



# CITY OF KOTZEBUE NOTICE

## Regular City Council Meeting Agenda

September 23, 2024 at 5:15 PM

City Hall Chambers – 258 A Third Avenue

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### THE PUBLIC IS ENCOURAGED TO ATTEND.

For residents who want to participate telephonically call: **1-800-315-6338**; access code:  
**49401#**

**I. Call to Order**

**II. Roll Call**

**III. Invocation/Moment of Silence**

**IV. Pledge of Allegiance**

**V. Adoption of The Agenda**

**VI. Adoption of Minutes**

a) June 7th, 2024

b) June 20th, 2024

c) September 5th, 2024

**VII. Introduction of Guests & Staff**

**VIII. Citizen Comments**

**IX. Correspondence**

a) Kobuk 440 Scholarship Thank You Letter

b) AML SS4A Transportation Safety Action Plan

c) FY22 State and Local Cybersecurity Grant Program (SLCGP)-Round 2 Allocations

**X. Unfinished Business**

a) Manager's Reports

1. City Manager

2. Holland and Hart

3. The Mulder Company

4. Joe Evans City Attorney

5. Finance Director \*need to vote to accept and approve Finance Report
6. Public Works \*need to vote to accept and approve Public Works report
  - i. Public Works Water
7. Police Department
8. Fire Department
9. Parks & Recreation
10. Package Store
11. Public Relations/Human Resources
12. Planning Department

## **XI. New Business**

- a) **ORDINANCE 24-04**, "A CODE ORDINANCE DELETING THE PRESENT SECTION 2.12.010, APPOINTMENT-TERM (FOR CITY CLERK), OF THE KOTZEBUE MUNICIPAL CODE ("KMC") IN ITS ENTIRITY AND REPLACING IT WITH A NEW SECTION 2.12.010, APPOINTMENT-TERM FOR CITY CLERK, OF THE KMC AS SET FOR HEREIN" **[PUBLIC HEARING]**
- b) **ORDINANCE 24-05**, "A NON-CODE ORDINANCE PURSUANT TO KOTZEBUE MUNICIPAL CODE ("KMC") 15.04.100 REQUIRING THE OWNER OF HOUSE NO. 671 LOCATED AT LOT 16, BLOCK 6, USS 2645, KOTZEBUE TOWNSITE AT HIS OWN EXPENSE TO DEMOLISH OR REMOVE THE STRUCTURE HE OWNS" **[PUBLIC HEARING]**
- c) **ORDINANCE 24-06**, " A CODE ORDINANCE ADDING A NEW SECTION TO THE KOTZEBUE MUNICIPAL CODE ("KMC") CONFIRMING AND AUTHORIZING THE USE OF ALASKA MUNICIPAL LEAGUE'S ("AML") SERVICES TO COLLECT, REMIT, ENFORCE AND ADMINISTER KMC CHAPTER 3.20, SALES TAX, FOR THE CITY OF KOTZEBUE ("CITY)" **[PUBLIC HEARING]**
- d) **ORDINANCE 24-07**, "A CODE ORDINANCE AMENDING KOTZEBUE MUNICIPAL CODE ("KMC"), CHAPTER 3.20, SALES TAX, SECTIONS 3.20.210, 3.20.270, 3.20.280 AND 3.20.450 TO PROVIDE FOR QUARTERLY REPORTING AND REMITTANCE OF CITY SALES TAXES COLLECTED DURING THE QUARTER, EFFECTIVE JANUARY 1, 2025 WITH THE FIRST QUARTERLY REPORTING PERIOD BEING JANUARY 1, 2025 THROUGH MARCH 31, 2025." **[FOR INTRODUCTION]**

- e) **RESOLUTION 24-55**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE APPOINTMENT OF TEMPORARY, PART-TIME PERSONNEL FOR THE OCTOBER 1, 2024 MUNICIPAL ELECTION."
- f) **RESOLUTION 24-56**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ("CITY") AUTHORIZING THE CITY MANAGER TO EXTEND THE CITY'S CONTRACT WITH DOWL FOR ENGINEERING AND CAPITAL PROJECTS MANAGEMENT SERVICES THROUGH CALENDAR YEAR 2024 AND DIRECTING THE CITY MANAGER TO ISSUE AN RFP IN LATE OCTOBER 2024 FOR ENGINEERING AND CAPITAL MANAGEMENT SERVICES FOR CALENDAR YEAR 2025."
- g) **RESOLUTION 24-57**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ACCEPTING AND AUTHORIZING THE CITY MANAGER OR HER DESIGNEE TO COMPLETE AND EXECUTE A GRANT AGREEMENT WITH THE DENALI COMMISSION FOR THE CAPE BLOSSOM ROAD AND CAPE BLOSSOM PORT PROJECTS PHASE II."
- h) **RESOLUTION 24-58**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ("CITY") ACCEPTING THE NORTHWEST ARCTIC BOROUGH ("NWAB") VILLAGE IMPROVEMENT FUND ("VIF") GRANT IN THE AMOUNT OF THREE HUNDRED AND SEVENTY-FIVE THOUSAND DOLLARS AND NO CENTS (\$375,000.00) FOR THE PURCHASE OF A BULLDOZER."
- i) **RESOLUTION 24-59**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE ("CITY") REQUESTING THE ADDITION OF CITY CLERK PAETON SCHAEFFER AS AN AUTHORIZED SIGNER ON ALL OF THE CITY'S ACCOUNTS WITH WELLS FARGO BANK."
- j) **RESOLUTION 24-60**, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF KOTZEBUE AUTHORIZING THE REPAIR OF THE MAIN WATER LINE NEAR ALASKA AIRLINES AT AN ESTIMATED COST OF \$58,434.00."
- k) **RESOLUTION 24-61**, "A RESOLUTION OF THE CITY OF KOTZEBUE SUPPORTING THE DEVELOPMENT OF THE NATIVE VILLAGE OF KOTZEBUE'S NIKAITCHUAT ILISAGVAIT AND ADMINISTRATIONS NEW FACILITY PROJECT."
- l) **RESOLUTION 24-62**, "A RESOLUTION IN SUPPORT OF THE NATIVE VILLAGE OF KOTZEBUE'S NANA VILLAGE ECONOMIC IMPROVEMENT (VEI) APPLICATION

FOR \$900,000 INTENDED FOR GRAVEL PAD, PURCHASE OF PROPERTY AND THE DESIGN OF THE FIXTURES, FIXINGS AND EQUIPMENT.”

**XII. Council Members Comments**

a) Seat F: Cory Jackson

Seat G: Johnson Greene

Seat B: Derek Haviland-Lie

Seat D: Saima Chase

Seat C: Joshua Hadley

Seat E: Kathleen Sherman

Seat A: Ernest Norton

Youth Representative: Bristol Huffman

**XIII. Executive Session**

**XIV. Adjournment**