2	2	36
1900 - 1959 Hrs	5	7	4	2	3	4	4	29
2000 - 2059 Hrs	3	9	7	3	3	12	7	44
2100 - 2159 Hrs	6	10	6	7	6	8	5	48
2200 - 2259 Hrs	3	6	2	5	0	7	6	29
2300 - 2359 Hrs	5	3	4	6	6	5	5	34
Total	109	161	190	180	142	151	128	1061

# Kotzebue Police Department Organizational Chart



Kotzebue Fire Department  
City Council Report on 4/16/2026  
For March 2026

In March of 2026 we went on a total of 115 calls. 101 of which were EMS related, while 14 were fire/public assistance related.

In March we saw 5 of our staff members obtain their EMT-II certification. We have two staff that went through the training and can still possibly receive their certs if they complete it. Having staff at the fire department with an EMT-II license allows us to perform critical administration of cardiac medications during a CPR event. It also allows us to perform IV's, and to deliver a few other critical medications when responding to life threatening medical emergencies. I'm proud of the hard work that these individuals put into obtaining this certification. Many of them worked at the same time as they studied and that can be very difficult when you may be woken up several times in a night for emergencies.

Our volunteers are making progress on beginning an Explorers youth program that will encourage education, character development, and preparedness in emergency response. I'm looking forward to seeing this benefit the youth in our community. FF/EMT-1 Matthew Cooper is breaking trail for us in this endeavor.

As many of you know, this month we have begun to do some ice rescue training and have been working in coordination with the Borough to increase safety in and around Kotzebue when it comes to thin ice.

Our trainings in the month of March included EMT-II training, Code CPR coordination training, and IV sticks practice.

Joshua W. Funk

Fire Chief

Lan: (907)442-3404

Chief Cell: (907)412-1668



<b>EMS Calls March 2026</b>	
Medevac Patient Transport	33
911 Response/Transport	60
Police Matter/Assist	
Agency Mutual Aid	
Non-Emergency Transport	5
Call Cancelled/ No Patient Contact	1
Refusals	2
Human Remains Transport	
False Call	
EMS Rescue/ Other Standby	
<b>Total</b>	<b>101</b>
<b>Fire Calls March 2026</b>	
False Fire Alarm	5
Lockout/ Public Assist	5
HazMat Incident	
Rescue Operation	
Building Fire	
Vehicle Fire	1
Brush/ Wildland Fire	
Trash/ Dumpster Fire	
Investigation for Signs of Fire	1
Investigate for HazMat	1
Standby	1
<b>Total</b>	<b>14</b>
<b>Approximate Total Incidents March 2026</b>	<b>115</b>

## Kotzebue Fire Department Current Roster:

Fire Chief EMT-I	Josh Funk
Fire Lieutenant EMT-1	Neal Carlson
Fire Lieutenant EMT-2	David Arnold
Fire Lieutenant EMT-2, Fire Instructor	Oberon Gallion
Fire Lieutenant EMT-1, Fire Instructor	Gabriel Clingingsmith
Full time FF/EMT-2	JJ Foster
Full time FF I/EMT-2, Ice Rescue Instructor	Vincent Cebelak
Part time FF/EMT-1	Beverly Hensley
Full Time FF/EMT-1	Matthew Cooper
Full Time FF/EMT-1	Bergman Nelson II
Full Time FF/EMT-1	Tramayne Thomas
Full Time FF/EMT-2	James Henry Williams
Office Manager, ETT	Eugene Wilkerson
Flex- ETT	Lynnette Strickland

---

### Staffing Updates

- **Current Staff:**
    1. Acting Director – Full-Time
    2. Program Coordinator – Full-Time
    3. Janitor – Full-Time
    4. Permanent Part-Time Attendant 1
    5. On-call Part-Time Attendant 2
  - **Vacancies:**
    1. Assistant Director
    2. Activities Coordinator (Budgeted)
    3. Attendant (Budgeted)
- 

### Special Events / Projects

- **March 30 – April 6: Arctic Circle Spring Festival 2026** was successfully completed.

The festival offered a variety of cultural and recreational activities and provided opportunities for residents of all ages to participate and engage in community celebrations.

### Upcoming Events

- **April 18: Kobuk 440 and City Picnic Day**

A highlight of the event was providing children the opportunity to safely experience dog sled rides, supporting youth engagement in an important local tradition while bringing residents of all ages together in a welcoming environment.

### Youth Center

- **Facility Rentals:** Demand for Youth Center rentals continue to be strong, particularly on weekends.
- **Rentals:** Cross-country ski and ice skate rentals continue to be offered, encouraging residents of all ages to stay active and enjoy winter recreation.

### Ongoing Programs:

- **Toddler Time:** Held Tuesdays and Thursdays from 10:00 AM to 11:30 AM, with an average attendance of approximately 15 children per session.

- **Dance Fit:** Held every Wednesday, 7:00 PM – 8:00 PM. There were 8 participants in the last
  - **Yoga:** Classes held every Saturday from 10:30–11:45 AM
  - **Tribal Dance:** Practice is scheduled to resume in May 2026.
  - **Chess Club:** Held every Friday, 7:00 PM
- 

### **Armory**

- **Hours of Operation:**
  - Monday, Wednesday, Friday: 5:30 PM – 9:30 PM
  - Saturday: 10:00 AM – 2:30 PM

With an average attendance of approximately 10 patrons per session.

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### **Open Gym**

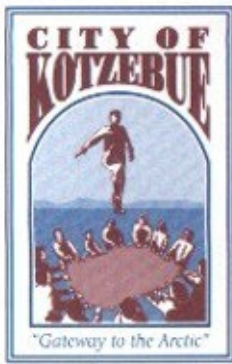
- Coordination is underway with the agreement signed and staffing being identified. A meeting with the KMHS Principal is scheduled for next week to finalize the program schedule.
- 

### **Veteran’s Commemorative Park**

- Funding received for materials; development continues.
- Concept drawing will be updated for evaluation.

### **Focus Areas Moving Forward**

- Maintain facility and program operations.
- Expand youth programming to address gaps from Boys & Girls Club closure.
- Plan and execute upcoming summer programs and the Fourth of July Festival.
- Continue staffing recruitment and cross-training.
- Enhance community engagement and recreation offerings.



PARKS &



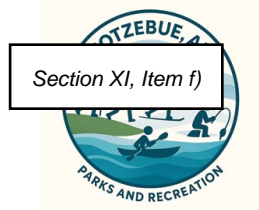
RECREATION

*Director's Report  
16 April 2026*





# STAFF



*Jen Johnson*  
Acting Director

*Vacant*  
Assistant Director

*Vacant*  
Activities Coordinator

*Martin Nanouk III*  
Program Coordinator

*Joseph Catalan*  
Armory Gym Attendant

*Roberta Sampson*  
Attendant (on-call)

*Cindy Hill*  
Attendant (on-call)

*Vacant (End of Season)*  
Harbor Master

*Vacant (End of Season)*  
Harbor Attendant (2)

*Ida Jackson*  
Janitor

## CITY OF KOTZEBUE PARKS AND RECREATION ADVISORY COMMITTEE MEMBERS

- Seat 1. *Matt Bergan*
- Seat 2. *Chad Nordlum*
- Seat 3. *John Rae*
- Seat 4. *Paul Hansen*
- Seat 5. VACANT
- Seat 6. *Tracey Schaeffer*
- Seat 7. VACANT

“TOGETHER, we create a stronger, healthier, and happier Kotzebue.”

# Kotzebue Veterans Memorial Park Concept

Section XI, Item f)





Inside Corner (Inward)



Aerial View

March 2026

## Arctic Spirits Manager's Report

**To:** Ron Johnson – City Manager  
**CC:** Mike Wetzel– CFO, Donald Jones – City Clerk  
**From:** Jamie Lambert, Arctic Spirits Manager  
**Date:** April 08, 2026  
**Re:** Arctic Spirits Manager's report and monthly recap comparison.

---

The following is a calendar recap for March 2025 as compared to March 2026.

Total revenue collected in March of 2025 was \$245,012.56, compared to \$227,019.15 in March of 2026. This is a decrease of \$17,993.41 or almost 7% less revenue than this time last year. There were 26 sales days in March of 2025 and 26 sales days in March of 2026.

In March of 2025 we had 4,935 customers compared to 4,540 in March of 2026. This is a decrease of 395 customers. The average sale in March of 2025 was \$49.65 compared to \$50.00 in March of 2026 or an average of \$0.35 more spent per customer this year compared to last year.

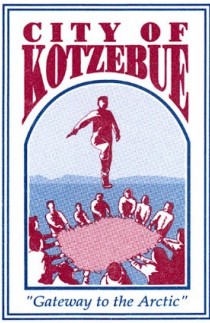
Cigarette sales in March of 2025 were \$7,539.40 as compared to \$7,065.96 in March of 2026. This is a decrease of \$473.44 in tobacco sales compared to this time LY.

The delivery Site 1 logged transaction.  
The number of 10-day permits issued was 147.  
The number of 30-day permits issued was 6.  
The number of 90-day permits issued was 5.  
The number of 180-day permits issued was 14.  
The number of one-year permits issued was 57.

At least 5 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received 58 COR/judgements to update within our system.

Inventory for March 2026 has been completed and filed.

Please feel free to contact me if you have any questions,  
Jamie Lambert - Arctic Spirits Store Manager  
(907)442-4000 or (907)412-0747



258A Third Avenue  
P.O. Box 46  
Kotzebue, Alaska 99752

Section XI, Item f)

City Hall 907-442-3401  
Police Dept 907-442-3351  
Fire Dept 907-442-3404  
Public Works 907-442-3401  
Parks & Rec 907-442-3106

## HUMAN RESOURCES | PUBLIC RELATIONS City Council Report April 2026

### Active Job Postings as of April 13, 2026

TITLE	DEPARTMENT	FT / PT / Temp
Shop Supervisor	Public Works	FT
Activities Coordinator	Parks & Rec	FT
Accounting Clerk	Administration	FT
Planning Director	Planning	FT
911 Dispatch	Jail	FT
Police Officer (x3)	Police	FT
Line Maintenance Operator w-w/o CDL	Public Works	FT
WTP Operator w/ CDL	Public Works	FT

### Current Employee Count 83

72 Full-Time Employees  
11 Part-Time / On-Call / Flex Employees  
2 New Hires

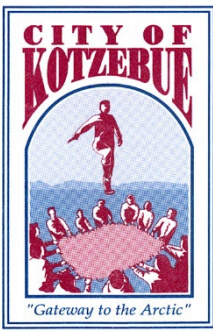
### Employee Benefits

Initial meetings for employee medical benefits  
Continuous efforts to create/audit employee files

## PUBLIC RELATIONS

13 PSA's made March/April 2026. Increase of 10 from previous month.

Donald Jones  
City Clerk | HR Lead | PR



4/10/26

## Planning Director: March 2026 RPCM Report

### I. Permits for month of January

- a. Building permits
  - i. 3 pending
  - ii. 1 issued
- b. Moving permits
- c. Excavation permits
  - i. 0 pending
  - ii. 0 issued
- d. Variance Requests
  - i. 2 pending
  - ii. 2 issued
- e. Tidelands permits
- f. Subdivisions

### II. 2024 & 2025 FEMA Disaster Recovery

- a. The federal Department of Homeland Security, includes FEMA, and that department has not been funded by Congress. FEMA Region 10 has not attended the weekly meeting over the last 5 weeks.
- b. The State of Alaska Division of Homeland Security and Emergency Management Services continues to meet weekly with the City of Kotzebue working on the projects declared in the disaster.

### III. Western Alaska Flood Disaster-Alaska Community Foundation

- a. The Public Works Director and City Planner met with representatives of the Western Alaska Flood Disaster Steering Committee. The group is tasked with working with impacted communities and providing funding assistance decisions to ACF. The City has proposed spending the \$100,000.00 grant to replace the outdated communication equipment of the Police and Fire Departments. We are awaiting ACF approval on that use of funds.
- b. The City of Kotzebue has not yet designated a budget of \$30,000.00 for the three homes and families displaced following the flood.

### IV. Insurance claims of infrastructure impacted by the flood

- a. The City maintains insurance of city infrastructure under the former

AMLJIA, now ARBOR

- b. The City is working to process claims on the three lift stations damaged by the flood, currently about \$100k in claims have been filed for those repairs.
- c. The City initiated liability claims for the three homes that experienced sewer/gray water back up into their homes. This has been a slow process.

V

Maniilaq Employee and Patient Housing Projects

- a. The Planning Commission and Council have already worked on waiving permit fees on the employee housing project to accept Maniilaq investment on City water and sewer infrastructure.
- b. Maniilaq is submitted a similar variance request on the 45 room patient housing project. They are proposing a City sewer main extension going south on Caribou Drive and improvements to Lift Station 10 to increase the capacity of this City infrastructure.

VII

Temporary Use Permit

- a. The Planning Commission approved the COK-NANA Temporary Use permit for the use of the fairgrounds.
- b. The Planning Commission will forward for Council approval a COK-Cornerstone Temporary Use permit for the of the fairgrounds