



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Agenda

March 21, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:

49401#

- I. **Call to Order**
- II. **Roll Call**
- III. **Invocation/Moment of Silence**
- IV. **Pledge of Allegiance**
- V. **Introduction of Guest & Staff**
- VI. **Adoption of The Agenda**
- VII. **Adoption of Minutes**
 - a) February 22, 2024
 - b) March 7, 2024
- VIII. **Citizen Comments**
- IX. **Correspondence**
 - a) RUBA Scoring
 - b) Arctic Encounter Symposium Agenda
- X. **Unfinished Business**
 - a) Cape Blossom Road Update
 - b) Grain Capital Corporation (Cain Building) Discussion
 - c) Washeteria Update
- XI. **New Business**
 - a) **RESOLUTION 24-20**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO APPLY FOR A

TWO MILLION DOLLAR (\$2,000,000.00) MATCHING GRANT FROM THE DENALI COMMISSION FOR PHASE TWO OF THE CAPE BLOSSOM ROAD"

b) RESOLUTION 24-21, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO SUBMIT AN APPLICATION TO THE ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FEDERAL FISCAL YEAR 2022/2023 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM ("SLCGP")

c) RESOLUTION 24-22, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AMENDING SECTION 3.05 - TYPES OF POSITIONS AND CLASSIFICATIONS AND SECTION 3.25 - SPECIAL SALARY PROVISION OF THE CITY OF KOTZEBUE PERSONNEL POLICY MANUAL ("PPM")"

D. Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director
6. Public Works
 - i. Public Works Water
7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

XII. Council Members Comments

Seat A: Ernest Norton

Seat E: Kathleen Sherman

Seat G: Johnson Greene

Seat C: Joshua Hadley

Seat B: Derek Haviland-Lie

Seat F: Ariana Erlich

Seat D: Saima Chase

Youth Representative: Finnian Sweeney

XIII. Executive Session

a) DOWL-Kotzebue Water Plant

XIV. Adjournment

CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
FEBRUARY 22, 2024
AGENDA
AMENDED
Minutes

I. Call to Order

Mayor Chase called to order at 5:15pm.

II. Roll Call

- a) Excusal Request- Kathy Sherman
Ernie Norton moved, and Ariana Erlich seconded to excuse Kathy Sherman
Motion Passed by Voice Vote.
- b) Excusal Request- Derek Haviland-Lie
Ernest Norton moved, and Ariana Erlich seconded to excuse Kathy Sherman
Motion Passed by Voice Vote.

III. Invocation/Moment of Silence

Moment of Silence.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Introduction of Guest & Staff

Guest appeared telephonically Tracy Schaeffer, along with Russ Ferguson, Jamie Lambert, Joe Evans, Drue Pearce, Eldon Mulder, and Ben Morh.
Staff in person Tessa Baldwin, Sam Atkinson, Ron Johnson, Roger Rouse, Tristen Ferguson, Rachel Belamour, Rosie Hensley, and Samuel Hiratsuka for Mary Peltola Office.

VI. Adoption of the Agenda

Mayor Chase amended the agenda. Add **VIII** Public Works Report/Swan Lake Update, Under **Correspondence** add Emergency Disaster Funding Request and Cherokee Nation Letter, Under **New Business** Amend Resolution 24-10, Amend Resolution 24-11, Amend Resolution 24-11, Amend Resolution 24-14, Amend Resolution 24-15 add Resolution 24-16, add item (j) City of Kotzebue Strategic Plan-Discussion

Joshua Hadley moved, and Ernest Norton seconded to approve the agenda as noted.

Motion Passed by Voice Vote.

VII Adoption of the Minutes

- a) **January 18, 2024**
- b) **February 1, 2024**
- c) **February 12, 2024**

Ernest Norton motioned to amend the minutes for January 18, 2024, on page 6 Ernest Hadley to Ernest Norton.

Section VII, Item A.

Ernest Norton also motioned to amend February 12, 2024 minutes, correct under New Business item (b), change the amount of (one hundred thousand) to (two hundred thousand).

Johnson Greene moved, and Ernest Norton seconded to approve the January 18, 2024, February 1, 2024 and February 12, 2024 as a bundle with noted amended changes.

The Roll Call Vote

Ariana Erlich	Yes	Saima Chase	Yes
Johnson Greene	Yes	Ernest Norton	Yes
Joshua Hadley	Yes		

Motion Passed.

VIII. Public Works Report/Swan Lake Update.

The following legal proceeding regarding Public Works Report/Swan Lake Update, all comments can be found on recording at the City Hall.

Ernest Norton moved, and Johnson Greene seconded to approve the Public Works Report/Swan Lake Update.

The Roll Call Vote

Samia Chase	Yes	Ariana Erlich	Yes
Johnson Greene	Yes	Joshua Hadley	Yes
Ernest Norton	Yes		

Motion Passed.

IX. Citizens Comments

No Citizens Comments.

X. Correspondence

- a) Emergency Disaster Funding Request
- b) Cherokee Nation Letter

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

XI. Unfinished Business

- a) Cape Blossom Road Update
- b) Grain Capital Corporation (Cain Building) Discussion

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

XII. New Business

a) **ORDINANCE 24-02 ENTITLED: “A CODE ORDINANCE AMENDING KOTZEBUE MUNICIPAL CODE 2.48.010 NON-EXEMPT SERVICE – EXEMPT SERVICE”**

Mayor Chase opened the First Public Hearing for Ordinance 24-02.

No Public Comments.

Mayor Chase closed the First Public Hearing for Ordinance 24-02.

Ariana Erlich moved, and Joshua Hadley seconded to approve Ordinance 24-02.

The Roll Call Vote

Ariana Erlich	Yes	Ernest Norton	Yes
Joshua Hadley	Yes	Johnson Greene	Yes
Saima Chase	Yes		

Motion Passed.

b) **RESOLUTION 24-09, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING THE CY2022 CITY OF KOTZEBUE AUDIT PREPARED BY BDO, ANCHORAGE, ALASKA”**

Johnson Greene moved, and Ernie Norton seconded to approve Resolution 24-09.

The Roll Call Vote

Saima Chase	Yes	Joshua Hadley	Yes
Ernest Norton	Yes	Ariana Erlich	Yes
Johnson Greene	Yes		

Motion Passed.

c) **AMENDED RESOLUTION 24-10, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING *NUNC PRO TUNC* THE CITY MANAGER TO NEGOTIATE A CONTRACT WITH DRUE PEARCE OF HOLLAND & HART FOR FEDERAL LOBBYING SERVICES FOR CY2024 IN THE AMOUNT OF FIFTY-FOUR THOUSAND DOLLARS (\$54,000.00) EFFECTIVE JANUARY 1, 2024”**

Ernest Norton moved, and Joshua Hadley seconded to approve Amended Resolution 24-10.

The Roll Call Vote

Johnson Greene	Yes	Ariana Erlich	Yes
Ernest Norton	Yes	Saima Chase	Yes
Joshua Hadley	Yes		

Motion Passed.

d) **AMENDED RESOLUTION 24-11, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING *NUNC PRO TUNC* THE CITY MANAGER TO NEGOTIATE A CONTRACT WITH THE MULDER COMPANY FOR STATE LOBBYING SERVICES FOR CY2024 IN THE AMOUNT OF FIFTY THOUSAND DOLLARS (\$50,000.00) EFFECTIVE JANUARY 1, 2024”**

Ernest Norton moved, and Joshua Hadley seconded to approve Resolution 24-11.

The Roll Call Vote

Joshua Hadley	Yes	Ariana Erlich	Yes
Ernest Norton	Yes	Johnson Greene	Yes

Saima Chase Yes

Motion Passed.

- e) **RESOLUTION 24-12**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO COMPLETE THE STATE OF ALASKA FY25 CAP APPLICATION”

Joshua Hadley moved, and Ernest Norton seconded to approve Resolution 24-12.

The Roll Call Vote

Ariana Erlich	Yes	Ernest Norton	Yes
Johnson Greene	Yes	Saima Chase	Yes
Joshua Hadley	Yes		

Motion Passed.

- f) **RESOLUTION 24-13**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ESTABLISHING AN UPDATED CHECK SIGNATURE LIST FOR KEY BANK”

Johnson Greene moved, and Joshua Hadley seconded to approve Resolution 24-13.

The Roll Call Vote

Ariana Erlich	Yes	Johnson Greene	Yes
Saima Chase	Yes	Ernest Norton	Yes
Joshua Hadley	Yes		

Motion Passed.

- g) **AMENDED RESOLUTION 24-14**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER AND/OR HER DESIGNEE(S) TO APPLY TO THE STATE OF ALASKA, STATE REVOLVING FUND (“SRF”) IN THE AMOUNT OF TWO MILLION, FIVE HUNDRED THOUSAND DOLLARS (\$2,500,000) FOR THE BEGINNING PHASES OF THE REPLACEMENT OF SWAN LAKE LOOP AND LAGOON LOOP”

Saima Chase moved, and Ariana Erlich seconded to amend Resolution 24-14, amend the (2nd) WHEREAS change (planning and design) to (preliminary phase).

The Roll Call Vote

Joshua Hadley	Yes	Saima Chase	Yes
Ariana Erlich	Yes	Johnson Greene	Yes
Ernest Norton	Yes		

Motion Passed.

Ernest Norton moved, and Joshua Hadley seconded to approve Amended Resolution 24-14.

The Roll Call Vote

Johnson Greene	Yes	Ariana Erlich	Yes
Saima Chase	Yes	Ernest Norton	Yes
Joshua Hadley	Yes		

Motion Passed.

- h) **RESOLUTION 24-15**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER AND/OR HER DESIGNEE(S) TO SUBMIT TO THE STATE OF ALASKA, A STATE REVOLVING FUND (“SRF”)

Johnson Greene moved, and Joshua Hadley seconded to approve Resolution 24-15.

The Roll Call Vote

Johnson Greene	Yes	Ariana Erlich	Yes
Ernest Norton	Yes	Saima Chase	Yes
Joshua Hadley	Yes		

Motion Passed.

- i) RESOLUTION 24-16**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER WORKING WITH THE PUBLIC WORKS DIRECTOR, FINANCE DIRECTOR AND CITY ATTORNEY TO DEVELOP AND IMPLEMENT A TEMPORARY WATER AND SEWER FEE ABATEMENT PLAN FOR RESIDENTS OF THE CITY OF KOTZEBUE DIRECTLY IMPACTED BY THE SEVERE, CATASTROPHIC FREEZING AND FAILURE OF THE SWAN LAKE WATER LOOP **AND SEWER.**

Ernest Norton amended Resolution 24-16, add AND SEWER at the end of the Resolution 24-16.

Ernest Norton moved, and Joshua Hadley approved AMEND Resolution 24-16.

The Roll Call Vote

Joshua Hadley	Yes	Ariana Erlich	Yes
Ernest Norton	Yes	Johnson Greene	Yes
Saima Chase	Yes		

Motion Passed.

Joshua Hadley moved, and Airana Erlich seconded to approve AMENDED Resolution 24-16.

The Roll Call Vote

Ariana Erlich	Yes	Ernest Norton	Yes
Johnson Greene	Yes	Saima Chase	Yes
Joshua Hadley	Yes		

Motion Passed.

- j) CITY OF KOTZEBUE STRATEGIC PLAN - Discussion**

Mayor Chase tabled the City of Kotzebue Strategic Plan and requested to add to the Budget Retreat Agenda.

- k) S.O.A POPULATION DETERMINATION FOR FY2025 DCCED FINANCIAL ASSISTANCE PROGRAM – Discussion**

The following legal proceeding regarding S.O.A. Population Determination For FY2025, all comments can be found on recording at the City Hall.

- l) FY 2025 CAPSIS FUNDING SUBMISSION**

- a. Water Security Phase 1- Vortec Lake Dam
- b. Swan Late Watermain Loop
- c. Water and Sewer Improvement Lagoon Watermain Loop
- d. Cape Blossom Port

The following legal proceeding regarding FY 2025 CAPSIS Funding Submission, all comments can be found on recording at the City Hall.

Section VII, Item A.

m) DONATION REQUEST- KOBUK 440

The Council approved a \$500.00 donation, also added The City of Kotzebue will support in-kind request for the Kobuk 440.

n) PARKS AND REC ADVISORY - Letter of Interest

The City Council received two letters of interest from Lewis Pagel and Conrad Kerber with only one Seat remaining on the Parks and Rec Advisory Committee. The Council proceeded with a secret ballot to decide who will sit on the last remaining Seat.

Secret Ballot results: Lewis Pagel (3) votes and Conrad Kerber (2) votes.

City Attorney Joe Evans advised that the potential winner needs a total of 4 votes to confirm a seat on the Parks and Rec Advisory Committee.

Derek Haviland-Lie and Kathy Sherman joined the meeting at 7:59 and the Council was able to re-due the secret ballot vote.

The Council proceeded to re-vote.

Secret Ballot Results: Lewis Pagel (5) votes and Conrad Keber (2) votes.

Mayor Chase gave advice to Ron Johnson to congratulate Lewis Pagel and thank Conrad Keber for his letter of interest.

o) PLANNING COMMISSION - Letter of Interest

Mayor Chase re-appointed Ernest Norton to the Planning Commission Seat E term will end March 2027, with no objection from the Council.

XIII. Manager's Report

- a) City Manager
- b) Holland & Hart
- c) The Mulder Company
- d) Joe Evans City Attorney
- e) Finance Director (Need to vote to accept & approve Finance Report)
- f) Public Works (Need to vote to approve Public Works Report)
 - Public Works Water
- g) Police Department
- h) Fire Department
- i) Parks & Recreation
- j) Package Store
- k) Public Relations/Personnel Office
- l) City Planner

The following legal proceeding regarding Manager's Reports, all comments can be found on recording at the City Hall.

Joshua Hadley moved, and Ariana Erlich seconded to accept and approve the Finance Director Report and Financials.

The Roll Call Vote

Ariana Erlich	Yes	Johnson Greene	Yes
Saima Chase	Yes	Ernest Norton	Yes
Joshua Hadley	Yes		

Motion Passed.

Section VII, Item A.

XIV. Council Members Comments

Seat D: Saima Chase
 Seat F: Ariana Erlich
 Seat G: Johnson Greene
 Seat C: Joshua Hadley
 Seat B: Derek Haviland-Lie
 Seat A: Ernest Norton
 Seat E: Kathleen Sherman
 Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XV. Executive Session

Councilor Joshua Hadley move that the council go into an executive session to discuss matters which by law, or municipal ordinance are required to be confidential, seconded by Councilor Ariana Erlich.

Motion Passed by Voice Vote.

The Council Members in Executive Session at 7:59pm.
 The meeting reconvened in open session at 8:54pm.

Mayor Chase reported that no votes were taken during the Executive Session, direction was given to Administration.

XVI. Adjournment

Ariana Erlich moved, and Johnson Greene seconded to Adjourn.
 Motion Passed by Voice Vote.

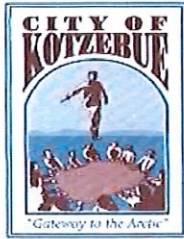
Adjourn at 8:55pm.

Accepted By:

 Saima Chase Mayor Date

Respectfully Submitted By:

 Rosie Hensley City Clerk



**CITY OF KOTZEBUE
REGULAR CITY COUNCIL MEETING
CITY HALL CHAMBERS
MARCH 7, 2024
AGENDA
AMENDED
Minutes**

I. Call to Order

Mayor Chased called to order at 5:19pm.

II. Roll Call

Present in person Mayor Saima Chase, Vice Mayor Derek Haviland-Lie called in, but showed up in person at 6:37, Council Members Johnson Greene, Ariana Erlich, Joshua Hadley, Ernest Norton, Kathleen Sherman, and Your Representative Finnian Sweeney.

Quorum Established.

III. Invocation/Moment of Silence

Councilor Kathy Sherman gave an Invocation.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of the Agenda

Mayor Chase amended the amended agenda, under Correspondence add NVOK-Rainbow Park, and under New Business add City of Scholarship Application-Process.

Ernie Norton moved, and Joshua Hadley seconded to approve Agenda as noted.

Motion Passed by Voice Vote.

VI. Swan Lake Loop Update

The following legal proceeding regarding Swan Lake Loop Update, all comments can be found on recording at the City Hall.

VII. Citizens Comments

There were no Citizens Comments.

VIII. Correspondence

a) ANTHC Monthly Updates February 2024

b) NVOK- Rainbow Park

The following legal proceeding regarding Correspondence, all comments can be found on recording at the City Hall.

IX. Unfinished Business

a) Cape Blossom Road Update

b) Washeteria Update

c) Grain Capital Corporation (Cain Building) Discussion

The following legal proceeding regarding Unfinished Business, all comments can be found on recording at the City Hall.

X. New Business

- a) **RESOLUTION 24-17**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE MAYOR OF THE CITY OF KOTZEBUE TO SIGN A MEMORANDUM OF UNDERSTANDING (“MOU”) WITH THE NORTHWEST ARCTIC BOROUGH FOR REIMBURSEMENT OF UP TO THREE HUNDRED THOUSAND DOLLARS (\$300,000.00) FOR SWAN LAKE LOOP EMERGENCY ASSISTANCE”

Ernie Norton moved, and Johnson Greene seconded to approve Resolution 24-17.

Roll Call Vote

Derek Haviland-Lie	Yes	Saima Chase	Yes
Johnson Greene	Yes	Ariana Erlich	Yes
Joshua Hadley	Yes	Ernest Norton	Yes
Kathy Sherman	Yes		

Derek Haviland-Lie revoked his vote on Resolution 24-17.
The Council Re-voted.

Roll Call Vote

Saima Chase	Yes	Ernest Norton	Yes
Joshua Hadley	Yes	Ariana Erlich	Yes
Kathy Sherman	Yes	Johnson Greene	Yes
Derek Haviland-Lie	Abstain		

Motion Passed.

- b) **RESOLUTION 24-18**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AMENDING REOLUTION 24-08 AND THEREBY

AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO SPEND UP TO FOUR HUNDRED THOUSAND DOLLARS (\$400,000.00) AT THIS TIME FOR EMERGENCY REPAIRS TO THE SWAN LAKE LOOP MAIN, WATER AND SEWER SERVICE LINES OFF THE SWAN LAKE LOOP AND RELATED ISSUES EXCLUSIVE OF MONIES SEPARATELY AUTHORIZED BY RESOLUTION 24-19 FOR CONAM CONSTRUCTION”

Joshua Hadley moved and Johnson Greene seconded to approve Resolution 24-18.

Roll Call Vote

Ariana Erlich	Yes	Saima Chase	Yes
Joshua Hadley	Yes	Kathy Sherman	Yes
Derek Haviland-Lie	Yes	Ernest Norton	Yes
Johnson Greene	Yes		

Motion Passed.

- c) **AMENDED RESOLUTION 24-19**, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO SIGN A PURCHASE ORDER WITH CONAM CONSTRUCTION OF ANCHORAGE, ALASKA AFTER REVIEW AND APPROVAL BY THE PUBLIC WORKS DIRECTOR AND FINANCE DIRECTOR AMOUNT UP TO ONE HUNDRED AND SEVENTY-EIGHT THOUSAND, SEVENTY-SIX DOLLARS AND TWENTY-FIVE CENTS (\$178,076.25) FOR SWAN LAKE LOOP EMERGENCY PUBLIC WORKS ASSISTANCE”

Mayor Chase amended Resolution 24-19, remove “AMOUNT” and add “UP TO” in Resolution 24-19.

Johnson Greene moved, and Kathy Sherman seconded to approve to amend Resolution 24-19 with noted change.

Roll Call Vote

Ernest Norton	Yes	Kathy Sherman	Yes
Ariana Erlich	Yes	Johnson Greene	Yes
Saima Chase	Yes	Joshua Hadley	Yes
Derek Haviland-Lie	Yes		

Motion Passed to Amended Resolution 24-10.

Josh Hadley moved, and Ernie Norton seconded to approve Amended Resolution 24-19.

Roll Call Vote

Johnson Greene	Yes	Derek Haviland-Lie	Yes
Ernest Norton	Yes	Ariana Erlich	Yes
Joshua Hadley	Yes	Saima Chase	Yes
Kathy Sherman	Yes		

Motion Passed.

d) COMMUNITY ASSISTANCE UTILITY PROGRAM & RATE ADJUSTMENT DISCUSSION

Johnson Greene moved, and Ernest Norton seconded to approve “Option 4”, from the handout Excel Sheet from Finance Director Chelsea Sieh regarding the Community Assistance Utility Program & Rate Adjustment.

Roll Call Vote

Joshua Hadley	Yes	Saima Chase	Yes
Kathy Sherman	Yes	Derek Haviland-Lie	Yes
Johnson Greene	Yes	Ariana Erlich	Yes
Ernest Norton	Yes		

Motion Passed.

e) LBCB/LRA Letter of Interest

a) Joe Groves

b) Barbara Collison

Ernest Norton moved, and Ariana Erlich seconded to approve the letter of interest for Joe Groves and Barbara Collison to re-appoint to the LBCB/LRA.

Passed by Voice Vote.

f) City of Kotzebue Scholarship Application Discussion

Vice Mayor Derek Haviland-Lie, Joshua Hadley and Rosie Hensley will sit on the City of Kotzebue Scholarship Committee.

XII. Council Members Comments

- Seat E: Kathy Sherman
- Seat G: Johnson Greene
- Seat C: Joshua Hadley
- Seat F: Ariana Erlich
- Seat D: Saima Chase
- Seat B: Derek Haviland-Lie
- Seat A: Ernie Norton
- Youth Representative: Finnian Sweeney

The following legal proceeding regarding Council Members Comments, all comments can be found on recording at the City Hall.

XIII. Executive Session- NVOK LETTER REGARDING RAINBOW PARK LOT

Vice Mayor Derek Haviland-Lie made a motion and seconded by Ernest Norton to move the Council and go into an executive session in order that we may discuss matters, the immediate knowledge of which would have an adverse effect upon the finances of the City and to discuss subjects that tend to prejudice the reputation and character of any person; in matters that are required by law to be kept confidential.

The Council Members went to Executive Session at 6:49 pm.
The meeting reconvened in open session at 7:50 pm.

Mayor Chase stated that NO Votes were taken during Executive Session, advice was given to Administration.

XIV. Adjournment

Ariana Erlich moved and Joshua Hadley seconded to adjourn the meeting.

Passed by Voice Vote.

Adjournment at 7:51pm.

Accepted By:

Saima Chase Mayor

Date

Respectfully Submitted By:

Rosie Hensley City Clerk

Best Practices Score
Kotzebue
Spring 2024

Category	O&M Scoring Criteria	Possible	Score	Explanation of Score	How to Improve Score	Contact	
Technical	Operator Certification	Utility has more than one operator certified to the level of the water system	10				
		Primary operator is certified to the level of the water system and the backup operator holds some level of certification in water treatment or distribution	7				
		Primary operator is certified to the level of the water system and the backup operator holds no certification or there is no backup operator	5	7	System Classification: Water Treatment 3 Primary Operator: Matthew Lazarus Certification Level: WRT 4 Backup Operator: Olaf Walker Certification Level: WRT 2	Matthew Lazarus needs 3.0 CEUs by 12/31/26 to renew in 2026. Olaf Walker needs 3.0 CEUs by 12/31/24 to renew in 2024. Olaf passed the WRT 3 exam but needs 7.5 CEUs to be eligible for certification. Russell Ferguson needs an additional 2.0 CEUs by 12/31/24 to renew in 2024. Russell has passed the WRT 3 exam but needs 4.5 additional CEUs to be eligible for certification. Alan Allen has the required CEUs to renew in 2024, and needs to take and pass the WRT 2 exam. Travis Schumann passed the WRT P exam and needs to apply for certification, and take and pass the WRT 2 exam. Please see the enclosed flyer with more information about certification.	ADEC Operator Certification Program 455-1139
	Preventive Maintenance Plan	Utility has no certified operators	0				
		Utility has a written PM plan; PM is performed on schedule; records of completion are submitted on a quarterly basis and have been verified	25	25	The operator is performing important maintenance on a regular basis and keeping records. Each month, the operator is submitting maintenance records to the assigned RMW.	Full points have been awarded in this category. Continue to perform maintenance according to the PM plan and send monthly records to the assigned RMW.	MHC RMW
	Compliance	Utility has a written PM plan; performance of PM and record keeping are not consistent	15				
		Utility had no Monitoring and Reporting violations during the past year	10	10	The utility had 0 Drinking Water Monitoring and Reporting violations in 2023. Excellent job - keep up the good work!		
	Utility Management Training	Utility had more than five Monitoring and Reporting violations during the past year	5	5	Donna McConnell attended Financial Management for Rural Utilities training on 2/6/2023.	To maintain the full points in this category, consider sending someone to one of the free RUBA trainings each year.	Mike Sharp ADEC Drinking Water Program 451-2178
		A person who holds a position of responsibility for management of the utility has completed a DCRA approved Utility Management course or other utility management training course within the last five years	5	5	Minutes were provided for the following months during this reporting period: June, July, August, September, October, and November 2023. The water operator report was consistently included in the meeting minutes.	To maintain full points, the governing body must continue to meet according to local ordinance/bylaw and provide RUBA with meeting minutes.	
	Meetings of the Governing Body	The utility owner's governing body meets routinely consistent with the local ordinance/bylaw requirements	5	5	The overall budget submitted to RUBA was not balanced.	The utility owner needs to adopt a balanced and realistic budget. Contact your assigned LGS for advice and assistance.	Rebecca Rehn DCRA RUBA Program 269-4501
The utility owner's governing body does not meet		0	0				
Financial	Budget	Utility owner and the Utility have each adopted a realistic budget and budget amendments are adopted as needed; Accurate monthly budget reports are prepared and submitted to the governing body	15	0			
		Either the Utility or the Utility owner has adopted and implemented a budget, the other has not	13				
	Revenue	Either the Utility or the Utility owner has adopted a budget, but it is not being implemented	10				
		Utility owner and the Utility have not adopted a budget	0				
	Worker's Compensation Insurance	Utility is collecting revenue sufficient to cover the Utility's operating expenses and to contribute to a repair and replacement account	20				
		Utility is collecting revenue sufficient to cover expenses	15	20	Financial reports show utility revenue is sufficient to cover expenses and a dedicated repair and replacement account is adequately funded.	Full points have been awarded. Keep up the great work.	
	Payroll Liability Compliance	Utility has a fee schedule and a collection policy that is followed	5				
		Utility has no fee structure or collection policy	0				
	CIP O&M Score	Utility has had a worker's compensation policy for all employees for the past two years and has a current policy in place	5	5	Continuous coverage for the utility owner was confirmed by the insurance provider on 12/31/2023.	Full points have been awarded. The utility owner must maintain an active workers' compensation policy to continue receiving these points.	
		Utility has no worker's compensation policy	0				
TOTAL SCORE		82					



2024 Draft Arctic Encounter Agenda

Wednesday, April 10, 2024
 Dena'ina Civic and Convention Center
 Anchorage, Alaska

8:00 - 8:45 AM	Registration	First Floor
8:00 - 8:45 AM	Light Breakfast & Coffee	Tikahtnu Foyer
8:45 - 9:30 AM	<p>Welcome Remarks & Opening Ceremony</p> <ul style="list-style-type: none"> • Mr. Aaron Leggett, President & Chair, Native Village of Eklutna (United States) • Inupiaq Word of the Day with Ms. Patuk Glenn, Executive Director, Arctic Slope Community Foundation (United States) • Ms. Rachel Kallander, Founder & CEO, Arctic Encounter; CEO, Chief Strategist, Kallander & Associates; Owner & Publisher, The Cordova Times; Honorary Consul of Iceland for Alaska (United States) 	Tikahtnu B, C, F
9:30 AM - 10:20 AM	<p>PLENARY SESSION I</p> <p>Northern Indigenous Leadership: Our Future, Our Vision for Success</p> <ul style="list-style-type: none"> • Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States) • Mr. Aaron Schutt, CEO, Doyon Limited (United States) • Dr. Pearl Brower, President/CEO Ukpeaġvik Iñupiat Corporation and Affiliate Research Professor, International Arctic Research Center (United States) • Mr. Apagzuk/Apagruk Roy Agloinga, President & CEO, First Alaskans Institute (United States) 	Tikahtnu B, C, F

	<ul style="list-style-type: none"> • Mr. Morrie Lemen Jr., Executive Director, Inupiat Community of the Arctic Slope (ICAS) (United States) • Ms. Tara Sweeney, Vice President, External Affairs, ConocoPhillips Alaska (United States) 	
10:20 - 10:30 AM	Coffee Break	Tikahtnu Foyer
10:30 - 10:35 AM	FEATURED REMARKS: U.S. DEPARTMENT OF ENERGY <ul style="list-style-type: none"> • Dr. Geraldine Richmond, Under Secretary of Science & Innovation, Department of Energy (United States) 	Tikahtnu B, C, F
10:35 - 11:15 AM	PLENARY SESSION II Powering Progress: A Vision for US Arctic Energy Investment <ul style="list-style-type: none"> • Moderator: Mr. Clay Coplin, CEO, Cordova Electric Cooperative • Dr. Geraldine Richmond, Under Secretary of Science & Innovation, Department of Energy (United States) • Dr. Erin Whitney, Director, Arctic Energy Office, Department of Energy, (United States) • Mr. John Boyle, Commissioner, Department of Natural Resources, State of Alaska (United States) • Ms. Gwen Holdmann, Associate Vice Chancellor, Research for Innovation and Industry Partnerships, University of Alaska Fairbanks (United States) 	Tikahtnu B, C, F
11:15 - 11:25 AM	Coffee Break & Transition to Breakout Sessions	Tikahtnu Foyer
11:25- 12:25 PM	Break Out Session Block A	
	SESSION ONE - TO BE ANNOUNCED	Kahtnu 1 Floor Two
	SESSION TWO - TO BE ANNOUNCED	Kahtnu 2 Floor Two
	SESSION THREE - TO BE ANNOUNCED	Tubughnenq' 3 Floor Two
	SESSION FOUR - TO BE ANNOUNCED	Tubughnenq' 4 Floor Two

	SESSION FIVE - TO BE ANNOUNCED	Tubughnenq' 5 Floor Two
	SESSION SIX - TO BE ANNOUNCED	Boardroom Floor Two
	SESSION SEVEN - TO BE ANNOUNCED	Tikahtnu D Floor Three
12:25 - 12:35 PM	Coffee Break: Transition to Luncheon	Tikahtnu Foyer
12:35 - 1:45 PM	<p>ARCTIC ENCOUNTER KEYNOTE LUNCHEON</p> <p>Welcome from the Arctic Encounter Board of Directors:</p> <ul style="list-style-type: none"> • Dr. Brendan Kelly, Executive Director & Chief Scientist, Study of Environmental Arctic Change (United States) <p>Sponsor Highlight:</p> <ul style="list-style-type: none"> • TOTE • GCI <p>VIP ARMCHAIR DIALOGUE</p> <p>Alliance In Action: The Future of NATO and Global Security</p> <ul style="list-style-type: none"> • Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States) • Vice Admiral Doug Perry, Vice Admiral, Joint Force Command - Norfolk, NATO (United States) • Mr. Doug Jones, Deputy Assistant Secretary, Bureau of European & Eurasian Affairs, Department of State (United States) • Ambassador Anniken Krutnes, Ambassador of the Kingdom of Norway to the United States (Norway) • Ambassador Petteri Vuorimäki, Ambassador of Arctic Affairs, Senior Arctic Official, Ministry of Foreign Affairs (Finland) • Ambassador Radovan Javorčík, Ambassador of Slovakia to the United States (Slovakia) • Colonel Juha Helle, Defence Attachè of Finland to USA and Canada, Embassy of Finland, Washington D.C. (Finland) 	Idlughet (Eklutna) Floor One

1:45 - 2:00 PM	Transition to Plenary Sessions	Tikahtnu Foyer
2:00 - 3:00 PM	<p>PLENARY SESSION III</p> <p>Research Really Matters: Arctic Science is Arctic Security</p> <ul style="list-style-type: none"> • Moderator: Major General Randy “Church” Kee, USAF (Ret)., Senior Advisor, Arctic Security Affairs, Ted Stevens Center for Arctic Security Studies, Department of Defense (United States) • Dr. Dimitri Kusnezov, Under Secretary for Science and Technology, Department of Homeland Security (United States) • Dr. Mike Sfraga, Chair, U.S. Arctic Research Commission; Chair & Distinguished Fellow, Polar Institute, Wilson Center (United States) • Mr. Aaron Dotson, Vice Chancellor for Research, University of Alaska (United States) • Ms. Elizabeth “Liz” Qaulluq Cravalho, Vice President of Lands, NANA Regional Corporation; Commissioner, U.S. Arctic Research Commission (United States) • Dr. Larry Hinzman, Executive Director, Interagency Arctic Research Policy Committee; Assistant Director for Polar Sciences, Office of Science and Technology Policy, Executive Office of the President (United States) 	Tikahtnu B, C, F
3:00 - 3:10 PM	Coffee Break	Tikahtnu Foyer
3:10 - 4:00 PM	<p>PLENARY SESSION IV</p> <p>Northern Leadership: Insights from Arctic Mayors</p> <ul style="list-style-type: none"> • Moderator: Ms. Patti Bruns, Secretary General, Arctic Mayors' Forum (Norway) • Ms. Ulla-Kirsikka Vainio, Mayor of Rovaniemi (Finland) • Mr. Jukka Kujala, Mayor of Tornio (Finland) • Ms. Asisaun Toovak, Mayor of Utqiagvik, Alaska (United States) • Ms. Saima Chase, Mayor of Kotzebue, Alaska (United States) • Mr. Dickie Moto, Mayor of the Northwest Arctic Borough, Alaska (United States) • Ms. Ásthildur Sturludóttir, Mayor of Akureyri (Iceland) 	Tikahtnu B, C, F

<p>4:00 - 5:00 PM</p>	<p>PLENARY SESSION V</p> <p>What Happens when the Arctic Doesn't Stay in the Arctic</p> <ul style="list-style-type: none"> • Moderator: TBA • Dr. Sue Natali, Senior Scientist & Permafrost Pathways Lead, Woodwell Climate Research Center (United States) • Ms. Raina Thiele, Senior Advisor for Alaska Affairs and Strategic Priorities, Department of the Interior (United States) • Dr. Brendan Kelly, Executive Director & Chief Scientist, Study of Environmental Arctic Change (United States) • Ambassador Iztok Mirošič, Ambassador of the Republic of Slovenia (Slovenia) • Ambassador TAKEWAKA Keizo, Ambassador for International Economic Affairs and Arctic Affairs (Japan) 	<p>Tikahtnu B, C, F</p>
<p>5:00- 5:30 PM</p>	<p>FEATURED DISCUSSION</p> <p>Breaking Boundaries: Exploring Nuclear, Space, and Innovation in the Arctic</p> <ul style="list-style-type: none"> • Moderator: Ben Kellie, AES Board Member/Space Expert • Mrs. Alison Hahn, Acting Associate Deputy Assistant Secretary, Office of Nuclear Energy, Department of Energy (United States) • Mr. Chris Thomson, Counsellor, Scottish Government America (Scotland) • Mr. Juha Vartiainen, Co-Founder & Global Affairs Officer, IQM Quantum Computers (Finland) 	<p>Tikahtnu B, C, F</p>



2024 Draft Arctic Encounter Agenda

Thursday, April 11, 2024
 Dena'ina Civic and Convention Center
 Anchorage, Alaska

8:00 AM - 8:30 AM	Registration	First Floor
8:00 AM - 8:30 AM	Light Breakfast & Coffee	Tikahtnu Foyer
8:30 AM - 8:40 AM	Welcome & Introductory Remarks <ul style="list-style-type: none"> • Mr. Aaron Leggett, President & Chair, Native Village of Eklutna (United States) • Inupiaq Word of the Day by Ms. Patuk Glenn, Executive Director, Arctic Slope Community Foundation (United States) 	Tikahtnu B, C, F
8:40 AM - 9:10 AM	FEATURED DISCUSSION Leading the North Slope: Perspectives from Arctic Leadership <ul style="list-style-type: none"> • Ms. Bridget Anderson, Senior Vice President of External Affairs, Arctic Slope Regional Corporation (United States) • To Be Announced 	Tikahtnu B, C, F
9:10 - 9:15 AM	FEATURED REMARKS: THE EUROPEAN UNION <ul style="list-style-type: none"> • Director General Charlina Vitcheva, Director General of DG MARE, Maritime Affairs and Fisheries (European Union) 	
9:15 - 10:15 AM	PLENARY SESSION VI One World, One Ocean: Fish Stocks in Motion and the Blue Economy TRACK ONE: POLICY & TRENDS <ul style="list-style-type: none"> • Moderator: Ms. Rachel Kallander, Founder & CEO, Arctic Encounter; CEO, Chief Strategist, Kallander & Associates; Owner & 	Tikahtnu B, C, F

	<p>Publisher, The Cordova Times; Honorary Consul of Iceland for Alaska (United States)</p> <ul style="list-style-type: none"> ● Ambassador Anniken R. Krutnes, Ambassador of the Kingdom of Norway to the United States (Norway) ● Mr. Douglas Vincent-Lang, Commissioner, Department of Alaska Fish and Game, State of Alaska (United States) ● Ambassador Francisco Duarte Lopes, Ambassador of Portugal to the United States (Portugal) ● Director General Charlina Vitcheva, Director General of DG MARE, Maritime Affairs and Fisheries (European Union) ● Ambassador David Balton, Executive Director, Arctic Executive Steering Committee, Office of Science and Technology Policy, Executive Office of the President (United States) <p>TRACK TWO: INNOVATION & THE BLUE ECONOMY</p> <ul style="list-style-type: none"> ● Moderator: Ms. Rachel Kallander, Founder & CEO, Arctic Encounter; CEO, Chief Strategist, Kallander & Associates; Owner & Publisher, The Cordova Times; Honorary Consul of Iceland for Alaska (United States) ● Director General Charlina Vitcheva, Director General of DG MARE, Maritime Affairs and Fisheries (European Union) ● Nick Rotke, Chief BlueTech Strategist, Senior Manager, MITRE (United States) ● Mr. Jeremy Woodrow, Executive Director, Alaska Seafood Marketing Institute (United States) ● Ms. Julie Decker, President, Pacific Seafood Processors Association (United States) ● Mr. Frøde Halvorsen, Cluster Manager, Ocean Autonomy Cluster; City Council Member, City of Trondheim (Norway) 	
10:15 - 10:25 AM	Coffee Break: Transition to Breakouts	
10:25 - 11:25 AM	Break Out Session Block B	
	SESSION EIGHT - TO BE ANNOUNCED	Kahtnu 1 Floor Two

	SESSION NINE - TO BE ANNOUNCED	Kahtnu 2 Floor Two
	SESSION TEN - TO BE ANNOUNCED	Tubughnenq' 3 Floor Two
	SESSION ELEVEN - TO BE ANNOUNCED	Tubughnenq' 4 Floor Two
	SESSION TWELVE - TO BE ANNOUNCED	Tubughnenq' 5 Floor Two
	SESSION THIRTEEN - TO BE ANNOUNCED	Boardroom Floor Two
	SESSION FOURTEEN - TO BE ANNOUNCED	Tikahtnu D Floor Three
11:25 - 11:35 AM	Coffee Break: Transition to Luncheon	
11:35 AM - 12:50 PM	<p>ARCTIC ENCOUNTER KEYNOTE LUNCHEON</p> <p>Welcome from the Arctic Encounter Board of Directors:</p> <ul style="list-style-type: none"> • Ms. Emily Edenshaw, President & CEO, Alaska Native Heritage Center <p>Sponsor Highlight:</p> <ul style="list-style-type: none"> • ConocoPhillips • President Pat Pitney, University of Alaska (United States) <p>Featured Remarks</p> <ul style="list-style-type: none"> • Ambassador Jovita Neliupšienė, Ambassador of the European Union to the United States (European Union) <p>VIP Armchair Dialogue</p> <p>Securing Tomorrow: Assessing Regional and Energy Security in Europe</p> <ul style="list-style-type: none"> • Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States) • Ambassador Jovita Neliupšienė, Ambassador of the European Union to the United States (European Union) 	Idlughet (Eklutna) Floor One

	<ul style="list-style-type: none"> ● Ambassador Geraldine Byrne Nason, Ambassador of Ireland to the United States (Ireland) ● Ambassador Audra Plepytė, Ambassador of Lithuania to the United States (Lithuania) ● Ambassador Szabolcs Takács, Ambassador of Hungary in the United States of America (Hungary) ● Ambassador Marek Magierowski, Ambassador of Poland to the United States (Poland) ● Ambassador Jean-Arthur Régibeau, Ambassador of Belgium to the United States (Belgium) ● Ambassador Radovan Javorčík, Ambassador of Slovakia to the United States (Slovakia) 	
12:50 - 1:00 PM	Transition to Plenary Sessions	
1:00 - 1:45 PM	<p>PLENARY SESSION VII</p> <p>A Year in Review: Newtok Mothers' Path Forward</p> <ul style="list-style-type: none"> ● Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States) ● Ms. Lisa Charles, Resident, Mertarvik (United States) ● Ms. Della Carl, Resident, Mertarvik (United States) ● Ms. Carolyn George, Lower Kuskokwim School District; Resident, Newtok (United States) ● Ms. Christina Waska, BIA Tribal Climate Resilience Program Relocation Coordinator, Resident, Mertarvik (United States) ● Ms. Jackie Qataliña Schaeffer, Director of Climate Initiatives, Alaska Native Tribal Health Consortium (United States) 	
1:45 PM - 2:30 PM	<p>PLENARY SESSION VII</p> <p>Beyond the Arctic Circle: Harnessing Storytelling and Media in Northern Communities</p> <ul style="list-style-type: none"> ● Moderator: Anu Frederikson, Executive Director, Arctic Frontiers (Norway) ● Mr. Pete Chelkowski, Producer/Director, Vitamin Sea (United States) ● Ms. Patuk Glenn, Executive Director, Arctic Slope Community Foundation (United States) ● Mr. Nagruk Harcharek, President, The 	Tikahtnu B, C, F

	<p>VOICE of the Arctic Inupiat (United States)</p> <ul style="list-style-type: none"> • Ms. Alice Glenn, Host, Coffee & Quaq Podcast (United States) • Ms. Elle Márja Eira, Norwegian and Sami Artist, Composer, Director, and Producer (Norway) 	
2:30- 2:40 PM	Coffee Break	
2:40 - 3:40 PM	<p>Leading the Charge: Innovations and Challenges in the Energy Sector</p> <p>TRACK 1: Oil & Gas Industry Perspectives and Projections</p> <ul style="list-style-type: none"> • Moderator: TBA • Ambassador Anniken R. Krutnes, Ambassador of the Kingdom of Norway to the United States (Norway) • Ms. Kara Moriarty, President/CEO, Alaska Oil and Gas Association (United States) • Mr. John Boyle, Commissioner, Department of Natural Resources, State of Alaska (United States) • Mr. Barry Romberg, Vice President, Commercial and Midstream, ConocoPhillips Alaska (United States) • Christy Resler, President & CEO, ASRC Energy (United States) • Mr. Robert Schwiers, Chief Economist, Chevron Corporation (United States) <p>TRACK 2: Adapting to Change: Industry Shifts, Transition, and Sustainability</p> <ul style="list-style-type: none"> • Moderator: TBA • Ms. Kristina Woolston, External Affairs Director, Donlin Gold (United States) • Ms. Kiera O'Brien, Public Policy Representative, TOTAL Energies (United States) 	Tikahtnu B, C, F
3:40 - 3:50 PM	Coffee Break	
3:50 - 4:50 PM	PLENARY SESSION VIII	Tikahtnu B, C, F

	<p>Thriving Communities: Addressing Health and Food Security in the Arctic</p> <ul style="list-style-type: none"> ● Moderator: TBA ● Ambassador Bergdis Ellertsdottir, Ambassador of Iceland to the United States (Iceland) ● Mr. Michael Look, Northwest Deputy Regional Administrator, U.S. Department of Housing and Urban Development (United States) ● Dr. Anne Zink, former Chief Medical Officer, State of Alaska (United States) ● Ms. Aaja Chemnitz, Member of Folketing (MP), Chair of Arctic Parliamentarians (Greenland) ● Ms. Emily Edenshaw, President & CEO, Alaska Native Heritage Center (United States) ● Ms. Vera Kingeekuk Metcalf, Executive Director, Eskimo Walrus Commission; Co-Principal Investigator, Study of Environmental Arctic Change (United States) 	
5:00 PM	Transition to Reception	
5:00 - 6:15 PM	<p>Arctic Encounter’s Friends of the Far North Networking Reception</p> <p>Savor exquisite heavy appetizers, premium wines, and artisanal brews as you socialize with fellow guests prior to the much-anticipated fourth annual Far North Fashion Show. Embark on a journey down the catwalk at The Anchorage Museum for an unforgettable evening, celebrating the unique style and elegance of the North.</p>	Tikahtnu Foyer
6:15 - 6:30 PM	<p>Walk to Anchorage Museum</p> <p><i>Please note that the Museum is a six minute walk from the convention center.</i></p>	
6:30 PM	ARCTIC ENCOUNTER PRESENTS THE FAR NORTH FASHION SHOW	The Anchorage Museum

	<p>Join the Arctic Encounter for its fifth production of The Far North Fashion Show featuring designers, models, and music at the internationally recognized Anchorage Museum.</p> <p>Welcome Remarks</p> <ul style="list-style-type: none"> • Ms. Rachel Kallander, Founder & CEO, Arctic Encounter; CEO, Chief Strategist, Kallander & Associates; Owner & Publisher, The Cordova Times; Honorary Consul of Iceland for Alaska (United States) • Ms. Julie Decker, CEO, Anchorage Museum <p>Fashion Show Emcee</p> <ul style="list-style-type: none"> • Ms. Alice Glenn, Founder & Host, Coffee & Quaq (United States) <p>Far North Fashion Show Featured Designers:</p> <ul style="list-style-type: none"> • TBA 	<p>625 C Street</p> <p><i>Six minute walk from the Arctic Encounter venue.</i></p>
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2024 Arctic Encounter Draft Agenda

Friday, April 12, 2024
 Dena'ina Civic and Convention Center
 Anchorage, Alaska

8:00 - 8:30 AM	Registration	Floor Two Landing
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8:00 - 8:30 AM	Light Breakfast	Tikahtnu Foyer
8:30 - 9:00 AM	<p>Welcome & Inupiaq Word of the Day:</p> <ul style="list-style-type: none"> • Mr. Aaron Leggett, President & Chair, Native Village of Eklutna (United States) • Ms. Patuk Glenn, Executive Director, Arctic Slope Community Foundation (United States) <p>Introductory Remarks:</p> <ul style="list-style-type: none"> • Lieutenant Governor Nancy Dahlstrom, Lieutenant Governor, State of Alaska (United States) 	Tikahtnu B, C, F
9:00 - 10:00 AM	<p>PLENARY SESSION IX</p> <p>Arctic Investment Landscape: Opportunities for Growth and Development</p> <ul style="list-style-type: none"> • Moderator: Mr. Mads Qvist Frederiksen, Executive Director, Arctic Economic Council (Norway) • Mr. Rob Gillam, CEO/President, McKinley Management, LLC (United States) • Premier Ranj Pillai, Premier of the Yukon (Canada) • Mr. Hugh Short, CEO, Pt Capital (United States) • Mr. Deven Mitchell, Chief Executive Officer, Alaska Permanent Fund Corporation (United States) 	Tikahtnu B, C, F
10:00 - 10:10 AM	Coffee Break	
10:10 - 11:00 AM	<p>PLENARY SESSION X</p> <p>Emergency Preparedness, Disaster Contingency in the Age of Sea Level Rise</p> <ul style="list-style-type: none"> • Moderator: Ms. Emily Schwing, Rural Alaska Correspondent freelancing for the New York Times, Washington Post and National Public Radio (United States) • Rear Admiral Brendan McPherson, Deputy Command, Coast Guard Pacific Area; Commander, US Coast Guard Task Force-Arctic. (United States) • Dr. Dimitri Kusnezov, Under Secretary for Science and Technology, Department 	Tikahtnu B, C, F

	<ul style="list-style-type: none"> of Homeland Security (United States) ● Ms. Melanie Bahnke, President & CEO, Kawerak, Inc. (United States) ● Ambassador Geraldine Byrne Nason, Ambassador of Ireland to the United States (Ireland) TBD ● State Secretary Eivind Vad Petersson, State Secretary for Minister of Foreign Affairs Espen Barth Eide (Norway) 	
11:00 - 11:10	Coffee Break: Transition to Breakouts	
11:10 - 12:10	Break Out Session Block C	
	SESSION FIFTEEN - TO BE ANNOUNCED	Kahtnu 1 Floor Two
	SESSION SIXTEEN - TO BE ANNOUNCED	Kahtnu 2 Floor Two
	SESSION SEVENTEEN - TO BE ANNOUNCED	Tubughnenq' 3 Floor Two
	SESSION EIGHTEEN - TO BE ANNOUNCED	Tubughnenq' 4 Floor Two
	SESSION NINETEEN - TO BE ANNOUNCED	Tubughnenq' 5 Floor Two
	SESSION TWENTY - TO BE ANNOUNCED	Boardroom Floor Two
	SESSION TWENTY-ONE - TO BE ANNOUNCED	Tikahtnu D Floor Three
12:10 - 12:15 PM	Break: Transition to Luncheon	Tikahtnu Foyer

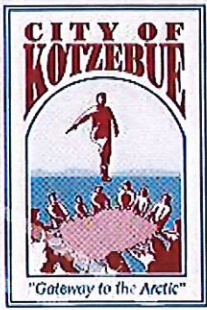
<p>12:15 -1:15 PM</p>	<p>ARCTIC ENCOUNTER KEYNOTE LUNCHEON</p> <p>Welcome from the Arctic Encounter Board of Directors:</p> <ul style="list-style-type: none"> • Ms. Marilyn Romano, Regional Vice President, Alaska Airlines (United States) <p>Sponsor Highlight: Alaska Airlines</p> <p>VIP ARMCHAIR DIALOGUE</p> <p>Crucial Connections: Mobilizing Global Capitals to Address Arctic Imperatives</p> <ul style="list-style-type: none"> • U.S. Senator Lisa Murkowski, United States Senator R-AK, United States Senate (United States) • Minister Dan Vandal MP, Minister responsible for the Canadian Northern Economic Development Agency (Canada) • Minister David Rutley MP, Parliamentary Under Secretary of State (Americas, Caribbean and the Overseas Territories) (United Kingdom) • Ms. Aaja Chemnitz, Member of Folketing (MP), Chair of Arctic Parliamentarians (Greenland) 	<p>Idlughet (Eklutna) Floor One</p>
<p>1:15 - 1:30 PM</p>	<p>Coffee & Networking Breaks</p>	<p>Tikahtnu Foyer</p>
<p>1:30 - 1:35 PM</p>	<p>FEATURED REMARKS: NATIONAL SCIENCE FOUNDATION</p> <ul style="list-style-type: none"> • Dr. Sethuraman Panchanathan, Director, National Science Foundation (United States) 	<p>Tikahtnu B, C, F</p>
<p>1:35 - 2:20 PM</p>	<p>PLENARY SESSION XI</p> <p>The Future of Scientific Research and Innovation in the Arctic</p> <ul style="list-style-type: none"> • Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States) • Dr. John P. Holdren, Co-Director, Arctic Initiative, Belfer Center for Science and International Affairs & Emeritus Professor of Environmental Science and 	<p>Tikahtnu B, C, F</p>

	<p>Policy, Harvard University; Former Science Advisor to President Obama and Director, White House Office of Science and Technology Policy (United States)</p> <ul style="list-style-type: none"> • Dr. Sethuraman Panchanathan, Director, National Science Foundation (United States) • Ambassador Jean-Arthur Régibeau, Ambassador of Belgium to the United States (Belgium) • Dr. David Hik, Chief Scientist & Executive Director, Polar Knowledge Canada (Canada) 	
2:20 - 3:00 PM	<p>PLENARY SESSION XII</p> <p>Arctic Shipping Dynamics: Balancing Economic Benefits and Environmental Concerns</p> <ul style="list-style-type: none"> • Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States) • The Honorable Mead Treadwell, Chairman/CEO, QilakLNG; Chair, Arctic Circle Mission Council on Shipping and Ports; Owner, Treadwell Development; Former Lieutenant Governor of Alaska; Chair, U.S. Arctic Research Commission 2006-2010; Co-Chair, Polar Institute, Woodrow Wilson Center Polar Initiative (United States) • Mr. Paul Fuhs, Goodwill Ambassador, The Northern Forum; Former Mayor of Unalaska (United States) • Mr. Tero Vauraste, Senior Advisor IQM, IQM Finland OY (Finland) • Mr. Kenneth Høegh, Head of Greenland Representation to the United States and Canada (Greenland) • Mr. Torsten K. Nielsen, Chief Counsellor for Arctic Affairs, Ministry of Foreign Affairs (Denmark) 	Tikahtnu B, C, F
3:00 - 3:10 PM	Coffee Break	Tikahtnu Foyer
3:10 - 4:00 PM	<p>PLENARY SESSION XIII</p> <p>Charting a Course: The Arctic Council's Future and Global Cooperation</p> <ul style="list-style-type: none"> • Moderator: TBA 	Tikahtnu B, C, F

	<ul style="list-style-type: none"> • Ms. Kasajnaaluk Marie N. Greene, President, Inuit Circumpolar Council (ICC) - Alaska (United States) • Chief Gary Harrison, Chickaloon Native Village; Arctic Athabaskan Council (United States) • Chief Bill Erasmus, Chief, Dene Nation, Turtle Island (Canada) • Dr. Liza Mack, Board Member, Aleut International Association (United States) • Ambassador Morten Høglund, Senior Arctic Official Chair of the Arctic Council; Arctic Ambassador for Norway (Norway) • Mr. Robert Sinclair, Canada Senior Arctic Official and Director General for Arctic, Eurasian and European Affairs, Global Affairs Canada (Canada) 	
4:00 - 4:10 PM	Coffee Break	Tikahtnu Foyer
4:10 - 4:40 PM	<p>Perspectives on the Future from the Northern Vision Fellowship Cohort</p> <ul style="list-style-type: none"> • Moderator: Ms. Cordelia Kellie, Policy Advisor and Special Assistant for Rural Affairs, Office of U.S. Senator Lisa Murkowski (United States) <p>TRACK 1: Title TBA</p> <ul style="list-style-type: none"> • Northern Vision Fellows TBA <p>TRACK 2: Title TBA</p> <ul style="list-style-type: none"> • Northern Vision Fellows TBA 	
4:40 - 5:15 PM	<p>PLENARY SESSION IV</p> <p>Unpacking & Implementing the North American Strategy for the Arctic Region</p> <ul style="list-style-type: none"> • Moderator: TBA • Professor Michael Byers, Canada Research Chair in Global Politics and International Law, University of British Columbia (Canada) • Ms. Sara Cohen, Deputy Head of Mission, Foreign Policy & National Security, Embassy of Canada in the United States (Canada) • Mr. Peter Hammerschmidt, Assistant Deputy Minister - Policy, Department of 	Tikahtnu B, C, F

	<p>National Defense (Canada)</p> <ul style="list-style-type: none"> • Major General Randy “Church” Kee, Director (Maj Gen, USAF, Ret), Ted Stevens Center for Arctic Security Studies. U.S. Department of Defense (United States) • Rear Admiral Meghan Dean, Commander, Seventeenth Coast Guard District (United States) • Mr. Eric Carlson, Senior Arctic Official, Department of State (United States) 	
5:30 PM	ARCTIC ENCOUNTER SHOWCASE	Ground Floor
	<p><i>Step into an unforgettable evening of celebration and collaboration at the grand finale of the 10th anniversary Arctic Encounter. As the sun sets over Anchorage, guests will be treated to incredible dinner stations accompanied by handcrafted cocktails and fine wines. Immerse yourself in the vibrant atmosphere as live performances from acclaimed artists hailing from Norway and Alaska captivate the audience, showcasing the rich cultural tapestry of the Far North. Delve into thought-provoking discussions led by VIP guests, exploring and charting a course for its sustainable future. This showcase night promises to be an extraordinary culmination of networking and a decade of dialogue, innovation, and partnership-building at the forefront of Arctic affairs.</i></p> <ul style="list-style-type: none"> • Performances TBA <p>FEATURED REMARKS</p> <ul style="list-style-type: none"> • U.S. Senator Lisa Murkowski, United States Senator R-AK, United States Senate (United States) 	

	<p>VIP ARMCHAIR DISCUSSION</p> <ul style="list-style-type: none">• Moderator: Ms. Libby Casey, Senior News Anchor, The Washington Post (United States)• Director General Charlina Vitcheva, Director General of DG MARE, Maritime Affairs and Fisheries (European Union)• U.S. Senator Lisa Murkowski, United States Senator R-AK, United States Senate (United States)• State Secretary Eivind Vad Petersson, State Secretary for Minister of Foreign Affairs Espen Barth Eide (Norway)• Minister David Rutley MP, Parliamentary Under Secretary of State (Americas, Caribbean and the Overseas Territories) (United Kingdom)• Ambassador Bergdis Ellertsdottir, Ambassador of Iceland to the United States (Iceland)• Ambassador Jovita Neliupšienė, Ambassador of the European Union to the United States (European Union)• Ms. Aaja Chemnitz, Member of Folketing (MP), Chair of Arctic Parliamentarians (Greenland) • Additional Details TBA	
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**CITY OF KOTZEBUE
RESOLUTION NO. 24-20**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO APPLY FOR A TWO MILLION DOLLAR (\$2,000,000.00) MATCHING GRANT FROM THE DENALI COMMISSION FOR PHASE TWO OF THE CAPE BLOSSOM ROAD

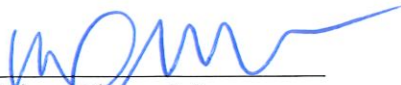
WHEREAS, the Denali Commission on January 17, 2024, announced a Funding Opportunity as set forth in Exhibit "A" attached hereto and incorporated by reference herein; and,

WHEREAS, the City can use this Denali Commission funding opportunity for a portion of its match requirement for Phase Two of the Cape Blossom Road.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue authorizes the City Manager or her designee to apply for this Denali Commission Funding Opportunity in the amount of \$2,000,000 as set forth in Exhibit "A" attached hereto.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21st of March, 2024.

CITY OF KOTZEBUE



Saima Chase, Mayor



ATTEST:



Rosie Hensley, City Clerk

Attachment: Exhibit "A" – Denali Commission Funding Opportunity [19 pages]



Denali Commission
550 W 7th Ave, Suite 1230
Anchorage, AK 99501

907.271.1414 (P)
888.480.4321(TF)
www.denali.gov

FUNDING OPPORTUNITY ANNOUNCEMENT

Agency: Denali Commission

Date: January 17, 2024

Title: Program Grants

Announcement Type: New Grant

Funding Opportunity Announcement Number: DC-WP-24-001

Assistance Listing: 90.100 Denali Commission Program

Application Deadline: April 12, 2024, 7:59 PM AKDT (11:59 PM EDT)

Application Submittal: Submit on grants.gov – see page 15

Program Description: The Denali Commission solicits applications for rural projects (including but not limited to energy, healthcare and community wellness, climate adaptation, broadband, housing, sanitation, and transportation) and workforce/economic development programs to encourage infrastructure development in rural Alaska.

Applications must contain three components to be eligible for funding consideration:

1. Completed signed and dated Application Package (Exhibit 2)
2. Attachments limited to 10 pages (or 12 pages if energy or transportation applications)
3. Completed Pre-Award Risk Assessment (Exhibit 3)

Please read the instructions carefully and in their entirety before starting the application process.

Applicants may direct administrative questions to:

Janet Davis
Grants Officer, Denali Commission
jdavis@denali.gov
(907) 271-1414 or (907) 271-3036

Applicants may direct program-specific questions to the relevant Program Manager, listed on the Denali Commission website at <https://www.denali.gov/about/our-staff/>.

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FUNDING OPPORTUNITY ANNOUNCEMENT DC-WP-24-001

1. Background

The Denali Commission (Commission) was established in 1998 as an independent federal agency to promote rural development throughout Alaska. The Commission is funded primarily via federal congressional appropriation and guided by its annual Work Plan. The Commission also receives transfers from the State of Alaska, other federal agencies, and other funders. In addition, the Commission was provided funding in the Bipartisan Infrastructure Law (BIL, also referred to as the Infrastructure Investment and Jobs Act of 2021).

The Commission has various mechanisms for implementing funding including needs assessments and competitive applications. This Funding Opportunity Announcement (FOA) announces competitive based funding.

2. Statutory Authority

The statutory authority for this solicitation is Section 305 of the Denali Commission Act of 1998, which authorizes the Commission, acting through the Federal Co-Chair, to award grants. The funding authority for grants under this FOA is provided by the Consolidated Appropriations Act, 2022 (Public Law 117-103); Consolidated Appropriations Act, 2023 (Public Law 117-328); the Infrastructure Investment and Jobs Act (Public Law 117-58); and the Consolidated Appropriations Act, 2024 (Public Law 118-42).

3. Eligibility

Eligible projects must benefit residents of the State of Alaska. Eligible applicants include municipal, borough, state, and Tribal governments; Indian Tribes as defined by Title 25 US Code § 5304; regional housing authorities; universities; regional Tribal non-profit organizations; and non-profit organizations. For-profit Alaska Native Claims Settlement Act (ANCSA) entities may apply; however, grant income is considered income and, therefore, taxable.

4. Federal Award Information

The Commission will form review committees comprised of at least three Commission staff and/or subject matter experts to evaluate proposals by program area per the evaluation guidelines in Section 8. The review committees will use the evaluation criteria to determine their recommendations for funding consideration by the Federal Co-Chair. The Federal Co-Chair is authorized to make awards and will do so based on the review committees' recommendations and other relevant considerations. In addition, the Federal Co-Chair has the discretion to change funding levels by program area and may do so in response to demonstrated need. The Commission reserves the right, consistent with agency policy and guidance, to make additional awards under this announcement using funds appropriated by other laws (e.g. future appropriations or transfers), partially fund proposed projects, and/or adjust the period of performance of proposed projects as appropriate.

The Commission will release funds via Financial Assistance Awards (FAA). An FAA is a document that describes the agreement between the Commission (the federal awarding agency) and the recipient. It includes the information stipulated in [2 CFR 200.211](#) and an example FAA is included at Exhibit 1.

The Commission manages all FAAs using a publicly available [Interactive Project Database](#). Recipient

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guidelines and requirements are provided in [Recipient Guidelines and Requirements \(RGR\)](#).

Applicants must complete an application package, which includes two standard elements required for an award from the Commission:

- Standard Form (SF) 424, also referred to as the Application for Federal Assistance along with scope, schedule, and budget information (Exhibit 2) and
- Pre-Award Risk Assessment Questionnaire (Exhibit 3)

In addition, successful applicants are required to:

- register in the System for Award Management (SAM),
- provide a valid Unique Entity Identifier (UEI), and
- maintain an active SAM registration with up-to-date information. <https://www.sam.gov>

Note to Applicants

The Build America, Buy America Act is a 2021 law that requires that all iron, steel, manufactured products, and construction materials used in federal infrastructure projects are produced in the United States. These provisions apply to all infrastructure projects funded by Federal Financial Assistance Awards.

Pre-award negotiations between the Commission and the successful applicant will determine the exact award amount. Incurring pre-award costs is at the applicant’s own risk and generally not eligible for funding; however, pre-award costs, defined in [2 CFR 200.458](#), may be allowed as a result of pre-award negotiations between the Commission and a successful applicant. The period of performance will be determined on a project specific basis and aligned with the project schedule.

5. Funding Restrictions

Award funds may not be used for lobbying or intervention in federal regulatory or adjudicatory proceedings. Award funding must be authorized by the statutory authority and may not be used to sue the federal government or any other government entity. In accordance with applicable law, regulation, and policy, any recipient of funding must agree to comply with restrictions on using award funds for unauthorized lobbying, fundraising, or political activities (i.e., lobbying members of Congress or lobbying for other federal grants, cooperative agreements, or contracts). The Commission reserves the right to make financial decisions regarding actions or costs incurred that are contrary or damaging to the intent and purposes of the award objectives. All costs incurred under this program must be allowable under [2 CFR 200, Subpart E](#).

6. Funding Timeline

The Commission anticipates the following schedule for the award making process under this FOA:

Anticipated action	Anticipated date of activity
FOA publication	January 5, 2024
FOA deadline	April 12, 2024, 7:59 PM AKDT
Application review and award determination	Spring 2024
Applicant notification	June 2024
Award negotiation	Summer/Fall 2024
Award execution and availability of funding for project activity	January 2025

7. Funding Opportunity Description and Program Information

Any selection and award under this FOA are subject to the availability of appropriated funds.

This FOA announces the anticipation of availability of funds for the following program areas and solicits proposed projects throughout rural Alaska from eligible applicants. The Commission is limiting applications: Any one applicant is eligible to submit ONE application per community per program area and must submit a separate Application Checklist (Exhibit 2) designating the program area for each application.

For example, Applicant X may submit one application under the Transportation Program on behalf of Community 1 and one application under the Transportation Program on behalf of Community 2. That same Applicant X may then also apply under the Energy Program on behalf of Community 1 and under the Infrastructure Fund on behalf of Community 1. If applicable, each applicant must prioritize its applications by numbering them 1, 2, 3, etc. on the Application Form (Exhibit 3).

The Commission anticipates the following funding commitments by program area:

Program Area	Anticipated Funding Available via this FOA	Amount Available as of Publishing	Maximum Request Amount
A. Transportation			
Surface Transportation	\$15,000,000	\$4,000,000	\$2,000,000
Waterfront Transportation	\$5,000,000		
B. Infrastructure Fund	\$10,000,000	\$10,000,000	\$2,000,000
C. Energy	\$1,500,000	\$1,000,000	\$750,000
D. Facilities for Healthcare and Community Wellness	\$500,000	\$0	\$300,000
E. Village Infrastructure Protection	\$1,500,000	\$500,000	\$500,000
F. Sanitation	\$150,000	\$0	\$150,000
G. Housing	\$900,000	\$0	\$300,000
H. Broadband	\$250,000	\$0	\$150,000
I. Economic Development	\$200,000	\$0	\$150,000
J. Workforce Development	\$800,000	\$250,000	\$400,000
Total	\$35,800,000	\$15,750,000	

The Commission intends to make multiple awards as a result of this FOA, subject to the availability of funds, the quality of applications received, and other relevant considerations.

A. Transportation

Applicants may request awards up to \$2,000,000 for the “Transportation” program area. The funds made available for this program area come from a federal congressional appropriation via the subcommittee for Transportation, Housing and Urban Development, and Other Related Agencies. Transportation projects will not be considered under the Infrastructure Fund.

1. SURFACE TRANSPORTATION

The Commission anticipates making seven or more awards for planning, design, engineering, and construction of roads and other surface transportation infrastructure. Airport projects will not be considered. Priority is placed on the construction of essential

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access routes within remote Alaska Native Villages and other rural communities, and for the construction of roads and facilities necessary to connect isolated rural communities to a road system.

Consideration of applications will include but is not limited to:

- Road development or improvement
- Road safety improvements, including surface repair, dust control, fence repair, etc.
- Trail upgrades or improvements
- Drainage and/or drainage structure development or improvement
- Bridge development or improvement
- Planning activities and/or design for new or improved transportation projects
- Match funding for a transportation project funded by another grant program
- Other transportation projects except airport projects

The costs of repair and upgrade of equipment necessary to complete a project should not exceed 15 percent of the proposed construction project.

2. WATERFRONT IMPROVEMENTS

The Commission anticipates making three or more awards for planning, design, engineering, and construction of docks, waterfront transportation improvements, development, and related infrastructure.

Consideration of applications will include but is not limited to:

- Barge landing, dock, harbor, and/or waterfront development or improvement
- Match funding for a waterfront improvement project funded by another grant program

Federal cost-share requirements for waterfront projects shall be up to 90 percent; the applicant must provide a 10 percent non-Federal match in the form of any necessary land or planning and design funds.

Transportation-specific project details are allowed an extra two pages and will be evaluated as follows:

Program Specific Evaluation Criteria – Surface and Waterfront Transportation	Maximum Score (points)
<ul style="list-style-type: none"> • Enables regional connectivity and supports opportunities for multi-modal transportation connections (10 points) • Improves community health and safety (5 points) • Improves access to services (e.g., solid waste disposal site, sewage lagoon, water source, health care facility, airport, or port) (5 points) • Supports planned land use, and the pursuit of housing and economic development opportunities (5 points) 	25

B. Infrastructure Fund

Applicants may request awards of up to \$2,000,000 for the “Infrastructure Fund.” The Commission anticipates making five or more awards under the Infrastructure Fund section of this FOA. Eligible projects include those that fall clearly within the Commission’s existing program areas (defined in Sections 7. C. through J.) . As noted above, transportation projects will not be considered under the

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Infrastructure Fund. Energy projects considered under the Infrastructure Fund must respond to Energy Program specific criteria (see next section). The funds made available for the Infrastructure Fund come from the BIL.

C. Energy

Applicants may request awards of up to \$750,000 for the “Energy” program area. The Commission anticipates making two or more awards. Applicants may request awards greater than \$750,000 via the Infrastructure Fund. Consideration of applications will include but are not limited to:

- Repairs to existing community energy infrastructure, including renewable generation facilities, diesel powerhouses, electrical distribution systems, and bulk fuel tank farms
- Funding for unexpected cost overruns on energy projects already underway
- Gap funding (no more than 50 percent of the total project cost) for a project to develop community energy infrastructure that has been approved for funding through an established program at a federal or state agency
- Funding to meet non-federal match requirements for awards already secured or anticipated from another federal agency
- An assessment or pre-feasibility study for a community energy project that, upon its completion, would make the next phases of project development eligible for other grant funding or financing

For this FOA, a “renewable energy project” is one that contributes to the generation of power or heat with wind, solar, biomass, geothermal, or hydropower resources using methods proven effective in Alaska.

Applicants’ energy specific project criteria will be evaluated as follows:

Program Specific Evaluation Criteria – Energy	Maximum Score (points)
<ul style="list-style-type: none"> • Compelling impact and project need (12 points): <ul style="list-style-type: none"> ○ Why has this project been proposed over other energy projects in the community, and how does it contribute to the community’s longer-term energy goals? ○ If applicable, what is the current status of the proposed project in the most recent AEA RPSU or BF priority list? If your project is not in the top 5, provide a compelling justification for why your project should be funded before others higher on the needs-based priority list. ○ What is the community’s cost of relevant energy (for power or heat) relative to the project’s anticipated impact (e.g., how much money might be saved or what environmental impact to the community will be achieved from the avoided cost or use of diesel)? • Sustainability (5 points): Does your scope of work include a long-term operations and maintenance plan, business plan, and/or local management capacity for the new or modified infrastructure to maximize the value of the funding invested? • Project feasibility (8 points) <ul style="list-style-type: none"> • Has the technology been proven for application in Alaska? 	25

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<ul style="list-style-type: none"> • Does the project use resources that are sustainable and available? • Does the project have an acceptably low level of risk in development and ongoing operations? • Does the proposed project have an acceptably high level of anticipated performance reliability? • Does the project include a reasonable expectation of meeting permitting and regulatory requirements? • What is the anticipated net savings in fuel consumption, operations and maintenance, and/or capital costs over the life of the project? 	
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The funds made available for this program area come from the Commission’s regular federal congressional appropriation and the BIL.

D. Facilities for Healthcare and Community Wellness

Applicants may request awards of up to \$300,000 for the “Facilities for Healthcare and Community Wellness” program area. The Commission anticipates making three or more awards. Applicants may request awards greater than \$300,000 via the Infrastructure Fund.

Project activities may include but are not limited to:

- Repairs and/or improvements to existing facilities for healthcare and/or community wellness
- Funding for unexpected cost overruns on a project already underway
- Gap funding (no more than 15 percent of the total project cost) for a project funded through an established program
- Planning activities and/or design for new or improved facilities for healthcare and/or community wellness
- Other facility projects benefiting community health and wellness

The funds made available for this program area come from the Commission’s annual federal congressional appropriation.

E. Village Infrastructure Protection (VIP)

Applicants may request awards of up to \$500,000 for the “Village Infrastructure Protection (VIP)” program area. The Commission anticipates making three or more awards. Applicants may request awards greater than \$500,000 via the Infrastructure Fund.

This program assists rural communities subject to the environmental threats of erosion, flooding, and/or permafrost degradation. Eligible projects include actions to reduce the risk of damage to public infrastructure and residential housing from local weather events and climate-related hazards and/or repair or replacement of public infrastructure that has been damaged by these hazards. Projects should include actions to reduce future risk and improve local capacity to respond to extreme weather events.

Project activities may include but are not limited to:

- Repair of flood damaged or displaced boardwalks, including anchoring mechanisms to

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- reduce future flood damage to boardwalks
- Replacement and/or upgrade of damaged utility connections with flexible connections able to tolerate differential movement between the pipe and structure
- Renovation of building foundations to protect public structures from damage due to permafrost degradation, including elements to prevent future damage to the structure from permafrost degradation
- Relocation of public infrastructure and/or residential housing from a flood- or erosion-prone site to a more favorable site
- Removal and disposal of storm and/or flood debris from community roadways
- Implementation of emergency erosion protection measures to prevent localized damage to core infrastructure (large coastal or riverine erosion protection projects including rock revetments or bulkhead works are beyond the scope of this program unless paired with other funding)
- Match funding for a climate adaptation project funded by another grant program
- Other climate adaptation projects

The funds made available for this program area come from the Commission’s annual appropriations and BIL appropriation.

F. Sanitation

Applicants may request awards of up to \$150,000 for the “Sanitation” program area (water, wastewater, and/or solid waste). The Commission anticipates making one or more awards. Applicants may request awards greater than \$150,000 via the Infrastructure Fund.

Project activities may include but are not limited to:

- Repairs and/or improvements to existing sanitation facilities
- Funding for unexpected cost overruns on a project already underway
- Gap funding (no more than 15 percent of the total project cost) for a project funded through an established program
- Planning activities and/or engineering design for new or improved sanitation facilities
- Other sanitation projects

The funds made available for this program area come from the Commission’s annual federal congressional appropriation.

G. Housing

Applicants may request awards up to \$300,000 for the “Housing” program area. The Commission anticipates making one or more awards. Applicants may request awards greater than \$300,000 via the Infrastructure Fund.

Structural problems to achieving affordable housing in rural Alaska are driven by insufficient scale, long supply chains, building inefficiency and imported resources. Eligible projects include those that address the lack of affordable housing and structural challenges of building housing in rural Alaska, including the financing models, construction methods, and partnerships.

Project activities may include but are not limited to:

- Statewide, regional, or community assessment of housing inventory or needs

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- Innovative research, design, or planning to address the housing shortage in Alaska
- Funding for unexpected cost overruns on a public housing project already underway
- Gap funding up to 15 percent of the total project cost
- New housing projects
- Housing refurbishment or improvements projects
- Projects that support housing, including, foundations, land preparation, utilities, etc.

The funds made available for this program area come from the Commission’s annual federal congressional appropriation.

H. Broadband

Applicants may request awards of up to \$150,000 for the “Broadband” program area. The Commission anticipates making one or more awards. Applicants may request awards greater than \$150,000 via the Infrastructure Fund. Eligible projects include those that address the lack of affordable broadband and the structural challenges of providing affordable broadband in rural Alaska. Applicants should address how their project would complement [Internet for All](#) and fill an unmet need.

Project activities may include but are not limited to:

- Technical assistance
- Mapping and project planning
- Other broadband projects

The funds made available for this program area come from the Commission’s annual federal congressional appropriation.

I. Economic Development

Applicants may request awards of up to \$150,000 for the “Economic Development” program area. The Commission anticipates making one or more awards. Applicants may request awards greater than \$150,000 via the Infrastructure Fund. Eligible projects include those that create or retain economic activity that may be sustained after the project ends.

Project activities may include but are not limited to:

- Technical Assistance
- Planning activities and/or engineering design
- New business activity
- Resource development or other value-added activity
- Projects that unlock basic sector activity (new money entering an economy)

The funds made available for this program area come from the Commission’s annual federal congressional appropriation.

J. Workforce Development

Applicants may request awards of up to \$400,000 for the “Workforce Development” program area. The Commission anticipates making two or more awards. Applicants may request awards greater than \$400,000 via the Infrastructure Fund. Eligible projects include those that improve human capacity focused on infrastructure improvements in rural Alaska. Projects with the reach and scalability to

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engage as many people as possible, fill identifiable skills gaps, and may be sustained after the project ends are preferred.

Project activities may include but are not limited to:

- Expanded scope and reach of existing training programs, including apprenticeships and technical and community colleges
- Technology to enhance training programs
- Training for future employees
- Improved access to training programs for rural residents
- Workforce development for pending or planned projects

The funds made available for this program area come from the Commission’s annual federal congressional appropriation and the BIL.

8. Application and Evaluation Criteria

Applicants must use Exhibit 2, Application Form, to provide the required information for Application Sections A, B, and C (see the table below). Appendix documents, including up to two additional pages allowed for responses to Energy and Transportation project specific criteria, should be submitted separately as one combined or multiple documents.

Applications must include all required sections (listed below), adhere to the evaluation criteria, and not exceed specified page limits. One page is defined as one side of a standard 8 ½-inch by 11-inch sheet of paper. Applications must have a standard font no smaller than 11-point, margins of at least 1-inch, and numbered pages.

Application Section	Page Limit
A. SF-424 B. Project information 1. Project executive summary 2. Infrastructure Fund application (yes or no) 3. Program area classification 4. Distressed or non-distressed community classification 5. Statewide Threat Assessment Grouping 6. Project narrative a. Description of community served b. Project purpose, problem to solve, and outcomes c. Project scope and schedule by task with milestones and deliverables d. Organization, capacity, and delivery method e. Partnerships and leveraged funds f. Budget and funding narrative	9
C. Budget and funding summary table	1
D. Appendix (not required but will support application)	10
E. Program specific responses, as applicable. *NOTE: If applying for energy and/or transportation specific projects, applicants are allowed an additional two pages to answer program-specific evaluation criteria, explained on Page 5 and 6 of the Funding Opportunity Announcement.	2*
Total (maximum page limit)	20 or 22*

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Evaluation criteria and associated points are summarized in the following table. Sections 8.A and B. below give supporting information on what to provide in the required sections in the application form (Exhibit 2).

Evaluation Criterion	Maximum Score (points)
Distressed Communities and/or Disadvantaged Communities	10
Environmentally Threatened Communities	10
Project Narrative	15
Scope of Work and Schedule	20
Organization, Capacity, and Delivery Method	10
Partnerships and Leveraged Funds	20
Budget/Resources	15
Total	100
Program Specific Evaluation Criteria (if applicable)	25

A. Application Form

Each “application” will consist of the Application Form (Exhibit 2), and an appendix, if necessary. The Application Form is intended to assist applicants by ensuring all elements for an eligible application have been provided. Please note, required program specific criteria for Energy and Transportation projects are NOT included on the Application Form. For these types of projects an Appendix is necessary.

a. Application for Assistance, Standard Form (SF) 424

The first section of the application form is the Application for Assistance SF-424, the following fields are mandatory:

- 1. Type of Submission (answer: Application)
- 2. Type of Application (answer: New)
- 8.a Legal Name (answer: Applicant Name)
- 8.b Employer/Taxpayer Identification Number (enter applicant EIN)
- 8.d Address
- 8.f First Name, Last Name, Title, Telephone Number, Email, and Mailing Address of Point of Contact
- 9. Applicant Type (answer: state government, Tribal government, non-profit, educational, healthcare, etc.)
- 15. Descriptive Title of Applicant’s Project
- 16. Congressional District of Applicant (AK) and Project (AK)
- 17. Project Start and End Dates
- 18. Estimated total funding available (enter all secured or anticipated funding sources, noting what funding, if any, is 100% secured)

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- 20. Is application delinquent on any federal debt? (answer: yes or no)
- 21. Agree to statements made
- Authorized Representative (add information)

b. Project Information

The second section of the application form is the Project Information, the following fields are mandatory:

a. Executive Summary

Provide a brief (4-6 sentences) overview of your proposed project, including what primary action will be taken and when, for what purpose or need, and to benefit what population over what period of time.

b. Infrastructure Fund

Select either yes or no, you are or are not applying under the Infrastructure Fund section of the FOA.

c. Program Area

Select which program area best fits your proposed project.

d. Distressed Communities and/or Disadvantaged Communities (10 points)

Applicants must identify if the community served is distressed and/or disadvantaged.

- Distressed communities are those identified in the Commission’s [2023 Distressed Communities Report](#)
- Disadvantaged communities, as defined in Memorandum [M-21-28 \(whitehouse.gov\)](#) include Alaska Native Villages and communities that are not on the road system (that experience high transportation cost burden and/or low transportation access, high housing costs, high energy costs, limited water access/affordability, and may encounter disproportionate impacts from climate change).

Proposed projects benefiting distressed communities and/or disadvantaged communities will receive 10 preference points (total). For projects that benefit more than one rural community, preference points will be averaged by community designation.

e. Environmentally Threatened Communities (10 points)

Applicants must identify if the community served is an Environmentally Threatened Community, identified as those in the Commission’s [2019 Statewide Threat Assessment](#). Proposed projects benefiting environmentally threatened communities will receive up to 10 preference points. For projects that benefit more than one rural community, preference points will be averaged by community designation.

For this FOA, a community may identify as Group 1 if at least one of its environmental threat rankings (erosion, flooding, or thawing permafrost) is Group 1. Similarly, a community may identify as Group 2 if at least one of its environmental threat rankings is Group 2 and as Group 3 if at least one of its environmental threat rankings is Group

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3. See table indicating preference points below:

Group	Preference Points
1	10
2	7
3	4

f. Project Narrative (15 points)

Applications must include a:

- community description, characterizing the community and population served by the proposed project
- problem statement, describing why the proposed project is needed
- project description, presenting the proposed project and how it addresses the problem/need
- impact/value statement, describing the impact and/or value of the proposed project to the community and population served – this may include descriptions of improved sustainability and/or greater community resilience

g. Scope of Work and Schedule (20 points)

Applications must include a:

- project background, impact and value of the project
- concise scope of work, outlining step-by-step tasks using verbs describing accomplishments
- timeframe (schedule) showing timelines of tasks with milestones and deliverables

h. Organization, Capacity, and Delivery Method (10 points)

Applications must include a:

- description of the applicant’s organization, including its structure, leadership, relevant programs, and unique perspective/expertise
- summary of the organization’s experience managing federal grant programs and/or similar projects, including the experience of key personnel (resumes may be included in the appendix)
- description of the delivery method, describing how the tasks outlined in the scope of work will be carried out and by whom (information about contractors may be included in the appendix, as appropriate)

i. Partnerships and Leveraged Funds (20 points)

Applications benefit by having established partners and measurable monetary or in-kind contributions to the project. Half of the points in this category (Point Preference)

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will be given to applications in the following manner:

Percentage of Project Matched by other funds	Preference Points
80% or more	10
50% to 79%	5
20% to 50%	3
1% to 20%	1
No Other Funds	0

The remaining 10 points will be attributed to extent of detail provided on the following:

- all project supporters and stakeholders, including loans, funding from other sources, and in-kind participation; clarify secured or pending partnerships
- all work to date, for example, funding, community plans, letters of support, agreements with other parties, and/or prior completion of tasks or phases that support the current phase of the project
- future (planned) work with partners to manage and complete the project, including plans for future operations and maintenance
- creative approaches to partnerships that go beyond financial commitment, including community outreach, leveraged resources, or other in-kind support that demonstrate breadth of support

j. Budget/Resources (15 points)

Applications must include a:

- financial contact information (the person who will submit financial reports), their email address, and their phone number
- narrative description of the budget by cost category, by task, and funding summary, to accompany the tables below
- budget table included in Application Form to provide the following:
 - “Budget by Cost Category” table following the SF-424 budget format
 - “Budget by Task” table corresponding precisely to the scope of work and explaining project activities that drive expenses
 - “Funding Summary” table clearly identifying the amount requested in response to this FOA and all resources coming from other sources.

The budget, by cost category and by task, must cover the total cost of the proposed project not just the funding requested of the Denali Commission. The funding summary must show the total funding picture, including the amount requested now, funding coming from other sources, and any remaining gap (if any) so that the total cost of the proposed project is shown in the table provided in the Application Form.

All costs must be allowable, allocable, and reasonable in accordance with [2 CFR 200 Subpart E](#). Applicants must provide a budget narrative that clearly explains the various cost elements of the project, the calculations used to derive line-item

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subtotals, and other funding expected for the project. Applicants must describe funding from other sources, cash or in-kind contributions, and plans to meet any remaining gap (if any). For the "Budget by Cost Category" table, applicants must include the following cost categories, as applicable.

- **Personnel & Fringe:** Include personnel labor rates and fringe benefits as line items in the budget. Only include costs for employees working directly on the grant project. Include the number of staff, type of personnel (job title), hourly wage (or salary), and total cost to the grant. Costs should be consistent with those paid for similar types of work within the applicant's organization. Fringe benefits included in the application must be consistent with benefits paid to all the applicant organization's employees. Fringe benefits are only for the percentage of time devoted to the grant project. This "Personnel" cost category is limited to those individuals directly employed by the applicant's organization. The labor cost for individuals working on the project but not employed by the applicant's organization should be included in the "Contractors" category below.
- **Travel:** Summarize costs for travel required for project implementation. Provide the purpose, method of travel, number of people traveling, number of days, and estimated cost for each trip. If details of each trip are not known at the time of application submission, provide the basis for determining the amount requested.
- **Equipment:** Include costs for those items which are tangible, nonexpendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit, unless the applicant has a clear and consistent written policy that results in a different threshold. Include a description, quantity, and unit price for all equipment owned by the applicant's organization that will be charged to the project. Each item of equipment must be identified with its corresponding cost. List fuel, maintenance, and operator costs under their appropriate headings, such as supplies, contracts, or personnel/labor as appropriate. General-purpose equipment must be justified as to how it will be used during project implementation.

Equipment that costs less than \$5,000 should be included under "Supplies" or "Other Direct Costs." The costs for rented or leased equipment should be included in the "Contractors" or "Other Direct Costs" category, depending upon the procurement method.

- **Supplies:** Supplies are tangible personal property other than equipment. If supplies are requested, include a justification of why they are needed for project implementation. It is not necessary to document office supplies in detail (for example, reams of paper, boxes of paperclips, etc.). However, applicants should include a quantity and unit cost for higher-cost items such as computers and printers.
- **Contractors:** Include the estimated costs for labor (fully burdened), travel, materials, equipment, and freight for those activities to be performed by an individual or organization, other than the applicant, in the form of a procurement

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relationship. Applicants should include detailed budget information regarding all known contracts and indicate the basis for the estimated contract costs.

- **Other Direct Costs:** Include costs that do not fit any of the categories mentioned above, such as rent for buildings used to conduct project activities, utilities, leased equipment, employee training tuition, etc. "Other Direct Costs" must be itemized.
- **Indirect Costs (unless waived):** Indirect costs are an allowable cost under Commission awards. Indirect costs are incurred for common or joint objectives that benefit more than one project. If claiming an indirect cost rate, the applicant must include, in the Appendix, a signed copy of the negotiated rate agreement valid as of the date of the application. If the rate is not approved by the application due date, provide instead the letter of renewal or letter of request sent to the cognizant agency. A cognizant agency is the Federal agency responsible for reviewing, negotiating, and approving cost allocation plans or indirect cost proposals. Applicants that do not have an approved indirect cost rate agreement can use the 10 percent de-minimis rate referenced in [2 CFR 200.414](#). For any contract or subgrant to a federal grant, indirect rates may be applied to the first \$25,000.
- **Cost sharing/Match:** For construction grants where the Commission is the primary funder (50 percent or more of the total budget), cost sharing (match) is required as follows. (See Section 8.A.a. above for definitions of distressed and non-distressed communities.)

For distressed communities: Commission funds shall be available for construction projects in an amount not to exceed 90 percent of the project cost. Therefore, a cost share (match) of at least 10 percent of the project cost is required.

For non-distressed communities: Commission funds shall be available for construction projects in an amount not to exceed 50 percent of the project cost. Therefore, a cost share (match) of at least 50 percent of the project cost is required.

Federal cost-share requirement for waterfront projects shall be up to 90 percent: the applicant must provide a 10 percent non-Federal match in the form of any necessary land or planning and design funds.

Cost sharing (match) is an evaluation criterion, regardless of amount, as described in the previous section. "Cost sharing or matching" is defined by [2 CFR 200.306](#) as "the portion of project costs not paid by Federal funds (unless otherwise authorized by Federal statute)." Detail all funding (resources) coming from other sources and the funding provided by the applicant itself.

When the Commission is not the primary funder, Commission funds may be used to pay a non-federal share (match) on other federal funds.

Funding Opportunity Announcement DC-WP-24-001

B. Appendix

Applicants may provide additional information unable to detail in space provided in the form, or relevant supporting material such as maps of the service area, photographs, plans, designs, resumes of key personnel, information about contractors, letters of support, and/or other documents in an appendix. The use of maps, photographs, or other figures is encouraged. Supporting material referenced in the application but included in the appendix counts only against the 10-page limit of the Appendix.

9. Application Submission

Applicants must submit applications via www.grants.gov. Applicants must be registered in Grants.gov. Guidance is provided on that website. Email, facsimile or hardcopy applications can be accepted if pre-arranged with Commission staff. The Commission will not consider applications received after the deadline.

Deadline:	April 12, 2024, at 7:59 PM AKDT
Direct Questions to:	Janet Davis, Grants Officer projects@denali.gov Denali Commission 550 W. 7 th Ave, Suite 1230 Anchorage, Alaska 99501
Email Subject Line:	Work Plan Grants – [Program Area]

No new information or instructions will be posted after April 12, 2024. It is the responsibility of applicants to periodically check www.grants.gov for any new information or instructions and comply with any new information or instructions.

10. Application Review, Evaluation, and Selection Process

The Commission will conduct a merit review process per [2 CFR 200.205](#). First, the Commission will screen applications for eligibility and consistency with program objectives. Only those applications meeting these initial criteria will be forwarded for review.

Next, the Commission will form review committees comprised of at least three Commission staff and/or subject matter experts to evaluate applications by program area. For the transportation program, Transportation Advisory Committee (TAC) members assist the review committee. Reviewers will score each application based on the evaluation criteria described in this FOA, and a combined review committee score will be the basis for ranking proposed projects by program area. Lastly, the review committees, headed by the Commission Program Managers, will put forward their recommendations for consideration by the Federal Co-Chair.

The Federal Co-Chair is authorized to make awards and will do so based on the recommendations of the review committees, and other relevant considerations. In addition, the Federal Co-Chair has the discretion to change funding levels by program area and may do so in response to demonstrated need. The Commission reserves the right, consistent with agency policy and guidance, to make additional awards under this FOA and/or partially fund proposed projects.

Funding Opportunity Announcement DC-WP-24-001

Applicants will be notified within 10 business days of the approval by the Federal Co-Chair of the review committee's recommendations. The Commission anticipates making notifications in June 2024. Award negotiation will commence Summer/Fall 2024, with final award execution and availability of funds for project activity is expected by January 2025.

The Commission reserves the right to waive minor informalities and to make selections deemed consistent with and in the best interest of the Commission. This includes the right to cancel the solicitation at any time, reject any or all applications, and the right to proceed using a different process based on the Commission's analysis of the overall budget and priorities.

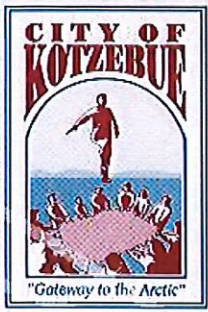
11. Other Information

- Notification that an applicant has been selected pursuant to this FOA is not an authorization to proceed with work or to incur costs. A fully executed FAA signed by the Federal Co-Chair is the authorizing document.
- The Commission is not liable for any costs incurred by applicants prior to issuing an FAA. All costs incurred responding to this FOA are the sole responsibility of the applicant.
- An award pursuant to this FOA does not obligate the Commission to any future award.
- The Commission may require, seek, and use all information it deems appropriate in order to assess the qualifications of applicants. All documents submitted in response to this FOA are considered Public Records under the Alaska Public Records Act.
- If the total value of a recipient's active grants, cooperative agreements, and procurement contracts from all federal awarding agencies exceeds \$10,000,000 for any period during the performance period of an award made pursuant to this FOA, then the recipient must comply with reporting requirements related to civil, criminal, and administrative proceedings, in accordance with [2 CFR 200 Appendix XII](#).
- In accordance with [2 CFR 200.501](#), recipients that expend \$750,000 or more of federal funds in a year must have a single or program-specific audit conducted for that year.
- As required by 2 CFR 200, effective January 1, 2016, the Commission reviews and considers any information about the applicant that is in the [Federal Awardee Performance and Integrity Information System \(FAPIIS\)](#) before making any award in excess of the simplified acquisition threshold (currently \$250,000) over the period of performance. An applicant may review and comment on any information about itself that a federal awarding agency previously entered. The Commission will consider any comments by the applicant, in addition to other information in FAPIIS, in making a judgment about the applicant's integrity, business ethics and record of performance under federal awards when completing the review of risk posed by applicants.

12. Acronyms and Abbreviations

The following table lists acronyms and abbreviations used throughout this document.

Acronym or Abbreviation	Definition
ANCSA	Alaska Native Claims Settlement Act
BIL	Bipartisan Infrastructure Law, also referred to as the Infrastructure Investment and Jobs Act of 2021 (IIJA)
CEQ	Council on Environmental Quality
CFR	Code of Federal Regulations
Commission	Denali Commission
FAA	Financial Assistance Award
FAPIIS	Federal Awardee Performance and Integrity Information System
FOA	Funding Opportunity Announcement
FY	Federal Fiscal Year
IIJA	Infrastructure Investment and Jobs Act of 2021, also referred to as the Bipartisan Infrastructure Law (BIL)
RGR	Recipient Guidelines and Requirements
SAM	System for Award Management
SF	Standard Form
TAC	Transportation Advisory Committee
UEI	Unique Entity Identifier
VIP	Village Infrastructure Program



**CITY OF KOTZEBUE
RESOLUTION NO. 24-21**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE DIRECTING THE CITY MANAGER OR HER DESIGNEE TO SUBMIT AN APPLICATION TO THE ALASKA DIVISION OF HOMELAND SECURITY AND EMERGENCY MANAGEMENT FEDERAL FISCAL YEAR 2022/2023 STATE AND LOCAL CYBERSECURITY GRANT PROGRAM ("SLCGP")

WHEREAS, the Alaska Division of Homeland Security and Emergency Management is offering a Federal Fiscal Year 2022/2023 State and Local Cybersecurity Grant Program as set forth in Exhibit "A" attached hereto and incorporated by reference herein; and,

WHEREAS, the City can use this Federal Fiscal Year 2022/2023 State and Local Cybersecurity Grant Program to upgrade much needed Cybersecurity for the City of Kotzebue.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue authorizes the City Manager or her designee to apply for this Alaska Division of Homeland Security and Emergency Management Federal Fiscal Year 2022/2023 State and Local Cybersecurity Grant Program as set forth in Exhibit "A" attached hereto.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21st of March, 2024.

CITY OF KOTZEBUE


Saima Chase, Mayor

ATTEST:


Rosie Hensley, City Clerk



Attachment: Exhibit "A" – Alaska Division of Homeland Security and Emergency Management Federal Fiscal Year 2022/2023 State and Local Cybersecurity Grant Program Application [2 pages]

Alaska Division of Homeland Security and Emergency Management

Federal Fiscal Year 2022/2023 State and Local Cybersecurity Grant Program (SLCGP) Application Coversheet

Application Deadline 11:59 p.m., Friday, March 29, 2024

Application Checklist

- Application Package includes the following:
 1. Completed Federal Fiscal Year (FFY) 2022/2023 State and Local Cybersecurity Grant Program (SLCGP) Application Coversheet.
 2. Completed Federal Fiscal Year (FFY) 2022/2023 State and Local Cybersecurity Grant Program (SLCGP) Project Application Form(s). **You must complete one form for each individual project.**
 3. Signatory Authority Form with required three (3) signatures for jurisdiction (available at <https://ready.alaska.gov/Grants>)
 4. Print-out of Jurisdiction's www.SAM.gov Entity Overview record displaying the jurisdiction's UEI Number
- Attach any applicable Memorandum of Understanding (MOU) or Memorandum of Agreement (MOA) related to the inter-agency project.

Jurisdiction:	City of Kotzebue
Responsible Borough: (if applicable)	Northwest Arctic Borough

Only four (4) projects per jurisdiction may be submitted.

Project Priority	Project Budget Category (drop-down options)	Project Title	Funding Request
1	Planning	Local Municipal Government Security Assessment	\$30,000.00
	Choose an item.		\$
	Choose an item.		\$
	Choose an item.		\$
Total Request			\$

Jurisdiction Point of Contact for Project Applications

Name: Teresa Baldwin
Address: PO Box 46, Kotzebue, AK 99752
Email Address: tbaldwin@kotzebue.org

Telephone Number: 907-412-3571
Fax Number:

Certification and Authorization to Submit Application

By signature below, the undersigned certifies and acknowledges:

The jurisdiction has a financial management system in accordance with the 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, §200.300-.309 *Standards for Financial and Program Management* and;

the jurisdiction complies with all local procurement policies and procedures and conforms to applicable state and federal law and the standards identified in 2 CFR Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, §200.317-.326 *Procurement Standards* to include having a written code of standards when using federal funds and;

the undersigned has been duly authorized by the jurisdiction to submit this application and will comply with the assurances, agreements, and/or special conditions set forth upon receipt of the grant award.

Jurisdiction Financial Officer

Printed Name:

Donna McConnell


Signature

Jurisdiction Signatory Official

Printed Name:

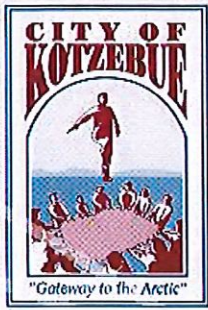
Mayor Saima Chase


Signature

Project Applications and Cover Sheet must be submitted electronically (in PDF format with complete signatures) by email to:

Division of Homeland Security and Emergency Management
Email: mva.grants@alaska.gov

Phone: (907) 428-7000 or 1-800-478-2337



CITY OF KOTZEBUE
RESOLUTION NO. 24-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE
AMENDING SECTION 3.05 - TYPES OF POSITIONS AND CLASSIFICATIONS AND
SECTION 3.25 - SPECIAL SALARY PROVISION OF THE CITY OF KOTZEBUE
PERSONNEL POLICY MANUAL ("PPM")

WHEREAS, Resolution 23-25, Exhibit B, adopted July 27, 2023, repealed the former Personnel Policy Manual (“PPM”), in its entirety, and enacted a new PPM;

WHEREAS, the PPM can be amended by a duly enacted Resolution of the City Council of the City of Kotzebue;

WHEREAS, Section 3.05 Types of Positions and Classifications is amended to add a new employee position and classification **Flexible Hour** as set in 6. below **bolded and underlined**:

1. Regular Full-Time. A full-time position is considered to be a part of the regular complement continuously needed for performing city services.
2. Regular Part-Time. A part-time employee is one who is occupying a position that regularly requires working at least 15 hours but less than 30 hour in a week. Those working less than 15 hours per week are not eligible for PERS (Alaska Public Employees Retirement Fund).
3. Temporary. A temporary employee is one who is occupying a position where the need for that position is for a specific duration and where the work to be performed may not normally exceed six months. A temporary employee may fill the vacancy created by an approved leave of absence or extended illness. An employee hired to fill a temporary position serves at the pleasure of the department head and/or City Manager and is subject to summary discharge by either the department head or the City Manager, with or without cause, without right of hearing or appeal and is an "at-will" employee.

4. At-Will. Employees in positions determined to be "at-will" serve at the pleasure of the City Manager and can be dismissed at any time, with or without cause. At-Will positions include the Police Chief, the Fire Chief, all Department Heads, and other positions determined as "at-will" as set forth in KMC 2.48.010(A)

5. Partially At-Will. Employees in positions determined to be "partially at-will" serve at the pleasure of the City Manager and can be dismissed at any time, with or without cause. Partially at-Will positions include City Clerk.

6. Flexible Hour. Employees in positions as determined by their respective Department Heads and with approval of the City Manager who work pre-determined, pre-scheduled flexible hours for extended periods of time.

WHEREAS,

Section 3.25 Special Salary Provisions is amended by deleting the present 4. in *[italics and brackets]* and replacing it with a new 4. **bolded and underlined:**

1. Part-Time Employees. Any employee regularly employed on a work schedule of less than full-time (as described in Section 3.05) shall be compensated at the hourly rate established by the City Manager, but not higher than that of full-time employees similarly situated (exclusive of benefits). Such employees may be advanced in pay based upon satisfactory service in the same manner as full-time employees. Regular part-time employees accrue leave on pro-rated basis.

2. Temporary Employees. A temporary employee (as described in Section 3.05) shall be employed initially at the hourly rate established by the City Manager, but not higher than that of full-time employees similarly situated (exclusive of benefits). Temporary employees shall be paid only for hours actually worked and shall not accrue leave, receive holiday pay, leave allowance, or other benefits.

3. Temporary Assignments. Employees may be assigned temporarily to perform duties of a higher classification for purposes of training and/or demonstration of skill leading to possible promotion, or to fill vacancies.

4. *[Deleted – Acting City Manager or Acting Department Heads will have a merit increase or pay adjustment at the rate of their immediate supervisor while acting or covering the position.]*

4. Acting City Manager or Acting Department Heads will be paid at a rate set by the City Manager.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue amends the City of Kotzebue PPM as set out herein, effective immediately with the passage of this Resolution.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21st of March, 2024.

CITY OF KOTZEBUE

Saima Chase, Mayor

[SEAL]

ATTEST:

Rosie Hensley, City Clerk