

# **REGIONAL PLANNING COMMISSION MEETING AGENDA**

Thursday, January 18, 2024 at 5:30 PM City Hall, 415 Broad Street, Boardroom

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

# I. INTRODUCTION AND RECOGNITION OF VISITORS

### II. APPROVAL OF THE AGENDA

### **III. APPROVAL OF MINUTES**

- 1. Approval of the December 18, 2023 Work Session Minutes
- 2. Approval of the December 21, 2023 Regular Meeting Minutes

### **IV. CONSENT AGENDA**

Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

### V. UNFINISHED BUSINESS

### **VI. NEW BUSINESS**

 N Eastman Road Rezoning (REZONE23-0379). The Commission is requested to send a positive recommendation to the Board of Mayor and Aldermen in support of the rezoning request from the R-1C zone to the P-1 zone. (Weems)

### **VII. OTHER BUSINESS**

1. Receive the December 2023 - January 2024 approved subdivisions

2. Discussion of amending the 2024 meeting schedule to move the April 2024 regular meeting from April 18, 2024 to April 25, 2024.

### **VIII. PUBLIC COMMENT**

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

# IX. ADJOURN



# **REGIONAL PLANNING COMMISSION MEETING MINUTES**

# Monday, December 18, 2023 at Noon City Hall, 415 Broad Street, Conference Room 226

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

## I. INTRODUCTION AND RECOGNITION OF VISITORS

Commission members present: Sharon Duncan, Sam Booher, Jason Snapp, Anne Greenfield, Tim Lorimer

Commission members absent: John Moody, James Phillips, Travis Patterson, Chip Millican

Staff present: Ken Weems, AICP, Jessica McMurray, Savannah Garland, Garret Burton

Visitors: none

# II. APPROVAL OF THE AGENDA

### **III. APPROVAL OF MINUTES**

- 1. Approval of the November 13, 2023 Work Session Minutes
- 2. Approval of the November 16, 2023 Regular Meeting Minutes

The Commission conducted a review of the minutes. No official action was taken.

### **IV. CONSENT AGENDA**

Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

### V. UNFINISHED BUSINESS

### **VI. NEW BUSINESS**

- Lebanon Meadows Preliminary PD (PD23-0357) The Commission is requested to grant contingent Preliminary PD approval for the Lebanon Meadows Preliminary PD plat. Staff described the vicinity of the request. Staff noted that the development site had been rezoned to the PD zone earlier in the year. Staff stated that the proposal consists of one dead end residential lane, approximately 795 feet in length, to serve a proposed 14 single family homes. Staff noted that the proposal consists of 4.46 acres and will have a total of 28.5% open space to justify the proposed density. Staff noted that no variances are necessary for the proposal and that the PD zone standards have been adhered to. Staff noted that the proposal is contingent upon the construction plans being approved. No official action was taken.
- 2. Polo Fields Phase 2 Final PD (PD23-0372) The Commission is requested to grant revised final approval for the Polo Fields Phase 2 Final PD plat. Staff noted the vicinity of the request being the existing Polo Fields development in the City. Staff noted that the only proposed changes is to create 16 individual lots for existing homes spaces. Staff noted that this had already been done in the past for many of the home sites in the development. No official action was taken.

#### **VII. OTHER BUSINESS**

1. Receive the November - December 2023 approved subdivisions

### **VIII. PUBLIC COMMENT**

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

#### **IX. ADJOURN**

The meeting adjourned at 12:20 p.m.



# **REGIONAL PLANNING COMMISSION MEETING MINUTES**

# Thursday, December 21, 2023 at 5:30 PM City Hall, 415 Broad Street, Montgomery-Watterson Boardroom

This meeting is an open and accessible meeting. If interested parties request special assistance or accommodations, please notify the Planning Department three (3) days in advance of the meeting.

## I. INTRODUCTION AND RECOGNITION OF VISITORS

Commission members present: Sharon Duncan, Sam Booher, Jason Snapp, Anne Greenfield, Tim Lorimer

Commission members absent: John Moody, James Phillips, Travis Patterson, Chip Millican

Staff present: Ken Weems, AICP, Jessica McMurray, Savannah Garland

Visitors present: Brandon Thompson

### II. APPROVAL OF THE AGENDA

Staff stated that the applicant for item PD23-0372 has requested that the agenda item not be considered during the December 2023 meeting. The applicant stated that minor revisions were being made. A motion was made by Sam Booher, seconded by Anne Greenfield, to approve the amended agenda without item PD23-0372. The motion passed unanimously, 5-0.

### **III. APPROVAL OF MINUTES**

- 1. Approval of the November 13, 2023 Work Session Minutes
- 2. Approval of the November 16, 2023 Regular Meeting Minutes

A motion was made by Tim Lorimer, seconded by Anne Greenfield, to approve the minutes of the November 13, 2023 work session and the November 16, 2023 regular meeting. The motion was passed unanimously, 5-0.

### **IV. CONSENT AGENDA**

Consent items are those items that have previously been brought before the Planning Commission, which have been reviewed by the Planning Commission in previous meetings or work sessions or are minor subdivisions and final plats not requiring any variances.

#### V. UNFINISHED BUSINESS

#### **VI. NEW BUSINESS**

 Lebanon Meadows Preliminary PD (PD23-0357) The Commission is requested to grant contingent Preliminary PD approval for the Lebanon Meadows Preliminary PD plat. Staff described the vicinity of the request. Staff noted that the development site had been rezoned to the PD zone earlier in the year. Staff stated that the proposal consists of one dead end residential lane, approximately 795 feet in length, to serve a proposed 14 single family homes. Staff noted that the proposal consists of 4.46 acres and will have a total of 28.5% open space to justify the proposed density. Staff noted that no variances are necessary for the proposal and that the PD zone standards have been adhered to. Staff noted that the proposal is contingent upon the construction plans being approved. A motion was made by Sam Booher, seconded by Jason Snapp, to grant preliminary PD approval contingent upon the construction plans being approved. The motion passed unanimously, 5-0.

#### **VII. OTHER BUSINESS**

1. Receive the November - December 2023 approved subdivisions (Garland)

#### **VIII. PUBLIC COMMENT**

Citizens may speak on issue-oriented items. When you come to the podium, please state your name and address and sign the register that is provided. You are encouraged to keep your comments non- personal in nature, and they should be limited to five minutes.

#### **IX. ADJOURN**

With no further business the meeting adjourned at 5:39 p.m.

File Number REZONE23-0379

# N Eastman Road Rezoning

<b>Property Information</b>			
Address	N Eastman Rd, Kingsport	TN	
Tax Map, Group, Parc	el Tax Map 61D Parcel 02	23.10	
Civil District	11		
<b>Overlay District</b>	n/a		
Land Use Designation	Multi-Family		
Acres	0.55 acres +/-		
Existing Use	Vacant land	Existing Zoning	R-1C
Proposed Use	New cell tower	Proposed Zoning	P-1
Owner /Applicant Inf	ormation		
Name: Vinaya Belago	de	Intent: To rezone from R-1C (Residential District) to P-1 (Professional Offices District) to accommodate	
Address: 1017 Wellin	gton Blvd		cell tower (145' monopole).
City: Kingsport			
State: TN	Zip Code: 37660		
Email: Rhanbal@gmai			
Phone Number: (423)			
Planning Department			
	g Division recommends sending a for the following reasons:	POSITIVE recommendat	ion to the Kingsport Board of
-	hat an owner would choose to build	l a sinale family home at	this location along N Fastman
	le family home is the principal use ir		
• The site abut	s an existing P-1 zone.		
• The sloping to	errain of the parcel lends itself to a s	small development footp	print.
Staff Field Notes and	General Comments:		
• The rezoning	site is currently vacant of any struct	tures.	
• Letters were received.	mailed to adjacent property owners	within 300' of the rezon	ing site. No feedback has been
<ul> <li>A successful i</li> </ul>	ezoning to P-1 must be followed by	Board of Zoning Appeal	s approval of a special exception
of the cell to	ver in a P-1 zone before final site pla	an approval can be made	2.
Planner:	Ken Weems	Date:	January 4, 2024
Planning Commission	Action	Meeting Date:	January 18, 2024
Approval:			
Denial:		Reason for Denial:	
Deferred:		Reason for Deferral:	

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PROPERTY INFORM	IATION	
ADDRESS		Parcel 023.10, N Eastman Rd
DISTRICT		11
OVERLAY DI	STRICT	n/a
EXISTING ZC	DNING	R-1C (Residential District)
PROPOSED	ZONING	P-1 (Professional Offices District)
ACRES	0.55 +/-	
EXISTING USE	vacant land	
PROPOSED USE	new cell tow	er
PETITIONER ADDRESS	1017 Wellingt	on Blvd, Kingsport, TN 37660

REPRESENTATIVE PHONE

(423) 914-1391

INTENT

*To rezone from R-1C (Residential District) to P-1 (Professional Offices District) to accommodate construction of a new cell tower (145' monopole).* 

File Number REZONE23-0379

# Vicinity Map



File Number REZONE23-0379

Item VI1.

## Surrounding City Zoning Map



# **Kingsport Regional Planning Commission**

**Rezoning Report** 

File Number REZONE23-0379

### **Future Land Use Plan 2030**



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on January 18, 2024 **Kingsport Regional Planning Commission** 

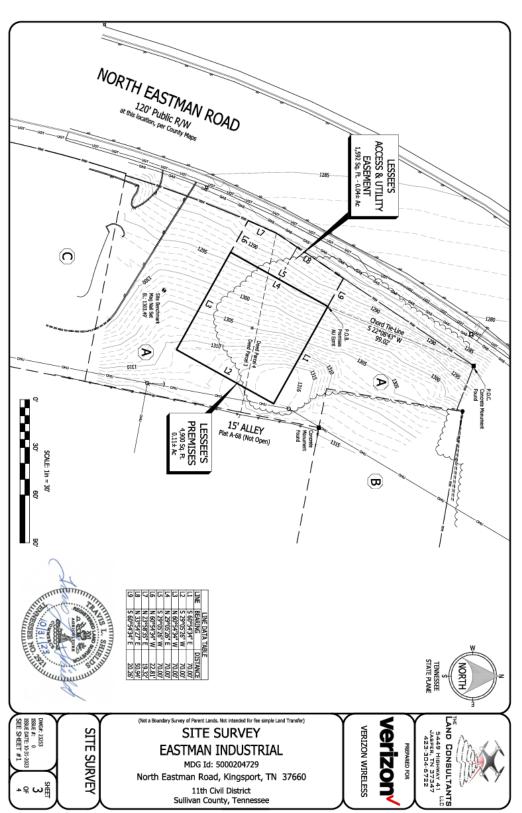
**Rezoning Report** 

File Number REZONE23-0379

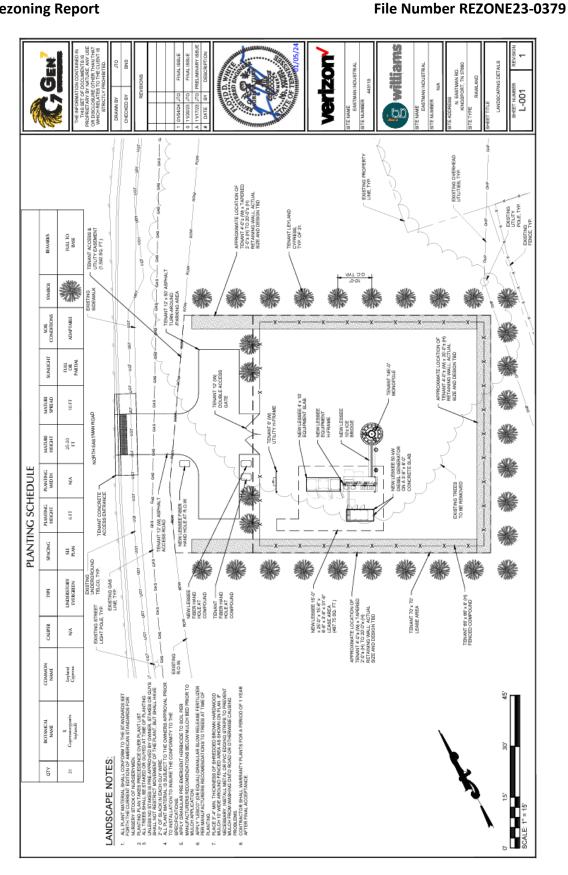
Aerial



Site Plan



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on January 18, 2024 Item VI1.



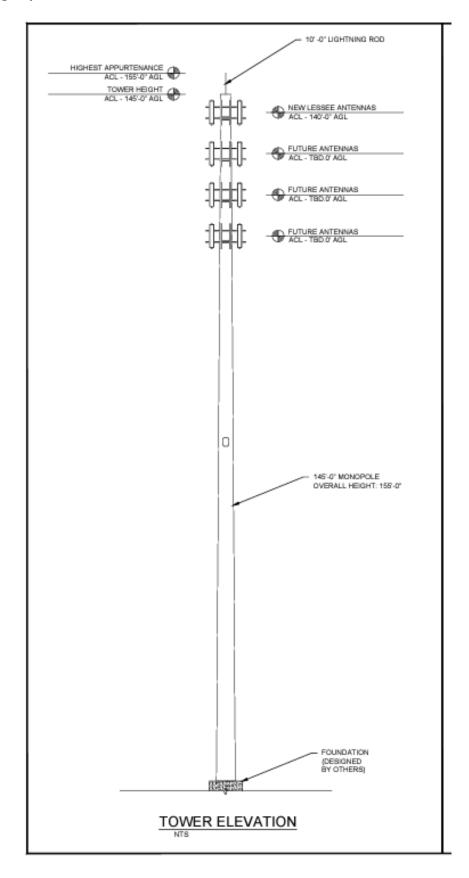
Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on January 18, 2024

Item VI1.

### **Kingsport Regional Planning Commission**

#### **Rezoning Report**

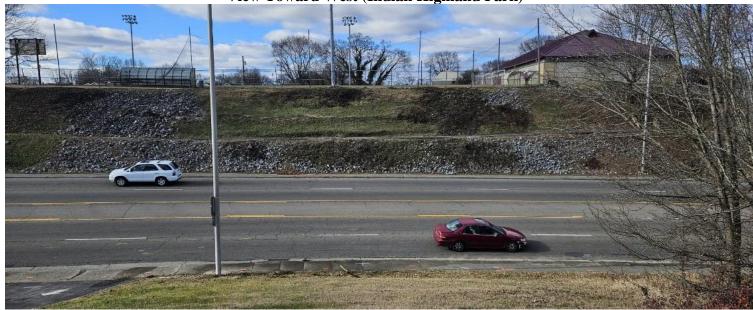
#### File Number REZONE23-0379



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on January 18, 2024

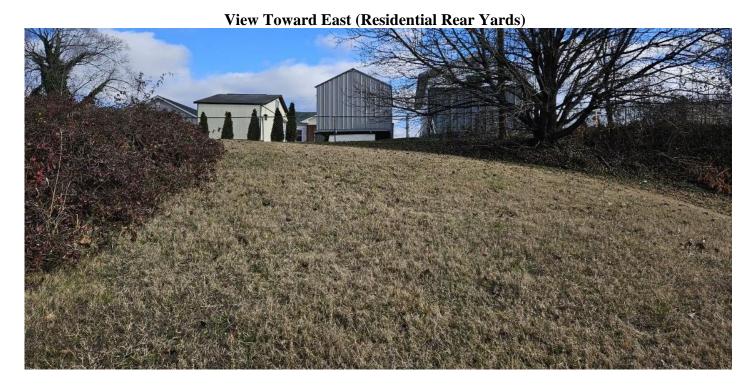
Kingsport Regional Planning Commission File Number REZONE23-0379 Item VI1.

# View Toward West (Indian Highland Park)



View Toward South (Professional Office Building)





### **View Toward North**



Prepared by Kingsport Planning Department for the Kingsport Regional Planning Commission Meeting on January 18, 2024

File Number REZONE23-0379



**EXISTING USES LOCATION MAP** 

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File Number REZONE23-0379

### **Existing Zoning/ Land Use Table**

Location	Parcel / Zoning Petition	Zoning / Name	History Zoning Action Variance Action
North	1	Zone: City B-3 Use: restaurant	
East	2	Zone: City R-1C Use: single family	
Southeast	3	Zone: City R-1C Use: single family	
South	4	Zone: City P-1 Use: professional office	
Southwest	5	Zone: City R-4 Use: Indian Highland Park	

#### **Standards of Review**

Planning Staff shall, with respect to each zoning application, investigate and make a recommendation with respect to factors 1 through 6, below, as well as any other factors it may find relevant.

- 1. Whether or not the proposal will permit a use that is suitable in view of the use and development of adjacent and nearby Property? The proposal would permit a uses the same as the abutting P-1 zone.
- 2. Whether or not the proposal will adversely affect the existing use or usability of adjacent or nearby property? The adjacent and nearby property will not be adversely affected by the proposal.
- 3. Whether the property to be affected by the proposal has a reasonable economic use as currently zoned? The property does not have a reasonable economic use as

#### **Kingsport Regional Planning Commission**

#### **Rezoning Report**

currently zoned (R-1C / single family use). A professional office district is more reasonable for a parcel that fronts N Eastman Rd.

4. Whether the proposal is in conformity with the policies and intent of the land use plan? Neither the current or proposed zone match the land use designation of multifamily for the site.

Proposed use: 145' monopole cell tower

The Future Land Use Plan Map recommends multifamily

- 5. Whether there are other existing or changed conditions affecting the use and development of the property which gives supporting grounds for either approval or disapproval of the proposal? The existing conditions support approval of the proposed rezoning.
- 6. Whether there are other existing or changed conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the proposal? The slope of the property lends itself to a small development, thus limiting land disturbance.

#### **CONCLUSION**

Staff recommends sending a POSITIVE recommendation to rezone from R-1C to P-1 based upon the current single family zone not being realistic for single family home construction along N Eastman Rd.



January 18th, 2024

Sharon Duncan, Chairman Kingsport Regional Planning Commission 415 Broad Street Kingsport, TN 37660

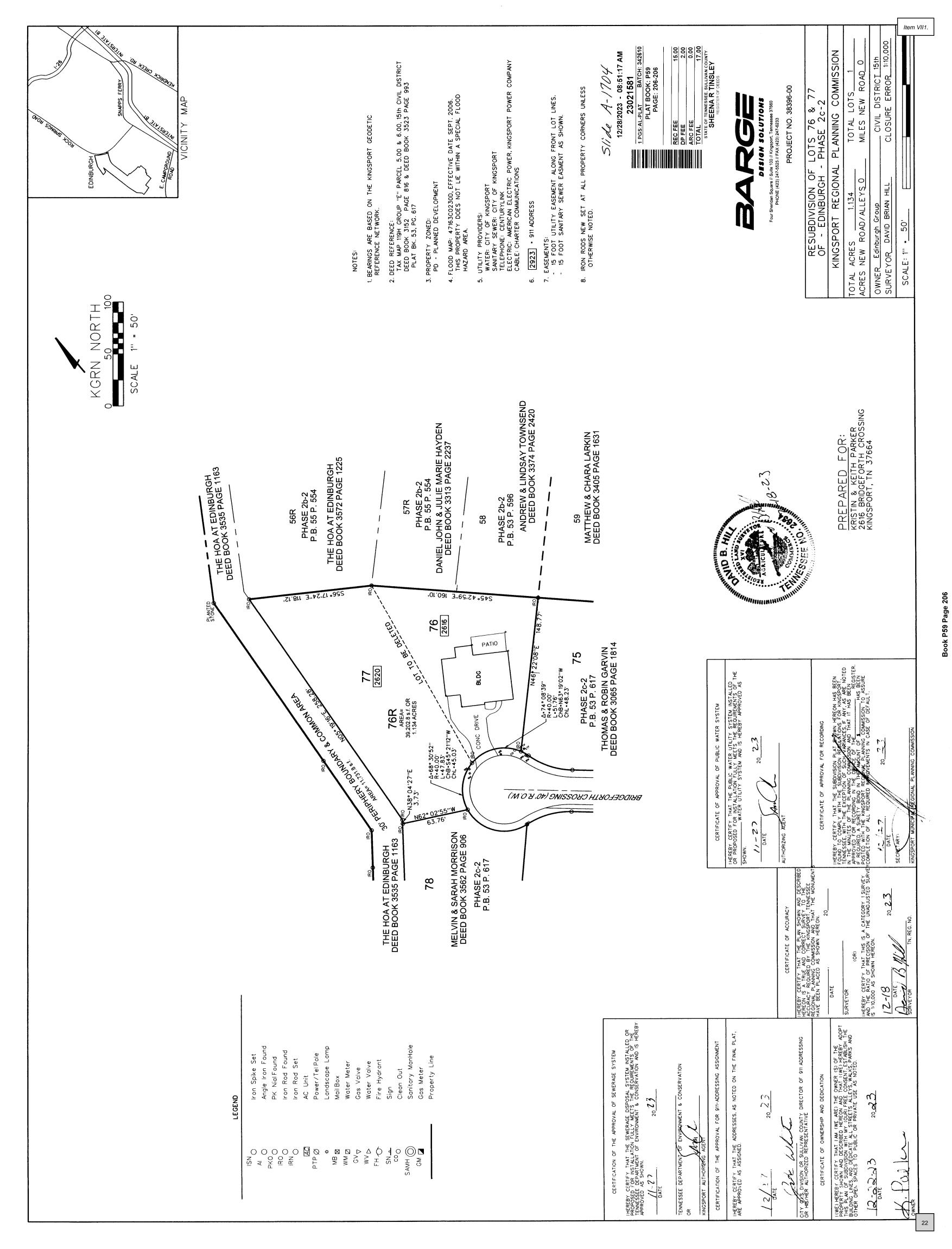
Chairman Duncan:

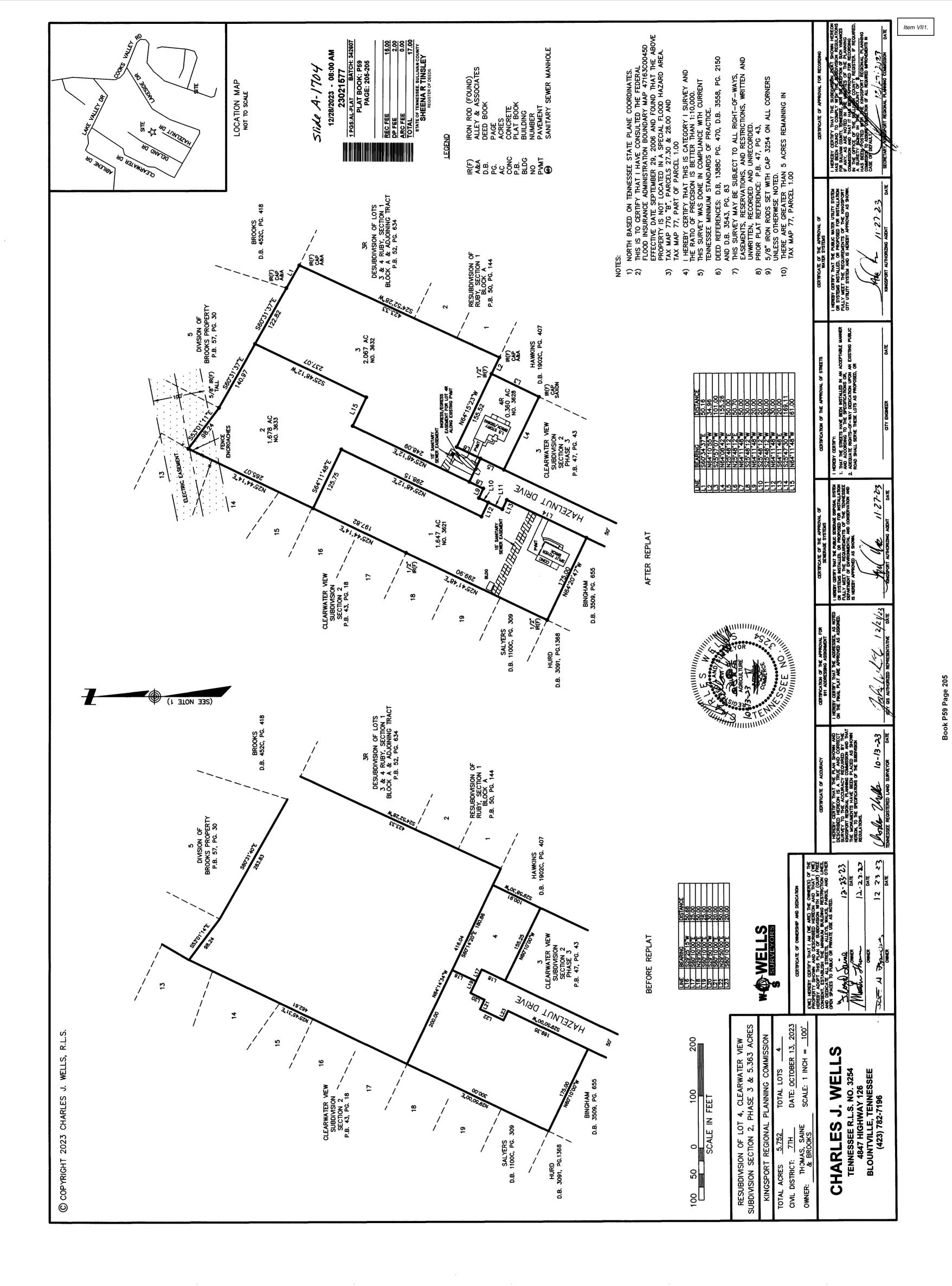
This letter is to inform you that I, as Secretary for the Kingsport Regional Planning Commission, certify the subdivision of the following lots meet(s) the <u>Minimum Standards</u> for Subdivision Development within the Kingsport Planning Region. The staff certifies these plat(s) as acceptable to be signed by the Secretary of the Planning Commission for recording purposes.

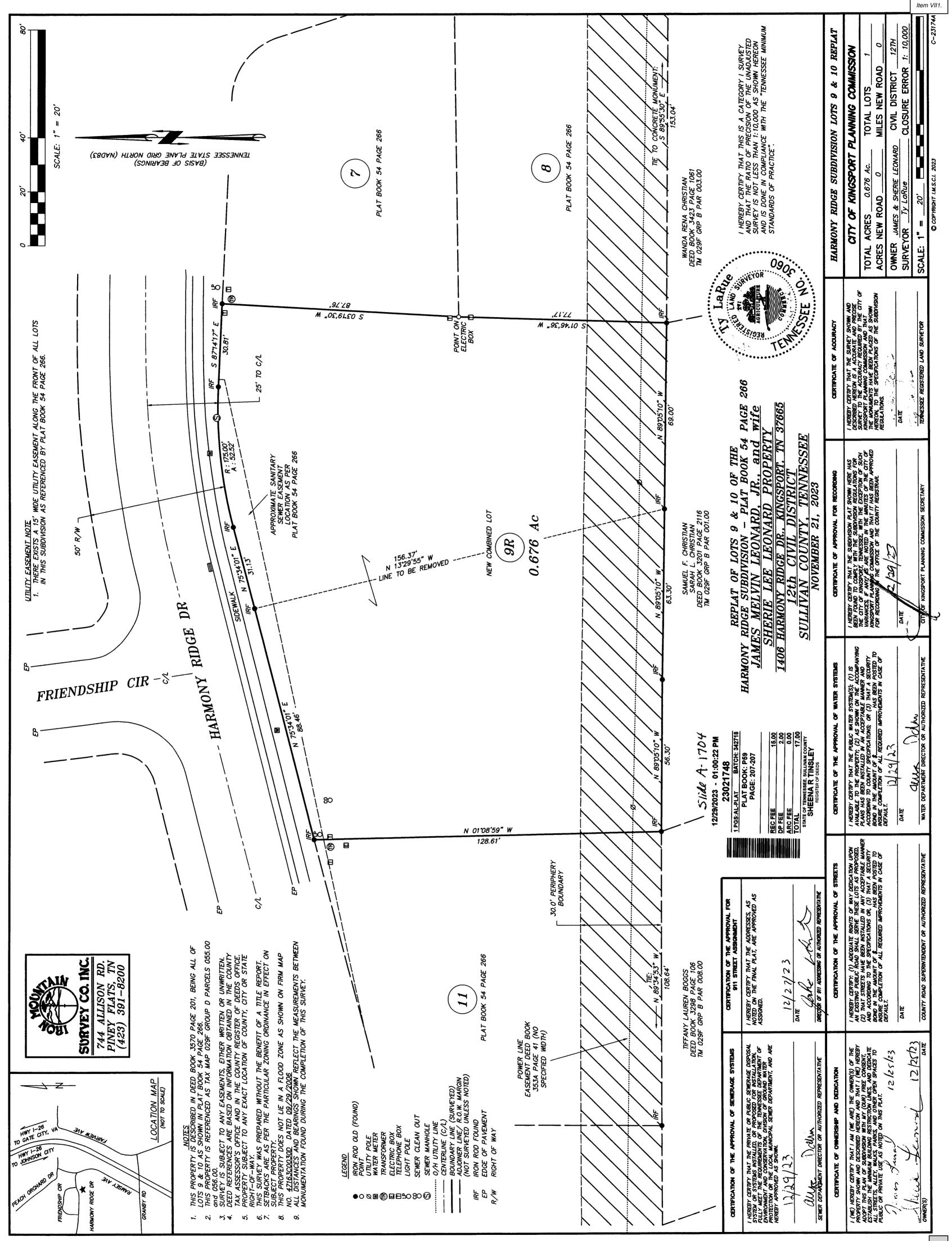
- 1. Bridgeforth Crossing
- 2. Hazelnut Drive
- 3. Harmony Ridge
- 4. Memorial Blvd.

Sincerely,

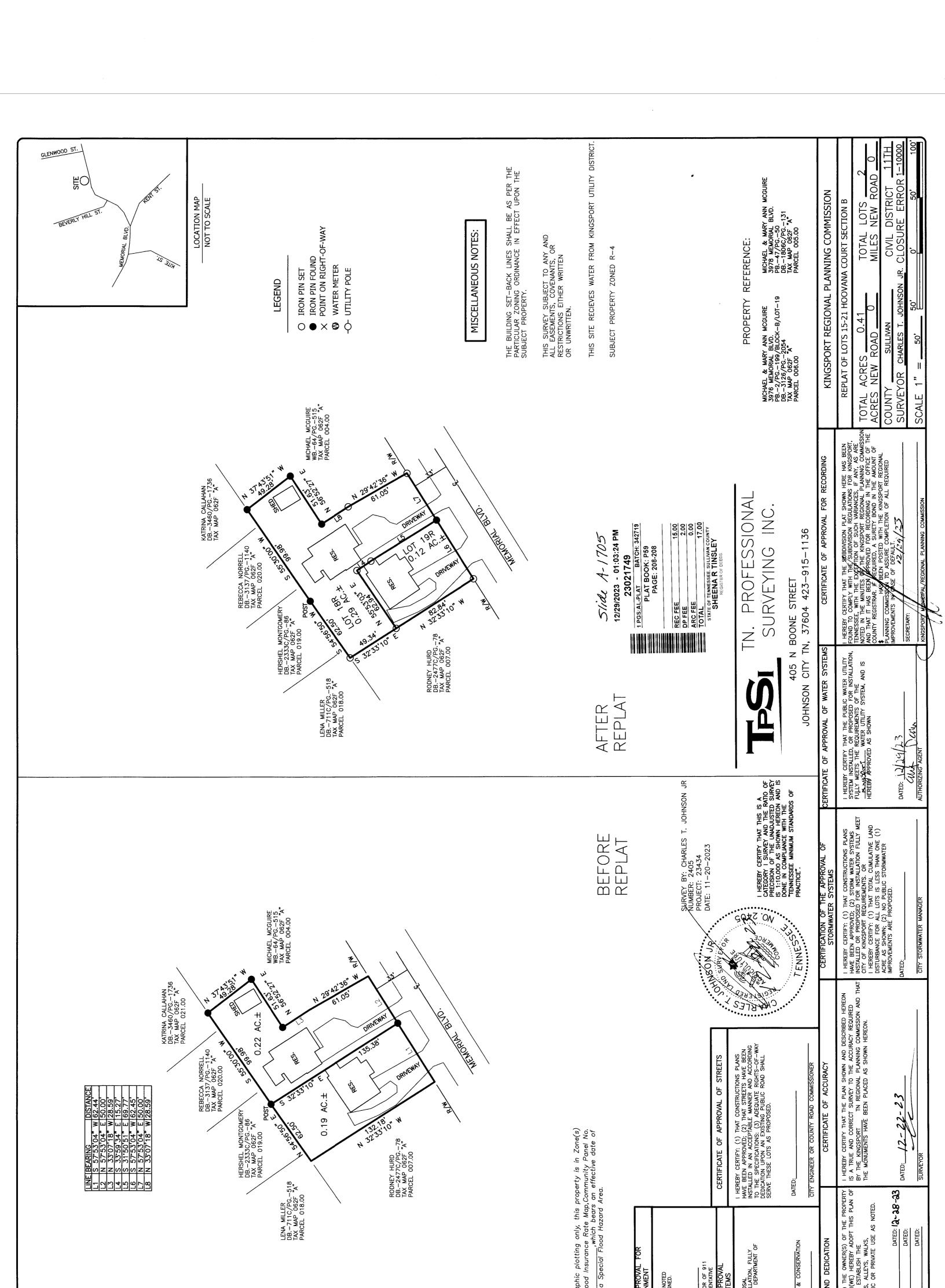
Ken Weems, AICP Planning Manager C: Kingsport Regional Planning Commission







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DEED OF PARCEL 005.00 NORTH RECONCILED TO Book P59 Page 208