

CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Agenda

February 20, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda St

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

I. Call to Order

II. Roll Call/Introduction of Staff and Guests

III. Invocation/Moment of Silence

IV. Pledge of Allegiance

V. Adoption of The Agenda

VI. Adoption of Minutes

[a\)](#) February 6th, 2025

[b\)](#) February 10th, 2025

VII. Citizen Comments

VIII. Correspondence

[a\)](#) Letter of Continued Interest for Planning Commission

[b\)](#) Swan Lake Loop Replacement Update - DOWL

IX. Unfinished Business

[a\)](#) **ORDINANCE 25-01**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR 2025" **SECOND READING**

X. New Business

[a\)](#) Manager's Reports

1. City Manager
2. Holland and Hart
3. The Mulder Company

4. Joe Evans City Attorney
5. Finance Director
6. Public Works
7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

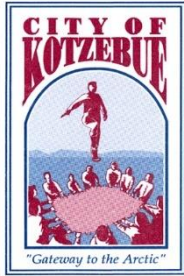
b) RESOLUTION 25-11, A RESOLUTION OF THE KOTZEBUE CITY COUNCIL ACCEPTING THE RECOMMENDATION RESOLUTION OF THE PLANNING COMMISSION FOR THE APPROVAL OF THE VACATION AND REPLAT REQUEST SUBMITTED BY CROWLEY FUELS LLC.

XI. Council Members Comments

- Seat F: Cory Jackson
- Seat G: Johnson Greene
- Seat B: Derek Haviland-lie
- Seat D: Kathleen Sherman
- Seat C: Joshua Hadley
- Seat E: Ruth Moto
- Seat A: Ernest Norton
- Youth Representative: Bristol Huffman

XII. Executive Session

XIII. Adjournment



CITY OF KOTZEBUE NOTICE

Regular City Council Meeting Minutes

February 06, 2025 at 5:15 PM

Kotzebue Youth Center – 946 Wanda Street

THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:
49401#

I. Call to Order

Mayor Haviland-Lie called the meeting to order at 5:19 PM.

II. Roll Call/Introduction of Staff and Guests

Present in-person at the time of roll call: Ernest Norton, Joshua Hadley, and Bristol Huffman.

Present telephonically: Derek Haviland-Lie, Kathleen Sherman, and Johnson Greene.

Absent: Ruth Moto and Cory Jackson.

Staff and Guests present: Russ Ferguson, Mike Laughlin, Paeton Schaeffer, Lorraine Hunnicutt, Sam Camp, Christopher Cook, Drue Pearce, Luke Tipton, Finnian Sweeney, Jenny Silva.

III. Invocation/Moment of Silence

Interim City Manager, Russ Ferguson, provided an invocation.

IV. Pledge of Allegiance

Pledge of Allegiance.

V. Adoption of The Agenda

Council Member Hadley made a motion seconded by Council Member Norton to adopt the agenda as is.

Motion passed.

VI. Adoption of Minutes

a) January 7th, 2025

Council Member Hadley made a motion, seconded by Council Member Norton to adopt the January 7th, 2025, meeting minutes.

Motion passed.

VI. Citizen Comments

Finance Director, Mike Laughlin, notified the Council that PERS is back online and are hoping to have it up by April 9th, 2025. He mentioned that the Department of Law ordered PERS to compensate all members of PERS for any potential lost income during the period when the system was down.

VIII. Correspondence

a) Letter to Dickie Curtis - House 671

Interim City Manager, Russ Ferguson, stated that a letter was hand delivered and mailed to Dickie Curtis, he said that we are now in “step 7” which is removal actions. Sam Camp explained to the Council that this letter is to show what the next steps are in this process; next step is to go to the court for removing Dickie Curtis from the premises.

b) Water Treatment Plant Update for Rate Payers

This item was skipped.

c) ACRA Donation Request

The Council was presented a donation request letter during this time from ACRA asking for snow removal services at the Nullagvik Hotel parking lot to make room for incoming Iron Dog racers. Request was approved per the City Council.

IX. Unfinished Business

a) Utility Rate Update Presentation by DOWL - Discussion by City Council

Luke Tipton with DOWL gave his presentation during this time, recording can be found at the City Hall.

X. New Business

a) RESOLUTION 25-06, A RESOLUTION OF THE CITY COUNCIL OF KOTZEBUE AWARDING THE ENGINEERING SERVICES CONTRACT FOR CAPITAL PROJECT MANAGEMENT FOR THE PERIOD OF JANUARY 1, 2025-DECEMBER 31, 2027, TO DOWL ENGINEERING (“DOWL”)

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-06.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes

Johnson Greene Yes

Motion passed.

- b) RESOLUTION 25-07**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER AND/OR HER/HIS DESIGNEE TO FINALIZE AND PUBLISH/DISTRIBUTE AN RFP FOR BANKING SERVICES FOR THE CITY OF KOTZEBUE.

Council Member Hadley made a motion, seconded by Vice-Mayor Sherman to approve Resolution 25-07.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

- c) RESOLUTION 25-08**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE CITY MANAGER, ACTING CITY MANAGER OR HIS/HER DESIGNEE TO EXECUTE AN AGREEMENT FOR THE AHFC FRONTIER HOUSING DEVELOPMENT PROJECT IN KOTZEBUE BETWEEN KIC AND THE CITY OF KOTZEBUE.

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-08.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

- d) RESOLUTION 25-09**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE APPROVING THE ALASKA MARINE LINES (“AML”) TRANSPORTATION AGREEMENT FOR CY2025.

Council Member Norton made a motion, seconded by Council Member Hadley to approve Resolution 25-09.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes

Johnson Greene Yes

Motion passed.

- e) **RESOLUTION 25-10**, A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE SETTING THE CALENDAR YEAR 2025 HOLIDAY SCHEDULE NUNC PRO TUNC FOR THE CITY OF KOTZEBUE.

Council Member Hadley made a motion, seconded by Council Member Norton to approve Resolution 25-10 – setting the 2025 Holiday Schedule the same as 2024.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

- f) **ORDINANCE 25-01**, ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR 2025" - **FOR INTRODUCTION**

Council Member Norton made a motion, seconded by Council Member Hadley to approve the **FIRST READING** of Ordinance 25-01.

Roll Call Vote

Ernest Norton	Yes	Derek Haviland-Lie	Yes
Joshua Hadley	Yes	Kathleen Sherman	Yes
Johnson Greene	Yes		

Motion passed.

XI. Council Members Comments

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

All comments can be found on recording at the City Hall.

XII. Executive Session

None.

XIII. Adjournment

Council Member Hadley made a motion, seconded by Council Member Norton to adjourn the meeting.

Meeting adjourned at 6:54 PM.

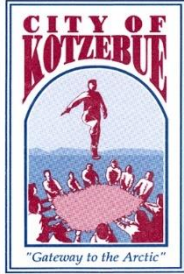
Accepted By:

Derek Haviland-Lie Mayor

[SEAL]

Respectfully Submitted By:

Paeton Schaeffer City Clerk



CITY OF KOTZEBUE NOTICE

Special City Council Meeting Minutes

February 10, 2025 at 9:00 AM

City Hall Chambers – 258 A Third Avenue

I. Call to Order

Mayor Haviland-Lie called the meeting to order at 9:03 AM.

II. Roll Call

Present in the chambers during the time of roll call: Derek Haviland-Lie, Kathleen Sherman, Ernest Norton, Joshua Hadley, Ruth Moto, and Cory Jackson.

Present telephonically: Johnson Greene

III. Invocation/Moment of Silence

Vice-Mayor Sherman provided an invocation.

IV. Pledge of Allegiance

Pledge of Allegiance

V. Executive Session

a) Interviews of City Manager Candidates (pursuant to AS 44.62.310(c)(2) - subjects that involve the personal characteristics, reputation and character of any person)

Council Member Moto made a motion, seconded by Council Member Norton to go into an executive session to discuss matters which by law, or municipal ordinance are required to be confidential.

Entered Executive Session at 9:06 AM.

Reentered Open Session at 2:18 PM.

V. Discussion/Direction/Action

Direction was given; no votes were taken during this time.

VII. Council Members Comments

Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-lie

Seat D: Kathleen Sherman

Seat C: Joshua Hadley

Seat E: Ruth Moto

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

All comments can be found on recording at the City Hall.

VIII. Adjournment

Council Member Moto made a motion, seconded by Council Member Jackson to adjourn the meeting.

Meeting adjourned at 2:23 PM.

Accepted By:

Derek Haviland-Lie Mayor

[SEAL]

Respectfully Submitted By:

Paeton Schaeffer City Clerk

6 February

Section VIII, Item a)

To: the City Council of Kotzebue

From: Barbara Collison

Re: renew Membership in the Planning Commission

I wish to renew my Membership in the city's Planning Commission Committee.

The work we accomplish, discuss, and approve is of value to our community.

It is good to be involved.

Sincerely,

Barbara Collison



+

**CITY OF KOTZEBUE, ALASKA
ORDINANCE NO. 25-01**

ENTITLED: "A NON-CODE ORDINANCE ADOPTING A FEE SCHEDULE FOR THE CITY OF KOTZEBUE, ALASKA FOR THE CALENDAR YEAR 2025"

BE IT ENACTED BY THE CITY COUNCIL OF THE CITY OF KOTZEBUE, ALASKA:

- Section 1.** As part of the annual budgeting process the City Council of the City of Kotzebue usually adopts a Fee Schedule for the following Calendar Year.
- Section 2.** The City Council was unable to hold its usual two-day Budget Retreat in Kotzebue in October due to exigent circumstances.
- Section 3.** This CY2025 Fee Schedule is delayed due to the need for a CY2025 Budget Retreat which was held January 6/7, 2025.
- Section 4.** A CY2025 Fee Schedule as a place-holder fee schedule based upon and mimicking the City's CY2024 Fee Schedule was introduced as Non-Code Ordinance No. 24-09 on December 5, 2024 for a First Reading, but no Second Reading/Public Hearing was ever scheduled. Therefore, Ordinance 24-09 is hereby withdrawn and in its stead is this Ordinance 25-01 with Exhibit "A" the Fee Schedule for CY2025.
- Section 5.** Pursuant to the Kotzebue Municipal Code, Section 1.12.030 this Ordinance fee schedule for CY2025 shall become effective upon passage of this Ordinance 25-01.

ENACTED this 20th day of February, 2025.

CITY OF KOTZEBUE

Derek Haviland-Lie, Mayor

[SEAL]

ATTEST:

Paeton Schaeffer, City Clerk

ATTESTATION: I, Paeton Schaeffer, City Clerk for the City of Kotzebue, hereby attest that the above Ordinance, No. 25-01 was duly presented to the Kotzebue City Council, duly published and that a valid public hearing was held and that it was duly enacted on February 20, 2025.

Initially Published/Posted: January 31, 2025
Introduction: February 6, 2025
Republished/Reposted: February 14, 2025
First Public Hearing: February 20, 2025
Passage: February 20, 2025

Attachment: Exhibit "A" -- CY2025 Fee Schedule [3 pages]

Administration			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Business License	January – December	55.00	
Business License Reprint	January – December	15.00	
Late Filing Fee	After January 1st	30.00	Monthly
Failure to Display	January – December	30.00	
Special Event License	January – December	30.00	Each Event
Chauffeur Permit	January 1-December 31		
Operator Only		55.00	Fee Per Permittee
Taxicab/Food Delivery Permit	January 1- December 31	110.00	Per Vehicle (Required: Operator Information and Proof of Insurance)
Sales Tax Rate		6.0%	
Tobacco License Fee	January 1-December 31	535.00	
Marijuana License Fee	January 1-December 31	535.00	
Copy and/or Fax	Per Page	0.30	
Map	Each	35.00	
Notary	Each	10.00	
Non-Sufficient Funds (NSF)	Each	5.00	
Pin	Each	5.00	
Public Information			
Audio Recordings	Each	20.00	
Copies of Documents	Per Page	0.30	
Copies of Drawings	20.00 Admin Fee	Actual Cost	Actual Cost of Copy
Research/copying costs	20.00 Admin Fee	Actual Cost	Above five (5) hours

Package Store			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Non-Residential Permit	180 Days	50.00	
	90 Days	40.00	
	30 Days	30.00	
	10 Days	20.00	
Resident Permit New	One Year	60.00	New Applicants Only
Resident Permit Renewal	One Year	35.00	
Pick up Fee	Each	40.00	

Parks & Recreation – Fees			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Youth Center Facility Rental	1 Hour	55.00	Setup during Valid Period
	2 Hours	110.00	Setup during Valid Period
	4 Hours	215.00	Setup during Valid Period
	8 Hours	430.00	Setup during Valid Period
Facility Deposit	Each	100.00	Refundable Upon Completion of Clean-up
Tables Rentals	Up to 20	30.00	Per day
Tables Rentals	21 or More	55.00	Per day
Chairs Rentals	Up to 50	30.00	Per day
Chairs Rentals	51 or More	55.00	Per day
Bouncy House Rental	Per day	20.00	Per day
Armory Workout		5.00	Per Day
Armory Punch Card	10 Visits	40.00	
Armory Punch Card	21 Visits	80.00	
Ski Rentals	Per day	5.00	
Ski Equipment Deposit	Per day	10.00	Refundable Upon Return
Ice Skate Rentals	Per day	5.00	
Ice Skate Deposit	Per day	10.00	Refundable Upon Return
Winter Rental Punch Card	10 Rentals	25.00	Per Winter Season
Kayak Rentals Hourly	Per Hour	5.00	
Kayak Rentals 1/2 Day	6 Hours	15.00	
Kayak Rentals Full Day	12 Hours	25.00	
Kayak Rentals Weekend	48 Hours	45.00	2 Consecutive Days
Camping Fees	Season	110.00	
Camping Fees Elders	Season	55.00	

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Public Works – Equipment & Snow Removal			
UNIT	VALID PERIOD	CY 25	COMMENTS
Vehicle Impound Fee (Tow to Impound)	Per Hour	235.00	
2001 Caterpillar 163-H Grader	Per Hour	240.00	
1989 Hitachi EX150 Excavator	Per Hour	240.00	
2010 Hitachi EX225 Excavator	Per Hour	275.00	
1993 Ingersoll-Rand Genset 185	Per Hour	110.00	
1993 Ingersoll-Rand Compressor	Per Hour	110.00	
1983 Bomaq Roller (Compactor)	Per Hour	110.00	
Miller Welder	Per Hour	80.00	
2004 Trailer craft Hopper Spreader	Per Hour	80.00	
Tow Master Low Boy	Per Hour	215.00	
2008 Komatsu D-65EX-15EO Dozer	Per Hour	295.00	
2010 International Dump Truck	Per Hour	150.00	
2010 International Dump Truck	Per Hour	150.00	
2020 International Water Delivery Truck	Per Hour	110.00	
2016 Mack Water Truck	Per Hour	110.00	
2022 International Hydro Vac	Per Hour	270.00	
2002 Sterling Hydro Jet	Per Hour	215.00	
1993 Ford (red) Garbage Truck	Per Hour	160.00	
1995 Ford (white) Garbage Truck	Per Hour	160.00	
2000 International Flatbed	Per Hour	135.00	
2001 Volvo L150 Loader	Per Hour	375.00	
XXXX Volvo L110 Loader	Per Hour	250.00	
Video Camera	Per Hour	75.00	
Concrete Saw	Per Hour	80.00	
Jackhammer	Per Hour	65.00	
2017 Genie Telehandler	Per Hour	215.00	
2017 Komatsu Forklift	Per Hour	215.00	
Water Pumping	Per Day	200.00	
City Operator + Equipment	Actual Cost Per Hour + Cost Per Hour for Equipment + 100.00 Admin Fee	500.00	Actual Cost Per Hour + Cost Per Hour for Equipment + 100.00 Admin Fee
Public Works – Solid Waste			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Building Maintenance Labor	Per Hour	160.00	
Equipment Operator	Per Hour	160.00	
Mechanic Shop	Per Hour	160.00	
A & B Foam	Gallon	65.00	
Pipe Repair Band	Each	160.00	
Parts and Materials	50.00 Admin Fee	Actual Cost	50.00 Admin Fee
Refuse Service COMMERCIAL			
Bailer Drop off Commercial	Cubic Yard	20.00	
Landfill Drop-Off Commercial	Cubic Yard	15.00	
Improperly Positioned Containers Commercial	Each	35.00	
Improper Disposal Hazardous Waste Commercial	100.00 Admin Fee	Cost of Remediation	100.00 Admin Fee
Refuse Service RESIDENTIAL			
Container Purchase	Each	300.00	
Bailer Drop off Residential	Late/Blocked/Missed	10.00	Late/Blocked/Missed
Landfill Drop-Off Residential		10.00	
Non-Conforming Container Residential	Each Offense	15.00	
Improperly Positioned Containers	Each	15.00	
Garbage not Contained Properly	Each	15.00	
Improper Disposal Hazardous Waste	100.00 Admin Fee	Cost of Remediation	
Vehicle Disposal	Each	500.00	
Freon Removal Residential Only	Each	30.00	Added City Tax as a service
Construction & Demolition Waste	Cubic Yard	25.00	

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Public Works – Water Wastewater			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Water Wastewater COMMERCIAL			
Honey Bucket Flat Rate		60.00	
Honey Bucket Senior Rate		30.00	
Other Charges			
Water Delivery	Per Trip	70.00	
Water Sales	Per Gallon	0.08	
Videotaping	Per Hour	160.00	
Hydro flushing Residential	Per Hour	215.00	
Hydro flushing Senior	Per Hour	107.50	
Hydro flushing Commercial	Per Hour	320.00	
Vacuum Septic Tank Commercial	Per Hour	265.00	
Mustang (Jetting)	Per Hour	250.00	
Porta Potty Rental	Plus per vaccum	160.00	Per Rental
Porta Potty Rental	Daily	20.00	Per Rental
Porta Potty Rental	Weekly	75.00	Per Rental
Porta Potty Rental	Monthly	300.00	Per Rental
Sewer Line Labor	Per Hour/1 Hour Minimum	135.00	1 Hour Minimum
Equipment Operator	Per Hour/1 Hour Minimum	135.00	1 Hour Minimum
Honey Bucket Clean-Up	Per Hour/1 Hour Minimum	250.00	1 Hour Minimum
Improper Container	Per Container	15.00	
Open Container	Per Container	10.00	
Water/Sewer Hook-up/Disconnect/Re- connect Fees			
New Connection Water	Each Occurrence	535.00	
New Connection Sewer	Each Occurrence	535.00	
Year Round with Arctic Box	Per Unit	110.00	
Residential Units (In gravel)	Per Unit	535.00	June 1- September 30
Residential (in pavement)	Per Unit	600.00	June 1- September 30 Plus Cost of Cold Patch
Commercial Including Multi-Unit Dwellings	Per Unit	645.00	June 1- September 30 Plus Cost of Cold Patch
Residential	Per Unit	430.00	October 1-May 31 Plus Cost of Cold Patch
Commercial Including Multi-Unit Dwellings	Per Unit	430.00	October 1-May 31 Plus Cost of Material + Labor

Residential A single dwelling or multi-unit up to a 5 plex
 Commercial Multi-unit Dwellings Multi-unit dwellings of a 6 Plex or more
 Commercial Any building or land intended to generate a profit either from capital gain or rental income

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Planning			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Building Permit			
Application Fee	Each Occurrence	10.00	
\$0-\$100,000	Each Occurrence	0.015	X Price of Valuation
\$100,001-\$500,000	Each Occurrence	0.010	X Price of Valuation
\$500,001-\$1,000,000	Each Occurrence	0.008	X Price of Valuation
\$1,000,001-\$10,000,000	Each Occurrence	0.006	X Price of Valuation
Application Permit Late Fees	Per Day	15.00	
Flood Hazard Permit	Each Occurrence	30.00	
Moving Permit	Each Occurrence	55.00	\$500 Refundable Deposit
Permit to Excavate/Locate	Each Occurrence	55.00	
Application Fee		15.00	
Excavation Deposit		Bond for Contract Value plus 15%	Deposit returned upon Satisfactory Completion
Variance Application Regular Meeting	Per Application	200.00	Non-Refundable
Variance Application Special Meeting		300.00	
Major Subdivision Preliminary Plat		250.00	
Major Subdivision Final Plat		100.00	
Minor Subdivision Preliminary Plat		150.00	
Minor Subdivision Final Plat		100.00	
Alteration or Replat, including Vacation of Right-of-Way		150.00	
Minor Lot Consolidation and Exempted Replats		150.00	
Abbreviated Plats and Waivers		150.00	
Vacations of Property		200.00	
Special Use Permit Application Fee	Per Application	270.00	
Tideland Permit Application Fee	Per Application	320.00	
Tideland Fee	Per Use	1,605.00	
Connex Storage Fee	Per Connex/Per Month	500.00	
Fines			
Encroachment	Each	160.50	First Offense
Encroachment	Each	321.00	Second Offense
Encroachment	Each	481.50	Third Offense
ROW Infraction	Each	160.50	First Offense
ROW Infraction	Each	321.00	Second Offense
ROW Infraction	Each	160.50	Third Offense
Litter Violation	Each Offense	320.00	Plus cost of abatement
Hazardous/loathsome Materials	Each Offense	320.00	Plus cost of abatement

ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Police			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Fingerprints	Each Occurrence	50.00	
Police Reports	Each Copy	30.00	
Police Report Pictures	Each Copy	30.00	
Serve Court Summons/Serve Civil Papers	Each Occurrence	75.00	
Animal Control Fees			
Unattended Animals 1st Offense		100.00	
Unattended Animals 2nd Offense		150.00	
Unattended Animals 3rd Offense		200.00	
Annual Dog License	Per Animal	10.00	
Lifetime Dog License	Per Animal	110.00	
Pick up Fee (First Time)		55.00	
Pick up Fee (Additional)		15.00	
Impound Fee 1st Offense		110.00	
Impound Fee 2nd Offense		160.00	
Impound Fee 3rd Offense		210.00	
Kennel Fee	Per Day (maximum 3 days)	30.00	
Euthanasia and Disposal Fee	Per Animal	50.00	
Public Intoxication 1st Offense		250.00	
Public Intoxication 2nd Offense		325.00	
Public Intoxication 3rd Offense	3 rd Offense and every offense aft	535.00	
False Alarms			
First False Alarm	Per Business/Resident/Year	0.00	
Second False Alarm	Per Business/Resident/Year	200.00	
Third False Alarm	Per Business/Resident/Year	300.00	
Each False Alarm in Excess of Three	Per Business/Resident/Year	500.00	
Parking Fines	Per Violation	30.00	
Discharge Weapon in City limits	Per Violation	110.00	
Snow machine/ATV Minor Cited Violation Fines			
First Offense	Per Violation	30.00	
Second Offense	Per Violation	60.00	
Third Offense	Per Violation	85.00	
Each Offense in Excess of Three	Per Violation	110.00	
Fire			
ACTIVITY	VALID PERIOD	CY 25	COMMENTS
Ambulance		25.00	
Basic Life Support	Each Occurrence	1,375.00	
Advanced Life Support I	Each Occurrence	1,705.00	
Advanced Life Support II	Each Occurrence	1,925.00	
False Alarms			
First False Alarm	Per Business/Resident/Year	100.00	
Second False Alarm	Per Business/Resident/Year	200.00	
Third False Alarm	Per Business/Resident/Year	300.00	
Fourth False Alarm	Per Business/Resident/Year	400.00	
More Than 4 Responses to the same address	Per Occurrence	535.00	
Human Remains Transport		500.00	



P.O. Box 46
Kotzebue, AK 99752

City Hall (907) 442-3401

Police Dept. (907) 442-3351

Fire Dept. (907) 442-3404

Public Works (907) 442-3401

Memorandum

TO: Mayor Derek Haviland-Lie and Members of the City Council

FROM: The Office of the Interim City Manager, Russ Ferguson

DATE: February 2025

Report Narrative

The Mayor, Josh, and I attended several meetings in Juneau including

1. The State of Alaska Department of Transportation meeting with Commissioner Ryan Anderson, and Deputy Commissioner Katherine Keith.
2. Department of Corrections contingency
3. Department of Environmental Conservation Water, Solid Waste Management, and SRF staff on a Zoom and in person meeting combination.
4. Representative Burke and her staff
5. Senator Murkowski's office
6. Senator Olson's office
7. Governor Dunleavy's office

We presented them with our CAPSIS Priorities for 2025 provided in binders that were fantastically produced by Dowl. We gave them explanations for each of our 8 projects on both technical and community needs assessments.

We were well received by everyone and judging from their in-depth inquiries they showed genuine interest in the needs of our community.

TO: Mayor Derek Haviland-Lie and Kotzebue City Council
Acting City Manager Russ Ferguson

FR: Drue Pearce, Holland & Hart LLP



February 13, 2025

RE: February Council Report

As I stare at a blank sheet of paper, I am frustrated that the activity level in DC is either at a standstill or moving so quickly that anything I write will be obsolete by the time you read this report.

On the executive side, the President and his team are moving quickly to make the changes he promised during the campaign. He is churning out Executive Orders, Proclamations and Directives 7 days a week and his agencies are scurrying to enact the changes. Resistance is growing, but a new approach has emerged as opponents of his actions file lawsuits, often in the judicial district where they believe the judges will be sympathetic. Many actions are being enjoined; leading to a bewildering array of policy changes being delayed but not returned to the previous status.

On the Congressional side, the Senate continues to work its way toward votes on all the President's nominees for hundreds of important positions. They have also moved a budget blueprint that could come to the Senate floor next week (the week of February 17). The floor action is affectionately called a "Vote-a-rama." Resembling an endurance race, this process is among the final obstacles on the road to a reconciliation bill.

Congress sometimes uses this special legislative process called "reconciliation" to quickly advance high-priority fiscal legislation. I am sure you have heard on the news discussion of whether Congress should pass "one big, beautiful bill" or separate immigration and tax bills this year. They are talking about reconciliation bill(s). There are many rules about what can and cannot be included in reconciliation bills; they make up "directives" to committees writing the bills that act on spending and revenue.

In the Senate, reconciliation bills are not subject to the filibuster, so the Republicans can direct controversial budget and tax measures with fifty-one votes. While the scope of amendments is limited, the number of amendments is not. A

final vote cannot be taken until ALL the amendments have been voted on. The minority party – in this case, the Schumer led Democrats – will force the Republicans to vote on controversial issues. There will be 24 hours of debate on the reconciliation bill prior to the vote-a-rama amendments: this marathon process can take well over 36 hours before the final vote. Watch parties are popular inside the Beltway as C-SPAN televises bleary-eyed Senators pulling all-nighters.

However, on the House side, progress is as elusive as spring after the latest Ground Hog Day. Speaker Johnson finds himself in the awkward position of daring his hardline conservative majority members to sink his budget resolution, which sets up a make-or-break moment in the House Budget Committee today, February 13. I would not hazard a guess as to the status of House budget reconciliation by the time you read this!

President Trump ordered the U.S. Mint to stop producing pennies, pointing out that each newly minted one cent coin costs nearly four cents to make. While he did not order a production halt on nickels, he publicized the fact that every \$0.05 nickel coin costs nearly \$0.14 to make. In an editorial flourish amidst the targeting of entire agencies to cut costs, Trump wrote “Let’s rip the waste out of our great nation’s budget, even if it’s a penny at a time.”

But that entire agency targeting is ramping up.

The President’s federal employee buyout offer was allowed to proceed when a federal judge lifted his pause. At the same time, civilian federal employees were informed of “reductions in force” February 12 as the White House attempts to cut agency budgets by 30 to 40 percent, on average. These plans are not finalized and are changing hourly. Some agencies will be exempt. Expect modest budget increases at the Departments of Defense and Homeland Security.

Expect unintended consequences and collateral damage as sweeping change is enacted.

In Delegation news, Senator Sullivan, who sits on the Senate Commerce, Science and Transportation Committee, led a press conference with Senator Murkowski and Representative Begich, Secretary of Transportation Duffy and National Transportation Safety Board Chair Homendy regarding the enhancement of aviation safety in Alaska. This followed the tragic Bering Air crash offshore Nome in the Bering Sea last week.

Senator Murkowski's portal for FY26 Congressionally Directed Spending (earmark) requests was open from January 2 until February 14. I worked with Tessa Baldwin as she prepared and submitted the applications for two requests at the direction of Mayor Haviland-Lie and Acting Manager Ferguson. These will be described in the City Manager's report.

The first two bills that Congressman Begich introduced on his first day in office were both considered and passed by the House of Representatives on February 4. The two bills were HR 42, *the Alaska Native Settlement Trust Eligibility Act*, and HR 43, *the Alaska Native Village Municipal Lands Restoration Act of 2025*.

Find explanations of both bills at <https://begich.house.gov/media/press-releases/congressman-nick-begichs-first-two-bills-119th-pass-house> and subscribe to his newsletter at <https://begich.house.gov/contact/newsletter-subscribe>.

I will continue to share our Weekly Reports, which will be timelier than these reports.

Closing today with an article to heed as you make long range plans – from today's Washington Post. The title is "An asteroid could hit Earth in 2032. Here's why experts say do not panic." This, at least, will not be obsolete by the time you read it! <https://www.washingtonpost.com/science/2025/02/13/asteroid-yr4-2032-impact-earth-explained/>



THE MULDER COMPANY
 P.O. BOX 140711; ANCHORAGE, AK 99514
 EMULDER@GCI.NET

Section X, Item a)



Feb. 11, 2024

Alaska Legislative Update

The rhythm of Juneau seems to be one of fits and starts – lots of action followed by calm in the halls but big meetings behind closed doors. Negotiations on education funding between the legislature and the Governor started in earnest, slowing all other activities in the capitol building.

Education:

Following the Governor’s introduction of his Education Omnibus bill, leaders in the capitol building came together to begin negotiations on education in earnest. Originally, the negotiating group included two representatives from each caucus in each body and two representatives of the governor. From the Senate Majority Sen. Bill Wielechowski and Sen. Loki Tobin, from the Senate Minority Sen. Mike Cronk and Sen. Mike Shower; from the House Majority Rep. Bryce Edgmon and Rep. Rebecca Himschoot and from the House Minority Rep. Delena Johnson and Rep. Justin Ruffridge.

The group has wide latitude to seek an education package that can pass both bodies and obtain the Governor’s signature. We’re hearing that the Majorities are focused primarily on the Base Student Allocation (BSA) – the amount of funding per pupil in the state. The current statutory BSA is \$5,960 per student. The BSA has become a rallying cry for many, and is an easy number to understand, but in the big picture of the state budget the BSA is only the input to a formula – the money put out by the state is much more sizeable than \$6,000 per student. The Governor and the legislative minorities are less focused on the BSA, and instead seem to be honing in on policy changes and overall education spending.

From what we’re hearing in the capitol, these two divergent areas of focus are also the sticking points in negotiations. While there is general agreement that education funding should be increased, the amount of the increase – and whether any increase is sustainable – varies widely from as low as \$200 per student to nearly \$2,000 per student. Also challenging the fiscal debate with whether to simply increase the BSA, or to tweak the multipliers in the formula. Both result in higher total education spending, but they arrive there by different paths. On the policy side, charter schools and the Governor’s “open enrollment” ideas are facing significant opposition by representatives of the majorities.

Negotiations haven’t ceased entirely, but we are hearing that the group having substantive discussions has been winnowed down to the majorities and the Governor and are less frequent. Regardless, all parties hope to come to a conclusion in the next month in an effort to give school districts some sense of what to expect when presenting their budgets to their respective school boards in March.

Universal Service Fund:

An issue flying under the radar for many Alaskans—but one with major consequences—is now before the U.S. Supreme Court. The case could temporarily dismantle the federal Universal Service Fund (USF), which provides critical support for telecommunications and internet services in rural communities. The Fifth Circuit Court of Appeals has ruled that the government



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Section X, Item a)



lacks congressional authority to administer the USF, and if the Supreme Court upholds that decision, funding will be cut until Congress intervenes.

Alaska currently receives \$509 million annually through the USF, including \$211 million for health care facilities and hospitals and \$110 million for rural schools. Without this funding, hospitals could face service disruptions, and rural students could lose access to online classes and testing—widening the digital divide.

In response, the House Labor and Commerce Committee has advanced HJR-6, a resolution urging Congress to act swiftly should the Supreme Court uphold the Fifth Circuit’s ruling in *Consumers’ Research v. Federal Communications Commission*. Joint Resolutions don’t exactly carry the weight of law, but they do provide a formal sense and opinion offered by the Alaska legislature.

Psychedelic Medicine Task Force:

The psychedelic medicine task force, established under HB 228 last year, convened its first meeting last week to begin preparing for the potential FDA approval of psychedelic medications. Sponsored by (former) Rep. Jennie Armstrong and Sen. Forrest Dunbar, the task force will not take a position on the medicalization, decriminalization, or legalization of these treatments. Instead, its role is to develop policy recommendations should federal approval move forward. You may recall that Rep. Armstrong declined to run for office again – but she has been selected by the task force as an at-large member of the task force. The task force is currently co-chaired by Sen. Dunbar and Rep. Justin Ruffridge.

Alaska stands to be significantly impacted by these emerging therapies, given the state’s high rates of suicide, addiction-related deaths, and domestic violence. Additionally, Alaska has a large veteran population, many of whom suffer from service-related conditions that psychedelic-assisted therapy could potentially address.

Bills Moving:

The Senate this week passed [SB-15](#), a bill which will allow for workers between the ages of 18-20 to handle alcohol (and in some cases, workers as young as 16). This portion of the bill has long been a priority of the Alaska Cabaret, Hotel, Restaurant and Retailers Association (CHARR), alcohol wholesalers, the state chamber and members of the tourism industry. The bill also includes a more controversial section, updating the language on warning signs posted in bars and restaurants to specify that consuming alcohol can cause breast and colon cancer. The sponsors of this fast-tracked bill, Sen. Kelly Merrick and Rep. Andrew Gray, have taken a hard position on their refusal to alter a single word of the bill.

The other bill passed by the Senate recently is a bill refusing the recommendation of a state commission addressing executive compensation. The compensation report recommends adjusting executive compensation annually to account for inflation – including the salaries of the Governor, Lt. Governor, Commissioners and legislators. If the House and Senate accept or take no action on the report, the recommendations will become law; refusing the report as the Senate recently did is the first step in stopping the recommendations from taking effect.



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Section X, Item a)



We'll continue watching the bills and monitoring the halls here in Juneau, and we'll let you know as anything relevant happens. As always, please feel free to contact me or Ben if you have any questions.

All the best,

Ben Mohr

Eldon Mulder

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

YTD Actual

GENERAL REVENUE

100-00-43116	Liquor Store Use Tax	5,314.28
100-00-43415	Animal Control Fees	50.00
100-00-43427	Notary Services	5.00
100-00-43435	Miscellaneous Permits	(425.00)
100-00-43520	Miscellaneous Income	145.10
100-00-43521	Land Sale Proceeds	321.00
100-00-43534	911 Billing Surcharge	8,556.90
100-00-43615	Building Rental	980.00
Total GENERAL REVENUE		14,947.28
Total Fund Revenue		14,947.28

ADMINISTRATION DEPT.

100-10-54125	Salaries & Wages	45,280.88
100-10-54130	Overtime Salaries	50.94
100-10-54140	Employee Benefits	12,878.53
100-10-54210	Electricity	886.59
100-10-54215	Heating Fuel	1,206.18
100-10-54325	Office Leased Equipment	1,555.26
100-10-54410	Telephone/Fax	2,190.39
100-10-54430	Dues & Membership	160.00
100-10-54436	Professional Services	4,230.00
100-10-54437	Audit Consulting	5,462.50
100-10-54438	Legal	20,452.25
Total ADMINISTRATION DEPT.		94,353.52

CITY CLERK

100-20-54125	Salaries & Wages	5,769.22
100-20-54140	Employee Benefits	1,839.53
100-20-54410	Telephone	179.57
Total CITY CLERK		7,788.32

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

YTD Actual

HUMAN RESOURCES

100-20-54125	Salaries & Wages	11,826.94
100-20-54140	Employee Benefits	4,318.83
Total HUMAN RESOURCES		16,145.77

CAPITAL PROJ/PLANNING

100-50-54110	Planning Comm Stipend	150.00
100-50-54125	Salaries & Wages	18,866.39
100-50-54140	Employee Benefits	11,536.38
100-50-54410	Telephone	16.93
100-50-54436	Professional Services	28,419.50
Total CAPITAL PROJ/PLANNING		58,989.20

POLICE DEPT

100-70-54125	Salaries & Wages	61,457.61
100-70-54130	Overtime	9,427.50
100-70-54140	Employee Benefits	41,279.20
100-70-54210	Electricity	731.52
100-70-54215	Heating Fuel	2,180.53
100-70-54316	Operations Supply	16.25
100-70-54325	Office Leased Equipment	320.00
100-70-54410	Telephone/Fax	1,202.93
100-70-54420	Employee Rent	2,250.00
100-70-54436	Professional Services	287.50
100-70-54450	Freight Charges	150.00
Total POLICE DEPT		119,303.04

JAIL DEPT

100-75-54125	Salaries & Wages	33,799.99
100-75-54130	Overtime	5,786.55
100-75-54140	Employee Benefits	22,681.04
100-75-54210	Electricity	975.40
100-75-54215	Heating Fuel	10,877.20

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

		YTD Actual
100-75-54301	Clothing	389.89
100-75-54306	Food & Prisoner Supplies	2,440.00
100-75-54410	Telephone	962.91
100-75-54420	Employee Rent	2,750.00
100-75-54450	Freight Charges	150.00
Total JAIL DEPT		80,812.98

FIRE/EMT DEPT

100-80-54125	Salaries & Wages	45,880.90
100-80-54130	Overtime	6,015.45
100-80-54140	Employee Benefits	29,681.04
100-80-54210	Electricity	975.40
100-80-54215	Heating Fuel	10,877.20
100-80-54325	Office Leased Equipment	320.00
100-80-54410	Telephone/Fax	680.85
Total FIRE/EMT DEPT		94,430.84

PUBLIC WORKS DEPT

100-90-54125	Salaries & Wages	63,394.69
100-90-54130	Overtime	473.72
100-90-54140	Employee Benefits	34,383.83
100-90-54201	Street Lighting	5,964.00
100-90-54210	Electricity	1,456.47
100-90-54215	Heating Fuel	15,612.62
100-90-54220	Building Maintenance	109.85
100-90-54325	Office Leased Equipment	320.00
100-90-54327	Small Tools	95.00
100-90-54410	Telephone/Fax	586.88
100-90-54450	Freight Charges	116.75
100-90-54505	Unleaded Gas/Diesel	17,835.77
100-90-54526	Light Vehicle R & M	3,016.04
100-90-54530	Heavy Equipment R & M	578.72
100-90-54600	Capital - Equipment	0.00
100-90-54625	Capital Purchase - Infra.	0.00
100-90-54901	Miscellaneous Expense	0.00
Total PUBLIC WORKS DEPT		143,944.34

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

YTD Actual

SMALL BOAT HARBOR

100-94-54210	Electricity	479.44
Total SMALL BOAT HARBOR		479.44

PARKS & REC.

100-95-54125	Salaries & Wages	12,420.25
100-95-54140	Employee Benefits	2,429.24
100-95-54210	Electricity	1,616.86
100-95-54215	Heating Fuel	2,431.96
100-95-54410	Telephone/Fax	151.50
100-95-54436	Professional Services	55.00
Total PARKS & REC.		19,104.81

OTHER AGENCY CONTRIBUTIONS

100-96-54911	City of Kotz Scholarship Fund	4,250.00
Total OTHER AGENCY CONTRIBUTIONS		4,250.00

Total Fund Expenditures	639,602.26
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Net Revenue Over Expenditures	(\$624,654.98)
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Expense - Package Store CP		
469-93-54601	Capital Purchase - Constr.	42,833.05
Total Expense - Package Store CP		42,833.05

Total Fund Expenditures	42,833.05
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Net Revenue Over Expenditures	(42,833.05)
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Total Fund Expenditures	42,833.05
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Net Revenue Over Expenditures	(42,833.05)
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Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

YTD Actual

ENTERPRISE ACCOUNTS

Source 00		
601-00-49999	Capital Contribution	0.00
Total Department 00		0.00

MUS REVENUE		
Total MUS REVENUE		0.00

Total Fund Revenue		0.00
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Water & Sewer Expenses		
601-10-54435	Postage	300.00
Total Water & Sewer Expenses		300.00

Water Expenses		
601-20-54125	Salaries & Wages	14,709.05
601-20-54130	Overtime	4,453.89
601-20-54140	Employee Benefits	12,532.20
601-20-54210	Electricity	13,129.23
601-20-54215	Heating Fuel	24,328.74
601-20-54315	Office Supplies	15.00
601-20-54410	Telephone	1,073.00
601-20-54436	Professional Services	35.00
601-20-54450	Freight Charges	133.74
601-20-54541	Lab Equipment/Testing	818.84
Total Water Expenses		71,228.69

Sewer Expenses		
601-30-54125	Salaries & Wages	29,933.37
601-30-54130	Overtime	2,237.08
601-30-54140	Employee Benefits	18,367.18
601-30-54210	Electricity	1,867.18
601-30-54211	Electricity-Sewage Lagoon	0.00
601-30-54220	Building Maintenance	0.00
601-30-54301	Clothing/Safety Equipment	0.00
601-30-54315	Ofc Sup/Equip/Maintenance	0.00
601-30-54316	Operational Supplies	0.00

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

		YTD Actual
601-30-54327	Small Tools	0.00
601-30-54331	Chemicals	0.00
601-30-54332	Pipe & Materials	0.00
601-30-54415	Travel/Loding	0.00
601-30-54425	Training	0.00
601-30-54436	Professional Services	0.00
601-30-54439	Insurance	0.00
601-30-54505	Unleaded Gas/Diesel/Oil	0.00
601-30-54525	Light Vehicle R & M	0.00
601-30-54526	Vehicle & Equipment R & M	0.00
601-30-54600	Capital Purchases - Pumps	0.00
Total Sewer Expenses		52,404.81
Total Fund Expenditures		123,933.50
Net Revenue Over Expenditures		(123,933.50)
 REFUSE ENTERPRISE FUND		
Total REFUSE ENTERPRISE FUND		0.00
Total Fund Revenue		0.00
Total REFUSE ENTERPRISE FUND		0.00
Total Fund Expenditures		0.00
Net Revenue Over Expenditures		0.00
 ENTERPRISE ACCOUNTS		
Total Fund Revenue		0.00
Total Fund Expenditures		123,933.50
Net Revenue Over Expenditures		(123,933.50)
 ARCTIC SPIRITS REVENUE		
603-00-43405	Retail Sales - Liquor	84,095.11
603-00-43407	Retail Sales - Tobacco	4,097.50

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

	YTD Actual
603-00-43408 Retail Sales - Miscellaneous	385.98
603-00-43425 Permitting Fees	1,950.00
Total ARCTIC SPIRITS REVENUE	90,528.59
 Total Fund Revenue	 90,528.59

ARCTIC SPIRITS EXPENSES

603-10-54125 Salaries & Wages	20,923.90
603-10-54140 Employee Benefits	(6,333.28)
603-10-54210 Electricity	495.94
603-10-54215 Heating Fuel	1,608.21
603-10-54321 Cash Overs/Shorts - Pkg Store	(3.31)
603-10-54400 Service Charges	116.19
603-10-54410 Telephone/Fax	131.34
Total ARCTIC SPIRITS EXPENSES	16,938.99
 Total Fund Expenditures	 16,938.99

Net Revenue Over Expenditures	73,589.60
-------------------------------	-----------

Recap

Revenue

GENERAL REVENUE	14,947.28
CAPITAL FUND	0.00
MUS REVENUE	0.00
ARCTIC SPIRITS	90,528.59
Total Revenue	105,475.87

Expense

GENERAL REVENUE	639,602.26
CAPITAL FUND	42,833.05
MUS REVENUE	123,933.50
ARCTIC SPIRITS	16,938.99

Kotzebue City
Revenues with Comparison to Budget
For the 1 Month Ending January 31, 2025

GENERAL FUND

YTD Actual

Total Revenue

823,307.80

Net Revenue Over Expenditures

(717,831.93)

Public Works Department Report
January/February 2024
Russell Ferguson/Lorraine Hunnicutt

Public Works – Russell Ferguson, Acting City Manager and Lorraine Hunnicutt, Acting Public Works Director until we find a City Manager.

Water Treatment Plant – There was a potassium permanganate spill at Devil’s Lake which was reported to ADEC. There is no cause for alarm as we use it to treat the water. One of the pumps went down at Devil’s Lake and while it was down, we were losing a foot of water per day. The pump was switched out but now there is a water leak on Lagoon Loop and with all the snow it’s hard to determine where the water leak is, and we are losing a foot of water per day.

Building Maintenance – For a complete record of the work orders – on Public Works Assistant Directors computer. Reports are from December 24, 2024, through February 13, 2025. There were thirty-four (34) work orders generated. Six (6) - Public Works & City Hall; Two (2) - Police Department; Five (5) – Arctic Spirits; Five (5) – Water Plant; Seven (7) – Youth Center; Two (2) – Fire Hall and One (1) – Lift Station.

Streets Department – There were twenty-seven (27) work orders generated. Eighteen (18) – Elders driveways and the rest were miscellaneous. We are currently advertising for a temporary operator to help with snow removal

Shop Department – there were twenty-nine (29) work orders. Eight (8) Heavy Equipment; Three (3) KPD; Eight (8) light vehicles; One (1) KFD; Six (6) equipment. The L150 is up and running, we have parts for the L110 that need to be installed.

Line Maintenance – there were thirty-seven (37) work orders generated of which twenty-four were billable \$7,205.00.

Refuse Department – we had two people come up from Blankenship to do repairs on the Baler Machine, there is a lot more work that needs to be done to extend the life of the Baler Machine.



City of Kotzebue, Alaska
Police Department

258B Third Avenue Box 550 Kotzebue, AK 99752-0550
Office: 907-442-3539 Fax: 907-442-3357
Christopher Cook, Chief of Police

Section X, Item a)



To: City Manager Russ Ferguson
Re: Kotzebue Police and Jail Activity Report

Date: 2/10/2025

Since the Kotzebue Police Department's last activity report, the police department has responded to 713 calls for service (January 2025), a 35% increase from the month of December. Calls of note for the month of January were 13 Domestics, 11 Intoxicated Persons, 24 Welfare Checks, and 40 Animal Control Calls. For a complete list of calls for service see the attached report. Calls for service occurred most frequently on Wednesdays between the hours of 04:00 am to 05:00 am.

The Kotzebue Regional Jail processed 30 prisoners during the month of January, a 36% increase from December (47).

Community Policing:

- KPD officers had 367 public relations, safety, and assistance contacts with the citizens and business owners of Kotzebue during the month of January.
- KPD officers conducted 100 security checks of businesses, or other locations within the city.

Staff Development and Training:

- Sgt. Meier, Sgt. Buege are participating in Police One Leadership Training: Leadership 1-8, Leadership Academy, Leadership and Law Enforcement, Leadership Essentials, Leadership for the New Supervisor, Leadership in Law Enforcement, Leadership Skills Using the "Abilene Paradox," Leadership Styles, Leadership Tips for New Supervisors, and Leadership vs Management.
- All officers are participating in Police One Trainings; Ambush Awareness and Preparation, Anti-Bias Training, Autism for Law Enforcement: Definition and Prevalence, Autism for Law Enforcement; Promoting Safe Outcomes, Below 100; Watch Your Speed, Be Smart With Your Smart Phone; Law Enforcement Use of Personal Devices, and Career Professionalism.
- Sgt. Buege completed certification for drone pilot program.
- Met with HIDTA Director Ed Mercer about information for the interest in Kotzebue joining. HIDTA is a drug taskforce that helps communities eliminate drugs in the community.
- Met with DOC for quarterly Chief's meeting.
- Met with MMIP on 01/06/2025
- Received new Community Jail Standards and Operations from DOC
- The Police Department hired Stefanie Jones for the Victims Advocate position.

Community Service Officers:

- The Community Service Officers responded to 44 calls for service regarding animal complaints, a 4% Decrease from December.
- The CSOs impounded 5 dogs.
- 2 animal(s) were adopted or rescued. (2 since beginning of the year)
- 0 animal(s) was euthanized in January. (0 since the beginning of the year)
- Served or attempted to serve 0 court documents.

Christopher Cook / Chief of Police



KOTZEBUE POLICE DEPARTMENT
258B THIRD AVENUE

PO BOX 550
 KOTZEBUE, AK 99752

Date : 02/10/2025
 Page : Section X, Item a)
 Agency : KPD

Calls For Service Totals By Call Type

01/01/2025 to 01/31/2025

Call Type	Totals	
AGAS	AGENCY ASSIST (NON LAW ENFORCEMENT) M	9
ALAR-U	ALARM UNFOUNDED	4
AMBU	AMBULANCE	2
ASLT	ASSAULT	4
BURG	BURGLARY	1
CDLM	CONTRIBUTION TO THE DELIQUENCY OF A M	1
CHAB	CHILD ABUSE/NEGLECT	1
CIVIL	CIVIL	22
COURT	COURT APPEARANCES	1
CRIM	CRIMINAL MISCHIEF	1
DAMA	DAMAGE TO CITY PROPERTY	1
DBTX	DECEASED/REMAINS TRANSPORT	1
DISC	DISORDERLY CONDUCT	2
DIST	DISTURBANCE	11
DOGY	ANIMAL CONTROL	40
DOMS	DOMESTIC	13
DUI	DRIVING UNDER THE INFLUENCE	3
DVORDER	DV ORDER SERVICE	4
FIGH	FIGHT	2
FRAD	FRAUD	2
HARA	HARASSMENT	1
INTP	INTOXICATED PERSON	11
JAOFF	JAIL ASSIST OFFICAL(BOOKINGS=AST, COU	2
JCON	JAIL CONTRABAND	1
JPTRN	JAIL PRISONER TRANSPORTS	2
MVC-D	MOTOR VEHICLE CRASH-DAMAGE ONLY	4
MVC-I	MOTOR VEHICLE CRASH-INJURY	1
PASS	PUBLIC ASSIST	321
PHN	Phone Call	1
POLYCOM	INMATE COURT	6
PROV	PROBATION VIOLATION	2
PSAF	PUBLIC SAFETY	2
PUBR	PUBLIC RELATIONS	34
SALT	SEXUAL ASSAULT	2
SAMI	SEXUAL ABUSE OF A MINOR	1
SCHOOL	SCHOOL PATROL	12
SECU	SECURITY	100
SUCD	SUICIDE/SUICIDAL/ATTEMPTED/POSSIBLE	3



KOTZEBUE POLICE DEPARTMENT

258B THIRD AVENUE

PO BOX 550
KOTZEBUE, AK 99752

Date : 02/10/2025
Page : Section X, Item a)
Agency : KPD

Calls For Service Totals By Call Type

01/01/2025 to 01/31/2025

Call Type	Totals
SUM/SUB SERVING SUMMONS/SUBPOENA/ORDER TO SHO	3
SUSP SUSPICIOUS PERSON/VEHICLE/ACTIVITIES	5
THEF THEFT	3
THRE THREATS	6
TRAF TRAFFIC	12
TRAIN DEPARTMENT TRAINING	1
TRES CRIMINAL TRESPASS	5
TSA TSA ASSISTS/AIRPORT SECURITIES	6
VEHSTOP VEHSTOP	1
VETH VEHICLE THEFT	2
WARRANT WARRANT (ARREST, BENCH, DAY, AND SEAR	12
WEAP WEAPONS	2
WELF WELFARE CHECK	24
Grand Total for all calls	713



KOTZEBUE POLICE DEPARTMENT
258B THIRD AVENUE
 PO BOX 550
 KOTZEBUE, AK 99752

Date : 02/10/2025 Section X, Item a)
 Page : 1
 Agency : KPD

Calls For Service By Time of Day / Day of Week

01/01/2025 to 01/31/2025

Time of Day / Day of Week	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
0000 - 0059 Hrs	4	0	0	0	2	1	3	10
0100 - 0159 Hrs	3	0	2	4	1	3	1	14
0200 - 0259 Hrs	0	1	1	3	2	0	2	9
0300 - 0359 Hrs	0	0	1	4	1	3	0	9
0400 - 0459 Hrs	7	0	1	7	18	17	7	57
0500 - 0559 Hrs	5	10	5	1	2	0	9	32
0600 - 0659 Hrs	1	3	0	6	6	11	2	29
0700 - 0759 Hrs	0	1	1	5	1	5	4	17
0800 - 0859 Hrs	5	12	5	6	11	6	2	47
0900 - 0959 Hrs	1	7	9	5	5	9	2	38
1000 - 1059 Hrs	2	7	5	7	12	4	6	43
1100 - 1159 Hrs	2	8	11	12	10	2	6	51
1200 - 1259 Hrs	1	5	9	12	9	10	3	49
1300 - 1359 Hrs	5	4	9	13	6	5	4	46
1400 - 1459 Hrs	0	9	3	3	6	3	5	29
1500 - 1559 Hrs	2	6	12	5	6	6	7	44
1600 - 1659 Hrs	3	1	9	6	4	5	6	34
1700 - 1759 Hrs	3	3	7	3	7	0	2	25
1800 - 1859 Hrs	2	2	5	12	4	2	4	31
1900 - 1959 Hrs	2	2	3	7	7	5	3	29
2000 - 2059 Hrs	1	1	2	6	6	5	4	25
2100 - 2159 Hrs	0	1	7	2	2	3	1	16
2200 - 2259 Hrs	2	2	4	2	0	3	1	14
2300 - 2359 Hrs	0	0	4	1	3	2	5	15
Total	51	85	115	132	131	110	89	713

Staff Updates

- **Program Coordinator:** The Parks and Recreation Department has hired Martin Nanouk III as the new Program Coordinator.
- **Janitor:** Angela Ipalook has been hired as the new city-wide janitor, responsible for City Hall, Public Works, and Parks and Recreation facilities.
- **On-Call Attendants:** Interviews are ongoing to hire additional on-call attendants to assist during short-staff situations.

Parks and Recreation Advisory Committee (PRAC)

- The next PRAC meeting (5th meeting) is scheduled for February 19 at 5:15 PM in the City Hall chambers.

Special Events

- **Arctic Circle Spring Festival:** Planning for the 2025 festival is underway! The first meeting was held on February 18 at 12:00 PM at the Youth Center.
- **Marathon Hosting Possibility:** The department is currently exploring the idea of hosting a marathon in Kotzebue, which would serve as a major community event. Further discussions and logistical planning are ongoing.

Boat Harbor Improvements

- **Ramp Extensions:** Snow has been cleared from ramps to facilitate the construction of ramp extensions. The railing will be fabricated first.

Youth Center

- **Rentals:** The Youth Center has been in high demand, frequently booked on weekends, sometimes with multiple renters on the same day.
- **Youth Nights:** Additional Youth Nights, in collaboration with the Parks and Recreation Department and Maniilaq, are being explored.
- **Boiler Room Floor:** The boiler room floor requires replacement. If a suitable contractor is secured, repairs are expected to take place during the summer. An RFP will be issued soon.
- **Swing Dance Class:** The Parks and Recreation Department, in partnership with Chukchi Campus, recently completed a Swing Dance class. Due to strong interest, a new dance opportunity is being planned for the first quarter of 2025.
- **Dance Fit Class:** Ongoing every Tuesday and Thursday from 7:00 PM to 8:30 PM.
- **Toddler Time:** Continues on Tuesdays and Thursdays from 10:00 AM to 11:30 AM, with participation from Nikaitchuat School and individual families. January sessions averaged about 25 children per session. Special toddler time is also available for home-schooled students on a case-by-case basis.

Armory

- **Operations:** The Armory gym is open and operating under normal hours.

Open Gym (School Gymnasium)

- **Basketball Schedule:**

- **Sunday:** 6:00 PM - 9:00 PM
- **Monday - Wednesday:** 8:00 PM - 10:00 PM

January 2025

Arctic Spirits Manager's Report

To: Russ Ferguson – Acting City Manager
CC: Mike Laughlin, Paeton Schaeffer
From: Jamie Lambert, Arctic Spirits Manager
Date: February 4, 2025
Re: Arctic Spirits Manager's report and monthly recap comparison

The following is a calendar recap for January 2024 as compared to January 2025.

Total revenue collected in January of 2024 was \$221,733.69 compared to \$229,686.39 in January of 2025. This is an increase of \$7,952.70, or 3% more revenue than this time last year. There were 25 sales days in January of 2024 and 25 sales days in January of 2025.

In January of 2024 we had 4,529 customers compared to 4,622 in January of 2025. This is an increase of 93 customers. The average sale in January of 2024 was \$48.96 compared to \$49.69 in January of 2025 or an average of \$0.73 more spent per customer this year compared to last year.

Cigarette sales in January of 2024 were \$4,348.23 as compared to \$8,752.26 in January of 2025. This is an increase of \$4,404.03 in tobacco sales compared to this time LY.

The Delivery Site 1 logged transactions.

The number of 10-day permits issued was 133.

The number of 30-day permits issued was 7.

The number of 90-day permits issued was 2.

The number of 180-day permits issued was 12.

The number of one-year permits issued was 39.

Total Permits sold \$4965.00

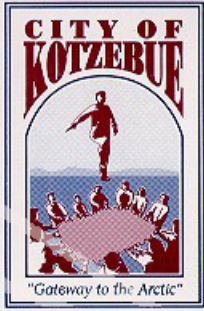
Total Delivery Site fees \$40.00

Total - \$5,005.00

At least 5 permits were newly suspended or revoked due to background checks, public intoxication reports, and COR/judgement paperwork sent from the jail. We received about 9 COR/judgements to update within our system.

Inventory for January 2025 has been completed and filed.

Please feel free to contact me if you have any questions,
 Jamie Lambert - Arctic Spirits Store Manager
 (907)442-4000 or (907)412-0747



02/20/25

Planning Director: February RCCM Report

- I. Permits for month of January
 - a. Building permits
 - i. 0 pending
 - ii. 0 issued
 - b. Moving permits
 - i. 0 pending
 - ii. 0 issued
 - c. Excavation permits
 - i. 0 pending
 - ii. 0 issued
 - d. Variance Requests
 - i. 0 pending
 - ii. 1 issued
 - e. Tidelands permits
 - i. 0 pending
 - ii. 0 issued
 - f. Subdivisions
 - i. 0 pending
 - ii. 1 issued

- II. AHFC Last Frontier Housing Initiative
 - a. Contract signed with KIC for development and construction 02/12/25.
- III. Lagoon & Swan Lake Loop Replacement
 - a. RFP awarded to DOWL October 2024.
 - b. DOWL has been working on desktop study since October and came to Kotzebue this week to collect more information about water system.
- IV. 2024 October West Coast Storm Disaster Recovery
 - a. Upgraded to federal disaster January 15th opening up federal funds and resources for disaster recovery
 - b. First meeting with FEMA held this week to discuss federal process for disaster recovery.
- V. Hazards Mitigation Plan (HMP) Update
 - a. Completed update with DOWL and project team October 2024.
 - b. Updated HMP adopted by City Council at November RCCM on November 21st.
 - c. The updated HMP has been submitted to the State and FEMA for

approval.

- d. State has recommended revisions before State approval and FEMA submittal. DOWL and project team working on revisions and will resubmit 02/16/25.
- e. Upon State and FEMA approval, the City will have an updated HMP valid until December 2029.

VI. Recreation Center

- a. \$1 million has been allocated by Senator Peltola for a new Multipurpose Emergency Shelter and Command Center.
- b. EPA Community Wide Assessment Grant for States and Tribes (CWAGST) through DEC Brownfields Program.
 - i. DEC applied for program in November 2024, award notification will be sent in late spring 2025.

VII. CAIN Building

- a. Planning Commission passed resolution recommending building to be used as heavy equipment storage until June 2025 at which point building utilization will be reassessed.
- b. Resolution adopted by City Council at regular meeting on January 2nd.

VIII. Cape Blossom Road/Port Project

- a. Planning for Phase II has begun. Construction to begin Summer 2025 and finish Summer 2026.
- b. Two open houses hosted by DOT to discuss details of project with community.
- c. Met with selected consultant for development of port using Port Infrastructure Development Program (PIDP) Grant on December 5th.
- d. Price and scoping meeting on December 9th rescheduled.

IX. Land Disposal: Sale of City-Owned Property to NVOK

- a. Sales agreement has been finalized between City and Tribe.
- b. Following items remaining:
 - i. Survey received and working on subdivision of the property approved.
 - ii. Tribe to submit payment for property.
 - iii. City will officially transfer ownership to Tribe through quitclaim deed.
 - iv. Ashley Johnson-Barr (AJB) Park repairs to be done by City.
 - v. Tribe will take over responsibility and maintenance of AJB Park



**CITY OF KOTZEBUE
RESOLUTION NO. 25-11**

**A RESOLUTION OF THE KOTZEBUE CITY COUNCIL ACCEPTING THE
RECOMMENDATION RESOLUTION OF THE PLANNING COMMISSION FOR THE
APPROVAL OF THE VACATION AND REPLAT REQUEST SUBMITTED BY CROWLEY
FUELS LLC.**

WHEREAS, the Kotzebue Planning Commission, by Resolution 2025-01, has recommended to the City Council the approval of the vacation and replat request submitted by Crowley Fuels LLC; and

WHEREAS, the Planning Commission and City administration have publicly reviewed the vacation and replat request, including the submitted plat, legal descriptions, and supporting documentation in "Exhibit A" from the applicant at their regular meeting on January 9, 2025 where no significant objections or, were raised by the public; and

WHEREAS, the City Council has determined that the proposed vacation and replat are consistent with the City's Comprehensive Plan and Land Use Code, and that it will not negatively impact existing infrastructure, services, or neighboring properties; and

WHEREAS, the City Council has concluded that the vacation and replat request is in the best interest of the City of Kotzebue and its residents.

NOW THEREFORE BE IT RESOLVED: by the City Council of Kotzebue that the recommendation of the Kotzebue Planning Commission, as outlined in Resolution 2025-01, is hereby accepted, approving the vacation and replat request submitted by Crowley Fuels LLC for the properties as described in "Exhibit A".

Resolution No. 25-06
Vacation and Replat Approval
Crowley Fuels LLC Page 2 of 2

PASSED AND APPROVED by a duly constituted quorum of the City Council of the City of Kotzebue, Alaska, this 20th day of February, 2025.

CITY OF KOTZEBUE

Derek Haviland-Lie, Mayor

[SEAL]

ATTEST

Paeton Schaeffer, City Clerk



**KOTZEBUE PLANNING COMMISSION
RESOLUTION 2025-01**

**A RESOLUTION OF THE CITY OF KOTZEBUE PLANNING COMMISSION
RECOMMENDING TO THE KOTZEBUE CITY COUNCIL THE APPROVAL OF THE
VACATION AND REPLAT SUBMITTED BY CROWLEY FUELS LLC “APPLICANT”
TO THE CITY OF KOTZEBUE “CITY”**

- WHEREAS,** Crowley Fuels LLC has submitted a request to the City of Kotzebue for the vacation and replat of certain properties within City Limits;
- WHEREAS,** the properties are located at the northwest portion of the City Center between Talilraq Street and Second Avenue, and are identified in the vacation application submitted by the applicant “Exhibit A” page 31;
- WHEREAS,** Crowley Fuels LLC seeks to reconfigure the existing property boundaries to accommodate existing conditions that have been in place for many decades;
- WHEREAS,** the vacation and replat of the Property would reflect the existing conditions of the property without hindering City operations;
- WHEREAS,** the Planning Commission has reviewed the proposed vacation application and replat, including the submitted plat, legal descriptions, and supporting documentation provided by the applicant;
- WHEREAS,** the Planning Commission has held a duly noticed public hearing on Thursday January 9, 2025, providing the public an opportunity to comment on the proposed vacation and replat, and no significant objections or issues were raised;
- WHEREAS,** after reviewing the proposed vacation and replat, the Planning Commission finds that it is consistent with the goals and objectives of the City’s Comprehensive Plan and Land Use Code;
- WHEREAS,** the Planning Commission finds that the vacation and replat will not negatively impact existing infrastructure, services, or neighboring properties, and is in the best interest of the City of Kotzebue and its residents.

NOW THEREFORE BE IT RESOLVED: that the Kotzebue Planning Commission:

1. Hereby recommends that the City Council approve the vacation and replat request submitted by Crowley Fuels LLC for the property in "Exhibit A" page 31 of this resolution.
2. Finds that the vacation and replat is consistent with the City's planning goals and will benefit both the applicant and the community.
3. Directs staff to forward this resolution and all associated documentation to the City Council for further review and final approval.

PASSED AND APPROVED by the Kotzebue Planning Commission on this 9th day of January, 2025.

**CITY OF KOTZEBUE
Planning Commission**



Ernest Norton, Chairman

ATTEST:



Sam Camp, Planning Director

CITY OF KOTZEBUE
VACATION FORM¹



Please **PRINT** unless otherwise specified:

Applicant's Name: CROWLEY FUELS LLC (FORMERLY KNOWN AS CPD ALASKA LLC)

Applicant's Mailing Address: 940 THIRD AVE. P.O. BOX 261
KOTZEBUE, AK. 99752

Applicant's Phone Number: 907-442-3211

Applicant's/Representative's Cell Number: _____

Applicant's/Representative's E-mail Address: _____

Applicant's Representative's Name and Title (if Applicant is not an individual):
KOLLIN S. FENCIL, SVP/GM

Description/Name of Area Requested to be Vacated: _____
A 20'X411' (APPROX) STRIP OF LAND LOCATED INSIDE THE EXISTING
ALLEY BETWEEN SECOND AVENUE AND SHORE AVENUE.
THIS VACATION CONTAINS 8,161.7 SQ. FT., MORE OR LESS.

Detailed Statement of Reason in Support of Proposed Vacation of Area: _____
THIS VACATION OF ALLEY RIGHT OF WAY WILL ELIMINATE ANY
ENCROACHMENTS OF THIS SECTION OF RIGHT OF WAY.

¹ Vacation Procedures are governed by Section 18.300 of the City of Kotzebue Subdivision Regulations. Fees for a Vacation are set by Section 18.014 of the City of Kotzebue Subdivision Regulations. Definitions applicable to the Subdivision Regulations are found in Section 18.020 of the City of Kotzebue Subdivision Regulations. Copies of Sections 18.014, 18.020 and 18.300 are attached hereto and incorporated by reference herein.

Detailed Statement of Proposed Use of Area Requested to be Vacated: _____

THIS STRIP OF LAND HAS AN EXISTING BUILDING THAT ENCROACHES

INTO THE EXISTING RIGHT OF WAY. THE BUILDING IS BEING USED AS A

MAINTENANCE SHOP BY CROWLEY FUELS LLC.

RIGHT-OF-WAY VACATION INFORMATION

[if applicable]

Length of Right-of-Way to be vacated: _____ VARIES: 404.45 - 456.86 FEET

Width of Right-of-Way to be vacated: _____ 15.00 FEET

Existing Right-of-Way: Improved

Unimproved

If improved, please state the function of the road and all access points along the Right-of-Way:

Please indicate whether the vacation is a complete or partial vacation of the Right-of-Way. If partial, describe the beginning and end of the Right-of-Way section to be vacated:

THIS IS A COMPLETE VACATION OF THE ALLEY RIGHT OF WAY IN THIS
SECTION. BEGINNING AT THE ALLEY RIGHT OF WAY AND TALILRAQ
STREET RIGHT OF WAY AND ENDING AT THE NORTHEAST CORNER OF
PROPOSED LOT 21A KOTZEBUE CROWLEY REPLAT (CURRENTLY LOT 21,
BLOCK 2, TRACT B, KOTZEBUE TOWNSITE OF THE LAND EMBRACED BY USS
2863B, RECORDS OF THE KOTZEBUE RECORDING DISTRICT, SECOND
JUDICIAL DISTRICT, STATE OF ALASKA).

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #1

Owner's Name: CROWLEY FUELS LLC (FORMERLY KNOWN AS CPD
ALASKA LLC)

Owner's Mailing Address: 940 THIRD AVE. P.O. BOX 261
KOTZEBUE, AK. 99752 907-442-3211

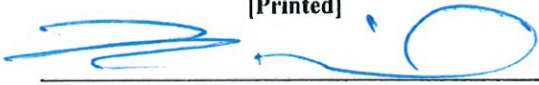
Description of Owner #1 Property: A DELAWARE LIMITED LIABILITY
COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF ALASKA (ENTITY
10001177)

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: KOLLIN S. FENCIL
[Printed]

Name: 
[Signed]

If the person named above is a Representative,² indicate Title: SVP/GM
[Representative's Title]

² A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

Please describe how the Right-of-Way is no longer necessary for public use or how the public will be enhanced by the vacation:

THE EXISTING BUILDING THAT WAS BUILT INTO THE RIGHT OF WAY
HAS BEEN USED BY CROWLEY FUELS LLC AND THEIR PREDECESSORS FOR
DECADES WITHOUT ANY IMPACT TO THE PUBLIC. THIS VACATION WILL NOT
IMPEAD OR IMPACT THE PUBLIC AND THEIR ABILITY TO USE THE REMAINING
ALLEY RIGHT OF WAY LOCATED TO EAST.

Are there any utilities within the Right-of-Way? If so, can the utilities be relocated? If so, will the Applicant pay for the relocation? (Provide a letter from each of the specific utilities authorizing vacation/relocation of any utilities.)

THERE IS AN EXISTING OVERHEAD ELECTRIC LINES THAT WILL
REMAIN INSIDE THE AREA TO BE VACATED. IN CONNECTION WITH THE
REPLAT, CROWLEY FUELS LLC WILL GRANT AN EASEMENT TO KOTZEBUE
ELECTRIC ASSOCIATION FOR ACCESS AND MAINTANENCE OF THIS UTILTIY.

OWNER

Names of Owner(s) of area requested to be vacated: CITY OF KOTZEBUE
TESSA BALDWIN, CITY MANAGER

Mailing Address(es) of Owner(s) of area requested to be vacated: _____
258A THIRD AVENUE.
P.O. BOX 46, KOTZEBUE, AK. 99752

FEE

An Application Fee of \$200.00 must be pre-paid at City Hall and a Receipt showing such payment must accompany this Application.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #2

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,³ indicate Title: _____
[Representative's Title]

³ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #3

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁴ indicate Title: _____
[Representative's Title]

⁴ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #4

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁵ indicate Title: _____
[Representative's Title]

⁵ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #5

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁶ indicate Title: _____
[Representative's Title]

⁶ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #6

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁷ indicate Title: _____
[Representative's Title]

[If there are more than six Owners of property fronting/abutting the property sought to be vacated, attach additional sheets for such Owners, using the format provided, above.]

⁷ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

PLAT/MAP

Pursuant to Section 18.300(d)(2), the Applicant must provide a plat, draft or copy of the existing plat showing the proposed vacation/area to be vacated.

SEE ATTACHED.

ATTESTATION OF APPLICANT

The Applicant attests and acknowledges the he/she has read and understands what is required for this Vacation Request and the requirements of Sections 18.014, 18.020 and 18.300 of the City of Kotzebue Subdivision Regulations, attached hereto and incorporated by reference herein and will abide by/be bound by those requirements. THE APPLICANT ACKNOWLEDGES THAT ANY FALSE, INACCURATE, INCOMPLETE AND/OR MISREPRESENTED INFORMATION PROVIDED ON THIS APPLICATION OR DURING THE VACATION PROCESS MAY BE GROUNDS FOR REVOCATION OF ANY APPROVAL GRANTED BY THE CITY OF KOTZEBUE. Approval granted by the City of Kotzebue in no way constitutes a waiver from/waver of any other applicable Local, State or Federal laws and/or regulations.

Applicant's Name: CROWLEY FUELS LLC

[Printed]

Applicant's Signature: 

Representative's Title: SVP/GM
[if applicable]

CITY OF KOTZEBUE
VACATION FORM¹



Please **PRINT** unless otherwise specified:

Applicant's Name: CROWLEY FUELS LLC (FORMERLY KNOWN AS CPD ALASKA LLC)

Applicant's Mailing Address: 940 THIRD AVE. P.O. BOX 261
KOTZEBUE, AK. 99752

Applicant's Phone Number: 907-442-3211

Applicant's/Representative's Cell Number: _____

Applicant's/Representative's E-mail Address: _____

Applicant's Representative's Name and Title (if Applicant is not an individual):
KOLLIN S. FENCIL, SVP/GM

Description/Name of Area Requested to be Vacated: _____

A 15'X179.50' STRIP OF LAND LOCATED INSIDE THE EXISTING
RIGHT OF WAY OF SECOND AVE. THIS VACATION CONTAINS
2,695.50 SQ. FT., MORE OR LESS.

Detailed Statement of Reason in Support of Proposed Vacation of Area: _____

THIS VACATION OF RIGHT OF WAY WILL ELIMINATE ANY ENCROACHMENTS
AT THIS SECTION OF SECOND AVENUE RIGHT OF WAY AT THIS TIME.

¹ Vacation Procedures are governed by Section 18.300 of the City of Kotzebue Subdivision Regulations. Fees for a Vacation are set by Section 18.014 of the City of Kotzebue Subdivision Regulations. Definitions applicable to the Subdivision Regulations are found in Section 18.020 of the City of Kotzebue Subdivision Regulations. Copies of Sections 18.014, 18.020 and 18.300 are attached hereto and incorporated by reference herein.

Detailed Statement of Proposed Use of Area Requested to be Vacated: _____

THIS STRIP OF LAND HAS AN EXISTING BUILDING THAT ENCROACHES

INTO THE EXISTING RIGHT OF WAY. THE BUILDING IS BEING USED FOR HOUSING

AND PARKING BY CROWLEY FUELS LLC.

RIGHT-OF-WAY VACATION INFORMATION

[if applicable]

Length of Right-of-Way to be vacated: _____ 179.70 FEET

Width of Right-of-Way to be vacated: _____ 15.00 FEET

Existing Right-of-Way: Improved

Unimproved

If improved, please state the function of the road and all access points along the Right-of-Way:

Please indicate whether the vacation is a complete or partial vacation of the Right-of-Way. If partial, describe the beginning and end of the Right-of-Way section to be vacated:

THIS IS A PARTIAL VACATION OF SECOND AVENUE. A 15'X179.50' STRIP OF LAND. STARTING AT THE PROPOSED LOT LINES COMMON TO 1A AND 2A KOTZEBUE CROWLEY REPLAT (CURRENTLY A POINT N64°06'23"E 159.34 FEET FROM THE NW CORNER OF LOT 3, BLOCK 3, TRACT B, KOTZEBUE TOWNSITE OF THE LAND EMBRACED BY USS 2863B, RECORDS OF THE KOTZEBUE RECORDING DISTRICT, SECOND JUDICIAL DISTRICT, STATE OF ALASKA) AND RUNNING PARALLEL TO THE EXISTING RIGHT OF WAY AND ALONG THE PROPOSED WESTERLY LOT LINE OF 1A (CURRENTLY LOT 2 AND A PORTION OF LOT 1, BLOCK 3, TRACT B, KOTZEBUE TOWNSITE OF THE LAND EMBRACED BY USS 2863B, RECORDS OF THE KOTZEBUE RECORDING DISTRICT, SECOND JUDICIAL DISTRICT, STATE OF ALASKA) A DISTANCE OF 179.70 FEET.

Please describe how the Right-of-Way is no longer necessary for public use or how the public will be enhanced by the vacation:

THE EXISTING BUILDING THAT WAS BUILT INTO THE RIGHT OF WAY
HAS BEEN USED BY CROWLEY FUELS LLC AND THEIR PREDECESSORS FOR
DECADES WITHOUT ANY IMPACT TO THE PUBLIC. THIS VACATION WILL NOT
IMPEAD OR IMPACT THE PUBLIC AND THEIR ABILITY TO USE THE REMAINING
SECOND AVENUE RIGHT OF WAY.

Are there any utilities within the Right-of-Way? If so, can the utilities be relocated? If so, will the Applicant pay for the relocation? (Provide a letter from each of the specific utilities authorizing vacation/relocation of any utilities.)

THERE IS AN EXISTING WATER LINE AND FIRE HYDRANT THAT WILL
REMAIN INSIDE THE AREA TO BE VACATED. IN CONNECTION WITH THE
REPLAT, CROWLEY FUELS LLC WILL GRANT AN EASEMENT TO THE CITY OF
KOTZEBUE FOR ACCESS AND MAINTANENCE OF THIS UTILITY.

OWNER

Names of Owner(s) of area requested to be vacated: CITY OF KOTZEBUE
TESSA BALDWIN, CITY MANAGER

Mailing Address(es) of Owner(s) of area requested to be vacated:
258A THIRD AVENUE.
P.O. BOX 46, KOTZEBUE, AK. 99752

FEE

An Application Fee of \$200.00 must be pre-paid at City Hall and a Receipt showing such payment must accompany this Application.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #1

Owner's Name: CROWLEY FUELS LLC (FORMERLY KNOWN AS
CPD ALASKA LLC)

Owner's Mailing Address: 940 THIRD AVE. P.O. BOX 261
KOTZEBUE, AK. 99752 907-442-3211


Description of Owner #1 Property: A DELAWARE LIMITED LIABILITY
COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF ALASKA
(ENTITY # 10001177)

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: KOLLIN S. FENCIL
[Printed]

Name: 
[Signed]

If the person named above is a Representative,² indicate Title: SVP/GM
[Representative's Title]

² A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #2

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,³ indicate Title: _____
[Representative's Title]

³ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #3

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁴ indicate Title: _____
[Representative's Title]

⁴ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #4

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁵ indicate Title: _____
[Representative's Title]

⁵ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #5

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁶ indicate Title: _____
[Representative's Title]

⁶ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #6

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁷ indicate Title: _____
[Representative's Title]

[If there are more than six Owners of property fronting/abutting the property sought to be vacated, attach additional sheets for such Owners, using the format provided, above.]

⁷ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

PLAT/MAP


Pursuant to Section 18.300(d)(2), the Applicant must provide a plat, draft or copy of the existing plat showing the proposed vacation/area to be vacated.

SEE ATTACHED.

ATTESTATION OF APPLICANT

The Applicant attests and acknowledges the he/she has read and understands what is required for this Vacation Request and the requirements of Section s 18.014, 18.020 and 18.300 of the City of Kotzebue Subdivision Regulations, attached hereto and incorporated by reference herein and will abide by/be bound by those requirements. THE APPLICANT ACKNOWLEDGES THAT ANY FALSE, INACCURATE, INCOMPLETE AND/OR MISREPRESENTED INFORMATION PROVIDED ON THIS APPLICATION OR DURING THE VACATION PROCESS MAY BE GROUNDS FOR REVOCATION OF ANY APPROVAL GRANTED BY THE CITY OF KOTZEBUE. Approve granted by the City of Kotzebue in no way constitutes a waiver from/waver of any other applicable Local, State or Federal laws and/or regulations.

Applicant's Name: CROWLEY FUELS LLC
[Printed]

Applicant's Signature: 

Representative's Title: SVP/GM
[if applicable]

CITY OF KOTZEBUE
VACATION FORM¹



Please **PRINT** unless otherwise specified:

Applicant's Name: CROWELY FUELS LLC (FORMERLY KNOWN AS
CPD ALASKA LLC)

Applicant's Mailing Address: 940 THIRD AVE. P.O. BOX 261
KOTZEBUE, AK. 99752

Applicant's Phone Number: 907-442-3211

Applicant's/Representative's Cell Number: _____

Applicant's/Representative's E-mail Address: _____

Applicant's Representative's Name and Title (if Applicant is not an individual):
KOLLIN S. FENCIL, SVP/GM

Description/Name of Area Requested to be Vacated: _____
A STRIP OF LAND LOCATED INSIDE THE EXISTING RIGHT OF WAY
OF SHORE AVENUE. THIS VACATION CONTAINS 3,184.5 SQ. FT.,
MORE OR LESS.

Detailed Statement of Reason in Support of Proposed Vacation of Area: _____
THIS VACATION OF RIGHT OF WAY WILL ELIMINATE ANY
ENCROACHMENTS OF THIS SECTION OF RIGHT OF WAY.

¹ Vacation Procedures are governed by Section 18.300 of the City of Kotzebue Subdivision Regulations. Fees for a Vacation are set by Section 18.014 of the City of Kotzebue Subdivision Regulations. Definitions applicable to the Subdivision Regulations are found in Section 18.020 of the City of Kotzebue Subdivision Regulations. Copies of Sections 18.014, 18.020 and 18.300 are attached hereto and incorporated by reference herein.

Detailed Statement of Proposed Use of Area Requested to be Vacated: _____

THIS STRIP OF LAND HAS AN EXISTING BUILDING THAT ENCROACHES

INTO THE EXISTING RIGHT OF WAY. THE BUILDING IS BEING USED AS

STORAGE BY CROWELY FUELS LLC.

RIGHT-OF-WAY VACATION INFORMATION
[if applicable]

Length of Right-of-Way to be vacated: _____ 425 FEET (APPROX)

Width of Right-of-Way to be vacated: _____ VARIES

Existing Right-of-Way: **Improved**
 Unimproved

If improved, please state the function of the road and all access points along the Right-of-Way:

Please indicate whether the vacation is a complete or partial vacation of the Right-of-Way. If partial, describe the beginning and end of the Right-of-Way section to be vacated:

THIS IS A PARTIAL VACATION OF SHORE AVENUE. A STRIP OF LAND
STARTING AT THE PROPOSED NW LOT CORNER OF LOT 7A KOTZEBUE CROWLEY
REPLAT (CURRENTLY LOT 13, BLOCK 2, TRACT B, KOTZEBUE TOWNSITE OF
THE LAND EMBRACED BY USS 2863B, RECORDS OF THE KOTZEBUE RECORDING
DISTRICT, SECOND JUDICIAL DISTRICT, STATE OF ALASKA) AND SHORE
AVENUE EXISTING RIGHT OF WAY AND ENDING AT THE PROPOSED NE CORNER
OF LOT 7A (CURRENTLY LOT 7, BLOCK 2, TRACT B, KOTZEBUE TOWNSITE
OF THE LAND EMBRACED BY USS 2863B, RECORDS OF THE KOTZEBUE
RECORDING DISTRICT, SECOND JUDICIAL DISTRICT, STATE OF ALASKA)
AND EXISTING SHORE AVENUE.

Please describe how the Right-of-Way is no longer necessary for public use or how the public will be enhanced by the vacation:

THE EXISTING BUILDING THAT WAS BUILT INTO THE RIGHT OF WAY
HAS BEEN USED BY CROWLEY FUELS LLC AND THEIR PREDECESSORS FOR
DECADES WITHOUT ANY IMPACT TO THE PUBLIC. THIS VACATION WILL NOT
IMPEAD OR IMPACT THE PUBLIC AND THEIR ABILITY TO USE THE REMAINING
SHORE AVENUE RIGHT OF WAY.

Are there any utilities within the Right-of-Way? If so, can the utilities be relocated? If so, will the Applicant pay for the relocation? (Provide a letter from each of the specific utilities authorizing vacation/relocation of any utilities.)

THERE ARE NO UTILITIES WITHIN THIS PORTION OF RIGHT OF WAY
TO BE VACATED.

OWNER

Names of Owner(s) of area requested to be vacated: CITY OF KOTZEBUE
TESSA BALDWIN, CITY MANAGER

Mailing Address(es) of Owner(s) of area requested to be vacated:
258A THIRD AVENUE.
P.O. BOX 46, KOTZEBUE, AK. 99752

FEE

An Application Fee of \$200.00 must be pre-paid at City Hall and a Receipt showing such payment must accompany this Application.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #1

Owner's Name: CROWELY FUELS LLC (FORMERLY KNOWN AS
CPD ALASKA LLC)

Owner's Mailing Address: 940 THIRD AVE. P.O. BOX 261
KOTZEBUE, AK. 99752 907-442-3211


Description of Owner #1 Property: A DELAWARE LIMITED LIABILITY
COMPANY AUTHORIZED TO DO BUSINESS IN THE STATE OF ALASKA (ENTITY
10001177)

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: KOLLIN S. FENCIL
[Printed]

Name: 
[Signed]

If the person named above is a Representative,² indicate Title: SVP/GM
[Representative's Title]

² A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #2

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,³ indicate Title: _____
[Representative's Title]

³ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

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OWNER #3

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁴ indicate Title: _____
[Representative's Title]

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**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #4

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁵ indicate Title: _____
[Representative's Title]

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**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #5

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁶ indicate Title: _____
[Representative's Title]

⁶ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

**OWNERS OF PROPERTY FRONTING/ABUTTING AREA
SOUGHT TO BE VACATED**

Pursuant to Section 18.300(d)(1), a majority of the Owners of the land fronting/abutting the property sought to be vacated must consent to/approve the vacation. The Owners of the land fronting/abutting the property sought to be vacated are:

OWNER #6

Owner's Name: NONE

Owner's Mailing Address: _____

Description of Owner #1 Property: _____

CONSENT TO VACATION

I am the Owner of property fronting/abutting the property sought to be vacated, as described above. I hereby consent to/approve the vacation sought herein.

Dated: _____

Name: _____
[Printed]

Name: _____
[Signed]

If the person named above is a Representative,⁷ indicate Title: _____
[Representative's Title]

[If there are more than six Owners of property fronting/abutting the property sought to be vacated, attach additional sheets for such Owners, using the format provided, above.]

⁷ A Representative who signs this form swears under penalty of perjury that he/she has the authority to sign on behalf of and bind the entity for which he/she is signing.

PLAT/MAP

Pursuant to Section 18.300(d)(2), the Applicant must provide a plat, draft or copy of the existing plat showing the proposed vacation/area to be vacated.

SEE ATTACHED.

ATTESTATION OF APPLICANT

The Applicant attests and acknowledges the he/she has read and understands what is required for this Vacation Request and the requirements of Section s 18.014, 18.020 and 18.300 of the City of Kotzebue Subdivision Regulations, attached hereto and incorporated by reference herein and will abide by/be bound by those requirements. THE APPLICANT ACKNOWLEDGES THAT ANY FALSE, INACCURATE, INCOMPLETE AND/OR MISREPRESENTED INFORMATION PROVIDED ON THIS APPLICATION OR DURING THE VACATION PROCESS MAY BE GROUNDS FOR REVOCATION OF ANY APPROVAL GRANTED BY THE CITY OF KOTZEBUE. Approve granted by the City of Kotzebue in no way constitutes a waiver from/waver of any other applicable Local, State or Federal laws and/or regulations.

Applicant's Name:

CROWLEY FUELS LLC

[Printed]

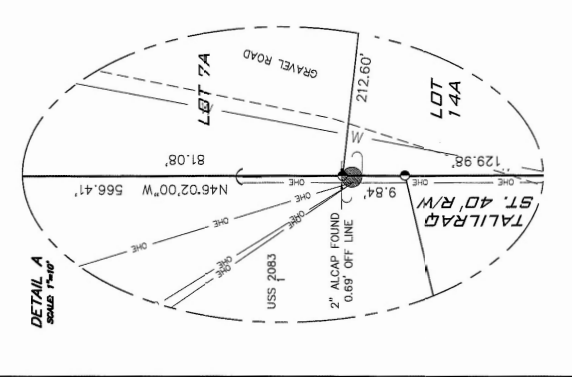
Applicant's Signature:



Representative's Title:
[if applicable]

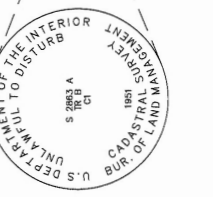
SVP/GM

SURVEYORS CERTIFICATE
 I, CERTIFY THAT I AM PROPERLY REGISTERED AND LICENSED TO PRACTICE LAND SURVEYING IN THE STATE OF ALASKA. THAT THIS PLAN REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION, THAT THE MONUMENTS SHOWN EXIST AS DESCRIBED, AND THAT ALL DIMENSIONS AND OTHER DETAILS ARE CORRECT.



LINE NO.	DIRECTION	LENGTH
L1	N25° 53' 37\"/>	
L2	S25° 53' 37\"/>	
L3	N64° 06' 23\"/>	
L4	S37° 14' 00\"/>	

- LEGEND**
- 5/8"x30" REBAR W/ 1/2" STEEL CAP LS10707 RECORDED THIS SURVEY
 - ALUMINUM CAP FOUND
 - 5/8" REBAR OR PLASTIC CAP RECORDED THIS SURVEY
 - BLM/GLO MONUMENT RECORDED THIS SURVEY
 - BLM/GLO MONUMENT NOT RECORDED THIS SURVEY
 - POWER POLE
 - RECORD AND MEASURED PER USS 286.38
 - OVERHEAD ELECTRIC
 - RECORD PROPERTY LINE
 - R.O.W. CENTERLINE
 - BUILDING LINE
 - EASEMENT
 - FORMER LOT LINE
 - SURVEYED LINE
 - GRAVEL SHOULDER
 - VACATED THIS PLAT
 - TYPICAL CAP SET



CERTIFICATE OF OWNERSHIP AND DEDICATION
 I, HEREBY CERTIFY THAT I AM THE OWNER OF THE REAL PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION AND BY MY FREE CONSENT DEDICATE ALL RIGHTS OF WAY AND PUBLIC AREA TO PUBLIC USE AND GRANT ALL EASEMENTS TO THE USE SHOWN.

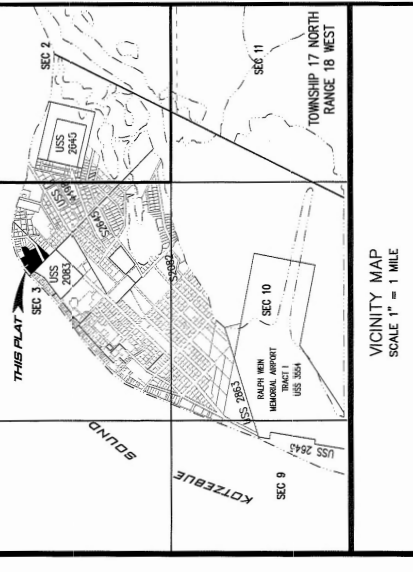
NOTARY'S ACKNOWLEDGEMENT
 FOR: _____ DAY OF _____ 2024.
 NOTARY PUBLIC FOR THE STATE OF ALASKA

CERTIFICATE OF OWNERSHIP AND DEDICATION
 I, HEREBY CERTIFY THAT I AM THE OWNER OF THE REAL PROPERTY SHOWN AND DESCRIBED HEREON AND THAT I HEREBY ADOPT THIS PLAN OF SUBDIVISION AND BY MY FREE CONSENT DEDICATE ALL RIGHTS OF WAY AND PUBLIC AREA TO PUBLIC USE AND GRANT ALL EASEMENTS TO THE USE SHOWN.

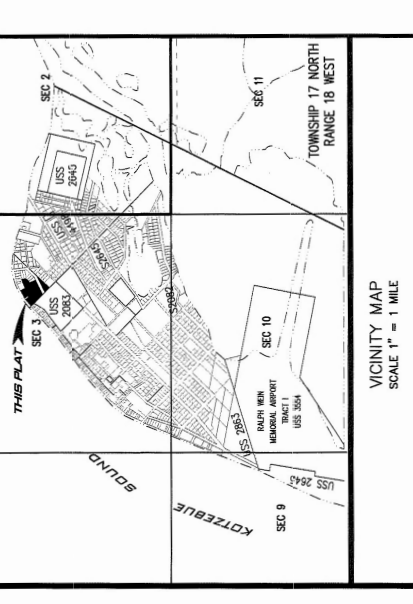
NOTARY'S ACKNOWLEDGEMENT
 FOR: _____ DAY OF _____ 2024.
 NOTARY PUBLIC FOR THE STATE OF ALASKA

NOTES

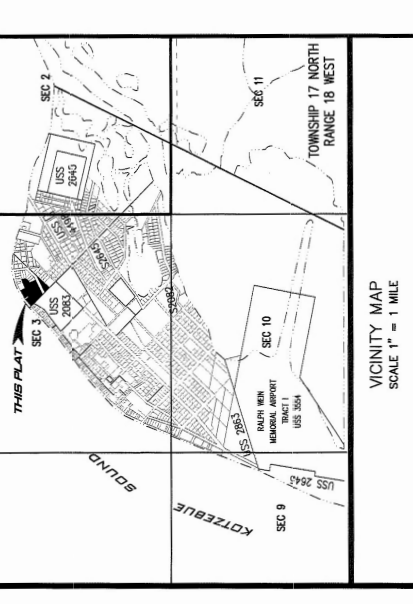
- THE ERROR OF CLOSURE OF THIS SURVEY DOES NOT EXCEED 1:5000.
- ALL BEARINGS ARE SHOWN AS TRUE BEARINGS AS OBTAINED BY BEARING AND THE DISTANCES SHOWN ARE REDUCED TO HORIZONTAL FIELD DISTANCES.
- NO PERMANENT STRUCTURE SHALL BE CONSTRUCTED OR PLACED WITHIN A UTILITY EASEMENT WHICH WOULD INTERFERE WITH THE ABILITY OF A UTILITY TO USE THE EASEMENT.
- NO ACCESS TO STATE MAINTAINED RIGHT OF WAYS ALLOWED UNLESS APPROVED BY THE STATE OF ALASKA DEPARTMENT OF TRANSPORTATION.
- THESE LOTS SERVED BY PUBLIC WATER AND SEWER THE UTILITY EASEMENT SHOWN HEREON PER BK. 29 PG. 800 KOTZEBUE RECORDING DISTRICT FILES. THE ORIGINAL EASEMENT DOCUMENT INDICATES THE EASEMENT ENTIRELY WITHIN FORMER LOT 14. HOWEVER CURRENT SURVEY OF THE UTILITY POLES SHOWS THIS TO BE INACCURATE.
- CROWLEY FUELS LLC INTENDS TO FILE UPDATED EASEMENTS RECORDING INSTRUMENTS WITH STATE OF ALASKA DEPARTMENT OF NATURAL RESOURCES OFFICE IMMEDIATELY FOLLOWING THE RECORDING OF THIS PLAT.



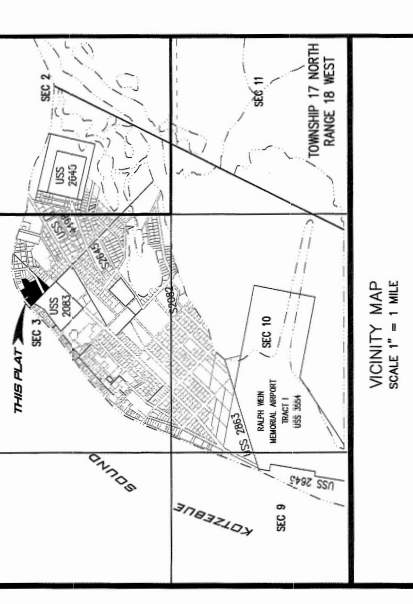
748B PLAT
 SEC 3
 SEC 11
 TOWNSHIP 17 NORTH
 RANGE 18 WEST



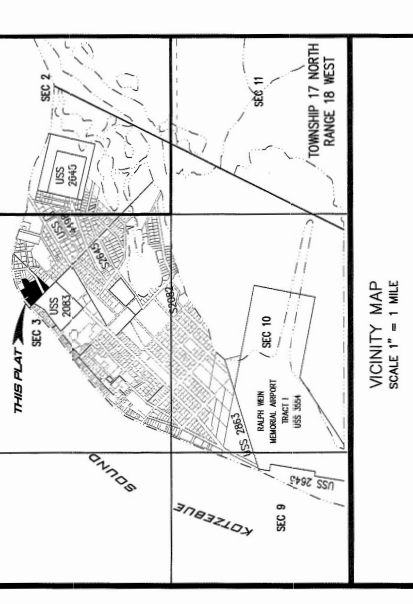
748B PLAT
 SEC 3
 SEC 11
 TOWNSHIP 17 NORTH
 RANGE 18 WEST



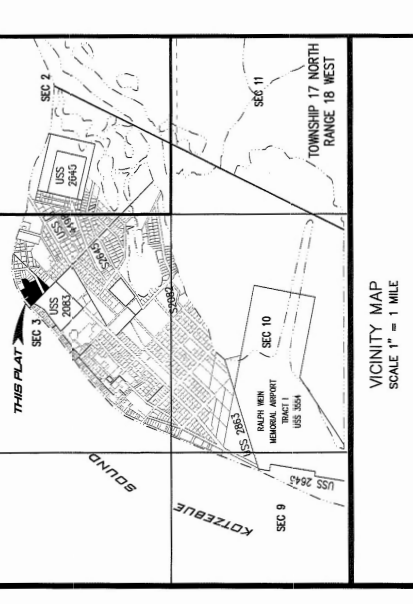
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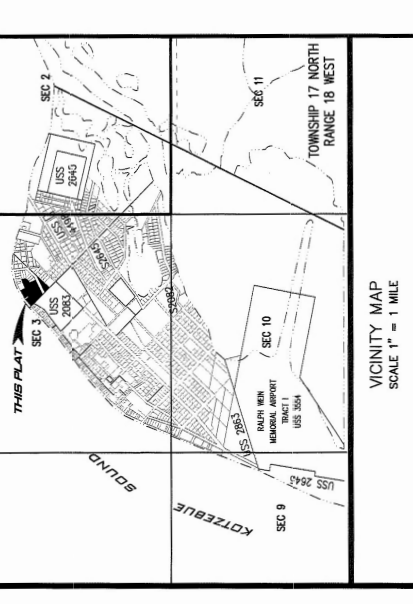
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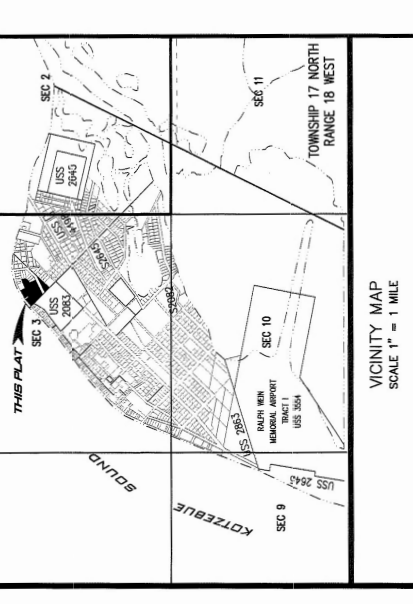
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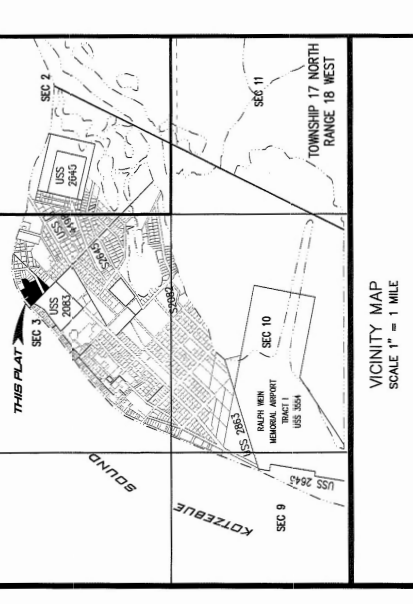
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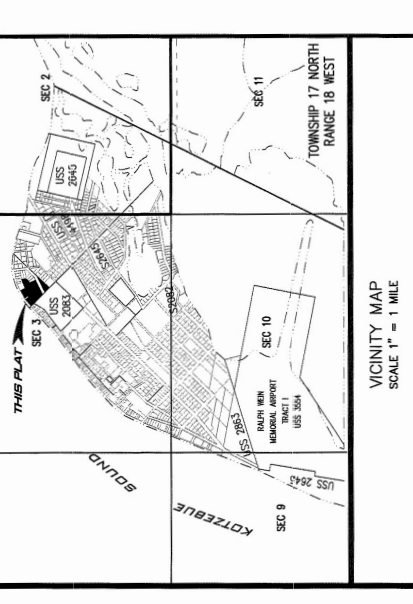
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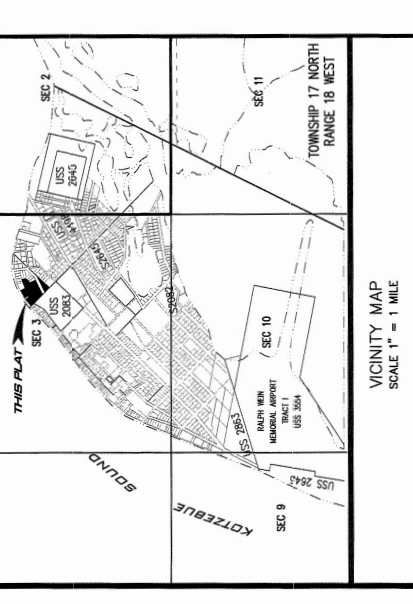
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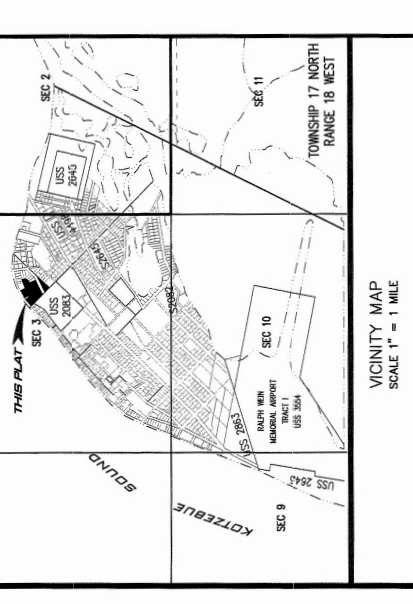
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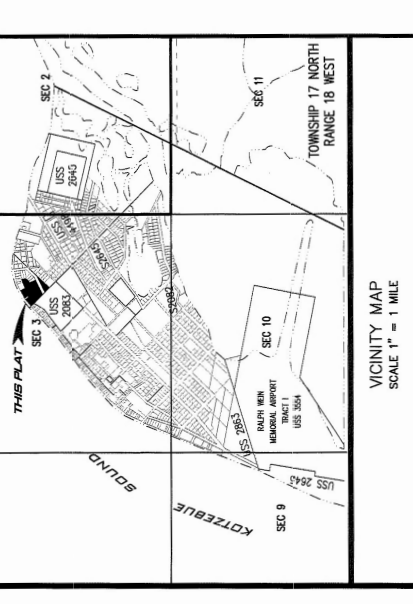
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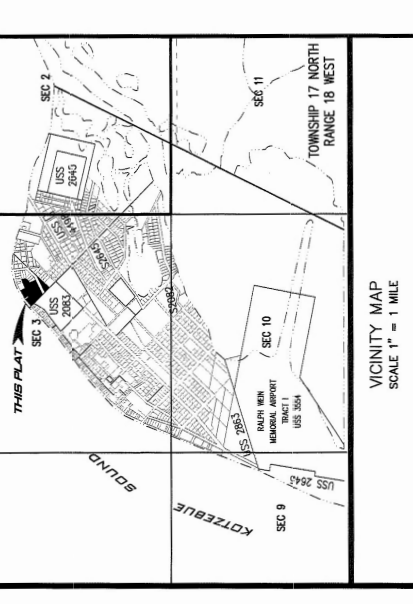
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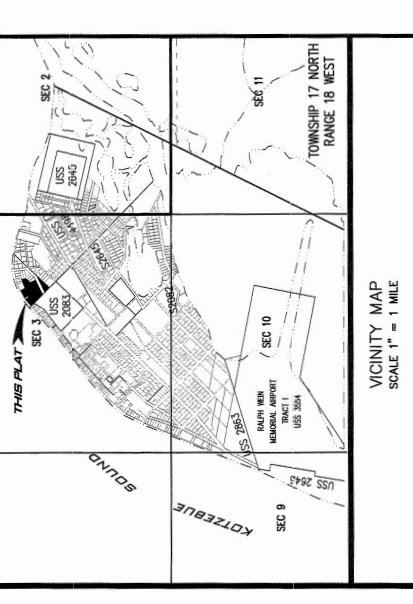
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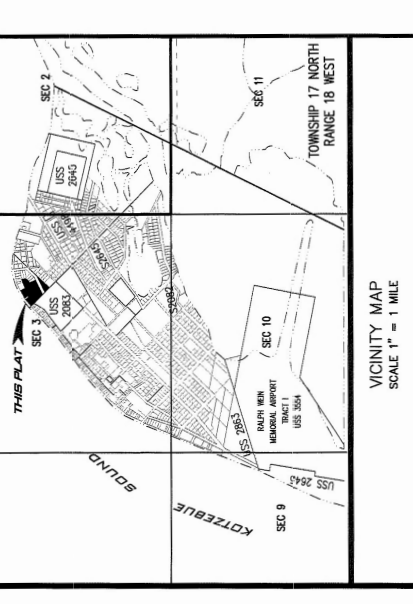
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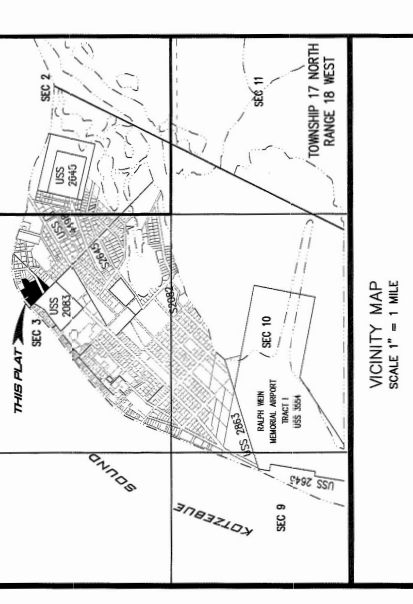
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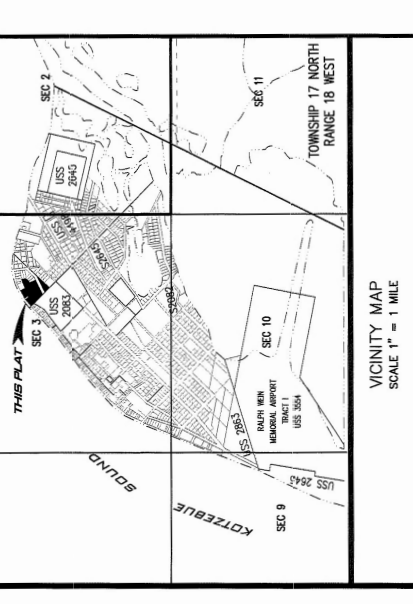
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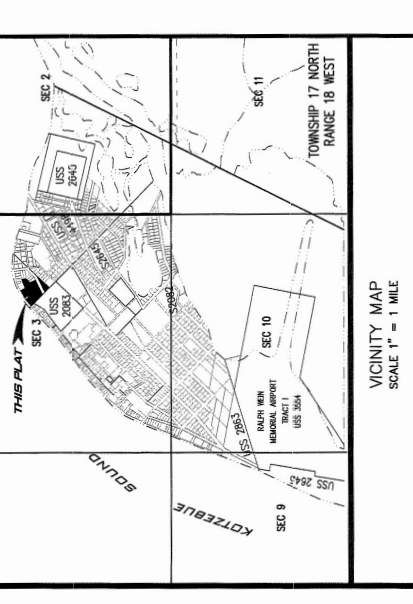
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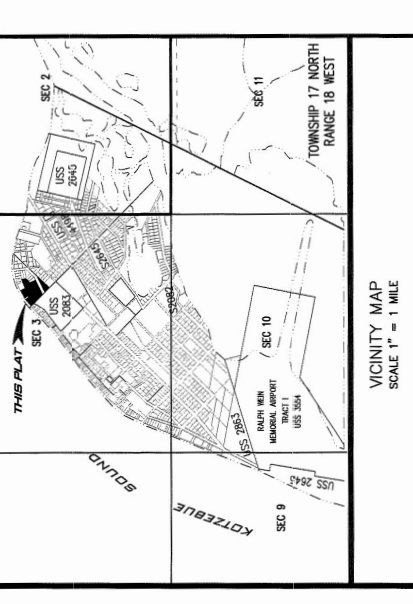
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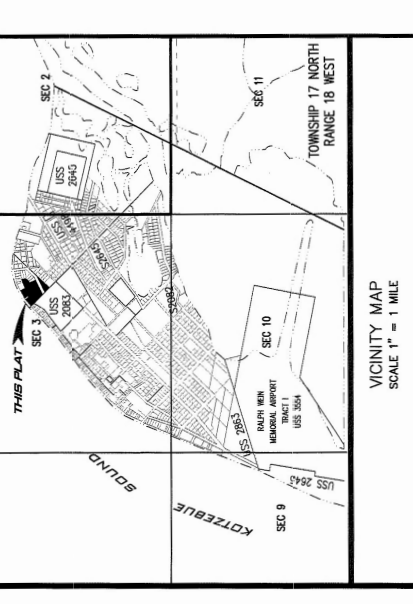
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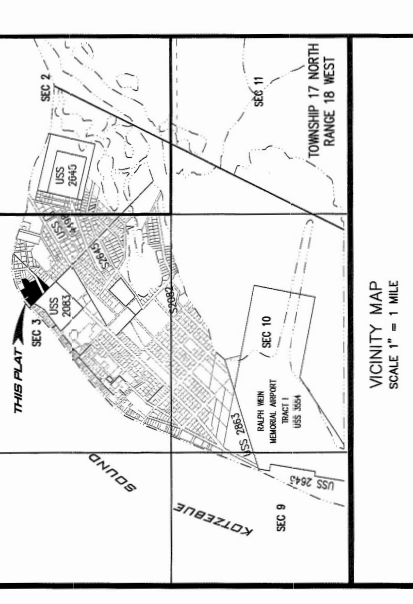
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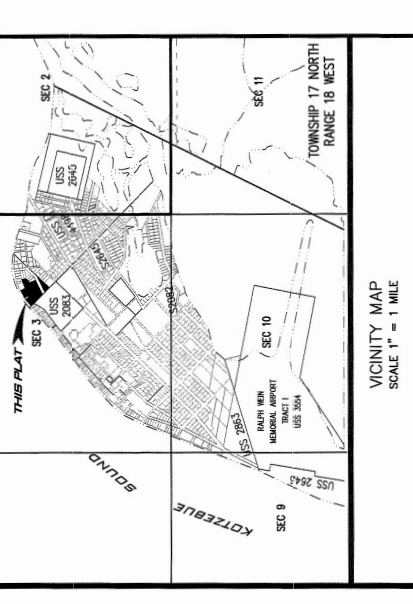
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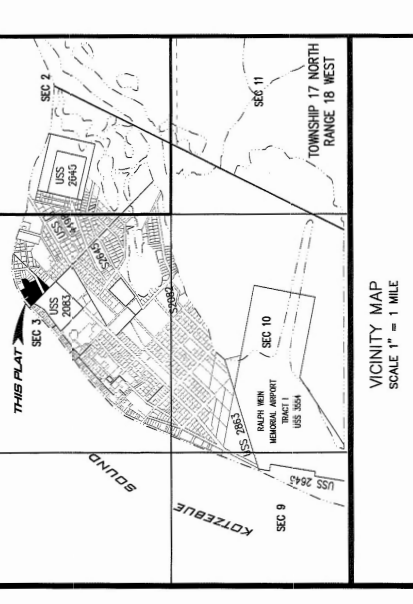
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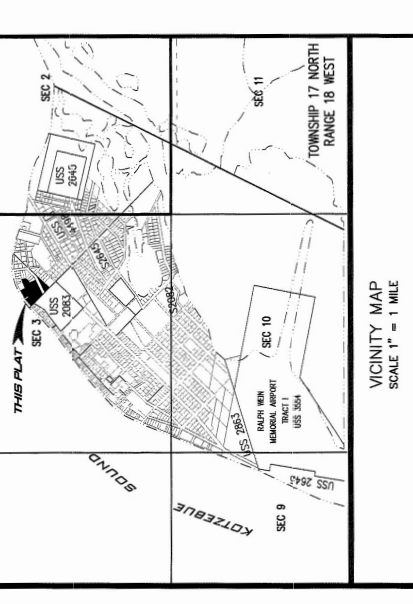
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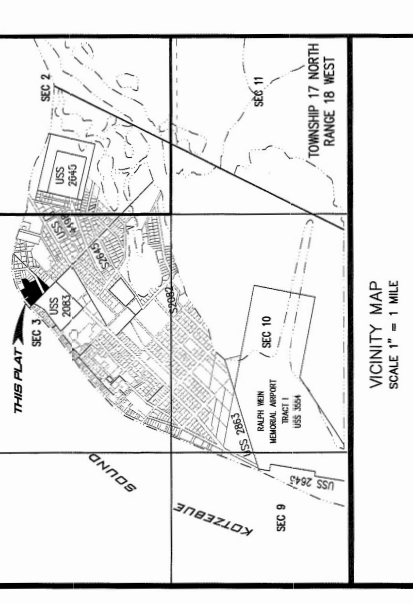
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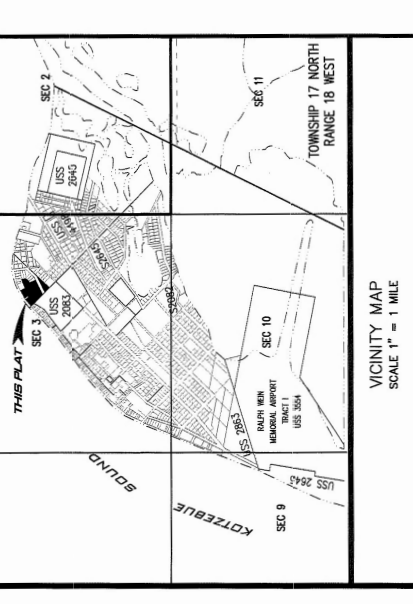
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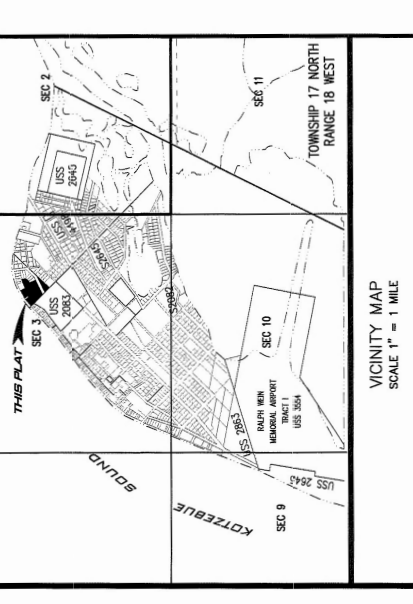
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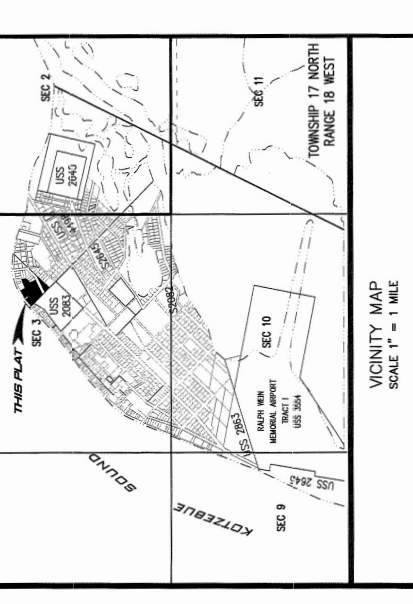
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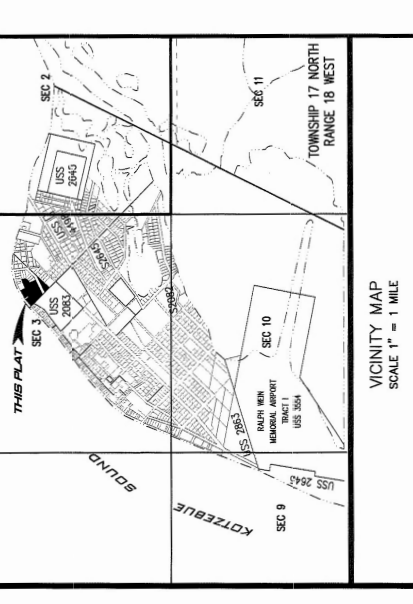
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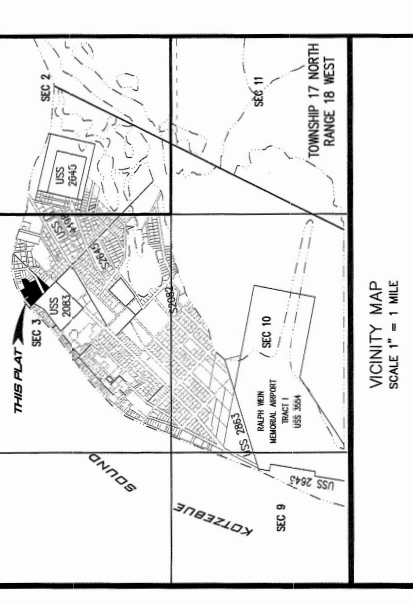
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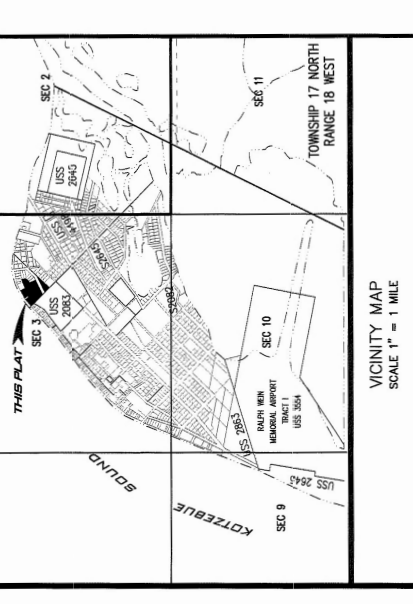
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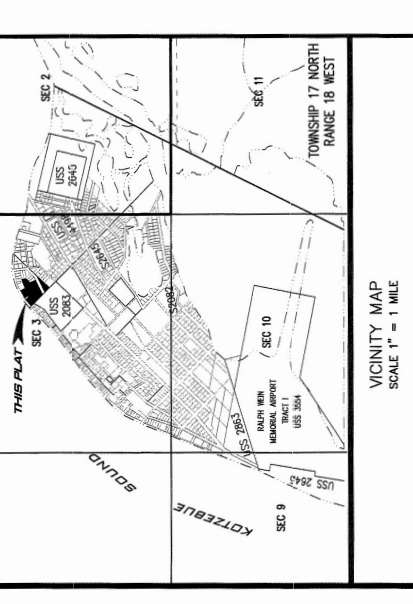
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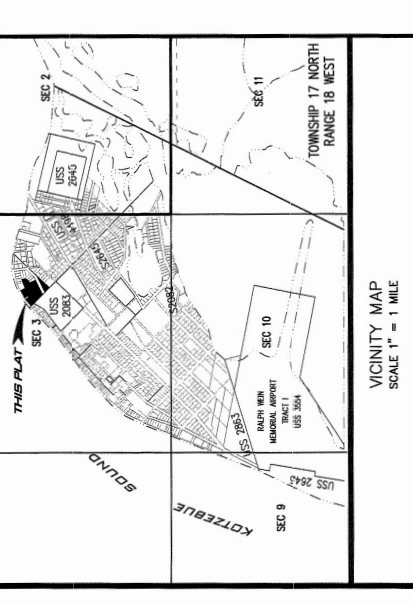
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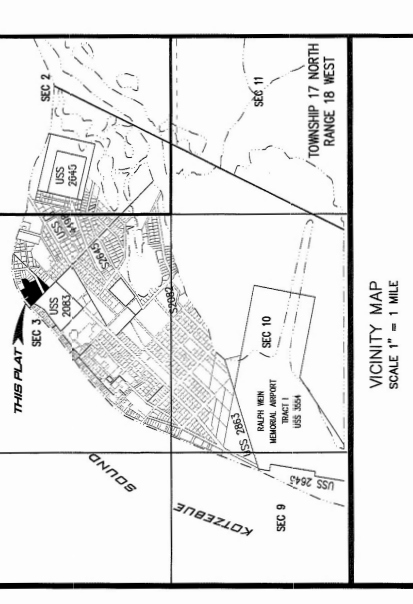
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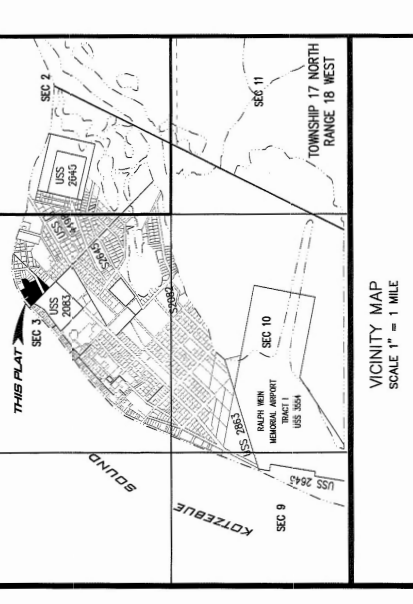
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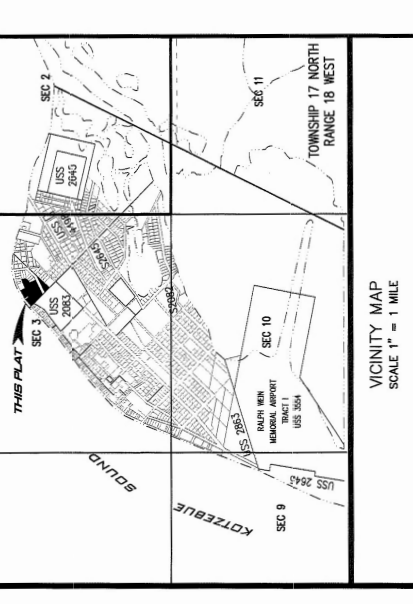
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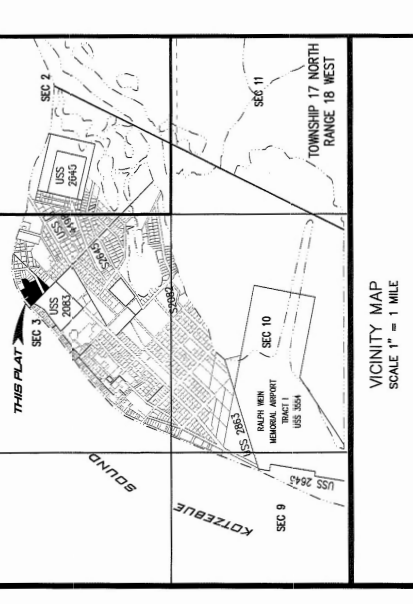
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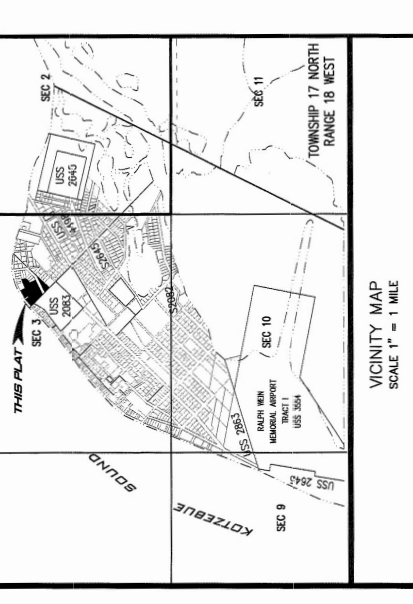
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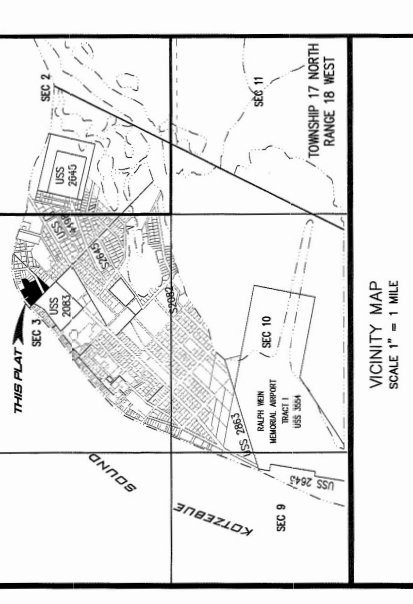
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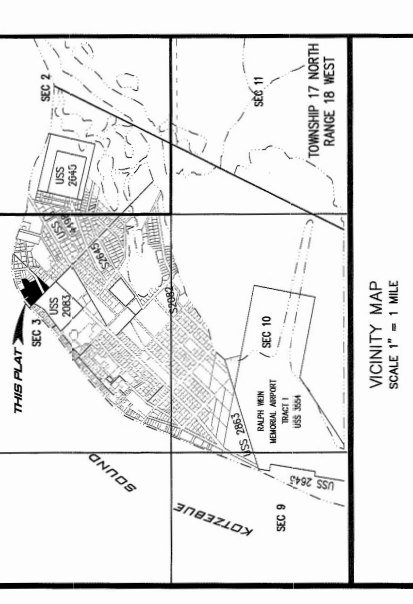
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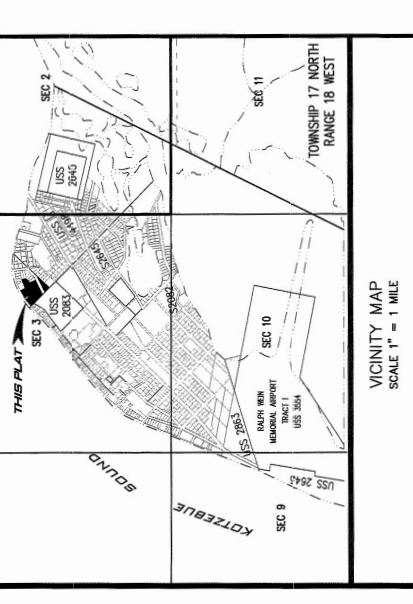
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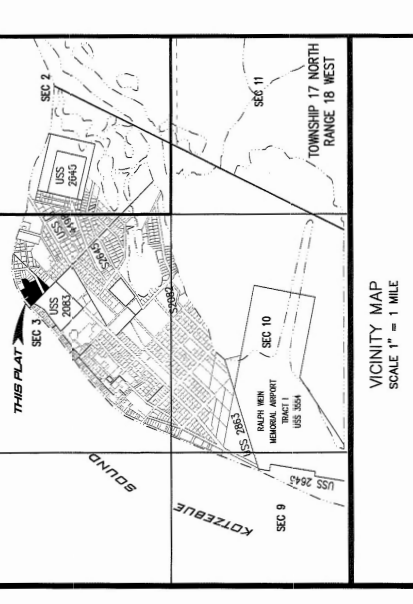
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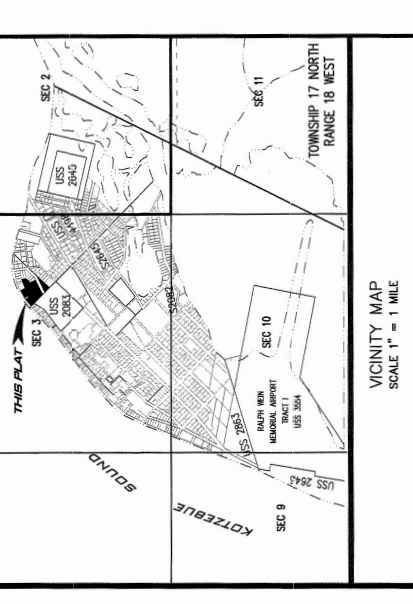
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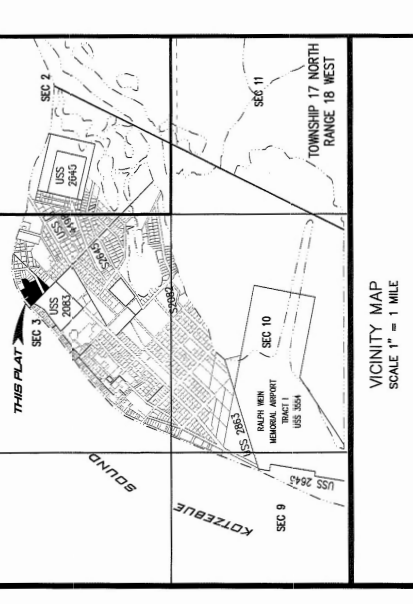
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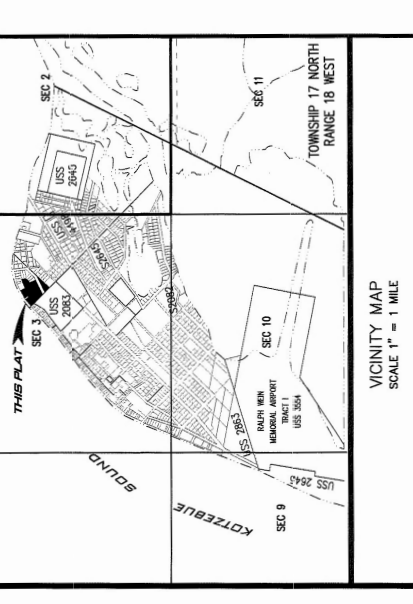
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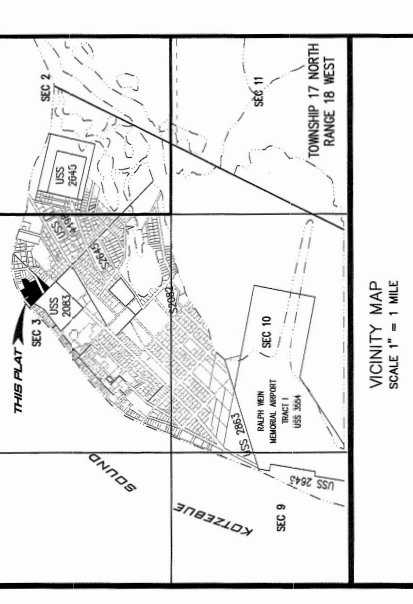
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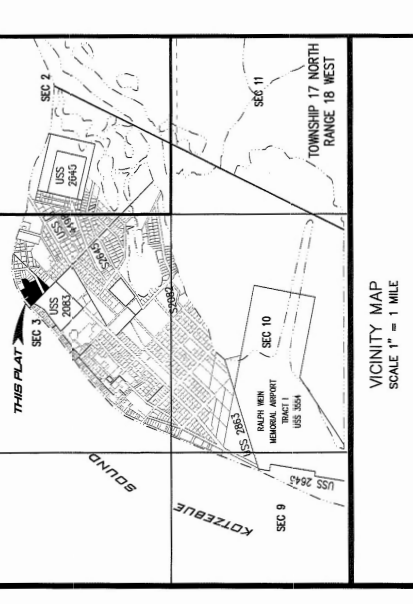
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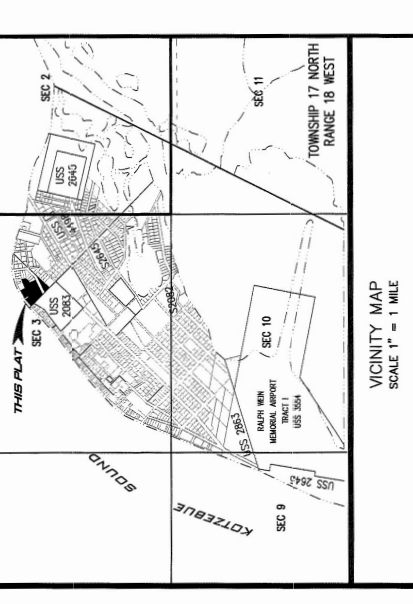
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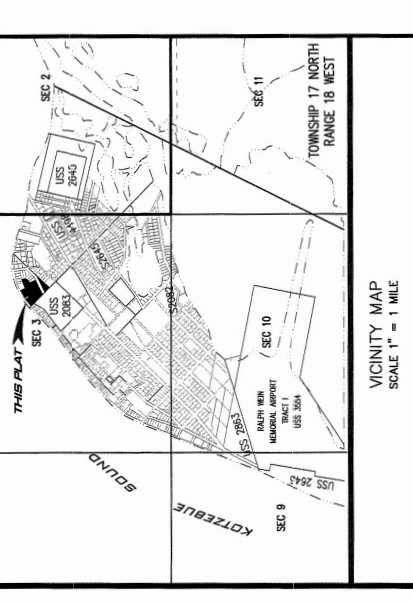
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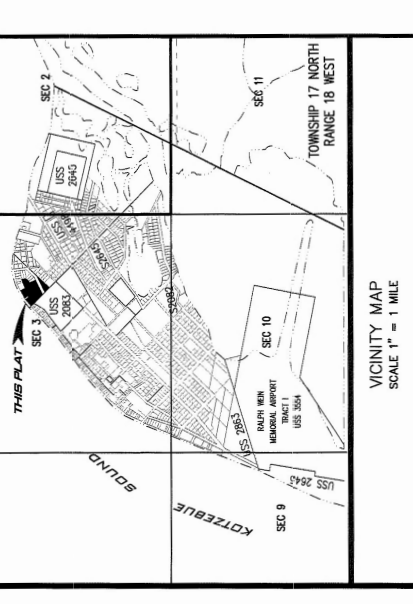
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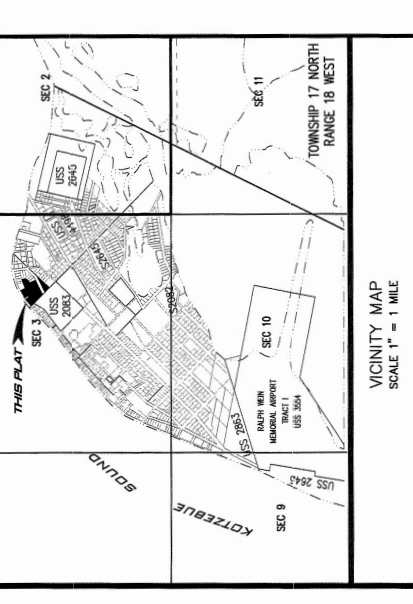
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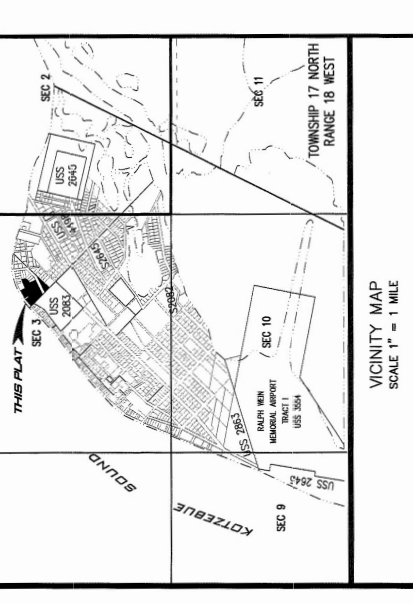
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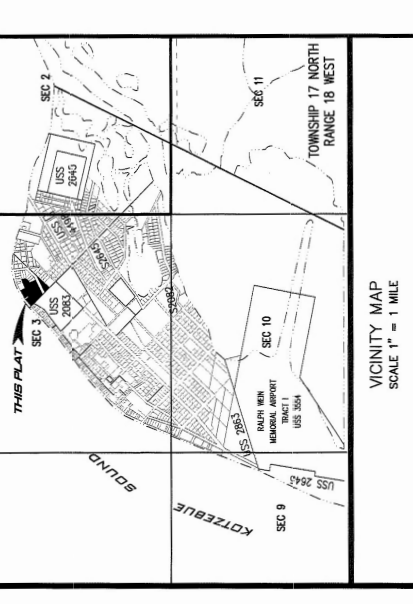
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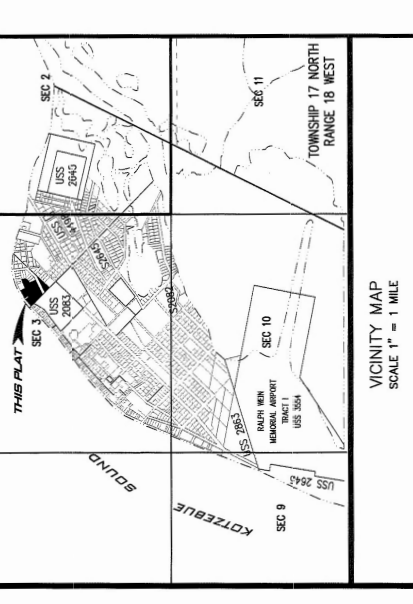
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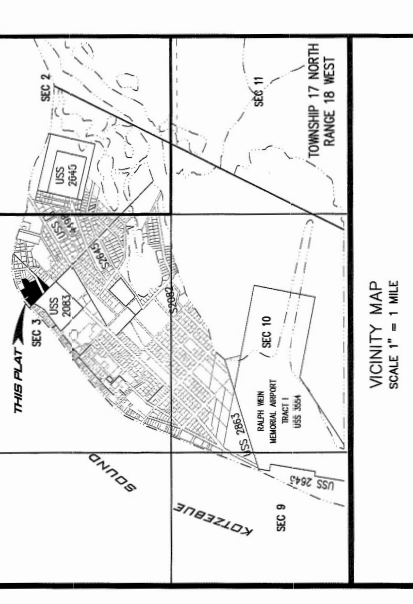
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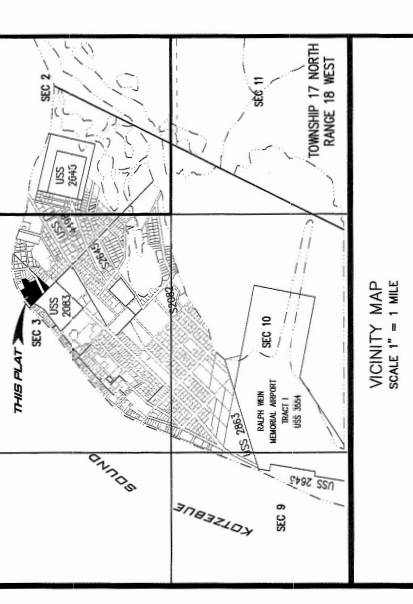
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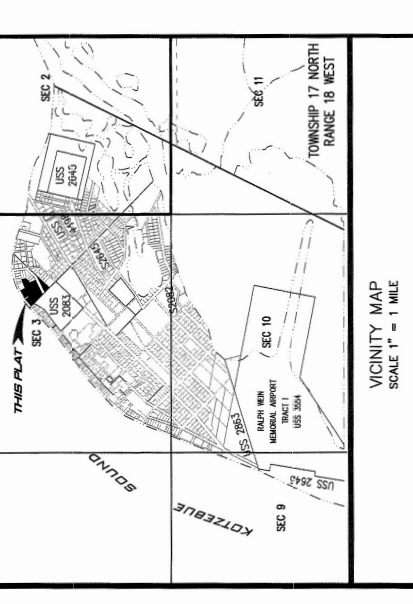
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November 1, 2023
Appointment of Subsidiary Directors

**UNANIMOUS WRITTEN CONSENT OF THE
SOLE SHAREHOLDER OF
CROWLEY PETROLEUM DISTRIBUTION, INC.**

The undersigned, Crowley Alaska Logistics, LLC, a Delaware limited liability company, being the sole shareholder (the "Sole Shareholder") of Crowley Petroleum Distribution, Inc., an Alaska corporation (the "Corporation"), hereby adopts the following resolutions by unanimous written or electronic consent on behalf of the Corporation, pursuant to the laws of the State of Alaska and the Corporation's organizational documents, as if duly adopted at a meeting of the Board of Directors of the Corporation, effective as of the date set forth above:

WHEREAS, the Sole Shareholder has the authority to remove and appoint the Directors of the Corporation.

NOW, THEREFORE, IT IS RESOLVED, that the Sole Shareholder does hereby appoint the following persons to serve as the Directors of the Corporation, and each such person shall serve until his successor is elected:

Thomas B. Crowley, Jr.
Raymond F. Fitzgerald
Kollin S. Fencil

FURTHER RESOLVED, that the officers of the Corporation, their designees or other authorized representatives, are hereby directed and authorized, individually, to do and perform any and all such acts and to execute and deliver any and all documents, agreements, instruments, governmental filings, reports and certificates in such form and containing such terms, conditions, modifications, amendments, schedules and exhibits thereto, as they deem necessary or appropriate to accomplish and carry out the intent and purposes of these resolutions; and

FURTHER RESOLVED, that any prior actions and documents previously executed by or at the direction of any director or officer of the Corporation, their designees or other authorized representatives, consistent with the intent and purposes of these resolutions are hereby ratified, affirmed, confirmed and approved in all respects.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Sole Shareholder has adopted the foregoing resolutions on behalf of the Corporation effective as of the date first set forth above.

SOLE SHAREHOLDER:

CROWLEY ALASKA LOGISTICS, LLC

By: 
Name: Reece B. Alford
Title: Corporate Secretary

November 1, 2023
Officer Appointments

JOINT UNANIMOUS WRITTEN CONSENT OF
THE BOARD OF MANAGERS OF
CROWLEY FUELS LLC AND
THE BOARD OF DIRECTORS OF
CROWLEY PETROLEUM DISTRIBUTION, INC.

The undersigned, constituting all of the managers of the Board of Managers of Crowley Fuels LLC, a Delaware limited liability company (the "CF Board") and all the directors of the Board of Directors of Crowley Petroleum Distribution, Inc., an Alaska corporation (the "CPD Board"), hereby adopt the following resolutions by unanimous written or electronic consent on behalf of Crowley Fuels LLC ("CF"), pursuant to the laws of the State of Delaware and its amended and restated operating agreement, and Crowley Petroleum Distribution, Inc. ("CPD"), pursuant to the laws of the State of Alaska and its organizational documents, as if duly adopted at a meeting of the CF Board and the CPD Board, effective as of the date set forth above.

WHEREAS, the CF Board has the authority to remove and appoint the officers of CF; and

WHEREAS, the CPD Board has the authority to remove and appoint the officers of CPD.

NOW, THEREFORE, IT IS RESOLVED, that the CF Board does hereby appoint the following persons to serve as the Officers of the Company, and each such person shall serve until his successor is elected:

Kollin S. Fencil - Senior Vice President & General Manager
Reece B. Alford - Corporate Secretary
Arthur F. Mead, III - Assistant Corporate Secretary
Daniel L. Warner - Chief Financial Officer
Norman S. Himes, Jr. - Vice President and Treasurer
Tony R. Otero - Assistant Treasurer
Robert C. Jefferson - Assistant Treasurer
Richard D. Lamb, Jr. - Assistant Treasurer

FURTHER RESOLVED, that the CPD Board does hereby appoint the following persons to serve as the Officers of the Corporation, and each such person shall serve until his successor is elected:

Kollin S. Fencil - President and General Manager
Reece B. Alford - Corporate Secretary
Arthur F. Mead, III - Assistant Corporate Secretary
Daniel L. Warner - Chief Financial Officer
Norman S. Himes, Jr. - Vice President and Treasurer

Tony R. Otero - Assistant Treasurer
Robert C. Jefferson - Assistant Treasurer
Richard D. Lamb, Jr. - Assistant Treasurer

FURTHER RESOLVED, that the officers of the Companies, their designees or other authorized representatives, are hereby directed and authorized, individually, to do and perform any and all such acts and to execute and deliver any and all documents, as they deem necessary or appropriate to accomplish and carry out the intent and purposes of these resolutions; and

FURTHER RESOLVED, that any prior actions and documents previously executed by or at the direction of any officer of the Companies, their designees or other authorized representatives, consistent with the intent and purposes of these resolutions are hereby ratified, affirmed, confirmed and approved in all respects.

IN WITNESS WHEREOF, the CF Board and the CPD Board have adopted the foregoing resolutions on behalf of each of CF and CPD respectively, effective as of the date first set forth above.

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Thomas B. Crowley, Jr.

DocuSigned by:
R.F. Fitzgerald
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Raymond F. Fitzgerald

DocuSigned by:
Kollin S. Fencil
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Kollin S. Fencil

Alaska Entity #10001177

State of Alaska
Department of Commerce, Community, and Economic Development
Corporations, Business, and Professional Licensing

Amended Certificate of Registration

The undersigned, as Commissioner of Commerce, Community, and Economic Development of the State of Alaska, hereby certifies that a duly signed and verified filing pursuant to the provisions of Alaska Statutes has been received in this office and has been found to conform to law.

ACCORDINGLY, the undersigned, as Commissioner of Commerce, Community, and Economic Development, and by virtue of the authority vested in me by law, hereby issues this certificate to

Crowley Fuels LLC
formerly
CPD Alaska LLC



IN TESTIMONY WHEREOF, I execute the certificate and affix the Great Seal of the State of Alaska effective October 03, 2016.

Chris Hladick
Commissioner