



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting Agenda

November 21, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

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### THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:  
**49401#**

**I. Call to Order**

**II. Roll Call**

**III. Invocation/Moment of Silence**

**IV. Pledge of Allegiance**

**V. Adoption of The Agenda**

**VI. Adoption of Minutes**

[a\)](#) November 7, 2024

**VII. Citizen Comments**

**VIII. Correspondence**

**a)** KMHS Student Government Donation Presentation

**b)** KOTZ Radio Donation

**c)** Proposal to Permit Use of State Airport Land

**IX. Unfinished Business**

**X. New Business**

**a)** Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company
4. Joe Evans City Attorney
5. Finance Director
6. Public Works

7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

**b) ORDINANCE 24-07**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025." **FOR INTRODUCTION**

**c) ORDINANCE 24-08**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025." **FOR INTRODUCTION**

**d) RESOLUTION 24-72**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING AND ADOPTING A NEW HAZARD MITIGATION PLAN ("HMP") FOR THE CITY OF KOTZEBUE.

**e) RESOLUTION 24-73**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ("CITY") REQUESTING THE ADDITION OF VICE-MAYOR KATHLEEN SHERMAN, AND CITY OF KOTZEBUE STAFF CHRISTOPHER COOK, AND MICHAEL LAUGHLIN AS AUTHORIZED SIGNER'S ON ALL OF THE CITY'S ACCOUNTS WITH WELLS FARGO BANK.

**f) RESOLUTION 24-74**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING A CONSULTING AGREEMENT WITH TESSA BALDWIN.

**g) RESOLUTION 24-75**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE AN AGREEMENT FOR THE AHFC FRONTIER HOUSING DEVELOPMENT PROJECT IN KOTZEBUE.

**h) RESOLUTION 24-76**, APPLICATION FOR GRANT FROM THE INFLATION REDUCTION ACT COMMUNITY CHANGE GRANTS PROGRAM

## **XI. Council Members Comments**

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

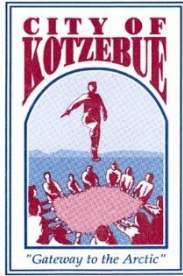
Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

**XII. Executive Session**

**XIII. Adjournment**



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting Agenda

November 07, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

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### THE PUBLIC IS ENCOURAGED TO ATTEND.

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**49401#**

#### **I. Call to Order**

Mayor Haviland-Lie called the meeting to order at 5:15 PM.

#### **II. Roll Call**

Council Members present in person: Ernest Norton, Derek Haviland-Lie, Joshua Hadley, Kathleen Sherman, Ruth Moto, Cory Jackson, and Youth Representative Bristol Huffman.

Present Telephonically: Council Member Johnson Greene.

City of Kotzebue Staff Present: Tessa Baldwin, Christopher Cook, Russ Ferguson, Paeton Schaeffer, Joe Evans, Drue Pearce.

#### **III. Invocation/Moment of Silence**

Council Member Sherman provided an invocation.

#### **IV. Pledge of Allegiance**

Pledge of Allegiance.

#### **V. Adoption of The Agenda**

The November 7<sup>th</sup>, 2024, agenda was approved as **AMENDED**, adding "Nominations for Vice-Mayor" before "Citizen's Comments".

#### **VI. Adoption of Minutes**

a) October 7, 2024

b) October 11, 2024 - Special Meeting

Council Member Hadley made a motion to approve October 7<sup>th</sup>, and 11<sup>th</sup> meeting minutes, seconded by Council Member Sherman.

#### **VII. Nominations for Vice-Mayor/Selection of Vice Mayor**

Council Member Hadley nominated Council Member Sherman for Vice-Mayor, seconded by Council Member Moto, Kathleen accepts.

Mayor Haviland-Lie nominated Council Member Greene for Vice Mayor, seconded by Council Member Norton, Johnson accepts.

Voting sheets were passed out to each Council Member, excluding Youth Representative Huffman, once completed they were tallied.

**Kathleen Sherman is the new Vice-Mayor with a vote of 4-3.**

**VIII. Citizen's Comments**

Finnian Sweeney congratulated Kathy for becoming Vice-Mayor and said that he was saddened to hear about the flood in Kotzebue, he was happy to see everyone come together during that time, and we should start preparing for what is to come.

**IX. Correspondence**

**a) Notice of Resignation of City Manager**

City Manager, Tessa Baldwin, summarized her resignation and transition plan. Council Member Norton made a motion to accept her resignation, seconded by Council Member Hadley.

**b) Kotzebue Elders Council Letter and Ordinance re: House #671**

It was stated that Curtis has NOT responded, excrement is still piling up. City Attorney Joe Evans will have a presentation regarding this matter at our November 21<sup>st</sup>, 2024, RCCM for what the next steps are.

**c) Report on Arrangements for Mayor and Council Members Sherman, Jackson, and Moto to Attend AML Local Government Conference in Anchorage in December**

City Attorney Joe Evans discussed this matter with the Council and stated that the cost for 4 Council Members and two staff members is estimated to be between \$11,000 to \$12,000.

**d) KMHS/JNES Student Government Donations**

JNES Assistant Principal Corey Shepherd, and student's Natalie Madison, and Barbara Howarth presented to the Council what they would like for their donations to be spent on. JNES was awarded \$20,000.

**e) KMHS Wrestling Donation Request**

20,000 Alaska Airlines miles were awarded to the KMHS Wrestling Team.

**f) U.S. Fish & Wildlife Housing Bills**

Fish and Wildlife requested the City of Kotzebue to cover one month of utility bills for the families that lost their homes during the flood. Council Member Hadley made a motion to approve waiving these family’s utility bills for one month, seconded by Vice-Mayor Sherman. Motion passed by majority vote.

**g) AMLJIA Special Membership Meeting Invite**

City Attorney Joe Evans gave a summary of the AMLJIA Proxy Voting Form, recommending the Council to approve Mayor Haviland-Lie to sign it. Council Member Norton made a motion to approve Mayor Haviland-Lie to sign, seconded by Council Member Hadley.

**IX. Unfinished Business**

**a) Ordering Water Filters for Homes Discussion**

Russ Ferguson provided a quote of approximately \$58,600 for 1,000 filters, he stated that the prices went up and that this is a non-reimbursable purchase for the City of Kotzebue. He said they would proceed by putting out an ITB and RFP and try to have these delivered before the Spring Ice-Breakup which is when we usually see higher levels of manganese. He said that these filters will not filter out manganese and an RFP was put out to upgrade the current water filtration system.

**X. New Business**

**a) RESOLUTION 24-64, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA, AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ENTER INTO A CONTRACT WITH PND ENGINEERS, INC., ANCHORAGE, ALASKA, ON BEHALF OF THE CITY OF KOTZEBUE FOR PLANNING/DESIGN CONSULTING SERVICES FOR THE CAPE BLOSSOM REGIONAL PORT."**

Council Member Hadley made a motion to approve Resolution 24-64, seconded by Vice-Mayor Sherman.

**Roll Call Vote**

Ernest Norton	Yes	Joshua Hadley	Yes	Ruth Moto	Yes
Derek Haviland-Lie	Yes	Kathleen Sherman	Yes	Cory Jackson	Yes
		Johnson Greene	Yes		

**Motion Passed Unanimously.**

**b) RESOLUTION 24-65**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND EXECUTE A CONTRACT WITH JOSEPH W. EVANS FOR CITY ATTORNEY LEGAL SERVICES FOR THE THREE-YEAR PERIOD OF CY2025, CY2026 AND CY2027."

Council Member Hadley made a motion to approve Resolution 24-65, seconded by Council Member Moto.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes	Joshua Hadley	Yes
Ruth Moto	Yes	Kathleen Sherman	Yes	Cory Jackson	Yes
		Johnson Greene	Yes		

**Motion Passed Unanimously.**

**c) RESOLUTION 24-66**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND EXECUTE A CONTRACT WITH DRUE PEARCE OF HOLLAND & HART FOR FEDERAL LOBBYING SERVICES FOR THE THREE-YEAR PERIOD OF CY2025, CY2026 AND CY2027."

Council Member Hadley made a motion to pass Resolution 24-66, seconded by Council Member Jackson.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes	Joshua Hadley	Yes
Ruth Moto	Yes	Kathleen Sherman	Yes	Cory Jackson	Yes
		Johnson Greene	Yes		

**Motion Passed Unanimously.**

**d) RESOLUTION 24-67**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO FINALIZE AND EXECUTE A CONTRACT WITH ELDON MULDER, THE MULDER COMPANY, AND BEN MOHR, THE MOHR COMPANY, FOR STATE LOBBYING SERVICES FOR THE THREE-YEAR PERIOD OF CY2025, CY2026 AND CY2027."

Council Member Hadley made a motion to approve Resolution 24-67, seconded by Vice-Mayor Sherman.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

**Motion Passed Unanimously.**

**e) RESOLUTION 24-68**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE NUNC PRO TUNC AUTHORIZING THE CITY MANAGER TO ISSUE AN RFP FOR THE WATER TREATMENT PLANT FILTRATION SYSTEM UPGRADE."

Vice-Mayor Sherman made a motion to approve Resolution 24-68, seconded by Council Member Jackson.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

**Motion Passed Unanimously.**

**f) RESOLUTION 24-69**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE NUNC PRO TUNC AUTHORIZING THE CITY MANAGER TO ISSUE A PURCHASE ORDER FOR PREPARATION OF A PRELIMINARY ENGINEERING REPORT ("PER") FOR REPLACEMENT OF THE SWAN LAKE LOOP AND LAGOON LOOP WATER MAINS AND PLANNING PHASE."

Council Member Norton made a motion to approve Resolution 24-69, seconded by Council Member Jackson.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes



Johnson Greene Yes

**Motion Passed Unanimously.**

**g) RESOLUTION 24-70**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE *NUNC PRO TUNC* DECLARING A DISASTER AS A RESULT OF THE 2024 OCTOBER WEST COAST STORM."

Council Member Hadley made a motion to approve Resolution 24-70, seconded by Council Member Jackson.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

**Motion Passed Unanimously.**

**h) RESOLUTION 24-71**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE EXTENDING DOWL ENGINEERING CONTRACT UNTIL JANUARY 15, 2025 AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO ISSUE AN RFP FOR ENGINEERING AND CAPITAL PROJECT MANAGEMENT."

Council Member Hadley made a motion to approve Resolution 24-71, seconded by Vice-Mayor Sherman.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Ruth Moto	Yes	Cory Jackson	Yes
Johnson Greene	Yes		

**Motion Passed Unanimously.**

**i) RESOLUTION 24-72**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE NEW HAZARD MITIGATION PLAN ("HMP")."

Resolution 24-72 was tabled for the November 21<sup>st</sup>, 2024, RCCM.

**XI. Council Members Comments**

Seat F: Cory Jackson

Council Member Jackson congratulated Kathleen for being the new Vice-Mayor, she stated there would be volleyball games this weekend and the wrestling season is coming up, told everyone to be safe.

Seat G: Johnson Greene

Council Member Greene thanked the community of Kotzebue for pulling together during the flood.

Seat B: Derek Haviland-Lie

Mayor Haviland-Lie also thanked the community for pulling together during the flood, said it was hard to watch from out of town, but he was happy to see how well it was handled by the community and organizations.

Seat D: Kathy Sherman

Vice-Mayor Sherman thanked the Council for their vote of confidence making her the new VM, she also thanked Tessa, Sam, Russ, and their team for all their hard work and support.

Seat C: Joshua Hadley

Council Member Hadley said that everyone did a great job handling the disaster, and that we should think about ways to protect our community from future climate changes.

Seat E: Ruth Moto

Council Member Moto said we all had a great response to the disaster and thanked everyone for their hard work and support.

Seat A: Ernest Norton

Council Member Norton congratulated Vice-Mayor Sherman, thanked everyone for their hard work and support, he also warned parents about their kids playing on the ice and to stay safe this season.

Youth Representative: Bristol Huffman

Youth Representative Huffman congratulated Vice-Mayor Sherman, and said she was glad that the disaster didn't damage too much.

## **XII. Executive Session**

Council Member Hadley moved, seconded by Council Member Norton to enter Executive Session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 6:38 PM.

Re-entered Open Session at 7:49 PM.

Mayor Haviland-Lie reported that no votes were taken during this time, but direction was given.

**XIII. Adjournment**

Council Member Moto made a motion, seconded by Council Member Jackson, to adjourn.

**Meeting adjourned at 7:50 PM.**

**Approved By:**

\_\_\_\_\_  
**Derek Haviland-Lie                      Mayor**

\_\_\_\_\_  
**Date:**

**Submitted By:**

\_\_\_\_\_  
**Paeton Schaeffer                      City Clerk**

**[SEAL]**

Department of Transportation and  
Public Facilities



THE STATE  
of **ALASKA**  
GOVERNOR MIKE DUNLEAVY

STATEWIDE AVIATION  
Northern Region Aviation Leasing

2301 Peger Road  
Fairbanks, AK 99709-5399  
Main: 907-451-2216  
TDD: Relay Alaska at 711  
Fax: 907-458-6878  
dot.alaska.gov

November 7, 2024

Re: Kotzebue Airport  
Permit ADA-72841  
Public Notice

**DISTRIBUTION**

Enclosed is a Public Notice regarding a leasehold interest disposal of State land.  
Public Notice is required by the Alaska Constitution.

We are sending you this copy for your information only; no action is required on your part.  
However, you are welcome to post this notice in the public view.

If you have any questions, please call me at (907) 451-2849.

Sincerely,

Johnna Merculief  
Airport Leasing Specialist

mk

Enclosure: Public Notice

cc: Alvin Werneke, Airport Manager

Distribution:

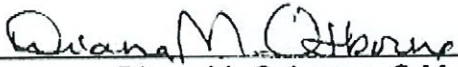
- City of Kotzebue, PO Box 46, Kotzebue, AK 99752
- Kikiktagruk Inupiat Corporation, PO Box 1050, Kotzebue, AK 99752
- Maniilaq Assoc., PO Box 256, Kotzebue, AK 99752
- NANA Regional Corporation, PO Box 49, Kotzebue, AK 99752
- Native Village of Kotzebue, PO Box 296, Kotzebue, AK 99752

*"Keep Alaska Moving through service and infrastructure."*

**PROPOSAL TO PERMIT USE OF STATE AIRPORT LAND:** The Alaska Department of Transportation & Public Facilities proposes to permit use of Parcel U consisting of approximately 230,750 square feet (ADA-72841), at Kotzebue Airport for one (1) year and sixty (60) days, to expire October 31, 2025. Applicant: OTZ Telephone Cooperative, Inc. Authorized uses: non-aeronautical - for a laydown yard to store the microwave tower and supporting equipment. A small skid steer with a forklift attachment will be used for moving the equipment at the laydown yard. They will have a crew of 3-4 individuals that will build tower pieces and the microwave dishes. Once the tower pieces and microwave dishes have been assembled, Northern Pioneer Helicopter Service will transport the tower and equipment to each site location that is not accessible by street vehicles. Annual rent: \$100,756.20 and any other associated fees.

Competing applications or written comments must be received by 4:30 p.m., December 9, 2024, after which the Department will determine whether or not to execute the permit. The Department's decision will be sent only to persons who submit written comment or objection to the Department, at the address and by the date and time specified in this notice, and include their return address. Information is available from Johnna C. Mercurief, Aviation Leasing, 2301 Peger Road, Fairbanks, AK 99709-5399, (907) 451-2849. Anyone needing hearing impaired accommodations may contact Relay Alaska at 711 for assistance.

The Department reserves the right to correct technical defects, term, or purposes and may reject any or all comments.

BY:   
Diana M. Osborne, C.M.  
Chief, Northern Region Office  
Statewide Aviation Leasing

DATE: 11/6/24

**PLEASE LEAVE POSTED AND FULLY VISIBLE THROUGH DECEMBER 9, 2024**  
XX

Note: A person who removes, obscures or causes to be removed or obscured a notice posted in a public place before the removal date stated in this notice is subject to disqualification from receiving any lease, permit, or concession related to this notice.

P.O. Box 46  
Kotzebue, AK 99752



City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

## Memorandum

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**TO: Mayor Derek Haviland-Lie and Members of the City Council**

**FROM: The Office of the City Manager, Tessa Baldwin**

**DATE: November 2024**

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### ***Key Accomplishments and Project Updates***

- New Finance Director Started on November 15, 2024! Welcome Mike to our team!
- Successfully worked with our community and partners on the West Coast Flood. We are starting the recovery process and will need to continue to monitor expenses.
- Lobbying and legal service contracts have been awarded!
- RFP for Water Filtration System has been posted and will be open until December 2, 2024.
- RFP for Engineering and Project Management will be posted prior to November 21, 2024 meeting.

### ***Report Narrative***

I have started my transition plan for the City of Kotzebue City Manger’s Office. This will be added to the city manager’s report during city council meetings. Thank you for the opportunity to serve the community I grew up in, in this capacity. We have accomplished a lot together and I look forward to seeing the accomplishments of the city under new leadership.

The State of Alaska Declared the Disaster on the 2024 West Coast Flood. A number of homes were damaged and some families were displaced long term. We have worked with the Northwest Arctic Borough on this matter as well. The City of Kotzebue will be responsible for applying for assistance for our facilities which includes the small boat harbor, North Tent City, and roads. We have also hired temporary employees as well which will be reimbursed by the State of Alaska. Please be mindful that this is the second declared disaster for the City of Kotzebue in 2024. This process is timely and our staff has done an excellent job responding to these disasters.

### ***Current Open Grants and Funding Opportunities***

**Newly Awarded Grants:**

- Denali Commission, Local Match Funding for Cape Blossom Road Phase II, **\$2,000,000.00**
  - Pre- Assessment forms have been completed. We are working with DOT and Denali Commission to execute this grant agreement.

**Continuing Projects:**

- Village Improvement Fund, Bulldozer Purchase, **\$375,600.00**
  - Quotes selected and grant agreement with the NWAB has been signed.
- Cyber Security Grant Award, **\$30,000.00**
  - The first on boarding for the grant was attended.
- State Revolving Fund, Water Treatment Plant Filtration System
  - The RFP is currently out until December 2, 2024 in which will be selected shortly after with our RFP committee made up of council members and staff members.
- State Revolving Fund, Vortac Lake Dam, **\$1,000,000.00**
  - On hold until the PER is completed by ANTHC.
- State Revolving Fund, Swan Lake Loop/ Lagoon Loop, **\$2,500,000.00**
  - RFP was awarded to DOWL engineering.
- U.S. Department of Transportation, Port Infrastructure Development Program (PIDP) at **\$2,455,000.00.**
  - A finalized grant agreement was formulated between the City of Kotzebue and the U.S. DOT. This will be signed in September. RFP was selected for consulting on this project and was awarded to PND Engineering- an on boarding call will be set up with their company to do next steps.
- Alaska Housing Finance Corporation Grant, **\$5,000,000.00.**
  - KIC was awarded the grant after review. Sam and I met with AHFC and KIC to discuss next steps. The City of Kotzebue will be providing administrative support but funding will go through the AHFC directly to KIC.
- Healthy and Equitable Communities- State of Alaska Department of Health and Division of Public Health, **\$94,471.00.**
  - ACS was unable to complete this project and the deadline passed. We were unable to utilize this funding.

- Village Improvement Fund- Northwest Arctic Borough Flood Mitigation and Emergency Management Project. **\$280,000.00** and Alaska Community Foundation- Typhoon Merbok Funding, **\$50,000.00**
  - DOWL has worked through the assessment. More on this project soon!
- Village Economic Investment Funding, NANA Regional Corporation, Cape Blossom Road Project, **\$139,480.00**
  - PIDP accepted this as match funding.
- Village Economic Investment Funding, NANA Regional Corporation, Cudd Hall Renovations, **\$56,289.00**.
  - Met with Brad Reeves who has submitted quotes for needed equipment. Public Works ordered the needed items and reimbursement for this amount of money has been requested to NANA at about \$15,000.00.
- Designated Legislative Spending, State of Alaska Legislature, **\$500,000.00**.
  - To be used for supporting Cape Blossom Local Committee is scheduled for early October 2024. Some funds will be used to hold this meeting.
- Denali Commission, Washeteria and Local Shower Facility, **\$1,250,000.00**
  - This project has several moving parts. The first being that the design came back over budget by nearly \$1M. Denali Commission stated that we are welcome to reapply but had suggested that we need to search for additional funding to finish this project. Rasmussen and other funding organizations had been suggested.
- Village Improvement Fund, NWAB, Car Crusher, **\$275,000.00**
  - The car crusher is here and will go online September 13<sup>th</sup>, 2024. This project will be closed out.
- Village Economic Investment, NANA Regional Corporation, Landfill Upgrades, and Infrastructure Project, **\$782,500.00**
  - The project is moving forward. Russ Ferguson, public works director, is the lead for this project.

***Public Notices Posted and Upcoming City Events/ Meetings***

- Individual Assistance Application for 2024 West Coast Winter Storm. Posted October 28, 2024.
- P&R Veterans Day Luncheon Announcement. Posted October 29, 2024, shared November 8, 2024.

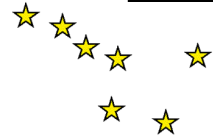


- Program Coordinator Job Description. Posted October 30, 2024.
- Halloween City candy handout locations. Posted October 30, 2021, shared October 31, 2024.
- November 7 RCCM Notice and Agenda. Posted October 31, 2024.
- Boosted NVOK Kotzebue Relief Fund post November 1, 2024.
- KPD Press Release Arctic Spirits Robberies and suspect photos. Posted November 1, 2024.
- PSA Arctic Spirits closed on Election Day. Posted November 1, 2024.
- City and Borough debris pickup timeline. Posted November 5, 2024.
- Cape Blossom Road Stage II open house on November 19, 2024. Posted November 6, 2024.
- PSA City closed on Veterans Day November 11, 2024. Posted November 6, 2024.
- KPD Press Release Discovery of human remains dated November 6, 2024. Posted November 7, 2024.
- PSA landfill reached C&D capacity, no longer accepting until Spring. Posted November 7, 2024.
- November 14 RPCM Agenda Notice. Posted November 8, 2024.
- PSA Road Closure 5<sup>th</sup> Ave. Posted November 8, 2024.
- Public Notice Armory Gym Temporary Closure. Posted November 8, 2024.
- Public Notice Toddler Time cancelled November 14, 2024. Posted November 12, 2024.
- Admin Assistant Job Description. Posted November 12, 2024.



THE MULDER COMPANY  
P.O. BOX 140711; ANCHORAGE, AK 99514  
EMULDER@GCI.NET

Section X, Item a)



Nov. 6, 2024

## Alaska Legislative Update

### 2024 General Election Update

While election day may have passed, the 2024 Alaska General Election won't be over for a few weeks. As of 3:00am on Wednesday November 6<sup>th</sup>, 93.05% of Alaska's voting precincts have reported but several rural precincts, questioned ballots, mail in ballots, and early votes have yet to be counted. With the Ranked Choice voting system, races without a candidate receiving more than 50% of the vote will go to an instant runoff where the last-place finisher's votes are redistributed to the voter's second-choice candidate. The ranked-choice reapportionment is not yet scheduled, but we anticipate it will occur as early as Nov. 20<sup>th</sup> and before Nov. 27 – after the final count of absentee and questioned ballots and before Thanksgiving. Final certification of the election is targeted for Nov. 30<sup>th</sup>.

Please note, with 7% of precincts still yet to report some of these items may change.

#### Top Lines:

US President: **Trump/Vance**

US House: **Begich**

State Senate: **R-11, D-9**

State House: **R-20, D-15, I/U/N-5**

Ballot Measure 1 (Minimum Wage): **Passed**

Ballot Measure 2 (Repeal Ranked Choice): **Passed**

#### Details

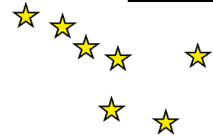
##### US President:

Candidate	Party	Total	
Harris/Walz	DEM	102,318	40.40%
Kennedy/Shanahan	NOM	4,197	1.66%
Oliver/Maat	LIB	2,247	0.89%
Sonski/Onak	ASP	496	0.20%
Stein/Ware	NOM	1,652	0.65%



THE MULDER COMPANY  
P.O. BOX 140711; ANCHORAGE, AK 99514  
EMULDER@GCI.NET

Section X, Item a)



Terry/Broden	CON	603	0.24%
Trump/Vance	REP	140,936	55.64%
West/Abdullah	AUR	833	0.33%
Total Votes		253,282	

As widely expected, Alaska continued its trend of supporting the Republican nominee for President. The Trump/Vance ticket cleared the 50% threshold to forego ranked choice reapportionment of votes, and Alaska will deliver its three Electoral College votes for Mr. Trump.

**US House:**

Candidate	Party	Total	
Begich, Nick	REP	124,632	49.66%
Hafner, Eric	DEM	2,446	0.97%
Howe, John Wayne	AIP	9,710	3.87%
Peltola, Mary S.	DEM	113,612	45.27%
Write-in		546	0.22%
Total Votes		250,946	

The US House vote appears to be going to Nick Begich, with Begich clearing 50%. However, many rural precincts and absentee ballots have yet to be counted, which could result in lowering Begich’s overall percentage. Overnight, Begich fell to under 50% of the votes cast, meaning the votes for Hafner and Howe will be reallocated until either Begich or Peltola emerge as the top candidate. By our math Peltola would need 95% of the ranked choice reallocation in order to overcome the 11,020 vote deficit and pull even, and then 50%+1 of all outstanding ballots to win. While that does leave a pathway for Ms. Peltola to come from behind for a win, it will depend on an unusually large turnout in the rural/western districts to close the gap before reallocation and absentees.

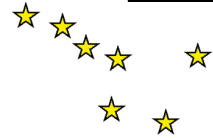
This is a significant change from the election only two years ago, which saw Begich reporting in with only 51,000 votes to Peltola’s 100,000. However, in 2022 Begich was splitting votes with Sarah Palin, with Peltola emerging as the winner after a ranked choice runoff.

**Ballot Measure 1:**

	Total	
YES	136,526	56.51%
NO	105,089	43.49%
Total Votes	241,615	



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Ballot Measure 1 proposes to increase the state's minimum wage incrementally: to \$13 per hour in 2025, \$14 in 2026, and \$15 in 2027, with subsequent adjustments based on inflation. It also mandates that employers provide paid sick leave—up to 56 hours annually for businesses with 15 or more employees, and up to 40 hours for smaller businesses. Additionally, the measure prohibits employers from taking adverse action against employees who refuse to attend meetings primarily focused on religious or political matters unrelated to their job duties.

**Ballot Measure 2:**

	Total	
YES	124,762	50.96%
NO	120,058	49.04%
Total Votes	244,821	

Ballot Measure 2 proposes repealing the state's current open primary and ranked-choice voting system, which was adopted in 2020. If approved, the measure would reinstate party-specific primaries and a general election system where the candidate with the most votes wins, even without a majority.

**State Senate and House:**

A few races in the House and the Senate will be moving into a ranked choice runoff, but in our analysis only House Districts 28 and 36 appear too close to call. The runoff seats in Senate districts D, F and L, and House district 6 would require between 75 and 90 percent of the redistributed votes to go to the second place finisher to change the winner, which is unlikely. In House districts 28 and 36 the second place finisher would only need 53 or 55 percent of the reallocation to post a win.

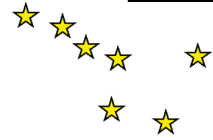
A few races are still too close to call. In Senate district P (Fairbanks), incumbent Scott Kawasaki (D) leads challenger Leslie Hajdukovich (R) by 74 votes. Absentees votes may flip this number, but it will likely be close enough to demand a recount either way – keeping the seat too close to call. Similarly, Northeast Anchorage House district 18 has incumbent Cliff Groh (D) leading challenger (and former representative) David Nelson (R) by 24 votes. Over 550 absentee votes remain outstanding in this race, and it remains too close to call.

Rural/Western Alaska will likely remain critical to organization for any majority in the House. We expect Reps Bryce Edgmon (U-Dillingham) and Neal Foster (D-Nome) to return, with significant leads in districts 37 and 39, respectively. With 70% in, the vast District 40 appears to be going to Robyn “Niayuk” Burke (D-Utqiagvik). District 38, however, is too close to call at



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this time. Despite a strong showing in Bethel, incumbent Rep. CJ McCormick (D-Bethel) now trails challenger Nellie Jimmie (D-Toksook Bay) by 53 votes. A full 1/3 of the district has yet to report, but barring any huge changes we see this race going to a ranked choice runoff, where the votes cast for right-leaning candidate Willy Keppel will be reallocated. This will be a close one.

The projected repeal of ranked choice voting will likely play a large role in organizing this cycle, as members up for reelection in 2026 will likely be subject again to being “primaried” by more partisan candidates. We don’t see that being a major influence in the Senate, but it could be in the House.

We do see a clear path for a Senate coalition to form again, similar to the coalition seen in the 23/24 session but with a true minority – something in the 15/5 neighborhood. A strict partisan split would be a D-9/R-11 organization, but we believe personality conflicts may prevent that from happening, and several of the longer-serving members of the Senate are very willing to serve in a bipartisan coalition.

In the House there are still a few variables at play in addition to the end of ranked choice voting, including the extremely close races in 18, 22 and 38, and the addition of at least one more Republican who has been willing to migrate into left-leaning coalitions in the past. If today’s results were final, a strict partisan split would present as D/I-20/R-20. Accordingly, we anticipate the Democrat/Independent coalition to be looking to woo a few moderate Republicans, while the Republican caucus will be making overtures to the members of the bush caucus.

We’ve attached the full results of the election (so far) in an email alongside this update and we’ll have another note out in the near future with an update on these races. As always, please feel free to contact me or Ben if you have any questions. We look forward to a great holiday season soon!

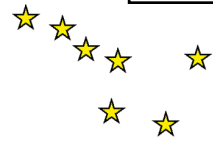
All the best,

Eldon Mulder & Ben Mohr



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Nov. 10, 2024

## Alaska Legislative Update

### 2024 General Election

#### Day 5 Update

Four days after the election we have slightly better information on voter turnout, trends, some clear winners and a few races which are still in play.

**Turnout:** With 401 of 403 precincts reported on November 8<sup>th</sup>, turnout for the general election, turnout for the General Election is being reported at 42.16%.

72,234 **Absentee** ballots were requested, and 56,461 have been returned as of Nov. 8<sup>th</sup>. Of these, 31,237 have been incorporated in the counts released by the Division of Elections. This number may grow a little more as more ballots come in. **Early Votes** cast before October 31<sup>st</sup> have been incorporated in the counts, totaling 51,264 votes out of the 73,098 early votes cast.

This means that 21,834 early votes and at least 25,224 absentee votes still to be counted. These 47,058+ votes represent about 7.7% of Alaska’s total electorate.

**Reporting Timeline:** The next round of data, including early votes cast through Election Day, is scheduled to be released on **Tuesday, November 12<sup>th</sup>**. All absentee and questioned ballots must be counted no later than 15 days after the general election – **Wednesday November 20<sup>th</sup>**. After all votes are counted, ranked-choice rules may apply. Reallocation of votes under Alaska’s ranked-choice format will occur for races where no single candidate has greater than 50% of the vote; this process will also be conducted on **Wednesday November 20<sup>th</sup>**.

#### **Toplines:**

Topline results remain unchanged, with results favoring the Trump/Vance ticket for President and Nick Begich for US House. By our rough numbers, Peltola would need to secure more than 60% of the outstanding ballots to pull even with Begich, and then overcome the ranked choice reallocation.

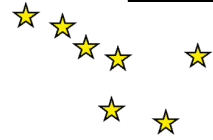
Ballot measure 1, increasing minimum wage and requiring certain paid leave minimums, is poised to pass by a healthy margin. Ballot measure 2, repealing ranked choice and open primaries, still leads by 4,000 votes.

The final outcome of Ballot Measure 2 – which won’t be known until November 20<sup>th</sup> – may have an impact on some districts when it comes to organizing majorities. Passage of BM2 would



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repeal ranked choice voting and return Alaska to partisan primaries – subjecting officials in several districts to “getting primaried” and replaced by their own party before the general election each cycle.

## Organization

**Senate** – Members of the Alaska Senate quickly announced the formation of a bipartisan majority. According to a written statement Sen. Gary Stevens will continue as President, Sen. Cathy Giessel will continue as majority leader and Sen. Bill Wielechowski will continue as chair of the rules committee. Sen. Lyman Hoffman, D-Bethel, will be chair of the operating budget in the finance committee, Sen. Bert Stedman, R-Sitka, will be chair of the capital budget in the finance committee, and Sen. Donny Olson, D-Golovin, will be chair of any non-budget bills in the finance committee.

Sen. Kelly Merrick, R-Eagle River, was named as majority whip, and Sen. Elvi Gray-Jackson, D-Anchorage, was named chair of the Legislative Budget and Audit Committee.

Two Republican members of the previous bipartisan coalition are not returning to Juneau this session, and their successors are not expected to join a coalition. Additionally, Sen. James Kaufman (R – Anchorage) has stated that he will not be rejoining the majority. This creates a minority of at least 6 (all R’s) and a majority of 13 (8D – 5R) with one race still somewhat undecided in Fairbanks.

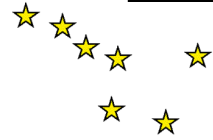
One senate race remains too close to call, where Fairbanks incumbent Sen. Scott Kawasaki (D) leads challenger Leslie Hajdukovich (R) by 74 votes. This district has historically been very close, and the challenge to Sen. Kawasaki has resulted in one of the more expensive races in the state. Approximately 1,500 votes remain to be counted as early or absentee – we won’t know how this race goes until the 20<sup>th</sup>.

**House** – Members of the Alaska House also quickly announced the formation of a bipartisan majority, albeit with fewer details and fewer overt commitments from members than their Senate counterparts. Along partisan lines, Republicans currently appear to leading in 20 districts while registered Democrats (and AK Democratic Party supported Undeclared and Independent candidates) hold 20 districts. Consistent with previous organizational moves, Rep. Louise Stutes (R-Kodiak) and Rep. Chuck Kopp (R-Anchorage) negotiated leadership positions within a multipartisan coalition across the aisle. The coalition has been making overtures to bring over additional moderate Republicans. The newly-announced majority stated a membership of 22 and hopes to end up with 26-27 members. The Leadership announced shortly after the election includes Rep. Bryce Edgmon (I – Dillingham) returning to his role as Speaker of the House, Rep. Louise Stutes (R – Kodiak) as the powerful Rules chair, and Rep. Chuck Kopp (R – Anchorage) as Majority Leader.



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However, there are some who think the House majority announcement may have been hasty. It is rumored that in its initial caucus meeting several attendees were concerned that they had not been consulted on the announced leadership positions and had yet to be asked to confirm their commitment to the organization. Complicating things are two (maybe even three) races which are too close to call. If both 18 and 22 flip to the Republicans then the conversations around a majority will open back up, as even with Stutes and Kopp gone the House will be divided 20-20. And while it's a long-shot until we know the outcome of final early and absentee vote numbers, if District 40 flips then the next likely winner would be Saima Chase, who ran as a Democrat but without the support of (or obligation to) the Party.

- In District 18 (Anchorage) Cliff Groh (D) is defending his seat against David Nelson (R), who was unseated by Groh two years ago. This race is currently divided by 28 votes at 1,365 – 1,337. Some 500+ votes are still expected to counted in this district.
- District 22 (Anchorage) has Stanley Wright (R) defending his seat against Ted Eischeid (D), in a rematch from 2022. Eischeid currently leads in this race, holding a 111 vote advantage at 2,019 – 1,908. While this is a larger margin to make up than in the Groh/Nelson race, some 1,000 ballots are still expected to be counted in this district.
- District 40's most recent numbers moved Robyn Burke from a clear winning position to being the leading candidate in a race which may require a ranked choice runoff. In the same release of data, former Kotzebue Mayor Saima Chase moved up into second place. Without the data from outstanding early and absentee votes – that is, if the reallocation of votes was held today – Ms. Chase would need to carry 88% of the reallocation from former Rep. Thomas Baker. Even if the outstanding votes further dilute Ms. Burke's lead, we believe this is a highly unlikely outcome but worth mentioning.

We've attached the latest results of the election in an email alongside this update and we'll have another note out in the near future with an update on these races. As always, please feel free to contact me or Ben if you have any questions.

All the best,

Eldon Mulder & Ben Mohr



Joseph W. Evans

City Attorney

*Joe Evans*

Section X, Item a)

## City Attorney's Report for November 21 , 2024 RCCM

### Lawsuits Against the City and KPD

There is two active lawsuit pending against the City of Kotzebue at this time - (1) Luke Outwater vs. City of Kotzebue et al. There mater is set for trial in Kotzebue in March 2025. However, there are various dispositive motions pending which will be decided in the next several months. (The AMLJIA is providing defense and indemnity for the City in this civil matter.) Mr. Outwater has pled guilty in criminal court to Assault in the Fourth Degree for his conduct on September 8, 2022. Former KPD Sgt. David Cox has been assigned separate counsel by the AMLJIA in the civil lawsuit.

On Tuesday, June 18, 2024, the City was served with a Summons and Complaint in a case by Clement Barr Richards, Jr., captioned Clement Barr Richards, Jr. v. Maniilaq Association, Teck, and Kotzebue Police Department, 2KB-24-00006Cl. The case against KPD was dismissed by the Superior Court based on my ARCP 12(b)(6) Motion to Dismiss the Kotzebue Police Department for lack of jural authority. The case was subsequently moved to federal court.

### Proiects

As the Council knows, I work with the City Manager, HR Officer, Department Heads and Supervisors on numerous personnel matters. (Note: personnel matters are by the KMC and State law confidential; therefore, I cannot identify the specific maters.)

I worked on the following matters/attended the following meetings since my last report:

- continued working on matters related to the Swan Lake Loop Failure with the City Manager, Public Works Director, DOWL and SOA including numerous phone calls, teleconferences
- extensive work on matters related to the October storm/flooding
- reviewed packet for and attended RCCM on September 23<sup>rd</sup>
- prepared numerous Resolutions and Ordinances (and extensive attachments/exhibits) for the November 21<sup>st</sup> RCCM – Resolutions 24-71, 24-72, 24-73, 24-74 and 24-75 and Ordinances 24-07 and 24-08
- worked with City Manager and Administrative Assistant on the Agenda for the November

## 21<sup>st</sup> RCCM

Section X, Item a)

- continued work with NVOK and the Planning Director on conditions precedent conditions subsequent regarding NVOK Real Estate Purchase Agreement for the land purchase near Ashley Johnson-Barr Park for NVOK Offices and Nikaitchuat Iļisaġviat
- continued work with DOWL, City Manager, Planning Director and Public Works Director on Water Treatment Plant issues
- reviewed weekly DOWL Services Agendas and reports for same
- reviewed various ABC and AMCO regulatory changes received throughout the month
- prepared for and attended Planning Commission meeting on November 18<sup>th</sup> via teleconference
- continued work with City Manager et al. on AHFC Housing Grant matters
- continued work with City Manager and KFD on Maniilaq Ambulance Contract matters
- worked on materials for Kotzebue Elders Council regarding House # 671 (Dickie Curtis)
- worked with the City Manager on various RFPs throughout the month
- worked with the HR Officer and Department Heads on numerous personnel matters throughout the month via extensive emails, texts and teleconferences
- worked with City Clerk and Council members for their attendance at December 2024 AML Local Government Conference in Anchorage
- worked with City Manager and City Council on administrative leave matters
- worked with City Manager on resignation issues
- worked with City Manager on transition plan
- worked with City Manager on consulting agreement
- worked with City staff on job description/job posting for City Manager position

I am also available 24/7/365 to the City Manager and Directors via teleconference, texts and emails for whatever issues/matters may develop and/or need attention.

Kotzebue City  
Revenues with Comparison to Budget  
For the 10 Months Ending October 31, 2024

GENERAL FUND

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>GENERAL REVENUE</u>						
100-00-43100	Sales Tax	2,509,975.83	2,509,975.83	3,837,500.00	1,327,524.17	65.4
100-00-43105	Sale Tax-Bingo/Pull Tabs	158,233.72	158,233.72	280,000.00	121,766.28	56.5
100-00-43110	Sales Tax - MUS	83,066.57	83,066.57	96,000.00	12,933.43	86.5
100-00-43111	Bed Tax	87,160.60	87,160.60	110,000.00	22,839.40	79.2
100-00-43115	Alcohol Use Tax	.00	.00	500.00	500.00	.0
100-00-43116	Liquor Store Use Tax	102,774.16	102,774.16	180,000.00	77,225.84	57.1
100-00-43117	Tobacco - Excise Tax	158,418.74	158,418.74	330,000.00	171,581.26	48.0
100-00-43120	Penalties/Interest	22,753.18	22,753.18	10,000.00	( 12,753.18)	227.5
100-00-43125	Municipal Court Fines	5,640.00	5,640.00	3,000.00	( 2,640.00)	188.0
100-00-43126	Court Fees for Summons	580.00	580.00	750.00	170.00	77.3
100-00-43130	Interest	20,187.82	20,187.82	10,000.00	( 10,187.82)	201.9
100-00-43200	State Revenue Sharing	.00	.00	140,180.00	140,180.00	.0
100-00-43207	State of AK PERS Relief	.00	.00	317,342.00	317,342.00	.0
100-00-43305	Equipment Rental	.00	.00	500.00	500.00	.0
100-00-43315	DOC Jail Contract	588,954.14	588,954.14	1,182,050.00	593,095.86	49.8
100-00-43320	Emerg. Mgmt. Assistance	97,961.23	97,961.23	.00	( 97,961.23)	.0
100-00-43330	Rentals/Lease	21,633.22	21,633.22	25,000.00	3,366.78	86.5
100-00-43331	Land Lease	.00	.00	500.00	500.00	.0
100-00-43335	Xerox Copy	11.19	11.19	75.00	63.81	14.9
100-00-43345	Maps	388.90	388.90	180.00	( 208.90)	216.1
100-00-43400	Alarms Monitoring	.00	.00	200.00	200.00	.0
100-00-43415	Animal Control Fees	485.00	485.00	2,000.00	1,515.00	24.3
100-00-43425	Building Permits	8,963.50	8,963.50	3,000.00	( 5,963.50)	298.8
100-00-43426	Community Activities	5,575.00	5,575.00	4,000.00	( 1,575.00)	139.4
100-00-43427	Notary Services	88.60	88.60	200.00	111.40	44.3
100-00-43435	Miscellaneous Permits	7,848.75	7,848.75	15,000.00	7,151.25	52.3
100-00-43505	Cash Over/Short-G.F.	1.26	1.26	50.00	48.74	2.5
100-00-43520	Miscellaneous Income	104,353.91	104,353.91	15,000.00	( 89,353.91)	695.7
100-00-43522	Gen Fund Admin Overhead	137,500.00	137,500.00	550,000.00	412,500.00	25.0
100-00-43523	Electric & Telephone Coop	136,456.56	136,456.56	90,621.00	( 45,835.56)	150.6
100-00-43524	OTZ Native Village-Roads	.00	.00	50,000.00	50,000.00	.0
100-00-43525	NSF Check Fee	54.00	54.00	1,000.00	946.00	5.4
100-00-43526	Snow Removal	350.00	350.00	.00	( 350.00)	.0
100-00-43530	Donations	1,600.00	1,600.00	2,500.00	900.00	64.0
100-00-43534	911 Billing Surcharge	76,751.95	76,751.95	105,000.00	28,248.05	73.1
100-00-43535	Ambulance 3rd Party	231,847.96	231,847.96	275,000.00	43,152.04	84.3
100-00-43536	Maniilaq Ambulance	265,000.00	265,000.00	580,000.00	315,000.00	45.7
100-00-43606	Memberships	127.00	127.00	.00	( 127.00)	.0
100-00-43610	Food	.00	.00	2,000.00	2,000.00	.0
100-00-43615	Building Rental	17,492.54	17,492.54	4,000.00	( 13,492.54)	437.3
100-00-43616	Special Events / Misc.	85.00	85.00	5,200.00	5,115.00	1.6
100-00-43800	Operating Tranfers In	.00	.00	1,778,344.00	1,778,344.00	.0
	<b>Total GENERAL REVENUE</b>	<b>4,852,320.33</b>	<b>4,852,320.33</b>	<b>10,006,692.00</b>	<b>5,154,371.67</b>	<b>48.5</b>
	<b>Total Fund Revenue</b>	<b>4,852,320.33</b>	<b>4,852,320.33</b>	<b>10,006,692.00</b>	<b>5,154,371.67</b>	<b>48.5</b>

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

GENERAL FUND

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ADMINISTRATION DEPT.</u>						
100-10-54125	Salaries & Wages	509,217.55	509,217.55	797,674.00	288,456.45	63.8
100-10-54130	Overtime Salaries	67.50	67.50	1,500.00	1,432.50	4.5
100-10-54140	Employee Benefits	159,466.46	159,466.46	303,117.00	143,650.54	52.6
100-10-54210	Electricity	6,449.26	6,449.26	8,500.00	2,050.74	75.9
100-10-54215	Heating Fuel	12,328.73	12,328.73	12,675.00	346.27	97.3
100-10-54220	Building Maintenance	2,416.44	2,416.44	3,500.00	1,083.56	69.0
100-10-54306	Meals & Entertainment	696.37	696.37	500.00	( 196.37)	139.3
100-10-54312	Books & Publications	.00	.00	200.00	200.00	.0
100-10-54315	Office Supplies & Equip.	13,516.35	13,516.35	16,478.50	2,962.15	82.0
100-10-54325	Office Leased Equipment	20,914.39	20,914.39	30,000.00	9,085.61	69.7
100-10-54400	Service Charges	5,137.22	5,137.22	24,500.00	19,362.78	21.0
100-10-54407	Employee Morale & Health	1,029.18	1,029.18	500.00	( 529.18)	205.8
100-10-54410	Telephone/Fax	21,903.74	21,903.74	30,000.00	8,096.26	73.0
100-10-54415	Travel/Lodging	18,356.15	18,356.15	25,000.00	6,643.85	73.4
100-10-54425	Training	1,061.02	1,061.02	10,000.00	8,938.98	10.6
100-10-54430	Dues & Membership	1,580.49	1,580.49	.00	( 1,580.49)	.0
100-10-54434	Ambulance 3rd Party Fees	11,392.18	11,392.18	25,000.00	13,607.82	45.6
100-10-54435	Postage	6,488.08	6,488.08	4,521.50	( 1,966.58)	143.5
100-10-54436	Professional Services	83,109.43	83,109.43	100,000.00	16,890.57	83.1
100-10-54437	Audit Consulting	218,499.95	218,499.95	270,000.00	51,500.05	80.9
100-10-54438	Legal	172,665.13	172,665.13	157,000.00	( 15,665.13)	110.0
100-10-54439	Insurance	12,299.62	12,299.62	14,000.00	1,700.38	87.9
100-10-54440	Advertising	1,281.60	1,281.60	1,500.00	218.40	85.4
100-10-54441	Lobbying	42,538.82	42,538.82	60,000.00	17,461.18	70.9
100-10-54505	Unleaded Gas	2,052.54	2,052.54	2,700.00	647.46	76.0
100-10-54526	Light Vehicle R & M	39.99	39.99	2,000.00	1,960.01	2.0
100-10-54620	Maintenance/Support Agrmt	48,021.50	48,021.50	75,000.00	26,978.50	64.0
100-10-54625	Computer & DP Equipment	1,520.93	1,520.93	3,000.00	1,479.07	50.7
100-10-54901	Miscellaneous	100.00	100.00	900.00	800.00	11.1
Total ADMINISTRATION DEPT.		1,374,150.62	1,374,150.62	1,979,766.00	605,615.38	69.4
<u>CITY CLERK</u>						
100-20-54110	Council Honorarium	16,950.00	16,950.00	31,000.00	14,050.00	54.7
100-20-54125	Salaries & Wages	54,697.97	54,697.97	80,100.00	25,402.03	68.3
100-20-54130	Overtime	.00	.00	1,000.00	1,000.00	.0
100-20-54140	Employee Benefits	21,218.65	21,218.65	30,400.00	9,181.35	69.8
100-20-54170	Election Expense	.00	.00	2,000.00	2,000.00	.0
100-20-54312	Books & Publications	.00	.00	436.86	436.86	.0
100-20-54315	Office Supplies	3,835.28	3,835.28	2,207.30	( 1,627.98)	173.8
100-20-54325	Office Leased Equipment	.00	.00	3,000.00	3,000.00	.0
100-20-54410	Telephone	2,170.05	2,170.05	2,500.00	329.95	86.8
100-20-54415	Travel/Lodging	25,243.39	25,243.39	42,000.00	16,756.61	60.1
100-20-54425	Training	350.00	350.00	350.00	.00	100.0
100-20-54430	Dues & Memberships	10,480.29	10,480.29	6,463.14	( 4,017.15)	162.2
100-20-54435	Postage	18.40	18.40	75.00	56.60	24.5
100-20-54439	Insurance	1,537.44	1,537.44	3,000.00	1,462.56	51.3
100-20-54440	Advertising (RFB & RFP)	.00	.00	42.70	42.70	.0
100-20-54500	Council Amenities	99.81	99.81	500.00	400.19	20.0
100-20-54620	Maintenance/Support Agrmt	.00	.00	1,000.00	1,000.00	.0
Total CITY CLERK		136,601.28	136,601.28	206,075.00	69,473.72	66.3

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

GENERAL FUND

		Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>CAPITAL PROJ/PLANNING</u>						
100-50-54110	Planning Comm Stipend	2,325.00	2,325.00	6,300.00	3,975.00	36.9
100-50-54125	Salaries & Wages	171,436.55	171,436.55	180,000.00	8,563.45	95.2
100-50-54130	Overtime	.00	.00	500.00	500.00	.0
100-50-54140	Employee Benefits	63,802.11	63,802.11	68,200.00	4,397.89	93.6
100-50-54315	Office Supplies	1,679.68	1,679.68	1,500.00	( 179.68)	112.0
100-50-54325	Office Leased Equipment	.00	.00	2,000.00	2,000.00	.0
100-50-54410	Telephone	161.25	161.25	500.00	338.75	32.3
100-50-54415	Travel/Lodging	978.46	978.46	2,000.00	1,021.54	48.9
100-50-54425	Training	.00	.00	2,500.00	2,500.00	.0
100-50-54436	Professional Services	81,174.67	81,174.67	301,000.00	219,825.33	27.0
100-50-54439	Insurance	1,459.90	1,459.90	2,800.00	1,340.10	52.1
100-50-54500	Commission Amenities	.00	.00	250.00	250.00	.0
100-50-54505	Unleaded Gas/Diesel	1,368.35	1,368.35	1,688.00	319.65	81.1
100-50-54526	Light Vehicle R & M	.00	.00	1,500.00	1,500.00	.0
100-50-54620	Maintenance/Support Agrmt	.00	.00	360.00	360.00	.0
Total CAPITAL PROJ/PLANNING		324,385.97	324,385.97	571,098.00	246,712.03	56.8

POLICE DEPT

100-70-54125	Salaries & Wages	687,985.93	687,985.93	1,102,509.00	414,523.07	62.4
100-70-54130	Overtime	92,056.51	92,056.51	75,000.00	( 17,056.51)	122.7
100-70-54140	Employee Benefits	288,805.02	288,805.02	404,301.00	115,495.98	71.4
100-70-54210	Electricity	7,457.42	7,457.42	8,500.00	1,042.58	87.7
100-70-54215	Heating Fuel	8,693.37	8,693.37	9,100.00	406.63	95.5
100-70-54220	Building Maintenance	2,879.41	2,879.41	2,500.00	( 379.41)	115.2
100-70-54301	Clothing	2,697.94	2,697.94	4,200.00	1,502.06	64.2
100-70-54315	Office Supplies	4,228.08	4,228.08	6,000.00	1,771.92	70.5
100-70-54316	Operations Supply	12,201.23	12,201.23	19,633.00	7,431.77	62.2
100-70-54317	Community Policing	.00	.00	500.00	500.00	.0
100-70-54325	Office Leased Equipment	3,520.00	3,520.00	2,880.00	( 640.00)	122.2
100-70-54410	Telephone/Fax	13,465.08	13,465.08	9,500.00	( 3,965.08)	141.7
100-70-54415	Travel/Lodging/Per Diem	8,871.18	8,871.18	20,000.00	11,128.82	44.4
100-70-54420	Employee Rent	3,300.00	3,300.00	15,000.00	11,700.00	22.0
100-70-54425	Training	7,650.00	7,650.00	35,000.00	27,350.00	21.9
100-70-54430	Dues & Membership	6,355.79	6,355.79	6,375.00	19.21	99.7
100-70-54435	Postage	672.41	672.41	800.00	127.59	84.1
100-70-54436	Professional Services	11,057.09	11,057.09	13,495.00	2,437.91	81.9
100-70-54439	Insurance	119,671.73	119,671.73	229,000.00	109,328.27	52.3
100-70-54440	Advertising	.00	.00	500.00	500.00	.0
100-70-54505	Unleaded Gas/Diesel	21,698.15	21,698.15	25,000.00	3,301.85	86.8
100-70-54526	Light Vehicle R & M	8,617.54	8,617.54	10,000.00	1,382.46	86.2
100-70-54530	Equipment Maintenance	.00	.00	500.00	500.00	.0
100-70-54620	Maintenance/Support Agrmt	.00	.00	1,500.00	1,500.00	.0
100-70-54630	Animal Control	2,302.61	2,302.61	2,367.00	64.39	97.3
Total POLICE DEPT		1,314,186.49	1,314,186.49	2,004,160.00	689,973.51	65.6

JAIL DEPT

100-75-54125	Salaries & Wages	498,842.27	498,842.27	828,945.00	330,102.73	60.2
100-75-54130	Overtime	94,376.21	94,376.21	73,000.00	( 21,376.21)	129.3
100-75-54140	Employee Benefits	197,523.42	197,523.42	316,139.00	118,615.58	62.5

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-75-54210 Electricity	11,206.97	11,206.97	10,000.00	( 1,206.97)	112.1
100-75-54215 Heating Fuel	47,537.57	47,537.57	78,000.00	30,462.43	61.0
100-75-54220 Building Maintenance	10,713.09	10,713.09	30,000.00	19,286.91	35.7
100-75-54301 Clothing	1,147.37	1,147.37	3,000.00	1,852.63	38.3
100-75-54306 Food & Prisoner Supplies	33,511.61	33,511.61	30,000.00	( 3,511.61)	111.7
100-75-54315 Office Supplies	3,509.25	3,509.25	3,500.00	( 9.25)	100.3
100-75-54316 Operation Supplies	7,565.50	7,565.50	20,000.00	12,434.50	37.8
100-75-54410 Telephone	9,812.53	9,812.53	9,000.00	( 812.53)	109.0
100-75-54415 Travel/Lodging/Per Diem	5,712.45	5,712.45	15,000.00	9,287.55	38.1
100-75-54420 Employee Rent	6,700.00	6,700.00	15,000.00	8,300.00	44.7
100-75-54425 Training	753.98	753.98	10,000.00	9,246.02	7.5
100-75-54430 Dues & Membership	1,063.08	1,063.08	1,150.00	86.92	92.4
100-75-54434 Television	1,624.82	1,624.82	1,350.00	( 274.82)	120.4
100-75-54435 Postage	809.01	809.01	850.00	40.99	95.2
100-75-54436 Professional Services	7,831.87	7,831.87	9,075.00	1,243.13	86.3
100-75-54439 Insurance	69,309.12	69,309.12	133,000.00	63,690.88	52.1
100-75-54505 Unleaded Gas/Diesel	2,052.54	2,052.54	2,700.00	647.46	76.0
100-75-54526 Vehicle & Equip R & M	15.68	15.68	1,000.00	984.32	1.6
100-75-54620 Maintenance/Support	.00	.00	16,723.00	16,723.00	.0
100-75-54901 Miscellaneous Expense	53.82	53.82	75.00	21.18	71.8
Total JAIL DEPT	1,011,672.16	1,011,672.16	1,607,507.00	595,834.84	62.9

FIRE/EMT DEPT

100-80-54125 Salaries & Wages	471,998.72	471,998.72	1,029,422.00	557,423.28	45.9
100-80-54130 Overtime	104,106.68	104,106.68	85,500.00	( 18,606.68)	121.8
100-80-54140 Employee Benefits	226,889.15	226,889.15	391,180.00	164,290.85	58.0
100-80-54210 Electricity	9,389.80	9,389.80	14,000.00	4,610.20	67.1
100-80-54215 Heating Fuel	58,565.82	58,565.82	71,500.00	12,934.18	81.9
100-80-54220 Building Maintenance	14,111.87	14,111.87	5,000.00	( 9,111.87)	282.2
100-80-54301 Clothing	3,994.58	3,994.58	25,000.00	21,005.42	16.0
100-80-54315 Office Supplies	3,223.09	3,223.09	4,891.38	1,668.29	65.9
100-80-54323 Fire prevention/hydant maint.	.00	.00	7,500.00	7,500.00	.0
100-80-54324 Ambulance Supplies&Equip.	595.94	595.94	1,500.00	904.06	39.7
100-80-54325 Office Leased Equipment	3,520.00	3,520.00	3,840.00	320.00	91.7
100-80-54327 Small Tools	142.98	142.98	1,500.00	1,357.02	9.5
100-80-54407 Fire/EMT Rehabilitation	612.37	612.37	1,000.00	387.63	61.2
100-80-54410 Telephone/Fax	2,769.50	2,769.50	3,000.00	230.50	92.3
100-80-54415 Travel/Lodging	.00	.00	9,768.62	9,768.62	.0
100-80-54425 Training	10,957.00	10,957.00	15,000.00	4,043.00	73.1
100-80-54430 Dues & Membership	166.50	166.50	500.00	333.50	33.3
100-80-54435 Postage	36.66	36.66	500.00	463.34	7.3
100-80-54436 Professional Services	9,641.04	9,641.04	6,000.00	( 3,641.04)	160.7
100-80-54439 Insurance	8,737.08	8,737.08	16,500.00	7,762.92	53.0
100-80-54505 Unleaded Gas/Diesel	10,282.92	10,282.92	12,000.00	1,717.08	85.7
100-80-54526 Vehicle R & M	917.76	917.76	22,000.00	21,082.24	4.2
100-80-54530 Equipment R & M	4,636.67	4,636.67	10,000.00	5,363.33	46.4
Total FIRE/EMT DEPT	945,296.13	945,296.13	1,737,102.00	791,805.87	54.4

PUBLIC WORKS DEPT

100-90-54125 Salaries & Wages	704,948.29	704,948.29	1,122,991.00	418,042.71	62.8
100-90-54130 Overtime	32,622.67	32,622.67	30,000.00	( 2,622.67)	108.7
100-90-54140 Employee Benefits	308,229.35	308,229.35	426,737.00	118,507.65	72.2

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-90-54201 Street Lighting	53,646.50	53,646.50	80,000.00	26,353.50	67.1
100-90-54202 Sign Replacement	302.65	302.65	2,500.00	2,197.35	12.1
100-90-54210 Electricity	20,920.47	20,920.47	13,000.00	( 7,920.47)	160.9
100-90-54215 Heating Fuel	128,083.09	128,083.09	131,200.00	3,116.91	97.6
100-90-54220 Building Maintenance	20,426.15	20,426.15	13,000.00	( 7,426.15)	157.1
100-90-54300 Cleaning Supplies	1,925.39	1,925.39	500.00	( 1,425.39)	385.1
100-90-54301 Clothing	1,418.46	1,418.46	4,000.00	2,581.54	35.5
100-90-54315 Office Supplies	4,378.21	4,378.21	3,500.00	( 878.21)	125.1
100-90-54325 Office Leased Equipment	3,520.00	3,520.00	2,000.00	( 1,520.00)	176.0
100-90-54327 Small Tools	1,422.91	1,422.91	4,500.00	3,077.09	31.6
100-90-54410 Telephone/Fax	5,949.17	5,949.17	6,000.00	50.83	99.2
100-90-54415 Travel/Lodging	754.00	754.00	5,000.00	4,246.00	15.1
100-90-54425 Training	644.00	644.00	8,500.00	7,856.00	7.6
100-90-54430 Dues & Memberships	2,115.00	2,115.00	2,000.00	( 115.00)	105.8
100-90-54435 Postage	.00	.00	500.00	500.00	.0
100-90-54436 Professional Services	14,684.85	14,684.85	30,000.00	15,315.15	49.0
100-90-54439 Insurance	14,599.29	14,599.29	28,000.00	13,400.71	52.1
100-90-54505 Unleaded Gas/Diesel	125,332.76	125,332.76	130,000.00	4,667.24	96.4
100-90-54525 Emergency Disaster Relief	1,334,115.28	1,334,115.28	.00	( 1,334,115.28)	.0
100-90-54526 Light Vehicle R & M	37,005.29	37,005.29	22,500.00	( 14,505.29)	164.5
100-90-54527 Snow Removal	46,590.00	46,590.00	40,000.00	( 6,590.00)	116.5
100-90-54528 Gravel Purchases	50,000.00	50,000.00	50,000.00	.00	100.0
100-90-54529 Paved Road Maintenance	16,945.07	16,945.07	50,000.00	33,054.93	33.9
100-90-54530 Heavy Equipment R & M	121,952.88	121,952.88	85,000.00	( 36,952.88)	143.5
<b>Total PUBLIC WORKS DEPT</b>	<b>3,052,531.73</b>	<b>3,052,531.73</b>	<b>2,291,428.00</b>	<b>( 761,103.73)</b>	<b>133.2</b>

SMALL BOAT HARBOR

100-94-54125 Salaries & Wages	16,570.00	16,570.00	100,000.00	83,430.00	16.6
100-94-54130 Overtime	.00	.00	500.00	500.00	.0
100-94-54140 Benefits	1,110.57	1,110.57	40,000.00	38,889.43	2.8
100-94-54210 Electricity	4,543.41	4,543.41	13,500.00	8,956.59	33.7
100-94-54225 R&R Docks Annually	10,247.92	10,247.92	6,500.00	( 3,747.92)	157.7
100-94-54315 Office Supplies & Equipment	110.38	110.38	1,000.00	889.62	11.0
100-94-54439 Insurance	14,599.29	14,599.29	28,000.00	13,400.71	52.1
<b>Total SMALL BOAT HARBOR</b>	<b>47,181.57</b>	<b>47,181.57</b>	<b>189,500.00</b>	<b>142,318.43</b>	<b>24.9</b>

PARKS & REC.

100-95-54125 Salaries & Wages	168,169.99	168,169.99	296,515.00	128,345.01	56.7
100-95-54130 Overtime	25.88	25.88	1,000.00	974.12	2.6
100-95-54140 Employee Benefits	64,187.07	64,187.07	112,676.00	48,488.93	57.0
100-95-54210 Electricity	13,000.01	13,000.01	20,000.00	6,999.99	65.0
100-95-54215 Heating Fuel	14,017.97	14,017.97	15,000.00	982.03	93.5
100-95-54220 Building & Equipment Maint.	13,225.34	13,225.34	20,000.00	6,774.66	66.1
100-95-54300 Cleaning Supplies	497.75	497.75	2,500.00	2,002.25	19.9
100-95-54306 Food	996.40	996.40	2,000.00	1,003.60	49.8
100-95-54308 Playground & Park Maintenance	2,761.81	2,761.81	5,000.00	2,238.19	55.2
100-95-54315 Office Supplies & Equipment	2,749.37	2,749.37	3,000.00	250.63	91.7
100-95-54410 Telephone/Fax	3,032.52	3,032.52	3,000.00	( 32.52)	101.1
100-95-54415 Travel/Per Diem	.00	.00	1,000.00	1,000.00	.0
100-95-54425 Training	.00	.00	1,000.00	1,000.00	.0
100-95-54436 Professional Services	495.00	495.00	2,500.00	2,005.00	19.8
100-95-54439 Insurance	4,640.18	4,640.18	9,000.00	4,359.82	51.6

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

GENERAL FUND

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
100-95-54505 Gas/Deisel	2,301.59	2,301.59	2,700.00	398.41	85.2
100-95-54526 Light Vehicle Maintenance	900.25	900.25	3,000.00	2,099.75	30.0
100-95-54530 Program Equip. & Equip. Repair	328.63	328.63	1,000.00	671.37	32.9
100-95-54907 Community Events	4,178.17	4,178.17	4,000.00	( 178.17)	104.5
	<b>Total PARKS &amp; REC.</b>	<b>295,507.93</b>	<b>504,891.00</b>	<b>209,383.07</b>	<b>58.5</b>
<u>Other Agency Contributions</u>					
100-96-54905 Kotzebue Broadcasting, Inc	.00	.00	2,500.00	2,500.00	.0
100-96-54907 July 4th Celebration Comm.	6,136.14	6,136.14	4,500.00	( 1,636.14)	136.4
100-96-54908 Miscellaneous Comm. Support	1,044.12	1,044.12	2,500.00	1,455.88	41.8
100-96-54909 Kotzebue/Middle High School	.00	.00	40,000.00	40,000.00	.0
100-96-54911 City of Kotz Scholarship Fund	18,967.00	18,967.00	20,000.00	1,033.00	94.8
	<b>Total Other Agency Contributions</b>	<b>26,147.26</b>	<b>69,500.00</b>	<b>43,352.74</b>	<b>37.6</b>
<u>NON-DEPT. EXPENSE</u>					
100-98-54407 Employee Morale & Health	1,127.00	1,127.00	10,000.00	8,873.00	11.3
	<b>Total NON-DEPT. EXPENSE</b>	<b>1,127.00</b>	<b>10,000.00</b>	<b>8,873.00</b>	<b>11.3</b>
	<b>Total Fund Expenditures</b>	<b>8,528,788.14</b>	<b>11,171,027.00</b>	<b>2,642,238.86</b>	<b>76.4</b>
	<b>Net Revenue Over Expenditures</b>	<b>( 3,676,467.81)</b>	<b>( 1,164,335.00)</b>	<b>2,512,132.81</b>	<b>(315.8)</b>



Kotzebue City  
Revenues with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Capital Projects

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water Treatment Plant Const.</u>					
467-85-43225 Water Treatment Plant-Const	33,761.00	33,761.00	.00	( 33,761.00)	.0
Total Water Treatment Plant Const.	33,761.00	33,761.00	.00	( 33,761.00)	.0
Total Fund Revenue	33,761.00	33,761.00	.00	( 33,761.00)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Capital Projects

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water Treatment Plant Const.</u>					
467-85-54436 Professional Services	23,336.36	23,336.36	.00	( 23,336.36)	.0
Total Water Treatment Plant Const.	23,336.36	23,336.36	.00	( 23,336.36)	.0
Total Fund Expenditures	23,336.36	23,336.36	.00	( 23,336.36)	.0
Net Revenue Over Expenditures	10,424.64	10,424.64	.00	( 10,424.64)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Major R&R CPF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense - Admin CP</u>					
469-10-54600	Capital Purchase - Veh & Equip	24,425.00	24,425.00	.00 ( 24,425.00)	.0
469-10-54601	Capital Purchase - Constr.	74,549.00	74,549.00	.00 ( 74,549.00)	.0
	Total Expense - Admin CP	98,974.00	98,974.00	.00 ( 98,974.00)	.0
<u>Expense - Police CP</u>					
469-70-54600	Capital Purchase - Veh & Equip	11,460.28	11,460.28	.00 ( 11,460.28)	.0
	Total Expense - Police CP	11,460.28	11,460.28	.00 ( 11,460.28)	.0
<u>Expense - Package Store CP</u>					
469-93-54601	Capital Purchase - Constr.	313,476.05	313,476.05	.00 ( 313,476.05)	.0
	Total Expense - Package Store CP	313,476.05	313,476.05	.00 ( 313,476.05)	.0
	Total Fund Expenditures	423,910.33	423,910.33	.00 ( 423,910.33)	.0
	Net Revenue Over Expenditures	( 423,910.33)	( 423,910.33)	.00 423,910.33	.0

Kotzebue City  
Revenues with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Washateria Denali Comm Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
<u>Source 00</u>					
472-00-43215 Grant Revenue - State	172,460.72	172,460.72	.00	( 172,460.72)	.0
Total Source 00	172,460.72	172,460.72	.00	( 172,460.72)	.0
Total Fund Revenue	172,460.72	172,460.72	.00	( 172,460.72)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Washateria Denali Comm Fund

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Washateria Denali Comm Fund</u>					
472-10-54163 Design Engineering	310,391.57	310,391.57	.00	( 310,391.57)	.0
Total Washateria Denali Comm Fund	310,391.57	310,391.57	.00	( 310,391.57)	.0
Total Fund Expenditures	310,391.57	310,391.57	.00	( 310,391.57)	.0
Net Revenue Over Expenditures	( 137,930.85)	( 137,930.85)	.00	137,930.85	.0

Kotzebue City  
Revenues with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Designated Legislative Grants

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
<u>Grant Revenue</u>					
483-00-43215 Grant Revenue - State	36,609.18	36,609.18	.00	( 36,609.18)	.0
Total Grant Revenue	36,609.18	36,609.18	.00	( 36,609.18)	.0
Total Fund Revenue	36,609.18	36,609.18	.00	( 36,609.18)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Designated Legislative Grants

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Expense-Swan Lake</u>					
483-50-54303 Construction	36,128.00	36,128.00	.00	( 36,128.00)	.0
Total Expense-Swan Lake	36,128.00	36,128.00	.00	( 36,128.00)	.0
Total Fund Expenditures	36,128.00	36,128.00	.00	( 36,128.00)	.0
Net Revenue Over Expenditures	481.18	481.18	.00	( 481.18)	.0

Kotzebue City  
Revenues with Comparison to Budget  
For the 10 Months Ending October 31, 2024

AEA Grant Special Revenue Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
<u>Source 00</u>					
487-00-43210 Grant Revenue - Federal	6,104.72	6,104.72	.00 (	6,104.72)	.0
487-00-43215 Grant Revenue - State	2,875.33	2,875.33	.00 (	2,875.33)	.0
Total Source 00	<u>8,980.05</u>	<u>8,980.05</u>	<u>.00 (</u>	<u>8,980.05)</u>	<u>.0</u>
Total Fund Revenue	<u>8,980.05</u>	<u>8,980.05</u>	<u>.00 (</u>	<u>8,980.05)</u>	<u>.0</u>



Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

AEA Grant Special Revenue Fund

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
487-00-54436 Professional Services	2,875.33	2,875.33	.00	( 2,875.33)	.0
Total Department 00	2,875.33	2,875.33	.00	( 2,875.33)	.0
Total Fund Expenditures	2,875.33	2,875.33	.00	( 2,875.33)	.0
Net Revenue Over Expenditures	6,104.72	6,104.72	.00	( 6,104.72)	.0

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 10 Months Ending October 31, 2024

VIF

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Source 00</u>					
490-00-43220 Grant Revenue - Local	402,500.00	402,500.00	.00	( 402,500.00)	.0
Total Source 00	402,500.00	402,500.00	.00	( 402,500.00)	.0
Total Fund Revenue	402,500.00	402,500.00	.00	( 402,500.00)	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

VIF

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
490-00-54615 Equipment	39,066.01	39,066.01	.00	( 39,066.01)	.0
Total Department 00	39,066.01	39,066.01	.00	( 39,066.01)	.0
Total Fund Expenditures	39,066.01	39,066.01	.00	( 39,066.01)	.0
Net Revenue Over Expenditures	<u>363,433.99</u>	<u>363,433.99</u>	<u>.00</u>	<u>( 363,433.99)</u>	<u>.0</u>

Section X, Item a)

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 10 Months Ending October 31, 2024

NANA VEI GRANT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
491-00-43220 Grant Revenue - Local	3,298.29	3,298.29	.00	( 3,298.29)	.0
Total Source 00	3,298.29	3,298.29	.00	( 3,298.29)	.0
Total Fund Revenue	3,298.29	3,298.29	.00	( 3,298.29)	.0

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Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

NANA VEI GRANT

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
491-00-54303 CONSTRUCTION	9,576.23	9,576.23	.00	( 9,576.23)	.0
Total Department 00	9,576.23	9,576.23	.00	( 9,576.23)	.0
Total Fund Expenditures	9,576.23	9,576.23	.00	( 9,576.23)	.0
Net Revenue Over Expenditures	( 6,277.94)	( 6,277.94)	.00	6,277.94	.0

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

Cape Blossom Road

	<u>Period Actual</u>	<u>YTD Actual</u>	<u>Budget</u>	<u>Unexpended</u>	<u>Pcnt</u>
492-00-54163 Design Engineering	21,210.08	21,210.08	.00	( 21,210.08)	.0
Total Department 00	21,210.08	21,210.08	.00	( 21,210.08)	.0
Total Fund Expenditures	21,210.08	21,210.08	.00	( 21,210.08)	.0
Net Revenue Over Expenditures	<u>( 21,210.08)</u>	<u>( 21,210.08)</u>	<u>.00</u>	<u>21,210.08</u>	<u>.0</u>

Kotzebue City  
Revenues with Comparison to Budget  
For the 10 Months Ending October 31, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>MUS REVENUE</u>					
601-40-43524	OTZ Native Village-Roads	50,000.00	50,000.00	.00 ( 50,000.00)	.0
601-40-43915	MUS Penalties & Interest	27,390.16	27,390.16	20,000.00 ( 7,390.16)	137.0
601-40-43927	Service Equipment Sales	1,609.08	1,609.08	500.00 ( 1,109.08)	321.8
601-40-43928	Hydro Flush Service	17,042.00	17,042.00	10,000.00 ( 7,042.00)	170.4
601-40-43930	Water Sales-Residential	353,682.28	353,682.28	700,000.00	346,317.72 50.5
601-40-43931	Water Sales-Commercial	964,617.31	964,617.31	1,150,000.00	185,382.69 83.9
601-40-43932	Water Delivery	9,781.20	9,781.20	10,000.00	218.80 97.8
601-40-43940	Sewer Sales-Commercial	591,823.33	591,823.33	500,000.00 ( 91,823.33)	118.4
601-40-43941	Sewer Sales-Residential	154,992.16	154,992.16	290,000.00	135,007.84 53.5
601-40-43950	Water Connection Fees	.00	.00	2,000.00	2,000.00 .0
601-40-43951	Sewer Connection Fees	.00	.00	500.00	500.00 .0
601-40-43952	Water Re/Dis/ connect	7,742.00	7,742.00	4,000.00 ( 3,742.00)	193.6
601-40-43953	Sewer Re/Dis Connect	.00	.00	500.00	500.00 .0
601-40-43985	Miscellaneous	14,263.50	14,263.50	2,500.00 ( 11,763.50)	570.5
601-40-44107	State of AK PERS Relief	.00	.00	27,035.00	27,035.00 .0
Total MUS REVENUE		2,192,943.02	2,192,943.02	2,717,035.00	524,091.98 80.7
Total Fund Revenue		2,192,943.02	2,192,943.02	2,717,035.00	524,091.98 80.7

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>Water &amp; Sewer Expenses</u>					
601-10-54400	Service Charges	16,200.03	16,200.03	17,500.00	1,299.97 92.6
601-10-54434	3rd Party Collection Fees	.00	.00	500.00	500.00 .0
601-10-54435	Postage	2,729.75	2,729.75	3,000.00	270.25 91.0
601-10-54460	Gen. Fund Admin. Overhead	71,500.00	71,500.00	285,000.00	213,500.00 25.1
601-10-54700	Transfer Out	.00	.00	1,907,640.00	1,907,640.00 .0
	<b>Total Water &amp; Sewer Expenses</b>	<b>90,429.78</b>	<b>90,429.78</b>	<b>2,213,640.00</b>	<b>2,123,210.22 4.1</b>
<u>Water Expenses</u>					
601-20-54125	Salaries & Wages	183,957.44	183,957.44	300,000.00	116,042.56 61.3
601-20-54130	Overtime	48,707.56	48,707.56	27,000.00	( 21,707.56) 180.4
601-20-54140	Employee Benefits	82,731.53	82,731.53	114,000.00	31,268.47 72.6
601-20-54210	Electricity	132,847.92	132,847.92	160,000.00	27,152.08 83.0
601-20-54215	Heating Fuel	120,080.21	120,080.21	100,000.00	( 20,080.21) 120.1
601-20-54216	KEA Waste Heat	12,735.79	12,735.79	100,000.00	87,264.21 12.7
601-20-54220	Building Maintenance	2,540.15	2,540.15	5,000.00	2,459.85 50.8
601-20-54301	Clothing/Safety Equipment	1,544.64	1,544.64	2,000.00	455.36 77.2
601-20-54315	Office Supplies	2,402.81	2,402.81	1,000.00	( 1,402.81) 240.3
601-20-54327	Small Tools	899.30	899.30	1,000.00	100.70 89.9
601-20-54331	Chemicals	116,113.98	116,113.98	170,000.00	53,886.02 68.3
601-20-54332	Pipe & Materials	53,201.15	53,201.15	25,000.00	( 28,201.15) 212.8
601-20-54410	Telephone	10,448.31	10,448.31	5,700.00	( 4,748.31) 183.3
601-20-54415	Travel/Loding	261.00	261.00	4,000.00	3,739.00 6.5
601-20-54425	Training	428.50	428.50	8,000.00	7,571.50 5.4
601-20-54430	Dues & Membership	75.00	75.00	4,000.00	3,925.00 1.9
601-20-54436	Professional Services	10,087.02	10,087.02	64,000.00	53,912.98 15.8
601-20-54439	Insurance	7,299.62	7,299.62	14,000.00	6,700.38 52.1
601-20-54505	Unleaded Gas/Diesel/Oil	2,356.47	2,356.47	3,750.00	1,393.53 62.8
601-20-54525	Light Vehicle R & M	.00	.00	1,500.00	1,500.00 .0
601-20-54526	Vehicle & Equipment R & M	528.77	528.77	3,000.00	2,471.23 17.6
601-20-54541	Lab Equipment/Testing	18,091.80	18,091.80	20,000.00	1,908.20 90.5
	<b>Total Water Expenses</b>	<b>807,338.97</b>	<b>807,338.97</b>	<b>1,132,950.00</b>	<b>325,611.03 71.3</b>
<u>Sewer Expenses</u>					
601-30-54125	Salaries & Wages	306,473.93	306,473.93	357,914.00	51,440.07 85.6
601-30-54130	Overtime	55,313.06	55,313.06	61,000.00	5,686.94 90.7
601-30-54140	Employee Benefits	118,810.12	118,810.12	154,998.00	36,187.88 76.7
601-30-54210	Electricity	77,402.96	77,402.96	75,000.00	( 2,402.96) 103.2
601-30-54211	Electricity-Sewage Lagoon	3,835.60	3,835.60	10,000.00	6,164.40 38.4
601-30-54220	Building Maintenance	5,667.27	5,667.27	30,000.00	24,332.73 18.9
601-30-54301	Clothing/Safety Equipment	5,825.40	5,825.40	5,000.00	( 825.40) 116.5
601-30-54315	Ofc Sup/Equip/Maintenance	1,662.93	1,662.93	500.00	( 1,162.93) 332.6
601-30-54316	Operational Supplies	116.20	116.20	3,000.00	2,883.80 3.9
601-30-54327	Small Tools	7,359.51	7,359.51	4,000.00	( 3,359.51) 184.0
601-30-54331	Chemicals	25,484.90	25,484.90	80,000.00	54,515.10 31.9
601-30-54332	Pipe & Materials	37,129.23	37,129.23	60,000.00	22,870.77 61.9
601-30-54415	Travel/Loding	.00	.00	3,500.00	3,500.00 .0
601-30-54425	Training	10,107.00	10,107.00	8,500.00	( 1,607.00) 118.9
601-30-54436	Professional Services	27,514.08	27,514.08	35,000.00	7,485.92 78.6
601-30-54439	Insurance	2,949.86	2,949.86	6,000.00	3,050.14 49.2



Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

ENTERPRISE ACCOUNTS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
601-30-54505 Unleaded Gas/Diesel/Oil	26,047.24	26,047.24	35,100.00	9,052.76	74.2
601-30-54525 Light Vehicle R & M	2,239.71	2,239.71	2,000.00	( 239.71)	112.0
601-30-54526 Vehicle & Equipment R & M	5,348.65	5,348.65	22,500.00	17,151.35	23.8
601-30-54600 Capital Purchases - Pumps	84,195.69	84,195.69	.00	( 84,195.69)	.0
601-30-54901 Miscellaneous	43.99	43.99	.00	( 43.99)	.0
Total Sewer Expenses	803,527.33	803,527.33	954,012.00	150,484.67	84.2
Total Fund Expenditures	1,701,296.08	1,701,296.08	4,300,602.00	2,599,305.92	39.6
Net Revenue Over Expenditures	491,646.94	491,646.94	( 1,583,567.00)	( 2,075,213.94)	31.1

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 10 Months Ending October 31, 2024

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-43915 Penalties & Interest	.00	.00	5,000.00	5,000.00	.0
602-40-43923 Baler Drop Off Charges	29,121.37	29,121.37	23,000.00	( 6,121.37)	126.6
602-40-43924 Residential Refuse Collec	316,557.41	316,557.41	335,000.00	18,442.59	94.5
602-40-43925 Commercial Refuse Collect	520,655.38	520,655.38	640,000.00	119,344.62	81.4
602-40-43926 Refuse Equipment Sales	.00	.00	2,000.00	2,000.00	.0
602-40-43927 Residential Refuse Cart	1,239.48	1,239.48	1,750.00	510.52	70.8
602-40-43928 Commercial Dumpster Rental	32,214.24	32,214.24	40,000.00	7,785.76	80.5
602-40-44107 State of AK PERS Relief	.00	.00	28,496.00	28,496.00	.0
602-40-49987 Miscellaneous Income	6,668.50	6,668.50	5,000.00	( 1,668.50)	133.4
Total REFUSE ENTERPRISE FUND	906,456.38	906,456.38	1,080,246.00	173,789.62	83.9
Total Fund Revenue	906,456.38	906,456.38	1,080,246.00	173,789.62	83.9

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

REFUSE DEPARTMENT

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>REFUSE ENTERPRISE FUND</u>					
602-40-54125	Salaries & Wages	342,300.80	342,300.80	579,620.00	237,319.20 59.1
602-40-54130	Overtime	14,215.61	14,215.61	10,000.00 (	4,215.61) 142.2
602-40-54140	Employee Benefits	156,907.64	156,907.64	220,256.00	63,348.36 71.2
602-40-54210	Electricity	19,039.63	19,039.63	25,000.00	5,960.37 76.2
602-40-54215	Heating Fuel	63,407.99	63,407.99	60,000.00 (	3,407.99) 105.7
602-40-54220	Building Maintenance	6,489.48	6,489.48	5,500.00 (	989.48) 118.0
602-40-54300	Operational Supplies	104,149.54	104,149.54	90,000.00 (	14,149.54) 115.7
602-40-54301	Clothing/Safety Equipment	2,552.09	2,552.09	3,000.00	447.91 85.1
602-40-54307	Spring Cleanup	9,554.40	9,554.40	7,000.00 (	2,554.40) 136.5
602-40-54315	Office Supplies	1,730.70	1,730.70	600.00 (	1,130.70) 288.5
602-40-54327	Small Tools	68.97	68.97	1,000.00	931.03 6.9
602-40-54410	Telephone	2,903.36	2,903.36	2,500.00 (	403.36) 116.1
602-40-54415	Travel/Lodging	9,606.50	9,606.50	3,000.00 (	6,606.50) 320.2
602-40-54425	Training	10,779.00	10,779.00	7,000.00 (	3,779.00) 154.0
602-40-54436	Professional Services	16,854.35	16,854.35	30,000.00	13,145.65 56.2
602-40-54439	Insurance	46,747.75	46,747.75	90,000.00	43,252.25 51.9
602-40-54448	Bad Debt Expense	.00	.00	5,000.00	5,000.00 .0
602-40-54449	Closure & Post Closure	.00	.00	1,800.00	1,800.00 .0
602-40-54450	Refuse Operating Permit	4,000.00	4,000.00	4,000.00	.00 100.0
602-40-54505	Unleaded Gas/Diesel/Oil	28,905.89	28,905.89	47,250.00	18,344.11 61.2
602-40-54525	Light Vehicle R & M	2,201.48	2,201.48	1,500.00 (	701.48) 146.8
602-40-54526	Vehicle & Equipment R & M	8,869.18	8,869.18	25,000.00	16,130.82 35.5
602-40-54527	Gen. Fund Admin. Overhead	27,500.00	27,500.00	110,000.00	82,500.00 25.0
Total REFUSE ENTERPRISE FUND		878,784.36	878,784.36	1,329,026.00	450,241.64 66.1
Total Fund Expenditures		878,784.36	878,784.36	1,329,026.00	450,241.64 66.1
Net Revenue Over Expenditures		27,672.02	27,672.02	( 248,780.00)	( 276,452.02) 11.1

Kotzebue City  
 Revenues with Comparison to Budget  
 For the 10 Months Ending October 31, 2024

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS REVENUE</u>					
603-00-43405 Retail Sales	1,712,900.80	1,712,900.80	2,972,500.00	1,259,599.20	57.6
603-00-43407 Retail Sales - Tobacco	38,943.08	38,943.08	61,200.00	22,256.92	63.6
603-00-43408 Retail Sales - Miscellaneous	7,477.71	7,477.71	10,200.00	2,722.29	73.3
603-00-43410 Distribution Point Fees	1,080.00	1,080.00	1,500.00	420.00	72.0
603-00-43425 Permitting Fees	43,520.00	43,520.00	55,000.00	11,480.00	79.1
603-00-44107 State of AK PERS Relief	.00	.00	15,697.00	15,697.00	.0
Total ARCTIC SPIRITS REVENUE	1,803,921.59	1,803,921.59	3,116,097.00	1,312,175.41	57.9
Total Fund Revenue	1,803,921.59	1,803,921.59	3,116,097.00	1,312,175.41	57.9

Kotzebue City  
Expenditures with Comparison to Budget  
For the 10 Months Ending October 31, 2024

ARCTIC SPIRITS

	Period Actual	YTD Actual	Budget	Unexpended	Pcnt
<u>ARCTIC SPIRITS EXPENSES</u>					
603-10-54110 LBCB Stipend	900.00	900.00	5,500.00	4,600.00	16.4
603-10-54125 Salaries & Wages	179,958.92	179,958.92	276,585.00	96,626.08	65.1
603-10-54130 Overtime	1,195.45	1,195.45	3,000.00	1,804.55	39.9
603-10-54140 Employee Benefits	41,520.29	41,520.29	108,502.00	66,981.71	38.3
603-10-54210 Electricity	4,677.68	4,677.68	6,000.00	1,322.32	78.0
603-10-54215 Heating Fuel	28,684.19	28,684.19	30,000.00	1,315.81	95.6
603-10-54220 Building Maintenance	3,159.33	3,159.33	2,000.00	( 1,159.33)	158.0
603-10-54300 Cleaning Supplies	212.28	212.28	500.00	287.72	42.5
603-10-54315 Office Supplies & Equip	8,911.88	8,911.88	5,000.00	( 3,911.88)	178.2
603-10-54320 Product Acquisition	3,527.74	3,527.74	1,279,000.00	1,275,472.26	.3
603-10-54321 Cash Overs/Shorts - Pkg Store	128.23	128.23	500.00	371.77	25.7
603-10-54400 Service Charges	32,360.72	32,360.72	37,500.00	5,139.28	86.3
603-10-54410 Telephone/Fax	1,295.48	1,295.48	2,000.00	704.52	64.8
603-10-54415 Travel/Lodging/Per Diem	.00	.00	2,000.00	2,000.00	.0
603-10-54425 Training	150.00	150.00	1,000.00	850.00	15.0
603-10-54433 Postage	.00	.00	50.00	50.00	.0
603-10-54434 Freight Charges	323,444.31	323,444.31	475,000.00	151,555.69	68.1
603-10-54436 Professional Services	.00	.00	400.00	400.00	.0
603-10-54438 Legal Fees	3,054.80	3,054.80	10,000.00	6,945.20	30.6
603-10-54439 Insurance	32,848.44	32,848.44	63,000.00	30,151.56	52.1
603-10-54450 Permits	46.50	46.50	500.00	453.50	9.3
603-10-54505 Gas/Diesel	2,052.54	2,052.54	2,700.00	647.46	76.0
603-10-54526 Light Vehicle R & M	.00	.00	2,000.00	2,000.00	.0
603-10-54527 Gen. Fund Admin. Overhead	38,500.00	38,500.00	155,000.00	116,500.00	24.8
603-10-54530 Equipment Maint.	1,181.00	1,181.00	1,500.00	319.00	78.7
603-10-54620 Maintenance/Support Agrmt	.00	.00	500.00	500.00	.0
603-10-54625 Computer Equipment	2,126.35	2,126.35	1,500.00	( 626.35)	141.8
603-10-54702 Transfer to G.F.-Comm Support	.00	.00	1,137,672.00	1,137,672.00	.0
<b>Total ARCTIC SPIRITS EXPENSES</b>	<b>709,936.13</b>	<b>709,936.13</b>	<b>3,608,909.00</b>	<b>2,898,972.87</b>	<b>19.7</b>
<b>Total Fund Expenditures</b>	<b>709,936.13</b>	<b>709,936.13</b>	<b>3,608,909.00</b>	<b>2,898,972.87</b>	<b>19.7</b>
<b>Net Revenue Over Expenditures</b>	<b>1,093,985.46</b>	<b>1,093,985.46</b>	<b>( 492,812.00)</b>	<b>( 1,586,797.46)</b>	<b>222.0</b>

## Public Works Department Report

September 12 through November 12, 2024

Russell Ferguson/Lorraine Hunnicutt

**Water Treatment Plant** – Swalling has sent their sub-contractors Udelhoven and Tec-Pro to work on punch list items. Swalling will be here as soon as the push back rack components arrive.

The new ice-eater for keeping the ice clear underneath the Devils Lake pump house arrived and has been installed, this keeps the ice underneath the pump house thawed all winter which protects the pilings and inadvertently helps keep the water oxygenated thereby reducing Manganese in a small degree.

We received DEC approval to install a flow-paced Potassium Permanganate pump at Devils Lake which will help greatly with our springtime Manganese problems, it is due here by 11-15.

**Building Maintenance** – There were twenty-five (25) work orders generated two (2) Fire Hall; two (2) Youth Center; one (1) Old Rec Center; four (4) – Public Works; two (2) Devil's Lake; two (2) Water Plant; three (3) – Jail; two (2) Dog Pound; two (2) – City Hall; four (4) Arctic Spirits.

**Streets Department** – The docks were removed starting on 10/1/24. During the flood 13 docks and Four dumpsters floated away. Three of the dumpsters have been returned. After everything freezes up, we will try and get all the docks that floated away. There were eight work orders generated for the streets department.

**Shop Department** – there were fifteen (15) work orders. Seven (7) Heavy Equipment; Two (2) KFD; Three (3) Equipment; Two (2) Light Vehicle; One (1) KPD.

**Line Maintenance** – there were fifty-three (53) work orders generated of which thirty-six were billable \$10,572.38. The majority of the non-billable work-orders were for city infrastructure such as manholes and lift stations.

**Refuse Department** – Refuse Department has been busy hauling bales to the landfill. We are having increasing troubles with the Baler Machine and had people from *Blankenship Equipment* here to facilitate immediate repairs to continue operation and diagnose it for needed permanent repairs. We had *Seismic Solutions* come up to investigate the sunken flooring in the Baler area to quote us for the flooring that needs to be slab-jacked and repaired, this quote is expected soon.

We received a waiver from DEC for C&D (construction and demolition) cover on an estimated 120 Cubic Yards until January 1, 2025 We actually accumulated over 500 Cubic yards, but still believe that we can get that consolidated enough to cover with the material that we had stock piled to cover our bales throughout the winter.

We will be working with DEC for an alternative bale cover authorization once we have determined how much if any cover is left from the C&D. We also received permission from DEC to store the super sacks that the national guard filled up with non-hazardous debris while here

*For a complete list of work orders see Assistant Public Works Director Lorraine Hunnicutt*

CITY OF KOTZEBUE  
INVITATION TO BID - ITB # 24-17  
WATER PITCHER FILTRATION SYSTEM FOR CY24

The City of Kotzebue is soliciting bids for Water Pitcher Filtration System that removes manganese.

<u>Item Description</u>	<u>Amount Requested/Specifications</u>
1. Water Pitcher Filtration System	One Thousand (1,000 Pitchers)

All items to be shipped airfreight to Kotzebue, Alaska.

Instructions to Bidders:

1. Complete bid form and Non-Collusion Clause Statement. **Price shall include all shipping costs to Kotzebue, Alaska.** The City shall pay the Vendor within thirty (30) days after the receipt of goods.
2. Bids may be submitted as follows: (1) sealed bids, marked "ITB #24-17 Water Pitcher Filtration System for CY24" may be mailed to City Clerk, City of Kotzebue, P.O. Box 46, Kotzebue, Alaska 99752-0046, at 3:00 PM on Friday, December 6, 2024. Late bids, however submitted, will not be considered.
3. Contact Russell Ferguson, Public Works Director at 907 412-3656 for further information or for clarification of materials requested.

The City of Kotzebue reserves the right to reject any and all bids, to request clarification of a respondent's bid, to modify or alter any or all of the terms of the bid, and to waive any and all technicalities or informalities it deems appropriate.

Disbursement of monies by the City of Kotzebue shall be subject to set-off pursuant to the provisions of section 3.16.110 of the Municipal Code for any accounts receivable of the general government and municipal utilities funds indebtedness due to the city from any such person, firm or corporation contracting with the City.

CITY OF KOTZEBUE  
NON-COLLUSION CLAUSE

1. By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto, certifies as to its own organization, that in connection with this procurement:
  - a. The prices of this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor.
  - b. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror, prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated, directly or indirectly, procurement to any other offeror or to any competitor.
  - c. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not submit an offer for that purpose of restricting competition.
  
2. Each person who signed this offer certifies that:
  - a. He is the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, and that he has not participated, and will not participate in any action contrary to 1a through 1c above; or,
  - b. He is not the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, but that he has been authorized, in writing, to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in, any action contrary to 1c above and as their agent, does hereby so certify; and he has not participated, and will not participate in any action contrary to 1a through 1c above.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name



CITY OF KOTZEBUE  
INVITATION TO BID - ITB # 24-17  
WATER PITCHER FILTRATION SYSTEM FOR CY24

I am authorized by my company to bid on the Water Pitcher Filtration System:

Item	Item Description	Price per Pitcher	Total Price With Freight
1.	Water Pitcher Filtration System, One Thousand (1,000 Pitchers w/Filters)		

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Company Telephone

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Fax

\_\_\_\_\_  
Company e-mail Address

CITY OF KOTZEBUE  
 REQUEST FOR PROPOSAL - RFP # 2024-05  
 HEATING FUEL DELIVERY SERVICE  
 FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

The City of Kotzebue is soliciting bids for delivery of heating fuel to the City’s tanks listed below:

<u>Tank Location</u>	<u>Tank Capacity</u>	<u>Fill Schedule*</u>
City Hall	1,000 gallons	weekly
Devil’s Lake	2,000 gallons	yearly
Fire Training Center, in-ground	1,000 gallons	biweekly
Fire Training Center, on stand	500 gallons	weekly
Dog Pound	55 gallons	weekly
Kotzebue Regional Jail Kitchen	100 gallons	biweekly
Kotzebue Regional Jail, tank A	1,000 gallons	biweekly
Kotzebue Regional Jail, tank B	1,000 gallons	biweekly
Arctic Spirits	350 gallons	biweekly
Kotzebue Police Department	1,000 gallons	biweekly
Kotzebue Youth Center	1,000 gallons	once a month
Parks & Recreation Gym	500 gallons	biweekly
Public Works Shop	2,000 gallons	biweekly
Transit Building	500 gallons	biweekly
Water Treatment Plant	5,000 gallons	biweekly
Quonset Hut	500 gallons	weekly <u>Oct thru May</u>
	500 gallons	weekly <u>Oct thru May</u>
Baler Building	1,000 gallons	biweekly
*Fill Schedule subject to change		

Mobile Equipment Tank

Ultra Low Sulfur Diesel	weekly
Gasoline	weekly

Annual fuel usage is approximately:

Heating oil HO-HS DF1 MV	85,000 gallons
ULSD ULS DF1 MV	22,000 gallons
Gasoline UNL Reg 87	17,000 gallons

Instructions to Bidders:

1. All bids shall be submitted in a sealed envelope, clearly marked #RFP 2024-05” and delivered to the City Clerk before December 6, 2024. Deliver to City Hall at 258-A Third Avenue, or mail to City of Kotzebue, P. O. Box 46, Kotzebue, AK, 99752. All bids will be opened at this time. Any bids not received by this date or time will be deemed non-responsive.
  
2. No Email or fax transmissions will be allowed. Any bids received other than by sealed envelope prior to the deadline will be deemed non-responsive.

3. The successful bidder shall be required to sign the attached “Fuel Delivery Service Agreement”, which includes provisions for insurance, within five (5) days after receiving the Notice of Award from the City. Failure to sign the agreement with five (5) days of receiving notice shall deem the bid null and void.
4. The City of Kotzebue reserves the right to reject any and all bids, to request clarification of a respondent’s bid, to modify or alter any or all of the terms of the bid, and to waive any and all technicalities or informalities it deems appropriate.

Submission Requirements:

1. The City is requesting that the vendor submit a FIXED FEE rate sheet attached for fuel delivery services.
2. Vendor shall supply a draft contract with the option to be renegotiated annually with an option to renew for up to two consecutive twelve-month periods.
3. Vendor shall supply a short summary of any other cost savings plans they provide.
4. Vendor shall submit a fee schedule for any services not covered in the proposal price.

Disbursement of monies by the City of Kotzebue shall be subject to set-off pursuant to the provisions of section 3.16.110 of the Municipal Code for any accounts receivable of the general government and municipal utilities funds indebtedness due to the city from any such person, firm or corporation contracting with the City.

Sealed bids will be opened at **Kotzebue City Hall, Friday, December 6, 2024 at 3:00 pm**. Bids not received by this date will be deemed non-responsive.

CITY OF KOTZEBUE  
NON-COLLUSION CLAUSE

1. By submission of this offer, the offeror certifies, and in the case of a joint offer, each party thereto, certifies as to its own organization, that in connection with this procurement:
  - a. The prices of this offer have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other offeror or with any competitor.
  - b. Unless otherwise required by law, the prices which have been quoted in this offer have not been knowingly disclosed by the offeror and will not knowingly be disclosed by the offeror, prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated, directly or indirectly, procurement to any other offeror or to any competitor.
  - c. No attempt has been made or will be made by the offeror to induce any other person or firm to submit or not submit an offer for that purpose of restricting competition.
  
2. Each person signing this offer certifies that:
  - a. He is the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, and that he has not participated, and will not participate in any action contrary to 1a through 1c above.
  - b. He is not the person in the offeror's organization responsible within that organization, for the decision as to the prices being offered, herein, but that he has been authorized, in writing, to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate in, any action contrary to 1c above and as their agent, does hereby so certify; and he has not participated, and will not participate in any action contrary to 1a through 1c above.

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Name

CITY OF KOTZEBUE  
REQUEST FOR PROPOSAL - RFP #2024-05 HEATING FUEL DELIVERY SERVICE  
FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025

I am authorized by my company to bid on the Heating Fuel Delivery Service to the City of Kotzebue. I agree to the terms and conditions of the "Heating Fuel Delivery Service Agreement" and bid as follows:

Item		Price Per Gallon	
Item	Heating Fuel Delivery Service Agreement	\$ _____	
Item	Ultra Low Sulfur Diesel	\$ _____	
Item	Gasoline	\$ _____	

\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Signature of Authorized Representative

\_\_\_\_\_  
Company Address

\_\_\_\_\_  
Printed Name of Authorized Representative

\_\_\_\_\_  
Company Telephone

\_\_\_\_\_  
Title

\_\_\_\_\_  
Company Fax

\_\_\_\_\_  
Company e-mail Address

CITY OF KOTZEBUE  
INVITATION TO BID - ITB # 24-17  
WATER PITCHER FILTRATION SYSTEM FOR CY24

The City of Kotzebue is soliciting bids for Water Pitcher Filtration System that removes manganese for CY24.

<u>Item Description</u>	<u>Amount Requested/Specifications</u>
1. Water Pitcher Filtration System	One Thousand (1,000 Pitchers)

A copy of the Invitation to Bid can be requested from the City of Kotzebue Public Works Department at 907-442-5200. Sealed bids will be opened at **3:00 p.m. on Friday, December 6, 2024** bids not received by this date or time will be deemed non-responsive. Questions regarding requested products should be addressed to Russ Ferguson, Public Works Director, 907 412-3656

Publish November 17 & 24, 2024

CITY OF KOTZEBUE  
REQUEST FOR PROPOSAL – RFP #24-05  
HEATING FUEL DELIVERY SERVICE  
FROM JANUARY 1, 2025 THROUGH DECEMBER 31, 2025  
FOR CY24

The City of Kotzebue is soliciting bids for delivery of heating fuel to the City’s tanks listed below along with Ultra Low Sulfur Diesel and Gasoline:

Annual fuel usage is approximately:

Heating oil HO - HS DF1 MV	85,000 gallons
ULSD ULS DF1 MV	22,000 gallons
Gasoline UNL Reg 87	17,000 gallons

A copy of the Request for Proposal is available on the City of Kotzebue website [www.cityofkotzebue.com](http://www.cityofkotzebue.com) or can be requested from Lorraine Hunnicutt, City of Kotzebue Public Works Department at 907-442-3401, extension 200. Sealed bids will be opened at Kotzebue City Hall 3:00 p.m. on Friday, December 6, 2024 bids not received by this date will be deemed non-responsive. Questions regarding requested products should be addressed to Lorraine Hunnicutt, 907-442-3401 ext. 200.



**KOTZEBUE POLICE DEPARTMENT**  
**258B THIRD AVENUE**

PO BOX 550  
 KOTZEBUE, AK 99752

Date : 11/09/2024  
 Page : Section X, Item a)  
 Agency : KPD

**Calls For Service Totals By Call Type**

09/01/2024 to 09/30/2024

Call Type	Totals	
ABAN	ABANDONED AUTO	1
AGAS	AGENCY ASSIST (NON LAW ENFORCEMENT) M	17
ALAR-U	ALARM UNFOUNDED	3
AMBU	AMBULANCE	1
ARSO	ARSON	1
ASLT	ASSAULT	9
BURG	BURGLARY	8
CIVIL	CIVIL	16
COURT	COURT APPEARANCES	1
CRIM	CRIMINAL MISCHIEF	3
CURF	CURFEW	1
DISC	DISORDERLY CONDUCT	9
DIST	DISTURBANCE	10
DOGY	ANIMAL CONTROL	25
DOMS	DOMESTIC	4
DUI	DRIVING UNDER THE INFLUENCE	1
DVORDER	DV ORDER SERVICE	12
FALSE	FALSE INFORMATION/REPORT	1
FIGH	FIGHT	4
FOPR	FOUND PROPERTY	1
FRAD	FRAUD	1
HARA	HARASSMENT	3
HUMR	HUMAN REMAINS FOUND	1
INDEC	INDECENT EXPOSURE	1
INTP	INTOXICATED PERSON	16
JAOFF	JAIL ASSIST OFFICAL(BOOKINGS=AST, COU	1
JPTRN	JAIL PRISONER TRANSPORTS	1
MCHD	MISSING CHILD	3
MPER	MISSING PERSON	1
MVC-I	MOTOR VEHICLE CRASH-INJURY	1
PASS	PUBLIC ASSIST	158
PHN	Phone Call	4
POLYCOM	INMATE COURT	1
PROST	PROSTITUTION	1
PROV	PROBATION VIOLATION	2
PSAF	PUBLIC SAFETY	2
PUBR	PUBLIC RELATIONS	25
RUNA	RUNAWAY	2





**KOTZEBUE POLICE DEPARTMENT**  
**258B THIRD AVENUE**

PO BOX 550  
 KOTZEBUE, AK 99752

Date : 11/09/2024  
 Page : Section X, Item a)  
 Agency : KPD

**Calls For Service Totals By Call Type**

09/01/2024 to 09/30/2024

Call Type		Totals
SALT	SEXUAL ASSAULT	5
SCHOOL	SCHOOL PATROL	17
SECU	SECURITY	171
SEXOFF	SEX OFFENSE	1
SUCD	SUICIDE/SUICIDAL/ATTEMPTED/POSSIBLE	1
SUM/SUB	SERVING SUMMONS/SUBPOENA/ORDER TO SHO	2
SUSP	SUSPICIOUS PERSON/VEHICLE/ACTIVITIES	7
THEF	THEFT	9
THRE	THREATS	1
TRAF	TRAFFIC	20
TRAIN	DEPARTMENT TRAINING	2
TRES	CRIMINAL TRESPASS	4
VAND	VANDALISM	3
VETH	VEHICLE THEFT	2
WARRANT	WARRANT (ARREST, BENCH, DAY, AND SEAR	31
WEAP	WEAPONS	6
WELF	WELFARE CHECK	14
<b>Grand Total for all calls</b>		<b>648</b>



**City of Kotzebue, Alaska**  
**Police Department**

258B Third Avenue Box 550 Kotzebue, AK 99752-0550  
Office: 907-442-3539 Fax: 907-442-3357  
*Christopher Cook, Interim Chief of Police*

Section X, Item a)



To: City Manager Tessa Baldwin  
Re: Kotzebue Police and Jail Activity Report

Date: 11/08/2024

Since the Kotzebue Police Department's last activity report, the police department has responded to 467 calls for service (October 2024), a 27% decrease from the month of September. Calls of note for the month of October were 34 Domestic, 12 Thefts, 22 Intoxicated Person Reports, and 3 Sexual Assault. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Thursdays between the hours of 04:00 am to 05:00 am.

The Kotzebue Regional Jail processed 54 prisoners during the month of October, a 54% increase from September.

Community Policing:

- KPD officers had 99 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of January.
- KPD officers conducted 112 security checks of businesses, or other locations within the city.
- Chief Cook attended the MMIP working group meeting on 10/24/2024

Staff Development and Training:

- Staff and Officers are in a training cycle from September 2024 – November 2024 taking the following courses, Understanding and Responding to Severely Agitated Individuals, The Art of Effective Communication, Missing and Murdered Indigenous People Investigations, Racial Profiling, Crisis Intervention Training (CIT)- Crisis Response.
- CSO's Darylin Nelson and Neal Carlson have both completed National Animal Care & Control Association (NACA) Animal Control Officer I & II. Making them both nationally certified.
- Chief Cook, Sgt. Odom, and Ofc. Buege completed Supervising and Leading Officers with Values, Integrity, and Ethics.
- Chief Cook initiated online training (Virtual Academy) for the E-911 Operators

Community Service Officers:

- The Community Service Officers responded to 41 calls for service regarding animal complaints, a 51% increase from September.
- The CSOs impounded 13 dogs.
- 11 animal(s) were adopted or rescued. (30 since beginning of the year)
- 4 animal(s) was euthanized in October. (23 since the beginning of the year)
- Served or attempted to serve 0 court documents.

**Christopher Cook / Interim Chief of Police**

November 2024 Report

**Staff:** Program Coordinator’s last day was 29 October. The vacant position is currently being advertised. In addition, we are interviewing applicants for the attendant positions.

**Parks and Recreation Advisory Committee (PRAC):** The third PRAC meeting was held on 26 September. Five of the seven members were present.

**Upcoming Special Events:**

1. **Veteran’s Day Potluck:** Monday, 11 November, 1100-1300.

**Boat Harbor:** The Parks and Recreation Department is currently coordinating harbor improvements / outdoor activities.

1. **Ramp Extensions:** A contractor has been selected for improvements to ramp extensions. The dock extensions will begin within a few weeks.
2. **Safety / Environmental Equipment:** Pads and booms have been ordered to facilitate containment and removal of petroleum-based spills.
3. **Ice Skating:** The Parks and Recreation Department is coordinating with the Kotzebue Fire Department for surface preparation for ice skating activities in the small boat harbor.

**Youth Center:**

1. **Rentals:** The Youth Center has been booked many weekends and occasionally with multiple renters on the same day.
2. **Youth Nights:** The Parks and Recreation Department is currently coordinating with Maniilaq and IRA to potentially host regular youth nights at the Kotzebue Youth Center.
3. **Boiler Room Floor:** The boiler room will require replacement if a suitable contractor can be hired to do the work. We would expect to conduct repair operations during the summer.
4. **Swing Dance Class:** The Parks and Recreation Department has partnered with Chukchi campus to provide a swing dance class opportunity for Kotzebue residents.
5. **Toddler Time:** Toddler Time continues Tuesdays and Thursdays from 10:00-11:30 am. Both Nikaitchuat School and individual parents / toddlers participate with an average of about 20 children each session for October. . Also, special toddler time is allocated to home-school students/residents on a case-by-case basis.

**Armory:**

1. **Schedule and Staffing:** The Armory gym is under normal operations, but we are short an attendant to cover the hours. The Director and Assistant Director cover the gym times.
2. **Equipment:** Three new pieces of gym equipment have been procured and provided for residents at no cost to the city.

**Open Gym {School}:** Open Gym Basketball is currently on-hold due to after-school usage and night-time use. We have coordinated with the School Advisory Board and JNES for use of the JNES gym. JNES gym availability is forthcoming.

October 2024

## Arctic Spirits Manager's Report

**To:** Tessa Baldwin – City Manager  
**CC:** Paeton Schaeffer – City Clerk  
**From:** Jamie Lambert, Arctic Spirits Manager  
**Date:** November 5, 2024  
**Re:** Arctic Spirits Manager's report and monthly recap comparison

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The following is a calendar recap for October 2023 as compared to October 2024.

Total revenue collected in October of 2023 was \$265,964.54 compared to \$258,540.82 in October of 2024. This is a decrease of \$7,423.72 or almost 3% less revenue than this time last year. There were 25 sales days in October of 2023 and 25 sales days in October of 2024.

In October of 2023 we had 5,251 customers compared to 5,307 in October of 2024. This is an increase of 56 customers. The average sale in October of 2023 was \$50.65 compared to \$48.72 in October of 2024 or an average of \$1.93 less spent per customer this year compared to last year.

Cigarette sales in October of 2023 were \$4213.50 as compared to \$9948.85 in October of 2024. This is an increase of \$5,735.35 in tobacco sales compared to this time LY.

The Delivery Site 3 logged transactions.

The number of 10-day permits issued was 168.

The number of 30-day permits issued was 16.

The number of 90-day permits issued was 3.

The number of 180-day permits issued was 12.

The number of one-year permits issued was 64

Total Permits sold \$6,815.00

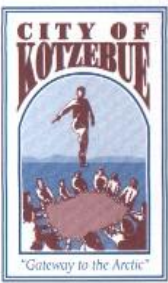
Total Delivery Site fees \$120.00

Total - \$6,935.00

At least 10 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received about 32 COR/judgements to update within our system.

Inventory for October 2024 has been completed and filed.

Please feel free to contact me if you have any questions,  
 Jamie Lambert - Arctic Spirits Store Manager  
 (907)442-4000 or (907)412-0747



P.O. Box 46

Kotzebue, Alaska 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

## Human Resources/Public Relations City Council Report

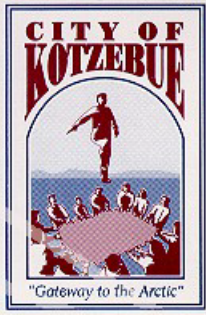
*Welcomed one new employee across different departments.*

### **Actively Advertising as of November 12, 2024**

<b>JOB TITLE</b>	<b>DEPARTMENT</b>	<b>FULL-TIME/PART-TIME</b>
Administrative Assistant	Administration	Regular/Full-time
Police Officer	Police Department	Regular/Full-time
EMS/FIRE: First Responder	Fire Department	Regular/Full-time
Fire Chief	Fire Department	Regular/Full-time
Program Coordinator	Parks and Rec	Regular/Full-time
Rec Center Attendant	Parks and Rec	Regular/Full-time
Refuse Landfill Supervisor	Public Works	Regular/Full-time
Maintenance Worker	Public Works	Regular/Full-time

### **Key Accomplishments/Ongoing items:**

- Personnel Management:** Processed multiple resignations and terminations, updated position records, and completed required paperwork for new hires.
- Interviews & Hiring:** Organized and facilitated interviews for various roles, managing pre- and post-interview paperwork for new hires and departmental transfers.
- Compliance & Documentation:** Ensured completion of mandatory HR documentation and coordinated with departments on outstanding compliance items.
- Community Engagement:** Strengthened community engagement by expanding the City's social media presence and providing timely updates on City initiatives.
- Training & Development:** Evaluated onboarding and training needs, developed job descriptions for newly advertised roles, and provided resources for employee growth and development.



11/21/24

### **Planning Director: November RCCM Report**

- I. Permits for month of August
  - a. Building permits
    - i. 1 pending
    - ii. 0 issued
  - b. Moving permits
    - i. 0 pending
    - ii. 0 issued
  - c. Excavation permits
    - i. 0 pending
    - ii. 0 issued
  - d. Variance Requests
    - i. 0 pending
    - ii. 0 issued
  - e. Tidelands permits
    - i. 0 pending
    - ii. 0 issued
  
- II. Hazards Mitigation Plan (HMP) Update
  - a. Working on update with DOWL and project team.
  - b. Final HMP updated and complete.
  - c. Updated HMP will be adopted by City Council at November RCCM on November 21<sup>st</sup> after Planning Commission approval and recommendation.
  - d. Upon City Council adoption, the updated HMP will be submitted the State and FEMA for approval.

**Goal:** Update the current City of Kotzebue HMP to aid in the mitigation of new and current hazards faced by the City of Kotzebue.

- III. Recreation Center
  - a. \$1 million has been allocated by Senator Peltola for a new Multipurpose Emergency Shelter and Command Center.
  - b. EPA Community Wide Assessment Grant for States and Tribes (CWAGST) through DEC Brownfields Program
    - i. State is moving forward with application for program and we will know if it is approved in Fall 2024.

IV. CAIN Building

- a. Planning Commission resolution recommending building to be used as heavy equipment storage presented to City Council at November 14<sup>th</sup> RCCM.

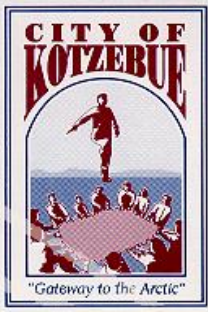
V. Cape Blossom Road/Port Project

- a. Planning for Phase II has begun. Construction to begin Summer 2025 and finish Summer 2026.
- b. Two open houses hosted by DOT to discuss details of project with community.
- c. Consultant for development of port selected using Port Infrastructure Development Program (PIDP) Grant.

VI. Land Disposal: Sale of City-Owned Property to NVOK

- a. Sales agreement has been finalized between City and Tribe.
- b. Following items remaining:
  - i. Survey received and working on subdivision of the property by Tribe.
  - ii. Tribe to submit payment for property.
  - iii. City will officially transfer ownership to Tribe.
  - iv. Ashley Johnson-Barr (AJB) Park repairs to be done by City.
  - v. Tribe will take over responsibility and maintenance of AJB Park

**Goal:** Dispose of City-owned land in a way that will benefit the community and its residents.



**CITY OF KOTZEBUE, ALASKA  
ORDINANCE NO. 24-07**

**ENTITLED: "A NON-CODE ORDINANCE ADOPTING THE BUDGET FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025."**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:**

- Section 1.** This is a Non-Code Ordinance pursuant to the Kotzebue Municipal Code ("KMC") sections 1.12.020(4), 3.04.060 and 3.04.070.
- Section 2.** This CY2025 Budget must be adopted by the City Council in due course on or before December 15, 2025.
- Section 3.** The City Council was unable to hold its usual two-day Budget Retreat in Kotzebue in October due to exigent circumstances.
- Section 4.** This CY2025 Budget is a place-holder budget based upon and mimicking the City's CY2024 Budget and shall remain in force and effect until the City Council has been able to hold a Budget Retreat, presently scheduled for January 2025, after which appropriate and necessary amendments will be duly made to this place-holder Budget for CY2025.
- Section 5.** Pursuant to the Kotzebue Municipal Code, Section 1.12.030(B), this Ordinance shall become effective January 1, 2025 and serve as the City's Budget for CY2025 until duly amended as set forth in Section 4 above following the appropriate provisions of the Kotzebue Municipal Code.



**ENACTED** this 5<sup>th</sup> day of December, 2024.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Paeton Schaeffer, City Clerk

ATTESTATION: I, Paeton Schaeffer, City Clerk for the City of Kotzebue, hereby attest that the above Ordinance, No. 24-07, was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on December 5, 2024.

Initially Published/Posted: November 15, 2024  
Introduction: November 21, 2024  
Republished/Reposted: November 27, 2024  
First Public Hearing: December 5, 2024  
Passage: December 5, 2024

Attachment: Exhibit "A" -- CY2025 Budget [30 pages]

<u>CY23 Budget</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General Fund	9,780,642	11,026,053	(1,245,411)
E-911 Surcharge	-	-	-
Seizure Fund	-	-	-
MUS Enterprise Fund	2,780,285	4,320,002	(1,539,717)
Refuse Enterprise Fund	1,080,246	1,221,801	(141,555)
Package Store & Dist. Fund	3,121,097	3,681,709	(560,612)
<b>Total Budget less Depreciation</b>			<b>(3,487,295)</b>
Reserves			3,487,295
<b>Total Budget less Depreciation</b>			<b>\$ -</b>

<u>CY24 Budget</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General Fund	9,780,642	10,773,127	(992,485)
E-911 Surcharge	-	-	-
Washateria Denali Comm. & Capt. Proj.	1,250,000	1,398,500	(148,500)
MUS Enterprise Fund	2,780,285	4,118,602	(1,338,317)
Refuse Enterprise Fund	1,080,246	1,081,551	(1,305)
Package Store & Dist. Fund	3,116,097	3,620,909	(504,812)
<b>Total Budget less Depreciation</b>			<b>(2,985,419)</b>
Reserves			2,985,419
<b>Total Budget less Depreciation</b>			<b>\$ -</b>

<u>CY22 Budget</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General Fund	9,517,809	9,554,532	(36,723)
E-911 Surcharge	-	530,237	(530,237)
Seizure Fund	-	-	-
MUS Enterprise Fund	2,780,460	2,780,460	-
Refuse Enterprise Fund	1,124,261	1,124,261	-
Package Store & Dist. Fund	2,779,250	2,779,250	-
<b>Total Budget less Depreciation</b>			<b>(566,960)</b>
Reserves			566,960
<b>Total Budget less Depreciation</b>			<b>\$ -</b>

<u>CY22 Actuals</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General Fund	20,893,336	21,471,184	(577,848)
E-911 Surcharge	-	-	-
Seizure Fund	0	0	-
MUS Enterprise Fund	2,525,421	2,160,059	365,362
Refuse Enterprise Fund	1,033,484	919,178	114,306
Package Store & Dist. Fund	3,268,598	2,526,326	742,272
<b>Total 2022 Actual Budget</b>			<b>\$ 644,092</b>

<u>CY21 #2 Amended Budget</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General Fund	9,685,945	10,504,541	(818,596)
E-911 Surcharge	518,091	530,237	(12,146)
Seizure Fund	-	-	-
MUS Enterprise Fund	2,780,460	2,780,460	-
Refuse Enterprise Fund	1,124,261	1,124,261	-
Package Store & Dist. Fund	2,779,250	2,779,250	-
<b>Total Budget less Depreciation</b>			<b>(830,742)</b>
Reserves			830,742
<b>Total Budget less Depreciation</b>			<b>\$ -</b>

<u>CY 21 Actuals</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Surplus (Deficit)</u>
General Fund	25,309,836	25,309,836	-
E-911 Surcharge	485,985	485,985	0
Seizure Fund	-	-	-
MUS Enterprise Fund	2,515,380	6,542,109	(4,026,728)
Refuse Enterprise Fund	936,602	1,068,211	(131,609)
Package Store & Dist. Fund	3,108,354	2,851,152	257,202
<b>Total 2021 Actuals</b>			<b>\$ (830,742)</b>

## General Fund

100 - General Fund

General Fund Summary (100-XX)	Actual Figures		Budgetary Figures			
	2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget
<b>REVENUES:</b>						
Income	25,309,835.87	20,893,336.00	9,517,809.00	9,780,642.00	-	9,780,642.00
Total Revenues	25,309,835.87	20,893,336.00	9,517,809.00	9,780,642.00	-	9,780,642.00
<b>Operating Expenditures:</b>						
Administration	1,468,079.72	1,804,185.77	1,748,320.00	1,985,266.00	(9,500.00)	1,975,766.00
City Clerk	198,796.81	157,461.44	228,872.00	172,075.00	33,100.00	205,175.00
Planning	307,356.64	478,848.40	401,059.00	569,498.00	(117,200.00)	452,298.00
Police	1,532,608.08	1,625,238.82	1,826,516.00	1,863,275.00	78,185.00	1,941,460.00
Jail	1,112,675.45	1,182,949.75	1,295,598.00	1,516,007.00	53,500.00	1,569,507.00
Fire	1,433,960.40	1,408,342.21	1,493,891.00	1,726,107.00	5,495.00	1,731,602.00
Public Works	18,723,682.49	14,301,038.86	1,998,175.00	2,358,578.00	(240,650.00)	2,117,928.00
Small Boat Harbor	64,951.51	70,880.70	78,901.00	175,356.00	(856.00)	174,500.00
Parks & Recreation	328,778.42	267,386.52	358,200.00	564,891.00	(55,000.00)	509,891.00
Other Agency Cont.	76,602.87	84,488.96	110,000.00	85,000.00	-	85,000.00
Non-Departmental	62,343.48	90,362.66	15,000.00	10,000.00	-	10,000.00
<b>SUBTOTAL OPERATING EXPENDITURES</b>	25,309,835.87	21,471,184.09	9,554,532.00	11,026,053.00	(252,926.00)	10,773,127.00
<i>Excess of Revenues over Operating Expenditures</i>	-	(577,848.09)	(36,723.00)	(1,245,411.00)	252,926.00	(992,485.00)

	Actual Figures		Budgetary Figures				Comments
	2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>General Fund Revenues (100-00)</b>							
<b>Taxes:</b>							
43100	Sales Tax	3,533,912.89	4,077,348.68	3,500,000.00	3,587,500.00		3,587,500.00
43105	Sales Tax - Bingo/Pull Tabs	196,341.85	289,848.77	260,000.00	270,000.00		270,000.00
43110	Sales Tax - MUS	87,096.13	90,727.04	96,000.00	96,000.00		96,000.00
43111	Bed Tax	102,786.34	114,382.91	100,000.00	102,000.00		102,000.00
43114	Marijuana Sales- SOA Share	600.00	-	-	-		-
43115	Alcohol Use Tax	484.41	542.73	500.00	500.00		500.00
43116	Liquor Store Tax	179,347.92	185,557.40	180,000.00	180,000.00		180,000.00
43117	Tobacco Excise Tax	356,257.41	326,500.10	360,000.00	360,000.00		360,000.00
43118	Small Boat Harbor Moorage Fee	-	100.00	-	-		-
43120	Penalties/Interest - Sales Tax	6,333.32	21,761.44	15,000.00	17,500.00		17,500.00
	<b>Total</b>	<b>4,463,160.27</b>	<b>5,106,769.07</b>	<b>4,511,500.00</b>	<b>4,613,500.00</b>	<b>-</b>	<b>4,613,500.00</b>
<b>Intergovernmental:</b>							
43200	State Revenue Sharing	88,180.25	146,115.19	88,180.00	100,180.00		100,180.00
43207	AK PERS Relief	311,995.43	233,877.89	357,342.00	357,342.00		357,342.00
43208	Cares Act Funding	391,779.61	392,833.50	-	-		-
43224	Grant - Federal DOT	15,446,014.27	12,331,798.61	-	-		-
43232	JAG Grant	51,430.00	-	-	-		-
43315	DOC Jail Contract	982,050.00	1,128,943.73	982,050.00	1,182,050.00	-	1,182,050.00
43320	Emerg. Mgmt. Assistance	-	-	-	-	-	-
43510	Fish Business Shared Tax	8,924.42	-	-	-		-
43523	Electric & Telephone Co-op	85,621.24	106,585.44	85,621.00	85,621.00		85,621.00
	<b>Total</b>	<b>17,365,995.22</b>	<b>14,340,154.36</b>	<b>1,513,193.00</b>	<b>1,725,193.00</b>	<b>-</b>	<b>1,725,193.00</b>
<b>Charges for Services:</b>							
43335	Xerox Copies	18.75	69.25	75.00	75.00		75.00
43345	Maps	120.00	145.00	180.00	180.00		180.00
43400	Alarm Monitoring	-	800.00	-	200.00		200.00
43522	Gen Fund Admin Overhead	530,000.00	550,000.00	550,000.00	550,000.00		550,000.00
43535	Ambulance 3rd Party	275,208.91	246,006.00	285,000.00	275,000.00		275,000.00
43536	Ambulance: Maniilaq	530,000.00	430,000.00	580,000.00	580,000.00		580,000.00
43540	Fire Extinguisher	-	100.00	-	-		-
43800	Operating Transfers In	1,689,291.71	-	1,881,161.00	1,778,344.00		1,778,344.00
	<b>Total</b>	<b>3,024,639.37</b>	<b>1,227,120.25</b>	<b>3,296,416.00</b>	<b>3,183,799.00</b>	<b>-</b>	<b>3,183,799.00</b>

		Actual Figures		Budgetary Figures			Comments
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	
<b>General Fund Revenues (100-00) cont.</b>							
<b>Parks &amp; Recreation:</b>							
43606	Memberships	135.00	870.00	-	-	-	
43610	Food	1,382.50	1,441.00	3,500.00	3,500.00	3,500.00	
43615	Building Rental	1,800.00	1,620.00	5,000.00	5,000.00	5,000.00	
43616	Special Events/Misc.	2,874.82	3,731.50	5,000.00	10,200.00	10,200.00	Armory Rec Center Admission
	<b>Total</b>	<b>6,192.32</b>	<b>7,662.50</b>	<b>13,500.00</b>	<b>18,700.00</b>	<b>-</b>	<b>18,700.00</b>
<b>Miscellaneous:</b>							
43125	Municipal Court Fines	1,360.00	5,982.99	1,000.00	2,000.00	2,000.00	
43126	Court Fees for Summons	325.00	780.00	1,000.00	750.00	750.00	
43130	Interest (Investment Income)	(593.11)	(11,477.20)	15,000.00	15,000.00	15,000.00	
43305	Equipment Rental	-	-	1,000.00	1,000.00	1,000.00	
43330	Rentals/Leases	16,144.94	26,789.47	19,000.00	25,000.00	25,000.00	
43331	Land Lease	-	-	500.00	500.00	500.00	
43415	Animal Control Fees	2,400.00	1,435.00	3,750.00	3,750.00	3,750.00	
43425	Building Permits	4,154.00	3,135.00	2,500.00	2,500.00	2,500.00	
43426	Community Activities	5,000.00	3,950.00	3,000.00	3,000.00	3,000.00	
43427	Notary Services	125.00	80.00	400.00	400.00	400.00	
43435	Miscellaneous Permits	18,125.00	16,465.00	12,000.00	12,000.00	12,000.00	
43505	Cash Over/Short	-	(0.18)	50.00	50.00	50.00	
43520	Miscellaneous Income	9,682.73	20,612.98	15,000.00	15,000.00	15,000.00	
43521	Land Sale Proceeds	22,600.00	-	-	-	-	
43524	OTZ Native Village - Roads	-	-	-	50,000.00	50,000.00	IRA BIA Road Maintenance
43525	NSF Check Fee	6,225.00	1,000.00	4,000.00	1,000.00	1,000.00	
43530	Donations	265,666.67	42,692.00	5,000.00	2,500.00	2,500.00	
43534	E-911 Surcharge	98,633.46	100,184.76	100,000.00	105,000.00	105,000.00	
	<b>Total</b>	<b>449,848.69</b>	<b>211,629.82</b>	<b>183,200.00</b>	<b>239,450.00</b>	<b>-</b>	<b>239,450.00</b>
<b>TOTAL GENERAL FUND REVENUES:</b>		<b>25,309,835.87</b>	<b>20,893,336.00</b>	<b>9,517,809.00</b>	<b>9,780,642.00</b>	<b>-</b>	<b>9,780,642.00</b>

Administration (100-10)		Actual Figures		Budgetary Figures			Comments
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	
<b>PERSONNEL:</b>							
	Salaries & Wages	498,081.95	718,520.45	785,886.00	797,674.00		797,674.00
	Overtime	1,550.08	96.00	1,500.00	1,500.00		1,500.00
	Employee Benefits	176,874.41	258,533.94	251,484.00	303,117.00		303,117.00
	<b>Total Personnel</b>	<b>676,506.44</b>	<b>977,150.39</b>	<b>1,038,870.00</b>	<b>1,102,291.00</b>	<b>-</b>	<b>1,102,291.00</b>
<b>MATERIALS, SUPPLIES AND SERVICES:</b>							
54210	Electricity	8,524.23	7,274.74	8,500.00	8,500.00		8,500.00
54215	Heating Fuel	9,082.43	9,456.41	9,750.00	12,675.00		12,675.00
54220	Building Maintenance	1,513.65	3,348.88	3,500.00	3,500.00		3,500.00
54306	Meals & Entertainment	-	1,476.13	1,000.00	500.00		500.00
54312	Books & Publications	326.40	326.40	700.00	200.00		200.00
54315	Office Supplies & Equip.	30,325.79	25,924.28	16,000.00	18,000.00		18,000.00
54325	Office Leased Equip.	6,977.80	29,449.54	26,500.00	26,500.00	3,500.00	30,000.00
54400	Service Charges	25,108.62	20,620.04	22,000.00	24,500.00		24,500.00
54407	Employee Health/Morale	519.81	429.73	1,000.00	500.00		500.00
54410	Telephone/Fax	30,432.03	26,147.52	22,000.00	30,000.00		30,000.00
54411	Internet	2,815.45	-	8,000.00	-	-	-
54415	Travel/Lodging	5,930.68	21,584.60	10,000.00	15,000.00	10,000.00	25,000.00
54425	Training	399.00	2,886.10	9,000.00	5,000.00	5,000.00	10,000.00
54430	Dues & Memberships	724.28	100.00	1,000.00	-		-
54434	Ambulance 3rd Party	23,761.12	4,175.88	31,000.00	25,000.00		25,000.00
54435	Postage	3,336.00	2,500.54	6,000.00	3,000.00		3,000.00
54436	Professional Services	116,343.78	124,685.33	80,000.00	90,000.00	10,000.00	100,000.00
54437	Audit Consulting	287,398.98	229,507.47	150,000.00	270,000.00		270,000.00
54438	Legal	81,081.67	180,756.76	150,000.00	157,000.00		157,000.00
54439	Insurance	13,638.87	9,649.68	7,500.00	10,000.00		10,000.00
54440	Advertising	3,906.20	-	2,500.00	1,500.00		1,500.00
54441	Lobbying	99,385.00	51,819.14	100,000.00	100,000.00	(40,000.00)	60,000.00
54505	Unleaded Gas	3,250.76	2,621.42	2,000.00	2,700.00		2,700.00
54526	Light Vehicle R & M	20.00	393.90	2,000.00	2,000.00		2,000.00
54600	Capital Purchase	7,500.00	-	-	-		-
54620	Maint./Support Agmt.	29,153.69	71,251.26	36,000.00	73,000.00	2,000.00	75,000.00
54625	Computer & DP Equipment	-	-	3,000.00	3,000.00		3,000.00
54901	Miscellaneous	117.04	649.63	500.00	900.00		900.00
	<b>Total MS&amp;S</b>	<b>791,573.28</b>	<b>827,035.38</b>	<b>709,450.00</b>	<b>882,975.00</b>	<b>(9,500.00)</b>	<b>873,475.00</b>
	<b>Total Operating Expenditures</b>	<b>1,468,079.72</b>	<b>1,804,185.77</b>	<b>1,748,320.00</b>	<b>1,985,266.00</b>	<b>(9,500.00)</b>	<b>1,975,766.00</b>

Comments

Increase to match actuals

Increase to reflect DC Travel and training

Increase to reflect DC Travel and training

Increase to match actuals

Increase to match actuals

Increase to match actuals

City Clerk (100-20)		Actual Figures		Budgetary Figures				Comments	
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget		
<b>PERSONNEL:</b>									
	Council Honorarium	22,078.93	20,005.03	25,000.00	20,000.00	11,000.00		31,000.00	Increase to 30 Meetings per year 1.5% Merit Increase
	Salaries & Wages	114,117.19	60,776.62	118,440.00	80,000.00	100.00		80,100.00	
	Overtime	-	-	1,000.00	1,000.00			1,000.00	
	Employee Benefits	42,852.54	16,618.05	45,007.00	30,400.00			30,400.00	
	<b>Total Personnel</b>	<b>179,048.66</b>	<b>97,399.70</b>	<b>189,447.00</b>	<b>131,400.00</b>	<b>11,100.00</b>		<b>142,500.00</b>	
<b>MATERIALS, SUPPLIES AND SERVICES:</b>									
54170	Election Expense	615.00	1,923.18	600.00	2,000.00			2,000.00	
54312	Books & Publications	653.04	325.00	2,000.00	500.00			500.00	
54315	Office Supplies	1,068.44	1,877.99	1,000.00	750.00			750.00	
54325	Office Leased Equip.	2,358.05	1,675.34	3,000.00	3,000.00			3,000.00	
54410	Telephone	1,870.76	2,794.18	1,500.00	2,500.00			2,500.00	
54411	Internet	483.54	-	2,000.00	-			-	
54415	Travel/Lodging	4,450.35	39,142.07	15,000.00	20,000.00	22,000.00		42,000.00	Increase to reflect DC, AML, JNU Trips
54425	Training	1,550.00	7,570.85	2,000.00	2,000.00			2,000.00	
54430	Dues & Memberships	4,417.00	1,247.64	4,750.00	4,750.00			4,750.00	
54435	Postage	-	-	75.00	75.00			75.00	
54439	Insurance	1,485.09	2,061.40	1,500.00	2,100.00			2,100.00	
54440	Advertising (RFB & RFP)	283.90	-	1,500.00	1,500.00			1,500.00	
54500	Council Amenities	512.98	1,359.09	3,500.00	500.00			500.00	
54620	Maintenance/Support Agreement	-	85.00	1,000.00	1,000.00			1,000.00	
54625	Computer & DP Equipment	-	-	-	-			-	
	<b>Total MS&amp;S</b>	<b>19,748.15</b>	<b>60,061.74</b>	<b>39,425.00</b>	<b>40,675.00</b>	<b>22,000.00</b>		<b>62,675.00</b>	
	<b>Total Operating Expenditures</b>	<b>198,796.81</b>	<b>157,461.44</b>	<b>228,872.00</b>	<b>172,075.00</b>	<b>33,100.00</b>		<b>205,175.00</b>	



Cap Projects/Planning (100-50)		Actual Figures		Budgetary Figures				Comments
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>PERSONNEL:</b>								
	Planning Comm. Stipend	2,850.00	1,650.00	5,000.00	5,000.00	1,300.00	6,300.00	7 Seats
	Salaries & Wages	94,141.27	62,042.03	138,188.00	90,000.00	(10,000.00)	80,000.00	Match Job Posting
	Overtime	299.57	47.82	1,000.00	1,000.00	(500.00)	500.00	
	Employee Benefits	40,462.23	28,139.30	52,511.00	34,200.00		34,200.00	
	<b>Total Personnel</b>	137,753.07	91,879.15	196,699.00	130,200.00	(9,200.00)	121,000.00	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54315	Office Supplies	1,215.72	769.95	1,500.00	1,500.00		1,500.00	
54325	Office Leased Equip.	654.13	508.06	2,000.00	2,000.00		2,000.00	
54410	Telephone	902.38	290.28	1,000.00	500.00		500.00	
54415	Travel/Lodging	-	-	2,000.00	2,000.00		2,000.00	
54425	Training	(285.12)	-	2,500.00	2,500.00		2,500.00	
54436	Professional Services	161,245.18	380,955.18	190,000.00	425,000.00	(108,000.00)	317,000.00	No Grant writer
54439	Insurance	1,980.08	2,748.56	2,000.00	2,000.00		2,000.00	
54500	Commission Amenities	24.99	-	250.00	250.00		250.00	
54505	Unleaded Gas/Diesel	2,167.18	1,697.22	1,250.00	1,688.00		1,688.00	
54526	Light Vehicle R & M	1,699.03	-	1,500.00	1,500.00		1,500.00	
54620	Maintenance/Support Agreement	-	-	360.00	360.00		360.00	
	<b>Total MS&amp;S</b>	169,603.57	386,969.25	204,360.00	439,298.00	(108,000.00)	331,298.00	
	<b>Total Operating Expenditures</b>	307,356.64	478,848.40	401,059.00	569,498.00	(117,200.00)	452,298.00	

		Actual Figures		Budgetary Figures				Comments
Police (100-70)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>PERSONNEL:</b>								
	Salaries & Wages	805,359.72	904,582.21	1,048,226.00	1,060,949.00	66,560.00	1,127,509.00	<b>5 Open Positions Need Filling Addition for 5 short positions</b>
	Overtime	22,529.19	17,225.77	50,000.00	38,000.00	12,000.00	50,000.00	
	Employee Benefits	369,484.90	376,422.50	439,290.00	404,301.00		404,301.00	
	<b>Total Personnel</b>	<b>1,197,373.81</b>	<b>1,298,230.48</b>	<b>1,537,516.00</b>	<b>1,503,250.00</b>	<b>78,560.00</b>	<b>1,581,810.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54120	<b>Police Department</b>							
54210	Electricity	6,900.33	9,151.57	8,500.00	8,500.00		8,500.00	
54215	Heating Fuel	4,935.59	6,285.84	7,000.00	9,100.00		9,100.00	
54220	Building Maintenance	-	2,146.58	2,500.00	2,500.00		2,500.00	
54301	Clothing	5,298.76	5,073.29	5,000.00	6,500.00		6,500.00	
54315	Office Supplies	2,928.35	4,862.08	4,000.00	4,500.00	1,500.00	6,000.00	<b>Increase to purchase evidence boxes</b>
54316	Operations Supply	7,523.56	23,302.18	17,500.00	21,350.00	(1,350.00)	20,000.00	<b>Decrease to match actuals</b>
54317	Community Policing	-	-	500.00	500.00		500.00	
54325	Office Leased Equipment	793.60	2,230.80	2,000.00	1,650.00	600.00	2,250.00	<b>Increase to include computers/printers</b>
54410	Telephone/Fax	6,431.44	10,566.59	7,400.00	9,500.00		9,500.00	
54411	Internet	-	-	600.00	-		-	
54415	Travel/Lodging/Per Diem	6,818.71	7,097.98	15,000.00	15,000.00	5,000.00	20,000.00	<b>Increase for Tactical Team Training</b>
54420	Employee Rent	1,521.23	(1,197.02)	5,000.00	15,000.00		15,000.00	
54425	Training	12,878.70	34,139.18	35,000.00	35,000.00		35,000.00	
54430	Dues & Membership	669.88	490.00	750.00	750.00	(250.00)	500.00	<b>Decrease to match actuals</b>
54435	Postage	656.57	729.54	750.00	800.00		800.00	
54436	Professional Services	21,893.36	17,114.31	15,000.00	20,000.00		20,000.00	
54439	Insurance	137,014.08	163,977.62	125,000.00	163,000.00	1,000.00	164,000.00	<b>Increase to AMLJIA Annual Insurance</b>
54440	Advertising	137.79	-	1,000.00	1,000.00	(500.00)	500.00	<b>Decrease to match actuals</b>
54505	Unleaded Gas/Diesel	32,630.70	26,720.28	22,500.00	30,375.00	(5,375.00)	25,000.00	<b>Decrease to match actuals</b>
54526	Light Vehicle R & M	8,699.09	8,287.04	11,000.00	10,000.00		10,000.00	
54530	Equipment Maintenance	42.39	52.99	500.00	500.00		500.00	
54620	Maintenance/Support Agrmt.	77,460.14	1,330.00	500.00	2,500.00	(1,000.00)	1,500.00	<b>Decrease to match actuals</b>
54630	Animal Control	-	4,647.49	2,000.00	2,000.00		2,000.00	
54600	Capital Purchase	-	-	-	-		-	
	<b>Total MS&amp;S</b>	<b>335,234.27</b>	<b>327,008.34</b>	<b>289,000.00</b>	<b>360,025.00</b>	<b>(375.00)</b>	<b>359,650.00</b>	
	<b>Total Operating Expenditures</b>	<b>1,532,608.08</b>	<b>1,625,238.82</b>	<b>1,826,516.00</b>	<b>1,863,275.00</b>	<b>78,185.00</b>	<b>1,941,460.00</b>	

		Actual Figures		Budgetary Figures				Comments
Jail (100-75)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>PERSONNEL:</b>								
	Salaries & Wages*	557,247.49	615,419.74	695,417.00	831,945.00		831,945.00	3 Open Positions Need Filling Addition for 3 short positions
	Overtime	12,605.41	32,006.90	26,627.90	45,000.00	25,000.00	70,000.00	
	Employee Benefits	271,707.52	268,346.00	273,758.00	316,139.00		316,139.00	
	<b>Total Personnel</b>	<b>841,560.42</b>	<b>915,772.64</b>	<b>995,802.90</b>	<b>1,193,084.00</b>	<b>25,000.00</b>	<b>1,218,084.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	11,280.51	12,563.88	10,230.51	10,000.00		10,000.00	
54215	Heating Fuel	39,225.14	39,848.49	51,722.47	78,000.00		78,000.00	
54220	Building Maintenance	6,359.53	1,316.31	7,000.00	8,000.00	22,000.00	30,000.00	Paint, garage door, floor repairs
54301	Clothing	3,313.89	604.88	3,000.00	3,000.00		3,000.00	
54306	Food & Prisoner Supplies	10,828.60	22,592.33	23,200.00	30,000.00		30,000.00	
54315	Office Supplies	3,442.58	3,553.78	3,553.78	3,500.00		3,500.00	
54316	Operations Supplies	9,179.87	21,911.65	23,723.26	20,000.00		20,000.00	
54410	Telephone	5,536.92	10,064.91	9,296.00	9,000.00		9,000.00	
54411	Internet	-	-	600.00	-		-	
54415	Travel/Lodging/Per Diem	3,080.73	-	9,380.84	13,500.00	1,500.00	15,000.00	Additional training for dispatch
54420	Employee Rent	10,314.15	7,840.00	15,000.00	15,000.00		15,000.00	
54425	Training	630.00	3,645.31	3,645.31	5,000.00	5,000.00	10,000.00	Additional training for dispatch
54430	Dues & Membership	-	-	150.00	650.00		650.00	
54434	Television	912.88	1,118.37	1,118.37	1,350.00		1,350.00	
54435	Postage	184.25	207.11	207.11	500.00		500.00	
54436	Professional Services	16,580.54	19,512.73	20,449.65	10,000.00		10,000.00	
54439	Insurance	109,666.50	108,054.48	90,000.00	90,000.00		95,000.00	
54505	Unleaded Gas/Diesel	3,250.76	2,545.84	2,385.40	2,700.00		2,700.00	
54526	Light Vehicle R & M	126.68	179.99	1,000.00	1,000.00		1,000.00	
54600	Capital Purchase	37,201.50	4,005.00	4,005.00	-		-	
54620	Maintenance/Support	-	7,612.05	20,827.40	16,723.00		16,723.00	
<b>Total MS&amp;S</b>		<b>271,115.03</b>	<b>267,177.11</b>	<b>299,795.10</b>	<b>322,923.00</b>	<b>28,500.00</b>	<b>351,423.00</b>	
<b>Total Operating Expenditures</b>		<b>1,112,675.45</b>	<b>1,182,949.75</b>	<b>1,295,598.00</b>	<b>1,516,007.00</b>	<b>53,500.00</b>	<b>1,569,507.00</b>	

**Paid in FY21 out of fund 204.**

5 Year VESTA 9-1-1 Motorola	421,728.60	5 year support/maintnace from Motorola	183,616.47
Less 5 year support	(76,947.24)	Annual amount to recognize in FY21 through FY25	36,723.29
Less 5 year maintenance	(106,669.23)		
Fixed costs	238,112.13		

		Actual Figures		Budgetary Figures				Comments
Fire (100-80)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>PERSONNEL:</b>								
	Salaries & Wages	784,398.65	800,498.63	878,149.00	1,029,422.00		1,029,422.00	1 open position
	Overtime	79,816.22	71,993.55	75,500.00	85,500.00		85,500.00	
	Employee Benefits	404,764.90	360,610.15	362,387.00	391,180.00		391,180.00	
	<b>Total Personnel</b>	<b>1,268,979.77</b>	<b>1,233,102.33</b>	<b>1,316,036.00</b>	<b>1,506,102.00</b>	<b>-</b>	<b>1,506,102.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	15,505.10	12,375.18	14,000.00	14,000.00		14,000.00	
54215	Heating Fuel	62,107.62	58,217.32	55,000.00	71,500.00		71,500.00	
54220	Building Maintenance	6,845.14	2,841.76	4,000.00	4,000.00	1,000.00	5,000.00	Increase to fix building ADA compliant
54301	Clothing	2,378.89	4,305.63	5,000.00	25,000.00		25,000.00	
54315	Office Supplies	3,357.49	1,828.07	2,000.00	1,500.00	3,500.00	5,000.00	Increase to fix fire hydrants
54323	Fire prevention/hydrant maintenance	2,223.39	3,801.37	4,000.00	4,000.00		4,000.00	
54324	Ambulance Supplies & Equip.	208.95	1,451.61	1,500.00	1,500.00		1,500.00	
54325	Office Leased Equipment	793.60	2,231.81	2,000.00	2,000.00		2,000.00	
54327	Small Tools	444.71	258.47	750.00	750.00	(250.00)	500.00	Decrease to match actuals
54407	Fire/EMT Rehabilitation	1,478.15	1,015.22	1,000.00	1,000.00		1,000.00	
54410	Telephone/Fax	2,220.26	2,471.48	3,280.00	3,280.00	(280.00)	3,000.00	Decrease to match actuals
54415	Travel/Lodging	8,035.81	12,616.72	12,500.00	12,500.00	2,500.00	15,000.00	Increase for fire training
54425	Training	14,149.78	15,824.60	17,325.00	17,325.00	(2,325.00)	15,000.00	Split between Travel/Training
54430	Dues & Membership	491.56	5,645.00	500.00	500.00		500.00	
54435	Postage	(2,968.74)	74.12	500.00	500.00		500.00	
54436	Professional Services	1,630.01	9,642.78	5,000.00	5,000.00	1,000.00	6,000.00	Increase for building/fire maintenance
54439	Insurance	9,073.29	11,681.38	8,500.00	11,500.00	500.00	12,000.00	Increase to match actuals
54505	Unleaded Gas/Diesel	15,197.33	11,957.20	9,000.00	12,150.00	(150.00)	12,000.00	Decrease to match actuals
54526	Vehicle R & M	13,913.00	14,860.27	22,000.00	22,000.00		22,000.00	
54530	Equipment R & M	7,895.29	2,139.89	10,000.00	10,000.00		10,000.00	
54600	Capital Purchases	-	-	-	-		-	
	<b>Total MS&amp;S</b>	<b>164,980.63</b>	<b>175,239.88</b>	<b>177,855.00</b>	<b>220,005.00</b>	<b>5,495.00</b>	<b>225,500.00</b>	
	<b>Total Operating Expenditures</b>	<b>1,433,960.40</b>	<b>1,408,342.21</b>	<b>1,493,891.00</b>	<b>1,726,107.00</b>	<b>5,495.00</b>	<b>1,731,602.00</b>	

		Actual Figures		Budgetary Figures			Comments	
Public Works (100-90)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-		CY 24 Budget
<b>PERSONNEL:</b>								
	Salaries & Wages	887,023.00	930,994.32	933,540.00	1,122,991.00	(180,000.00)	942,991.00	Match Actuals
	Overtime	19,625.24	34,069.17	30,210.00	30,000.00		30,000.00	
	Employee Benefits	414,161.36	386,849.74	392,175.00	426,737.00	27,000.00	453,737.00	Match Actuals
	<b>Total Personnel</b>	<b>1,320,809.60</b>	<b>1,351,913.23</b>	<b>1,355,925.00</b>	<b>1,579,728.00</b>	<b>(153,000.00)</b>	<b>1,426,728.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54201	Street Lighting	72,321.05	78,918.60	73,275.00	83,000.00	(3,000.00)	80,000.00	Match Actuals
54202	Sign Replacement	-	-	-	1,250.00	(1,250.00)	-	Match Actuals
54203	Sidewalk	2,525,484.00	183,934.86	-	-	-	-	
54210	Electricity	11,363.26	10,860.85	13,000.00	13,000.00		13,000.00	
54215	Heating Fuel (5% of City Shop)	107,751.28	110,832.51	112,000.00	151,200.00	(20,000.00)	131,200.00	Match Actuals
54220	Building Maintenance	15,314.66	10,972.49	15,000.00	13,000.00		13,000.00	
54300	Cleaning Supplies	884.08	189.62	218.00	500.00		500.00	
54301	Clothing	1,461.80	3,441.80	4,500.00	4,500.00	(500.00)	4,000.00	Match Actuals
54315	Office Supplies	4,709.74	3,336.27	3,500.00	3,500.00		3,500.00	
54323	Supplies and Equipment	7,013.58	-	-	-		-	
54325	Office Leased Equipment	620.95	2,108.06	1,789.00	1,500.00	500.00	2,000.00	Match Actuals
54327	Small Tools	1,917.33	4,000.07	4,010.00	4,500.00		4,500.00	
54410	Telephone/Fax	7,715.96	5,062.47	5,063.00	7,300.00	(1,300.00)	6,000.00	Match Actuals
54411	Internet	-	-	200.00	-	-	-	
54415	Travel/Lodging	-	3,661.15	3,662.00	5,000.00		5,000.00	
54425	Training	-	-	8,225.00	8,500.00	(3,500.00)	5,000.00	Match Actuals
54430	Dues & Memberships	676.18	534.07	900.00	500.00		500.00	
54435	Postage	132.97	187.19	500.00	500.00		500.00	
54436	Professional Services	2,915.16	25,402.15	30,000.00	25,000.00		25,000.00	
54439	Insurance	17,780.30	20,563.89	15,430.00	17,000.00	3,000.00	20,000.00	Match Actuals
54505	Unleaded Gas/Diesel	66,494.89	113,287.57	112,000.00	145,600.00	(15,600.00)	130,000.00	Match Actuals
54526	Light Vehicle R & M	21,911.73	35,046.55	37,500.00	22,500.00		22,500.00	
54527	Snow Removal	12,000.00	-	37,456.00	40,000.00		40,000.00	
54528	Gravel Purchases	29,580.00	49,800.00	50,000.00	50,000.00		50,000.00	
54529	Paved Road Maintenance (OTZ Roads)	21,027.18	20,021.33	20,022.00	70,000.00	(20,000.00)	50,000.00	Match IRA Contribution Amount of \$50k
54530	Heavy Equipment R & M	86,047.27	79,646.74	83,000.00	100,000.00	(15,000.00)	85,000.00	Match Actuals
54600	Capital Purchases - Equipment	230,182.23	-	11,000.00	11,000.00	(11,000.00)	-	Capital Projects Should not be included here but on CP schedule
54625	Capital Purchase - Infrastructure	14,157,347.07	12,187,317.39	-	-	-	-	Capital Projects Should not be included here but on CP schedule
54901	Miscellaneous Expense	220.22	-	-	-		-	
	<b>Total MS&amp;S</b>	<b>17,402,872.89</b>	<b>12,949,125.63</b>	<b>642,250.00</b>	<b>778,850.00</b>	<b>(87,650.00)</b>	<b>691,200.00</b>	
	<b>Total Operating Expenditures</b>	<b>18,723,682.49</b>	<b>14,301,038.86</b>	<b>1,998,175.00</b>	<b>2,358,578.00</b>	<b>(240,650.00)</b>	<b>2,117,928.00</b>	

- 1 Refuse Landfill Operator - \$25/hr
- (2) Building Maint. \$25/hr
- Electrician/Journeyman \$60-80/hr
- (2) Line Maint. \$25/hr
- Capital Project Manager \$150k
- Class A Operators - \$50/hr
- Class B operators - \$50/hr

		Actual Figures		Budgetary Figures				Comments
<b>Swan Lake Boat Harbor (100-94)</b>		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>EXPENSES</b>								
<b>PERSONNEL:</b>								
	Salaries & Wages	31,522.85	29,414.54	44,875.00	105,548.00	(5,548.00)	100,000.00	Decrease for seasonal employment
	Overtime	777.15	-	1,000.00	500.00		500.00	
	Employee Benefits	6,737.58	6,631.30	8,526.00	40,108.00	(108.00)	40,000.00	Decrease for seasonal employment
	<b>Total Personnel</b>	<b>39,037.58</b>	<b>36,045.84</b>	<b>54,401.00</b>	<b>146,156.00</b>	<b>(5,656.00)</b>	<b>140,500.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	11,684.02	13,123.07	10,000.00	11,500.00		11,500.00	
54225	Remove & Replace Docks Annually	1,051.53	1,297.77	1,500.00	1,500.00		1,500.00	
54315	Office Supplies & Equipment	-	894.92	500.00	1,200.00	(200.00)	1,000.00	Match Actuals
54439	Insurance	13,178.38	19,519.10	12,500.00	15,000.00	5,000.00	20,000.00	CY23 Insurance Increase
	<b>Total M,S &amp; S</b>	<b>25,913.93</b>	<b>34,834.86</b>	<b>24,500.00</b>	<b>29,200.00</b>	<b>4,800.00</b>	<b>34,000.00</b>	
	<b>Total Operating Expenses</b>	<b>64,951.51</b>	<b>70,880.70</b>	<b>78,901.00</b>	<b>175,356.00</b>	<b>(856.00)</b>	<b>174,500.00</b>	

		Actual Figures		Budgetary Figures			Comments	
Parks & Recreation (100-95)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-		CY 24 Budget
EXPENSES								
<b>PERSONNEL:</b>								
	Salaries & Wages	126,561.20	142,947.90	125,000.00	246,515.00	50,000.00	296,515.00	Increase 2 full time positions
	Overtime	193.74	-	1,050.00	1,000.00		1,000.00	
	Employee Benefits	59,752.23	68,005.69	46,250.00	93,676.00	19,000.00	112,676.00	Increase 2 full time positions
	<b>Total Personnel</b>	<b>186,507.17</b>	<b>210,953.59</b>	<b>172,300.00</b>	<b>341,191.00</b>	<b>69,000.00</b>	<b>410,191.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	14,634.72	15,969.23	25,000.00	20,000.00		20,000.00	
54215	Heating Fuel	34,396.05	11,786.85	62,000.00	80,600.00	(65,600.00)	15,000.00	Decrease Not Heating Rec Center
54220	Building & Equipment Maintenance	34,622.84	(17,005.77)	22,000.00	22,000.00	(2,000.00)	20,000.00	Decrease to Match Actuals
54300	Cleaning Supplies	1,574.56	2,141.28	2,500.00	2,500.00		2,500.00	
54303	Materials	54.51	-	-	-		-	
54306	Concessions Food	1,687.91	1,948.49	5,000.00	3,500.00	(1,500.00)	2,000.00	Decrease to Match Actuals
54308	Playground Maintenance	1,598.29	2,323.04	4,000.00	3,000.00	2,000.00	5,000.00	Increase to Include Veteran's Park
54315	Office Supplies & Equipment	2,268.34	2,857.37	2,500.00	3,500.00	(500.00)	3,000.00	Decrease to Match Actuals
54410	Telephone/Fax	1,445.85	1,634.94	2,000.00	4,000.00	(1,000.00)	3,000.00	Decrease to Match Actuals
54411	Internet/Cable	2,471.71	2,225.07	2,400.00	-		-	
54415	Travel/Per Diem	-	-	1,000.00	1,000.00		1,000.00	
54425	Training	-	-	-	1,000.00		1,000.00	
54436	Professional Services	25,940.28	660.00	5,000.00	5,000.00	(2,500.00)	2,500.00	Decrease to Match Actuals
54439	Insurance	14,805.55	13,036.49	13,000.00	16,000.00	(2,000.00)	14,000.00	Decrease to Match Actuals
54505	Gas/Diesel	3,250.76	2,545.84	2,000.00	2,700.00		2,700.00	
54530	Program Equipment & Equipment Repair	69.39	2,971.64	3,000.00	1,000.00		1,000.00	
54626	Light Vehicle Maintenance	264.39	106.25	1,000.00	4,000.00	(1,000.00)	3,000.00	Decrease to Match Actuals
54907	Community Events	3,186.46	3,631.21	3,500.00	23,900.00	(19,900.00)	4,000.00	Decrease to Match Actuals
54600	Capital Purchase	(0.36)	9,601.00	30,000.00	30,000.00	(30,000.00)	-	Capital Projects on Spreadsheet - Code Inactive
	<b>Total M,S &amp; S</b>	<b>142,271.25</b>	<b>56,432.93</b>	<b>185,900.00</b>	<b>223,700.00</b>	<b>(124,000.00)</b>	<b>99,700.00</b>	
	<b>Total Operating Expenses</b>	<b>328,778.42</b>	<b>267,386.52</b>	<b>358,200.00</b>	<b>564,891.00</b>	<b>(55,000.00)</b>	<b>509,891.00</b>	

		Actual Figures		Budgetary Figures				Comments
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>Other Agency Contributions (100-96)</b>								
<b>EXPENSES</b>								
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54905	KOTZ Broadcasting	10,000.00	10,000.00	10,000.00	5,000.00		5,000.00	
54907	July 4th Celebration Comm	1,742.95	5,969.82	10,000.00	5,000.00		5,000.00	
54908	Community Support/Donations	3,008.92	(12,535.86)	10,000.00	5,000.00		5,000.00	
54909	Kotzebue Middle/High School	49,351.00	65,055.00	60,000.00	50,000.00		50,000.00	
54911	City of Kotzebue Scholarship Fund	12,500.00	16,000.00	20,000.00	20,000.00		20,000.00	
<b>Total Operating Expenses</b>		76,602.87	84,488.96	110,000.00	85,000.00	-	85,000.00	

<b>Non-Dept Expenses (100-98)</b>		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>EXPENSES:</b>								
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54407	Employee Morale & Health	10,461.85	16,716.43	15,000.00	10,000.00		10,000.00	
54408	Covid-19	42,420.10	-	-	-		-	
54700	Operating Transfer Out	6,966.54	5,237.40	-	-		-	
54701	Operating Tfr to E911	2,494.99	68,408.83	-	-		-	
54704	Operating Tfr to S.F.	-	-	-	-		-	
<b>Total M,S &amp; S</b>		62,343.48	90,362.66	15,000.00	10,000.00	-	10,000.00	



## Special Revenue Funds

204 E-911 Surcharge

206 Seizure Funds

## OTHER GOVERNMENTAL FUND SUMMARY

	Actual Figures		Budgetary Figures			
	2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget
<b>Revenues:</b>						
E-911 Services Fund	485,985.41		-	-	-	-
Washateria Denali Comm	-	-	-	-	-	1,250,000.00
<b>SUBTOTAL FUND REVENUES</b>	485,985.41	-	-	-	-	1,250,000.00
<b>Operating Expenditures:</b>						
E-911 Services Fund	485,985.41		530,237.00	-	-	-
Washateria Denali Comm	-	-	-	-	-	1,398,500.00
<b>SUBTOTAL OPERATING EXPENDITURES</b>	485,985.41	-	530,237.00	-	-	1,398,500.00
<i>Excess of Revenues over Operating Expenditures</i>	-	-	(530,237.00)	-	-	(148,500.00)

		Actual Figures		Budgetary Figures			Comments
<b>E-911 SERVICES FUND (204-00)</b>		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	
<b>REVENUES:</b>							
43226	Homeland Security Grant	483,490.42	-	-	-	-	-
49990	Operating Transfer In - GF	2,494.99	-	-	-	-	-
<b>Total Revenues</b>		485,985.41	-	-	-	-	-
<b>EXPENSES:</b>							
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>							
54600	Capital Purchase	485,985.00	44,323.90	-	-	-	-
<b>Total M,S &amp; S</b>		485,985.00	44,323.90	-	-	-	-
<i>Excess of Revenues over Operating Expenditures</i>		0.41	(44,323.90)	-	-	-	-

		Actual Figures		Budgetary Figures			
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget
<b>WASHATERIA DENALI COMM FUND (472-00)</b>							
<b>REVENUES:</b>							
43800	Transfer in from other funds	-	-	-	-		-
43211	Denali Commission Revenue				1,250,000		1,250,000
	<b>Total Revenues</b>	-	-	-	1,250,000	-	1,250,000
<b>EXPENSES:</b>							
<b>MATERIALS, SUPPLIES, &amp; SERVICES</b>							
54600	Capital Outlay	-	-	-	1,398,500	-	1,398,500
	<b>Total M,S &amp; S</b>	-	-	-	1,398,500	-	1,398,500
	<i>Excess of Revenues over Operating Expenditures</i>	-	-	-	(148,500)	-	(148,500)

## **ENTERPRISE FUNDS**

601 - Water & Sewer Fund

602 - Refuse Fund

## ENTERPRISE REVENUE FUND SUMMARY

	Actual Figures		Budgetary Figures			
	2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget
<b>Enterprise Revenue Fund Revenues:</b>						
Water & Wastewater	2,515,380	2,525,421	2,780,285	2,780,285	-	2,780,285
Refuse	936,602	1,033,484	1,080,246	1,080,246	-	1,080,246
<b>SUBTOTAL FUND REVENUES</b>	<b>3,451,982</b>	<b>3,558,905</b>	<b>3,860,531</b>	<b>3,860,531</b>	<b>-</b>	<b>3,860,531</b>
<b>Operating Expenditures:</b>						
Water & Wastewater	6,542,109	2,160,059	4,520,229	4,320,002	(201,400)	4,118,602
Refuse	1,044,221	919,178	923,013	1,221,801	(140,250.00)	1,081,551
<b>SUBTOTAL OPERATING EXPENDITURES</b>	<b>7,586,329</b>	<b>3,079,237</b>	<b>5,443,242</b>	<b>5,541,803</b>	<b>(341,650)</b>	<b>5,200,153</b>
<b>Capital Expenditures:</b>						
Water & Wastewater	-	1,428	1,428	-	-	-
Refuse	23,991	-	0	-	-	-
<b>SUBTOTAL CAPITAL EXPENDITURES</b>	<b>23,991</b>	<b>1,428</b>	<b>1,428</b>	<b>-</b>	<b>-</b>	<b>-</b>
<i>Excess Revenues over All Expenditures except depreciation</i>	<i>(4,158,338)</i>	<i>478,240</i>	<i>(1,584,139)</i>	<i>(1,681,272)</i>	<i>341,650</i>	<i>(1,339,622)</i>

\* Depreciation in FY21 is \$1,520,000 for the Water & Sewer fund, and \$110,000 for the refuse fund.

		Actual Figures		Budgetary Figures			Comments
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	
<b>MUS REVENUE FUND (601-40)</b>							
<b>WATER &amp; SEWER REVENUES:</b>							
<b>Water Services:</b>							
43930	Water Sales - Residential	653,819.24	662,932.72	700,000.00	700,000.00		700,000.00
43931	Water Sales - Commercial	1,017,701.40	995,537.31	1,150,000.00	1,150,000.00		1,150,000.00
43932	Water Delivery	12,699.91	8,862.18	10,000.00	10,000.00		10,000.00
43950	Water Connection Fees	100.00	500.00	5,000.00	5,000.00		5,000.00
43952	Water Re/Dis/Connect	3,100.19	4,650.06	3,750.00	3,750.00		3,750.00
	<b>Total</b>	<b>1,687,420.74</b>	<b>1,672,482.27</b>	<b>1,868,750.00</b>	<b>1,868,750.00</b>	<b>-</b>	<b>1,868,750.00</b>
<b>Sewer Services:</b>							
43928	Hydro Flush Service	10,834.95	14,250.00	8,000.00	8,000.00		8,000.00
43940	Sewer Sales - Commercial	501,165.47	469,393.18	510,000.00	510,000.00		510,000.00
43941	Sewer Sales - Residential	285,965.23	277,187.17	290,000.00	290,000.00		290,000.00
43951	Sewer Connection Fees	-	500.00	500.00	500.00		500.00
43953	Sewer Re/Dis/Connect	-	1,250.00	500.00	500.00		500.00
	<b>Total</b>	<b>797,965.65</b>	<b>762,580.35</b>	<b>809,000.00</b>	<b>809,000.00</b>	<b>-</b>	<b>809,000.00</b>
<b>Miscellaneous:</b>							
43915	MUS Penalties & Interest	28,406.92	12,120.14	45,000.00	45,000.00		45,000.00
43927	Service Equipment Sales	578.00	793.94	500.00	500.00		500.00
43524	OTZ Native Village Roads	-	50,000.00	-	-		-
43985	Miscellaneous	857.98	1,600.00	10,000.00	10,000.00		10,000.00
44107	State of AK PERS Relief	151.18	25,844.00	47,035.00	47,035.00		47,035.00
49999	Capital Contribution (Dep 00)	-	-	-	-		-
	<b>Total</b>	<b>29,994.08</b>	<b>90,358.08</b>	<b>102,535.00</b>	<b>102,535.00</b>	<b>-</b>	<b>102,535.00</b>
<b>TOTAL MUS REVENUES:</b>		<b>2,515,380.47</b>	<b>2,525,420.70</b>	<b>2,780,285.00</b>	<b>2,780,285.00</b>	<b>-</b>	<b>2,780,285.00</b>

ANTHC granted capital assets, not budget item as simply value of water treatment plant built and paid by them.

		Actual Figures		Budgetary Figures			Comments
		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	
<b>MUS Expense (601-10)</b>							
<b>MATERIALS, SUPPLIES AND SERVICES:</b>							
54325	Office Leased Equipment	-	-	-	-	-	-
54326	Trasnfer to General Fund	1,165,498.72	-	-	-	-	-
54400	Service Charges	13,652.98	16,809.66	17,500.00	17,500.00		17,500.00
54434	3rd Party Collection Fees	-	-	500.00	500.00		500.00
54435	Postage	2,693.74	3,296.77	3,000.00	3,000.00		3,000.00
54448	Bad Debt Expense (Recovery)	(21,787.63)	-	-	-		-
54460	Administrative Overhead	275,000.00	286,000.00	285,000.00	285,000.00		285,000.00
54700	Transfer Out	1,858,000.00	-	2,305,745.00	1,907,640.00		1,907,640.00
54470	Depreciation	1,531,155.33	-	-	-		-
<b>Total Operating Expenditures</b>		<b>4,824,213.14</b>	<b>306,106.43</b>	<b>2,611,745.00</b>	<b>2,213,640.00</b>	<b>-</b>	<b>2,213,640.00</b>



		Actual Figures		Budgetary Figures				Comments
Water Expense (601-20)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
<b>PERSONNEL:</b>								
	Salaries & Wages	224,949.22	262,133.61	284,802.00	300,000.00	(50,000.00)	250,000.00	Match Actuals
	Overtime	34,142.99	52,828.77	45,784.00	27,000.00		27,000.00	
	Employee Benefits	38,775.87	110,932.96	109,062.00	114,000.00	(15,000.00)	99,000.00	Match Actuals
	<b>Total Personnel</b>	<b>297,868.08</b>	<b>425,895.34</b>	<b>439,648.00</b>	<b>441,000.00</b>	<b>(65,000.00)</b>	<b>376,000.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
	54210 Electricity	150,074.60	152,217.17	140,000.00	219,000.00	(59,000.00)	160,000.00	Decrease old WTP Decommissioned
	54215 Heating Fuel	82,313.42	74,251.76	82,000.00	123,000.00	(23,000.00)	100,000.00	Decrease old WTP Decommissioned
	54216 KEA Waste Heat	107,433.51	82,652.86	105,000.00	105,000.00	(5,000.00)	100,000.00	Decrease to Match Actuals
	54220 Building Maintenance	2,481.65	5,621.63	6,393.00	4,500.00	500.00	5,000.00	Match Actuals
	54301 Clothing/Safety Equipment	2,316.38	1,314.63	1,315.00	2,000.00		2,000.00	
	54315 Office Supplies	1,775.40	1,018.44	1,100.00	1,000.00		1,000.00	
	54327 Small Tools	389.73	643.77	700.00	1,000.00		1,000.00	
	54331 Chemicals	144,083.19	189,157.95	161,440.00	150,000.00	20,000.00	170,000.00	Increase for Inflation
	54332 Pipe & Materials	2,616.79	19,654.50	30,000.00	25,000.00		25,000.00	
	54410 Telephone	5,654.51	10,441.08	10,406.00	5,700.00		5,700.00	
	54411 Internet	-	-	800.00	-		-	
	54415 Travel/Lodging	1,645.45	1,557.15	1,583.00	4,000.00		4,000.00	
	54425 Training	2,281.00	3,842.60	3,638.00	8,000.00		8,000.00	
	54430 Dues & Memberships	-	3,918.00	3,918.00	2,000.00	2,000.00	4,000.00	Increase to Match Actuals
	54436 Professional Services	30,823.49	5,622.53	63,995.00	89,500.00	(25,500.00)	64,000.00	Decrease to Match Actuals
	54439 Insurance	5,148.23	7,146.22	6,565.00	11,000.00	(1,000.00)	10,000.00	Decrease to Match Actuals
	54505 Unleaded Gas/Diesel/Oil	3,250.76	2,545.84	3,000.00	3,750.00		3,750.00	
	54525 Light Vehicle R & M	48.75	599.80	2,000.00	1,500.00		1,500.00	
	54526 Vehicle & Equipment R & M	6,815.34	1,984.50	4,500.00	3,000.00		3,000.00	
	54541 Lab Equipment/Testing	15,778.67	14,823.22	20,000.00	20,000.00		20,000.00	
	<b>Total MS&amp;S</b>	<b>564,930.87</b>	<b>579,013.65</b>	<b>648,353.00</b>	<b>778,950.00</b>	<b>(91,000.00)</b>	<b>687,950.00</b>	
	<b>Total Operating Expenses</b>	<b>950,432.26</b>	<b>1,004,908.99</b>	<b>1,088,001.00</b>	<b>1,219,950.00</b>	<b>(156,000.00)</b>	<b>1,063,950.00</b>	
<b>Capital Related Budgetary Items (Not expenses for financial statements but outlays required to buy or close assets along with depreciation:</b>								
54600	Capital Purchases	87,633.31	-	-	-	-	-	-

		Actual Figures		Budgetary Figures				
<b>Wastewater Expense (601-30)</b>		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	Comments
<b>PERSONNEL:</b>								
	Salaries & Wages	304,670.50	371,152.20	326,646.00	357,914.00	(40,000.00)	317,914.00	Match Actuals
	Overtime	58,109.40	59,659.87	61,000.00	61,000.00		61,000.00	
	Employee Benefits	136,828.43	129,482.21	153,041.00	154,998.00	(5,000.00)	149,998.00	Match Actuals
	<b>Total Personnel</b>	<b>499,608.33</b>	<b>560,294.28</b>	<b>540,687.00</b>	<b>573,912.00</b>	<b>(45,000.00)</b>	<b>528,912.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	74,672.32	78,971.57	72,500.00	72,500.00	2,500.00	75,000.00	Match Actuals
54211	Electricity - Sewage Lagoon	6,684.80	9,195.89	9,033.00	4,200.00	5,800.00	10,000.00	Match Actuals
54301	Clothing/Safety Equipment	8,603.37	5,204.03	4,892.00	5,000.00		5,000.00	
54315	Office Supply	1,092.44	390.25	391.00	500.00		500.00	
54316	Operational Supplies	666.16	5,319.77	5,320.00	1,000.00	2,000.00	3,000.00	Match Actuals
54327	Small Tools	4,579.95	4,760.00	4,760.00	4,000.00		4,000.00	
54331	Chemicals	12,483.98	25,436.70	24,680.00	80,000.00	(20,000.00)	60,000.00	Match Actuals
54332	Pipes & Materials	24,379.72	58,345.88	58,232.00	35,000.00	25,000.00	60,000.00	Match Actuals
54410	Telephone	-	67.16	68.00	-		-	
54415	Travel & Lodging	-	-	101.00	3,500.00	(500.00)	3,000.00	Match Actuals
54425	Training	-	16,053.96	12,835.00	8,500.00	(500.00)	8,000.00	Match Actuals
54436	Professional Services	37,300.50	12,265.29	16,513.00	35,000.00	(15,000.00)	20,000.00	Match Actuals
54439	Insurance	3,974.41	4,944.12	4,531.00	3,700.00	300.00	4,000.00	Match Actuals
54505	Unleaded Gas/Diesel/Oil	32,286.07	32,066.05	30,209.00	35,100.00		35,100.00	
54525	Light Vehicle R & M	4,456.59	5,152.59	5,153.00	2,000.00		2,000.00	
54526	Vehicle & Equipment R & M	38,622.77	28,705.34	28,706.00	22,500.00		22,500.00	
54620	Maintenance/Support Agrmt	-	170.12	171.00	-		-	
54901	Miscellaneous	483.82	272.24	273.00	-		-	
	<b>Total MS&amp;S</b>	<b>250,286.90</b>	<b>287,320.96</b>	<b>278,368.00</b>	<b>312,500.00</b>	<b>(400.00)</b>	<b>312,100.00</b>	
	<b>Total Operating Expenses</b>	<b>767,463.23</b>	<b>849,043.24</b>	<b>820,483.00</b>	<b>886,412.00</b>	<b>(45,400.00)</b>	<b>841,012.00</b>	

**Capital Related Budgetary Items (Not expenses for financial statements but outlays required to buy or close assets along with depreciation:**

54600	Capital Purchases	-	1,428.00	1,428.00	-	-	-
54601	Capital Purchases - Chemicals	17,568.00	-	-	-	-	-

		Actual Figures		Budgetary Figures			
<b>Refuse Fund (602-40)</b>		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget
<b>REVENUES:</b>							
43915	MUS Penalties & Interest	-	-	5,000.00	5,000.00		5,000.00
43923	Bailer Drop Off Charges	40,721.50	29,224.14	23,000.00	23,000.00		23,000.00
43924	Residential Refuse Collection	321,990.06	368,690.29	335,000.00	335,000.00		335,000.00
43925	Commercial Refuse Collection	533,285.57	575,490.67	640,000.00	640,000.00		640,000.00
43926	Refuse Equipment Sales	-	-	2,000.00	2,000.00		2,000.00
43927	Residential Refuse Carts	2,240.00	2,209.69	1,750.00	1,750.00		1,750.00
43928	Commercial Dumpster Rental	36,218.81	35,345.00	40,000.00	40,000.00		40,000.00
44107	State of AK PERS Relief	94.89	22,524.24	28,496.00	28,496.00		28,496.00
49987	Miscellaneous Income	2,051.10	-	5,000.00	5,000.00		5,000.00
<b>Total Revenues</b>		936,601.93	1,033,484.03	1,080,246.00	1,080,246.00	-	1,080,246.00

		Actual Figures		Budgetary Figures				
Refuse Fund (602-40)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
EXPENSES								
<b>PERSONNEL:</b>								
	Salaries & Wages	326,642.80	371,371.83	374,375.00	579,620.00	(100,000.00)	479,620.00	Match Actuals
	Overtime	12,585.23	13,043.56	10,000.00	10,000.00		10,000.00	
	Employee Benefits	154,268.47	192,512.46	157,238.00	220,256.00	(40,000.00)	180,256.00	Match Actuals
	<b>Total Personnel</b>	<b>493,496.50</b>	<b>576,927.85</b>	<b>541,613.00</b>	<b>809,876.00</b>	<b>(140,000.00)</b>	<b>669,876.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	15,595.00	22,826.31	17,000.00	17,000.00		17,000.00	
54215	Heating Fuel	40,487.34	23,239.44	54,250.00	70,525.00		70,525.00	
54220	Building Maintenance	3,496.36	5,435.81	4,000.00	4,000.00		4,000.00	
54300	Operational Supplies	91,287.16	90,934.54	72,000.00	72,000.00		72,000.00	
54301	Clothing/Safety Equipment	2,011.81	1,891.63	3,000.00	3,000.00		3,000.00	
54307	Spring Cleanup	3,496.62	2,165.86	7,250.00	7,250.00	(250.00)	7,000.00	Budget Cut to match actuals
54315	Office Supplies	1,109.16	406.25	600.00	600.00		600.00	
54327	Small Tools	482.40	1,031.61	1,000.00	1,000.00		1,000.00	
54410	Telephone	2,537.46	3,831.51	2,500.00	2,500.00		2,500.00	
54415	Travel/Lodging	-	-	1,000.00	1,000.00		1,000.00	
54425	Training	-	-	2,000.00	2,000.00		2,000.00	
54436	Professional Services	54,661.84	11,224.49	30,000.00	30,000.00		30,000.00	
54439	Insurance	4,950.21	6,536.02	4,500.00	6,500.00		6,500.00	
54448	3rd Party Collection Fees	-	-	-	-		-	
54449	Closure & Post Closure	1,784.76	-	1,800.00	1,800.00		1,800.00	
54450	Refuse Operating Permit	4,000.00	4,212.98	4,000.00	4,000.00		4,000.00	
54470	Depreciation	123,759.17	-	-	-		-	
54448	Bad Debt Expense	9,364.84	-	5,000.00	5,000.00		5,000.00	
54505	Unleaded Gas/Diesel/Oil	33,800.68	36,360.33	35,000.00	47,250.00		47,250.00	
54525	Light Vehicle R & M	338.59	1,679.78	1,500.00	1,500.00		1,500.00	
54526	Vehicle & Equipment R & M	28,569.80	20,473.67	25,000.00	25,000.00		25,000.00	
54527	Administrative Overhead	105,000.00	110,000.00	110,000.00	110,000.00		110,000.00	
	<b>Total M,S &amp; S</b>	<b>526,733.20</b>	<b>342,250.23</b>	<b>381,400.00</b>	<b>411,925.00</b>	<b>(250.00)</b>	<b>411,675.00</b>	
	<b>Total Operating Expenses</b>	<b>1,044,220.53</b>	<b>919,178.08</b>	<b>923,013.00</b>	<b>1,221,801.00</b>	<b>(140,250.00)</b>	<b>1,081,551.00</b>	

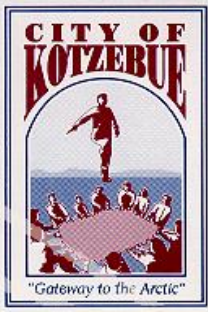
54600	Capital Purchases	23,990.83	-	-	-	-	-
	<b>Total Capital Expenditures</b>	<b>23,990.83</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**ARCTIC SPIRITS REVENUE FUND SUMMARY**

	Actual Figures		Budgetary Figures			
Enterprise Revenue Fund Revenues:	2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget
Arctic Spirits	3,108,354	3,268,598	3,042,197	3,121,097	(5,000.00)	3,116,097
<b>SUBTOTAL FUND REVENUES</b>	<b>3,108,354</b>	<b>3,268,598</b>	<b>3,042,197</b>	<b>3,121,097</b>	<b>(5,000.00)</b>	<b>3,116,097</b>
<b>Operating Expenditures:</b>						
Arctic Spirits	2,851,152	2,526,326	3,450,783	3,681,709	(60,800)	3,620,909
<b>SUBTOTAL OPERATING EXPENDITURES</b>	<b>2,851,152</b>	<b>2,526,326</b>	<b>3,450,783</b>	<b>3,681,709</b>	<b>(60,800)</b>	<b>3,620,909</b>
<i>Excess of Revenues over Operating Expenditures</i>	257,202	742,272	(408,586.00)	(560,612.00)	55,800	(504,812)

		Actual Figures		Budgetary Figures				Comments
Arctic Spirits Fund (603-XX)		2021 Actual	2022 Actual	CY22 Budget		CY24 +/-	CY 24 Budget	
<b>REVENUES:</b>								
43405	Retail Sales	2,989,131.25	3,092,623.27	2,900,000.00	2,972,500.00		2,972,500.00	
43407	Retail Sales - Tobacco	53,710.27	47,327.23	60,000.00	61,200.00		61,200.00	
43408	Retail Sales - Miscellaneous	8,329.99	9,696.36	10,000.00	10,200.00		10,200.00	
43410	Distribution Point Fees	1,100.00	2,030.00	1,000.00	1,000.00	500.00	1,500.00	Increase for expected CY24 Fees
43425	Permitting Fees	55,998.16	97,665.00	55,000.00	60,000.00	(5,000.00)	55,000.00	Decrease due to fee schedule changes
43520	Miscellaenous Income	10.13	-	500.00	500.00	(500.00)	-	Remove No Misc Income
44107	State of AK PERS Relief	74.65	19,256.02	15,697.00	15,697.00		15,697.00	
<b>Total Revenues</b>		<b>3,108,354.45</b>	<b>3,268,597.88</b>	<b>3,042,197.00</b>	<b>3,121,097.00</b>	<b>(5,000.00)</b>	<b>3,116,097.00</b>	

		Actual Figures		Budgetary Figures				
Arctic Spirits Fund (603-XX)		2021 Actual	2022 Actual	CY22 Budget	CY 23 Budget	CY24 +/-	CY 24 Budget	
EXPENSES:								
<b>PERSONNEL:</b>								
	LBCB Stipend	1,725.00	1,275.00	4,500.00	2,500.00	3,000.00	5,500.00	Match Actuals
	Salaries & Wages	339,924.40	347,541.06	363,125.00	356,585.00	(80,000.00)	276,585.00	Decrease 1 position
	Overtime	9,436.73	9,002.72	6,500.00	7,000.00	(4,000.00)	3,000.00	Expected Decrease
	Employee Benefits	93,503.61	116,144.34	130,725.00	135,502.00	(27,000.00)	108,502.00	Decrease 1 position
	<b>Total Personnel</b>	<b>444,589.74</b>	<b>473,963.12</b>	<b>504,850.00</b>	<b>501,587.00</b>	<b>(108,000.00)</b>	<b>393,587.00</b>	
<b>MATERIALS, SUPPLIES, &amp; SERVICES:</b>								
54210	Electricity	5,567.70	5,930.32	6,000.00	6,000.00		6,000.00	
54215	Heating Fuel	22,470.20	17,571.89	26,000.00	33,800.00	(3,800.00)	30,000.00	Match Actuals
54220	Building Maintenance	5,272.87	3,227.72	10,000.00	2,000.00		2,000.00	
54300	Cleaning Supplies	602.30	813.32	1,500.00	500.00		500.00	
54315	Office Supplies & Equipment	4,877.96	5,677.94	5,000.00	5,000.00		5,000.00	
54319	Product Acquisition - Tobacco	-	29,333.07	-	-		-	
54320	Product Acquisition	1,246,525.45	1,241,872.36	1,310,000.00	1,309,000.00		1,309,000.00	
54321	Cash Overs/Shorts - Pkg Store	263.28	5,885.42	500.00	500.00		500.00	
54400	Service Charges	38,301.06	43,907.50	37,500.00	37,500.00		37,500.00	
54410	Telephone/Fax	1,292.35	1,508.68	2,100.00	2,000.00		2,000.00	
54415	Travel/Lodging/Per Diem	-	2,091.89	2,000.00	2,000.00		2,000.00	
54425	Training	1,167.27	175.00	1,000.00	1,000.00		1,000.00	
54433	Postage	-	0.53	50.00	50.00		50.00	
54434	Freight Charges	352,367.83	477,591.87	417,500.00	417,000.00	58,000.00	475,000.00	Increased freight prices expected
54435	Television	912.89	833.46	1,300.00	1,000.00	(1,000.00)	-	TV Removed
54436	Professional Services	75.00	400.00	400.00	400.00		400.00	
54438	Legal Fees	1,402.30	2,146.00	17,500.00	17,500.00	(7,500.00)	10,000.00	
54439	Insurance	45,730.68	56,321.03	43,000.00	45,000.00		45,000.00	
54450	Permits	1,900.00	100.00	500.00	500.00		500.00	
54505	Gas/Diesel	3,250.76	2,545.84	2,000.00	2,700.00		2,700.00	
54526	Light Vehicle R&M	10.00	62.99	1,000.00	500.00	1,500.00	2,000.00	MX on Truck Needed
54530	Equipment Maintenance	-	-	5,000.00	1,500.00		1,500.00	
54600	Capital Purchase	-	-	-	-		-	
54620	Maintenance/Support Agreement	779.70	365.70	500.00	500.00		500.00	
54625	Computer Equipment	-	-	1,500.00	1,500.00		1,500.00	
54527	General Admin Overhead	150,000.00	154,000.00	155,000.00	155,000.00		155,000.00	
54700	Transfer out	-	-	-	-		-	
54702	Transfer to G.F. - Comm. Support	523,792.99	-	899,083.00	1,137,672.00		1,137,672.00	
	<b>Total M,S &amp; S</b>	<b>2,406,562.59</b>	<b>2,052,362.53</b>	<b>2,945,933.00</b>	<b>3,180,122.00</b>	<b>47,200.00</b>	<b>3,227,322.00</b>	
	<b>Total Operating Expenses</b>	<b>2,851,152.33</b>	<b>2,526,325.65</b>	<b>3,450,783.00</b>	<b>3,681,709.00</b>	<b>(60,800.00)</b>	<b>3,620,909.00</b>	



**CITY OF KOTZEBUE, ALASKA  
ORDINANCE NO. 24-08**

**ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR ("CY") JANUARY 1, 2025 TO ENDING DECEMBER 31, 2025."**

**BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:**

- Section 1.** As part of the annual budgeting process the City Council of the City of Kotzebue usually adopts a Fee Schedule for the following Calendar Year.
- Section 2.** This CY2025 Fee Schedule must be adopted by the City Council in due course on or before December 15, 2025.
- Section 3.** The City Council was unable to hold its usual two-day Budget Retreat in Kotzebue in October due to exigent circumstances.
- Section 4.** This CY2025 Fee Schedule is a place-holder fee schedule based upon and mimicking the City's CY2024 Fee Schedule and shall remain in force and effect until the City Council has been able to hold a Budget Retreat, presently scheduled for January 2025, after which appropriate and necessary amendments will be duly made to this place-holder Fee Schedule for CY2025.
- Section 5.** Pursuant to the Kotzebue Municipal Code, Section 1.12.030(B), this Ordinance shall become effective January 1, 2025 and serve as the City's Fee Schedule for CY2025 until duly amended as set forth in Section 4 above following the appropriate provisions of the Kotzebue Municipal Code.



**ENACTED** this 5<sup>th</sup> day of December, 2024.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Paeton Schaeffer, City Clerk

ATTESTATION: I, Paeton Schaeffer, City Clerk for the City of Kotzebue, hereby attest that the above Ordinance, No. 24-08, was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on December 5, 2024.

Initially Published/Posted: November 15, 2024  
Introduction: November 21, 2024  
Republished/Reposted: November 27, 2024  
First Public Hearing: December 5, 2024  
Passage: December 5, 2024

Attachment: Exhibit "A" -- CY2025 Fee Schedule [11 pages]

**CITY OF KOTZEBUE  
ORDINANCE 24-08**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ADOPTING SERVICE FEES, RATES AND CHARGES FOR THE CY2024 BUDGET**

**WHEREAS,** the City Council of the City of Kotzebue has previously adopted the City’s CY24 Operating Budget; and,

**WHEREAS,** the City Council of the City of Kotzebue shall annually, by resolution, set the fees, rates and charges for City services that are not otherwise established by ordinance or other applicable law.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue, hereby adopts the following list of fees, rates, and charges for the CY24.

**CITY OF KOTZEBUE CY24 FEE SCHEDULE**

**Administration**

ACTIVITY	FEE	VALID PERIOD	COMMENTS
<b>Business License</b>	\$50.00	January – December	
<i>Business License Reprint</i>	\$10.00	January – December	
<i>Late Filing Fee</i>	\$25.00	After January 1st	
<i>Failure to Display</i>	\$25.00	January – December	
<i>Special Event License</i>	\$25.00	January – December	Each Event
<b>Chauffeur Permit</b>		January 1-December 31	
<i>Operator Only</i>	\$50.00		Fee Per Permittee
<i>Taxicab/Food Delivery Permit</i>	\$100.00	January 1- December 31	Per Vehicle (Required: Operator Information and Proof of Insurance)
<b>Sales Tax Rate</b>	6%		
<b>Tobacco License Fee</b>	\$500.00	January 1-December 31	
<b>Marijuana License Fee</b>	\$500.00	January 1-December 31	
<b>Copy and/or Fax</b>	\$0.25		Per page
<b>Map</b>	\$30		Each
<b>Notary</b>	\$5.00		Each
<b>Non-Sufficient Funds (NSF)</b>	\$30.00		Each

<b>Pin</b>	\$3.00		Each
<b>Drug Testing</b>	\$150.00		Each Occurrence
<b>Public Information</b>			
<i>Audio Recordings</i>	\$15.00		Each
<i>Copies of Documents</i>	\$0.25		Per page
<i>Copies of Drawings</i>	Actual Cost		Actual Cost of Copy
<i>Research/copying costs</i>	Actual Cost		Above five (5) hours

### Package Store – check permit sales prices

ACTIVITY	FEE	VALID PERIOD	COMMENTS
Non-Residential Permit	\$50.00	180 Days	
	\$40.00	90 Days	
	\$30.00	30 Days	
	\$20.00	10 Days	
Resident Permit New	\$60.00	One Year	New Applicants Only
Resident Permit Renewal	\$35.00	One Year	Renewal
Pick up Fee	\$40.00	Each	

### Parks & Recreation – Fees

ACTIVITY	FEE	VALID PERIOD	COMMENTS
<b>Youth Center Facility Rental</b>	<b>\$50.00</b>	<b>1 Hour</b>	<b>Setup during Valid Period</b>
	\$100.00	2 Hours	Setup during Valid Period
	\$200.00	4 Hours	Setup during Valid Period
	\$400.00	8 Hours	Setup during Valid Period
<i>Facility Deposit</i>	\$100.00	Each	Refundable Upon Completion of Clean-up
<b>Tables Rentals</b>	\$25.00	Up to 20	Per day
<b>Tables Rentals</b>	\$50.00	21 or More	Per day
<b>Chairs Rentals</b>	\$25.00	Up to 50	Per day
<b>Chairs Rentals</b>	\$50.00	51 or More	Per day
<b>Armory Workout</b>	\$4.00		Per Day
<b>Armory Punch Card</b>	\$36.00	10 Visits	
<b>Armory Punch Card</b>	\$76.00	21 Visits	
<b>Ski Rentals</b>	\$3.00	Per day	
<i>Ski Equipment Deposit</i>	\$10.00	Per day	Refundable Upon Return
<b>Ice Skate Rentals</b>	\$3.00	Per day	

<i>Ice Skate Deposit</i>	\$10.00	Per day	Refundable Upon Return
<b>Winter Rental Punch Card</b>	\$20.00	10 Rentals	Per Winter Season
<b>Kayak Rentals Hourly</b>	<b>\$2.00</b>	<b>Per Hour</b>	
<b>Kayak Rentals 1/2 Day</b>	\$10.00	6 Hours	
<b>Kayak Rentals Full Day</b>	\$20.00	12 Hours	
<b>Kayak Rentals Weekend</b>	\$40.00	48 Hours	2 Consecutive Days
<b>Camping Fees</b>	\$100.00	Season	
<b>Camping Fees Elders</b>	\$50.00	Season	
<b>Swan Lake Boat Harbor Winter Parking</b>	\$100.00	Nov 1 – May 15	Seasonal <b>per boat and/or trailer</b>
<b>Swan Lake Boat Harbor Summer Parking</b>	<b>\$100.00</b>	<b>May 16 - Oct 31</b>	<b>Per Month per boat and/or trailer</b>
<i>Fairground Space Rental</i>			
<i>Fairground 1/2 Day Lease</i>	\$50.00	4 Hours	
<i>Fairgrounds Full Day Lease</i>	\$100.00	10 Hours	
<i>Fairground Use Deposit</i>	\$100.00	Each Occurrence	Refundable Upon Clean-up

### Public Works – Equipment & Snow Removal

YEAR	MAKE	MODEL	HOURLY RATE
Vehicle Impound Fee (Tow to Impound)			\$220.00
1992	Dressor	TD15E Dozer	\$225.00
1988	John Deere	450 Dozer	\$125.00
1983	Gallion	Grader	\$150.00
2001	Caterpillar	163-H Grader	\$225.00
1985	John Deere	644C Loader (City)	\$150.00
1985	John Deere	644C Loader (State)	\$150.00
1992	John Deere	624E Loader	\$150.00
1989	Hitachi	EX150 Backhoe	\$225.00
1984	John Deere	710 Loader/Backhoe	\$150.00
1993	Ingersoll-Rand	Genset 185	\$100.00
1993	Ingersoll-Rand	Compressor	\$100.00
1983	Bomaq	Roller (Compactor)	\$100.00
1997	Positrack	M070	\$90.00
1996	Bobcat	953	\$90.00
	Miller	Welder	\$75.00
2005	Caterpillar	287B Tracked MTV	\$125.00

2005	Cummins Trackless	Articulation Tract/Blwr	\$150.00
2004	Trailer craft	Hopper Spreader	\$75.00
	Tow Master	Low Boy	\$200.00
2008	Komatsu	D-65EX-15EO Dozer	\$275.00
2010	International	Dump Truck	\$125.00
2010	International	Dump Truck	\$125.00
1981	Kenworth	Water Truck	\$125.00
2020	International	Water Delivery Truck	100.00
2016	Mack	Water Truck	\$100.00
1993	Ford	Hydro Vac	\$200.00
2022	International	Hydro Vac	\$250.00
2002	Sterling	Hydro Jet	\$200.00
2007	International	Hydrovac Flush	\$250.00
1993	Ford (red)	Garbage Truck	\$150.00
1995	Ford (white)	Garbage Truck	\$150.00
2000	International	Flatbed	\$125.00
2001	Volvo	L150 Loader	\$225.00
XXXX	Volvo	L110 Loader	\$175.00
		Video Camera	\$65.00
		Concrete Saw	\$75.00
		Service Line Thawer	\$175.00
		Jackhammer	\$60.00
2017	Genie	Telehandler	\$200.00
2017	Komatsu	Forklift	\$200.00
<b>Snow Removal Fees</b>			
<i>City Operator + Equipment</i>			<i>Actual Cost Per Hour + Cost Per Hour for Equipment</i>

**Public Works – Solid Waste**

ACTIVITY	FEE	QTY	COMMENTS
<b>Sewer Line Labor</b>	\$125.00	Hour	
<b>Building Maintenance Labor</b>	\$125.00	Hour	
<b>Equipment Operator</b>	\$125.00	Hour	
<b>Mechanic Shop</b>	\$150.00	Hour	
<b>A &amp; B Foam</b>	\$60.00	Gallon	
<b>6" Repair Band</b>	\$150.00	Each	

Parts and Materials	Actual Cost		
<b>Refuse Service COMMERCIAL</b>			
<i>Dumpster Lease</i>	<del>\$30.00</del> \$35.61	Each	Monthly (Check prices)
<i>Commercial Pick-Up Service</i>	<del>\$25.00</del> \$29.68	Per Dumpster	
<i>Additional Pick-Up Commercial</i>	\$30.00	Each	Late/Blocked/Missed
<i>Excess Refuse Commercial</i>	\$50.00	Each	
<i>Bailer Drop off Commercial</i>	\$16.00	Cubic Yard	
<i>Landfill Drop-Off Commercial</i>	<del>\$9.98</del> \$11.87	Cubic Yard	
<i>Improperly Positioned Containers Commercial</i>	\$30.00	Each	
<i>Garbage not Contained Properly Commercial</i>	\$50.00	Each	
<i>Improper Disposal Hazardous Waste Commercial</i>	Cost of Remediation		
<i>Vehicle Disposal Drained</i>	\$150.00	Each	
<i>Construction &amp; Demolition Waste</i>	\$20.00	Cubic Yard	
<b>Refuse Service RESIDENTIAL</b>			
<i>Container Purchase</i>	\$140	Each	
<i>Residential Pick-Up Services</i>	<del>\$45.97</del> \$54.57	Monthly	
<i>Residential Pick-Up Elder Service</i>	<del>\$22.99</del> \$27.29		
<i>Additional Pick-Up Residential</i>	\$10.00	Each	
<i>Bailer Drop off Residential</i>	<del>\$0.00</del> \$10.00		Late/Blocked/Missed
<i>Landfill Drop-Off Residential</i>	<del>\$0.00</del> \$10.00		
<i>Non-Conforming Container Residential</i>	\$10.00	Each Offense	
<i>Improperly Positioned Containers</i>	\$10.00	Each	
<i>Garbage not Contained Properly</i>	\$10.00	Each	
<i>Improper Disposal Hazardous Waste</i>	Cost of Remediation		
<i>Vehicle Disposal Drained</i>	\$150.00	Each	
<i>Vehicle Disposal Not Drained</i>	\$400.00	Each	
<i>Freon Removal Residential Only</i>	<del>\$25.00</del> \$26.50	Each	Added City Tax as a service item
<i>Construction &amp; Demolition Waste</i>	\$20.00	Cubic Yard	

## Public Works – Water Wastewater

ACTIVITY	FEE	QTY	COMMENTS
<b>Water Wastewater COMMERCIAL</b>			
<i>Water Flat Rate</i>	<del>\$232.18</del> <b>\$240.77</b>	Monthly	
<i>Water Metered Rate</i>	<del>\$41.35</del> <b>\$42.88</b>	Per 1000 Gallons	
<i>Water Minimum Rate</i>	<del>\$103.20</del> <b>\$107.02</b>	Monthly	
<i>Wastewater Flat Rate</i>	<del>\$96.51</del> <b>\$118.42</b>	Monthly	
<i>Wastewater Metered</i>	\$18.26	Per 1000 Gallons	
<b>Water Wastewater Multi-Unit Dwellings</b>			Multi-unit 6 Plex and Above
<i>Water Base Rate</i>	<del>\$103.20</del> <b>\$107.02</b>	Monthly	Up to 6000 Gallons
<i>Water Metered</i>	<del>\$41.35</del> <b>\$42.88</b>	Per 1000 Gallons	
<i>Wastewater Base Rate</i>	<del>\$46.60</del> <b>\$57.18</b>	Monthly	Up to 6000 Gallons
<i>Wastewater Metered</i>	\$18.26	Per 1000 Gallons	
<b>Water Wastewater RESIDENTIAL</b>			Single/Multi-units up to 5 Plex
<i>Water Flat Rate</i>	<del>\$101.46</del> <b>\$105.21</b>		
<i>Senior/Disables Flat Rate</i>	<del>\$40.58</del> <b>\$42.08</b>		
<i>Wastewater Flat Rate</i>	<del>\$46.60</del> <b>\$57.18</b>		
<i>Senior/Disabled Flat Rate</i>	<del>\$20.18</del> <b>\$24.76</b>		
<i>Honey Bucket Flat Rate</i>	<del>\$41.23</del> <b>\$50.03</b>		
<i>Landfill Drop-Off Commercial</i>	<del>\$9.98</del> <b>\$11.87</b>		
<b>Other Charges</b>			
<i>Water Delivery</i>	\$65.00		
<i>Water Sales</i>	\$.05	Per Gallon	

<i>Videotaping</i>	\$150.00	Per Hour	
<i>Hydro flushing Residential</i>	\$200.00	Per Hour	
<i>Hydro flushing Commercial</i>	\$300.00	Per Hour	
<i>Vacuum Septic Tank Commercial</i>	\$250.00	Per Hour	
<i>Mustang (Jetting)</i>	\$200.00	Per Hour	
<i>Porta Potty Rental</i>	\$150.00	Plus per Vacuum	Per Rental
<i>Porta Potty Rental</i>	\$10	Daily	Per Rental
<i>Porta Potty Rental</i>	\$50	Weekly	Per Rental
<i>Porta Potty Rental</i>	\$250	Monthly	Per Rental
<b>Sewer Line Labor</b>	\$125.00	Hour	
<b>Equipment Operator</b>	\$125.00	Hour	
<b>Honey Bucket Clean-Up</b>	\$150.00	Per Hour	
<b>Water/Sewer Hook-up/Disconnect/Re-connect Fees</b>			
<i>New Connection Water</i>	\$500.00	Each Occurrence	
<i>New Connection Sewer</i>	\$500.00	Each Occurrence	
<i>Year Round with Arctic Box</i>	\$100.00	Per Unit	
<i>Residential Units (In gravel)</i>	\$500.00	Per Unit	June 1- September 30
<i>Residential (in pavement)</i>	\$500.00	Per Unit	June 1- September 30 Plus Cost of Cold Patch
<b>Commercial Including Multi-Unit Dwellings</b>	\$600.00	Per Unit	June 1- September 30 Plus Cost of Cold Patch
<i>Residential</i>	\$400.00	Per Unit	October 1-May 31 Plus Cost of Cold Patch
<b>Commercial Including Multi-Unit Dwellings</b>	\$400.00	Per Unit	October 1-May 31 Plus Cost of Material and Labor

**Residential** A single dwelling or multi-unit up to a 5 plex  
**Commercial Multi-unit Dwellings** Multi-unit dwellings of a 6 Plex or more  
**Commercial** Any building or land intended to generate a profit either from capital gain or rental income

**Planning**

ACTIVITY	FEE	VALID PERIOD	COMMENTS
<b>Building Permit</b>			



<i>Application Fee</i>	\$10.00	Each Occurrence	
<i>\$0-\$100,000</i>	\$0.00	Each Occurrence	
<i>\$100,001-\$500,000</i>	\$100.00	Each Occurrence	
<i>\$500,001-\$1,000,000</i>	\$250.00	Each Occurrence	
<i>\$1,000,001-\$10,000,000</i>	\$500.00	Each Occurrence	
<b>Application Permit Late Fees</b>	<b>\$10.00</b>	<b>Per Day</b>	
<b>Flood Hazard Permit</b>	\$25.00	Each Occurrence	
<b>Moving Permit</b>	\$50.00	Each Occurrence	\$500 Refundable Deposit
<b>Permit to Excavate/Locate</b>	50.00	Each Occurrence	
<i>Application Fee</i>	\$10.00		
<i>Excavation Deposit</i>	Bond for Contract Value plus 15%		Deposit returned upon Satisfactory Completion
<b>Variance Application Regular Meeting</b>	\$200.00	Per Application	Non-Refundable
<b>Variance Application Special Meeting</b>	\$300.00		
<b>Major Subdivision Preliminary Plat</b>	\$250.00		
<b>Major Subdivision Final Plat</b>	\$100.00		
<b>Minor Subdivision Preliminary Plat</b>	\$150.00		
<b>Minor Subdivision Final Plat</b>	\$100.00		
<b>Alteration or Replat, including Vacation of Right-of-Way</b>	\$150.00		
<b>Minor Lot Consolidation and Exempted Replats</b>	\$150.00		
<b>Abbreviated Plats and Waivers</b>	\$150.00		
<b>Vacations of Property</b>	\$200.00		
<b>Special Use Permit Application Fee</b>	\$250.00	Per Application	Use Amount Established by City Manager/Council
<b>Tideland Permit Application Fee</b>	\$300.00	Per Application	Lease Amount Established by City Manager/Council
<b>Tideland Fee</b>	\$1500.00		Per Use
<b>Connex Storage Fee</b>	<b>\$500.00</b>	<b>Per Connex</b>	<b>Per Month</b>
<b>Land Lease</b>	<b>\$</b>	<b>Per Square Foot</b>	<b>Per Month</b>
<b>Fines</b>			

<i>Encroachment</i>	\$150.00	Each	First Offense
<i>Encroachment</i>	\$300.00	Each	Second Offense
<i>Encroachment</i>	\$450.00	Each	Third Offense
<i>Public Nuisance</i>	Property Lien	Each Offense	
<i>ROW Infraction</i>	\$150.00	Each	First Offense
<i>ROW Infraction</i>	\$300.00	Each	Second Offense
<i>ROW Infraction</i>	\$150.00	Each	Third Offense
<i>Abatement</i>	Actual Cost	Each Offense	
<i>Litter Violation</i>	\$300.00	Each Offense	Plus cost of abatement
<i>Hazardous/loathsome Materials</i>	\$300.00	Each Offense	Plus cost of abatement

### Police

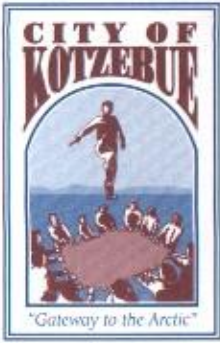
ACTIVITY	FEE	VALID PERIOD
<b>Fingerprints</b>	<del>\$40.00</del> <b>\$50.00</b>	Each Occurrence
<b>Police Reports</b>	<del>\$25.00</del> <b>\$30.00</b>	Each Copy
<b>Police Report Pictures</b>	<del>\$25.00</del> <b>\$30.00</b>	Each Copy
<b>Serve Court Summons/Serve Civil Papers</b>	<del>\$65.00</del> <b>\$75.00</b>	Each Occurrence
<del>Day or Night Patches</del>	<del>\$7.50 ea.</del>	
<b>Animal Control Fees</b>		
<i>Unattended Animals 1st Offense</i>	<del>\$50.00</del> <b>\$100.00</b>	
<i>Unattended Animals 2nd Offense</i>	<del>\$100.00</del> <b>\$150.00</b>	
<i>Unattended Animals 3rd Offense</i>	<del>\$150.00</del> <b>\$200.00</b>	
<i>Annual Dog License</i>	\$5.00	<b>Per Animal</b>
<i>Lifetime Dog License</i>	<b>\$100.00</b>	<b>Per Animal</b>
<i>Pick up Fee (First Time)</i>	\$50.00	
<i>Pick up Fee (Additional)</i>	\$10.00	
<i>Impound Fee 1st Offense</i>	<del>\$50.00</del> <b>\$100.00</b>	
<i>Impound Fee 2nd Offense</i>	<del>\$100.00</del> <b>\$150.00</b>	
<i>Impound Fee 3rd Offense</i>	<del>\$150.00</del> <b>\$200.00</b>	
<i>Kennel Fee</i>	<del>\$10.00</del>	<b>Per Day (maximum 3 days)</b>

	\$25.00	
<i>Euthanasia and Disposal Fee</i>	\$50.00	Per Animal
<b>Public Intoxication 1st Offense</b>	\$150.00 \$250.00	
<b>Public Intoxication 2nd Offense</b>	\$300.00	
<b>Public Intoxication 3<sup>rd</sup> Offense</b>	\$500.00	3 <sup>rd</sup> Offense and every offense after
<b>Impound Storage Fee</b>	\$10.00 \$20.00	Per Day
<b>Burglar/Intrusion Alarm Monitoring</b>	\$50.00	Per Month
<b>False Alarms</b>		
<i>First False Alarm</i>	\$0.00	Per Quarter Per Business/Resident/Year
<i>Second False Alarm</i>	\$0.00 \$100.00	Per Quarter Per Business/Resident/Year
<i>Third False Alarm</i>	\$100.00 \$200.00	Per Quarter Per Business/Resident/Year
<i>Each False Alarm in Excess of Three</i>	\$100.00 \$500.00	Per Quarter Per Business/Resident/Year
<b>Parking Fines</b>	\$25.00	Per Violation
<b>Discharge Weapon in City limits</b>	\$100.00	Per Violation
<b>Snow machine/ATV Minor Cited Violation Fines</b>		
<i>First Offense</i>	\$25.00	Per Violation
<i>Second Offense</i>	\$50.00	Per Violation
<i>Third Offense</i>	\$75.00	Per Violation
<i>Each Offense in Excess of Three</i>	\$100.00	Per Violation

**Fire**

ACTIVITY	FEE	VALID PERIOD	COMMENTS
<b>Ambulance</b>	\$22.00		Per Mile
<i>Basic Life Support</i>	\$1375.00	Each Occurrence	
<i>Advanced Life Support I</i>	\$1705.00	Each Occurrence	
<i>Advanced Life Support II</i>	\$1925.00	Each Occurrence	
<b>False Alarms</b>			
<i>First False Alarm</i>	\$0.00 \$100.00	No-Charge Per Business/Resident/Year	
<i>Second False Alarm</i>	\$100.00	Per Business/Resident/Year	

<i>Third False Alarm</i>	\$200.00	Per Business/Resident/Year	
<i>Fourth False Alarm</i>	\$300.00	Per Business/Resident/Year	
<i>More Than 4 Responses to the same address</i>	\$500.00	Per Occurrence	
<b>Lock-out Assistance</b>	<b>\$10.00</b>		<b>Per Vehicle/Home</b>
Fire Extinguisher Servicing	\$25.00		Per Fire Extinguisher



**CITY OF KOTZEBUE  
RESOLUTION NO. 24-72**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING AND ADOPTING A NEW HAZARD MITIGATION PLAN (“HMP”) FOR THE CITY OF KOTZEBUE.**

**WHEREAS,** the City of Kotzebue’s current Hazard Mitigation Plan (“HMP”) was prepared in 2019 and expires on December 29, 2024. As a result, the City of Kotzebue (“City”) hired DOWL, LLC, to assist in updating the HMP;

**WHEREAS,** the City’s HMP’s first newsletter was posted on December 1, 2023 and a first Public Hearing was held on January 10, 2024 during a RCCM, thereby starting the 30-day public comment period. A second comment period was opened on August 22, 2024 regarding the latest draft of the HMP and a second Public Hearing was held on October 2, 2024 during the RCCM on that date; and.

**WHEREAS,** the City of Kotzebue Planning Commission (“Commission”) has recommended in its Resolution No. 24-11, a copy of which is attached hereto as Exhibit A and incorporated by reference herein, that the City Council approve and adopt the new Hazard Mitigation in order to provide FEMA Region 10 a formal adoption document in order to, among other things, be eligible to apply for FEMA Hazard Mitigation Assistance Grants for the betterment and safety of the City of Kotzebue and its residents.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue approves and adopts the new Hazard Mitigation Plan in order to provide FEMA Region 10 a formal adoption document in order to, among other things, be eligible to apply for FEMA Hazard Mitigation Assistance Grants for the betterment and safety of the City of Kotzebue and its residents.

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**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21<sup>st</sup> day of November, 2024.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Paeton Schaeffer, City Clerk

Attachment: Exhibit A – Planning Commission Resolution 24-11 [2 pages]



**KOTZEBUE PLANNING COMMISSION  
RESOLUTION 2024-11**

**A RESOLUTION OF THE CITY OF KOTZEBUE PLANNING COMMISSION  
RECOMMENDING TO THE CITY COUNCIL OF THE CITY OF KOTZEBUE THE  
ADOPTION OF THE UPDATED HAZARD MITIGATION PLAN.**

**WHEREAS,** the City of Kotzebue recognizes the importance of identifying, understanding, and mitigating hazards that pose a risk to the health, safety, and well-being of its residents;

**WHEREAS,** the City of Kotzebue, in collaboration with local agencies, organizations, and stakeholders, has worked to develop an updated Hazards Mitigation Plan to address current and future risks, and to improve community resilience to disasters and emergencies;

**WHEREAS,** the updated Hazards Mitigation Plan provides strategies, goals, and actions to reduce vulnerability to natural and man-made hazards, including but not limited to flooding, storms, and other climate-related impacts, and serves as a guiding document for local decision-making, funding eligibility, and resource allocation;

**WHEREAS,** the updated plan has been reviewed and considered by the Kotzebue Planning Commission, ensuring that it aligns with community priorities, regulatory requirements, and hazard mitigation best practices;

**WHEREAS,** adoption of the updated Hazards Mitigation Plan by the City Council is required to maintain eligibility for federal and state disaster mitigation funding and to ensure that the City of Kotzebue is prepared for future risks and hazards.

**NOW THEREFORE BE IT RESOLVED:**

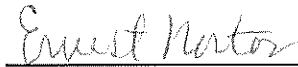
1. The Planning Commission hereby recommends that the City Council of Kotzebue adopt the updated Hazards Mitigation Plan.

2. The Planning Commission encourages the City Council to support the implementation of the identified mitigation strategies and actions, in coordination with relevant local agencies and stakeholders, to improve the overall safety and resilience of the community.

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**PASSED AND APPROVED** by the Kotzebue Planning Commission on this 18<sup>th</sup> day of November, 2024.

**CITY OF KOTZEBUE  
Planning Commission**



**Ernest Norton, Chairman**

**ATTEST:**

  
**Samuel Camp, Planning Director**





**CITY OF KOTZEBUE  
RESOLUTION NO. 24-73**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE (“CITY”) REQUESTING THE ADDITION OF VICE-MAYOR KATHLEEN SHERMAN, AND CITY OF KOTZEBUE STAFF CHRISTOPHER COOK, AND MICHAEL LAUGHLIN AS AUTHORIZED SIGNER’S ON ALL OF THE CITY’S ACCOUNTS WITH WELLS FARGO BANK.**

<b>WHEREAS,</b>	The City has numerous accounts with Wells Fargo Bank;
<b>WHEREAS,</b>	the Finance Director, Chief of Police, and Vice-Mayor for the City of Kotzebue will be authorized signers on the City’s accounts at Wells Fargo;
<b>WHEREAS,</b>	Kathleen Sherman was officially named Vice-Mayor at our November 7, 2024 Council Meeting, Michael Laughlin started as the Finance Director for the City of Kotzebue on November 15, 2024, and Christopher Cook was promoted to Chief of Police for the City of Kotzebue on November 21, 2024.
<b>WHEREAS,</b>	These additional signers will allow the City to more efficiently process payments.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue, authorizes the addition of Vice Mayor, Kathleen Sherman, Finance Director, Michael Laughlin, and Chief of Police, Christopher Cook as signers on the City’s Wells Fargo accounts.

**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21<sup>st</sup> day of November 2024.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Derek Haviland-Lie, Mayor

[SEAL]

**Resolution 24-73  
Approving Kathleen Sherman, Michael Laughlin  
And Christopher Cook as Additional Check Signers  
For City of Kotzebue Wells Fargo Accounts**

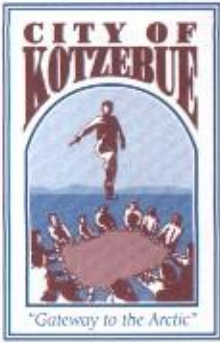
ATTEST:

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Paeton Schaeffer, City Clerk

**Resolution 24-73  
Approving Kathleen Sherman, Michael Laughlin  
And Christopher Cook as Additional Check Signers  
For City of Kotzebue Wells Fargo Accounts**



**CITY OF KOTZEBUE  
RESOLUTION NO. 24-74**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
KOTZEBUE APPROVING A CONSULTING AGREEMENT WITH TESSA  
BALDWIN.**

**WHEREAS,** Tessa Baldwin’s last day as City Manager will be Friday, January 17, 2025;

**WHEREAS,** the City Council reviewed a proposed four-page proposed Consulting Services Agreement with Tessa Baldwin at the RCCM on November 7, 2024, a copy of which is attached hereto as Exhibit A and incorporated by reference herein; and.

**WHEREAS,** the City of Kotzebue is in need of these consulting services after Tessa Baldwin finishes her services as City Manager on Friday, January 17, 2025.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue approves the Consulting Services Agreement attached hereto as Exhibit A and authorizes the Mayor pursuant to KMC 2.08.020(A) to sign this Consulting Services Agreement on behalf of the City of Kotzebue.

**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21<sup>st</sup> day of November, 2024.

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**CITY OF KOTZEBUE**

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Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Paeton Schaeffer, City Clerk

Attachment: Exhibit A – Consulting Services Agreement with Tessa Baldwin [4 pages]

**Consulting Services Agreement Between Tessa Baldwin, Sailaq, LLC and City of Kotzebue**

This Consulting Services Agreement (“Agreement”) is made and entered into on this 21<sup>st</sup> day of November, 2024, by and between the **City of Kotzebue City Council** (“Client”) and **Tessa Baldwin, Sailaq LLC** (“Consultant”) with such services commencing on or after January 18, 2025.

**1. Services Provided**

Consultant agrees to provide grant writing, grant and project management, and reimbursement submission services for the City of Kotzebue **at the hourly rate of \$175**. Consultant will manage the following grants, including any reporting and documentation requirements associated with each:

- VIF - Cape Blossom
- VIF - Emergency Mitigation
- VEI - Cudd Hall
- DLS - Cape Blossom Port Authority
- AHFC - Housing Project
- Denali Commission - Washeteria
- VIF - Car Crusher
- VEI - Landfill Upgrade
- SRF - Swan Lake and Lagoon Loop
- SRF - Vortac Lake Dam
- SRF - Water Treatment Plant
- VIF - Bulldozer
- PIDP - Cape Blossom Planning
- Denali Commission - CBR Phase II

In addition, **after January 17, 2025, when requested**, Consultant will provide consulting and transitional services to the **new incoming** city manager to facilitate a cohesive transition for the next administration. Services include strategic planning, knowledge transfer, project status reporting, and any other transition-related assistance as required to ensure continuity of grant management and project planning.

In addition to grant management, the Consultant offers comprehensive grant writing services at the same rate of \$175 per hour. Upon identifying a need in collaboration with the City of Kotzebue, the Consultant can research relevant funding sources, write, and submit grant applications. The Consultant will work closely with city staff to ensure all necessary documentation and information are prepared for successful grant submissions. Furthermore, **as noted above**, the Consultant **can** provides transitional advising services for the incoming city manager, offering support to ensure continuity in ongoing projects and guidance on capital projects. The City of Kotzebue may also

request assistance from the Consultant to identify new capital projects, develop a strategic plan, or other consulting services as needed. For these additional services, an addendum to this agreement **shall** will be established to define the scope and terms.

**2. Rate of Compensation**

The Client agrees to compensate Consultant at a rate of \$175 per hour for services rendered. An invoice **with details of services provided** will be submitted by Consultant ~~during the last week of each month,~~ covering all services provided in **the** that month. The Client agrees to process payment within **ten (10) days** ~~one week~~ of receipt of the invoice.

**3. Reimbursement of Expenses**

All expenses incurred by Consultant that are directly related to the services rendered (e.g., travel expenses, administrative fees, or other costs directly associated with grant management) must be pre-approved by the Client. Approved expenses will be **included in** the monthly invoices submitted as set out in 2, above. ~~reimbursed by the Client within one week of receipt of an expense invoice submitted by Consultant.~~

**4. Term and Termination**

This Agreement will commence on the date above and continue until either party provides written notice of termination. Either party may terminate this Agreement with 30 days' written notice to the other party. In the event of termination, Consultant will be compensated for all services rendered up to the termination date.

**5. Independent Contractor Status**

Consultant is an independent contractor and is not an employee of the Client. Nothing in this Agreement shall be construed to create a partnership, joint venture, or employer-employee relationship between the parties. Consultant will be responsible for payment of all taxes arising from Consultant's income.

**6. Confidentiality**

Consultant agrees to maintain the confidentiality of any proprietary or confidential information provided by the Client during the term of this Agreement. All reports, data, and information created by Consultant in the performance of this Agreement shall remain the property of the Client.

**7. Liability and Indemnity**

**The Client shall indemnify, defend, save and hold harmless, at its sole cost and expense, the Consultant and its respective officers, agents and employees from all losses sustained on account of any suit, judgment, execution, claim or demand, whatsoever, resulting from the Client's own acts, omissions or negligence arising out of or related to the Consultant's services. Likewise, the Consultant shall indemnify, defend, save and hold harmless, at its sole cost and expense, the Client and its respective officers, agents and employees from all losses sustained on account of any suit, judgment, execution, claim or demand, whatsoever, resulting from the Consultant's own acts, omissions or negligence arising out of or related to the Consultant's services. The purpose of this Mutual Indemnification Agreement is for the**

**Client to indemnify the Consultant and for the Consultant to indemnify the Client for any losses incurred by one Party as a result of the other Party's negligence. This paragraph shall be construed as a Mutual Indemnification Agreement to the fullest extent allowed by law.**

Consultant agrees to perform all services under this Agreement with due care, diligence, and professionalism. Consultant shall not be liable for any indirect or consequential losses arising from services provided under this Agreement. The Client agrees to indemnify and hold harmless Consultant from any claims arising from actions or inactions under this Agreement, except in cases of gross negligence or willful misconduct.

**8. Commencement of the Agreement and Termination**

The agreement will commence on January 18 21, 2025, the day after Tessa Baldwin’s resignation as City Manager, ensuring a seamless transition of responsibilities. Termination of this agreement can be **had as provided in 4, above**. held by both parties which must be submitted in writing with a 30 day notice.

**9. Notices**

All notices under this Agreement shall be sent to the parties at the addresses listed below:

**City of Kotzebue City Council**  
Address: PO Box 46, Kotzebue, AK 99752  
Email: [dlie@gci.net](mailto:dlie@gci.net)

**Tessa Baldwin, Sailaq LLC**  
Address: 682 Caribou Drive, Kotzebue, AK 99752 **<--need a mailing address**  
Email: [teressakayeb@gmail.com](mailto:teressakayeb@gmail.com)

**10. Entire Agreement**

This Agreement constitutes the entire agreement between the parties and supersedes any prior written or oral agreements. Any modifications to this Agreement must be made in writing and signed by both parties.

**11. Dispute Resolution**

**Any dispute, whatsoever, concerning this Agreement and/or termination of this Agreement shall be resolved by good faith, non-binding mediation between the Consultant and the Client. If such non-binding mediation shall not resolve all disputed matters, the Consultant and the Client agree to submit any unresolved disputes to binding arbitration (with a single arbitrator). This arbitration shall be the sole remedy for any and all disputes arising under this Agreement, including termination of this Agreement, and the decision of the Arbitrator shall be the complete, final adjudication of any and all such disputes under this Agreement. The site of any such arbitration shall be in Kotzebue, Alaska, at a location agreed upon by the Consultant and the Client.**

The arbitration shall be governed by Alaska’s Revised Uniform Arbitration Act as set forth in A.S. 09.43.300 to A.S. 09.43.595. Damages, if any, awarded by an arbitrator shall be limited to non-tort, contract damages allowed by Alaska law, with full, reasonable fees and costs awarded to the prevailing party by the Arbitrator, with the determination of prevailing party status governed by the Alaska case law developed under Alaska Rule of Civil Procedure 82.

**12. Severability**

All agreements and covenants herein are severable, and in the event of any of them, with the exception of those contained in Sections 1, 3, and 5 hereof, shall be held to be invalid by any competent court, this Agreement shall be interpreted as if such invalid agreements or covenants were not contained herein.

**IN WITNESS WHEREOF**, the parties hereto have executed this Consulting Services Agreement on the date first written above.

**City of Kotzebue**

By: Derek Haviland-Lie  
Title: Mayor  
Date: November 21, 2024

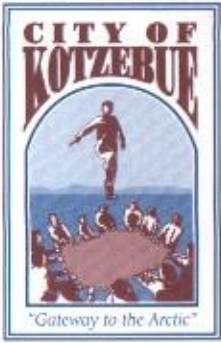
\_\_\_\_\_ [signature] – as authorized by Resolution 24-74, November 21, 2024 and KMC 2.08.020(A)

**Tessa Baldwin, Sailaq LLC**

By: Tessa Baldwin  
Date: November 21, 2024

\_\_\_\_\_ [signature]





**CITY OF KOTZEBUE  
RESOLUTION NO. 24-75**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO EXECUTE AN AGREEMENT FOR THE AHFC FRONTIER HOUSING DEVELOPMENT PROJECT IN KOTZEBUE.**

**WHEREAS,** KIC through an RFP process was selected for the AHFC Frontier Housing Development Project in Kotzebue;

**WHEREAS,** the responsibilities for this Project need to be defined for the City, KIC and AHFC as set forth in Exhibit A attached hereto and incorporated by reference herein; and.

**WHEREAS,** defining these responsibilities in advance of the commencement of this much needed Project will allow the City, KIC and AHFC to proceed with the orderly construction of these housing units in Kotzebue.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue authorizes the City Manager or her designee to execute the attached Agreement for the AHFC Frontier Housing Development Project in Kotzebue.

**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21<sup>st</sup> day of November, 2024.

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**CITY OF KOTZEBUE**

\_\_\_\_\_  
Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Paeton Schaeffer, City Clerk

Attachment: Exhibit A – Agreement for AHFC Frontier Housing Development Project [4 pages]

## **Agreement for the AHFC Frontier Housing Development Project in Kotzebue**

This Agreement is entered into this \_\_\_ day of \_\_\_, 2024, by and between the City of Kotzebue (hereinafter referred to as "the City"), Kikiktagruk Inupiat Corporation (hereinafter referred to as "KIC"), and the Alaska Housing Finance Corporation (hereinafter referred to as "AHFC").

The purpose of this Agreement is to outline the roles, responsibilities, and commitments of each party as they work collaboratively to execute the Frontier Housing Development Project ("the Project"), providing essential housing solutions for residents of Kotzebue.

### **1. Scope of Agreement**

- The parties agree to cooperate fully in executing the Project, with the primary objective of KIC's designing, constructing, and delivering housing for residents in Kotzebue.
- Each party acknowledges and agrees to fulfill its designated role as outlined below to ensure the successful completion of the Project in a timely and efficient manner.

### **2. Roles and Responsibilities**

#### **City of Kotzebue**

- **Administrative Support:** The City shall provide administrative support, ensuring compliance with grant requirements and assisting KIC in the reporting processes.
- **Quarterly Reporting:** The City shall receive and review copies of quarterly reports from KIC detailing progress, costs, and any adjustments to the Project plan. Original reports will be forwarded to the appropriate authorities per grant requirements.
- **Compliance Assistance:** The City may provide support in regulatory compliance matters if requested by KIC, but the City will have no direct or indirect involvement in the design, construction, or management of Project finances.

#### **Kikiktagruk Inupiat Corporation (KIC)**

- **Project Design and Construction:** KIC shall be solely responsible for the design, engineering, and construction of housing units as outlined in the Project specifications.
- **Reporting Obligations:** KIC shall submit detailed quarterly reports to AHFC and the City, including progress updates, cost breakdowns, and any challenges or changes in scope.
- **Adherence to Standards:** KIC shall ensure that all construction complies with relevant housing codes, regulations, and quality standards to provide safe and adequate housing for residents.

#### **Alaska Housing Finance Corporation (AHFC)**

- **Grant Administration and Oversight:** AHFC, as the grantor agency, shall oversee the funding for the Project and ensure that grant funds are utilized appropriately.

- **Funding Distribution:** AHFC agrees to provide funding directly to KIC upfront to cover Project costs, with subsequent fund distributions contingent upon the review of KIC's quarterly reports.
- **Quarterly Financial Review:** AHFC shall coordinate with the City to maintain transparency regarding all financial aspects of the Project and work closely with KIC to monitor expenses and adherence to budgetary constraints.

### 3. Reporting and Communication Protocols

- **Quarterly Reports:** KIC shall submit quarterly reports to AHFC and the City, detailing:
  - Project milestones and timeline updates.
  - Detailed financial expenditures with supporting documentation.
  - Variances from the initial Project plan or budget.
  - Challenges encountered and strategies for resolution.
- **Regular Check-Ins:** Representatives from each party shall participate in scheduled meetings, either in person or virtually, to review progress, address concerns, and ensure alignment with Project objectives.
- **Dispute Resolution:** In the event of any disputes, the parties agree to engage in mediation before seeking formal legal remedies.

### 4. Funding and Financial Obligations

- **Upfront Funding:** AHFC agrees to provide upfront funding to KIC to facilitate the initiation and continued progress of Project activities.
- **Quarterly Reconciliation:** Upon receiving quarterly reports from KIC, AHFC will review expenditures and approve further fund distributions as needed. The City shall be informed of all financial approvals and fund distributions for administrative records.
- **Use of Funds:** All funds provided by AHFC must be used strictly for Project-related expenses. Any unspent or misused funds by KIC are subject to review and possible reallocation per AHFC's discretion.

### 5. Compliance and Regulatory Obligations

- **Compliance with Laws:** All parties agree to comply with applicable federal, state, and local laws, including housing codes and standards relevant to the Project.
- **Audit Rights:** AHFC reserves the right to audit the financial records related to the Project to ensure funds are used appropriately. KIC and the City agree to provide all necessary documentation upon request.

### 6. Term and Termination

- **Term of Agreement:** This Agreement shall commence on the date above and continue until the completion of the Project or until terminated as provided herein.
- **Termination:** Any party may terminate its respective participation in this Agreement with thirty (30) days' written notice to the other parties. In the event of termination, all obligations incurred prior to the termination date shall remain enforceable.

**7. Miscellaneous Provisions**

- **Amendments:** This Agreement may be amended only in writing and signed by authorized representatives of each party.
- **Entire Agreement:** This Agreement constitutes the entire understanding between the parties and supersedes all prior discussions, representations, or agreements.
- **Governing Law:** This Agreement shall be governed by the laws of the State of Alaska.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives as of the date first above written.

**[SIGNATURES NEXT PAGE]**

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**City of Kotzebue**

Signature: \_\_\_\_\_  
Name: Tessa Baldwin  
Title: City Manager  
Date: \_\_\_\_\_

**Kikiktaqgruk Inupiat Corporation (KIC)**

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**Alaska Housing Finance Corporation (AHFC)**

Signature: \_\_\_\_\_

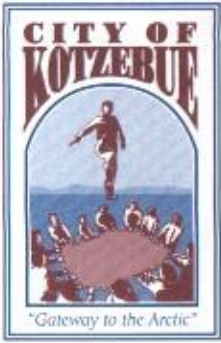
Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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This Agreement outlines a collaborative framework for ensuring that the Frontier Housing Development Project is executed efficiently and effectively, meeting the housing needs of Kotzebue residents while adhering to grant requirements.



**CITY OF KOTZEBUE  
RESOLUTION NO. 24-76**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO APPLY FOR A GRANT FROM THE INFLATION REDUCTION ACT COMMUNITY CHANGE GRANTS PROGRAM POSTHASTE.**

**WHEREAS,** EPA has a new Environmental and Climate Justice Community Change Grants program for approximately \$2 billion dollars in Inflation Reduction Act funds to benefit communities through projects that reduce pollution, increase community climate resilience and built community capacity to address environmental and climate justice challenges. See, <https://epa.gov/inflation-reduction-act/inflation-reduction-act-environmental-and-climate-justice-program>. Applications for this program must be filed by 11:59pm EST on Thursday, November 21, 2024;

**WHEREAS,** the Notice of Funding Opportunity (“NOFO”) as modified on October 3, 2024 established that entities eligible to apply under this NOFO are a partnership between a community-based non-profit organization (“CBO”) and a local government. The City of Kotzebue has teamed with the Alaska Municipal League as the CBO for this application; and,

**WHEREAS,** the Program Budget for this application is set forth in Exhibit **A** attached hereto.

**NOW, THEREFORE, BE IT RESOLVED,** that the City Council of the City of Kotzebue authorizes the City Manager or her designee to apply for a grant from the Inflation Reduction Act Community Change Grants program and submit such application posthaste in order to meet the deadline set forth herein.

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**PASSED AND APPROVED** by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 21<sup>st</sup> day of November, 2024.

**CITY OF KOTZEBUE**

\_\_\_\_\_  
Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

\_\_\_\_\_  
Paeton Schaeffer, City Clerk

Attachment: Exhibit A – Program Budget [5 pages]



Multi-Faceted Resilience Improvements in Rural Arctic  
Program Budget

Program Budget

Cost Category	Description	Total Cost
Personnel	City management and finance staff	\$229,036
Fringe Benefits	35.87% of personnel costs	\$82,155
Travel	In-state meetings and conferences	\$15,000
Equipment		\$0
Supplies	Office supplies and computers	\$6,000
Contractual	Design, permitting, construction management	\$2,084,375
Construction	Site development and project implementation	\$16,675,000
Other	Subawards and Participant Support Costs	\$403,481
<b>Total Direct Costs</b>		<b>\$19,495,047</b>
Indirect Costs	10% de minimis MTDC	\$58,219
<b>Total Project Costs</b>		<b>\$19,553,267</b>

**Budget Narrative**

*A detailed budget is presented in table form following this narrative.*

**Personnel (\$229,036):**

- Covers salaries for City staff managing project implementation, including project managers, grants administrators, and technical support.

**Fringe Benefits (\$82,155):**

- Includes health insurance, retirement contributions, and other benefits for personnel.

**Travel (\$15,000):**

- Supports staff and partner travel for site visits, stakeholder meetings, and training activities.
- Travel will be from Kotzebue to Anchorage for project and contractor meetings, and to attend relevant conferences.

**Equipment (\$0):**

- No standalone equipment purchases are planned; construction and systems are incorporated under construction costs.

**Supplies (\$6,000):**

- Includes office supplies, materials for community engagement, and small-scale project-related items.

**Contractual (\$2,084,375):**

- The City will contract for final design, permitting, and construction management. The City will follow procurement practices consistent with 2 CFR 200.

**Other (\$403,481):**

- \$48,100 for the Alaska Technical Center to support workforce training, cultural engagement, and operational collaboration.
- \$205,381 for the Alaska Municipal League to support project and grant management, compliance and reporting, and stakeholder engagement, and to augment City capacity.

Multi-Faceted Resilience Improvements in Rural Arctic  
Program Budget

- The City has budgeted \$150,000 for participant costs, to reduce barriers to participation for residents and to provide travel, training, and child or elder care stipends.

**Construction**

- A 15% contingency was included to account for potentially higher costs or supply chain disruption.
- Resilience Hub (\$12,650,000): Represents the cost of constructing the 12,000–15,000 sq. ft. facility, accounting for rising costs in commercial construction and Arctic logistics.
- Water and Sewer (\$4,025,000): Covers infrastructure improvements to ensure safe drinking water and wastewater treatment systems.

**Indirect Costs (\$58,219):**

- Covers administrative overhead and general project support, ensuring compliance and efficient management. The City has applied a 10% de minimis MTDC to this project.



Multi-Faceted Resilience Improvements in Rural Arctic  
Program Budget

Category				Year 1	Year 2	Year 3
<b>Personnel – City of Kotzebue</b>						
Salaries and Wages	Estimated Hours	Hourly Rate	Total			
City Manager	1800	\$43.36	\$78,048	\$26,016	\$26,016	\$26,016
Public Works Director	1200	\$35.42	\$42,504	\$14,168	\$14,168	\$14,168
Public Works Operator	800	\$32.42	\$25,936	\$8,645	\$8,645	\$8,645
City Clerk	1200	\$25.54	\$30,648	\$10,216	\$10,216	\$10,216
Finance Director	1200	\$33.65	\$40,380	\$13,460	\$13,460	\$13,460
Administrative Assistant	600	\$19.20	\$11,520	\$3,840	\$3,840	\$3,840
<b>Subtotal</b>			<b>\$229,036</b>	<b>\$76,345</b>	<b>\$76,345</b>	<b>\$76,345</b>

Fringe Benefits						
Rate/Base/Composition		Rate	Total			
Personnel costs (PERS, SS, Health, Paid Time Off, AK Unemployment)		35.87%	\$82,155	\$27,385	\$27,385	\$27,385
			\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$82,155</b>	<b>\$27,385</b>	<b>\$27,385</b>	<b>\$27,385</b>

Travel						
Description - contractor meetings+A46	Unit Cost	Quantity	Total			
Airfares	\$8,000	1	\$8,000	\$2,667	\$2,667	\$2,667
Lodging	\$4,500	1	\$4,500	\$1,500	\$1,500	\$1,500
Per Diem	\$2,500	1	\$2,500	\$833	\$833	\$833
	\$ -		\$ -	\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -	\$ -
	\$ -		\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$15,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>

Equipment						
Description	Unit Cost	Quantity	Total			
	\$ -		\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Multi-Faceted Resilience Improvements in Rural Arctic Program Budget

Supplies						
Description	Unit Cost	Quantity	Total			
Laptop/Monitor/Keyboard/Mouse	\$3,000.00	1	\$3,000	\$ -	\$ -	\$3,000
Printer	\$1,200.00	1	\$1,200	\$ -	\$ -	\$1,200
Office Supplies	\$600.00	3	\$1,800	\$ -	\$ -	\$1,800
	\$ -		\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$6,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$6,000</b>

Contractual						
Contracts		Rate	Total			
Design and Permitting (% of Construction Subtotal)		3%	\$500,250	\$400,200	\$100,050	\$ -
Construction Management (% of Construction Subtotal)		10%	\$1,584,125	\$79,206	\$950,475	\$554,444
			\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$2,084,375</b>	<b>\$479,406</b>	<b>\$1,050,525</b>	<b>\$554,444</b>

Construction						
Contracts		Contingency	Total			
		15%				
Construction - Water/Wastewater Improvements Lift Stations and Disinfection	\$3,500,000	\$525,000	\$4,025,000	\$201,250	\$2,415,000	\$1,408,750
Construction - Multi-Purpose Emergency Building and Command Center	\$11,000,000	\$1,650,000	\$12,650,000	\$632,500	\$7,590,000	\$4,427,500
			\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$16,675,000</b>	<b>\$833,750</b>	<b>\$10,005,000</b>	<b>\$5,836,250</b>

Subaward						
Alaska Technical Center						
Salaries and Wages	Estimated Hours	Hourly Rate	Total			
Director	360	\$30.00	\$10,800	\$3,600	\$3,600	\$3,600
Program Coordinator	360	\$30.00	\$10,800	\$3,600	\$3,600	\$3,600
Instructor	360	\$30.00	\$10,800	\$3,600	\$3,600	\$3,600
Administrative Assistant	200	\$20.00	\$4,000	\$1,333	\$1,333	\$1,333
		Subtotal	\$36,400	\$12,133	\$12,133	\$12,133

Multi-Faceted Resilience Improvements in Rural Arctic  
Program Budget

Fringe Benefits: Rate/Base/Composition		Rate				
Personnel costs (Retirement+A101, SS, Health, Paid Time Off, AK Unemployment)		25.00%	\$9,100	\$3,033	\$3,033	\$3,033
<b>Expenses</b>						
Travel: Airfare/Lodging/Per Diem			\$2,000	\$667	\$667	\$667
Office Supplies			\$600	\$200	\$200	\$200
				\$ -	\$ -	\$ -
<b>Alaska Municipal League</b>						
Salaries and Wages	Estimated Hours	Hourly Rate	Total			
Director of Compliance	360	\$53.85	\$19,386	\$6,462	\$6,462	\$6,462
Program Manager	600	\$79.49	\$47,694	\$15,898	\$15,898	\$15,898
Program Coordinator	1000	\$54.36	\$54,360	\$18,120	\$18,120	\$18,120
Financial Technician	360	\$41.03	\$14,771	\$4,924	\$4,924	\$4,924
		Subtotal	\$136,211	\$45,404	\$45,404	\$45,404
Fringe Benefits: Rate/Base/Composition		Rate				
Personnel costs (Retirement, SS, Health, Paid Time Off, AK Unemployment)		43.00%	\$58,571	\$19,524	\$19,524	\$19,524
<b>Expenses</b>						
Travel: Airfare/Lodging/Per Diem			\$10,000	\$3,333	\$3,333	\$3,333
Office Supplies			\$600	\$200	\$200	\$200
Participant Support Costs			\$150,000	\$50,000	\$50,000	\$50,000
<b>Subtotal</b>			<b>\$403,481</b>	<b>\$118,460</b>	<b>\$118,460</b>	<b>\$118,460</b>
Indirect		De minimis rate	Total			
MTDC: Personnel/Fringe Benefits/Travel/Supplies = \$25,000 (Subaward)		10%	\$58,219	\$11,644	\$23,288	\$23,288
			\$ -	\$ -	\$ -	\$ -
<b>Subtotal</b>			<b>\$58,219</b>	<b>\$11,644</b>	<b>\$23,288</b>	<b>\$23,288</b>
<b>Total Funding</b>			<b>\$19,553,267</b>	<b>\$1,552,000</b>	<b>\$11,306,000</b>	<b>\$6,647,000</b>

