



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Agenda

February 01, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:

49401#

- I. **Call to Order**
- II. **Roll Call**
- III. **Invocation/Moment of Silence**
- IV. **Pledge of Allegiance**
- V. **Adoption of The Agenda**
- VI. **Introduction of Guest and Staff**
- VII. **Citizen Comments**
- VIII. **Correspondence**
- IX. **Unfinished Business**
 - a) Cape Blossom Road Update
 - b) Washeteria Update
 - c) Grain Capital Corporation (Cain Building) Discussion
 - d) Legislative Capital Project Priorities
- X. **New Business**
 - a) **ORDINANCE 24-01 ENTITLED:** "A CODE ORDINANCE REMOVING ALL SPECIFIC FEE REFERENCES FROM THE KOTZEBUE MUNICIPAL CODE AND PLACING SAME IN THE ANNUALLY ADOPTED FEE SCHEDULE."
 - b) **ORDINANCE 24-02 ENTITLED:** "A CODE ORDINANCE AMENDING KOTZEBUE MUNICIPAL CODE 2.48.010 NON-EXEMPT SERVICE -- EXEMPT SERVICE"
 - c) **RESOLUTION 24-01,** "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ADOPTING A RETIREMENT GIFT POLICY"

d) RESOLUTION 24-06, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE CREATION OF A NEW DEPARTMENT HEAD POSITION OF PLANNING DIRECTOR NUNC PRO TUNC EFFECTIVE JANUARY 8, 2024."

e) State of Alaska Revolving Fund (SRF) State Fiscal 2024

f) City of Kotzebue Scholarships

g) BDO 2022 Audit

h) AMLIP Signature Card

XI. Council Members Comments

Seat C: Joshua Hadley

Seat A: Ernest Norton

Seat G: Johnson Greene

Seat E: Kathleen Sherman

Seat D: Saima Chase

Seat F: Ariana Erlich

Seat B: Derek Haviland-Lie

Youth Representative: Finnian Sweeney

XII. Executive Session

a) City Manager Annual Review

XIII. Adjournment



CITY OF KOTZEBUE NOTICE

**MAYOR SAIMA CHASE HAS
SCHEDULED THE NEXT REGULAR
CITY COUNCIL MEETING FOR
THURSDAY, FEBRUARY 1, 2024 AT 5:15**

***IN THE COUNCIL CHAMBERS LOCATED AT
258 A Third Avenue***

THE PUBLIC IS ENCOURAGED TO ATTEND
FOR RESIDENTS WHO WANT TO PARTICIPATE TELEPHONICALLY CALL
1-800-315-6338 ACCESS CODE 49401#

Posted: 01-25-2024
City Hall/ City FB Page
KOTZ Radio
Department Heads
P.O.
Bank
A.C



**CITY OF KOTZEBUE
NOTICE**

**MAYOR SAIMA CHASE WILL INTRODUCE THE
FOLLOWING:**

FIRST PUBLIC HEARING FOR ORDINANCE 24-01

**ENTITLED: "A CODE ORDINANCE REMOVING ALL SPECIFIC FEE REFERENCES FROM THE
KOTZEBUE MUNICIPAL CODE AND PLACING SAME IN THE ANNUALLY ADOPTED FEE
SCHEDULE"**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

INTRODUCTION TO ORDINANCE 24-02

**ENTITLED, "A CODE ORDINANCE AMENDING KOTZEBUE MUNICIPAL CODE 2.48.010 NON-
EXEMPT SERVICE – EXEMPT SERVICE"**

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

RESOLUTION 24-01

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE
ADOPTING A RETIREMENT GIFT POLICY"**

RESOLUTION 24-06

**"A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE
APPROVING THE CREATION OF A NEW DEPARTMENT HEAD POSITION OF
PLANNING DIRECTOR *NUNC PRO TUNC* EFFECTIVE JANUARY 8, 2024."**

DURING THE REGULAR KOTZEBUE CITY COUNCIL MEETING

ON

February 1, 2024 at 5:15 p.m.

AT THE COUNCIL CHAMBER LOCATED AT

258 A THIRD AVENUE

THE PUBLIC IS INVITED TO ATTEND TELEPHONICALLY

1-800-315-6338 / 49401#

**For further information or a copy of this ordinance
contact the City Hall at 442-3401**

posted: 01-26-2024

Legislative Capital Project Priorities

<u>PROJECT TITLE</u>	<u>AMOUNT</u>
1. CAPE BLOSSOM PORT AUTHORITY & DEVELOPMENT	\$5,000,000
<ul style="list-style-type: none">• \$2.45 Million in PIDP• \$500,000.00 in State of Alaska Capital Project	
2. WATER & SEWER LINE IMPROVMENTS	\$TBD
<ul style="list-style-type: none">a. Replace Lift Station 9 & 12b. Swan Lake Loop Watermainc. Lagoon Water Service Loop Replacementd. Construct New Sewer Force Maine. Sewer Rehabilitationf. Lift Station 8 Rehabilitation	
3. WATER SOURCE IMPROVEMENTS	\$TBD
<ul style="list-style-type: none">a. Vortac Lake Damb. Devil's Lake	
4. MULTIPURPOSE BUILDING	\$6,500,000
5. LANDFILL CELL APPLICATION, LANDFILL OPEN NEW CELLS, LANDFILL CLOSURE & POST-CLOSURE CELL C/D	\$TBD
<ul style="list-style-type: none">• \$750,000.00 from NANA VEI	
6. EROSION SHORE PROTECTION AND ROAD REHAB	\$21,500,000
<ul style="list-style-type: none">• \$280,000.00 from VIF• \$50,000.00 from Alaska Community Foundation	
7. MUNICIPAL ROAD DUST ABATEMENT / ASPHALT PAVING	\$10,000,000
8. BIOMASS PLANT & BALER BUILDING	\$TBD
9. REFUSE CAR CRUSHER	\$TBD
<ul style="list-style-type: none">• Fully funded through VIF at \$275,000.00	



P.O. Box 46
Kotzebue, Alaska 99752

City Hall
(907) 442-3401

Police Dept.
(907) 442-3351

Fire Dept.
(907) 442-3404

Public Works
(907) 442-3401

February 1st, 2024

Dear Department of Corrections,

The City of Kotzebue would like to extend our gratitude to the State of Alaska for their continued partnership with us on the community jail funding. As you are aware, the City of Kotzebue services the Northwest Arctic with a facility for incarceration for 11 different communities. The facility holds 10 beds with a staff of 5 people while also being the facility for the Alaska State Troopers. It serves a region of nearly 32000 square miles, and is one of the largest regional jails in the state.

In 2023, the facility housed xx amount of people. To do this, our budget for the local municipality was \$1.7 million for all expenses associated with the jail. While the increase in funding last year met more of our needs, residents of Kotzebue are utilizing \$xx,xxx.xx amount of dollars to subsidize a facility that services 10 additional communities.

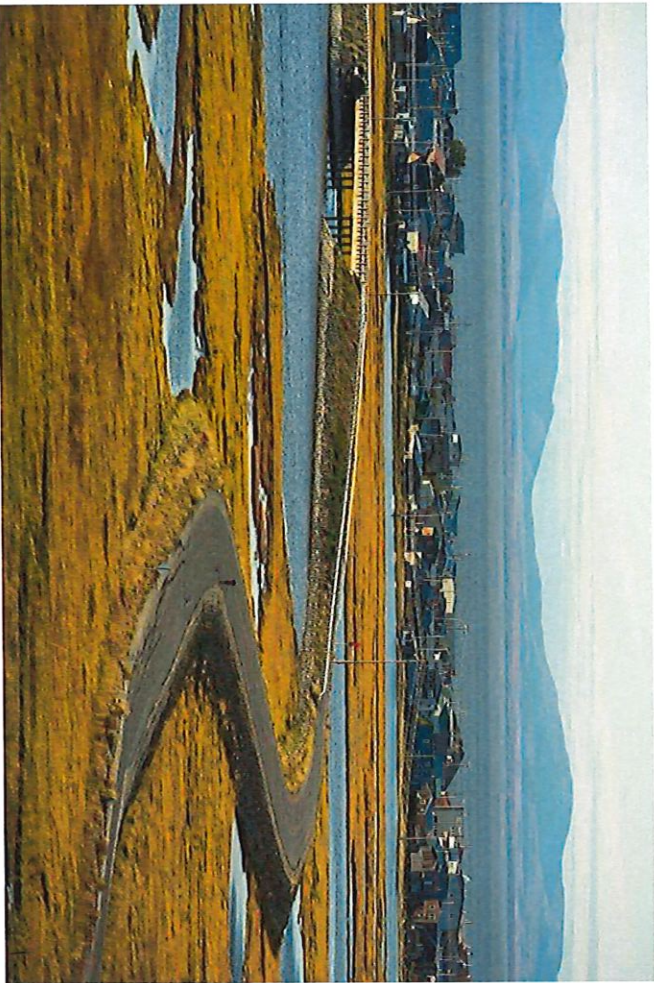
We are grateful for the partnership we have with the State of Alaska Department of Corrections and our legislative delegation who have prioritized public safety for our communities. We would like to request that the DoC allocate funds for FY24 based on the size of communities serviced and the extent of services provided. We believe the jail is one of many important parts of community and region safety, and that it should not go underfunded.

Thank you,

Saima Chase, Mayor
City of Kotzebue

CITY OF KOTZEBUE GATEWAY TO THE ARCTIC

Capital Project Priorities 2024



INTRODUCTION

Greetings,
It is with joy and pride that I extend our warmest welcome to you all. As the Mayor of City of Kotzebue, I am truly honored to witness the compilation of countless hours of hard work, dedication and collaboration that have gone into creating our capital project priorities. It serves as a testament to our shared history, our vibrant present, and our promising future.

This legislative book is more than a collection of images and words, it is a symbol of our unity, determination and our unwavering spirit to move the City of Kotzebue forward and into the future. Let this booklet be a catalyst for further growth and progress. Let us come together to build a better and brighter future for Kotzebue.

Cape Blossom Road and Port -- a visionary project that has been the topic of discussion for over three decades is becoming reality with funding support from state, federal and partner organizations. The journey was long and challenging but the shared understanding of lowering the cost of living for our residents has kept that dream alive. As a true Arctic Port, Cape Blossom Port would not only benefit residents of the City of Kotzebue but also the entire Northwest Arctic Borough. I am excited with the partnerships and tireless dedication; we are heading towards a new era of economic prosperity and boundless opportunities for the entire region.

Thank you for taking the time to meet with City of Kotzebue Council Members and Administration.
With Warm Regards,
Mayor Saima Chase

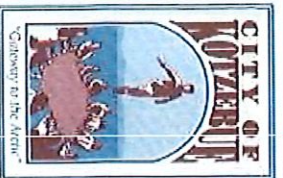
<p>City Council Members</p> <ul style="list-style-type: none"> • Mayor Saima Chase • Vice Mayor Derek Haviland-Lie • Ariana Erlich • Johnson Greene • Ernest Norton • Joushua Hadley • Kathleen Sherman 	<p>Contact</p> <p>Tessa Baldwin tbaldwin@kotzebue.org</p> 
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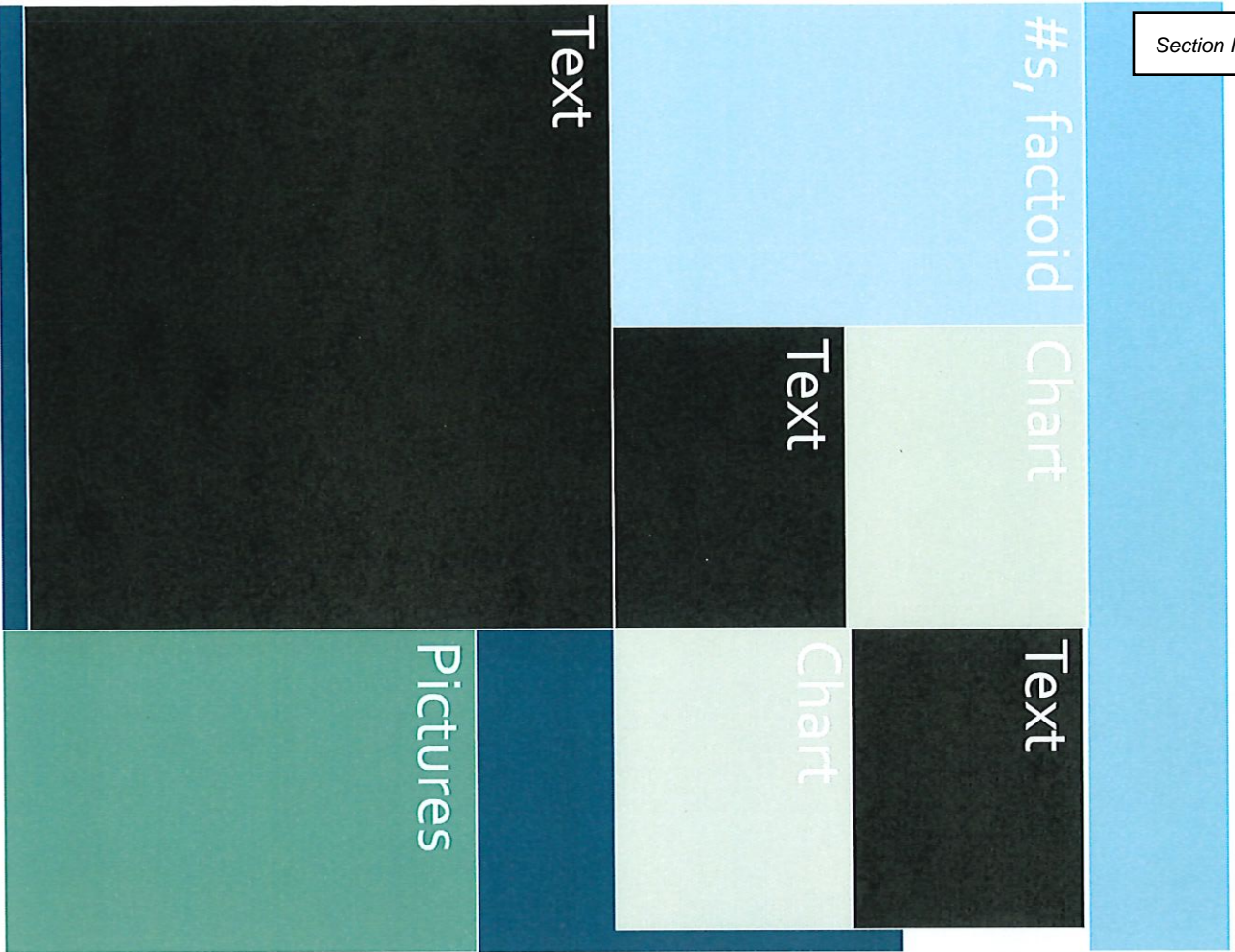
Pictured description

Map of all
4.85" x 8.5"

CAPE BLOSSOM PORT

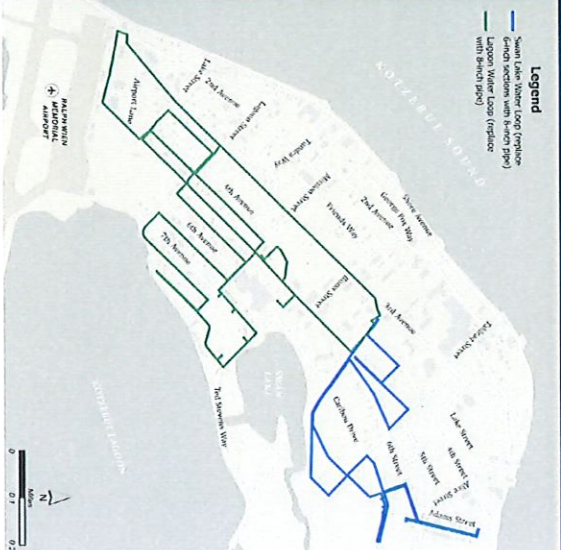
Picture

#s, factoid

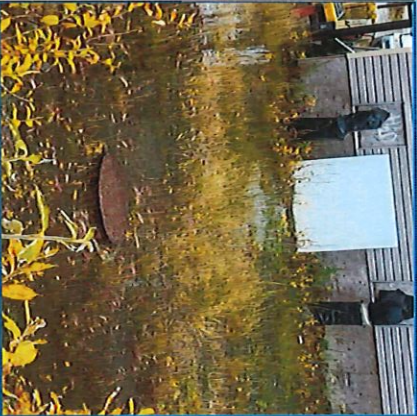


WATER & SEWER LINES

<p>Description</p> <ul style="list-style-type: none"> • Below-ground water and sewer system • Continuous water circulation for freeze protection 	<p>Community Resiliency</p> <ul style="list-style-type: none"> • Fewer service interruptions • Reduce water losses • Protect against future climate change
<p>Issues</p> <ul style="list-style-type: none"> • Climate change • Ground motion • Groundwater 	<p>Financial Benefits</p> <ul style="list-style-type: none"> • Reduce maintenance & repair • Reduce energy consumption • Reduce wastewater pumping with less Inflow & Infiltration • Reduce water leaks • Larger water mains reduce pumping costs
<p>Solutions</p> <ul style="list-style-type: none"> • Materials and methods to withstand ground motion • Operational changes for snow removal 	<p>Priority #1: Water Loops</p> <p>Swan Lake Loop (1990) & Lagoon Loop (1995):</p> <ul style="list-style-type: none"> • Undersized for length (Swan Lake—2.5 miles/Lagoon Loop—4.5 miles) • Frequent emergency repairs on main and service lines <p>Improvements</p> <ul style="list-style-type: none"> • Replace with 8" HDPE mains and new HDPE service lines for added resilience <p>Status: Preliminary Engineering Report expected 9/2024.</p> <p>Funding Request: \$27.5M</p>



IMPROVEMENTS



Priority #2: Sewer Improvements

Issues

- PVC sewer mains cracking
- Water infiltrating broken pipes
- Rocks getting in lift station pumps

Improvements

- Repair/replace sewer mains with more resilient materials and methods

Status:
Preliminary Engineering Report expected 9/2024

Funding Request: \$6.5M

Priority #3: Stormwater Management

Issues

- Snowmelt and flooding
- Entering manholes (see photo above), possibly broken pipes

Potential Improvements

- 24/7 operation of List Station 8
- New storm drains
- Operational changes for snow removal
- Increase capacity of LS8 & sewer main

Status:
Preliminary Engineering Report expected 9/2024

Funding Request: \$8.8M

WATER SOURCE

Community Health & Resilience

- Vortac Lake has been the backup water source for Kotzebue.
- Decommissioning Vortac Lake would leave Kotzebue without a secondary water source

Safety

- Recent safety inspections determined the dam is dangerous and recommend fixing or breaching the dam.
- Dam is no longer frozen.
- A dam failure could take out the City's raw water main.

Dam Facts

- Dam built in 1966
- Approximately 1,000 feet long and 10 to 12 feet high.
- Designed to be a frozen earthen dam supported on a foundation of frozen ground.



Full Reservoir: Until the early 2000s, the reservoir was maintained near capacity, allowing the City to have a backup water source.

Erosion & Permafrost Thaw: The high water levels and climate change (a 5° F rise in average annual temperature since 1992) has led to erosion of the dam and natural hillsides.

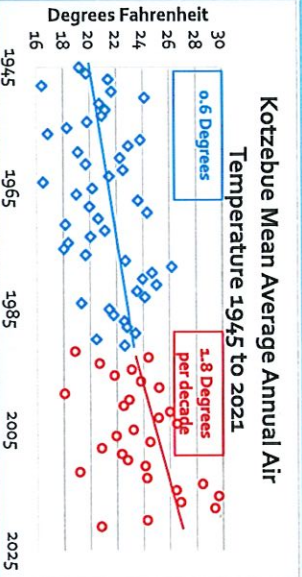


Lower Lake Level: Vortac Lake no longer serves as a backup water source. The City pumps water in the spring and summer months from Vortac lake to Devils Lake or WTP to lower lake levels to mitigate the risk of failure.

Erosion & Permafrost Thaw: The cracking is assumed to be a result of thaw of both the dam and the surrounding permafrost.

IMPROVEMENTS

- #1: Decommission Dam**
- Bathymetric survey of the lake
 - Terrestrial survey of the embankment and surrounding terrain.
 - Geotechnical drilling
 - Breach dam
- #2: Evaluate secondary water source alternatives**
- Test wells would be installed to estimate the feasibility of developing a water source in the thaw bulb under the lake
 - If the thaw bulb is not viable, the alternative of repairing the dam would be compared to developing a new water source at East of Devils Lake, 1.5 miles southwest of Devils Lake.



- Climate change**
- Temperature rising 3x faster than before 1992. See table to left.
 - Thawing permafrost threatens the built environment (water/sewer mains, dams, buildings, etc.)
 - Regional communities impacted by flooding, erosion, and other risks exacerbated by climate change. Kotzebue serves as hub for emergency operations
 - The conditions that the dam was designed for are no longer applicable

Funding request:

Figure—Cross

EMERGENCY SHELTER AND

- Regional Vitality and Resilience**
- Regional need for emergency shelter
 - Regional risk of Floods, Extreme Weather, and Wildland fires
 - Currently use school when needed
 - Expect to house up to 100 people for days to weeks from outlying villages
 - Emergency Operations Center
 - Search and rescue
- Community Health and Culture**
- Current Recreation Center building closed since 2018 due to unsafe conditions
 - Rec Center is in poor shape and needs to be demolished
 - No public gym available
 - Gym, office spaces
 - No ADA access to City meetings



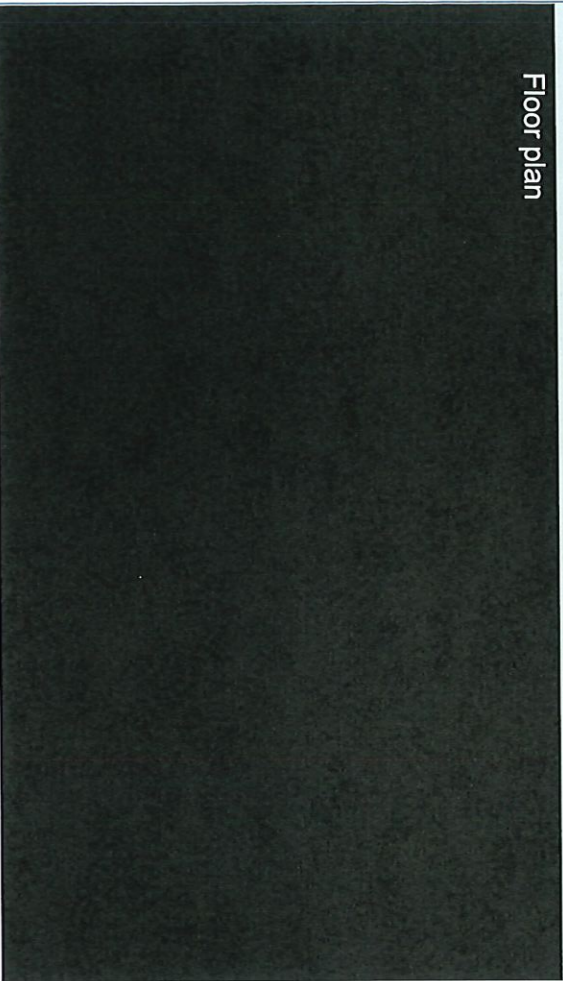
- Multi-Use Space**
- Recreation spaces do double duty for emergency shelter
 - Basketball court use as sleeping area emergency shelter
 - Workout rooms for children and families
 - Locker rooms
 - Kitchen
 - Storage space
 - Upstairs offices and meeting space
 - Search and Rescue—City public meetings
 - Onsite backup power and communications

MULTIPURPOSE BUILDING

Conceptual Figure

Status:
Funding Request:

Floor plan



LANDFILL: CONSTRUCTION

Figure—graphic of what C&D will look like w/ rest of landfill

Status:
Funding Request:

Cell 3A—summer 2024
 Cell 3B—Current site of material storage.
 Berms, fencing
 Connect with 3A.
 Maintain drainage

“Trash, and our ability to deal with it—while not a glamorous issue—is critical to everyone.”
 Lisa Murkowski



Picture description

Community Resiliency

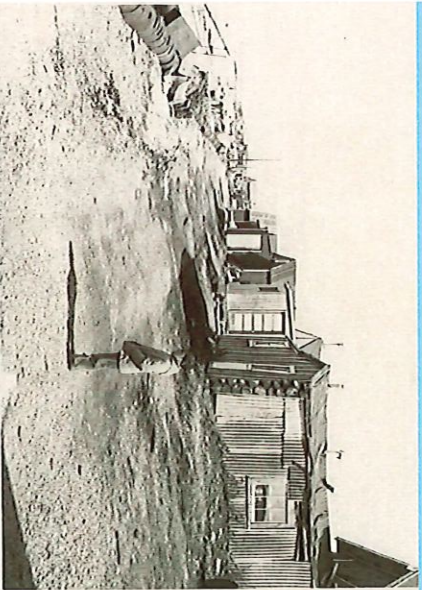
- Comply with state and federal regulations

Financial Benefits

- Reduce costs for construction and demolition by not having to ship waste outside of Kotzebue
- Simplify management of landfill by separating MSW from C&D
- Extend life of landfill

AND DEMOLITION CELL

COASTAL PROTECTION



Undated photo: Barrels being used as shore protection

Phase I

Alaska Dept. of Transportation & Public Facilities project included reconstructing and paving 4,400 feet of Shore Avenue, armorring the tidewater side of the road with a combination of sheet pile and large rock, installing street lighting, a sidewalk, space for parallel parking and a bicycle lane.

ISSUES:

Kotzebue lies on a sandy spit between the Kotzebue Sound and Kotzebue Lagoon. The community does not have natural protections against the strong Arctic storms and sea ice.

Severe fall storms, more common due to later ice formation, cause significant damage to the coastline, houses, and businesses.

Erosion has reduced road capacity, created unsafe driving conditions, and threatened residential and commercial buildings in this area.

During spring breakup, ice masses push up over the north shore damaging roads, homes, and businesses (see photos on next page).

STATUS: Completed in 2011
TOTAL COST: \$42 M (2011)

Maybe pictures of C&D stuff...



Picture description

PHASE II



Picture description

Diagram for schedule?



Phase II

Extend seawall to the north and east of Crowley Marine Docks to provide the City with protection from severe storms on the north side of the community.

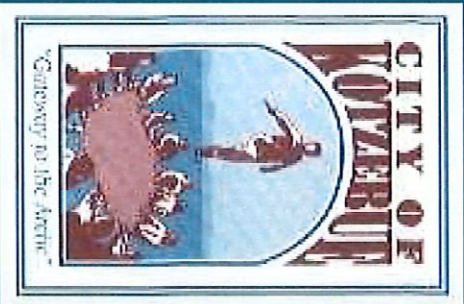
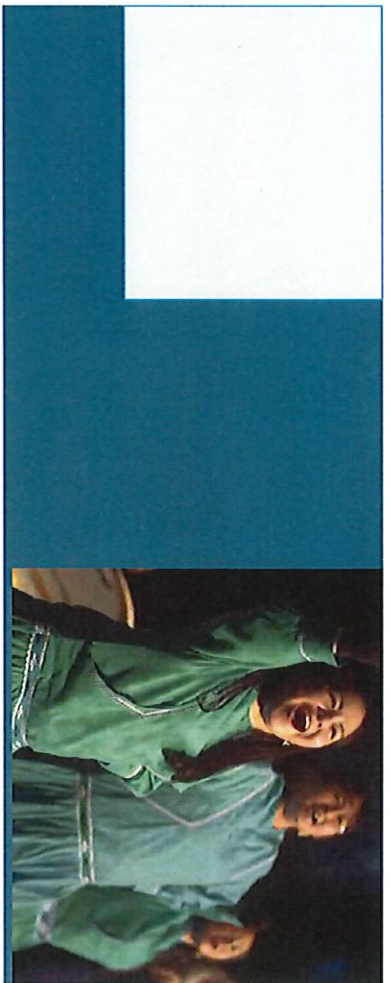
The coastal protection design would likely include both rip-rap revetment structures as well as sheet pile wall.

Important cultural sites, particularly the Tent City area, and commercial areas, such as the Drake barge landing, would not be protected so as to allow for continued and traditional use of these areas.

Status:

Funding Request:

Map of Phase 1 and Phase 2





**CITY OF KOTZEBUE, ALASKA
ORDINANCE NO. 24-01**

ENTITLED: “A CODE ORDINANCE REMOVING ALL SPECIFIC FEE REFERENCES FROM THE KOTZEBUE MUNICIPAL CODE AND PLACING SAME IN THE ANNUALLY ADOPTED FEE SCHEDULE”


BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

- Section 1.** This is a Code Ordinance.
- Section 2.** The current version of the Kotzebue Municipal Code (“KMC”) contains many fee references and penalty provisions that have not been revised or updated in decades. See, the KMC e-version at https://library.municode.com/ak/kotzebue/codes/code_of_ordinances.
- Section 3.** The City Council for the past several years has adopted a comprehensive fee and penalty schedule that updates, *inter alia*, the fees and penalties found in the current version KMC. These updated fees and penalties conflict with the fees and penalties in the current KMC.
- Section 4.** All the fees and penalties in the current KMC shall be replaced with an appropriate reference to the fee and penalty schedule that is adopted annually. A non-exclusive exemplar of the KMC fees and penalties to be repealed and replaced with an appropriate reference to the annually adopted fee schedule is attached hereto as Exhibit “A” and incorporated by reference herein. This will be an on-going process until all such fees and penalties references in the KMC are replaced accordingly.
- Section 5.** Pursuant to the Kotzebue Municipal Code, Section 1.12.030(B), this Ordinance shall become effective on February 1, 2024.

Ordinance No. 24-01 – Fees and Penalties Removed from KMC and Placed in Annual Fee Schedule
Page 2 of 2

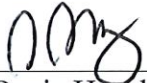
ENACTED this 18th day of January 2024.

CITY OF KOTZEBUE


Saima Chase, Mayor



ATTEST:


Rosie Hensley, City Clerk

ATTESTATION: I, Rosie Hensley, Clerk for the City of Kotzebue, hereby attest that the above Ordinance, No. 24-01, was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on February 1, 2024.

Published/Posted: January 11, 2024
Introduction: January 18, 2024
First Public Hearing: February 1, 2024
Passage: February 1, 2024

Attachments:

Exhibit "A" -- Exemplar of fees and penalties to be replaced in KMC [22]

KMC Citations from City Planner for Ordinance 24-01

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

11.04.650 Appraisal—Deposit.

Each class III preference right claimant shall deposit with the city clerk the an amount as set forth in the annual fee schedule adopted by the City Council sum of fifty dollars to cover the cost of appraisal. Any amount exceeding this shall be charged to the applicant, and any surplus shall be returned to him.

(Prior code Ch. 14 § 13-31).

15.08.080 Permit—Application—Fees.

Application for a permit shall be made upon suitable form provided by the city building official. Such application shall be accompanied by fees as follows:

Unit	Amount
Soil or vent stack (per stack per floor on 1st floor)	\$1.00
Soil or vent stack (per above 1st floor)	.25
Each inside conductor	1.00
Each house or building cover	1.00
Each water closet	1.00
Each bathtub	1.00
Each shower bath	1.00
Each sink	1.00
Each drinking fountain	1.00
Each refrigerator	1.00
Each sanitary cuspidor	1.00
Each urinal	1.00
Each slop sink	1.00
Each floor drain	1.00
Each sand trap	1.00
Each bar connection	1.00
Each soda fountain	1.00
Each wash rack	1.00
Water distribution pipes	1.00
Each lavatory	1.00
Each water softener	1.00
Each boiler	1.00
Each plumbing fixture, receptacle, device, or appliance which is supplied with water or which receives or discharges liquids or liquid-borne wastes, with or without discharge into any drainage system with which they may be directly or indirectly connected; or any rough opening for future connection	1.00
Each sewer permit	1.00
Each sewer saddle installation	50.00
Each head of sprinkler system	.25.

KMC Chapter 15.08 Plumbing Code Suspended by Ordinance 92-04

15.08.090 Permit—Term.

All permits issued under this chapter shall expire by limitation and become null and void one year from date of issue. A permit may be renewed for an additional period of twelve months for the sum of one dollar, provided

(Supp. No. 13, Rev.)

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

Suspended by Ordinance 92-04

that no changes have been made or are planned to be made in the original plans and specifications. All permits, regardless of other provisions, will expire automatically after a period of two years. After such period of time, a new permit shall be required.

(Prior code § 10.10.050(a)(part)).

(Prior code § 10.10.050(c)).

15.08.190 Violation—Penalty.

Any person violating any provision of this chapter is guilty of a misdemeanor and upon conviction shall be punishable by a fine of not more than one hundred dollars or by imprisonment of not more than ten days, or by both fine and imprisonment.

(Prior code § 10.10.080).

17.48.040 Building permit fees.

A. The building permit fee shall be as shown in Table 3-A on page 16 of the Uniform Building Code, 1985 Edition, published by the International Conference of Building Officials (ICBO), 5360 South Workman Mill Road, Whittier, California 90601, subject to the following modifications:

- 1. That the first one hundred thousand dollars of any new construction project will be exempt from consideration;
- 2. That the first fifty thousand dollars of any renovation, remodel, repair or restoration will be exempt from consideration;
- 3. That any project for which the fee is determined by Table A(1) or (2) of this section shall be subject only to a fee of six percent of the total fee.

B. At the time of application, the applicant shall pay a fee of sixty-five percent of the total building permit fee.

C. At the time of issuance, the applicant shall pay the remaining thirty-five percent of the building permit fee. Payment shall be made of the remaining thirty-five percent of the building permit fee in installments for utility charges or deposits.

D. Any applicant who is in the plan review process may do so upon payment of the plan review fee. The plan review fee will be made by the applicant at the percentage of the work completed of the plan review. The administrative charge shall be final.

E. Following issuance of a permit, an applicant who decides to abandon the work for which the permit was intended prior to the start of construction shall apply to the administrative official for refund of the thirty-five percent of the building permit fee and a twenty-five dollar administrative charge.

(Ord. 85-11, 1986).

17.56.010 Misdemeanor penalty.

A person who violates any provision of this title is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than an amount as set forth in the annual fee schedule adopted by the City Council. five hundred dollars.

(Ord. 80-14 § 1 (part), 1980: prior code § 13.10.050(a)).

Covered in sections/citations from Public Works Director

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

17.56.020 Civil action.

- A. The city or any aggrieved person may bring a civil action to enjoin any violation of this title, and the violation of any term or condition of any entitlement approved under this title, and to obtain damages for any injury the plaintiff suffered as a result of the violation.
- B. In addition to injunctive and compensatory relief, each violation shall be subject to a civil penalty not to exceed an amount **as set forth in the annual fee schedule adopted by the City Council. five hundred dollars.**
- C. An action for injunction under this section may be brought notwithstanding the availability of any other remedy.
- D. Upon application for injunctive relief and the finding of an existing or threatened violation, the Superior Court shall enjoin the violation.

(Ord. 80-14 § 1 (part), 1980: prior code § 13.10.050(b)).

18.05.130 Enforcement, violations and penalties.

- A. General.
 - 1. It shall be the duty of the public works director, city planner and the planning commission to apply these requirements and to bring to the attention of the city manager, city attorney, or their designated agents, any violations of these regulations.
 - 2. No owner, or agent of the owner, of any parcel of the land located in a proposed subdivision shall transfer or sell any part of the parcel before a final plat of the subdivision has been approved by the planning commission in accordance with the provisions of this title and the regulations adopted under this title.
 - 3. No building permit shall be issued for the construction of any building or structure located on a lot or plat subdivided or sold in violation of the provisions of these regulations, nor shall the city have any obligation to issue a certificate of occupancy, if applicable, or to extend utility services to any parcel created in violation of these regulations.
- B. Violations and Penalties. Any person who violates any provision of this title or the regulations adopted pursuant to this title shall be subject to a fine of not more than five thousand dollars, for each separate violation. Each day a violation continues shall be deemed a separate violation and will be subject to the fine on a per day basis, not to exceed **an amount as set forth in the annual fee schedule adopted by the City Council five thousand dollars per day,** per violation. The amount of the penalty shall be set by the city manager after consultation with the city attorney. The amount of any fine imposed shall be based upon the nature of the violation, the public interest sought to be protected and after taking into account the ability of the person to pay the fine imposed. Any person to whom a fine is assessed may appeal the assessment and/or amount of the fine to the planning commission.
- C. Civil Enforcement. Appropriate actions and proceedings may be taken in law or in equity to prevent any violation of these regulations to prevent unlawful construction, to recover damages, to restrain, correct or abate a violation and to prevent illegal occupancy of a building, structure or premises. These remedies shall be in addition to the penalties described above. Full, actual, reasonable, attorney's fees and costs for such civil enforcement shall be paid to the city by the offending party.

(Ord. No. 10-03, § 3(Exh. A), 1-21-2010)

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

18.014 Fees.

Fees charged for the review and recording of plats shall be non-refundable and shall be paid in full when an application is submitted to the City. The schedule of fees required by the City of Kotzebue shall be as follows:

Major Subdivision Preliminary Plat: **as set forth in the annual fee schedule adopted by the City Council. \$250.00**

Major Subdivision Final Plat: **as set forth in the annual fee schedule adopted by the City Council. \$100.00**

Minor Subdivision Preliminary Plat: **as set forth in the annual fee schedule adopted by the City Council. \$150.00**

Minor Subdivision Final Plat: **as set forth in the annual fee schedule adopted by the City Council. \$100.00**

Alteration or Replat, including Vacation of Right-of-Way: **as set forth in the annual fee schedule adopted by the City Council. \$150.00**

Minor Lot Consolidation & Exempted Replats: **as set forth in the annual fee schedule adopted by the City Council. \$150.00**

Abbreviated Plats & Waivers: **as set forth in the annual fee schedule adopted by the City Council. \$150.00**

Variance Applications—Regular Meeting: **as set forth in the annual fee schedule adopted by the City Council. \$200.00**

Variance Applications—Special Meeting: **as set forth in the annual fee schedule adopted by the City Council. \$300.00**

Vacation: **as set forth in the annual fee schedule adopted by the City Council. \$200.00**

In addition, the applicant shall pay the actual, full costs of any recording fees/expenses, professional advice fees, required under these regulations, and all other fees and expenses incurred in the application process. If a special or emergency meeting of the Planning Commission is requested or required for the processing of a major subdivision application, pursuant to Chapter 18.200 of these Regulations, the applicant shall pay any costs incurred as a result of scheduling and conducting such a special/emergency meeting including, but not limited to, those expenses mandated by KMC § 17.36.050. Failure to pay or pre-pay these fees/expenses, if so required, shall result in denial of any related application(s) or revocation of previously-approved application(s).

**KMC
Citations
from
KPD Chief
for
Ordinance
24-01**

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

6.04.020 - License—Required—Fee.

A. Every dog within the city of Kotzebue over six months old or weighing over twenty pounds shall be subject to a one-time license fee of ~~five dollars~~ **as set forth in the annual fee schedule adopted by the City Council.**

B. Persons owning five dogs or less shall obtain a license in the sum of ~~five dollars~~ **as set forth in the annual fee schedule adopted by the City Council** per dog.

C. Persons owning six dogs or more shall obtain a kennel license from the city for ~~thirty dollars~~ **in an amount as set forth in the annual fee schedule adopted by the City Council.**

6.04.030 - Penalty for violation—No license.

Failure to have the license referenced above, in Section 6.04.020, shall result in a civil fine **as set forth in the annual fee schedule adopted by the City Council** of ~~twenty dollars~~ **in addition to the five dollar** license fee **as set forth in the annual fee schedule adopted by the City Council.** After ninety days, the city shall start the collection process to secure a judgment and the monies due the city with all fees and costs for such action to be borne by the dog owner.

6.04.050 - Unattended animals prohibited—Animals prohibited at schools or parks—Immediate destruction of loose animals—Destruction of mad or vicious animals.

A.No animal may run at large within the city. No person having charge or control of an animal may permit the animal to run at large within the city.

B.The owners of animals shall not permit the animals to be present outdoors, whether at large or restrained, within the boundaries of any school or any playground owned or maintained by the city.

C.No animal shall be tethered outside any place open to the public, such as stores, public facilities or buildings open to the public.

D.If, after diligent effort, the animal control officer, as defined in Section 6.04.010.B., is unable to capture an at large animal, whether licensed or unlicensed, the animal control officer may immediately destroy the animal. If an animal so destroyed is found to be licensed, the owner shall be promptly notified.

E.Any person wishing to have his animal(s) destroyed by the animal control officer may do so upon payment of ~~fifty dollars~~ **as set forth in the annual fee schedule adopted by the City Council** to the animal control officer, accompanied by a signed affidavit stating that the animal to be destroyed has not bitten a human or another animal within ten days.

F.The animal control officer is authorized to destroy, summarily, any dog loose and at large in the city if the dog does not carry and exhibit a current license tag.

G.The animal control officer is authorized to destroy, summarily, any dog loose and at large in the city if said dog is escaping from a reasonable attempt by said officer to capture said dog, or if said dog shows signs of aggression toward the animal control officer sufficient to place said officer in reasonable apprehension of bodily injury.

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

H. Upon delivery of a dog to the City Pound when no additional facilities exist for the confinement of more animals, the animal control officer shall destroy, summarily, whichever dog has been confined at the City Pound for the longest period of time, for purposes of providing a place to confine the newly-captured dog. Said summary destruction shall occur notwithstanding the provisions for otherwise allowing a period for redemption.

I. Nothing in this section is intended to restrict the animal control officer from immediately destroying animals that pose a menace or immediate danger to inhabitants of the city.

J. To the extent this section may conflict with other sections of this chapter, the provisions of this section shall govern.

6.04.051 - Penalties for violations.

Unless specified otherwise in this chapter, violations of any provisions of this chapter shall be subject to the following penalties within any given twelve-month period:

A. First offense: **fifty dollars as set forth in the annual fee schedule adopted by the City Council.**

B. Second offense: **one hundred dollars as set forth in the annual fee schedule adopted by the City Council.**

C. Third offense: **one hundred and fifty dollars as set forth in the annual fee schedule adopted by the City Council.**

D. Fourth and subsequent offenses: seizure of animal and humane disposal, if necessary.

The owner shall be responsible for all fines, including fees and costs for collection procedures if pursued by the city.

6.04.080 - Redemption by owner—Fees.

Any animal impounded hereunder may be reclaimed as provided in this chapter upon payment by the owner to the animal control office or his subordinates, the sum of **fifty dollars as set forth in the annual fee schedule adopted by the City Council** in the case of each animal having been properly licensed or vaccinated under this chapter, plus the additional sum of **ten dollars as set forth in the annual fee schedule adopted by the City Council** for each day or part of a day such animal is kept. Second or subsequent impoundment of an animal shall require an enhanced penalty as set out in Section 6.05.051 in addition to the impound fees listed above. Fifty percent of the fees of this section may be waived if the owner of the animal at large contacts the animal control officer prior to impound and informs the officer that the animal is loose.

6.04.100 - Surrender of dogs by owner for disposal.

The animal control officer may accept dogs from their owners for humane disposal. The wishes of the owner as to disposal shall be followed and no dog delivered for disposal shall be released. Animals so left with the animal control officer shall require payment of a **fifty-dollar fee as set forth in the annual fee schedule adopted by the City Council** for one dog and a **ten-dollar fee as set forth**

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

in the annual fee schedule adopted by the City Council for each additional dog left at the same time.

6.04.230 - Immunization—False proof.

It is a violation subject to a ~~three hundred dollar~~ civil fine as set forth in the annual fee schedule adopted by the City Council for any veterinarian or other person to give, issue or transmit any purported proof, tag or certificate for rabies immunization not actually given to the dog for which proof, tag or certificate is given.

6.04.300 - Penalties for violations regarding vicious animals and animals that attack other animals and people.

A. Any vicious animal:

1. Whose owner or keeper does not secure and/or keep in place the liability insurance coverage required in accordance with Section 6.04.045.A.1. of this chapter; or

2. Which is not maintained on property with an enclosure; or

3. Which shall be outside of the dwelling of the owner or keeper, or outside of any enclosure except as provided in Section 6.04.240, shall be confiscated by an animal control officer and destroyed in an expeditious and humane manner. In addition, the owner or keeper shall pay all monies due for violations as required by this chapter.

B. If any animal shall, when unprovoked, kill, wound or worry or assist in killing or wounding any animal the owner or keeper of said dog shall pay all monies due for violations as required by this chapter and the animal control officer shall confiscate and humanely destroy said animal.

C. If any animal shall, when unprovoked, attack, assault, wound, bite or otherwise injure or kill a human being, the owner or keeper shall pay all monies due for violations as required by this chapter, an additional fine of ~~three hundred dollars~~ as set forth in the annual fee schedule adopted by the City Council and the animal shall be humanely destroyed by the animal control officer.

10.12.010 - Impoundment—Release.

A. Whenever any vehicle is located or left standing upon any street or alley right-of-way in violation of the provisions of this title or any rule or regulation adopted pursuant thereto, or whenever any vehicle is found to be mechanically unfit to operate upon the street or alley, or whenever the driver of any vehicle is impaired or is taken into custody by an officer for an offense involving either driving while under the influence of intoxicating liquor, reckless driving, negligent driving, or any felony, such vehicle may be removed from the city streets or alleys and may be impounded at a place to be designated by the police chief. The police shall in the proper case and whenever any other provision of this code is violated, cause a complaint to be filed against the person committing such offense.

B. When the owner or authorized representative of the owner of the vehicle claims the same, he shall be informed of the nature and circumstances causing the impoundment of such vehicle and to obtain release thereof shall pay all towing charges actually incurred and in addition shall pay a

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

storage fee of ~~one dollar~~ as set forth in the annual fee schedule adopted by the City Council per day or fraction thereof that such vehicle remains impounded after the first twenty-four hours. If the operator or owner of the vehicle, upon hearing before the court, is found not guilty of the violation of which he is charged, or if the case is dismissed, the impounded vehicle shall be released immediately to the owner or operator of such vehicle, released from the charges, and if the charges have been paid they shall be refunded. If found guilty by the court, any fine imposed under the provisions of the appropriate section of this title shall be in addition to the towing and storage charges herein prescribed.

10.04.030 - Infraction.

A violation of the traffic code of the city pursuant to any local traffic ordinance and pursuant to Section 10.05.010.A., above, is an infraction within the terms of AS 28.90.010 and is punishable by a fine not to exceed ~~three hundred dollars~~ an amount as set forth in the annual fee schedule adopted by the City Council.

9.03.010 - Monthly monitoring fees.

A. City police department shall monitor fire alarms and burglar/intrusion alarms.

B. Fire alarms and burglar/intrusion alarms shall be monitored for a fee of ~~fifty dollars~~ as set forth in the annual fee schedule adopted by the City Council a month for each station.

9.03.020 - False alarms fee.

A charge of ~~one hundred dollars~~ an amount as set forth in the annual fee schedule adopted by the City Council shall be made to the occupant of any dwelling or owner of any commercial building or other structure for every response to a false alarm in excess of two per calendar quarter for any residence, building, structure, or lot.

5.08.110 - City issued chauffeur's permit.

A. No person shall drive a taxicab or motor bus, and no person shall permit any person to drive any such vehicle within the city, unless such driver shall first have obtained a city issued chauffeur's permit as defined under the provisions of this chapter.

B. Each applicant for a chauffeur's permit shall comply with the following conditions prior to the issuance of such a license:

- 1. The applicant must possess a valid motor vehicle driver's license issued by the state of Alaska;
- 2. The applicant must furnish proof that he/she is eighteen years of age or older;
- 3. Each applicant shall fill out a form for a chauffeur's permit provided by the city. This sworn statement will be kept on file by the chief of police and may be inspected at any reasonable time by an interested party;

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

4. Each applicant for a chauffeur's permit shall file a full set of his/her fingerprints with the chief of police, together with two photographs of himself /herself taken within thirty days prior to the date of the application, and one of such photographs shall be filed by the chief of police with the application as provided in subsection (B)(3) of this section, and the other shall be affixed to any chauffeur's permit issued by the city to the applicant;

5. Each applicant for a chauffeur's permit as defined in Section 5.08.005 shall at the time of making his/her application or at such time as may be designated by the chief of police, undergo an examination by the chief of police, or by his/her designee, concerning the traffic laws of the state of Alaska, rules of the road, the operation of motor vehicles and the geography of the city, including the location of streets and well-known buildings. Such examination may be oral or in writing, or partly oral or partly in writing, as the chief of police may designate. The applicant may, likewise, at the discretion of the chief of police, be required to undergo an actual road test to determine his/her driving ability, and to demonstrate his/her skill and ability to safely handle a motor vehicle, such test to be given under the supervision of the chief of police or his/her designee;

6. The applicant shall deposit a fee of **ten dollars** as set forth in the annual fee schedule adopted by the City Council with the city clerk.

4.06.040 - Penalty.

A. Persons found in violation for the first time shall be provided a one-time, written warning with conditions in lieu of a citation. The warning shall be conditioned on such person attending and successfully completing an alcohol education program approved by the city. All costs and expenses for such alcohol education program shall be paid by the person committing the violation. Failure to timely complete the city-approved, alcohol education program shall result in the issuance of a citation. Successful and timely completion of the alcohol education program shall result in no further enforcement of the violation giving rise to the warning. Successful and timely completion shall be done within ninety days of the warning.

B. Any person violating the provisions of this section shall pay a fine of **one hundred fifty dollars** as set forth in the annual fee schedule adopted by the City Council for the first offense. A second violation will be assessed a fine of **three hundred dollars** as set forth in the annual fee schedule adopted by the City Council and result in suspension of the person's permit, if any, issued pursuant to Chapter 4.02 and/or Chapter 4.03 for a period of six months and payment of a **two hundred dollar** of an administrative fee as set forth in the annual fee schedule adopted by the City Council before a permit is reissued. A third violation will be assessed a fine of **five hundred dollars** as set forth in the annual fee schedule adopted by the City Council and result in a five-year revocation of the person's permit, if any, issued pursuant to Chapter 4.02 and/or Chapter 4.03 and payment of a **three hundred dollar** of an administrative fee as set forth in the annual fee schedule adopted by the City Council before a new permit is issued. These fines and administrative fees are separate and apart from any fines and fees set out in Chapter 4.02 and/or Chapter 4.03 and the regulations adopted pursuant thereto.

Exemplar of KMC sections to be amended by Ordinance 24-01 [non-exclusive]

10.13.020 - Penalties.

A. Vehicles remaining within a limited parking zone beyond the specified limitation shall constitute a violation. Owners of vehicles left in a limited parking zone beyond the parking limit may be cited and fined **as set forth in the annual fee schedule adopted by the City Council** ~~up to twenty five dollars~~ per violation. This section shall apply whether or not the owner was responsible for parking the vehicle.

B. Vehicles parked in violation of this section shall be subject to impoundment as provided in Section 10.12.010 et seq.

10.22.050 - Fines.

A. Any minor and/or the minor's parent or guardian cited for a violation of KMC Section 10.22.010 is guilty of an infraction and is punishable by a fine of:

1. **As set forth in the annual fee schedule adopted by the City Council** ~~Twenty five dollars~~ for a first offense;
2. **As set forth in the annual fee schedule adopted by the City Council** ~~Fifty dollars~~ for a second offense;
3. **As set forth in the annual fee schedule adopted by the City Council** ~~Seventy five dollars~~ for a third offense;
4. **As set forth in the annual fee schedule adopted by the City Council** ~~One hundred dollars~~ for a fourth offense, and each one thereafter.

KMC Citations from City Manager for Ordinance 24-01

3.20.170 Sales tax licensing.

- A. No person may engage in any retail sales transaction as a seller within the city without first procuring an annual sales tax license from the city finance department. A new business shall apply for a sales tax license not later than ten days after the date of commencing business or opening additional places of business. Existing businesses which have sales tax licenses shall apply for renewal of their sales tax licenses by June 30th of each year.
- B. An application for a sales tax license shall include the name of the applicant; the mailing, residential, and business addresses of the applicant; certification by the applicant that he or she has not had any business license or tax license suspended or revoked within six months prior to the date of the application; proof of compliance with all applicable state and federal licensing and registration requirements; and such other information as the finance director may deem reasonably necessary for the proper administration of this chapter. The information contained in the application shall be submitted under oath or affirmation of the applicant.
- C. No sales tax license shall be issued to or renewed for a person who is required to have a state business license registration or permit, until that applicant submits evidence (1) that he or she has in his or her possession, or has applied for, the state business license, registration or permit; and, (2) that all license, registration and permit fees have been paid current. A licensee, registrant or permittee whose fee falls due annually shall have thirty days after the due date in which to submit proof that the state license, registration or permit has been obtained. No sales tax license may be issued to or renewed for a person owing a judgment, delinquent taxes or a utility bill to the city, except by terms and conditions established in each such case by the finance director, with approval of the city manager.
- D. There shall be a fee **as set forth in the annual fee schedule adopted by the City Council.** ~~of fifty dollars~~ with the original application for the sales tax license. The license shall be renewed annually upon payment of a fee **as set forth in the annual fee schedule adopted by the City Council** ~~of fifty dollars~~ and completion of a renewal form, as provided by the finance director. The sales tax license shall be non-transferable and non-assignable and must be surrendered to the finance director by the holder of the sales tax license when the business ceases to do business at the location named therein. If the business is continued at the same location but there is a change in its form of organization, such as from a single proprietorship to a partnership or a corporation, the admission or withdrawal of a partner, or any other change, the seller making such change shall surrender his old city sales tax license to the city for cancellation. The successor seller is required to file a new application for a city sales tax license, and, upon receipt of a proper application properly executed, a new city sales tax license will issue to such successor seller. When there is a change of location for the seller's place of business, a new sales tax license is required, showing the new address.
- E. The business license of any seller will be suspended when such seller fails to pay delinquent taxes, penalties, administrative costs, and interest within thirty days after notice of delinquency is given or mailed, or if the seller has failed to comply with the seller education requirements of this chapter, provided such seller shall be afforded due process before license suspension. It is an ordinance violation for a seller to engage in sales without a current city business license or to engage in sales when such license is suspended. Each seller who obtains or should obtain a city business license in accordance with this chapter and this code consents to the inspections of his state business license tax returns and so much of his federal income tax returns as necessary in order to facilitate the accomplishment of the provisions and objectives of this chapter.
- F. The city sales tax license must be prominently displayed at the place of business of every seller. Any seller who has no regular place of business shall display such license on request.
- G. Before issuing, or re-issuing, a sales tax license to a seller, the city may require the applicant to post a bond, furnish a statement of net worth, or furnish additional security to insure the full and prompt payment of taxes to be collected under this chapter.

(Ord. 04-10 § 2 (part), 2004).

3.40.080 License fee [Excise tax on cigarettes and tobacco products]

For each license issued under this chapter and for each renewal, the fee is as set forth in the annual fee schedule adopted by the City Council is one hundred dollars per year, except for calendar year 2015, for which the fee is fifty dollars.

(Ord. No. 15-11 , § 1(Exh. A), 6-4-2015)

5.08.130 Renewal or cancellation of a chauffeur's permit.

- A. Chauffeur's permits must be renewed each year, and such renewed permits shall cover the period from January 1 to December 31. Such renewal of permits shall be granted upon payment of a fee **as set forth in the annual fee schedule adopted by the City Council of five dollars** and without further re-examination, unless provided as follows: the chief of police may require that any applicant for a renewal permit, as provided here, be re-examined upon any or all of the matter as set forth in Section 5.08.110 of this code prior to the issuance of a renewal permit.
- B. Should the holder of a chauffeur's permit fail to renew such permit for a period of one year after the expiration date of the previously issued permit, then such holder, in order thereafter to receive a chauffeur's permit, shall be re-examined as provided in Section 5.08.110 of this code, and pay the fee **as set forth in the annual fee schedule adopted by the City Council of ten dollars** as hereinabove provided.
- C. Any chauffeur's permit issued by the city may be revoked by the chief of police after a hearing held before the city manager and finding by such city manager that the applicant has:
 - 1. Made willful, false statement when applying for a chauffeur's permit;
 - 2. Been found to have been under the influence of drugs or intoxicating liquor while on duty as a driver or chauffeur of any taxicab or motor bus within the city; or
 - 3. Been convicted in any court in the state of Alaska for operating a motor vehicle while under the influence of intoxicating liquor or of reckless driving, or boot-legging while engaged in the operation of any taxicab or motor bus.
- D. Upon any revocation of a chauffeur's permit, the permittee shall not be entitled to apply for another chauffeur's permit for at least six months after the date of revocation and shall pay the same fee and undergo the same examination as a new applicant.

(Ord. 03-11 § 3 (part), 2003).

**KMC
Citations
from
Public Works Director
for
Ordinance
24-01**

12.12.030 Fee—Deposit [Excavations]

In addition to paying a fee as set forth in the annual fee schedule adopted by the City Council of ten dollars the applicant shall deposit with the city, in cash, certified check or other security acceptable to the director of public works, a sum equal to the contract plus fifteen percent, including excavation costs, costs of installing the underground utility line, backfilling, compaction of backfill, inspection and testing. Such sum shall be deposited to the city clerk and shall be held by the city until all work is accepted by the director of public works or his authorized representative; provided, however, that the city manager, on the recommendation in writing of the director of public works, may waive the requirement of security deposit for such persons, firms or corporations who have during the previous year promptly performed all the work required in Section 12.12.040 in a manner satisfactory to the director of public works.

(Prior code § 12.05.090(c)).

12.20.070 Fees [Camping]

- A. Camping permit fees shall be as set forth in the annual fee schedule adopted by the City Council ~~one hundred dollars~~, except that senior citizens qualifying for tax exempt status under Section 3.20.050 shall be charged as set forth in the annual fee schedule adopted by the City Council. ~~fifty dollars~~.
- B. In the event the city is required to move personal property from the camping area the permit holder shall be charged for the actual costs incurred. If charges are not paid prior to the beginning of the next camping season, the permit holder will not be entitled to utilize the camping area.

(Ord. 96-13 § 1, 1996: Ord. 91-8 § 2, 1991: Ord. 90-8 § 3, 1990: Ord. 78-98 § 1 (part), 1978: prior code § 3.15.100).

15.04.130 Violation—Penalty [Dangerous structures]

Any person who is the owner of, or is in possession of, or in responsible charge of any building or structure which is a fire hazard, a health hazard or a public nuisance within the city, and who knowingly suffers or permits any such building or structure to be or remain a fire hazard, a health hazard or a public nuisance shall, upon conviction thereof, be fined not to exceed **an amount as set forth in the annual fee schedule adopted by the City Council** ~~one hundred dollars~~ or imprisoned not to exceed ten days, or both fined and imprisoned, in the judgment of the court. Each day on which any violation is allowed to continue shall be considered a separate offense and is punishable as such.

(Prior code § 10.05.090).

15.28.190 Violation—Penalties [Flood Plain Management]

- A. A person who violates any provision of this chapter is guilty of a misdemeanor and upon conviction is punishable by a fine of not more than **an amount as set forth in the annual fee schedule adopted by the City Council. ~~five hundred dollars;~~**
- B. 1. The city or any aggrieved person may bring a civil action to enjoin any violation of this chapter, and the violation of any term or condition of any entitlement approved under this chapter, and to obtain damages for any injury the plaintiff suffered as a result of the violation. In addition to injunctive relief, each violation shall be subject to a civil penalty not to exceed **an amount as set forth in the annual fee schedule adopted by the City Council. ~~five hundred dollars.~~**
 - 2. An action for injunction under this section may be brought notwithstanding the availability of any other remedy. Upon application for injunctive relief and the finding of an existing or threatened violation, the Superior Court shall enjoin the violation.
- C. Each act or condition violation this chapter or any term or condition of any entitlement approved under this chapter and every day during which the act or condition occurs, shall constitute a separate violation under this section.

(Ord. 87-2 § 5 (part), 1987; Ord. 83-13 § 6.3, 1983).

17.48.040 Building permit fees.

- A. The building permit fee shall be as shown in Table 3-A on page 16 of the Uniform Building Code, 1985 Edition, published by the International Conference of Building Officials (ICBO), 5360 South Workman Mill Road, Whittier, California 90601, subject to the following modifications:
 - 1. That the first one hundred thousand dollars of value of any new construction project will be exempt from consideration;
 - 2. That the first fifty thousand dollars of value of any renovation, remodel, repair or restoration will be exempt from consideration; and
 - 3. That any project for which the full value is exempt under subsection A(1) or (2) of this section shall be subject only to a **ten dollar** application fee **as set forth in the annual fee schedule adopted by the City Council.**
- B. ~~At the time of application there shall accompany the application payment of sixty-five percent of the total building permit fee and this payment shall be known as the "plan review fee."~~
- C. ~~At the time of actual issuance of the building permit, payment shall be made of the remaining thirty-five percent of the building permit fee in addition to any required payments for utility charges or deposits.~~
- D. ~~Any applicant who desires to withdraw his application while it is in the plan review process may do so upon notification of the administrative official. Any refund of the plan review fee will be made by the administrative official based upon his determination of the percentage of the work completed of the plan review. The administrative official's decision shall be final.~~
- E. ~~Following issuance of a building permit, any applicant who decides to abandon the work for which the permit was intended prior to the start of work, may apply to the administrative official for refund of the thirty-five percent of the building permit fee, less a twenty-five dollar administrative charge.~~

[Note: sections B, C, D and E suspended by Ordinance 02-05]

(Ord. 85-11, 1986).



CITY OF KOTZEBUE, ALASKA
ORDINANCE NO. 24-02

ENTITLED, “A CODE ORDINANCE AMENDING KOTZEBUE MUNICIPAL CODE
2.48.010 NON-EXEMPT SERVICE – EXEMPT SERVICE”

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

Section 1. This is a Code Ordinance.

Section 2. The Kotzebue Municipal Code 2.48.010 Non-exempt service—Exempt service **presently** provides in pertinent part:

All officers and positions of this city shall be and are allocated to either the exempt service or the non-exempt service.

A. The exempt service shall include all elected officials, the city manager, department heads (family entertainment center, engineering/projects manager, finance, fire, police, public works and any other department heads designated by the city manager and approved by the city council), political appointees, members of boards and commissions, employees covered by contracts, and all personnel appointed to serve without compensation.

* * *

(Ord. 07-8 § 2, 2007; Ord. 03-8 §§ 3 (part), 4 (part), 2003).

Section 3. This section of the Kotzebue Municipal Code 2.48.010 is **amended** by deleting certain portions and adding certain portions to read as follows:

All officers and positions of this city shall be and are allocated to either the exempt service or the non-exempt service.

A. The exempt service shall include all elected officials, the city manager, department

heads (recreation, planning, package store/delivery site, finance, fire, police, public works and any other department heads as may be designated by the city manager), political appointees, members of boards and commissions, employees covered by contracts, and all personnel appointed to serve without compensation.

* * *

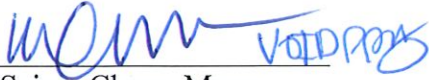
(Ord. 07-8 § 2, 2007; Ord. 03-8 §§ 3 (part), 4 (part), 2003; Ord. 24-02 § 3).

Section 4. The purpose of this amendment is to allow the City Manager to meet the needs of administering the needs of the City now and into the future with as much flexibility as possible and to meet exigent circumstances in the most efficient way possible.

Section 5. Pursuant to the Kotzebue Municipal Code, Section 1.12.030(B), this Code Ordinance shall become effective *nunc pro tunc* on January 1, 2024.

ENACTED this 15th day of February, 2024.

CITY OF KOTZEBUE



Saima Chase, Mayor

[SEAL]

ATTEST:

Rosie Hensley, City Clerk

ATTESTATION: I, Rosie Hensley, City Clerk for the City of Kotzebue, hereby attest that the above Ordinance, No. 24-02 was duly presented to the Kotzebue City Council, notice duly published/posted and a valid public hearing was held and that it was duly enacted on February 15, 2024.

Posted: January 26, 2024
Introduction: February 1, 2024
First Public Hearing: February 15, 2024
Passage: February 15, 2024



**CITY OF KOTZEBUE
RESOLUTION NO. 24-01**

**“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE
ADOPTING A RETIREMENT GIFT POLICY”**

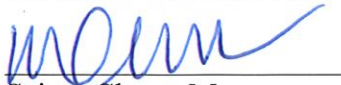
WHEREAS, the City of Kotzebue does not have a written retirement gift policy and needs such to properly acknowledge the service of our retiring City employees; and,

WHEREAS, the attached Retirement Gift Policy has been prepared by the City Manager and review by the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue adopts the Retirement Gift Policy as set forth in Exhibit “A” attached hereto.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 1st day of February, 2024.

CITY OF KOTZEBUE


Saima Chase, Mayor



ATTEST:


Rosie Hensley, City Clerk

Attachment: Exhibit "A" – City of Kotzebue Retirement Gift Policy [1 page]

SECTION 2 – KEY EMPLOYMENT POLICIES

2.45 Retirement Gift Policy

Employees who retire from the City of Kotzebue are eligible for a retirement gift of up to \$500.00. The primary goal of the City of Kotzebue retirement gift policy is to recognize and honor the dedicated service of our employees while maintaining ethical standards and responsible use of local tax funds.

Retirement gifts should be thoughtful, within a reasonable budget, and aligned with the individual's preferences when possible. The City of Kotzebue can establish relationships with reputable vendors to ensure quality gifts at reasonable prices. In addition to tangible gifts, we consider non-monetary forms of recognition such as a retirement ceremony, a personalized letter of appreciation, or a feature in internal communications. All retirement gifts must be approved by the city manager to ensure compliance with budgetary constraints and ethical considerations.

In addition, this policy was written to avoid extravagant gifts that may be perceived as misuse of public funds. The City must ensure that retirement gifts do not create conflicts of interest or compromise the municipality's ethical standards. We maintain transparency by communicating the retirement gift policy to employees here, and by clearly outlining the criteria, process, and budgetary constraints each year.

The City of Kotzebue will maintain accurate records of retirement gifts, including details of the gift, cost, and recipient, to facilitate transparency and accountability. The retirement gift policy should be regularly reviewed and updated to account for inflation and changing economic conditions' effect on the budget. Any changes to the monetary amount will be reviewed by the city council and city manager and employees will be notified.

Procedure:

Contact Finance office with inquiry.



**CITY OF KOTZEBUE
RESOLUTION NO. 24-06**

“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE CREATION OF A NEW DEPARTMENT HEAD POSITION OF PLANNING DIRECTOR *NUNC PRO TUNC* EFFECTIVE JANUARY 8, 2024.”

WHEREAS, the current version of KMC 2.28.010 allows the City Manager to create new Department Head positions with the approval of the City Council;

WHEREAS, planning powers for the City of Kotzebue have been delegated to the City pursuant to NWAB Code 8.12.030(E)(1);

WHEREAS, the planning needs for the City of Kotzebue are increasing at a rapid, dynamic rate for the foreseeable future;

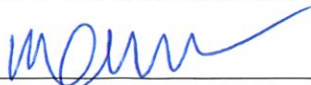
WHEREAS, a Planning Director for the City will be responsible for, *inter alia*, all planning, platting responsibilities as well as supervising the City Planner; and,

WHEREAS, this approval shall be effective *nunc pro tunc* to January 8, 2024.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Kotzebue, approves the creation of a new Department Head to wit: Planning Director effective *nunc pro tunc* January 8, 2024.

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 18th day of January, 2024.

CITY OF KOTZEBUE



Saima Chase, Mayor

ATTEST:



Rosie Hensley, City Clerk



Department of Environmental Conservation

DIVISION OF WATER Technical Assistance and Financing

555 Cordova Street Anchorage, Alaska 99501 Main: 907.269.7502 Fax 907.269.7509 dec.alaska.gov



THE STATE of ALASKA GOVERNOR MIKE DUNLEAVY

August 1, 2023

Teressa Baldwin, City Manager City of Kotzebue PO Box 46 Kotzebue, AK 99758

Dear Ms. Baldwin:

The Alaska State Revolving Fund (SRF) Program State Fiscal Year 2024 (SFY24) Intended Use Plans for the Alaska Clean Water Fund (ACWF) and the Alaska Drinking Water Fund (ADWF) have been finalized. The Intended Use Plans can be found online at: https://dec.alaska.gov/water/technical-assistance-and-financing/state-revolving-fund/intended-use-plans/. The following City of Kotzebue projects are included on the Project Priority Lists:

Alaska Clean Water Fund

Table with 5 columns: Score, Project Name, Requested Loan Amount, Principal Forgiveness, Estimated Construction Start Date. Rows include Fire Hall Lift Station and Sewer System and Storm Drain Planning, Design and Construction.

Alaska Drinking Water Fund

Table with 5 columns: Score, Project Name, Requested Loan Amount, Principal Forgiveness, Estimated Construction Start Date. Rows include Lagoon Water Service Loop Replacement and Swan Lake Water Service Loop Replacement.

The proposed Storm Drain Planning, Design and Construction project has been identified to receive \$1,000,000 in loan forgiveness. In addition, the Lagoon Water Service Loop Replacement project has been identified to receive \$2,500,000 in loan forgiveness. In order to retain eligibility for this loan forgiveness, Kotzebue must enter into loan agreements for these projects by February 29, 2024.

As mentioned in the Intended Use Plan, projects may remain on the Project Priority List for a maximum of two years. These projects will retain the same score originally assigned unless a revised questionnaire is submitted and reviewed.

questionnaire was submitted, the project will be removed from the list and a new questionnaire will be required to relist the project.

If you interested in moving forward with loan applications, I would suggest setting up a phone meeting so that we can provide more information about the financing projects through the SRF Program and discuss the next steps in the loan application process. Please let me know if you are interested in meeting with the SRF Program.

Sincerely,

Peggy Ulman

Peggy Ulman, SRF Program Coordinator

peggy.ulman@alaska.gov 907-334-2681

Department of Environmental Conservation

DEC Online Application System (OASys)

Alaska Drinking Water Fund Loan Questionnaire

Submitted: 5/31/2022

Tracking #: 2023ADWF0034 Facility: Replacement of the Swan Lake Water Service Loop Type: Alaska Drinking Water Fund Loan Questionnaire

<i>Borrower Information</i>	<i>Details</i>
Project Title	Replacement of the Swan Lake Water Service Loop
Municipality or Drinking Water System Represented	City of Kotzebue
<i>Contacts</i>	<i>Details</i>
Questionnaire Contact	Tom Atkinson City Manager, City of Kotzebue P.O. Box 46 Kotzebue, AK, 99752 US Phone: 907-442-5101 tatkinson@kotzebue.org www.cityofkotzebue.org
<i>Project Information</i>	<i>Details</i>
Project Scope	7. Rehabilitation of Existing Water Transmission Pipes
If you selected other, please describe	
Project Type	Design and Construction
Is the proposed project an amendment to an existing SRF loan?	No
If yes, existing SRF Loan Number	
Please indicate the type of amendment:	
Project Need:	<p>Kotzebue is the hub and largest community in the Northwest Arctic Borough, providing important functions both to residents of Kotzebue and the surrounding villages. The Swan Lake Water Service Loop was originally constructed in 1990 using 6-inch insulated HDPE pipe. Isolated sections of the Swan Lake loop have deteriorated and have been replaced with 8-inch insulated HDPE over the years. Leakage and breakage of old pipe is the main cause for major maintenance on the water loop.</p> <p>The aging infrastructure and difficult Arctic conditions necessitate the upgrading and replacement of various water system components. Service connections run to each customer in twin pipes which allows for circulation of the water between the house and the water main to keep the water service from freezing. Water is circulated using pit orifices installed in the water main and by circulation pumps installed in many of the homes serviced.</p> <p>Much of the water service requires significant maintenance resulting in loss of service. Every time the City has to repair a part of the Swan Lake loop, the entire circulation loop must be taken out of service- which creates a significant risk to human health with the water pressure dropping to 0psi and potentially allowing for contaminated/untreated water to enter the water main. The City releases boil water notices after these events. Every time there is a boil water notice posted, the City flushes the Swan Lake loop, which is a loss of 20,000 gallons of water. DOWL's field investigations for the City's Sanitation Utilities Master Plan identified this project as a priority (March 16, 2022). The City Council identified this project in its top Capital Improvement Project CY-22 Priorities.</p>
Project Description:	<p>Design: The PER will investigate and provide recommendations to improve the hydraulic efficiency of the water loops and reduce the prevalence of emergency repairs. In particular, the PER will provide recommendations on how to upgrade the existing 6-inch insulated HDPE with to 8-inch insulated HDPE.</p> <p>Construction: Freeze protection and essential upgrades are needed for the 1980-1990s era infrastructure. The majority of the loop, with the exception of 1600 linear feet, will be converted to 8-inch insulated HDPE, for a total replacement of 11,524 LF of pipe. No additional service connections are expected to be added.</p>
Public Health Benefit(s):	<p>This project provides a significant health benefit to residents and maintenance staff who have to address the emergencies. Every time the City has to repair a part of Swan Lake loop, the entire circulation loop must be taken out</p>

of service- which creates a significant risk to human health with the water pressure dropping to Opsi and allowing the possibility for contaminated/ untreated water to enter the water main. Rehabilitation of this Water Loop will prevent these high-risk conditions to residents in their homes and to City maintenance workers providing repairs in extreme weather conditions and at all hours of the night or day.

Benefits also include:

- Improved reliability of water distribution to customers
- Greatly improved water system safety and reliability
- Decreased water loss through leaking and broken piping
- Improved utility maintenance efficiency
- Decreased utility maintenance and repair costs

Providing fire protection?	No
Expand the drinking water system to attract future population growth?	No
Expand the drinking water system to an undeveloped area?	No
Does this project include one of the green project categories defined below?	Yes

Identify the most appropriate "Green" category type. **Energy Efficiency** - the use of improved technologies and practices to reduce the energy consumption of water quality projects. Examples: water utility energy audits; clean power for publicly owned facilities; leak detection equipment; retrofits/upgrades to pumps & treatment processes; and, replace/rehabilitation of high distribution leakage.

Green Project/Component Description:
 The Swan Lake Water Service Loop project will increase the size of the water main and eliminate water leaks. Increasing the water main size will decrease frictional head losses and result in operational cost savings because the circulation pumps will not need to work so hard. Furthermore, the City is likely to save money and energy by eliminating water leaks and not treating and distributing water that doesn't make it to customers. It is unknown at this time what the Green Project Component will cost; the City will work with the engineer during the PER process to determine these costs.

Green Project Component Estimate: 1

Public Health (0 - 100 Pts) Details

Type of Public Health Project 4. This project will eliminate potential health hazards, provide treatment of secondary contaminants such as iron or manganese, or enhance system operations. (30 Pts.)
(Documentation Required – An explanation of how the project eliminates potential public health hazards must be included in the text box below to be awarded these points)

Description
 Replacement of pipe or facilities that are suspected to leak or constructed of inferior materials; Two of the communities water circulation loops, this project, Swan Lake Water Service Loop and another project, Lagoon Water Service Loop, account for the majority of the utility's emergency maintenance efforts, many of which have led to service disruptions.

 Current conditions represent a clear and substantial environmental and human health hazard from continued and prolonged loss of service along multiple sections of the water and wastewater systems. System failures endanger health and safety due to lack of water and sewer services in homes and sewage spills and flooding in the community. The City releases boil water notices after these events, per ADEC requirement to post a boil water notice whenever loop pressure dropped below 20 psi.

Compliance with Safe Drinking Water Act (0 - 35 Pts) Details

Project Compliance 2. This project will resolve a significant compliance issue. (25 Pts.)
(Documentation Required – A copy of an Enforcement Targeting Tool (ETT) violation, Notice of Violation (NOV), Boil Water Notice(s), or RTCR Level 2 Assessment must be attached to questionnaire to be awarded these points.)

Description
 Notice of Violations (NOV's) and Repeated or long term Boil Water Notices; The City has attached the following documents for review: 1) an ADEC notice of violation issued during CY2021; 2) Public Service Announcement

regarding Precautionary Boil Water Notice for Swan Lake Water Service Loop; and 3) 2020 Kotzebue Water Quality Report.

<i>Source Water Protection (0-10 Pts.)</i>	<i>Details</i>
Drinking Water Protection Plan	2. This project specifically addresses system vulnerabilities or potential sources of contamination that are identified in the Drinking Water Protection Plan. (10 Pts.) <u>(Documentation must be provided, and will be verified by ADEC)</u>
<i>Affordability (3 - 10 Pts)</i>	<i>Details</i>
Median Household Income/Month (MHI)	7,107
Average Monthly Household Water Rate after project completion (AMHWR)	68
Percentage (AMHWR / MHI * 100):	0.96
<i>Lead Water System Operator (0 - 5 Pts)</i>	<i>Details</i>
Is the primary operator certified to the level of the system?	Yes
Name	Matthew Lazarus
Certification Level	Water Distribution 3
Number	23112
<i>Ability to Repay (0 - 5 Pts)</i>	<i>Details</i>
Please identify the source of funds that will be used to repay the proposed SRF loan for this project. 10 points assigned if a source of repayment has been identified. 0 points assigned if the source of repayment is currently unknown.	User Fees
If you selected other, please describe	
<i>Project Readiness (0 - 15 Pts)</i>	<i>Details</i>
Have construction documents been prepared (under 18 AAC 80) and submitted to the appropriate DEC Drinking Water Program office? <u>(Documentation Required)</u>	No
If yes, please provide the date submitted	
Office Location Submitted	
Has an engineering feasibility study, including detailed cost estimates, been prepared? If so, please submit a copy. <u>(Documentation Required - A copy of the study must be provided. If available online, a link that provides access to the document may be provided.)</u>	Yes
Will this project combine or consolidate two or more existing public water systems? <u>(Documentation Required - An explanation of the consolidation plan must be provided as well as the coordination between the two existing public water systems.)</u>	No
Further Explanation	
<i>Sustainability Projects (0 – 50 Pts)</i>	<i>Details</i>
Identify the appropriate category, if applicable:	Fix It First Projects (50 Pts.) These are projects currently located in an established area, which is still suitable for use, and should be encouraged over projects in undeveloped areas. The repair, replacement and grade of infrastructure in these types of areas are

encouraged.

<i>Project Costs</i>	<i>Details</i>
Estimate attached:	Yes
Administration	
Engineering Design	
Engineering Construction	
Construction	
Equipment	
Contingencies	
Other (Identify Cost):	
Other	
Other (Identify Cost):	
Other	
Other (Identify Cost):	
Other	
Total Costs (Sum of above)	0
Name	
Title or Position	
Organization	
Phone Number	
Email	

<i>Other Project Information</i>	<i>Details</i>
Requested Loan Amount:	5,482,000
Select requested loan term:	5 to 20 years
Loan application submittal date	05/31/2022
Project start date	09/01/2022
Please estimate the population which will benefit from this project.	2000

<i>Attachments</i>	<i>Title (Type), Description</i>
ADEC Compliance Report 2021.pdf	ADEC Compliance Report 2021 (SDWA Compliance Documents - STEP 5) <i>Kotzebue is listed and highlighted</i>
PSA for Swan Lake Loop Boil Water Notice.pdf	PSA for Swan Lake Loop Boil Water Notice (SDWA Compliance Documents - STEP 5)
Kotzebue Water_Quality_Report_2020.pdf	Kotzebue Water Quality Report 2020 (SDWA Compliance Documents - STEP 5)
Kotzebue Drinking Water Protection Plan 2017.pdf	2017 Kotzebue Drinking Water Protection Plan (Source Water Protection - STEP 6) <i>This resolution and plan were prepared and adopted in 2017. There are updates in the current Sanitation Utilities Master Plan (March 2022), attached with another section.</i>
Summary of Sanitation Utilities Master Plan.pdf	Summary of Sanitation Utilities Master Plan (Public Health Considerations - STEP 4) <i>Complete March 16, 2022, this comprehensive plan provides detailed data and information about the water/sewer projects for community of Kotzebue. This document only includes Table</i>

of Contents and one page discussing the water services loops for this request.

Kotzebue Sanitation Utilities Master Plan.pdf

Kotzebue Sanitation Utilities Master Plan 2022 (Engineering Feasibility Study - STEP 10)
This Master Plan was finalized in March 2022. It is a comprehensive plan for this project and other top priority projects for the City of Kotzebue. It was prepared by DOWL (engineering firm).

Summary of Sanitation Utilities Master Plan.pdf

Summary of Sanitation Utilities Master Plan (Engineering Feasibility Study - STEP 10)
Includes a brief summary of information from the full Master Plan document and the cost estimate for this project. Completed March 2022.

Resolution_22-02_Priorities.pdf

Resolution 22-002 Priorities (Other)
Resolution 22-02 established the City's Capital Improvement Priorities. The #3 Priority is Water and Sewer Line Improvements.

Cost Estimate - Swan Lake Water Service Loop.pdf

Cost Estimate- Swan Lake Water Service Loop (Cost Estimate - STEP 12)
Includes the cost estimate for construction of the Swan Lake Water Service Loop; additional cost for the design (PER) is \$75,000, for a total project cost estimate of\$5,482,000.

Kotzebue Water and Sewer Utility Ordinances.pdf

Kotzebue Water and Sewer Utility Ordinances (Loan Repayment Information - STEP 9)
A viable repayment source has been identified and ordinances are in place to assure repayment.

Department of Environmental Conservation

DEC Online Application System (OASys)

Alaska Drinking Water Fund Loan Questionnaire

Submitted: 5/31/2022

Tracking #: 2023ADWF0032 Facility: Replacement of the Lagoon Water Service Loop Type: Alaska Drinking Water Fund Loan Questionnaire

Borrower Information	Details
Project Title	Replacement of the Lagoon Water Service Loop
Municipality or Drinking Water System Represented	City of Kotzebue
Contacts	Details
Questionnaire Contact	Tom Atkinson City Manager, City of Kotzebue P.O. Box 46 Kotzebue, AK, 99752 US Phone: 907-442-5101 taikinson@kotzebue.org www.cityofkotzebue.org
Project Information	Details
Project Scope	7. Rehabilitation of Existing Water Transmission Pipes
If you selected other, please describe	
Project Type	Design and Construction
Is the proposed project an amendment to an existing SRF loan?	No
If yes, existing SRF Loan Number	
Please indicate the type of amendment:	
Project Need:	<p>Kotzebue is the hub and largest community in the Northwest Arctic Borough, providing important functions both to residents of Kotzebue and the surrounding villages. The Lagoon Water Service Loop was originally constructed in 1995 using 6-inch insulated HDPE pipe. Isolated sections of the Lagoon Water Service Loop have deteriorated and have been replaced with 8-inch insulated HDPE over the years. Leakage and breakage of old pipe is the main cause for major maintenance on the water loop.</p> <p>The aging infrastructure and difficult Arctic conditions necessitate the upgrading and replacement of various water system components. Service connections run to each customer in twin pipes which allows for circulation of the water between the house and the water main to keep the water service from freezing. Water is circulated using pit orifices installed in the water main and by circulation pumps installed in many of the homes serviced.</p> <p>Much of the water service requires significant maintenance resulting in loss of service. Every time the City has to repair a part of Lagoon loop, the entire circulation loop must be taken out of service- which creates a significant risk to human health with the water pressure dropping to 0psi and allowing the possibility for contaminated/ untreated water to enter the water main. The City releases boil water notices after these events. The City also flushes the loop when there are boil water notices, which represents a loss of 32,000 gallons of water. DOWL's field investigations for the City's Sanitation Utilities Master Plan identified this project as a priority (March 16, 2022). The City Council identified this project in its top Capital Improvement Project CY-22 Priorities.</p>
Project Description:	<p>Design: The PER will investigate and provide recommendations to improve the hydraulic efficiency of the water loops and reduce the prevalence of emergency repairs. In particular, the PER will provide recommendations on how to upgrade the existing 6-inch insulated HDPE with to 8-inch insulated HDPE.</p> <p>Construction: Freeze protection and essential upgrades are needed for the 1980-1990s era infrastructure. The entire loop will be converted to 8-inch insulated HDPE for a total of 22,735 LF of pipe. No additional service connections are expected to be added.</p>
Public Health Benefit(s):	<p>This project provides a significant health benefit to residents and maintenance staff who have to address the emergencies. Every time the City has to repair a part of Lagoon loop, the entire circulation loop must be taken out of</p>

service- which creates a significant risk to human health with the water pressure dropping to Opsi and allowing the possibility for contaminated/ untreated water to enter the water main. Rehabilitation of this Water Loop will prevent these high-risk conditions to residents in their homes and to City maintenance workers providing repairs in extreme weather conditions and at all hours of the night or day.

Benefits also include:

- Improved reliability of water distribution to customers
- Greatly improved water system safety and reliability
- Decreased water loss through leaking and broken piping
- Improved utility maintenance efficiency
- Decreased utility maintenance and repair costs

Providing fire protection?	No
Expand the drinking water system to attract future population growth?	No
Expand the drinking water system to an undeveloped area?	No
Does this project include one of the green project categories defined below?	Yes

Identify the most appropriate "Green" category type. **Energy Efficiency** - the use of improved technologies and practices to reduce the energy consumption of water quality projects. Examples: water utility energy audits; clean power for publicly owned facilities; leak detection equipment; retrofits/upgrades to pumps & treatment processes; and, replace/rehabilitation of high distribution leakage.

Green Project/Component Description:
 The Lagoon Water Service Loop project will increase the size of the water main and eliminate water leaks. Increasing the water main size will decrease frictional head losses and result in operational cost savings because the circulation pumps will not need to work so hard. Furthermore, the City is likely to save money and energy by eliminating water leaks and not treating and distributing water that doesn't make it to customers. It is unknown at this time what the Green Project Component will cost; the City will work with the engineer during the PER process to determine these costs.

Green Project Component Estimate: 1

Public Health (0 - 100 Pts)	Details
Type of Public Health Project	4. This project will eliminate potential health hazards, provide treatment of secondary contaminants such as iron or manganese, or enhance system operations. (30 Pts.) <u>(Documentation Required – An explanation of how the project eliminates potential public health hazards must be included in the text box below to be awarded these points)</u>
Description	Replacement of pipe or facilities that are suspected to leak or constructed of inferior materials; Two of the communities water circulation loops, this project, Lagoon Water Service Loop and another project, Swan Lake Water Service Loop, account for the majority of the utility's emergency maintenance efforts, many of which have led to service disruptions. Current conditions represent a clear and substantial environmental and human health hazard from continued and prolonged loss of service along multiple sections of the water and wastewater systems. System failures endanger health and safety due to lack of water and sewer services in homes and sewage spills and flooding in the community. The City releases boil water notices after these events, per ADEC requirement to post a boil water notice whenever loop pressure dropped below 20 psi.

Compliance with Safe Drinking Water Act (0 - 35 Pts)	Details
Project Compliance	2. This project will resolve a significant compliance issue. (25 Pts.) <u>(Documentation Required – A copy of an Enforcement Targeting Tool (ETT) violation, Notice of Violation (NOV), Boil Water Notice(s), or RTCR Level 2 Assessment must be attached to questionnaire to be awarded these points.)</u>
Description	Notice of Violations (NOV's) and Repeated or long term Boil Water Notices; The City has attached the following documents for review: 1) an ADEC notice of violation issued during CY2021; 2) City of Kotzebue Public

Service Announcement regarding Precautionary Boil Water Notice for Lagoon Loop; and 3) 2020 Kotzebue Water Quality Report.

<i>Source Water Protection (0-10 Pts.)</i>	<i>Details</i>
Drinking Water Protection Plan	2. This project specifically addresses system vulnerabilities or potential sources of contamination that are identified in the Drinking Water Protection Plan. (10 Pts.) <u>(Documentation must be provided, and will be verified by ADEC)</u>
<i>Affordability (3 - 10 Pts)</i>	<i>Details</i>
Median Household Income/Month (MHI)	7,107
Average Monthly Household Water Rate after project completion (AMHWR)	68
Percentage (AMHWR / MHI * 100):	0.96
<i>Lead Water System Operator (0 - 5 Pts)</i>	<i>Details</i>
Is the primary operator certified to the level of the system?	Yes
Name	Matthew Lazarus
Certification Level	Water Distribution 3
Number	23112
<i>Ability to Repay (0 - 5 Pts)</i>	<i>Details</i>
Please identify the source of funds that will be used to repay the proposed SRF loan for this project. 10 points assigned if a source of repayment has been identified. 0 points assigned if the source of repayment is currently unknown.	User Fees
If you selected other, please describe	
<i>Project Readiness (0 - 15 Pts)</i>	<i>Details</i>
Have construction documents been prepared (under 18 AAC 80) and submitted to the appropriate DEC Drinking Water Program office? <u>(Documentation Required)</u>	No
If yes, please provide the date submitted	
Office Location Submitted	
Has an engineering feasibility study, including detailed cost estimates, been prepared? If so, please submit a copy. <u>(Documentation Required - A copy of the study must be provided. If available online, a link that provides access to the document may be provided.)</u>	Yes
Will this project combine or consolidate two or more existing public water systems? <u>(Documentation Required - An explanation of the consolidation plan must be provided as well as the coordination between the two existing public water systems.)</u>	No
Further Explanation	
<i>Sustainability Projects (0 - 50 Pts)</i>	<i>Details</i>
Identify the appropriate category, if applicable:	Fix It First Projects (50 Pts.) These are projects currently located in an established area, which is still suitable for use, and should be encouraged over projects in undeveloped areas. The repair, replacement and grade of infrastructure in these types of areas are

encouraged.

<i>Project Costs</i>	<i>Details</i>
Estimate attached:	Yes
Administration	
Engineering Design	
Engineering Construction	
Construction	
Equipment	
Contingencies	
Other (Identify Cost):	
Other	
Other (Identify Cost):	
Other	
Other (Identify Cost):	
Other	
Total Costs (Sum of above)	0
Name	
Title or Position	
Organization	
Phone Number	
Email	

<i>Other Project Information</i>	<i>Details</i>
Requested Loan Amount:	10,244,000
Select requested loan term:	5 to 20 years
Loan application submittal date	05/31/2022
Project start date	09/01/2022
Please estimate the population which will benefit from this project.	1000

<i>Attachments</i>	<i>Title (Type), Description</i>
Compliance documents.pdf	Compliance Documents (SDWA Compliance Documents - STEP 5) <i>ADEC Annual Compliance Report 2021; PSA Boil Notice for Lagoon Loop; 2020 Water Quality Report</i>
Kotzebue Drinking Water Protection Plan 2017.pdf	2017 Kotzebue Drinking Water Protection Plan (Source Water Protection - STEP 6) <i>This plan and resolution were prepared and adopted in 2017. There are updates in the current Sanitation Utilities Master Plan (March 2022), attached with another section.</i>
Summary of Sanitation Utilities Master Plan.pdf	Summary of Sanitation Utilities Master Plan (Engineering Feasibility Study - STEP 10) <i>Includes brief summary of information included in the full document and the cost estimate for this project. Completed March 2022.</i>
Cost Estimate-Lagoon Water Service Loop.pdf	Cost Estimate - Lagoon Water Service Loop (Cost Estimate - STEP 12) <i>Includes the cost estimate for construction of the Lagoon Water Service Loop; additional cost for the PER is \$75,000, for a total</i>

Resolution_22-02_Priorities.pdf

project cost estimate of \$10,244,000.

City of Kotzebue Resolution (Other)
Resolution 22-02 established the City's Capital Improvement Priorities. The #3 Priority is Water and Sewer Line Improvements.

Kotzebue Sanitation Utilities Master Plan.pdf

Kotzebue Sanitation Utilities Master Plan (Engineering Feasibility Study - STEP 10)
This Master Plan was finalized in March 2022. It is a comprehensive plan for this project and other top priority projects for the City of Kotzebue. It was prepared by DOWL (engineering firm).

PSA for Lagoon Loop Boil Water Notice.pdf

PSA for Lagoon Loop Boil Water Notice (SDWA Compliance Documents - STEP 5)

Water_Quality_Report_2020.pdf

2020 Kotzebue Water Quality Report (SDWA Compliance Documents - STEP 5)

Summary of Sanitation Utilities Master Plan.pdf

Summary of Sanitation Utilities Master Plan (Public Health Considerations - STEP 4)
Completed March 16, 2022, this comprehensive plan provides detailed data and information about the water/sewer projects for the community of Kotzebue. This document only includes the Table of Contents and one page discussing the water service loop for this request.

Kotzebue Water and Sewer Utility Ordinances.pdf

Kotzebue Water and Sewer Utility Ordinances (Loan Repayment Information - STEP 9)
A viable repayment source has been identified and ordinances are in place to assure repayment.

City of Kotzebue, Alaska

Basic Financial Statements,
Required Supplementary Information,
Supplementary Information and Single Audit
Reports
Year Ended December 31, 2022

City of Kotzebue, Alaska

Basic Financial Statements, Required Supplementary Information,
Supplementary Information and Single Audit Reports
Year Ended December 31, 2022

City of Kotzebue, Alaska

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3601 C Street, Suite 600
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Independent Auditor's Report

Honorable Mayor and City Council
City of Kotzebue, Alaska

Report on the Audit of the Financial Statements

Opinions

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Kotzebue, Alaska, as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise City of Kotzebue, Alaska's basic financial statements as listed in the table of contents.

In our opinion, the accompanying financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Kotzebue, Alaska, as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS) and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of City of Kotzebue, Alaska and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.



In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Kotzebue, Alaska's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of City of Kotzebue, Alaska's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about City of Kotzebue, Alaska's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.



Required Supplementary Information

Accounting principles generally accepted in the United States of America require that budgetary comparison information on page 50, and the Schedules of Net Pension and Other Postemployment Benefits (OPEB) Liability and Pension and OPEB Contributions on pages 51-52, be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinions on the basic financial statements are not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise City of Kotzebue's basic financial statements. The combining and individual fund financial statements and schedules and the schedule of expenditures of federal awards, as required by Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, and the Schedule of State Financial Assistance, as required by the *State of Alaska Audit Guide and Compliance Supplement for State Single Audits* are presented for purposes of additional analysis and are not required parts of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements for the year ended December 31, 2022, and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund financial statements and schedules, the schedule of expenditures of federal awards, and the Schedule of State Financial Assistance are fairly stated, in all material respects, in relation to the basic financial statements as a whole for the year ended December 31, 2022.



We also previously audited, in accordance with auditing standards generally accepted in the United States of America, the basic financial statements of City of Kotzebue as of and for the year ended December 31, 2021, and have issued our report thereon dated September 30, 2022, which contained unmodified opinions on the respective financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information. The individual fund financial statements and schedules for the year ended December 31, 2021 are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2021 financial statements. The individual fund financial statements and schedules have been subjected to the auditing procedures applied in the audit of the 2021 basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare those financial statements or to those financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the individual fund financial statements and schedules are fairly stated in all material respects in relation to the basic financial statements as a whole for the year ended December 31, 2021.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated September 29, 2023 on our consideration of City of Kotzebue, Alaska's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of City of Kotzebue's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Kotzebue's internal control over financial reporting and compliance.

BDO USA, P.C.

Anchorage, Alaska
September 29, 2023

Basic Financial Statements

Exhibit A-1

City of Kotzebue, Alaska
Statement of Net Position

<i>December 31, 2022</i>	Governmental Activities	Business-type Activities	Total
Assets and Deferred Outflows of Resources			
Assets			
Cash and investments	\$ 452,866	\$ 4,124,398	\$ 4,577,264
Receivables, net of allowance for uncollectible accounts:			
Accounts	263,311	222,393	485,704
Grants and shared revenues	107,520	819,223	926,743
Sales tax	513,588	-	513,588
Inventory	-	1,079,948	1,079,948
Prepaid items	550,983	-	550,983
Internal balances	(944,614)	944,614	-
Net other postemployment benefits assets	2,677,038	774,047	3,451,085
Capital assets:			
Land and construction in progress	39,102,072	-	39,102,072
Other capital assets being depreciated, net	11,872,939	49,685,889	61,558,828
Total Assets	54,595,703	57,650,512	112,246,215
Deferred Outflows of Resources			
Pension related	495,188	143,180	638,368
Net other postemployment benefits assets related	273,629	79,119	352,748
Total Deferred Outflows of Resources	768,817	222,299	991,116
Total Assets and Deferred Outflows of Resources	\$ 55,364,520	\$ 57,872,811	\$ 113,237,331

Exhibit A-1, continued

City of Kotzebue, Alaska

Statement of Net Position, continued

<i>December 31, 2022</i>	Governmental Activities	Business-type Activities	Total
Liabilities, Deferred Inflows of Resources and Net Position			
Liabilities			
Accounts payable	\$ 211,390	\$ 820,641	\$ 1,032,031
Accrued payroll and payroll liabilities	127,514	22,515	150,029
Unearned revenue	3,423	-	3,423
Noncurrent liabilities:			
Due within one year - accrued leave	198,832	37,758	236,590
Due in more than one year:			
Net pension liability	6,472,554	1,871,497	8,344,051
Landfill closure costs	-	334,877	334,877
Total Liabilities	7,013,713	3,087,288	10,101,001
Deferred Inflows of Resources			
Lease related	65,313	-	65,313
Net other postemployment benefits assets related	275,123	79,550	354,673
Total Deferred Inflows of Resources	340,436	79,550	419,986
Net Position			
Net investment in capital assets	50,975,011	49,168,952	100,143,963
Unrestricted (deficit)	(2,964,640)	5,537,021	2,572,381
Total Net Position	48,010,371	54,705,973	102,716,344
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 55,364,520	\$ 57,872,811	\$ 113,237,331

See accompanying notes to basic financial statements.

City of Kotzebue, Alaska

Statement of Activities

Year Ended December 31, 2022	Program Revenues			Net (Expense) Revenue and Changes in Net Position		Totals	
	Expenses	Fees, Fines & Charges for Services	Operating Grants & Contri- butions	Capital Grants & Contri- butions	Govern- mental Activities		Business- type Activities
Governmental Activities							
General government	\$ 1,681,300	\$ 594,390	\$ 16,920	\$ -	\$ (1,069,990)	\$ -	\$ (1,069,990)
Public safety	1,756,941	1,856,169	2,100,201	-	2,199,429	-	2,199,429
Public works	2,097,119	-	10,883,620	-	8,786,501	-	8,786,501
Capital projects	2,001,493	-	1,515	-	(1,999,978)	-	(1,999,978)
Community services	84,489	3,950	-	-	(80,539)	-	(80,539)
Small boat harbor	71,087	-	-	-	(71,087)	-	(71,087)
Parks and recreation	273,937	-	5,756	-	(268,181)	-	(268,181)
Total Governmental Activities	7,966,366	2,454,509	13,008,012	-	7,496,155	-	7,496,155
Business-type Activities							
Water and sewer utility	3,396,081	2,498,148	12,925	4,972,786	-	4,087,778	4,087,778
Refuse	1,061,025	1,010,959	11,265	-	-	(38,801)	(38,801)
Package store	818,420	1,500,545	9,631	-	-	691,756	691,756
Total Business-type Activities	5,275,526	5,009,652	33,821	4,972,786	-	4,740,733	4,740,733
Totals	\$13,241,892	\$7,464,161	\$ 13,041,833	\$ 4,972,786	7,496,155	4,740,733	12,236,888
General Revenues							
Taxes:							
Sales taxes					4,447,281	-	4,447,281
Penalties and interest on delinquent taxes					28,524	-	28,524
Other taxes					626,983	-	626,983
Grants and entitlements not restricted to a specific purpose					252,700	-	252,700
Investment loss					(11,477)	-	(11,477)
Other					77,918	-	77,918
Transfer of assets from governmental to business-type activities					(1,214,781)	1,214,781	-
Total General Revenues and Transfers					4,207,148	1,214,781	5,421,929
Change in net position					11,703,303	5,955,514	17,658,817
Net Position, beginning					36,307,068	48,750,459	85,057,527
Net Position, ending					\$ 48,010,371	\$ 54,705,973	\$ 102,716,344

See accompanying notes to basic financial statements.

Exhibit B-1

City of Kotzebue, Alaska
Governmental Funds
Balance Sheet

<i>December 31, 2022</i>	Major Fund General	Nonmajor Funds	Total Governmental Funds
Assets			
Cash and investments	\$ -	\$ 452,866	\$ 452,866
Receivables:			
Accounts, net of allowance for uncollectible accounts	263,311	-	263,311
Grants and shared revenues	97,929	9,591	107,520
Sales tax	513,588	-	513,588
Total receivables	874,828	9,591	884,419
Prepaid items	454,643	96,340	550,983
Total Assets	\$ 1,329,471	\$ 558,797	\$ 1,888,268
Liabilities, Deferred Inflows of Resources and Fund Balances			
Liabilities			
Accounts payable	\$ 151,146	\$ 60,244	\$ 211,390
Accrued payroll and payroll liabilities	127,514	-	127,514
Due to other funds	842,365	102,249	944,614
Unearned revenue	-	3,423	3,423
Total Liabilities	1,121,025	165,916	1,286,941
Deferred Inflows of Resources			
ARPA revenues	1,054	-	1,054
Lease related	65,313	-	65,313
E-911	6,042	-	6,042
Total Deferred Inflows of Resources	72,409	-	72,409
Fund Balances			
Nonspendable - prepaid items	454,643	96,340	550,983
Committed - Water & Sewer Capital Projects	-	327,418	327,418
Assigned - public safety	-	66,059	66,059
Unassigned	(318,606)	(96,936)	(415,542)
Total Fund Balances	136,037	392,881	528,918
Total Liabilities, Deferred Inflows of Resources and Fund Balances	\$ 1,329,471	\$ 558,797	\$ 1,888,268

See accompanying notes to basic financial statements.

City of Kotzebue, Alaska

Reconciliation of Governmental Funds Balance Sheet
to Statement of Net Position

December 31, 2022

Total fund balances for governmental funds	\$ 528,918
Total net position reported for governmental activities in the Statement of Net Position is different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. These assets, net of accumulated depreciation consist of:	
Land and land improvements	\$ 575,000
Construction in progress	38,527,072
Infrastructure	773,908
Buildings	8,442,815
Small boat harbor	9,590,671
Machinery and equipment	5,098,939
	<hr/>
Total capital assets	63,008,405
Less accumulated depreciation	(12,033,394)
	<hr/>
Total capital assets, net of accumulated depreciation	50,975,011
PERS ARHCT and ODD net other postemployment benefits assets plan has been funded in excess of required contributions. This asset is not a financial resource and therefore it is not reported in the funds.	
	2,677,038
Other long-term assets are not available to pay for current period expenditures and therefore are deferred in the funds. These assets consist of:	
E-911 surcharge accounts receivable	6,042
Unavailable revenue of ARPA fund	1,054
	<hr/>
Total other long-term assets	7,096
Long-term liabilities are not deemed due and payable in the current period and therefore are not reported as governmental fund liabilities. The liabilities consist of:	
Accrued leave	(198,832)
Net pension liability	(6,472,554)
	<hr/>
Total long-term liabilities	(6,671,386)
Certain changes in net pension and OPEB liabilities are deferred rather than recognized immediately. These items are amortized over time.	
Deferred outflows of resources related to pensions	495,188
Deferred outflows of resources related to OPEB	273,629
Deferred inflows of resources related to OPEB	(275,123)
	<hr/>
Total deferred pension and OPEB items	493,694
Total Net Position of Governmental Activities	\$ 48,010,371

See accompanying notes to basic financial statements.

City of Kotzebue, Alaska

Governmental Funds

Statement of Revenues, Expenditures and Changes in Fund Balances

<i>Year Ended December 31, 2022</i>	Major Fund General	Nonmajor Funds	Total Governmental Funds
Revenues			
Intergovernmental:			
Federal Government	\$ 12,724,733	\$ 24,491	\$ 12,749,224
State of Alaska	1,566,557	101,621	1,668,178
Local Sources:			
Taxes	5,113,431	-	5,113,431
Charges for services	1,326,191	-	1,326,191
Investment loss	(11,477)	-	(11,477)
Other	126,258	433,032	559,290
Total Revenues	20,845,693	559,144	21,404,837
Expenditures			
Current:			
General government	1,942,437	-	1,942,437
Public safety	4,358,748	68,409	4,427,157
Public works	14,780,125	-	14,780,125
Community services	84,489	-	84,489
Small boat harbor	71,087	-	71,087
Parks and recreation	267,495	-	267,495
Nondepartmental	16,716	-	16,716
Capital outlay	-	2,030,889	2,030,889
Total Expenditures	21,521,097	2,099,298	23,620,395
Excess of revenues over (under) expenditures	(675,404)	(1,540,154)	(2,215,558)
Other Financing Sources (Uses)			
Transfers in	-	73,646	73,646
Transfers out	(73,646)	-	(73,646)
Net Other Financing Sources (Uses)	(73,646)	73,646	-
Net change in fund balances	(749,050)	(1,466,508)	(2,215,558)
Fund Balances, beginning	885,087	1,859,389	2,744,476
Fund Balances, ending	\$ 136,037	\$ 392,881	\$ 528,918

See accompanying notes to basic financial statements.

Exhibit B-4

City of Kotzebue, Alaska

**Reconciliation of Change in Fund Balances of Governmental Funds
to Statement of Activities**
Year Ended December 31, 2022

Net change in fund balances - total governmental funds \$ (2,215,558)

The change in net position reported for governmental activities in the Statement of Activities is different because:

Governmental funds report capital outlays as expenditures. However in the Statement of Activities, the cost of these assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays (\$13,174,137) exceeded depreciation (\$997,821) in the current year. 12,176,316

Revenues in the Statement of Activities that do not provide current financial resources are not reported as revenues in the funds.

Decrease in unavailable delinquent sales taxes	(10,643)	
Decrease in unavailable revenue of ARPA fund	(392,833)	
	(403,476)	(403,476)

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore, are not reported as expenditures in government funds.

Increase in accrued leave	(7,179)	
Net decrease in net pension liability and related deferred accounts	1,384,422	
Net increase in net other postemployment benefits assets/liability and related deferred accounts	768,778	
	2,146,021	2,146,021

Change in Net Position of Governmental Activities \$ 11,703,303

See accompanying notes to basic financial statements.

City of Kotzebue, Alaska

Enterprise Funds
Statement of Net Position

	Major Funds			Nonmajor Fund	Total Enterprise Funds
	Water and Sewer Utility	Refuse	Package Store	Bar and Grill Enterprise Fund	
<i>December 31, 2022</i>					
Assets and Deferred Outflows of Resources					
Current Assets					
Cash and investments	\$ 2,531,003	\$ -	\$ 1,593,395	\$ -	\$ 4,124,398
Receivables:					
Accounts	241,228	180,211	-	-	421,439
Grants	819,223	-	-	-	819,223
Allowance for uncollectible accounts	(91,070)	(107,976)	-	-	(199,046)
Net receivables	969,381	72,235	-	-	1,041,616
Inventory	200,266	-	879,682	-	1,079,948
Due from other funds	1,699,785	-	-	-	1,699,785
Total Current Assets	5,400,435	72,235	2,473,077	-	7,945,747
Noncurrent Assets					
Net other postemployment benefits assets	295,819	257,819	220,409	-	774,047
Property, plant, and equipment:					
Property, plant, and equipment	116,738,132	7,762,753	-	25,335	124,526,220
Accumulated depreciation	(69,175,014)	(5,665,317)	-	-	(74,840,331)
Net property, plant, and equipment	47,563,118	2,097,436	-	25,335	49,685,889
Total Noncurrent Assets	47,858,937	2,355,255	220,409	25,335	50,459,936
Total Assets	53,259,372	2,427,490	2,693,486	25,335	58,405,683
Deferred Outflows of Resources					
Pension related	54,719	47,690	40,771	-	143,180
OPEB related	30,237	26,353	22,529	-	79,119
Total Assets and Deferred Outflows of Resources	\$53,344,328	\$2,501,533	\$2,756,786	\$ 25,335	\$58,627,982

City of Kotzebue, Alaska
Enterprise Funds
Statement of Net Position, continued

Exhibit C-1, continued

	Major Funds			Nonmajor Fund	Total Enterprise Funds
	Water and Sewer Utility	Refuse	Package Store	Bar and Grill Enterprise Fund	
<i>December 31, 2022</i>					
Liabilities, Deferred Inflows of Resources and Net Position					
Current Liabilities					
Accounts payable	\$ 810,996	\$ 3,038	\$ 6,607	\$ -	\$ 820,641
Accrued payroll and payroll liabilities	12,023	5,198	5,294	-	22,515
Accrued leave	21,173	11,782	4,803	-	37,758
Due to other funds	-	406,845	-	348,326	755,171
Total Current Liabilities	844,192	426,863	16,704	348,326	1,636,085
Noncurrent Liabilities					
Advance from other funds	-	-	-	-	-
Net pension liability	715,231	623,357	532,909	-	1,871,497
Net other postemployment benefits liability	-	-	-	-	-
Landfill closure costs	-	334,877	-	-	334,877
Total Noncurrent Liabilities	715,231	958,234	532,909	-	2,206,374
Total Liabilities	1,559,423	1,385,097	549,613	348,326	3,842,459
Deferred Inflows of Resources					
OPEB related	30,402	26,496	22,652	-	79,550
Total Deferred Inflows of Resources	30,402	26,496	22,652	-	79,550
Net Position					
Net investment in capital assets	47,046,181	2,097,436	-	25,335	49,168,952
Unrestricted (deficit)	4,708,322	(1,007,496)	2,184,521	(348,326)	5,537,021
Total Net Position (Deficit)	51,754,503	1,089,940	2,184,521	(322,991)	54,705,973
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 53,344,328	\$ 2,501,533	\$ 2,756,786	\$ 25,335	\$ 58,627,982

See accompanying notes to basic financial statements.

Exhibit C-2

City of Kotzebue, Alaska
Enterprise Funds
Statement of Revenues, Expenses and Changes in Net Position

	Major Funds			Nonmajor Fund	Total Enterprise Funds
	Water and Sewer Utility	Refuse	Package Store	Bar and Grill Enterprise Fund	
<i>Year Ended December 31, 2022</i>					
Operating Revenues					
Water use charges and connect fees	\$ 1,672,482	\$ -	\$ -	\$ -	\$ 1,672,482
Sewer use charges and connect fees	796,902	-	-	-	796,902
Refuse and landfill	-	1,010,959	-	-	1,010,959
Net alcohol sales and permitting fees	-	-	1,500,545	-	1,500,545
Other operating revenues	28,764	-	-	-	28,764
Total Operating Revenues	2,498,148	1,010,959	1,500,545	-	5,009,652
Operating Expenses					
Administration	306,107	110,000	154,000	-	570,107
Water	785,561	-	-	-	785,561
Sewer	847,745	-	-	-	847,745
Refuse and landfill	-	680,044	-	-	680,044
Package store and distribution site	-	-	664,420	-	664,420
Depreciation	1,456,668	119,040	-	-	1,575,708
Total Operating Expenses	3,396,081	909,084	818,420	-	5,123,585
Income (loss) from operations	(897,933)	101,875	682,125	-	(113,933)
Nonoperating Revenues (Expenses)					
State PERS relief	12,925	11,265	9,631	-	33,821
Landfill closure liability reduction	-	(151,941)	-	-	(151,941)
Net Nonoperating Revenues (Expenses)	12,925	(140,676)	9,631	-	(118,120)
Income (loss) before transfers and capital contribution	(885,008)	(38,801)	691,756	-	(232,053)
Other Financing Sources					
Capital contributions - repairs and replacement capital project fund	81,237	1,133,544	-	-	1,214,781
Capital contributions - grants	4,972,786	-	-	-	4,972,786
Net Other Financing Sources	5,054,023	1,133,544	-	-	6,187,567
Change in net position	4,169,015	1,094,743	691,756	-	5,955,514
Net Position (Deficit), beginning	47,585,488	(4,803)	1,492,765	(322,991)	48,750,459
Net Position (Deficit), ending	\$51,754,503	\$1,089,940	\$2,184,521	\$(322,991)	\$54,705,973

See accompanying notes to basic financial statements.

City of Kotzebue, Alaska

Enterprise Funds
Statement of Cash Flows

Year Ended December 31, 2022	Major Funds			Total Enterprise Funds
	Water and Sewer Utility	Refuse	Package Store	
Cash Flows from (for) Operating Activities				
Receipts from customers and users	\$ 2,536,087	\$ 1,020,383	\$ 3,249,342	\$ 6,805,812
Payments to suppliers	(2,027,325)	(240,346)	(2,226,714)	(4,494,385)
Payments to employees	(961,498)	(557,669)	(457,792)	(1,976,959)
Payments for interfund services used	(286,000)	(110,000)	(154,000)	(550,000)
Net cash flows from (for) operating activities	(738,736)	112,368	410,836	(215,532)
Cash Flows from (for) Noncapital Financing Activities				
Decrease in due to from other funds	(646,138)	(112,368)	-	(758,506)
Net cash flows for noncapital financing activities	(646,138)	(112,368)	-	(758,506)
Cash Flows from (for) Capital and Related Financing Activities				
Capital grants received	5,642,284	1,133,544	-	6,775,828
Acquisition and construction of capital assets	(4,537,086)	(1,133,544)	-	(5,670,630)
Net cash flows from capital and related financing activities	1,105,198	-	-	1,105,198
Net increase (decrease) in cash and investments	(279,676)	-	410,836	131,160
Cash and Investments, beginning	2,810,679	-	1,182,559	3,993,238
Cash and Investments, ending	\$ 2,531,003	\$ -	\$ 1,593,395	\$ 4,124,398

Exhibit C-3, continued

City of Kotzebue, Alaska
Enterprise Funds
Statement of Cash Flows, continued

<i>Year Ended December 31, 2022</i>	Major Funds			Total Enterprise Funds
	Water and Sewer Utility	Refuse	Package Store	
Reconciliation of income (loss) from operations to net cash flows from (for) operating activities:				
Income (loss) from operations	\$ (897,933)	\$ 101,875	\$ 682,125	\$ (113,933)
Adjustments to reconcile income (loss) from operations to net cash flows from (for) operating activities:				
Noncash expense - PERS relief	12,925	11,265	9,631	33,821
Increase (decrease) in allowance for uncollectible accounts	(55,685)	(14,392)	-	(70,077)
Depreciation	1,456,668	119,040	-	1,575,708
(Increase) decrease in assets and deferred outflows of resources:				
Accounts receivable	93,624	23,816	-	117,440
Inventory	27,718	-	(294,466)	(266,748)
Net other postemployment benefits assets	272,763	96,096	49,047	417,906
Deferred outflows of resources - pension related	648	2,478	(22,353)	(19,227)
Deferred outflows of resources - OPEB related	(12,470)	(22,365)	(19,142)	(53,977)
Increase (decrease) in liabilities:				
Accounts payable	(1,168,384)	(8,021)	(33,188)	(1,209,593)
Accrued payroll and payroll liabilities	1,752	(1,095)	(244)	413
Accrued leave	(2,905)	(2,170)	(2,841)	(7,916)
Net pension liability	139,407	165,220	327,152	631,779
Deferred inflows of resources - pension related	(319,569)	(194,142)	(159,257)	(672,968)
Deferred inflows of resources - OPEB related	(287,295)	(165,237)	(125,628)	(578,160)
Net Cash Flows from (for) Operating Activities	\$ (738,736)	\$ 112,368	\$ 410,836	\$ (215,532)
Noncash Capital and Related Financing Activities				
Capital assets contributed from governmental activities	\$ 81,237	\$1,133,544	\$ -	\$1,214,781
Capital assets purchased on account	\$ 516,937	\$ -	\$ -	\$ 516,937

See accompanying notes to basic financial statements.

City of Kotzebue, Alaska
Notes to Basic Financial Statements
Year Ended December 31, 2022

1. Summary of Significant Accounting Policies

Reporting City

City of Kotzebue, Alaska (the City) was incorporated on October 14, 1958. The City operates under a Council-Manager form of government and provides a full range of services including public safety, streets, sanitation, water and sewer, health and social services, culture and recreation, public improvements, planning and zoning, and general administrative services.

The financial statements included in this report are for City of Kotzebue, Alaska only. There are no other component units for which City of Kotzebue, Alaska is financially accountable, nor do any special financial relationships exist between the City and any other City.

The accounting policies of the City conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant policies:

Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the City. In general, the effect of interfund activity has been removed from these statements to minimize the double-counting of internal activities. *Governmental activities*, which normally are supported by taxes and intergovernmental revenues, are reported separately from *business-type activities*, which rely primarily on fees and charges to external parties.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segments are offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) fees, fines and charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as *general revenues*.

Separate financial statements are provided for governmental funds and proprietary funds. Major individual governmental funds and major individual enterprise funds are reported as separate columns in the fund financial statements.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide and proprietary fund financial statements are reported using the economic resources measurement focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of the related cash flows. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Governmental fund financial statements are reported using the current financial resources measurement focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers all revenues except reimbursement grants to be available if they are collected within 60 days after year end. Reimbursement grants are considered available if they are collected within one year of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to accrued leave are recorded only to the extent they have matured.

Sales taxes, charges for services, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Most other revenue items are considered to be measurable and available only when received by the government.

The City reports the following major funds:

Major Governmental Funds

The *General Fund* is the City's primary operating fund. It accounts for all financial resources of the general government, except those required to be reported in another fund.

Major Proprietary Funds

The *Water and Sewer Utility Enterprise Fund* is used to account for the operations of the City's water system and the wastewater utility.

The *Refuse Enterprise Fund* is used to account for the operations of the City's solid waste and landfill activities.

The *Package Store Enterprise Fund* is used to account for the operations of the City's liquor store activities.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are allocated administration fees and charges between the enterprise funds and the various other funds and departments. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Amounts reported as *program revenues* include 1) charges to customers or applicants for goods, services, or privileges provided, 2) operating grants and contributions, and 3) capital grants and contributions. Internally dedicated resources are reported as *general revenues* rather than as program revenues. In addition, general revenues include all taxes, investment income, and State of Alaska entitlement revenues.

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the Enterprise Funds are charges to customers for sales and services. Operating expenses for the Enterprise Funds include the costs of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Cash and Cash Equivalents

For purposes of the statements of cash flows, the proprietary funds consider all cash accounts to be cash and cash equivalents. The central treasury, which holds cash and investments, is used essentially as a cash management pool by each fund.

Inventory

Inventories are valued at the lower of cost or market in the proprietary funds. Cost is determined by the first-in, first-out method. The cost is recorded as an expense at the time individual inventory items are consumed.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the year are referred to as either "due to/from other funds" (i.e., the current portion of interfund loans) or "advances to/from other funds" (i.e., the noncurrent portion of interfund loans). All other outstanding balances between funds are reported as "due to/from other funds." Any residual balances outstanding between the governmental activities and business-type activities are reported in the government-wide financial statements as "internal balances."

Grants and Other Intergovernmental Revenues

In applying the measurable and available concepts to grants and intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts are considered "earned"; therefore, revenues are recognized based on expenditures recorded. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the measurable and available criteria are met.

Interfund Transactions

During the course of normal operations, the City has numerous transactions between funds, including expenditures and transfers of resources to provide services, construct assets, and service debt. The accompanying financial statements generally reflect such transactions as transfers. Operating subsidies are also recorded as transfers.

Accrued Leave

All full-time employees are eligible for paid personal leave. Accrued leave is recorded as an expense in the government-wide and proprietary fund financial statements. A liability for these amounts is reported in the governmental fund financial statements only if they have matured (e.g. the employee has terminated employment).

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Capital Assets

Capital assets, which include property, plant, and equipment, are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. As a phase 3 government for GASB Statement 34 purposes, the City has recorded additions to infrastructure capital assets (e.g. roads, sidewalks, etc.) prospectively from the GASB Statement 34 implementation date, which was June 30, 2003. Capital assets are defined by the City as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value. Acquisition value is the price that would be paid to acquire an asset with equivalent service potential in an orderly market transaction at the acquisition date.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed. The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend the useful life of the asset are not capitalized. Property, plant, and equipment of the City is depreciated using the straight-line method over the following estimated useful lives:

Buildings and improvements	25 - 40 years
Improvements other than buildings	10 - 25 years
Machinery and equipment	5 - 25 years

Long-term Debt

In the government-wide and the proprietary fund financial statements, long-term debt and other long-term obligations are reported as liabilities in the applicable governmental activities, business-type activities, or proprietary fund type statement of net position.

Fund Balances

In the fund financial statements, governmental funds report aggregate amounts for five classifications of fund balances based on the constraints imposed on the use of these resources. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form - prepaid items or inventories; or (b) legally or contractually required to be maintained intact.

The spendable portion of fund balances comprises the remaining four classifications: restricted, committed, assigned, and unassigned.

Restricted Fund Balance - This classification reflects the constraints imposed on resources either (a) externally by creditors, grantors, contributors, or laws or regulations of other governments; or (b) imposed by law through constitutional provisions or enabling legislation.

Committed Fund Balance - These amounts can only be used for specific purposes pursuant to constraints imposed by formal ordinances of the City Council - the government's highest level of decision-making authority. These committed amounts cannot be used for any other purpose unless the City Council removes the specified use by taking the same type of action imposing the commitment. This classification also includes contractual obligations to the extent that existing resources in the fund have been specifically committed for use in satisfying those contractual requirements.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Assigned Fund Balance - This classification reflects the amounts constrained by the City's "intent" to be used for specific purposes, but are neither restricted nor committed. The City Council and City Manager have the authority to assign amounts to be used for specific purposes. Assigned fund balances include all remaining amounts (except negative balances) that are reported in governmental funds, other than the General Fund, that are not classified as nonspendable and are neither restricted nor committed.

Unassigned Fund Balance - This fund balance is the residual classification for the General Fund. It is also used to report negative fund balances in other governmental funds.

When both restricted and unrestricted resources are available for use, it is the City's policy to use externally restricted resources first, then unrestricted resources - committed, assigned, and unassigned - in order as needed.

Encumbrances

Encumbrance accounting, under which purchase orders, contracts and other commitments for expenditures are recorded in order to reserve that portion of the applicable appropriation, is employed as an extension of formal budgetary integration in the General Fund and Special Revenue Funds. Any encumbrances outstanding at year end are reported as appropriate constraints of fund balances if they meet the definitions and criteria as outlined above.

Unearned Grant Revenue

Amounts received from grantor agencies, which are restricted as to use and have not been expended for the intended use are shown as unearned revenue.

Pensions and Other Postemployment Benefits (OPEB)

All full-time permanent employees of the City participate in the Public Employees' Retirement System ("PERS") administered by the State of Alaska.

For purposes of measuring the net pension and net OPEB liability, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expense, information about the fiduciary net position of the Public Employees' Retirement System (PERS) and additions to/from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Budgets and Budgetary Compliance

Kotzebue City Code requires that the City Manager prepare and submit a budget to the Council by November 1st of each year. The Council will hold public hearings on the budget and must adopt the budget and make the appropriation ordinance not later than December 15th. If the Council does not adopt a budget, the original budget submission shall become the budget. The City Council may amend the budget at any time, following the public hearing process. All appropriations lapse at year end, unless they have been expended or lawfully encumbered.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

2. Cash and Investments

The City of Kotzebue utilizes a central treasury that is available for use by all funds. Each fund's portion of the central treasury is displayed on the balance sheet as "Cash and investments", or in the case of "negative" cash, is included in "Due to other funds."

Reconciliation of Deposit and Investment Balances

The following is a reconciliation of the City's deposit and investment balances to the financial statements at December 31, 2022.

Bank deposits	\$ 3,970,693
Investments:	
Alaska Municipal League Investment Pool (AMLIP)	373,530
Certificates of deposit	233,041
Total Cash and Investments	\$ 4,577,264

Investments

Investment Policy

The City is authorized to invest in the following instruments. All securities purchased by the City and all other City investments must mature not later than the time indicated below, measured from the date of the City's investment transaction.

1. Obligations of, or obligations insured or guaranteed by the United States or an agency or instrumentality of the United States - up to ten (10) years.
2. Certificates of deposit and other deposits at banks and savings and loans associations - up to ten (10) years.
3. Federally insured deposits at banks and savings and loan associations - up to ten (10) years.
4. Bonds and notes which are issued by a State or political subdivision thereof, or pursuant to the Tribal Tax Statutes Act 26 U.S.C. Sec. 7871 and which are rated AA or higher by a nationally recognized rating service - up to ten (10) years.
5. Commercial paper issued by corporations and having the highest rating given by a nationally recognized rating service - two hundred seventy (270) days.
6. Bankers acceptances drawn on and accepted (a) at banks, all of whose debt issues are rated at least AA or its equivalent by a nationally recognized rating service or (b) if the bank is a subsidiary of one bank holding company, all of whose commercially held paper has the highest rating given by a nationally recognized rating service or whose debt issues meet the requirements in (a) above - one hundred eighty (180) days.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

7. Money market mutual funds whose portfolio consists entirely of instruments - maturity date not applicable, which are U.S. government, or U.S. government guaranteed obligations, which have a constant net asset value.
8. Repurchase agreements, the securities underlying the agreement being any of the items listed in subsection 1 and 6 of this section which meet a margin requirement of 102%.
9. The Alaska Municipal League Investment Pool, made in accordance with terms of that Pool's "Common Investment Agreement."

Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates.

The City of Kotzebue, Alaska's investments at December 31, 2022 consisted of nonnegotiable certificates of deposit and investment in the Alaska Municipal League Investment Pool (AMLIP), which are not subject to interest rate risk.

Fair Value Measurement

The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

Cash and investments include \$373,530 invested in the Alaska Municipal League Investment Pool). The Pool was rated a principal stability rating of AAAM by Standard & Poor's (S&P). Stand-alone financial statements can be obtained by writing to the Alaska Permanent Capital Management Co., 900 West Fifth Avenue, Suite 601, Anchorage, Alaska 99501 or visiting www.amlip.org.

The City does not have any recurring fair value measurements as of December 31, 2022.

The City has investments in certificates of deposit totaling \$233,041 that are not held at fair value, but instead recorded at amortized cost as of December 31, 2022.

Alaska Statute (AS) 37.23 provides for regulatory oversight of the Pool. The Statute provides requirements regarding authorized investments and reporting. The Pool is incorporated in Alaska as a nonprofit corporation and reports to a board of directors. AS 37.23.050 requires retention of an investment manager. The manager is required to produce monthly disclosure statements for the Pool. An investment advisor monitors the performance of the investment manager to ensure compliance with investment policies. The Pool must maintain a dollar-weighted average maturity of 90 days or less, and only purchase instruments having remaining maturities of 397 days or less. The fair value of the investments in the Pool are reviewed monthly by an independent pricing service. The Pool meets the standards for reporting investments at amortized cost with regard to portfolio requirements including maturity, quality, diversification, liquidity and shadow price. There are no restrictions or limitations on withdrawals from the Pool. As of December 31, 2022, the fair value of the investments in the Pool approximates the amortized cost at which they are reported. The fair value of our investments in the Pool is the same as the value of our Pool units.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization.

Custodial Credit Risk

Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover deposits or will not be able to recover collateral securities that are in possession of an outside party. Of the bank balance at December 31, 2022, \$250,000 was covered by the Federal Deposit Insurance Corporation (FDIC), \$3,760,738 was subject to a collateral agreement with the depository financial institutions and \$10,399 was not insured or collateralized.

3. Receivables

The City maintains accounts receivable balances of which a portion is reserved as an allowance for doubtful accounts. At December 31, 2022, receivables for the City's individual major funds and nonmajor funds in the aggregate, including applicable allowances for uncollectible accounts, are as follows:

	General	Nonmajor Governmental Funds	Total Governmental Funds
Accounts	\$ 263,311	\$ -	\$ 263,311
Grants and shared revenues	97,929	9,591	107,520
Sales tax	513,588	-	513,588
Total Receivables	\$ 874,828	\$ 9,591	\$ 884,419

	Major Enterprise Funds		Total Enterprise Funds
	Water & Sewer	Refuse	
Accounts	\$ 241,228	\$ 180,211	\$ 421,439
Grants and shared revenues	819,223	-	819,223
Total receivables	1,060,451	180,211	1,240,662
Less allowance for uncollectible accounts	(91,070)	(107,976)	(199,046)
Net Receivables	\$ 969,381	\$ 72,235	\$ 1,041,616

Governmental funds report deferred inflows in connection with receivables for revenues that are not considered to be available to liquidate liabilities of the current period.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

4. Capital Assets

Capital asset activity for the year ended December 31, 2022 follows:

<i>Governmental Activities</i>	Balance December 31, 2021	Additions & Reclass	Deletions & Reclass	Balance December 31, 2022
Capital assets not being depreciated:				
Land and land improvements	\$ 575,000	\$ -	\$ -	\$ 575,000
Construction in progress	26,040,330	12,523,830	(37,088)	38,527,072
Total assets not being depreciated	26,615,330	12,523,830	(37,088)	39,102,072
Capital assets being depreciated:				
Infrastructure	773,908	-	-	773,908
Buildings	8,442,815	-	-	8,442,815
Small boat harbor	9,590,671	-	-	9,590,671
Machinery and equipment	4,411,544	687,395	-	5,098,939
Total capital assets being depreciated	23,218,938	687,395	-	23,906,333
Less accumulated depreciation for:				
Infrastructure	12,898	51,594	-	64,492
Buildings	4,769,110	221,790	-	4,990,900
Small boat harbor	3,170,844	482,040	-	3,652,884
Machinery and equipment	3,082,721	242,397	-	3,325,118
Total accumulated depreciation	11,035,573	997,821	-	12,033,394
Total capital assets being depreciated, net	12,183,365	(310,426)	-	11,872,939
Governmental Activity Capital Assets, net	\$ 38,798,695	\$ 12,213,404	\$ (37,088)	\$ 50,975,011

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City of Kotzebue, Alaska

Notes to Basic Financial Statements

	Balance December 31, 2021	Additions & Reclass	Deletions & Reclass	Balance December 31, 2022
<i>Business-type Activities</i>				
Capital assets not being depreciated:				
Land and land improvements	\$ 230,983	\$ -	\$ -	\$ 230,983
Construction in progress	21,483,193	4,844,193	(260,175)	26,067,210
Total assets not being depreciated	21,714,176	4,844,193	(260,175)	26,298,194
Capital assets being depreciated:				
Buildings	2,381,895	-	-	2,381,895
Improvements other than buildings	89,804,214	-	-	89,804,214
Machinery and equipment	4,438,368	1,603,549	-	6,041,917
Total capital assets being depreciated	96,624,477	1,603,549	-	98,228,026
Less accumulated depreciation for:				
Buildings	1,889,531	79,400	-	1,968,931
Improvements other than buildings	67,537,907	1,372,836	-	68,910,743
Machinery and equipment	3,837,185	123,472	-	3,960,657
Total accumulated depreciation	73,264,623	1,575,708	-	74,840,331
Total capital assets being depreciated, net	23,359,854	27,841	-	23,387,695
Business-type Activity Capital Assets, net	\$ 45,074,030	\$ 4,872,034	\$ (260,175)	\$ 49,685,889

Depreciation expense was charged to the functions as follows:

Governmental Activities

General government	\$ 62,914
Public safety	180,358
Public works	637,463
Parks and recreation	117,086
Total Depreciation Expense - Governmental Activities	\$ 997,821

Business-type Activities

Water and sewer utility	\$ 1,456,668
Refuse	119,040
Total Depreciation Expense - Business-type Activities	\$ 1,575,708

In 2022, \$1,133,544 and \$81,237 was transferred from the governmental funds to Refuse Enterprise Fund and Water and Sewer Utility Enterprise Fund, respectively.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

5. Interfund Receivables, Payables, Advances and Transfers

A schedule of interfund balances and transfers for the year ended December 31, 2022, follows:

Due from Other Funds

Due to the Water and Sewer Utility Enterprise Fund from:

General Fund	\$	842,365
Special Revenue Fund		102,249
Bar and Grill Enterprise Fund		348,326
Refuse Enterprise Fund		406,845

Total Due from Other Funds	\$	1,699,785
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Transfers to Other Funds

From General Fund to:

Special Revenue Funds	\$	73,646
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Total Transfers	\$	73,646
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6. Long-term Liabilities

The following is a summary of long-term liability transactions of the City for the year ended December 31, 2022:

	Balance December 31, 2021	Additions	Deletions	Balance December 31, 2022	Due Within One Year
Governmental Activities					
Accrued leave	\$ 191,653	\$ 416,868	\$ (409,689)	\$ 198,832	\$ 198,832
Net pension liability	5,852,171	620,383	-	6,472,554	-
Total Governmental Activities	\$ 6,043,824	\$ 1,037,251	\$ (409,689)	\$ 6,671,386	\$ 198,832

The long-term liabilities related to governmental activities are generally liquidated by the General Fund.

	Balance December 31, 2021	Additions	Deletions	Balance December 31, 2022	Due Within One Year
Business-type Activities					
Accrued leave	\$ 45,674	\$ 117,779	\$ (125,695)	\$ 37,758	\$ 37,758
Estimated landfill closure costs	182,936	151,941	-	334,877	-
Net pension liability	1,239,718	631,779	-	1,871,497	-
Total Business-type Activities	\$ 1,468,328	\$ 901,499	\$ (125,695)	\$ 2,244,132	\$ 37,758

City of Kotzebue, Alaska

Notes to Basic Financial Statements

7. Fund Balances

Fund balances, reported for the major funds and the nonmajor funds in the aggregate, on the governmental funds balance sheet are subject to the following constraints:

	General	Nonmajor Funds	Totals
Nonspendable - prepaid items	\$ 454,643	\$ 96,340	\$ 550,983
Committed - Water & Sewer Capital Projects	-	327,418	327,418
Assigned - public safety	-	66,059	66,059
Unassigned	(318,606)	(96,936)	(415,542)
Total Fund Balances	\$ 136,037	\$ 392,881	\$ 528,918

8. Municipal Landfill Closure and Post closure Liability

State and federal laws and regulations require the City to place a final cover on its landfill site when it stops accepting waste and to perform certain maintenance and monitoring functions at the site for 30 years after closure. Although closure and post closure care costs will be paid only near or after the date the landfill stops accepting waste, generally accepted accounting principles require that the City report a portion of these closure and post closure care costs each period based on landfill capacity used as of each balance sheet date.

Management estimates that one of the two existing cells are 100% full and the other cell is approximately 79% full. Cell one is fully capped. The \$334,877 reported as landfill closure liability at December 31, 2022 represents the estimated closing cost once the cell is at capacity. The remaining life of the cell currently being used is estimated to be approximately 23 years.

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City of Kotzebue, Alaska

Notes to Basic Financial Statements

9. Pension and Other Postemployment Benefits Plan

(a) Defined Benefit (DB) Pension Plan

General Information About the Plan

The City participates in the Alaska Public Employees' Retirement System (PERS). PERS is a cost-sharing multiple-employer plan which covers eligible State and local government employees, other than teachers. The Plan was established and is administered by the State of Alaska Department of Administration. Benefit and contribution provisions are established by State law and may be amended only by the State Legislature.

The Plan is included in an annual comprehensive financial report that includes financial statements and other required supplemental information. That report is available via the internet at <https://drb.alaska.gov/docs/reports/#pers>. Actuarial valuation reports, audited financial statements, and other detailed plan information are also available on this website.

The Plan provides for retirement, death and disability, and postemployment healthcare benefits. There are three tiers of employees, based on entry date. For all tiers within the Defined Benefit (DB) plan, full retirement benefits are generally calculated using a formula comprised of a multiplier times the average monthly salary (AMS) times the number of years of service. The multiplier is increased at longevity milestone markers for most employees. Peace/Fire employees accrue benefits at an accelerated rate. The tiers within the Plan establish differing criteria regarding normal retirement age, early retirement age, and the criteria for calculation of AMS, COLA adjustments, and other postemployment benefits (OPEB). A complete benefit comparison chart is available at the website noted above.

The PERS DB Plan was closed to new entrants effective July 1, 2006. New employees hired after that date participate in the PERS Defined Contribution (DC) Plan described later in these notes.

Historical Context and Special Funding Situation

In April 2008, the Alaska Legislature passed legislation converting the previously existing PERS plan from a DB agent-multiple-employer plan to a DB cost-sharing plan with an effective date of July 1, 2008. In connection with this conversion, the State of Alaska passed additional legislation which statutorily capped the employer contribution rate, established a state funded "on-behalf" contribution (subject to funding availability), and required that employer contributions be calculated against all PERS eligible wages, including wages paid to participants of the PERS Tier IV defined contribution plan described later in these notes. The Alaska Legislature has the power and authority to change the aforementioned statute through the legislative process.

Alaska Statute 39.35.280 requires the State of Alaska to contribute to the Plan an amount such that, when combined with the employer contribution, is sufficient to pay the Plan's past service liability contribution rate as adopted by the Alaska Retirement Management Board (ARM Board). As such, the Plan is considered to be in a special funding situation as defined by GASB, and management has recorded all pension related liabilities, deferred inflows/outflows of resources, and disclosures on this basis.

The City recorded the related on-behalf contributions as revenue and expense or expenditures as prescribed by GAAP, pursuant to the relevant basis of accounting based on fund type.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Employee Contribution Rates

Regular employees are required to contribute 6.75% of their annual covered salary. Peace officers and firefighters are required to contribute 7.50% of their annual covered salary.

Employer and Other Contribution Rates

There are several contribution rates associated with the pension contributions and related liabilities. These amounts are calculated on an annual basis.

Employer Effective Rate: This is the contractual employer pay-in rate. Under current legislation, the amount calculated for the statutory employer effective contribution rate is 22% on eligible wages. This 22% rate is calculated on all PERS participating wages, including those wages attributable to employees in the DC plan. Contributions derived from the DC employee payroll is referred to as the Defined Benefit Unfunded Liability or DBUL contribution.

ARM Board Adopted Rate: This is the rate formally adopted by the Alaska Retirement Management Board. This rate is actuarially determined and used to calculate annual Plan funding requirements, without regard to the statutory rate cap or the GASB accounting rate. Effective July 1, 2015, the Legislature requires the ARM Board to adopt employer contribution rates for past service liabilities using a level percent of pay method over a closed 25-year term which ends in 2039. This change results in lower ARM Board Rates than previously adopted.

State Contribution Rate: This is the rate paid in by the State as an on-behalf payment under the current statute. The statute requires the State to contribute, based on funding availability, an on-behalf amount equal to the difference between the ARM Board Rate and the Employer Effective Rate. In the governmental fund financial statements, on-behalf contribution amounts have been recognized as additional revenues and expenditures. In the proprietary funds and government-wide financial statements, the on-behalf amounts reflect revenue and expense only during the measurement period in which the Plan recognizes the payments, resulting in a significant timing difference between the cash transfers and revenue and expense recognition.

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City of Kotzebue, Alaska

Notes to Basic Financial Statements

Contribution rates are actuarially determined. The City's contribution rates for the 2022 calendar year were as follows:

<i>January 1, 2022 to June 30, 2022</i>	ARM Board Adopted Rate	State Contribution Rate
Defined benefit plans:		
Pension	20.89%	8.11%
Postemployment healthcare (ARHCT)	3.12%	-%
Defined contribution - Pension	6.10%	-%
Total Contribution Rates	30.11%	8.11%

<i>July 1, 2022 to December 31, 2022</i>	ARM Board Adopted Rate	State Contribution Rate
Defined benefit plans:		
Pension	18.38%	2.79%
Postemployment healthcare (ARHCT)	-%	-%
Defined contribution - Pension	6.41%	-%
Total Contribution Rates	24.79%	2.79%

Alaska Statue 39.35.255(a) capped the employer rate at 22% with the State of Alaska making a nonemployer contribution for the difference between actuarially required contribution and the cap. For the period from January 1, 2022 to June 30, 2022 the employer rate is 15.54% for pension and 6.46% for ARHCT and for the period from July 1, 2022 to December 31, 2022 the employer rate is 22.00% for pension and 0.00% for ARHCT. The contribution requirements for the City are established and may be amended by the ARMB. Additionally, there is a Defined Benefit Unfunded Liability (DBUL) amount levied against the DCR Plan payroll. The DBUL amount is computed as the difference between (a) amount calculated for the statutory employer contribution rate of 22.00% on eligible salary less (b) total of the employer contribution for (1) defined contribution employer matching amount, (2) major medical, (3) occupational death and disability, and (4) health reimbursement arrangement. The difference is deposited based on an actuarial allocation into the defined benefit plan's pension and healthcare funds.

In 2022, the City was credited with the following contributions to the pension plan.

	Measurement Period July 1, 2021 to June 30, 2022	City Fiscal Year January 1, 2022 to December 31, 2022
Employer contributions (including DBUL)	\$ 687,442	\$ 753,024
Nonemployer contributions (on-behalf)	428,350	301,502
Total Contributions	\$ 1,115,792	\$ 1,054,526

In addition, employee contributions to the Plan totaled \$388,282 during the City's fiscal year.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Pension Liabilities, Pension Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions

At December 31, 2022, the City reported a liability for its proportionate share of the net pension liability (NPL) that reflected a reduction for State pension support provided to the City. The amount recognized by the City for its proportional share, the related State proportion, and the total portion of the net pension liability that was associated with the City were as follows:

	2022
City proportionate share of NPL	\$ 8,344,051
State's proportionate share of NPL associated with the City	2,308,291
Total Net Pension Liability	\$ 10,652,342

The total pension liability for the June 30, 2022 measurement date was determined by an actuarial valuation as of June 30, 2021 rolled forward to June 30, 2022 and adjusted to reflect updated assumptions to calculate the net pension liability as of that date. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating entities, including the State, actuarially determined. At the June 30, 2022 measurement date, the City's proportion was 0.16371 percent, which was a decrease of 0.02961 from its proportion measured as of June 30, 2021.

For the year ended December 31, 2022, the City recognized pension expense of \$(693,611) and on-behalf revenue of \$428,350 for support provided by the State. At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Net difference between projected and actual earnings on pension plan investments	238,559	-
Changes in proportion and differences between City contributions and proportionate share of contributions	-	-
City contributions subsequent to the measurement date	399,809	-
Total Deferred Outflows of Resources and Deferred Inflows of Resources Related to Pensions	\$ 638,368	\$ -

City of Kotzebue, Alaska

Notes to Basic Financial Statements

The \$399,810 reported as deferred outflows of resources related to pensions resulting from contributions subsequent to the measurement date will be recognized as a reduction in the net pension liability in the year ended December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year Ending December 31,

2023	\$ (28,361)
2024	(72,696)
2025	(174,514)
2026	514,130
2027	-
Thereafter	-
<hr/>	
Total Amortization	\$ 238,559

Actuarial Assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2021, using the actuarial assumptions listed below, applied to all periods included in the measurement and rolled forward to the measurement date of June 30, 2022:

Actuarial cost method	Entry Age Normal
Amortization method	Unfunded Accrued Actuarial Liability, level percent of pay basis
Inflation	2.50% per year
Salary increases	For peace officers/firefighters, increases range from 8.50% to 3.85% based on service. For all others, increases range from 6.75% to 2.85% based on service.
Allocation methodology	Amounts for the June 30, 2022 measurement date were allocated to employers based on the ratio of the present value of projected future contributions for each employer to the total present value of projected future contributions for the Plan for the fiscal years 2023 to 2039. The liability is expected to go to zero at 2039.
Investment rate of return	7.25%, net of pension plan investment expenses. This is based on an average inflation rate of 2.50% and a real rate of return of 4.75%.
Mortality Peace officer/firefighter	Pre-commencement mortality rates were based on the Pub-2010 Safety Employee table, amount-weighted, and projected with MP-2021 generational improvement. Deaths are assumed to result from occupational causes 70% of the time. Post-commencement mortality rates for healthy retirees were based on the Pub-2010 Safety Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for disabled retirees were based on the Pub-2010 Safety

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Disabled Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for beneficiaries were based on the Pub-2010 Contingent Survivor table, amount-weighted, and projected with MP-2021 generational improvement. These rates are applied only after the death of the original member.

All others

Pre-commencement mortality rates were based on the Pub-2010 General Employee table, amount-weighted, and projected with MP-2021 generational improvement. Deaths are assumed to result from occupational causes 35% of the time. Post-commencement mortality rates for healthy retirees were based on 98% of male and 106% of female rates of the Pub-2010 General Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for beneficiaries were based on 102% of male and 108% of female rates of the Pub-2010 Contingent Survivor table, amount-weighted, and projected with MP-2021 generational improvement. These rates are applied only after the death of the original member.

Other

See the experience study report dated July 15, 2022.

The total pension liability was determined by an actuarial valuation as of June 30, 2021, rolled forward to the measurement date of June 30, 2022 and adjusted to reflect updated assumptions. The updated demographic and economic assumptions were adopted by the Board in June 2022 based on the results of an actuarial experience study for the period July 1, 2017 to June 30, 2021. The new assumptions were adopted to better reflect expected future experience and are effective June 30, 2022.

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City of Kotzebue, Alaska

Notes to Basic Financial Statements

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return, excluding the inflation component of 2.88%, for each major asset class included in the pension plan's target asset allocation as of June 30, 2022 are summarized in the following table:

Asset Class	Target Allocation	Range	Long-Term Expected Real Rate of Return
Domestic equity	27%	+/- 6%	6.51 %
Global equity (non-U.S.)	18%	+/- 4%	5.70 %
Aggregate bonds	21%	+/- 10%	0.31 %
Opportunistic	6%	+/- 4%	- %
Real assets	14%	+/- 7%	3.71 %
Private equity	14%	+/- 6%	9.61 %
Cash equivalents	-%	-%	(0.50)%

Discount Rate

The discount rate used to measure the total pension liability was 7.25%. The discount rate used changed from the prior measurement date. The projection of cash flows used to determine the discount rate assumed that employer and State contributions will continue to follow the current funding policy, which meets State statutes. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the City's proportionate share of the net pension liability calculated using the discount rate of 7.25%, as well as what the City's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percentage-point lower or one percentage-point higher than the current rate:

	Proportional Share	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
City's proportionate share of the net pension liability	0.16371%	\$ 11,232,887	\$ 8,344,051	\$ 5,908,167

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Pension Plan Fiduciary Net Position

Detailed information about the pension plan's fiduciary net position is available in the separately issued PERS financial report.

(b) Defined Contribution (DC) Pension Plan

Employees hired after July 1, 2006 participate in PERS Tier IV, a DC plan. This Plan is administered by the State of Alaska, Department of Administration in conjunction with the DB plan noted above. Benefit and contribution provisions are established by State law and may be amended only by the State Legislature. The Alaska Retirement Management Board may also amend contribution requirements. Included in the Plan are individual pension accounts, a retiree medical insurance plan and a separate Health Reimbursement Arrangement account that will help retired members pay medical premiums and other eligible medical expenses not covered by the medical plan. This Plan is included in the annual comprehensive financial report for PERS, and at the following website, as noted above. <https://drb.alaska.gov/docs/reports/#pers>.

Contributions to the DC plan consist solely of employer and employee contributions with no special funding or other nonemployer contributions. In addition, actual remittances to the PERS system require that the City contribute at 22%. After deducting the DC plan contributions (and related OPEB contributions), the remaining remittance (the DBUL) is deposited into the DB plan as noted earlier.

Benefit Terms

Employees are immediately vested in their own contributions and vest 25% with two years of service, plus an additional 25% per year thereafter for full vesting at five years of service. Nonvested employer contributions are forfeited upon termination of employment from the Plan. Such forfeitures were applied in the year ended December 31, 2022 to cover a portion of the City's employer match contributions. For the year ended December 31, 2022, forfeitures reduced pension expense by \$64,905.

Employee Contribution Rate

Employees are required to contribute 8% of their annual covered salary. This amount goes directly to the individual's account.

Employer Contribution Rate

For the year ended December 31, 2022, the City was required to contribute 5% of covered salary into the Plan.

The City and employee contributions to PERS for pensions for the year ended December 31, 2022 were \$242,677 and \$388,282, respectively. The City contribution amount was recognized as pension expense/expenditures.

(c) Defined Benefit OPEB Plans

As part of its participation in PERS, the City participates in the following cost-sharing multiple-employer defined benefit OPEB plans: Alaska Retiree Healthcare Trust (ARHCT), Retiree Medical Plan (RMP) and Occupational Death and Disability Plan (ODD).

City of Kotzebue, Alaska

Notes to Basic Financial Statements

The ARHCT, a healthcare trust fund, provides major medical coverage to retirees of the DB plan. The ARHCT is self-funded and self-insured. The ARHCT was closed to all new members effective July 1, 2006. Benefits vary by Tier level. The RMP provides major medical coverage to retirees of the PERS DC Plan (Tier IV). The RMP is self-insured. Members are not eligible to use the Plan until they have at least 10 years of service and are Medicare age eligible. The ODD provides death benefits for beneficiaries of plan participants and long-term disability benefits to all active members within PERS. The Plans are administered by the State of Alaska, Department of Administration. The OPEB plans are included in the annual comprehensive financial report for PERS, at the following website, <https://drb.alaska.gov/docs/reports/#pers>.

Employer Contribution Rates

Employer contribution rates are actuarially determined and adopted by and may be amended by the Board. Employees do not contribute.

Employer contribution rates for the year ended December 31, 2022 were as follows:

<i>January 1, 2022 to June 30, 2022</i>	Other	Peace/Fire
Alaska Retiree Healthcare Trust	6.46%	6.46%
Retiree Medical Plan	1.07%	1.07%
Occupational Death and Disability	0.31%	0.68%
Total Contribution Rates	7.84%	8.21%

<i>July 1, 2022 to December 31, 2022</i>	Other	Peace/Fire
Alaska Retiree Healthcare Trust	-%	-%
Retiree Medical Plan	1.10%	1.10%
Occupational Death and Disability	0.30%	0.68%
Total Contribution Rates	1.40%	1.78%

In 2022, the City was credited with the following contributions to the OPEB plans:

	Measurement Period July 1, 2021 to June 30, 2022	City Fiscal Year January 1, 2022 to December 31, 2022
Employer contributions - ARHCT	\$ 42,028	\$ 20,349
Employer contributions - RMP	49,177	52,671
Employer contributions - ODD	19,840	20,818
Total Contributions	\$ 111,045	\$ 93,838

City of Kotzebue, Alaska

Notes to Basic Financial Statements

OPEB Assets, OPEB Expense, and Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB Plans

At December 31, 2022, the City reported an asset for its proportionate share of the net OPEB asset (NOA) that reflected a reduction for State OPEB support provided to the City. The amount recognized by the City for its proportional share, the related State proportion, and the total were as follows:

City's proportionate share of NOA - ARHCT	\$ 3,199,396
City's proportionate share of NOA - RMP	100,942
City's proportionate share of NOA - ODD	150,747
Total City's Proportionate Share of NOA	\$ 3,451,085
State's proportionate share of the ARHCT NOA associated with the City	915,402
Total Net OPEB Asset	\$ 4,366,487

The total OPEB asset for the June 30, 2022 measurement date was determined by an actuarial valuation as of June 30, 2021 rolled forward to June 30, 2022 and adjusted to reflect updated assumptions to calculate the net OPEB asset as of that date. The City's proportion of the net OPEB asset was based on a projection of the City's long-term share of contributions to the OPEB plans relative to the projected contributions of all participating entities, actuarially determined.

	June 30, 2021 Measurement Date Employer Proportion	June 30, 2022 Measurement Date Employer Proportion	Change
City's proportionate share of the net OPEB asset:			
ARHCT	0.19420%	0.16261%	(0.03159)%
RMP	0.29274%	0.29065%	(0.00209)%
ODD	0.36577%	0.34388%	(0.02189)%

For the year ended December 31, 2022, the City recognized OPEB expense of \$(888,786). Of this amount, \$(310,956) was recorded for on-behalf revenue and expense for support provided by the ARHCT plan. OPEB expense and on-behalf revenue is listed by plan in the table below:

Plan	OPEB expense	On-behalf revenue
ARHCT	\$ (910,701)	\$ (310,956)
RMP	22,659	-
ODD	(744)	-
Total	\$ (888,786)	\$ (310,956)

City of Kotzebue, Alaska

Notes to Basic Financial Statements

At December 31, 2022, the City reported deferred outflows of resources and deferred inflows of resources related to OPEB plans from the following sources:

<i>Deferred Outflows of Resources</i>	ARHCT	RMP	ODD	Total
Difference between expected and actual experience	\$ -	\$ 5,004	\$ -	\$ 5,004
Changes in assumptions	-	19,545	-	19,545
Difference between projected and actual investment earnings	181,513	14,398	5,105	201,016
Changes in proportion and differences between City contributions and proportionate share of contributions	75,645	2,323	11,682	89,650
City contributions subsequent to the measurement date	-	27,055	10,478	37,534
Total Deferred Outflows of Resources Related to OPEB Plans	\$ 257,158	\$ 68,325	\$ 27,265	\$ 352,748

<i>Deferred Inflows of Resources</i>	ARHCT	RMP	ODD	Total
Difference between expected and actual experience	\$ (22,645)	\$ (3,967)	\$ (49,454)	\$ (76,066)
Changes in assumptions	(146,825)	(121,033)	(960)	(268,818)
Changes in proportion and differences between City contributions and proportionate share of contributions	-	(1,785)	(8,004)	(9,789)
Total Deferred Inflows of Resources Related to OPEB Plans	\$ (169,470)	\$ (126,785)	\$ (58,418)	\$ (354,673)

Amounts reported as deferred outflows of resources related to OPEB plans resulting from City contributions subsequent to the measurement date will be recognized as a reduction in the net OPEB assets in the year ended December 31, 2023. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense as follows:

<i>Year Ending December 31,</i>	ARHCT	RMP	ODD	Total
2023	\$ (124,309)	\$ (14,367)	\$ (9,087)	\$ (147,763)
2024	(63,657)	(15,072)	(9,342)	(88,071)
2025	(143,403)	(17,295)	(10,153)	(170,851)
2026	419,057	2,072	(3,319)	417,810
2027	-	(18,126)	(5,010)	(23,136)
Thereafter	-	(22,727)	(4,720)	(27,447)
Total Amortization	\$ 87,688	\$ (85,515)	\$ (41,631)	\$ (39,458)

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Actuarial Assumptions

The total OPEB asset for each plan was determined by actuarial valuations as of June 30, 2021, using the following actuarial assumptions, applied to all periods included in the measurement, and rolled forward to the measurement date of June 30, 2022:

Actuarial cost method	Entry Age Normal
Amortization method	Unfunded Accrued Actuarial Liability, level percent of pay basis
Inflation	2.50% per year
Salary increases	For peace officers/firefighters, increases range from 8.50% to 3.85% based on service. For all others, increases range from 6.75% to 2.85% based on service.
Allocation methodology	Amounts for the June 30, 2022 measurement date were allocated to employers based on the ratio of the present value of projected future contributions for each employer to the total present value of projected future contributions to the Plan for fiscal years 2023 to 2039.
Investment rate of return	7.25%, net of postemployment healthcare plan investment expenses. This is based on an average inflation rate of 2.50% and a real rate of return of 4.75%.
Healthcare cost trend rates (ARHCT and RMP Plans)	Pre-65 medical: 7.0% grading down to 4.5% Post-65 medical: 5.5% grading down to 4.5% Prescription drug: 7.5% grading down to 4.5% Rx/EGWP: 7.5% grading down to 4.5% Initial trend rates are from FY 2023 Ultimate trend rates reached in FY 2050
Mortality Peace officer/firefighter (ARHCT and RMP Plans)	Pre-commencement mortality rates were based on the Pub-2010 Safety Employee table, headcount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for healthy retirees were based on the Pub-2010 Safety Retiree table, headcount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for disabled retirees were based on the Pub-2010 Safety Disabled Retiree table, headcount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for beneficiaries were based on the Pub-2010 Contingent Survivor table, headcount-weighted, and projected with MP-2021 generational improvement. These rates are applied only after the death of the original member.
(ODD Plan)	Pre-commencement mortality rates were based on the Pub-2010 Safety Employee table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for healthy retirees were based on the Pub-2010 Safety Retiree table, amount-weighted, and projected with MP-2021 generational

City of Kotzebue, Alaska

Notes to Basic Financial Statements

improvement. Post-commencement mortality rates for disabled retirees were based on the Pub-2010 Safety Disabled Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for beneficiaries were based on the Pub-2010 Contingent Survivor table, amount-weighted, and projected with MP-2021 generational improvement. These rates are applied only after the death of the original member.

All others
(ARHCT and RMP Plans)

Pre-commencement mortality rates were based on the Pub-2010 General Employee table, headcount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for healthy retirees were based on 101% of male and 110% of female rates of the Pub-2010 General Retiree table, headcount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree table, headcount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for beneficiaries were based on 101% of male and 108% of female rates of the Pub-2010 Contingent Survivor table, headcount-weighted, and projected with MP-2021 generational improvement. These rates are applied only after the death of the original member.

(ODD Plan)

Pre-commencement mortality rates were based on the Pub-2010 General Employee table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for healthy retirees were based on 98% of male and 106% of female rates of the Pub-2010 General Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for disabled retirees were based on the Pub-2010 Non-Safety Disabled Retiree table, amount-weighted, and projected with MP-2021 generational improvement. Post-commencement mortality rates for beneficiaries were based on 102% of male and 108% of female rates of the Pub-2010 Contingent Survivor table, amount-weighted, and projected with MP-2021 generational improvement. These rates are applied only after the death of the original member.

(ARHCT and ODD Plans)

Deaths are assumed to result from occupational causes 35% of the time.

Participation (ARHCT)

100% of system paid members and their spouses are assumed to elect the healthcare benefits paid as soon as they are eligible.
20% of nonsystem paid members and their spouses are assumed to elect the healthcare benefits as soon as they are eligible.

Other

See the experience study report dated July 15, 2022.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

The total OPEB asset for each plan was determined by actuarial valuations as of June 30, 2021, rolled forward to the measurement date of June 30, 2022 and adjusted to reflect updated assumptions. The updated demographic and economic assumptions were adopted by the Board in June 2022 based on the results of an actuarial experience study for the period from July 1, 2017 to June 30, 2021. The new assumptions were adopted to better reflect expected future experience and are effective June 30, 2022. The actuarial assumptions used in the June 30, 2021 actuarial valuation are the same as those used in the June 30, 2020 valuation with the following exceptions:

1. Per capita claims costs were updated to reflect recent experience.
2. The amount included in the Normal Cost for administrative expenses was updated to reflect the most recent two years of actual administrative expenses paid for postretirement healthcare plan assets.

Long-Term Expected Rate of Return

The long-term expected rate of return on OPEB plan investments for each plan was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of postretirement healthcare plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The best estimates of arithmetic rates of return, excluding the inflation component of 2.88% for each major asset class included in the OPEB plan's target asset allocation as of June 30, 2022 are summarized in the following table:

Asset Class	Target Allocation	Range	Long-Term Expected Real Rate of Return
Domestic equity	27%	+/- 6%	6.51 %
Global equity (non-U.S.)	18%	+/- 4%	5.70 %
Aggregate bonds	21%	+/- 10%	0.31 %
Opportunistic	6%	+/- 4%	- %
Real assets	14%	+/- 7%	3.71 %
Private equity	14%	+/- 6%	9.61 %
Cash equivalents	-%	-%	(0.50) %

Discount Rate

The discount rate used to measure the total OPEB asset for each plan as of June 30, 2022 was 7.25%. The discount rate used changed from the prior measurement date. The projection of cash flows used to determine the discount rate assumed that employer and State contributions will continue to follow the current funding policy which meets State statutes. Based on those assumptions, the fiduciary net position of each plan was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments was applied to all periods of projected benefit payments to determine the total OPEB asset for each plan.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Sensitivity of the Net OPEB Asset to Changes in the Discount Rate

The following presents the City's proportionate share of the net OPEB asset calculated using the discount rate of 7.25%, as well as what the City's proportionate share of the respective plan's net OPEB asset would be if it were calculated using a discount rate that is one percentage point lower or one percentage point higher than the current rate:

	Proportional Share	1% Decrease (6.25%)	Current Discount Rate (7.25%)	1% Increase (8.25%)
City's proportionate share of the net OPEB asset:				
ARHCT	0.16261%	\$ 1,900,903	\$ 3,199,396	\$ 4,288,299
RMP	0.29065%	\$ (18,567)	\$ 100,942	\$ 192,077
ODD	0.34388%	\$ 142,003	\$ 150,747	\$ 157,588

Sensitivity of the Net OPEB Asset to Changes in the Healthcare Cost Trend Rates

The following presents the City's proportionate share of the net OPEB asset calculated using the healthcare cost trend rates as summarized in the 2021 actuarial valuation reports as well as what the City's proportionate share of the respective plan's net OPEB asset would be if it were calculated using healthcare cost trend rates that are one percentage point lower or one percentage point higher than the current healthcare cost trend rates:

	Proportional Share	1% Decrease	Current Healthcare Cost Trend Rate	1% Increase
City's proportionate share of the net OPEB asset:				
ARHCT	0.16261%	\$ 4,416,396	\$ 3,199,396	\$ 1,746,064
RMP	0.29065%	\$ 204,592	\$ 100,942	\$ (38,668)
ODD	0.34388%	\$ n/a	\$ n/a	\$ n/a

OPEB Plan Fiduciary Net Position

Detailed information about each OPEB plan's fiduciary net position is available in the separately issued PERS financial report.

(d) Defined Contribution OPEB Plans

PERS DC Pension Plan participants (PERS Tier IV) also participate in the Health Reimbursement Arrangement Plan (HRA Plan). The HRA Plan allows for medical care expense to be reimbursed from individual savings accounts established for eligible persons. The HRA Plan became effective July 1, 2006 at which time contributions by employers began.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

Contribution Rate

AS 39.30.370 establishes this contribution amount as “three percent of the average annual employee compensation of *all employees of all employers* in the plan”. As of July 1, 2022, for actual remittance, this amount is calculated as a flat rate for each full-time or part-time employee per pay period and approximates \$2,237 per year for each full-time employee, and \$1.43 per hour for part-time employees.

Annual Postemployment Healthcare Cost

In 2022, the City contributed \$129,374 in DC OPEB costs. This amount has been recognized as expense/expenditures.

10. Deferred Compensation Plan

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all full-time employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. In accordance with the Internal Revenue Code, all assets and income of the Plan are held in trust for the exclusive benefit of participants and their beneficiaries.

11. Risk Management

The City faces a considerable number of risks of loss, including (a) damage to and loss of property and contents, (b) employee torts, (c) professional liability; i.e., errors and omissions, (d) environmental damage, (e) workers' compensation; i.e., employee injuries, and (f) medical insurance costs of employees. Commercial policies, transferring the risk of loss, except for relatively small deductible amounts, are purchased for employee medical costs. The City participates in the Alaska Municipal League Joint Insurance Association (AML/JIA) which provides insurance coverage for property and contents damage, torts, general and automobile liability, and workers' compensation. The City has no coverage for potential losses from environmental pollution damages. The AML/JIA is a public City risk pool organized to share risks among its members. The Association's bylaws provide for the assessment of supplemental contributions from members in the event that losses and expenses for any coverage year exceed the annual contributions and income earned on such contributions for the year. Such supplemental contributions shall be based upon each member's annual deposit contribution in comparison to the aggregate annual deposit contributions of all members. The Association made no supplemental assessments during the year ended December 31, 2022. Coverage limits and the deductibles on the policies have stayed relatively constant for the last several years.

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City of Kotzebue, Alaska

Notes to Basic Financial Statements

12. Contingencies

Grants

Amounts received or receivable from granting agencies are subject to audit and adjustment by the granting agency. Any disallowed grant expenditures, including amounts already collected, would become a liability of the City.

Other

The City, in the normal course of its activities, is involved in various claims and litigation. In the opinion of management and the City's legal counsel, the disposition of these matters is not expected to have a material adverse effect on the City's financial statements.

13. New Accounting Pronouncements

The Governmental Accounting Standards Board (GASB) has issued several new accounting standards with upcoming implementation dates (effective dates are adjusted for the issuance of GASB Statement No. 95, Postponement of the Effective Dates of Certain Authoritative Guidance). The following new accounting standards were considered and/or implemented by the Authority for 2022 reporting:

GASB Statement No. 87 - Leases - Effective for year-end December 31, 2022, This Statement addresses accounting and financial reporting for certain lease assets and liabilities for leases that previously were classified as operating leases. This Statement establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. The City analyzed all active leases to determine which leases applied to GASB 87, then accounted for those leases accordingly.

GASB Statement No. 89 - Accounting for Interest Cost Incurred before the End of a Construction Period - Effective for year-end December 31, 2022. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. The City evaluated the impacts of GASB 89 and determined there to be no impact to the City's financial statements for the current fiscal year.

GASB Statement No. 92 - Omnibus 2020 - Provisions of this Statement related to the effective date of Statement No. 87 and Implementation Guide 2019-3, reinsurance recoveries, and terminology used to refer to derivative instruments are effective upon issuance. The effective date for all other provisions of the Statement are to be implemented for year-end December 31, 2022. This Statement addresses a variety of topics such as leases, the applicability of Statement No. 73 and Statement No. 74 for reporting assets accumulated for postemployment benefits, the applicability of Statement No. 84 for postemployment benefit arrangements, the measurements of liabilities and assets related to asset retirement obligations in a government acquisition, reporting of public entity risk pools, referencing to nonrecurring fair value measurements, and terminology used to refer to derivative instruments. The City evaluated the impacts of GASB 92 and determined there to be no impact to the City's financial statements for the current fiscal year.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

GASB Statement No. 93 - Replacement of Interbank Offered Rates - The provisions of this Statement, except for paragraph 11b, 13 and 14, are required to be implemented for year-end December 31, 2021. The requirements in paragraph 11b, 13 and 14 are required to be implemented for year-end December 31, 2022. This Statement addresses accounting and financial reporting implications that result from the replacement of an interbank offered rate (IBOR). The City evaluated the impacts of GASB 93 and determined there to be no impact to the City's financial statements for the current fiscal year.

GASB Statement No. 97 - Certain Component Unit Criteria, and Accounting and Financial Reporting for Internal Revenue Code Section 457 Deferred Compensation Plans - Effective for year-end December 31, 2022, except the portion of the pronouncement related to component unit criteria, which is effective for year-end December 31, 2020. This statement modifies certain guidance contained in Statement No. 84 and enhances the relevance, consistency, and comparability of the accounting and financial reporting for Internal Revenue Code (IRC) Section 457 deferred compensation plans (Section 457 plans) that meet the definition of a pension plan and for benefits provided through those plans. The City evaluated the impacts of GASB 97 and determined there to be no impact to the City's financial statements for the current fiscal year.

The Governmental Accounting Standards Board has issued several new accounting standards with upcoming implementation dates (effective dates adjusted for the issuance of GASB 95). Management has not fully evaluated the potential effects of these statements, and actual impacts have not yet been determined. The statements are as follows:

GASB Statement No. 91 - Conduit Debt Obligations - Effective for year-end December 31, 2023. This Statement provides a single method of reporting conduit debt obligations by issuers and eliminates diversity in practice associated with commitments extended by issuers, arrangements associated with conduit obligations, and related note disclosures. This Statement clarifies the definition of a conduit debt obligation and establishes standards for related accounting and financial reporting.

GASB Statement No. 94 - Public-Private and Public-Public Partnerships and Availability Payment Arrangements - Effective for year-end December 31, 2023. The primary objective of this Statement is to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs) and also provides guidance for accounting and financial reporting for availability payment arrangements (APA).

GASB Statement No. 96 - Subscription-Based Information Technology Arrangements - Effective for year-end December 31, 2023. This statement provides guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users. This statement, among other things, defines a SBITA, establishes that a SBITA results in a right-to-use subscription asset (an intangible asset) and a corresponding subscription liability, provides capitalization criteria for outlays other than subscription payments, and requires note disclosures regarding a SBITA.

GASB Statement No. 99 - Omnibus 2022 - Provisions of this Statement related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, classification of certain provisions in Statement No. 34, as amended, and terminology updates related to Statement No. 53 and Statement No. 63 are effective upon issuance. The effective date for the provisions of this Statement related to leases, PPPs, and SBITAs are to be implemented for year-end December 31, 2023. The effective date for the provisions of this Statement related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement No. 53, are to be implemented for year-end December 31, 2024.

City of Kotzebue, Alaska

Notes to Basic Financial Statements

GASB Statement No. 100 - Accounting Changes and Error Corrections - an amendment of GASB Statement No. 62 - Effective for year-end December 31, 2024. Earlier application is encouraged. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability.

GASB Statement No. 101 - Compensated Absences - Effective for year-end December 31, 2025. Earlier application is encouraged. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures.

Required Supplementary Information

City of Kotzebue, Alaska

General Fund
Schedule of Revenues, Expenditures, and
Changes in Fund Balance - Budget and Actual

Year Ended December 31, 2022	Original Budget	Final Budget	Actual	Variance with Final Budget
Revenues				
Taxes	\$ 4,513,500	\$ 4,513,500	\$ 5,113,431	\$ 599,931
Intergovernmental - Federal Government	-	-	12,724,733	12,724,733
Intergovernmental - State of Alaska	1,513,193	1,513,193	1,566,557	53,364
Charges for services	1,515,000	1,515,000	1,326,191	(188,809)
Investment income (loss)	15,000	15,000	(11,477)	(26,477)
Other	79,955	79,955	126,258	46,303
Total Revenues	7,636,648	7,636,648	20,845,693	13,209,045
Expenditures				
General government	1,977,192	1,977,192	1,942,437	34,755
Public safety	4,616,004	4,616,004	4,358,748	257,256
Public works	2,399,234	2,399,234	14,780,125	(12,380,891)
Community services	110,000	110,000	84,489	25,511
Small boat harbor	78,901	78,901	71,087	7,814
Parks and recreation	358,200	358,200	267,495	90,705
Nondepartmental	15,000	15,000	16,716	(1,716)
Total Expenditures	9,554,531	9,554,531	21,521,097	(11,966,566)
Excess of revenues over (under) expenditures	(1,917,883)	(1,917,883)	(675,404)	1,242,479
Other Financing Sources (Uses)				
Transfers in	1,881,161	1,881,161	-	(1,881,161)
Transfers out	-	-	(73,646)	(73,646)
Net Other Financing Sources (Uses)	1,881,161	1,881,161	(73,646)	(1,954,807)
Net change in fund balance	<u>\$ (36,722)</u>	<u>\$ (36,722)</u>	(749,050)	<u>\$ (712,328)</u>
Fund Balance, beginning			<u>885,087</u>	
Fund Balance, ending			<u>\$ 136,037</u>	

See accompanying notes to Required Supplementary Information.

City of Kotzebue, Alaska
Public Employees' Retirement System - Pension Plan
Schedule of the City's Proportionate Share of the Net Pension Liability

Years Ended December 31,	2022	2021	2020	2019	2018	2017	2016	2015
City's Proportion of the Net Pension Liability	0.16371%	0.19332%	0.14088%	0.12462%	0.16638%	0.13850%	0.17870%	0.13530%
City's Proportionate Share of the Net Pension Liability	\$ 8,344,051	\$ 7,091,889	\$ 8,313,413	\$ 6,821,839	\$ 8,267,291	\$ 7,157,428	\$ 9,988,174	\$ 6,561,009
State of Alaska Proportionate Share of the Net Pension Liability	2,308,291	961,765	3,438,730	2,709,407	2,395,921	2,667,186	1,260,828	1,758,881
Total Net Pension Liability	\$ 10,652,342	\$ 8,053,654	\$ 11,752,143	\$ 9,531,246	\$ 10,663,212	\$ 9,824,614	\$ 11,249,002	\$ 8,319,890
City's Covered Payroll	4,900,731	5,168,392	4,985,016	4,401,509	4,288,089	4,508,694	4,497,656	4,342,363
City's Proportionate Share of the Net Pension Liability as a Percentage of Payroll	170.26%	137.22%	166.77%	154.99%	192.80%	158.75%	222.08%	151.09%
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability	67.97%	76.46%	61.61%	63.42%	65.19%	63.37%	59.55%	63.96%

Schedule of City Contributions

Years Ended December 31,	2022	2021	2020	2019	2018	2017	2016	2015
Contractually Required Contributions	\$ 753,024	\$ 630,003	\$ 608,968	\$ 478,079	\$ 498,261	\$ 470,028	\$ 420,047	\$ 389,048
Contributions Relative to the Contractually Required Contribution	753,024	630,003	608,968	478,079	498,261	470,028	420,047	389,048
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City Covered Payroll	4,919,781	4,881,682	5,455,102	4,514,929	4,288,089	4,508,694	4,497,656	4,342,363
Contributions as a Percentage of Covered Payroll	15.31%	12.91%	11.16%	10.59%	11.62%	10.42%	9.34%	8.96%

See accompanying notes to Required Supplementary Information.

Exhibit E-2

City of Kotzebue, Alaska

Public Employees' Retirement System - OPEB Plans
Schedule of the City's Proportionate Share of the Net OPEB Liability (Asset)

Years Ended December 31,	ARRHCT					RMP					ODD				
	2022	2021	2020	2019	2018	2022	2021	2020	2019	2018	2022	2021	2020	2019	2018
City's Proportion of the Net OPEB Liability (Asset)	0.16261%	0.19420%	0.14090%	0.12455%	0.16638%	0.29065%	0.29274%	0.30357%	0.28296%	0.28219%	0.34388%	0.36577%	0.39778%	0.39521%	0.28219%
City's Proportionate Share of the Net OPEB Liability (Asset)	\$ (3,199,396)	\$ (4,981,814)	\$ (638,143)	\$ 184,805	\$ 1,707,569	\$ (100,942)	\$ (78,577)	\$ 21,532	\$ 67,696	\$ 35,909	\$ (150,747)	\$ (161,207)	\$ (108,436)	\$ (95,820)	\$ (54,807)
State of Alaska Proportionate Share of the Net OPEB Liability	(915,402)	(654,504)	(264,562)	73,522	495,223	-	-	-	-	-	-	-	-	-	-
Total Net OPEB Liability (Asset)	\$ (4,114,798)	\$ (5,636,318)	\$ (902,705)	\$ 258,327	\$ 2,202,792	\$ (100,942)	\$ (78,577)	\$ 21,532	\$ 67,696	\$ 35,909	\$ (150,748)	\$ (161,207)	\$ (108,436)	\$ (95,820)	\$ (54,807)
City's Covered Payroll	668,977	3,063,088	4,985,016	5,575,055	4,508,694	4,231,754	3,063,088	4,985,016	5,575,055	1,795,350	4,231,754	3,063,088	4,985,016	5,575,055	1,795,350
City's Proportionate Share of the Net OPEB Liability (Asset) as a Percentage of Payroll	-478.25%	-162.64%	-12.80%	3.31%	37.87%	-2.39%	-2.57%	0.43%	1.21%	2.00%	-3.56%	-5.26%	-2.18%	-1.72%	-3.05%
Plan Fiduciary Net Position as a Percentage of the Total OPEB Liability (Asset)	128.51%	135.54%	106.15%	98.13%	88.12%	120.08%	115.10%	95.23%	83.17%	88.71%	348.80%	374.22%	283.80%	297.43%	270.62%

Schedule of the City Contributions

Years Ended December 31,	ARRHCT					RMP					ODD				
	2022	2021	2020	2019	2018	2022	2021	2020	2019	2018	2022	2021	2020	2019	2018
Contractually Required Contributions	\$ 20,349	\$ 46,609	\$ 134,873	\$ 182,356	\$ 165,894	\$ 52,671	\$ 49,071	\$ 57,977	\$ 41,323	\$ 32,053	\$ 20,818	\$ 18,534	\$ 19,807	\$ 15,961	\$ 12,220
Contributions Relative to the Contractually Required Contribution	20,349	46,609	134,873	182,356	165,894	52,671	49,071	57,977	41,323	32,053	20,818	18,534	19,807	15,961	12,220
Contribution Deficiency (Excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
City's Covered Payroll	666,881	671,073	5,455,102	4,514,929	4,288,089	4,252,900	4,210,609	5,455,102	4,514,929	2,203,386	4,252,900	4,210,609	5,455,102	4,514,929	2,203,386
Contributions as a Percentage of Covered Payroll	3.05%	6.95%	2.47%	4.04%	3.87%	1.24%	1.17%	1.06%	0.92%	1.45%	0.49%	0.44%	0.36%	0.35%	0.55%

See accompanying notes to Required Supplementary Information.

City of Kotzebue, Alaska

Notes to Required Supplementary Information December 31, 2022

1. Public Employees' Retirement System Pension Plan

Schedule of the City's Proportionate Share of the Net Pension Liability

This table is presented based on the Plan measurement date. For December 31, 2022, the Plan measurement date is June 30, 2022.

Changes in Assumptions:

The total pension liability was determined by an actuarial valuation as of June 30, 2021, rolled forward to the measurement date of June 30, 2022 and adjusted to reflect updated assumptions. The updated demographic and economic assumptions were adopted by the Board in June 2022 based on the results of an actuarial experience study for the period July 1, 2017 to June 30, 2021. The new assumptions were adopted to better reflect expected future experience and are effective June 30, 2022.

In 2022, the discount rate was lowered from 7.38% to 7.25%.

Amounts reported reflect a change in assumptions between 2016 and 2017 in the method of allocating the net pension liability from actual contributions to present value of projected future contributions.

GASB requires ten years of information be presented. However, until a full ten years of information is available, the City will present only those years for which information is available.

Schedule of City Contributions

This table is based on the City's contributions for each fiscal year presented. These contributions have been reported as a deferred outflow of resources on the Statement of Net Position.

GASB requires ten years of information be presented. However, until a full ten years of information is available, the City will present only those years for which information is available.

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City of Kotzebue, Alaska

Notes to Required Supplementary Information, continued

2. Public Employees' Retirement System OPEB Plans

Schedule of the City's Proportionate Share of the Net OPEB Asset and Liability

This table is presented based on the Plan measurement date. For December 31, 2022, the Plan measurement date is June 30, 2022.

Changes in Assumptions:

The total OPEB liability for each plan was determined by actuarial valuations as of June 30, 2021, rolled forward to the measurement date of June 30, 2022 and adjusted to reflect updated assumptions. The updated demographic and economic assumptions were adopted by the Board in June 2022 based on the results of an actuarial experience study for the period from July 1, 2017 to June 30, 2021. The new assumptions were adopted to better reflect expected future experience and are effective June 30, 2022. The actuarial assumptions used in the June 30, 2021 actuarial valuation are the same as those used in the June 30, 2020 valuation with the following exceptions:

1. Per capita claims costs were updated to reflect recent experience.
2. The amount included in the Normal Cost for administrative expenses was updated to reflect the most recent two years of actual administrative expenses paid for postretirement healthcare plan assets.

In 2022, the discount rate was lowered from 7.38% to 7.25%.

In 2019, an Employer Group Waiver Plan (EGWP) was implemented effective January 1, 2019. This arrangement replaced the Retiree Drug Subsidy (RDS) under Medicare Part D and resulted in largest projected subsidies to offset the cost of prescription drug coverage.

GASB requires ten years of information be presented. However, until a full 10 years of information is available, the City will present only those years for which information is available.

Schedule of City Contributions

This table is based on the City's contributions for each fiscal year presented. These contributions have been reported as a deferred outflow of resources on the Statement of Net Position.

GASB requires ten years of information be presented. However, until a full ten years of information is available, the City will present only those years for which information is available.

Supplementary Information

Exhibit F-1

City of Kotzebue, Alaska
Nonmajor Governmental Funds
Combining Balance Sheet

Year Ended December 31, 2022	Special Revenue Funds		Capital Project Funds				Total Nonmajor Governmental Funds
	Emergency Services E911	Forfeiture	AEA Lights	Legislative Grants	Repairs and Replacement	Village Improve- ment	
Current Assets							
Cash and investments	\$ -	\$ 1,389	\$ -	\$ -	\$ 386,807	\$64,670	\$ 452,866
Receivables - grants	-	-	6,168	3,423	-	-	9,591
Prepaid items	96,340	-	-	-	-	-	96,340
Total Assets	96,340	1,389	6,168	3,423	386,807	64,670	558,797
Liabilities and Fund Balances							
Liabilities							
Accounts payable	-	-	855	-	59,389	-	60,244
Due to other funds	96,340	-	5,909	-	-	-	102,249
Unearned revenue	-	-	-	3,423	-	-	3,423
Total Liabilities	96,340	-	6,764	3,423	59,389	-	165,916
Fund Balances							
Nonspendable - prepaid	96,340	-	-	-	-	-	96,340
Committed - Water & Sewer Capital Projects	-	-	-	-	327,418	-	327,418
Assigned	-	1,389	-	-	-	64,670	66,059
Unassigned	(96,340)	-	(596)	-	-	-	(96,936)
Total Fund Balances	-	1,389	(596)	-	327,418	64,670	392,881
Total Liabilities and Fund Balances	\$ 96,340	\$ 1,389	\$6,168	\$ 3,423	\$ 386,807	\$64,670	\$ 558,797

Exhibit F-2

City of Kotzebue, Alaska
Nonmajor Governmental Funds
Combining Statement of Revenues, Expenditures and
Changes in Fund Balances

<i>Year Ended December 31, 2022</i>	Special Revenue Funds			Capital Project Funds			Total Nonmajor Governmental Funds
	Emergency Services E911	Forfeiture	AEA Lights	Legislative Grants	Repairs and Replacement	Village Improve- ment	
Revenues							
Intergovernmental:							
Federal Government	\$ -	\$ -	\$ 24,491	\$ -	\$ -	\$ -	\$ 24,491
State of Alaska	-	-	855	100,766	-	-	101,621
Local	-	-	-	-	433,032	-	433,032
Total Revenues	-	-	25,346	100,766	-	433,032	559,144
Expenditures							
Public safety	68,409	-	-	-	-	-	68,409
Capital outlay	-	-	31,179	100,766	1,530,582	368,362	2,030,889
Total Expenditures	68,409	-	31,179	100,766	1,530,582	368,362	2,099,298
Excess of revenues over (under) expenditures	(68,409)	-	(5,833)	-	(1,530,582)	64,670	(1,540,154)
Other Financing Sources							
Transfers in	68,409	-	5,237	-	-	-	73,646
Net change in fund balances	-	-	(596)	-	(1,530,582)	64,670	(1,466,508)
Fund Balances, beginning	-	1,389	-	-	1,858,000	-	1,859,389
Fund Balances, ending	\$ -	\$ 1,389	\$ (596)	\$ -	\$ 327,418	\$ 64,670	\$ 392,881

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General Fund

The General Fund accounts for the financial operations of City of Kotzebue which are not accounted for in any other fund. Principal sources of revenues are intergovernmental revenues, charges for services, and sales tax. Primary expenditures in the General Fund are for general government, public safety and public works.

City of Kotzebue, Alaska

General Fund
Balance Sheet

December 31,	2022	2021
Current Assets		
Cash and investments	\$ -	\$ 251,265
Receivables:		
Accounts	263,311	207,120
Grants and shared revenues	97,929	445,317
Sales tax	513,588	390,323
Prepaid items	454,643	427,690
Total Assets	\$ 1,329,471	\$ 1,721,715
Liabilities, Deferred Inflows of Resources and Fund Balance		
Liabilities		
Accounts payable	\$ 151,146	\$ 132,545
Accrued payroll and payroll liabilities	127,514	293,510
Due to other funds	842,365	-
Total Liabilities	1,121,025	426,055
Deferred Inflows of Resources		
Delinquent sales taxes	-	10,643
ARPA revenues	1,054	393,887
Leases	65,313	-
E-911 surcharge revenues	6,042	6,043
Total Deferred Inflows of Resources	72,409	410,573
Fund Balance		
Nonspendable - prepaid items	454,643	427,690
Unassigned	(318,606)	457,397
Total Fund Balance	136,037	885,087
Total Liabilities, Deferred Inflows of Resources and Fund Balance	\$ 1,329,471	\$ 1,721,715

Exhibit G-2

City of Kotzebue, Alaska
General Fund
Schedule of Revenues, Expenditures, and Changes in
Fund Balance - Budget and Actual

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Revenues				
Taxes:				
Sales tax	\$ 3,856,000	\$ 4,457,924	\$ 601,924	\$ 3,817,351
Alcohol use tax	180,500	186,100	5,600	180,432
Tobacco use tax	360,000	326,500	(33,500)	356,257
Hotel and bed tax	100,000	114,383	14,383	102,786
Penalties and interest	17,000	28,524	11,524	8,018
Total taxes	4,513,500	5,113,431	599,931	4,464,844
Intergovernmental:				
Federal Government:				
Department of Transportation	-	12,331,799	12,331,799	15,446,014
ARPA funding	-	392,834	392,834	391,780
Other	-	100	100	51,430
Total Federal Government	-	12,724,733	12,724,733	15,889,224
State of Alaska:				
Jail contract	982,050	1,079,979	97,929	982,050
State revenue sharing	88,180	146,115	57,935	88,180
PERS relief	357,342	233,878	(123,464)	311,995
Fisheries business shared tax	-	-	-	8,924
Electric and telephone co-op tax	85,621	106,585	20,964	85,621
Total State of Alaska	1,513,193	1,566,557	53,364	1,476,770
Charges for services:				
Administration fees	550,000	550,000	-	530,000
Ambulance services	965,000	776,191	(188,809)	903,842
Total charges for services	1,515,000	1,326,191	(188,809)	1,433,842

Exhibit G-2, continued

City of Kotzebue, Alaska

General Fund

Schedule of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - Budget and Actual, continued

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Revenues, continued				
Investment income (loss)	\$ 15,000	\$ (11,477)	\$ (26,477)	\$ (593)
Other revenues:				
Other rentals and leases	19,000	23,355	4,355	16,145
Permits, licenses and fines	18,250	21,035	2,785	24,679
Community activities	3,000	3,950	950	5,000
Other	39,705	77,918	38,213	310,513
Total other revenues	79,955	126,258	46,303	356,337
Total Revenues	7,636,648	20,845,693	13,209,045	23,620,424
Expenditures				
General government:				
City council and clerk:				
Personnel	172,947	97,400	75,547	179,049
Books and publications	325	325	-	653
Supplies	3,600	3,553	47	3,426
Other services and charges	3,435	3,367	68	1,128
Telephone	3,000	2,794	206	1,871
Travel and per diem	35,015	39,142	(4,127)	4,450
Training	7,400	7,571	(171)	1,550
Dues and memberships	1,250	1,248	2	4,417
Insurance	1,900	2,086	(186)	1,485
Advertising	-	-	-	284
Total city council and clerk	228,872	157,486	71,386	198,313
Administration:				
Personnel	970,420	958,972	11,448	677,026
Electricity	6,700	7,275	(575)	8,524
Heating fuel	8,550	9,456	(906)	9,082
Books and publications	200	326	(126)	326
Supplies	24,500	25,924	(1,424)	30,326
Other services and charges	20,700	20,620	80	29,015
Telephone	26,200	26,148	52	30,432

Exhibit G-2, continued

City of Kotzebue, Alaska

General Fund

Schedule of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - Budget and Actual, continued

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Expenditures, continued				
General government, continued:				
Administration, continued:				
Travel and per diem	\$ 21,400	\$ 23,061	\$ (1,661)	\$ 5,931
Training	2,900	2,886	14	399
Ambulance 3rd-party billing fees	4,500	4,176	324	23,761
Dues and memberships	100	100	-	724
Postage	2,600	2,401	199	3,336
Other consulting	122,000	124,685	(2,685)	116,344
Auditing and consulting	201,000	229,507	(28,507)	287,399
Legal	172,000	180,757	(8,757)	123,502
Insurance	8,900	9,773	(873)	13,639
Lobbying	51,850	51,819	31	99,385
Repairs and maintenance	75,500	77,615	(2,115)	41,438
Equipment and capital outlay	28,300	29,450	(1,150)	6,978
Total administration	1,748,320	1,784,951	(36,631)	1,507,567
Total general government	1,977,192	1,942,437	34,755	1,705,880
Public safety:				
Police:				
Personnel	1,523,674	1,298,230	225,444	1,197,374
Electricity	8,500	9,152	(652)	6,900
Heating fuel	7,000	6,286	714	4,936
Clothing	5,039	5,073	(34)	5,299
Supplies	28,909	28,164	745	10,452
Other services and charges	1,100	730	370	657
Telephone	9,798	10,567	(769)	6,431
Travel and per diem	9,451	7,098	2,353	6,819
Employee rent	5,000	(1,197)	6,197	1,521
Training	34,281	34,139	142	12,879
Dues and memberships	750	490	260	670
Consulting	22,314	17,114	5,200	21,893
Insurance	125,000	166,037	(41,037)	137,014
Advertising	1,000	-	1,000	138
Vehicle fuel	25,072	26,720	(1,648)	32,631
Repairs and maintenance	12,930	11,817	1,113	8,741
Equipment and capital outlay	2,000	2,231	(231)	78,254
Animal control	4,698	4,647	51	-
Total police	1,826,516	1,627,298	199,218	1,532,609

Exhibit G-2, continued

City of Kotzebue, Alaska

General Fund

Schedule of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - Budget and Actual, continued

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Expenditures, continued				
Public safety, continued:				
Jail:				
Personnel	\$ 995,803	\$ 915,773	\$ 80,030	\$ 841,560
Electricity	10,231	12,564	(2,333)	11,281
Heating fuel	51,722	39,878	11,844	39,225
Supplies	50,477	48,058	2,419	23,451
Clothing	2,300	605	1,695	3,314
Telephone	9,296	10,065	(769)	5,537
Travel and per diem	9,381	-	9,381	3,081
Training	3,645	3,645	-	630
Employee rent	15,000	7,840	7,160	10,314
Television	1,925	1,325	600	1,097
Dues and memberships	150	-	150	-
Consulting	20,450	19,513	937	16,581
Insurance	90,000	109,537	(19,537)	109,667
Repairs and maintenance	31,212	11,654	19,558	9,737
Equipment and capital outlay	4,005	4,005	-	37,202
Total jail	1,295,597	1,184,462	111,135	1,112,677
Fire and emergency medical services:				
Personnel	1,317,036	1,234,118	82,918	1,270,458
Electricity	14,000	12,375	1,625	15,505
Heating fuel	55,000	58,217	(3,217)	62,108
Supplies	4,850	5,629	(779)	5,790
Other services and charges	5,500	15,288	(9,788)	2,122
Clothing	19,700	4,306	15,394	2,379
Telephone	3,280	2,471	809	2,220
Travel and per diem	(2,200)	12,617	(14,817)	8,036
Training	18,975	15,899	3,076	11,181
Insurance	8,500	11,821	(3,321)	9,073
Vehicle fuel	9,000	11,957	(2,957)	15,197
Repairs and maintenance	36,000	19,842	16,158	28,653
Equipment and capital outlay	4,250	142,448	(138,198)	1,238
Total fire and emergency medical services	1,493,891	1,546,988	(53,097)	1,433,960
Total public safety	4,616,004	4,358,748	257,256	4,079,246

Exhibit G-2, continued

City of Kotzebue, Alaska

General Fund

Schedule of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - Budget and Actual, continued

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Expenditures, continued				
Public works:				
Public works department:				
Personnel	\$ 1,355,925	\$ 1,351,913	\$ 4,012	\$ 1,320,810
Street lighting	73,275	78,919	(5,644)	72,321
Electricity	13,000	10,861	2,139	11,363
Heating fuel	112,000	110,833	1,167	107,751
Supplies	3,918	3,526	392	12,827
Clothing	4,500	3,442	1,058	1,462
Telephone	5,063	5,062	1	7,716
Travel and per diem	3,662	3,661	1	-
Training	8,225	-	8,225	(285)
Dues and memberships	1,400	721	679	809
Professional services	30,000	25,402	4,598	2,915
Insurance	15,430	20,770	(5,340)	17,780
Vehicle fuel	112,000	113,288	(1,288)	66,495
Repairs and maintenance	192,978	145,687	47,291	156,301
Gravel	50,000	49,800	200	29,580
Equipment and capital outlay	16,799	12,377,360	(12,360,561)	16,915,552
Total public works department	1,998,175	14,301,245	(12,303,070)	18,723,397
Planning:				
Personnel	196,699	91,879	104,820	137,753
Supplies	1,500	770	730	1,216
Other services and charges	250	-	250	25
Telephone	1,000	290	710	902
Travel and per diem	2,000	-	2,000	-
Training	2,500	-	2,500	-
Professional services	190,000	380,955	(190,955)	161,245
Insurance	2,525	2,781	(256)	1,980
Repairs and maintenance	2,585	1,697	888	3,866
Equipment and capital outlay	2,000	508	1,492	654
Total planning	401,059	478,880	(77,821)	307,641
Total public works	2,399,234	14,780,125	(12,380,891)	19,031,038

Exhibit G-2, continued

City of Kotzebue, Alaska

General Fund

Schedule of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - Budget and Actual, continued

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Expenditures, continued				
Community services:				
Community support	\$ 10,000	\$ (12,536)	\$ 22,536	\$ 3,003
Kotzebue Broadcasting Inc.	10,000	10,000	-	10,000
Northwest Arctic Borough - ice roads	65,055	65,055	-	49,351
Scholarship Fund	16,000	16,000	-	12,500
4th of July celebration	8,945	5,970	2,975	1,743
Total community services	110,000	84,489	25,511	76,597
Small boat harbor:				
Personnel	52,710	36,046	16,664	39,038
R&R docks annually	1,500	1,298	202	1,052
Insurance	12,607	19,725	(7,118)	13,178
Electricity	11,189	13,123	(1,934)	11,684
Office supplies and equipment	895	895	-	-
Total small boat harbor	78,901	71,087	7,814	64,952
Parks and recreation:				
Personnel	181,790	210,954	(29,164)	186,507
Supplies	14,358	9,273	5,085	7,184
Other services and charges	11,032	4,291	6,741	29,127
Telephone	2,000	3,860	(1,860)	7,217
Travel and per diem	1,000	-	1,000	-
Insurance	13,000	13,142	(142)	14,806
Electricity	25,000	15,969	9,031	14,635
Heating fuel	62,000	11,787	50,213	34,396
Repairs and maintenance	18,020	(11,382)	29,402	38,207
Equipment and capital outlay	30,000	9,601	20,399	-
Total parks and recreation	358,200	267,495	90,705	332,079

Exhibit G-2, continued

City of Kotzebue, Alaska

General Fund

Schedule of Revenues, Expenditures and Changes in
Fund Balance (Deficit) - Budget and Actual, continued

Years Ended December 31,	2022			2021
	Final Budget	Actual	Variance	Actual
Nondepartmental:				
Employee morale and health	\$ 15,000	\$ 16,716	\$ (1,716)	\$ 10,462
Total nondepartmental	15,000	16,716	(1,716)	10,462
Total Expenditures	9,554,531	21,521,097	(11,966,566)	25,300,254
Excess of revenues over (under) expenditures	(1,917,883)	(675,404)	1,242,479	(1,679,830)
Other Financing Sources (Uses)				
Transfers in	1,881,161	-	(1,881,161)	1,689,292
Transfers out	-	(73,646)	(73,646)	(9,462)
Net Other Financing Sources (Uses)	1,881,161	(73,646)	(1,954,807)	1,679,830
Net change in fund balance	<u>\$ (36,722)</u>	<u>(749,050)</u>	<u>\$ (712,328)</u>	-
Fund Balance, beginning		885,087		885,087
Fund Balance, ending		<u>\$ 136,037</u>		<u>\$ 885,087</u>

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Special Revenue Funds

These funds account for revenues from specific sources that are designated to finance particular functions and activities.

Emergency Services E911 - This fund is used to account for the federal grant revenues restricted to the acquisition, installation, and implementation of the new E-911 dispatch system of the City.

Forfeiture - This fund accounts for amounts received through court order relating to the seizure of assets, which were either utilized in, or represented profits from, illicit or illegal activities. The amounts are then utilized for activities that are related to the investigation of crimes involving controlled substances.

AEA Lights - This fund is used to account for federal grant revenues restricted to the purchase and retrofitting LED lights in the City.

City of Kotzebue, Alaska
Emergency Services E911 Special Revenue Fund
Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual

Year Ended December 31, 2022

	Final Budget	Actual	Variance
Expenditures - public safety	\$ -	\$ 68,409	\$ (68,409)
Excess of revenues over (under) expenditures	-	(68,409)	(68,409)
Other Financing Sources - transfers in	-	68,409	68,409
Net change in fund balance	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>
Fund Balance, beginning		<u>-</u>	
Fund Balance, ending		<u>\$ -</u>	

City of Kotzebue, Alaska
Forfeiture Special Revenue Fund
Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual

Year Ended December 31, 2022

	Final Budget	Actual	Variance
Revenues - local interest	\$ -	\$ -	\$ -
Net change in fund balance	<u>\$ -</u>	<u>-</u>	<u>\$ -</u>
Fund Balance, beginning		<u>1,389</u>	
Fund Balance, ending		<u>\$ 1,389</u>	

City of Kotzebue, Alaska
AEA Lights Special Revenue Fund
Schedule of Revenues, Expenditures and
Changes in Fund Balance - Budget and Actual

Year Ended December 31, 2022

	Final Budget	Actual	Variance
Revenues - intergovernmental			
Federal Government	\$ -	\$ 24,491	\$ 24,491
State of Alaska		855	855
Total revenues	-	25,346	25,346
Expenditures - capital outlay	-	31,179	(31,179)
Excess of revenues over (under) expenditures	-	(5,833)	(5,833)
Other Financing Sources - transfers in	-	5,237	5,237
Net change in fund balance	<u>\$ -</u>	<u>(596)</u>	<u>\$ (596)</u>
Fund Balance, beginning		-	
Fund Balance, ending		<u>\$ (596)</u>	

Enterprise Funds

Enterprise Funds account for operations that are financed and operated in a manner similar to private business operations.

Water and Sewer Utility - This fund accounts for the operations of the water and sewer system.

Refuse - This fund accounts for the operations of the refuse collection service, baler and balefill.

Package Store - This fund accounts for the operations of the City-owned package store and beverage delivery site.

Bar and Grill - This fund accounts for the operations of the City-owned restaurant.

Exhibit I-1

City of Kotzebue, Alaska
Water and Sewer Utility Enterprise Fund
Statement of Net Position

December 31,	2022	2021
Assets and Deferred Outflows of Resources		
Current Assets		
Cash and investments	\$ 2,531,003	\$ 2,810,679
Receivables:		
Accounts	241,228	334,852
Grants	819,223	1,407,484
Allowance for uncollectible accounts	(91,070)	(146,755)
Net receivables	969,381	1,595,581
Inventory	200,266	227,984
Due from other funds	1,699,785	1,053,647
Total Current Assets	5,400,435	5,687,891
Net other postemployment benefits assets	295,819	568,582
Property, plant, and equipment:		
Construction work in progress	26,041,875	21,457,857
Improvements other than buildings	87,704,081	87,704,081
Machinery and equipment	2,992,176	2,522,171
Total property, plant, and equipment	116,738,132	111,684,109
Accumulated depreciation	(69,175,014)	(67,718,346)
Net property, plant, and equipment	47,563,118	43,965,763
Total Assets	53,259,372	50,222,236
Deferred Outflows of Resources		
Pension related	54,719	55,367
OPEB related	30,237	17,767
Total Assets and Deferred Outflows of Resources	\$ 53,344,328	\$ 50,295,370
Liabilities, Deferred Inflows of Resources and Net Position		
Current Liabilities		
Accounts payable	\$ 810,996	\$ 1,462,443
Accrued payroll and payroll liabilities	12,023	10,271
Accrued leave	21,173	24,078
Total Current Liabilities	844,192	1,496,792
Noncurrent Liabilities		
Net pension liability	715,231	575,824
Total Liabilities	1,559,423	2,072,616
Deferred Inflows of Resources		
Pension related	-	319,569
OPEB related	30,402	317,697
Net Position		
Net investment in capital assets	47,046,181	43,965,763
Unrestricted	4,708,322	3,619,725
Total Net Position	51,754,503	47,585,488
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 53,344,328	\$ 50,295,370

Exhibit I-2

City of Kotzebue, Alaska
Water and Sewer Utility Enterprise Fund
Statement of Revenues, Expenses and Changes in Net Position

<i>Years Ended December 31,</i>	2022	2021
Operating Revenues		
Water use charges and connect fees	\$ 1,672,482	\$ 1,709,209
Sewer use charges and connect fees	796,902	787,131
Penalties and interest	12,120	28,407
Hydroflush services	14,250	10,835
Miscellaneous	2,394	1,436
Total Operating Revenues	2,498,148	2,537,018
Operating Expenses		
Administration:		
Postage	3,297	2,694
Credit card charges	16,810	13,653
Allocated administrative fees	286,000	275,000
Total administration	306,107	291,347
Water:		
Personnel	206,460	297,868
Electricity	152,217	150,075
Heating fuel	156,905	189,747
Gas and oil	2,546	3,251
Building maintenance	5,622	2,482
Supplies	225,298	164,644
Other services and charges	3,918	-
Travel and per diem	1,557	1,645
Clothing	1,315	2,316
Telephone	10,441	5,655
Training	3,843	2,281
Professional services	5,623	30,823
Insurance	7,232	5,148
Repairs and maintenance	2,584	94,497
Total water	785,561	950,432

Exhibit I-2, continued

City of Kotzebue, Alaska
Water and Sewer Utility Enterprise Fund
Statement of Revenues, Expenses and Changes in Net Position, continued

<i>Years Ended December 31,</i>	2022	2021
Operating Expenses, continued		
Sewer:		
Personnel	\$ 560,294	\$ 499,608
Electricity	88,167	81,357
Supplies	131,132	100,567
Training	16,054	-
Telephone	67	-
Professional services	12,265	37,301
Insurance	5,005	3,974
Repairs and maintenance	34,490	44,172
Other	271	485
Total sewer	847,745	767,464
Depreciation	1,456,668	1,531,155
Total Operating Expenses	3,396,081	3,540,398
Loss from operations	(897,933)	(1,003,380)
Nonoperating Revenues		
State PERS relief	12,925	151
Loss Before Transfers and Capital Contributions	(885,008)	(1,003,229)
Other Financing Sources (Uses)		
Transfers in	-	(3,023,499)
Capital contributions - governmental funds	81,237	-
Capital contributions - grants	4,972,786	10,623,967
Net Other Financing Sources	5,054,023	7,600,468
Change in net position	4,169,015	6,597,239
Net Position, beginning	47,585,488	40,988,249
Net Position, ending	\$ 51,754,503	\$ 47,585,488

City of Kotzebue, Alaska
Water and Sewer Utility Enterprise Fund
Statement of Cash Flows

Years Ended December 31,	2022	2021
Cash Flows from (for) Operating Activities		
Receipts from customers and users	\$ 2,536,087	\$ 2,469,684
Payments to suppliers	(2,027,325)	(2,117,507)
Payments to employees	(961,498)	(813,289)
Payments for interfund services used	(286,000)	(275,000)
Net cash flows for operating activities	(738,736)	(736,112)
Cash Flows from (for) Capital and Related Financing Activities		
Capital grants received	5,642,284	10,431,691
Acquisition and construction of capital assets	(4,537,086)	(9,581,344)
Net cash flows from capital and related financing activities	1,105,198	850,347
Cash Flows from (for) Noncapital Financing Activities		
Increase in due from other funds	(646,138)	353,384
Decrease in advance to other funds	-	453,049
Transfers out	-	(3,023,499)
Net cash flows for noncapital financing activities	(646,138)	(2,217,066)
Net decrease in cash and investments	(279,676)	(2,102,831)
Cash and Investments, beginning	2,810,679	4,913,510
Cash and Investments, ending	\$ 2,531,003	\$ 2,810,679
Reconciliation of loss from operations to net cash flows for operating activities:		
Loss from operations	\$ (897,933)	\$ (1,003,380)
Adjustments to reconcile loss from (for) operations to net cash flows for operating activities:		
Noncash expense - PERS relief	12,925	151
Depreciation	1,456,668	1,531,155
Decrease in allowance for doubtful accounts	(55,685)	(35,369)
(Increase) decrease in assets and deferred outflows of resources:		
Accounts receivable	93,624	(31,965)
Inventory	27,718	10,512
Net other postemployment benefits assets	272,763	(491,170)
Deferred outflows of resources - pension related	648	12,593
Deferred outflows of resources - OPEB related	(12,470)	33,650
Increase (decrease) in liabilities and deferred inflows of resources:		
Accounts payable	(1,168,384)	(1,191,252)
Accrued payroll and payroll liabilities	1,752	3,151
Accrued leave	(2,905)	10,772
Net pension liability	139,407	(134,072)
Net other postemployment benefits liability	-	(7,664)
Deferred inflows of resources - pension related	(319,569)	310,405
Deferred inflows of resources - OPEB related	(287,295)	246,371
Net Cash Flows for Operating Activities	\$ (738,736)	\$ (736,112)
Noncash Capital and Related Financing Activities		
Capital assets contributed from governmental activities	\$ 81,237	\$ -
Capital assets purchased on account	\$ 516,937	\$ 1,407,484

Exhibit I-4

City of Kotzebue, Alaska
Refuse Enterprise Fund
Statement of Net Position

<i>December 31,</i>	2022	2021
Assets and Deferred Outflows of Resources		
Current Assets		
Accounts receivable	\$ 180,211	\$ 204,027
Allowance for uncollectible accounts	(107,976)	(122,368)
Net receivables	72,235	81,659
Total Current Assets	72,235	81,659
Net other postemployment benefits assets	257,819	353,915
Property, plant, and equipment:		
Land	230,983	230,983
Buildings	2,381,895	2,381,895
Improvements other than buildings	2,100,133	2,100,133
Machinery and equipment	3,049,742	1,916,198
Total property, plant, and equipment	7,762,753	6,629,209
Accumulated depreciation	(5,665,317)	(5,546,277)
Net property, plant and equipment	2,097,436	1,082,932
Total Assets	2,427,490	1,518,506
Deferred Outflows of Resources		
Pension related	47,690	50,168
OPEB related	26,353	3,988
Total Assets and Deferred Outflows of Resources	\$ 2,501,533	\$ 1,572,662
Liabilities, Deferred Inflows of Resources and Net Position		
Current Liabilities		
Accounts payable	\$ 3,038	\$ 11,059
Accrued payroll and payroll liabilities	5,198	6,293
Accrued leave	11,782	13,952
Due to other funds	406,845	519,213
Total Current Liabilities	426,863	550,517
Noncurrent Liabilities		
Net pension liability	623,357	458,137
Landfill closure costs	334,877	182,936
Total Liabilities	1,385,097	1,191,590
Deferred Inflows of Resources		
Pension related	-	194,142
OPEB related	26,496	191,733
Net Position		
Net investment in capital assets	2,097,436	1,082,932
Unrestricted (deficit)	(1,007,496)	(1,087,735)
Total Net Position	1,089,940	(4,803)
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 2,501,533	\$ 1,572,662

Exhibit I-5

City of Kotzebue, Alaska
Refuse Enterprise Fund
Statement of Revenues, Expenses and Changes in Net Position

<i>Years Ended December 31,</i>	2022	2021
Operating Revenues		
Refuse and landfill	\$ 1,008,750	\$ 922,581
Miscellaneous	2,209	4,291
Total Operating Revenues	1,010,959	927,142
Operating Expenses		
Personnel	447,719	493,497
Electricity	22,826	15,595
Heating fuel	23,239	40,487
Gas and oil	36,360	33,801
Building maintenance	5,436	3,496
Supplies	91,341	92,395
Telephone	3,832	2,538
Professional fees	11,224	54,662
Insurance	6,610	4,950
Repairs and maintenance	22,154	28,909
Equipment and capital outlay	-	23,991
Allocated administrative fees	110,000	105,000
Clothing/safety equipment	1,892	2,012
Spring cleanup	2,166	3,497
Small tools	1,032	482
Operating permit	4,213	4,000
Depreciation	119,040	123,759
Total Operating Expenses	909,084	1,033,071
Income (loss) from operations	101,875	(105,929)
Nonoperating Revenues (Expenses)		
State PERS relief	11,265	95
Landfill closure liability accretion	(151,941)	(1,785)
Net Nonoperating Expenses	(140,676)	(1,690)
Other Financing Sources		
Capital contributions - repairs and replacement capital project fund	1,133,544	-
Change in net position	1,094,743	(107,619)
Net Position, beginning	(4,803)	102,816
Net Position, ending	\$ 1,089,940	\$ (4,803)

Exhibit I-6

City of Kotzebue, Alaska
Refuse Enterprise Fund
Statement of Cash Flows

Years Ended December 31,	2022	2021
Cash Flows from (for) Operating Activities		
Receipts from customers	\$ 1,020,383	\$ 976,836
Payments to suppliers	(240,346)	(316,177)
Payments to employees	(557,669)	(503,804)
Payments for interfund services used	(110,000)	(105,000)
Net cash flows from operating activities	112,368	51,855
Cash Flows from (for) Noncapital Financing Activities		
Increase due to other funds	(112,368)	501,120
Decrease in advances from other funds	-	(453,049)
Net cash flows from (for) noncapital financing activities	(112,368)	48,071
Cash Flows from (for) Capital and Related Financing Activities		
Capital grant received	1,133,544	-
Acquisition and construction of capital assets	(1,133,544)	(99,926)
Net cash flows for capital and related financing activities	-	(99,926)
Net increase in cash and investments	-	-
Cash and Investments, beginning	-	-
Cash and Investments, ending	\$ -	\$ -
Reconciliation of income (loss) from operations to net cash flows from operating activities:		
Income (loss) from operations	\$ 101,875	\$ (105,929)
Adjustments to reconcile income (loss) from operations to net cash flows from operating activities:		
Noncash expense - PERS relief	11,265	95
Increase in allowance for doubtful accounts	(14,392)	(74,567)
Depreciation	119,040	123,759
(Increase) decrease in assets and deferred outflows of resources:		
Accounts receivable	23,816	124,261
Net other postemployment benefits assets	96,096	(307,608)
Deferred outflows of resources - pension related	2,478	7,887
Deferred outflows of resources - OPEB related	(22,365)	21,074
Increase (decrease) in liabilities and deferred inflows of resources:		
Accounts payable	(8,021)	(5,362)
Accrued payroll and payroll liabilities	(1,095)	1,777
Accrued leave	(2,170)	2,937
Net pension liability	165,220	(83,966)
Net other postemployment benefits liability	-	(1,200)
Deferred inflows of resources - pension related	(194,142)	194,400
Deferred inflows of resources - OPEB related	(165,237)	154,297
Net Cash Flows from Operating Activities	\$ 112,368	\$ 51,855
Noncash Capital and Related Financing Activities		
Capital assets contributed from governmental activities	\$ 1,133,544	-

City of Kotzebue, Alaska
Package Store Enterprise Fund
Statement of Net Position

<i>December 31,</i>	2022	2021
Assets and Deferred Outflows of Resources		
Current Assets		
Cash and investments	\$ 1,593,395	\$ 1,182,559
Inventory	879,682	585,216
Total Current Assets	2,473,077	1,767,775
Net other postemployment benefits assets	220,409	269,456
Deferred Outflows of Resources		
Pension related	40,771	18,418
OPEB related	22,529	3,387
Total Assets and Deferred Outflows of Resources	\$ 2,756,786	\$ 2,059,036
Liabilities, Deferred Inflows of Resources and Net Position		
Current Liabilities		
Accounts payable	\$ 6,607	\$ 39,795
Accrued payroll and payroll liabilities	5,294	5,538
Accrued leave	4,803	7,644
Total Current Liabilities	16,704	52,977
Noncurrent Liabilities		
Net pension liability	532,909	205,757
Total Liabilities	549,613	258,734
Deferred Inflows of Resources		
Pension related	-	159,257
OPEB related	22,652	148,280
Net Position - Unrestricted	2,184,521	1,492,765
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 2,756,786	\$ 2,059,036

Exhibit I-8

City of Kotzebue, Alaska
Package Store Enterprise Fund
Statement of Revenues, Expenses and Changes in Net Position

<i>Years Ended December 31,</i>	2022	2021
Operating Revenues		
Retail sales	\$ 3,149,647	\$ 3,051,182
Cost of goods sold	(1,271,205)	(1,246,525)
Freight charges	(477,592)	(352,368)
Net sales	1,400,850	1,452,289
Permitting fees	99,695	57,098
Total Operating Revenues	1,500,545	1,509,387
Operating Expenses		
Personnel	514,157	444,590
Electricity	5,930	5,568
Heating fuel	17,572	22,470
Gas and oil	2,546	3,251
Supplies	6,492	5,480
Telephone	1,509	1,292
Travel Per Diem	2,092	-
Training	175	1,167
Insurance	57,018	45,731
Professional fees	2,546	1,477
Allocated administrative fees	154,000	150,000
Repairs and maintenance	3,657	6,063
Permits	100	1,900
Credit card fees	43,908	38,301
Other	6,718	1,177
Total Operating Expenses	818,420	728,467
Income from operations	682,125	780,920
Nonoperating Revenues		
State PERS relief	9,631	75
Income before transfers	691,756	780,995
Transfers out	-	(523,793)
Change in net position	691,756	257,202
Net Position, beginning	1,492,765	1,235,563
Net Position, ending	\$ 2,184,521	\$ 1,492,765

City of Kotzebue, Alaska
Package Store Enterprise Fund
Statement of Cash Flows

Years Ended December 31,	2022	2021
Cash Flows from (for) Operating Activities		
Receipts from customers	\$ 3,249,342	\$ 3,108,280
Payments to suppliers	(2,226,714)	(1,887,173)
Payments to employees	(457,792)	(457,146)
Payments for interfund services used	(154,000)	(150,000)
Net cash flows from operating activities	410,836	613,961
Cash Flows for Noncapital Financing Activities		
Transfers out	-	(523,793)
Net increase in cash and investments	410,836	90,168
Cash and Investments, beginning	1,182,559	1,092,391
Cash and Investments, ending	\$ 1,593,395	\$ 1,182,559
Reconciliation of income from operations to net cash flows from (for) operating activities:		
Income from operations	\$ 682,125	\$ 780,920
Adjustments to reconcile income from operations to net cash flows from operating activities:		
Noncash expense - PERS relief	9,631	75
(Increase) decrease in assets and deferred outflows of resources:		
Inventory	(294,466)	(105,876)
Net other postemployment benefits assets	49,047	(242,024)
Deferred outflows of resources - pension related	(22,353)	6,205
Deferred outflows of resources - OPEB related	(19,142)	16,581
Increase (decrease) in liabilities and deferred inflows of resources:		
Accounts payable	(33,188)	(48,527)
Accrued payroll and payroll liabilities	(244)	873
Accrued leave	(2,841)	1,200
Net pension liability	327,152	(66,064)
Net other postemployment benefits liability	-	(3,754)
Deferred inflows of resources - pension related	(159,257)	152,952
Deferred inflows of resources - OPEB related	(125,628)	121,400
Net Cash Flows from Operating Activities	\$ 410,836	\$ 613,961

City of Kotzebue, Alaska
Bar and Grill Enterprise Fund
Statement of Net Position

<i>December 31,</i>	2022	2021
Assets		
Property, plant, and equipment - construction work in progress	\$ 25,335	\$ 25,335
Total Assets	\$ 25,335	\$ 25,335
Liabilities and Net Position		
Current Liabilities		
Due to other funds	\$ 348,326	\$ 348,326
Total Current Liabilities	348,326	348,326
Net Position		
Net investment in capital assets	25,335	25,335
Unrestricted (deficit)	(348,326)	(348,326)
Total Net Position	(322,991)	(322,991)
Total Liabilities and Net Position	\$ 25,335	\$ 25,335

City of Kotzebue, Alaska
Bar and Grill Enterprise Fund
Statement of Revenues, Expenses and Changes in Net Position

<i>Years Ended December 31,</i>	2022	2021
Operating Expenses	\$ -	\$ -
Change in net position	-	-
Net Position (Deficit), beginning	(322,991)	(322,991)
Net Position (Deficit), ending	\$ (322,991)	\$ (322,991)

Exhibit J-1

City of Kotzebue, Alaska
Schedule of Expenditures of Federal Awards
Year Ended December 31, 2022

Federal Grantor / Pass-Through Grantor / Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Provided to Sub-Recipients	Total Federal Expenditures
U.S. Department of Transportation				
Passed through State of Alaska Department of Transportation and Public Facilities Highway Planning and Construction Cluster				
Transportation Alternatives Project*	20.205	NFHWY00359	\$ -	\$ 144,481
Statewide Transportation Improvement Project*	20.205	NFHWY00418	-	12,187,317
Total U.S. Department of Transportation			-	12,331,798
U.S. Environmental Protection Agency				
Passed through Alaska Native Tribal Health Consortium Congressionally Mandated Projects				
Sanitation Facilities Improvements	66.202	AN 18-RO2	-	1,400,288
Denali Commission				
Passed through Alaska Energy Authority Denali Commission Program				
Alaska Village Energy Efficiency Program (VEEP)	90.100	7520014	-	24,491
U.S. Department of Health and Human Services				
Passed through Alaska Native Tribal Health Consortium Tribal Self-Governance Program:				
IHS Compacts/Funding Agreements				
Sanitation Facilities Improvements	93.210	AN 19-N5Q	-	3,105,735
Total Expenditures of Federal Awards			\$ -	\$ 16,862,312

The accompanying notes are an integral part of this schedule.

City of Kotzebue, Alaska

Notes to the Schedule of Expenditures of Federal Awards Year Ended December 31, 2022

1. Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (the "Schedule") includes the federal grant activity of City of Kotzebue, Alaska (the City) under programs of the federal government for the year ended December 31, 2022. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the City, it is not intended to and does not present the financial position, changes in net position or cash flows of the City.

2. Summary of Significant Accounting Policies

Expenditures reported on the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.

3. Non-Cash Assistance

In FY22, the Alaska Department of Transportation and Public Facilities received federal grants that were expended by the Department to enhance City-owned assets. The value of this non-cash assistance was determined in accordance with the provisions of 2 CFR 200, Subpart F, Audit Requirements, Section 502 (g). The funds were expended for improvement of public roads and sidewalks in Kotzebue. The Assistance Listing number of such funds is 20.205 and the total expenditure of the funds is \$12,331,798.

4. Indirect Rate

The City has elected not to use the 10-percent de minimus indirect cost rate allowed under the Uniform Guidance.

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Single Audit Section



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Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With Government Auditing Standards

Honorable Mayor and City Council
 City of Kotzebue, Alaska

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of City of Kotzebue, Alaska as of and for the year ended December 31, 2022, and the related notes to the financial statements, which collectively comprise City of Kotzebue's basic financial statements, and have issued our report thereon dated September 29, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered City of Kotzebue's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of City of Kotzebue's internal control. Accordingly, we do not express an opinion on the effectiveness of City of Kotzebue's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. We identified certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs as an item 2022-001 that we consider to be a significant deficiency.



Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether City of Kotzebue's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

City of Kotzebue's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on City of Kotzebue's response to the finding identified in our audit and described in the accompanying schedule of findings and questioned costs. *City of Kotzebue's* response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

BDO USA, P.C.

Anchorage, Alaska
September 29, 2023



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Independent Auditor's Report on Compliance For Each Major Federal Program; Report on Internal Control Over Compliance

Honorable Mayor and City Council
 City of Kotzebue, Alaska

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited City of Kotzebue's (the City) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the City of Kotzebue's major federal programs for the year ended December 31, 2022. City of Kotzebue's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, City of Kotzebue complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended December 31, 2022.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America (GAAS); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of City of Kotzebue and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of City of Kotzebue's compliance with the types of compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to City of Kotzebue's federal programs.



Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on City of Kotzebue's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material, if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about City of Kotzebue's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding City of Kotzebue's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of City of Kotzebue's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of City of Kotzebue's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2022-002 and 2022-003. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on City of Kotzebue's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. City of Kotzebue's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

City of Kotzebue is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. City of Kotzebue's corrective action plan was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.



Report on Internal Control Over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and, therefore, material weaknesses or significant deficiencies may exist that were not identified. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be significant deficiencies.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2022-002 and 2022-003 to be significant deficiencies.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on City of Kotzebue's response to the internal control over compliance findings identified in our audit described in the accompanying schedule of findings and questioned costs. City of Kotzebue's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

City of Kotzebue is responsible for preparing a corrective action plan to address each audit finding included in our auditor's report. City of Kotzebue's corrective action plan was not subjected to the auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on it.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

BDO USA, P.C.

Anchorage, Alaska
September 29, 2023

City of Kotzebue, Alaska

Schedule of Findings and Questioned Costs Year Ended December 31, 2022

Section I - Summary of Auditor's Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified

Internal control over financial reporting:

Material weakness(es) identified? yes no
Significant deficiency(ies) identified? yes (none reported)

Noncompliance material to financial statements noted? yes no

Federal Awards

Type of auditor's report issued on compliance for major federal programs: Unmodified

Internal control over major federal programs:
Material weakness(es) identified? yes no
Significant deficiency(ies) identified? yes (none reported)

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a) yes no

Identification of major federal programs:

<i>Assistance Listing Number</i>	<i>Name of Federal Program or Cluster</i>	<i>Agency</i>
66.202	Congressionally Mandated Projects	U.S. Environmental Protection Agency
93.210	Tribal Self-Governance Program: IHS Compacts/Funding Agreements	U.S. Department of Health and Human Services

Dollar threshold used to distinguish between Type A and Type B programs: \$ 750,000

Auditee qualified as low-risk auditee? yes no

City of Kotzebue, Alaska

Schedule of Findings and Questioned Costs, continued
Year Ended December 31, 2022Section II - Financial Statement Findings Required to be Reported in Accordance with
Government Auditing Standards**Finding 2022-001** General Ledger Reconciliation and External Financial Reporting -
Significant Deficiency in Internal Control

Criteria Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America (GAAP); this includes the design, implementation, and maintenance of internal controls relevant to the preparation and fair presentation of the financial statements that are free from material misstatement. The general ledger and accounting records used to maintain financial information should be updated and reconciled in a timely manner in preparation of the financial statements.

Condition We identified a number of accounts that were not fully reconciled or presented in accordance with U.S. GAAP. These accounts included expenses, accounts payable, jail contract revenue and the relevant receivable.

Cause Certain account reconciliation's were not included in the standard year end account reconciliation.

Effect or potential effect Items reported in the financial statements were not accurate and required significant adjustments to correct.

Recommendation We recommend that processes and controls are implemented and enhanced to ascertain year-end reconciliations and supporting schedules are completed in a timely manner and are reviewed for completeness and accuracy.

Views of responsible officials Management agrees with this finding. Management is updating its procedure to implement controls to ensure that account reconciliations are accurate and completed in a timely manner and are reviewed for completeness and accuracy.

Section III - Federal Award Findings and Questioned Costs

Finding 2022-002 Procurement and Suspension and Disbarment - Noncompliance and
Significant Deficiency in Internal Controls Over Compliance

Agency U.S. Environmental Protection Agency

ALN 66.202

Program Name Sanitation Facilities Improvements
Congressionally Mandated Projects

Award Year FY 2018

Pass-Through Agency Alaska Native Tribal Health Consortium

City of Kotzebue, Alaska

Schedule of Findings and Questioned Costs, continued
Year Ended December 31, 2022

<i>Pass-Through Entity Identifying Number(s)</i>	AN18-RO2
<i>Criteria</i>	In accordance with 2 CFR 200, the City's procurement policy must conform to the Uniform Guidance standards. This requires the City to establish a policy for small purchase procedures that covers transactions that exceed micro-purchase amount (\$10,000) but do not exceed the simplified acquisition threshold (\$250,000). If small purchase procedures are used, price or rate quotations must be obtained from an adequate number of qualified sources.
<i>Condition</i>	The City executed several small purchase transactions without obtaining price or rate quotations from an adequate number of qualified sources.
<i>Cause</i>	The City did not establish a policy for small purchase to satisfy the requirements of 2 CFR 200 of Uniform Guidance.
<i>Effect or potential effect</i>	The City was not in compliance with the procurement requirement for the program.
<i>Questioned costs</i>	\$156,025
<i>Context</i>	In our testwork for procurement requirements, we noted that 2 of the 4 samples selected did not have the documentation that conformed with the Uniform Guidance procurement requirements.
<i>Identification as a repeat finding</i>	No
<i>Recommendation</i>	We recommend that the City establish a policy in regard to small purchase procedures and ensure the management is following its procurement policy and meeting the Uniform Guidance compliance requirements.
<i>Views of responsible officials</i>	Management agrees with the finding. The City is implementing new policy covering the Uniform Guidance thresholds that are established for federal programs.
<u>Finding 2022-003</u>	Procurement and Suspension and Disbarment - Noncompliance and Significant Deficiency in Internal Controls Over Compliance
<i>Agency</i>	U.S. Environmental Protection Agency
<i>ALN</i>	66.202
<i>Program Name</i>	Sanitation Facilities Improvements Congressionally Mandated Projects
<i>Award Year</i>	FY 2018

City of Kotzebue, Alaska

Schedule of Findings and Questioned Costs, continued Year Ended December 31, 2022

Pass-Through Agency Alaska Native Tribal Health Consortium

Pass-Through Entity AN18-RO2
Identifying
Number(s)

<i>Criteria</i>	Internal control policies should be established to provide reasonable assurance that an entity with which the City plans to enter into a covered transaction is not debarred, suspended, or otherwise excluded for covered transactions under Uniform Guidance.
<i>Condition</i>	Documentation that vendors are not debarred, suspended or otherwise excluded were not retained in the City's procurement files and thus, auditors were not able to test that the relevant internal controls were operating effectively.
<i>Cause</i>	The procurement procedures for the City did not require retention of the verification for documentation purposes, and none was evident in the file.
<i>Effect or potential effect</i>	Lack of documentation might make it harder for the City's management to monitor compliance with the requirement.
<i>Questioned costs</i>	None noted
<i>Context</i>	Auditors were not able to verify internal controls over sampled procurements, since no documentation was retained.
<i>Identification as a repeat finding</i>	No
<i>Recommendation</i>	We recommend that management retain evidence of review that prospective vendors and suppliers are not on the suspension and debarment list for covered transactions under Uniform Guidance.
<i>Views of responsible officials</i>	Management concurs with the finding. Management is updating the internal procurement policies, procedures, and award checklists to ensure that evidence of the search, and results of the search, for suspension and debarment is being completed and filed prior to the award of any procurement activities.

City of Kotzebue Response to Single Audit (Unaudited)



City of Kotzebue
PO Box 46
Kotzebue, AK 99752

September 29, 2023

BDO,

Below is the City of Kotzebue's Corrective Action Plan to address the three findings for the CY2022 Audit.

Finding 2022-001

Management will update the procedure for monthly General Ledger Reconciliations. The corrective action is to have the Controller and Finance Director ensure all general ledger accounts are posted by the 15th of the following month. This includes the general ledger for: cash/bank statements, grant reporting, accounts payable, accounts receivable, business tax licenses, sales tax collections, and payroll. Accounts will also be reviewed by Controller and Finance Director to ensure proper postings have been completed.

Estimated completion date: September 30, 2023

Finding 2022-002

Finance Department will require a minimum of three quotes for any purchase above \$10,000. Additionally, any purchase made above \$50,000 will require a signed and approved Resolution from the City Council.

The Finance Department will create and formally adopt a procurement process for the City of Kotzebue to be approved by the City Council.

Estimated completion date: September 30, 2023

Finding 2022-003

The Finance Department will verify prior to any purchase a vendor is not on the suspension and debarment list for covered transactions under Uniform Guidance. A copy of proof will be submitted with the check request and kept in the Accounts Payable file folder with vendor information.

Estimated completion date: September 30, 2023

Thank you,
City of Kotzebue

Contact:
Chelsea Sieh, Finance Director
csieh@kotzebue.org
907-442-3401

Donna McConnell, Controller
dmccconnell@kotzebue.org
907-442-3401



REPORT TO THE CITY COUNCIL

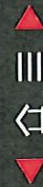
CITY OF KOTZEBUE

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FULL REPORT

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The following communication was prepared as part of our audit, has consequential limitations, and is intended solely for the information and use of those charged with governance (e.g., Board of Directors and Audit Committee) and, if appropriate, management of the Company, and is not intended and should not be used by anyone other than these specified parties.



Welcome

October 6, 2023
Those Charged With Governance
City of Kotzebue

Professional standards require us to communicate with you regarding matters related to the audit, that are, in our professional judgment, significant and relevant to your responsibilities in overseeing the financial reporting process. On December 23, 2022, we presented an overview of our plan for the audit of the financial statements of City of Kotzebue (the City) as of and for the year ended December 31, 2022, including a summary of our overall objectives for the audit, and the nature, scope, and timing of the planned audit work.

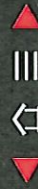
Our communication is intended to elaborate on the significant findings from our audit, including our views on qualitative aspects of the City's accounting practices and policies, management's judgments and estimates, financial statement disclosures, and other required matters.

We are pleased to be of service to the City and look forward to meeting with you in the near future to discuss our audit findings, as well as other matters that may be of interest to you, and to answer any questions you might have.

Respectfully,

BDO USA

BDO USA, P.C., a Delaware limited liability partnership, is the U.S. member of BDO International Limited, a UK company, limited by guarantee, and forms part of the international BDO network of independent member firms. BDO is the brand name for the BDO network and for each of the BDO Member Firms.

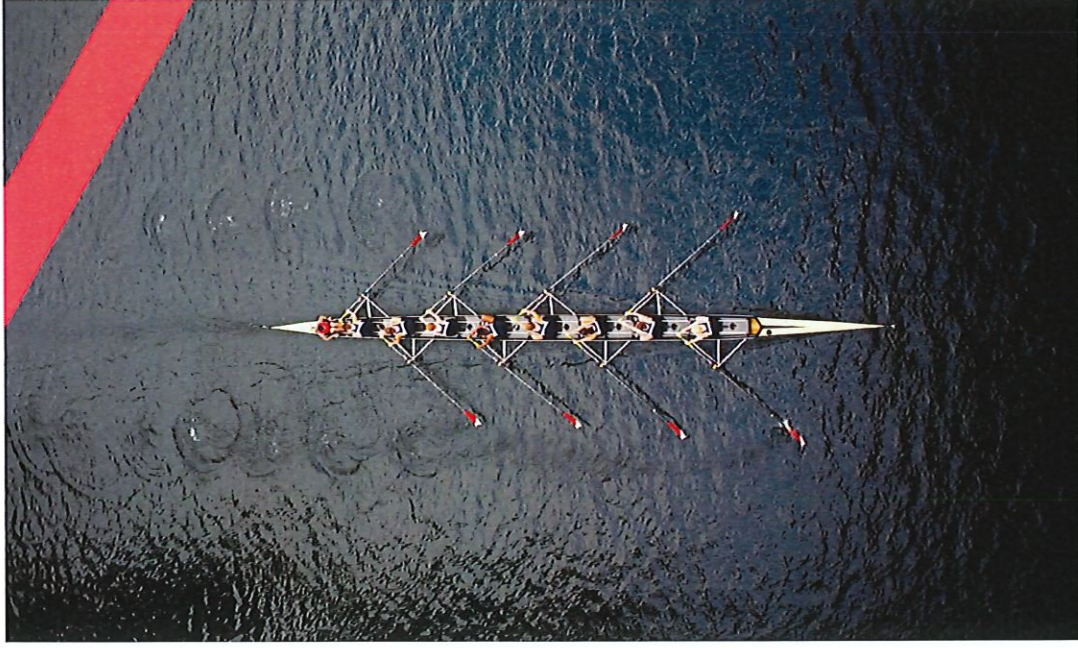


Executive Summary

Status of Our Audit

We completed our audit of the financial statements as of and for the year ended December 31, 2022. Our audit was conducted in accordance with auditing standards generally accepted in the United States of America. This audit of the financial statements does not relieve management or those charged with governance of their responsibilities.

- The objective of our audit was to obtain reasonable - not absolute - assurance about whether the financial statements are free from material misstatements.
- The scope of the work performed was substantially the same as that described to you in our earlier Audit Planning communications.
- We issued an unmodified opinion(s) on the financial statements and release our report on September 29, 2023.
- We issued our report on internal control over financial reporting and on compliance and other matters based on an audit of financial statements performed in accordance with *Government Auditing Standards*.
- In planning and performing our audit of the SEFA, we considered the City's internal control over compliance with requirements that could have a direct and material effect on its major federal program(s) to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with GAS and Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance.
- Our responsibility for other information in documents containing the City's audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform procedures to corroborate such other information. However, in accordance with professional standards, we have read the information included by the City and considered whether such information, or the manner of its presentation, was materially inconsistent with its presentation in the financial statements. Our responsibility also includes calling to management's attention any information that we believe is a material misstatement of fact. We have not identified any material inconsistencies or concluded there are any material misstatements of facts in the other information that management has chosen not to correct.
- All records and information requested by BDO were freely available for our inspection.
- Management's cooperation was excellent. We received full access to all information that we requested while performing our audit, and we acknowledge the full cooperation extended to us by all levels of the City personnel throughout the course of our work.



Results of the Audit

ACCOUNTING PRACTICES, POLICIES, ESTIMATES AND SIGNIFICANT UNUSUAL TRANSACTIONS

The following summarizes the more significant required communications related to our audit concerning the City's accounting practices, policies, and estimates:

The City's significant accounting practices and policies are those included in Note 1 to the financial statements. These accounting practices and policies are appropriate, comply with generally accepted accounting principles and industry practice, were consistently applied, and are adequately described within Note 1 to the financial statements.

- ▶ A summary of recently issued accounting pronouncements is included in Note 13 to the City's financial statements.

There were no changes in significant accounting policies and practices during fiscal year 2022.

Significant estimates are those that require management's most difficult, subjective, or complex judgments, often as a result of the need to make estimates about the effects of matters that are inherently uncertain. The City's significant accounting estimates, including a description of management's processes and significant assumptions used in development of the estimates, are disclosed in Note 1 of the financial statements.

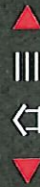
Accounting Estimates include:

Net Pension/OPEB liability for PERS - Under GASB 68 and 75, the City is required to present its proportionate share of any net pension liability related to participation in a defined benefit pension and OPEB plans. The net pension/OPEB liability amount presented in an accounting estimate, based on various actuarial assumptions and plan estimates. Management relies upon the Plan and the Plan's actuary to calculate pension/OPEB related estimate and records the estimated figures provided by the Plan. Management reviews estimate for reasonableness but historically has accepted the amounts reported by the Plan allocable to the City without further modification.

Landfill Closure Liability - Accounting rules prescribe that the City record the ultimate cost of closure and monitoring as the landfill is being filled. The liability recorded is based on a third-party closure estimate and tonnage used during the year adjusted for inflation.

Collectability of Accounts Receivable - Those receivables from granting agencies are generally considered to be 100% collectible. Customer accounts receivables (Water/Sewer, Refuse) are reviewed by management periodically to determine a reasonable amount of allowance, based on known factors, past history, and age of the outstanding receivables.

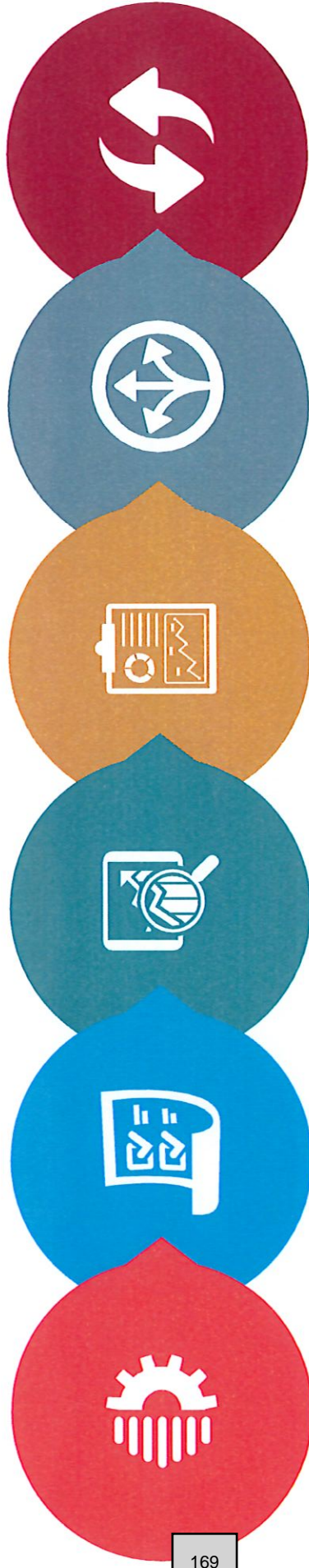
- ▶ Management did not make any significant changes to the processes or significant assumptions used to develop the significant accounting estimates in Fiscal year 2022.



Results of the Audit

QUALITY OF THE CITY'S FINANCIAL REPORTING

A discussion was held regarding the quality of the City's financial reporting, which included :



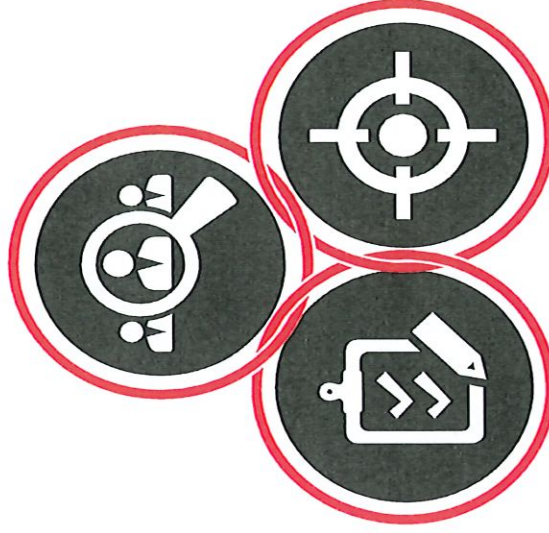
Results of the Audit

CORRECTED AND UNCORRECTED MISSTATEMENTS

There were corrected misstatements, other than those that were clearly trivial, related to accounts and/or disclosures that we brought to the attention of management. These corrected misstatements are as follows:

Item #	Account Name and Adjustment Description	Debit	Credit
AJE 1	Adjustment of retainage payable amount		
	Accounts Payable Other	442,558	
	Construction		442,558
	Water Treatment Plant-Const	442,558	
	Grant Receivable-Other		442,558
AJE 2	Adjustment of jail contract revenue amount		
	State of AK Receivable		48,965
	DOC Jail Contract	48,965	

There were no uncorrected misstatements, other than those that were clearly trivial, related to accounts and/or disclosures that we presented to management.

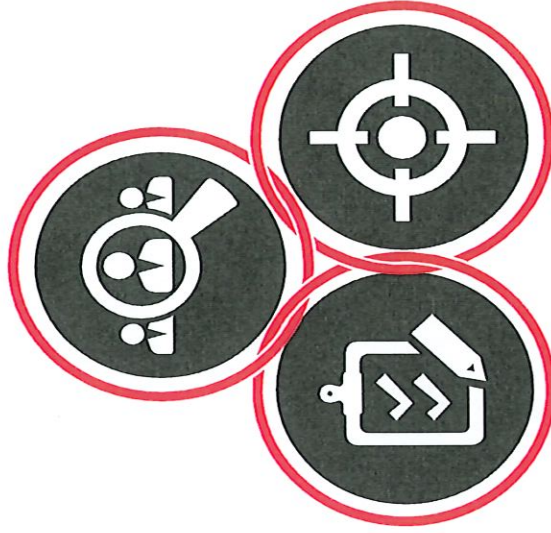


Results of the Audit

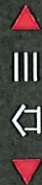
QUALITY OF THE CITY'S FINANCIAL REPORTING

A discussion was held regarding the quality of the City's financial reporting, which included the following:

- Qualitative aspects of significant accounting policies and practices
 - We concur with the City's interpretation and application of generally accepted accounting principles and practices derived from the standards set by the Governmental Accounting Standards Board (GASB).
 - Our conclusions regarding significant accounting estimates
 - The nature of the City's operations reduces the need for numerous significant estimates within the accounting records. See comments about estimates on the previous page. We believe the City's estimates are reasonable in the circumstances.
- Financial statement presentation
 - To our knowledge, all necessary disclosures have been included in the footnotes to the financial statements.
- New accounting pronouncements
 - A summary of recently issued accounting pronouncements is included in Note 13 of the City's financial statements.
- Alternative accounting treatments
 - We did not identify any accounting treatments that did not comply with generally accepted accounting principles and standards set by GASB.



Internal Control Over Financial Reporting



Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City's internal control over financial reporting (internal control) as a basis for designing our auditing procedures for the purpose of expressing our opinion(s) on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

Our consideration of internal control was for the limited purpose described above and was not designed to identify all deficiencies in internal control that might be significant deficiencies or material weaknesses.

We are required to communicate, in writing, to those charged with governance all material weaknesses and significant deficiencies that have been identified in the City's internal control over financial reporting. The definitions of control deficiency, significant deficiency and material weakness follow:

Category	Definition
Control Deficiency	A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.
Significant Deficiency	A deficiency or combination of deficiencies in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.
Material Weakness	A deficiency or combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the City's financial statements will not be prevented or detected and corrected on a timely basis.

Internal Control Over Financial Reporting

In conjunction with our audit, we noted the following:

- ▶ The following significant deficiencies were identified:

Significant Deficiencies

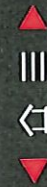
Comments

Financial Statement Closing Process A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis.

Congressionally Mandated Projects - Procurement and Suspension and Instrument 1. The City executed several small purchase transactions without obtaining price or rate quotations from an adequate number of qualified sources. 2. Documentation that vendors are not debarred, suspended or otherwise excluded were not retained in the City's procurement files and thus, auditors were not able to test that the relevant internal controls were operating effectively.

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- We have communicated to management of the Association control deficiencies that were identified as a result of our audit that we did not consider to be material weaknesses or significant deficiencies.



**Additional Required
Communications**

Other Required Communications

Following is a summary of other required items, along with specific discussion points as they pertain to the City:

Requirement	Discussion Point
Significant changes to planned audit strategy or significant risks initially identified	There were no significant changes to the planned audit strategy or significant risks initially identified and previously communicated to those charged with governance as part of our Audit Planning communications.
Obtain information from those charged with governance relevant to the audit	There were no matters noted relevant to the audit, including, but not limited to: violations or possible violations of laws or regulations; risks of material misstatement, including fraud risks; or tips or complaints regarding the City's financial reporting that we were made aware of as a result of our inquiry of those charged with governance.
If applicable, nature and extent of specialized skills or knowledge needed related to significant risks	There were no specialized skills or knowledge needed, outside of the core engagement team, to perform the planned audit procedures or evaluate audit results related to significant risks.
Consultations with other accountants	We are not aware of any consultations about accounting or auditing matters between management and other independent public accountants. Nor are we aware of opinions obtained by management from other independent public accountants on the application of generally accepted accounting principles.
Significant findings and issues arising during the audit in connection with the City's related parties	We have evaluated whether the identified related party relationships and transactions have been appropriately identified, accounted for, and disclosed and whether the effects of the related party relationships and transactions, based on the audit evidence obtained, prevent the financial statements from achieving fair presentation.
Disagreements with management	There were no disagreements with management about matters, whether or not satisfactorily resolved, that individually or in aggregate could be significant to the City's financial statements or to our auditor's report.

Other Required Communications

Following is a summary of other required items, along with specific discussion points as they pertain to the City of Kotzebue:

Requirement	Discussion Point
Significant difficulties encountered during the audit	There were no significant difficulties encountered during the audit.
Matters that are difficult or contentious for which the auditor consulted outside the engagement team	There were no difficult or contentious matters that we consulted with others outside the engagement team that we reasonably determined to be relevant to those charged with governance regarding their oversight of the financial reporting process.
Other matters significant to the oversight of City's financial reporting process, including complaints or concerns regarding auditing matters	There are no other matters that we consider significant to the oversight of the City's financial reporting process that have not been previously communicated.
Representations requested from management	Please refer to the management representation letter.

Independence

Our engagement letter to you dated describes our responsibilities in accordance with professional standards and certain regulatory authorities with regard to independence and the performance of our services. This letter also stipulates the responsibilities of the City with respect to independence as agreed to by the City. Please refer to that letter for further information.



Representation Letter



September 29, 2023

BDO USA, P.C.
3601 C Street, Suite 600
Anchorage, AK 99503

Ladies and gentlemen:

We are providing this letter in connection with your audit(s) of the financial statements of the City of Kotzebue, Alaska (the City), which comprise the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information as of December 31, 2022, and the respective changes in financial position and, where applicable, cash flows for the year then ended, and the related notes to the financial statements, for the purpose of expressing an opinion as to whether the financial statements are presented fairly, in all material respects, in conformity with accounting principles generally accepted in the United States of America. We confirm that we are responsible for the preparation and fair presentation in the financial statements of financial position, changes in net position, and cash flows in conformity with accounting principles generally accepted in the United States of America.

Certain representations in this letter are described as being limited to matters that are material. Items are considered material, regardless of size, if they involve an omission or misstatement of accounting information that, in the light of surrounding circumstances, makes it probable that the judgment of a reasonable person relying on the information would be changed or influenced by the omission or misstatement.

We confirm, to the best of our knowledge and belief, as of the date of this representation letter, as entered on the first page, the following representations made to you during your audit(s):

- (1) We have fulfilled our responsibilities, as set out in the terms of the audit engagement letter dated December 23, 2022, for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America.
- (2) We have fulfilled our responsibility, as set out in the terms of the aforementioned audit engagement letter, for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.
- (3) The financial statements include all properly classified funds and other financial information of the primary government and all component units required to be included in the financial reporting entity by accounting principles generally accepted in the United States of America. All funds required to be presented as major funds are identified and presented as such.

BDO USA, P.C.
September 29, 2023
Page 2 of 9

- (4) We have made available to you:
- (a) All financial records, and related data and federal awards (including amendments, if any, and any other correspondence with federal agencies or pass-through entities relevant to federal programs and related activities), including the names of all related parties and all relationships and transactions with related parties, as agreed upon in the terms of the aforementioned audit engagement letter.
 - (b) All additional information that you have requested from us for the purpose of the audit.
 - (c) Unrestricted access to persons within the entity from whom you determined it necessary to obtain audit evidence.
 - (d) Minutes of the meetings of Kotzebue City Council that were held from January 1, 2022, to the date of this letter, or summaries of actions of recent meetings for which minutes have not yet been prepared.
- (5) There have been no communications from regulatory agencies concerning noncompliance with or deficiencies in financial reporting practices.
- (6) There are no material transactions that have not been properly recorded in the accounting records underlying the financial statements or schedule of expenditures of federal awards SEFA. The financial statement misstatements relating to accounts and disclosures identified and discussed with us in the course of the audit that are listed immediately below have been corrected. We have evaluated the propriety of the corrected misstatements based on a review of both the applicable authoritative literature and the underlying supporting evidence from our files and confirm our responsibility for the decision to correct them.

Corrected Misstatements

Item #	Account Name and Adjustment Description	Debit	Credit
AJE 1	Adjustment of retainage payable amount		
	Accounts Payable Other	442,558	
	Construction		442,558
	Water Treatment Plant-Const	442,558	
	Grant Receivable-Other		442,558
AJE 2	Adjustment of jail contract revenue amount		
	State of AK Receivable		48,965
	DOC Jail Contract	48,965	

BDO USA, P.C.
September 29, 2023
Page 3 of 9

- (7) You have identified and discussed with us in the course of the audit the deficiencies in our internal control over financial reporting listed immediately below.

Significant Deficiencies
<p>Financial Statement Closing Process: Several accounts were not fully reconciled or presented in accordance with U.S. GAAP. These accounts include accounts payable, capital outlay expense, jail contract revenue, and the related receivable.</p> <p>Congressionally Mandated Projects - Procurement and Suspension and Debarment:</p> <ol style="list-style-type: none"> 1. The City executed several small purchase transactions without obtaining price or rate quotations from an adequate number of qualified sources. 2. Documentation that vendors are not debarred, suspended or otherwise excluded were not retained in the City's procurement files and thus, auditors were not able to test that the relevant internal controls were operating effectively.
Control Deficiencies Other Than Material Weaknesses or Significant Deficiencies
<p>Segregation of duties: IT Control Deficiency: Super user access noted within Caselle for the City Manager, Finance Director, and Controller. This may raise risks that unauthorized information be entered and posted.</p>

- (8) We acknowledge our responsibility for the design, implementation, and maintenance of internal control to prevent and detect fraud or noncompliance. We have disclosed to you the results of our assessment of the risk that the financial statements may be materially misstated as a result of fraud or noncompliance. We have no knowledge of any:
- (a) Fraud or suspected fraud involving management or involving employees who have significant roles in internal control, whether or not perceived to have a material effect on the financial statements.
 - (b) Fraud or suspected fraud involving others where the fraud could have a material effect on the financial statements.
 - (c) Allegations of fraud or suspected fraud affecting the Government received in communications from employees, former employees, regulatory agencies, law firms, predecessor accounting firms, or others.
 - (d) Instances of noncompliance or suspected noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse, whose effects should be considered when preparing the financial statements.
- (9) We have no plans or intentions that may materially affect the carrying value or classification of assets, liabilities, or equity.
- (10) The following, where applicable and material, have been properly recorded or disclosed in the financial statements:
- (a) The identity of all related parties and all related party relationships and transactions of which we are aware, including revenues, expenses, loans, transfers, leasing arrangements, and guarantees, and amounts receivable from or payable to related parties.

BDO USA, P.C.
September 29, 2023
Page 4 of 9

- (b) Arrangements with financial institutions involving compensating balances or other arrangements involving restrictions on cash balances and line-of-credit or similar arrangements.
- (c) Guarantees, whether written or oral, under which the City is contingently liable.
- (d) Significant estimates and material concentrations known to management that are required to be disclosed in accordance with accounting principles generally accepted in the United States of America. In that regard, all accounting estimates that could be material to the financial statements, including key factors and significant assumptions underlying those estimates, have been identified, and we believe the estimates are reasonable in the circumstances. The methods, significant assumptions, and the data used in making the accounting estimates and the related disclosures are appropriate to achieve recognition, measurement, and disclosure that is in accordance with accounting principles generally accepted in the United States of America.
- (e) The effects of all known actual or possible litigation, claims, and other liabilities or gain or loss contingencies that are required to be accrued or disclosed by accounting principles generally accepted in the United States of America, including:
 - Pending or anticipated tax refunds, other potential or pending claims, lawsuits by or against any branch of government or others;
 - Written or oral guarantees, endorsements, or unused letters of credit;
 - Unusual guarantees; or
 - Labor claims or negotiations.

Accounting principles generally accepted in the United States of America require loss contingencies to be accrued if it is probable an asset has been impaired or a liability incurred at the statement of financial position date and the amount of loss can be reasonably estimated. Such contingencies must be disclosed, but may not be accrued, if the loss is reasonably possible (but not probable) or the loss is probable but the amount of loss cannot be reasonably estimated.

- (f) Commitments, such as:
 - Major capital asset purchase agreements;
 - More-than-one-year employment arrangements or contracts with suppliers or customers, or one-year-or-longer term leases;
 - Deferred compensation, bonuses, pensions plans, or severance pay; or
 - Pending sale or merger of all or a portion of the business or of an interest therein or acquisition of all or a portion of the business, assets or securities of another entity;
- (g) Joint ventures or other participations, the detailed transactions of which are not carried on our books.

BDO USA, P.C.
September 29, 2023
Page 5 of 9

- (11) There are no:
- (a) Violations or possible violations of budget ordinances, laws or regulations and provisions of contracts and grant agreements, tax or debt limits, and any related debt covenants whose effects could be material to the financial statements whose effects should be considered for disclosure in the financial statements or as a basis for recording a loss contingency.
 - (b) Unasserted claims or assessments that our lawyer has advised us are probable of assertion and must be disclosed in accordance with accounting principles generally accepted in the United States of America.
 - (c) Side agreements or other arrangements (either written or oral) that have not been disclosed to you.
 - (d) Restrictions of net position that were not properly authorized and approved, or reclassifications of net position that have not been properly reflected in the financial statements.
- (12) Receivables recorded in the financial statements represent valid claims against debtors for transactions arising on or before the statement of financial position date and have been appropriately reduced to their estimated net realizable value.
- (13) The City has satisfactory title to all owned assets, and there are no liens or encumbrances on such assets nor has any asset been pledged as collateral.
- (14) We have appropriately disclosed the City's policy regarding whether to first apply restricted or unrestricted resources when an expense is incurred for purposes for which both restricted and unrestricted net position are available and have determined that net position is properly recognized under the policy.
- (15) We have complied with all aspects of contractual agreements, including debt covenants, that would have a material effect on the financial statements in the event of noncompliance. We have also complied with the SEC disclosure rules for reporting annual financial information and material events to repositories in accordance with SEC Rule N.240, 15c2-12.
- (16) No discussions have taken place with your firm's personnel regarding employment with the City.
- (17) We are responsible for compliance with laws, regulations and provisions of contracts and grant agreements applicable to us and we have identified and disclosed to you all laws, regulations and provisions of contracts and grant agreements that we believe have a direct and material effect on the determination of financial statement amounts.
- (18) Components of net position (net investment in capital assets, restricted and unrestricted) and classifications of fund balance (nonspendable, restricted, committed, assigned and unassigned) are properly classified and, if applicable, approved.

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- (19) Revenues are appropriately classified in the statement of activities within program revenues, contributions, and general revenues. Expenses have been appropriately classified in or allocated to functions and programs in the statement of activities, and allocations have been made on a reasonable basis.
- (20) In regard to assistance in the preparation of the financial statements and related footnote disclosures for the year ended December 31, 2022, services performed by you, we have: (1) assumed all management responsibilities, (2) designated an individual (within senior management) with suitable skill, knowledge, or experience to oversee the services, (3) evaluated the adequacy and results of the services performed, and (4) accepted responsibility for the results of the services.
- (21) We acknowledge our responsibility for presenting the supplementary information in accordance with accounting principles generally accepted in the United State of America and we believe it is fairly presented. The methods of measurement and presentation of the supplementary information have not changed from the prior period and we have disclosed to you any significant assumptions underlying the measurement and presentation of the supplementary information.
- (22) We have not presented management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. All other required supplementary information is measured and presented in accordance with prescribed guidelines.
- (23) With respect to federal award programs:
- (a) We are responsible for understanding and complying with, and have complied with, the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), including requirements relating to the preparation of the schedule of expenditures of federal awards (SEFA).
 - (b) We have, in accordance with the Uniform Guidance, identified and disclosed to you in the schedule of expenditures of federal awards (SEFA), expenditures made during the audit period for all government programs and related activities provided by federal agencies in the form of federal awards, grants, federal cost-reimbursement contracts, loans, loan guarantees, property (including donated surplus property), cooperative agreements, interest subsidies, insurance, food commodities, direct appropriations, and other direct assistance.
 - (c) We acknowledge our responsibility for the preparation of the SEFA and related notes in accordance with the requirements of the Uniform Guidance, and we believe the SEFA, including its form and content, is fairly presented in accordance with the Uniform Guidance. The methods of measurement or presentation of the SEFA have not changed from those used in the prior period.
 - (d) We have notified you of federal awards and funding increments that were received for awards received before December 26, 2014, and differentiated those awards from awards received on or after December 26, 2014, and subject to the audit requirements of the Uniform Guidance.

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September 29, 2023
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- (e) We will include the auditor's report on the SEFA in any document that contains the SEFA and that indicates you have reported on such information.
- (f) If the SEFA is not presented with the audited financial statements, we will make the audited financial statements readily available to the intended users of the SEFA no later than the date we issue the SEFA and the auditor's report thereon.
- (g) We are responsible for understanding and complying with, and have complied with in all material respects, the requirements of federal statutes, regulations, and the terms and conditions of federal awards related to each of our federal programs and have identified and disclosed to you the requirements of federal statutes, regulations, and the terms and conditions considered to have a direct and material effect on each federal program.
- (h) We are responsible for establishing and maintaining, and have established and maintained, effective internal control over compliance for federal programs that provides reasonable assurance that we are managing our federal awards in compliance with federal statutes, regulations, and the terms and conditions that could have a material effect on our federal programs. We believe the internal control system is adequate and is functioning as intended. Also, subsequent to the date of the auditor's report as of which compliance was audited, no changes have occurred in internal control over compliance or other factors that might significantly affect internal control, including any corrective action we have taken regarding significant deficiencies and material weaknesses in internal control over compliance as reported in the schedule of findings and questioned costs.
- (i) We have made available to you all federal award contracts and grant agreements (including amendments, if any) and any other correspondence with federal agencies or pass-through entities relating to each major federal program and related activities that have taken place with federal agencies or pass-through entities.
- (j) We have received no requests from a federal agency to audit one or more specific programs as a major program.
- (k) We have complied, in all material respects, with the direct and material compliance requirements (except for noncompliance disclosed to you), including when applicable, those set forth in the *OMB Compliance Supplement*, relating to federal awards and have identified and confirmed that there were no amounts questioned and no known noncompliance with the direct and material compliance requirements of federal awards. We also know of no instances of noncompliance occurring subsequent to the end of the period audited.
- (l) We have disclosed to you any communications from federal awarding agencies and pass-through entities concerning possible noncompliance with the direct and material compliance requirements, including communications received from the end of the period covered by the compliance audit to the date of the auditor's report.
- (m) Amounts claimed or used for matching were determined in accordance with relevant guidelines in the Uniform Guidance.
- (n) We have disclosed to you our interpretations of compliance requirements that are subject to varying interpretations, if any.

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- (o) We have made available to you all documentation related to compliance with the direct and material compliance requirements, including information related to federal program financial reports and claims for advances and reimbursements.
 - (p) We have disclosed to you the nature of any subsequent events that provide additional evidence with respect to conditions that existed at the end of the reporting period that affect noncompliance during the reporting period.
 - (q) Federal program financial reports and claims for advances and reimbursements are supported by the books and records from which the basic financial statements have been prepared, and are prepared on a basis consistent with the schedule of expenditures of federal awards.
 - (r) The copies of federal program financial reports provided to you are true copies of the reports submitted or electronically transmitted, to the respective federal agency or pass-through entity, as applicable.
 - (s) We have charged costs to federal awards in accordance with applicable cost principles.
 - (t) We are responsible for, and have accurately completed, the appropriate sections of the Data Collection Form as required by the Uniform Guidance. The final version of the applicable audit reporting package, which includes your signed auditor's reports, that we will submit to the Federal Audit Clearinghouse (FAC) will be identical to the final version of such documents that you provided to us.
 - (u) We have identified and disclosed to you the findings received and related corrective actions taken for previous audits, attestation engagements, internal or external monitoring, and other studies directly related to the audit objectives of the compliance audit, including findings received and corrective actions taken from the end of the audit period covered by the compliance audit report to the date of the auditor's report.
 - (v) We have provided views on your reported findings, conclusions, and recommendations. We are responsible for taking corrective action on audit findings and we are responsible for preparing and implementing a corrective action plan for each audit finding that meets the requirements of the Uniform Guidance.
 - (w) We are responsible for, and have accurately prepared, the summary schedule of prior audit findings required to be included by the Uniform Guidance, and we have provided you with all information on the status of the follow-up on prior audit findings by federal awarding agencies and pass-through entities, including all management decisions.
 - (x) We are responsible for and have ensured the reporting package does not contain protected personally identifiable information.
- (24) There have been no known or suspected breaches of sensitive information (e.g., personnel files) caused by cyber-attack or other means, or other cybersecurity incidents, where the breach or other incident could have a material effect on the financial statements.
- (25) In connection with any electronic presentation of the financial statements and your audit report thereon on our web site, we acknowledge that:

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- We are responsible for the preparation, presentation, and content of the financial statements in the electronic format.
- If your audit report is presented on our web site, the full financial statements upon which you reported and to which you appended your signed report will be presented.
- We will clearly indicate in the electronic presentation on our web site the financial information that is subject to your audit report. We will clearly differentiate any information that may also be presented by us on or in connection with our web site that was contained in the published version of the financial statements and other supplementary information, but which is not part of the audited financial statements or other financial information covered by your audit report.
- We have assessed the security over financial statement information and the audit report presented on our web site, and are satisfied that procedures in place are adequate to ensure the integrity of the information provided. We understand the risk of potential misrepresentation inherent in publishing financial information on our web site through internal failure or external manipulation.
- If the electronic financial statements are generally made available to the public on our web site, we will include a notification to the reader that such financial statements are presented for convenience and information purposes only, and while reasonable efforts have been made to ensure the integrity of such information, they should not be relied on. A copy of the printed financial statements will be provided on request.

To the best of our knowledge and belief, no events, including instances of noncompliance, have occurred subsequent to the statement of financial position date and through the date of this representation letter, as entered on the first page, that would require adjustment to or disclosure in the aforementioned financial statements or in the schedule of findings and questioned costs.

Very truly yours,

DocuSigned by:
Roger Rouse ACM 9/29/2023
78EG57100ABE405...
Chief Roger Rouse, Acting City Manager

DocuSigned by:
Chelsea Sieh 9/29/2023
198FC82F550F444...
Chelsea Sieh, Finance Director

DocuSigned by:
Mike Wetzel 9/29/2023
10DA8F2AFAD142D...
Mike Wetzel, Contract Accountant

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Project #: 1159069 - 2022/12/31 Audit	
Client #: 0218977 - City of Kotzebue	
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Mike Wetzel
mikew@allrogco.com
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Signature Adoption: Pre-selected Style
Using IP Address: 174.202.195.133
Signed using mobile

Timestamp

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Viewed: 9/29/2023 3:26:21 PM
Signed: 9/29/2023 3:26:56 PM

Electronic Record and Signature Disclosure:
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Roger Rouse ACM
RRouse@Kotzebue.org
Security Level: Email, Account Authentication (None)

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Signed: 9/29/2023 3:15:27 PM

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Chelsea Sieh
CSieh@Kotzebue.org
Security Level: Email, Account Authentication (None)

DocuSigned by:

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Signed: 9/29/2023 3:40:21 PM

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Editor Delivery Events

Status

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events **Status** **Timestamp**

Certified Delivery Events **Status** **Timestamp**

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Notary Events **Signature** **Timestamp**

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Payment Events **Status** **Timestamps**

Electronic Record and Signature Disclosure

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